



WEST ARNHEM REGIONAL COUNCIL AGENDA

**GUNBALANYA LOCAL AUTHORITY
TUESDAY, 9 JULY 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Gunbalanya on Tuesday 9 July 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....	4
2	PERSONS PRESENT.....	5
3	APOLOGIES AND ABSENCES	5
3.1	Apologies and Leave of Absence.....	5
3.2	Absent without Notice.....	6
4	ACCEPTANCE OF AGENDA	7
4.1	Acceptance of Agenda	7
5	DECLARATION OF INTEREST OF MEMBERS OR STAFF	8
5.1	Disclosure of Interest of Members or Staff.....	8
6	CONFIRMATION OF PREVIOUS MINUTES	9
6.1	Confirmation of Local Authority Meeting Minutes.....	9
7	ACTION REPORTS.....	16
7.1	Review of Action Items	16
7.2	Gunbalanya Oval Lighting	34
7.3	Finance Report to May 2024.....	38
7.4	Assessment report for the Gunbalanya Oval.....	48
7.5	Modifications to staff and visitors rest area at the office.....	52
7.6	Installation of pavers for Aged Care Clients - Gunbalanya.....	56
8	RECEIVE AND NOTE REPORTS.....	59
8.1	Top End Youth Leadership Summit April 2024	59
8.2	Council Regional Plan and Budget 2024-2025	82
8.3	CSM Operations Report on Current Council Services	84
9	LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....	90
9.1	Local Authority Member Questions with or without Notice	90
10	NEXT MEETING	91

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority record, any apologies, and requests for leave of absence received from Authority members for the meeting held on 9 July 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note Member's apologies and/or requests for leave of absence for the Local Authority meeting held on 9 July 2024.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority record, any absences without notice received from Authority members for the meeting held on 9 July 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note Member's absences without notice for the Local Authority meeting held on 9 July 2024.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

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Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Gunbalanya Local Authority meeting held on 9 July 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 9 July 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive the declarations of interest as listed for the Gunbalanya Local Authority meeting held on 9 July 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Unconfirmed minutes from the 7 March 2024 Gunbalanya Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopt the minutes of the 7 March 2024 Gunbalanya Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2024.03.07 gunbalanya local authority minutes_-_unconfirmed [6.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Gunbalanya Local Authority
Thursday, 7 March 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Andy Garnarradj declared the meeting open at 10:44, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Henry Yates
member	Maxwell Garnarradj
Member	Kenneth Mangiru
member	Connie Nayinggul
Member	Evonne Gumurdul

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Finance	Jocelyn Nathanael-Walter (via video)
Director Council and Community Services	Fiona Ainsworth (via video)
General Manager Technical Services (acting)	Clem Beard
Finance Manager (acting)	Corey White
Information Advisor	Ben Heaslip (via video)
Governance and Risk Advisor (acting)	Jasmine Mortimore
Governance and Risk Advisor	Jessie Schaecken

GUESTS

Representatives From Gunbalanya School

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies and Leave of Absence.

West Arnhem Regional Council

- 1 -

Gunbalanya Local Authority
Thursday 7 March 2024

GUN1/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY received and noted Member's apologies for Mayor Ryan, Cr Nadjamerrek, Grant Nayinggul and Cr Gumurdul for the Local Authority meeting held on 7 March 2024.

CARRIED

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Absent without Notice.

GUN2/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY received and noted NIL Member's absences without notice for the Local Authority meeting held on 7 March 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

GUN3/2024 RESOLVED:

**On the motion of Member Yates
Seconded Member Garnarradj**

THAT THE LOCAL AUTHORITY

1. Received the declarations of interest as NIL as listed for the Gunbalanya Local Authority meeting held on 7 March 2024.
2. Requested Governance and Risk Advisor arrange Conflict of Interest training for members

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

GUN4/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 7 March 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

GUN5/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY adopted the minutes of the Thursday 26 October 2023 Gunbalanya Local Authority as a true and correct record with the administration update of General Item 16.1 to be amended to 17.1 and 16.2 to be 17.2.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Connie Nayinggul Joined at 11:15
Meeting broke at 11:35 and recommenced at 11:55
The Local Authority considered a report on Presentations and Visitors.

GUN6/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Yates**

The Local Authority:

1. Thank the presenter from the Adjumarrl Aboriginal Corporation - Lachlan McKenzie.
2. Support the festival being held at the Injalak Location.
3. Note the lights installation is forecast for September at the latest.
4. If the festival is held in July that portable lights will be needed.
5. Raised the concern around toilets for the festival and seeks solutions in the working group meetings.
6. Request football form part of the festival.
7. Request the technical services team address the leak in the irrigation system on the oval.

CARRIED

Meeting broke for lunch at 12:46 and recommenced at 13:18
The Local Authority considered a report on Presentations and Visitors.

GUN8/2024 RESOLVED:

**On the motion of Member Gumurdul
Seconded Member Garnarradj**

The Local Authority

1. Thank presenter from Power and Water Corporation - Trude Blizzard.
2. Noted the replacement of 3G power meter with new 4G power meters, the new cards to top up power and how to pay online.
3. Members discussed faults in power meters showing large debits on meters and requested Power and Water to investigate if there are any faults with these power meters.
4. Requested Power and Water send through information for senior and NT concession card to use for power bill and any other information regarding new meter system.
5. Members gave advice for the best way for Power and Water to explain new system to community is to organise a community meeting and to use a local language interpreter for home visits.
6. Raised issues with damaged power meters and the process required to do compliance checks and how long it takes.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

GUN7/2024 RESOLVED:

**On the motion of Member Yates
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Members approved to co-contribute \$25,000.00 to fireworks for Stone Country Festival
4. Requested the Technical Services Team reach out to other community stakeholders to assist in co-contribution for the remainder of costs firework display.
5. Members request letter to be written to NIAA requesting funding for AFL NT to support Gunbalanya AFL program including a Gunbalanya Football League.

CARRIED

Agenda Reference:	8.2
Title:	Finance Report to January 2024
Author:	Corey White, Accountant

The Local Authority considered a report on Finance Report to January 2024.

GUN9/2024 RESOLVED:

**On the motion of Member Gumurdul
Seconded Member Yates**

THAT THE LOCAL AUTHORITY

- Received and noted the report entitled *Finance Report to January 2024*.
- Received and noted the attachment entitled *2022-2023 Local Authority Project Funding Certification Gunbalanya DSO*.

CARRIED

Agenda Reference:	8.3
Title:	Community Skip Bins
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority Meeting took a quick break at 14:20 and recommenced 14:29
The Local Authority considered a report on Community Skip Bins.

GUN10/2024 RESOLVED:
On the motion of Cr Dann
Seconded Member Nayinggul

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Community Skip Bins*; and
2. Did not approve expending up to \$9000.00 of Local Authority Funds to purchase two community skip bins and requested admin investigate further options.
3. Request the Waste and Resource Coordinator investigate the use of local authority funding to replace old household bins as well as an additional household bin.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	External Chilled Water Fountain at the Council Office
Author:	Clem Beard, Project Manager Technical Services

The Local Authority considered a report on External Chilled Water Fountain at the Council Office.

GUN11/2024 RESOLVED:
On the motion of Member Nayinggul
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY

1. Received and noted the report entitled Gunbalanya Iced Water Fountain.
2. Approved \$4,713.50 from Gunbalanya Local Authority funding to complete the installation of Chilled Water Fountain.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, Council Services Manager, Gunbalanya

The Local Authority considered a report on CSM Operations Report on Current Council Services.

GUN12/2024 RESOLVED:
On the motion of Member Yates
Seconded Member Garnarradj

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	2022-2023 Annual Report

Author: Jasmine Mortimore, Acting Governance and Risk Advisor
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The Local Authority considered a report on 2022-2023 Annual Report.

GUN13/2024 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY received and noted the report entitled *2022-2023 Annual Report*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference: 10.1
Title: Local Authority Member Questions with or without Notice
Author: Jessie Schaecken, Acting Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

GUN14/2024 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Gumurdul

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Business Development Manager to provide written summary to members on if West Arnhem can assist with West Arnhem ID cards.
2. Business Development Manager to reach out Births Deaths and Marriages to organise Women only and Men only visits to Gunbalanya.
3. Information Advisor to correspond National Library Australia to get detailed listings on Gunbalanya records

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Thursday 6 June 2024.

12 MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 15:03.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority Meeting held on Thursday 7 March 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is submitted for Gunbalanya Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

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Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items July 11 2024 [7.1.1 - 14 pages]
2. Material Relating to the Gunbalanya Community 31.05.2024 [7.1.2 - 3 pages]

Document	Status	Action Required	Assignee	Action Taken
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN3/2024 RESOLVED: Requested admin arrange Conflict of Interest training for members.	Jasmine Mortimore	30/05/2024 Jasmine Mortimore Refresher Training for Members is scheduled on 1 August 2024 with the Department of Chief Minister and Cabinet.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN8/2024 RESOLVED: The Local Authority 3. Members discussed faults in power meters showing large debits on meters and requested Power and Water to investigate if there are any faults with these power meters. 4. Requested Power and Water send through information for senior and NT concession card to use for power bill and any other information regarding new meter system. 5. Members gave advice for the best way for Power and Water to explain new system to community is to organise a community meeting and to use a local language interpreter for home visits. 6. Raised issues with damaged power meters and the process required to do compliance checks and how long it takes.	Jasmine Mortimore	30/05/2024 Jasmine Mortimore Email sent to Gunbalanya Council Service Manager 22 March 2024 with information from PowerWater to be distributed to our Local Authority Members.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN6/2024 RESOLVED: Request the technical services team address the leak in the irrigation system on the oval.	Clem Beard	30/05/2024 Jasmine Mortimore Report Included in 6 June 2024 Local Authority.
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN190/2023: Cr Nadjamerrek requested Administration to send letter to school to invite senior students to local authority meetings.	Jasmine Mortimore	11/03/2024 Ben Heaslip 18 October – Jasmine Mortimore Letter sent to school. 26 February 2024 – Jasmine Mortimore Senior Students will be attending the LA between 10:30am -11:00am on Thursday 7 March 2024 30/05/2024 Jasmine Mortimore Students to attend meeting on 6 June 2024, will continue to liaise

Document	Status	Action Required	Assignee	Action Taken
				with the school to have students attend all Local Authority meetings for 2024
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN190/2023: All members expressed a need for LA shirts and hats.	Jasmine Mortimore	11/03/2024 Ben Heaslip 20 October - Jasmine Mortimore: A report will be presented to Council for consideration this month. 26 February 2024 – Jasmine Mortimore: Shirt designs in progress with graphic designer
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Requested the Technical Services Team reach out to other community stakeholders to assist in cocontribution for the remainder of costs firework display GUN189/2023: Investigate LA-funded fireworks display for Stone Country festival in 2024.	Clem Beard	11/03/2024 Ben Heaslip 12 October 2023 – Clem Beard: The administration advised Fireworks Australia of tentative date of mid-September 2024. Planning process has commenced with discussions on suitable area to hold display. Fire mitigation risk requires a fire truck to be onsite when fireworks are activated due to display in the dry season. Initial estimates for fireworks only with pyrotechnics from Sydney approx. \$35,000 – other associated logistical costs to be considered to formulate budget required. 25 February 2024 – Clem Beard: Administration has invited Lachlan from SCFC to present at this meeting to discuss planning and confirm dates and discuss the option of holding fireworks display at the Oval to meet NT Worksafe guideline. Budget estimates an allocation of \$70,000 will be required if the Local Authority wish to replicate event similar to the Maningrida NYE. 23/05/2024 Clem Beard Letters have been issued to local organizations in Gunbalanya to contribute to costs associated with holding a fireworks event later in the dry season.
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN160/2023: DIPL reporting on trees in community.	Vicki McCoy	11/03/2024 Ben Heaslip 04 August 2023 - Tim Hema: No update at this time 20 October - Jasmine Mortimore: The Administration requests more details from the Local Authority 28 February 2024 - Vicki McCoy: The Administration requests more

Document	Status	Action Required	Assignee	Action Taken
				<p>details from the Local Authority as further clarification is required.</p> <p>04/04/2024 Vicki McCoy</p> <p>29 February 2024 - Vicki McCoy: Trees identified are Mahoganys. There are some that are nearer the power lines and close to house. Trees outside of yard will be attended to when roads accessible for tree loppers for cut, those inside will need to be reported to Intract for actioning.</p> <p>23/05/2024 Clem Beard</p> <p>Jessica Downie (Acting Senior Housing Officer - Territory Families, Housing and Communities) to visit Lot 586 this week and take photos of tree. They will arrange a Work Order for DIPL to cut/trim tree. Territory Housing is responsible for any trees inside yard.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	OCM69/2021: Community Garden Hard Structure	Clem Beard	<p>11/03/2024 Ben Heaslip</p> <p>17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10 October 2022 to explore options and the possibility of supplying a comfort letter to proceed with construction of the proposed shelter.</p> <p>08 February 2023 – Clem Beard: Construction area is classified as Restricted Work Area (RWA) by Aboriginal Area Protection Authority (AAPA). Administration in negotiations and planning with AAPA to lift restricted area after consultation with Traditional Owners. AAPA have confirmed consultations will commence in March with Traditional Owners and the AAPA CEO has approved a partial fee waiver. The cost will be \$5,000, saving up to \$20,000 in fees.</p> <p>15 May 2023 – Clem Beard: AAPA visited site 13 April and discussed shelters with Traditional Owners to gain approval on preferred site. Await further instructions to proceed with AAPA approval. During consultations Traditional Owners expressed desire for an additional shelter at the billabong edge with facilities. A report for the LA will be included in the meeting for approval. AAPA are releasing the approval to proceed prior 30 May 2023.</p>

