



WEST ARNHEM REGIONAL COUNCIL AGENDA

**GUNBALANYA LOCAL AUTHORITY
TUESDAY, 11 JUNE 2024**



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Gunbalanya on Tuesday 11 June 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for record, any apologies, requests for leave of absence and absence without notice received by Council's Chief Executive Officer from Local Authority members for the meeting held on 11 June 2024

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Notes the absence of ...
2. Notes the apology received from ...
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Gunbalanya Local Authority meeting held on 11 June 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 11 June 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Gunbalanya Local Authority meeting held on 11 June 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Unconfirmed minutes from the 7 March 2024 Gunbalanya Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the 7 March 2024 Gunbalanya Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2024.03.07 gunbalanya local authority minutes_-_unconfirmed [6.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Gunbalanya Local Authority
Thursday, 7 March 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Andy Garnarradj declared the meeting open at 10:44, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Henry Yates
member	Maxwell Garnarradj
Member	Kenneth Mangiru
member	Connie Nayinggul
Member	Evonne Gumurdul

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Finance	Jocelyn Nathanael-Walter (via video)
Director Council and Community Services	Fiona Ainsworth (via video)
General Manager Technical Services (acting)	Clem Beard
Finance Manager (acting)	Corey White
Information Advisor	Ben Heaslip (via video)
Governance and Risk Advisor (acting)	Jasmine Mortimore
Governance and Risk Advisor	Jessie Schaecken

GUESTS

Representatives From Gunbalanya School

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies and Leave of Absence.

West Arnhem Regional Council

- 1 -

Gunbalanya Local Authority
Thursday 7 March 2024

GUN1/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY received and noted Member's apologies for Mayor Ryan, Cr Nadjamerrek, Grant Nayinggul and Cr Gumurdul for the Local Authority meeting held on 7 March 2024.

CARRIED

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Absent without Notice.

GUN2/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY received and noted NIL Member's absences without notice for the Local Authority meeting held on 7 March 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

GUN3/2024 RESOLVED:

**On the motion of Member Yates
Seconded Member Garnarradj**

THAT THE LOCAL AUTHORITY

1. Received the declarations of interest as NIL as listed for the Gunbalanya Local Authority meeting held on 7 March 2024.
2. Requested Governance and Risk Advisor arrange Conflict of Interest training for members

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

GUN4/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 7 March 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

GUN5/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY adopted the minutes of the Thursday 26 October 2023 Gunbalanya Local Authority as a true and correct record with the administration update of General Item 16.1 to be amended to 17.1 and 16.2 to be 17.2.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Connie Nayinggul Joined at 11:15

Meeting broke at 11:35 and recommenced at 11:55

The Local Authority considered a report on Presentations and Visitors.

GUN6/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Yates**

The Local Authority:

1. Thank the presenter from the Adjumarrl Aboriginal Corporation - Lachlan McKenzie.
2. Support the festival being held at the Injalak Location.
3. Note the lights installation is forecast for September at the latest.
4. If the festival is held in July that portable lights will be needed.
5. Raised the concern around toilets for the festival and seeks solutions in the working group meetings.
6. Request football form part of the festival.
7. Request the technical services team address the leak in the irrigation system on the oval.

CARRIED

Meeting broke for lunch at 12:46 and recommenced at 13:18

The Local Authority considered a report on Presentations and Visitors.

GUN8/2024 RESOLVED:

**On the motion of Member Gumurdul
Seconded Member Garnarradj**

The Local Authority

1. Thank presenter from Power and Water Corporation - Trude Blizzard.
2. Noted the replacement of 3G power meter with new 4G power meters, the new cards to top up power and how to pay online.
3. Members discussed faults in power meters showing large debits on meters and requested Power and Water to investigate if there are any faults with these power meters.
4. Requested Power and Water send through information for senior and NT concession card to use for power bill and any other information regarding new meter system.
5. Members gave advice for the best way for Power and Water to explain new system to community is to organise a community meeting and to use a local language interpreter for home visits.
6. Raised issues with damaged power meters and the process required to do compliance checks and how long it takes.

CARRIED**8 ACTION REPORTS**

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

GUN7/2024 RESOLVED:**On the motion of Member Yates****Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Members approved to co-contribute \$25,000.00 to fireworks for Stone Country Festival
4. Requested the Technical Services Team reach out to other community stakeholders to assist in co-contribution for the remainder of costs firework display.
5. Members request letter to be written to NIAA requesting funding for AFL NT to support Gunbalanya AFL program including a Gunbalanya Football League.

CARRIED

Agenda Reference:	8.2
Title:	Finance Report to January 2024
Author:	Corey White, Accountant

The Local Authority considered a report on Finance Report to January 2024.

GUN9/2024 RESOLVED:**On the motion of Member Gumurdul****Seconded Member Yates**

THAT THE LOCAL AUTHORITY

- Received and noted the report entitled *Finance Report to January 2024*.
- Received and noted the attachment entitled *2022-2023 Local Authority Project Funding Certification Gunbalanya DSO*.

CARRIED

Agenda Reference:	8.3
Title:	Community Skip Bins
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority Meeting took a quick break at 14:20 and recommenced 14:29
The Local Authority considered a report on Community Skip Bins.

GUN10/2024 RESOLVED:
On the motion of Cr Dann
Seconded Member Nayinggul

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Community Skip Bins*; and
2. Did not approve expending up to \$9000.00 of Local Authority Funds to purchase two community skip bins and requested admin investigate further options.
3. Request the Waste and Resource Coordinator investigate the use of local authority funding to replace old household bins as well as an additional household bin.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	External Chilled Water Fountain at the Council Office
Author:	Clem Beard, Project Manager Technical Services

The Local Authority considered a report on External Chilled Water Fountain at the Council Office.

GUN11/2024 RESOLVED:
On the motion of Member Nayinggul
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY

1. Received and noted the report entitled Gunbalanya Iced Water Fountain.
2. Approved \$4,713.50 from Gunbalanya Local Authority funding to complete the installation of Chilled Water Fountain.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, Council Services Manager, Gunbalanya

The Local Authority considered a report on CSM Operations Report on Current Council Services.

GUN12/2024 RESOLVED:
On the motion of Member Yates
Seconded Member Garnarradj

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	2022-2023 Annual Report

Author:	Jasmine Mortimore, Acting Governance and Risk Advisor
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The Local Authority considered a report on 2022-2023 Annual Report.

GUN13/2024 RESOLVED:

On the motion of Chairperson Garnarradj

Seconded Member Mangiru

THAT THE LOCAL AUTHORITY received and noted the report entitled *2022-2023 Annual Report*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jessie Schaecken, Acting Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

GUN14/2024 RESOLVED:

On the motion of Chairperson Garnarradj

Seconded Member Gumurdul

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Business Development Manager to provide written summary to members on if West Arnhem can assist with West Arnhem ID cards.
2. Business Development Manager to reach out Births Deaths and Marriages to organise Women only and Men only visits to Gunbalanya.
3. Information Advisor to correspond National Library Australia to get detailed listings on Gunbalanya records

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Thursday 6 June 2024.

12 MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 15:03.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority Meeting held on Thursday 7 March 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	7.1
Title:	Presentations and Visitors - Northern Territory Electoral Commission
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Gunbalanya Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. 2024 Territory Election by the Northern Territory Electoral Commission.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Gunbalanya Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Information on 2024 Territory Election	Anna Egerton – Project Officer	NT Electoral Commission	At their request to attend

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

1. Gunbalanya meeting presentation [7.1.1 - 8 pages]

Gunbalanya Local Authority

Greg Hibble/Anna Egerton



Northern Territory
Electoral Commission

Agenda

1. Who we are
 - Introductions
 - Who is the NT Electoral Commission and what elections do we run
2. 2024 Territory Election
 - Key dates
 - Distributing information
3. Community Engagement and Education Program
 - Overview
 - Employment opportunities (local assistants)
4. Snapshot of the Arafura electorate
 - Past voting data
 - Current and past local members
5. Federal Direct Enrolment Update (FDEU)
 - How FDEU works
 - Unsure of enrolment? Attend a voting location
6. Questions



Northern Territory
Electoral Commission



Who we are

- Introduction
- We are the Northern Territory Electoral Commission
- We run Territory government elections with the next election being held August 2024. Gunbalanya is in the Arafura electorate
- We run local government elections with the next election being held in August 2025. Gunbalanya is in the West Arnhem Regional Council area
- We don't run federal elections
- We didn't run the 'Voice' Referendum





- The Territory Election is to elect the NT Government
- Your current local member is Manuel Brown (Labor Party)
- The election is in late August
- We will let you know specific information about voting times and locations in the coming months
- What is the best way for us to distribute and give community information?

2024 TERRITORY ELECTION

OUR TERRITORY YOUR VOTE

GET READY FOR THE 2024 TERRITORY ELECTION

Key dates

Postal voting applications open
Now

Nominations open
Thursday 1 August

Electoral roll closes
Friday 2 August

Nominations declared
Thursday 8 August

Voting starts
Monday 12 August

Postal voting applications close
Thursday 22 August

ELECTION DAY
Saturday 24 August

Check your enrolment
Territorians aged 18 years or over must enrol to vote. You may already be enrolled to vote. You should check if you are enrolled and that your enrolment is correct.
To enrol or check your enrolment go to: | www.aec.gov.au

Remember the date
Election day is Saturday 24 August.
Voting services will start from Monday 12 August.
Details about when and where to vote will be on our website.
If you can't vote at a voting centre, you can apply for a postal vote.
To apply for a postal vote go to: www.ntec.nt.gov.au/apply-postal

Learn the steps to voting
If you don't know how to vote you can watch a video to learn.
The video is in English and 14 Aboriginal languages.
To watch the video go to: www.ntec.nt.gov.au/how-to-vote



Community Engagement and Education Program

- Our teams will be visiting your community to raise awareness about the 2024 Territory Election
- They will have information about
 - enrolling to vote
 - where to go to vote
 - what happens when our remote voting team visits
 - how to make your vote count
- They want to meet with organisations in the community and community members
- They will be looking for local assistants to help us in the election

Arafura electorate

ELECTORATE SNAPSHOT **2024** TERRITORY ELECTION

ARAFURA

Arafura has 6,172 enrolled electors as at 28 February 2024.

Past voting data

2023 Arafura by-election data

- 5,536 enrolled electors at close of roll
- 3,214 total votes counted
- 58.1% turnout rate by number of votes counted

2020 Territory Election data

- 5,183 enrolled electors at close of roll
- 2,733 total votes counted
- 52.7% turnout rate by number of votes counted

Observations

Arafura had the lowest voter turnout at the 2020 Territory Election with 52.7%.

Voter turnout has been increasing in the division of Arafura however there is a lot more work to be done.

Division members


Member	Affiliation	Period
M Brown	ALP	Current
L Costa	ALP	2016 - 2022
F X Kurrupuwu	CLP	2012 - 2016
M R Scrymgeour	ALP	2001 - 2012
M J Rioli	ALP	1992 - 2001
S G Tipiloura	ALP	1987 - 1992
R L Collins	ALP	1983 - 1987


Location

The division of Arafura is in the 'Top End' of the Northern Territory.

Approx. area: 57,410 km²

Arafura Communities include Gunbalanya, Jabiru, Maningrida, Waruwi, Minjilang and the Tiwi Island.



ntec.nt.gov.au




Federal Direct Enrolment Update (FDEU)

- You may be enrolled to vote and not know it
- The AEC adds people to the electoral roll using information from other government agencies
- If you are unsure if you are enrolled to vote or where you are enrolled to vote, come to a voting centre and our remote team will help you.



Questions?

For further information **ntec.nt.gov.au**

Contact Greg Hibble 0400 355 205 or Anna Egerton 0439 735 633



facebook.com/NTElectoralcommission



[@NTElecComm](https://twitter.com/NTElecComm)

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	7.2
Title:	Presentations and Visitors - NT Health
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Gunbalanya Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. Suicide Prevention Strategies by Gunbalanya Health Clinic.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Gunbalanya Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Intervention program and framework for Gunbalanya	Robert Forbes	Gunbalanya Health Clinic	The Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	7.3
Title:	Presentations and Visitors - Menzies
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Gunbalanya Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. Optimising Rotavirus Vaccine in Aboriginal Children (ORVAC) study feedback by Menzies School of Health Research.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Gunbalanya Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Deliver feedback on the ORVAC study which has been recruiting babies since 2018. Recruitment now finished, 871 participants NT wide and 52 from Gunbalanya.	Bianca Middleton – Dr / Paediatrician Gregoriana Parker – Australian Health Professional	Menzies School of Health Research	At their request to attend

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 June 2024

Agenda Reference:	8.1
Title:	Finance Report to April 2024
Author:	Corey White, Acting Finance Manager

SUMMARY

This Financial Report for the year to date 1 July 2023 to 30 April 2024, the first 10 months of the 2023-24 financial year, is prepared for the Gunbalanya Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

- received and noted the report entitled *Finance Report to April 2024*.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 30 April 2024. The report covers all of the activities within the Gunbalanya Community. There are activities related to Core Services both Restricted and Unrestricted, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Gunbalanya income and expenditure is shown below.

Actuals v Budget - Gunbalanya

as at 30 Apr 2024

GUNBALANYA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	298,590	861,000	(562,411)	(65%)	1,033,247	29%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	298,948	298,948	-	-	358,737	83%
Income Council Fees and Charges	15,025	45,495	(30,469)	(67%)	54,364	28%
Income Operating Grants	1,182,218	1,182,218	-	-	1,292,390	91%
Income Allocation	266,515	291,478	(24,964)	(9%)	346,587	77%
Other Income	33,710	32,544	1,166	4%	35,210	96%
Income Agency and Commercial Services	1,605,022	1,467,322	137,700	9%	1,759,447	91%
Total Operational Revenue	3,700,027	4,179,004	(478,977)	(11%)	4,879,981	76%
Operational Expenditure						
Employee Expenses	2,184,484	2,146,909	37,574	2%	2,576,381	85%
Contract and Material Expenses	809,850	1,294,944	(485,094)	(37%)	1,845,604	44%
Finance Expenses	2,557	2,500	57	2%	3,000	85%
Travel, Freight and Accom Expenses	80,026	108,695	(28,669)	(26%)	128,041	63%
Fuel, Utilities & Communication	325,385	317,270	8,115	3%	381,127	85%
Other Expenses	587,976	570,053	17,923	3%	664,803	88%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	5,050	7,133	(2,083)	(29%)	7,133	71%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	3,995,328	4,447,504	(452,176)	(10%)	5,606,089	71%
Total Operational Surplus / (Deficit)	(295,301)	(268,499)	(26,802)	(10%)	(726,108)	41%

Annual Budget Operating Position

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(295,301)	(268,499)	(26,802)	(10%)	(726,108)	41%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(266,515)	(291,478)	24,964	9%	(346,587)	77%
Add Back Non-Cash Expenses	997,422	1,026,403	(28,981)	(3%)	1,214,451	82%
Total Non-Cash Items	730,907	734,924	(4,017)	(1%)	867,864	84%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(93,111)	(1,410,563)	1,317,451	93%	(1,485,426)	6%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(93,111)	(1,410,563)	1,317,451	93%	(1,485,426)	6%
Add ADDITIONAL INFLOWS						
Capital Grants Income	1,100,224	1,100,224	-	-	1,320,269	83%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	8,608	2,930	5,678	100%+	2,930	100%+
Total Additional Inflows	1,108,832	1,103,154	5,678	1%	1,323,199	84%
Net Budgeted Operating Position	1,451,327	159,016	1,292,311	100%+	(20,471)	0%

LEGISLATION AND POLICY

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Financial Presentation Gunbalanya - April 2024 [8.1.1 - 8 pages]



**Gunbalanya Local Authority Committee
Financial Management Report for the
period ended 30th April 2024**

Actual v Budget – Operational – April 2024



Actuals v Budget by Local Authority Area as at 30 Apr 2024

Description	GUNBALANYA					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	298,590	861,000	(562,411)	(65%)	1,033,247	29%
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Total Operational Surplus / (Deficit)	(295,301)	(268,499)	(26,802)	(10%)	(726,108)	41%



Actual v Budget – Operating Position – April 2024



Annual Budget Operating Position as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
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Total Additional Inflows	1,108,832	1,103,154	5,678	1%	1,323,199	84%
Net Budgeted Operating Position	1,451,327	159,016	1,292,311	100%+	(20,471)	0%

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- Variance over \$300,000



Actual v Budget – Gunbalanya – April 2024



Council Funded Projects – April 2024



Reserve Activity	Approved Budget	Date of Approval	Expenditure Prior Financial Years	Expenditure this Financial Year	Commitments	Balance as at 30.04.2024	Status
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	(2,930)	-	2,872	WIP - Repairs to be completed by mid-June (Tank Levelling)
Council Funded (Reserve) Balance	70,000		(64,198)	(2,930)	-	2,872	



Grant Funding – Local Authority Projects – April 2024

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance available for Allocation
LAP - funding available 21/22	159,700	FY 21/22	159,700	-	(159,700)	-
LAP - funding available 22/23	159,700	FY 22/23	159,700	-	(159,700)	-
LAP - funding available 23/24 - Not yet received	159,700	FY 23/24	-	159,700	(71,003)	88,697
Add funds available from Projects completed under budget						3,970
Total available for Allocation						92,666

Note: 2023/2024 funding was received on the 17/05/2024



Grant Funding – Local Authority Projects – April 2024



Grant Funding - Local Authority Projects - Active Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 30.04.2024	Status
Local Authority Projects (LAP)								
LAP - Community Garden Hard Structure & Amenities Lot 649	108,000	FY 21/22	108,000	(35,679)	-	(21,743)	50,578	LUA now received - Works scheduled to commence in late June
LAP - Additional Garden Hard Structure at Billabong	117,800	FY 22/23	71,796	-	(15,464)	(24,173)	32,159	LUA now received - Works scheduled to commence in late June
LAP - Solar Lights at Gunbalanya Back Road	13,425	FY 23/24	13,425	-	(9,066)	(3,120)	1,239	Scheduled to be completed end of June
LAP - Co-contribute for Fireworks for Stone Country	25,000	FY 23/24	-	-	-	-	-	
LAP - External Chilled Water Fountain at the Council office	4,714	FY 23/24	4,714	-	(237)	(2,116)	2,361	Scheduled to be completed end of June
TOTAL ACTIVE LOCAL AUTHORITY PROJECTS	268,938		197,935	(35,679)	(24,767)	(51,153)	86,336	

Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 30.04.2024	Status
Local Authority Projects (LAP)								
LAP - Animal Management Program 23/24	15,708	FY 23/24	15,708	-	-	(14,280)	1,428	Completed
LAP - Installation of Hard Structure at Gunbalanya Office Rest Area	42,816	FY 23/24	42,816	-	(40,274)	-	2,542	Completed
TOTAL COMPLETED LOCAL AUTHORITY PROJECTS	58,524		58,524	-	(40,274)	(14,280)	3,970	



Grant Funding – Community Projects – April 2024



Grant Funded Projects / Activities (Restricted Funds)	Approved Budget	Year of Budget Approval	Carried Forward Cash Balances	Cash Received this Financial Year	Total Cash Received	Expenditure to date 2023-24	Commitments	Available Funds as at 30.04.2024
Gunbalanya Oval Lighting	780,000	FY 23/24	-	780,000	780,000	(2,277)	(1,122,744)	-
R2R - Main Road Gunbalanya	540,269	FY 23/24	-	540,269	540,269	(540)	(538,949)	780
LRCI Phase1-Gunbalanya Oval Fencing	-	FY 22/23	-	-	-	-	-	-
Home Care Packages Program (HCP)	253,469	FY 23/24	-	190,958	190,958	(131,282)	(4,172)	55,505
Commonwealth Home Support Program (CHSP)	161	FY 23/24	-	161	161	(18,174)	(16,132)	-
NT Jobs Package - Aged Care	-	FY 23/24	-	-	-	(217,238)	-	-
Night Patrol	-	FY 23/24	-	-	-	(268,624)	(145)	-
Safety and Wellbeing - Sport and Recreation	-	FY 23/24	-	-	-	-	-	-
Remote Sport Program	-	FY 23/24	-	-	-	(66,205)	-	-
Children and Schooling - Youth	-	FY 23/24	-	-	-	(1,686)	-	-
Australia Day Grant	1,000	FY 23/24	-	1,000	1,000	(954)	-	46
Women's Safe House	525,054	FY 23/24	86,442	439,938	526,380	(515,178)	-	11,201
Domestic Family & Sexual Violence Program	35,652	FY 23/24	35,652	-	35,652	-	-	35,652
eHCP - Home Care Packages Program from eTools	233,112	FY 23/24	-	259,853	259,853	(173,826)	-	86,027
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 23/24	-	-	-	-	-	-
Flexible Support Packages and COVID-19 Service Delivery Cost	71,615	FY 23/24	71,615	-	71,615	(4,326)	-	67,288
Get Up Stand Up Show Up - NAIDOC Week	-	FY 23/24	-	-	-	(2,812)	-	-
Celebrating Aboriginal Culture (Australia Day)	64	FY 23/24	64	-	64	-	-	64
International Women's Day – Library Event	1,000	FY 23/24	-	1,000	1,000	(1,101)	-	-
Ninja Warrior Obstacle Course	7,600	FY 23/24	7,150	450	7,600	(6,720)	-	880
TFHC - Womens Safe house NPA	200,202	FY 23/24	200,202	-	200,202	-	-	200,202
Sports and Recreation	469	FY 23/24	-	469	469	(173,067)	(1,091)	-
TOTAL COMMUNITY PROJECTS	2,649,668		401,125	2,214,098	2,615,223	(1,410,944)	(1,682,141)	457,645



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is submitted for Gunbalanya Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items 6 June 2024 [**8.2.1** - 15 pages]
2. Identification Requirements for action item GU N 142024 [**8.2.2** - 1 page]

Document	Status	Action Required	Assignee/s	Action Taken
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Administration to respond to the National Library expressing interest in learning more about the donation of records from the 1970s and 1980s Social Impact of Uranium Mining Proposal and requesting a detailed list of the contents of the collection.	Ben Heaslip	27/03/2024 Ben Heaslip 26 March: Emailed National Library asking for detailed items list 30/05/2024 Jasmine Mortimore Information Advisor following up with National Library of Australia and will provide updates as required
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN14/2024 RESOLVED: Administration to reach out to Birth, Deaths and Marriages to attend Gunbalanya with separate Men's and Women's visits.	Leanne Johansson	21/05/2024 Leanne Johansson Discussed Births Deaths and Marriages (BDM) attending a community over two days with one day being for women's queries and one day being for men's queries with David Boustead of Chief Ministers Department. He advised he would include this in his discussions with BDM. No reply as yet Emailed BDM separately to ask if BDM visits to West Arnhem could include a day for men's queries and a day for women's queries. Reply is as follows Thank you for your feedback and suggestions. I have passed this on to the Deputy Registrar-General. Births, Deaths and Marriages NT follows DriveSafe NT calendar for the remote visits and they set the dates and duration of each community. This is partly due to their knowledge of the communities and our staff numbers. Currently BDM has only one permanent Remote Registration Officer. We have had feedback that we are at times unable to serve all members that needs our service. To solve this we have committed to visiting communities more than once a year. However as we do not receive funding for our remote program, we rely heavily on our stakeholders in the communities to provide accommodation, office space and flight cost. We understand the need to have more officers and having separate day for male and female, however we do not have the capacity for this set up at the current moment. We currently have a number system and serve the community member with this method, however as we do get very busy, I cannot say if these numbers are been swapped between the community members.

