



WEST ARNHEM REGIONAL COUNCIL AGENDA

**ORDINARY COUNCIL MEETING
MONDAY 22 – TUESDAY 23 APRIL 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Maningrida on Monday 22 April 2024 at 10:00am and in the Council Chambers Jabiru on Tuesday 23 April 2024 at 9:00am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any apologies, requests for leave of absence and absence without notice received by Council's Chief Executive Officer from Elected Members for the Ordinary Council meeting held on 22 – 23 April 2024.

RECOMMENDATION

THAT COUNCIL

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 22 - 23 April 2024.

RECOMMENDATION

THAT COUNCIL noted Elected Member absences without notice for the Ordinary Council meeting held on 22 – 23 April 2024.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 22 - 23 April 2024.

RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 22 – 23 April 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

COMMENT

Members Names	Declared Interest
Mayor James Woods	Board Member of LGANT
	Staff member at Malala Health Clinic
	Chair of Maningrida AFL Committee
Deputy Mayor Elizabeth Williams	
Cr Ralph F Blyth	Executive Officer of Warnbi Corporation
Cr Mickitja Onus	
Cr Gabby Gumurdul	Director of the Gunbalanya Economic Development Aboriginal Corporation
Cr Otto Dann	NLC Board Member
Cr Donna Nadjamerrek	
Cr James Marrawal	
Cr Henry Guwiylul	
Cr Jacqueline Philips	Northern Land Council Board Member
	Chair of Bawinanga Aboriginal Corporation
Cr Julius Don Kernan	Northern Land Council Board Member

RECOMMENDATION

THAT COUNCIL received the declarations of interest as listed for the Ordinary Council meeting held on 22 - 23 April 2024.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The Minutes of the Ordinary Council meeting held on 20 March 2024 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT COUNCIL confirm the minutes of 20 March 2024 Ordinary Council meeting as a true and correct record of the meeting.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Ordinary Council Meeting Minutes Wednesday 20 March 2024 [6.1.1 - 10 pages]



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Wednesday, 20 March 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Deputy Mayor Williams declared the meeting open at 9:14, welcomed all in attendance and did an Acknowledgement of Country

ELECTED MEMBERS PRESENT

Chairperson	Elizabeth Williams (Deputy Mayor)
Councillor	Ralph F Blyth
Councillor	Mickitja Onus
Councillor	Otto Dann
Councillor	Henry Guwiyul
Councillor	Gabby Gumurdul
Councillor	James Woods
Councillor	Jacqueline Phillips
Councillor	James Marrawal
Councillor	Julius Don Kernan

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Council and Community Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
General Manager Technical Services (Acting)	Clem Beard
Finance Manager (Acting)	Corey White
Information Advisor	Ben Heaslip
Governance and Risk Advisor (Acting)	Jasmine Mortimore
Manager Community Services Support	Marnie Mitchell
Communications and Public Relations Coordinator	Heidi Walton

GUESTS

Northern Land Council Chairman	Matthew Ryan
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Apologies, Leave of Absence and Absence Without Notice.

OCM37/2024 RESOLVED:
On the motion of Cr Woods
Seconded Cr Marrawal

THAT COUNCIL

1. Notes the absence of Donna Nadjamerrek
2. Determines Donna Nadjamerrek is absent with permission of the Council.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Acceptance of Agenda.

OCM38/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Cr Gumurdul

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 20 March 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM39/2024 RESOLVED:
On the motion of Cr Phillips
Seconded Cr Guwiyul

THAT COUNCIL received a declarations of interest from Cr Gumurdul, Cr Dann, Cr Phillips, Cr Kernan for item 12.4 in the Confidential agenda as listed for the Ordinary Council meeting held on 20 March 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM40/2024 RESOLVED:
On the motion of Cr Gumurdul
Seconded Cr Blyth

THAT COUNCIL confirm the minutes of 20 – 21 February 2024 Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Department of Infrastructure, Planning and Logistics
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Meeting broke for morning tea at 10:27 and recommenced at 10:49

The Council considered a report on Presentations and Visitors - Department of Infrastructure, Planning and Logistics.

OCM41/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Onus

THAT COUNCIL

1. Noted the presentations on Community Planning by Department of Infrastructure, Planning and Logistics.
2. Thank the presenters from the Department of Infrastructure, Planning and Logistics.
3. Request that the Technical Services Team prepare a report on use of land at the airport in Minjilang.
4. Request a formal response from Department of Infrastructure, Planning and Logistics on concerns for airstrips, subdivisions, roads, community plans, clarification on desalination (warruwi) raised during the meeting.
5. Request in future that Department of Infrastructure, Planning and Logistics actively engage with Council.
6. Request comparison on Jabiru Township (JTDA) land use.

CARRIED

Agenda Reference:	7.2
Title:	Presentations and Visitors - Department of Chief Minister and Cabinet
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Presentations and Visitors - Department of Chief Minister and Cabinet.

