



WEST ARNHEM REGIONAL COUNCIL AGENDA

**ORDINARY COUNCIL MEETING
TUESDAY, 18 JUNE 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Tuesday 18 June 2024 at 9:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Leave Without Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any apologies, requests for leave of absence and absence without notice received by Council's Chief Executive Officer from Elected Members for the Ordinary Council meeting held on 18 June 2024.

RECOMMENDATION

THAT COUNCIL

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 18 June 2024.

RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 18 June 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT COUNCIL received the declarations of interest as listed for the Ordinary Council meeting held on 18 June 2024.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

1. Declaration of Interests - Elected Members 1 [5.1.1 - 1 page]



Declaration of Interest Register		
Elected Members	Declared Interest	Connection
Mayor James Woods	Local Government Association Northern Territory (LGANT)	Board Member
	Malala Health Clinic	Staff Member, Board Member
	Maningrida AFL Committee	Committee member
	Maningrida Emergency Response Group	Deputy Officer
	Bawinanga Aboriginal Corporation	Board Member
Deputy Mayor Elizabeth Williams		
Cr Ralph F Blyth	Warnbi Aboriginal Corporation	Executive Officer
	Wark Aboriginal Corporation	Director
	Red Lily Health Board	Alternative Director / Board Member
Cr Mickitja Onus		
Cr Gabby Gumurdul	Gunbalanya Economic Development Aboriginal Corporation	Director
	Gunbalanya Sports and Social Club	Member
Cr Donna Nadjamerrek	National Indigenous Australians Agency (NIAA)	Indigenous Engagement Officer for Gunbalanya, Minjilang and Warruwi.
	Injalak Aboriginal Corporation	Member
	Adjumarllari Aboriginal Corporation	Member
Cr Otto Dann	Northern Land Council (NLC)	Board Member
	Adjumarllari Aboriginal Corporation	Member
Cr James Marrawal		
Cr Henry Guwiyul		
Cr Jacqueline Phillips	JP Cultural Solutions	Director
	Northern Land Council (NLC)	Board Member
	Bawinanga Aboriginal Corporation	Chair
	Maningrida Housing Reference Group	Member

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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The Minutes of the Ordinary Council meeting held on 21 May 2024 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT COUNCIL confirm the minutes of 21 May 2024 Ordinary Council meeting as a true and correct record of the meeting.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Ordinary Council Meeting Minutes - 21 May 2024 [6.1.1 - 10 pages]



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Tuesday, 21 May 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 9:10, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph F Blyth
Councillor	Mickitja Onus
Councillor	Otto Dann
Councillor	Henry Guwiyul
Councillor	Donna Nadjamerrek
Councillor	Gabby Gumurdul
Councillor	Jacqueline Phillips
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Council and Community Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
General Manager Technical Services (Acting)	Clem Beard
Information Advisor	Ben Heaslip
Governance and Risk Advisor (acting)	Jasmine Mortimore
Communications and Public Relations Coordinator	Heidi Walton

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Apologies, Leave of Absence and Absence Without Notice.

**OCM104/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Onus**

THAT COUNCIL

1. Notes Cr Gumurdul and Cr Phillips were absence for this report; and
2. Recorded no apologies or leave of absence for meeting held on 21 May 2024.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Acceptance of Agenda.

**OCM105/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods**

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 21 May 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

**OCM106/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Dann**

THAT COUNCIL received the declaration of interest from CEO for item 12.6 CEO Review as listed on the confidential agenda for the Ordinary Council meeting held on 21 May 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Ordinary and Special Council Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Ordinary and Special Council Meeting Minutes.

OCM107/2024 RESOLVED:

**On the motion of Cr Blyth
Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Confirm the minutes of 23 April 2024 Ordinary Council meeting as a true and correct record of the meeting.
2. Confirm the minutes of 23 April 2024 Special Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Local Authority Meeting Minutes.

**OCM108/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mayor Woods**

THAT COUNCIL confirmed the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Warurwi	8 February 2024	Yes	22 May 2024

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Department of Chief Minister and Cabinet Regional Director Jabiru
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

THAT COUNCIL noted the presentations by David Boustead, Regional Director for Jabiru / Kakadu did not go ahead.

Agenda Reference:	7.2
Title:	Presentations and Visitors - Northern Territory Electoral Commission
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Presentations and Visitors - Northern Territory Electoral Commission.

**OCM110/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Marrawal**

THAT COUNCIL

1. Notes the presentations on 2024 Territory Election and thanks presenter Anna Egerton and Greg Hibble from the Northern Territory Electoral Commission.
2. Requests Administration to assist the NTEC present 2024 Territory Election information at West Arnhem Service Delivery Meetings.

CARRIED

8 ACTION REPORTS

West Arnhem Regional Council

- 3 -

Ordinary Council Meeting
Tuesday 21 May 2024

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Cr Gumurdul joined at 9:22

Cr Phillips joined at 9:27

The Council considered a report on Review of Action Items.

OCM109/2024 RESOLVED:

On the motion of Cr Blyth

Seconded Cr Marrawal

THAT COUNCIL:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Requests admin to amend action for Red Lily to include clarification on what services Jabiru clinic will provide and amalgamate other clinic related actions together
4. Approves to close actions on requesting formal response from DIPL and night patrol report.
5. Requests further information on the details including cost of Tiwi Bombers football team for AFL NT.

CARRIED

Agenda Reference:	8.2
Title:	WARC Delegations Manual
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on WARC Delegations Manual.

OCM111/2024 RESOLVED:

On the motion of Cr Blyth

Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved formal adoption of the delegations manual.
3. Requests Elected Member feedback on Delegation Manual to be passed on to Mayor and CEO for further endorsement at June 2024 meeting.

CARRIED

Agenda Reference:	8.3
Title:	Elected Members Superannuation
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on Elected Members Superannuation.

OCM112/2024 RESOLVED:

On the motion of Cr Blyth

Seconded Cr Onus

THAT COUNCIL:

1. Received and noted the report entitled *Elected Members Superannuation*; and
2. Approves to commence paying Councillors superannuation in accordance with the superannuation Act 1992 on top of Council Member Allowances effective 1 July 2024.

CARRIED

Agenda Reference:	8.4
Title:	LGANT Request for Nominees - Animal Welfare Advisory Committee
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on LGANT Request for Nominees - Animal Welfare Advisory Committee.

OCM113/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Marrawal

THAT COUNCIL:

1. Received and noted the report entitled *LGANT Request for Nominees - Animal Welfare Advisory Committee*; and
2. Approves Mayor Woods nomination to the Animal Welfare Advisory Committee.

CARRIED

Agenda Reference:	8.5
Title:	Minjilang Local Authority - Sitting Fees
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Minjilang Local Authority - Sitting Fees.

OCM114/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Guwiyul

THAT COUNCIL:

1. Received and noted the report entitled *Minjilang Local Authority - Sitting Fees*; and
2. Approve for additional sitting fees to be paid to the Minjilang Local Authority members in line with the Local Authority Allowances.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Cr Gumurdul left the meeting at 10:51

The Council considered a report on Incoming and Outgoing Correspondence.

OCM115/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Phillips

THAT COUNCIL received and noted the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.2
Title:	Meetings and Events attended by the Mayor
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Cr Gumurdul joined at 11:00

The Council considered a report on Meetings and Events attended by the Mayor.

OCM116/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus

THAT COUNCIL received and noted the report entitled *Meetings and Events attended by the Mayor.*
CARRIED

Agenda Reference:	9.3
Title:	Meetings and Events attended by the CEO
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Meetings and Events attended by the CEO.

OCM117/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

THAT COUNCIL received and noted the report entitled *Meetings and Events attended by the CEO.*
CARRIED

Agenda Reference:	9.4
Title:	Top End Youth Leadership Summit April 2024
Author:	Marnie Mitchell, Manager Community Services Support

Cr Blyth left the meeting at 11:04

The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

OCM118/2024 RESOLVED:
On the motion of Cr Dann
Seconded Cr Onus

THAT THE LOCAL AUTHORITY received and noted the report entitled *Top End Youth Leadership Summit April 2024.*
CARRIED

Agenda Reference:	9.5
Title:	Finance Report for the period ended 31 March 2024
Author:	Corey White, Acting Finance Manager

Cr Phillips left the meeting at 11:10

Cr Blyth joined the meeting at 11:20

The Council considered a report on Finance Report for the period ended 31 March 2024.

OCM119/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Marrawal

THAT COUNCIL received and noted the report entitled *Finance Report for the period ended 31 March 2024.*
CARRIED

Agenda Reference:	9.6
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Title:	Rio Tinto Funding Grant Agreements - Jabiru
Author:	Clem Beard, Project Manager Technical Services

The Council considered a report on Rio Tinto Funding Grant Agreements - Jabiru.

OCM120/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus

THAT COUNCIL received and noted the report entitled *Rio Tinto Funding Grant Agreements - Jabiru*.
CARRIED

10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM121/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

That the Chairperson invites questions with or without notice from Elected Members.
1. Council extends thanks to Jessie Schaecken for her service during her tenure at the West Arnhem Regional Council.
2. Requests information on which organisation is grading road from Gunbalanya to Cahills Crossing for DIPL and if this service can be done by Council.

CARRIED

11 PROCEDURAL MOTIONS

Agenda Reference:	11.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Meeting broke for lunch at 11:44 and recommenced at 12:27

Cr Nadjamerrek left the meeting at 12:00

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM122/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

12 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	12.7
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM130/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Onus

THAT COUNCIL opened the meeting to the public after the discussion of confidential items, and approved to disclose all resolutions except for recommendation 2 for item 21.2 from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED

Agenda Reference:	12.1
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Confidential Ordinary Council Meeting Minutes.

OCM123/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL confirm the minutes of 23 April 2024 Confidential Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	12.2
Title:	Council's Draft Regional Plan and Budget 2024-2205
Author:	Andrew Walsh, Chief Executive Officer Jocelyn Nathanael-Walters, Director Finance Imran Shajib, Management Accountant

The Council considered a report on Council Draft Regional Plan and Budget 2024-2025.

OCM125/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Onus

THAT COUNCIL

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.
2. *Recommendation 2 to remain confidential under section 51(1)(c)(iii)*
3. Approve the Draft Regional Plan and Budget 2024-2025 and that it be made available for public consultation to comply with the *Local Government Act 2019*.
4. Approve for recommendation 1, 3 and 4 to be made public and disclosed in the open session.

CARRIED

Agenda Reference:	12.3
Title:	Tender Acceptance - Staff Housing Upgrades - Minjilang
Author:	Clem Beard, Project Manager Technical Services

The Council considered a report on Tender Acceptance - Staff Housing Upgrades - Minjilang.

OCM126/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Marrawal

THAT COUNCIL:

1. Received and noted the report entitled *Tender Acceptance - Staff Housing Upgrades - Minjilang*; and
2. Approve awarding the tender for the upgrades to staff housing in Minjilang to Stedman's Construction and Engineering for the sum of \$150,473.20

CARRIED

Agenda Reference:	12.4
Title:	Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author:	Clem Beard, Project Manager Technical Services

Cr Gumurdul and Cr Dann declared a conflict and left the meeting at 13:43

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

OCM127/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Cr Onus**

THAT COUNCIL:

1. Received and noted the report entitled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council; and
2. Noted the status of outstanding NLC Land Use Agreements; and
3. Approves the use of the common seal for s19 leases listed in report.

CARRIED

Agenda Reference:	12.5
Title:	Approval of Tender Decision - Minjilang Garbage Compactor
Author:	Graham Baulch, Project Coordinator Fleet Operations

Cr Gumurdul and Cr Dann returned to the meeting at 13:54

The Council considered a report on Approval of Tender Decision - Minjilang Garbage Compactor.

OCM128/2024 RESOLVED:

**On the motion of Cr Gumurdul
Seconded Cr Onus**

THAT COUNCIL:

1. Received and noted the report entitled *Approval of Tender Decision Minjilang Garbage Compactor*; and
2. Approve the acceptance of the tender from RGM Maintenance for a Fuso Garwood garbage compactor at a price of \$221,136.00
3. Approves the disposal of the existing compactor by public auction.

CARRIED

Agenda Reference:	12.6
Title:	CEO Review
Author:	Mark Uwarow, Manager Human Resources

The Council considered a report on CEO Review.

OCM129/2024 RESOLVED:

On the motion of Cr Blyth

Seconded Mayor Woods

THAT COUNCIL:

1. Received and noted the report CEO Review
2. Approve the re-establishment of the Remuneration Panel Committee; and
3. Nominated Mayor Woods, Deputy Mayor Williams, Cr Onus, Cr Marrawal to be members of the Remuneration Panel Committee; and
4. Approve proposal from Crest Performance to be engaged for the CEO probation review.

CARRIED

The public was re-admitted at 14:51.

13 NEXT MEETING

The next meeting is scheduled to take place on 18 - 19 June 2024.

14 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 14:52.

This page and the preceding pages are the minutes of the {meeting-type} held on Tuesday 21 May 2024.

[Click here](#) to view agenda for 21 May 2024 Ordinary Council Meeting.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

RECOMMENDATION

THAT COUNCIL confirmed the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	15 May 2024	Yes	5 June 2024
Waruwi	22 May 2024	Yes	16 July 2204

BACKGROUND

The Ministerial Guidelines state that:

minutes from local authority meetings or provisional meetings must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Waruwi Local Authority Meeting Minutes - 22 May 2024 [6.2.1 - 6 pages]
2. Unconfirmed Minjilang Local Authority Meeting Minutes - 15 May 2024 [6.2.2 - 3 pages]



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Wednesday, 22 May 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Nicholas Hunter declared the meeting open at 10:09, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	Nicholas Hunter
Member	Richard Nawirr
Member	Geri Narul
Member	Ida Waianga
Member	Alfred Gawaraidji

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams (via video)
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters
General Manager, Technical Services (acting)	Clem Beard
Governance and Risk Advisor (acting)	Jasmine Mortimore
Information Advisor	Ben Heaslip (via video)
Manager Community Services Support	Marnie Mitchell (via video)
Senior Council Services Manager	Rick Mitchell
Council Services Manager (acting)	Misman Kris

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR19/2024 RESOLVED:
On the motion of Member Gawaraidji
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY accepts the apologies received from Jason Mayinaj, William Wurulr and Phillip Wasaga for Warruwi Local Authority meeting held on 22 May 2024.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR20/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Member Waianga

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 22 May 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR21/2024 RESOLVED:
On the motion of Member Nawirr
Seconded Member Gawaraidji

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Warruwi Local Authority meeting held on 22 May 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jessie Schaecken, Governance and Risk Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR22/2024 RESOLVED:

**On the motion of Member Waianga
Seconded Member Narul**

THAT THE LOCAL AUTHORITY adopted the tabled minutes of the 8 February 2024 Warruwi Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Power and Water Corporation - Water Demand Deduction Campaign
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Presentations and Visitors - Power and Water Corporation - Water Demand Deduction Campaign.

WAR23/2024 RESOLVED:

**On the motion of Member Gawaraidji
Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on water demand reduction campaign; and
2. Thanks presenter Nicole Joy from PowerWater Corporation.

CARRIED

Agenda Reference:	7.2
Title:	Presentations and Visitors - Power and Water Corporation - 4G Power Meter
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Presentations and Visitors - Power and Water Corporation - 4G Power Meter.

WAR25/2024 RESOLVED:

**On the motion of Cr Marrawal
Seconded Member Waianga**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on new Prepayment Meter Replacement Program.
2. Thanks presenter Trude Blizzard from PowerWater Corporation; and
3. Request PowerWater to provide information on options for online payment including option for those on income management.

CARRIED

Agenda Reference:	7.3
Title:	Presentations and Visitors - Northern Territory Electoral Commission
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Meeting broke for lunch at 11:39 and recommenced at 12:13

The Local Authority considered a report on Presentations and Visitors - Northern Territory Electoral Commission.

WAR26/2024 RESOLVED:

**On the motion of Member Nawirr
Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on 2024 Territory Election.
2. Thanks presenter Anna Egerton from the Northern Territory Electoral Commission.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on Review of Action Items.

WAR24/2024 RESOLVED:

**On the motion of Cr Marrawal
Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Requested amendments to Croc management action for Warruwi Local Authority to write letter to Northern Land Council and Dept Agriculture and Fisheries seeking support for Warruwi Community to introduce crocodile safety and economic development initiatives relating to Croc Management, Awareness and Safety.
4. Requested amendments to Horse management action for CSM to organise meeting with Regional Coordinator West Arnhem NLC and Warruwi Local Authority to discuss Crocs and horses.
5. Requested amendments to shade sail action to be for repairs to existing shade sail between clinic and crèche.
6. Remove action for trailer screen as it is no longer a priority project.
7. Requested administration research mechanical apprenticeships for staff; and
8. Requested amendments to Sea Link action for administration to follow up with MLA on ferry service between Warruwi and Minjilang and seek support for funds for a business case to be developed.

CARRIED

Agenda Reference:	8.2
Title:	Finance Report to April 2024
Author:	Corey White, Acting Finance Manager

The Local Authority considered a report on Finance Report to April 2024.

WAR27/2024 RESOLVED:

**On the motion of Member Waianga
Seconded Cr Marrawal**

THAT THE LOCAL AUTHORITY received and noted the report entitled *Finance Report to April 2024*.

CARRIED

Agenda Reference:	8.3
Title:	Speed Bumps - Supply and Install Steel Grab Rail Bollards

Author:	Clem Beard, Project Manager Technical Services
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The Local Authority considered a report on Speed Bumps - Supply and Install Steel Grab Rail Bollards.

WAR28/2024 RESOLVED:

**On the motion of Member Waianga
Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Speed Bumps - Supply and Install Steel Grab Rail Bollards*; and
2. Approved the allocation of \$15,000 from the Warruwi LA Project Funding for installation steel grab rail bollards.

CARRIED

Agenda Reference:	8.4
Title:	Council's Draft Regional Plan and Budget 2024-2205
Author:	Andrew Walsh, Chief Executive Officer

The Local Authority considered a report on Council Draft Regional Plan and Budget 2024-2025.

WAR29/2024 RESOLVED:

**On the motion of Cr Marrawal
Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*; and
2. Discussed future regional plan to consider investment in youth, staff housing, assets for youth hall, oval upgrades including seating, internal roads, aged care operations and family centres for social activities.

CARRIED

Agenda Reference:	8.5
Title:	Iyarmulu Found on Weyirra
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Bunug and Frank joined at 13:24 and left at 13:50

The Local Authority considered a report on Iyarmulu Found on Weyirra.

WAR30/2024 RESOLVED:

**On the motion of Member Nawirr
Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Iyarmulu Found on Weyirra*; and
2. Determines location is not a known Burial site; and
3. Refer item to CEO to contact Department of Chief Minister and Cabinet and NLC for further action.

CARRIED**9 RECEIVE AND NOTE REPORTS**

Agenda Reference:	9.1
Title:	Top End Youth Leadership Summit April 2024
Author:	Marnie Mitchell, Manager Community Services Support

Meeting broke at 1350 and recommenced at 1400
The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

WAR31/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Member Waianga

THAT THE LOCAL AUTHORITY

1. Received and noted the report entitled *Top End Youth Leadership Summit April 2024*.
2. Allocate \$25,000 local authority funds to the Warruwi Cultural Camp 2024.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Rick Mitchell, Senior Council Services Manager

The Local Authority considered a report on CSM Operations Report on Current Council Services.

WAR32/2024 RESOLVED:
On the motion of Member Waianga
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY

1. Received and noted the report entitled *CSM Operations Report on Current Council Services*.
2. Confirmed concerns with police presence in Warruwi and request police are stationed on the island and would like to see the current police accommodation fixed.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR33/2024 RESOLVED:
On the motion of Member Nawirr
Seconded Member Waianga

THAT THE LOCAL AUTHORITY

1. Noted the attendance Bunug Galaminda and Frank Nabalameri to discuss the future of the Warruwi office building; and
2. Discussed that Warruwi Community does not want the current building demolished and recommended WARC investigate building new office on another Council Lot.

CARRIED

11 NEXT MEETING

The next Warruwi Local Authority meeting is scheduled to take place on 16 July 2024.

12 MEETING DECLARED CLOSED

Chairperson Nicholas Hunter declared the meeting closed at 14:45

[click here to view agenda for the Warruwi Local Authority meeting held on 22 May 2024](#)



Minutes of the West Arnhem Regional Council Minjilang Local Authority
Wednesday, 15 May 2024 at 11:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Matthew Nagarlbin declared the meeting open at 11:00 am, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Charles Yirrawala
Member	David Makings

ELECTED MEMBERS PRESENT

Councillor	Henry Guwiyul
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STAFF PRESENT

Manager Business Development	Leanne Johansson
Manager Community Services Support	Marnie Mitchell
Grants Coordinator	Bryony Stracey
Community Wellbeing Senior Projects Officer	Sianlee Harris
Community Care Senior Project Officer (Acting)	Lee Kirschner
Council Services Manager - Minjilang (Acting)	Rick Wither

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies and Leave of Absence.

THAT THE LOCAL AUTHORITY received and noted Member's apologies for Clint Wauchope, Audrey Lee, Mayor Woods and Deputy Mayor Williams for the Local Authority meeting held on 15 May 2024.

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Absent without Notice.

THAT THE LOCAL AUTHORITY received and noted no Member's absences without notice for the Local Authority meeting held on 15 May 2024.

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 15 May 2024.

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Minjilang Local Authority meeting held on 15 May 2024.

6 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	6.1
Title:	Presentations and Visitors
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Presentations and Visitors.

THAT THE LOCAL AUTHORITY noted the presentations on:

1. Minjilang Community Plan pilot by National Indigenous Australians Agency.

7 NEXT MEETING

The next meeting is scheduled to take place on 30 May 2024.

8 MEETING DECLARED CLOSED

Chairperson Matthew Nagarlbin declared the meeting closed at 12:30.

This page and the preceding pages are the minutes of the Minjilang Local Authority Meeting held on Wednesday 15 May 2024.

UNCONFIRMED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	7.1
Title:	Presentations and Visitors - NTG Regional Director Jabiru / Red Lily
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT COUNCIL noted the presentations by David Boustead, Regional Director for Jabiru / Kakadu.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Ordinary Council Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Update on; - Medical Centre Transition - Permanency of Doctors - Increased cost of electricity - The future of old clinic building - Detailed expenditure of projects	Owain Dunn: Acting Regional Director Jabiru / Kakadu Brad Plamer: CEO Redly Lily Health Board	Department of Chief Minister and Cabinet	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	7.2
Title:	Presentations and Visitors - National Indigenous Australians Agency
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT COUNCIL noted the discussions on Community Night Patrol and justice on country initiatives by the National Indigenous Australians Agency.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Ordinary Council Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Various topics including Community Night Patrol, and Justice on Country Initiatives	Gerrit Wanganeen – Regional Manager Arnhem Land and Groote Eylandt	National Indigenous Australians Agency	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	7.3
Title:	Presentations and Visitors - Northern Territory Police
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT COUNCIL noted the presentations by Jodie Nobbs topics from the Northern Territory Police.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Ordinary Council Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Proposed Memorandum of Understanding between West Arnhem Regional Council and NT Police	Jody Nobbs	NT Police	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items Ordinary Council Meeting 18 19 June 2024 [8.1.1 - 16 pages]

Document	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting 20 - 21 February 2024	In Progress	<p>OCM19/2024</p> <ol style="list-style-type: none"> Directed Council to reach out to the Office of Marion Scrymgour to offer funding to better suited West Arnhem Organisation to accept funding for purchase of community buses. Requested alternative letter outlining organisations in communities better suited to deliver service within the communities, cc'ing in those organisations 	Fiona Ainsworth, Jasmine Mortimore	<p>15/04/2024 Jasmine Mortimore</p> <p>Outcome from action has changed as the offer of buses is being negotiated with the Office of Marion Scrymgour. WARC have sent a proposal to use buses for sport and recreations as this fits within the funding guidelines.</p> <p>10/05/2024 Jasmine Mortimore</p> <p>Working with Office of Marion Scrymgour, updates will be provided out of session.</p>
Ordinary Council Meeting - 20 March 2024	In Progress	<p>OCM41/2024 RESOLVED:</p> <p>Request comparison on Jabiru Township (JTDA) land use by accessing WARC records.</p>	Ben Heaslip, Jasmine Mortimore	<p>12/06/2024 Jasmine Mortimore</p> <p>Information Advisor is sourcing information within WARC records to distribute to Elected Members.</p>
Ordinary Council Meeting - 20 March 2024	In Progress	<p>OCM216/2023</p> <p>Strategic Roads Nominated sections: Cahill's Crossing to Gunbalanya turn off, Creek crossings between Gunbalanya and Maningrida, Maningrida to Ramingining turnoff the Arnhem Link Road to prioritise for intended roadwork upgrades.</p>	Hilal Ahmad	<p>22/03/2024 Ben Heaslip</p> <p>10 January 2024 – Hilal Ahmad Emailed the NT Strategic Roads Team to organise a meeting to present the Nominated Sections.</p> <p>09 February 2024 – Hilal Ahmad Met with the representatives from DIPL and presented all the nominated sections. DIPL will update WARC once the final areas are nominated.</p> <p>11 March 2024 – Hilal Ahmad DIPL will update WARC once the final areas are nominated.</p> <p>12/04/2024 Hilal Ahmad</p> <p>DIPL is assessing the feedback provided by various stakeholders and will provide a final list of projects and budget to the Infrastructure Minister for approval.</p> <p>07/05/2024 Hilal Ahmad Awaiting further updates from DIPL to advise the projects selected for planned works.</p> <p>07/06/2024 Hilal Ahmad</p> <p>DIPL to advise all stakeholders of the upgraded road drainage and road sections selected for planned works.</p>

Document	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting - 20 March 2024	In Progress	OCM190/2023 Elected members requests the topic of the construction of a new Warruwi Council Office be brought back to Council for further discussion.	Clem Beard, Fiona Ainsworth	<p>22/03/2024 Ben Heaslip</p> <p>05 December 2023 – Clem Beard: Concept plans are underway to be presented to the next Warruwi Local Authority for discussion. Recent site visit from the Architect indicates a temporary office will be required whilst construction and demolition works are underway (2 years). The administration is suggesting to utilise Lot 71 adjacent to the School to utilised for possible contractor's accommodation after use with approval from the NLC for change of Land Use Agreement.</p> <p>09 January 2024 – Clem Beard: Administration preparing a report to the Warruwi Local Authority to discuss options for future planning of proposed project in preparation for Grant Applications.</p> <p>15 January 2024 – Matt Griffiths: Ongoing discussion with technical services to suggest temporary site for the WARC admin. Ongoing.</p> <p>09 February 2024 – Clem Beard A report is included in this meeting to allocate Council funding to update Concept Plan and a QS report for future Grant stream funding opportunities.</p> <p>11 March 2024 – Clem Beard Concept design drawings currently in progress of updating to a concrete block design for longevity and 'fit for purpose' – On receivable of updated designs a QS report will be requested to establish indicative building costs to source external grant funding streams.</p> <p>02 April 2024 - Clem Beard Updated concept design drawings from Architect have been received and will now be sent to Quantity Surveyor to establish some costings and reviewed by the Warruwi Local Authority.</p> <p>07 May 2024 - Clem Beard Updated concept design drawings from Architect have been received and forward to QS for cost estimates. On checking with Certifier, the proposed building is situated in a tidal zone and will need to be 800mm above ground level to receive certification.</p> <p>07 June 2024 - Clem Beard At the Warruwi Local Authority meeting 22/05/2024 it was resolved WAR33/2024 the Warruwi community do not wish to have the current building demolished and for the WARC</p>

Document	Status	Action Required	Assignee/s	Action Taken
				administration to investigate building a new office on another Council Lot.
Ordinary Council Meeting - 20 March 2024	In Progress	OCM190/2023 Cr Gumurdul raised community safety in Gunbalanya – invite Territory Families and Police Commissioner and Minister for Police, MLA for Arafura to the community to talk about responsibilities with community leaders.	Jasmine Mortimore	22/03/2024 Ben Heaslip 13 December 2023 – Jasmine Mortimore Letter has been drafted and is ready to be endorsed by Council before sending to relevant persons. 28 December 2023 – Jasmine Mortimore Letter sent: awaiting responses. 13 February 2024 – Jasmine Mortimore Due to communities conflicting priorities this has been postponed until further notice. 13 March 2024 No further update at this time 30/04/2024 Jasmine Mortimore this action is on hold until further notice
Ordinary Council Meeting - 20 March 2024	In Progress	OCM190/2023 Cr Phillips and Cr Woods raised issues with new drain out the front of Maningrida clinic / road quality for wet season.	Hilal Ahmad	22/03/2024 Ben Heaslip 05 December 2023 – Hilal Ahmad: A Council report is included in the agenda today for discussion of options to be presented to Council members. 10 January 2024 – Hilal Ahmad: Purchase Order raised to concrete the crossing, U shaped rails installed on both sides of the crossing to make it safe. 22 Check dams installed in the drain to slow the water and stop scouring. 09 February 2024 – Hilal Ahmad Contractor will commence the works, depending on the weather. 11 March 2024 – Hilal Ahmad Contractor will commence the works, depending on the weather as concreting works are involved installing additional culverts. 12/04/2024 Hilal Ahmad Contractor will commence work by the end of April 2024 and will complete the work by mid May 2024.

Document	Status	Action Required	Assignee/s	Action Taken
				<p>07/05/2024 Clem Beard</p> <p>Contractor will commence at the end of the month. Project delayed due to late rains in Maningrida. Works include concreting entrance and both sides of the culvert to the takeaway stores opposite clinic.</p> <p>07/06/2024 Clem Beard</p> <p>Planned works are scheduled to commence mid-June - delays due to local available capacity.</p>
Ordinary Council Meeting - 20 March 2024	In Progress	<p>OCM190/2023 Administration to look into updating Elected Members Allowances Policy to include travel allowance.</p>	Jasmine Mortimore, Jocelyn Nathanael-Walters	<p>22/03/2024 Ben Heaslip</p> <p>13 December 2023 – Jasmine Mortimore No updates at this time 13 February 2024 – Jasmine Mortimore In Progress – delay due to staffing shortage 13 March 2024 – Jasmine Mortimore Will review our policy in line with the current Northern Territory Remuneration Tribunal</p> <p>15/04/2024 Jasmine Mortimore</p> <p>CEO will update policy within the next quarter.</p>
Ordinary Council Meeting - 20 March 2024	In Progress	<p>OCM175/2023 Cr Woods raised concerns with airport usage for sorry business – asked about another airport shelter using the emergency management funds.</p> <p>OCM44/2024 Request to write to NLC chairman on this issue.</p>	Clem Beard, Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>02 November 2023 – Clem Beard: The administration has lodged an 'Expression of Interest' for land tenure at the Maningrida Airstrip as nominated by Cr Woods. Awaiting NLC to advise scheduling of consultations with Traditional Owners of Maningrida for next year 2024 to commence process of consultations.</p> <p>05 December 2024 – Clem Beard: Due to recent passing of Chairman at the NLC – no updated consultations dates have been progress to provide any further updates.</p> <p>10 January 2024 – Clem Beard: Administration scheduled meeting with NLC in late January to source updates on planned community consultations for land tenure requests.</p> <p>09 February 2024 – Clem Beard</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>Awaiting community consultation dates for WARC region for 2024 to commence discussions with Landowners for possible Land Use Agreements.</p> <p>12 March 2024 – Clem Beard Awaiting further advice from NLC for upcoming consultations for Maningrida.</p> <p>02 April 2024 - Clem Beard A letter of support has been drafted to be sent to the NLC Chairman requesting to expediate a Land Use Agreement be granted for alternative access gates to the Maningrida Airport for cultural funerals and ceremonial purposes.</p> <p>13 May 2024 - Clem Beard Letter sent to NLC - awaiting response</p> <p>07/06/2024 Clem Beard Airport access for funerals – NLC understands MPA planning to go ahead with Land Use Agreement. This was discussed recently at the round table meeting in Maningrida</p>
Ordinary Council Meeting - 20 March 2024	In Progress	05 September 2023 Mayor Ryan requested a report to Council on the financial viability of the Darwin Office	Andrew Walsh, Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>05 September 2023 – Deirdre O’Sullivan: Leanne Johansson to undertake a comprehensive analysis of costs associated with Darwin office and present to OCM in November</p> <p>02 October 2023 – Leanne Johansson: Colliers Real Estate of Darwin has been contracted to provide detailed information about costs and opportunities. Other investigations in preparation for November OCM report.</p> <p>07 November 2023 - Ben Heaslip: Report in Confidential Late Agenda of 13 November meeting</p> <p>06 December 2023 - Ben Heaslip: Report carried over from November meeting to be presented in today’s Confidential agenda</p> <p>12 February 2024 – Ben Heaslip: Report has been deferred until new CEO starts.</p> <p>20 March: CEO advised Council in the OCM that he would revisit the report once he had established full knowledge of it.</p>
Ordinary Council Meeting -	In Progress	OCM1/2023	Ben Heaslip	22/03/2024 Ben Heaslip

Document	Status	Action Required	Assignee/s	Action Taken
20 March 2024		Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate; and recounted that the Maningrida Community Government Council had laid a plaque in a Maningrida Park to commemorate the start of Maningrida. He suggested that plaques be laid in all WARC remote communities to memorialise the Missions commencement.		<p>03 March 2023 – Ben Heaslip: Records and Governance have had preliminary conversation and will meet in March to draw up research plan.</p> <p>3 April 2023 – Jessie Schaecken: More work to be done on scope and research plan.</p> <p>13 April 2023 – Jessie Schaecken : Meeting discussed the need for Ben/Jessie to attend Jabiru Library, trip to potentially coincide with Warruwi LA on 18 May 2023</p> <p>26 May 2023 – Ben Heaslip: Searches have been conducted and potential sources of information identified in the records of the National Archives, the Northern Territory Archives and the Northern Territory Library catalogue. Some Archive records are available online, others can be visited in the Darwin offices of the National and Territory Archives, while others are held interstate. Most library records are held in Darwin but there are a couple of records are in the Jabiru Library. Further searches will be conducted including in the hard copy records held by WARC.</p> <p>16 August 2023 – Ben Heaslip: Email sent to councillors including spreadsheet of search results and links to documents available electronically.</p> <p>12 September 2023 – Ben Heaslip: No further update at this time</p> <p>03 October 2023 – Ben Heaslip: Have found the original Constitution of Gunbalanya Council Incorporated from 1976 signed by the chairman and vice-chairman with some associated documents.</p> <p>07 November 2023 – Ben Heaslip: Due to staffing shortages this research will be delayed until the New Year.</p> <p>11 March 2024 – Ben Heaslip: Have re-commenced searching through the online files from the National Archives. I will copy records that have relevant information and compile a collection.</p> <p>20 March 2024 OCM: Crs asked that any relevant information be sent to Local Authorities. CEO advised that due to operational requirements staff availability for this project will be limited and updates will be posted when they are made.</p>
Ordinary Council Meeting -	In Progress	OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC	Hilal Ahmad	09 August 2023 – Hilal Ahmad: WARC works staff in conjunction with JMK will continue to clean out drains

Document	Status	Action Required	Assignee/s	Action Taken
20 March 2024		<p>The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p> <p>OCM62/2023 New Subdivision meeting held with DIPL and WARC 17 March 2023 The Administration to: - Assist representatives from DIPL to conduct a full and comprehensive conditional report for Maningrida Subdivision post Wet Season 2022/23. - Instruct a subcontractor to carry out immediate works on the remediation of potholes in Maningrida.</p> <p>Background: 05 December 2022: Administration drafted a response to the NTG stating conditions of handover required prior to accepting ownership. 24 March 2023: Report included in April OCM 09 June 2023: WARC met with DIPL on site and discussed the current deteriorating condition and fire risk of the drainage network. DIPL has agreed to cover the cost for the drainage works rectification and has requested WARC to provide a quote for the remediation of the drainage network. WARC is awaiting quotes from JMK and City Earthmoving for the drainage network remediation.</p>		<p>progressively and complete prior to onset of wet season to reduce flooding and scouring in the new subdivision.</p> <p>13 September 2023 – Hilal Ahmad WARC works staff continue working in conjunction contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL’s representative to attend the next LA to discuss the deteriorating condition of new subdivision.</p> <p>03 November 2023 – Hilal Ahmad DIPL representative will attend the OCM to discuss the new subdivision handover in Maningrida and Gunbalanya.</p> <p>05 December 2023 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL’s representative to attend the December OCM to discuss the deteriorating condition of new subdivision.</p> <p>9 February 2024 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying.</p> <p>11 March 2024 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying. 6 Bags of Cold mix (1 Ton each) delivered to Maningrida to fix the potholes.</p> <p>12/04/2024 Hilal Ahmad A site meeting was held on 5th April 2024 with Anuerin Townsend, Regional Director of West Arnhem region for the Department of Chief Minister and Cabinet on the current status of the civil infrastructure of the new subdivision. West Arnhem Regional Council was ensured that the request will be escalated to the Department of Infrastructure, Planning and Logistics regarding the failings of the current civil infrastructure with remediation solutions accordingly.</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>07/05/2024 Clem Beard</p> <p>Administration will continue to advocate for additional works by DIPL for new subdivision.</p> <p>11/06/2024 Clem Beard</p> <p>Funding has been allocated to carryout remedial works by DCT Australia for the intersection at the entrance of the new subdivision under construction. Council will continue to advocate for additional drainage works throughout the new subdivision to reduce flooding of drains and culverts.</p>
Ordinary Council Meeting - 20 March 2024	In Progress	OCM60/2024 RESOLVED: Cr Dann raised concerns with the conditions of the Gunbalanya roads.	Hilal Ahmad, Vicki McCoy	<p>04/04/2024 Vicki McCoy</p> <p>Vicki McCoy: Contractors to do community road once road is accessible in dry. WARC Works Crew have attended to potholes and roadside repairs, but more occurring with rain.</p> <p>12/04/2024 Hilal Ahmad</p> <p>Contractor will commence roadworks as soon as the road is accessible. Technical services team will order more cold mix for potholes. Contractors are currently working in Jabiru and will transfer the machines to Gunbalanya.</p> <p>07/05/2024 Clem Beard</p> <p>When weight restrictions are lifted on access road, contractor will mobilise and commence planned works.</p> <p>11/06/2024 Clem Beard</p> <p>Contractor has commenced works in Gunbalanya on the workshop road. Edge breaks, shoulder works and pot hole maintenance works have commenced in selected areas throughout the community roads whilst contractor is on site. Works due to be completed by the end of June</p>
Ordinary Council Meeting -	In Progress	OCM109/2024 RESOLVED: Requests further information on the details including cost of Tiwi Bombers football team for AFL NT.	Marnie Mitchell	<p>04/04/2024 Jasmine Mortimore</p> <p>Updates:</p>

Document	Status	Action Required	Assignee/s	Action Taken
20 March 2024		<p>OCM157/2023 RESOVLED: Request increased advocacy for AFL in West Arnhem Region please refer to AFL in West Arnhem document</p> <p>BACKGROUND: Marnie Mitchell: Through a partnership with AFL NT remote development managers will help support program and development sessions for both Minjilang and Warruwi with WARC covering accommodation/travel/meal costs and AFLNT cover wages of the staff. Community leadership are working together to facilitate the community visits bimonthly. Council Services Managers continue to support AFL initiatives within their Sport and Recreation Teams</p>		<p>Hall/oval and highly successful event in Warruwi. 5 community members signed up for umpiring. 15 January 2024 – Matt Griffiths: Nil further. AFL & AFLW included on YSR participation plans. 12 February 2024 – Marnie Mitchell: Matt Levens from AFLNT continues to work with Warruwi and Minjilang. Sport and Recreation staff in community are working with Community to have bi monthly visits to community working in conjunction with the school and council. 13 February 2024 – Dana Hewett: Jabiru – Plans are to continue with Auskick in 2024.</p> <p>02/05/2024 Marnie Mitchell</p> <p>This is an advocacy and strategic item for WARC.</p> <p>My suggestion is that the WARC staff work with the Council and Mayor to discuss the role of WARC in this process of having a team in the AFLNT from West Arnhem.</p> <p>Sport and Recreation staff will continue to provide fundamental training and mentoring opportunities for players, coaches and umpires as well as support ongoing community lead AFL competitions.</p> <p>AFLNTs recommendations form part of the WARC Australian Rules Plan.</p> <p>11/06/2024 Marnie Mitchell</p> <p>I have made initial contact with the Tiwi Bombers president Lindsey Whiting based on a introduction from AFLNT. We had an indepth conversation around the prospect of having a West Arnhem team in the Premier level.</p> <p>His feedback is noted: *700-800K per year including the cost of a General Manager, travel and other costs to run successfully and professionally * Grants and fundraising is required to cover the costs *Men's and women's team represent Tiwi Bombers</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>*Currently they fly in players weekly to Darwin from Tiwi dependant on game time and accommodate in Darwin</p> <p>*13 of 16 games are played in Darwin with only 3 home games. AFL subsidise the cost of teams travelling to Tiwi to play</p> <p>*They have an affiliation with Tracey Village - when players for Tracey in Div I and II are ready they then move to play Premier level with Tiwi</p> <p>*They train across 3 communities in Tiwi plus Darwin and only come together on game day</p> <p>I have also made contact with the appropriate staff at the AFLNT Leigh Elder - Leigh.Elder@afl.com.au and Gavin May - gavin.may@afl.com.au to discuss financial, governance, logistical and venue challenges.</p> <p>I hope to be able to source specific information and contacts that will be useful for the AFL programs in Maningrida.</p> <p>AFL 9s boys competition for 13-17 years including Maningrida, Gunbalanya and Jabiru is scheduled for 4th July in Jabiru. It is hoped that it will be expanded to include girl's next time.</p> <p>12/06/2024 Jasmine Mortimore</p> <p>Made initial contact with Jabiru Bombers Football Club, they are currently awaiting the election of a new president and will continue conversations when role has been filled.</p>
Supplementary Ordinary Council Agenda - 20 March 2024	In Progress	OCM59/2024 RESOLVED: Requests report on Gunbalanya oval, including surface works.	Clem Beard	<p>10/04/2024 Clem Beard</p> <p>The administration has reached out for a quote from Quality Garden NT to travel by road to Gunbalanya when access is available to inspect the football oval surface and provide an assessment report on the current condition and anticipated costs of repairs to football oval. The quote received for assessment purposes only \$4,950.00</p> <p>07 June 2024 - Clem Beard</p> <p>The quote for proposed works will be tabled at the next Gunbalanya Local Authority meeting scheduled 14th June 2024 to fund the assessment of the oval for remediation works.</p>

Document	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting - 22 - 23 April 2024	In Progress	OCM91/2024 RESOLVED: Raised petition to change WARC logo to be circulated with staff, LA members and Elected Members.	Andrew Walsh, Heidi Walton	12/06/2024 Jasmine Mortimore Work to commence in the new financial year
Ordinary Council Meeting - 21 May 2024	In Progress	OCM121/2024 RESOLVED: Requests information on which organisation is grading road from Gunbalanya to Cahills Crossing for DIPL and if this service can be done by Council.	Clem Beard, Hilal Ahmad, Rick Mitchell	11/06/2024 Clem Beard Bawinanga Aboriginal Corporation (BAC) currently hold the contract to grade and maintain this section of the road and has done for a number of years. BAC sub contract this work to DEMED to carry out this work due to capacity and location of available resources.
Ordinary Council Meeting - 21 May 2024	In Progress	MAN8/2024 RESOLVED: Refer the item to Council to consider appropriate course of action with respect to technical, infrastructure and communication issues with program. Members also raised the need for closer relationships between Power and Water and Territory Families Housing and Communities	Andrew Walsh	05/06/2024 Jasmine Mortimore CEO will meet with CEO of PowerWater Corporation to escalate concerns
Ordinary Council Meeting - 20 March 2024	Recommended Complete	OCM42/2024 That Council seek clarification from NTG on the following: Medical Transition, Permanency of Doctors, Increased Cost of Electricity in Jabiru, the Future of the old clinic building, detail of expenditure for projects.	Jasmine Mortimore	15/04/2024 Jasmine Mortimore Queries sent to David Boustead DCMC Regional Director for Jabiru, he will attend our next Ordinary Council meeting. 07/06/2024 Jasmine Mortimore Acting Regional Director for Jabiru will attend meeting on 18 June 2024 to discuss.
Ordinary Council Meeting - 20 March 2024	Recommended Complete	OCM191/2023 Acting CEO to develop a strategy to approach NTG regarding superannuation inequality and compensation for elected members and principal member. Noting that there is an expectation that elected members pay tax on payments, however are not afforded superannuation.	Jasmine Mortimore	22/03/2024 Ben Heaslip 08 December 2023 – Jessie Schaecken: Acting CEO has arranged a preliminary meeting with Alice Springs Mayor Paterson; begun gathering support information; and has spoken with Mayor Ryan and this will come to a later OCM. 12 February 2024 – Jessie Schaecken: The new CEO will pick up this item. 15/04/2024 Jasmine Mortimore