Document	Status	Action Required	Assignee/s	Action Taken
				<p>What I can suggest is that the local authority provide BDM with admin support person, this person will then be able to provide support in helping complete the forms and sort out identification before they are seen by our officer.</p> <p>One of the lengthy process is completing the forms and most times the BDM officer will need to do this on behalf of the members. We also find that community members are not aware of our identification requirements and will then need to leave to collect their identification. We have posters of our identification requirements but welcome any suggestions you may have on how we can better get this message out.</p> <p>I have attached our current calendar for 2024 and currently Maningrida is tentatively booked for October. BDM works in the Centrelink office and we have a great relationship with the officers there as they help the community members with identification need and language barriers. As Maningrida is one of our bigger communities, we service this for the whole week and will be happy to chat to you closer to date on the suggestions presented about how we can service the community better.</p> <p>As the above email reply notes, there is no planned visit to Gunbalanya for the rest of this year. The only planned visit for the West Arnhem region is Maningrida in October.</p> <p>Following is the Births Deaths and Marriages Remote Circuit ID requirements.</p>

Document	Status	Action Required	Assignee/s	Action Taken		
				<div>Identification requirements</div> <p>You must provide a minimum of three (3) types of acceptable identification from the lists below. Identification must include at least one (1) type of photo ID from Category A and at least two (2) types of ID from Category B.</p> <ul style="list-style-type: none">If applying in person, you must provide original identification documents.If applying by post, you must provide certified photocopies of each identity document. Do not post original documents unless it is your NT birth certificate or previous change of name certificate. <table><tr><td>Category A – provide at least one Passport (Australian or overseas issued) Australian drivers licence Firearms licence Tertiary student ID card with photo Australian Evidence of Age Card (18+ Card) Photographic ID issued by Larrakia Nation or Tangentyere Council Police Service ID Defence Force ID NT Ochre Card (Any other photographic ID deemed by the Registrar to be sufficient)</td><td>Category B – provide at least two Australian birth certificate Australian citizenship certificate Immi Card Centrelink Health Care Card Centrelink Pension/Concession Card Government employee ID Overseas birth certificate with translation Medicare Credit card/debit card or passbook Phone bill/electricity bill Bank statement Change of name certificate or deed poll Tax assessment notice ID letter from an Aboriginal community Student letter of enrolment NT Security ID (Any other evidence deemed by the Registrar to be sufficient)</td></tr></table>	Category A – provide at least one Passport (Australian or overseas issued) Australian drivers licence Firearms licence Tertiary student ID card with photo Australian Evidence of Age Card (18+ Card) Photographic ID issued by Larrakia Nation or Tangentyere Council Police Service ID Defence Force ID NT Ochre Card (Any other photographic ID deemed by the Registrar to be sufficient)	Category B – provide at least two Australian birth certificate Australian citizenship certificate Immi Card Centrelink Health Care Card Centrelink Pension/Concession Card Government employee ID Overseas birth certificate with translation Medicare Credit card/debit card or passbook Phone bill/electricity bill Bank statement Change of name certificate or deed poll Tax assessment notice ID letter from an Aboriginal community Student letter of enrolment NT Security ID (Any other evidence deemed by the Registrar to be sufficient)
Category A – provide at least one Passport (Australian or overseas issued) Australian drivers licence Firearms licence Tertiary student ID card with photo Australian Evidence of Age Card (18+ Card) Photographic ID issued by Larrakia Nation or Tangentyere Council Police Service ID Defence Force ID NT Ochre Card (Any other photographic ID deemed by the Registrar to be sufficient)	Category B – provide at least two Australian birth certificate Australian citizenship certificate Immi Card Centrelink Health Care Card Centrelink Pension/Concession Card Government employee ID Overseas birth certificate with translation Medicare Credit card/debit card or passbook Phone bill/electricity bill Bank statement Change of name certificate or deed poll Tax assessment notice ID letter from an Aboriginal community Student letter of enrolment NT Security ID (Any other evidence deemed by the Registrar to be sufficient)					
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Administration to provide a written summary of photo ID issues and requirements including investigating whether WARC can print photo ID similar to what Gundjeihmi Aboriginal Corporation do in Jabiru.	Leanne Johansson	21/05/2024 Leanne Johansson Gundjeihmi Aboriginal Corporation (GAC) is an Aboriginal Corporation which is approved to provide ID. An applicant must be present at GAC's office in Jabiru with 100 points of ID to apply for the West Arnhem ID card. GAC does not have the ability to travel to other communities to issue this ID. A list of acceptable ID is available. West Arnhem Regional Council is not able to be approved to issue photo ID, as it is not an Aboriginal Corporation. Australia Post's website sets out the ID it can accept from people to pick up mail. It says: You will need to show one valid form of photo ID, such as: Australian Driver Licence or International Driving Permit (physical or digital) or Australian Learner Permit Digital Driving Licence (selected states, such as NSW or SA)		

Document	Status	Action Required	Assignee/s	Action Taken
				<p>Keypass or other Government-issued proof-of-age card (physical or digital)</p> <p>Australian or international passport</p> <p>Australia Post Digital ID</p> <p>Other issued photo or digital ID, such as Working with Children Check, Proof of Age card, Firearms Licence or WorkSafe Licence</p> <p>Otherwise, you can show 2 valid forms of ID without your photo. At least one should contain your address, and details must match the name or address on the article. For example:</p> <p>Medicare card</p> <p>Credit/debit card</p> <p>Bank statement, utility bill or rates notice (can be digital)</p> <p>Current Government-issued ID (pensioner concession card, Veteran Card, Working with Children Check, etc)</p> <p>MyPost and/or MyPost Concession card</p> <p>Please note: Only a current physical or approved digital ID will be accepted. A photo or image of your ID is not digital ID and won't be accepted.</p> <p>In addition to the above, Aboriginal and Torres Strait Islanders can provide a statutory declaration confirming their identity written by someone they have known for at least a year. It must include all their previous names and a clear passport-sized photo of themselves.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	<p>GUN183/2023 RESOLVED</p> <p>Cr Gumurdul requested a report on Council assisting and facilitating paths for elders' homes to assist with wet season pick-ups.</p>	Clem Beard	<p>12/03/2024 Ben Heaslip</p> <p>11 September 2023 – Clem Beard</p> <p>Administration has reached out to Regional Services, Top End Territory Families, Housing and Communities. Housing have requested a list of Aged Care clients and provided lot numbers for tenants to complete a Housing Alteration Form to facilitate/authorise works to proceed. Once authorisation is received will source quotes for planned works.</p> <p>6 November 2023 – Clem Beard</p> <p>NTG Tenancy Contract Officers were onsite in Gunbalanya w/c 30/10/23 and had a large majority of forms signed by the households. NTG Tenancy Contract Officers will be processing forms and sending through to DIPL for the technical approval</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>process. Once approval is granted Tenancy Officers will forward to WARC and attempt to engage CDP to assist with the projects as suggested by the department of Housing. Aged Care clients visited in Gunbalanya by Tenancy equals (28) twenty-eight homes requiring pathway pavers.</p> <p>05 December – Clem Beard Territory Housing/DIPL have approved (9) nine homes for the installation of pavers, awaiting a further (6) six homes to be approved. DIPL strongly recommend pavers be installed securely and to standard by a qualified tradesman. Pavers which are not installed correctly, and with the current wet weather conditions will disrupt the pavers and they may become an uneven surface causing trip hazards, hence why this will not be DIPL responsibility including the ongoing maintenance. The ongoing maintenance will be a tenant responsibility.</p> <p>09 February – Clem Beard Territory Housing/DIPL have approved (10) ten homes for installation of pavers, awaiting updates on further (5) five homes. DIPL instruct work is to be carried out by qualified tradies after wet season when road access is available.</p> <p>11 March – Clem Beard Wellbeing coordinator investigating possibility of sourcing installation costs from NDIS and aged care clients funding. Installation quotes to be sourced from Kakadu Contracting working in Gunbalanya on Territory Housing assets.</p> <p>28 June 2024 - Clem Beard A report is included in the Local Authority agenda today with indicative costs for installation of pavers to Aged Care residents homes.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN 197/2023: Raised improving the access to bores in the wet season.	Vicki McCoy	<p>11/03/2024 Ben Heaslip</p> <p>29 February 2024 – Vicki McCoy</p> <p>Administration will grade the road and undertake maintenance when access becomes available. This road is a Power and Water access road only and not a WARC asset.</p>

Document	Status	Action Required	Assignee/s	Action Taken
				30 May 2024 – Vicki McCoy As noted, this road will be graded when access becomes available.
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Members request letter to be written to NIAA requesting funding for AFL NT to support Gunbalanya AFL program including a Gunbalanya Football League.	Jasmine Mortimore	31/05/2024 Jasmine Mortimore letter drafted and will be sent to LA chair for signing before sending to NIAA
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Requested the Technical Services Team reach out to other community stakeholders to assist in cocontribution for the remainder of costs firework display GUN189/2023: Investigate LA-funded fireworks display for Stone Country festival in 2024.	Clem Beard	11/03/2024 Ben Heaslip 12 October 2023 – Clem Beard: The administration advised Fireworks Australia of tentative date of mid-September 2024. Planning process has commenced with discussions on suitable area to hold display. Fire mitigation risk requires a fire truck to be onsite when fireworks are activated due to display in the dry season. Initial estimates for fireworks only with pyrotechnics from Sydney approx. \$35, 000 – other associated logistical costs to be considered to formulate budget required. 25 February 2024 – Clem Beard: Administration has invited Lachlan from SCFC to present at this meeting to discuss planning and confirm dates and discuss the option of holding fireworks display at the Oval to meet NT Worksafe guideline. Budget estimates an allocation of \$70,000 will be required if the Local Authority wish to replicate event similar to the Maningrida NYE. 23/05/2024 Clem Beard Letters have been issued to local organizations in Gunbalanya to contribute to costs associated with holding a fireworks event later in the dry season.
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN160/2023: DIPL reporting on trees in community.	Vicki McCoy	11/03/2024 Ben Heaslip 04 August 2023 - Tim Hema: No update at this time 20 October - Jasmine Mortimore: The Administration requests more details from the Local Authority

Document	Status	Action Required	Assignee/s	Action Taken
				<p>28 February 2024 - Vicki McCoy: The Administration requests more details from the Local Authority as further clarification is required.</p> <p>04/04/2024 Vicki McCoy</p> <p>29 February 2024 - Vicki McCoy: Trees identified are Mahoganys. There are some that are nearer the power lines and close to house. Trees outside of yard will be attended to when roads accessible for tree loppers to cut, those inside will need to be reported to Intract for actioning.</p> <p>23/05/2024 Clem Beard</p> <p>Jessica Downie (Acting Senior Housing Officer - Territory Families, Housing and Communities) to visit property (Lot 586) this week and take photos of tree. They will arrange a Work Order for DIPL to cut/trim tree. Territory Housing is responsible for any trees inside yard.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	<p>OCM213/2020: Upgrading the toilets and supplying water to the airport.</p> <p>Background: 17 October 2022: A report with full overview was presented to the LA including utilising the proposed layout changes of the toilets. 16 July 2021 - 15 July 2022: Reports with full overview were presented to the LA including utilising non-potable water from the Gunbalanya Station. 16 July 2021 - 13 May 2022 - Loukas Gikopoulos Reports with full overview were included in Gunbalanya LA meetings. 16 February 2021 The administration is investigating the possibility of installing eco-toilets at the airport. The technical services team will provide further details about this option during today's meeting.</p>	Clem Beard	<p>11/03/2024 Ben Heaslip</p> <p>14 December 2022 - Clem Beard OCM118/2022 Approved the administration to seek funding for a flushing prefabrication ablution facility at an estimated cost of \$304,000.</p> <p>08 February 2023 – Clem Beard Land Tenure to be completed when/if grant Funding becomes available.</p> <p>28 April 2023 – Clem Beard Ongoing discussions with the NLC on funding and leasing arrangements for Airport Facilities management</p> <p>21 July 2023 – Clem Beard The administration has held further discussions 06 July with Senator Malamdirri McCarthy and Peter Wellings to advocate for Commonwealth funding for upgrades of Airport facilities for Gunbalanya/Minjilang and Warruwi.</p> <p>17 October 2023 – Clem Beard</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>Scheduled meeting Monday 16 October postponed with Senator McCarthy and Peter Wellings to 31 October.</p> <p>25 January 2024 – Clem Beard The Administration has held further discussions 10 January with Senator Malamdirri McCarthy and Peter Wellings to advocate for Federal Government funding for upgrades of Airport facilities for Gunbalanya/Minjilang and Warruwi. NLC and DIPL are in the process of creating and agreeing to leases for West Arnhem Region Airports. Once land tenure is approved and leases executed a joint venture may be required to construct airport facilities into the future.</p> <p>28 May 2024 - Clem Beard Ongoing discussions on leasing of Airports and Land Use Agreements are continuing with DIPL/NLC. WARC are awaiting those resolutions and endorsements from both parties.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	<p>OCM111/2017: LOCATION AND IDENTIFICATION OF GRAVES AT THE GUNBALANYA CEMETERY Request that the Administration write (again) to the NLC with some urgency to finalise the location and identification of graves at the Gunbalanya cemetery to allow crews to carry out maintenance safely.</p> <p>Background: Minute note from January 2020 Council meeting: provided a detailed update regarding the identification of graves across all communities. WARC will need to undertake this identification work which will be at considerable cost. Advised that this work has been included in the 2020-2021 budget.</p> <p>A meeting between NLC and the Traditional Owners was held in Gunbalanya on 2nd and 6th March 2020 to discuss Cemetery location and Council workshop yard. Administration have written again to NLC seeking feedback however at</p>	Sara Fitzgerald	<p>15/03/2024 Ben Heaslip</p> <p>05 August 2020 - Stephen Hoyne NLC and the Traditional Owners met in Gunbalanya 2nd and 6th March 2020 to discuss cemetery location. No advice had been received from NLC.</p> <p>25 January 2021 – Clem Beard Traditional Owners identified possible site near clearing behind “Welcome to Gunbalanya” sign (at the intersection of the airport road and main road into Gunbalanya). However, in November last year NLC anthropologists stated this is close to a registered restricted works area. More research is being undertaken by NLC’s anthropology team.</p> <p>15 July 2022 – Clem Beard: Awaiting NLC updates on consultations underway in the Gunbalanya Community 17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10/10/2022 to explore options for location of proposed new cemetery. 25 January 2023 – Clem Beard: Correspondence with NLC Lawyer confirmed further options and consultations for the location of the proposed new cemetery will take place in the</p>

Document	Status	Action Required	Assignee/s	Action Taken
		<p>the time of completing this action item no advice has been received from NLC.</p> <p>30 April 2020 To progress this matter as early as possible in 2020 NLC proposes:</p> <ul style="list-style-type: none"> - NLC speak with traditional owners as to recommendations for possible suitable sites for a cemetery (NLC anthropologist and lawyer will commence this as soon as possible); - Land Tenure Unit and WARC consider the viability of Lot 736 and/or other recommended sites; - Once a suitable lot for a cemetery is found (ie. agreeable area to traditional Aboriginal owners, not in a restricted works area or near sacred sites, suitable for cemetery such as not in a flood prone area, etc.) the terms of the agreement can be finalised and a proposal can progress to formal consultation; - If consented to, consultation with the NLC will draft an agreement and progress to Executive/Full Council Meeting for decision of the NLC Executive/Full Council. <p>(Note: NLC have identified Lot 736 above as this is one option which has been suggested by traditional Aboriginal owners to the NLC as a possible cemetery location. The Administration notes that Lot 736 is currently the site where the new Solar Farm has been constructed).</p>		<p>community throughout 2023. Once new Cemetery is identified and operational, work can commence on closing existing cemetery with approvals from Landowners.</p> <p>05 May 2023 – Clem Beard: Correspondence received 26/04/2023 from NLC Lawyer regarding consultations with Traditional Owners. TOs requested current cemetery be maintained and repaired. TOs suggested drainage and retaining walls.</p> <p>17 October 2023 – Clem Beard Administration has sourced estimated costs for Ground Penetration Radar works to identify grave sites in the existing Gunbalanya Cemetery. Mobilisation: Darwin – Gunbalanya: \$1110 Technician / 4wd vehicle Daily Rate (based on 12hr day): \$2580 Accredited GPR technician/survey Demobilisation: Gunbalanya – Darwin: \$1110 Technician / 4wd vehicle Compilation and production of CAD file and plots: \$145 per hour. Accommodation: to be provided by client at no cost to Cross Solutions.</p> <p>Administration has submitted a Grant application for these works to proceed as costs are substantial for Council to fund this project.</p> <p>16 November 2023: Admin to investigate OCM111/2017 – determined the need to consider alternative location 'old peanut farm' and consult with ILSC via NLC</p> <p>25 February 2024 – Clem Beard The administration have held further discussions with NLC and have lodged an 'Expression of Interest' for land tenure to be granted to establish a new cemetery at the airport entrance road aka 'old peanut farm'. Awaiting NLC consultation process to commence in late March with Traditional Owners to consent a land use agreement to meet new legislation requirements for burials.</p> <p>23/05/2024 Clem Beard</p>

Document	Status	Action Required	Assignee/s	Action Taken
				NLC have advised the Land Tenure for cemetery will be discussed in Gunbalanya with Traditional Owners in the next round of community consultations. Updated advice scheduled mid-August for Gunbalanya.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete	GUN3/2024 RESOLVED: Requested admin arrange Conflict of Interest training for members	Jasmine Mortimore	30/05/2024 Jasmine Mortimore Refresher Training for Members is scheduled on 1 August 2024 with the Department of Chief Minister and Cabinet.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete	GUN8/2024 RESOLVED: The Local Authority 3. Members discussed faults in power meters showing large debits on meters and requested Power and Water to investigate if there are any faults with these power meters. 4. Requested Power and Water send through information for senior and NT concession card to use for power bill and any other information regarding new meter system. 5. Members gave advice for the best way for Power and Water to explain new system to community is to organise a community meeting and to use a local language interpreter for home visits. 6. Raised issues with damaged power meters and the process required to do compliance checks and how long it takes.	Jasmine Mortimore	30/05/2024 Jasmine Mortimore Email sent to Gunbalanya Council Service Manager 22 March 2024 with information from PowerWater to be distributed to our Local Authority Members.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete	GUN6/2024 RESOLVED: Request the technical services team address the leak in the irrigation system on the oval.	Clem Beard	30/05/2024 Jasmine Mortimore Report Included in 6 June 2024 Local Authority.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete		Clem Beard	11/03/2024 Ben Heaslip 25 February 2024 – Clem Beard Administration contacted CDU and the Department of Industry, Tourism and Trade for soil testing and trace element analysis. Both departments referred WARC to use accredited labs (based interstate) for nutrient testing. On recommendation the administration reached out to CSBP for testing and the logistics

Document	Status	Action Required	Assignee/s	Action Taken
		Members asked the Administration to write a letter to CDU on potential to conduct Agricultural soil testing for future viability at Lot 649 for community market garden.		required for further discussion and requirements. Alternatively, CDP should carry out this analysis as part of the CDP project scope if the funding work program becomes available.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete	GUN190/2023: All members expressed a need for LA shirts and hats.	Jasmine Mortimore	11/03/2024 Ben Heaslip 20 October - Jasmine Mortimore: A report will be presented to Council for consideration this month. 26 February 2024 – Jasmine Mortimore: Shirt designs in progress with graphic designer
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete	OCM190/2019 Gravel Pits The Administration to: <ul style="list-style-type: none"> • write to the appropriate Minister regarding the issues associated with gravel pits in West Arnhem; • bring this matter up at the next meeting of the Local Government Association of the Northern Territory (LGANT); • engage with BAC and DEMED to obtain letters of support; and • consider raising a petition regarding the matter. Background 30 April 2020 A letter was sent to the Minister and their response was noted at the January OCM – see below. This matter was discussed at the Gunbalanya Service Delivery meeting in December, convened by Nic Sharah of DCM. The meeting was attended by Mr Lawrence Costa, MLA, and Member for Arafura. Mr Sharah undertook to escalate this matter. Further action is yet to be finalised.	Clem Beard	11/03/2024 Ben Heaslip 28 August 2020 - Stephen Hoyne Status referred above remains current. WARC access to DIPL's approved extraction pit will commence in late August to source gravel for repairs of the Maningrida Road. 02 October 2020 - Stephen Hoyne WARC commenced gravel extraction from a DIPL pit to source material for use on the Maningrida road as a component of work sub-contracted by BAC to WARC. On Monday, 28 September 2020, the Administration sought an update from DIPL on the status of extraction of pit investigations for the Oenpelli area. A response is pending. 25 January 2021 – Clem Beard The administration contacted DIPL again to request for updates on status of locating suitable burrow pits for gravel. The following response was received from DIPL on 10/12/2020: “DIPL have received advice that burrow gravel pits OR1 and OR2 have been consulted on and it is expected that these will be made available to DIPL upon execution of the relevant Mineral Extraction Agreements. Sampling of these pits will be required into the future to ascertain correct material required for road construction. Pits OR3, OR4 and OR5 have yet to be consulted on.”