Document	Status	Action Required	Assignee	Action Taken
				<p>21 July 2023 – Clem Beard: Further consultations are required to allow for the extension of Lot 649 to incorporate Water Services and Outdoor Shelters. Advice received from NLC 19/06/2023: We propose to take a license to maintain to the next consultation in Gunbalanya and ask TOs to provide the NLC with: Consent to the license to maintain the BBQ infrastructure (Land A); and Permission to issue a letter of non-objection to IES for connection of supply to the areas (Land B) pending entry into a Reticulated Infrastructure License for the Gunbalanya township (this is in process across the NLC regions). If TOs consent, NLC can then try to fast track by asking the NLC CEO to use his delegated powers to sign off on the license to maintain ahead of the next Executive Council (in September) on the basis of the limited window for contracting construction during the dry season. Once the license is executed NLC will prepare the letter to IES consenting to the Reticulated Infrastructure</p> <p>17 October 2023 – Clem Beard License to maintain NOT received by WARC hence project cannot proceed prior to the wet. The L2M for Billabong area is scheduled to be included in the Full Executive Meeting scheduled for November 2024</p> <p>25 February 2024 – Clem Beard Awaiting ECM to issue Land Use Agreement to commence construction in the dry season. Awaiting tentative dates from the NLC</p> <p>23/05/2024 Clem Beard WARC have received the s19 Land Use Agreement permit and accepted by Council. Administration has commenced sourcing quotes and a full 'Scope of Works' to construct 2 x Shelters at the Billabong with seating for community use.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	OCM213/2020: Upgrading the toilets and supplying water to the airport.	Clem Beard	<p>11/03/2024 Ben Heaslip</p> <p>14 December 2022 - Clem Beard OCM118/2022 Approved the administration to seek funding for a</p>

Document	Status	Action Required	Assignee	Action Taken
		<p>Background: 17 October 2022: A report with full overview was presented to the LA including utilising the proposed layout changes of the toilets. 16 July 2021 - 15 July 2022: Reports with full overview were presented to the LA including utilising non-potable water from the Gunbalanya Station. 16 July 2021 - 13 May 2022 - Loukas Gikopoulos Reports with full overview were included in Gunbalanya LA meetings. 16 February 2021 The administration is investigating the possibility of installing eco-toilets at the airport. The technical services team will provide further details about this option during today's meeting.</p>		<p>flushing prefabrication ablution facility at an estimated cost of \$304,000.</p> <p>08 February 2023 – Clem Beard Land Tenure to be completed when/if grant Funding becomes available.</p> <p>28 April 2023 – Clem Beard Ongoing discussions with the NLC on funding and leasing arrangements for Airport Facilities management</p> <p>21 July 2023 – Clem Beard The administration has held further discussions 06 July with Senator Malamdirri McCarthy and Peter Wellings to advocate for Commonwealth funding for upgrades of Airport facilities for Gunbalanya/Minjilang and Warruwi.</p> <p>17 October 2023 – Clem Beard Scheduled meeting Monday 16 October postponed with Senator McCarthy and Peter Wellings to 31 October.</p> <p>25 January 2024 – Clem Beard The Administration has held further discussions 10 January with Senator Malamdirri McCarthy and Peter Wellings to advocate for Federal Government funding for upgrades of Airport facilities for Gunbalanya/Minjilang and Warruwi. NLC and DIPL are in the process of creating and agreeing to leases for West Arnhem Region Airports. Once land tenure is approved and leases executed a joint venture may be required to construct airport facilities into the future.</p> <p>28 May 2024 - Clem Beard Ongoing discussions on leasing of Airports and Land Use Agreements are continuing with DIPL/NLC. WARC are awaiting those resolutions and endorsements from both parties.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	<p>OCM111/2017: LOCATION AND IDENTIFICATION OF GRAVES AT THE GUNBALANYA CEMETERY Request that the Administration write (again) to the</p>	Sara Fitzgerald	<p>15/03/2024 Ben Heaslip 05 August 2020 - Stephen Hoyne NLC and the Traditional Owners met in Gunbalanya 2nd and 6th</p>

Document	Status	Action Required	Assignee	Action Taken
		<p>NLC with some urgency to finalise the location and identification of graves at the Gunbalanya cemetery to allow crews to carry out maintenance safely.</p> <p>Background: Minute note from January 2020 Council meeting: provided a detailed update regarding the identification of graves across all communities. WARC will need to undertake this identification work which will be at considerable cost. Advised that this work has been included in the 2020-2021 budget.</p> <p>A meeting between NLC and the Traditional Owners was held in Gunbalanya on 2nd and 6th March 2020 to discuss Cemetery location and Council workshop yard. Administration have written again to NLC seeking feedback however at the time of completing this action item no advice has been received from NLC.</p> <p>30 April 2020 To progress this matter as early as possible in 2020 NLC proposes:</p> <ul style="list-style-type: none"> - NLC speak with traditional owners as to recommendations for possible suitable sites for a cemetery (NLC anthropologist and lawyer will commence this as soon as possible); - Land Tenure Unit and WARC consider the viability of Lot 736 and/or other recommended sites; - Once a suitable lot for a cemetery is found (ie. agreeable area to traditional Aboriginal owners, not in a restricted works area or near sacred sites, suitable for cemetery such as not in a flood prone area, etc.) the terms of the agreement can be finalised and a proposal can progress to formal consultation; - If consented to, consultation with the NLC will draft an agreement and progress to Executive/Full Council Meeting for decision of the NLC Executive/Full Council. (Note: NLC have identified Lot 736 above as this is one option which has been suggested by traditional 		<p>March 2020 to discuss cemetery location. No advice had been received from NLC.</p> <p>25 January 2021 – Clem Beard Traditional Owners identified possible site near clearing behind “Welcome to Gunbalanya” sign (at the intersection of the airport road and main road into Gunbalanya). However, in November last year NLC anthropologists stated this is close to a registered restricted works area. More research is being undertaken by NLC’s anthropology team.</p> <p>15 July 2022 – Clem Beard: Awaiting NLC updates on consultations underway in the Gunbalanya Community 17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10/10/2022 to explore options for location of proposed new cemetery. 25 January 2023 – Clem Beard: Correspondence with NLC Lawyer confirmed further options and consultations for the location of the proposed new cemetery will take place in the community throughout 2023. Once new Cemetery is identified and operational, work can commence on closing existing cemetery with approvals from Landowners.</p> <p>05 May 2023 – Clem Beard: Correspondence received 26/04/2023 from NLC Lawyer regarding consultations with Traditional Owners. TOs requested current cemetery be maintained and repaired. TOs suggested drainage and retaining walls.</p> <p>17 October 2023 – Clem Beard Administration has sourced estimated costs for Ground Penetration Radar works to identify grave sites in the existing Gunbalanya Cemetery. Mobilisation: Darwin – Gunbalanya: \$1110 Technician / 4wd vehicle Daily Rate (based on 12hr day): \$2580 Accredited GPR technician/survey Demobilisation: Gunbalanya – Darwin: \$1110 Technician / 4wd vehicle Compilation and production of CAD file and plots: \$145 per hour. Accommodation: to be provided by client at no cost to Cross</p>

Document	Status	Action Required	Assignee	Action Taken
		Aboriginal owners to the NLC as a possible cemetery location. The Administration notes that Lot 736 is currently the site where the new Solar Farm has been constructed).		<p>Solutions.</p> <p>Administration has submitted a Grant application for these works to proceed as costs are substantial for Council to fund this project.</p> <p>16 November 2023: Admin to investigate OCM111/2017 – determined the need to consider alternative location ‘old peanut farm’ and consult with ILSC via NLC</p> <p>25 February 2024 – Clem Beard The administration have held further discussions with NLC and have lodged an ‘Expression of Interest’ for land tenure to be granted to establish a new cemetery at the airport entrance road aka ‘old peanut farm’. Awaiting NLC consultation process to commence in late March with Traditional Owners to consent a land use agreement to meet new legislation requirements for burials.</p> <p>23/05/2024 Clem Beard NLC have advised the Land Tenure for cemetery will be discussed in Gunbalanya with Traditional Owners in the next round of community consultations. Updated advice scheduled mid-August for Gunbalanya.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	<p>OCM190/2019 Gravel Pits The Administration to:</p> <ul style="list-style-type: none"> • write to the appropriate Minister regarding the issues associated with gravel pits in West Arnhem; • bring this matter up at the next meeting of the Local Government Association of the Northern Territory (LGANT); • engage with BAC and DEMED to obtain letters of support; and • consider raising a petition regarding the matter. <p>Background 30 April 2020 A letter was sent to the Minister and their response was noted at the January OCM – see below. This matter was</p>	Clem Beard	<p>11/03/2024 Ben Heaslip</p> <p>28 August 2020 - Stephen Hoyne Status referred above remains current. WARC access to DIPL’s approved extraction pit will commence in late August to source gravel for repairs of the Maningrida Road.</p> <p>02 October 2020 - Stephen Hoyne WARC commenced gravel extraction from a DIPL pit to source material for use on the Maningrida road as a component of work sub-contracted by BAC to WARC. On Monday, 28 September 2020, the Administration sought an update from DIPL on the status of extraction of pit investigations for the Oenpelli area. A response is pending.</p> <p>25 January 2021 – Clem Beard The administration contacted DIPL again to request for updates on</p>

Document	Status	Action Required	Assignee	Action Taken
		<p>discussed at the Gunbalanya Service Delivery meeting in December, convened by Nic Sharah of DCM. The meeting was attended by Mr Lawrence Costa, MLA, and Member for Arafura. Mr Sharah undertook to escalate this matter. Further action is yet to be finalised.</p> <p>Minute note from January 2020 Council meeting: The letter regarding the gravel pits was discussed and the comment was that these matters have not been resolved and that Minister Lawler's advice was not up-to-date. The Administration will respond and continue to pursue this matter.</p> <p>The Administration sent the Department another email requesting a further update and clarification on access to the Gravel Pits.</p> <ul style="list-style-type: none"> Department of Infrastructure, Planning and Logistics (DIPL) has been granted formal access to nominated extraction areas from NLC for road construction materials along the Maningrida Road at various locations. DIPL has a contract with BAC for the maintenance of the Oenpelli to Maningrida Road and all materials for this work will be extracted from these approved areas. <p>NLC has approved access for a DIPL materials investigation along the section of road from Oenpelli to Three Ways to locate and prove resources for DIPL for road works and WARC projects in and around Oenpelli. A permit is</p> <ul style="list-style-type: none"> required for earth disturbing activities. This work will commence after the Wet season when current restrictions around access to communities is lifted. The materials investigation will be undertaken in conjunction with WARC and as per discussion it is envisaged that WARC excavation equipment and personnel will be 		<p>status of locating suitable burrow pits for gravel. The following response was received from DIPL on 10/12/2020:</p> <p>"DIPL have received advice that burrow gravel pits OR1 and OR2 have been consulted on and it is expected that these will be made available to DIPL upon execution of the relevant Mineral Extraction Agreements. Sampling of these pits will be required into the future to ascertain correct material required for road construction. Pits OR3, OR4 and OR5 have yet to be consulted on."</p> <p>20 July 2021– Clem Beard Now that the road is accessible to the gravel pits, the administration has contacted DIPL to source updates/progression of pits for community use. Awaiting mobilisation dates from DIPL to test suitable of gravel pits.</p> <p>19 October 2021- Loukas Gikopoulos DIPL has provided the current update 'Application is with NLC and is waiting for a response as to the number of cultural monitors required to attend and commencement dates for the works'. Further updates will be provided once NLC have confirmed the above actions.</p> <p>12 November 2021- Loukas Gikopoulos The administration contacted DIPL and received the response below: 'DIPL had applied for cultural monitors so we could assess the areas identified between the Oenpelli turn off and three ways but due to various cultural matters this is still pending. We remain in contact with NLC but there is still no response and time is fast running out for fieldwork this year'. 'There is a positive to this and that is that DIPL applied for extraction agreements for some areas along Oenpelli Road some time ago and consultation is now complete. Agreements will need to be drawn up between NLC and DIPL and when signed would provide areas we can fully assess and move forward with a gravel area for WARC.</p> <p>17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10/10/2022 to explore options of granting a gravel pit for community use.</p> <p>25 January 2023 – Clem Beard: Jone Lotu (NLC) to speak with Philbert Mukundi. NLC will update WARC when we have an update.</p>

Document	Status	Action Required	Assignee	Action Taken
		utilised for this work.		<p>29 July 2023 – Clem Beard WARC has advised NLC to surrender competing interest in the lease of the Gunbalanya Gravel pit to DIPL. The administration is requesting that WARC will purchase gravel from DIPL to maintain local roads as required.</p> <p>25 January 2024 – Clem Beard All gravel requirements for local roadworks are be purchased from Darwin until access to local supplies are authorised by NLC and Traditional Owners. 600t of gravel will be transported to Gunbalanya for the Workshop roadworks and reseal May/June 2024 post wet season and road access is granted from DIPL to lift weight restrictions.</p> <p>23/05/2024 Clem Beard As per previous updates - all gravel supplies will be sourced from Darwin for maintenance. Recommend to complete.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN7/2024 RESOLVED: Administration to provide a written summary of photo ID issues and requirements including investigating whether WARC can print photo ID similar to what Gundjeihmi Aboriginal Corporation do in Jabiru.	Leanne Johansson	<p>21/05/2024 Leanne Johansson Gundjeihmi Aboriginal Corporation (GAC) is an Aboriginal Corporation which is approved to provide ID. An applicant must be present at GAC's office in Jabiru with 100 points of ID to apply for the West Arnhem ID card. GAC does not have the ability to travel to other communities to issue this ID. A list of acceptable ID is available.</p> <p>West Arnhem Regional Council is not able to be approved to issue photo ID, as it is not an Aboriginal Corporation.</p> <p>Australia Post's website sets out the ID it can accept from people to pick up mail. It says:</p> <p>You will need to show one valid form of photo ID, such as: Australian Driver Licence or International Driving Permit (physical or digital) or Australian Learner Permit Digital Driving Licence (selected states, such as NSW or SA) Keypass or other Government-issued proof-of-age card (physical or digital) Australian or international passport</p>