Document	Status	Action Required	Assignee/s	Action Taken
				<p>This Action will not have regular updates and will be updated when significant progress has been made.</p> <p>10/05/2024 Jasmine Mortimore</p> <p>Advice received by Department of Chief Minister and Cabinet Local Government Unit, will update Council with a report.</p> <p>03/06/2024 Jasmine Mortimore</p> <p>As off 1 July 2024 Elected Members will be paid Superannuation</p>
Ordinary Council Meeting - 20 March 2024	Recommended Complete	OCM44/2024 RESOLVED: Request community services prepare a report on council night patrol services Request the CEO to review the operations of Night Patrol.	Andrew Walsh	<p>15/04/2024 Pania Withnall</p> <p>15 April 2024 – Lee Kirschner A report is being drafted for the CEO's review. The report is to be completed in April for consideration in the May OCM.</p> <p>02/05/2024 Marnie Mitchell</p> <p>Marnie presented a report to council at the April meeting outlining the Night Patrol service, including a copy of the recent Night Patrol team refresher that was held online.</p>
Ordinary Council Meeting - 20 March 2024	Recommended Complete	OCM147/2023 Relinquish Lease for Gunbalanya Lot 385A and Lot 385B to the NLC.	Clem Beard	<p>22/03/2024 Ben Heaslip</p> <p>03 October 2023: Administration has begun the process of relinquishing the lease.</p> <p>02 November 2023 – Clem Beard: The Administration has received correspondence from the NLC confirming they have sent a letter to the Gunbalanya Aboriginal Economic Development Corporation:</p> <ul style="list-style-type: none"> • advising that WARC intends to yield up its interest in Lot 385 and; • requesting that GAEDC submit a s.19 EOI as soon as possible for Lots 385A and 385B. <p>05 December 2023 – Clem Beard: No further updates received from the NLC.</p> <p>10 January 2024 – Clem Beard: Administration scheduled meeting with the NLC in late January to source updates.</p> <p>09 February 2024 – Clem Beard</p>

Document	Status	Action Required	Assignee/s	Action Taken												
				<p>NLC have advise the Administration that GAEDC have not lodged an application for leasing Lot 385 as at the end of January 2024.</p> <p>08 April 2024 – Clem Beard No further updates have been received from the NLC</p> <p>07 May 2024 - Clem Beard Awaiting NLC</p> <p>07/06/2024 Clem Beard No further updates have been provided by the NLC - WIP</p> <p>07/06/2024 Jasmine Mortimore Action is still ongoing but I recommend removal from action items list due to information being reported on in standing NLC leasing reports.</p>												
Ordinary Council Meeting - 20 March 2024	Recommended Complete	OCM44/2024 Request CEO draft letter to Ministers with NLC support advocating for Night Patrol funding and Cultural Rehabilitation Centre in communities.	Andrew Walsh, Jasmine Mortimore	<p>15/04/2024 Jasmine Mortimore Invitation sent to NIAA to attend to Ordinary Council Meeting on 18 June 2024</p> <p>10/05/2024 Jasmine Mortimore Submission sent to NIAA for increased night patrol funding for WARC</p>												
Ordinary Council Meeting - 20 March 2024	Recommended Complete	OCM20/2023 Directed the administration to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings.	Jasmine Mortimore	<p>22/03/2024 Ben Heaslip 1 February 2023 Paul Hockings Code of Conduct and Governance training has been organised for the following dates utilising Enock Menge Manger Strategic Projects & Development:</p> <table> <tr> <td>Minjilang:</td> <td>21 February 2023 *</td> <td>9 February 2023</td> </tr> <tr> <td>Warruwi:</td> <td>15 February 2023</td> <td>16 February 2023</td> </tr> <tr> <td>Gunbalanya:</td> <td>22 February 2023</td> <td>23 February 2023</td> </tr> <tr> <td>Maningrida:</td> <td>1 March 2023</td> <td>2 March 2023</td> </tr> </table> <p>11 August 2023 – Gunbalanya completed, Maningrida to be completed on Monday 28 August 2023</p>	Minjilang:	21 February 2023 *	9 February 2023	Warruwi:	15 February 2023	16 February 2023	Gunbalanya:	22 February 2023	23 February 2023	Maningrida:	1 March 2023	2 March 2023
Minjilang:	21 February 2023 *	9 February 2023														
Warruwi:	15 February 2023	16 February 2023														
Gunbalanya:	22 February 2023	23 February 2023														
Maningrida:	1 March 2023	2 March 2023														

Document	Status	Action Required	Assignee/s	Action Taken
				<p>12 September 2023 – Ben Heaslip: Maningrida training postponed. New date to be arranged.</p> <p>13 February 2024 – Jasmine Mortimore: Currently organising to be held day before Maningrida LA</p> <p>13 March 2024 – Jasmine Mortimore: Department of Chief Minister and Cabinet could not attend, will look to hold in June 2024.</p> <p>07/06/2024 Jasmine Mortimore</p> <p>Working with the Department of Chief Minister and Cabinet to deliver training. Recommend to be removed as this will be an ongoing commitment from the Governance and Risk Advisor to deliver training at least once a year to our Local Authority and Elected Members.</p>
Ordinary Council Meeting - 20 March 2024	Recommended Complete	<p>OCM60/2024 RESOLVED: Request Admin reach out to Larrakia Nation for information on how WARC can assist with providing ID services for West Arnhem communities. Request letter be sent to Birth Deaths and Marriages for information on their services and frequency.</p>	Leanne Johansson	<p>15/04/2024 Jasmine Mortimore</p> <p>Request sent to Larrakia Nation to attend Council meeting in May to discuss option</p> <p>14/05/2024 Jasmine Mortimore</p> <p>Email sent to Elected Members with Birth, Death and Marriage visit details and services. Reached out to Larrakia Nation to provide more information on ID Services, awaiting their response.</p> <p>04/06/2024 Leanne Johansson</p> <p>Report included in Ordinary Council Meeting for Elected Members information.</p>
Ordinary Council Meeting - 22 - 23 April 2024	Recommended Complete	<p>OCM109/2024 RESOLVED: Requests admin to amend action for Red Lily to include clarification on what services Jabiru clinic will provide</p> <p>OCM78/2024 RESOLVED: Invite Red Lily CEO to an Ordinary Council Meeting to discuss permanent doctor for Jabiru.</p>	Andrew Walsh	<p>07/06/2024 Jasmine Mortimore</p> <p>Red Lily will attend on 18 June 2024 with Regional Director of Jabiru to discuss details of new Jabiru Clinic</p>

Document	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting - 20 March 2024	Recommended Complete	<p>OCM52/2023 Requests Council submit an EOI to NLC for the land at Minjilang next to the airstrip for facilities.</p> <p>22 - 23 April 2024 - OCM Requested for Minjilang airport lease be escalated to NLC, Traditional Owners and DIPL by invitation to a Ordinary Council meeting.</p>	Clem Beard	<p>22/03/2024 Ben Heaslip</p> <p>01 May-11 August 2023 – Clem Beard Administration have reached out to the NLC to commence the leasing arrangements for the Minjilang Airport. Currently liaising with the NLC on next steps in applying for lease through Jone Lotu – NLC WARC representative, and ongoing discussions with CDP to provide labour and some equipment to assist with construction of facilities for ongoing community use.</p> <p>12 September 2023 – Clem Beard Administration met with the NLC S19 leasing team on Monday 11/09/2023 to source an EOI lease at the waiting area for a future ablation facility. NLC to confirm the existing airport lease in place with DIPL and establish the current boundaries of existing lease to confirm available vacant land.</p> <p>02 October- 02 November 2023 – Clem Beard NLC received correspondence from NTG 30 October 2023 that DIPL will be seeking Traditional Owner consent to secure tenure over 11 “certified” aerodromes in the NLC’s region, including Minjilang. To secure and satisfy the CASA regulations DIPL will be entering into s.19 land use agreement and establishing a third-party aerodrome operator to sub-lease to – proposed to be WARC? NLC note that the letter set out that “The area of land, aerodrome facility, sought to be leased will exceed the existing fenced area around the airstrips in most cases, this is to enable the DIPL to comply with the new CASA regulations and any future upgrades”. NLC advise it may be best to wait until after DIPL has secured a s.19 agreement to determine the boundaries for WARC to upgrade/ put in a new waiting area or wait until NLC receive the land area that DIPL will be seeking tenure over in their EOI? At this stage NLC cannot provide a timeline on how long this will take but will update Council.</p> <p>06 December 2023 – Clem Beard No further updates received from NLC.</p> <p>07 February 2024 – Clem Beard Administration advised by NLC in late January that lease negotiations are planned for Airstrips with DIPL/NLC.</p> <p>11 March 2024 – Clem Beard No further updates received; administration will continue raise this issue with the NLC.</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>02 April 2024 – Clem Beard Lease negotiations are continuing with DIPL, administration will continue raise this issue with the NLC.</p> <p>07 May 2024 - Clem Beard Administration is in the process of requesting DIPL and the NLC to attend the August OCM for further discussions on airport leasing.</p> <p>07/06/2024 Jasmine Mortimore Action is still ongoing but I recommend removal from action items list due to information being reported on in standing NLC leasing reports.</p>

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.2
Title:	Approval to Dispose of Surplus Fleet Asset
Author:	Graham Baulch, Project Coordinator Fleet Operations

SUMMARY

This report seeks Council's approval for the disposal of a surplus fleet asset by way of public auction.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Approval to Dispose of Surplus Fleet Asset*; and
2. Approved/Did not approve the disposal of 2011 2WD DMax utility CA21TO.

BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy, the General Manager Technical Services and Project Coordinator Fleet Operations identifies vehicles and plant to be disposed of via public auction.

COMMENT

During ongoing audits the following item was identified as not economically viable to maintain: 2011 2WD Isuzu DMax Utility. The vehicle has not been operational for two years and is both surplus to requirements and not viable to bring up to roadworthy standard.

LEGISLATION AND POLICY

This asset disposal will be conducted in accordance with relevant provisions in the *Local Government Act 2019*.

Council's Strategic Asset Management Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

ATTACHMENTS

1. C A 21 TO 2011 D Max 2 WD ute [8.2.1 - 1 page]



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.4
Title:	Council's Regional Plan and Budget 2024-2025
Author:	Jocelyn Nathanael-Walters, Director Finance

SUMMARY

The Council must adopt a Regional Plan for the new financial year before 30 June 2024 and the Regional Plan is to include the Council budget and long-term financial plan, among other items.

THAT COUNCIL:

1. Receive and note the report titled Council's Regional Plan and Budget 2024-2025;
2. Approve the elected member allowances payable for 2024-25 as determined by the NT Government's Remuneration Tribunal;
3. Receive and note the CEO's certification that all rateable land is recorded in the Council's assessment records;
4. Declare the General Rates and Charges for 2024-25;
5. Declare the Special Rate for Animal Management for 2024-25;
6. Approve the Annual Budget for 2024-25; and
7. Approve the Regional Plan and Budget 2024-2025.

BACKGROUND

The Draft Regional Plan and Budget 2024-2025 was approved by Council and put out for public consultation on 23 May 2024. The public consultation closed 13 June 2024 and no submissions were received. Slight changes have been made to the final Regional Plan and Budget 2024-2025 in relation to employee and capital expenditure as more accurate information has since become available.

Though the Council must have an approved annual budget for 2024-25 by 30 June 2024 the Local Government Act 2019 (Act), in section 203, does allow the Council to adopt an amended budget(s) during the financial year.

COMMENT

Following the completion of the public consultation period, for the Draft Regional Plan and Budget 2024-2025, the final Regional Plan and Budget 2024-2025 must now be laid before Council to consider adopting before 30 June 2024.

Certain resolutions are required to be made by the Council as part of adopting the final Regional Plan and Budget 2024-2025 and these include:

1. Confirming the elected member allowances are to be paid as determined by the NT Government's Remuneration Tribunal – per section 106 of the Act
2. Accepting the CEO's certification that all rateable land is recorded in the Council's assessment records – per regulation 29 of the *Local Government (General) Regulations 2021* (General Regulations)
3. Declaring the Council's General Rates and Charges for 2024-25 – per sections 237 and 239 of the Act
4. Declaring the Council's Special Rates for 2024-25 – per section 238 of the Act (requires a special resolution)
5. Adopting the Council's annual budget for 2024-25 – per section 203 of the Act

6. Adopting the Council's Regional Plan and Budget 2024-2025 which includes the budget and long-term financial plan – per section 35 of the Act.

Once these resolutions are made the Council is then required to:

- A. Publish the adopted Regional Plan and Budget 2024-2025 on Council's website; publish a notice in a newspaper circulating in the Council's area informing the public of where a copy of the plan and budget can be obtained; and provide a copy of the plan to the responsible Minister and Agency – per section 203 of the Act.
- B. Within 21-days after declaring rates a notice will be published on Council's website and in a newspaper circulating in the Council's area on details in regard to the rates declaration – per section 241 of the Act.

The Council Regional Plan and Budget 2024-25 will be tabled at the meeting.

LEGISLATION AND POLICY

The Council must have an annual Regional Plan for its local government area in accordance with sections 33 and 35 of the Local Government Act 2019 (Act).

The Minister for Local Government's Guideline 5: Budgets document provides the form in which the budget data is to be presented and section 201 of the Act outlines what must be contained in the Council's budget.

Section 202 of the Act states the Council must not budget for a deficit.

FINANCIAL IMPLICATIONS

The Council must have a budget and long-term financial plan to control and manage Council's resources.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. CEO's certification that all rateable land is recorded in the Council's assessment records
2. Council's Rates Declaration
3. Council's Annual Plan and Budget 2024-2025

Certificate in Terms of Regulation 29 (1) of the *Local Government (General) Regulations 2021*

This is to certify that assessments numbered **00000838 to 80700177** declared pursuant to *Sections 237-239 of the Local Government Act, 2019*, are recorded in the assessment record and to the best of my knowledge, information and belief the assessment record is a comprehensive record of all rateable land within the West Arnhem Regional Council.

Signed:



Andrew Walsh - Chief Executive Officer

Dated at Jabiru this Seventh Day of June 2024

Regulation 29 of the Local Government (General) Regulations 2021 states, that the above certification must be made before a Council adopts its budget.

Jabiru (Head Office)

☎ 08 8979 9444
📠 08 8979 9488

Gunbalanya

☎ 08 8970 3700
📠 08 8970 3788

Maningrida

☎ 08 8979 6600
📠 08 8979 6688

Waruwi

☎ 08 8970 3600
📠 08 8970 3688

Minjilang

☎ 08 8970 3500
📠 08 8970 3588

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.4
Title:	WARC Delegations Manual
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report is to seek approval of the amended delegation manual.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved formal adoption of the delegation manual.

BACKGROUND

Council is required to have a delegation's manual in accordance with the Local Government Act 2019. The delegation's manual delegates powers and functions from Council to the Chief Executive Officer, and from the Chief Executive Officer to other staff.

At the Ordinary Council Meeting, held 21 May 2024, Council resolved formal adoption of the reviewed West Arnhem Regional Council Delegations Manual. Since approval and publication, an error in the delegations regarding to HR processes, namely authority to sign timesheets has been identified. This error has now been corrected and the report is seeking approval of the delegation's manual with the correction.

COMMENT

Local Government Act 2019

Division 2 Delegation

40 Delegation

- (1) A council may delegate its powers and functions.
- (2) A delegation may be made to:
 - (a) the CEO; or
 - (b) a council committee; or
 - (c) a local authority; or
 - (d) a local government subsidiary.
- (3) Despite subsection (1):
 - (a) the power to impose rates and charges cannot be delegated; and
 - (b) if power to incur financial liabilities is delegated – the council must, by resolution, fix reasonable limits on the delegate's authority; and
 - (c) a delegation cannot duplicate or derogate from the CEO's functions (including delegated functions); and
 - (d) subject to subsections (4) and (5), power to enter into a transaction on conditions that are not arm's length conditions cannot be delegated; and

- (e) subject to subsections (4) and (5), power to make a decision that requires a council resolution cannot be delegated; and
 - (f) if power to enter into a contract is delegated – the contract must be below the threshold value.
- (4) A council may delegate to the CEO the following:
- (a) the power to enter into a transaction on conditions that are not arm's length conditions if the transaction will provide a community benefit;
 - (b) the power to waive a fee for service (wholly or partly) under section 289(4) if the waiver will provide a community benefit.

Note for subsection (4)(b)

A decision to waive a fee for service (wholly or partly) under section 289(4) requires a council resolution.

- (5) A delegation under subsection (4) must be in accordance with the regulations and any guidelines that the Minister may make.
- (6) A council must, within the first 6 months of its term, determine, by resolution, the threshold value for a contract for subsection (3)(f).
- (6A) Despite subsection (2), a council, as the responsible entity for a public cemetery or a community cemetery, may only delegate the powers and functions of the responsible entity under the Burial and Cremation Act 2022 to a local government subsidiary.
- (7) In this section:
arm's length conditions means the conditions that might be expected to operate between commercial entities dealing wholly independently with one another in comparable circumstances.

LEGISLATION AND POLICY

Local Government Act 2019

FINANCIAL IMPLICATIONS

Council Budget

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. WARC Delegations Manual COUNCIL APPROVED 21 05 2024 amended 11 06 2024 [**8.4.1** - 13 pages]

WEST ARNHEM



REGIONAL COUNCIL

DELEGATIONS MANUAL

West Arnhem Regional Council - Delegation Manual

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West Arnhem Regional Council - Delegation Manual

Purpose of this Document

Council is committed to service delivery across the organisation within, the parameters of a formalised delegation of authority framework.

This document is designed to provide clarity and ease of reference to understand the processes and accountability for administrative functions and levels of decision making across the organisation.

Protocols

The following protocols govern the use of delegated authority. It is the responsibility of the officer exercising delegated authority to be aware of any restrictions on the exercise of that authority and to comply with the restrictions.

- Any exercise of delegated authority is subject to compliance with
 - a) any relevant provisions of the Local Government Act and Regulations
 - b) any other legislative requirements
 - c) any applicable Council policy, or
 - d) the relevant provisions of any Council By-law.
- Delegated authority should not be exercised where a conflict of interest exists or where it may be perceived to exist.
- Delegation by the Council to the CEO does not prevent Council itself either from acting itself or revoking or varying the delegation at any time.
- Delegation by the CEO likewise does not preclude the CEO from acting or revoking or varying the delegation at any time.
- Delegation requires judgment. It is not appropriate to exercise delegated authority in all circumstances and some decisions, which may be contentious or attract high public interest or where no clear policy guidelines exist, should be referred to the CEO or Council as appropriate.
- At all times officers exercising delegated authority are required to act reasonably.

Instruments of Delegation

- a. Council to CEO
- b. Financial Delegations
- c. Operational Delegations
- d. Contract and Legal Delegations
- e. Public Relations Delegations

Principles

- Delegations can be exercised by a person more senior than the person specified in the document, where the more senior person has a line management role which includes responsibility for the person holding the delegation.
- It is not permissible for a person to delegate any aspect of their authorisation to a person in a less senior position. However, provision can be made for people to “Act Up” into a position of greater authority than they are usually employed, for all key or specified areas of delegation.
- It is possible for a person in a less senior position to be appointed to “act” in the capacity of a more senior position e.g. During periods of absence by a staff member from the workplace, thereby assuming some or all of the delegated level of responsibility as prescribed by this document of that position.

West Arnhem Regional Council - Delegation Manual

- It is the responsibility of the person exercising the delegation to ensure funding is available in the delegations, within their annual budget. Alternatively written proof of above budget income e.g. extra funding, to cover the above budget expenditure should be obtained.
- The delegations are hierarchical in the sense that a delegate’s formal line supervisor may exercise the same level of authority as the delegate and such a supervisor may also withdraw or restrict a delegation held by a subordinate member of staff. With the exception of any delegations made by Council.
- In exercising delegations staffs are required to comply with legislation, industrial awards, contracts or agreements and Council approved policies, procedures code of conduct.
- It is the responsibility of the person exercising the delegation to advise their senior line manager of significant developments even if made within delegation and ensure appropriate records are kept.
- The position has delegation not the person.
- Outsourced positions do not have delegation rights within the organisation.
- A delegate will not exercise their delegation so as to approve a recommendation that personally benefits them.
- Unless specifically delegated, it should be assumed that no delegation exists.

This document operates as delegated authority by the Council.

Acronyms

Full Title	Abbreviated Title	Full Title	Abbreviated Title
West Arnhem Regional Council	WARC or Council	Mayor	M
Deputy Mayor	DM	Chief Executive Officer	CEO
Director Finance	DF	Director Community and Council Services	DCCS
General Manager Technical Services	GMTS	Human Resources Manager	HRM
Finance Manager	FM/Man	Business Development Manager	BDM/Man
Community Services Support Manager	CSSM/Man	Communications & Public Relations Coordinator	PRC
Council Services Manager	CSM	Management Accountant	MA
Positions with Advisor title	Adv	Positions with Coordinator title	Coor
Travel & Executive Administration Officer	EA	Operation Support Administration Assistant	EA
Finance Officer	FO	Senior Council Services Manager	SCSM

West Arnhem Regional Council - Delegation Manual

Delegation Council to CEO and staff

In order to provide for the expedient exercise and performance of its powers and duties and the efficient management of its business, West Arnhem Regional Council resolved to establish the following delegations to the Chief Executive Officer pursuant to Section 40 and 183 of the Local Government Act.:

Section	Item Delegated	Limitations
40	Council approves that pursuant to Section 40 of the Local Government Act, Council delegates to the Chief Executive Officer all of its powers and functions under the Local Government Act and any other Acts under which Council has powers, duties, authorities and functions including the appointment of Authorised Persons.	with the exception of the following; I. Those matters referred to in Section 40(3) of the Local Government Act unless otherwise delegated as per provisions in Sections 40(4) to 40(7). II. Sections 33 to 36 regarding the adoption of the Regional Plan including the Annual Budget. III. Section 38(2) use of Common Seal requires decision of Council IV. Section 54 appointment to fill casual vacancy on Council. V. Sections 76 to 77 establishment of Local Authorities. VI. Section 82 establishment of Council Committees. VII. Section 103 calling meetings for electors. VIII. Where Council has adopted a Council Policy, delegations are limited as set out in the Policy.
32	Council approves that pursuant to Section 40 of the Local Government Act, Council delegates to the Chief Executive Officer the power and authority to exercise all or any of the powers of Council under all gazetted Jabiru By-Laws.	
112	Authorised persons Council approves that pursuant to Section 183 of the Local Government Act, Council appoints the Chief Executive Officer as an Authorised person for the purpose of implementing Council's responsibilities under: <ul style="list-style-type: none"> • The Local Government Act; • Jabiru By-laws; • Northern Territory Traffic Act and associated regulations; and • Northern Territory Control of Roads Act. 	

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity			DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
			Council	CEO									
Governance	Regional Plan	Approve the organisational Regional Plan	√										
Finance	Budgets	Approve Draft Budget to be forwarded to Council		√									
Finance	Budgets	Approve Budget	√										
Finance	Budgets	Authority to override all delegations & make expenditure decisions to ensure approved budgets can be achieved		√									
Finance	Budgets	Authority to recommend to Council unbudgeted expenditure		√									
Finance	Budgets	Authority to approve unbudgeted expenditure and re-allocation	√										
Finance	Budgets	Authorise variations to the annual operational and capital budgets	√										
Finance	Operational Expenditure	Approve operational expenditure for services under direct control, within approved service budget and /or funding agreement & subject to any restrictions outlined in this document.		√	100k	100k	10k	10k	10k	10k	10k	10k	10k
Finance	Operational Expenditure	Approve Direct Report or relevant teams staff reimbursement of expenditure on behalf of Council	M/DM	√	5k	5k	2k	2k	2k	2k	2k		2K
Finance	Operational Expenditure	Approve In kind support for external organisations (this includes, venue hire, vehicles, materials etc.)	√	√	5k	5k		1k	1k	1k			1K
Finance	Capital Expenditure	Authorised to acquire/replace items of equipment included in approved capital budgeting and /or funding agreement	√	√	100k	100k		10k					10k
Finance	Capital Expenditure	Approval of progress payments where expenditure has already been authorised.		√	100K	100k		10k			10k		10k
Finance	Capital Expenditure	Authorised to acquire/replace items of equipment not included in approved capital budget	√										
Finance	Capital Expenditure	Approval of sale or purchase of land or buildings (pursuant to 182(1)(2) of the Local Government Act)	√										
Finance	Capital Expenditure / Asset Control	Authorised to sell, trade in or dispose of assets on Financial Asset Register (All equipment over \$5,000 to be sold must be put to tender or auction unless sold as part of a trade in.)	√	√									

Version 2.0 approved by OCM85/2021 – 22.09.2021
 Version 2.4 approved by A/CEO – 21.02.2024
 Version 2.5 Approved by OCM111/2024 – 21.05.2024

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity												
			Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM	
Finance	Capital Expenditure / Asset Control	Approval of development of new buildings	√											
Finance	Borrowings	Approval to enter into loan agreements on behalf of the Council	√											
Finance	Asset Control	Approve the transfer of any assets from Council (pursuant to 182(1)(2) of the Local Government Act)	√											
Finance	Salaries	Approval for payment of all payroll related transactions (For staff positions comprising salaries, PAYG tax remittal, payroll tax settlement, superannuation contribution payments, transfer of employee payroll deductions to authorised entities and payment of GST and PAYG payments)		√	√	√	√						FM	
Finance	Invoicing	Authority to invoice for organisation		√	√								FM/ MA	
Finance	Invoicing	Authority to invoice for division		√	√	√		√					FM/ MA	
Finance	Invoicing	Authority to invoice for services		√	√	√	√	√	√			√		√
Finance	Credits	Authority to issue credits		√	√									
Finance	Journals	Approve and post journals created by third parties (journals cannot be created and posted by the same person)		10k+	10k+	10K+							FM/ MA 10k+	FO 10k
Finance	Customers / Suppliers	Add, delete or amend Customer or Supplier accounts		√	√								FM	
Finance	Investment	Approve investment of funds in term deposits		√	√								FM	
Finance	Investment	Approve investment of funds in other than term deposits	√											
Finance	Investment	Approve draw down of investment funds for deposit into operational accounts		√	√								FM	
Finance	Petty Cash	Authority to set up & reimburse petty cash float limits up to \$500 for Gunbalanya, Jabiru, Maningrida, Minjilang, Warruwi, Darwin and related sites.		√	√	√							FM/ MA	
Finance	Banking	Authority to alter and or open or close bank accounts		√	√									
Finance	Banking	Approve EFT payments & sign cheques		√	√	√							FM/	

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West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity												
			Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM	
												MA		
Finance	Banking	Approval to change and/or add cheque signatories		√	√	√								
Finance	Credit Cards	Approve the issuing & revocation of Credit Cards for the CEO & Mayor (up to \$20,000 limit)	√											
Finance	Credit Cards	Approve the issuing & revocation of Credit Cards for staff (up to \$20,000 limit)		√	√	√								
Finance	Invalid Debts	Correct Administrative errors (subject to a Council Report).	\$50k+	\$50k	\$5k									
Finance	Bad Debts	Approve debt recovery payment terms & approve commencement of recovery action, i.e. refer debt collection to collection agent	\$50k+	\$50k	\$20k									
Finance	Bad Debts	Approve write-offs of bad debts	√											
Finance	Other Losses	Approve write offs of cash losses, theft or shortages, furniture, plant or equipment, thefts or destruction	\$10k+	\$10k	\$2k									
People & Capability	Staffing Budget	Approval of Staffing Budget	√											
People & Capability	Timesheets	Approve Staff Timesheets		√	√	√	√	√	√		√	√	√	
People & Capability	Organisational Chart	Approve Organisational Chart		√										
People & Capability	New Staff	Advertisement and appointment of staff in CEO approved Organisational Chart (for staff in area of responsibility) refer updated recruitment process		√										
People & Capability	New Staff	Appointment of temporary staff/labour hire staff for positions not included in Organisational Chart (in consultation with CEO for a max. 6 months period)		√	√	√								
People & Capability	New Staff	Approve backfilling of leave and higher duties for direct reports	M/DM for CEO	√										
People & Capability	Conditions of Employment	Set and approve salary, package & contract for CEO	√											
People & Capability	Conditions of Employment	Set and approve salary & package guidelines for all staff		√										
People & Capability	Conditions of Employment	Set and approve annual salary increments and any higher duties payments for organisation		√										

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West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity			Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM	
People & Capability	Conditions of Employment	Set and approve annual salary increments and any higher duties payments for department (subject to advice from Director).				✓										
People & Capability	Conditions of Employment	Approve/sign staff letters of offer & contracts				✓										
People & Capability	Conditions of Employment	Approve conditions of employment for all staff				✓										
People & Capability	Conditions of Employment	Approve a staff member accepting secondary employment or consultancies, additional to and separate from their normal duties with Council (in consultation with C	M/DM for CEO			✓										
People & Capability	Conditions of Employment	Approve staff adjusted time for direct reports or own division				✓	✓	✓								
People & Capability	Probation	Confirm successful completion of new staff probationary periods				✓	✓	✓	✓	✓	✓		✓			✓
People & Capability	PDs	Approve new or existing Position Descriptions and subsequent changes	for CEO			✓										
People & Capability	PDs	Approve changes to existing position titles				✓										
People & Capability	Redundancy	Decision to make staff position redundant & the offer & acceptance of redundancy package				✓										
People & Capability	Redundancy	Recommend to CEO redundancy of position or dismissal of staff member				✓	✓	✓								
People & Capability	Dismissal	Decision to terminate an employee				✓										
People & Capability	Dismissal	Negotiate and sign off on Deed of Release (subject to CEO approval for DF, DCCS, HRM)				✓	✓	✓	✓							
People & Capability	Overtime	Approve staff Overtime within budget				✓	✓	✓	✓							✓
People & Capability	Leave	Approve staff Annual Leave, Leave Without Pay (2 days or less) personal/carers, compassionate, and Jury Service Leave (10 days or less) for direct reports or own division.	M/DM for CEO			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
People & Capability	Leave	Approve staff Annual Leave in advance or in excess of entitlements and cashing out leave				✓										
People & Capability	Leave	Approve Leave Without Pay more than 2 days				✓	✓	✓	✓							

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West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
People & Capability	Leave	Approve staff Long Service Leave (Subject to CEO approval)	M/DM for CEO	✓	✓	✓							
People & Capability	Leave	Approve staff Leave Without Pay (over 2 days) including LWOP for study purposes, unpaid Parental and Community Service Leave in consultation with CEO	M/DM for CEO	✓	✓	✓	✓						
People & Capability	Leave	Approve Discretionary Leave (includes compassionate leave outside policy)		✓									
People & Capability	Leave	Approve domestic violence leave (subject to appropriate sign off – recommendation to the CEO)		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
People & Capability	Leave	Approve paid study leave		✓	✓	✓	✓						
People & Capability	Training	Approve fee assistance for study leave		✓	✓	✓	✓						
People & Capability	Training	Approve training & development plans for staff		✓	✓	✓	✓						
People & Capability	Training	Approval of attendance at external training courses and conferences		✓									
People & Capability	Travel	Approve Interstate and/or International travel	M/DM for CEO	✓									
People & Capability	Travel	Approve budgeted intrastate travel. Unbudgeted intrastate travel requires CEO approval.	M/DM for CEO	✓	✓	✓	✓	✓	✓	✓	✓		
People & Capability	Performance Management	Sign off on annual performance review for area of responsibility		✓	✓	✓	✓	✓					✓
People & Capability	Performance Management	Management of unsatisfactory staff performance in conjunction with People and Capability		✓	✓	✓	✓	✓	✓		✓		✓
People & Capability	Performance Management	Authority to purchase and consult with external advisors, on industrial matters (subject to CEO approval)		✓			✓						
Contracts	Leases	Approve the lease of new premises and sub leases of existing premises over 3 years	✓										
Contracts	Leases	Approve the lease of new premises and sub leases of existing premises up to 3 years		✓									
Contracts	Leases	Approve renewal of existing leases within budget		✓	✓	✓							
Contracts	Leases	Cancel existing lease		✓	✓	✓							

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West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity			Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM	
Contracts	Professional Services	Authorise appointment of external professional advice and/or services within budget (non – legal)				\$20k+	\$20k	\$20k								
Contracts	Insurance	Approve appointment of insurers, details, of contract and payment of premiums				✓	✓	✓								
Contracts	Commercial	Approve commercial agreements for the staff and services of Council within budget				✓	✓	✓								
Contracts	Suppliers	Approve contracts with suppliers of goods and services for division (non-legal)				✓	✓	✓	✓							
Contracts	Suppliers	Approve contracts with suppliers of goods and services for divisions and organisation (non-legal)				✓										
Contracts	Tenders	Authority to invite formal tenders for supply of goods or services for division				✓	✓	✓		✓						
Contracts	Tenders	Authority to choose formal tenders for supply of goods and services	✓			✓										
Contracts	Tenders / Grants	Approve funding submissions or tender submission activity				✓										
Contracts	Grants	Authority to submit performance reports to funding departments/organisations				✓	✓	✓						BDM	Grants	
Contracts	All	Authority to negotiate agreements (other than suppliers) and contracts				✓	✓	✓	✓	✓						
Contracts	Signature	Authority to sign agreements (other than suppliers within financial delegation) including MOUs, contracts and tenders				✓	✓	✓	✓	✓						
Contracts	Seal	Authority to use Seal	✓													
Contracts	Contract Management	Authority to make daily operational decisions for direct service delivery in line with relevant contracts				✓	✓	✓	✓	✓	✓		✓			✓
Contracts	Contract Management	To approve total variations to contracts during the progress of works to a limit of 5% of the total contract sum in aggregate.				✓	✓	✓								
Contracts	Serious Incidents	Reporting serious incidents for Child Care, Crèche, NDIS & Aged Care				✓	✓	✓						MCSS		
Corporate Governance	Freedom of Information	Authority to sign Freedom of Information (FOI) Notice of Decision				✓	✓									

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West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity			DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
			Council	CEO									
Corporate Governance	Disposal of records	Authority to approve the transfer of ownership of records, including to NT Archives		✓									
Corporate Governance	Disposal of records	Authority to approve the destruction of records under the approved Disposal Schedule		✓									
Corporate Governance	Legal	Authority to consult with Council's external legal advisors on legal matters (Subject to CEO approval).		✓	✓	✓							
Corporate Governance	Legal	Authority to purchase legal advice and/or expertise		✓									
Corporate Governance	Legal	Authority to settle court, legal or any other formal proceedings.	✓	✓									
Corporate Governance	Policy	Approval of Council Policy for Council Governance	✓										
Corporate Governance	Policy	Approval of Council Policy for Organisation		✓									
Corporate Governance	Policy	Approval of Service Area Policy within own division, in consultation with CEO		✓									
Corporate Governance	Procedure	Approval of Council Procedure for organisation		✓	✓	✓	✓						
Corporate Governance	Software Purchase	Approval to purchase software		✓									
Public Relations	Media	Approve the use of Council's name or logo by parties external to Council		✓								PRC	
Public Relations	Public Statements	Authorised to release written and verbal public or media statements	M/DM	✓									
Public Relations	Public Statements	Approve response to contentious or negative media enquiries		✓									
Public Relations	Operational	Authority to respond to operational letters		✓	✓	✓	✓	✓	✓				✓
Public Relations	Operational	Authority to respond to all other correspondence other than public statements or strategic issues (non contentious).		✓	✓	✓	✓	✓					
Public Relations	Media / PR	Approve a communication strategy for a project		✓								PRC	
Public Relations	Media / PR	Approve media activity	M	✓								PRC	

Version 2.0 approved by OCM85/2021 – 22.09.2021
 Version 2.4 approved by A/CEO – 21.02.2024
 Version 2.5 Approved by OCM111/2024 – 21.05.2024

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

Area	Function	Activity			DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
			Council	CEO									
Public Relations	Media / PR	Approve PR activities, signage, corporate style guide		√								PRC	
Public Relations	Website	Approve changes to website		√								PRC	
Public Relations	Social Media	Approve social media posts on Official WARC platforms		√								PRC	
Complaints	Management	Authority to ensure appropriate & timely resolution of a complaint		√	√	√	√	√	√				√
Complaints	Mediation	Authority to purchase mediation advice and or expertise		√			√						

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Version 2.0 approved by OCM85/2021 – 22.09.2021
 Version 2.4 approved by A/CEO – 21.02.2024
 Version 2.5 Approved by OCM111/2024 – 21.05.2024

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.5
Title:	West Arnhem Regional Council - Northern Territory Police MoU
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report is to seek Council confirmation and acceptance to sign a Memorandum of Understanding between the Northern Territory Police Force (NTPF) and West Arnhem Regional Council (WARC).

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report titled *West Arnhem Regional Council - Northern Territory Police MoU*; and
2. Approve execution of the Memorandum of Understanding.

BACKGROUND

This Memorandum of Understanding (MOU) defines the way that the Northern Territory Police and the West Arnhem Regional Council (WARC) work in mutual understanding together in the 5 West Arnhem communities of Maningrida, Minjilang, Waruwu, Gunbalanya and Jabiru.

This MOU is provided as an overview and guidance to ensure consistency and cooperation between Police and West Arnhem Regional Council's Local Authorities Community Night Patrol (CNP) and Sport and Recreation (SR) services.

It also allows for other agencies to enter into local arrangements with WARC and NT Police for collaboration and provision of services to increase community safety, harmony, health, and wellbeing.

COMMENT

By entering into the Memorandum of Understanding with the Northern Territory Police Force, West Arnhem Regional Council creates an opportunity to increase feelings of well-being and Community safety in the Communities the Council serves.

The MoU has been drafted on the following principles:

1. It is agreed that NT Police and WARC will proactively work together in a multi-faceted approach to increase community strength, safety and wellbeing; and divert at-risk individuals and community members away from the criminal justice system in the West Arnhem region.
2. WARC and NT Police will collaborate wherever possible to support a safe and secure community and will mediate community issues where possible.
3. Both parties will assist each other in leveraging cultural knowledge and protocols in the communities.
4. WARC will work collaboratively with NT Police in building a strong working mechanism for information and data sharing by the Community Night Patrol services in communities.
5. WARC will share schedules and calendars of CNP and SR services in community as appropriate and will make best efforts to integrate with NT Police to include and collaborate at community events and engagements including stakeholder and sporting events.
6. NT Police will actively participate in Community Night Patrol and Local Authority meetings in the West Arnhem communities along with other stakeholders in supporting the local service to adapt to emerging community needs and trends to increase community feelings of safety.

7. Police have a responsibility to hold Community Safety Meetings in communities. These are community meetings with four primary goals – Mutual Respect and Working Partnerships; Reducing Domestic and Family Violence; Reduce Substance Abuse and building a Strong Community. The Council Services Manager from the community will attend these meetings and speak on behalf of the local functions of Council in relation to sharing information and taking recommendations back to the team and the wider organisation. Community Night Patrollers can attend the meeting to discuss emerging community safety issues.
8. Safe Places aim to provide increased safety options in remote communities for people affected by and/or escaping family violence. Safe places also serve as hubs where services and activities may operate with the aim of community education and early intervention in the prevention of family violence. The police and CNP services in the communities where these exist will work closely with Safe Places to strengthen community safety.
9. In communities where there is no permanent Police presence and the community relies on CNP and a visiting police service, Police reporting for duty in community, within a reasonable timeframe of arriving in community, will endeavour to meet with the Council Services Manager to discuss emerging issues and operational matters. In this circumstance, Police will initiate the meeting by arranging a meeting time with the Council Services Manager.
10. Community events will continue to educate residents on the role of Police and WARC services and community members will be encouraged to always report crimes and issues, either to the Police Station or to the central phone number (131 444 or 000).

LEGISLATION AND POLICY

Northern Territory Local Government Act 2019

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

Goal 1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2024 MOU WARC and NT Police FINAL 18.06.2024 Council Version [**8.5.1** - 5 pages]



MEMORANDUM OF UNDERSTANDING

between

West Arnhem Regional Council

and

Northern Territory Police

Abstract

This Memorandum of Understanding (MOU) defines the way that the Northern Territory Police and the West Arnhem Regional Council (WARC) work in mutual understanding together in the 5 West Arnhem communities of Maningrida, Minjilang, Warruwi, Gunbalanya and Jabiru. This MOU is provided as an overview and guidance to ensure consistency and cooperation between Police and West Arnhem Regional Council's Local Authorities Community Night Patrol (CNP) and Sport and Recreation (SR) services. It also allows for other agencies to enter into local arrangements with WARC and NT Police for collaboration and provision of services to increase community safety, harmony, health and wellbeing.

It is recognised that the destructive cycle of youth crime, domestic and family violence, gambling, alcohol fuelled arguments and fights, payback, misunderstanding and frustration may be curtailed through early intervention strategies. There is also evidence that functional, community led CNP and SR services in the community substantially reduce crime.

Review

This MOU will be reviewed by both parties at a combined meeting after having been in operation for a period of twelve (12) months or sooner, as required by either party. The MOU will cease at mutual agreement or at such time as when West Arnhem Regional Council ceases to service a particular community.

It is intended that the relevant Police Divisional Officer and Council representatives will act in good faith and full discussions are to be regularly held to uphold the principles of this MOU.

Roles

The NT Police service are responsible for maintaining public order and safety, enforcing the law, and preventing, detecting and investigating criminal activity across the West Arnhem region.

Police will continue to conduct patrols in the community to keep the peace, engage with community members and enforce the law for the protection of persons living in the community.

The Superintendent, Northern Division or his or her delegate will be responsible for ensuring the community is aware of the role and responsibilities of the NT Police in the West Arnhem region.

The services provided by WARC aims at making communities safer for Indigenous Australians, and enabling them to enjoy similar levels of physical, emotional and social wellbeing as other Australians; to provide safe communities where people can thrive.

The role of the CNP service is to:

- i. Assist vulnerable people at risk of causing or becoming victims of harm by transporting them to a safe place where their immediate needs can be addressed;
- ii. Refer vulnerable people to other services for ongoing assistance such as safe houses, community health centers or clinics, NT Police, mobile child protection teams, sobering up shelters and any other services in the community;
- iii. Ensure children are at home or in another safe location with a parent or carer at night and reminding carers of their responsibilities to ensure children get adequate sleep and are assisted to get to school each day;
- iv. Divert intoxicated people away from conflicts, prior to any crime being committed;
- v. Provide advice, information and assistance that may reduce risk to individuals;

- vi. Promote and raise awareness of the Community Night Patrol service through community engagement.

The role of the SR service is to:

- i. Assist in improving general health, social and emotional wellbeing of communities through a range of culturally appropriate prevention and intervention activities;
- ii. Maximise community ownership by developing activities in collaboration with stakeholders and community members
- iii. Divert at-risk youth away from the criminal justice system through early intervention and case management;
- iv. Improve wellbeing and resilience by supporting people to address barriers to wellbeing. Enhancing social participation and reducing anti-social behaviors;
- v. Work collaboratively with other stakeholders in community to enhance safety and wellbeing outcomes;

West Arnhem Regional Council's Manager Community Services Support or his or her delegate will be responsible for ensuring the community is aware of the role and responsibilities of the CNP and SR services in the West Arnhem region.