Document	Status	Action Required	Assignee/s	Action Taken
		<p><u>Minute note from January 2020 Council meeting:</u> The letter regarding the gravel pits was discussed and the comment was that these matters have not been resolved and that Minister Lawler's advice was not up-to-date. The Administration will respond and continue to pursue this matter.</p> <p>The Administration sent the Department another email requesting a further update and clarification on access to the Gravel Pits.</p> <ul style="list-style-type: none"> • Department of Infrastructure, Planning and Logistics (DIPL) has been granted formal access to nominated extraction areas from NLC for road construction materials along the Maningrida Road at various locations. • DIPL has a contract with BAC for the maintenance of the Oenpelli to Maningrida Road and all materials for this work will be extracted from these approved areas. <p>NLC has approved access for a DIPL materials investigation along the section of road from Oenpelli to Three Ways to locate and prove resources for DIPL for road works and WARC projects in and around Oenpelli. A permit is</p> <ul style="list-style-type: none"> • required for earth disturbing activities. This work will commence after the Wet season when current restrictions around access to communities is lifted. • The materials investigation will be undertaken in conjunction with WARC and as per discussion it is envisaged that WARC excavation equipment and personnel will be utilised for this work. 		<p>20 July 2021– Clem Beard Now that the road is accessible to the gravel pits, the administration has contacted DIPL to source updates/progression of pits for community use. Awaiting mobilisation dates from DIPL to test suitability of gravel pits.</p> <p>19 October 2021- Loukas Gikopoulos DIPL has provided the current update 'Application is with NLC and is waiting for a response as to the number of cultural monitors required to attend and commencement dates for the works'. Further updates will be provided once NLC have confirmed the above actions.</p> <p>12 November 2021- Loukas Gikopoulos The administration contacted DIPL and received the response below: 'DIPL had applied for cultural monitors so we could assess the areas identified between the Oenpelli turn off and three ways but due to various cultural matters this is still pending. We remain in contact with NLC but there is still no response and time is fast running out for fieldwork this year'. 'There is a positive to this and that is that DIPL applied for extraction agreements for some areas along Oenpelli Road some time ago and consultation is now complete. Agreements will need to be drawn up between NLC and DIPL and when signed would provide areas we can fully assess and move forward with a gravel area for WARC.</p> <p>17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10/10/2022 to explore options of granting a gravel pit for community use.</p> <p>25 January 2023 – Clem Beard: Jone Lotu (NLC) to speak with Philbert Mukundi. NLC will update WARC when we have an update.</p> <p>29 July 2023 – Clem Beard WARC has advised NLC to surrender competing interest in the lease of the Gunbalanya Gravel pit to DIPL. The administration is requesting that WARC will purchase gravel from DIPL to maintain local roads as required.</p> <p>25 January 2024 – Clem Beard</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>All gravel requirements for local roadworks are be purchased from Darwin until access to local supplies are authorised by NLC and Traditional Owners. 600t of gravel will be transported to Gunbalanya for the Workshop roadworks and reseal May/June 2024 post wet season and road access is granted from DIPL to lift weight restrictions.</p> <p>23/05/2024 Clem Beard</p> <p>As per previous updates - all gravel supplies will be sourced from Darwin for maintenance. Recommend to complete.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend ed Complete	OCM69/2021: Community Garden Hard Structure	Clem Beard	<p>11/03/2024 Ben Heaslip</p> <p>17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10 October 2022 to explore options and the possibility of supplying a comfort letter to proceed with construction of the proposed shelter.</p> <p>08 February 2023 – Clem Beard: Construction area is classified as Restricted Work Area (RWA) by Aboriginal Area Protection Authority (AAPA). Administration in negotiations and planning with AAPA to lift restricted area after consultation with Traditional Owners. AAPA have confirmed consultations will commence in March with Traditional Owners and the AAPA CEO has approved a partial fee waiver. The cost will be \$5,000, saving up to \$20,000 in fees.</p> <p>15 May 2023 – Clem Beard: AAPA visited site 13 April and discussed shelters with Traditional Owners to gain approval on preferred site. Await further instructions to proceed with AAPA approval. During consultations Traditional Owners expressed desire for an additional shelter at the billabong edge with facilities. A report for the LA will be included in the meeting for approval. AAPA are releasing the approval to proceed prior 30 May 2023.</p> <p>21 July 2023 – Clem Beard: Further consultations are required to allow for the extension of Lot 649 to incorporate Water Services and Outdoor Shelters. Advice received from NLC 19/06/2023: We propose to take a license to maintain to the next consultation in Gunbalanya and ask TOs to provide the NLC with:</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>Consent to the license to maintain the BBQ infrastructure (Land A); and Permission to issue a letter of non-objection to IES for connection of supply to the areas (Land B) pending entry into a Reticulated Infrastructure License for the Gunbalanya township (this is in process across the NLC regions). If TOs consent, NLC can then try to fast track by asking the NLC CEO to use his delegated powers to sign off on the license to maintain ahead of the next Executive Council (in September) on the basis of the limited window for contracting construction during the dry season. Once the license is executed NLC will prepare the letter to IES consenting to the Reticulated Infrastructure</p> <p>17 October 2023 – Clem Beard License to maintain NOT received by WARC hence project cannot proceed prior to the wet. The L2M for Billabong area is scheduled to be included in the Full Executive Meeting scheduled for November 2024</p> <p>25 February 2024 – Clem Beard Awaiting ECM to issue Land Use Agreement to commence construction in the dry season. Awaiting tentative dates from the NLC</p> <p>23/05/2024 Clem Beard WARC have received the s19 Land Use Agreement permit and accepted by Council. Administration has commenced sourcing quotes and a full 'Scope of Works' to construct 2 x Shelters at the Billabong with seating for community use.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	Recommended Complete	GUN190/2023: Cr Nadjamerrek requested Administration to send letter to school to invite senior students to local authority meetings.	Jasmine Mortimore	<p>11/03/2024 Ben Heaslip</p> <p>18 October – Jasmine Mortimore Letter sent to school.</p> <p>26 February 2024 – Jasmine Mortimore Senior Students will be attending the LA between 10:30am - 11:00am on Thursday 7 March 2024</p> <p>30/05/2024 Jasmine Mortimore</p>

Document	Status	Action Required	Assignee/s	Action Taken
				Students to attend meeting on 6 June 2024, will continue to liaise with the school to have students attend all Local Authority meetings for 2024

Identification requirements

You must provide a **minimum** of three (3) types of acceptable identification from the lists below. Identification must include at least one (1) type of photo ID from Category A and at least two (2) types of ID from Category B.

- If applying in person, you must provide original identification documents.
- If applying by post, you must provide certified photocopies of each identity document. **Do not** post original documents unless it is your NT birth certificate or previous change of name certificate.

Category A – provide at least one

Passport (Australian or overseas issued)
Australian drivers licence
Firearms licence
Tertiary student ID card with photo
Australian Evidence of Age Card (18+ Card)
Photographic ID issued by Larrakia Nation or Tangentyere Council
Police Service ID
Defence Force ID
NT Ochre Card
(Any other photographic ID deemed by the Registrar to be sufficient)

Category B – provide at least two

Australian birth certificate
Australian citizenship certificate
Immi Card
Centrelink Health Care Card
Centrelink Pension/Concession Card
Government employee ID
Overseas birth certificate with translation
Medicare
Credit card/debit card or passbook
Phone bill/electricity bill
Bank statement
Change of name certificate or deed poll
Tax assessment notice
ID letter from an Aboriginal community
Student letter of enrolment
NT Security ID
(Any other evidence deemed by the Registrar to be sufficient)

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	8.3
Title:	Assessment report for the Gunbalanya Oval
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is to request the Gunbalanya Local Authority to authorize an assessment be carried out on the condition of the playing surface for the Gunbalanya Sports Oval.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Assessment report for the Gunbalanya Oval*; and
2. Approved the allocation of \$5,000.00 from LA Funding to produce a comprehensive report for the Sports Oval to seek funding for enhancements to footy oval.

BACKGROUND

At the March Ordinary Council Meeting the Council discussed the current unsafe surface conditions at the oval for future sport and recreation activities to be held once the Oval Lighting project is completed.

COMMENT

Administration is expecting surplus funds to be made available once the current Oval Lighting project is completed. The project is scheduled to be completed by September 2024.

Once the exact amount of surplus funds has been confirmed, administration can apply to request the redirection of surplus funds to the establishment of a suitable playing surface for a variety of sports and activities. Additionally, if funding is available the upgrade and refurbishment of the damaged irrigation system is required to allow for the continuous acceptable condition of the Sports Oval in Gunbalanya for future community use and entertainment.

To apply for a variation of current funding this report will be mandatory to seek authorization for change to the original 'Scope of Works' and redirection of quarantine funding allocation.

LEGISLATION AND POLICY

Local Government purchase policy applies to acquisition associated with proposal for oval works.

FINANCIAL IMPLICATIONS

Local Authority has delegated approval to commit annual funds for projects.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Quality Garden Services Q U 0184 - Gunbalanya Foortball Oval Surface [8.3.1 - 2 pages]



QUOTE

West Arnhem Regional Council

Date
11 Apr 2024

Expiry
31 May 2024

Quote Number
QU-0184

ABN
12 971 396 311

Quality Garden Services
NT

Phone: 0498649535

Email:
qualitygardennt@outlook.c
om

Facebook:
@qualitygardenservicesnt
ABN: 12 971 396 311

Quote to carry out assessment of Gunbalanya Oval - Ground Conditions

Quality Garden Services NT is pleased to present you with a quote to carry out assessment of Gunbalanya Oval - ground conditions as requested via email dated 08/04/24.

As part of the assessment, we will travel to Gunbalanya and inspect the playing surface.

A full comprehensive report will be processed after the site visit.

The assessment report will include as requested:

- Fertilisers application
- Seeding requirements
- Aerating requirements
- Recommendation of irrigation and full quote of new system
- Suitability of holding tanks
- Current condition of pumps
- Recommendations for improvement of operation
- QS Report for the above for budgeting purposes

Terms

The following terms apply:

- Payment is due within 7 days from the date of the invoice
- Any additional works not quoted above is subject to prior approval from both parties
- Quality Garden Services NT shall not, under any circumstances, be liable for any accidents, injury, breakage, loss or damage to the equipment or machinery, appliances or property connected with the customer or the resultant consequences unless such loss or damage is caused by Quality Garden Services NT
- Under no circumstances is Quality Garden Services NT responsible for dogs or any other animals on the property
- Dogs must be restrained and secured by the owner prior to Quality Garden Services NT entering the property. Failure to do so results in the immediate cancelation of the service

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	8.4
Title:	Modifications to staff and visitors rest area at the office
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is to enhance the useability of the rest area at the office with additional seating and all-weather protection

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Modifications to staff and visitors rest area at the office*; and
2. Approved \$22,429.00 for additional seating and purlin installation at the office rest area.

BACKGROUND

Further to new structure installation, administration was advised the seating arrangements required upgrading and additional weather protection was needed for all shelter users.

COMMENT

Administration sourced quotes for materials and installation to formulate an indicative price for requested modifications for the recently installed hard structure.

Additional seating and Modifications - Office Hard Structure		
Description	Quantity	Indicative Price
Aluminum bench seating 2mt	4	\$ 2,290.00
In ground Park Setting - Anodize Marine Grade	1	\$ 1,800.00
Concrete installation excavation - Cut pavers refit - Remove existing seats	1	\$ 3,300.00
Purlins 3 x sides	1	\$ 7,500.00
Installation of purlins to structure - weather protection	1	\$ 4,000.00
Accommodation x 4 nights	1	\$ 1,000.00
Freight to Gunbalanya	1	\$ 500.00
Contingency 10%		\$ 2,039.00
Total Indicative Budget		\$22,429.00

LEGISLATION AND POLICY

Not applicable at this time

FINANCIAL IMPLICATIONS

As per approved annual budget for the Gunbalanya Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

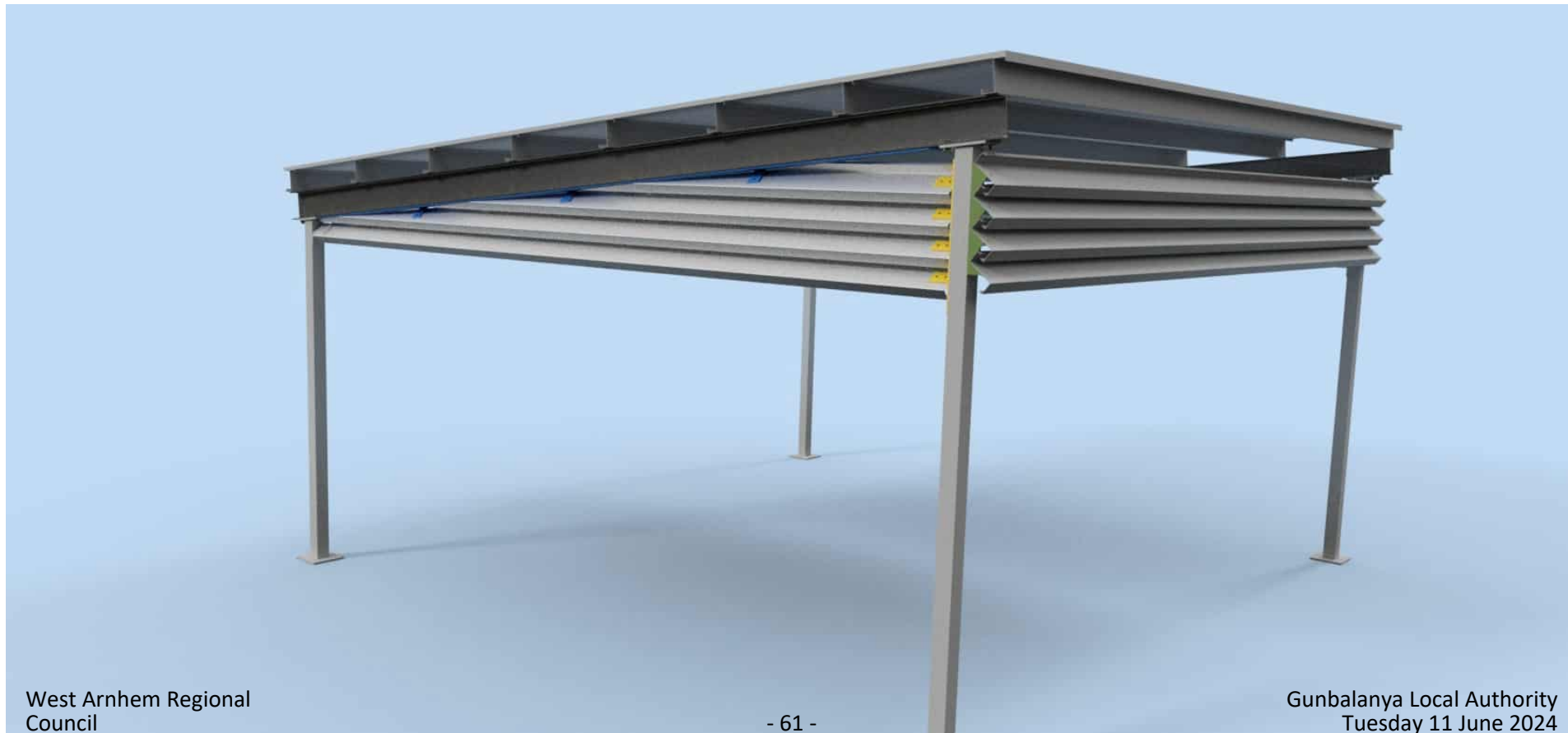
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Gunbalanya Structures Z purlin shadings - Billabong [8.4.1 - 1 page]
2. Gunbalanya Structures Z purlin shadings - Office [8.4.2 - 1 page]





WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	8.5
Title:	Installation of pavers for Aged Care Clients - Gunbalanya
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is to advise the Gunbalanya authority indicative costs of installation of walkway pavers for Aged Care clients in Gunbalanya

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Installation of pavers for Aged Care Clients - Gunbalanya*; and
2. Approved/Did not approve the allocation of \$52,800.00 from Gunbalanya Local Authority funding for the installation of pavers

BACKGROUND

The administration received the request to install walkway pavers for Aged Care clients throughout the community to assist with access to Aged Care services and transport to Aged Care Centre in Gunbalanya to participate in activities at the Centre.

COMMENT

The administration approached a local contractor to supply quote for installation works only. WARC currently has pavers sitting on storage in the workshop compound which were donated by the SIHP program for community use.

The administration received the following feedback from the Tenancy Contract Officer – West Arnhem Region to seek approval for installation purposes.

‘Department of Infrastructure Planning and Logistics (DIPL) strongly recommend that the pavers be installed securely and to the standard by a qualified tradesman. If pavers are not installed correctly and with wet season conditions, the wet weather will disrupt the pavers and they may become an uneven surface causing trip hazards, hence why this will not be DIPL responsibility including the ongoing maintenance’

INSTALLATION OF WALKWAY PAVERS AGED CARE CLIENTS			
QUANTITY	DESCRIPTION	PER UNIT	AMOUNT
12 x Properties	Materials/Concrete and installation	\$ 4,000.00	\$ 48,000.00
	Contingencies 10%		\$ 4,800.00
	Indicative total costs		\$ 52,800.00

LEGISLATION AND POLICY

Local Government procurement policy to be adhered to for project

FINANCIAL IMPLICATIONS

No current funding allocated to this project.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Aged Care Alteration Forms [8.5.1 - 2 pages]

LOT #	AGED CAR CLIENT	STATUS OF ALTERATION FORM
333	Colin Naborlhborlh	APPROVED
337	Nell Naborlhborlh	MOVED TO LOT 760. HAS CONCRETE TO FENCE
339	Lois Nadjamerrek Troy Namarnyilk	PC NOT HOME TO SIGN
356	Louise Nganjmirra	APPROVED
424	Maryanne Mangiru Anastasia Mangiru	APPROVED
432	Enid Ganaradj	APPROVED
433	Nehemiah Burrunali	PC NOT HOME TO SIGN
434	Dorothy Nabobob	APPROVED
436	Roland Barrawanga	WILL BE MOVING TO TRANSITIONAL DWELLING SOON AND WILL NOT NEED THE PAVERS
460	Dane Manakgu	APPROVED
461	Dawn Badari	PC WILL NOT ADD DAWN TO TENANCY. AS SHE COUCH SITS.
482	Travis Milaynga	THERE WERE PAVERS ALREADY PLACED ON THE GROUND
538	Manbrog Nabegeyo Levi Nabegyo	NO-ONE HOME
544	Jordan Marrday	PC WILL NOT ADD JORDAN TO TENANCY. NO PAVERS TO BE DONE.
562	Judy Dakagalawuy	APPROVED
563	Darryl Namundj	HAS CONCRETE DRIVEWAY
565	Brian Mikginjmikginj	APPROVED
665A	John Nadjalaburnburn	HAS CONCRETE TO THE GATE ALREADY
667	Nelli Managku	HAS CONCRETE TO THE GATE ALREADY
668A	Don Namundja Amos Nganjmirr	HAS CONCRETE TO THE GATE ALREADY
668B	Josie Maralngurra Lindy Maralngurra	HAS CONCRETE TO THE GATE ALREADY
673	Lammi Wurrkidj	APPROVED
697	Lillian Guymala Len Naborlhborlh	NO-ONE HOME
700	Trevor Nganjmirra	NO-ONE HOME
718	Shadrack Patlas	NO-ONE HOME
723	Mattham Guymala	HAS CONCRETE TO THE GATE ALREADY

EMAILED TO DIPL

APPROVED

NIL PAVERS NEEDED

STILL TO VISIT

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 June 2024

Agenda Reference:	8.6
Title:	Council's Draft Regional Plan and Budget 2024-2205
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

The Council must adopt a Regional Plan for the new financial year before 30 June 2024 and the Regional Plan is to include the Council budget and long-term financial plan, among other items. Before the Council adopts its Regional Plan a draft Regional Plan must be approved and put out for public consultation for at least 21-days.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.

BACKGROUND

Once each year the Local Authority must include a review of the Council's proposed Regional Plan for the next financial year.

Annual Regional Plan

The Council must have an annual Regional Plan for its local government area in accordance with sections 33 and 35 of the *Local Government Act 2019* (Act). Included in the Regional Plan is an annual budget, long-term financial plan and other legislative prescribed items such as defined indicators for judging the standard of Council's performance.

Annual Budget

Setting an annual budget is the responsibility of the Council and it sets the financial parameters in which the CEO is to manage and report the operations of the Council for the financial year. The Minister for Local Government's *Guideline 5: Budgets* document provides the form in which the budget data is to be presented and section 201 of the Act outlines what must be contained in Council's budget.

Though Council must have an approved annual budget for 2024-25 by 30 June 2024 the Act, in section 203, does allow the Council to adopt an amended budget(s) during the financial year.

NOTE, according to section 202 of the Act the Council must not budget for a deficit.

Long-Term Financial Plan

The Council is required to prepare and keep up-to-date a long-term financial plan that relates to at least 4 financial years (i.e. the current budget financial year [2024-25] plus 3 outer years [2025-26, 2026-27 and 2027-28]).

COMMENT

Following the completion of the public consultation, for the *Draft Regional Plan and Budget 2024-2025*, the final *Regional Plan and Budget 2024-2025* will be laid before Council at a June 2024 meeting for the Council to consider adopting.

STATUTORY ENVIRONMENT

Sections 33 and 35 of the *Local Government Act 2019* (Act);

Various regulations in the *Local Government (General) Regulations 2021* (General Regulations);

The Minister for Local Government's *Guideline 1: Local Authorities; and*

The Minister for Local Government's *Guideline 5: Budgets*.

FINANCIAL IMPLICATIONS

The Council must have a budget and long-term financial plan to control and manage Council's resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

Nil



REGIONAL PLAN & BUDGET

2024 - 2025

DRAFT



Acknowledgment of Country

West Arnhem Regional Council acknowledges the First Nations Custodians; and the many Language and Family groups who are Managers and Care-takers to each of their Traditional homelands and Waters across the West Arnhem Regions Wards.

West Arnhem Regional Council pay their respects and acknowledge Elders, past present and rising.



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Access to Regional Plan & Budget

The West Arnhem Regional Council Regional Plan 2024 - 2025 is available on Council's website by visiting www.westarnhem.nt.gov.au and then clicking on Corporate Documents. Copies are also available for public inspection at Council's public office as per section 33(3) of the *Local Government Act 2019*.

Council Public Offices:

Jabiru Head Office: 8979 9444
 Gunbalanya Community Council Office: 8970 3700
 Maningrida Community Council Office: 8979 6600
 Minjilang Community Council Office: 8970 3500
 Waruwi Community Council Office: 8970 3600

MAYOR & CEO WELCOME

West Arnhem Regional Council acknowledges the First Nations Custodians and the many Language and Family groups who are Managers and Caretakers of each of their Traditional homelands and Waters across the West Arnhem Regions' Wards. West Arnhem Regional Council pays their respects and acknowledges Elders, past, present, and rising, for they hold the memories, traditions, culture, and hopes of the Aboriginal people of West Arnhem Land.

West Arnhem Regional Council is pleased to present our 2024 – 2025 Regional Plan and Budget. The Regional Plan is a legislative requirement; however, to Council and our constituents, it is way more than that, it is an important strategic document that sets our operational direction for the next year. It is a plan built on leadership that fosters a strong workplace culture where staff are happy, committed and engaged, where everyone is safe and well. It provides a refreshed vision for the West Arnhem Region and an all-important roadmap to steer the Council in the direction of stability, sustainability and prosperity for the region.

Most importantly, our Regional Plan is our contract with the Community, outlining where we'll concentrate our efforts and the ways in which we'll measure our success.

This Regional Plan and Budget has been formulated by the Elected Members, staff, and driven by the voices of the constituents of the West Arnhem Region. With renewed focus and significant change in Leadership, the Council sets a direction to serve the Community and

deliver our services at the levels our residents deserve. The Regional Plan has also been informed by our strategic plan, West Arnhem Regional Council 5 Year Corporate Strategy 2022 – 2027, which was endorsed in 2022 following extensive consultation.

Over the reporting period, we look forward to delivering the goals and strategies set out in the Regional Plan, guided by our six foundational pillars:

1. Partnerships, Relationships, and Belonging
2. Increased Local Indigenous Employment
3. Safety and Wellbeing
4. Service Delivery and Built Environment
5. Sustainability and Climate Action
6. Foundations of Governance

Residents throughout the region will be witness to many major projects as they progress and/or come to completion as the Regional Plan is implemented. Major projects include the installation of Oval Lighting in both Jabiru and Gunbalanya, valued at over \$2.7 million – a significant commitment to Community and wellbeing. In Maningrida, the \$4.5 million change rooms at the Maningrida Oval will reach significant milestones in the planning stages to be ready for full completion in the 2025 – 2026 financial year. Childcare will be reestablished in Minjilang with the Crèche works coming to completion early in the reporting term and operations commencing. This is an important project as childcare is a key driver in workforce participation. Other major projects include significant road works throughout the region, water and sewerage upgrades in Jabiru, sporting infrastructure including outdoor gym equipment and grandstands at our ovals.



The Regional Plan is also marked with many valuable Community led projects that have been crafted and decided by our Local Authorities. Waruwi will see the Sport & Recreation hall undergo upgrades so we can better serve its residents.

Underpinning all this work is our staff, and in this Plan, we see many major commitments to those who work at West Arnhem Regional Council. Council looks forward to a range of organisational initiatives that will proactively help us further improve the way we work and the way the Council serves our people. Our focus is on development, culture and retention. It is with great pride that through this plan, West Arnhem Regional Council announces the introduction of apprenticeships for its workforce, with over 50 staff commencing their Trade certificate in Civil Construction in the operational period. Stronger Communities through our people.

Throughout the plan, West Arnhem's commitment to ongoing learning and development of our people is on display. This coming year will see the introduction of Professional Development plans that focus on foundational skills that are poised to fill the leadership pipeline for years to come. A full review of recruitment and retention activities will be undertaken to remove barriers to employment and create pathways for our team. Finally, Council's Senior Leadership team will be empowered to drive the organisation forward. All these efforts working together should attract the best people into the organisation and further develop them during their tenure. Best in – Out Better.