OCM42/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Blyth

THAT COUNCIL

1. Noted the presentations on Update on Jabiru / Kakadu Projects by Department of Chief Minister and Cabinet.
2. Thank the presenter from Department of Chief Minister and Cabinet - David Boustead

3. Seek clarification from NTG on the following: Medical Transition, Permanency of Doctors, Increased Cost of Electricity in Jabiru, the Future of the old clinic building, and detail of expenditure for projects.

CARRIED

Agenda Reference:	7.3
Title:	Presentations and Visitors - National Indigenous Australians Agency
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Minute note: the National Indigenous Australians Agency (NIAA) did not attend the meeting to present.

Agenda Reference:	7.4
Title:	Presentations and Visitors - Independent Commissioner Against Corruption
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The meeting broke for lunch at 13:11 and recommenced at 13:36
The Council considered a report on Presentations and Visitors - Independent Commissioner Against Corruption.

OCM43/2024 RESOLVED:
On the motion of Cr Woods
Seconded Cr Dann

THAT COUNCIL

1. Noted the presentations on Introduction of the Independent Commissioner Against Corruption (ICAC).
2. Thank the Presenter from Independent Commissioner Against Corruption - Michael Riches
3. Request contacts and information from ICAC to distribute

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jessie Schaecken, Governance and Risk Advisor

The Council considered a report on Review of Action Items.

OCM44/2024 RESOLVED:
On the motion of Cr Gumurdul
Seconded Cr Phillips

THAT COUNCIL:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Request install bollards to stop short up access on road in Minjilang (reference item OCM232)
4. Request community services prepare a report on council night patrol services (reference item OCM224)
5. Invite the Northern Territory police and Night Patrol staff to next Ordinary Council meeting
6. Request CEO draft letter to Ministers with NLC support advocate for Night Patrol funding and cultural Rehabilitation centre in communities.
7. Request the CEO to review the operations of Night Patrol.

8. Request item OCM/215 to be kept on the action items register and a letter to be written to K9 Security to provide feedback on training opportunities for local members.
9. Refer action item OCM190 to Maningrida Local Authority to fund.
10. Requests standing invitation to stakeholder for meeting attendance
11. Request to write to NLC chairman for airport shelter action OCM175 / OCM

CARRIED

Agenda Reference:	8.2
Title:	New Years Eve Fireworks Display - Maningrida, Warruwi and Minjilang Communities
Author:	Clem Beard, Project Manager Technical Services

The Council considered a report on New Years Eve Fireworks Display - Maningrida, Warruwi and Minjilang Communities.

OCM45/2024 RESOLVED:
On the motion of Cr Phillips
Seconded Cr Nadjamerrek

THAT COUNCIL:

1. Received and notes the report.
2. Note that external funding will be required for the listed events to proceed.
3. Approve for the administration to source external funding for the listed firework events.

CARRIED

Agenda Reference:	8.3
Title:	Australian Local Government Association National General Assembly
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Australian Local Government Association National General Assembly.

OCM47/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Woods

THAT COUNCIL:

1. Received and noted the report.
2. Notes the NGA discussion paper that was circulated at the meeting.
3. Approves the attendance of Mayor Woods and Elected Member Jacqueline Phillips, Mickitja Onus, Otto Dann, Donna Nadjamerrek accompanied by the Chief Executive Officer at the National General Assembly.
5. Submits a motion to the National General Assembly on a topic still to be decided.
6. Approves for the final draft of the motion to be approved by the Mayor.

CARRIED

Agenda Reference:	8.4
Title:	Ballot for Mayor
Author:	Jessie Schaecken, Governance and Risk Advisor

The Council considered a report on Ballot for Mayor.

OCM46/2024 RESOLVED:

**On the motion of Cr Blyth
Seconded Cr Marrawal**

THAT COUNCIL:

1. Received and noted the report.
3. Notes the resignation of Matthew Ryan from the Principal Member and as a Member of West Arnhem Regional Council.
4. Notes that all legislative requirements regarding the resignation have been completed by the Chief Executive Officer.
5. Approved the appointment of Mayor by secret ballot.
6. Approved the Nominations received from Councillors James Woods, James Marrawal, Julius Kernan, Ralph Blyth
7. Appoints James Woods as West Arnhem Regional Council Mayor.

CARRIED

Agenda Reference:	8.5
Title:	Local Government Association of the Northern Territory April Conference
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Local Government Association of the Northern Territory April Conference.

OCM48/2024 RESOLVED:

**On the motion of Cr Onus
Seconded Cr Dann**

THAT COUNCIL:

1. Received and noted the report.
2. Notes the invitations received by Mayor James Woods and (ex) Mayor Matthew Ryan from the Honourable Hugh Heggie AO PSM to attend a reception.
3. Notes the Notice of General Meeting, Constitution Changes, and Call for Motions received from LGANT.
4. Approves the attendance of Mayor James Woods, Cr Ralph Blyth accompanied by the Chief Executive Officer at the LGANT conference and related events.
5. Submits a motion to the LGANT April General meeting on a topic to be decided.
6. Approves for the final draft motion to be approved by the mayor; and
7. Approves for the April Ordinary Council Meeting to be moved to the week beginning 22 April and held in Maningrida.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Incoming and Outgoing Correspondence.