Document	Status	Action Required	Assignee	Action Taken
				<p>Australia Post Digital ID Other issued photo or digital ID, such as Working with Children Check, Proof of Age card, Firearms Licence or WorkSafe Licence</p> <p>Otherwise, you can show 2 valid forms of ID without your photo. At least one should contain your address, and details must match the name or address on the article. For example: Medicare card Credit/debit card Bank statement, utility bill or rates notice (can be digital) Current Government-issued ID (pensioner concession card, Veteran Card, Working with Children Check, etc) MyPost and/or MyPost Concession card Please note: Only a current physical or approved digital ID will be accepted. A photo or image of your ID is not digital ID and won't be accepted.</p> <p>In addition to the above, Aboriginal and Torres Strait Islanders can provide a statutory declaration confirming their identity written by someone they have known for at least a year. It must include all their previous names and a clear passport-sized photo of themselves.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	<p>GUN183/2023 RESOLVED Cr Gumurdul requested a report on Council assisting and facilitating paths for elders' homes to assist with wet season pick-ups.</p>	Clem Beard	<p>12/03/2024 Ben Heaslip</p> <p>11 September 2023 – Clem Beard Administration has reached out to Regional Services, Top End Territory Families, Housing and Communities. Housing have requested a list of Aged Care clients and provided lot numbers for tenants to complete a Housing Alteration Form to facilitate/authorise works to proceed. Once authorisation is received will source quotes for planned works.</p> <p>6 November 2023 – Clem Beard NTG Tenancy Contract Officers were onsite in Gunbalanya w/c 30/10/23 and had a large majority of forms signed by the households. NTG Tenancy Contract Officers will be processing forms and sending through to DIPL for the technical approval process. Once approval is granted Tenancy Officers will forward to WARC and attempt to engage CDP to assist with the projects as suggested by the department of Housing. Aged Care clients visited in Gunbalanya by</p>

Document	Status	Action Required	Assignee	Action Taken
				<p>Tenancy equals (28) twenty-eight homes requiring pathway pavers.</p> <p>05 December – Clem Beard Territory Housing/DIPL have approved (9) nine homes for the installation of pavers, awaiting a further (6) six homes to be approved. DIPL strongly recommend pavers be installed securely and to standard by a qualified tradesman. Pavers which are not installed correctly, and with the current wet weather conditions will disrupt the pavers and they may become an uneven surface causing trip hazards, hence why this will not be DIPL responsibility including the ongoing maintenance. The ongoing maintenance will be a tenant responsibility.</p> <p>09 February – Clem Beard Territory Housing/DIPL have approved (10) ten homes for installation of pavers, awaiting updates on further (5) five homes. DIPL instruct work is to be carried out by qualified tradies after wet season when road access is available.</p> <p>11 March – Clem Beard Wellbeing coordinator investigating possibility of sourcing installation costs from NDIS and aged care clients funding. Installation quotes to be sourced from Kakadu Contracting working in Gunbalanya on Territory Housing assets.</p> <p>28 June 2024 - Clem Beard A report is included in the Local Authority agenda today with indicative costs for installation of pavers to Aged Care residents homes.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Members request letter to be written to NIAA requesting funding for AFL NT to support Gunbalanya AFL program including a Gunbalanya Football League.	Jasmine Mortimore	31/05/2024 Jasmine Mortimore Letter drafted and will be sent to LA chair for signing before sending to NIAA
Gunbalanya Local Authority Meeting - 7 March 2024	Recommend Complete	GUN14/2024 RESOLVED: Administration to reach out to Birth, Deaths and Marriages to attend Gunbalanya with separate Men's and Women's visits.	Leanne Johansson	21/05/2024 Leanne Johansson Discussed Births Deaths and Marriages (BDM) attending a community over two days with one day being for women's queries and one day being for men's queries with David Boustead of Chief Ministers

Document	Status	Action Required	Assignee	Action Taken
		<p>Identification requirements</p> <p>You must provide a minimum of three (3) types of ac Identification must include at least one (1) type of ph ID from Category B.</p> <ul style="list-style-type: none"> • If applying in person, you must provide original • If applying by post, you must provide certified p original documents unless it is your NT birth cer <hr/> <p>Category A - provide at least one Passport (Australian or overseas issued) Australian drivers licence Firearms licence Tertiary student ID card with photo Australian Evidence of Age Card (18+ Card) Photographic ID issued by Larrakia Nation or Tangentyere Council Police Service ID Defence Force ID NT Ochre Card (Any other photographic ID deemed by the Registrar to be sufficient)</p>		<p>Department. He advised he would include this in his discussions with BDM. No reply as yet</p> <p>Emailed BDM separately to ask if BDM visits to West Arnhem could include a day for men's queries and a day for women's queries. Reply is as follows:</p> <p>"Thank you for your feedback and suggestions. I have passed this on to the Deputy Registrar-General. Births, Deaths and Marriages NT follows DriveSafe NT calendar for the remote visits and they set the dates and duration of each community This is partly due to their knowledge of the communities and our staff numbers. Currently BDM has only one permanent Remote Registration Officer.</p> <p>We have had feedback that we are at times unable to serve all members that needs our service. To solve this we have committed to visiting communities more than once a year. However as we do not receive funding for our remote program, we rely heavily on our stakeholders in the communities to provide accommodation, office space and flight cost.</p> <p>We understand the need to have more officers and having separate day for male and female, however we do not have the capacity for this set up at the current moment. We currently have a number system and serve the community member with this method, however as we do get very busy, I cannot say if these numbers are been swapped between the community members.</p> <p>What I can suggest is that the local authority provide BDM with admin support person, this person will then be able to provide support in helping complete the forms and sort out identification before they are seen by our officer. One of the lengthy process is completing the forms and most times the BDM officer will need to do this on behalf of the members. We also find that community members are not aware of our identification requirements and will then need to leave to collect</p>

Document	Status	Action Required	Assignee	Action Taken
				<p>their identification. We have posters of our identification requirements but welcome any suggestions you may have on how we can better get this message out.</p> <p>I have attached our current calendar for 2024 and currently Maningrida is tentatively booked for October. BDM works in the Centrelink office and we have a great relationship with the officers there as they help the community members with identification need and language barriers. As Maningrida is one of our bigger communities, we service this for the whole week and will be happy to chat to you closer to date on the suggestions presented about how we can service the community better".</p> <p>As the above email reply notes, there is ni planned visit to Gunbalanya for the rest of this year. The only planned visit for the West Arnhem region is Maningrida in October.</p> <p>Following is the Births Deaths and Marriages Remote Circuit ID requirements.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	GUN7/2024 RESOLVED: Administration to respond to the National Library expressing interest in learning more about the donation of records from the 1970s and 1980s Social Impact of Uranium Mining Proposal and requesting a detailed list of the contents of the collection.	Ben Heaslip	<p>27/03/2024 Ben Heaslip</p> <p>26 March: Emailed National Library asking for detailed items list</p> <p>30/05/2024 Jasmine Mortimore</p> <p>Information Advisor following up with National Library of Australia and will provide updates as required</p> <p>03/07/2024 Ben Heaslip</p> <p>Email received from National Library is attached to this report. Attached to the email was a listing of the items in the collection (not included in this report).</p>
Gunbalanya Local	Recommend		Clem Beard	11/03/2024 Ben Heaslip

Document	Status	Action Required	Assignee	Action Taken
Authority Meeting - 7 March 2024	Complete	<p>Members asked the Administration to write a letter to CDU on potential to conduct Agricultural soil testing for future viability at Lot 649 for community market garden.</p>		<p>25 February 2024 – Clem Beard Administration contacted CDU and the Department of Industry, Tourism and Trade for soil testing and trace element analysis. Both departments referred WARC to use accredited labs (based interstate) for nutrient testing. On recommendation the administration reached out to CSBP for testing and the logistics required for further discussion and requirements. Alternatively, CDP should carry out this analysis as part of the CDP project scope if the funding work program becomes available.</p>
Gunbalanya Local Authority Meeting - 7 March 2024	In Progress	<p>GUN 197/2023: Raised improving the access to bores in the wet season.</p>	Vicki McCoy	<p>11/03/2024 Ben Heaslip 29 February 2024 – Vicki McCoy Administration will grade the road and undertake maintenance when access becomes available. This road is a Power and Water access road only and not a WARC asset.</p> <p>30 May 2024 – Vicki McCoy As noted, this road will be graded when access becomes available.</p>

Ben Heaslip

From: Select <select@nla.gov.au>
Sent: Friday, 31 May 2024 10:43 AM
To: Ben Heaslip; Select
Cc: Jasmine Mortimore
Subject: RE: Material relating to the Gunbalanya Community
Attachments: Papers of Sue Kesteven - Listing .xlsx

CAUTION: This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Dear Ben,

Thank you for getting in touch with me with an update. Its great to hear of the Local Authority and Council's interest in this collection.

I have attached a listing of this material, which was created by Sue Kesteven as she was transferring the material to the Library.

Please let me know if there's any other information I can provide.

Looking forward to hearing from you.

Kind regards,
Rosalind

From: Ben Heaslip <Ben.Heaslip@westarnhem.nt.gov.au>
Sent: Thursday, May 30, 2024 12:50 PM
To: Select <select@nla.gov.au>
Cc: Jasmine Mortimore <Jasmine.Mortimore@westarnhem.nt.gov.au>
Subject: Material relating to the Gunbalanya Community

Dear Rosalind

Thank you for your letter of 7 December. This letter was presented to the Gunbalanya Local Authority meeting on 7 March where they expressed interest in knowing more about this collection.

The Local Authority and the West Arnhem Regional Council are interested in the first instance in receiving a detailed listing of the contents of this collection. Community members can then determine their next course of action.

Regards



Ben Heaslip
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OUR VALUES: Respectful Inclusive Innovative Integrity



West Arnhem Regional Council acknowledges the Traditional Owners of the lands across which we will live and work. We pay our respect to Elders past and present.

From: Select <select@nla.gov.au>
Sent: Thursday, December 7, 2023 1:22 PM
To: Andy Garnarradj <Andy.Garnarradj@westarnhem.nt.gov.au>
Cc: Select <select@nla.gov.au>
Subject: Material relating to the Gunbalanya Community

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When in doubt, contact your IT Department

Dear Andy,

My name is Rosalind Clarke and I am emailing from the National Library of Australian in Canberra. I got your contact details from Vic at the Gunbalanya Office of the West Arnhem Regional Council.

I work in acquisitions at the Library and am hoping to discuss with you some records that a researcher named Sue Kestevan is donating to the Library. The records relate to the Gunbalanya community. The documents were created by Sue, when she worked in the Gunbalanya Community in the 1970s and 1980s on the Social Impact of Uranium Mining Project (SIUMP).

The collection includes documents relating to Gunbalanya genealogies, land ownership, Kunwinjku language, SIUMP and Oenpelli Mission records. The Library previously collected material from Sue Kesteven relating to SIUMP in 2002, 2003 and 2005.

Would the West Arnhem Regional Council be interested in providing input and feedback to the Library regarding this acquisition? We would love to work together with the Community to ensure the material is described using correct names and descriptions of people and places and that access conditions or sensitivity warnings are put in place where you think it is necessary.

I can provide a detailed listing of the contents of the collection.

Please don't hesitate to get in contact if you have any questions or would like to discuss this further.

Kind regards,

Rosalind Clarke
Program Manager | Curatorial & Collection Research | Collection | National Library of Australia
select@nla.gov.au | 02 6262 1966 (Monday-Thursday) | nla.gov.au

The National Library of Australia acknowledges Australia's First Nations Peoples – the First Australians – as the Traditional Owners and Custodians of this land and gives respect to the Elders – past and present – and through them to all Australian Aboriginal and Torres Strait Islander people.

Parkes Place Canberra ACT 2600 Australia



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WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	7.2
Title:	Gunbalanya Oval Lighting
Author:	Hilal Ahmad, Senior Project Manager

SUMMARY

This report seeks to give the Local Authority, Traditional Owners and Community Stakeholders oversight on the Gunbalanya Oval Lights Project and provide construction details.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Gunbalanya Oval Lighting*; and
2. Approve/Do not approve continuation of construction on the Gunbalanya Oval Lights Project.

BACKGROUND

Under the Capital Grant Agreement, Northern Territory Government (NTG) approved \$1.56 Million to West Arnhem Regional Council (WARC) to deliver the Gunbalanya Oval Lights.

Design and Survey:

Northern Territory Government (NTG) engaged NTBS Consulting Engineers Pty Ltd to Survey and design 2 types of lights for the Gunbalanya Oval:

- 1) Fixed Light Poles
- 2) Lowerable Light Poles

The Scope of works included:

- Groundworks:
 - Trenching for electrical conduits and pits
 - Excavation of pads and piling for light pole footings
- Concrete Works:
 - Construction of pad and pile footings to support light poles.
 - Construction of concrete plinth for switch/distribution boards.
- Electrical Services:
 - Supply and installation of electrical conduits, pits and cables.
 - Supply and installation of light poles and luminaries including controls to meeting sporting standards.
 - Supply and installation of switch and distribution boards.
 - Supply and installation of lighting projection system.

Project Delivery:

NTG approved \$1.56 Million to WARC to Deliver the Gunbalanya Oval Lights. A tender was released via the Tenderlink Portal on 03 July 2023. This provided an opportunity to invite local civil contractors to provide a price for the Supply and Install Light Towers at Gunbalanya Oval by tendering to supply all labor, materials and equipment based on approved certified design drawings.

Tenders closed on 21 August 2023. WARC received Four (4) submissions from local Civil contractors which were assessed accordingly.