Principles

1. It is agreed that NT Police and WARC will proactively work together in a multi-faceted approach to increase community strength, safety and wellbeing; and divert at-risk individuals and community members away from the criminal justice system in the West Arnhem region.
2. WARC and NT Police will collaborate wherever possible to support a safe and secure community and will mediate community issues where possible.
3. Both parties will assist each other in leveraging cultural knowledge and protocols in the communities.
4. WARC will work collaboratively with NT Police in building a strong working mechanism for information and data sharing by the Community Night Patrol services in communities.
5. It is the intention of NT Police to build local service Level Agreements with each remote West Arnhem community. West Arnhem Regional Council will assist in this process.
6. WARC will share schedules and calendars of CNP and SR services in community as appropriate and will make best efforts to integrate with NT Police to include and collaborate at community events and engagements including stakeholder and sporting events.
7. NT Police will actively participate in Community Night Patrol and Local Authority meetings in the West Arnhem communities along with other stakeholders in supporting the local service to adapt to emerging community needs and trends to increase community feelings of safety.
8. Police have a responsibility to hold Community Safety Meetings in communities. These are community meetings with four primary goals – Mutual Respect and Working Partnerships; Reducing Domestic and Family Violence; Reduce Substance Abuse and building a Strong Community. The Council Services Manager from the community will attend these meetings and speak on behalf of the local functions of Council in relation to sharing information, and taking recommendations back to the team and the wider organisation. Community Night Patrollers can attend the meeting to discuss emerging community safety issues.

9. Safe Places aim to provide increased safety options in remote communities for people affected by and/or escaping family violence. Safe places also serve as hubs where services and activities may operate with the aim of community education and early intervention in the prevention of family violence. The police and CNP services in the communities where these exist will work closely with Safe Places to strengthen community safety.
10. In communities where there is no permanent Police presence and the community relies on CNP and a visiting police service, Police reporting for duty in community, within a reasonable timeframe of arriving in community, will endeavour to meet with the Council Services Manager to discuss emerging issues and operational matters. In this circumstance, Police will initiate the meeting by arranging a meeting time with the Council Services Manager.
11. Community events will continue to educate residents on the role of Police and WARC services and community members will be encouraged to always report crimes and issues, either to the Police Station or to the central phone number (131 444 or 000).

Training

Both parties will operate with mutual respect towards each other and the community members, working to better integrate introduction and orientation training for new staff:

12. Orientation and inductions for new police recruits and WARC staff will be done according to organisational protocols and principles but as and when practical, both parties will provide assistance with introduction to the culture, services, community, roles and responsibilities.
13. Specific training not limited only to operational practices, triaging, police terminology and reporting will be offered by NT Police as practical.

Issue Management

14. If community-based Police Officers wish to raise issues of Community Safety performance, this should be to West Arnhem Regional Council's communities Council Service Manager and Wellbeing Co ordinator, supported by the Manager Community Services Support.
15. Where the Manager Community Support Service and local police cannot resolve the situation at their level, a meeting will be held at the earliest opportunity between the Superintendent, Northern Division and the Director Council and Community Services and /or Chief Executive Officer to resolve the dispute.
16. The Superintendent, Northern Division and the Chief Executive Officer will hold regular meetings to ensure the ongoing good management of the working relationship and to share intelligence between NT Police and the West Arnhem Regional Council services in the West Arnhem region.
17. It is recognised that there will be times when NT Police and the WARC management will not agree on a course of action. This should not alter or interfere with the good relationship and mutual relationship between the parties.

Relationship between the Parties

Neither party to this document is empowered by this document to act as agent of the other, to bind that other contractually or otherwise in law, and this document does not create a partnership within the meaning of the *Partnership Act 1997 (NT)*.

This Memorandum of Understanding is agreed on the _____ day of
2024

For West Arnhem Regional Council:

.....
Mayor James Woods, West Arnhem Regional Council

.....
Deputy Mayor Elizabeth Williams, West Arnhem Regional Council

.....
Chief Executive Officer, West Arnhem Regional Council

and,

NORTHERN TERRITORY POLICE, FIRE & EMERGENCY SERVICES:

.....
Jody Nobbs - Superintendent, Northern Division

.....
Adrian Kidney – Senior Sergeant, West Arnhem District

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.6
Title:	Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is for Council to consider a request received by the Jabiru Bombers Football Club for sponsorship for the 2024 – 2025 season.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season*; and
2. Approved/ Do not approve the sponsorship option xxx for the Jabiru Bombers Football Club 2024 – 2025 season.

BACKGROUND

Council has historically approved sponsorship of the Jabiru Bombers Football Club. For the 2023/2024 financial year, sponsorship of \$5,000 was approved.

COMMENT

Sponsorship Options as below

Platinum Sponsorship - \$8000.00

Gold Sponsorship - \$6000.00 or above

Silver Sponsorship - \$3000.00 or above

Tailored Sponsorship - open to negotiate alternative arrangements that may suit your businesses on application or discussion

Please refer to correspondence attached to report for more information.

LEGISLATION AND POLICY

Council's "Community, Ceremony and Funeral Assistance Policy" is relevant to this matter, particularly Para 2.1 – Eligibility, which reads as follows:

Council will consider providing a donation to community based and non-profit organisations, teams or Individuals where:

- a) The community or non-profit organisation has significant local membership.
- b) The team has members residing in, working in or has a definitive connection to the region.
- c) The individual resides in, works in or has a definitive connection to the region.
- d) The project / event will deliver tangible financial and social benefits, to local businesses and residents of the region.

FINANCIAL IMPLICATIONS

Sponsorship was not included in the 2024 / 2025 budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and

belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

ATTACHMENTS

1. 2024-05-29 WARC Jabiru Bombers Sponsorship Request [**8.6.1** - 2 pages]



JABIRU BOMBERS FOOTBALL CLUB

29 May 2024

Attention: Andrew Walsh
West Arnhem Regional Council

Via email only: andrew.walsh@westarnhem.nt.gov.au; jasmine.mortimer@westarnhem.nt.gov.au

Dear Mr Walsh,

Last year West Arnhem Regional Council's valued sponsorship enabled the Jabiru Bombers to run a very successful season, all the way to the grand final for both teams.

We approach you once again to see if you will continue to assist us by way of sponsorship for the upcoming 2024-2025 season that commences in October 2024. We have already started preparations for the upcoming season. As you know, we are a football club for which sponsorship is of great assistance to us and enables us to participate in a season largely played in Darwin.

We pride ourselves on being the only community club of any sporting ilk in the Jabiru and surrounding Kakadu and West Arnhem region. The logistics of putting together a geographically diverse team can present many challenges. We are approaching your business for a new sponsorship arrangement to support the Jabiru Bombers during the 2024/2025 season.

This season sees us building on the extraordinary success of both teams, but also looking to make further inroads to improve on the work we have done last season on our club governance and sustainability. Whilst we had continued on field success last season, we also worked hard off the field in structuring new position descriptions for all of our club roles, along with building our off field relationships to sustain our player numbers.

Your 2024/2025 sponsorship would support our club activities through:

- Travel to games;
- Game day accommodations for our remote based players;
- Game day entry for our players;
- Support for the development of coaching and training for our coaches and committee;
- Training and medical equipment;
- Subsidised player registrations, insurance and uniforms, particularly for younger, developing and players that may not be able to afford the costs to travel and register to play;
- Player recognition rewards and
- Supports further fundraising activities; such as raffles and funding of the home game day canteen and other community events that the club holds throughout the season

This season in recognition of the additional costs in the running of our club now with two teams, we have re-evaluated our sponsorship packages to acknowledge these costs. This is the first time a review of this sort has been done in the last ten years.

We now offer the following Sponsorship Packages in 2024/2025 season:

PLATINUM SPONSORSHIP	\$8000.00
Sponsors receive:	Platinum sponsorship is a new option on offer this season. Only two sponsors have the option of platinum sponsorship with the primary position on our club polos and club guernseys on offer. The first in can choose if they would like the front or back position on the Mens or the Womens Guernsey. Second will have the alternative guernsey. Any other requests by individual platinum sponsors will be entertained. All of the gold sponsor package entitlements also apply.
GOLD SPONSORSHIP	\$6000.00 or above
Sponsors receive:	<ul style="list-style-type: none"> ✓ Company logo on player guernsey (noting that we can only use 6 log guernseys) ✓ Large company logo on club shirts and singlet's ✓ Large company logo on all promotional posters displayed around Jabiru and on all club social media sites ✓ Presentation of season's perpetual shields and marquee trophies ✓ Exclusive all-inclusive invitation to the clubs annual sponsors day ✓ Acknowledgement of business at all home games and during presentations ✓ Tax Invoice for sponsorship funds received
SILVER SPONSORSHIP	\$3,000.00 or above
Sponsors receive:	<ul style="list-style-type: none"> ✓ Medium company logo on club polo shirts and singlets ✓ Company name listed on promotional posters displayed around Jabiru and on all club social media sites ✓ Exclusive invitation to club sponsors day ✓ Acknowledgement of business at home games and presentations ✓ Tax Invoice for sponsorship funds received
TAILORED SPONSORSHIP	We recognise small business and are open to negotiate alternative arrangements that may suit your businesses on application or discussion: This can be in-kind sponsorship arrangements for example, vouchers and donations of equipment and or supplies. In particular this may entail vouchers for best on ground players each week. If this option appeals to your organisation, please contact us to discuss further.

Continued support from our sponsors is essential to our club being able to continue to provide this valuable sporting and recreational opportunity to Jabiru and the surrounding region. With the continued involvement of the womens team, heading into their third season, we are continuing to expand our reach and providing opportunities for inclusivity and social interaction.

If you would like to come on board this season we request that we please have your commitment by no later than **Friday 21 June 2024** so the new seasons playing uniform and apparel can be ordered reflecting the current seasons sponsors.

Thank you for considering our request and I look forward to hearing from you at your earliest convenience.

Yours Sincerely,



Tamara Spence

President

Email: jabirubombersfc@gmail.com

On behalf of the Jabiru Bombers Football Club Committee

Mobile: 0418 9842 910

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.7
Title:	Filling Casual Vacancies - Maningrida Ward
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is for the Council to consider the nominations received to fill the two Casual Vacancies for the Maningrida Ward.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Filling Casual Vacancies - Maningrida Ward*; and
2. Notes the nominations received by Garth Doolan, Tim Wilton, Tyson Ryan, Shane Namanurki, Marlene Kernan and Jermaine Namanurki.
3. Appoints xxx to fill the two Maningrida Ward Vacancy
4. Does not appoint xxx to fill the Maningrida Ward Vacancy

BACKGROUND

On 18 March 2024, Councillor Matthew Ryan wrote to the Chief Executive Officer, Andrew Walsh, stating that he is resigning as Councillor of West Arnhem Regional Council effective immediately.

On 1 May 2024, Councillor Julius don Kernan wrote to the Chief Executive Officer, Andrew Walsh, stating that he is resigning as Councillor of West Arnhem Regional effective immediately.

The resignation of Councillor Matthew Ryan and Councillor Julius Don Kernan has left two Casual Vacancies on Council for the Ward of Maningrida.

The Casual Vacancy Policy allows Council to fill a vacant Councillor position via a nomination process and consequently, Council need not undertake a by-election.

The term of the Casual Vacancy on Council will conclude at the commencement of the Local Government General Election in August 2025.

COMMENT

West Arnhem Regional Council Policy for Filling Casual Policy states:

When appointing a person to be a Council Member, Council will give due consideration to:

- The person's level of community involvement;
- The person's suitability for the role; and
- Any other relevant matters.

The Council will decide the appointment by resolution, to take effect seven (7) days after the date of the resolution.

The CEO is to ensure the successful applicant is advised of their appointment to Council and that an induction to the position is undertaken as soon as practicable.

LEGISLATION AND POLICY

Local Government Act 2019 (NT)

Local Government (Electoral) Regulations

Filling Casual Vacancies Policy

FINANCIAL IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. Garth Doolan - Casual Vacancy Nomination [**8.7.1** - 2 pages]
2. Tim Wilton - Casual Vacancy Nomination [**8.7.2** - 2 pages]
3. Tyson Ryan - Casual Vacancy Nomination [**8.7.3** - 2 pages]
4. Shane Namanurki - Casual Vacancy Nomination [**8.7.4** - 2 pages]
5. Marlene Kernan - Casual Vacancy Nomination [**8.7.5** - 2 pages]
6. Jermaine Namanurki - Casual Vacancy Nomination [**8.7.6** - 2 pages]



WEST ARNHEM REGIONAL COUNCIL

**MANINGRIDA WARD CASUAL VACANCY
NOMINATION FORM**

I, Garth Malwurja Doolan
(Name of Nominee)

DATE: 9 / 04 / 2024

would like to nominate to represent MANINGRIDA on the West Arnhem Regional Council.

CANDIDATE DETAILS

ADDRESS: Lot 337 Bottom Camp Maningrida NT 0822

MOBILE: 0400 503 597

EMAIL: clo@bawinanga.com

I have provided **one** of the following (please tick):

- Written submission (use form below)**
- 3 minute video submission**

Outlining why I want to nominate.

Please email submissions to governance@westarnhem.nt.gov.au or send to your local Council Services Manager.





Written submission

Please explain in the box below:

1. why you want to be a member of the West Arnhem Regional Council
2. what qualities can you contribute to the West Arnhem Regional Council

I would like to nominate for the Maningrida Ward vacancy as I believe I could make a considerable contribution in this capacity, work together with the Council to improve the welfare of the people in West Arnhem Land and Maningrida and especially to provide a voice for people residing in the Maningrida Homelands.

My name is Garth Malwurja Doolan, I am a man of the An-guling tribe, Gun-nartpa language and my homeland is Cadell known as Gochan-Jiny-jirra. I am a TO of that area. I speak 14 languages and relate to seven different regions in Arnhem Land through my mother's and my father's side.

I grew up in Maningrida and know it well as a local and as an employee of local organisations. I have a wealth of cultural knowledge allowing me to navigate the complexities of relations between the tribes in Maningrida and across Arnhem Land. I am currently employed as a Cultural Liaison Officer at the Bawinanga Aboriginal Corporation. I was elected a Board Member of Bawinanga in 2022 and I have completed the necessary Governance training. I am also a Board Member for APONT, a Deputy Chair for Nja-Marleya and also director for Homelands School Board.

I am happy to be contacted if further information is required.

A handwritten signature in blue ink, appearing to read "Garth".

Garth Malwurja Doolan

Please email this completed Nomination Form to Governance@westarnhem.nt.gov.au or hand to your local council staff.





WEST ARNHEM REGIONAL COUNCIL

MANINGRIDA WARD CASUAL VACANCY NOMINATION FORM

I, Tim Wilton
(Name of Nominee)

DATE: 12/4/2024

would like to nominate to represent MANINGRIDA on the West Arnhem Regional Council.

CANDIDATE DETAILS

ADDRESS: Maningrida Main

MOBILE: 0455548314

EMAIL: tim.wilton21@gmail.com

I have provided one of the following (please tick):

- Written submission (use form below)
- 3 minute video submission

Outlining why I want to nominate.

Please email submissions to governance@westarnhem.nt.gov.au or send to your local Council Services Manager.



I, Tim Wilton, wish to nominate to represent Maningrida on West Arnhem Regional Council.

I have lived and worked in Maningrida my whole life and want to help create a strong future for this community.

I am on the Maningrida College Board and worked for the Remote School Attendance Strategy (RSAS) for six and half years. I care deeply about education and preparing our children for a strong future as well as protecting our culture.

I also care deeply about jobs and services on the homelands surrounding Maningrida. Before I worked at RSAS, I worked as a crabber and I also worked as a tour guide for Outback Spirit. I would like to see more jobs for my countrymen in the seafood and tourism sectors.

It would make me proud to serve my community on the council.

Regards

Tim Wilton





WEST ARNHEM REGIONAL COUNCIL

MANINGRIDA WARD CASUAL VACANCY NOMINATION FORM

I, Tyson
(Name of Nominee)

DATE: 17/04/2024

would like to nominate to represent MANINGRIDA on the West Arnhem Regional Council.

CANDIDATE DETAILS

ADDRESS: Maningrida Lpo 477 Maningrida internal road 0822

MOBILE: 0487 015 466

EMAIL: RyanTy2004@gmail.com

I have provided one of the following (please tick):

- Written submission (use form below)
- 3 minute video submission

Outlining why I want to nominate.

Please email submissions to governance@westarnhem.nt.gov.au or send to your local Council Services Manager.





Written submission

Please explain in the box below:

1. why you want to be a member of the West Arnhem Regional Council
2. what qualities can you contribute to the West Arnhem Regional Council

My name is Tyson Ryan I'm 19 years old and I'm interested in representing my community of Maningrida and to represent the ~~community~~ community of west Arnhem region.

I want to experience and learn what's it like being an elected member and also being on the council and attend meetings, to be able to attend conferences and also represent youth and young leaders in this area as a young Indigenous man from ~~the~~ Maningrida and the whole of West Arnhem community.

I had some experience in politics when I attended with dad when he was the previous mayor of West Arnhem Regional Council, learned a lot. We went to a round table meeting at parliament House as an observer was very interesting, he inspired me to speak up for what's wrong and right.

As a young ~~a~~ man I know what the youth wants and what I can bring to the table and especially in the remote ~~communities~~ communities when there's youth disadvantaged and struggle to get their voices heard, whilst I believe ~~community~~ community is ~~struggling~~ struggling also to be heard, as a young man I see ~~that~~ that there's lack of young role models and leadership. I'm hoping I can make a changes and hopefully for the best and to see me stepped up as their role model and look up to me.

I can use my social media as a platform to encourage other young leaders to ~~start~~ start speaking up for ~~us~~ what's needed or what's lacking in our community's.

Please email this completed Nomination Form to Governance@westarnhem.nt.gov.au or hand to your local council staff.





WEST ARNHEM REGIONAL COUNCIL

**MANINGRIDA WARD CASUAL VACANCY
NOMINATION FORM**

I, Shane Namanurki
(Name of Nominee)

DATE: 07/05/2024

would like to nominate to represent MANINGRIDA on the West Arnhem Regional Council.

CANDIDATE DETAILS

ADDRESS: Maningrida lot 532 airport Rd

MOBILE: 0460513867

EMAIL: shanenamanurki@gmail.com

I have provided one of the following (please tick):

- Written submission (use form below)
- 3 minute video submission

Outlining why I want to nominate.

Please email submissions to governance@westarnhem.nt.gov.au or send to your local Council Services Manager.





Written submission

Please explain in the box below:

1. why you want to be a member of the West Arnhem Regional Council
2. what qualities can you contribute to the West Arnhem Regional Council

I would like to put my application forward for the Vacant Maningrida Ward Casual Vacancy.

I have lived in Maningrida all my life, travelling to the Islands for ceremony etc.

I speak many languages, Na-kara, Ndjebbana, Burarra and to name a few.

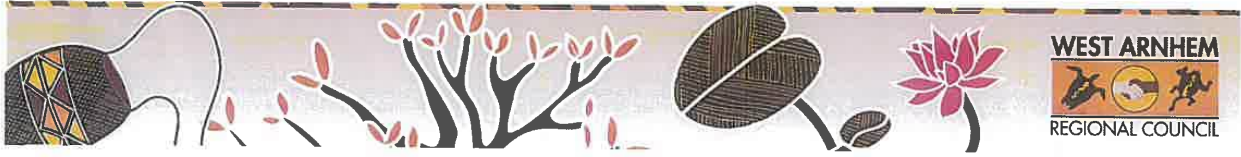
I have strong ethical values in contributing to the needs of the Maningrida community throughout my life; living on Nakkara Country and Kunibidji Country.

I have been a Council member before and I really enjoyed working and supporting the Maningrida community.

My connection to Maningrida is strong I have worked in NIAA; Night Patrol, Employment services, Money Management positions. I am also Board member for Maningrida Progress Association; Director for Nja-Marleya Cultural Leaders and Justice Group and Director for the Bawinanga Aboriginal Corporation Board. I am also a current Local Authority member for Maningrida and a Chairperson for the Men's Shed Committee.

Please email this completed Nomination Form to Governance@westarnhem.nt.gov.au or hand to your local council staff.





WEST ARNHAM REGIONAL COUNCIL

MANINGRIDA WARD CASUAL VACANCY
NOMINATION FORM

I, Marlene Kernan
(Name of Nominee)

DATE: 27/05/2024

would like to nominate to represent MANINGRIDA on the West Arnhem Regional Council.

CANDIDATE DETAILS

ADDRESS: 337 / Bottom Camp

MOBILE: 0459729545

EMAIL: Jazminmarlene@gmail.com

I have provided one of the following (please tick):

- Written submission (use form below)
- 3 minute video submission

Outlining why I want to nominate.

Please email submissions to governance@westarnhem.nt.gov.au or send to your local Council Services Manager.





Written submission

Please explain in the box below:

1. why you want to be a member of the West Arnhem Regional Council
2. what qualities can you contribute to the West Arnhem Regional Council

I Marlene Kernan of Marringrida Community. Want to represent My Community and my People I am an emerging leader that wants to make my Community a better Place For everyone .

I want to contribute to West arnhem ~~Regional~~ Regional Council because West Arnhem is my region and the people of west arnhem are my People .

Please email this completed Nomination Form to Governance@westarnhem.nt.gov.au or hand to your local council staff.





WEST ARNHAM REGIONAL COUNCIL

MANINGRIDA WARD CASUAL VACANCY NOMINATION FORM

I, Jermaine Namanurki
(Name of Nominee)

DATE: 17/5/2024

would like to nominate to represent MANINGRIDA on the West Arnhem Regional Council.

CANDIDATE DETAILS

ADDRESS: Maningrida Community

MOBILE: 0498116676

EMAIL: jermaine.namanurki@gmail.com

I have provided one of the following (please tick):

- Written submission (use form below)
- 3 minute video submission

Outlining why I want to nominate.

Please email submissions to governance@westarnhem.nt.gov.au or send to your local Council Services Manager.

PO Box 721, Jabiru NT 0886 | info@westarnhem.nt.gov.au | www.westarnhem.nt.gov.au



Jabiru (Head Office)	Gunbalanya	Maningrida	Warruwi	Minjilang
☎ 08 8979 9444	☎ 08 8970 3700	☎ 08 8979 6600	☎ 08 8970 3600	☎ 08 8970 3500





Written submission

Please explain in the box below:

1. why you want to be a member of the West Arnhem Regional Council
2. what qualities can you contribute to the West Arnhem Regional Council

- WANT TO UNDERSTAND GOVERNANCE, WOULD LIKE TO CONTRIBUTE TO MY COMMUNITY.

- GAIN LEADERSHIP SKILLS

- HELP OUT WITH YOUTH WELLBEING IN COMMUNITY.

- AM ON GOVERNANCE COMMITTEES AT WORK.

- CURRENTLY WORK HEALTH, AND IS WHY WANT TO LEARN TO HELP MY COMMUNITY.

Please email this completed Nomination Form to Governance@westarnhem.nt.gov.au or hand to your local council staff.



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.8
Title:	Special Finance Committee Membership
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report seeks an elected member's nomination for the Council's Special Finance Committee.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Special Finance Committee Membership*; and
2. Nominated xxx as a member of the Special Finance Committee.

BACKGROUND

The Local Government Act requires Council to hold an Ordinary Council Meeting at least once every two months. In the alternate months, a Council can either hold an Ordinary Council Meeting or a Special Finance Committee (SFC) meeting.

Council's Special Finance Committee was formed in December 2020 to review and approve the monthly Finance Report when Ordinary Council Meetings do not take place. The Terms of Reference (attached) state that it must consist of five elected members. Since the resignation of Cr Ryan, membership sits at four.

COMMENT

Currently members of the SFC are:

Mayor Woods
Deputy Mayor Williams
Councillor Onus
Councillor Nadjamerrek

In order to fulfill its functions the Special Finance Committee seeks nominations from an elected member to bring the number up to five.

LEGISLATION AND POLICY

Section 90 *Local Government Act*

Sections 17 and 19 of the *Local Government (General) Regulations 2021*

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. special finance committee terms of reference_-_03.02.2021 [**8.8.1** - 1 page]



Special Finance Committee Terms of Reference

1. Role of the Committee

The West Arnhem Regional Council Special Finance Committee (the Committee) is constituted as an Executive Committee with all the necessary powers to carry out Council's financial functions. The Committee's terms of reference comply with section 83(4) of the *Local Government Act 2019*.

2. Membership

The Committee consists of a minimum of five Elected Members appointed through a Council resolution. The Mayor is the designated Chair of all Committee meetings. In the Mayor's absence, the Deputy Mayor will be appointed as the acting Chair of the meeting. If both the Mayor and Deputy Mayor are not present, the Committee's Elected Members shall elect an Acting Chair for the duration of the meeting. A quorum at a Committee meeting consists of three or more Elected Members. Additionally, the Chief Executive Officer (CEO) or a delegated representative of the CEO, and one senior staff member must be present during each Committee meeting.

3. Meeting Dates

The Committee shall convene a meeting during the months that an Ordinary Council meeting does not take place. A meeting may be rescheduled in circumstances where it would be inappropriate to conduct a meeting, or when there is prior knowledge that a quorum will not be achieved on the meeting date. The Chair of the Committee will approve a change of the meeting date after consultations with a majority of the Committee's Elected Members and the Chief Executive Officer.

4. Committee Functions


The Committee has delegated authority from Council to carry out the following functions during the months that an Ordinary Council meeting is not convened:

- Review and approve Council's monthly financial reports.
- Review and approve reports on Council budgets that are presented during the Committee's meeting.
- Review reports about Council's immediate and long term financial plans.
- Consider the financial implications of Council's financial plans to ensure that they meet the needs of the community.
- Review the financial status and progress of major projects and recommend changes or revisions to projects, if necessary.
- Review the debtor and creditor lists, and ensure sufficient funds are available to pay forthcoming debts.
- Review and approve any other urgent matters as required.

5. Committee's Decisions

The minutes for each Committee meeting will be presented at the next Ordinary Council meeting.



Approved by Chief Executive Officer: 
Approved by Council Resolution OCM8/2021 on 10.02.2021

Date: 03/02/2021

Page 1 of 1

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	8.9
Title:	Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is for Council to consider changing the Local Authority and Kakadu Ward Committee meetings schedule for the remainder of the 2024 calendar year.

THAT COUNCIL:

1. Received and noted the report entitled *Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024*; and
2. Approved/ do not approve for Local Authority and Kakadu Ward Committee meetings to be held consecutively for a week in the month of September and November 2024.

BACKGROUND

Previously each Local Authority and Kakadu Ward Committee meeting has been scheduled on a Thursday 4 times a year.

COMMENT

This report is seeking Councils approval to change the Local Authority and Kakadu Ward Advisory Committee Meeting schedule to hold each ward's meetings consecutively during the same week in September and November 2024.

Dates will still need to be confirmed with each Local Authority to ensure quorum can be met.

LEGISLATION AND POLICY

Section 90(3)(b) of the *Local Government Act 2019*.

Regulations 50 and 103 of the *Local Government (General) Regulations 2021*.

Clause 8.1 *Guideline 1: Local Authorities 2021*.

FINANCIAL IMPLICATIONS

Provisions for meeting expenses are included in Council's annual budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. Proposed Local Authority and Kakadu Ward Committee Meeting Schedule 2024 [8.9.1 - 1 page]



JUNE							JULY							AUGUST						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
						1		1	2	3	4	5	6					1	2	3							1
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
30																					30	31					

Ordinary Council Meeting and Workshop	Ordinary Council Meeting via Video Conference	Local Authority Meeting	Risk Management and Audit Committee Meeting	Kakadu Advisory Meetings	Northern Territory Public Holidays
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Minjilang LA Meetings Monday 9 September 2024 Monday 25 November 2024	Warruwi LA Meetings Tuesday 10 September 2024 Tuesday 26 November 2024	Gunbalanya LA Meetings Wednesday 11 September 2024 Wednesday 27 November 2024	Maningrida LA Meetings Thursday 13 September 2024 Thursday 28 September 2024	Kakadu Advisory Meetings Friday 13 September 2024 Friday 29 September 2024
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WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL received and noted the attached items of incoming and outgoing correspondence.

BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

COMMENT

ATTACHMENT NO	CORRESPONDENCE TYPE	DATE RECEIVED	SENT BY	DOCUMENT NAME
1	Incoming	15 May 2024	Andrew Kirkman – DIPL CEO	Correspondence From DIPL Ce Mr Andrew Kirkman To Warc Ce Mr Andrew Walsh
2	Incoming	22 May 2024	Roads to Recovery Team	Roads to Recovery West Arnhem Regional Council
3	Outgoing	29 May 2024	Andrew Walsh	West Arnhem Regional Council - NT Health - Minjilang Waste Management
Refer to agenda item 8.6	Incoming	29 May 2024	Jabiru Bombers Football Club	2024-05-29 WARC Jabiru Bombers Sponsorship Request

LEGISLATION AN POLICY

Local Government (General) Regulations 2021 s55(2)

Incoming and Outgoing Correspondence Policy

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Correspondence from DIPL CE Mr Andrew Kirkman to WARC CE Mr Andrew Walsh [**9.1.1** - 3 pages]
2. Roads to Recovery West Arnhem Regional Council [**9.1.2** - 2 pages]
3. West Arnhem Regional Council - NT Health - Minjilang Waste Management [**9.1.3** - 1 page]



Department of
INFRASTRUCTURE PLANNING AND LOGISTICS

Chief Executive
Level 5 Energy House
18-20 Cavenagh Street
DARWIN NT 0801

Postal Address
GPO Box 1680
DARWIN NT 0801

T 08 8924 7029
E andrew.kirkman@nt.gov.au

File Ref
2023/3073-0027

Mr Andrew Walsh
Chief Executive Officer
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

via email: Andrew.walsh@westarnhem.nt.gov.au

Andrew

Dear Mr Walsh

On 20 March, representatives from the Department of Infrastructure, Planning and Logistics (DIPL) presented to the West Arnhem Regional Council (WARC) at its Ordinary Council meeting in Jabiru.

On 4 April, WARC requested a formal written response to questions it put to DIPL officers by email. I have addressed each of those questions below.

1. *Follow up with issues raised concerning the Gunbalanya Airstrip*

This query relates to a letter dated 28 September 2023 from your acting CEO and the Chairman's letter to the then Minister seeking an update on any measures taken by this Department to secure the fencing around the airstrip.

The Department has applied with the Federal Government under the Remote Airstrip Upgrade Program round 10 for funding to upgrade the Gunbalanya Airstrip fencing. We have not yet received a response to the application, however it is anticipated an outcome will be announced before the end of this financial year. To support this, Territory funding has also been earmarked for this project under the 2024/25 Transport Planning Minor New Works program.

Transport Planning's environmental team have commenced the environmental approval process for this project and the Department will be liaising with the Northern Land Council (NCL) regarding land owner consent requirements.

2. Follow up with lease information on West Arnhem airstrips

The Department is in negotiations with the NLC for leases over certified aerodromes, including four in the West Arnhem region, so that they can be managed in accordance with the requirements of the Civil Aviation Safety Authority's Manual of Standards.

The Department intends to discuss the aerodromes' operations with WARC in due course and once the tenure has been finalised with the Land Council.

3. Issues surrounding Maningrida Subdivision and how DIPL are working to fix this including the poor road conditions

The Land Servicing and Engineering's remote team appreciates WARC's engagement to date on the drainage issues relating to the interface between stages one and two of the new Maningrida subdivision. Design documentation to address the problem area have been completed and Departmental officers are undertaking a final review. The proposed intersection upgrade works were approved by the WARC senior project manager on 17 October 2023. These rectification works have been included in the latest contract relating to works occurring within the new subdivision. Work is due to commence in the third quarter of this calendar year, if not before.

4. Elected Members noted concerns with the old and outdated West Arnhem community plans and asked if these will be updated by DIPL in the near future.

Area Plans under the NT Planning Scheme 2020 are in place for Gunbalanya and Maningrida. Other communities within the WARC electorate are supported by the Community Lands Use Plans (CLUP). Both documents provide a long term vision for broad land uses within each community as they inform the zoning or use of the land which influences the type of development that can occur on any particular parcel of land. The Lands Planning unit of DIPL is happy to work with the traditional owners of the zoned communities and their land council representatives should they wish to review and update the Area Plans through a Planning Scheme Amendment process or those CLUPs for communities that are not under the Planning Scheme.

5. Clarification on the desalination plant in Waruwi.

Government is not considering a desalination plant for Waruwi. However, the Northern Territory Government is aware of community concerns regarding water supply in Waruwi. It has established the Remote Water Team through commitments in the Territory Water Plan, the Northern Territory's first whole-of-government strategic plan for water. The Remote Water Team is a cross-government team hosted and managed by the Department of Territory Families, Housing and Communities and aims to accelerate the delivery of water infrastructure and support water efficiency and innovation in remote communities. The Remote Water Team will be seeking an opportunity to attend a Local Authority meeting in the near future in Waruwi to discuss the matter.

In addition, the Remote Water Team is developing a funding proposal to the National Water Grid Authority, Commonwealth Government, for consideration. The proposal is based upon a Bore Drilling and Equipping program that includes a bore drilling project for Waruwi. This builds upon the recently completed water source investigation work undertaken by PWC and funded through the \$28 million Water Security and Water Quality Program.

The Department appreciates the opportunity to present at your Council's meeting in March and to answer your follow up questions. The Department will progress these matters as outlined above. Should you wish to raise any further concerns relating to Departmental matters, please address those concerns to me in the first instance.

Yours sincerely



Andrew Kirkman
Chief Executive

15 May 2024

Andrew,
Happy to discuss
these matters further
with you, when we
catch up,

Regards
Andrew



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional
Development and Local Government

THE HON KRISTY MCBAIN MP
Minister for Regional Development,
Local Government and Territories

Matthew Ryan
Mayor
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Via: info@westarnhem.nt.gov.au
Cc: info@westarnhem.nt.gov.au

Dear Mayor/Councillor

I am writing to advise your funding allocation under the **Roads to Recovery** (RTR) Program. The Australian Government is proud of its continued support for road construction and maintenance through RTR with \$4.4 billion being made available over the next five years. In 2024-25, the annual RTR budget is \$650 million and will increase over the funding period to reach \$1 billion per year from 2027-28. This represents the first increase in RTR funding since 2019-20. This permanent increase will allow for more effective long-term planning for the safer maintenance and upgrade of our local roads without being subject to budget cycles.

I am pleased to advise that **West Arnhem Regional Council** will receive **\$4,754,379** for the five-year funding period 1 July 2024 to 30 June 2029.

The RTR Program will continue to operate under simple administrative arrangements, allowing funding recipients to decide the priority local projects on which to spend their allocation. In accordance with the current arrangements, projects funded under RTR can be delivered at any time throughout the five-year funding period. While your nominal annual allocation gradually increases over the next five years, if you have local priorities that require access to funding sooner, I encourage you to identify and schedule your projects as early as possible in the new financial year and contact the Department of Infrastructure, Transport, Regional Development, Communications and the Arts by email to Roads.toRecovery@infrastructure.gov.au.

The Department will soon write to formally advise you of the updated program conditions prior to the start of the new funding period, including in relation to your nominal annual allocation and own source expenditure requirements.

The Australian Government is committed to improving employment opportunities for First Nations peoples and we ask for this consideration to be applied to projects using RTR funding.

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520

In addition to the RTR funding commitment, the Australian Government has increased funding to the **Black Spot Program**, and from 1 July 2024 will commence the new **Safer Local Roads and Infrastructure Program**. Collectively these programs provide a valuable source of funding to local governments seeking to improve road infrastructure and safety. Councils will also be interested to know that submissions are continuing to be accepted for the **Heavy Vehicle Rest Area initiative**. For further information on these programs and how to apply, please visit <https://investment.infrastructure.gov.au/about/local-initiatives>. I encourage you to consider these programs to support your local road safety improvements.

I look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional Development and Local Government



THE HON KRISTY MCBAIN MP
Minister for Regional Development, Local Government and Territories

22 May 2024



29 May 2024

Lachlan Chapman
Environmental Health Officer
Office of the Chief Health Officer
Public Health Division
NT Health

Dear Mr Chapman,

Thank you for your letter regarding the visit of the Environmental Health Officers to Minjilang and the support provided by your team. We appreciate the time and effort taken to assess the landfill site and your valuable feedback.

We acknowledge the public health concern raised regarding the presence of feral pigs within the facility and damaged fencing allowing access to the waste. West Arnhem Regional Council are actively pursuing a new lease with the Northern Land Council (NLC) that will see the current site extended and allow us to make the site secure and functional.

Council understands the urgency of addressing the current public health risk and are working towards a solution when funding permits.

West Arnhem Regional Council administration are currently investigating funding streams that will allow installation of fencing around the current site or around the organic waste area as an interim measure. This measure will assist in the prevention of feral pigs accessing the waste and reduce potential health hazards. Council will also continue to work closely with the NLC to expedite the approval for the new facility.

Council would welcome and greatly appreciate your ongoing support and partnership in addressing the issue of feral pigs at the waste management facility and request we be able to call on you for support for the lease process or any potential funding applications if required.

Please do not hesitate to contact if you require further information or would like to discuss this matter in more detail. Sara Fitzgerald, West Arnhem Regional Council's Waste and Resource Coordinator is our SME and your key contact and can be reached on 0483 151 268 or sara.fitzgerald@westarnhem.nt.gov.au should you require any specific information.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Andrew Walsh'.

Andrew Walsh
Chief Executive Officer
West Arnhem Regional Council

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



Jabiru (Head Office) Gunbalanya Maningrida Waruwi Minjilang
☎ 08 8979 9444 ☎ 08 8970 3700 ☎ 08 8979 6600 ☎ 08 8970 3600 ☎ 08 8970 3500

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	9.2
Title:	Meetings and Events attended by the Mayor
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Meetings and Events attended by the Mayor*.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
24.05.2024	Via teams	Met with Police Fire and Emergency Services Cadets.	Cadets, Leanne Johansson – Manager Business Development, Dana Hewett
27.05.2024	Maningrida	Tour around Maningrida New Sub with Minister of Infrastructure	Various NTG staff, Minister Bowden, Andrew Walsh – CEO, Clem Beard – Acting General Manager of Technical Services, Fiona Ainsworth – Director of Community and Council Services, Jasmine Mortimore – Acting Governance and Risk Advisor
28.05.2024	Maningrida	Local Decision Making Agreement Signing Day / Community Round Table	Various Community Members, Stakeholders and Government Staff, Chief Minister Eva Lawler, Member of Arafura Manual Brown
12.06.2024	Waruwi	Meeting with Minister for Police, Minister for Local Decision Making and Member of Arafura	Brent Potter, Selena Uibo and Manual Brown

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.

Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	9.3
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL received and noted the report titled *Meetings and Events attended by the CEO*.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) Met with
24.05.2024	Darwin	Meeting with the Department of the Chief Minister and Cabinet Acting Top End Regional Executive Director	Darren Johnson
24.05.2024	Darwin	Music NT Potential Partnerships for West Arnhem Region	Mark Smith – Director of Music NT
27.05.2024	Maningrida	Tour around Maningrida New Sub with Minister of Infrastructure	Various NTG staff, Minister Bowden, James Woods - Mayor, Clem Beard – Acting General Manager of Technical Services, Fiona Ainsworth – Director of Community and Council Services, Jasmine Mortimore – Acting Governance and Risk Advisor
28.05.2024	Maningrida	Local Decision Makings Agreement Signing Day / Community Round Table	Various Community Members, Stakeholders and Government Staff, Chief Minister Eva Lawler, Member of Arafura Manual Brown
29.05.2024	Darwin	Briefing on West Arnhem Region and NLC matters	Deputy CEO, NLC West Arnhem Team
29.05.2024	Darwin	Parks Australia Meeting regarding Jabiru Township Roads, Water, Sewage, Storm	Crispin Walker and Rowan Clarke from Parks Australia, Fiona

		Water and Landfill Remediation	Ainsworth – Director of Community and Council Services, Clem Beard – Acting General Manager, Technical Services, Hilal Ahmad – Senior Projects Office, Sara Fitzgerald – Waste and Resource Coordinator, Dana Hewett – Jabiru Council Services Manager
31.05.2024	Darwin	Meeting to discuss WARC Regional Plan and Budget	Maree De Lacey – Executive Director Local Government, Meeta Ramkumar – Director Sustainability and Compliance, Jocelyn Nathanael-Walters – Director of Finance
31.05.2024	Darwin	Meeting with Australia Post Regarding Contract Negotiations	Jeremy Gordan – Field Engagement Lead, Leanne Johansson – Business Development Manager, Fiona Ainsworth – Director of Community and Council Services
03.06.2024	Darwin	Meeting with DIPL CEO to talk about West Arnhem matters	Andrew Kirkman – DIPL CEO
04.06.2024	Jabiru	Jabiru staff Cert III Sign ups	GTNT staff and Jabiru staff
13.06.2024	Jabiru	Meeting with Department of Chief Minister and Cabinet Regional Director for West Arnhem Region	Aneurin Townsend
13.06.2024	Jabiru	Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT) Board Meeting	GACJT Board Members
14.06.2024	Darwin	Meeting with Bachelors of Institute Trainer for Certificate III in Civil Construction	Willie Melville, Luisa Arango – Training Coordinator

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 June 2024

Agenda Reference:	9.4
Title:	Operations Report - April and May 2024
Author:	Rick Mitchell, Senior Council Services Manager

SUMMARY

This report is presented to the Council to provide an overview of community operations and services delivered across the West Arnhem Regional Council locations, for the reporting period 01 April – 31 May 2024.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Operations Report - April and May 2024*.

BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

1. Post Office Services

Total amount of post received and delivered for reporting period = 32,857kg.

- On the 13 May 2024, the Jabiru Post Office changed software systems from E-post to Post+. Post Office staff received Post+ training prior to this new system being rolled out.
- Maningrida Post Office closed on 13 May 2024 and 17 May 2024, due to Post+ system roll-out and training.

2. Centrelink Services

- Remote Centrelink Service Team visited Gunbalanya on 28-31 May 2024, to provide service support to the community.
- Money Management team visited the Jabiru Centrelink office from 08-11 April 2024.
- Since Cahill's Crossing opened, there has been an increase in clients visiting the Jabiru Centrelink Office, an average of 14 clients per day.
- Services Australia visited Warruwi Community 29 April – 01 May 2024, utilising the Centrelink Office.

3. Sport and Recreation Programs

Total attendance at the sport and recreation programs for the reporting period = 5,972.

- The Gunbalanya Youth, Sport and Recreation (YSR) team participated at Schools Expo Career Day held on 31 May 2024, showing what equipment is being used in their program and answering questions relating to the YSR programs. YSR team liaising with other stakeholders to ensure activities happening for everyone during the day and evening.
- In April 2024, Jabiru Youth, Sport and Recreation (YSR) Officer commenced basketball activities on Wednesday afternoons in conjunction with Clontarf and Stars.
- During April 2024, the Jabiru YSR program held Friday afternoon Lego and movies.
- May 2024 was extremely busy with exciting events such as, the Colour Fun Run, Triathlon and the NT Police, Fire and Emergency Services (NTPFES) Cadet joining sports activities, with collaborative efforts from all WARC departments to help facilitate these events.
- Maningrida YSR activities continue after school and over the school holidays, which included basketball, dodge-ball, volleyball, ball games, arts and crafts, music program and drills using medicine balls. During the Easter Holidays, activities included taking youth out to Rocky Point for fishing and movie nights.

- The Yarning Circle in Warruwi has been extended to focus on youth at high risk, with 5 youth identified, sessions are occurring at the Warruwi School, Recreation Hall and WARC office, with the aim is to improve confidence and instill traditional values, and get them back into a good school routine.



Jabiru Youth, Sport and Recreation May activities.



Maningrida youth practicing their skills ahead of Maningrida AFL completion commencing.

4. Aquatic Centres (Jabiru and Maningrida only)

Total attendance at the Aquatic Centres for the reporting period = 11,111.

- The Jabiru pool has still seen good attendances despite pool water temperature dropping with the normal seasonal change.
- 23 April 2024 – Pool attendance on this day alone was 178 which included the Youth Engagement Project, Clontarf early morning session and Caulfield Grammar school visit in the afternoon.
- Kakadu Triathlon held on 11 May 2024, using the Jabiru Pool facilities for the swim component.
- Jabiru Pool facility continuing to deliver multiple programs for both fitness and recreation.
- Maningrida Pool continues to run night swimming on Wednesday nights, Kids Swim Club every Thursday afternoons, and adult skills and drills session on Friday afternoons.

5. Library (Jabiru only)

Total attendance at the Library for the reporting period = 1,190.

- World Autism Awareness Day on 02 April 2024, held Story time with Jackson, Remote NDIS Connector in conjunction with Catholic Care, who also provided morning tea.
- School holiday program ran from 08-12 April 2024, where children attended for craft activities.

