

WEST ARNHEM



REGIONAL COUNCIL



WEST ARNHEM REGIONAL COUNCIL AGENDA

**SPECIAL COUNCIL MEETING
THURSDAY, 29 AUGUST 2024**



A decorative Aboriginal art pattern in the bottom left corner, consisting of thick black lines forming a series of overlapping, curved shapes.



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Special Meeting of the West Arnhem Regional Council will be held in Council Chambers on Thursday 29 August 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 AUGUST 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Special Council meeting held on 29 August 2024.

RECOMMENDATION

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 AUGUST 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Special Council meeting held on 29 August 2024.

RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 29 August 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 AUGUST 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at a Special Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT COUNCIL receive the declarations of interest as listed for the Special Council meeting held on 29 August 2024.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

1. Declaration of Interest Register Elected Members [5.1.1 - 2 pages]

Declaration of Interest Register

Elected Members	Declared Interest	Connection
Mayor James Woods	Local Government Association Northern Territory (LGANT)	Board Member
	Malala Health Clinic	Staff Member, Board Member
	Maningrida AFL Committee	Committee member
	Maningrida Emergency Response Group	Deputy Officer
	Bawinanga Aboriginal Corporation	Board Member
	Maningrida Housing Reference Group	Member
Deputy Mayor Elizabeth Williams		
Cr Ralph F Blyth	Warnbi Aboriginal Corporation	Executive Officer
	Wark Aboriginal Corporation	Director
	Red Lily Health Board	Alternative Director / Board Member
Cr Mickitja Onus		
Cr Gabby Gumurdul	Gunbalanya Economic Development Aboriginal Corporation	Director
	Gunbalanya Sports and Social Club	Member
Cr Donna Nadjamerrek	National Indigenous Australians Agency (NIAA)	Indigenous Engagement Officer for Gunbalanya, Minjilang and Warruwi.
	Injalak Aboriginal Corporation	Member
	Adjumarllarl Aboriginal Corporation	Member
Cr Otto Dann	Northern Land Council (NLC)	Board Member
	Adjumarllarl Aboriginal Corporation	Member
Cr James Marrawal		
Cr Henry Guwiyul		
Cr Jacqueline Phillips	JP Cultural Solutions	Director
	Northern Land Council (NLC)	Board Member
	Bawinanga Aboriginal Corporation	Chair
	Maningrida Housing Reference Group	Member
Cr Jermaine Namanurki		
Cr Monica Wilton	Maningrida Homelands School Company	Deputy Chair

Maningrida School

Teacher / Language and Cultural Team

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 August 2024

Agenda Reference:	6.1
Title:	Finance Report for the period ended 31 July 2024
Author:	Jocelyn Nathanael-Walters, Director Finance

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31 July 2024.

RECOMMENDATION

THAT COUNCIL

1. Receive and note the report titled *Finance Report for the period ended 31 July 2024*; and
2. Approve the minimum project cost threshold of \$150,000 which is to be the reporting basis of future planned major capital works projects

BACKGROUND

The CEO must, in each month, give the Council (or Council's Finance Committee) a report setting out:

- The actual year to date income and expenditure of council;
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure, and the most recently adopted annual budget.

The report must be in the approved form.

The report must be accompanied by the CEO's certification in writing, to the Council, that to the best of the CEO's knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's financial report best reflects the financial affairs of Council.

If the CEO cannot provide the certification, then written reasons for not providing the certification is to be submitted.

COMMENT

The *Local Government (General) Regulations 2021* requires the previous month's financial report to be given to the Council.

The monthly financial report must include, on a quarterly basis, a report on future planned major capital projects and it is the Council's responsibility to set the report threshold (amount). It is recommended the Council require all capital work projects of \$150,000 and over now be included in this report. This report threshold can be changed anytime by Council resolution.

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

The format of the monthly financial report follows the prescribed format set out in the CEO of the Department of Chief Minister and Cabinet's approved form published on the NT Government Local Government Unit's website.

FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. 1. Certification by the CEO to Council for July Financials [**6.1.1** - 1 page]
2. 2. Snapshot [**6.1.2** - 1 page]
3. 3. Ratio Report [**6.1.3** - 2 pages]
4. 4. Monthly Financial Report [**6.1.4** - 7 pages]
5. 5. Restricted Funding Report [**6.1.5** - 3 pages]
6. 6. Monthly Financial Report by L A's [**6.1.6** - 1 page]
7. 7. Credit Card Transactions [**6.1.7** - 1 page]

Certification by the CEO to the Council

Council Name:	West Arnhem Regional Council
Reporting Period:	July 2024

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

28 August 2024

Note: *The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)*

Snapshot – July 2024 Financial Report



Statement of Working Capital / Current Ratio

Total current assets increased by \$1.154M from \$2.776M in June to \$3.931M in July 2024. This is due to an increase of \$1.770M in cash and cash equivalents and a decrease of \$615K in Trade and Other Receivables.