For our Local Authorities, we understand the integral role they play at the intersection of self-

determination and Community control for the West Arnhem Communities, and as a conduit between Government and Community Voice. The Regional Plan is a steadfast commitment to continue to strengthen the already strong Local Authorities within the region.

For our incredible team who work tirelessly for our communities, we wish to take this opportunity to thank each and every WARC staff member. In the 2024 - 2025 year, our Council will continue to develop opportunities to increase local Indigenous employment, provide more pathways for upskilling through literacy and numeracy initiatives, training, internal promotions, and enhancing our recruitment and retention processes.

We must also acknowledge those who support us through grant and funding programs at all levels of government. This funding stream is critical for our Council to deliver services, plant and equipment, better roads, and other meaningful projects identified in our remote Communities. Our Council would not be able to operate without this support.

Finally, our Council is committed to working in partnership with our constituents and stakeholders to achieve better outcomes and enhance opportunities for our people. We do this through the leadership of our Elected Members and Local Authorities who are committed to making the important decisions based on local needs and aspirations. Council looks forward to implementing this Regional Plan and Budget and achieving our vision together to build stronger communities.

James Woods
Mayor

Andrew Walsh
Chief Executive Officer

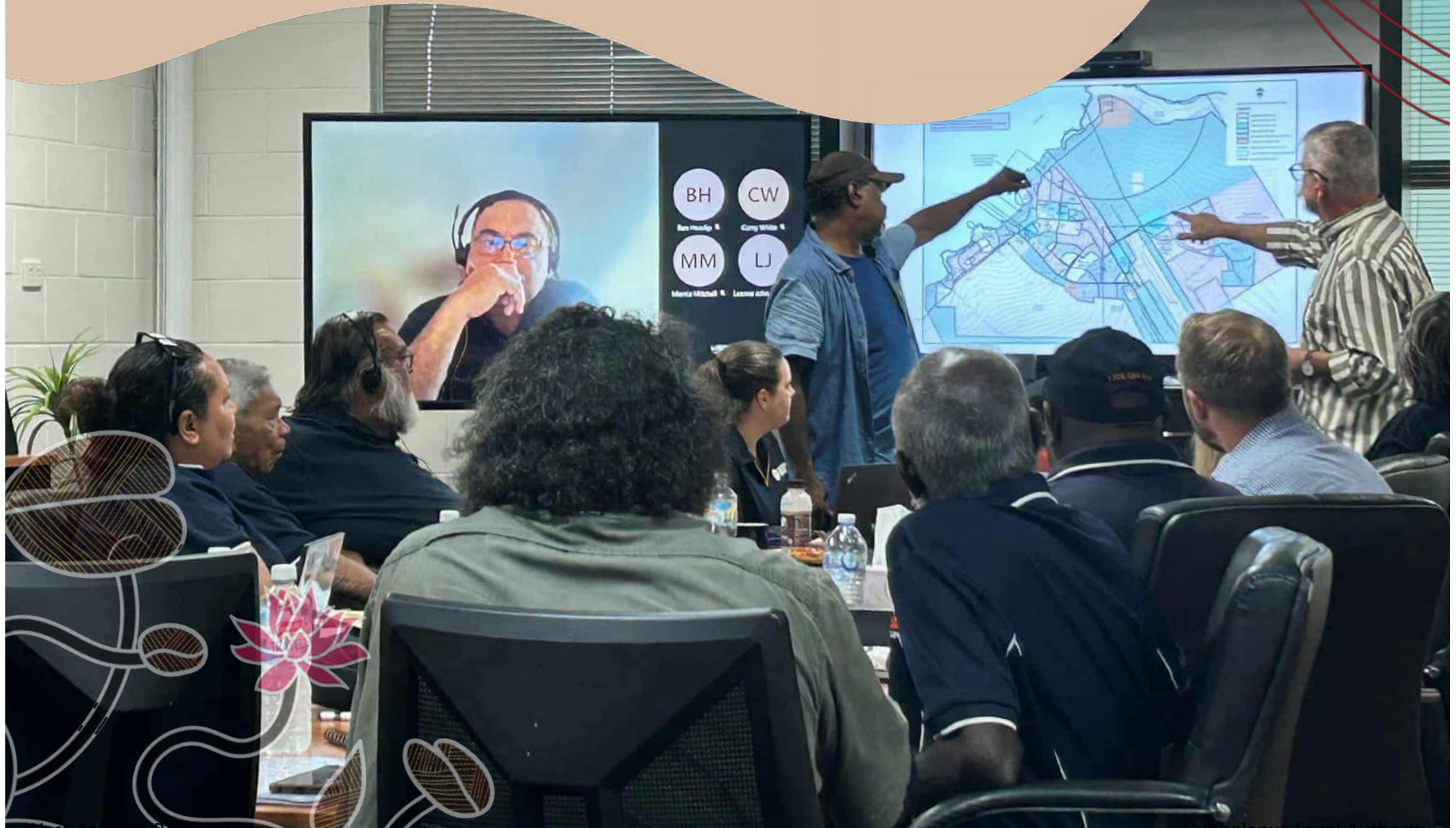
“Provides a refreshed vision for the West Arnhem Region and an all-important roadmap to steer the Council in the direction of stability, sustainability and prosperity for the region..”



West Arnhem Regional Council •••• DRAFT 2024 - 25 Regional Plan and Budget

••6••

ABOUT OUR COUNCIL



OUR REGION AND COMMUNITIES

The West Arnhem region is located in the Top End of the Northern Territory.

West Arnhem Regional Council acknowledges the attachment Aboriginal people have to Country, fostering strong connections to culture and language across our diverse Communities.

Spanning nearly 50,000 square kilometres in West Arnhem Land, our Council oversees five vibrant Communities, including Warruwi, Minjilang, Gunbalanya, Jabiru, and Maningrida, and each community profile is geographically unique.

Waruwi and Minjilang are smaller island Communities located in the Arafura Sea, our biggest Community

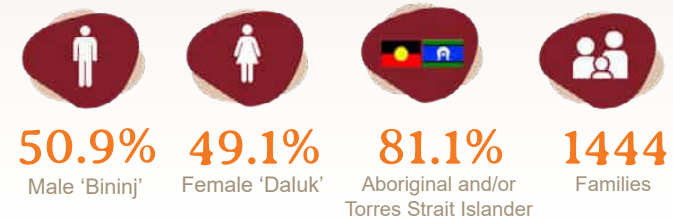
Maningrida is located on the Central Arnhem coast, Gunbalanya is situated far inland and Jabiru is positioned within Kakadu National Park.

Our region is home to approximately 6,281 residents, with over two-thirds identifying as Aboriginal and/or Torres Strait Islander, or 'Bininj' people.

Our population consists of both freshwater and saltwater people from various language groups and cultural backgrounds.

Despite the differences of our Communities, language, culture and ceremony are strong, and clan groups are connected through cultural song lines across the entire Arnhem region.

The Region Overview in Statistics



6281

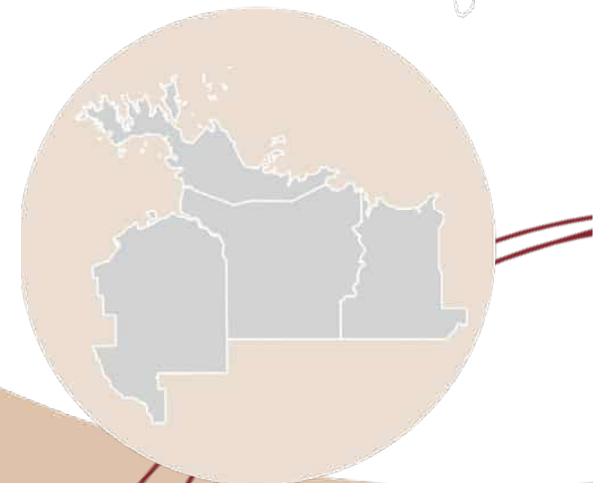
Total Population



Population by Community



Data source: 2021 Census data



West Arnhem Regional Council ***** DRAFT 2024 - 25 Regional Plan and Budget

..8..

OUR COUNCILLORS

Minjilang Ward

MINJILANG



Minjilang Ward
Cr Henry Guwiyul



Warruwi Ward
Cr James Marrawal



Maningrida Ward
Mayor James Woods



Kakadu Ward
Deputy Mayor
Elizabeth Williams



Kakadu Ward
Cr Ralph Blyth



Kakadu Ward
Cr Mickitja Onus

Warruwi Ward

WARRUWI

Kakadu Ward

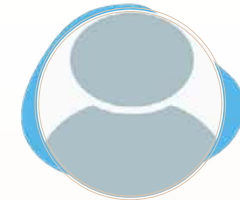
JABIRU

GUNBALANYA

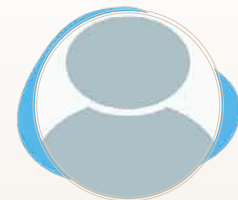
Gunbalanya Ward

MANINGRIDA

Maningrida Ward



Maningrida Ward
Vacant



Maningrida Ward
Vacant



Maningrida Ward
Cr Jacqueline Phillips



Gunbalanya Ward
Cr Otto Dann



Gunbalanya Ward
Cr Gabby Gumurdul



Gunbalanya Ward
Cr Donna Nadjamerrek

OUR COUNCIL

The Council's role is to represent, inform, and make responsible decisions for its constituency.

Through the voices of the 12 Elected Members who represent the five Wards, our Council plays an important role in advocating at all levels of government on matters important to the people residing in our Communities.

West Arnhem Regional Council holds Ordinary Council Meetings every month, alternating between in-person and video-conferencing. Special Council Meetings of Council are held as required.

The Risk Management and Audit Committee and the Kakadu Ward Advisory Committee are scheduled to meet four times throughout a year.

Local Authority Meetings are convened four times per year for each of the four Local Authorities in the region.

In March 2024, Council accepted

the resignation of (ex) Mayor Matthew Ryan. Matthew had been a fierce advocate for the constituents of the West Arnhem Communities for two decades, serving as a Councillor for the Maningrida Ward since 2008 and as Mayor since 2017.

The vacancy of the Mayoral position was filled by Maningrida Ward Elected Member James Woods. Mayor Woods has served the Maningrida community for over eight years as the longest serving chairperson for the Maningrida Local Authority.

He was elected as Councillor of the Maningrida Ward at the 2021 Local Government Election and has been a strong advocate for improved services in remote communities.

"The West Arnhem Regional Council, governed by 12 Elected Members representing five Wards, serves as a vital advocate for our Communities at all levels of government. As the largest employer in the region, our council operates across a vast footprint, delivering essential local government, Community wellbeing, and commercial services. Our vision is centered on fostering strong Communities throughout West Arnhem Land."



COUNCIL COMMITTEES

Risk Management and Audit Committee

The Risk Management and Audit Committee is an advisory Committee formed in line with section 86 of the *Local Government Act 2019* that assists Council to achieve good governance by the exercising of due care, diligence and skills in relations to internal and external control of audits and reporting. The Risk Management and Audit Committee is scheduled to meet four times in 2024 - 2025.

Risk Management and Audit Committee Members

Carolyn Eagle (Independent Chair)
Warren Jackson (Independent Member)
Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Jacqueline Phillips
Cr Gabby Gumurdul

Special Finance Committee

The West Arnhem Regional Council Special Finance Committee is constituted as an Executive Committee with all the necessary powers to carry out Council's financial functions in line with section 83(4) of the *Local Government Act 2019*. The Special Finance Committee was formed to review and approve the monthly finance report in the instance that a quorum cannot be met for an Ordinary meeting of Council.

Special Finance Committee Members

Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Donna Nadjamerrek
Cr Mickitja Onus
Vacant

Kakadu Ward Advisory Committee

West Arnhem Regional Council established a Kakadu Ward Advisory Committee, pursuant to Part 5.3 of the *Local Government Act 2019*, as a key component of Council's governance framework. The Committee is an independent advisory body formed to strengthen relationships between Council, its staff and the residents of Kakadu by recommendations on improving Council's operations within the Kakadu Ward.

Kakadu Ward Advisory Committee Members

Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Ralph Blyth
Cr Mickitja Onus



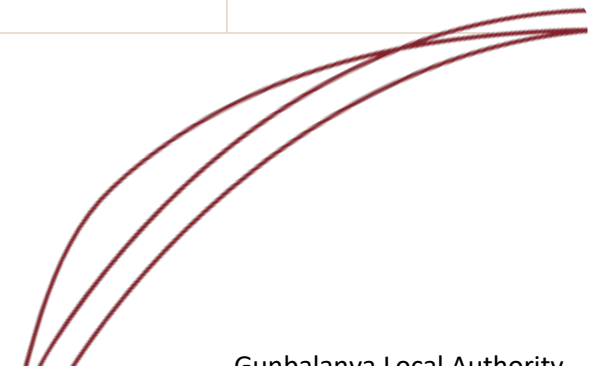
LOCAL AUTHORITIES

Local Authorities play a critical role by providing Council with informed recommendations and feedback from the West Arnhem Communities. The region has four Local Authorities, and each has a minimum representation of six appointed members who reside in the Community. For the 2024-2025 financial year, each Local Authority is scheduled to meet four times.



West Arnhem Regional
Council

Gunbalanya	Maningrida	Minjilang	Waruwi
Appointed Local Authority Members			
Andy Garnarradj (Chairperson)	Sharon Hayes (Chairperson)	Matthew Nagarbin (Chairperson)	Jason Mayinaj (Chairperson)
Connie Nayinggul	Jessica Phillips	Charles Yirrawala	Alfred Gawaraidj
Evonne Gumurdul	Shane Namanurki	Shane Wauchope	Ida Waianga
Henry Yates	Joyce Bohme	Clint Wauchope	Nicholas Hunter
Kenneth Mangiru		David Makings	Richard Nawirr
Maxwell Garnarradj		Audrey Lee	Phillip Wasaga
Grant Nayinggul			William Wurulr
			Geraldine Narul
Elected Members			
Mayor James Woods	Mayor James Woods	Mayor James Woods	Mayor James Woods
Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams
Cr Otto Dann	Cr Julius Kernan	Cr Henry Guwiyul	Cr James Marrawal
Cr Gabby Gumurdul	Cr Jacqueline Phillips		
Cr Donna Nadjamerrek	Vacant		



Gunbalanya Local Authority
Tuesday 11 June 2024

ORGANISATIONAL STRUCTURE

Functional & Role



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West Arnhem Regional Council ***** DRAFT 2024 - 25 Regional Plan and Budget

STRATEGIC PLAN

STRATEGIC PLAN JOURNEY

In 2022, West Arnhem Regional Council embarked on a comprehensive consultation initiative involving Elected Members, Local Authorities, senior management, and executives.

This collaborative effort resulted in a revised strategic direction and service delivery plan that truly reflects the Council's vision and purpose.

Six pivotal themes surfaced during this extensive consultation process, each now forming the foundational Pillars of the Council's strategic framework.

These six Pillars underpin our commitment to advancing Community well-being, local governance, and sustainable development:

- Pillar 1** Partnerships, Relationships and Belonging
- Pillar 2** Increased Local Indigenous Employment
- Pillar 3** Safety and Wellbeing
- Pillar 4** Service Delivery and Built Environment
- Pillar 5** Sustainability and Climate Action
- Pillar 6** Foundations of Governance



Pillars Plan discussed and workshopped with senior management and executive staff

**April
2024**

Draft Regional Plan and Budget 2024 - 2025 presented to Council for review and approval to consult with Communities for 21 days

**21 May
2024**

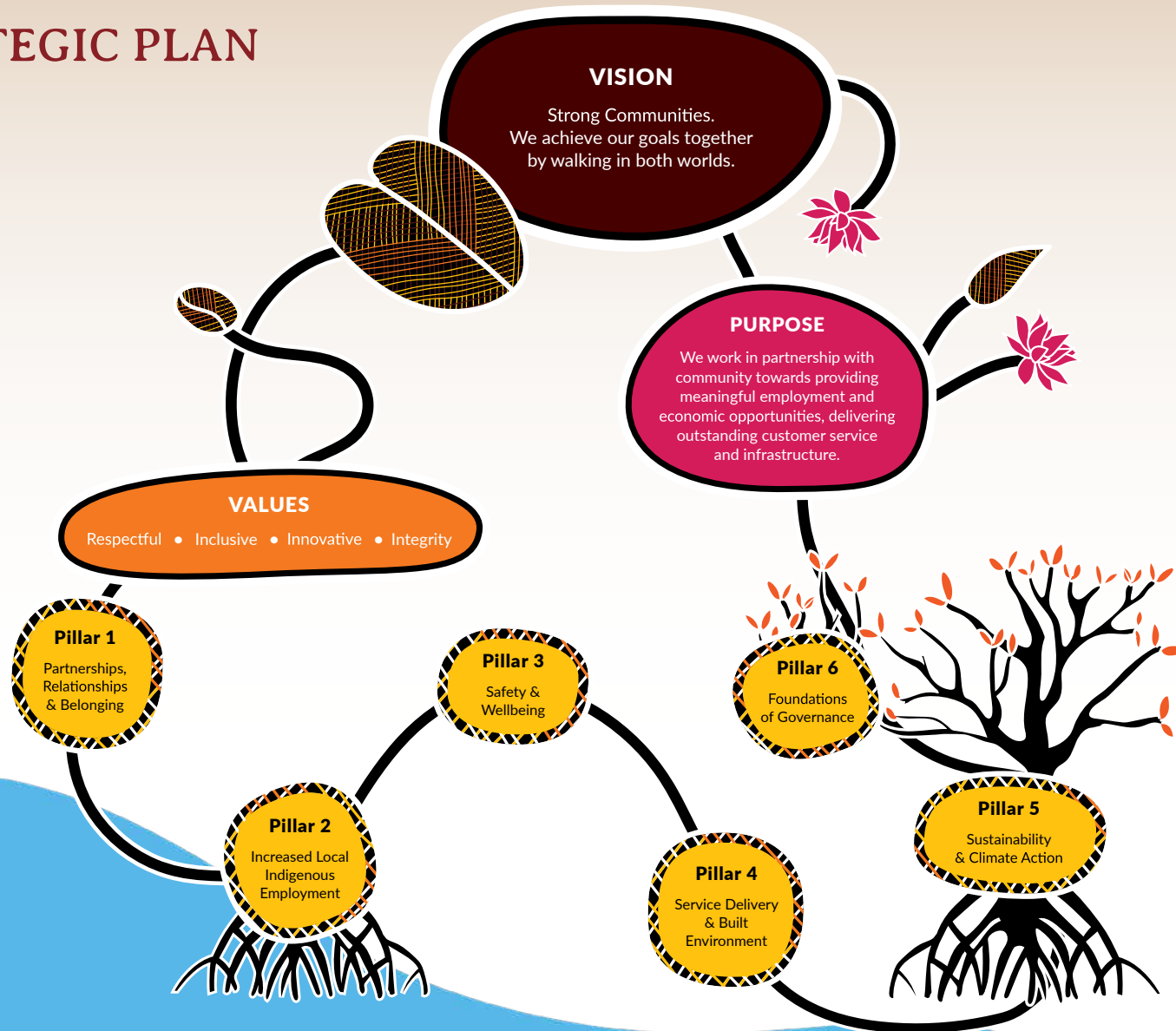
Draft Regional Plan and Budget 2024 - 2025 presented to Local Authorities

**May &
June
2024**

Regional Plan and Budget 2024 - 2025 approved by Council

**19 June
2024**

STRATEGIC PLAN



VALUES

The values or behaviours that Council will embrace to support our Purpose and guide us in achieving the Vision are:



Respectful

We respect our communities and staff of all cultures.

We respect elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of Indigenous Australia.

We acknowledge that Aboriginal culture is a living culture and that Aboriginal people continue to live in spiritual and sacred relationship with country.



Inclusive

We are engaged with our communities and partners.

We value diverse perspectives and voices and encourage their incorporation into our work practices.



Innovative

We encourage and promote a culture of safety where innovation is celebrated and new ways of working are implemented to improve our services.



Integrity

We are open, transparent and accountable.

OUR SERVICES

CORE SERVICE ACTIVITIES

West Arnhem Regional Council is dedicated to providing high quality core services to support our vision of Strong Communities. We prioritise healthy community engagement, robust governance, and excellent local government administration. Our daily focus is on delivering essential civic services, promoting environmental health, and enhancing local infrastructure across all of our communities.

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
Community engagement in local government					
Public and Corporate Relations	✓	✓	✓	✓	✓
Customer Relationship Management, including complaints and responses	✓	✓	✓	✓	✓
Governance	✓	✓	✓	✓	✓
Advocacy and Representation on local and regional issues	✓	✓	✓	✓	✓
Local Government Administration					
Financial Management	✓	✓	✓	✓	✓
Revenue Growth	✓	✓	✓	✓	✓
Human Resources, learning and development	✓	✓	✓	✓	✓
Records Management	✓	✓	✓	✓	✓
Risk Management	✓	✓	✓	✓	✓
Council Planning and Reporting: Strategic, Financial and Service Delivery Planning and Reporting	✓	✓	✓	✓	✓
IT and Communications	✓	✓	✓	✓	✓
Local Civic Services					
Library and Cultural Heritage Service		✓			
Local Infrastructure					
Asset Management	✓	✓	✓	✓	✓
Lighting for Public Safety	✓		✓	✓	✓
Local Road Traffic Management, Maintenance, Upgrading and Construction	✓		✓	✓	✓
Maintenance and Upgrade of Parks, Reserves and Open Spaces inc. Weed Control	✓	✓	✓	✓	✓
Fleet, Plant and Equipment Maintenance	✓	✓	✓	✓	✓
Maintenance and Upgrade of Buildings, Facilities and Fixed Assets	✓	✓	✓	✓	✓
Swimming Pools		✓	✓		
Management and Administration of Local Laws		✓			
Local Environment Health					
Waste Management	✓	✓	✓	✓	✓
Provision of Sewer and Water Management		✓			
Provision of Contract Services for Sewer and Water Management	✓		✓	✓	✓
Animal Management Program	✓	✓	✓	✓	✓

COMMUNITY WELLBEING SERVICES

West Arnhem Regional Council is dedicated to enhancing the quality of life for residents in West Arnhem Land through a comprehensive array of community wellbeing service programs. By partnering with local communities and key stakeholders, the Council ensures the provision of vital services that support the health and overall wellbeing of individuals in the region. These initiatives not only foster individual wellbeing but also play a crucial role in driving regional growth and development, ultimately contributing to building stronger communities.

Community Wellbeing Services anticipated to be delivered by West Arnhem Regional Council 2024 - 2025 are:

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
Aged and Community Care					
Home Care Packages Program	✓	✓		✓	✓
Commonwealth Home Support Programme	✓	✓		✓	✓
Indigenous Aged Care Employment Program	✓	✓		✓	✓
National Disability Insurance Scheme	✓	✓		✓	✓
Children and Youth Services					
Remote Sport Programme	✓	✓	✓	✓	✓
Waruwi and Minjilang Crèche				✓	✓
Outside School Hours Care					✓
Sport and Recreation	✓	✓	✓	✓	✓
Community Safety and Support					
Community Night Patrols	✓			✓	✓
Culture and Heritage					
Deliver Indigenous Broadcasting Programme	✓		✓	✓	✓

COMMERCIAL SERVICE ACTIVITIES

West Arnhem Regional Council operates a diverse range of commercial activities and services throughout the region. These activities allow us to provide valuable resources and services to local communities but also generate increased employment opportunities within the area. The revenue generated from these commercial activities serves as an important supplementary income stream, enabling the council to deliver additional community benefits and support various initiatives that contribute to the overall welfare and development of the region. This demonstrates Council's commitment to economic sustainability and community enrichment in West Arnhem Land.