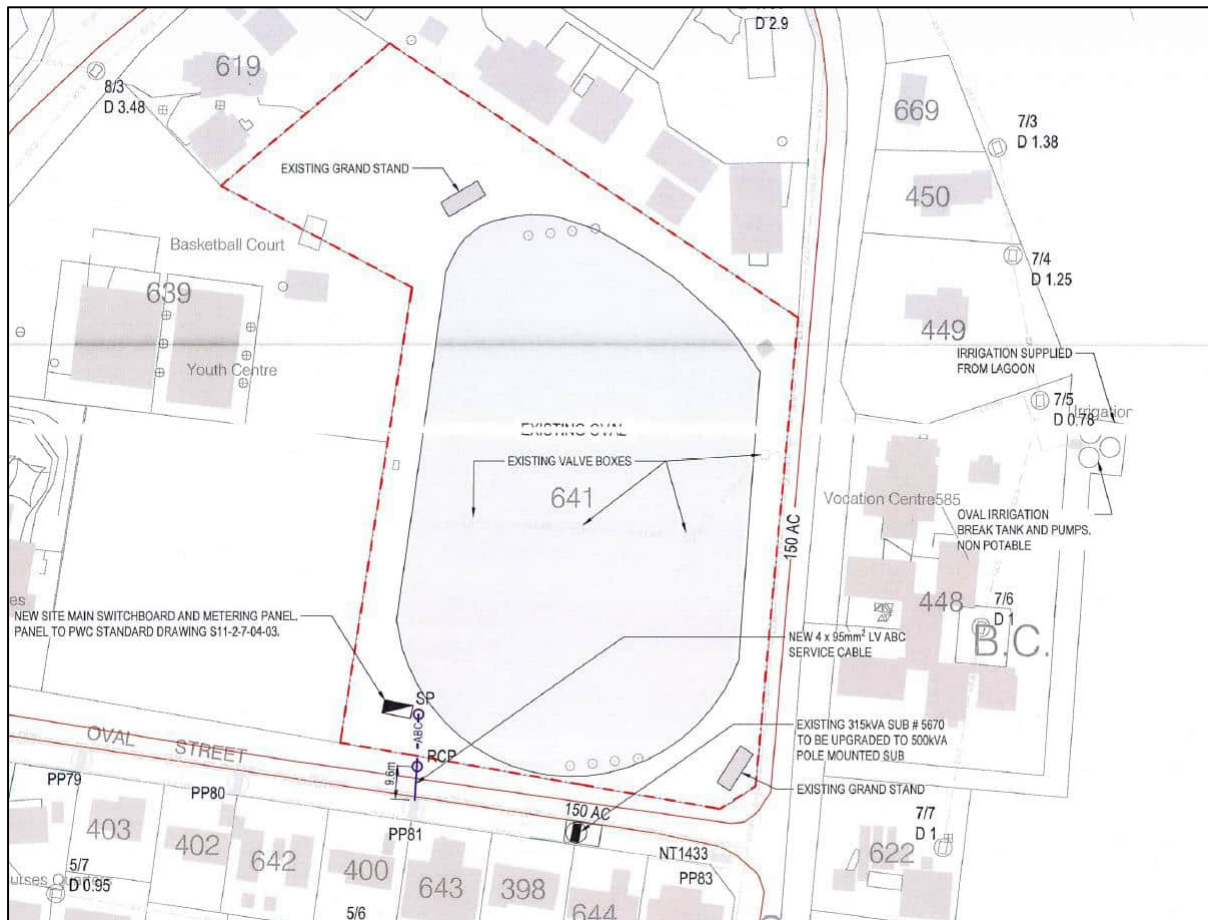
The tender evaluation determined Molloy Electrical Contracting as the preferred contractor based on the following:

- Tender price within the WARC project budget;
- Contractor has CAL Accreditation;
- Demonstrated tender price as correct; and

- Determined the financial and technical suitability as well as capacity to complete the project prior to Stone Country Festival as per community guidance.

COMMENT

During the survey stage it was identified that the lot boundaries were not sufficient for suitable orientation of the oval. The original orientation of the lot was as follows:



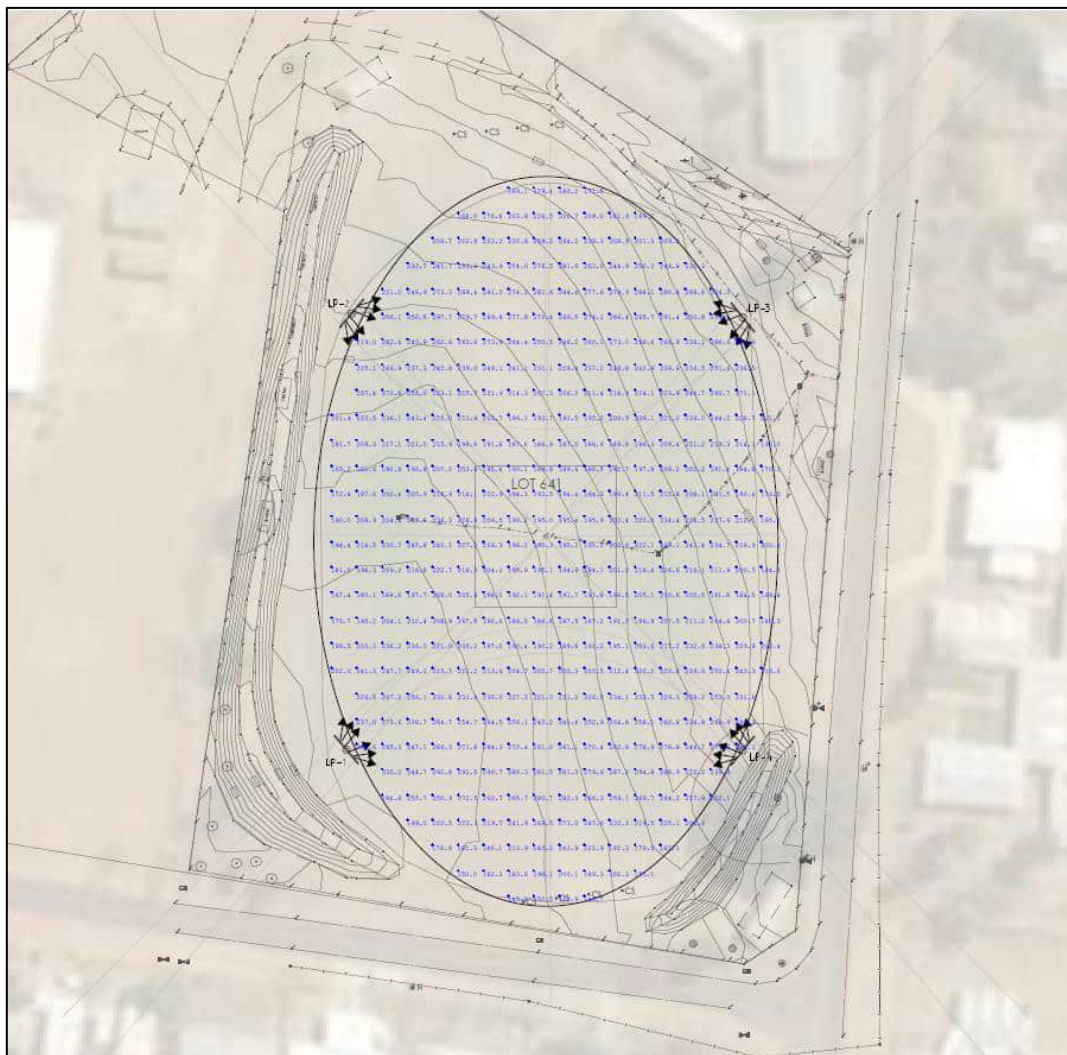
Given the shape of the oval and the size of the lot, the designers had limited options citing the oval orientation and light pole positioning, while still meeting the Australian Standards for sports lighting and obtrusive lighting effects on neighbouring areas.

AS/NZS 4282:2023 [Current] Control of the obtrusive effects of outdoor lighting

- **AFL Oval Dimensions in NT and Australia**
In Northern Territory there is no standard of Australian Rules Football Grounds dimensions. Even at the highest level of the game nationally, playing fields have no fixed dimensions with a recommended guideline of 135-165m long and 110-135m wide.
- **Compliance with Australian Standards**
The design of sports lighting, including AFL ovals, must adhere to strict Australian standards to ensure the safety and functionality of the facility. Specifically, AS/NZS 4282:2023 regulates the obtrusive effects of outdoor lighting. This standard aims to minimize light spillage into neighbouring areas, reduce glare, and maintain appropriate illumination levels for sporting activities.
- **Constraints of the Site**
The positioning of the light poles was influenced by several factors related to the site itself:
 - **Lot Size and Shape:** The dimensions and shape of the lot limited where the light poles could be placed while still maintaining an oval-shaped playing area. This is crucial for the safety and enjoyment of players.

- **Neighbouring Areas:** Considerations were made to minimize the impact of lighting on neighbouring properties, in accordance with AS/NZS 4282:2023. This involves directing light downwards onto the field and using shielding techniques to reduce light spillage.
- **Optimising Playing Area**
Efforts were made to maximize the usable playing area within the constraints of the site:
 - **Positioning for Coverage:** The placement of each light pole was calculated to ensure uniform lighting across the oval, enhancing visibility for players and spectators alike.
 - **Safety and Performance:** Proper lighting is essential for player safety and performance during evening matches or training sessions. The chosen positions were aimed at achieving optimal lighting conditions for these activities.

Keeping the above limitations in mind, the designers chose the following positioning of the lights as to achieve an oval shaped playing field within the boundaries of the lot while meeting the Australian Standards for sports lighting and obtrusive lighting effects on neighbouring areas.



To achieve an oval shaped playing field, the current positioning of the lights is the most feasible location. The goal posts will be removed from the existing positions and will be orientated with respect to the new positioning of the light poles.

The designated playing area of the field is proposed to be 145m long x 100m wide with a further marked exclusion zone around the playing area of 5m that the lights will sit within.

Pending recommencement of project, it is forecast there will be sufficient funding to allow works to the ground, including re-surfacing and line marking. This will ensure a higher standard of playing field is delivered.

LEGISLATION AND POLICY

Local Government procurement policy adhered to for project delivery.

FINANCIAL IMPLICATIONS

\$1.56M in grant funding from NTG Capital Grants program.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 July 2024

Agenda Reference:	7.3
Title:	Finance Report to May 2024
Author:	Corey White, Acting Finance Manager

SUMMARY

This Financial Report for the year to date 1 July 2023 to 31 May 2024, the first 11 months of the 2023-24 financial year, is prepared for the Gunbalanya Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

Receive and note the report entitled *Finance Report to May 2024*.

BACKGROUND

This Financial Reports is to be read in conjunction with the graphical presentation attachment:

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 May 2024. The report covers all of the activities within the Gunbalanya Community. There are activities related to Core Services both Restricted and Unrestricted, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Gunbalanya income and expenditure is shown below.



Actuals v Budget - Gunbalanya as at 31 May 2024

Description	GUNBALANYA					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	326,292	947,123	(620,831)	(66%)	1,033,247	32%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	328,842	328,842	-	-	358,737	92%
Income Council Fees and Charges	18,305	49,447	(31,142)	(63%)	54,364	34%
Income Operating Grants	1,237,304	1,237,304	-	-	1,292,390	96%
Income Allocation	292,203	319,033	(26,830)	(8%)	346,587	84%
Other Income	35,548	33,877	1,672	5%	35,210	100%+
Income Agency and Commercial Services	1,744,921	1,613,384	131,536	8%	1,759,447	99%
Total Operational Revenue	3,983,415	4,529,011	(545,595)	(12%)	4,879,981	82%
Operational Expenditure						
Employee Expenses	2,391,319	2,361,745	29,574	1%	2,576,381	93%
Contract and Material Expenses	861,980	1,442,486	(580,506)	(40%)	1,845,604	47%
Finance Expenses	2,806	2,750	56	2%	3,000	94%
Travel, Freight and Accom Expenses	93,575	118,168	(24,593)	(21%)	128,041	73%
Fuel, Utilities & Communication	361,773	347,254	14,519	4%	381,127	95%
Other Expenses	640,112	614,470	25,643	4%	664,803	96%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	5,050	7,133	(2,083)	(29%)	7,133	71%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	4,356,615	4,894,006	(537,391)	(11%)	5,606,089	78%
Total Operational Surplus / (Deficit)	(373,200)	(364,995)	(8,204)	(2%)	(726,108)	51%

Annual Budget Operating Position

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(373,200)	(364,995)	(8,204)	(2%)	(726,108)	51%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(292,203)	(319,033)	26,830	8%	(346,587)	84%
Add Back Non-Cash Expenses	(1,093,547)	(1,120,427)	26,880	2%	(1,214,451)	90%
Total Non-Cash Items	801,344	801,394	(50)	(0%)	867,864	92%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	93,111	1,410,563	(1,317,451)	(93%)	1,485,426	6%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	93,111	1,410,563	(1,317,451)	(93%)	1,485,426	6%
Add ADDITIONAL INFLOWS						
Capital Grants Income	1,210,247	1,210,247	-	-	1,320,269	92%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	8,608	2,930	5,678	100%+	2,930	100%+
Total Additional Inflows	1,218,855	1,213,177	5,678	0%	1,323,199	92%
Net Budgeted Operating Position	1,553,888	239,012	1,314,875	100%+	(20,471)	0%

LEGISLATION AND POLICY

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

- Graphical Financial Presentation Gunbalanya - May 2024 [7.3.1 - 8 pages]



**Gunbalanya Local Authority Committee
Financial Management Report for the
period ended 31st May 2024**

Actual v Budget – Operational – May 2024



Actuals v Budget - Gunbalanya

as at 31 May 2024

Description	GUNBALANYA				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	326,292	947,123	(620,831)	(66%)	1,033,247	32%
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Finance Expenses	2,806	2,750	56	2%	3,000	94%
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Other Expenses	640,112	614,470	25,643	4%	664,803	96%
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Total Operational Surplus / (Deficit)	(373,200)	(364,995)	(8,204)	(2%)	(726,108)	51%