Cash and cash equivalents increased by \$1.770M and is due to:

- (a) An increase in cash at bank (including term deposits) of \$1.428M and;
- (b) A decrease in restricted cash of \$342K.

Note: The FAA roads funding has been reclassified as unrestricted funding. The balance of FAA Roads funds in June 2024 was \$0, meaning there was no change required historically in the below table.

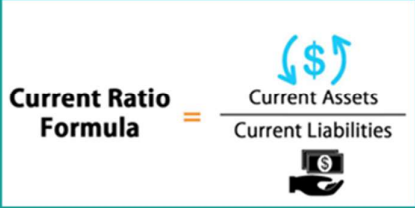
Total current liabilities decreased by \$117K from \$2.587M in June to \$2.470M in July 2024. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) increased from \$190K in June 2024 to \$1.461M in July 2024, as the net result of the movements noted above. The current ratio increased from 1.07 to 1.59, as at 31 July 2024.

	JUNE	JULY	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	1,329,011	3,098,850	1,769,839	133%
Trade and Other Receivables	1,447,274	831,932	(615,342)	-43%
Inventories (fuel and post office)	0	0	0	0%
Prepayments and Other	0	0	0	0%
TOTAL CURRENT ASSETS	2,776,285	3,930,782	1,154,497	42%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	1,249,477	1,144,411	(105,066)	-8%
Provisions	524,508	517,879	(6,629)	-1%
Other Liabilities	812,586	807,440	(5,146)	-1%
TOTAL CURRENT LIABILITIES	2,586,571	2,469,731	(116,840)	-5%
NET CURRENT ASSETS (Working Capital)	189,714	1,461,051	1,271,338	670%
CURRENT RATIO	1.07	1.59	0.52	48%

Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 July 2024		31 July 2024
		\$
CURRENT ASSETS		
Cash and cash equivalents *		3,098,850
Trade and Other Receivables		831,932
Inventories		-
Prepayments and Other		-
TOTAL CURRENT ASSETS		3,930,782
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		1,144,411
Provisions		517,879
Borrowings		-
Other Liabilities		807,440
TOTAL CURRENT LIABILITIES		2,469,731
NET CURRENT ASSETS (Working Capital)		1,461,051
CURRENT RATIO		1.59



Current Ratio Formula = $\frac{\text{Current Assets}}{\text{Current Liabilities}}$

What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

- **Note:** does not include restricted cash of \$6.998 million as at 31 July 2024
- **Note:** Molloy Electrical Contracting and City Earthmoving creditors have been excluded as these are related to restricted cash.



Table 1. Monthly Income and Expenditure Statement

Expected YTD Annual Budget Completion 8%

	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Annual Budget (E) \$	YTD Actual Compared to Annual Budget (A / E) %
OPERATING INCOME							
Rates		222,319	0	222,319	0	2,667,828	8%
Charges	1	361,439	0	361,439	0	4,337,273	8%
Fees and Charges		59,715	0	58,402	1,313	696,126	9%
Operating Grants and Subsidies		1,367,814	0	1,367,814	0	16,363,765	8%
Interest / Investment Income		18,341	0	12,833	5,507	154,000	12%
Commercial and Other Income	2	633,213	0	1,130,263	(497,050)	13,368,342	5%
TOTAL OPERATING INCOME		2,662,840	0	3,153,070	(490,230)	37,587,333	7%
OPERATING EXPENDITURE							
Employee Expenses		1,376,363	672	1,667,649	(291,285)	19,919,484	7%
Materials and Contracts	4	297,666	5,494,603	697,909	(400,243)	7,113,838	4%
Elected Member Allowances		28,672	0	29,833	(1,162)	358,000	8%
Elected Member Expenses		492	0	5,467	(4,975)	65,600	1%
Council Committee & LA Allowances		2,200	0	6,613	(4,413)	26,450	0%
Council Committee & LA Expenses		0	0	26	(26)	105	0%
Depreciation, Amortisation and Impairment		456,364	0	456,364	0	5,476,364	8%
Interest Expenses		0	0	0	0	0	0%
Other Expenses	3	826,388	95,239	885,816	(59,428)	9,218,564	9%
TOTAL OPERATING EXPENDITURE		2,988,145	5,590,515	3,749,677	(761,531)	42,178,405	7%
OPERATING SURPLUS / (DEFICIT)		(325,305)	(5,590,515)	(596,607)	271,302	(4,591,072)	7%