- National Simultaneous Storytime (NSS) held on 22 May 2024, with Jackson Hodge, NDIS Remote Community Connector and Families as First Teachers (FaFTs).
- Australia's Biggest Morning Tea and National Reconciliation Week (NRW) Film Screening held on 27 May 2024.
- The Jabiru Library is hosting a special National Reconciliation Week (NRW) story time on 28 May 2024, with Nana Marcia Brennan, Community Care Team Leader, as the reader.



Australia's Biggest Morning Tea and National Reconciliation Week (NRW) Film Screening on 27 May 2024.



National Simultaneous Story Time with Jackson Hodge, NDIS Remote Community Connector and Families as First Teachers (FaFTs) on 28 May 2024.

6. **Early Learning Centers** (Jabiru and Waruwi only)

Total attendance at the Early Learning Centers for reporting period = 855.

- Staff undergoing training, they are making progress in their goal of completing their Certificate III in Early Childhood Education and Care.
- On the 27 May 2024, WARC employees x 2 enrolled into a Certificate III in Early Childhood Education and Care with Charles Darwin University.
- On the 30 May 2024, the Jabiru Childcare Centre farewelled Vicki Coles, Early Childhood Educator Group Leader, after 11 years of service with the council. A wonderful achievement of commitment to the Jabiru community.
- Caulfield grammar have increased their visits to the Jabiru Childcare Centre as it has been a big hit with the Caulfield students who have been requesting to come back again and again. Received great feedback from Caulfield that the Jabiru Childcare Centre is a popular choice when students during their visit to Jabiru.
- Weekly music lessons with Caulfield Grammar Jabiru, have continued throughout April 2024.
- The Barramundi children from Jabiru Childcare Centre attended the ANZAC Day assembly at the Jabiru Area School on 24 April, which was a great opportunity and a continuation of our partnership with Jabiru Area School (JAS).



Jabiru Childcare Centre activities.



Jabiru Childcare Centre annual Mother's Day event.

7. Aged Care Services

Total meals provided for the reporting period = 2,922.

- Staff currently conducting Language, Literacy and Numeracy (LLN) training with Charles Darwin University (CDU) and Certificate III in Individual Support with Response Employment and Training.
- Planning is underway in Warruwi to move Community Care, including NDIS, to the community hall, allowing improved compliance in Childcare services and allow services to the Community Care and NDIS clients to expand.
- Individual support training is to follow for all Community Care staff including CDU Foundation Skills program every fortnight.

8. Disability Care for NDIS Participants

Total National Disability Insurance Scheme (NDIS) participants for reporting period = 73.

- Focus is connecting and growth over the next few months

- Training for Community Care Team Leader and Senior Officers, on incident reporting for NDIS service providers. This training will then filter through to all Community Care staff across the region.
 - NDIS Feedback forms submitted to the community, seeking feedback from all NDIS clients regarding request, compliment, complaint, suggestion, etc.
- 9. Women's Safe House (Gunbalanya only)**
Total number of clients accommodated for the reporting period = 4.
- Staff been busy cleaning, preparing for hand over at the end of June 2024.
 - April and May 2024 have been quiet.
- 10. Night Patrol Service**
- Alcohol and other Drugs are causing a lot of issues in the communities, resulting in numerous fights and break-ins across all locations.
 - Home brewing is continuing in Minjilang leading to unrest including domestic violence.
 - Minjilang Mamaruni School had a break in the Families as First Teachers (FaFTs) building.
 - Start times for the program vary dependent on individual community needs.
 - Patrols are continuing to monitor any criminal or suspicious activities around the communities.
 - Night Patrol continue to support the Youth, Sport and Recreation (YSR) team by moving the youths along back to their respective homes.
 - Night Patrol Handbook is now available for staff delivering services in Gunbalanya, Minjilang and Warruwi communities.
 - On the 08 April 2024, Community Safety staff from Gunbalanya, Minjilang and Warruwi communities, received training refresher, including going through the Night Patrol Handbook.
- 11. K9 Security Pilot Program (Maningrida only)**
Total number of incidents occurred in the reporting period = 32.
- The number of incidents occurred in the reporting period was 24 were minor incidents with no property damage or goods stolen. There were 8 reportable incidents to the Police.
 - Barlmarrk Supermarket was broken into on 06 April 2024.
 - Community house was broken into on 07 April 2024.
 - Cargo container was broken into on the 08 April 2024, and items were scattered through the water.
 - Malala had a vehicle stolen on 11 April 2024.
 - Attempted to break-in to Barlmarrk Supermarket on 21 April 2024.
 - The Dhukurrdji Lodge had 4-5 vehicles that were park in their carpark, were broken into on 29 April 2024.
 - Community vehicle stolen on 09 May 2024.
 - Bawinanga Aboriginal Corporation (BAC) vehicle stolen on 19 May 2024.
- 12. Broadcasting**
Total number of Top End Aboriginal Bush Broadcasting Association (TEABBA) on-air hours for reporting period = 155 hours.
- Local broadcasting to occur in conjunction with community events
 - Limited services were provided across all communities during this reporting period, due to staff availability.
 - Gunbalanya and Minjilang recruiting for new Broadcasting Officer.
- 13. Community works**
- All communities are generally clean and tidy with regular hard rubbish collection and mowing being carried out.
 - Rubbish bin collection has been staying on schedule with minimal interruptions through out the communities.

- Road repairs, potholes and road edges have been repaired and are in the process of being repaired throughout all communities.
- Jabiru has commenced the removal of trees in vacant blocks, parkland and Childcare areas.
- Contractors have commenced Gunbalanya road works as of early May 2024, with grading to occurring in the coming weeks.
- Grading of the road between Maningrida community and the landfill site has commenced and will be conducted regularly.
- Grading has also commenced in Minjilang along the airport access road.



Caulfield Grammar School students joined WARC Works staff to assist with cleaning cobwebs off walls and weeding garden in the Jabiru Plaza.



Maningrida Works staff busy mowing the airstrip and filling in pole holes.

14. CSM Meetings and Events Attended

Total meetings attended for the reporting period = 70.

- Charles Darwin University (CDU) End of Program Celebration for Gunbalanya staff occurring on 01 May 2024.
- Council Services Manager (CSM) Gunbalanya met with Department of Social Services on 09 April 2024, regarding Income Management.
- CSM Gunbalanya met with Batchelor Institute on 23 April 2024, to discuss free Vocational Educational and Training (VET) courses.
- CSM Gunbalanya met with Outreach on 20 May 2024, regarding Men's Healthy Lifestyle Program.
- CSM Jabiru attended Jabiru Reconciliation Week event held on 27 May 2024, including opening ceremony, welcome to country, Master of Ceremony (MC) by Deputy Mayor Williams, and light refreshments and cake were provided.
- CSM Jabiru attended meeting between Department of Chief Minister and Cabinet (DCMC) and WARC held on 09 April 2024, around the Rio Tinto Social Infrastructure Funding.
- Anzac day Dawn Services were conducted in allocations on 25 April 2024, facilitated through WARC.

15. Vacancies

Total number of vacancies across the Council for the reporting period = 39 (based on per month figures)

- Gunbalanya = 10
- Jabiru = 8 (Operations team only)
- Maningrida = 8
- Minjilang = 5
- Warruwi = 8

16. Staff Attendance

Total percentage of attendance across the communities for the reporting period = 71.43%.

17. Community Wins

- Anzac Day Dawn Services and activities.



Gunbalanya Dawn Services.





Jabiru Dawn Service, March, BBQ Breakfast and RAAF Flyover.



Maningrida Dawn Service and BBQ breakfast.

- Maningrida Citizenship Ceremony held on 11 April 2024.



Mayor James Woods, Alex Prinsloo and Annalie Prinsloo.

- CDU Foundation celebrations.



Bradley Shergold, Edward Dudanga, Gavin Yirrawala and Nena, CDU Trainer.



George Wison, Richard Mason, Somphan Bosak and Nena, CDU Trainer.

STATUTORY ENVIRONMENT

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Operations Snapshot - April and May 2024 [9.4.1 - 3 pages]



Operations Snapshot – April & May 2024

Post Received



32,857kg

2022/23 comparison: 34,022kg

Sport & Recreation Attendance



5,972

2022/23 comparison: 4,227

Aquatic Centre Attendance



11,111

2022/23 comparison: 7,296

Early Learning Student Attendance



855

2022/23 comparison: 1,194

Aged Care Meals Provided



2,922

2022/23 comparison: 2,666

NDIS Participants



73

2022/23 comparison: 55

Broadcasting On-Air Hours



155.0hrs

2022/23 comparison: n/a

CSM Meetings & Events Attended



70

2022/23 comparison: 51

Staff Attendance Rates



71.43%

2022/23 comparison: 72.30%

Operations Snapshot – April 2024

Post Received



Gunbalanya – 2,232kg
Jabiru – 8,946kg
Maningrida – 4,566kg
Minjilang – 157kg
Warruwi – 400kg

Sport & Recreation



Attendance

Gunbalanya – 1,373
Jabiru – 89
Maningrida – 373
Minjilang – 155
Warruwi – 230

Aquatic Centre

Attendance



Gunbalanya – n/a
Jabiru – 1,647
Maningrida – 4,435
Minjilang – n/a
Warruwi – n/a

Early Learning Student



Attendance

Gunbalanya – n/a
Jabiru – 404
Maningrida – n/a
Minjilang – 0
Warruwi – 7

Aged Care Meals



Provided

Gunbalanya – 1,247
Jabiru – 81
Maningrida – n/a
Minjilang – 60
Warruwi – 84

NDIS Participants



Gunbalanya – 21
Jabiru – 2
Maningrida – n/a
Minjilang – 0
Warruwi – 3

Broadcasting On-Air

Hours



Gunbalanya – 0.0hrs
Jabiru – n/a
Maningrida – 52.0hrs
Minjilang – 0.0hrs
Warruwi – 15.0hrs

CSM Meetings & Events



Attended

Gunbalanya – 7
Jabiru – 7
Maningrida – 5
Minjilang – 5
Warruwi – 0

Staff Attendance

Rates



Gunbalanya – 85.00%
Jabiru – 93.60%
Maningrida – 59.00%
Minjilang – 82.00%
Warruwi – 50.00%

Operations Snapshot – May 2024

Post Received



Gunbalanya – 1,837kg
 Jabiru – 9,985kg
 Maningrida – 4,219kg
 Minjilang – 115kg
 Warruwi – 400kg

Sport & Recreation



Attendance

Gunbalanya – 1,903
 Jabiru – 604
 Maningrida – 930
 Minjilang – 147
 Warruwi – 168

Aquatic Centre

Attendance



Gunbalanya – n/a
 Jabiru – 693
 Maningrida – 4,336
 Minjilang – n/a
 Warruwi – n/a

Early Learning Student



Attendance

Gunbalanya – n/a
 Jabiru – 404
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 40

Aged Care Meals



Provided

Gunbalanya – 1,247
 Jabiru – 18
 Maningrida – n/a
 Minjilang – 25
 Warruwi – 160

NDIS Participants



Gunbalanya – 21
 Jabiru – 2
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 3

Broadcasting On-Air

Hours



Gunbalanya – 0.0hrs
 Jabiru – n/a
 Maningrida – 52.0hrs
 Minjilang – 0.0hrs
 Warruwi – 36.0hrs

CSM Meetings & Events



Attended

Gunbalanya – 9
 Jabiru – 16
 Maningrida – 4
 Minjilang – 14
 Warruwi – 3

Staff Attendance

Rates



Gunbalanya – 85.00%
 Jabiru – 91.70%
 Maningrida – 63.00%
 Minjilang – 65.00%
 Warruwi – 40.00%

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 June 2024

Agenda Reference:	9.5
Title:	Finance Report for the period ended 30 April 2024
Author:	Corey White, Acting Finance Manager

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 30 April 2024.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Finance Report for the period ended 30 April 2024*.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- 1) (a) *the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
(b) *the most recently adopted annual budget; and*
(c) *details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.*
- 2) (a) *details of all cash and investments held by the Council (including money held in trust); and*
(b) *the closing cash at bank balance split between tied and untied funds; and*
(c) *a statement on trade debtors and a general indication of the age of the debts owed to the Council; and*
(d) *a statement on trade creditors and a general indication of the age of the debts owed by the Council; and*
(e) *a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and*
(f) *other information required by the Council.*
- 5) *The report must be accompanied by*
 - (a) *a certification in writing by the CEO to the Council, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial report best reflects the financial affairs of the Council.*

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from November 2022]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

Actual vs Budget Comparison - Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2023 to 30 April 2024, the first ten months of the 2023-2024 financial year. The report compares actual income and costs compared to Council's final budget revision for the financial year; the finance team refer to this as "Budget X".

Total revenue

Total revenue (operational and capital) for the first ten months to April 2024 is \$39.437M. This is comprised of operational revenue \$34.061M and capital income of \$5.376M. This includes brought forward grant amounts of \$3.113M and \$1.366M = \$4.480M of the \$39.437M total.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$2.033M.
- (b) Charges – Sewerage - \$737K
- (c) Charges – Water - \$1.308M
- (d) Charges – Waste - \$1.234M
- (e) Income Operating Grants - \$14.465M, which consists of current income allocation grants of \$11.352M and brought forward grants of \$3.113M;
- (f) Income Agency and Commercial Services - \$6.817M. Some of which include:
 - Contract fee income - \$4.476M.
 - Service fee income - \$816K
 - Sales income - \$740K,
 - FAO Childcare Benefit - \$387K
 - Other Agency Income - \$382K
 - Sales Commissions Received - \$16K

Income (Internal) allocation is \$5.203M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

Operational expenditure

Total Council operational expenditure for April YTD is \$28.040M.

Employee expenses are over the budget of \$15.682M by \$64K. Contract and material expenses are under the budget of \$6.750M by \$1.967M or 29%.

Actual vs Budget Comparison – Operating Position - Capital (slide 4)

Additional income is \$5.376M. This consists of Brought Forward Capital Grants - \$1.366M, Capital Grant Income Allocation - \$3.802M, Brought Forward Capital Reserve Balance - \$114K and proceeds from sale of assets - \$94K. Total Capital expenditure YTD is \$3.420M and mostly relates to repairs to Mala'la road in Maningrida and various Local Authority Projects being completed. No new assets were commissioned in April 2024. Assets still "in progress" and not as yet completed total \$1,898,188.



Actuals v Budget

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,032,798	2,670,015	(637,217)	(24%)	3,204,477	63%
Charges - Sewerage	737,163	607,062	130,101	21%	728,474	100%+
Charges - Water	1,307,637	1,662,410	(354,773)	(21%)	1,994,892	66%
Charges - Waste	1,234,338	1,235,656	(1,318)	(0%)	1,482,787	83%
Income Council Fees and Charges	532,873	523,363	9,510	2%	628,882	85%
Income Operating Grants	14,464,931	14,464,936	(6)	(0%)	16,827,657	86%
Income Investments	158,093	153,891	4,202	3%	184,558	86%
Income Allocation	5,202,860	5,334,967	(132,107)	(2%)	6,336,526	82%
Other Income	1,573,738	1,577,028	(3,290)	(0%)	1,610,398	98%
Income Agency and Commercial Services	6,816,824	5,776,162	1,040,663	18%	8,017,516	85%
Total Operational Revenue	34,061,255	34,005,489	55,765	0%	41,016,165	83%
Operational Expenditure						
Employee Expenses	15,682,400	15,618,712	63,688	0%	18,773,050	84%
Contract and Material Expenses	4,783,811	6,750,465	(1,966,654)	(29%)	9,860,488	49%
Finance Expenses	12,571	11,397	1,174	10%	13,547	93%
Travel, Freight and Accom Expenses	776,654	1,133,083	(356,430)	(31%)	1,402,022	55%
Depreciation and Impairment Expense	6,845,518	-	6,845,518	100%	-	100%
Fuel, Utilities & Communication	2,034,511	2,128,059	(93,548)	(4%)	2,552,930	80%
Other Expenses	4,417,102	4,484,786	(67,684)	(2%)	6,554,095	67%
Elected Member Allowances	305,640	305,000	640	0%	366,000	84%
Elected Member Expenses	13,268	53,886	(40,618)	(75%)	64,236	21%
Council Committee & LA Allowances	14,100	21,883	(7,783)	(36%)	24,733	57%
Council Committee & LA Expenses	105	88	18	20%	105	100%
Total Operational Expenditure	34,885,681	30,507,360	4,378,321	14%	39,611,208	88%
Total Operational Surplus / (Deficit)	(824,426)	3,498,129	(4,322,555)	(100%)+	1,404,957	0%

Annual Budget Operating Position

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(824,426)	3,498,129	(4,322,555)	(100%)+	1,404,957	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(5,202,860)	(5,334,967)	132,107	2%	(6,336,526)	82%
Add Back Non-Cash Expenses	12,048,378	5,257,451	6,790,927	100%+	6,301,316	100%+
Total Non-Cash Items	6,845,518	(77,516)	6,923,034	100%+	(35,210)	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(3,419,628)	(5,588,465)	2,168,836	39%	(7,352,427)	47%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(81,375)	(77,390)	(3,985)	(5%)	(81,415)	100%
Total Additional Outflows	(3,501,003)	(5,665,854)	2,164,851	38%	(7,433,842)	47%
Add ADDITIONAL INFLOWS						
Capital Grants Income	3,801,876	3,801,876	-	-	4,512,251	84%
Prior Year Carry Forward Tied Funding	1,366,255	1,290,045	76,211	6%	1,274,803	100%+
Other Inflow of Funds	93,727	93,727	-	-	93,727	100%
Transfers from Reserves	113,802	141,542	(27,740)	(20%)	148,104	77%
Total Additional Inflows	5,375,660	5,327,189	48,471	1%	6,028,884	89%
Net Budgeted Operating Position	7,895,749	3,081,949	4,813,800	100%+	(35,210)	0%

MANAGEMENT REPORT - RESULTS FOR THE FINANCIAL YEAR APRIL 2024 YTD

A summary of Total Council comparative income and expenditure follows:

The Management Report total surplus of \$7,895,749 above is reconciled to the loss of \$603,252 in the attachment titled "Profit and Loss Report-Consolidated" as follows:

RECONCILIATION TO MANAGEMENT REPORT			
			7,895,749
Add Grant Accounts (Cash basis)			
6311	Operating Grant Income Australian Govt	3,997,105	
6312	Operating Grant Income Territory Govt	8,011,954	
6319	Operating Grant Income Other	54,691	
6811	Capital Grant Income Australian Govt	2,294,129	
6812	Capital Grant Income Territory Govt	1,521,800	
6813	Capital Grant Income Other	576	15,880,255
Deduct Depreciation Accounts			
7511	Depreciation Expense Buildings	(1,428,016)	
7512	Depreciation Expense Infrastructure	(1,667,449)	
7513	Depreciation Expense Plant	(747,292)	
7515	Depreciation Expense Furniture and Fittings	(97,134)	
7516	Depreciation Expense Vehicles	(254,528)	
7518	Depreciation Expense - Leasehold Land	(134,656)	
7519	Depreciation Expense Roads	(2,276,858)	
7520	Depreciation Jabiru Town Sub Leases	(239,585)	(6,845,518)
			9,034,737
Deduct Allocations for Reserve and Grants			
6391	Carried Forward Operational Grants	(3,113,376)	
6393	Income Allocation Operational Grants	(11,351,555)	
6871	Capital reserve Allocation	-	
6891	Carried Forward Capital Grants	(1,366,255)	
6893	Income Allocation Capital Grants	(3,801,876)	
6895	Brought Forward Capital Reserve balance	(113,802)	(19,746,863)
Add Capital Work In Progress Accounts			
3321	Capital Expense Purchase Buildings	-	
3322	Capital Expense Construct Buildings	235,518	
3331	Capital Expenses Purchase/Construct Infrastructure	-	
3332	Capital Expense Upgrade Infrastructure	543,946	
3341	Capital Expense Purchase Vehicles	-	
3362	Capital Expenses Upgrade Plant and Equipment	-	
3361	Capital Purchase Furniture Fittings and Office Equipment	165,584	
3371	Capital Expense Purchase Plant	121,844	
3382	Capital Expense Construct/Upgrade Roads	2,352,737	3,419,629
			(16,327,234)
	Reconciled to Profit and Loss Statement		603,252

CORE SERVICES – UNRESTRICTED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$17.933M being under budget by \$825K.

Income from rates and charges is as follows:

- Income Rates and Charges \$2.033M
- Charges – Sewerage \$737K
- Charges – Water \$1.308M
- Charges – Waste \$1.234M

The summary below shows that Employee expenses are in line with the budget.

A summary of the month's comparative income and expenditure is shown below.

Actuals v Budget - Core Services Unrestricted

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,032,798	2,670,015	(637,217)	(24%)	3,204,477	63%
Charges - Sewerage	737,163	607,062	130,101	21%	728,474	100%+
Charges - Water	1,307,637	1,662,410	(354,773)	(21%)	1,994,892	66%
Charges - Waste	1,234,338	1,235,656	(1,318)	(0%)	1,482,787	83%
Income Council Fees and Charges	473,974	456,595	17,379	4%	548,317	86%
Income Operating Grants	5,650,592	5,650,592	-	-	6,780,710	83%
Income Investments	158,093	153,891	4,202	3%	184,558	86%
Income Allocation	4,692,179	4,658,796	33,383	1%	5,539,874	85%
Other Income	1,521,801	1,521,292	508	0%	1,554,662	98%
Income Agency and Commercial Services	124,364	141,481	(17,117)	(12%)	168,522	74%
Total Operational Revenue	17,932,938	18,757,789	(824,852)	(4%)	22,187,272	81%
Operational Expenditure						
Employee Expenses	9,054,041	9,028,308	25,733	0%	10,855,214	83%
Contract and Material Expenses	2,779,250	3,475,953	(696,703)	(20%)	4,264,195	65%
Finance Expenses	6,434	5,183	1,251	24%	6,080	100%+
Travel, Freight and Accom Expenses	475,758	708,281	(232,524)	(33%)	850,529	56%
Depreciation and Impairment Expense	6,845,518	-	6,845,518	100%	-	100%
Fuel, Utilities & Communication	1,547,874	1,580,613	(32,739)	(2%)	1,896,830	82%
Other Expenses	2,520,337	2,624,528	(104,191)	(4%)	3,133,333	80%
Elected Member Allowances	305,640	305,000	640	0%	366,000	84%
Elected Member Expenses	13,268	53,886	(40,618)	(75%)	64,236	21%
Council Committee & LA Allowances	14,100	21,883	(7,783)	(36%)	24,733	57%
Council Committee & LA Expenses	105	88	18	20%	105	100%
Total Operational Expenditure	23,562,326	17,803,724	5,758,602	32%	21,461,256	100%+
Total Operational Surplus / (Deficit)	(5,629,389)	954,065	(6,583,454)	(100%)+	726,016	0%

Annual Budget Operating Position - Core Services Unrestricted

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(5,629,389)	954,065	(6,583,454)	(100%)+	726,016	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(4,692,179)	(4,658,796)	(33,383)	(1%)	(5,539,874)	85%
Add Back Non-Cash Expenses	9,122,760	2,265,374	6,857,386	100%+	2,706,455	100%+
Total Non-Cash Items	4,430,581	(2,393,422)	6,824,003	100%+	(2,833,418)	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(248,880)	(442,147)	193,266	44%	(478,351)	52%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(81,375)	(77,390)	(3,985)	(5%)	(81,415)	100%
Total Additional Outflows	(330,255)	(519,536)	189,282	36%	(559,766)	59%
Add ADDITIONAL INFLOWS						
Capital Grants Income	77,500	77,500	-	-	93,000	83%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	93,727	93,727	-	-	93,727	100%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	171,227	171,227	-	-	186,727	92%
Net Budgeted Operating Position	(1,357,836)	(1,787,667)	429,831	24%	(2,480,441)	55%

CORE SERVICES – RESTRICTED FUNDING

Activities include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1-4), Gunbalanya Oval Lighting, Road to Recovery, Warruwi Community Hall Upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current **grant income allocations totalling \$2.411M.**

Employee costs are in line with budget for the YTD; whilst Contract & Material expenditure is 30% under budget YTD. A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Restricted

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Council Fees and Charges	39	39	-	-	39	100%
Income Operating Grants	2,411,083	2,411,083	-	-	2,771,406	87%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	2,411,122	2,411,122	-	-	2,771,446	87%
Operational Expenditure						
Employee Expenses	761,385	755,304	6,081	1%	907,561	84%
Contract and Material Expenses	203,066	289,903	(86,837)	(30%)	1,039,935	20%
Travel, Freight and Accom Expenses	22,017	47,266	(25,249)	(53%)	48,315	46%
Fuel, Utilities & Communication	11,898	14,670	(2,772)	(19%)	17,636	67%
Other Expenses	27,455	31,556	(4,101)	(13%)	31,599	87%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,025,822	1,138,699	(112,877)	(10%)	2,045,046	50%
Total Operational Surplus / (Deficit)	1,385,301	1,272,424	112,877	9%	726,399	100%+

Annual Budget Operating Position - Core Services Restricted

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,385,301	1,272,424	112,877	9%	726,399	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	144,488	143,262	1,226	1%	151,148	96%
Total Non-Cash Items	144,488	143,262	1,226	1%	151,148	96%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(3,092,856)	(4,847,657)	1,754,800	36%	(6,536,871)	47%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(3,092,856)	(4,847,657)	1,754,800	36%	(6,536,871)	47%
Add ADDITIONAL INFLOWS						
Capital Grants Income	3,724,376	3,724,376	-	-	4,419,251	84%
Prior Year Carry Forward Tied Funding	1,366,255	1,290,045	76,211	6%	1,274,803	100%+
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	5,090,631	5,014,420	76,211	2%	5,694,053	89%
Net Budgeted Operating Position	3,527,563	1,582,449	1,945,114	100%+	34,730	100%+

COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial or community nature, including Childcare, Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net operating surplus of \$2.558M was generated for the year to date, which is \$1.340M over budget. Agency and Commercial services income is over budget by \$987K, whilst Contract and Material expenses are under budget by \$430K. Employee expenses are over budget by \$65K.

A summary of the year's comparative income and expenditure is shown below:

Description		TOTAL COUNCIL				Annual Budget	Progress
		Actuals YTD	Budget YTD	Variance	%		
Operational Revenue							
Income Council Fees and Charges	58,861	66,730	(7,869)	(12%)	80,527	73%	
Income Operating Grants	27,122	27,122	-	-	32,547	83%	
Income Allocation	219,008	248,719	(29,711)	(12%)	285,053	77%	
Other Income	26,738	31,863	(5,124)	(16%)	31,863	84%	
Income Agency and Commercial Services	6,349,654	5,362,487	987,168	18%	7,522,415	84%	
Charges - Sewerage	-	-	-	-	-	0%	
Charges - Water	-	-	-	-	-	0%	
Charges - Waste	-	-	-	-	-	0%	
Total Operational Revenue	6,681,384	5,736,920	944,463	16%	7,952,404	84%	
Operational Expenditure							
Employee Expenses	2,880,554	2,815,786	64,768	2%	3,361,430	86%	
Contract and Material Expenses	1,117,812	1,547,525	(429,713)	(28%)	2,784,577	40%	
Finance Expenses	6,137	6,214	(77)	(1%)	7,468	82%	
Travel, Freight and Accom Expenses	96,185	145,131	(48,946)	(34%)	169,783	57%	
Fuel, Utilities & Communication	231,280	223,481	7,799	3%	268,263	86%	
Other Expenses	1,005,779	951,548	54,231	6%	1,131,139	89%	
Elected Member Allowances	-	-	-	-	-	0%	
Elected Member Expenses	-	-	-	-	-	0%	
Council Committee & LA Allowances	-	-	-	-	-	0%	
Council Committee & LA Expenses	-	-	-	-	-	0%	
Total Operational Expenditure	5,337,747	5,689,685	(351,938)	(6%)	7,722,658	69%	
Total Operational Surplus / (Deficit)	1,343,636	47,235	1,296,402	100%+	229,747	100%+	

Description		TOTAL COUNCIL				Annual Budget	Progress
		Actuals YTD	Budget YTD	Variance	%		
Annual Budget Operating Position - Commercial Services							
as at 30 Apr 2024							
Operating Surplus / (Deficit)							
Operating Surplus / (Deficit)	1,343,636	47,235	1,296,402	100%+	229,747	100%+	
Remove NON-CASH ITEMS							
Less Non-Cash Income	(219,008)	(248,719)	29,711	12%	(285,053)	77%	
Add Back Non-Cash Expenses	1,432,932	1,418,889	14,042	1%	1,687,268	85%	
Total Non-Cash Items	1,213,924	1,170,171	43,753	4%	1,402,215	87%	
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	-	-	-	-	(38,544)	0%	
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%	
Transfer to Reserves	-	-	-	-	-	0%	
Other Outflows	-	-	-	-	-	0%	
Total Additional Outflows	-	-	-	-	(38,544)	0%	
Add ADDITIONAL INFLOWS							
Capital Grants Income	-	-	-	-	-	0%	
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%	
Other Inflow of Funds	-	-	-	-	-	0%	
Transfers from Reserves	-	-	-	-	-	0%	
Total Additional Inflows	-	-	-	-	-	0%	
Net Budgeted Operating Position	2,557,560	1,217,405	1,340,155	100%+	1,593,417	100%+	

COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$7.036M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$4.958M, which is 16% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.

Actuals v Budget - Community Services

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Operating Grants	6,376,133	6,376,139	(6)	(0%)	7,242,993	88%
Income Allocation	291,673	427,452	(135,779)	(32%)	511,599	57%
Other Income	25,199	23,873	1,326	6%	23,873	100%+
Income Agency and Commercial Services	342,806	272,194	70,612	26%	326,578	100%+
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	7,035,811	7,099,658	(63,847)	(1%)	8,105,043	87%
Operational Expenditure						
Employee Expenses	2,986,420	3,019,314	(32,894)	(1%)	3,648,845	82%
Contract and Material Expenses	683,683	1,437,084	(753,401)	(52%)	1,771,781	39%
Travel, Freight and Accom Expenses	182,616	232,406	(49,790)	(21%)	333,396	55%
Fuel, Utilities & Communication	243,459	309,295	(65,836)	(21%)	370,201	66%
Other Expenses	861,876	875,500	(13,624)	(2%)	2,256,371	38%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	4,958,054	5,873,598	(915,544)	(16%)	8,380,594	59%
Total Operational Surplus / (Deficit)	2,077,757	1,226,059	851,698	69%	(275,551)	0%

Annual Budget Operating Position - Community Services

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	2,077,757	1,226,059	851,698	69%	(275,551)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(291,673)	(427,452)	135,779	32%	(511,599)	57%
Add Back Non-Cash Expenses	1,348,198	1,429,926	(81,728)	(6%)	1,756,444	77%
Total Non-Cash Items	1,056,525	1,002,474	54,051	5%	1,244,845	85%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	-	(152,211)	152,211	100%	(152,211)	0%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	-	(152,211)	152,211	100%	(152,211)	0%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	-	-	-	-	-	0%
Net Budgeted Operating Position	3,134,283	2,076,322	1,057,960	51%	817,083	100%+

Cash In vs Cash Out (slide 6)

Overall, net cash increased by \$1.486M from \$7.001M in March 2024 to \$8.812M in April 2024.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS	
for the period ended 30 April 2024	
	30 April 2024
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	6,082,260
Receipts from user charges & fees	743,176
Interest received	196,182
Operating Grants & contributions	9,694,059
Other operating receipts	7,898,970
	24,614,647
<i>Payments</i>	
Payments to employees	(13,864,350)
Payments for materials & contracts	(6,373,870)
Payments of interest	(12,571)
Other operating payments	(4,524,203)
	(24,774,995)
Net Cash Flows provided by/(used in) the Operating Activities	(160,348)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	3,816,505
Proceeds from sale of assets	93,727
	3,910,232
<i>Payments</i>	
Purchase of assets	(3,419,628)
Disposal of assets (write off)	-
	(3,419,628)
Net Cash Flows (used in) the Investing Activities	490,604
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	330,256
Cash at Beginning of Reporting Period - 1 Jul 2023	8,481,990
Cash at End of Reporting Period	8,812,246

SUMMARY

Total Cash at Bank, cash on hand, and investments, **less** internal (capital reserve funded) and external (grant funded) restrictions totals \$2,691,170 as per the table below.

Cash at Bank - Operational Account	343,159
Cash at Bank - Cash at Bank Business One Licenced Post Offices	209,645
Cash at Bank – Business Maxi Account	3,535,482
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	0
Trust Account	
Cash at Bank - Grant Trust Account	2,066,957
Cash at Bank - Traditional Credit Union	0
Cash on Hand General - Cash Floats in Communities	2,000
Traditional Credit Union - Shares	4
Term Deposits	2,655,000
Total Cash and Investments	8,812,246
Less Restricted Cash included further below	6,121,076
Balance Remaining	2,691,170

Investments (slide 7)

Total investments decreased from \$6.386M in March to \$6.190M in April 2024. Total current investments are broken down into 8 individual investments as listed in the table below. The investments listed below are held for a term on average of 130 days and generate interest income for Council. The Westpac CMA investment for \$3,535,482 is currently being held in a Cash Management Account, with intentions of placing this into a Term Deposit in the near future. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<u>Deposit Date</u>	<u>Bank</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Term in Days</u>
21/03/2024	WEST	5,000.00	3.85%	21/03/2025	365
15/01/2024	NAB	500,000.00	5.00%	1/05/2024	93
12/02/2024	NAB	300,000.00	5.05%	13/05/2024	91
1/02/2024	NAB	450,000.00	5.00%	1/05/2024	91
26/02/2024	NAB	400,000.00	5.06%	27/05/2024	91
12/03/2024	NAB	500,000.00	5.05%	11/06/2024	91
2/04/2024	NAB	500,000.00	5.00%	1/07/2024	90
20/07/2023	WEST CMA	3,535,481.61	1.55%		
Total Current Investments		\$6,190,482			

Movement of the value of investments for the past year is illustrated in presentation slide no.7.

Restricted Assets (slides 8-10)**RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	34,257
External Restrictions: Restricted Grant Funding as at 30 April 2024	<u>6,086,819</u>
	<u>6,121,076</u>

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Jan 2024 Expenditure	Feb 2024 Expenditure	Mar 2024 Expenditure
5265.00 - Network Upgrade : Region	-	-	-
5276.00 - Purchase Toyota Hilux - Darwin	-	-	-
5271.01 - Purchase Toyota Hilux - Gunbalanya	-	-	-
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	-
5272.02 - Purchase Toyota Hilux - Jabiru	-	-	-
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-	-	-
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	-	-	-
5273.03 - Purchase Toyota Hilux - Maningrida	-	-	-
5279.03 - Purchase Ride on Mower - Maningrida	-	-	-
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	-	-
5274.04 - Purchase Toyota Hilux - Minjilang	-	-	-
5280.04 - Purchase Ride on Mower - Minjilang	-	-	-
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	-	-	-
5275.05 - Purchase Toyota Hilux - Warruwi	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	\$5,657	-
	-	<u>\$5,657</u>	-

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	Expenditure to Date FY 2023-2024	Balance as at 30.04.2024
5265.00 - Network Upgrade: Region	11,643	FY 22/23	13,357	-	25,000
5276.00 - Purchase Toyota Hilux Utility - Darwin	55,000	FY 21/22	(52,194)	-	2,806
SUB-TOTAL FOR REGION	66,643		(38,837)	-	27,806
527101 - Purchase Toyota Hilux Utility - Gunbalanya	55,000	FY 21/22	(52,194)	-	2,806
529401 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	(2,930)	2,872
SUB-TOTAL FOR GUNBALANYA	125,000		(116,392)	(2,930)	5,678
5272.02 - Purchase Toyota Hilux Utility - Jabiru	55,000	FY 21/22	(52,194)	-	2,806
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(227,505)	-	(52,805)
SUB-TOTAL FOR JABIRU	229,700		(279,699)	-	(49,999)
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	(359,248)	-	752
5273.03 - Purchase Toyota Hilux Utility - Maningrida	55,000	FY 21/22	(52,194)	-	2,806
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	(35,479)	(479)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-	8,735
SUB-TOTAL FOR MANINGRIDA	497,800		(450,507)	(35,479)	11,814
5274.04 - Purchase Toyota Hilux Utility - Minjilang	55,000	FY 21/22	(52,194)	-	2,806
5280.04 - Purchase Ride on Mower - Minjilang	35,000	FY 21/22	-	(35,479)	(479)
SUB-TOTAL FOR MINJILANG	90,000		(52,194)	(35,479)	2,327
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	43,480
5275.05 - Purchase Toyota Hilux Utility - Warruwi	55,000	FY 21/22	(52,194)	-	2,806
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	7,335	FY 21/22	(11,335)	(5,657)	(9,657)
SUB-TOTAL FOR WARRUWI	392,335		(350,049)	(5,657)	36,629
Capital Reserve Balance	1,401,478		(1,287,678)	(79,545)	34,257

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



Actuals v Budget - Reserve Fund Projects

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	-	-	-	-	-	0%
Operational Expenditure						
Travel, Freight and Accom Expenses	78	-	78	100%	-	100%
Other Expenses	1,653	1,653	-	-	1,653	100%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,731	1,653	78	5%	1,653	100%+
Total Operational Surplus / (Deficit)	(1,731)	(1,653)	(78)	(5%)	(1,653)	100%+



Annual Budget Operating Position - Reserve Fund Projects

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(1,731)	(1,653)	(78)	(5%)	(1,653)	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	-	-	-	-	-	0%
Total Non-Cash Items	-	-	-	-	-	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(77,892)	(146,450)	68,558	47%	(146,450)	53%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(77,892)	(146,450)	68,558	47%	(146,450)	53%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	113,802	141,542	(27,740)	(20%)	148,104	77%
Total Additional Inflows	113,802	141,542	(27,740)	(20%)	148,104	77%
Net Budgeted Operating Position	34,179	(6,562)	40,740	100%+	-	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$15.043M. This is either from B/F balances from last year, 2022-23, or received this year. Expenditure for April YTD for these projects is \$9.910M, and \$6.087M remains to be spent.

There are 57 current funding streams included in the table below. The net movement in restricted assets from March to April was (a) Internal restrictions (capital reserve) – remained the same, and (b) External restrictions (grant funding) – increased by \$325K.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2023-2024	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 30th April 2024
2070 - Indigenous Jobs Development Funding - DHCD	794,000	198,500	(661,667)	-
2144 - Library Service: Jabiru	140,085	140,085	(114,851)	25,234
2178 - Local Authorities Community Project Income	1,682,848	1,056,348	(555,267)	501,081
2352 - WaRM - Waste and Resource Management	148,800	148,800	-	148,800
2359 - Mala'la Rd - Maningrida - DIPL \$1m	220,368	220,368	(220,368)	-
2373 - Preparing Australian Communities - LED Screens	75,158	75,158	(190,026)	-
2374 - CBF - Jabiru Library Upgrade	409	409	(409)	-
2375 - LRCI Phase 3 - Malabam Road - Maningrida	1,077,668	969,614	(1,066,047)	-
2377 - PIF - Sewerage Telemetry	117,920	117,920	(89,648)	28,273
2380 - R2R - Mala'la Road	540,269	540,269	(539,200)	1,069
2381 - Warruwi Community Hall Upgrade	415,000	415,000	(8,591)	406,409
2383 - LRCI Phase 4 - Malabam Road - Maningrida	540,268	324,161	(540,268)	-
2384 - ABA - Maningrida Oval Changerooms	540,466	270,233	(113,925)	156,308
2385 - DCMC - Local Decision Making Warruwi	15,000	15,000	(15,000)	-
2386 - Gunbalanya Oval Lighting	780,000	780,000	(2,277)	777,723
2387 - Seeding New Investment	48,060	43,691	-	43,691
2388 - R2R - Main Road Gunbalanya - Lot 651 to Lot 330	540,269	540,269	(540)	539,729
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	186,983	-	186,983
2393 - Critical upgrades to Minilang staff housing	227,273	250,000	(594)	249,406
TOTAL CORE SERVICES-TIED	8,215,499	6,292,808	(4,118,678)	3,064,705
3001 - Home Care Packages Program (HCP)	303,457	240,046	(233,929)	6,117
3002 - Commonwealth Home Support Program (CHSP)	243,445	86,955	(146,041)	-
3003 - NT Jobs Package - Aged Care	943,360	943,360	(600,964)	342,396
3004 - Night Patrol	1,153,696	1,185,259	(1,099,658)	85,600
3009 - Warruwi Outside School Hours Care	106,218	106,218	(62,797)	43,421
3011 - Safety and Wellbeing - Sport and Recreation	-	-	-	-
3012 - Remote Sport Program	429,088	421,291	(321,637)	99,653
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	156,344	156,344	(79,393)	76,951
3028 - Manage Creche	1,273,722	643,253	(280,521)	362,732
3040 - Children and Schooling - Youth	-	-	(1,686)	-
3070 - Australia Day Grant	3,376	3,376	(3,844)	-
3087 - Women's Safe House : Gunbalanya	525,054	526,380	(515,178)	11,202
3112 - Remote Sports Voucher Program	6	-	-	-
3119 - Boundless possible Instagram Campaign	400	400	(400)	-
3120 - Domestic Family & Sexual Violence Program	35,652	35,652	-	35,652
3121 - Mental Health and Suicide and Suicide Prevention awareness	44,137	44,137	(44,136)	1
3126 - Territory Day Community Grant	631	631	(631)	-
3127 - Aged Care Transitional Support	45,799	45,799	(23,249)	22,549
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3130 - eHCP Home Care Packages Program	280,926	304,376	(221,143)	83,233
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	12,329	12,329	-	12,329
3133 - Youth Mobile Gym Program - Maningrida	760	760	-	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	(66,666)	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	1,136,958	1,083,070	(187,895)	895,175
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	71,615	71,615	(4,326)	67,288
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	24,924	24,924	(11,228)	13,695
3143 - Culture school Holiday Activities in Maningrida	-	-	-	-
3145 - Celebrating Aboriginal Culture (Australia Day)	3,071	3,071	(1,325)	1,746
3146 - Indigenous Skills and Employment Program	50,000	50,000	(50,000)	-
3147 - Jabiru Safe and Healthy Youth Project	10,377	10,377	-	10,377
3148 - International Women's Day - Library Event	2,000	2,000	(2,000)	-
3150 - Ninja Warrior Obstacle Course	15,200	15,200	(13,843)	1,357
3151 - NIAA - Local Investments Funding Grant Agreement	45,000	45,000	(45,120)	-
3152 - TFHC - Womens Safe House NPA	200,202	200,202	-	200,202
3153 - Voice 2 Parliament Referendum Expenditure	-	-	(1,994)	-
3154 - Sports and Recreation	845,264	957,765	(587,096)	370,669
3155 - National Australia Day Council - Australia Day Grant	8,000	8,576	(7,264)	1,312
TOTAL COMMUNITY SERVICES	8,038,811	7,296,166	(4,613,966)	2,745,555
Grants Commission-FAA Roads	1,413,043	1,454,095	(1,177,536)	276,559
TOTAL UNTIED GENERAL PURPOSE	1,413,043	1,454,095	(1,177,536)	276,559
Total	17,667,353	15,043,069	(9,910,180)	6,086,819

Tuesday 18 June 2024

Statement of Working Capital / Current Ratio (slides 11-12)

Total current assets increased by \$160K from \$3.589M in March 2023 to \$3.749M in April. This is due to an increase of \$1.486M in cash and cash equivalents and a decrease of \$1.326M in Trade and Other Receivables.

Cash and cash equivalents increased by \$1.486M and is due to:

- (a) An increase in cash at bank (including term deposits) of \$1.811M and;
- (b) An increase in restricted cash of \$325K.

Total current liabilities increased by \$150K from \$2.117M in March to \$2.267M in April 2024. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) increased from \$1.472M in March 2024 to \$1.482M in April 2024, as the net result of the movements noted above. The current ratio decreased from 1.70 to 1.65, as at 30 April 2024. This calculation is also shown in the presentation slide 11.