The commercial services anticipated to be delivered by West Arnhem Regional Council in 2024 - 2025 include:

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
Long Day Care Service		✓			
Centrelink Agent Services	✓	✓		✓	✓
Airstrip Maintenance Contract	✓		✓	✓	✓
Power, Water and Sewerage Systems Contract	✓		✓	✓	✓
Post Office Agreement	✓	✓	✓	✓	✓
Manage Visitor Accommodation	✓		✓	✓	✓



MAJOR PROJECT PLANS 2024 - 2025

REGIONAL

- Animal Management Program co-contribution
- Reduce, Reuse, Recycle Strategy Implementation
- Creation of Remote Recycling Hub Business Plan
- Upgrade in Council's Business Software

GUNBALANYA

- Gunbalanya Football Oval – Construction of Lights

MANINGRIDA

- Construction Changerooms at the Football Oval
- Maningrida New Year's Eve fireworks
- Maningrida half at basketball court – New Subdivision

JABIRU

- Brockman Oval Football Oval – Construction of Lights



PILLARS

In line with the *Local Government Act 2019*, West Arnhem Regional Council has developed a new Strategic Plan, guiding the council's initiatives and actions towards meaningful Community impact. The following Pillars represent the priorities, interests, requirements, aspirations and needs of the Communities within Council. The Strategic Plan sets out the Council's six main pillars:

Pillar 1 - Partnerships, Relationships and Belonging

- 1.1 Community Engagement
- 1.2 Economic Partnerships
- 1.3 Communication
- 1.4 Community Events
- 1.5 Cultural Awareness Training
- 1.6 Youth Engagement

Pillar 2 - Increased Local Indigenous Employment

- 2.1 Indigenous Employment Framework
- 2.2 Traineeships and Apprenticeships
- 2.3 Policy and Procedures

Pillar 3 - Safety and Wellbeing

- 3.1 Cultural Safety
- 3.2 Health and Safety
- 3.3 Employee Engagement and Training and Development
- 3.4 Community Service Delivery

Pillar 4 - Service Delivery and Built Environment

- 4.1 Strategic Infrastructure and Asset Management
- 4.2 Fleet, Plant and Equipment
- 4.3 Waste and Water Management
- 4.4 Local Road Management and Maintenance

Pillar 5 - Sustainability and Climate Change

- 5.1 Recycling and Waste
- 5.2 Procurement
- 5.3 Reduce Office Waste
- 5.4 Education
- 5.5 Policy

Pillar 6 - Foundations of Governance

- 6.1 Financial Management
- 6.2 Records
- 6.3 Council and Local Authorities
- 6.4 Risk Management
- 6.5 Planning and Reporting
- 6.6 Information and Communication Technology

PILLAR 1 Partnerships, Relationships and Belonging



Investing in relationships and partnerships at all levels supports and strengthens community and belonging.

We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.



Goal	Strategy	Measure	Target
1.1 Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life	Engage with Traditional Owners to assist local cultural events with road closures, facilities hire and/or use, provide signage and general support	In-kind support to assist with cultural events provided	100%
	Attend and contribute to heads of agencies meetings	Heads of agencies meetings attended and information shared locally with teams and across the organisation	100%
	Develop well-planned, community-led sport, recreational and cultural programs	Programs and initiatives are informed by the expressed needs and voices of the local people they serve and the staff who deliver them	100%
	Actively seek out and develop collaborative partnerships that encourage service coordination and integration	Community meetings coordinated, informed and participated in	100%
1.2 Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life	Business Development Strategy to drive economic outcomes	Review existing Business Development Strategy	September 2024
	Identify and pursue opportunities for further partnerships, income and growth	Local employment opportunities embedded into planning and new contracts and increased	June 2025
		Council-run community services are adequately resourced to provide culturally appropriate, safe, community-led programs	100%
	Manage WARC's staff housing portfolio in order to: a. attract and retain staff b. promote staff stability and contribute to community life	Every tenancy is delivered according to the RTA	100%
		All applicable opportunities for funding for new housing and housing maintenance contracts pursued	100%
	Seek to retain and uplift existing grants and contracts	Existing contracts retained and additional contracts procured	Minimum uplift CPI or above

1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

Develop and manage Council's social media and communication channels, including the website

Minimum social media targets are met:
Instagram – minimum 2 posts per month
Facebook – minimum 3 posts per month
LinkedIn – minimum 2 posts per month
Twitter – minimum 1 post per month
Website news articles – minimum 2 per month

100%

Implement social media strategy

June 2025

Publish *The Wire* once a fortnight

Community contribution of articles and/or photos to each edition

4

Publish a community event calendar on noticeboards and the website

Noticeboards and website current and up-to-date community event calendar displayed

100%

Create and promote the use of pictorial and/or promotional materials in local languages via Council's established communication channels (internal and external)

Internal and external communication and promotional materials in local languages and/or pictorials are delivered according to the actions of WARC's Reconciliation Action Plan

100%

Foster an organisational culture of innovation in communication which engages staff and enhances internal communication

Staff newsletter *In the Loop* published monthly

12 per annum

All internal requests for WARC branded communication materials including calendars, posters, digital displays and social media posts are facilitated and delivered by WARC Communications and Public Relations Coordinator

100%

Work with stakeholders to foster positive relationships and build effective networks locally, across the region and nationally

Stakeholder news shared through social media and communication channels on behalf of stakeholders as per request

85%

1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community

Conduct civic events which recognise and celebrate community sentiment

Civic events held in each community hosted by Council

4 per annum

Provide support to community organisations to deliver community-based events

In-kind support provided to community groups as requested

As per budget

1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols

Develop and launch cultural awareness program

Cultural awareness providers engaged and worked with to design and deliver a WARC-appropriate cultural awareness program

June 2025

Online learning course for all WARC staff, contractors and consultants embedded

100%

All new employees completed cultural awareness training within first week of employment

100%

		Cultural awareness and cultural safety in WARC's First Nations Employment Plan embedded	June 2025
		A series of half day cultural awareness workshops delivered	June 2025
1.6 Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them	Design and deliver youth engagement programs in consultation with youth and community stakeholders	Youth and community consultations informed by program design and activity work plans	100%
	Deliver regional planning activities with Sport and Recreation and Community Services teams and schools	Sport and Recreation and Community Services delivery well-planned, with programs reflecting the expressed needs of the community and WARC's regional goals designed	100%
	Plan and deliver diverse and engaging holiday programs that meet the needs and interests of all children/young people and which run for a longer period each day	Holiday programs delivered and attendance is increased in each community throughout the school holiday period	Uplift 10%
	Identify funds to diversify the range of youth activities and establish new services as requested by the community	A more diverse range of youth activities and events, catering to different age groups, interests, genders and localities are planned and delivered	June 2025
	Promote, celebrate and report on activities and events in publications such as <i>The Wire</i> and social media	Photos and/or stories for publication in <i>The Wire</i> and social media provided by Sport and Recreation and Community Services teams	Minimum 2 per month
	Ensure robust data collection systems and contribute to community knowledge	Data collection tool reviewed; data uploaded by all Team Leaders and good quality reporting provided	December 2024

PILLAR 2

Increased Local Indigenous Employment

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We are committed to investing in and supporting local Indigenous employment.

We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.



Goal	Strategy	Measure	Target
2.1 Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment	Develop a WARC Indigenous Employment Strategy including Indigenous identified positions, dedicated People and Capability support, career pathways, apprenticeships and traineeships	Indigenous Employment Strategy finalised and commenced	June 2025
	Work with community to understand employment obstacles for local people and identify solutions	Employment consultation workshops and initiatives delivered in each community	December 2024
	Seek funding to support WARC's Indigenous Employment Strategy	Funding opportunities identified and funds applied for	December 2024
	Undertake a skills gap and training needs analysis	Results of skills and training gap analysis used to draft training plan	100%
	Enhance WARC's employer brand to attract and retain staff	Review WARC branding for all positions, website and community level initiatives for local employment	100%
	Earmark roles as 'Indigenous identified positions'	The number of 'Indigenous identified positions' increased annually	5% per annum
2.2 Traineeships and Apprenticeships Provide local residents opportunities to learn and obtain professional qualifications in trades and administration	Create a traineeships and apprenticeships program which partners with community stakeholders, including local schools, to identify potential traineeship and apprenticeship candidates and linking candidates to employment pathways with Council	Traineeships and apprenticeships implemented	June 2025
2.3 Policy and Procedures Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment	Review WARC recruitment processes, partnerships and systems for local people	Recruitment process recommendations implemented	100%

PILLAR 3 Safety and Wellbeing

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.



Goal	Strategy	Measure	Target
3.1 Cultural Safety Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan	Complete all actions of Council's 'Innovate' Reconciliation Action Plan	'Innovate' Reconciliation Action Plan actions completed as per plan	June 2025
	Provide reports to Council and Local Authorities on the challenges, highlights and progress of implementing the Reconciliation Action Plan initiatives	Reconciliation Action Plan updates and reports provided to Council and Local Authorities each quarter	100%
	Contribute articles and updates to staff newsletter <i>In the Loop</i> on the highlights of the Reconciliation Action Plan progress	Reconciliation Action Plan working group and Council Service Managers contributed to alternating monthly update/story to <i>In the Loop</i> staff newsletter	100%
	Review success of Reconciliation Action Plan against actions and determine Council's next steps towards reconciliation actions for 2024 and beyond	Progress of 'Innovate' plan reviewed and next steps determined by Chief Executive Officer and Reconciliation Action Plan working group	June 2025
3.2 Health and Safety Staff and public safety is achieved via planning, education and training	Work Health and Safety Plan	Work Health and Safety Plan implemented	100%
	Develop and deliver a training program that meets work health and safety, staff and organisational needs	Work health and safety training completed as per training schedule	100%
	Support the wellbeing of employees	Culturally appropriate wellness programs, support embedded into HR practices, mental health support, diversity and inclusion training	June 2025
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
3.3 Employee Engagement and Training and Development Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways	Establish a WARC Learning and Development Framework	Learning and Development Framework draft created	June 2025
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
		Implement an effective performance management system with SMART goals established for positions	100%
	Review and improve WARC's performance framework, including probation and on-boarding program	Probation/annual goal and development planning with Line Manager undertaken	100%
		Performance reviews tracked and monitored by People and Capability team and completed on time by Line Managers	90%

	Foster a positive workplace culture through engagement initiatives	Annual survey, on-boarding and exit surveys, events, reward and recognition initiatives	As per strategic plan
3.4 Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members	Programs and services are well planned with activities and expected outcomes identified prior to delivery commencing	Activity plans are developed in consultation with local teams for each service and initiative	100%
	High quality care is provided to all recipients of community services delivered by Council	All staff are provided with opportunities to upskill via access to professional development relevant to their roles and responsibilities	100%
	Service delivery is compliant with the expectations of funders and relevant legislation	Report providing recommendations on service quality and compliance improvement opportunities reviewed and delivered by the Community Support team	100%
		All activities, reports and compliance tasks completed as per contractual arrangement, aged care standards, NDIS care standards	100%
		Timely data/monitoring returns and funding reports delivered by Community Wellbeing team	100%
	Remote Indigenous Broadcasting Services supporting local Indigenous languages are provided across the region	Broadcasters are offered support training opportunities with TEABBA	90%
	High quality early learning activities for child development are delivered	All NQS and ACEQUA crèche and childcare standards met	100%
	Strengthen ability to respond to community safety needs, including the provision of staff enrolment in training that enhances and sustains appropriate community safety skills and provide opportunities for professional development	Local staff worked with to increase the competency levels in responding to domestic and family violence, specifically intake, case management and safety planning with clients	2024 - 2025
	Provide to the community well-managed and maintained library collections, including a culturally relevant library collection	Diversity audit completed and recommendations implemented	2024 - 2025
		Connected Communities: Vision for the Northern Territory Public Libraries 2017 - 2023 enacted as applicable to West Arnhem	100%
	Plan, prepare and present educational and engaging early childhood activities weekly	Weekly early childhood activities are well planned and delivered as per schedule	100%

PILLAR 4 Service Delivery and Built Environment

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.



Goal	Strategy	Measure	Target
4.1 Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure	Develop and manage a corporate Asset Management Strategy and Asset Management Plans for defined asset classes with a focus on: a. identifying and developing an asset maintenance tracking system that includes cyclical inspections b. managing the renewal and replacement program c. coordinating projects within community	Corporate Asset Management Strategy completed	July 2025
		Asset management tracking system implemented	July 2025
	Investigate opportunities to source external funding for infrastructure upgrades	Scoping, plans and cost estimates for critical infrastructure assets identified for future funding requirements	Ongoing
	Maintenance programs for parks, ovals, cemeteries and reserves	Safety audits conducted yearly on trees within community which are designated to Council responsibility	100%
		All maintenance activities carried out in accordance with budget allocation	100%
		Park equipment safety audits, inspections and maintenance program carried out to schedule	100%
	Continue community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida	Community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida progressed	June 2025
	Ensure community swimming pools operate according to community needs and all legislative and work health and safety requirements	Opening hours to meet community requirements provided with a comparison year-on-year increase in operating costs of no more than 10%	June 2025
		Staff employed to meet supervision ratios and cultural needs	100%
		Operational procedures are adhered to and documented as required by WARC and legislated standards	100%
		Pool maintenance regime is established and sustainable	June 2025
4.2 Fleet, Plant and Equipment Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements	Review and update the Strategic Fleet Asset Management Strategy	Strategic Fleet Asset Management Strategy maintained and improved	Ongoing

	Implement effective cost recovery mechanisms for use of Council's vehicles, plant and equipment	Annual review and update of Council's Fees and Charges against operating and replacement costs	May 2025
		Fleet, plant and equipment hire contracts to support and ensure effective cost recovery for Council prepared	Ongoing
	Ensure vehicles, plant and equipment are fully serviced as per the Strategic Plan for the useful life of the asset	All vehicles inspected as per Strategic Plan	100%
		Repairs and maintenance requests performed in line with Strategic Plan	100%
		Accurate vehicle, plant and equipment data maintained	100%
	Maintain adequate stock levels	Stocks purchased and used in community workshops reviewed and monitored	Ongoing
	Upgrade fuel distribution infrastructure to comply with work, health and safety relevant standards and business requirements	Infrastructure audit as per current legislation completed and report including recommended plan for upgrades delivered	Ongoing
4.3 Waste and Water Management			
Deliver environmentally and economically sound solid waste, water and sewerage services	Provide scheduled domestic waste collection in each community	Waste collections completed as per schedule	100%
	Landfill sites are licensed and operate in accordance with NT Environment Protection Authority (NTEPA) authorities	Landfill sites remain operational	100%
	Work with other government and commercial entities in order to plan for long term waste disposal needs	Utilise Charles Darwin University's <i>Academic Review of Future Waste Management Strategy</i>	July 2025
		Northern Territory Local Government Association liaised and collaborated with on advocacy initiatives and waste strategies	July 2025
	Adhere to water and sewerage operations and maintenance schedules	Disruption to Jabiru town water supply	10% or less
		Disruption to Jabiru sewerage network	10% or less
		All legislated standards for potable water testing in Jabiru met	100%
		Annual audit of water treatment practices including policies and procedures conducted	December 2024

4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

Develop and schedule yearly road, footpath and stormwater repairs and maintenance programs for each community which:

- determines a road maintenance schedule for the course of the year
- determines grading frequency of internal access roads
- schedules hazard identification and road condition reports (actions and frequency)
- schedules footpath and stormwater inspections

Continually monitor and carry out minor road repairs

Consult with Local Authorities to incorporate local priorities for traffic management into traffic management strategies and/or plans

Deliver plans as per schedule for managing street lighting

Deliver yearly road, footpath and stormwater repairs and maintenance delivered as per schedule with records maintained for each community in Council's records management system - currently 'Magiq'

100%

All footpaths and stormwater inspected quarterly
Percentage of known footpath hazards made safe within 24 hours

100%

85%

Roads monitored and minor repairs completed as required

85%

Consultations on traffic management priorities are minuted and reported to Council and WARC executive

100%

All non-functioning street lights repaired bi-annually as per set program

100%

Functioning street lights per audit per community

85%



PILLAR 5 Sustainability and Climate Action

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.



Goal	Strategy	Measure	Target
5.1 Recycling and Waste Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment	Review strategic and environmental risks associated with climate change and sustainability and draft 10 year strategy for reuse, recycle and reduce waste initiatives	Reuse, Recycle and Reduce Waste Strategy implemented	June 2025
	Continue pre-cyclone community waste collections	Pre-cyclone waste collections held twice yearly as per published schedule	100%
	Continue whole-of-community approach to identify and implement innovative initiatives to reuse, recycle and reduce waste	Keep Australia Beautiful and local schools collaborated with and Clean up Australia Day, Tidy Towns campaign and eco schools program participated in	June 2025
5.2 Procurement Develop and implement a leading-edge sustainability procurement strategy	Review WARC current procurement practices against sustainability and climate action NT and national procurement benchmarks and develop leading-edge Procurement Strategy	Leading-edge Procurement Strategy completed	June 2025
5.3 Reduce Office Waste All offices recycle and reduce waste and consumables	Encourage Council office solutions to reduce waste	Paperless agenda papers to reduce binding and printing costs	June 2025
5.4 Education Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms	Engage with local schools to develop age and locally appropriate educational resources	Education campaign collateral created and displayed in community and schools	June 2025
	Facilitate relationships between businesses, community leaders and youth with a focus on conserving natural resources	Community-appropriate collaborative materials, initiatives and messages developed and promoted via community noticeboards and social media	June 2025
	Encourage and promote community understanding and correct use of sorting bays	Uplift in correct use of sorting bays	50%
5.5 Policy Devise and implement a Sustainability and Climate Action Policy	Research and develop WARC Environment and Sustainability Management Strategy and Policy	Environment and Sustainability Management Strategy and Policy completed	June 2025

PILLAR 6 Foundations of Governance

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.



Goal	Strategy	Measure	Target
6.1 Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth	Develop and implement a financially sustainable long term financial plan, annual budget and periodic budget reviews	Statutory requirements and external audit qualifications fully complied with	100%
	Management of Council's revenue and payable functions		
	Manage and deliver on Council's annual statutory and financial obligations		
	Management of Council's asset accounting practices		
	Monitor and coordinate external funding provided through grants and commercial contracts	Contractual arrangements complied with	100%
	Maintain the rates database including all property details	Statutory requirements fully complied with and percentage of rates debtors outstanding	100%
	Maintain the rates register		100%
	Prepare the annual rates declaration		Less than 5%
	Apply concessions as appropriate		100%
	Determine the rateability of properties		100%
	Manage and provide advice on Council's investments in accordance with adopted policies	Interest on investments	> \$180,000 FY2024-2025
	Monitor returns of investments including roll-over of term deposits		
	Manage Council-funded projects to maintain a positive working capital ratio	Positive working capital ratio	Minimum ratio 1:1
6.2 Records Delivery of storage and retrieval of records processes which support efficient and transparent administration	Annual review and update of Council's Fees and Charges	Review and update of Council's Fees and Charges completed	100%
	Maintain records in accordance with legislation	Public Information, Local Government Council Statutory and Freedom of Information requirements complied with	100%

	Implement disposal schedule by sentencing and disposing of records	Electronic records held in records management system eligible for destruction sentenced	85%
	Train staff in the use of Council's records management system - currently 'Magiq'	Training delivered to new staff using records management system 'Magiq' during their probation period	85%
	Support staff to identify and save important records	Number of queries/requests telephoned or sent to records@ for support and responded to within 24 hours	85%
6.3 Council and Local Authorities Excellence in governance, consultation administration and representation	Ensure capacity for customer relationship management, including mechanisms for feedback on service delivery	Complaints and positive feedback reported to the administration	100%
		Complaints acknowledged within five working days	90%
		Complaints finalised within fifteen working days	95%
	Improve accountable and transparent decision-making by facilitating the participation of Councillors in Council, Committee and Local Authority Meetings	At least one training program attended each financial year by Council and Local Authority Members	100%
		Ongoing administrative and secretarial support for Council, Local Authority and Committee Meetings provided	100%
		Four meetings of each Local Authority held each financial year	100%
	Enable community members to participate in local decision-making by ensuring that non-confidential Agendas and Minutes of Council are publicly available at Council offices in each community	All non-confidential Agendas and Minutes publicly available three working days before a meeting (Agendas) and ten working days after a meeting (Minutes)	100%
	Establish formal and informal mechanisms for community consultation on key issues and input into decision-making	Community outreach event hosted by Council in each community every financial year	100%
	Create opportunities for Councillors and senior staff to be available to community members to discuss Council decisions, programs and projects, either informally or through community meetings	Local Authority Meetings attended by at least one relevant Councillor and at least one Senior Manager	100%
	Ensure advocacy and representation of Council interests through government, the private sector and the media	Advocacy framework, strategy and communication plan reviewed	December 2024
	Create an advocacy framework, strategy and communication plan in consultation with Councillors		

6.4 Risk Management The monitoring and minimisation of risks associated with the operations of Council	Update risk registers and ensure appropriate treatment plans are implemented	Overall risk rating within the risk register reduced	10% reduction
	Undertake internal audits as per audit plan	Internal audits completed as per the adopted plan	100%
	Regularly review insurance cover and premiums	Annual full appraisal of cover required, policies reviewed via insurance broker	June 2024
6.5 Planning and Reporting Robust planning and reporting that supports Council's decision-making processes	Produce key policy and direction documents for the Council including the Regional Plan, Annual Reports and policies	Regional Plan finalised and shared, Annual Report delivered, and policies requiring review are reviewed and updated as per required timelines	100%
	Jabiru Masterplan Meetings are attended by CEO and/or designated executive	All Masterplan meetings scheduled are attended	100%
6.6 Information and Communication Technology Effective and innovative information technology solutions which maximise service delivery and support Council's operations	Plan and deliver Council's technology needs through the provision of a well-maintained and managed information and communication technology (ICT) platform	Develop ICT Strategic Plan	December 2024
	Optimise the delivery of ICT services and equipment to required work locations to meet staff and service delivery needs	Develop ICT Asset register	June 2025
	Provision of innovative, relevant and cost-effective ICT solutions to solve service delivery challenges	Annual review of ICT needs in line with the ICT Strategic Plan completed	100%
	Optimise costs associated with ICT delivery, including communications, both fixed and mobile, data, voice and video services and staff equipment		



ASSESSMENT OF ADMINISTRATIVE AND REGULATORY FRAMEWORKS

With the commencement of the *Local Government Act 2019* (the Act), the *Local Government (General) Regulations 2021* and the issuing of various Ministerial Guidelines in 2021 the Council was required to update many of its policies, procedures and registers. With changes in 2023-24 in the Council Executive Team including the appointment of a new CEO and the necessary deployment of a new business software system, Council policies and practices will be further updated in 2024 - 25 to reflect the resulting operational changes.

Further, in 2024 - 25 the Council will continue to work closely with key stakeholders to seek views from the West Arnhem communities and their elected representatives on changes that will likely impact the Council's administrative and regulatory frameworks. One such change

is the *Burial and Cremation Act 2022* in which the Council will continue to work in each of its communities to comply with this legislation.