NOTES

<u>Charges Income</u>	1						
Sewerage		61,567	0	61,567	0	738,802	8%
Water		166,241	0	166,241	0	1,994,892	8%
Waste		133,632	0	133,632	0	1,603,579	8%
		361,439	0	361,439	0	4,337,273	8%
<u>Commercial and Other Income</u>	2						
Income Allocations		354,720	0	584,973	(230,254)	6,964,681	5%
Agency and Commercial Services Income		260,499	0	504,660	(244,161)	6,227,141	4%
Other Income		17,994	0	40,630	(22,636)	176,520	10%
		633,213	0	1,130,263	(497,050)	13,368,342	5%
<u>Other Expenses</u>	3						
Travel, Freight & Accommodation		50,492	56,416	112,665	(62,173)	1,250,949	4%
Fuel, Utilities & Communication		312,860	2,351	210,077	102,783	2,377,335	13%
Expense Allocations					0		0%
Other Expenses		463,035	36,472	563,074	(100,038)	5,590,281	8%
		826,388	95,239	885,816	(59,428)	9,218,564	9%

		Budget Commitments \$
Contract and Material Commitments	4	
ABA - Maningrida Oval Changerooms		3,734,350
Upgrade for Maningrida Rd and airport road funeral access		440,911
R2R - Airport Road, Maningrida - From Lot Lot 438 to Lot 739		220,437
Critical upgrades to Miniilang staff housing;		136,794
Animal Control		123,909
Water Management: Jabiru		84,744
Gunbalanya Oval Lighting		84,634
Brockman Oval Lights - Jabiru		84,000
Sports and Recreation		78,708
Brockman Oval grandstand installation - Jabiru		73,164
LAP - Installation of outdoor gym equipment at the pool -		57,081
LAP - Animal Management Program		51,000
Operate post office business		44,764
LAP - Additional Garden Hard Structure at the Billabong		33,550
LAP - Community Garden Hard Structure & Amenities Lot 649		31,750
Seeding New Investment		25,000
Waste Management		23,268
Executive leadership CEO		15,143
Home Care Packages Program (HCP)		13,073
Manage Creche		12,450
Manage Electricity and water business		10,629
LRCI Phase 3 - Malabam Road - Maningrida		9,555
Community Service Delivery		9,165
LAP - Purchase of Sea Container for Storage at Basketball		9,086
Operate and maintain swimming pool		7,677
LAP - Warruwi Cultural Camp 2024		6,952
LAP - Additional installation of hard structure at Clinic		6,300
LAP - ADDITIONAL SOLAR LIGHTS - NEW SUBDIVISION AND ADJACENT		6,300
Aerodromes Inspection and Maintenance		5,490
Maintain & construct council controlled buildings & land		5,051
Operate Long day care		5,050
Food Preparation Services		4,788
Kurrung Sports Carnival - Sport Australia		4,537
LAP - Assessment Report for Gunbalanya Oval		4,500
Maintain local roads		4,413
Parks and Public Open Space - including weed control		4,254
Maintain staff houses		4,066
Install and maintain street lights		2,826
LAP - External Chilled Water Fountain at the Council Office		1,956
Maintain plant, equipment and motor vehicles		1,928
Commonwealth Home Support Program (CHSP)		1,807
NAIDOC Week		1,523
Remote Sport Program		1,455
Operate Fuel Storage Facility		943
Manage Council Governance		885
Sewerage Management		838
Manage Information Technology and Communications		669
Childcare Fundraising		512
NDIS - National Disability Insurance Scheme		499
Women's Safe House : Gunbalanya		455
Support Civic and community events		410
LAP - Solar Pump System – Warruwi Airport		317
Sport and Recreation - Jabiru		273
Manage Work Health and Safety		215
Human Resource Management		109
Night Patrol		79
Corporate Financial Management		60
Public Relations and Communications		60
Manage Community Services		60
Manage Business Development & Commercial Services		60
NDIA - Remote Community Connector		56
Kakadu Triathlon		45
Operate Centrelink service		20
		5,494,603