	MARCH	APRIL	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	\$1,205,299	2,691,170	\$1,485,871	123%
Trade and Other Receivables	\$2,383,727	1,057,959	-\$1,325,768	-56%
Inventories (fuel and post office)	-	-	-	0%
Prepayments and Other	-	-	-	0%
TOTAL CURRENT ASSETS	\$3,589,026	\$3,749,129	\$160,104	4%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$871,259	846,091	-\$25,168	-3%
Provisions	\$516,813	520,746	\$3,933	1%
Other Liabilities	\$729,004	\$899,984	\$170,979	23%
TOTAL CURRENT LIABILITIES	\$2,117,076	2,266,821	\$149,744	7%
NET CURRENT ASSETS (Working Capital)	\$1,471,949	\$1,482,309	\$10,360	1%
CURRENT RATIO	1.70	1.65	-0.04	-2%

Asset Additions and Additions to existing assets (slide 13)

Capital expenditure to April YTD is \$3.420M. Assets, once ready for use are financially "commissioned". Council's total value of commissioned assets to April YTD is \$2.102M, whilst the Assets still "in progress" and not as yet completed total \$1.898M.

Rates and Charges (No graphical slide)

Rates receivable is \$157K as at 30 April 2024.

Location	Rates as at 30th April				
	Arrears	2023/24 LEVY	Interest	Balance Payable	Current Payment Plans
	\$	\$	\$	\$	\$
ARNHEMLAND	4,549	3,746	-	8,295	-
GUNBALANYA	7,622	27,756	-	35,378	-
JABIRU	-	107,019	-	107,019	-
MANINGRIDA	(1,062)	7,028	-	5,966	-
MINJILANG	-	-	-	-	-
WARRUWI	-	-	-	-	-
	11,109	145,549	-	156,657	-

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)

Recurrent Payments: includes Operational supplier-related costs, with top five largest being Power and Water, Australian Tax Office, Kakadu Air Services, Councilbiz, Puma, Mercure Crocodile Hotel.

Non Recurrent Payments: generally the largest spending here is for Council's capital acquisitions. The top five include: TB Construction NT Pty Ltd, Encaba Group Pty Ltd, Best Contracting, Draftlink and Sea Swift Pty Ltd.

Debtors (slide 16)

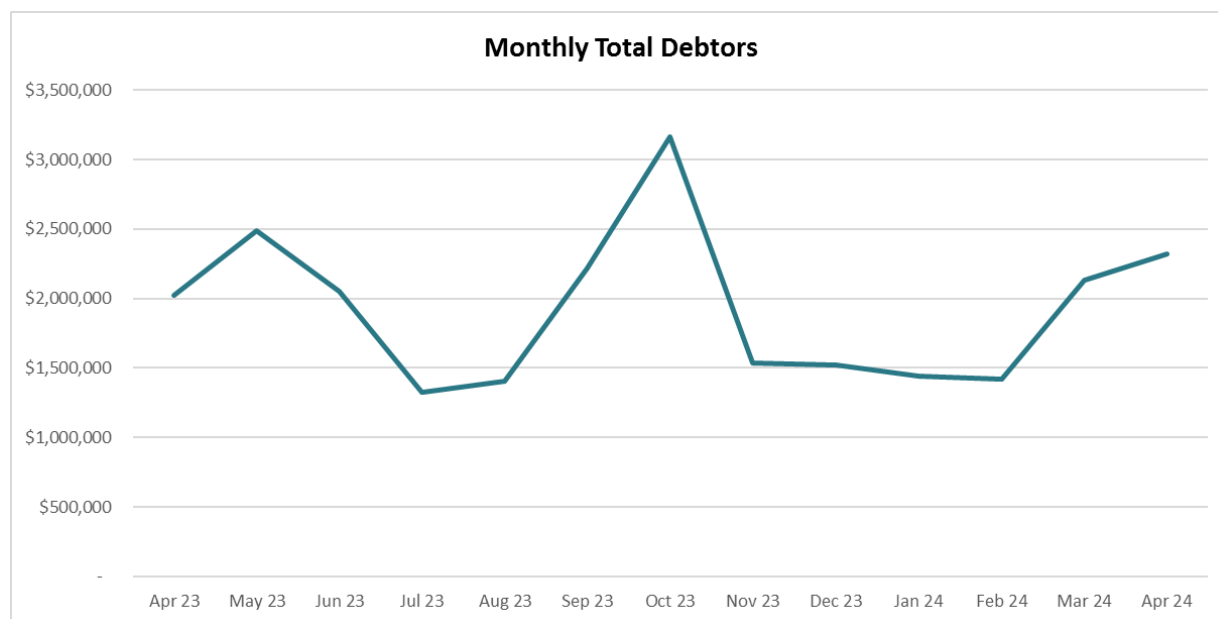
Debtors by Category

Debtor Category	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection				
			Arrangement	Current	> 30 days	> 60 days	> 90 days
Rates - General	156,837	7%	99,091	-	-	-	57,746
Rates - Water	126,807	5%	-	94,887	-	11,749	20,171
Trade Debtors	1,843,458	79%	-	1,193,028	588,690	3,320	58,421
NDIS	127,663	5%	-	20,404	1,866	13,955	91,437
Childcare	67,348	3%	-	31,562	20,781	8,201	6,805
TOTAL DEBTORS	2,322,113	100%	99,091	1,339,880	611,337	37,226	234,580

Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
161	Director of National Parks	1,367,477	61%	957,546	409,931	-	-
	NDIS Clients	127,662	6%	20,404	1,866	13,955	91,437
715	Department of Infrastructure, Planning	127,384	6%	25,304	93,651	-	8,429
310	Power and Water Corporation	120,575	5%	119,231	1,344	-	-
1216	National Disability Insurance Agency	47,844	2%	-	47,844	-	-
	TOTAL	1,790,941	79%	1,122,485	554,636	13,955	99,866
	Remaining Debtors	531,172	23%	217,395	56,701	23,271	233,805
	TOTAL DEBTORS AS AT 30th April 2024	2,322,113	100%	1,339,880	611,337	37,226	333,671

Movement of the total value of debtors for the past year follows:



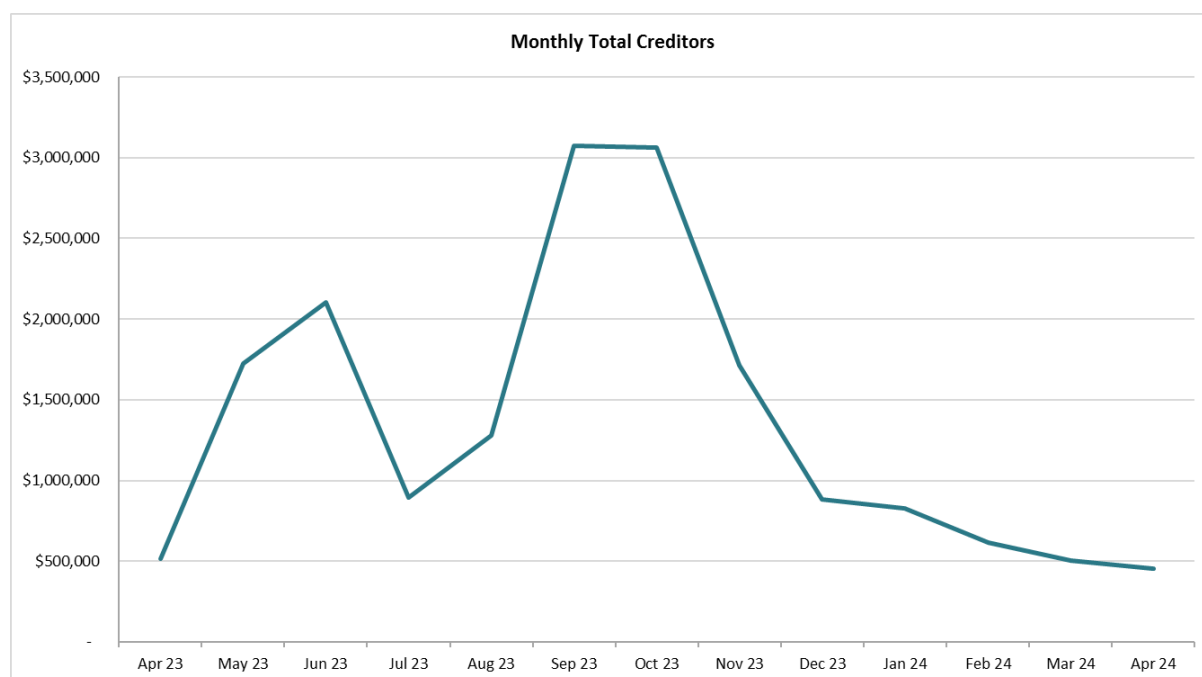
Trade Creditors (slide 17)

Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13898	City Earthmoving	172,677	38%	-	-	-	172,677
14160	Encaba Group Pty Ltd	65,610	14%	-	65,610	-	-
14088	NQ Petro PTY LTD	20,000	4%	20,000	-	-	-
11134	Power and Water Corporation	18,747	4%	18,747	-	-	-
10777	Kakadu Air Services	16,490	4%	16,490	-	-	-
	TOTAL	293,524	65%	55,237	65,610	-	172,677
	Remaining Creditors	161,147	35%	99,599	22,894	1,047	37,607
	TOTAL CREDITORS AS AT 30th April 2024	454,671	100%	154,836	88,504	1,047	210,284

*Creditors that are >90 Days are currently on a retainer

The movement of the total value of creditors for the past year follows:



LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period between 1 April 2024 to 30 April 2024 are listed below:

LPO:	Amount:	Comment
Jabiru	\$44.51 negative	Currently being investigated
Maningrida	\$0.05 negative	
Gunbalanya	\$45.10 positive	
Total	\$0.55 positive	

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE


Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Combined PL and Balance Sheet - April 2024 [9.5.1 - 7 pages]
2. Graphical Finance Presentation - April 2024 [9.5.2 - 16 pages]
3. Monthly Financial Report Form - April 2024 [9.5.3 - 6 pages]
4. CEO Certification - April Monthly Finance Report [9.5.4 - 1 page]

West Arnhem Regional Council		WEST ARNHEM
Balance Sheet Report		
As at Period Ending - 30th April		REGIONAL COUNCIL
ASSETS	TOTALS	NOTE REFERENCE
Cash at Bank		(1)
Tied Funds	6,121,076	
Untied Funds	2,691,170	
Cash Sub Total	8,812,246	
Accounts Receivable		
Trade Debtors	1,971,121	(2)
Rates & Charges Debtors	283,644	
Grants Receivable	91,453	
ATO Receivables	81,078	(4)
Receivables Sub Total	2,427,296	
Other Current Assets	(1,860)	
Inventory	147,390	
Prepayments	583,830	
TOTAL CURRENT ASSETS	11,968,903	
Non-Current Financial Assets		
Property, Plant and Equipment	-	
Acquisition of Assets	87,062,956	
Capital Expenditure	1,898,188	
TOTAL NON-CURRENT ASSETS	88,961,144	
TOTAL ASSETS	100,930,046	
LIABILITIES		
Accounts Payable	454,671	(3)
ATO & Payroll Liabilities	391,420	(4)
Current Provisions	2,082,983	
Income Received in Advance	638,404	
Accruals	613,851	
Other Current Liabilities	286,132	
TOTAL CURRENT LIABILITIES	4,467,462	
Non-Current Provisions	468,314	
Other Non-Current Liabilities	7,766,975	
TOTAL NON-CURRENT LIABILITIES	8,235,289	
TOTAL LIABILITIES	12,702,751	
NET ASSETS	88,227,295	
EQUITY		
Asset Revaluation Reserve	48,616,443	
Reserves	34,257	
Accumulated Surplus	39,639,126	
Equity Adjustments	(62,530)	
TOTAL EQUITY	88,227,295	

Note 1. Details of Cash and Investments Held

Cash at Bank Operational General 035-302 133298	343,159	
Cash at Bank Community LPO Account 035-308 186614	209,645	
Cash at Bank Trust 2 DAWE RENT 6620	-	
Cash at Bank Trust 1 a/c 035308 146612	2,066,957	
Cash at Bank TCU #70000	-	
Cash on Hand General	2,000	
Term Deposits	2,655,000	<i>Further Breakdown of Investments held on page 11 of report</i>
Traditional Credit Union - Shares	4	
Westpac Max-i Direct A/C No: 190 970	3,535,482	
Total	8,812,246	

Note 2. Statement of Trade Debtors*Example:*

<i>(Council can select timing of the age of trade debtors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Trade Debtors		\$ 1,213,431	\$ 590,556	\$ 17,275	\$ 149,858	\$ 1,971,121

Note 3. Statement on Trade Creditors*Example:*

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors		\$ 154,836	\$ 88,504	\$ 1,047	\$ 210,284	\$ 454,671
Other Creditors						
Total Accounts Payable	\$ -	\$ 154,836	\$ 88,504	\$ 1,047	\$ 210,284	\$ 454,671

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 30 April 2024.

Superannuation

Employees are paid superannuation contributions in accordance with the superannuation legislative framework.

Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2023 the minimum Superannuation Guarantee Charge increased from 10.5 to 11.0 percent. Most full-time employees of the Council receive a 12.5 per cent overall superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. All superannuation contributions that had accrued up to 31 March 2024 have been remitted to employees' respective superannuation funds as at the date of this report.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

Insurance

Details of the Council's current insurance arrangements for the 2023-24 financial year are as follows. Period of cover is for the financial year 1 July 2023 to 30 June 2024.

	FY 2023-24	
	Annual Premium Amount \$ excl GST	Quarterly Premium cum. Total \$
Corporate Travel	\$ 8,347	
Councillors & Officers Liability w Employment Practices Liability	\$ 17,727	
Industrial Special Risks	\$ 932,831	
Motor Vehicle	\$ 103,079	
Personal Accident	\$ 1,044	
Public Liability Business Pack - (Australia Post-Maningrida, Gunbalanya and Jabiru Licensed Post Offices)	\$ 1,307	
Public Liability / Professional Indemnity	\$ 89,405	
Workers' Compensation [paid in 4 instalments] - 1st instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 2nd instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 3rd instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 4th instalment:		\$ 119,603
Public Sector Service Fee [paid in 4 instalments] - 1st Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 2nd Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 3rd Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 4th Instalment		\$ 12,120
	<u>\$ 1,153,740</u>	<u>\$ 526,892</u>

Due to the commercial-in-confidence nature of the Council's insurance policies, the specifics of the Council's insurance policies can be made available for review upon request.

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 30th April

		April			Year To Date			Full Year
		Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
OPERATING REVENUE								
Income Rates and Charges								
6111	General Rate Residential Income Base	129,483	130,963	(1,480)	1,308,149	1,309,628	(1,480)	1,571,554
6115	General Rate Commercial Income	67,610	122,988	(55,378)	634,247	1,229,877	(595,630)	1,475,852
6121	Sewerage Charges Income Base	73,005	60,706	12,299	737,163	607,062	130,101	728,474
6131	Water Charges Income Base	166,241	166,241	0	1,307,637	1,662,410	(354,773)	1,994,892
6141	Domestic Waste Charge Income Base	111,158	111,576	(418)	1,114,438	1,115,756	(1,318)	1,338,907
6143	Commercial Waste Charge Income	11,990	11,990	0	119,900	119,900	0	143,880
6151	Animal Control - Special Rate	(104)	13,280	(13,385)	90,402	130,509	(40,107)	157,070
	Sub Total	559,382	617,744	(58,362)	5,311,935	6,175,142	(863,207)	7,410,629
Income Council Fees and Charges								
6211	License and Permit Fee Income	0	60	(60)	0	600	(600)	720
6213	Animal Registration Fee Income	90	83	7	714	604	110	771
6221	Council Fees and Charges Income	5,479	7,010	(1,531)	45,979	67,448	(21,468)	81,468
6223	Property Lease and Rental Fee Income	15,917	17,421	(1,504)	147,255	174,209	(26,953)	209,050
6225	Equipment Hire Income	5,870	3,758	2,112	43,716	43,376	340	51,857
6226	Landfill Tipping Fee Income	26,655	11,169	15,486	295,050	237,007	58,042	284,773
6229	Other User Charge Income	0	63	(63)	159	119	40	244
	Sub Total	54,011	39,564	14,447	532,873	523,363	9,510	628,882
Income Operating Grants								
6311	Operating Grant Income - Australian Government	933,543	149,685	783,858	3,997,105	3,825,948	171,157	4,530,350
6312	Operating Grant Income - Territory Government	293,000	262,921	30,079	8,011,954	8,248,965	(237,011)	9,124,864
6319	Operating Grant Income - Other	0	0	0	54,691	59,060	(4,369)	59,060
6391	Brought Forward Operational Grants	(6)	0	(6)	3,113,376	3,113,382	(6)	3,113,382
6392	Brought Forward Grants Offset	6	0	6	(3,113,376)	0	(3,113,376)	0
6393	Income Allocation Grants	910,332	1,181,360	(271,028)	11,351,555	11,351,555	0	13,714,275
6394	Income Allocation Grants OFFSET	(910,332)	(1,181,360)	271,028	(11,351,555)	(11,351,555)	0	(13,714,275)
	Sub Total	1,226,543	412,606	813,937	12,063,750	15,247,354	(3,183,604)	16,827,657
Income Investments								
6411	Interest Income General Operating	0	333	(333)	1,966	3,333	(1,367)	4,000
6412	Interest Income from Investments	13,427	15,000	(1,573)	155,346	150,000	5,346	180,000
6413	Interest Income Rates and Charges	223	0	223	781	558	223	558

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 30th April

	April			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
Sub Total	13,650	15,333	(1,683)	158,093	153,891	4,202	184,558
Income Allocation							
6513 Internal Staff Cost Allocation - Income	66,666	75,175	(8,509)	119,979	165,087	(45,108)	182,104
6514 Internal Staff Housing Cost Allocation - Income	147,560	134,583	12,977	1,553,240	1,518,580	34,660	1,793,826
6516 Workers Comp Cost Allocation - Income	26,948	32,528	(5,580)	309,200	325,277	(16,076)	390,332
6520 Internal Insurance Premium Allocation - Income	0	0	0	2,500	2,500	0	2,500
6524 Internal Vehicle and Plant Cost Allocation - Income	73,800	75,500	(1,700)	759,700	763,100	(3,400)	914,100
6525 Internal Plant & Equip Hire Allocation - Income	0	0	0	2,389	2,389	0	2,389
6531 Internal Information Technology Cost Allocation - Inco	46,797	62,730	(15,933)	617,249	627,299	(10,049)	752,758
6535 Internal Printing Cost Allocation - Income	1,620	1,794	(174)	18,365	17,939	426	21,527
6536 Internal Accommodation Cost Allocation - Income	16,399	11,658	4,741	136,915	132,519	4,395	155,836
6537 Internal Fuel Cost Allocation - Income	13,601	9,624	3,977	73,581	96,242	(22,660)	115,490
6538 Internal Food Purchase Allocation - Income	2,816	1,915	901	20,608	19,148	1,460	22,977
6553 Internal Work Cost Allocation - Income	28,218	41,771	(13,553)	289,947	419,283	(129,336)	502,826
6561 Contract Admin Fee Cost Allocation - Income	176,241	114,194	62,047	1,224,859	1,141,935	82,924	1,370,323
6581 Contribution In Kind Income - Travel and Accommoda	0	2,934	(2,934)	0	29,342	(29,342)	35,210
6582 Contribution In Kind Income - Other Foregone Fees	0	0	0	74,327	74,327	0	74,327
Sub Total	600,665	564,405	36,260	5,202,860	5,334,967	(132,107)	6,336,526
Other Income							
6611 Reimbursement Income from Australian Govt	0	0	0	15,000	15,000	0	15,000
6612 Reimbursement Income from Territory Govt	0	0	0	4,570	4,570	0	4,570
6615 Reimbursement Income from Other	5,250	0	5,250	23,503	18,253	5,250	18,253
6616 Reimbursement Income from Insurance Claims	63,982	10,122	53,860	1,403,763	1,397,006	6,756	1,417,249
6617 Reimbursement Income from Workers Compensation	(307)	1,102	(1,409)	11,298	29,541	(18,243)	31,745
6618 Reimbursement Income from Employees	0	0	0	3,389	3,389	0	3,389
6619 Reimbursement Income from Centrelink	0	0	0	15,890	15,890	0	15,890
6632 Cash Donation and Gift Income	0	0	0	12,724	12,724	0	12,724
6640 Fuel Tax Credit	6,336	4,476	1,860	48,062	44,762	3,300	53,714
6641 Other Income	473	985	(512)	35,540	35,894	(354)	37,864
Sub Total	75,734	16,685	59,050	1,573,738	1,577,028	(3,290)	1,610,398
Income Agency Services							
6729 Other Agency Income	60,577	30,833	29,744	382,203	308,333	73,870	369,999
6730 Sales Commissions Received	1,224	1,500	(276)	15,999	15,000	999	18,000

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 30th April

	April			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
Sub Total	61,801	32,333	29,467	398,201	323,333	74,869	387,999
Income Commercial Services							
Sub Total	1,294,931	510,631	784,299	6,418,623	5,452,829	965,794	7,629,517
Income Capital Grants and Contributions							
6811 Capital Grant Income - Australian Government	0	0	0	2,294,129	2,377,379	(83,250)	2,701,540
6812 Capital Grant Income - Territory Government	500,000	477,273	22,727	1,521,800	1,685,994	(164,194)	1,810,711
6813 Capital Grant Income - Other	576	0	576	576	0	576	0
6871 Capital Reserve Income Allocation	0	0	0	0	27,740	(27,740)	34,301
6891 Brought Forward Capital Grants	0	(7,621)	7,621	1,366,255	1,290,045	76,211	1,274,803
6892 Brought Forward Capital Grants Offset	0	0	0	(1,366,255)	0	(1,366,255)	0
6893 Income Allocation Capital Grants	983,053	605,188	377,866	3,801,876	3,801,876	0	4,512,251
6894 Income Allocation Capital Grants OFFSET	(983,053)	(605,188)	(377,866)	(3,801,876)	(3,801,876)	0	(4,512,251)
6895 Brought Forward Capital Reserve balance	0	0	0	113,802	113,802	0	113,802
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(113,802)	0	(113,802)	0
Sub Total	500,576	469,652	30,924	3,816,505	5,494,959	(1,678,454)	5,935,157
Proceeds from Sale of Assets							
6914 Proceeds from Sale Plant	0	0	0	29,591	29,591	0	29,591
6917 Proceeds from Sale Motor Vehicles	0	0	0	64,136	64,136	0	64,136
6921 Sale of Assets - Other income	0	0	0	0	0	0	0
Sub Total	0	0	0	93,727	93,727	0	93,727
Total Operating Revenue	4,387,293	2,678,953	1,708,340	35,570,306	40,376,594	(4,806,287)	47,045,049

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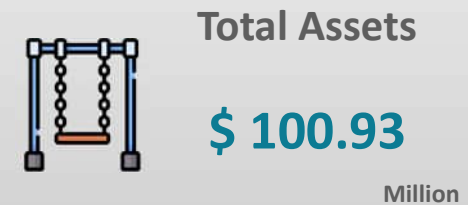
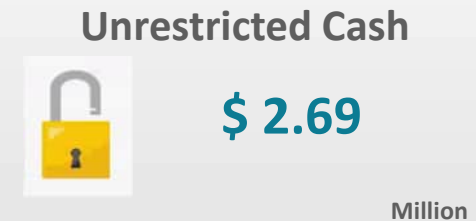
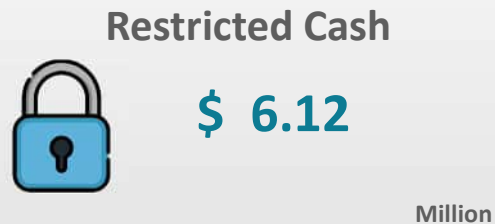
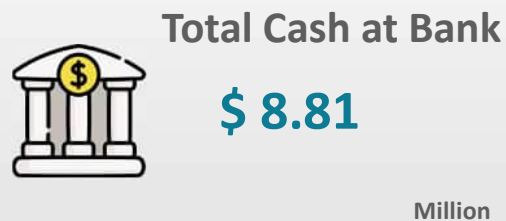
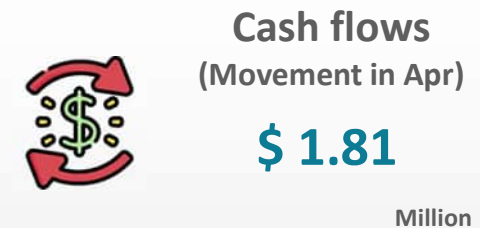
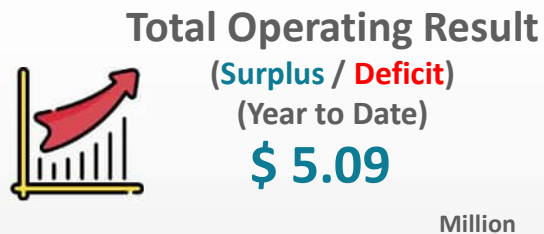
West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 30th April

	April			Year To Date			Full Year Budget
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	
OPERATING EXPENDITURE							
Employee Expenses							
Sub Total	1,533,338	1,584,763	51,424	15,682,400	15,618,712	(63,688)	18,773,050
Contract and Material Expenses							
Sub Total	303,800	586,819	283,018	4,047,632	5,574,999	1,527,366	8,387,537
Finance Expenses							
Sub Total	1,866	1,075	(791)	12,571	11,397	(1,174)	13,547
Travel, Freight and Accom Expenses							
Sub Total	91,176	117,584	26,408	784,891	1,143,171	358,280	1,414,128
Depreciation and Impairment Expense							
Sub Total	467,460	0	(467,460)	6,845,518	0	(6,845,518)	0
Fuel, Utilities & Communication							
Sub Total	213,190	213,984	794	2,034,511	2,128,059	93,548	2,552,930
Cost of Assets Sold							
Sub Total	0	2,012	2,012	81,375	77,390	(3,985)	81,415
Corporate Expenses							
Sub Total	476,408	607,708	131,300	5,060,018	5,653,091	593,073	8,016,533
System and Network Expenses							
Sub Total	17,391	37,776	20,385	418,140	377,931	(40,209)	453,483
Total Operating Expenditure	3,104,629	3,151,720	47,091	34,967,055	30,584,750	(4,382,306)	39,692,622
Net Surplus / (Deficit) - Rev Exp Only:	1,282,664	(472,767)	1,755,431	603,251	9,791,844	(9,188,593)	7,352,427
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0
Net Surplus / (Deficit) - incl. Allocations:	1,282,664	(472,767)	1,755,431	603,251	9,791,844	(9,188,593)	7,352,427



Financial Management Report for the period ended 30th April 2024

Snapshot – April 2024 Financial Report



Actual v Budget – Operational – April YTD 2024



Actuals v Budget

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,032,798	2,670,015	(637,217)	(24%)	3,204,477	63%
Charges - Sewerage	737,163	607,062	130,101	21%	728,474	100%+
Charges - Water	1,307,637	1,662,410	(354,773)	(21%)	1,994,892	66%
Charges - Waste	1,234,338	1,235,656	(1,318)	(0%)	1,482,787	83%
Income Council Fees and Charges	532,873	523,363	9,510	2%	628,882	85%
Income Operating Grants	14,464,931	14,464,936	(6)	(0%)	16,827,657	86%
Income Investments	158,093	153,891	4,202	3%	184,558	86%
Income Allocation	5,202,860	5,334,967	(132,107)	(2%)	6,336,526	82%
Other Income	1,573,738	1,577,028	(3,290)	(0%)	1,610,398	98%
Income Agency and Commercial Services	6,816,824	5,776,162	1,040,663	18%	8,017,516	85%
Total Operational Revenue	34,061,255	34,005,489	55,765	0%	41,016,165	83%
Operational Expenditure						
Employee Expenses	15,682,400	15,618,712	63,688	0%	18,773,050	84%
Contract and Material Expenses	4,783,811	6,750,465	(1,966,654)	(29%)	9,860,488	49%
Finance Expenses	12,571	11,397	1,174	10%	13,547	93%
Travel, Freight and Accom Expenses	776,654	1,133,083	(356,430)	(31%)	1,402,022	55%
Depreciation and Impairment Expense	6,845,518	-	6,845,518	100%	-	100%
Fuel, Utilities & Communication	2,034,511	2,128,059	(93,548)	(4%)	2,552,930	80%
Other Expenses	4,417,102	4,484,786	(67,684)	(2%)	6,554,095	67%
Elected Member Allowances	305,640	305,000	640	0%	366,000	84%
Elected Member Expenses	13,268	53,886	(40,618)	(75%)	64,236	21%
Council Committee & LA Allowances	14,100	21,883	(7,783)	(36%)	24,733	57%
Council Committee & LA Expenses	105	88	18	20%	105	100%
Total Operational Expenditure	34,885,681	30,507,360	4,378,321	14%	39,611,208	88%
Total Operational Surplus / (Deficit)	(824,426)	3,498,129	(4,322,555)	(100%)+	1,404,957	0%



Actual v Budget – Operating Position – April YTD 2024



Annual Budget Operating Position as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
Operating Surplus / (Deficit)	(824,426)	3,498,129	(4,322,555)	(100%)+		1,404,957	0%
Remove NON-CASH ITEMS							
Less Non-Cash Income	(5,202,860)	(5,334,967)	132,107	2%		(6,336,526)	82%
Add Back Non-Cash Expenses	12,048,378	5,257,451	6,790,927	100%+		6,301,316	100%+
Total Non-Cash Items	6,845,518	(77,516)	6,923,034	100%+		(35,210)	0%
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(3,419,628)	(5,588,465)	2,168,836	39%		(7,352,427)	47%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(81,375)	(77,390)	(3,985)	(5%)		(81,415)	100%
Total Additional Outflows	(3,501,003)	(5,665,854)	2,164,851	38%		(7,433,842)	47%
Add ADDITIONAL INFLOWS							
Capital Grants Income	3,801,876	3,801,876	-	-		4,512,251	84%
Prior Year Carry Forward Tied Funding	1,366,255	1,290,045	76,211	6%		1,274,803	100%+
Other Inflow of Funds	93,727	93,727	-	-		93,727	100%
Transfers from Reserves	113,802	141,542	(27,740)	(20%)		148,104	77%
Total Additional Inflows	5,375,660	5,327,189	48,471	1%		6,028,884	89%
Net Budgeted Operating Position	7,895,749	3,081,949	4,813,800	100%+		(35,210)	0%

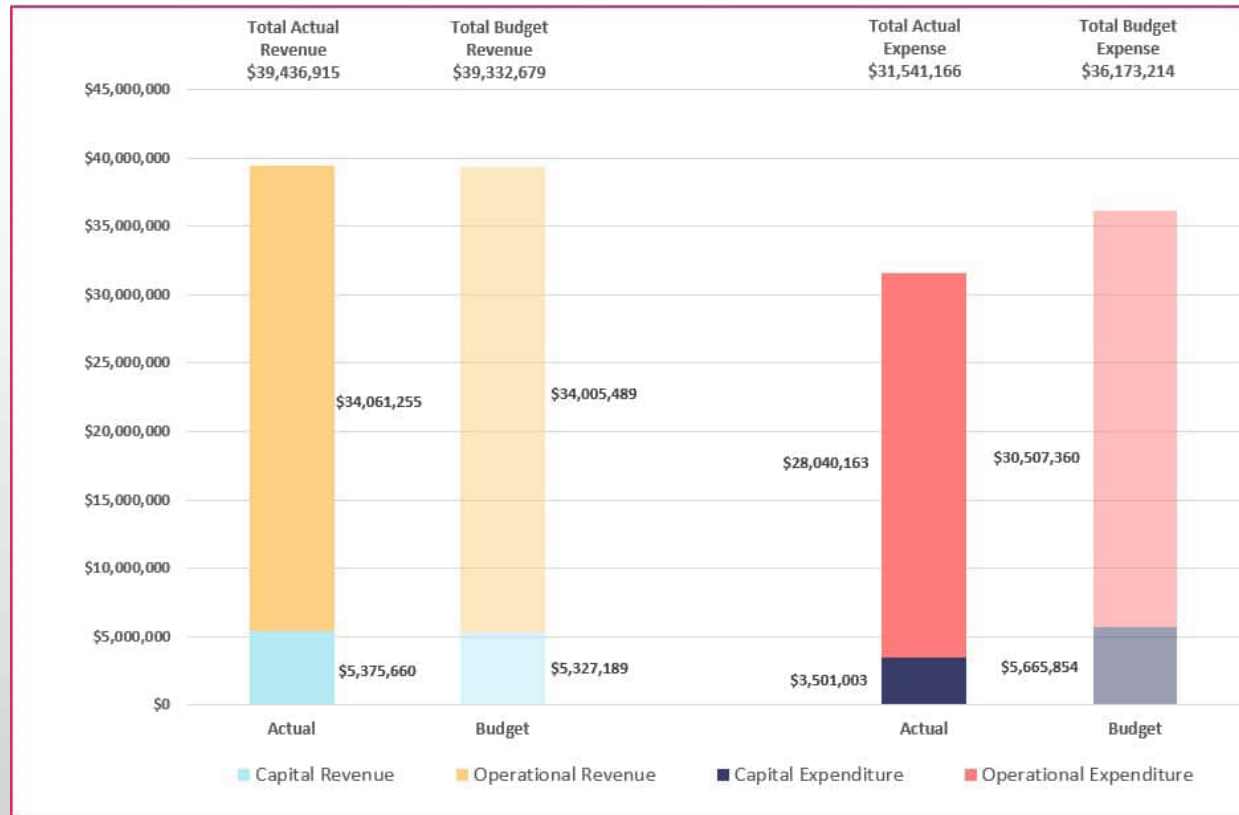
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





Actual v Budget – Total Council – April YTD 2024





Cash flow – Cash in vs Cash out

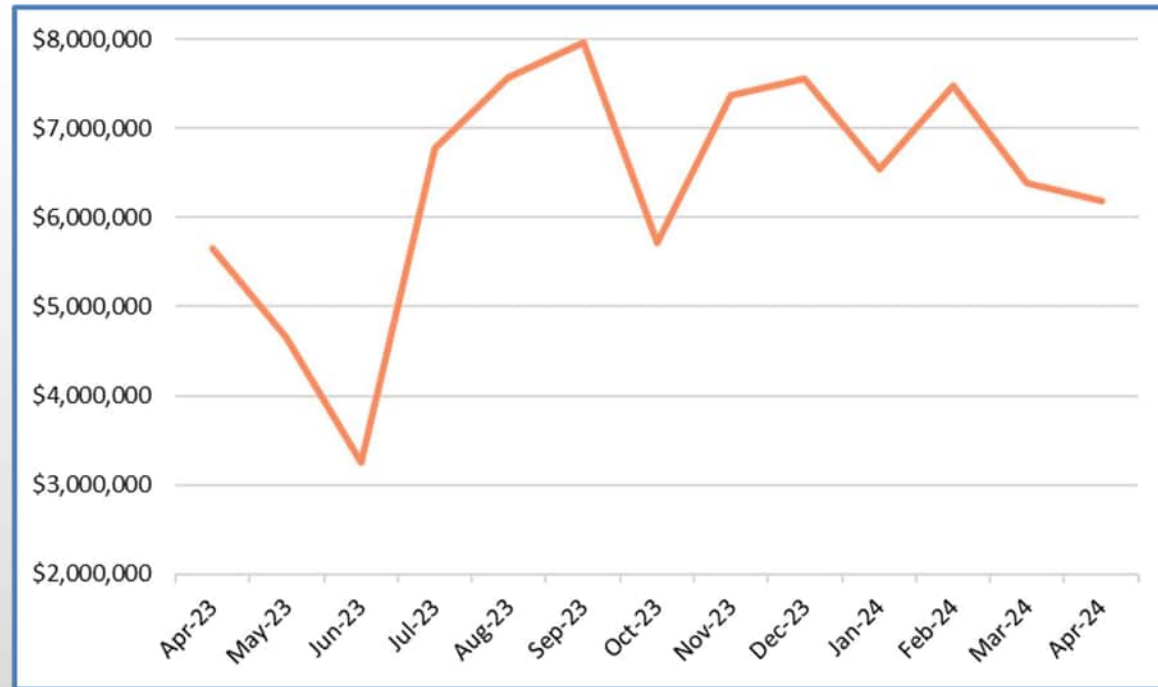
Month	Cash in / (out)
Apr-23	\$ (755,025)
May-23	\$ 392,462
Jun-23	\$ 2,057,668
Jul-23	\$ (1,213,855)
Aug-23	\$ 722,941
Sep-23	\$ (35,056)
Oct-23	\$ 1,270,508
Nov-23	\$ (432,008)
Dec-23	\$ (775,323)
Jan-24	\$ (588,713)
Feb-24	\$ 1,037,407
Mar-24	\$ (1,468,940)
Apr-24	\$ 1,810,748
Year to Date	\$ 2,777,839





Term Deposits & CMA over the past year

Month	Total Deposits
Apr-23	\$5,655,139
May-23	\$4,655,139
Jun-23	\$3,255,139
Jul-23	\$6,768,208
Aug-23	\$7,573,661
Sep-23	\$7,958,567
Oct-23	\$5,714,824
Nov-23	\$7,364,285
Dec-23	\$7,560,762
Jan-24	\$6,539,074
Feb-24	\$7,471,297
Mar-24	\$6,385,972
Apr-24	\$6,190,482



Restricted Assets – April 2024

Restricted Assets:

• Internal Restrictions: Capital Reserve	\$34,257
• External Restrictions: Restricted Grant Funding as at 30 th April 2024	\$6,086,819
TOTAL	<u>\$6,121,076</u>

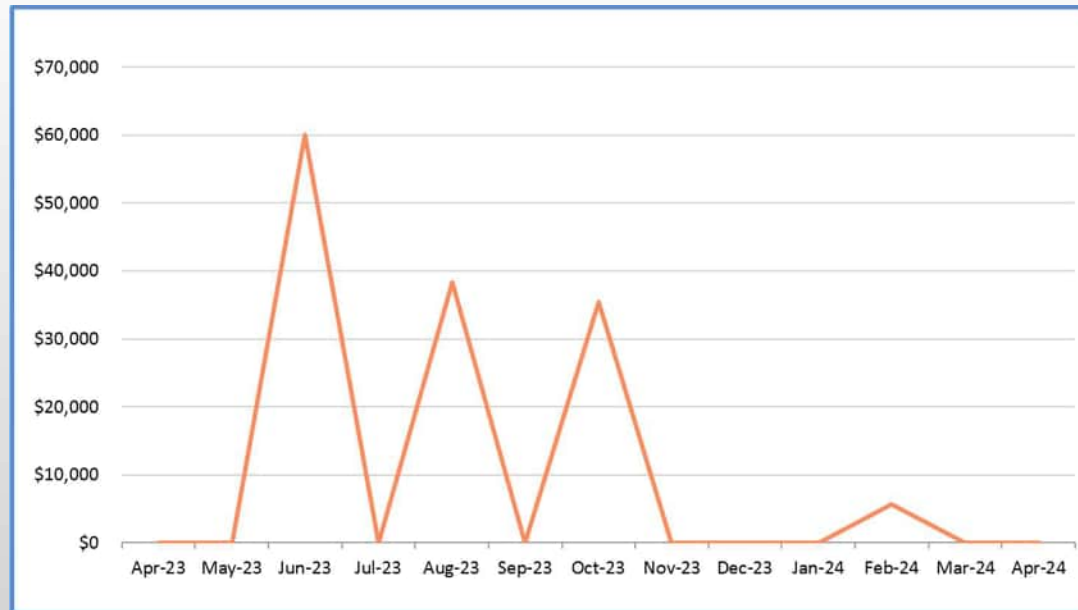
- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.



Internal Restrictions: Capital Reserve Expenditure for the past year



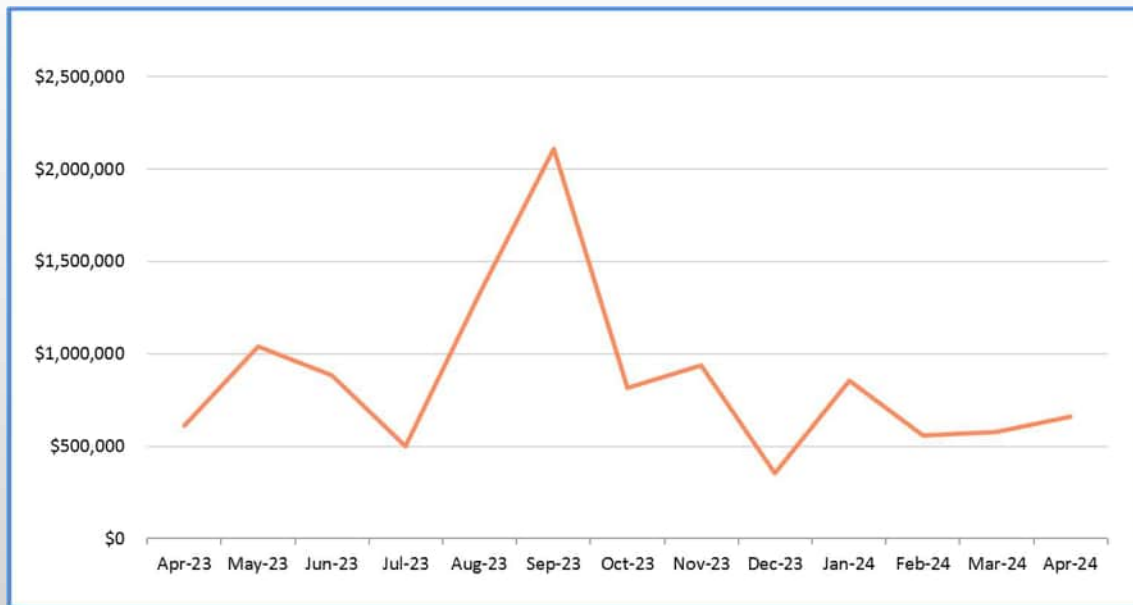
Capital Reserve Monthly Expenditure 2023/2024												
Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
Nil	Nil	\$60,036	Nil	\$38,409	\$0	\$35,479	\$0	\$0	\$0	\$5,657	\$0	\$0





External Restrictions: Expenditure for the past year

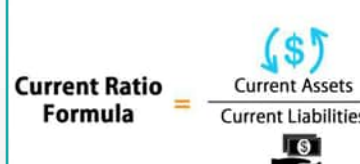
External Restrictions Monthly Expenditure 2023/2024												
Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
\$610,353	\$1,039,160	\$883,093	\$500,907	\$1,333,365	\$2,108,199	\$818,155	\$938,702	\$355,916	\$857,397	\$557,791	\$580,261	\$660,813



Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 30 April 2024		30 April 2024
		\$
CURRENT ASSETS		
Cash and cash equivalents *		2,691,170
Trade and Other Receivables		1,057,959
Inventories		-
Prepayments and Other		-
TOTAL CURRENT ASSETS		3,749,129
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		846,091
Provisions		520,746
Borrowings		-
Other Liabilities		899,984
TOTAL CURRENT LIABILITIES		2,266,821
NET CURRENT ASSETS (Working Capital)		1,482,309
CURRENT RATIO		1.65

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$


What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

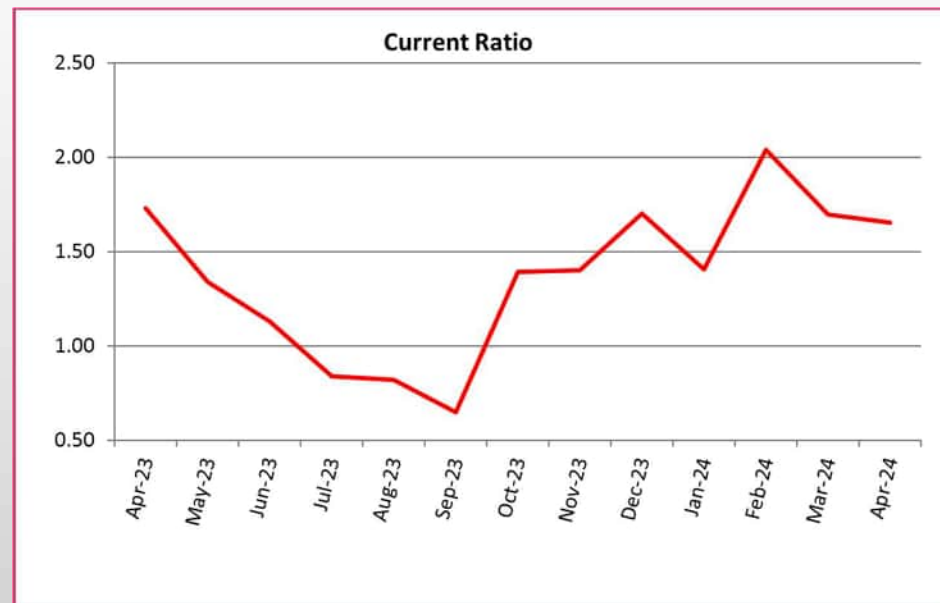
- Note: does not include restricted cash of \$6.121 million as at 30 April 2024
- Note: Jabiru Roadworks debtor manually excluded. This amount will immediately be paid to contractor once received.