Actual v Budget – Operating Position – May 2024



Annual Budget Operating Position as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(373,200)	(364,995)	(8,204)	(2%)	(726,108)	51%
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Add Back Non-Cash Expenses	1,093,547	1,120,427	(26,880)	(2%)	1,214,451	90%
Total Non-Cash Items	801,344	801,394	(50)	(0%)	867,864	92%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(93,111)	(1,410,563)	1,317,451	93%	(1,485,426)	6%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
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Total Additional Outflows	(93,111)	(1,410,563)	1,317,451	93%	(1,485,426)	6%
Add ADDITIONAL INFLOWS						
Capital Grants Income	1,210,247	1,210,247	-	-	1,320,269	92%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
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Total Additional Inflows	1,218,855	1,213,177	5,678	0%	1,323,199	92%
Net Budgeted Operating Position	1,553,888	239,012	1,314,875	100%+	(20,471)	0%

Legend:

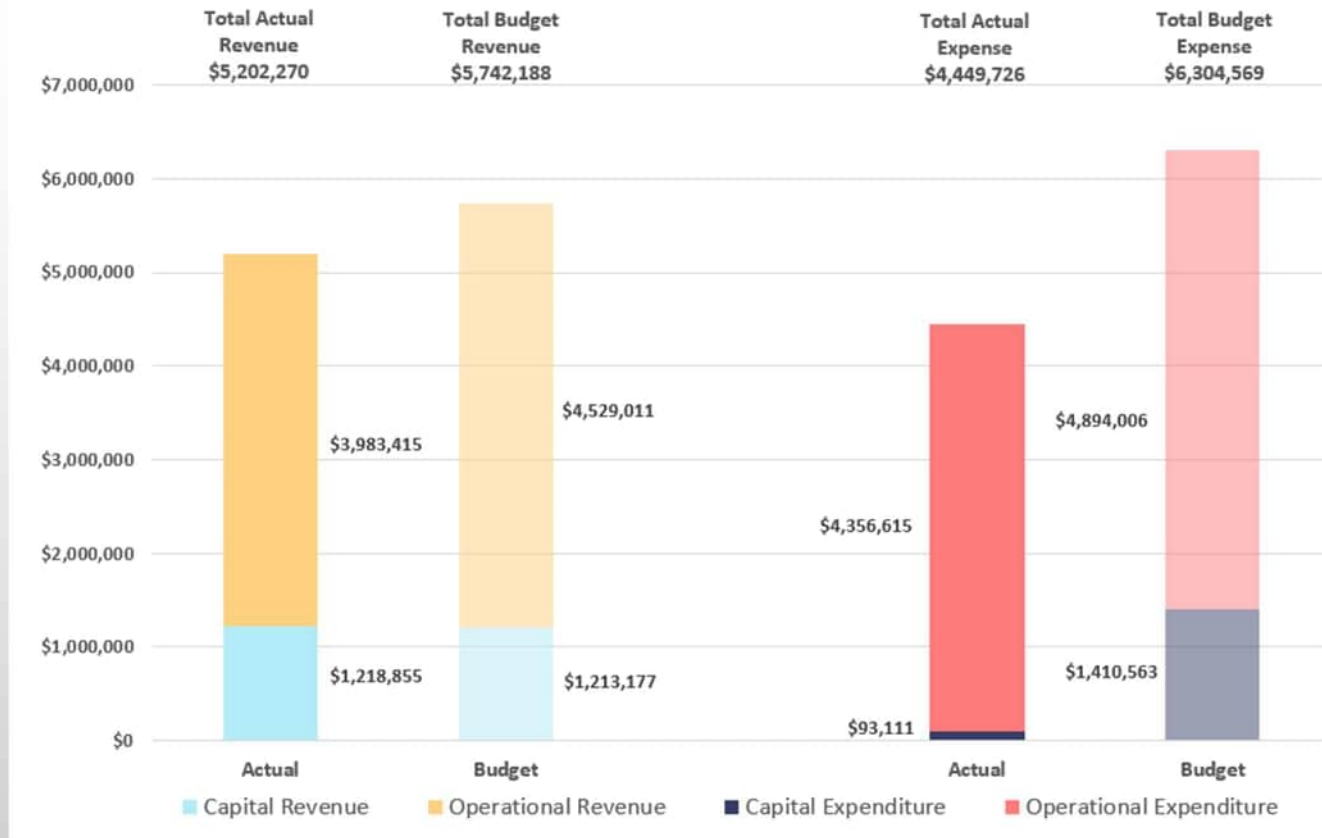
- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000



3



Actual v Budget – Gunbalanya – May 2024



4



Council Funded Projects – May 2024



Reserve Activity	Approved Budget	Date of Approval	Expenditure Prior Financial Years	Expenditure this Financial Year	Commitments	Balance as at 31.05.2024	Status
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	(2,930)	-	2,872	WIP - Repairs completed - awaiting certification from contractor
Council Funded (Reserve) Balance	70,000		(64,198)	(2,930)	-	2,872	

5





Grant Funding – Local Authority Projects – May 2024

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance available for Allocation
LAP - funding available 21/22	159,700	FY 21/22	159,700	-	(159,700)	-
LAP - funding available 22/23	159,700	FY 22/23	159,700	-	(159,700)	-
LAP - funding available 23/24	159,700	FY 23/24	159,700	-	(71,003)	88,697

Add funds available from Projects completed under budget	3,970
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Total available for Allocation	92,666
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Grant Funding – Local Authority Projects – May 2024

Grant Funding - Local Authority Projects - Active Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.05.2024	Status
Local Authority Projects (LAP)								
LAP - Community Garden Hard Structure & Amenities Lot 649	108,000	FY 21/22	108,000	(35,679)	-		72,321	LUA now received - Estimated completion late August
LAP - Additional Garden Hard Structure at Billabong	117,800	FY 22/23	117,800	-	(15,464)		102,336	LUA now received - Estimated completion late August
LAP - Solar Lights at Gunbalanya Back Road	13,425	FY 23/24	13,425	-	(9,066)		4,359	WIP - One solar light installed
LAP - Co-contribute for Fireworks for Stone Country	25,000	FY 23/24	25,000	-	-		25,000	No response from Stakeholders
LAP - External Chilled Water Fountain at the Council office	4,714	FY 23/24	4,714	-	(1,876)		2,838	Scheduled to be completed late August
TOTAL ACTIVE LOCAL AUTHORITY PROJECTS	268,938		268,939	(35,679)	(26,406)	-	206,854	
Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.05.2024	Status
Local Authority Projects (LAP)								
LAP - Animal Management Program 23/24	15,708	FY 23/24	15,708	-	-	(14,280)	1,428	Completed
LAP - Installation of Hard Structure at Gunbalanya Office Rest Area	42,816	FY 23/24	42,816	-	(40,274)	-	2,542	Completed
TOTAL COMPLETED LOCAL AUTHORITY PROJECTS	58,524		58,524	-	(40,274)	(14,280)	3,970	



Grant Funding – Community Projects – May 2024



Grant Funded Projects / Activities (Restricted Funds)	Approved Budget	Year of Budget Approval	Carried Forward Cash Balances	Cash Received this Financial Year	Total Cash Received	Expenditure to date 2023-24	Commitments	Available Funds as at 31.05.2024
Gunbalanya Oval Lighting	780,000	FY 23/24	-	780,000	780,000	(7,785)	(1,128,288)	-
R2R - Main Road Gunbalanya	540,269	FY 23/24	-	540,269	540,269	(6,048)	-	534,222
LRCI Phase1-Gunbalanya Oval Fencing	-	FY 22/23	-	-	-	-	-	-
Home Care Packages Program (HCP)	253,469	FY 23/24	-	212,859	212,859	(148,386)	(2,463)	62,010
Commonwealth Home Support Program (CHSP)	161	FY 23/24	-	161	161	(24,426)	(150)	-
NT Jobs Package - Aged Care	-	FY 23/24	-	-	-	(232,411)	-	-
Night Patrol	-	FY 23/24	-	-	-	(299,292)	(79)	-
Safety and Wellbeing - Sport and Recreation	-	FY 23/24	-	-	-	-	-	-
Remote Sport Program	-	FY 23/24	-	-	-	(72,388)	(4,456)	-
Children and Schooling - Youth	-	FY 23/24	-	-	-	(362)	-	-
Australia Day Grant	1,000	FY 23/24	-	1,000	1,000	(954)	-	46
Women's Safe House	525,054	FY 23/24	86,442	439,939	526,380	(535,921)	(1,364)	-
Domestic Family & Sexual Violence Program	35,652	FY 23/24	35,652	-	35,652	-	-	35,652
eHCP - Home Care Packages Program from eTools	233,112	FY 23/24	-	275,483	275,483	(194,117)	-	81,366
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 23/24	-	-	-	-	-	-
Flexible Support Packages and COVID-19 Service Delivery Cost	71,615	FY 23/24	71,615	-	71,615	(4,326)	-	67,288
Get Up Stand Up Show Up - NAIDOC Week	-	FY 23/24	-	-	-	(2,812)	-	-
Celebrating Aboriginal Culture (Australia Day)	64	FY 23/24	64	-	64	-	-	64
International Women's Day – Library Event	1,000	FY 23/24	-	1,000	1,000	(1,101)	-	-
Ninja Warrior Obstacle Course	7,600	FY 23/24	7,150	450	7,600	(6,720)	-	880
TFHC - Womens Safe house NPA	200,202	FY 23/24	200,202	-	200,202	-	-	200,202
Sports and Recreation	469	FY 23/24	-	469	469	(192,073)	(7,530)	-
TOTAL COMMUNITY PROJECTS	2,649,668		401,125	2,251,629	2,652,754	(1,537,049)	(1,136,799)	981,730



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	7.4
Title:	Assessment report for the Gunbalanya Oval
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is to request the Gunbalanya Local Authority to authorize an assessment be carried out on the condition of the playing surface for the Gunbalanya Sports Oval.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Assessment report for the Gunbalanya Oval*; and
2. Approve the allocation of \$5,000.00 from LA Funding to produce a comprehensive report for the Sports Oval to seek funding for enhancements to footy oval.

BACKGROUND

At the March Ordinary Council Meeting the Council discussed the current unsafe surface conditions at the oval for future sport and recreation activities to be held once the Oval Lighting project is completed.

COMMENT

Administration is expecting surplus funds to be made available once the current Oval Lighting project is completed. The project is scheduled to be completed by September 2024.

Once the exact amount of surplus funds has been confirmed, administration can apply to request the redirection of surplus funds to the establishment of a suitable playing surface for a variety of sports and activities. Additionally, if funding is available the upgrade and refurbishment of the damaged irrigation system is required to allow for the continuous acceptable condition of the Sports Oval in Gunbalanya for future community use and entertainment.

To apply for a variation of current funding this report will be mandatory to seek authorization for change to the original 'Scope of Works' and redirection of quarantine funding allocation.

LEGISLATION AND POLICY

Local Government purchase policy applies to acquisition associated with proposal for oval works.

FINANCIAL IMPLICATIONS

Local Authority has delegated approval to commit annual funds for projects.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Quality Garden Services Q U 0184 - Gunbalanya Football Oval Surface [7.4.1 - 2 pages]



QUOTE

West Arnhem Regional Council

Date
11 Apr 2024

Expiry
31 May 2024

Quote Number
QU-0184

ABN
12 971 396 311

Quality Garden Services
NT

Phone: 0498649535

Email:
qualitygardennt@outlook.c
om

Facebook:
@qualitygardenservicesnt
ABN: 12 971 396 311

Quote to carry out assessment of Gunbalanya Oval - Ground Conditions

Quality Garden Services NT is pleased to present you with a quote to carry out assessment of Gunbalanya Oval - ground conditions as requested via email dated 08/04/24.

As part of the assessment, we will travel to Gunbalanya and inspect the playing surface.

A full comprehensive report will be processed after the site visit.

The assessment report will include as requested:

- Fertilisers application
- Seeding requirements
- Aerating requirements
- Recommendation of irrigation and full quote of new system
- Suitability of holding tanks
- Current condition of pumps
- Recommendations for improvement of operation
- QS Report for the above for budgeting purposes

Terms

The following terms apply:

- Payment is due within 7 days from the date of the invoice
- Any additional works not quoted above is subject to prior approval from both parties
- Quality Garden Services NT shall not, under any circumstances, be liable for any accidents, injury, breakage, loss or damage to the equipment or machinery, appliances or property connected with the customer or the resultant consequences unless such loss or damage is caused by Quality Garden Services NT
- Under no circumstances is Quality Garden Services NT responsible for dogs or any other animals on the property
- Dogs must be restrained and secured by the owner prior to Quality Garden Services NT entering the property. Failure to do so results in the immediate cancelation of the service

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	7.5
Title:	Modifications to staff and visitors rest area at the office
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is to enhance the useability of the rest area at the office with additional seating and all-weather protection

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Modifications to staff and visitors rest area at the office*; and
2. Approve \$22,429.00 for additional seating and purlin installation at the office rest area.

BACKGROUND

Further to new structure installation, administration was advised the seating arrangements required upgrading and additional weather protection was needed for all shelter users.

COMMENT

Administration sourced quotes for materials and installation to formulate an indicative price for requested modifications for the recently installed hard structure.