Table 2. Monthly Operating Position

Expected YTD Annual Budget Completion 8%

	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Annual Budget (E) \$	YTD Actual Compared to Annual Budget (A / E) %
BUDGETED OPERATING SURPLUS / DEFICIT (Table 1.)		(325,305)	(596,607)	271,302	(4,591,072)	7%
Remove NON-CASH ITEMS						
Less Non-Cash Income	5	(354,720)	(584,973)	230,254	(6,964,681)	5%
Add Back Non-Cash Expenses	6	811,084	1,044,186	(233,102)	12,443,540	7%
TOTAL NON-CASH ITEMS		456,364	459,212	(2,848)	5,478,859	8%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	Table 3.	135,404	170,000	(34,596)	981,292	14%
Borrowing Repayments (Principal Only)		0	0	0	0	0%
Transfer to Reserves		0	0	0	0	0%
Other Outflows		0	0	0	0	0%
TOTAL ADDITIONAL OUTFLOWS		(135,404)	(170,000)	34,596	(981,292)	14%
Add ADDITIONAL INFLOWS						
Capital Grants Income	7	0	0	0	0	0%
Prior Year Carry Forward Tied Funding		0	0	0	0	0%
Other Inflow of Funds		0	8,000	(8,000)	96,000	0%
Transfers from Reserves		0	0	0	0	0%
TOTAL ADDITIONAL INFLOWS		0	8,000	(8,000)	96,000	0%
NET BUDGETED OPERATING SURPLUS / DEFICIT		(4,345)	(299,394)	295,050	2,495	-174%

NOTES

<u>Non-Cash Income</u>	5					
Income Allocations (internal movement)		(354,720)	(584,973)	230,254	(6,964,681)	5%
		(354,720)	(584,973)	230,254	(6,964,681)	5%
<u>Non-Cash Expenses</u>	6					
Expense Allocations (internal movement)		354,720	587,822	(233,102)	6,964,681	7%
Depreciation, Amortisation and Impairment		456,364	456,364	0	5,476,364	8%
		811,084	1,044,186	(233,102)	12,441,045	15%
<u>Capital Grants Income</u>	7					
		0	0	0	0	0

Table 3. Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE **	Note	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Infrastructure	8	5,575	0	5,575	0
Buildings	9	0	170,000	(170,000)	715,000
Vehicles	10	128,299	0	128,299	266,292
LA Funding	11	1,530	0	0	0
TOTAL CAPITAL EXPENDITURE*		135,404	170,000	(36,126)	981,292
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operating Income (amount allocated to fund capital items)		0	0	0	0
LA Funding	11	1,530	0	1,530	0
Capital Grants		0	0	0	0
Transfers from Cash Reserves		0	0	0	0
TOTAL CAPITAL EXPENDITURE FUNDING		1,530	0	1,530	0

* Table 3. Total Capital Expenditure amounts are to equal Table 2. Capital Expenditure

NOTES

Infrastructure	8				
ABA - Maningrida Oval Changerooms		5,575	0	5,575	0
		5,575	0	5,575	0
Buildings	9				
Maintain Staff Houses: Gunbalanya		0	50,000	(50,000)	200,000
Maintain Staff Houses: Jabiru		0	100,000	(100,000)	400,000
Maintain Staff Houses: Maningrida		0	20,000	(20,000)	80,000
		0	170,000	(170,000)	680,000
Vehicles	10				
Mayors Landcruiser GXL 300		128,299	0	128,299	128,299
		128,299	0	128,299	128,299
LA Funding	11				
Minjilang - Purchase of Sea Container for Storage at Basketball Court		1,530	0	1,530	1,530
		1,530	0	1,530	1,530

Table 5. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 July 2024	YTD Actuals \$	Notes
ASSETS		
Cash at Bank		1 & 1.1
Tied Funds	6,998,268	
Untied Funds	3,098,850	
Accounts Receivable		
Trade Debtors	523,865	2
Rates & Charges Debtors	215,120	3
Other Current Assets	1,283,369	
TOTAL CURRENT ASSETS	12,119,472	
Non-Current Financial Assets	0	
Property, Plant and Equipment	87,822,739	
TOTAL NON-CURRENT ASSETS	87,822,739	
TOTAL ASSETS	99,942,211	
LIABILITIES		
Trade Creditors	1,939,237	4 & 4.1
ATO & Payroll Liabilities	363,074	5
Current Provisions	2,071,516	6
Accrued Expenses	512,244	
Other Current Liabilities	285,428	
TOTAL CURRENT LIABILITIES	5,171,498	
Non-Current Provisions	474,055	6
Other Non-Current Liabilities	7,766,975	7
TOTAL NON-CURRENT LIABILITIES	8,241,030	
TOTAL LIABILITIES	13,412,528	
NET ASSETS	86,529,683	
EQUITY		
Asset Revaluation Reserve	48,616,443	
Reserves	40,872	
Equity Adjustments	1,781,389	
Accumulated Surplus	36,090,979	
TOTAL EQUITY	86,529,683	