Current Ratio for the past Year

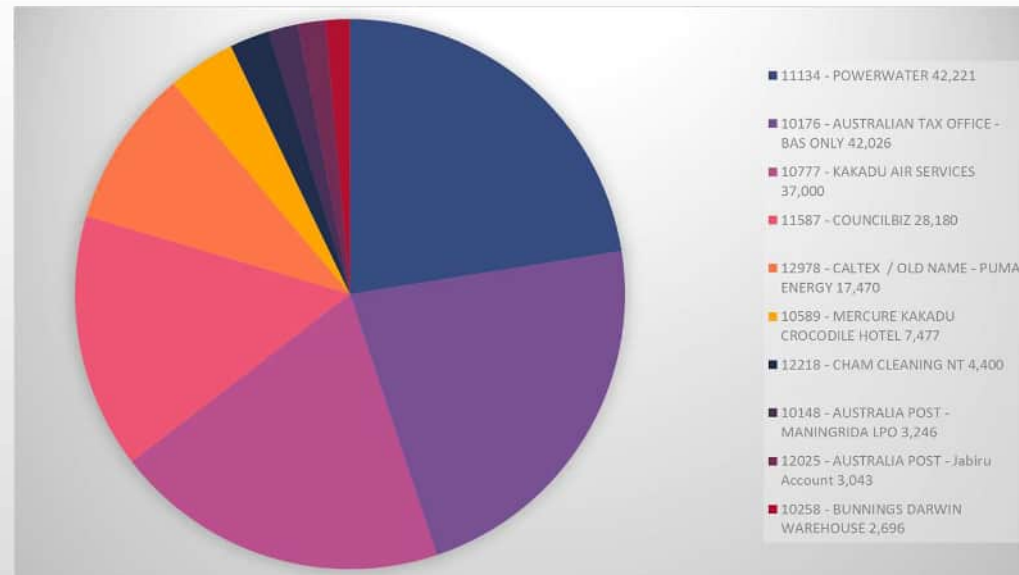
Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
1.73	1.34	1.13	0.84	0.82	0.65	1.39	1.40	1.70	1.40	2.04	1.70	1.65





Top 10 Payments for April – Recurrent

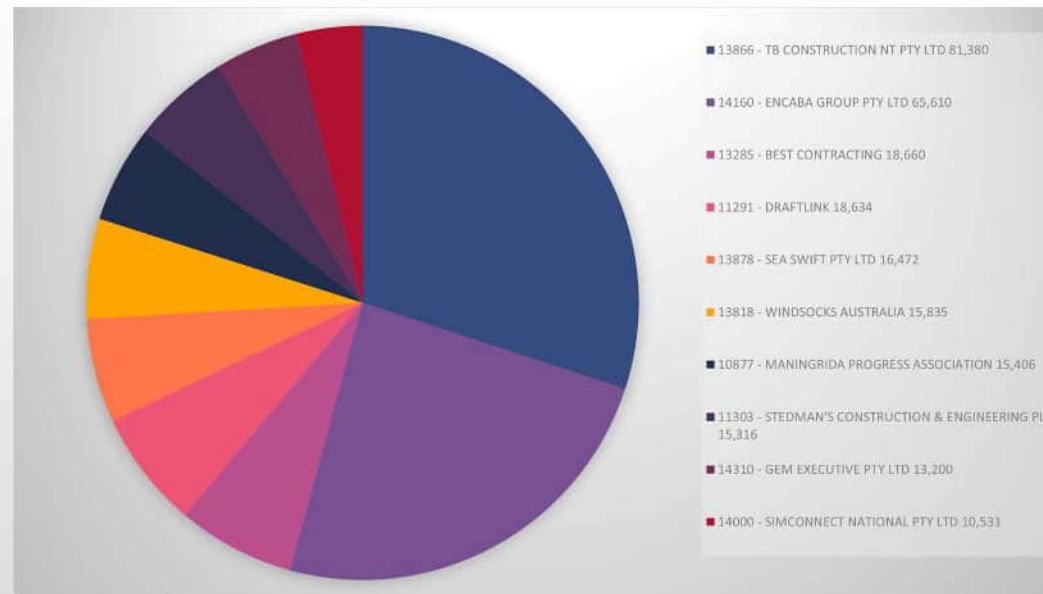
	\$	%
Total Top 10 Recurrent Payments	\$ 187,759	29%
Total Top 10 Non-Recurrent Payments	\$ 271,045	42%
Total Payments to All Other Suppliers	\$ 193,917	30%
Total Payments MTD	\$ 652,721	100%





Top 10 Payments for April – Non Recurrent

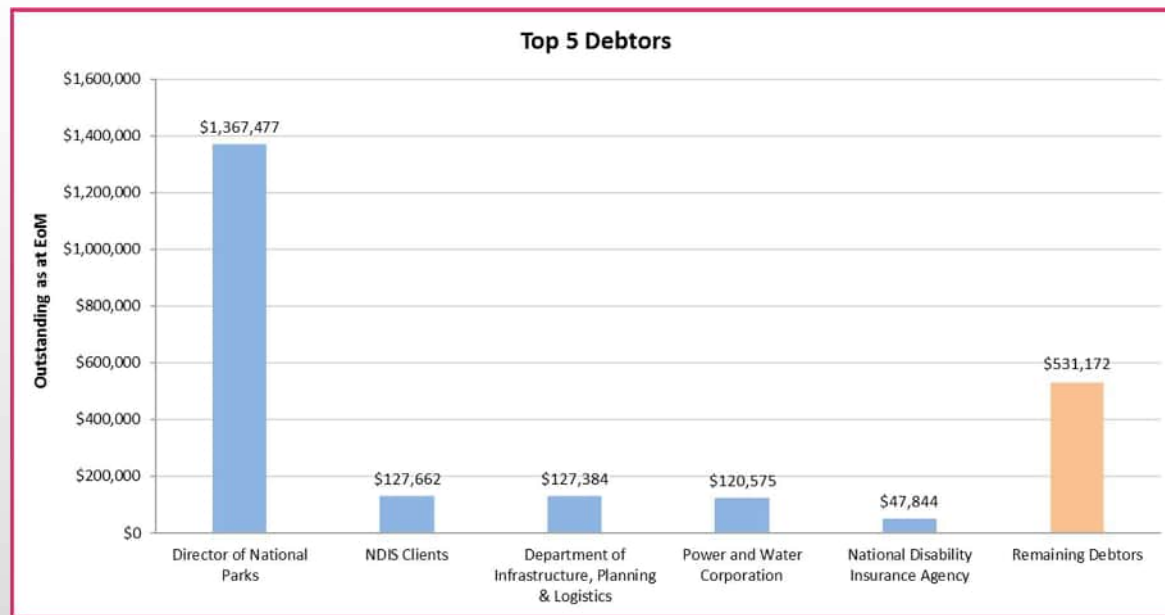
	\$	%
Total Top 10 Recurrent Payments	\$ 187,759	29%
Total Top 10 Non-Recurrent Payments	\$ 271,045	42%
Total Payments to All Other Suppliers	\$ 193,917	30%
Total Payments MTD	\$ 652,721	100%





Debtors – as at 30th April 2024

“Money owed to Council”

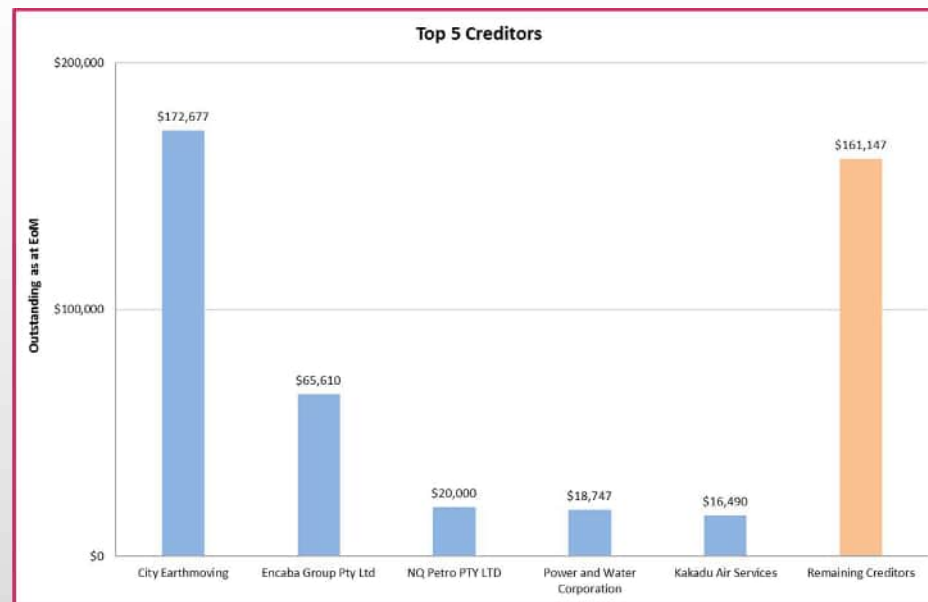


DEBTORS												
Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
\$ 2,019,803	\$ 2,489,874	\$ 2,048,769	\$ 1,326,946	\$ 1,401,401	\$ 2,222,168	\$ 3,165,499	\$ 1,538,572	\$ 1,523,654	\$ 1,441,745	\$ 1,418,785	\$ 2,131,107	\$ 2,322,113



Trade Creditors – as at 30th April 2024

“Money Council owes to its suppliers”



CREDITORS												
Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
\$ 514,226	\$ 1,726,437	\$ 2,102,910	\$ 895,922	\$ 1,278,728	\$ 3,075,968	\$ 3,063,345	\$ 1,712,952	\$ 883,875	\$ 829,622	\$ 615,858	\$ 502,692	\$ 454,671



Actuals v Budget

















as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	TOTAL COUNCIL		Annual Budget	Progress
			Variance	%		
Operational Revenue						
Income Rates and Charges	2,032,798	2,670,015	(637,217)	(24%)	3,204,477	63%
Charges - Sewerage	737,163	607,062	130,101	21%	728,474	100%+
Charges - Water	1,307,637	1,662,410	(354,773)	(21%)	1,994,892	66%
Charges - Waste	1,234,338	1,235,656	(1,318)	(0%)	1,482,787	83%
Income Council Fees and Charges	532,873	523,363	9,510	2%	628,882	85%
Income Operating Grants	14,464,931	14,464,936	(6)	(0%)	16,827,657	86%
Income Investments	158,093	153,891	4,202	3%	184,558	86%
Income Allocation	5,202,860	5,334,967	(132,107)	(2%)	6,336,526	82%
Other Income	1,573,738	1,577,028	(3,290)	(0%)	1,610,398	98%
Income Agency and Commercial Services	6,816,824	5,776,162	1,040,663	18%	8,017,516	85%
Total Operational Revenue	34,061,255	34,005,489	55,765	0%	41,016,165	83%
Operational Expenditure						
Employee Expenses	15,682,400	15,618,712	63,688	0%	18,773,050	84%
Contract and Material Expenses	4,783,811	6,750,465	(1,966,654)	(29%)	9,860,488	49%
Finance Expenses	12,571	11,397	1,174	10%	13,547	93%
Travel, Freight and Accom Expenses	776,654	1,133,083	(356,430)	(31%)	1,402,022	55%
Depreciation and Impairment Expense	6,845,518	-	6,845,518	100%	-	100%
Fuel, Utilities & Communication	2,034,511	2,128,059	(93,548)	(4%)	2,552,930	80%
Other Expenses	4,417,102	4,484,786	(67,684)	(2%)	6,554,095	67%
Elected Member Allowances	305,640	305,000	640	0%	366,000	84%
Elected Member Expenses	13,268	53,886	(40,618)	(75%)	64,236	21%
Council Committee & LA Allowances	14,100	21,883	(7,783)	(36%)	24,733	57%
Council Committee & LA Expenses	105	88	18	20%	105	100%
Total Operational Expenditure	34,885,681	30,507,360	4,378,321	14%	39,611,208	88%
Total Operational Surplus / (Deficit)	(824,426)	3,498,129	(4,322,555)	(100%)+	1,404,957	0%



Annual Budget Operating Position

as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
Operating Surplus / (Deficit)	(824,426)	3,498,129	(4,322,555)	(100%)+	  !	1,404,957	0%
Remove NON-CASH ITEMS							
Less Non-Cash Income	(5,202,860)	(5,334,967)	132,107	2%		(6,336,526)	82%
Add Back Non-Cash Expenses	12,048,378	5,257,451	6,790,927	100%+	 !	6,301,316	100%+
Total Non-Cash Items	6,845,518	(77,516)	6,923,034	100%+		(35,210)	0%
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(3,419,628)	(5,588,465)	2,168,836	39%	 !	(7,352,427)	47%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(81,375)	(77,390)	(3,985)	(5%)		(81,415)	100%
Total Additional Outflows	(3,501,003)	(5,665,854)	2,164,851	38%		(7,433,842)	47%
Add ADDITIONAL INFLOWS							
Capital Grants Income	3,801,876	3,801,876	-	-		4,512,251	84%
Prior Year Carry Forward Tied Funding	1,366,255	1,290,045	76,211	6%		1,274,803	100%+
Other Inflow of Funds	93,727	93,727	-	-		93,727	100%
Transfers from Reserves	113,802	141,542	(27,740)	(20%)		148,104	77%
Total Additional Inflows	5,375,660	5,327,189	48,471	1%		6,028,884	89%
Net Budgeted Operating Position	7,895,749	3,081,949	4,813,800	100%+		(35,210)	0%



Capital Expenditure

as at 30 Apr 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Capital Expenditure						
Plant & Equipment	(121,843)	(207,721)	85,878	41%	(241,858)	50%
Infrastructure	(543,946)	(1,269,911)	725,965	57%	(2,451,665)	22%
Roads	(2,352,737)	(2,962,323)	609,586	21%	(2,963,914)	79%
Buildings	(235,518)	(838,633)	603,115	72%	(686,745)	34%
Furniture, Fittings and Office Equipment	(165,584)	(190,584)	25,000	13%	(100,158)	100%+
Vehicles	-	-	-	-	-	0%
Total Capital Expenditure *	(3,419,628)	(5,469,173)	2,049,544	37%	(6,444,341)	53%
Total Capital Expenditure Funded By						
Operating Income (amount allocated to fund capital items)	366,006	-	366,006	100%	-	100%
Capital Grants	5,168,131	5,091,920	76,211	1%	5,218,734	99%
Transfers from Cash Reserves	113,802	141,542	(27,740)	(20%)	88,737	100%+
Total Capital Expenditure Funding	5,647,938	5,233,462	414,476	(8%)	5,307,472	100%+



Member and CEO Council Credit Card Transactions for April

Transaction Date	Amount	Suppliers Name	Reason for Transaction
Cardholder Name: DCCS - Fiona Ainsworth			
02-Apr-24	\$ 2.37	Kidsoft	Direct Debit Facility Fee - Jabiru Childcare Centre
02-Apr-24	\$ 199.00	Kidsoft	Monthly License Fee - Jabiru Childcare Centre
02-Apr-24	\$ 81.00	Safe NT	WWCC - Vicki Coles - Childcare Educator - Jabiru
03-Apr-24	\$ 149.00	Vend Pos	Monthly Subscription - Newsagents POS System - Australia Post Jabiru
03-Apr-24	\$ 81.00	Safe NT	WWCC - Jocelyn Nathanael-Walters - Director Finance
04-Apr-24	\$ 81.00	Safe NT	CHC - Jann McDonnell - Finance Officer - Jabiru
04-Apr-24	\$ 242.00	PropertyMe	Monthly subscription - Tenancy software system
07-Apr-24	\$ 16.00	News Pty Ltd	NT News online monthly subscription
09-Apr-24	\$ 81.00	Safe NT	WWCC - Geraldine Narul - Wellbeing Services Coordinator - Jabiru
10-Apr-24	\$ 81.00	Safe NT	CHC - Edward McKenzie - Works Officer - Jabiru
12-Apr-24	\$ 199.00	Kidsoft	Monthly License Fee - Minjilang Crèche
12-Apr-24	\$ 199.00	Kidsoft	Monthly License Fee - Warruwi Crèche
13-Apr-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Gunbalanya
13-Apr-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Maningrida
13-Apr-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Minjilang
13-Apr-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Warruwi
15-Apr-24	\$ 81.00	Safe NT	CHC - Ethan Cooper - Youth Sport and Recreation Assistant - Minjilang
15-Apr-24	\$ 81.00	Safe NT	CHC - Edward Ralaidba - Pool Officer - Maningrida
17-Apr-24	\$ 150.00	Beija Flor Darwin	Executive Gift - Cathy Makings, CSM Minjilang
17-Apr-24	\$ 371.07	Fluid Power	Fleet Parts - Rego No: CB91HO - Crane Truck - Maningrida
22-Apr-24	\$ 81.00	Safe NT	CHC - Bianca Naroldol - Community Care Assistant - Gunbalanya
22-Apr-24	\$ 81.00	Safe NT	CHC - Brendon Minkulk - Works Assistant - Warruwi
29-Apr-24	\$ 81.00	Safe NT	CHC - Rhonda Henry - Early Childhood Educator Assistant - Jabiru
29-Apr-24	\$ 81.00	Safe NT	CHC - Richard Mason - Works Assistant - Maningrida
30-Apr-24	\$ 81.00	Safe NT	CHC - Luke Dhamarradji - Community Safety Assistant - Minjilang
30-Apr-24	\$ 81.00	Safe NT	CHC - Tarlisa Wauchope - Administration Coordinator - Gunbalanya
30-Apr-24	\$ 81.00	Safe NT	CHC - Cassandra Ogilvie - Early Childhood Educator Assistant - Jabiru
30-Apr-24	\$ 81.00	Safe NT	CHC - Sharna Phillips - Customer Services Officer - Maningrida
30-Apr-24	\$ 81.00	Safe NT	CHC - Albert Wuridjal-Jones - Works Assistant - Maningrida
30-Apr-24	\$ 81.00	Safe NT	CHC - Bianca Naroldol - Community Care Assistant - Gunbalanya
Total	\$ 3,253.44		
Cardholder Name: Director of Finance - Jocelyn Nathanael Walters			
05-Apr-24	\$ 125.00	Australia Post	Lease Renewal of Jabiru PO Box
Total	\$ 125.00		



Actuals v Budget by Local Authority Area

as at 30 Apr 2024

Description	REGION			GUNBALANYA			JABIRU		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue									
Income Rates and Charges	17,180	17,180	-	298,590	861,000	(562,411)	1,087,178	1,142,459	(55,280)
Charges - Sewerage	-	-	-	-	-	-	737,163	607,062	130,101
Charges - Water	-	-	-	-	-	-	1,307,637	1,662,410	(354,773)
Charges - Waste	-	-	-	298,948	298,948	-	237,926	239,243	(1,318)
Income Council Fees and Charges	119,242	118,143	1,099	15,025	45,495	(30,469)	322,321	276,823	45,498
Income Operating Grants	10,765,077	10,765,083	(6)	1,182,218	1,182,218	-	221,985	221,985	-
Income Investments	157,870	153,891	3,979	-	-	-	223	-	223
Income Allocation	4,628,122	4,656,012	(27,890)	266,515	291,478	(24,964)	135,888	126,956	8,932
Other Income	1,268,170	1,262,920	5,250	33,710	32,544	1,166	80,166	107,405	(27,239)
Income Agency and Commercial Services	190,379	189,948	431	1,605,022	1,467,322	137,700	2,665,764	1,790,257	875,506
Total Operational Revenue	17,146,041	17,163,177	(17,137)	3,700,027	4,179,004	(478,977)	6,796,250	6,174,599	621,650
Operational Expenditure									
Employee Expenses	5,709,436	5,759,863	(50,427)	2,184,484	2,146,909	37,574	3,213,221	3,130,718	82,503
Contract and Material Expenses	975,633	1,455,565	(479,932)	809,850	1,294,944	(485,094)	1,650,164	2,169,800	(519,636)
Finance Expenses	5,969	4,697	1,272	2,557	2,500	57	1,740	1,475	265
Travel, Freight and Accom Expenses	308,119	422,491	(114,372)	80,026	108,695	(28,669)	61,584	76,608	(15,024)
Depreciation and Impairment Expense	6,845,518	-	6,845,518	-	-	-	-	-	-
Fuel, Utilities & Communication	345,060	380,750	(35,690)	325,385	317,270	8,115	553,083	549,710	3,373
Other Expenses	2,016,671	1,971,560	45,111	587,976	570,053	17,923	807,053	828,729	(21,676)
Elected Member Allowances	305,640	305,000	640	-	-	-	-	-	-
Elected Member Expenses	13,268	53,886	(40,618)	-	-	-	-	-	-
Council Committee & LA Allowances	-	-	-	5,050	7,133	(2,083)	-	-	-
Council Committee & LA Expenses	-	-	-	-	-	-	-	-	-
Total Operational Expenditure	16,525,315	10,353,813	6,171,502	3,995,328	4,447,504	(452,176)	6,286,845	6,757,040	(470,194)
Total Operational Surplus / (Deficit)	620,725	6,809,365	(6,188,639)	(295,301)	(268,499)	(26,802)	509,405	(582,440)	1,091,845



Actuals v Budget by Local Authority Area

as at 30 Apr 2024

Description	MANINGRIDA			MINJILANG			WARRUWI			TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue												
Income Rates and Charges	503,419	518,315	(14,896)	48,808	50,583	(1,776)	77,623	80,477	(2,854)	2,032,798	2,670,015	(637,217)
Charges - Sewerage	-	-	-	-	-	-	-	-	-	737,163	607,062	130,101
Charges - Water	-	-	-	-	-	-	-	-	-	1,307,637	1,662,410	(354,773)
Charges - Waste	564,785	564,785	-	52,370	52,370	-	80,310	80,310	-	1,234,338	1,235,656	(1,318)
Income Council Fees and Charges	43,012	53,869	(10,856)	16,765	17,083	(318)	16,508	11,951	4,557	532,873	523,363	9,510
Income Operating Grants	872,380	872,380	-	726,341	726,341	-	696,929	696,929	-	14,464,931	14,464,936	(6)
Income Investments	-	-	-	-	-	-	-	-	-	158,093	153,891	4,202
Income Allocation	69,061	61,050	7,402	71,132	120,345	(49,212)	32,142	70,510	(46,375)	5,202,060	5,304,967	(102,107)
Other Income	131,881	117,017	14,865	23,318	22,753	565	36,492	34,389	2,103	1,573,738	1,577,028	(3,290)
Income Agency and Commercial Services	1,029,803	996,626	33,177	672,185	688,667	(16,482)	653,672	643,341	10,331	6,816,824	5,776,162	1,040,663
Total Operational Revenue	3,214,341	3,184,650	29,691	1,610,920	1,678,143	(67,223)	1,593,676	1,625,915	(32,240)	34,061,255	34,005,489	55,765
Operational Expenditure												
Employee Expenses	1,632,386	1,640,502	(8,116)	1,191,430	1,207,068	(15,638)	1,751,443	1,733,651	17,791	15,682,400	15,618,712	63,688
Contract and Material Expenses	933,347	973,580	(40,234)	185,771	432,690	(246,918)	229,047	423,887	(194,841)	4,783,811	6,750,465	(1,966,654)
Finance Expenses	683	875	(192)	1,025	1,225	(200)	598	625	(27)	12,571	11,397	1,174
Travel, Freight and Accom Expenses	141,518	180,352	(38,834)	96,132	158,946	(62,814)	89,274	185,992	(96,717)	776,654	1,133,083	(356,430)
Depreciation and Impairment Expense	-	-	-	-	-	-	-	-	-	6,845,518	-	6,845,518
Fuel, Utilities & Communication	352,625	368,944	(16,319)	261,316	296,836	(35,520)	197,042	214,549	(17,507)	2,034,511	2,128,059	(93,548)
Other Expenses	475,974	511,619	(35,644)	214,075	277,761	(63,686)	315,353	325,065	(9,712)	4,417,102	4,484,786	(67,684)
Elected Member Allowances	-	-	-	-	-	-	-	-	-	306,610	306,000	610
Elected Member Expenses	-	-	-	-	-	-	-	-	-	13,268	53,886	(40,618)
Council Committee & LA Allowances	3,800	6,950	(3,150)	2,450	4,500	(2,050)	2,800	3,300	(500)	14,100	21,883	(7,783)
Council Committee & LA Expenses	-	-	-	105	88	18	-	-	-	105	88	18
Total Operational Expenditure	3,540,333	3,682,822	(142,489)	1,952,304	2,379,113	(426,809)	2,585,556	2,887,069	(301,513)	34,885,681	30,507,360	4,378,321
Total Operational Surplus / (Deficit)	(325,991)	(498,172)	172,181	(341,384)	(700,970)	359,586	(991,880)	(1,261,154)	269,274	(824,426)	3,498,129	(4,322,555)



WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

MONTHLY FINANCE REPORT for April 2024

CEO CERTIFICATION

To the Councillors

I, Andrew Walsh, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

A handwritten signature in blue ink, appearing to read 'A Walsh'.

Andrew Walsh
Chief Executive Officer

Dated this twelfth day of June 2024



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 June 2024

Agenda Reference:	9.6
Title:	Finance Report for the period ended 31 May 2024
Author:	Corey White, Acting Finance Manager

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31 May 2024.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Finance Report for the period ended 31 May 2024*.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- 1) (a) *the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
(b) *the most recently adopted annual budget; and*
(c) *details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.*
- 2) (a) *details of all cash and investments held by the Council (including money held in trust); and*
(b) *the closing cash at bank balance split between tied and untied funds; and*
(c) *a statement on trade debtors and a general indication of the age of the debts owed to the Council; and*
(d) *a statement on trade creditors and a general indication of the age of the debts owed by the Council; and*
(e) *a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and*
(f) *other information required by the Council.*
- 5) *The report must be accompanied by*
 - (a) *a certification in writing by the CEO to the Council, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial report best reflects the financial affairs of the Council.*

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from November 2022]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

Actual vs Budget Comparison - Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2023 to 31 May 2024, the first eleven months of the 2023-2024 financial year. The report compares actual income and costs compared to Council's final budget revision for the financial year; the finance team refer to this as "Budget X".

Total revenue

Total revenue (operational and capital) for the first eleven months to May 2024 is \$42.816M. This is comprised of operational revenue \$37.068M and capital income of \$5.748M. This includes brought forward grant amounts of \$3.113M and \$1.366M = \$4.480M of the \$42.816M total.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$2.033M.
- (b) Charges – Sewerage - \$737K
- (c) Charges – Water - \$1.308M
- (d) Charges – Waste - \$1.234M
- (e) Income Operating Grants - \$14.465M, which consists of current income allocation grants of \$11.352M and brought forward grants of \$3.113M;
- (f) Income Agency and Commercial Services - \$7.613M. Some of which include:
 - Contract fee income - \$5.057M.
 - Service fee income - \$902K
 - Sales income - \$799K,
 - FAO Childcare Benefit - \$425K
 - Other Agency Income - \$412K
 - Sales Commissions Received - \$19K

Income (Internal) allocation is \$5.581M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

Operational expenditure

Total Council operational expenditure for May YTD is \$31.924M.

Employee expenses are over the budget of \$17.196M by \$40K. Contract and material expenses are under the budget of \$7.348M by \$885K or 12%.

Actual vs Budget Comparison – Operating Position - Capital (slide 4)

Additional income is \$5.748M. This consists of Brought Forward Capital Grants - \$1.366M, Capital Grant Income Allocation - \$4.157M, Brought Forward Capital Reserve Balance - \$114K and proceeds from sale of assets - \$111K. Total Capital expenditure YTD is \$3.459M and mostly relates to repairs to Mala'la road in Maningrida and various Local Authority Projects being completed. No new assets were commissioned in May 2024. Assets still "in progress" and not as yet completed total \$1,938,002.



Actuals v Budget

as at 31 May 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,231,370	2,937,246	(705,876)	(24%)	3,204,477	70%
Charges - Sewerage	810,958	667,768	143,190	21%	728,474	100%+
Charges - Water	1,473,878	1,828,651	(354,773)	(19%)	1,994,892	74%
Charges - Waste	1,358,204	1,359,221	(1,018)	(0%)	1,482,787	92%
Income Council Fees and Charges	599,476	575,641	23,835	4%	628,882	95%
Income Operating Grants	15,646,290	15,646,296	(6)	(0%)	16,827,657	93%
Income Investments	175,551	169,224	6,326	4%	184,558	95%
Income Allocation	5,580,946	5,835,746	(254,800)	(4%)	6,336,526	88%
Other Income	1,577,615	1,593,713	(16,097)	(1%)	1,610,398	98%
Income Agency and Commercial Services	7,613,459	6,259,356	1,354,102	22%	8,017,516	95%
Total Operational Revenue	37,067,748	36,872,862	194,885	1%	41,016,165	90%
Operational Expenditure						
Employee Expenses	17,235,752	17,195,773	39,979	0%	18,773,050	92%
Contract and Material Expenses	6,463,553	7,348,080	(884,527)	(12%)	9,860,488	66%
Finance Expenses	13,927	12,472	1,455	12%	13,547	100%+
Travel, Freight and Accom Expenses	845,048	1,236,872	(391,824)	(32%)	1,402,022	60%
Depreciation and Impairment Expense	7,326,610	-	7,326,610	100%	-	100%
Fuel, Utilities & Communication	2,207,961	2,330,779	(122,817)	(5%)	2,552,930	86%
Other Expenses	4,790,878	4,853,889	(63,011)	(1%)	6,554,095	73%
Elected Member Allowances	332,813	335,500	(2,687)	(1%)	366,000	91%
Elected Member Expenses	16,822	59,061	(42,239)	(72%)	64,236	26%
Council Committee & LA Allowances	17,200	22,333	(5,133)	(23%)	24,733	70%
Council Committee & LA Expenses	105	96	9	9%	105	100%
Total Operational Expenditure	39,250,670	33,394,857	5,855,814	18%	39,611,208	99%
Total Operational Surplus / (Deficit)	(2,182,923)	3,478,006	(5,660,929)	(100%)+	1,404,957	0%



Annual Budget Operating Position

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(2,182,923)	3,478,006	(5,660,929)	(100%)+	1,404,957	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(5,580,946)	(5,835,746)	254,800	4%	(6,336,526)	88%
Add Back Non-Cash Expenses	12,907,556	5,734,460	7,173,096	100%+	6,301,316	100%+
Total Non-Cash Items	7,326,610	(101,286)	7,427,896	100%+	(35,210)	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(3,459,442)	(5,906,865)	2,447,423	41%	(7,352,427)	47%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(86,494)	(79,402)	(7,091)	(9%)	(81,415)	100%+
Total Additional Outflows	(3,545,936)	(5,986,267)	2,440,332	41%	(7,433,842)	48%
Add ADDITIONAL INFLOWS						
Capital Grants Income	4,157,063	4,157,063	-	-	4,512,251	92%
Prior Year Carry Forward Tied Funding	1,366,255	1,282,424	83,832	7%	1,274,803	100%+
Other Inflow of Funds	110,727	93,727	17,000	18%	93,727	100%+
Transfers from Reserves	113,802	141,542	(27,740)	(20%)	148,104	77%
Total Additional Inflows	5,747,848	5,674,756	73,092	1%	6,028,884	95%
Net Budgeted Operating Position	7,345,599	3,065,208	4,280,390	100%+	(35,210)	0%

CORE SERVICES – UNRESTRICTED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$19.507M being under budget by \$682K.

Income from rates and charges is as follows:

- Income Rates and Charges \$2.231M
- Charges – Sewerage \$811K
- Charges – Water \$1.474M
- Charges – Waste \$1.358M

The summary below shows that Employee expenses is in line with the budget.

A summary of the month's comparative income and expenditure is shown below.

Actuals v Budget - Core Services Unrestricted

as at 31 May 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,231,370	2,937,246	(705,876)	(24%)	3,204,477	70%
Charges - Sewerage	810,958	667,768	143,190	21%	728,474	100%+
Charges - Water	1,473,878	1,828,651	(354,773)	(19%)	1,994,892	74%
Charges - Waste	1,358,204	1,359,221	(1,018)	(0%)	1,482,787	92%
Income Council Fees and Charges	535,759	502,456	33,303	7%	548,317	98%
Income Operating Grants	6,215,651	6,215,651	-	-	6,780,710	92%
Income Investments	175,551	169,224	6,326	4%	184,558	95%
Income Allocation	5,051,770	5,099,335	(47,565)	(1%)	5,539,874	91%
Other Income	1,527,267	1,537,977	(10,710)	(1%)	1,554,662	98%
Income Agency and Commercial Services	126,323	154,502	(28,179)	(18%)	168,522	75%
Total Operational Revenue	19,506,730	20,472,030	(965,300)	(5%)	22,187,272	88%
Operational Expenditure						
Employee Expenses	9,975,790	9,941,528	34,261	0%	10,855,214	92%
Contract and Material Expenses	3,126,149	3,863,219	(737,070)	(19%)	4,264,195	73%
Finance Expenses	7,059	5,631	1,428	25%	6,080	100%+
Travel, Freight and Accom Expenses	518,334	778,372	(260,038)	(33%)	850,529	61%
Depreciation and Impairment Expense	7,326,610	-	7,326,610	100%	-	100%
Fuel, Utilities & Communication	1,672,088	1,729,006	(56,918)	(3%)	1,896,830	88%
Other Expenses	2,761,159	2,869,080	(107,922)	(4%)	3,133,333	88%
Elected Member Allowances	332,813	335,500	(2,687)	(1%)	366,000	91%
Elected Member Expenses	16,822	59,061	(42,239)	(72%)	64,236	26%
Council Committee & LA Allowances	17,200	22,333	(5,133)	(23%)	24,733	70%
Council Committee & LA Expenses	105	96	9	9%	105	100%
Total Operational Expenditure	25,754,129	19,603,827	6,150,302	31%	21,461,256	100%+
Total Operational Surplus / (Deficit)	(6,247,399)	868,203	(7,115,602)	(100%)+	726,016	0%

Annual Budget Operating Position - Core Services Unrestricted

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(6,247,399)	868,203	(7,115,602)	(100%)+	726,016	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(5,051,770)	(5,099,335)	47,565	1%	(5,539,874)	91%
Add Back Non-Cash Expenses	9,807,145	2,485,413	7,321,732	100%+	2,706,455	100%+
Total Non-Cash Items	4,755,375	(2,613,922)	7,369,297	100%+	(2,833,418)	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(254,060)	(448,909)	194,849	43%	(478,351)	53%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(86,494)	(79,402)	(7,091)	(9%)	(81,415)	100%+
Total Additional Outflows	(340,554)	(528,312)	187,758	36%	(559,766)	61%
Add ADDITIONAL INFLOWS						
Capital Grants Income	85,250	85,250	-	-	93,000	92%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	110,727	93,727	17,000	18%	93,727	100%+
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	195,977	178,977	17,000	9%	186,727	100%+
Net Budgeted Operating Position	(1,636,600)	(2,095,053)	458,453	22%	(2,480,441)	66%

CORE SERVICES – RESTRICTED FUNDING

Activities include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1-4), Gunbalanya Oval Lighting, Road to Recovery, Warruwi Community Hall Upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current **grant income allocations totalling \$2.591M.**

Employee costs are in line with budget for the YTD; whilst Contract & Material expenditure is 18% under budget YTD. A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Restricted

as at 31 May 2024

Description	TOTAL COUNCIL				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Council Fees and Charges	39	39	-	-	39	100%
Income Operating Grants	2,591,245	2,591,245	-	-	2,771,406	93%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	2,591,284	2,591,284	-	-	2,771,446	93%
Operational Expenditure						
Employee Expenses	839,081	831,432	7,649	1%	907,561	92%
Contract and Material Expenses	237,063	290,377	(53,314)	(18%)	1,039,935	23%
Travel, Freight and Accom Expenses	33,032	47,431	(14,399)	(30%)	48,315	68%
Fuel, Utilities & Communication	14,037	16,153	(2,117)	(13%)	17,636	80%
Other Expenses	27,455	31,578	(4,122)	(13%)	31,599	87%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,150,668	1,216,971	(66,303)	(5%)	2,045,046	56%
Total Operational Surplus / (Deficit)	1,440,616	1,374,313	66,303	5%	726,399	100%+



Annual Budget Operating Position - Core Services Restricted

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,440,616	1,374,313	66,303	5%	726,399	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	159,518	147,205	12,313	8%	151,148	100%+
Total Non-Cash Items	159,518	147,205	12,313	8%	151,148	100%+
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(3,103,796)	(5,159,295)	2,055,498	40%	(6,536,871)	47%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(3,103,796)	(5,159,295)	2,055,498	40%	(6,536,871)	47%
Add ADDITIONAL INFLOWS						
Capital Grants Income	4,071,813	4,071,813	-	-	4,419,251	92%
Prior Year Carry Forward Tied Funding	1,366,255	1,282,424	83,832	7%	1,274,803	100%+
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	5,438,068	5,354,237	83,832	2%	5,694,053	96%
Net Budgeted Operating Position	3,934,406	1,716,460	2,217,946	100%+	34,730	100%+

COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial or community nature, including Childcare, Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net operating surplus of \$1.734M was generated for the year to date, which is \$407K over budget. Agency and Commercial services income is over budget by \$1.314M whilst Contract and Material expenses are under budget by \$772K. Employee expenses are over budget by \$79K.

A summary of the year's comparative income and expenditure is shown below:

Description		TOTAL COUNCIL				Annual Budget	Progress
		Actuals YTD	Budget YTD	Variance	%		
Operational Revenue							
Income Council Fees and Charges	63,679	73,146	(9,468)	(13%)	80,527	79%	
Income Operating Grants	29,835	29,835	-	-	32,547	92%	
Income Allocation	237,503	266,886	(29,383)	(11%)	285,053	83%	
Other Income	26,738	31,863	(5,124)	(16%)	31,863	84%	
Income Agency and Commercial Services	7,119,101	5,805,468	1,313,633	23%	7,522,415	95%	
Charges - Sewerage	-	-	-	-	-	0%	
Charges - Water	-	-	-	-	-	0%	
Charges - Waste	-	-	-	-	-	0%	
Total Operational Revenue	7,476,856	6,207,198	1,269,658	20%	7,952,404	94%	
Operational Expenditure							
Employee Expenses	3,167,929	3,088,608	79,322	3%	3,361,430	94%	
Contract and Material Expenses	2,398,145	1,625,743	772,402	48%	2,784,577	86%	
Finance Expenses	6,868	6,841	27	0%	7,468	92%	
Travel, Freight and Accom Expenses	108,822	157,457	(48,635)	(31%)	169,783	64%	
Fuel, Utilities & Communication	252,281	245,872	6,410	3%	268,263	94%	
Other Expenses	1,096,107	1,034,343	61,764	6%	1,131,139	97%	
Elected Member Allowances	-	-	-	-	-	0%	
Elected Member Expenses	-	-	-	-	-	0%	
Council Committee & LA Allowances	-	-	-	-	-	0%	
Council Committee & LA Expenses	-	-	-	-	-	0%	
Total Operational Expenditure	7,030,151	6,158,863	871,288	14%	7,722,658	91%	
Total Operational Surplus / (Deficit)	446,704	48,335	398,370	100%+	229,747	100%+	

Annual Budget Operating Position - Commercial Services

as at 31 May 2024

Description		Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)		446,704	48,335	398,370	100%+	229,747	100%+
Remove NON-CASH ITEMS							
Less Non-Cash Income	(237,503)	(266,886)	29,383	11%	(285,053)	83%	
Add Back Non-Cash Expenses	1,548,582	1,546,079	2,504	0%	1,687,268	92%	
Total Non-Cash Items	1,311,079	1,279,193	31,887	2%	1,402,215	94%	
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(23,694)	-	(23,694)	(100%)	(38,544)	61%	
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%	
Transfer to Reserves	-	-	-	-	-	0%	
Other Outflows	-	-	-	-	-	0%	
Total Additional Outflows	(23,694)	-	(23,694)	(100%)	(38,544)	61%	
Add ADDITIONAL INFLOWS							
Capital Grants Income	-	-	-	-	-	0%	
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%	
Other Inflow of Funds	-	-	-	-	-	0%	
Transfers from Reserves	-	-	-	-	-	0%	
Total Additional Inflows	-	-	-	-	-	0%	
Net Budgeted Operating Position	1,734,090	1,327,527	406,562	31%	1,593,417	100%+	

COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$7.493M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$5.314M, which is 17% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.

Actuals v Budget - Community Services

as at 31 May 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Operating Grants	6,809,560	6,809,566	(6)	(0%)	7,242,993	94%
Income Allocation	291,673	469,525	(177,852)	(38%)	511,599	57%
Other Income	23,610	23,873	(263)	(1%)	23,873	99%
Income Agency and Commercial Services	368,034	299,386	68,648	23%	326,578	100%+
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	7,492,877	7,602,350	(109,473)	(1%)	8,105,043	92%
Operational Expenditure						
Employee Expenses	3,252,952	3,334,205	(81,253)	(2%)	3,648,845	89%
Contract and Material Expenses	702,196	1,568,741	(866,545)	(55%)	1,771,781	40%
Travel, Freight and Accom Expenses	184,783	253,613	(68,830)	(27%)	333,396	55%
Fuel, Utilities & Communication	269,556	339,748	(70,192)	(21%)	370,201	73%
Other Expenses	904,504	917,235	(12,731)	(1%)	2,256,371	40%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	5,313,990	6,413,542	(1,099,551)	(17%)	8,380,594	63%
Total Operational Surplus / (Deficit)	2,178,887	1,188,809	990,078	83%	(275,551)	0%

Annual Budget Operating Position - Community Services

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	2,178,887	1,188,809	990,078	83%	(275,551)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(291,673)	(469,525)	177,852	38%	(511,599)	57%
Add Back Non-Cash Expenses	1,392,311	1,555,764	(163,453)	(11%)	1,756,444	79%
Total Non-Cash Items	1,100,638	1,086,238	14,400	1%	1,244,845	88%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	-	(152,211)	152,211	100%	(152,211)	0%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	-	(152,211)	152,211	100%	(152,211)	0%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	-	-	-	-	-	0%
Net Budgeted Operating Position	3,279,525	2,122,836	1,156,689	54%	817,083	100%+

Cash In vs Cash Out (slide 6)

Overall, net cash decreased by \$81K from \$8.812M in April 2024 to \$8.732M in May 2024.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS	
for the period ended 31 May 2024	
	31 May 2024
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	6,084,521
Receipts from user charges & fees	821,769
Interest received	222,328
Operating Grants & contributions	11,083,131
Other operating receipts	9,798,844
	28,010,593
<i>Payments</i>	
Payments to employees	(15,047,659)
Payments for materials & contracts	(8,306,822)
Payments of interest	(13,927)
Other operating payments	(4,970,384)
	(28,338,792)
Net Cash Flows provided by/(used in) the Operating Activities	(328,199)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	3,926,505
Proceeds from sale of assets	110,727
	4,037,232
<i>Payments</i>	
Purchase of assets	(3,459,442)
Disposal of assets (write off)	-
	(3,459,442)
Net Cash Flows (used in) the Investing Activities	577,790
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	249,591
Cash at Beginning of Reporting Period - 1 Jul 2023	8,481,990
Cash at End of Reporting Period	8,731,581

SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$1,796,780 as per the table below.