Additional seating and Modifications - Office Hard Structure		
Description	Quantity	Indicative Price
Aluminum bench seating 2mt	4	\$ 2,290.00
In ground Park Setting - Anodize Marine Grade	1	\$ 1,800.00
Concrete installation excavation - Cut pavers refit - Remove existing seats	1	\$ 3,300.00
Purlins 3 x sides	1	\$ 7,500.00
Installation of purlins to structure - weather protection	1	\$ 4,000.00
Accommodation x 4 nights	1	\$ 1,000.00
Freight to Gunbalanya	1	\$ 500.00
Contingency 10%		\$ 2,039.00
Total Indicative Budget		\$22,429.00

LEGISLATION AND POLICY

Not applicable at this time

FINANCIAL IMPLICATIONS

As per approved annual budget for the Gunbalanya Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

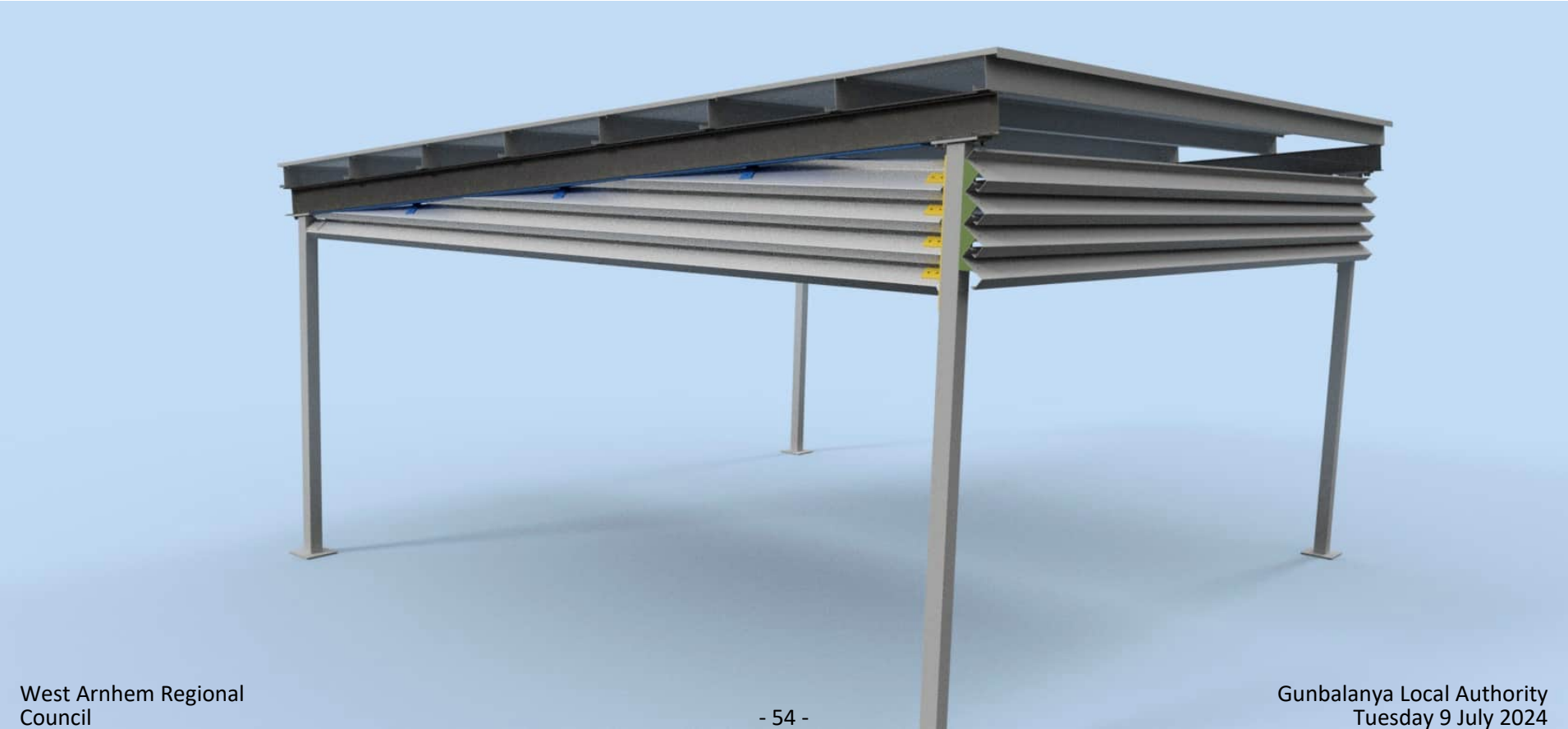
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Gunbalanya Structures Z purlin shadings - Billabong [7.5.1 - 1 page]
2. Gunbalanya Structures Z purlin shadings - Office [7.5.2 - 1 page]





WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	7.6
Title:	Installation of pavers for Aged Care Clients - Gunbalanya
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is to advise the Gunbalanya authority indicative costs of installation of walkway pavers for Aged Care clients in Gunbalanya

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Installation of pavers for Aged Care Clients - Gunbalanya*; and
2. Approve/Do not approve the allocation of \$52,800.00 from Gunbalanya Local Authority funding for the installation of pavers

BACKGROUND

The administration received the request to install walkway pavers for Aged Care clients throughout the community to assist with access to Aged Care services and transport to Aged Care Centre in Gunbalanya to participate in activities at the Centre.

COMMENT

The administration approached a local contractor to supply quote for installation works only. WARC currently has pavers sitting on storage in the workshop compound which were donated by the SIHP program for community use.

The administration received the following feedback from the Tenancy Contract Officer – West Arnhem Region to seek approval for installation purposes.

‘Department of Infrastructure Planning and Logistics (DIPL) strongly recommend that the pavers be installed securely and to the standard by a qualified tradesman. If pavers are not installed correctly and with wet season conditions, the wet weather will disrupt the pavers and they may become an uneven surface causing trip hazards, hence why this will not be DIPL responsibility including the ongoing maintenance’

INSTALLATION OF WALKWAY PAVERS AGED CARE CLIENTS			
QUANTITY	DESCRIPTION	PER UNIT	AMOUNT
12 x Properties	Materials/Concrete and installation	\$ 4,000.00	\$ 48,000.00
	Contingencies 10%		\$ 4,800.00
	Indicative total costs		\$ 52,800.00

LEGISLATION AND POLICY

Local Government procurement policy to be adhered to for project

FINANCIAL IMPLICATIONS

No current funding allocated to this project.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

1. Aged Care Alteration Forms [7.6.1 - 1 page]

LOT #	AGED CAR CLIENT	STATUS OF ALTERATION FORM
333	Colin Naborlhborlh	APPROVED
337	Nell Naborlhborhl	MOVED TO LOT 760. HAS CONCRETE TO FENCE
339	Lois Nadjamerrek Troy Namarnyilk	PC NOT HOME TO SIGN
356	Louise Nganjmirra	APPROVED
424	Maryanne Mangiru Anastasia Mangiru	APPROVED
432	Enid Ganaradj	APPROVED
433	Nehemiah Burrunali	PC NOT HOME TO SIGN
434	Dorothy Nabobob	APPROVED
436	Roland Barrawanga	WILL BE MOVING TO TRANSITIONAL DWELLING SOON AND WILL NOT NEED THE PAVERS
460	Dane Manakgu	APPROVED
461	Dawn Badari	PC WILL NOT ADD DAWN TO TENANCY. AS SHE COUCH SITS.
482	Travis Milaynga	THERE WERE PAVERS ALREADY PLACED ON THE GROUND
538	Manbrog Nabegeyo Levi Nabegyo	NO-ONE HOME
544	Jordan Marrday	PC WILL NOT ADD JORDAN TO TENANCY. NO PAVERS TO BE DONE.
562	Judy Dakagalawuy	APPROVED
563	Darryl Namundj	HAS CONCRETE DRIVEWAY
565	Brian Mikginmikginj	APPROVED
665A	John Nadjalaburnburn	HAS CONCRETE TO THE GATE ALREADY
667	Nelli Managku	HAS CONCRETE TO THE GATE ALREADY
668A	Don Namundja Amos Nganjmirr	HAS CONCRETE TO THE GATE ALREADY
668B	Josie Maralngurra Lindy Maralngurra	HAS CONCRETE TO THE GATE ALREADY
673	Lammi Wurrkidj	APPROVED
697	Lillian Guymala Len Naborlhborhl	NO-ONE HOME
700	Trevor Nganjmirra	NO-ONE HOME
718	Shadrack Patlas	NO-ONE HOME
723	Mattham Guymala	HAS CONCRETE TO THE GATE ALREADY

EMAILED TO DIPL

APPROVED

NIL PAVERS NEEDED

STILL TO VISI

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 July 2024

Agenda Reference:	8.1
Title:	Top End Youth Leadership Summit April 2024
Author:	Marnie Mitchell, Manager Community Services Support

SUMMARY

This report outlines the outcomes of the recent Top End Youth Leadership Summit.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report entitled *Top End Youth Leadership Summit April 2024*.

BACKGROUND

In November 2023 the West Arnhem Youth Leadership Summit was held in Jabiru. Young leaders from across the West Arnhem Region – via the public schools came together to meet, engage, collaborate and present their voice to the decision makers in their community. The 2023 program was funded by a once off NIAA grant that was managed through West Arnhem Regional Council.

In 2024, the Department of Education stepped in to fund and present the program, that will now be facilitated across several communities across the Top End, necessitating a name change a more general title of *Top End Youth Leadership Summit*. This change in funding has also meant that only public schools were invited to be a part of the April Summit.

Additionally, other community organisations financially supported the Summit, specifically to allow the attendance of the Island schools.

The Summit dates aligned with the West Arnhem Regional Council April OCM to ensure that the young people could present their ideas to the decision makers from their community. Other funding bodies and stakeholders were also invited to be a part of the panel listening to the student's community presentation.

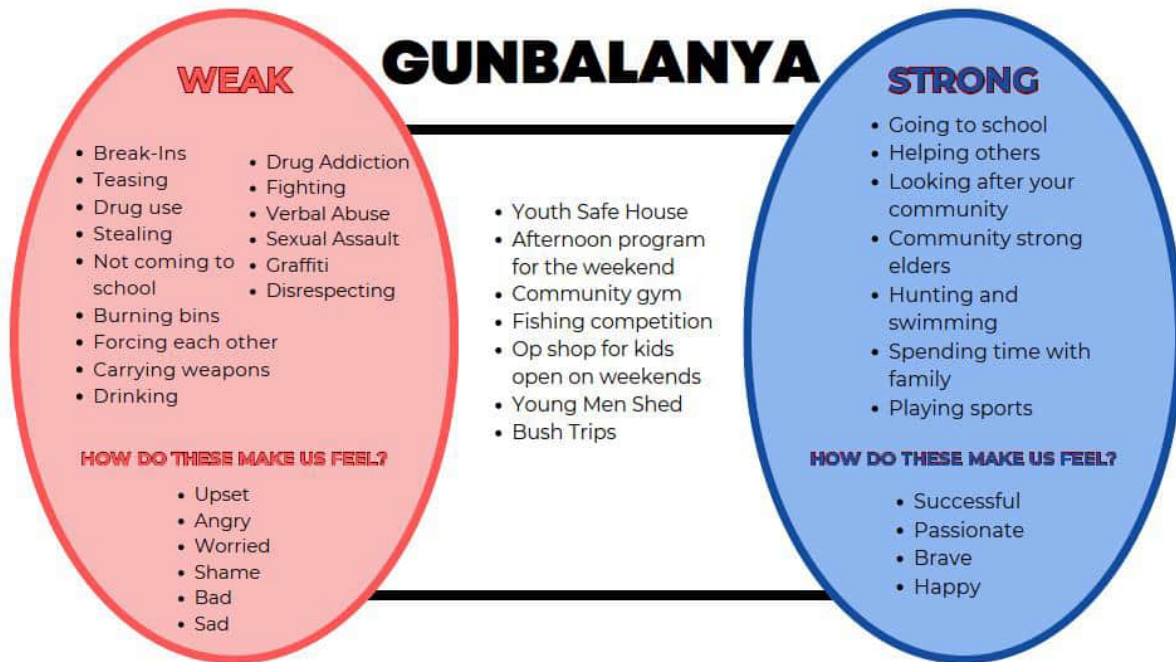
West Arnhem Regional Council supported the Summit with in kind support of Staff in the preparation and facilitation of the event.

COMMENT

The Mission of the Summit is to build the capacity of the students as leaders and to collectively present their ideas to decision makers and stakeholders as to what they, as young people need.

This community engagement and resulting reflections and recommendations are not the sole responsibility of one organisation but require an all of community approach.

The Gunbalanya students' presentation is available in the attached document, but highlights include weak and strong decisions young people make as well as the important ideas to bridge the gap between weak and strong.



Small Idea: On Country trips and camps for men and women during the 6 week holiday break

Big Idea: Night Time and weekend program for youth – gym, movies and a safe place.

Notably the young people identified who they believe can be a part of the change and this is also part of the attachment.

LEGISLATION AND POLICY

NA

FINANCIAL IMPLICATIONS

NA

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

1. TEYLP - WEST ARNHAM SUMMIT - UPDATED [8.1.1 - 5 pages]
2. West Arnhem Presentations 2024 [8.1.2 - 13 pages]
3. Current Programs Projects WARC SR [8.1.3 - 3 pages]



Department of EDUCATION

TOP END YOUTH LEADERSHIP PROJECT 2024

WEST ARNHEM

Maningrida | Gunbalanya | Warruwi | Minjilang | Jabiru

5-10 Young Leaders from each West Arnhem community

MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



SUMMIT #1

Mon 22nd - Wed 24th
April 2024

Jabiru Croc Hotel

PURPOSE



MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.

ATTENDEE CAPACITY BUILDING

- leadership styles
- communication skills
- public speaking
- teamwork
- cooperative vision development
- problem solving

INFORMING STRATEGIC DIRECTION

Throughout the Summit, attendees will be guided through hands-on learning experiences that not only build their personal leadership capacities, but guide a needs analysis from the youth perspective. Attendees will identify strengths, challenges, and needs of youth in their community, and prepare a presentation to share their vision for responding to those needs.

This data will be collected and shared with schools and youth stakeholders in each community to inform strategic direction, where possible.

FOLLOWING THE SUMMIT

Following the Summit, all schools will receive access to additional lessons that guide place-based student inquiry.

This inquiry journey will build upon Summit #1 learnings, in preparation for the intended Summit #2 in November, 2024.