NOTES

Note 1. Details of Cash and Investments Held	\$	\$
<u>Investments Held</u>		
Operating Bank Account	113,796	
Business One - Post Office Bank Account	12,573	
Business Maxi Bank Account (Note 1.1)	6,482,867	
General Trust Bank Account	831,077	
Traditional Credit Union - Shares	4	
Term Deposits (Note 1.1)	2,655,000	10,095,318
<u>Cash Held</u>		
Floats	1,800	1,800
Total Cash and Investments Held		10,097,118
Less: Restricted Cash		6,998,268
Balance Unrestricted Cash		3,098,850

Note 2. Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
NDIS Debtors	24,695	6,510	2,845	58,615	92,665
Childcare Debtors	19,801	25,175	9,356	17,890	72,222
Trade Debtors	156,129	169,935	6,654	26,260	358,978
Total Trade Debtors	200,625	201,620	18,855	102,765	523,865

Note 2.1 Top 3 Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
1. Power and Water Corporation	-	154,647	-	-	154,647
2. Department of Infrastructure, Planning & Logistics	98,666	-	-	8,429	107,095
3. National Disability Insurance Agency	47,844	-	-	-	47,844
Total Top 3 Trade Debtors	146,510	154,647	-	8,429	309,586
Remaining Trade Debtors	9,619	15,288	6,654	17,831	49,392
Total Trade Debtors	156,129	169,935	6,654	26,260	358,978

Note 3. Rates & Charges Debtors	Expected to be Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
General Rates (Note 3.1)	1,643,106	-	-	-	44,909	44,909
Special Rates	164,981	-	-	-	-	-
Water Charges	1,550,000	145,045	(737)	6,998	18,905	170,211
Waste Charges	2,354,376	-	-	-	-	-
Total Rates & Charges Debtors	5,712,463	145,045	(737)	6,998	63,814	215,120

Note 3.1 General Rates Debtors By Community	Expected to be Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Arnhem Land	-	-	-	-	8,295	8,295
Gunbalanya	316,703	-	-	-	21,312	21,312
Jabiru	652,213	-	-	-	13,191	13,191
Maningrida	537,166	-	-	-	2,111	2,111
Minjilang	52,780	-	-	-	-	-
Warruwi	84,245	-	-	-	-	-
Total General Rates Debtors	1,643,106	-	-	-	44,909	44,909

Note 4. Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Trade Creditors	296,401	1,441,554	21,302	179,980	1,939,237

Note 4.1 Top 5 Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
1. Molloy Electrical Contracting	-	979,127	-	-	979,127
2. Gundjeihmi Aboriginal Corporation	-	338,170	-	-	338,170
3. City Earthmoving	-	-	-	178,772	178,772
4. LGANT Ltd	49,641	-	-	-	49,641
5. Stedmans Construction & Engineering	10,906	37,459	862	-	49,228
Total Top 5 Trade Creditors	60,547	1,354,757	862	178,772	1,594,938
Remaining Trade Creditors	235,854	86,797	20,439	1,208	344,299
Total Trade Creditors	296,401	1,441,554	21,302	179,980	1,939,237

Note 5. Australian Tax Office (ATO) and Payroll Obligations

As at the date of this report, all reporting and payment obligations have been met.

Note 6. Provisions (Current and Non-Current)	\$	\$
Current Provisions		
Employees Annual Leave	1,116,023	
Long Service Leave	626,341	
Doubtful Debts	57,843	
Other General Provisions	271,309	
		2,071,516
Non-Current Provisions		
Long Service Leave	474,055	
		474,055
Total Provisions		2,545,571

Note 7. Other Non Current Liabilities	\$	\$
Section 19 Lease Liability	4,609,924	
Jabiru Town Sub Lease Liability	3,157,051	
Total Other Non Current Liabilities		7,766,975

Restricted Assets as at 31 July 2024

Internal Restrictions: Capital Reserve	40,872
External Restrictions: Restricted Grant Funding as at 31 July 2024	6,036,804
LA Funding	920,591
TOTAL:	6,998,268