Cash at Bank - Operational Account	143,165
Cash at Bank - Cash at Bank Business One Licenced Post Offices	238,710
Cash at Bank – Business Maxi Account	5,400,825
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	0
Trust Account	
Cash at Bank - Grant Trust Account	291,878
Cash at Bank - Traditional Credit Union	0
Cash on Hand General - Cash Floats in Communities	2,000
Traditional Credit Union - Shares	4
Term Deposits	2,655,000
Total Cash and Investments	8,731,581
Less Restricted Cash included further below	6,934,801
Balance Remaining	1,796,780

Investments (slide 7)

Total investments increased from \$6.190M in April to \$8.056M in May 2024. Total current investments are broken down into 8 individual investments as listed in the table below. The investments listed below are held for a term on average of 130 days and generate interest income for Council. The Westpac CMA investment for \$5,400,825 is currently being held in a Cash Management Account, with intentions of placing this into a Term Deposit in the near future. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<u>Deposit Date</u>	<u>Bank</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Term in Days</u>
21/03/2024	WEST	5,000.00	3.85%	21/03/2025	365
15/01/2024	NAB	500,000.00	5.00%	1/05/2024	93
12/02/2024	NAB	300,000.00	5.05%	13/05/2024	91
1/02/2024	NAB	450,000.00	5.00%	1/05/2024	91
26/02/2024	NAB	400,000.00	5.06%	27/05/2024	91
12/03/2024	NAB	500,000.00	5.05%	11/06/2024	91
2/04/2024	NAB	500,000.00	5.00%	1/07/2024	90
20/07/2023	WEST CMA	5,400,824.64	1.55%		
Total Current Investments		\$8,055,825			

Movement of the value of investments for the past year is illustrated in presentation slide no.7.

Restricted Assets (slides 8-10)**RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	34,257
External Restrictions: Restricted Grant Funding as at 31 May 2024	<u>6,900,544</u>
	<u>6,934,801</u>

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Mar 2024 Expenditure	Apr 2024 Expenditure	May 2024 Expenditure
5265.00 - Network Upgrade : Region	-	-	-
5276.00 - Purchase Toyota Hilux - Darwin	-	-	-
5271.01 - Purchase Toyota Hilux - Gunbalanya	-	-	-
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	-
5272.02 - Purchase Toyota Hilux - Jabiru	-	-	-
5292.02 - Capital Reserve - Upgrade Council Office Jabiru Stage 2	-	-	-
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	-	-	-
5273.03 - Purchase Toyota Hilux - Maningrida	-	-	-
5279.03 - Purchase Ride on Mower - Maningrida	-	-	-
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	-	-
5274.04 - Purchase Toyota Hilux - Minjilang	-	-	-
5280.04 - Purchase Ride on Mower - Minjilang	-	-	-
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	-	-	-
5275.05 - Purchase Toyota Hilux - Warruwi	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	\$78	-	-
	<u>\$78</u>	-	-

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	Expenditure to Date FY 2023-2024	Balance as at 31.05.2024
5265.00 - Network Upgrade: Region	11,643	FY 22/23	13,357	-	25,000
5276.00 - Purchase Toyota Hilux Utility - Darwin	55,000	FY 21/22	(52,194)	-	2,806
SUB-TOTAL FOR REGION	66,643		(38,837)	-	27,806
527101 - Purchase Toyota Hilux Utility - Gunbalanya	55,000	FY 21/22	(52,194)	-	2,806
529401 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	(2,930)	2,872
SUB-TOTAL FOR GUNBALANYA	125,000		(116,392)	(2,930)	5,678
5272.02 - Purchase Toyota Hilux Utility - Jabiru	55,000	FY 21/22	(52,194)	-	2,806
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(227,505)	-	(52,805)
SUB-TOTAL FOR JABIRU	229,700		(279,699)	-	(49,999)
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	(359,248)	-	752
5273.03 - Purchase Toyota Hilux Utility - Maningrida	55,000	FY 21/22	(52,194)	-	2,806
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	(35,479)	(479)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-	8,735
SUB-TOTAL FOR MANINGRIDA	497,800		(450,507)	(35,479)	11,814
5274.04 - Purchase Toyota Hilux Utility - Minjilang	55,000	FY 21/22	(52,194)	-	2,806
5280.04 - Purchase Ride on Mower - Minjilang	35,000	FY 21/22	-	(35,479)	(479)
SUB-TOTAL FOR MINJILANG	90,000		(52,194)	(35,479)	2,327
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	43,480
5275.05 - Purchase Toyota Hilux Utility - Warruwi	55,000	FY 21/22	(52,194)	-	2,806
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	7,335	FY 21/22	(11,335)	(5,735)	(9,735)
SUB-TOTAL FOR WARRUWI	392,335		(350,049)	(5,735)	36,551
Capital Reserve Balance	1,401,478		(1,287,678)	(79,623)	34,179

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



Actuals v Budget - Reserve Fund Projects

as at 31 May 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	-	-	-	-	-	0%
Operational Expenditure						
Travel, Freight and Accom Expenses	78	-	78	100%	-	100%
Other Expenses	1,653	1,653	-	-	1,653	100%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,731	1,653	78	5%	1,653	100%+
Total Operational Surplus / (Deficit)	(1,731)	(1,653)	(78)	(5%)	(1,653)	100%+



Annual Budget Operating Position - Reserve Fund Projects

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(1,731)	(1,653)	(78)	(5%)	(1,653)	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	-	-	-	-	-	0%
Total Non-Cash Items	-	-	-	-	-	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(77,892)	(146,450)	68,558	47%	(146,450)	53%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(77,892)	(146,450)	68,558	47%	(146,450)	53%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	113,802	141,542	(27,740)	(20%)	148,104	77%
Total Additional Inflows	113,802	141,542	(27,740)	(20%)	148,104	77%
Net Budgeted Operating Position	34,179	(6,562)	40,740	100%+	-	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$16.800M. This is either from B/F balances from last year, 2022-23, or received this year. Expenditure for May YTD for these projects is \$10.536M, and \$6.901M remains to be spent.

There are 60 current funding streams included in the table below. The net movement in restricted assets from April to May was (a) Internal restrictions (capital reserve) – remained the same, and (b) External restrictions (grant funding) – increased by \$814K.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2023-2024	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st May 2024
2070 - Indigenous Jobs Development Funding - DHCD	794,000	595,500	(727,833)	-
2144 - Library Service: Jabiru	140,085	140,085	(128,831)	11,254
2178 - Local Authorities Community Project Income	1,682,848	1,682,848	(574,532)	1,108,316
2352 - WaRM - Waste and Resource Management	148,800	148,800	-	148,800
2359 - Mala'la Rd - Maningrida - DIPL \$1m	220,368	220,368	(220,368)	-
2373 - Preparing Australian Communities - LED Screens	75,158	95,158	(190,026)	-
2374 - CBF - Jabiru Library Upgrade	409	409	(409)	-
2375 - LRCI Phase 3 - Malabam Road - Maningrida	1,077,668	969,614	(1,066,047)	-
2377 - PIF - Sewerage Telemetry	117,920	117,920	(89,648)	28,273
2380 - R2R - Mala'la Road	540,269	540,269	(539,200)	1,069
2381 - Warruwi Community Hall Upgrade	415,000	415,000	(8,591)	406,409
2383 - LRCI Phase 4 - Malabam Road - Maningrida	540,268	324,161	(540,268)	-
2384 - ABA - Maningrida Oval Changerooms	540,466	540,466	(114,285)	426,181
2385 - DCMC - Local Decision Making Warruwi	15,000	15,000	(15,000)	-
2386 - Gunbalanya Oval Lighting	780,000	780,000	(7,785)	772,215
2387 - Seeding New Investment	48,060	43,691	(25,000)	18,691
2388 - R2R - Main Road Gunbalanya - Lot 651 to Lot 330	540,269	540,269	(6,048)	534,222
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	186,983	-	186,983
2393 - Critical upgrades to Miniilang staff housing	227,273	250,000	(594)	249,406
2394 - Purchase of a New Garbage Compactor	250,000	250,000	-	250,000
2395 - Brockman Oval Grandstand Installation	-	90,000	-	90,000
TOTAL CORE SERVICES-TIED	8,465,499	7,946,541	(4,254,464)	4,231,818
3001 - Home Care Packages Program (HCP)	303,457	241,817	(253,403)	-
3002 - Commonwealth Home Support Program (CHSP)	243,445	88,887	(156,072)	-
3003 - NT Jobs Package - Aged Care	943,360	943,360	(665,181)	278,180
3004 - Night Patrol	1,153,696	1,185,259	(1,190,804)	-
3009 - Warruwi Outside School Hours Care	106,218	106,218	(66,698)	39,520
3011 - Safety and Wellbeing - Sport and Recreation	-	-	-	-
3012 - Remote Sport Program	429,088	421,291	(337,406)	83,884
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	156,344	156,344	(86,102)	70,242
3028 - Manage Creche	1,273,722	641,664	(301,966)	339,698
3040 - Children and Schooling - Youth	-	-	(362)	-
3070 - Australia Day Grant	3,376	3,376	(3,844)	-
3087 - Women's Safe House : Gunbalanya	525,054	526,380	(535,839)	-
3112 - Remote Sports Voucher Program	6	-	-	-
3119 - Boundless possible Instagram Campaign	400	400	(400)	-
3120 - Domestic Family & Sexual Violence Program	35,652	35,652	-	35,652
3121 - Mental Health and Suicide and Suicide Prevention awareness	44,137	44,137	(44,136)	1
3126 - Territory Day Community Grant	631	631	(631)	-
3127 - Aged Care Transitional Support	45,799	45,799	(23,249)	22,549
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3130 - eHCP Home Care Packages Program	280,926	325,902	(221,143)	104,759
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	12,329	12,329	-	12,329
3133 - Youth Mobile Gym Program - Maningrida	760	760	-	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	(66,666)	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	1,136,958	1,083,070	(187,895)	895,175
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	71,615	71,615	(4,326)	67,288
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	24,924	24,924	(11,406)	13,518
3142 - Kurrung Sports Carnival - Sports Australia	66,032	66,032	(58,107)	7,925
3143 - Culture school Holiday Activities in Maningrida	-	-	-	-
3145 - Celebrating Aboriginal Culture (Australia Day)	3,071	3,071	(1,325)	1,746
3146 - Indigenous Skills and Employment Program	50,000	50,000	(50,000)	-
3147 - Jabiru Safe and Healthy Youth Project	10,377	10,377	(10,377)	-
3148 - International Women's Day - Library Event	2,000	2,000	(2,000)	-
3150 - Ninja Warrior Obstacle Course	15,200	15,200	(13,843)	1,357
3151 - NIAA - Local Investments Funding Grant Agreement	45,000	45,000	(45,120)	-
3152 - TFHC - Womens Safe House NPA	200,202	200,202	-	200,202
3153 - Voice 2 Parliament Referendum Expenditure	-	-	(1,994)	-
3154 - Sports and Recreation	845,264	957,765	(638,759)	319,006
3155 - National Australia Day Council - Australia Day Grant	8,000	8,576	(7,264)	1,312
TOTAL COMMUNITY SERVICES	8,104,843	7,385,838	(4,986,321)	2,496,238
Grants Commission-FAA Roads	1,413,043	1,467,777	(1,295,289)	172,488
TOTAL UNTIED GENERAL PURPOSE	1,413,043	1,467,777	(1,295,289)	172,488
Total	17,983,385	16,800,156	(10,536,074)	6,900,544

Statement of Working Capital / Current Ratio (slides 11-12)

Total current assets decreased by \$929K from \$3.419M in April 2023 to \$2.820M in May. This is due to a decrease of \$894K in cash and cash equivalents and a decrease of \$35K in Trade and Other Receivables.

Cash and cash equivalents decreased by \$894K and is due to:

- (a) A decrease in cash at bank (including term deposits) of \$81K and;
- (b) An increase in restricted cash of \$894K.

Total current liabilities decreased by \$43K from \$2.267M in April to \$2.224M in May 2024. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) decreased from \$1.482M in April 2024 to \$596K in May 2024, as the net result of the movements noted above. The current ratio decreased from 1.65 to 1.27, as at 31 May 2024. This calculation is also shown in the presentation slide 11.

	APRIL	MAY	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	\$2,691,170	\$1,796,780	-\$894,390	-33%
Trade and Other Receivables	\$1,057,959	\$1,023,068	-\$34,891	-3%
Inventories (fuel and post office)	-	-	-	0%
Prepayments and Other	-	-	-	0%
TOTAL CURRENT ASSETS	\$3,749,129	\$2,819,848	-\$929,281	-25%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$846,091	\$669,348	-\$176,743	-21%
Provisions	\$520,746	\$522,591	\$1,845	0%
Other Liabilities	\$899,984	\$1,031,608	\$131,625	15%
TOTAL CURRENT LIABILITIES	\$2,266,821	\$2,223,547	-\$43,273	-2%
NET CURRENT ASSETS (Working Capital)	\$1,482,309	\$596,301	-\$886,008	-60%
CURRENT RATIO	1.65	1.27	-0.39	-23%

Asset Additions and Additions to existing assets (slide 13)

Capital expenditure to May YTD is \$3.459M. Assets, once ready for use are financially "commissioned". Council's total value of commissioned assets to May YTD is \$2.102M, whilst the Assets still "in progress" and not as yet completed total \$1.938M.

Rates and Charges (No graphical slide)

Rates receivable is \$143K as at 31 May 2024.

<u>Location</u>	<u>Rates as at 31st May</u>				
	<u>Arrears</u>	<u>2023/24 LEVY</u>	<u>Interest</u>	<u>Balance Payable</u>	<u>Current Payment Plans</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
ARNHEMLAND	4,549	3,746	-	8,295	-
GUNBALANYA	4,718	16,594	-	21,312	-
JABIRU	-	107,699	-	107,699	-
MANINGRIDA	(1,062)	7,208	-	6,146	-
MINJILANG	-	-	-	-	-
WARRUWI	-	-	-	-	-
	<u>8,205</u>	<u>135,247</u>	<u>-</u>	<u>143,451</u>	<u>-</u>

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)

Recurrent Payments: includes Operational supplier-related costs, with top five largest being Councilbiz, Jardine Lloyd Thompson, Power and Water, Northern Land Council and the Australian Taxation Office.

Non Recurrent Payments: generally the largest spending here is for Council's capital acquisitions. The top five include: City Earthmoving, Best Contracting, Stedman's Construction and Engineering, the Trustee for Cunnington Rosse Town Planning and Consulting Trust and JMK NT.

Debtors (slide 16)

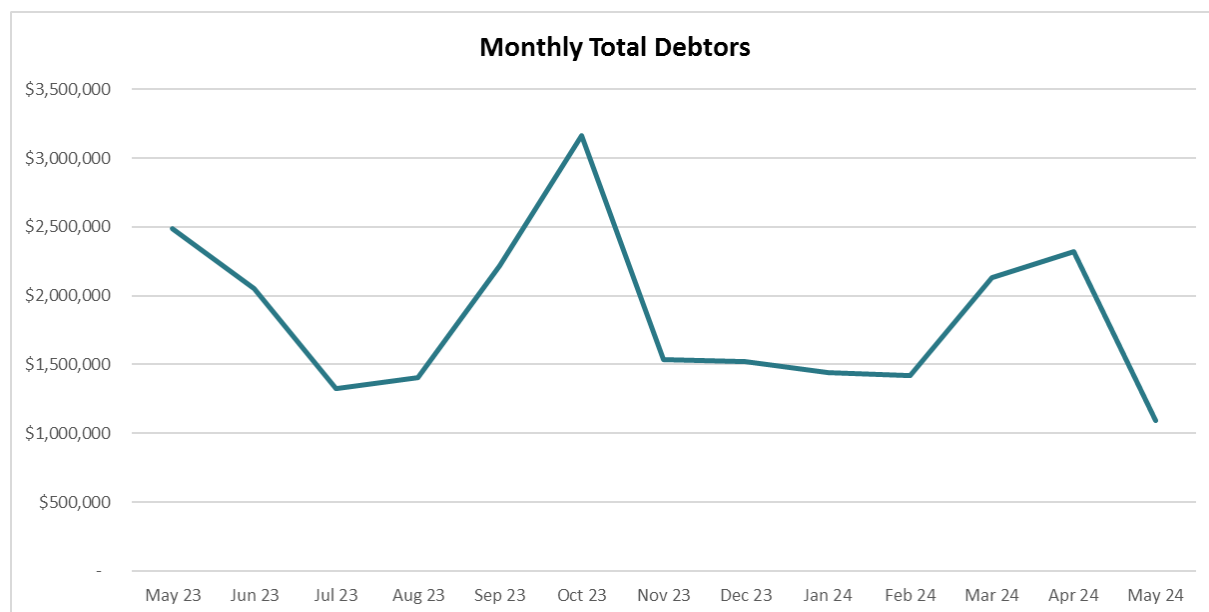
Debtors by Category

Debtor Category	Ageing Dissection						
	Outstanding As at EoM	Outstanding % of Total	Arrangement	Current	> 30 days	> 60 days	> 90 days
Rates - General	143,451	13%	99,091	-	-	-	44,360
Rates - Water	125,942	11%	-	94,519	-	-	31,423
Trade Debtors	632,128	58%	-	587,876	10,415	15,531	18,306
NDIS	131,284	12%	-	30,722	1,080	933	98,549
Childcare	62,721	6%	-	22,108	17,226	11,620	11,766
TOTAL DEBTORS	1,095,526	100%	99,091	735,226	28,721	28,084	204,403

Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor No.	Debtor Name	Ageing Dissection - Top 5					
		Outstanding As at EoM	Outstanding % of Total	Current	> 30 days	> 60 days	> 90 days
161	Director of National Parks	309,120	28%	309,120	-	-	-
310	Power and Water Corporation	174,199	16%	172,855	-	1,344	-
	NDIS Clients	127,662	12%	20,404	1,866	13,955	91,437
715	Department of Infrastructure, Planning	65,564	6%	52,108	-	5,027	8,429
215	McMahon Services NT Pty Ltd	10,640	1%	6,640	4,000	-	-
	TOTAL	687,184	63%	561,127	5,866	20,326	99,866
	Remaining Debtors	408,342	37%	174,099	22,855	7,759	203,629
	TOTAL DEBTORS AS AT 31st May 2024	1,095,526	100%	735,226	28,721	28,084	303,494

Movement of the total value of debtors for the past year follows:



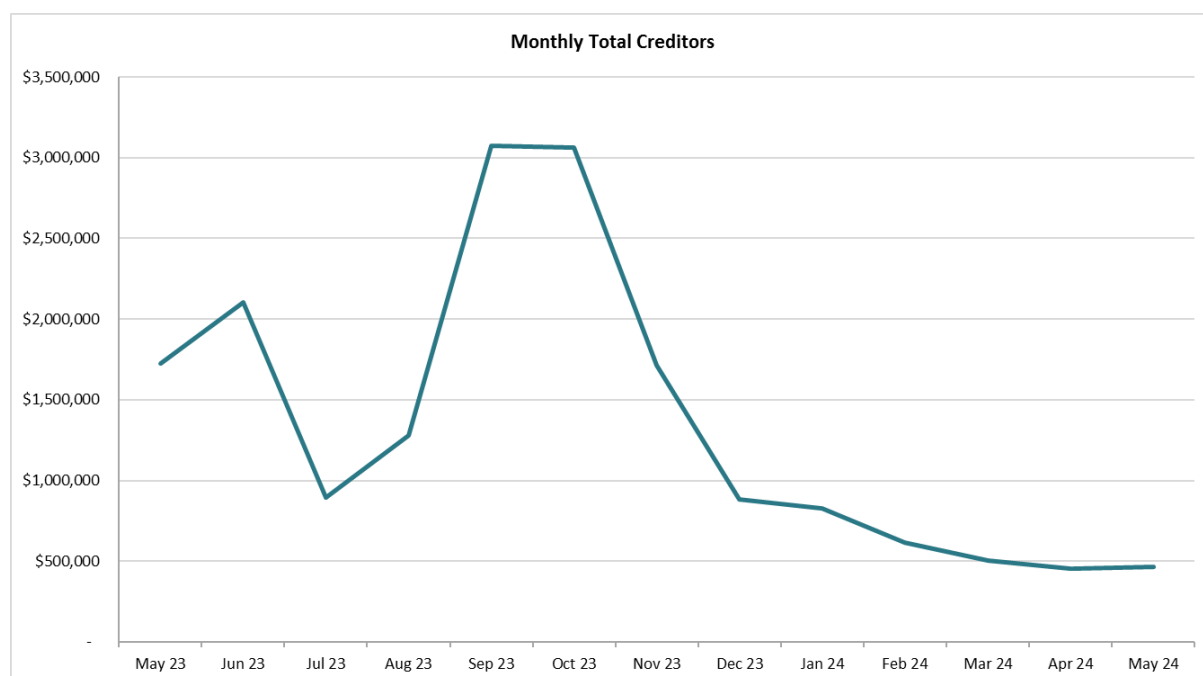
Trade Creditors (slide 17)

Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13898	City Earthmoving	178,772	39%	-	65,068	-	113,704
11004	Northern Land Council	60,825	13%	60,825	-	-	-
11134	Power and Water Corporation	36,562	8%	36,562	-	-	-
13285	Best Contracting	36,377	8%	36,377	-	-	-
13593	Pump Works Pty Ltd T/As Pump 365	26,003	6%	26,003	-	-	-
TOTAL		338,540	73%	159,768	65,068	-	113,704
Remaining Creditors		124,876	27%	104,325	527	24	20,000
TOTAL CREDITORS AS AT 31st May 2024		463,416	100%	264,093	65,595	24	133,704

*Creditors that are >90 Days are currently on a retainer

The movement of the total value of creditors for the past year follows:



LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period between 1 May 2024 to 31 May 2024 are listed below:

LPO:	Amount:	Comment
Jabiru	\$0.00	
Maningrida	\$0.30 positive	
Gunbalanya	\$199.00 negative	Reconciled in May
Total	\$198.70 negative	

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

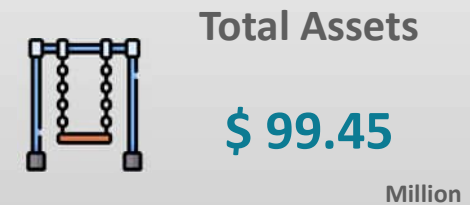
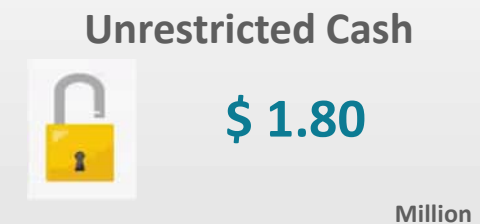
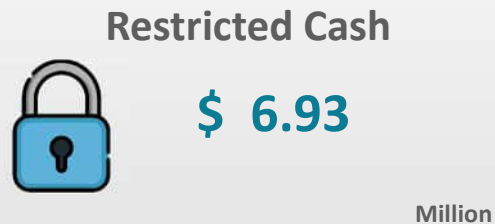
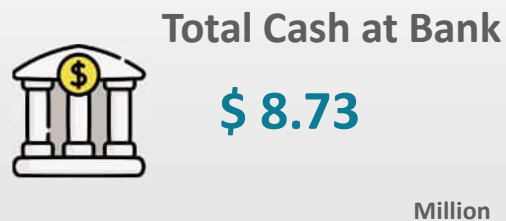
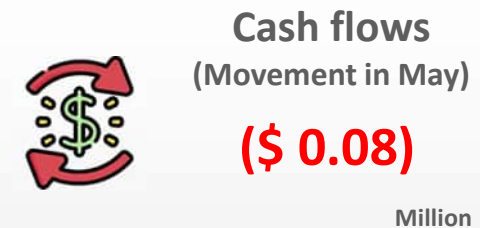
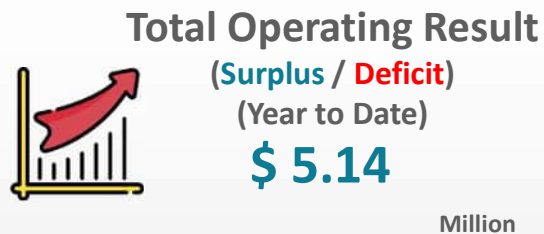
ATTACHMENTS

1. Graphical Finance Presentation - May 2024 [9.6.1 - 16 pages]
2. Combined PL and Balance Sheet - May 2024 [9.6.2 - 7 pages]
3. Monthly Financial Report Form - May 2024 [9.6.3 - 6 pages]
4. CEO Certification - May Monthly Finance Report [9.6.4 - 1 page]



Financial Management Report for the period ended 31st May 2024

Snapshot – May 2024 Financial Report



Actual v Budget – Operational – May YTD 2024



Actuals v Budget

as at 31 May 2024

Description	TOTAL COUNCIL				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	2,231,370	2,937,246	(705,876)	(24%)	3,204,477	70%
Charges - Sewerage	810,958	667,768	143,190	21%	728,474	100%+
Charges - Water	1,473,878	1,828,651	(354,773)	(19%)	1,994,892	74%
Charges - Waste	1,358,204	1,359,221	(1,018)	(0%)	1,482,787	92%
Income Council Fees and Charges	599,476	575,641	23,835	4%	628,882	95%
Income Operating Grants	15,646,290	15,646,296	(6)	(0%)	16,827,657	93%
Income Investments	175,551	169,224	6,326	4%	184,558	95%
Income Allocation	5,580,946	5,835,746	(254,800)	(4%)	6,336,526	88%
Other Income	1,577,615	1,593,713	(16,097)	(1%)	1,610,398	98%
Income Agency and Commercial Services	7,613,459	6,259,356	1,354,102	22%	8,017,516	95%
Total Operational Revenue	37,067,748	36,872,862	194,885	1%	41,016,165	90%
Operational Expenditure						
Employee Expenses	17,235,752	17,195,773	39,979	0%	18,773,050	92%
Contract and Material Expenses	6,463,553	7,348,080	(884,527)	(12%)	9,860,488	66%
Finance Expenses	13,927	12,472	1,455	12%	13,547	100%+
Travel, Freight and Accom Expenses	845,048	1,236,872	(391,824)	(32%)	1,402,022	60%
Depreciation and Impairment Expense	7,326,610	-	7,326,610	100%	-	100%
Fuel, Utilities & Communication	2,207,961	2,330,779	(122,817)	(5%)	2,552,930	86%
Other Expenses	4,790,878	4,853,889	(63,011)	(1%)	6,554,095	73%
Elected Member Allowances	332,813	335,500	(2,687)	(1%)	366,000	91%
Elected Member Expenses	16,822	59,061	(42,239)	(72%)	64,236	26%
Council Committee & LA Allowances	17,200	22,333	(5,133)	(23%)	24,733	70%
Council Committee & LA Expenses	105	96	9	9%	105	100%
Total Operational Expenditure	39,250,670	33,394,857	5,855,814	18%	39,611,208	99%
Total Operational Surplus / (Deficit)	(2,182,923)	3,478,006	(5,660,929)	(100%)+	1,404,957	0%


















Actual v Budget – Operating Position – May YTD 2024






Annual Budget Operating Position

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
Operating Surplus / (Deficit)	(2,182,923)	3,478,006	(5,660,929)	(100%)+	 !	1,404,957	0%
Remove NON-CASH ITEMS							
Less Non-Cash Income	(5,580,946)	(5,835,746)	254,800	4%		(6,336,526)	88%
Add Back Non-Cash Expenses	12,907,556	5,734,460	7,173,096	100%+		6,301,316	100%+
Total Non-Cash Items	7,326,610	(101,286)	7,427,896	100%+		(35,210)	0%
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(3,459,442)	(5,906,865)	2,447,423	41%	 !	(7,352,427)	47%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(86,494)	(79,402)	(7,091)	(9%)		(81,415)	100%+
Total Additional Outflows	(3,545,936)	(5,986,267)	2,440,332	41%		(7,433,842)	48%
Add ADDITIONAL INFLOWS							
Capital Grants Income	4,157,063	4,157,063	-	-		4,512,251	92%
Prior Year Carry Forward Tied Funding	1,366,255	1,282,424	83,832	7%		1,274,803	100%+
Other Inflow of Funds	110,727	93,727	17,000	18%		93,727	100%+
Transfers from Reserves	113,802	141,542	(27,740)	(20%)		148,104	77%
Total Additional Inflows	5,747,848	5,674,756	73,092	1%		6,028,884	95%
Net Budgeted Operating Position	7,345,599	3,065,208	4,280,390	100%+		(35,210)	0%

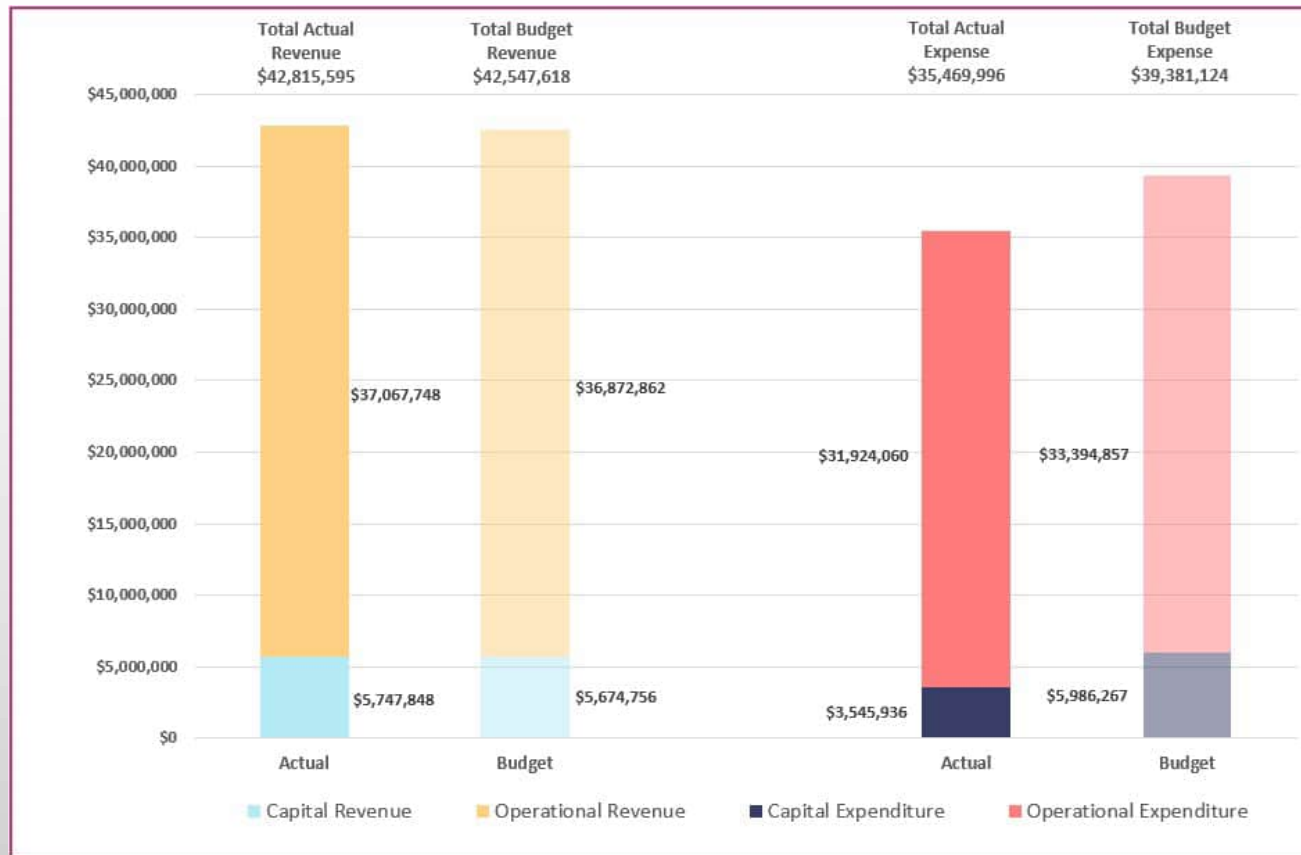
Legend:

-  Unfavourable variance over \$75,000
-  Unfavourable variance under \$75,000
-  Favourable variance
- ! Variance over \$300,000





Actual v Budget – Total Council – May YTD 2024



Cash flow – Cash in vs Cash out

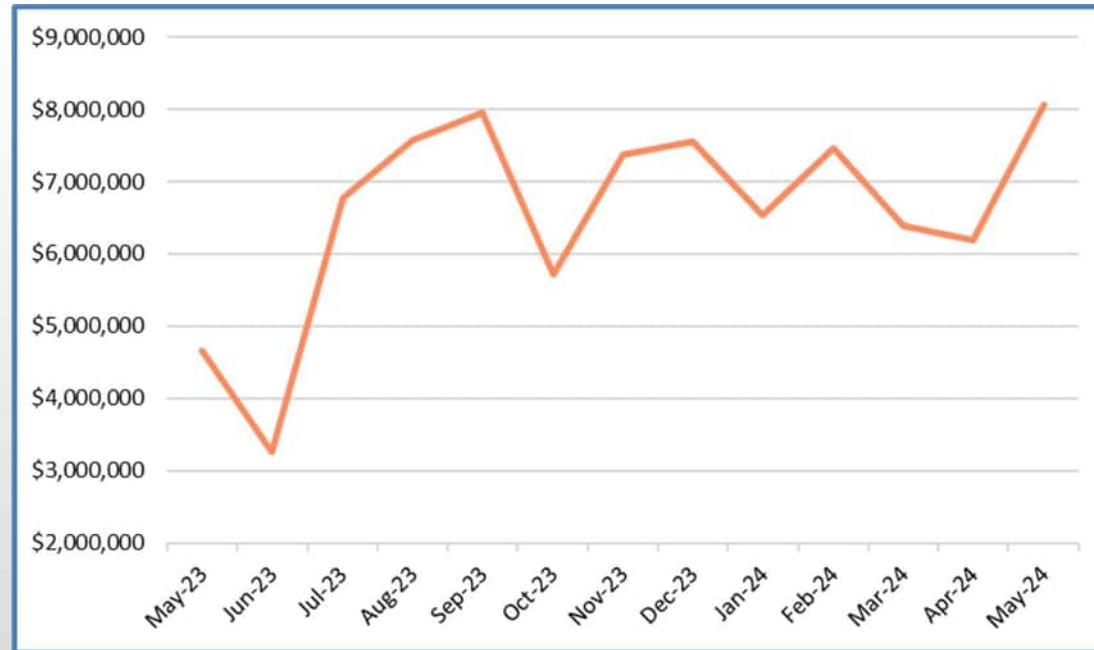
Month	Cash in / (out)
May-23	\$ 392,462
Jun-23	\$ 2,057,668
Jul-23	\$ (1,213,855)
Aug-23	\$ 722,941
Sep-23	\$ (35,056)
Oct-23	\$ 1,270,508
Nov-23	\$ (432,008)
Dec-23	\$ (775,323)
Jan-24	\$ (588,713)
Feb-24	\$ 1,037,407
Mar-24	\$ (1,468,940)
Apr-24	\$ 1,810,748
May-24	\$ (80,665)
Year to Date	\$ 2,304,712





Term Deposits & CMA over the past year

Month	Total Deposits
May-23	\$4,655,139
Jun-23	\$3,255,139
Jul-23	\$6,768,208
Aug-23	\$7,573,661
Sep-23	\$7,958,567
Oct-23	\$5,714,824
Nov-23	\$7,364,285
Dec-23	\$7,560,762
Jan-24	\$6,539,074
Feb-24	\$7,471,297
Mar-24	\$6,385,972
Apr-24	\$6,190,482
May-24	\$8,055,825



Restricted Assets – May 2024

Restricted Assets:

• Internal Restrictions: Capital Reserve	\$34,257
• External Restrictions: Restricted Grant Funding as at 31 st May 2024	\$6,900,544
TOTAL	<u>\$6,121,076</u>

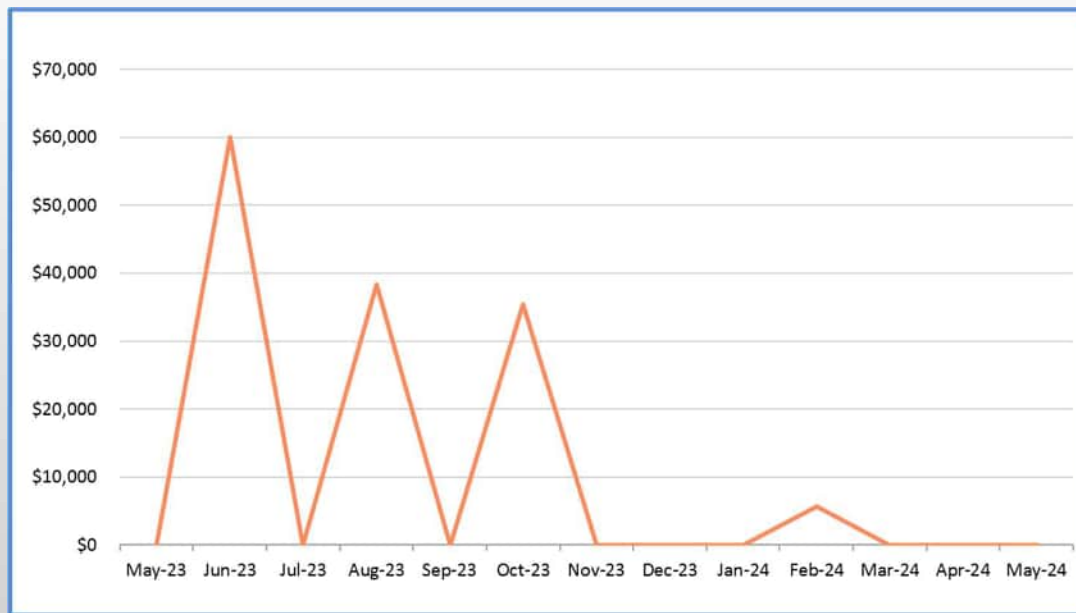
- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.



Internal Restrictions: Capital Reserve Expenditure for the past year



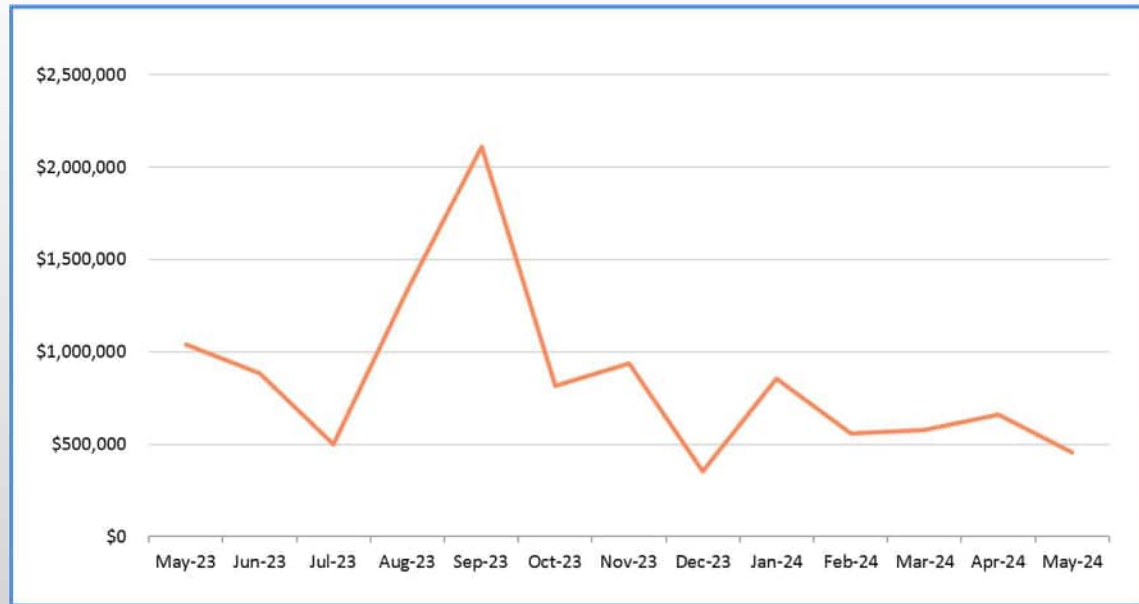
Capital Reserve Monthly Expenditure 2023/2024												
May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24
Nil	\$60,036	Nil	\$38,409	\$0	\$35,479	\$0	\$0	\$0	\$5,657	\$0	\$0	\$0





External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2023/2024												
May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24
\$1,039,160	\$883,093	\$500,907	\$1,333,365	\$2,108,199	\$818,155	\$938,702	\$355,916	\$857,397	\$557,791	\$580,261	\$660,813	\$455,807




Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 May 2024		31 May 2024
		\$
CURRENT ASSETS		
Cash and cash equivalents *		1,796,780
Trade and Other Receivables		1,023,068
Inventories		-
Prepayments and Other		-
TOTAL CURRENT ASSETS		2,819,848
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		669,348
Provisions		522,591
Borrowings		-
Other Liabilities		1,031,608
TOTAL CURRENT LIABILITIES		2,223,547
NET CURRENT ASSETS (Working Capital)		596,301
CURRENT RATIO		1.27

Current Ratio Formula = $\frac{\text{Current Assets}}{\text{Current Liabilities}}$



What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

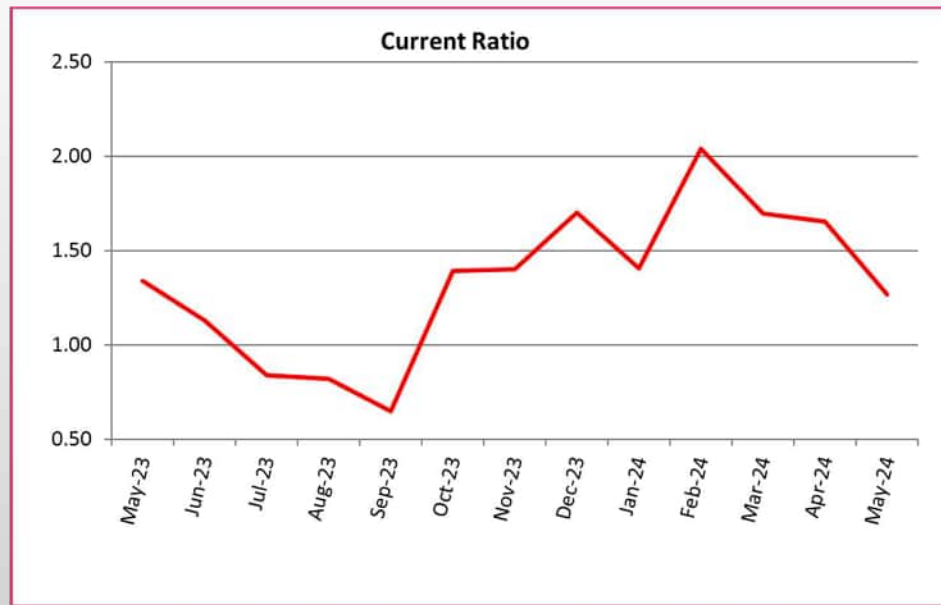
- **Note: does not include restricted cash of \$6.935 million as at 31 May 2024**
- **Note: Jabiru Roadworks debtor manually excluded. This amount will immediately be paid to contractor once received.**





Current Ratio for the past Year

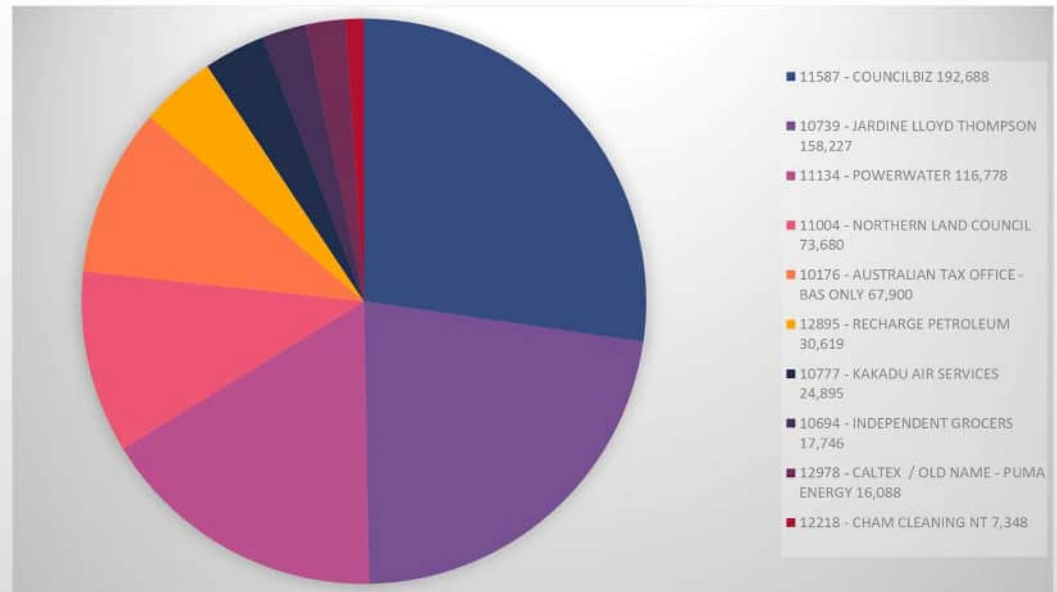
May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24
1.34	1.13	0.84	0.82	0.65	1.39	1.40	1.70	1.40	2.04	1.70	1.65	1.27