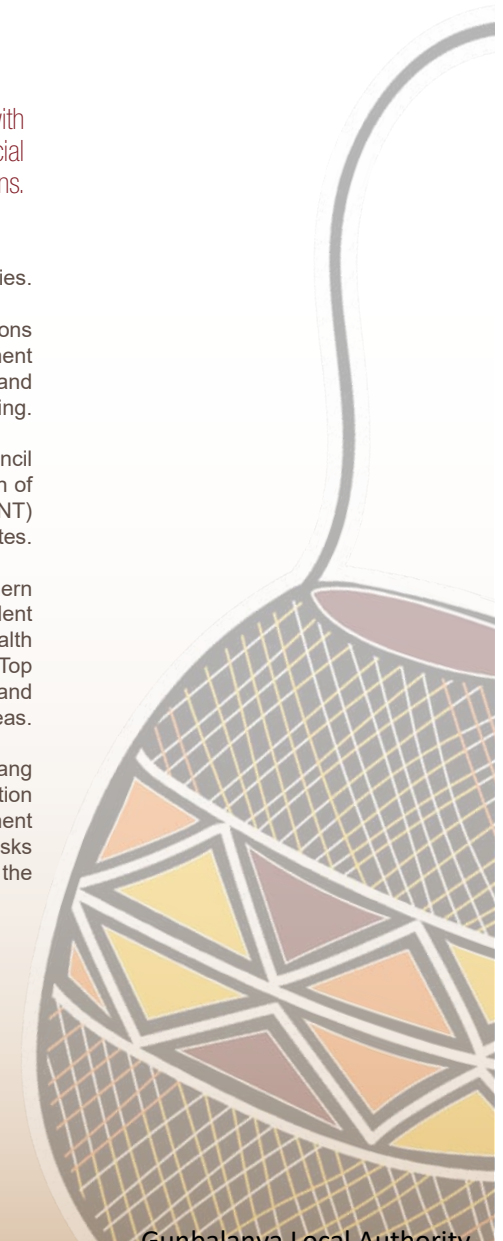
Another key change is the development of By-laws for Jabiru which is being done in accordance with relevant provisions in the Act. Council has worked closely with the Department of the Chief Minister and Cabinet and the Office of Parliamentary Counsel to draft these By-laws. The next step involves Council working with all relevant stakeholders to ensure that a comprehensive public consultation process takes place. This will include the preparation and dissemination of a public information paper to facilitate feedback from the community. It is anticipated these By-laws will be finalised by the end of the 2024 - 25 financial year.



COOPERATIVE ARRANGEMENTS

Council has several cooperative arrangements designed to improve service delivery, and facilitate engagement with government agencies and the private sector in the development of the West Arnhem region. Over the next financial year, Council will seek to continue to deliver services through partnerships that it has formed with various organisations. Below is a list of Council's key partners as well as services and key engagement outcomes for 2024 - 2025:

1. The delivery of post office services in Jabiru, Maningrida, Warruwi, Minjilang and Gunbalanya as per agreements with Australia Post.
2. The delivery of Home Care Packages (HCP) and Commonwealth Home Support Program (CHSP) that enable clients, within the aged care sector, to live in their own homes.
3. The delivery of disability support services as a registered National Disability Insurance Agency (NDIA) provider.
4. The provision of Centrelink services in Gunbalanya, Jabiru, Minjilang and Warruwi as per an agreement with Services Australia.
5. An agreement with Power and Water Corporation to maintain power, water and sewerage systems contracts in Gunbalanya, Maningrida, Minjilang and Warruwi.
6. An agreement with the University of Melbourne to provide animal management services in Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi.
7. The maintenance of airstrip services contracts in Gunbalanya, Maningrida, Warruwi and Minjilang as per an agreement with the Department of Infrastructure, Planning and Logistics (DIPL).
8. Collaborations with education institutions such as Charles Darwin University to facilitate the delivery of accredited courses to Council staff.
9. Working together with Reconciliation Australia as Council continues to make progress in its reconciliation journey, and achieve the goals outlined in the West Arnhem Regional Council Innovate Reconciliation Action Plan July 2021 – July 2023. Following completion of this document, Council will work towards a Stretch Plan.
10. Various agreements with the Commonwealth Government to improve the wellbeing of communities.
11. Various agreements and collaborations with the Northern Territory Government to facilitate local decision-making and deliver Elected Members training.
12. Attendance and participation of Council staff in the Local Government Association of the Northern Territory (LGANT) updates.
13. Working together with the Northern Land Council (NLC), an independent statutory authority of the Commonwealth that assists Aboriginal peoples in the Top End of the Northern Territory to acquire and manage their traditional lands and seas.
14. Working together with the Gunbang Action Group (GAG), which is coalition of community, business and government agencies that focuses on reducing risks arising from alcohol and other drug use in the Kakadu region.



ASSESSMENT OF OPPORTUNITIES AND CHALLENGES

Council has identified the following opportunities and challenges as it strives to improve service delivery in the West Arnhem Region.

Opportunities

- Work with stakeholders in the private and public sectors to promote West Arnhem as a destination for ecotourism and Indigenous tourism.
- Continue to strengthen partnerships for a sustainable future whereby, Council, communities in the region and stakeholders work together to manage and protect the environment.

- Supporting the diversification of income earning opportunities for residents in the region.
- Advocate for greater investment in infrastructure in the region including reliable digital infrastructure and connectivity, all weather roads and habitable housing.
- Continue to engage with West Arnhem communities by providing opportunities for community members to participate in decision-making, and contribute to the development of Council's strategies, development plans and policies.
- Provide ongoing mentoring and training opportunities for Council staff working in all communities in the region.

Challenges

- Insufficient infrastructure such as all-weather roads and reliable telecommunication services that impede service delivery.
- The negative impact of climate change including unpredictable and decreased rainfall patterns as well as rising temperatures, and the impact that this has on infrastructure and liveability in remote communities.
- Limitations on traditional funding sources despite increasing needs in communities.





BUDGET 2024 - 2025

The West Arnhem Regional Council proposes to adopt its budget for the 2024 - 25 financial year consistent with the provisions of the *Local Government Act 2019*. The following information is provided in accordance with the listed requirements.

The budget for the 2024 - 25 financial year contains:

a) an outline of:

(i) the council's objectives for the relevant financial year; and

The objectives for the 2024 - 25 financial year are to deliver services and programs as outlined in this Regional Plan 2024 - 25. The primary focus of the Council is to deliver Services such as providing an administration centre in each community and undertake roads and parks maintenance and rubbish collection. The Regional Plan also commits

to the delivery of social programs, from Aged Care to Sport and Recreation programs, as well as commercial services.

(ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and

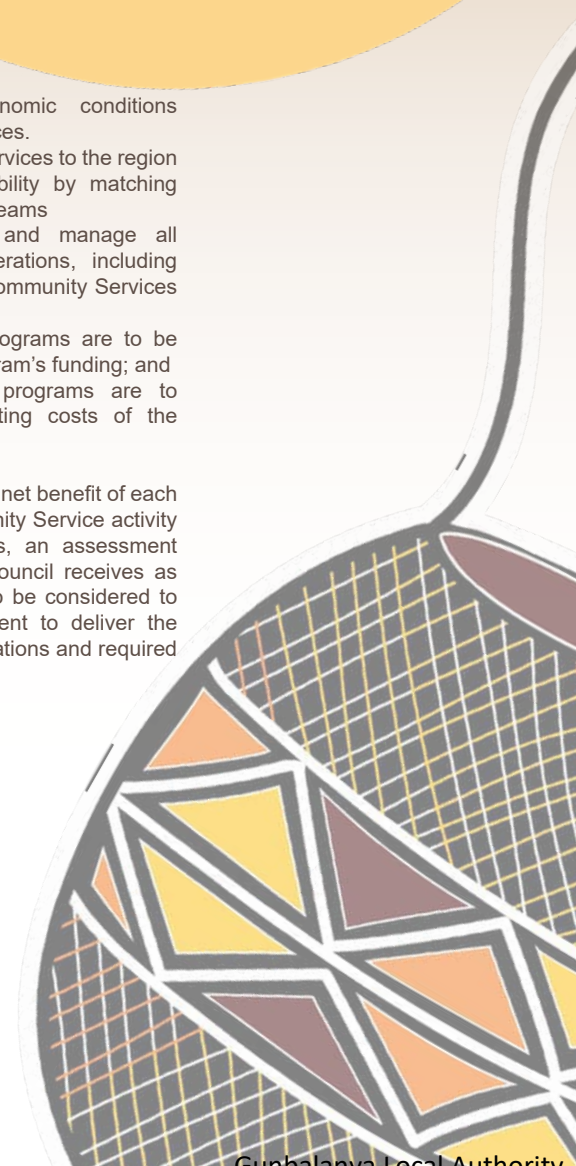
The principal measures that the Council will be taking in 2024 - 25 will be to measure and control operating costs in order to remain viable and to build up the quality of Council's plant and equipment fleet in order to have better resources to deliver the services to Council's communities. As a part of this the Council will:

- Continue to dispose of plant and equipment that is unreliable, expensive to maintain, or past its useful life in favour of new and more economic equipment
- Monitor, assess and manage funding and supply agreements to deal with challenging

inflationary and economic conditions impacting Council's finances.

- Endeavour to provide services to the region within its financial capability by matching expenditure to income streams
- Continuously review and manage all sections of Council operations, including Core, Commercial and Community Services with the understand that:
 - o Community Service programs are to be fully funded by each program's funding; and
 - o Commercial Service programs are to contribute to the operating costs of the Council.

In Council's review, of the net benefit of each Commercial and Community Service activity to Council's communities, an assessment of the net income the Council receives as a result of that work is to be considered to ensure funding is sufficient to deliver the program to match expectations and required deliverables.



The Core Services activities are listed within the pillars of the Regional Plan and define the expectations of the outputs/actions.

(iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives.

The 2024 - 25 Service Delivery Pillars list the indicators/measures that the Council intends to use to assess the quality and/or effectiveness of the planned outputs/actions.

b) estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and

The attached 2024 - 25 Council Budget contains this information.

In addition, a copy of the Council's 2024 - 25 Schedule of Fees and Charges has been included. Of those fees and charges the largest charges come from: the sale of water

in Jabiru with revenue of \$1.99 million; Jabiru sewerage charges of \$739 thousand; and landfill tip fees of \$359 thousand.

c) the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and

Infrastructure is taken to include the following categories, and does not include Fleet, or Plant and Equipment.

Item/Activity	Category	Operating Expenditure \$	Capital Expenditure \$
2004	2004 - Install and maintain street lights	167,520.00	
2008	2008 - Maintain & construct council controlled buildings & land	244,573.74	
2009	2009 - Maintain local roads	1,592,113.93	
2013	2013 - Waste Management	2,105,683.14	
2015	2015 - Operate and maintain swimming pool	642,959.40	
2017	2017 - Parks and Public Open Space - including weed control	1,829,670.21	

Item/Activity	Category	Operating Expenditure \$	Capital Expenditure \$
2049	2049 - Maintain staff houses	1,182,017.00	680,000.00
2143	2143 - Water Management: Jabiru	649,800.00	
2145	2145 - Sewerage Management	83,017.00	
4001	4001 - Operate Long day care		20,000
4012	Operate post office business		15000

d) the amount the Council proposes to raise by way of rates, and sets out the rates structure, for the financial year; and

The Declaration of Rates and Charges for West Arnhem Regional Council for 2024 - 25 in accordance with Part 11 of the *Local Government Act 2019* will be included in the appendix when this plan is finalised. The detail of 2024 - 25 Rates and Charges to be levied is as follows:

Rate or Charge	Application	Detail of the Rate or Charge	Total Expected to be Raised
Rate	Single Residential - Jabiru	3.442 cents per dollar / min. charge \$1,015.00	\$1,643,106.00
Rate	Residential - ALRA	2.140 cents per dollar / min. charge \$1,015.00	
Rate	Multiple Residential - Jabiru	6.802 cents per dollar / min. charge \$1,303.00	

Rate or Charge	Application	Detail of the Rate or Charge	Total Expected to be Raised
Rate	Commercial - Jabiru	10.995 cents per dollar / min. charge \$1,634.00	\$859,742.00
Rate	Commercial - ALRA	3.082 cents per dollar / min. charge \$1,674.00	
Rate	Commercial - Remote	1.032 cents per dollar / min. charge \$1,674.00	
Special Rate	Animal Management	\$146.00 per residential allotment	\$164,980.00
Charge – Garbage	Residential Gunbalanya and Maningrida	\$709.50 x 2 collections	\$1,603,579.00
Charge - Garbage	Residential Jabiru	\$815.00	
Charge - Garbage	Residential Minjilang and Warruwi	\$1,192.00	
Charge - Garbage	Commercial	\$1,413.00	
Total			\$4,271,407.00

e) an assessment of the social and economic effects of its rating policies; and

Though the Council is heavily reliant on operating grants from the Territory and Commonwealth Governments the Council does have some ability to raise own-source revenue through the raising of rates and charges. In prior years the largest ratepayers have traditionally been both the NT Government and Energy Resources Australia (ERA), at a combined per cent age of 62% of Council's rates revenue. With changes to ERA's operations (moving from mine extraction to the rehabilitation phase) there has been a reduction in the number of rateable properties. Additionally, from 1 July 2021, existing leases through the Jabiru Town Development Authority (JTDA) ceased, and were replaced by sub leases through the new entity, Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT). The Council is provided with monthly updates in regard additional Jabiru sub leases, as they are secured by GACJT, however minimal increases in the number of rateable properties is expected in 2024-25 and budget out years.

When looking at increasing own-source revenue through the raising of rates and charges the Council is very aware of the need to be mindful of the ratepayer's capacity to pay more. This is not the case for most municipal Councils as they have many more individual ratepayers; ratepayers with higher capacity to pay; and growth opportunities on the number of rateable properties.

f) the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances.

The amounts included in the budget are as per the NT Government Remuneration Tribunal's Determinations relevant to the 2024-25 financial year and are listed as follows:

a) Base and Electoral Allowances			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
	\$	\$	\$
Base Allowance	\$20,000.00	\$36,000.00	\$102,000.00
b) Professional Development Allowances			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Professional Development Allowance	\$4,000.00	\$4,000.00	\$4,000.00

c) Extra Meeting Allowance			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Extra Meeting Allowance Extra Meeting / Activity Allowance of up to \$10,000 per financial	Up to 2 hours = \$200.00 Between 2 and 4 hours = \$300.00 More than 4 hour = \$500.00	Up to 2 hours = \$200.00 Between 2 and 4 hours = \$300.00 More than 4 hour = \$500.00	\$0.00
e) Local Authority Members			
Allowance	Ordinary Local Authority Member	Local Authority Chairman	
Allowance Per Meeting	Up to 2 hours \$200.00 Between 2 and 4 Hours \$300.00 More than 4 hours \$400.00	Up to 2 hours \$300.00 Between 2 and 4 Hours \$450.00 More than 4 hours \$600.00	

LONG TERM FINANCIAL PLAN DISCUSSION

The Budget which has been developed for 2024 - 25 feeds into the Council's long-term financial plan.

This planning process is restricted by a series of unknowns in regards to a range of commercial and community services related programs and expenditure commitments agreed to by prior Council administrations that will take time to rationalise.

Commercial and community service contracts represent a significant revenue stream for the Council in terms of charging management and administration fees. These fees assist in covering costs directly incurred in managing these programs and subsidising other core Council service costs that contribute to the delivery of these programs like human resources, finance, administration and infrastructure services. Going forward, commercial and community service programs are also expected to assist towards contributing to capital upgrades particularly to Council's fleet.

The sustainability of the Council is dependent upon continuous, long term grant funding arrangements, which are increased in line with the sector's costs, with the

Australian and the Northern Territory Governments. The lack of certainty in these arrangements and changes in existing commercial and agency contracts have the potential to disrupt the Council's capacity to deliver local government services to its communities.

Key assumptions of the budget and long-term financial plan:

- Additional one-off funding will be provided by the Territory Government to allow the Council to rationalise its current expenditure commitments in 2024 - 25.
- Grant-funded services (community services) have been considered only where experience shows that the funding is recurrent, since the Council hasn't been advised, at the time of preparing the long term financial plan, of what funding will be available for the next 4 financial years. Estimates are based on original arrangements provided to the Council.
- There will be no significant adverse changes in government policies

impacting upon the operation of the Council.

- User fees and charges have generally increased by 4.9%.
- Overall inflationary increases of between 0.5% and 2.0% per year have been applied where appropriate to other grant income and expenditure.
- There are no additional major initiatives planned over the next four years, outside the six major pillars outlined in the Regional Plan. This is due to major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major initiatives to be considered.
- The repairs, maintenance, management and development of infrastructure is intended to continue at the same level as detailed in the current year budget with increases in line inflationary increases.
- Internal income and expenses allocations have been excluded.

Table 1. Budget and Long-Term Financial Plan

	Financial Year (Annual) Budget FY24/25 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
OPERATING INCOME				
Rates	2,502,848	2,552,905	2,603,963	2,656,042
Charges - Sewerage	738,802	753,578	768,650	784,023
Charges - Water	1,994,892	2,034,790	2,075,486	2,116,996
Charges - Waste	1,603,579	1,635,651	1,668,364	1,701,731
Fees and Charges	861,106	878,328	895,895	913,812
Operating Grants and Subsidies	16,064,839	14,039,316	14,320,102	14,606,504
Interest / Investment Income	154,000	157,080	160,222	163,426
Income allocation	6,952,975	7,092,035	7,233,876	7,378,553
Other income	176,520	180,050	183,651	187,324
Income Agency and Commercial Services	6,227,141	6,351,684	6,478,718	6,608,292
TOTAL OPERATING INCOME	37,276,701	35,675,417	36,388,925	37,116,704
OPERATING EXPENDITURE				
Employee Expenses	19,696,245	18,500,000	18,981,000	19,474,506
Materials and Contracts	7,113,838	7,331,107	7,521,716	7,717,280
Elected Member Allowances	399,170	405,860	405,860	405,860
Elected Member Expenses	48,000	48,000	48,000	48,000
Council Committee & LA Allowances	26,450	26,450	26,450	26,450
Council Committee & LA Expenses	-	-	-	-

Depreciation, Amortisation and Impairment	7,388,700	7,388,700	7,388,700	7,388,700
Interest Expenses	-	-	-	-
Finance expenses	13,798	14,000	14,364	14,737
	Financial Year (Annual) Budget FY24/25 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
Travel, Freight and Accom Expenses	1,263,554	1,300,000	1,333,800	1,368,479
Fuel, utilities and communication	2,377,335	2,400,000	2,462,400	2,526,422
Other Expenses	5,572,312	5,500,000	5,637,442	5,774,176
TOTAL OPERATING EXPENDITURE	43,899,401	42,914,117	43,819,732	44,744,611
BUDGETED OPERATING SURPLUS / (DEFICIT)	(6,622,700)	(7,238,700)	(7,430,806)	(7,627,907)
Remove NON-CASH ITEMS				
Less Non-Cash Income	(6,952,975)	(7,133,752)	(7,319,230)	(7,509,530)
Add Back Non-Cash Expenses	14,341,675	14,522,452	14,900,036	15,287,437
TOTAL NON-CASH ITEMS	7,388,700	7,388,700	7,580,806	7,777,907
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	(715,000)	(147,000)	(150,000)	(150,000)
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	(147,000)	(150,000)	(150,000)	(150,000)
Other Outflows	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(862,000)	(297,000)	(300,000)	(300,000)
Add ADDITIONAL INFLOWS				
Proceeds from Sale of Assets	96,000	-	-	-

Capital Grants Income	-	-	-	-
	Financial Year (Annual) Budget FY24/25 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	147,000	150,000	150,000
TOTAL ADDITIONAL INFLOWS	96,000	147,000	150,000	150,000
NET BUDGETED OPERATING POSITION	-	-	-	-

Table 2. Budgeted capital expenditure

CAPITAL EXPENDITURE	Financial Year (Annual) Budget FY24/25 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
Plant & Equipment	-	-	-	-
Infrastructure	-	-	-	-
Roads	-	-	-	-
Buildings	715,000	-	-	-
Furniture, Fittings and Office Equipment	-	-	-	-
Vehicles	-	147,000	150,000	150,000
TOTAL CAPITAL EXPENDITURE*	715,000	147,000	150,000	150,000

CAPITAL EXPENDITURE	Financial Year (Annual) Budget FY24/25 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Operating income (amount allocated to fund capital items)	619,000	-	-	-
Capital Grants	-	-	-	-
Transfers from Cash Reserves	-	147,000	150,000	150,000
Proceeds from Sale of Assets	96,000	-	-	-
TOTAL CAPITAL EXPENDITURE FUNDING	715,000	147,000	150,000	150,000

Table 3. Budget for each local authority area for 2024-25

LOCAL AUTHORITY BUDGETS FOR THE YEAR ENDING 30 JUNE 2025	Jabiru and Darwin Offices Budget \$	Gunbalanya \$	Maningrida \$	Minjilang \$	Waruwi \$	Total Annual Budget \$
OPERATING INCOME						
Rates	1,414,798	351,384	589,597	56,128	90,941	2,502,848
Charges - Sewerage	738,802	-	-	-	-	738,802
Charges - Water	1,994,892	-	-	-	-	1,994,892
Charges - Waste	303,185	390,621	735,252	67,857	106,664	1,603,579

LOCAL AUTHORITY BUDGETS FOR THE YEAR ENDING 30 JUNE 2025	Jabiru and Darwin Offices Budget \$	Gunbalanya \$	Maningrida \$	Minjilang \$	Warruwi \$	Total Annual Budget \$
Fees and Charges	600,274	86,798	119,278	28,892	25,864	861,106
Operating Grants and Subsidies	14,411,244	159,700	371,200	543,833	578,862	16,064,839
Interest / Investment Income	154,000					154,000
Income allocation	6,302,744	415,924	82,188	134,569	17,550	6,952,975
Other income	12,500	18,500	133,020	7,000	5,500	176,520
Income Agency and Commercial Services	1,581,158	1,778,255	1,274,187	824,921	768,620	6,227,141
TOTAL OPERATING INCOME	27,513,596	3,201,181	3,304,722	1,663,201	1,594,001	37,276,701
OPERATING EXPENDITURE						
Employee Expenses	11,164,353	2,406,243	2,277,193	1,741,973	2,106,481	19,696,245
Materials and Contracts	5,821,399	1,292,439	-	-	-	7,113,838
Elected Member Allowances	399,170	-	-	-	-	399,170
Elected Member Expenses	48,000	-	-	-	-	48,000
Council Committee & LA Allowances	-	8,100	8,000	4,450	5,900	26,450
Council Committee & LA Expenses	-	-	-	-	-	-
Depreciation, Amortisation and Impairment	7,388,700	-	-	-	-	7,388,700
Interest Expenses	-	-	-	-	-	-
Finance expenses	7,870	3,088	1,125	1,055	660	13,798
Travel, Freight and Accom Expenses	591,855	119,857	202,556	180,093	169,193	1,263,554
Fuel, utilities and communication	1,013,761	326,743	431,206	364,919	240,706	2,377,335
Other Expenses	3,294,918	647,319	651,382	491,279	487,415	5,572,312
TOTAL OPERATING EXPENDITURE	29,730,026	4,803,789	3,571,462	2,783,769	3,004,455	43,899,401
BUDGETED OPERATING SURPLUS / (DEFICIT)	(2,216,429)	(1,602,608)	(266,740)	(1,120,569)	(1,410,454)	(6,622,700)
Remove NON-CASH ITEMS						\$0.00

LOCAL AUTHORITY BUDGETS FOR THE YEAR ENDING 30 JUNE 2025	Jabiru and Darwin Offices Budget \$	Gunbalanya \$	Maningrida \$	Minjilang \$	Warruwi \$	Total Annual Budget \$
Less Non-Cash Income	(6,302,744)	(415,924)	(82,188)	(134,569)	(17,550)	(6,952,975)
Add Back Non-Cash Expenses	13,691,444	415,924	82,188	134,569	17,550	14,341,675
TOTAL NON-CASH ITEMS	7,388,700					7,388,700
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(435,000)	(200,000)	(80,000)			(715,000)
Borrowing Repayments (Principal Only)	-	-	-	-	-	-
Transfer to Reserves	(147,000)	-	-	-	-	(147,000)
Other Outflows	-	-	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(582,000)	(200,000)	(80,000)	-	-	(862,000)
		-	-	-	-	-
Add ADDITIONAL INFLOWS		-	-	-	-	-
Proceeds from Sale of Assets	96,000	-	-	-	-	96,000
Capital Grants Income	-	-	-	-	-	-
Prior Year Carry Forward Tied Funding	-	-	-	-	-	-
Other Inflow of Funds	-	-	-	-	-	-
Transfers from Reserves	-	-	-	-	-	-
TOTAL ADDITIONAL INFLOWS	96,000	-	-	-	-	96,000
NET BUDGETED OPERATING POSITION	4,686,271	(1,802,608)	(346,740)	(1,120,569)	(1,410,454)	(0)

Schedule of Fees and Charges 2024 - 25

The following fees and charges apply to all Service Delivery Centres unless otherwise stated.
A 10% discount can be provided to Pensioners upon appropriate documentation being shown.