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

There has been no expenditure from the Capital Reserve this financial year

The full list of current active Capital Reserve projects:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	2023/24 Transfers (Out)/In	Balance as at 31st July 2024
529401 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(67,128)	-	2,872
SUB-TOTAL FOR GUNBALANYA	70,000		(67,128)	-	2,872
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(227,505)	38,589	(14,216)
SUB-TOTAL FOR JABIRU	174,700		(227,505)	38,589	(14,216)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-	8,735
SUB-TOTAL FOR MANINGRIDA	47,800		(39,065)	-	8,735
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	43,480
SUB-TOTAL FOR WARRUWI	330,000		(286,520)	-	43,480
Capital Reserve Balance	622,500		(620,218)	38,589	40,872

Externally Restricted-Funds received from Grants

Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$7.217M and is made up of brought forward unspent balances from 2023/24 and funds received for July YTD. Expenditure for July YTD is \$437,990, of which \$260K is funded by the program and \$178K is overspent. Note: The overspent projects are progressively being reviewed.

There are 47 current funding streams included in the table below. The net movement in restricted assets from May to June was (a) Internal restrictions (capital reserve) – remained the same, and (b) External restrictions (grant funding) – decreased by \$342K.

Restricted Assets-Tied Grant Funding	Annual Budget 2023-2024	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st July 2024	Overspent Activities
2070 - Indigenous Jobs Development Funding - DHCD	794,000	-	(66,167)	-	(66,167)
2144 - Library Service: Jabiru	139,882	-	(12,411)	-	(12,411)
2178 - Local Authorities Community Project Income	626,500	1,008,229	(87,638)	920,591	-
2352 - WaRM - Waste and Resource Management	148,000	148,800	-	148,800	-
2380 - R2R - Mala'la Road	-	1,069	-	1,069	-
2381 - Warruwi Community Hall Upgrade	-	372,669	-	372,669	-
2384 - ABA - Maningrida Oval Changerooms	-	395,196	(5,575)	389,621	-
2386 - Gunbalanya Oval Lighting	-	780,000	(757)	779,243	-
2387 - Seeding New Investment	-	18,691	-	18,691	-
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	-	281,544	-	281,544	-
2393 - Critical upgrades to Miniilang staff housing	-	248,063	(8,140)	239,923	-
2394 - Purchase of a New Garbage Compactor	-	250,000	-	250,000	-
2395 - Brockman Oval Grandstand Installation	-	86,700	(3,596)	83,104	-
2396 - Brockman Oval Lights - Jabiru	-	150,000	-	150,000	-
2397 - Revitalisation Project - Jabiru	-	16,500	-	16,500	-
2398 - West Arnhem Cemetery Establishment - MANINGRIDA	-	415,000	-	415,000	-
2399 - Upgrade for Maningrida Rd and airport road funeral access	-	500,000	(490)	499,510	-
TOTAL CORE SERVICES-TIED	1,708,382	4,672,461	(184,775)	4,566,264	(78,578)
3001 - Home Care Packages Program (HCP)	331,202	9,314	(21,035)	-	(11,721)
3002 - Commonwealth Home Support Program (CHSP)	669,556	2,012	(12,858)	-	(10,847)
3003 - NT Jobs Package - Aged Care	751,400	257,217	(34,215)	223,003	-
3004 - Night Patrol	1,162,555	-	(68,933)	-	(68,933)
3009 - Warruwi Outside School Hours Care	98,629	36,139	(4,678)	31,461	-
3012 - Remote Sport Program	327,000	54,775	(5,684)	49,090	-
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	160,000	53,991	(6,164)	47,827	-
3028 - Manage Creche	928,466	730,055	(26,556)	703,499	-
3040 - Children and Schooling - Youth	-	-	(1,941)	-	(1,941)
3070 - Australia Day Grant	3,000	-	-	-	-
3073 - Long Day Care Toy & Equipment Grant Program	-	1,635	-	1,635	-
3087 - Women's Safe House : Gunbalanya	-	-	(6,460)	-	(6,460)
3120 - Domestic Family & Sexual Violence Program	-	35,652	-	35,652	-
3121 - Mental Health and Suicide and Suicide Prevention awareness	-	1	-	1	-
3127 - Aged Care Transitional Support	-	22,549	-	22,549	-
3129 - Strong Women for Healthy Country Network Forum	-	1,135	-	1,135	-
3130 - eHCP Home Care Packages Program	309,102	75,613	-	75,613	-
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	12,329	-	12,329	-
3133 - Youth Mobile Gym Program - Maningrida	-	760	-	760	-