Top 10 Payments for May – Recurrent

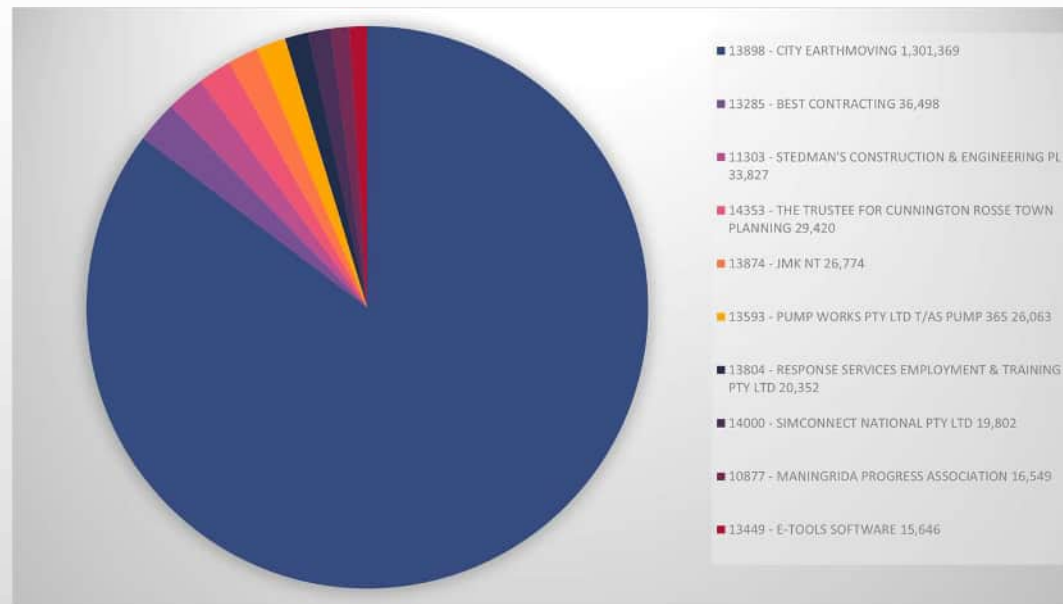
	\$	%
Total Top 10 Recurrent Payments	\$ 705,970	28%
Total Top 10 Non-Recurrent Payments	\$ 1,526,300	60%
Total Payments to All Other Suppliers	\$ 303,481	12%
Total Payments MTD	\$ 2,535,752	100%





Top 10 Payments for May – Non Recurrent

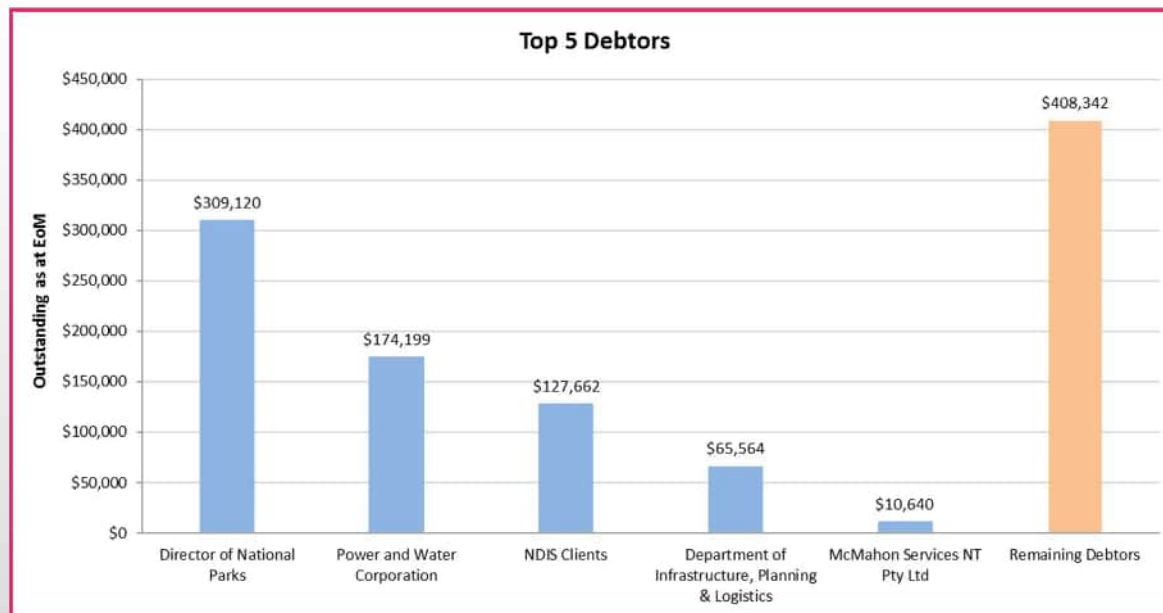
	\$	%
Total Top 10 Recurrent Payments	\$ 705,970	28%
Total Top 10 Non-Recurrent Payments	\$ 1,526,300	60%
Total Payments to All Other Suppliers	\$ 303,481	12%
Total Payments MTD	\$ 2,535,752	100%





Debtors – as at 31st May 2024

“Money owed to Council”

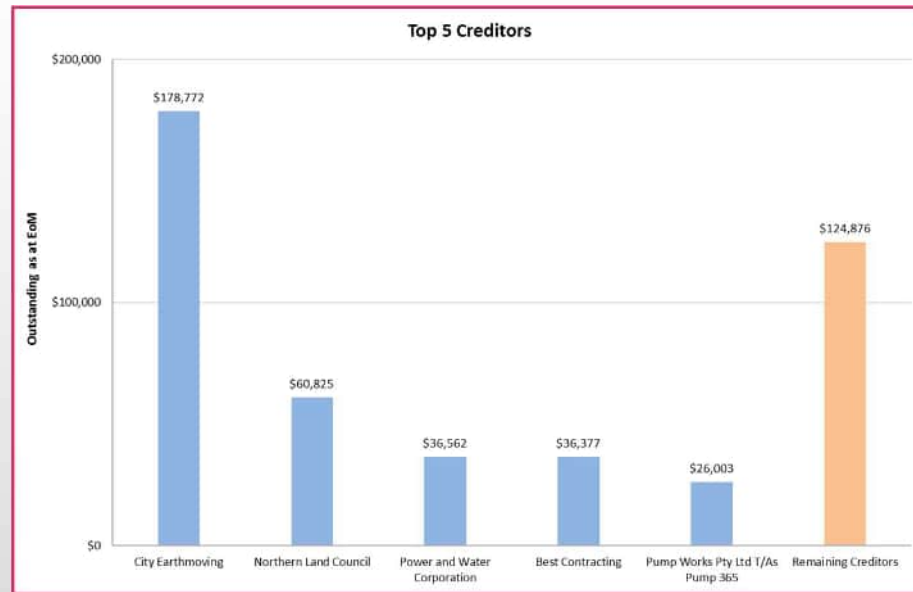


DEBTORS												
May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24
\$ 2,489,874	\$ 2,048,769	\$ 1,326,946	\$ 1,401,401	\$ 2,222,168	\$ 3,165,499	\$ 1,538,572	\$ 1,523,654	\$ 1,441,745	\$ 1,418,785	\$ 2,131,107	\$ 2,322,113	\$ 1,095,526



Trade Creditors – as at 31st May 2024

“Money Council owes to its suppliers”



CREDITORS												
May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24
\$ 1,726,437	\$ 2,102,910	\$ 895,922	\$ 1,278,728	\$ 3,075,968	\$ 3,063,345	\$ 1,712,952	\$ 883,875	\$ 829,622	\$ 615,858	\$ 502,692	\$ 454,671	\$ 463,416

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st May

		May			Year To Date			Full Year
		Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
OPERATING REVENUE								
Income Rates and Charges								
6111	General Rate Residential Income Base	130,963	130,963	0	1,439,111	1,440,591	(1,480)	1,571,554
6115	General Rate Commercial Income	67,610	122,988	(55,378)	701,856	1,352,865	(651,008)	1,475,852
6121	Sewerage Charges Income Base	73,795	60,706	13,089	810,958	667,768	143,190	728,474
6131	Water Charges Income Base	166,241	166,241	0	1,473,878	1,828,651	(354,773)	1,994,892
6141	Domestic Waste Charge Income Base	111,876	111,576	300	1,226,314	1,227,331	(1,018)	1,338,907
6143	Commercial Waste Charge Income	11,990	11,990	0	131,890	131,890	0	143,880
6151	Animal Control - Special Rate	0	13,280	(13,280)	90,402	143,790	(53,388)	157,070
	Sub Total	562,474	617,744	(55,269)	5,874,410	6,792,886	(918,476)	7,410,629
Income Council Fees and Charges								
6211	License and Permit Fee Income	65	60	5	65	660	(595)	720
6213	Animal Registration Fee Income	0	83	(83)	714	688	26	771
6221	Council Fees and Charges Income	2,772	7,010	(4,238)	48,752	74,458	(25,706)	81,468
6223	Property Lease and Rental Fee Income	15,852	17,421	(1,569)	163,107	191,629	(28,522)	209,050
6225	Equipment Hire Income	4,241	3,758	483	47,957	47,135	822	51,857
6226	Landfill Tipping Fee Income	43,673	23,883	19,790	338,722	260,890	77,832	284,773
6229	Other User Charge Income	0	63	(63)	159	182	(23)	244
	Sub Total	66,603	52,278	14,325	599,476	575,641	23,835	628,882
Income Operating Grants								
6311	Operating Grant Income - Australian Government	270,233	0	270,233	4,267,338	3,825,948	441,390	4,530,350
6312	Operating Grant Income - Territory Government	1,106,493	585,815	520,678	9,118,448	8,834,780	283,668	9,124,864
6319	Operating Grant Income - Other	0	0	0	54,691	59,060	(4,369)	59,060
6391	Brought Forward Operational Grants	0	0	0	3,113,376	3,113,382	(6)	3,113,382
6392	Brought Forward Grants Offset	0	0	0	(3,113,376)	0	(3,113,376)	0
6393	Income Allocation Grants	1,181,360	1,181,360	0	12,532,914	12,532,914	0	13,714,275
6394	Income Allocation Grants OFFSET	(1,181,360)	(1,181,360)	0	(12,532,914)	(12,532,914)	0	(13,714,275)
	Sub Total	1,376,726	585,815	790,911	13,440,476	15,833,169	(2,392,693)	16,827,657
Income Investments								
6411	Interest Income General Operating	0	333	(333)	1,966	3,667	(1,700)	4,000
6412	Interest Income from Investments	17,458	15,000	2,458	172,803	165,000	7,803	180,000
6413	Interest Income Rates and Charges	0	0	0	781	558	223	558

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st May

		May			Year To Date			Full Year
		Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
Sub Total		17,458	15,333	2,124	175,551	169,224	6,326	184,558
Income Allocation								
6513	Internal Staff Cost Allocation - Income	0	8,509	(8,509)	119,979	173,596	(53,617)	182,104
6514	Internal Staff Housing Cost Allocation - Income	146,480	137,623	8,857	1,699,720	1,656,203	43,517	1,793,826
6516	Workers Comp Cost Allocation - Income	26,445	32,528	(6,083)	335,645	357,804	(22,159)	390,332
6520	Internal Insurance Premium Allocation - Income	0	0	0	2,500	2,500	0	2,500
6524	Internal Vehicle and Plant Cost Allocation - Income	73,000	75,500	(2,500)	832,700	838,600	(5,900)	914,100
6525	Internal Plant & Equip Hire Allocation - Income	0	0	0	2,389	2,389	0	2,389
6531	Internal Information Technology Cost Allocation - Inco	60,075	62,730	(2,655)	677,324	690,028	(12,705)	752,758
6535	Internal Printing Cost Allocation - Income	0	1,794	(1,794)	18,365	19,733	(1,368)	21,527
6536	Internal Accommodation Cost Allocation - Income	18,495	11,658	6,837	155,410	144,178	11,232	155,836
6537	Internal Fuel Cost Allocation - Income	0	9,624	(9,624)	73,581	105,866	(32,285)	115,490
6538	Internal Food Purchase Allocation - Income	0	1,915	(1,915)	20,608	21,063	(455)	22,977
6553	Internal Work Cost Allocation - Income	0	41,771	(41,771)	289,947	461,055	(171,108)	502,826
6561	Contract Admin Fee Cost Allocation - Income	53,592	114,194	(60,602)	1,278,451	1,256,129	22,322	1,370,323
6581	Contribution In Kind Income - Travel and Accommoda	0	2,934	(2,934)	0	32,276	(32,276)	35,210
6582	Contribution In Kind Income - Other Foregone Fees	0	0	0	74,327	74,327	0	74,327
Sub Total		378,086	500,779	(122,693)	5,580,946	5,835,746	(254,800)	6,336,526
Other Income								
6611	Reimbursement Income from Australian Govt	0	0	0	15,000	15,000	0	15,000
6612	Reimbursement Income from Territory Govt	0	0	0	4,570	4,570	0	4,570
6615	Reimbursement Income from Other	439	0	439	23,942	18,253	5,689	18,253
6616	Reimbursement Income from Insurance Claims	0	10,122	(10,122)	1,403,763	1,407,128	(3,365)	1,417,249
6617	Reimbursement Income from Workers Compensation	0	1,102	(1,102)	11,298	30,643	(19,345)	31,745
6618	Reimbursement Income from Employees	1,216	0	1,216	4,605	3,389	1,216	3,389
6619	Reimbursement Income from Centrelink	(1,589)	0	(1,589)	14,301	15,890	(1,589)	15,890
6632	Cash Donation and Gift Income	0	0	0	12,724	12,724	0	12,724
6640	Fuel Tax Credit	0	4,476	(4,476)	48,062	49,238	(1,176)	53,714
6641	Other Income	3,812	985	2,827	39,351	36,879	2,473	37,864
Sub Total		3,878	16,685	(12,807)	1,577,615	1,593,713	(16,097)	1,610,398
Income Agency Services								
6729	Other Agency Income	29,685	30,833	(1,148)	411,888	339,166	72,722	369,999
6730	Sales Commissions Received	2,589	1,500	1,089	18,587	16,500	2,087	18,000

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st May


	May			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
Sub Total	32,274	32,333	(60)	430,475	355,666	74,809	387,999
Income Commercial Services							
Sub Total	764,361	450,861	313,499	7,182,984	5,903,691	1,279,293	7,629,517
Income Capital Grants and Contributions							
6811 Capital Grant Income - Australian Government	20,000	108,054	(88,054)	2,314,129	2,485,433	(171,304)	2,701,540
6812 Capital Grant Income - Territory Government	90,000	124,717	(34,717)	1,611,800	1,810,711	(198,911)	1,810,711
6813 Capital Grant Income - Other	0	0	0	576	0	576	0
6871 Capital Reserve Income Allocation	0	0	0	0	27,740	(27,740)	34,301
6891 Brought Forward Capital Grants	0	(7,621)	7,621	1,366,255	1,282,424	83,832	1,274,803
6892 Brought Forward Capital Grants Offset	0	0	0	(1,366,255)	0	(1,366,255)	0
6893 Income Allocation Capital Grants	355,188	355,188	0	4,157,063	4,157,063	0	4,512,251
6894 Income Allocation Capital Grants OFFSET	(355,188)	(355,188)	0	(4,157,063)	(4,157,063)	0	(4,512,251)
6895 Brought Forward Capital Reserve balance	0	0	0	113,802	113,802	0	113,802
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(113,802)	0	(113,802)	0
Sub Total	110,000	225,150	(115,150)	3,926,505	5,720,109	(1,793,604)	5,935,157
Proceeds from Sale of Assets							
6914 Proceeds from Sale Plant	1,464	0	1,464	31,055	29,591	1,464	29,591
6917 Proceeds from Sale Motor Vehicles	15,386	0	15,386	79,523	64,136	15,386	64,136
6921 Sale of Assets - Other income	150	0	150	150	0	150	0
Sub Total	17,000	0	17,000	110,727	93,727	17,000	93,727
Total Operating Revenue	3,328,859	2,496,979	831,881	38,899,166	42,873,572	(3,974,406)	47,045,049

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st May



	Actual	May Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING EXPENDITURE							
Employee Expenses							
Sub Total	1,553,352	1,577,061	23,709	17,235,752	17,195,773	(39,979)	18,773,050
Contract and Material Expenses							
Sub Total	1,507,907	486,911	(1,020,995)	5,555,539	6,061,910	506,371	8,387,537
Finance Expenses							
Sub Total	1,356	1,075	(281)	13,927	12,472	(1,455)	13,547
Travel, Freight and Accom Expenses							
Sub Total	68,649	104,798	36,149	853,539	1,247,969	394,429	1,414,128
Depreciation and Impairment Expense							
Sub Total	481,092	0	(481,092)	7,326,610	0	(7,326,610)	0
Fuel, Utilities & Communication							
Sub Total	173,450	202,720	29,269	2,207,961	2,330,779	122,817	2,552,930
Cost of Assets Sold							
Sub Total	5,119	2,012	(3,107)	86,494	79,402	(7,091)	81,415
Corporate Expenses							
Sub Total	444,166	477,156	32,990	5,504,183	6,130,247	626,064	8,016,533
System and Network Expenses							
Sub Total	135,019	37,776	(97,243)	553,159	415,707	(137,452)	453,483
Total Operating Expenditure	4,370,109	2,889,509	(1,480,600)	39,337,164	33,474,259	(5,862,905)	39,692,622
Net Surplus / (Deficit) - Rev Exp Only:	(1,041,249)	(392,530)	(648,719)	(437,998)	9,399,314	(9,837,312)	7,352,427
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0
Net Surplus / (Deficit) - incl. Allocations:	(1,041,249)	(392,530)	(648,719)	(437,998)	9,399,314	(9,837,312)	7,352,427

West Arnhem Regional Council		WEST ARNHEM
Balance Sheet Report		
As at Period Ending - 31st May		REGIONAL COUNCIL
ASSETS	TOTALS	NOTE REFERENCE
Cash at Bank		(1)
Tied Funds	6,934,801	
Untied Funds	1,796,780	
Cash Sub Total	8,731,581	
Accounts Receivable		
Trade Debtors	763,412	(2)
Rates & Charges Debtors	269,394	
Grants Receivable	91,453	
ATO Receivables	211,156	(4)
Receivables Sub Total	1,335,413	
Other Current Assets	(3,225)	
Inventory	145,683	
Prepayments	722,724	
TOTAL CURRENT ASSETS	10,932,176	
Non-Current Financial Assets		
Property, Plant and Equipment	-	
Acquisition of Assets	86,576,745	
Capital Expenditure	1,938,002	
TOTAL NON-CURRENT ASSETS	88,514,747	
TOTAL ASSETS	99,446,923	
LIABILITIES		
Accounts Payable	463,416	(3)
ATO & Payroll Liabilities	205,252	(4)
Current Provisions	2,090,364	
Income Received in Advance	271,271	
Accruals	731,846	
Other Current Liabilities	270,662	
TOTAL CURRENT LIABILITIES	4,032,812	
Non-Current Provisions	466,421	
Other Non-Current Liabilities	7,766,975	
TOTAL NON-CURRENT LIABILITIES	8,233,396	
TOTAL LIABILITIES	12,266,208	
NET ASSETS	87,180,715	
EQUITY		
Asset Revaluation Reserve	48,616,443	
Reserves	34,257	
Accumulated Surplus	38,592,546	
Equity Adjustments	(62,530)	
TOTAL EQUITY	87,180,715	

Note 1. Details of Cash and Investments Held

Cash at Bank Operational General 035-302 133298	143,165	
Cash at Bank Community LPO Account 035-308 186614	238,710	
Cash at Bank Trust 2 DAWE RENT 6620	-	
Cash at Bank Trust 1 a/c 035308 146612	291,878	
Cash at Bank TCU #70000	-	
Cash on Hand General	2,000	
Term Deposits	2,655,000	<i>Further Breakdown of Investments held on page 11 of report</i>
Traditional Credit Union - Shares	4	
Westpac Max-i Direct A/C No: 190 970	5,400,825	
Total	8,731,581	

Note 2. Statement of Trade Debtors*Example:*

<i>(Council can select timing of the age of trade debtors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Trade Debtors		\$ 735,226	\$ 28,721	\$ 28,084	\$ 303,494	\$ 1,095,526

Note 3. Statement on Trade Creditors*Example:*

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors		\$ 264,093	\$ 65,595	\$ 24	\$ 133,704	\$ 463,416
Other Creditors						
Total Accounts Payable	\$ -	\$ 264,093	\$ 65,595	\$ 24	\$ 133,704	\$ 463,416

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 31 May 2024.

Superannuation

Employees are paid superannuation contributions in accordance with the superannuation legislative framework.

Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2023 the minimum Superannuation Guarantee Charge increased from 10.5 to 11.0 percent. Most full-time employees of the Council receive a 12.5 per cent overall superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. All superannuation contributions that had accrued up to 30 April 2024 have been remitted to employees' respective superannuation funds as at the date of this report.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

Insurance

Details of the Council's current insurance arrangements for the 2023-24 financial year are as follows. Period of cover is for the financial year 1 July 2023 to 30 June 2024.

	FY 2023-24	
	Annual Premium Amount \$ excl GST	Quarterly Premium cum. Total \$
Corporate Travel	\$ 8,347	
Councillors & Officers Liability w Employment Practices Liability	\$ 17,727	
Industrial Special Risks	\$ 932,831	
Motor Vehicle	\$ 103,079	
Personal Accident	\$ 1,044	
Public Liability Business Pack - (Australia Post-Maningrida, Gunbalanya and Jabiru Licensed Post Offices)	\$ 1,307	
Public Liability / Professional Indemnity	\$ 89,405	
Workers' Compensation [paid in 4 instalments] - 1st instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 2nd instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 3rd instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 4th instalment:		\$ 119,603
Public Sector Service Fee [paid in 4 instalments] - 1st Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 2nd Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 3rd Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 4th Instalment		\$ 12,120
	<u>\$ 1,153,740</u>	<u>\$ 526,892</u>

Due to the commercial-in-confidence nature of the Council's insurance policies, the specifics of the Council's insurance policies can be made available for review upon request.



Actuals v Budget



















as at 31 May 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,231,370	2,937,246	(705,876)	(24%)	3,204,477	70%
Charges - Sewerage	810,958	667,768	143,190	21%	728,474	100%+
Charges - Water	1,473,878	1,828,651	(354,773)	(19%)	1,994,892	74%
Charges - Waste	1,358,204	1,359,221	(1,018)	(0%)	1,482,787	92%
Income Council Fees and Charges	599,476	575,641	23,835	4%	628,882	95%
Income Operating Grants	15,646,290	15,646,296	(6)	(0%)	16,827,657	93%
Income Investments	175,551	169,224	6,326	4%	184,558	95%
Income Allocation	5,580,946	5,835,746	(254,800)	(4%)	6,336,526	88%
Other Income	1,577,615	1,593,713	(16,097)	(1%)	1,610,398	98%
Income Agency and Commercial Services	7,613,459	6,259,356	1,354,102	22%	8,017,516	95%
Total Operational Revenue	37,067,748	36,872,862	194,885	1%	41,016,165	90%
Operational Expenditure						
Employee Expenses	17,235,752	17,195,773	39,979	0%	18,773,050	92%
Contract and Material Expenses	6,463,553	7,348,080	(884,527)	(12%)	9,860,488	66%
Finance Expenses	13,927	12,472	1,455	12%	13,547	100%+
Travel, Freight and Accom Expenses	845,048	1,236,872	(391,824)	(32%)	1,402,022	60%
Depreciation and Impairment Expense	7,326,610	-	7,326,610	100%	-	100%
Fuel, Utilities & Communication	2,207,961	2,330,779	(122,817)	(5%)	2,552,930	86%
Other Expenses	4,790,878	4,853,889	(63,011)	(1%)	6,554,095	73%
Elected Member Allowances	332,813	335,500	(2,687)	(1%)	366,000	91%
Elected Member Expenses	16,822	59,061	(42,239)	(72%)	64,236	26%
Council Committee & LA Allowances	17,200	22,333	(5,133)	(23%)	24,733	70%
Council Committee & LA Expenses	105	96	9	9%	105	100%
Total Operational Expenditure	39,250,670	33,394,857	5,855,814	18%	39,611,208	99%
Total Operational Surplus / (Deficit)	(2,182,923)	3,478,006	(5,660,929)	(100%)+	1,404,957	0%



Annual Budget Operating Position

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
Operating Surplus / (Deficit)	(2,182,923)	3,478,006	(5,660,929)	(100%)+	 	1,404,957	0%
Remove NON-CASH ITEMS							
Less Non-Cash Income	(5,580,946)	(5,835,746)	254,800	4%		(6,336,526)	88%
Add Back Non-Cash Expenses	12,907,556	5,734,460	7,173,096	100%+	 	6,301,316	100%+
Total Non-Cash Items	7,326,610	(101,286)	7,427,896	100%+		(35,210)	0%
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(3,459,442)	(5,906,865)	2,447,423	41%	 	(7,352,427)	47%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(86,494)	(79,402)	(7,091)	(9%)		(81,415)	100%+
Total Additional Outflows	(3,545,936)	(5,986,267)	2,440,332	41%		(7,433,842)	48%
Add ADDITIONAL INFLOWS							
Capital Grants Income	4,157,063	4,157,063	-	-		4,512,251	92%
Prior Year Carry Forward Tied Funding	1,366,255	1,282,424	83,832	7%		1,274,803	100%+
Other Inflow of Funds	110,727	93,727	17,000	18%		93,727	100%+
Transfers from Reserves	113,802	141,542	(27,740)	(20%)		148,104	77%
Total Additional Inflows	5,747,848	5,674,756	73,092	1%		6,028,884	95%
Net Budgeted Operating Position	7,345,599	3,065,208	4,280,390	100%+		(35,210)	0%



Capital Expenditure

as at 31 May 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Capital Expenditure						
Plant & Equipment	(121,843)	(207,721)	85,878	41%	(457,721)	27%
Infrastructure	(578,580)	(1,269,911)	691,331	54%	(2,134,094)	27%
Roads	(2,352,737)	(3,273,961)	921,224	28%	(3,273,961)	72%
Buildings	(240,698)	(845,396)	604,698	72%	(1,176,776)	20%
Furniture, Fittings and Office Equipment	(165,584)	(190,584)	25,000	13%	(190,584)	87%
Vehicles	-	(119,292)	119,292	100%	(119,292)	0%
Total Capital Expenditure *	(3,459,442)	(5,906,865)	2,447,423	41%	(7,352,427)	47%
Total Capital Expenditure Funded By						
Operating Income (amount allocated to fund capital items)	376,586	-	376,586	100%	-	100%
Capital Grants	5,523,318	5,439,487	83,832	2%	5,787,053	95%
Transfers from Cash Reserves	113,802	141,542	(27,740)	(20%)	148,104	77%
Total Capital Expenditure Funding	6,013,706	5,581,029	432,677	(8%)	5,935,157	100% +



Member and CEO Council Credit Card Transactions for May

Transaction Date	Amount	Suppliers Name	Reason for Transaction
Cardholder Name: DCCS - Fiona Ainsworth			
02-May-24	\$ 4.79	Kidsoft	Direct Debit Facility Fee - Jabiru Childcare Centre
02-May-24	\$ 199.00	Kidsoft	Monthly License Fee - Jabiru Childcare Centre
03-May-24	\$ 149.00	Vend Pos	Monthly Subscription - Newsagents POS System - Australia Post Jabiru
04-May-24	\$ 242.00	PropertyMe	Monthly subscription - Tenancy software system
05-May-24	\$ 16.00	News Pty Ltd	NT News online monthly subscription
07-May-24	\$ 330.00	Tri Aust Via Osp	Sanctioning Fees for the Kakadu Triathlon 2024
07-May-24	\$ 12.67	Tri Aust Via Osp	Credit Card Transaction Fee
07-May-24	\$ 81.00	Safe NT	NPC - Treacy Martin - Senior Cleaner
10-May-24	\$ 81.00	Safe NT	WWCC - Kevin Voisey - Senior Works Officer - Jabiru
12-May-24	\$ 199.00	Kidsoft	Monthly License Fee - Minjilang Crèche
12-May-24	\$ 199.00	Kidsoft	Monthly License Fee - Warruwi Crèche
13-May-24	\$ 337.50	Dept. Health	Commercial Visitor Accom Business Renewal - Buff Lodge Maningrida
13-May-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Gunbalanya
13-May-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Maningrida
13-May-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Minjilang
13-May-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Warruwi
14-May-24	\$ 81.00	Safe NT	NPC - Carol Harpley - Wellbeing Services Coordinator - Gunbalanya
14-May-24	\$ 81.00	Safe NT	NPC - Melinda Wythes - Contracts Coordinator - Jabiru
15-May-24	\$ 81.00	Safe NT	WWCC - Serina Lee - Community Safety Assistant - Minjilang
16-May-24	\$ 81.00	Safe NT	NPC - Liam Jakobi - Plumber - Maningrida
22-May-24	\$ 337.00	Dept. Health	Commercial Visitor Accom Business Renewal - Lot 100A / 100B Minjilang
22-May-24	\$ 81.00	Safe NT	WWCC Renewal - Heidi Walton - Communications & PR Coordinator
22-May-24	\$ 81.00	Safe NT	WWCC Renewal - Donna Nalambana - Community Care Assistant - Warruwi
24-May-24	\$ 198.00	Preston's NT	Manufacture customer tool - Jabiru Pool
24-May-24	\$ 81.00	Safe NT	WWCC Renewal - Seleta Luta - Childcare Assistant - Warruwi
24-May-24	\$ 81.00	Safe NT	WWCC Renewal - Lachlan Nicholson - Team Leader Pool - Maningrida
27-May-24	\$ 389.94	Flight Centre	Flights - USC Contractor Steve Meredith - 29.05.2024 Melbourne-Darwin
27-May-24	\$ 114.00	First Aid Pro	CRP Renewal Training - Jessica Scheibe - Early Childhood Educator Group Leader - Jabiru
27-May-24	\$ 114.00	First Aid Pro	CRP Renewal Training - Savry Check - Early Childhood Educator Assistant - Jabiru
28-May-24	\$ 1,199.97	Flight Centre	Flights - USC Contractor Bill Byers - 03-21.06.2024 Alice Springs-Darwin-Return
31-May-24	\$ 419.78	Humanitix Ltd	Registration - Michael Ferguson - LGANT Circular Economy Symposium 05-06.06.2024
02-Jun-24	\$ 16.00	News Pty Ltd	NT News online monthly subscription
03-Jun-24	\$ 56.00	Westpac	Card Fee
Total	\$ 5,692.65		



Actuals v Budget by Local Authority Area

as at 31 May 2024

Description	REGION			GUNBALANYA			JABIRU		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue									
Income Rates and Charges	18,898	18,898	-	326,292	947,123	(620,831)	1,198,049	1,256,887	(58,838)
Charges - Sewerage	-	-	-	-	-	-	810,958	667,768	143,190
Charges - Water	-	-	-	-	-	-	1,473,878	1,828,651	(354,773)
Charges - Waste	-	-	-	328,842	328,842	-	262,150	263,168	(1,018)
Income Council Fees and Charges	132,374	129,911	2,463	18,305	49,447	(31,142)	358,596	305,142	53,454
Income Operating Grants	11,713,633	11,713,639	(6)	1,237,304	1,237,304	-	242,364	242,364	-
Income Investments	175,327	169,224	6,103	-	-	-	223	-	223
Income Allocation	4,987,714	5,098,741	(111,027)	266,515	319,033	(52,518)	154,383	132,855	21,528
Other Income	1,268,234	1,262,920	5,314	33,710	33,877	(167)	81,821	109,091	(27,270)
Income Agency and Commercial Services	192,311	191,861	450	1,739,657	1,613,384	126,273	3,064,771	1,896,321	1,168,450
Total Operational Revenue	18,488,491	18,585,195	(96,704)	3,950,625	4,529,011	(578,386)	7,647,193	6,702,245	944,948
Operational Expenditure									
Employee Expenses	6,341,252	6,329,715	11,538	2,390,634	2,361,745	28,889	3,518,507	3,435,866	82,641
Contract and Material Expenses	1,197,877	1,588,973	(391,096)	841,689	1,442,486	(600,796)	2,930,029	2,314,839	615,190
Finance Expenses	6,535	5,102	1,433	2,806	2,750	56	1,877	1,623	255
Travel, Freight and Accom Expenses	328,478	463,809	(135,330)	92,873	118,168	(25,295)	71,979	84,146	(12,168)
Depreciation and Impairment Expense	7,326,610	-	7,326,610	-	-	-	-	-	-
Fuel, Utilities & Communication	376,115	417,131	(41,016)	350,976	347,254	3,722	578,793	601,756	(22,963)
Other Expenses	2,160,372	2,128,351	32,021	637,802	614,470	23,332	871,936	897,629	(25,693)
Elected Member Allowances	332,813	335,500	(2,687)	-	-	-	-	-	-
Elected Member Expenses	16,822	59,061	(42,239)	-	-	-	-	-	-
Council Committee & LA Allowances	-	-	-	5,050	7,133	(2,083)	-	-	-
Council Committee & LA Expenses	-	-	-	-	-	-	-	-	-
Total Operational Expenditure	18,086,876	11,327,643	6,759,234	4,321,830	4,894,006	(572,176)	7,973,121	7,335,859	637,262
Total Operational Surplus / (Deficit)	401,615	7,257,552	(6,855,937)	(371,205)	(364,995)	(6,210)	(325,927)	(633,614)	307,686



Actuals v Budget by Local Authority Area

as at 31 May 2024

Description	MANINGRIDA			MNJILANG			WARRUM			TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue												
Income Rates and Charges	550,157	570,167	(20,010)	53,264	55,642	(2,378)	84,710	88,529	(3,819)	2,231,370	2,937,246	(705,876)
Charges - Sewerage	-	-	-	-	-	-	-	-	-	810,958	667,768	143,190
Charges - Water	-	-	-	-	-	-	-	-	-	1,473,878	1,828,651	(354,773)
Charges - Waste	621,264	621,264	-	57,607	57,607	-	88,341	88,341	-	1,358,204	1,359,221	(1,018)
Income Council Fees and Charges	56,928	59,756	(2,828)	16,765	18,792	(2,027)	16,508	12,593	3,915	599,476	575,641	23,835
Income Operating Grants	936,865	936,865	-	770,996	770,996	-	745,129	745,129	-	15,646,290	15,646,296	(6)
Income Investments	-	-	-	-	-	-	-	-	-	175,551	169,224	6,326
Income Allocation	69,061	67,319	1,741	71,132	131,792	(60,659)	32,142	86,006	(53,864)	5,580,946	5,835,746	(254,800)
Other Income	135,630	126,661	8,969	21,729	23,336	(1,607)	36,492	37,828	(1,336)	1,577,615	1,593,713	(16,097)
Income Agency and Commercial Services	1,152,820	1,093,426	59,394	742,890	756,932	(14,042)	721,009	707,432	13,577	7,613,459	6,259,356	1,354,102
Total Operational Revenue	3,522,724	3,475,458	47,266	1,734,393	1,915,096	(80,713)	1,724,331	1,765,859	(41,527)	37,067,748	36,872,962	194,886
Operational Expenditure												
Employee Expenses	1,807,922	1,832,421	(24,500)	1,292,453	1,331,735	(39,282)	1,884,984	1,904,291	(19,308)	17,235,752	17,195,773	39,979
Contract and Material Expenses	1,013,190	1,063,701	(50,511)	232,325	475,489	(243,164)	248,442	462,592	(214,150)	6,463,553	7,348,080	(884,527)
Finance Expenses	743	963	(220)	1,278	1,348	(69)	688	688	0	13,927	12,472	1,455
Travel, Freight and Accom Expenses	148,010	197,126	(49,116)	106,363	173,568	(67,205)	97,345	200,055	(102,710)	845,048	1,236,872	(391,824)
Depreciation and Impairment Expense	-	-	-	-	-	-	-	-	-	7,326,610	-	7,326,610
Fuel, Utilities & Communication	390,426	403,666	(13,241)	294,285	326,026	(31,741)	217,366	234,945	(17,579)	2,207,961	2,330,779	(122,817)
Other Expenses	552,592	553,985	(1,393)	231,796	303,776	(71,981)	336,381	355,677	(19,297)	4,790,878	4,853,889	(63,011)
Elected Member Allowances	-	-	-	-	-	-	-	-	-	332,813	335,500	(2,687)
Elected Member Expenses	-	-	-	-	-	-	-	-	-	16,822	59,061	(42,239)
Council Committee & LA Allowances	3,800	6,950	(3,150)	3,350	4,950	(1,600)	5,000	3,300	1,700	17,200	22,333	(5,133)
Council Committee & LA Expenses	-	-	-	105	96	9	-	-	-	105	96	9
Total Operational Expenditure	3,916,681	4,058,812	(142,131)	2,161,956	2,616,988	(455,032)	2,790,206	3,161,549	(371,343)	39,250,670	33,394,857	5,855,814
Total Operational Surplus / (Deficit)	(393,957)	(583,354)	189,397	(427,573)	(801,892)	374,319	(1,065,875)	(1,395,691)	329,816	(2,182,923)	3,478,006	(5,660,929)



WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

MONTHLY FINANCE REPORT for May 2024

CEO CERTIFICATION

To the Councillors

I, Andrew Walsh, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

A handwritten signature in blue ink, appearing to read 'A Walsh'.

Andrew Walsh
Chief Executive Officer

Dated this twelfth day of June 2024



Jabiru (Head Office) 08 8979 9444
Gunbalanya 08 8970 3700
Maningrida 08 8979 6600
Warruwi 08 8970 3600
Minjilang 08 8970 3500

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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 June 2024

Agenda Reference:	9.7
Title:	Identification services in West Arnhem
Author:	Leanne Johansson, Business Development Manager

SUMMARY

This report provides information regards identification services in West Arnhem and visits to West Arnhem from Births Deaths and Marriages.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Identification services in West Arnhem*.

BACKGROUND

Gundjehmi Aboriginal Corporation and Births Deaths and Marriages provide identification services in the West Arnhem Region.

COMMENT

Births Deaths and Marriages (BDM) recently wrote to WARC replying to a request to consider separate men's and women's days when visiting communities. Their reply is as follows.

Thank you for your feedback and suggestions. I have passed this on to the Deputy Registrar-General. Births, Deaths and Marriages NT follows DriveSafe NT calendar for the remote visits and they set the dates and duration of each community This is partly due to their knowledge of the communities and our staff numbers. Currently BDM has only one permanent Remote Registration Officer.

We have had feedback that we are at times unable to serve all members that needs our service. To solve this we have committed to visiting communities more than once a year. However as we do not receive funding for our remote program, we rely heavily on our stakeholders in the communities to provide accommodation, office space and flight cost.

We understand the need to have more officers and having separate day for male and female, however we do not have the capacity for this set up at the current moment.

We currently have a number system and serve the community member with this method, however as we do get very busy, I cannot say if these numbers are been swapped between the community members.

What I can suggest is that the local authority provide BDM with admin support person, this person will then be able to provide support in helping complete the forms and sort out identification before they are seen by our officer.

One of the lengthy process is completing the forms and most times the BDM officer will need to do this on behalf of the members. We also find that community members are not aware of our identification requirements and will then need to leave to collect their identification. We have posters of our identification requirements but welcome any suggestions you may have on how we can better get this message out.

I have attached our current calendar for 2024 and currently Maningrida is tentatively booked for October. BDM works in the Centrelink office and we have a great relationship with the officers there as they help the community members with identification need and language barriers. As Maningrida is one of our bigger communities, we service this for the whole week and will be happy to chat to you closer to date on the suggestions presented about how we can service the community better.

End of reply.

Additionally, based in Jabiru, Gundjehmi Aboriginal Corporation (GAC) is an Aboriginal Corporation which is approved to provide a West Arnhem region recognised ID. An applicant must be present at

GAC's office in Jabiru with 100 points of ID to apply for the West Arnhem ID card. GAC does not have the ability to travel to other communities to issue this ID. A list of acceptable ID forms part of this report.

STATUTORY ENVIRONMENT

Report only

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

1. GAC Access Card ID requirement [9.7.1 - 2 pages]
2. BDM 2024 Remote Calendar [9.7.2 - 1 page]

**Access Card
ID PROOF**

Name of Applicant:		
ID Card Number:	Date of Birth:	
Application:	New	Replacement

Proof of Identity to equal 100 points made up of:

	Points	Tick
Primary Identification (one of the following only)		
• Passport	70	
• Birth Certificate issued by Registry of Birth, Deaths and Marriage	70	
• Citizenship Certificate	70	
Lawful licence (e.g. driver's licence, gun licence) or Proof of Age Card (with photo)	50	
Employment ID		
• ID card issued by employer (name and address minimum)	35	
• Ochre Card	35	
• ID issued by employer (name only)	25	
Letter from employer (within last two years)		
• Confirming name and address	35	
Rates Notice	35	
Bank, Credit Union or Building Society account more than 12 months old (one per institution only)	25	
Medicare Card / Health Care Card	25	
Membership Card		
• Club, union, trade or professional body	25	
• Educational institution	25	
Children Under 18 years -any one of the following:		
• Birth Certificate	100	
• Passport	100	
• Written statement signed by Principal confirming attendance at an educational institution on letterhead of that institution	100	

In the absence of sufficient primary forms of identification, **one** of the following may be provided by a person who has known the applicant for **at least a year**. Declaration to be accompanied by two photographs of applicant signed by person making declaration.

	Points	Tick
Statutory Declaration from a person employed as an Northern Territory Police officer, describing relationship to applicant and confirming name, date of birth and place of birth	50	
Statutory Declaration from a person employed as a senior medical practitioner by the Northern Territory Department of Health, describing relationship to applicant and confirming name, date of birth and place of birth	50	
Statutory Declaration from a Justice of the Peace or Commissioner for Oaths, confirming name, date of birth and place of birth of applicant	50	

Proof of Address is satisfied by provision of any document that specifies current address. This can

	Tick
Utility bills (e.g. gas or electricity)	
Health Care Card	
Electoral roll notification	
Tax File Number advice	
Group Certificate or Payment summary	
Work Experience record	
School reports or Examination Certificate	
Letter from Government Departments showing current address	
Current rental contract or lease agreement with address	
Apprenticeship papers	
Life insurance policies	

In the absence of a primary proof of address, a Statutory Declaration from a Justice of the Peace or Commissioner for Oaths can be submitted, confirming that the person is known to be a permanent resident of the Kakadu area and providing location details of principal place of residence.

	Tick
Statutory Declaration from Justice of the Peace or Commissioner for Oaths stipulating person to be permanent resident along with indication of residential location	

OFFICE USE	
PROOF OF IDENTITY	Points
Document 1 details	
Document 2 details	
Document 3 details	
Document 4 details	
Total Points	
PROOF OF ADDRESS	
Details	
Authorising Officer sign off:	
NAME	Signature Date

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	10.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

RECOMMENDATION

That the Chairperson invites questions with or without notice from Elected Members.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

Agenda Reference:	11.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*
Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

EXCLUSION OF THE PUBLIC

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference: 12.1

Title: Confirmation of Confidential Ordinary Council Meeting Minutes

Author: Jasmine Mortimore, Acting Governance and Risk Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Agenda Reference: 12.2

Title: Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council

Author: Clem Beard, Project Manager Technical Services

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference: 12.3

Title: Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477

Author: Clem Beard, Project Manager Technical Services

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference: 12.4

Title: West Arnhem Regional Council - Organisational Structure

Author: Andrew Walsh, Chief Executive Officer

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 JUNE 2024

RE-ADMITTANCE OF THE PUBLIC

13 NEXT MEETING

14 MEETING DECLARED CLOSED