DESCRIPTION	QUANTITY	24/25 RATES \$ (GST inc.)
AFTER HOURS CALL OUT / SERVICE FEE		
This call out fee applies to any service provided outside of Council's business hours		
Call out charge	Each	400.00
GENERAL ADMINISTRATION		
Laminating (A4 and A5)	Each	6.00
Laminating (Credit card size)	Each	5.00
Printing & Photocopying (A4, Black and White)	Per page	1.00
Printing & Photocopying (A4, Colour)	Per page	3.00
Printing and Photocopying (A3, Black and White)	Per page	2.00
Printing and Photocopying (A3, Colour)	Per page	6.00
Scanning (max A3)	Per page	1.00
Faxing	Per transaction	3.50
Binding (1-50 double sided pages)	Per document	12.00
Binding (51+ double sided pages)	Per document	18.00
Key Cutting (including blank key)	Each	10.00
REPORTS / POLICIES / APPLICATIONS		
Annual Report	Each	67.00
Regional Plan	Each	45.00
Copy of policies / by-laws / documents	Per double sided page	1.00
Freedom of Information Search (through Jabiru Office only):		
Personal Information		
- Application Fee	Each	Free
- Supervising Examination of Information beyond 2 Hours	Per hour	25.00
Non Personal Information		
- Application Fee	Each	30.00
- Search Fee	Per hour	25.00
- Consideration of Application	Per hour	25.00
- Supervising Examination of Information	Per hour	25.00

TOWN HALL, MEETING / TRAINING ROOMS		
Meeting room	Up to 4 hours	328.00
Meeting room	Full day (office hours only)	447.00
Meeting room Bond (ad hoc users only)	Per use	131.00
Town Hall (Jabiru) - Hall only	Up to 4 hours	189.00
Town Hall (Jabiru) - Hall and toilets	Up to 4 hours	315.00
Town Hall (Jabiru) - Hall, toilets and kitchen	Up to 4 hours	435.00
Town Hall (Jabiru) - Bond	Per use	598.00
Town Hall (Jabiru) - Cleaning Hall only	Per use (if not cleaned by user)	194.00
Town Hall (Jabiru) - Cleaning fee - Hall and toilets	Per use (if not cleaned by user)	267.00
Town Hall (Jabiru) - Cleaning fee - Hall, toilets and kitchen	Per use (if not cleaned by user)	351.00
Video Conferencing facilities	Per hour (min. 1 hr.)	178.00
Video Conferencing facilities	1/2 Day (max 3 hrs.)	476.00
Teleconference facilities	Per hour (min. 1 hr.)	120.00
PORTABLE ASSETS		
Chairs (Non-meeting room use)	Per chair/day	4.00
Tables (Non-meeting room use)	Per table/day	5.00
Tables & chairs Bond	Per use	121.00
Portable whiteboard or screen	Per hour, min 1 hr.	24.00
Portable whiteboard or screen (Bond)	Per use	61.00
Portable PA Sound System	Per Day	37.00
Portable PA Sound System (Bond)	Per use	37.00
ADVERTISING RATES – The Wire		
Full page (Black and white)	Per advert/notice	193.00
Full page (Colour)	Per advert/notice	241.00
Half page (Black and white)	Per advert/notice	113.00
Half page (Colour)	Per advert/notice	146.00
Up to, and including Quarter page (Black and white)	Per advert/notice	85.00
Up to, Quarter page (Colour)	Per advert/notice	98.00
Insert (Black and white)	Per advert/notice	231.00
Insert (Colour)	Per advert/notice	316.00
Insert (Self prepared)	Per advert/notice	165.00

Electronic Edition Ad (full page with hyperlink)	Per advert/notice	85.00
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LIBRARY (JABIRU ONLY)

Used Paper backs	Each	5.00
Used Hardcover books	Each	7.00
Overdue notice (first notice)	Per book	3.00
Overdue notice (second notice)	Per book	9.00
Overdue notice (third notice)	Per item	Replacement cost
Overdue notice administration fee	Per notice	7.00
WI-FI BYO device	N/A	Free
Internet/Email (non-library members)	20 minutes	3.00
Internet/Email (non-library members)	40 minutes	5.00
Internet/Email (non-library members)	1 hour	7.00
Printing A4 B/W	Per page	1.00
Printing A4 Colour	Per page	3.00

FUNERAL PLOTS (JABIRU ONLY)

Funeral plots (includes opening and closing of grave)	Each	1,108.00
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CONTROL OF DOG BY-LAWS (JABIRU ONLY)

Registration of Entire Dog (without microchip) – Jul to Dec	Per dog per year (ending financial year)	72.00
Registration of Entire Dog (without microchip) – Jan to Jun*	Per dog per year (ending financial year)	36.00
Registration of Entire Dog (with microchip) – Jul to Dec	Per dog per year (ending financial year)	60.00
Registration of Entire Dog (with microchip) – Jan to Jun*	Per dog per year (ending financial year)	30.00
Registration of De-sexed Dog (without microchip) – Jul to Dec	Per dog per year (ending financial year)	36.00

Registration of De-sexed Dog (without microchip) – Jan to Jun*	Per dog per year (ending financial year)	18.00
Registration of De-sexed Dog (with microchip) – Jul to Dec	Per dog per year (ending financial year)	23.00
Registration of De-sexed Dog (with microchip) – Jan to Jun*	Per dog per year (ending financial year)	13.00
Registration of a Dog trained for the Blind or Hearing Impaired	Per dog	Free
Tag replacement fee	Per tag	12.00
Release fee (includes first day charge)	Per instance	120.00
Pound charge	Per day (after day one)	60.00
Additional Release Fee (out of business hours – by prior arrangement only)	Per instance (refer call out fee)	393.00
*Option available only for new dog registrations made between January and June 2023		

PARKS, ROADS AND PUBLIC AREAS

Stallholders permit (Jabiru only)	Per stall	38.00
Hire of Sport oval - individual residents	Per use	Free
Hire of Sport oval - organisations	Per event (max 8 hours)	149.00
Use of lights	Per hour	13.00
Sign Permit Fee (Jabiru Only)	Annual	82.00
Road Work Permits	Per permit	120.00

STAFF / LABOUR

After hours services will be charged at a 50% rate increase for weekdays after 4:30 PM and 100% rate increase for weekends

Site Supervisor	Per hour, min. 1 hr.	173.00
Administration Assistant	Per hour, min. 1 hr.	99.00
Trade person (plumbing, electrical, painter etc.)	Per hour, min. 1 hr.	136.00
Trade assistant	Per hour, min. 1 hr.	86.00
Plant Operator	Per hour, min. 1 hr.	147.00
Cleaner	Per hour, min. 1 hr.	74.00

ACCOMMODATION

Guest house room / contractors quarters / bed in dorm room	Per person/night	178.00
Guest house room / contractors quarters / bed in dorm room	Per week (Monday to Sunday)	951.00
Self contained Cabin / Unit	Per cabin/night	202.00
Self contained Cabin / Unit	Per week (Monday to Sunday)	1,071.00

Storage of belongings	Per day	Request quote
Entire dwelling rental short/medium/long term	Contact Bus Dev Mgr	Request quote
Laydown areas or additional parking	Contact Bus Dev Mgr	Request quote
Extra cleaning charges	Per hour (50% increase for week days after 4:30pm and 100% on weekends)	68.00

ACCOMMODATION – CLEANING CHARGES – STAYS > ONE WEEK

Vacate clean - 1 bedroom unit	Per Unit	506.00
Vacate clean - 2 bedroom unit	Per Unit	730.00
Vacate clean - 2 bedroom upstairs/downstairs unit	Per Unit	842.00
Vacate clean - 3 bedroom house	Per Unit	1,122.00
Vacate clean - 4 bedroom house	Per Unit	1,347.00
Standard clean	Per Hour	68.00

SWIMMING POOL COMPLEX (JABIRU ONLY)

Casual entry (adult)	Each	7.00
Casual entry (13 to 17 years)	Each	4.00
Child (0 to 12 years)	Each	Free
10 Pool Pass (13 to 17 years)	Person	27.00
10 Pool Pass (adult)	Person	64.00
30 Pool Pass (13 to 17 years)	Person	50.00
30 Pool Pass (adult)	Person	100.00
Season Pass adult (3 months)	Person	131.00
Season Pass adult (6 months)	Person	197.00
Season Pass - 13 to 17 years (3 months)	Person	66.00
Season Pass - 13 to 17 years (6 months)	Person	99.00
Season Pass adult (12 months)	Person	341.00
Season Pass - 13 to 17 years (12 months)	Person	171.00
Swimming Lesson	Each	14.00
Swimming Lessons	5 lessons bulk	20.00

Pool Aqua Fitness includes entry	Session	14.00
Pool Aqua Fitness includes entry	10 Sessions Bulk	105.00

SWIMMING POOL COMPLEX (JABIRU AND MANINGRIDA)

Pool Hire Charge	Hour (outside of operational hours)	131.00
Pool Hire Charge (Bond)	Per use	478.00
Pool Inflatable charge	Per hr.	131.00

WASTE COLLECTION AND LANDFILL DUMPING FEES

240ltr Wheelie Bin Replacement	Each	164.00
Commercial dumping fees	Per cubic metre	84.00
Car/vehicles Bodies - Dumping only	Each	113.00
Car/vehicles Bodies - Removal & Dumping	Each	297.00
Sullage Charge	Per litre	1.00
Waste Oil	Per Litre	2.00
Tires – small	Each	21.00
Tires – Medium (Truck Tires)	Each	110.00
Tires – Large (Tractor and Loader)	Each	184.00
Vehicle Batteries	Each	11.00
White Goods (wash machine, fridge, A/C, freezer) - Commercial	Per item	59.00

PLANT & MISCELLANEOUS HIRE – COMMERCIAL RATES

All plant hire rates are for the cost of machinery and operator. No dry hire without the express permission of the Chief Executive Officer.

Cement mixer (excluding Jabiru)	Per day	169.00
Utility vehicle (no recreational use permitted)	Per day	281.00
Utility vehicle (no recreational use permitted)	Per week (Mon to Sun)	1,686.00
Mini Excavator	Per day	1,786.00
Traxcavator (Gunbalanya, Jabiru and Maningrida only)	Per day	2,388.00
Excavator (20 tonne) (Gunbalanya only)	Per day	2,388.00
Motor grader	Per day	2,388.00
Small drum roller (Maningrida only)	Per day	1,786.00

Wheel Loader under 10 tonne (Maningrida only)	Per day	1,786.00
Wheel Loader over 10 tonne	Per day	1,994.00
Skid steer loader (with attachments)	Per day	1,786.00
Tractor with slasher	Per day	1,786.00
Truck - flat top or tipper (Up to 10 tonne)	Per day	1,511.00
Truck - flat top or tipper (over 10 tonne)	Per day	1,719.00
Truck - with water tank 5000Ltr	Per day	1,719.00
Truck – with water tank 13000Ltr (Maningrida only)	Per day	1,870.00
Truck - Large Tipper & Tag Trailer (Gunbalanya, Maningrida)	Per day	1,870.00
Truck - Tilt Tray – Local work (Jabiru only)	Per day	1,708.00
Truck - Tilt Tray – Outside town limit	Per kilometre	5.00
LED Display screen on Trailer	Per day	264.00
Operator for mobilisation and demobilisation of LED display	Per occasion –mobilisation/ demobilisation	79.00
Water Jetter (Maningrida and Jabiru only)	Per day	2,202.00
Water usage	Per kilolitre	3.00
PLANT & MISCELLANEOUS HIRE – LOCAL COMMUNITY ORGANISATION RATES		
	Day Rates (GST incl)	Hourly Rates (GST incl)
Traxcavator (Gunbalanya, Maningrida and Jabiru only)	2,121.00	303.00
Excavator 20 tonne (Gunbalanya only)	2,121.00	303.00
Grader	2,121.00	303.00
Small drum roller	1,493.00	213.00
Truck – under 10 tonne	1,257.00	179.00
Truck – Over 10 tonne	1,414.00	202.00
Truck – 5000 Ltr water tank	1,414.00	202.00
Truck - 13000 Ltr water tank	1,571.00	224.00
Truck – large tipper and trailer (Maningrida and Gunbalanya only)	1,571.00	224.00
Tilt Tray – Local work (Jabiru only)	1,414.00	202.00
Tilt Tray – Outside town limit (Jabiru Only)	1,414.00	202.00
LED Display screen on Trailer (Maningrida only)	1,972.00	247.00

Operator for mobilisation and demobilisation of LED display	545.00	66.00
Water Jetter (Maningrida and Jabiru only)	2,200.00	315.00

MISCELLANEOUS EQUIPMENT

Barbeque (where available)	Per day	30.00
Barbeque (Bond)	Per use	60.00

STORAGE FEES

Container Storage	Per Week	143.00
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WATER & SEWERAGE (JABIRU ONLY)

Water and sewerage tariffs and charges are regulated by the Territory Government via a Water and Sewerage Pricing Order issued by the Regulatory Minister.

* The 2023-24 regulated charges

Water usage *	Per kiloliter	2.1162
Up to 25mm *	Fixed daily Charge	0.8837
26 – 40mm *	Fixed daily Charge	2.2625
41 – 50mm *	Fixed daily Charge	3.5276
51 – 100mm *	Fixed daily Charge	14.2520
101 – 150mm *	Fixed daily Charge	31.8119
151 – 200mm *	Fixed daily Charge	56.5691
0-2 SF *	One Off Fixed Charge	891.35
3 SF TO 24 SF *	Per Fitting	891.35 plus 606.82 for each fitting more than 2
25 SF TO 49 SF *	Per Fitting	14,241.64 plus 569.21
50 SF TO 99 SF *	Per Fitting	28,471.64 plus 528.48
100 SF TO 149 SF *	Per Fitting	54,895.64 plus 491.04
>149 SF *	Per Fitting	79,447.64 plus 475.51
Sewerage Dumped Waste Disposal	Per Kilolitre	72.00

CHILDCARE CENTRE (JABIRU ONLY)

Discounts may be available.

Daily rate	Per child per day	150.00
Casual daily rate	Per child per day	170.00
Hourly rate (max. 3 hours)	Per child	30.00

CRECHE (MINJILANG & WARRUWI ONLY)

Daily Fee	Per child per day	12.00
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WEST ARNHEM



REGIONAL COUNCIL



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 June 2024

Agenda Reference:	9.1
Title:	Top End Youth Leadership Summit April 2024
Author:	Marnie Mitchell, Manager Community Services Support

SUMMARY

This report outlines the outcomes of the recent Top End Youth Leadership Summit.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *Top End Youth Leadership Summit April 2024*.

BACKGROUND

In November 2023 the West Arnhem Youth Leadership Summit was held in Jabiru. Young leaders from across the West Arnhem Region – via the public schools came together to meet, engage, collaborate and present their voice to the decision makers in their community. The 2023 program was funded by a once off NIAA grant that was managed through West Arnhem Regional Council.

In 2024, the Department of Education stepped in to fund and present the program, that will now be facilitated across several communities across the Top End, necessitating a name change a more general title of *Top End Youth Leadership Summit*. This change in funding has also meant that only public schools were invited to be a part of the April Summit.

Additionally, other community organisations financially supported the Summit, specifically to allow the attendance of the Island schools.

The Summit dates aligned with the West Arnhem Regional Council April OCM to ensure that the young people could present their ideas to the decision makers from their community. Other funding bodies and stakeholders were also invited to be a part of the panel listening to the student's community presentation.

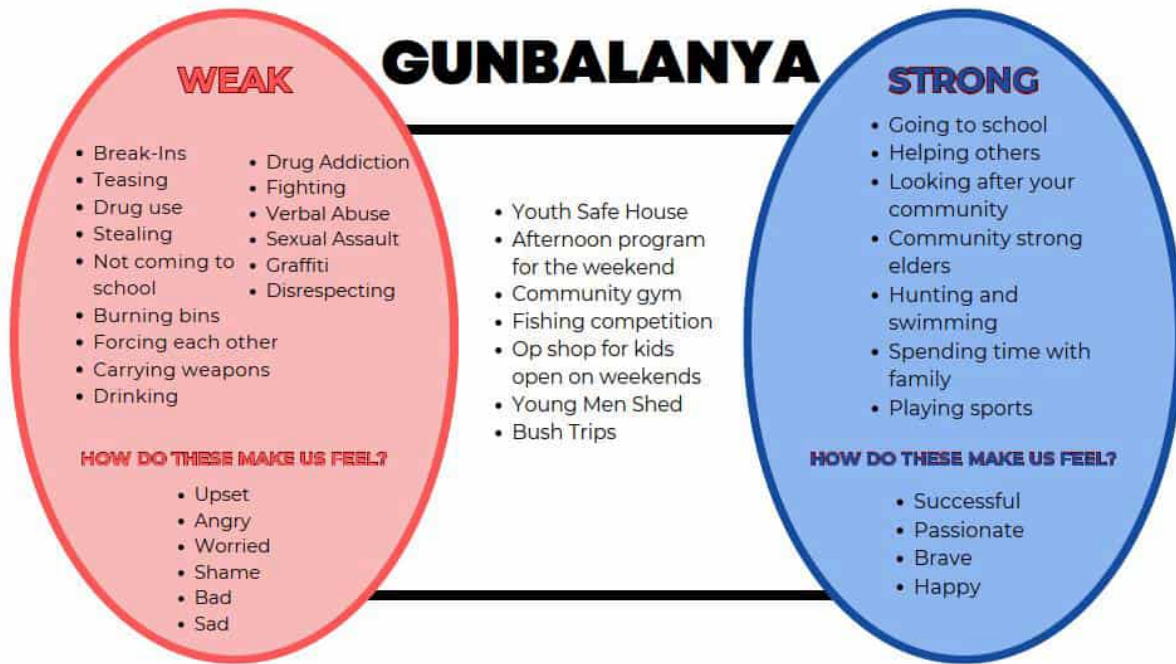
West Arnhem Regional Council supported the Summit with in kind support of Staff in the preparation and facilitation of the event.

COMMENT

The Mission of the Summit is to build the capacity of the students as leaders and to collectively present their ideas to decision makers and stakeholders as to what they, as young people need.

This community engagement and resulting reflections and recommendations are not the sole responsibility of one organisation but require an all of community approach.

The Gunbalanya students' presentation is available in the attached document, but highlights include weak and strong decisions young people make as well as the important ideas to bridge the gap between weak and strong.



Small Idea: On Country trips and camps for men and women during the 6 week holiday break

Big Idea: Night Time and weekend program for youth – gym, movies and a safe place.

Notably the young people identified who they believe can be a part of the change and this is also part of the attachment.

LEGISLATION AND POLICY

NA

FINANCIAL IMPLICATIONS

NA

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

1. TEYLP - WEST ARNHEM SUMMIT - UPDATED [9.1.1 - 5 pages]
2. West Arnhem Presentations 2024 [9.1.2 - 13 pages]
3. Current Programs Projects WARC SR [9.1.3 - 3 pages]



Department of EDUCATION

TOP END YOUTH LEADERSHIP PROJECT 2024

WEST ARNHEM

Maningrida | Gunbalanya | Warruwi | Minjilang | Jabiru

5-10 Young Leaders from each West Arnhem community

MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



SUMMIT #1

Mon 22nd - Wed 24th
April 2024

Jabiru Croc Hotel

PURPOSE

MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



ATTENDEE CAPACITY BUILDING

- leadership styles
- communication skills
- public speaking
- teamwork
- cooperative vision development
- problem solving

INFORMING STRATEGIC DIRECTION

Throughout the Summit, attendees will be guided through hands-on learning experiences that not only build their personal leadership capacities, but guide a needs analysis from the youth perspective. Attendees will identify strengths, challenges, and needs of youth in their community, and prepare a presentation to share their vision for responding to those needs.

This data will be collected and shared with schools and youth stakeholders in each community to inform strategic direction, where possible.

FOLLOWING THE SUMMIT

Following the Summit, all schools will receive access to additional lessons that guide place-based student inquiry.

This inquiry journey will build upon Summit #1 learnings, in preparation for the intended Summit #2 in November, 2024.

WEST ARNHEM SUMMIT #1

DAY ONE

MON 22ND APRIL

MORNING	Travel to Jabiru
12:00 PM	Lunch and settle in
1:00 PM	Welcome to Country, Welcome to Leadership Summit, Safety Briefing
1:30 PM	Team building: introductions and breaking down barriers
2:00 PM	Leadership: what does it mean to me and my community?
2:15 PM	Adam Drake: Key Note & Workshop
3:45 PM	Afternoon Tea
4:00 PM	Spyland: Peaks and Pits
5:00 PM	Peaks and Pits: Identifying strengths and challenges of youth right now
6:00 PM	Dinner
7:00 PM	Lego Challenge: One Team, One Dream
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight



WEST ARNHEM SUMMIT #1

DAY TWO

TUES 23RD APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:15 AM	The Maze Activity and Debrief
9:20 AM	Thinking Differently: Filling the Gap
10: 15 AM	Morning Tea
10: 45 AM	Leadership and Courage in my Community
12:00 PM	Lunch
1:00 PM	Team Olympics: Croc Hotel
2:00 PM	Team Olympics: Jabiru Swimming Pool
4:30 PM	Free Time in Community Groups
6:00 PM	Dinner
7:00 PM	Richard Tambling: Keynote & Workshop
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight

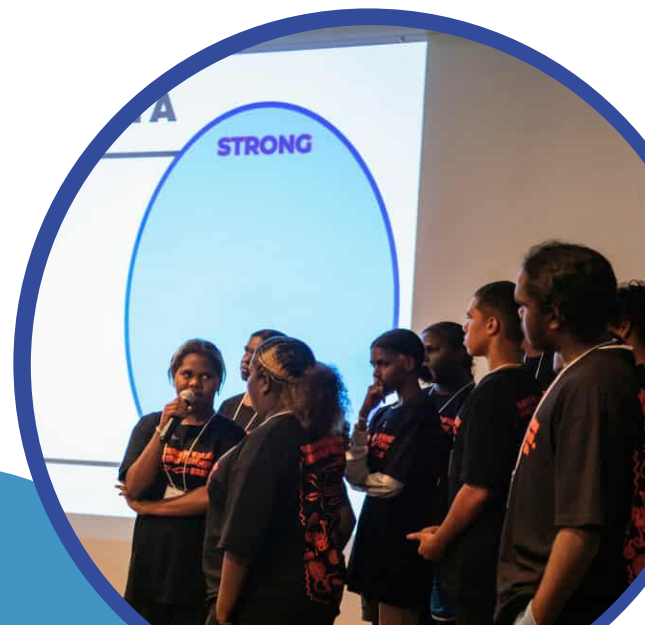


WEST ARNHEM SUMMIT #1

DAY THREE

WED 24TH APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:20 AM	Finding Team Synergy Game and Debrief
9:15 AM	Public Speaking Workshop
9:45 AM	Bringing it Together: Creating and Practicing your Pitch
10:15 AM	Morning Tea
10:45 AM	Sharing your Voice: How to Make a Difference
11:00 AM	Presentations: Vision for our Community
12:00 PM	Lunch, Celebration and Farewell
1:00 PM	Return to Community



TOP END YOUTH LEADERSHIP PROJECT



2024

JABIRU

WEAK

- Ditching/Wagging
- Harming wildlife
- Fighting
- Ciggies
- Weed/Vaping
- threats online
- Smashing windows
- Vandalism
- peer pressure
- Staying up at night
- Littering

HOW DO THESE MAKE US FEEL?