Restricted Assets-Tied Grant Funding	Annual Budget 2023-2024	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st July 2024	Overspent Activities
3134 - Support Child Care Services - Jabiru	-	-	-	-	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	669,556	571,778	-	571,778	-
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	-	67,288	-	67,288	-
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	-	11,005	(1,515)	9,490	-
3142 - Kurrung Sports Carnival - Sports Australia	57,000	7,925	-	7,925	-
3145 - Celebrating Aboriginal Culture (Australia Day)	-	1,746	(1,632)	114	-
3150 - Ninja Warrior Obstacle Course	-	1,157	-	1,157	-
3152 - TFHC - Womens Safe House NPA	-	200,202	-	200,202	-
3154 - Sports and Recreation	815,000	255,165	(61,544)	193,621	-
3156 - Warddeken Basketball Tournament	-	50,000	-	50,000	-
3157 - West Arnhem Youth Leadership Summit	-	85,000	-	85,000	-
TOTAL COMMUNITY SERVICES	6,282,465	2,544,444	(253,215)	2,391,131	(99,902)
Total	7,990,847	7,216,905	(437,990)	6,957,396	(178,480)

Monthly Financial Report for Local Authority Areas
Operating Income and Expenditure for Local Authorities for the Period Ending 31 July 2024

	NOTES	Regional Office / Unallocated			Minijilang LA			Warruwi LA			Gunbalanya LA		
		YTD Actuals	YTD Budget	YTD Variance	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING INCOME													
Rates		1,804	1,804	0	5,310	5,310	0	8,600	8,600	0	32,482	32,482	0
Charges		0	0	0	5,655	5,655	0	8,889	8,889	0	32,552	32,552	0
Fees and Charges		12,737	13,373	(636)	0	1,775	(1,775)	0	1,133	(1,133)	0	4,283	(4,283)
Operating Grants and Subsidies		980,361	1,215,857	(235,496)	3,075	45,319	(42,244)	4,892	48,239	(43,347)	96,605	13,308	83,296
Interest / Investment Income		18,341	12,833	5,507	0	0	0	0	0	0	0	0	0
Commercial and Other Income		361,856	523,654	(161,798)	31,870	81,708	(49,837)	22,238	65,972	(43,735)	59,809	186,973	(127,165)
TOTAL OPERATING INCOME		1,375,099	1,767,522	(392,423)	45,910	139,767	(93,857)	44,618	132,833	(88,215)	221,447	269,598	(48,152)
OPERATING EXPENDITURE													
Employee Expenses		519,489	611,626	(92,137)	95,048	145,945	(50,897)	151,869	176,916	(25,047)	154,022	201,896	(47,874)
Materials and Contracts		60,242	236,753	(176,511)	26,671	36,242	(9,571)	10,402	46,092	(35,690)	89,393	133,451	(44,057)
Elected Member Allowances		33,309	185,838	(152,530)	8,962	32,499	(23,537)	14,943	37,684	(22,741)	24,608	60,954	(36,346)
Elected Member Expenses		28,672	29,833	(1,162)	0	0	0	0	0	0	0	0	0
Council Committee & LA Allowances		492	5,467	(4,975)	0	0	0	0	0	0	0	0	0
Council Committee & LA Expenses		0	0	0	0	1,113	(1,113)	0	1,475	(1,475)	2,200	2,025	175
Depreciation, Amortisation and Impairment		0	0	0	0	0	0	0	0	0	0	0	0
Interest Expenses		0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses		919,891	84,953	834,937	47,872	45,422	2,450	26,792	38,436	(11,644)	63,151	44,761	18,390
TOTAL OPERATING EXPENDITURE		1,562,093	1,154,471	407,623	178,553	261,221	(82,667)	204,006	300,603	(96,597)	333,374	443,086	(109,712)
OPERATING SURPLUS / DEFICIT		(186,995)	613,051	(800,046)	(132,643)	(121,454)	(11,189)	(159,388)	(167,770)	8,382	(111,927)	(173,488)	61,561