WEST ARNHEM SUMMIT #1

DAY ONE

MON 22ND APRIL

MORNING	Travel to Jabiru
12:00 PM	Lunch and settle in
1:00 PM	Welcome to Country, Welcome to Leadership Summit, Safety Briefing
1:30 PM	Team building: introductions and breaking down barriers
2:00 PM	Leadership: what does it mean to me and my community?
2:15 PM	Adam Drake: Key Note & Workshop
3:45 PM	Afternoon Tea
4:00 PM	Spyland: Peaks and Pits
5:00 PM	Peaks and Pits: Identifying strengths and challenges of youth right now
6:00 PM	Dinner
7:00 PM	Lego Challenge: One Team, One Dream
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight



WEST ARNHEM SUMMIT #1

DAY TWO

TUES 23RD APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:15 AM	The Maze Activity and Debrief
9:20 AM	Thinking Differently: Filling the Gap
10: 15 AM	Morning Tea
10: 45 AM	Leadership and Courage in my Community
12:00 PM	Lunch
1:00 PM	Team Olympics: Croc Hotel
2:00 PM	Team Olympics: Jabiru Swimming Pool
4:30 PM	Free Time in Community Groups
6:00 PM	Dinner
7:00 PM	Richard Tambling: Keynote & Workshop
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight

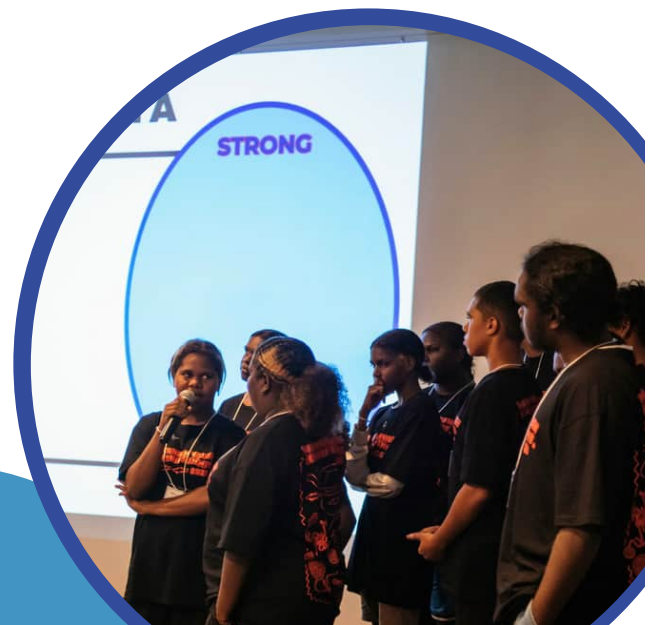


WEST ARNHEM SUMMIT #1

DAY THREE

WED 24TH APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:20 AM	Finding Team Synergy Game and Debrief
9:15 AM	Public Speaking Workshop
9:45 AM	Bringing it Together: Creating and Practicing your Pitch
10:15 AM	Morning Tea
10:45 AM	Sharing your Voice: How to Make a Difference
11:00 AM	Presentations: Vision for our Community
12:00 PM	Lunch, Celebration and Farewell
1:00 PM	Return to Community



TOP END YOUTH LEADERSHIP PROJECT



2024

JABIRU

WEAK

- Ditching/Wagging
- Harming wildlife
- Fighting
- Ciggies
- Weed/Vaping
- threats online
- Smashing windows
- Vandalism
- peer pressure
- Staying up at night
- Littering

HOW DO THESE MAKE US FEEL?

- Sad
- Depressed
- Guilty
- Worried

STRONG

- Helping others
- Learning on Country
- Listening to elders
- Eating Healthy
- Sports
- Staying sober
- Listening to doctors
- Looking out for one another
- Standing up for the right thing

HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Safe
- Happy
- Inspired

- Safe House
- Social Workers
- Mental Health Support
- Job options for youth
- Youth Centre
- Mens Centre - boxing/gym
- Sports Competitions
- After School Programs
- Free food program
- Mens & Womens Shelter
- Education videos for kids
- Yoga and/or Calm/Quiet areas to go
- Therapy centre/more access to counsellors
- After School Courses to Study

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA?</p> <p>After School Program for all year levels</p>	<p>WHAT IS YOUR IDEA?</p> <p>Youth Centre that provides access to youth workers and counsellors</p>
<p>WHO IS IT FOR?</p> <p>Primary Students (current activities work) Older Kids in Years 7-12 need activities as well</p>	<p>WHO IS IT FOR?</p> <p>Upper Primary to Young Adults Year 5 to 19-20 year olds</p>
<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Keep young ones out of trouble and keep kids active and healthy</p>	<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Kids will have somewhere to go where they are safe and have things to do. Access to people who can support them</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <ul style="list-style-type: none"> Equipment for activities, time, place for it to be advertised, money to pay trained supervisors 	<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Funding to make this happen (or perhaps the old clinic could be repurposed). We will need equipment such as ICT, chairs, table and staff.</p>
<p>WHO CAN HELP YOU?</p> <p>Sport and Rec Coordinator Stars and Clontarf Parents</p>	<p>WHO CAN HELP YOU?</p> <p>WARC, ALPA, Community Leaders, Local Politicians, Top End Youth Leadership Project</p>

WARRUWI

WEAK

- Bullying
- Stealing
- Graffiti
- Drinking
- Smoking
- Day breaking
- Drugs

HOW DO THESE MAKE US FEEL?

- Sad
- Disappointed
- Angry

STRONG

- Going to school
- Being Kind to others
- Going to sleep at night
- Avoiding fights
- No smoking
- Respecting teachers
- Learning on country
- Working together

HOW DO THESE MAKE US FEEL?

- Happy
- Confident
- Hopeful for the future
- Proud of community
- Makes us want to be better

- Footy Camp
- Fishing competition
- Culture Shed
- Swimming Pool
- Community Festival
- Clontarf
- Bike Riding
- Camping
- Youth Centre
- Basketball Court
- New Oval
- Police 24/7

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA? Community Festival</p>	<p>WHAT IS YOUR IDEA? Youth Centre</p>
<p>WHO IS IT FOR? All community members</p>	<p>WHO IS IT FOR? Young people in community</p>
<p>HOW WILL IT HELP THE COMMUNITY? Bringing people together</p>	<p>HOW WILL IT HELP THE COMMUNITY? Give young people a safe place and something to do, keep people out of trouble, mentoring</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA? Performers, Dancers, Music, Drinks, Food, Shops, Bush tucker</p>	<p>WHAT DO YOU NEED FOR YOUR IDEA? New building and funding for it, pool table, gym equipment, gaming room, movie room, kitchen.</p>
<p>WHO CAN HELP YOU? School, teachers, Traditional Owners, West Arnhem Council, Rec Hall</p>	<p>WHO CAN HELP YOU? West Arnhem Council NT Government Federal Government</p>

MANINGRIDA

WEAK

- Cigarettes / Vaping
- Tired of Call of Duty Day Break
- Breaking In
- Rumours
- Fighting
- Drinking

HOW DO THESE MAKE US FEEL?

- Angry
- Frustrated
- Disrespected
- Talking
- Self Concious

STRONG

- Keeping our culture
- Bring Kind
- School Everyday
- Listen to Elders
- Language
- speaking up
- Hunting
- Swimming Pool

HOW DO THESE MAKE US FEEL?

- Safe
- Happy
- Proud
- Responsible & Care\
- Confident

- Community Festival
- Fishing and hunting
- Water Fun Day
- Disco
- Gym
- Croc Farm Visits
- Big Classrooms
- Hair Dresser
- More culture at school
- More out-of-school activities
- Swimming Pool activities
- Skateboard

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA? Water Fun Day</p>	<p>WHAT IS YOUR IDEA? Community Gym</p>
<p>WHO IS IT FOR? Families and friends</p>	<p>WHO IS IT FOR? Anyone who wants to use it</p>
<p>HOW WILL IT HELP THE COMMUNITY? People will feel welcome Have fun at school</p>	<p>HOW WILL IT HELP THE COMMUNITY? Gets their mind off bad things Can train if there sport isn't on Exercise and health</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA? Waterbombs New ground slide</p>	<p>WHAT DO YOU NEED FOR YOUR IDEA? Building Treadmill, boxing bags, gloves, weights, rower Talk to council, TO's</p>
<p>WHO CAN HELP YOU? Normarleya School Cafe School budget</p>	<p>WHO CAN HELP YOU? Na-marleya Malala Council Funding, Council BAC, Stedman's</p>

MINJILANG

WEAK

- Drinking
- Fighting
- Eating Unhealthy
- Smoking
- Disrespect
- Stealing
- Break ins

HOW DO THESE MAKE US FEEL?

- Stressed
- Worry
- Angry
- Annoyed
- Scared
- Depressed

STRONG

- Education
- Respecting and helping others
- Sharing belongings
- Keeping safe
- Staying calm
- Exercise
- Learning
- Go to school everyday

HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Relaxed
- Happy

- Community Days and Meetings
- Football Camp
- Community Centre
- Fishing Competition
- Sporting Competition
- Learning Together On Country
- Basketball Competitions and Training

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA?</p> <p>Basketball competitions and training</p>	<p>WHAT IS YOUR IDEA?</p> <p>LTOC - Learning Together on Country - mini trips: fishing, camping, hunting</p>
<p>WHO IS IT FOR?</p> <p>For kids in primary and secondary</p>	<p>WHO IS IT FOR?</p> <p>Community, families, kids, rangers, stakeholders TO's, Elders, CDP</p>
<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>It provides fun, we can help each other and come together, promote playing and exercise</p>	<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Bring us together, learning culture</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <ul style="list-style-type: none"> Basketballs, teams, gym for training, jersey's, whistles, referees, coaches 	<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Grandparents, bringers of knowledge</p>
<p>WHO CAN HELP YOU?</p> <p>Rec Hall - redesign courts ALPA - jersey's, scoreboards, whistles</p>	<p>WHO CAN HELP YOU?</p> <p>Stakeholders/CDP/WARC/TO's</p>

GUNBALANYA

WEAK

- Break-Ins
- Teasing
- Drug use
- Stealing
- Not coming to school
- Burning bins
- Forcing each other
- Carrying weapons
- Drinking
- Drug Addiction
- Fighting
- Verbal Abuse
- Sexual Assault
- Graffiti
- Disrespecting

HOW DO THESE MAKE US FEEL?

- Upset
- Angry
- Worried
- Shame
- Bad
- Sad

STRONG

- Going to school
- Helping others
- Looking after your community
- Community strong elders
- Hunting and swimming
- Spending time with family
- Playing sports

HOW DO THESE MAKE US FEEL?

- Successful
- Passionate
- Brave
- Happy

- Youth Safe House
- Afternoon program for the weekend
- Community gym
- Fishing competition
- Op shop for kids open on weekends
- Young Men Shed
- Bush Trips

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA?</p> <p>On-Country trips and camps for men and women Camps in 6-week holiday break</p>	<p>WHAT IS YOUR IDEA?</p> <p>Night time and weekend program for youth - gym, movies and safe place.</p>
<p>WHO IS IT FOR?</p> <p>Families together Girls trips boys trips</p>	<p>WHO IS IT FOR?</p> <p>Young people</p>
<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Young people and families feel happy and strong on country More activities and camps in holidays Uncles teaching boys and aunties teaching girls Connection, teaching old ways</p>	<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Will help to stop break ins Keeps young people busy and active Safe place for kids and good for their mental health Keeps young people safe at night</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Bus, troopy, fishing gear, esky, rubber fish, mats, food, firewood, billycan, tea, first aid kit, pandanus, crowbar. Funding, Grants, Partnerships</p>	<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Workers, money, things to run activities, gym equipment</p>
<p>WHO CAN HELP YOU?</p> <p>Rangers, Achool, Shire, CDP, Team Health, Youth Centre, Families, Art Centre</p>	<p>WHO CAN HELP YOU?</p> <p>Night patrol, Police Youth Division, Youth Centre, Clontarf, Clinic</p>

THANK YOU



TOP END YOUTH LEADERSHIP PROJECT



2024



WARC Sport & Recreation Programs Linked to Youth Summits

A number of activities informed by findings of the West Arnhem Youth Summit/s have occurred across all communities in West Arnhem. These are a result of being an identified desired activity by youth. These happened during school holiday programs and were facilitated by WARC Sport & Recreation staff in all communities.

From January – April 2024, thirty-five (35) activities occurred across community

- 4 bush trips
- 4 cultural/fishing trips
- 12 swimming/pool days
- 2 youth diversion and wellbeing activities
- 2 youth leadership activities
- 3 community events (school holidays)
- 7 community events (during school term)
- 1 disco (supported by Community Safety Night Patrol)

There were 794 participants across all communities.

Proposed activities, which came from the findings of the Youth Summits, are as follows:

Activity	Location	Youth-Identified Need	Overview
Warruwi Culture Camp	Warruwi	More On-Country learning.	This initiative is aimed at youth in years 7-12 at Warruwi School to engage in an On-Country Culture Camp. Young people will have the opportunity to spend 2 days and 1 night On-Country where they will be engaged in Cultural Enrichment activities such as: <ul style="list-style-type: none"> • Didgeridoo making for boys • Pandanus collecting for girls • Hunting trips





			<ul style="list-style-type: none"> • Walking Country • Corroboree • Sharing Dreaming stories
Stars Sister Speak	Jabiru	More out-of-school activities/learning during school hours.	<p>Sister Speak is a term-long program for young girls to engage in positive conversation and interactions with one another while participating in various wellbeing and recreation activities.</p> <p>The program is designed to:</p> <ul style="list-style-type: none"> • Assist girls in developing positive relationships through yarning • Teach them to respect themselves and others around them • Nurture them to be proud of who they are <p>Program Focus:</p> <ul style="list-style-type: none"> • Respectful Relationships • Emotional Literacy • Yarning & Connecting • Wellbeing & Health
Warddeken Basketball Tournament	West Arnhem	More sporting opportunities and sporting competitions.	<p>This initiative is aimed at youth in the west Arnhem region to engage in a Youth Basketball Tournament and Camp in Darwin. Young people will have the opportunity to spend three days and two nights in Darwin where they will be engaged in Wellbeing Enrichment activities such as:</p> <ul style="list-style-type: none"> • Alcohol and Other Drugs Education Workshops • Social connection • Healthy Lifestyles Workshops • Wellbeing Activities • Life Skills Workshops • Social skills sessions in a culturally safe environment





<p>Little Bro Little Sis Darwin Excursion</p>	<p>West Arnhem</p>	<ul style="list-style-type: none"> - Activities that strengthen community and serve as determinants of happy and healthy living - School trips and camps - More out-of-school activities 	<p>The goals for this project are:</p> <ul style="list-style-type: none"> • To provide sport and recreation opportunities to children from remote communities within the West Arnhem region • To foster relationships with stakeholders such as Build Up Skateboarding • To encourage regular school attendance • To encourage Positive Behaviours for Learning (PBL) • To strengthen links between communities and enable children to engage with one another • To provide children the opportunity to engage in arts and cultural activities • To nurture leadership opportunities for children in remote communities • To promote and nurture civics and citizenship for children in remote communities
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WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 9 July 2024

Agenda Reference:	8.2
Title:	Council's Regional Plan and Budget 2024-2205
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

To comply with the *Local Government Act 2019* on 18 June 2024 the Council adopted a Regional Plan for 2024/25. The Regional Plan includes a Council budget and long-term financial plan as well as a budget for each Local Authority including the community of Gunbalanya.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

Receive and note the report titled *Council's Regional Plan and Budget 2024-2025*.