- Sad
- Depressed
- Guilty
- Worried

- Safe House
- Social Workers
- Mental Health Support
- Job options for youth
- Youth Centre
- Mens Centre - boxing/gym
- Sports Competitions
- After School Programs
- Free food program
- Mens & Womens Shelter
- Education videos for kids
- Yoga and/or Calm/Quiet areas to go
- Therapy centre/more access to counsellors
- After School Courses to Study

STRONG

- Helping others
- Learning on Country
- Listening to elders
- Eating Healthy
- Sports
- Staying sober
- Listening to doctors
- Looking out for one another
- Standing up for the right thing

HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Safe
- Happy
- Inspired

SMALL IDEA	BIG IDEA
WHAT IS YOUR IDEA? After School Program for all year levels	WHAT IS YOUR IDEA? Youth Centre that provides access to youth workers and counsellors
WHO IS IT FOR? Primary Students (current activities work) Older Kids in Years 7-12 need activities as well	WHO IS IT FOR? Upper Primary to Young Adults Year 5 to 19-20 year olds
HOW WILL IT HELP THE COMMUNITY? Keep young ones out of trouble and keep kids active and healthy	HOW WILL IT HELP THE COMMUNITY? Kids will have somewhere to go where they are safe and have things to do. Access to people who can support them
WHAT DO YOU NEED FOR YOUR IDEA? <ul style="list-style-type: none">Equipment for activities, time, place for it to be advertised, money to pay trained supervisors	WHAT DO YOU NEED FOR YOUR IDEA? Funding to make this happen (or perhaps the old clinic could be repurposed). We will need equipment such as ICT, chairs, table and staff.
WHO CAN HELP YOU? Sport and Rec Coordinator Stars and Clontarf Parents	WHO CAN HELP YOU? WARC, ALPA, Community Leaders, Local Politicians, Top End Youth Leadership Project

WARRUWI

WEAK

- Bullying
- Stealing
- Graffiti
- Drinking
- Smoking
- Day breaking
- Drugs

HOW DO THESE MAKE US FEEL?

- Sad
- Disappointed
- Angry

STRONG

- Going to school
- Being Kind to others
- Going to sleep at night
- Avoiding fights
- No smoking
- Respecting teachers
- Learning on country
- Working together

HOW DO THESE MAKE US FEEL?

- Happy
- Confident
- Hopeful for the future
- Proud of community
- Makes us want to be better

- Footy Camp
- Fishing competition
- Culture Shed
- Swimming Pool
- Community Festival
- Clontarf
- Bike Riding
- Camping
- Youth Centre
- Basketball Court
- New Oval
- Police 24/7

SMALL IDEA	BIG IDEA
WHAT IS YOUR IDEA? Community Festival	WHAT IS YOUR IDEA? Youth Centre
WHO IS IT FOR? All community members	WHO IS IT FOR? Young people in community
HOW WILL IT HELP THE COMMUNITY? Bringing people together	HOW WILL IT HELP THE COMMUNITY? Give young people a safe place and something to do, keep people out of trouble, mentoring
WHAT DO YOU NEED FOR YOUR IDEA? Performers, Dancers, Music, Drinks, Food, Shops, Bush tucker	WHAT DO YOU NEED FOR YOUR IDEA? New building and funding for it, pool table, gym equipment, gaming room, movie room, kitchen.
WHO CAN HELP YOU? School, teachers, Traditional Owners, West Arnhem Council, Rec Hall	WHO CAN HELP YOU? West Arnhem Council NT Government Federal Government

MANINGRIDA

WEAK

- Cigarettes / Vaping
- Tired of Call of Duty Day Break
- Breaking In
- Rumours
- Fighting
- Drinking

HOW DO THESE MAKE US FEEL?

- Angry
- Frustrated
- Disrespected
- Talking
- Self Concious

STRONG

- Keeping our culture
- Bring Kind
- School Everyday
- Listen to Elders
- Language
- speaking up
- Hunting
- Swimming Pool

HOW DO THESE MAKE US FEEL?

- Safe
- Happy
- Proud
- Responsible & Care\
- Confident

- Community Festival
- Fishing and hunting
- Water Fun Day
- Disco
- Gym
- Croc Farm Visits
- Big Classrooms
- Hair Dresser
- More culture at school
- More out-of-school activities
- Swimming Pool activities
- Skateboard

SMALL IDEA	BIG IDEA
WHAT IS YOUR IDEA? Water Fun Day	WHAT IS YOUR IDEA? Community Gym
WHO IS IT FOR? Families and friends	WHO IS IT FOR? Anyone who wants to use it
HOW WILL IT HELP THE COMMUNITY? People will feel welcome Have fun at school	HOW WILL IT HELP THE COMMUNITY? Gets their mind off bad things Can train if there sport isn't on Exercise and health
WHAT DO YOU NEED FOR YOUR IDEA? Waterbombs New ground slide	WHAT DO YOU NEED FOR YOUR IDEA? Building Treadmill, boxing bags, gloves, weights, rower Talk to council, TO's
WHO CAN HELP YOU? Normarleya School Cafe School budget	WHO CAN HELP YOU? Na-marleya Malala Council Funding, Council BAC, Stedman's

MINJILANG

WEAK

- Drinking
- Fighting
- Eating Unhealthy
- Smoking
- Disrespect
- Stealing
- Break ins

HOW DO THESE MAKE US FEEL?

- Stressed
- Worry
- Angry
- Annoyed
- Scared
- Depressed

- Community Days and Meetings
- Football Camp
- Community Centre
- Fishing Competition
- Sporting Competition
- Learning Together On Country
- Basketball Competitions and Training

STRONG

- Education
- Respecting and helping others
- Sharing belongings
- Keeping safe
- Staying calm
- Exercise
- Learning
- Go to school everyday

HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Relaxed
- Happy

SMALL IDEA	BIG IDEA
WHAT IS YOUR IDEA? Basketball competitions and training	WHAT IS YOUR IDEA? LTOC - Learning Together on Country - mini trips: fishing, camping, hunting
WHO IS IT FOR? For kids in primary and secondary	WHO IS IT FOR? Community, families, kids, rangers, stakeholders TO's, Elders, CDP
HOW WILL IT HELP THE COMMUNITY? It provides fun, we can help each other and come together, promote playing and exercise	HOW WILL IT HELP THE COMMUNITY? Bring us together, learning culture
WHAT DO YOU NEED FOR YOUR IDEA? <ul style="list-style-type: none"> Basketballs, teams, gym for training, jersey's, whistles, referees, coaches 	WHAT DO YOU NEED FOR YOUR IDEA? Grandparents, bringers of knowledge
WHO CAN HELP YOU? Rec Hall - redesign courts ALPA - jersey's, scoreboards, whistles	WHO CAN HELP YOU? Stakeholders/CDP/WARC/TO's

GUNBALANYA

WEAK

- Break-Ins
- Teasing
- Drug use
- Stealing
- Not coming to school
- Burning bins
- Forcing each other
- Carrying weapons
- Drinking
- Drug Addiction
- Fighting
- Verbal Abuse
- Sexual Assault
- Graffiti
- Disrespecting

HOW DO THESE MAKE US FEEL?

- Upset
- Angry
- Worried
- Shame
- Bad
- Sad

- Youth Safe House
- Afternoon program for the weekend
- Community gym
- Fishing competition
- Op shop for kids open on weekends
- Young Men Shed
- Bush Trips

STRONG

- Going to school
- Helping others
- Looking after your community
- Community strong elders
- Hunting and swimming
- Spending time with family
- Playing sports

HOW DO THESE MAKE US FEEL?

- Successful
- Passionate
- Brave
- Happy

SMALL IDEA	BIG IDEA
WHAT IS YOUR IDEA? On-Country trips and camps for men and women Camps in 6-week holiday break	WHAT IS YOUR IDEA? Night time and weekend program for youth - gym, movies and safe place.
WHO IS IT FOR? Families together Girls trips boys trips	WHO IS IT FOR? Young people
HOW WILL IT HELP THE COMMUNITY? Young people and families feel happy and strong on country More activities and camps in holidays Uncles teaching boys and aunties teaching girls Connection, teaching old ways	HOW WILL IT HELP THE COMMUNITY? Will help to stop break ins Keeps young people busy and active Safe place for kids and good for their mental health Keeps young people safe at night
WHAT DO YOU NEED FOR YOUR IDEA? Bus, troopy, fishing gear, esky, rubber fish, mats, food, firewood, billycan, tea, first aid kit, pandanus, crowbar. Funding, Grants, Partnerships	WHAT DO YOU NEED FOR YOUR IDEA? Workers, money, things to run activities, gym equipment
WHO CAN HELP YOU? Rangers, Achool, Shire, CDP, Team Health, Youth Centre, Families, Art Centre	WHO CAN HELP YOU? Night patrol, Police Youth Division, Youth Centre, Clontarf, Clinic

THANK YOU



TOP END YOUTH LEADERSHIP PROJECT



2024



WARC Sport & Recreation Programs Linked to Youth Summits

A number of activities informed by findings of the West Arnhem Youth Summit/s have occurred across all communities in West Arnhem. These are a result of being an identified desired activity by youth. These happened during school holiday programs and were facilitated by WARC Sport & Recreation staff in all communities.

From January – April 2024, thirty-five (35) activities occurred across community

- 4 bush trips
- 4 cultural/fishing trips
- 12 swimming/pool days
- 2 youth diversion and wellbeing activities
- 2 youth leadership activities
- 3 community events (school holidays)
- 7 community events (during school term)
- 1 disco (supported by Community Safety Night Patrol)

There were 794 participants across all communities.

Proposed activities, which came from the findings of the Youth Summits, are as follows:

Activity	Location	Youth-Identified Need	Overview
Waruwi Culture Camp	Waruwi	More On-Country learning.	<p>This initiative is aimed at youth in years 7-12 at Waruwi School to engage in an On-Country Culture Camp. Young people will have the opportunity to spend 2 days and 1 night On-Country where they will be engaged in Cultural Enrichment activities such as:</p> <ul style="list-style-type: none"> • Didgeridoo making for boys • Pandanus collecting for girls • Hunting trips





			<ul style="list-style-type: none"> • Walking Country • Corroboree • Sharing Dreaming stories
Stars Sister Speak	Jabiru	More out-of-school activities/learning during school hours.	<p>Sister Speak is a term-long program for young girls to engage in positive conversation and interactions with one another while participating in various wellbeing and recreation activities.</p> <p>The program is designed to:</p> <ul style="list-style-type: none"> • Assist girls in developing positive relationships through yarning • Teach them to respect themselves and others around them • Nurture them to be proud of who they are <p>Program Focus:</p> <ul style="list-style-type: none"> • Respectful Relationships • Emotional Literacy • Yarning & Connecting • Wellbeing & Health
Warddeken Basketball Tournament	West Arnhem	More sporting opportunities and sporting competitions.	<p>This initiative is aimed at youth in the west Arnhem region to engage in a Youth Basketball Tournament and Camp in Darwin. Young people will have the opportunity to spend three days and two nights in Darwin where they will be engaged in Wellbeing Enrichment activities such as:</p> <ul style="list-style-type: none"> • Alcohol and Other Drugs Education Workshops • Social connection • Healthy Lifestyles Workshops • Wellbeing Activities • Life Skills Workshops • Social skills sessions in a culturally safe environment





Little Bro Little Sis Darwin Excursion	West Arnhem	<ul style="list-style-type: none"> - Activities that strengthen community and serve as determinants of happy and healthy living - School trips and camps - More out-of-school activities 	<p>The goals for this project are:</p> <ul style="list-style-type: none"> • To provide sport and recreation opportunities to children from remote communities within the West Arnhem region • To foster relationships with stakeholders such as Build Up Skateboarding • To encourage regular school attendance • To encourage Positive Behaviours for Learning (PBL) • To strengthen links between communities and enable children to engage with one another • To provide children the opportunity to engage in arts and cultural activities • To nurture leadership opportunities for children in remote communities • To promote and nurture civics and citizenship for children in remote communities
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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 MARCH 2024

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, Council Services Manager, Gunbalanya

SUMMARY

This report presents the Local Authority with an update on council services provided in the community for the period 28 February 2024 to 24 May 2024, as prepared and presented by Council Services Manager (CSM) Vicki McCoy.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Attendance Rates

1.1. Staff Attendance

The Gunbalanya Council department has averaged 80-82% attendance for the past few months. Attendance picked up in the Works teams but had a dramatic decrease in Community Care, and at times other staff had to step in to cover services.

Currently recruiting for the following positions:

- Post Office Officer – Closed on 08 May 2024 and interviews conducted mid-May 2024.
- Works Assistants – Open till filled.
- Broadcasting Officer – Open till filled.
- Community Care Cook – Open till filled.
- Team Leader Community Care – Closed 22 May 2024, interviews to occur early June 2024.
- Administration Trainee – Open till filled.
- Centrelink Assistant – Open till filled.
- Senior Works Officer – Closed on 17 April 2024, and interviews conducted 20 and 24 May 2024, recruitment aiming to be finalised by end of May 2024.

Total number of vacancies	8
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2. Administration Services

2.1. Administration

The Gunbalanya Council administration office was open from 8:00am to 4:30pm on each business day during the report period.

- Administration Coordinator attended E-Tools training in Jabiru on 27-28 February 2024.
- Administration staff attended 2-day workshop on 25-26 March 2024, for First Nations Mental Health and Wellbeing Training conducted by National Wellbeing Alliance.

2.2. Post Office

Post Office services are provided by Gunbalanya Council administration staff during 8:00am to 4:00pm on each business day. Mail was received, sorted and dispatched each business day.

- Daily banking sheets sent to Retail and Post Office Team Leader Jabiru, for additional quality assurance and compliance checks.
- Post Officer position has been advertised, as previous employee resigned 25 April 2024.
- Jabiru has provided coverage while recruitment occurs.

Total postage received	6,145 kg
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2.3. Centrelink

The Gunbalanya Centrelink Office operates between 8:00am to 4:00pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Centrelink Assistant resigned, finishing on 29 March 2024. This position currently being advertised.
- Senior Centrelink Officer was on Long Service Leave, from 15 March to 15 April 2024.

2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office - total of 58 occasions.
- Playground amenities – total of 15 occasions.
- Public toilets – total of 23 occasions.
- Common areas – total of 39 occasions.
- Visitor Accommodation – as required.
- Temporary Accommodation – as required.

2.5. Visitor Accommodation

Visitor accommodation has limited availability currently and bookings can be made through Little Hotelier.

- Utilised vacant staff housing for visiting staff when necessary.
- Due to flood damage Toad Hall closed until further notice.
- Visitor Accommodation rooms cleaned as required.

3. Wellbeing Services

3.1. Sport & Recreation

- SR has been busy with school holidays, liaising with other stakeholders to ensure activities happening for everyone during the day and evening.
- New female casual employed.
- Staff have been working to get ladies together for basketball to participate at Barunga Festival.

Attendance totals	3,067
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3.2. Aged Care

The Gunbalanya Community Care team continues to provide services Monday to Friday.

- Approximately 12 clients come in for breakfast every morning.
- Community Care continues to provide transport, healthy and nutritious hot meals, and dry breakfast to all clients including NDIS clients five days a week.
- Community Care provides laundry care for participating clients.
- Centre activities provided, which consists of puzzles and movies.
- Transport clients to clinic for medical appointments and medication collection.
- Currently recruiting for Team Leader Community Care.
- Currently recruiting for Community Care Cook, part-time 20 hours per week.
- Staff doing Language, Literacy and Numeracy (LLN) training with Charles Darwin University (CDU) and Certificate III in Individual Support with Response Employment and Training.
- Staff presented with LLN Certificate of Participation on 01 May 2024, by training from CDU.

Total meals provided	4,073
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3.3. Disability Care

The Gunbalanya Community Care team continues to be the community connectors and services coordinator under the National Disability Insurance Scheme (NDIS). Service provided includes in home support and other services as follows:

- Accommodation,

- Personal care / household tasks,
- Centre activities,
- Home modifications,
- Plan management,
- Transport, and
- Yard Maintenance

Total number of NDIS participants	21
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3.4. Women's Safe House (Gunbalanya only)

The women's safe house is manned 8:30am – 4:36pm Monday to Friday and has accommodated 25 women over the reporting period.

- Casual staff manage the Safe House outside of those hours as required. This is on an On-Call basis.
- Staff busy cleaning, preparing for handover of Safe House June 2024.
- Team Supervision meeting held at Little Waterfall with Social Worker from Mental Health Therapy.

3.5. Night Patrol

Night patrol services were provided on Monday to Saturday between 7:00pm and 3:00am.

- Outside alcohol and substances are still strong issues in the community, resulting in numerous fights and break-ins occurring during this reporting period.
- The administration is looking into possible funding options and replacing a program vehicle.
- Refresher course conducted via Teams Video Conference (VC).

3.6. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were between 8:00am and 12:00 noon only.

- Currently recruiting for new Broadcasting Officer.
- No broadcasting this report period.

Total number of On-Air hours	0 hrs
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4. Community Works

Staff attendance has improved over the reporting period, with staff turning up more regularly.

4.1. Parks and Open Space

- Rubbish runs continue to operate Monday to Friday.
- The community is generally clean and tidy.
- Weed spraying and mowing around community continues

4.2. Roads

Road repairs have commenced across the community.

- Potholes and roadside repairs required in areas of community.

4.3. Waste

The landfill site operated Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Rubbish runs continue to operate Monday to Friday.
- Need for Skip bins for Landfill Bays and portable skip bins for House cleaning.

4.4. Plant and equipment

- Daily vehicle and plant pre-starts and toolboxes meetings improving.
- Kubota ride-on and tractor slash fixed.
- Toyota landcruiser (second) pending repair for oil leaks.
- Vehicle hoist failed compliance check, repairs underway.
- Skid steer is currently under repair.

5. Essential Services

Both the Utilities Services Contract (USC) Officer and Aerodrome Reporting Officer (ARO) have been fulfilling the required duties, with 2 weeks exchange between Gunbalanya and Maningrida USC Officer / ARO.

5.1. Power

- Daily Genset reads occur morning and afternoon, Monday to Friday.
- Daily Genset shed cleans.
- Daily Genset oil check and top up if required.
- Weekly Generation Report, conducted on Mondays.
- Maintenance and housekeeping at the Genset shed.
- Carried out 250 hour services on Genset 1.
- Carried out 300 hour service on Genset 2.
- Daily solar farm inspections.
- Numerous vandalized meters, power disconnections, pulled fuses, meter repairs and/or replacements, service requests and/or enquires.
- PowerWater reads done.

5.2. Water

- Weekly bacto water samples.
- Monthly wastewater samples.
- Daily chlorine testing and schedule calls.
- UV shed reads and daily monitoring.
- Daily town tank reads.
- Numerous water leak repairs, replacement of burnt out or damaged water meters, including service requests and/or enquires.
- Flushing of town lines where possible.

5.3. Sewerage

- Daily sewer pit reads and low-level pump outs plus float cleans.
- Monthly wastewater sampling.
- Compound maintenance.
- Daily inspections of sewer ponds.
- Sewer pond outflow reads conduct on Fridays, outflow meter non-operational and repairs underway.
- Manul unblocking of wastewater dump pipes as required.
- Twice weekly dumping of sewer cage at the Social Club, occurring as needed.

5.4. Airfield

- The aerodrome boundary fence needs major repairs. Conversation continues with Department of Infrastructure, Planning and Logistics (DIPL).
- The passenger access gate needs repairs, to prevent it being wedged open.
- Small trees, shrubs and anthills growing along the fence line.
- Wildlife/vermin is a constant hazard (birds, dingoes, wild dogs).
- Grass inside and outside of aerodrome has been maintained.

6. Trade Services

6.1. Scheduled Servicing

- Kubota ride-on and tractor slash repaired.
- Toyota land cruiser pending repair for oil leaks.
- Vehicle hoist failed compliance check, repairs underway.
- Skid steer is currently under repair, awaiting parts.

6.2. Unplanned Maintenance

- Tyre replacements and puncture repairs.
- Slasher assessment for repair.
- The excavator has a leaking hose, under repairs.

7. Community

7.1. Local Authority projects

- Current
 - Billabong hard structure- Further consultations are required for allowance of extension of Lot 649 to include water services and outdoor shelters.
 - Men's Shed Fence, LA approved funds to purchase fence materials.

7.2. Other projects

- Opportunities
 - Community signage.
- Future
 - Road grading.
 - Improve line marking on roads.
 - Demolish and remove the old radio station.

7.3. Community meetings and events

- 08 March 2024 – Attended International Women's Day to recognize the wonderful women of Community.
- 12 March 2024 – Meeting with Environment Health Officer (EHO) to discuss usage of lead bullets.
- 12 March 2024 – Meeting with Local Police to discuss flood warnings.
- 15 March 2024 – Meeting with Local Emergency Committee (LEC) to discuss heavy rains around.
- 19 March 2024 – Meeting with Territory Housing to discuss emergency relief funding for victims affected by recent flood.
- 08 April 2024 – Meeting with Stronger Community for Children (SCFC) Adjumarllarl to discuss Barunga.
- 08 April 2024 – Meeting with Department of Health Outreach, Mental Health and Wellbeing.
- 08 April 2024 – Meeting with Community Development Program (CDP) to discuss forklift and Drive SafeNT training.
- 09 April 2024 – Meeting with Department of Social Services to discuss Income Management.
- 10 April 2024 – Attend Community Service Delivery Meeting (CSDM).
- 11 April 2024 – Meeting with Department of Industry, Tourism and Trade Business and Workforce to discuss possible training for WARC staff.
- 23 April 2024 – Meeting with Batchelor Institute to discuss FREE Vet Courses.
- 25 April 2024 – ANZAC Day dawn Services and other community events.
- 01 May 2024 – End of Program Celebration for the participants involved with the Language, Literacy and Numeracy (LLN) training with Charles Darwin University (CDU).
- 08 May 2024 – Attend Community Service Delivery Meeting (CSDM).
- 09 May 2024 – Meeting with NT Electoral Commission.
- 20 May 2024 – Meeting with Stronger Community for Children (SCFC) and Outreach regarding Men's Healthy Lifestyle Program.
- 20 May 2024 – Meeting with Relationship Australia.
- 21 May 2024 – Attend Adjumarllarl Rec Centre BBQ.
- 21 May 2024 – Meeting with Dietician.

Total number of meetings and events attended by the CSM	20
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 11 JUNE 2024

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

11 NEXT MEETING

12 MEETING DECLARED CLOSED