	NOTES	Maningrida LA			Kakadu Ward Advisory Committee			Total		
		YTD Actuals	YTD Budget	YTD Variance	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING INCOME										
Rates		54,523	54,523	0	119,600	119,600	0	222,319	222,319	0
Charges		61,271	61,271	0	253,073	253,073	0	361,439	361,439	0
Fees and Charges		2,320	4,550	(2,230)	44,658	33,287	11,371	59,715	58,402	1,313
Operating Grants and Subsidies		263,006	30,933	232,072	19,876	14,157	5,719	1,367,814	1,367,814	0
Interest / Investment Income		0	0	0	0	0	0	18,341	12,833	5,507
Commercial and Other Income		55,319	146,923	(91,604)	102,121	125,033	(22,911)	633,213	1,130,263	(497,050)
TOTAL OPERATING INCOME		436,438	298,200	138,238	539,328	545,149	(5,821)	2,662,840	3,153,070	(490,230)
OPERATING EXPENDITURE										
Employee Expenses		158,677	190,931	(32,254)	297,259	340,335	(43,076)	1,376,363	1,667,649	(291,285)
Materials and Contracts		74,331	120,826	(46,495)	36,627	124,546	(87,919)	297,666	697,909	(400,243)
Elected Member Allowances		25,556	59,385	(33,829)	354,452	185,563	168,889	461,830	561,924	(100,094)
Elected Member Expenses		0	0	0	0	0	0	28,672	29,833	(1,162)
Council Committee & LA Allowances		0	0	0	0	0	0	492	5,467	(4,975)
Council Committee & LA Expenses		0	2,000	(2,000)	0	0	0	2,200	6,613	(4,413)
Depreciation, Amortisation and Impairment		0	0	0	0	0	0	0	0	0
Interest Expenses		0	0	0	0	0	0	0	0	0
Other Expenses		92,532	54,227	38,305	89,745	56,094	33,652	1,239,983	323,892	916,091
TOTAL OPERATING EXPENDITURE		351,096	427,369	(76,273)	778,084	706,537	71,546	3,407,206	3,293,287	113,919
OPERATING SURPLUS / DEFICIT		85,343	(129,168)	214,511	(238,756)	(161,388)	(77,368)	(744,366)	(140,217)	(604,149)

Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Mayor James Woods

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
08.07.2024	\$ 20.07	Jingili Jingili	Breakfast before returning to Maningrida
22.07.2024	\$ 49.69	Mercure Darwin Airport	Dinner in Darwin to attend Council meeting (No TA paid)
22.07.2024	\$ 40.56	Mercure Darwin Airport	Accommodation parking in Darwin to attend Council Meeting
23.07.2024	\$ 18.39	Jingili Jingili	Breakfast before returning to Maningrida (No TA paid)
Total	\$ 128.71		

Cardholder Name: CEO Andrew Walsh

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
03.07.2024	\$ 20.19	Playing Fields Café	Lunch in Canberra for CEO (missed conference lunch)
03.07.2024	\$ 40.38	Playing Fields Café	Lunch in Canberra for Councillor and Mayor (missed conference lunch)
03.07.2024	\$ 3.50	Yellow Cab	Taxi from Brisbane Airport
03.07.2024	\$ 7.00	Yellow Cab	Taxi from Brisbane Airport
05.07.2024	\$ 25.60	Dept of Parliament Aus	Lunch in Canberra for CEO (missed conference lunch)
05.07.2024	\$ 51.20	Dept of Parliament Aus	Lunch in Canberra for Councillor and Mayor (missed conference lunch)
08.07.2024	\$ 43.48	Crowne Plaza Hotel	Car Parking
08.07.2024	\$ 86.95	Crowne Plaza Hotel	Car Parking
08.07.2024	\$ 47.67	Darwin Airport Eaton	Aiport Parking at Darwin Airport
08.07.2024	\$ 95.33	Darwin Airport Eaton	Aiport Parking at Darwin Airport
08.07.2024	\$ 55.03	Crowne Plaza Hotel	2x breakfast for Cr Onus (To be reimbursed)
08.07.2024	\$ 339.55	SIXT	Car hire for Canberra trip for ALGA NGA
08.07.2024	\$ 679.11	SIXT	Car hire for Canberra trip for ALGA NGA
25.07.2024	\$ 3,071.25	Jetstream	Last minute booking for flight to Warruwi to attend Red Lily Health Centre Opening
Total	\$ 4,566.24		

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 AUGUST 2024

Agenda Reference:	7.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*
Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 AUGUST 2024

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	8.1
Title:	Approval to Dispose of Surplus Fleet Assets
Author:	Graham Baulch, Project Coordinator Fleet Operations

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	8.2
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 AUGUST 2024

RE-ADMITTANCE OF THE PUBLIC

9 NEXT MEETING

10 MEETING DECLARED CLOSED