BACKGROUND

Once each year the Local Authority must include a review of the Council's Regional Plan for the coming financial year.

Annual Regional Plan

The Council must have an annual Regional Plan for its local government area in accordance with sections 33 and 35 of the *Local Government Act 2019* (Act). Included in the Regional Plan is an annual budget, long-term financial plan and other legislative prescribed items such as defined indicators for judging the standard of Council's performance.

Annual Budget

Setting an annual budget is the responsibility of the Council and it sets the financial parameters in which the CEO is to manage and report the operations of the Council for the financial year. The Minister for Local Government's *Guideline 5: Budgets* document provides the form in which the budget data is to be presented and section 201 of the Act outlines what must be contained in Council's budget.

Though Council must have an approved annual budget for 2024-25 by 30 June 2024 the Act, in section 203, does allow the Council to adopt an amended budget(s) during the financial year.

NOTE, according to section 202 of the Act the Council must not budget for a deficit.

Long-Term Financial Plan

The Council is required to prepare and keep up-to-date a long-term financial plan that relates to at least 4 financial years (i.e. the current budget financial year [2024-25] plus 3 outer years [2025-26, 2026-27 and 2027-28]).

COMMENT

Following the 21-day public consultation period, the final Regional Plan and Budget 2024-2025 was adopted by the Council within the time frame prescribed by the Act (i.e. by 30 June 2024).

A copy of the Council's *Regional Plan and Budget 2024-2025* can be obtained from any of Council's community offices including the Jabiru head office or online at <https://www.westarnhem.nt.gov.au/>.

STATUTORY ENVIRONMENT

Sections 33 and 35 of the *Local Government Act 2019* (Act);

Various regulations in the *Local Government (General) Regulations 2021* (General Regulations);
The Minister for Local Government's *Guideline 1: Local Authorities*; and
The Minister for Local Government's *Guideline 5: Budgets*.

FINANCIAL IMPLICATIONS

The Council must have a budget and long-term financial plan to control and manage Council's resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 MARCH 2024

Agenda Reference:	8.3
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, Council Services Manager, Gunbalanya

SUMMARY

This report presents the Local Authority with an update on council services provided in the community for the period 28 February 2024 to 24 May 2024, as prepared and presented by Council Services Manager (CSM) Vicki McCoy.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Attendance Rates

1.1. Staff Attendance

The Gunbalanya Council department has had low attendance for the reporting period. Attendance picked up in the Works teams but had a dramatic decrease in Community Care, and at times other staff had to step in to cover services.

Currently recruiting for the following positions:

- Post Office Officer – Closed on 08 May 2024 and interviews conducted mid-May 2024.
- Works Assistants – Open till filled.
- Broadcasting Officer – Open till filled.
- Community Care Cook – Open till filled.
- Team Leader Community Care – Closed 22 May 2024, interviews to occur early June 2024.
- Administration Trainee – Open till filled.
- Centrelink Assistant – Open till filled.
- Senior Works Officer – Closed on 17 April 2024, and interviews conducted 20 and 24 May 2024, recruitment aiming to be finalised by end of May 2024.

Total number of vacancies	8
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2. Administration Services

2.1. Administration

The Gunbalanya Council administration office was open from 8:00am to 4:30pm on each business day during the report period.

- Administration Coordinator attended E-Tools training in Jabiru on 27-28 February 2024.
- Administration staff attended 2-day workshop on 25-26 March 2024, for First Nations Mental Health and Wellbeing Training conducted by National Wellbeing Alliance.

2.2. Post Office

Post Office services are provided by Gunbalanya Council administration staff during 8:00am to 4:00pm on each business day. Mail was received, sorted and dispatched each business day.

- Daily banking sheets sent to Retail and Post Office Team Leader Jabiru, for additional quality assurance and compliance checks.
- Post Officer position has been advertised, as previous employee resigned 25 April 2024.
- Jabiru has provided coverage while recruitment occurs.

Total postage received	6,145 kg
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2.3. Centrelink

The Gunbalanya Centrelink Office operates between 8:00am to 4:00pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Centrelink Assistant resigned, finishing on 29 March 2024. This position currently being advertised.
- Senior Centrelink Officer was on Long Service Leave, from 15 March to 15 April 2024.

2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office - total of 58 occasions.
- Playground amenities – total of 15 occasions.
- Public toilets – total of 23 occasions.
- Common areas – total of 39 occasions.
- Visitor Accommodation – as required.
- Temporary Accommodation – as required.

2.5. Visitor Accommodation

Visitor accommodation has limited availability currently and bookings can be made through Little Hotelier.

- Utilised vacant staff housing for visiting staff when necessary.
- Due to flood damage Toad Hall closed until further notice.
- Visitor Accommodation rooms cleaned as required.

3. Wellbeing Services

3.1. Sport & Recreation

- SR has been busy with school holidays, liaising with other stakeholders to ensure activities happening for everyone during the day and evening.
- New female casual employed.
- Staff have been working to get ladies together for basketball to participate at Barunga Festival.

Attendance totals	3,067
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3.2. Aged Care

The Gunbalanya Community Care team continues to provide services Monday to Friday.

- Approximately 12 clients come in for breakfast every morning.
- Community Care continues to provide transport, healthy and nutritious hot meals, and dry breakfast to all clients including NDIS clients five days a week.
- Community Care provides laundry care for participating clients.
- Centre activities provided, which consists of puzzles and movies.
- Transport clients to clinic for medical appointments and medication collection.
- Currently recruiting for Team Leader Community Care.
- Currently recruiting for Community Care Cook, part-time 20 hours per week.
- Staff doing Language, Literacy and Numeracy (LLN) training with Charles Darwin University (CDU) and Certificate III in Individual Support with Response Employment and Training.
- Staff presented with LLN Certificate of Participation on 01 May 2024, by training from CDU.

Total meals provided	4,073
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3.3. Disability Care

The Gunbalanya Community Care team continues to be the community connectors and services coordinator under the National Disability Insurance Scheme (NDIS). Service provided includes in home support and other services as follows:

- Accommodation,
- Personal care / household tasks,
- Centre activities,
- Home modifications,
- Plan management,
- Transport, and
- Yard Maintenance

Total number of NDIS participants	21
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3.4. Women’s Safe House (Gunbalanya only)

The women’s safe house is manned 8:30am – 4:36pm Monday to Friday and has accommodated 25 women over the reporting period.

- Casual staff manage the Safe House outside of those hours as required. This is on an On-Call basis.
- Staff busy cleaning, preparing for handover of Safe House June 2024.
- Team Supervision meeting held at Little Waterfall with Social Worker from Mental Health Therapy.

3.5. Night Patrol

Night patrol services were provided on Monday to Saturday between 7:00pm and 3:00am.

- Outside alcohol and substances are still strong issues in the community, resulting in numerous fights and break-ins occurring during this reporting period.
- The administration is looking into possible funding options and replacing a program vehicle.
- Refresher course conducted via Teams Video Conference (VC).

3.6. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were between 8:00am and 12:00 noon only.

- Currently recruiting for new Broadcasting Officer.
- No broadcasting this report period.

Total number of On-Air hours	0 hrs
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4. Community Works

Staff attendance has improved over the reporting period, with staff turning up more regularly.

4.1. Parks and Open Space

- Rubbish runs continue to operate Monday to Friday.
- The community is generally clean and tidy.
- Weed spraying and mowing around community continues

4.2. Roads

Road repairs have commenced across the community.

- Potholes and roadside repairs required in areas of community.

4.3. Waste

The landfill site operated Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Rubbish runs continue to operate Monday to Friday.
- Need for Skip bins for Landfill Bays and portable skip bins for House cleaning.

4.4. Plant and equipment

- Daily vehicle and plant pre-starts and toolboxes meetings improving.
- Kubota ride-on and tractor slash fixed.
- Toyota landcruiser (second) pending repair for oil leaks.
- Vehicle hoist failed compliance check, repairs underway.
- Skid steer is currently under repair.

5. Essential Services

Both the Utilities Services Contract (USC) Officer and Aerodrome Reporting Officer (ARO) have been fulfilling the required duties, with 2 weeks exchange between Gunbalanya and Maningrida USC Officer / ARO.

5.1. Power

- Daily Genset reads occur morning and afternoon, Monday to Friday.
- Daily Genset shed cleans.
- Daily Genset oil check and top up if required.
- Weekly Generation Report, conducted on Mondays.
- Maintenance and housekeeping at the Genset shed.
- Carried out 250 hour services on Genset 1.
- Carried out 300 hour service on Genset 2.
- Daily solar farm inspections.
- Numerous vandalized meters, power disconnections, pulled fuses, meter repairs and/or replacements, service requests and/or enquires.
- PowerWater reads done.

5.2. Water

- Weekly bacto water samples.
- Monthly wastewater samples.
- Daily chlorine testing and schedule calls.
- UV shed reads and daily monitoring.
- Daily town tank reads.
- Numerous water leak repairs, replacement of burnt out or damaged water meters, including service requests and/or enquires.
- Flushing of town lines where possible.

5.3. Sewerage

- Daily sewer pit reads and low-level pump outs plus float cleans.
- Monthly wastewater sampling.
- Compound maintenance.
- Daily inspections of sewer ponds.
- Sewer pond outflow reads conduct on Fridays, outflow meter non-operational and repairs underway.
- Manul unblocking of wastewater dump pipes as required.
- Twice weekly dumping of sewer cage at the Social Club, occurring as needed.

5.4. Airfield

- The aerodrome boundary fence needs major repairs. Conversation continues with Department of Infrastructure, Planning and Logistics (DIPL).
- The passenger access gate needs repairs, to prevent it being wedged open.
- Small trees, shrubs and anthills growing along the fence line.
- Wildlife/vermin is a constant hazard (birds, dingoes, wild dogs).
- Grass inside and outside of aerodrome has been maintained.

6. Trade Services

6.1. Scheduled Servicing

- Kubota ride-on and tractor slash repaired.
- Toyota land cruiser pending repair for oil leaks.
- Vehicle hoist failed compliance check, repairs underway.
- Skid steer is currently under repair, awaiting parts.

6.2. Unplanned Maintenance

- Tyre replacements and puncture repairs.
- Slasher assessment for repair.

- The excavator has a leaking hose, under repairs.

7. Community

7.1. Local Authority projects

- Current
 - Billabong hard structure- Further consultations are required for allowance of extension of Lot 649 to include water services and outdoor shelters.
 - Men’s Shed Fence, LA approved funds to purchase fence materials.

7.2. Other projects

- Opportunities
 - Community signage.
- Future
 - Road grading.
 - Improve line marking on roads.
 - Demolish and remove the old radio station.

7.3. Community meetings and events

- 08 March 2024 – Attended International Women’s Day to recognize the wonderful women of Community.
- 12 March 2024 – Meeting with Environment Health Officer (EHO) to discuss usage of lead bullets.
- 12 March 2024 – Meeting with Local Police to discuss flood warnings.
- 15 March 2024 – Meeting with Local Emergency Committee (LEC) to discuss heavy rains around.
- 19 March 2024 – Meeting with Territory Housing to discuss emergency relief funding for victims affected by recent flood.
- 08 April 2024 – Meeting with Stronger Community for Children (SCFC) Adjumarllarl to discuss Barunga.
- 08 April 2024 – Meeting with Department of Health Outreach, Mental Health and Wellbeing.
- 08 April 2024 – Meeting with Community Development Program (CDP) to discuss forklift and Drive SafeNT training.
- 09 April 2024 – Meeting with Department of Social Services to discuss Income Management.
- 10 April 2024 – Attend Community Service Delivery Meeting (CSDM).
- 11 April 2024 – Meeting with Department of Industry, Tourism and Trade Business and Workforce to discuss possible training for WARC staff.
- 23 April 2024 – Meeting with Batchelor Institute to discuss FREE Vet Courses.
- 25 April 2024 – ANZAC Day dawn Services and other community events.
- 01 May 2024 – End of Program Celebration for the participants involved with the Language, Literacy and Numeracy (LLN) training with Charles Darwin University (CDU).
- 08 May 2024 – Attend Community Service Delivery Meeting (CSDM).
- 09 May 2024 – Meeting with NT Electoral Commission.
- 20 May 2024 – Meeting with Stronger Community for Children (SCFC) and Outreach regarding Men’s Healthy Lifestyle Program.
- 20 May 2024 – Meeting with Relationship Australia.
- 21 May 2024 – Attend Adjumarllarl Rec Centre BBQ.
- 21 May 2024 – Meeting with Dietician.

Total number of meetings and events attended by the CSM	20
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 JULY 2024

Agenda Reference:	9.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY record for action the following questions from Members.

ATTACHMENTS

Nil

- 10 NEXT MEETING**
- 11 MEETING DECLARED CLOSED**