OCM49/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Cr Onus**

THAT COUNCIL received and noted the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.2
Title:	Meetings and Events attended by the Mayor
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Meetings and Events attended by the Mayor.

OCM50/2024 RESOLVED:

**On the motion of Cr Blyth
Seconded Cr Nadjamerrek**

THAT COUNCIL received and noted the report entitled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	9.3
Title:	Meetings and Events attended by the CEO
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Meetings and Events attended by the CEO.

OCM51/2024 RESOLVED:

**On the motion of Cr Gumurdul
Seconded Cr Guwiyul**

THAT COUNCIL

1. Received and noted the report entitled *Meetings and Events attended by the CEO*.
2. Noted that Elected Members from community should be present in further meetings involving their Wards.

CARRIED

Agenda Reference:	9.4
Title:	Finance Report for the period ended 31 January 2024
Author:	Corey White, Accountant

Cr Kernan left the meeting at 16:40

The Council considered a report on Finance Report for the period ended 31 January 2024.

The information in this item is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	9.5
Title:	Lease of House in Maningrida to AFLNT
Author:	Leanne Johansson, Business Development Manager

Mayor Woods declared that he is Chair on the Maningrida AFL Committee but remained in the meeting.

The Council considered a report on Lease of House in Maningrida to AFLNT.

OCM53/2024 RESOLVED:

**On the motion of Cr Guwiyul
Seconded Cr Marrawal**

THAT COUNCIL received and noted the report entitled *Lease of House in Maningrida to AFLNT*.

CARRIED

10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM60/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Cr Gumurdul**

That the Chairperson invites questions with or without notice from Elected Members.

1. Cr Dann raised concerns with the conditions of the Gunbalanya roads.
2. Cr Marrawal requested report to be taken to the Waruwi Local Authority for installing Bollards.
3. Request Technical Services team to investigate and bring a report to Local Authorities for trailers for large rubbish removal in each community.
4. Request Admin reach out to Larrakia Nation for information on how WARC can assist with providing ID services for West Arnhem communities.
5. Request letter be sent to Birth Deaths and Marriages for information on their services and frequency.

CARRIED

10.2 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	10.2
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Local Authority Meeting Minutes.

OCM59/2024 RESOLVED:

**On the motion of Cr Dann
Seconded Cr Onus**

THAT COUNCIL

1. Received and noted the report entitled *Confirmation of Local Authority Meeting Minutes*.
2. Confirmed the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Gunbalanya	7 March 2024	Yes	6 June 2024
Maningrida	14 March 2024	Yes (provisional quorum)	13 June 2024

3. Endorsed provisional decision for the Maningrida Local Authority to purchase an additional (4) four 6 metre grandstands to provide extra seating to the value of \$59,472.50; and
4. Endorsed provisional decision for the Maningrida Local Authority to approve a budget of 75k for outdoor gym equipment to be installed at Lot 468
5. Requests report on Gunbalanya oval, including surface works.

CARRIED

11 PROCEDURAL MOTIONS

Agenda Reference:	11.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Closed the meeting at 17:07 and recommenced at 9:11 on Thursday 21.03.2023
The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM54/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

12 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	12.1
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Ben Heaslip, Information Advisor

The Council considered a report on Confirmation of Confidential Ordinary Council Meeting Minutes.

OCM55/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Phillips

THAT COUNCIL confirm the minutes of 20 – 21 February 2024 Ordinary Council meeting as a true and correct record of the meeting with the spelling amendment to report name on item 12.3.

CARRIED

Agenda Reference:	12.2
Title:	Confirmation of Risk Management and Audit Committee Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Risk Management and Audit Committee Minutes.

OCM56/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Guwiyul

THAT COUNCIL confirmed the minutes of 19 September 2023 Risk Management and Audit Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

CARRIED

Agenda Reference:	12.3
Title:	Bank Authorisations

Author: Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Bank Authorisations.

OCM57/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Mayor Woods

THAT THE COMMITTEE:

1. Received and noted the report entitled *Bank Authorisations*; and
2. Approve the following Council officers be authorised to deal with the National Australia Bank on behalf of the Council:
 - a. Andrew Walsh
 - b. Jocelyn Nathanael-Walters
 - c. Corey White
 - d. Imran Shajib
3. Approve to remove existing Council staff names from authorisation.

CARRIED

Agenda Reference: 12.4
Title: Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author: Clem Beard, Project Manager Technical Services

The Council deferred report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council till next scheduled Council meeting.

Agenda Reference: 12.5
Title: Disclosure of Confidential Resolutions and Re-admittance of the Public
Author: Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM58/2024 RESOLVED:

On the motion of Cr Marrawal

Seconded Cr Gumurdul

THAT COUNCIL opened the meeting to the public after the discussion of confidential items, and approved to disclose the resolutions 12.1, 12.2 12.3 from the confidential section of this meeting in the non-confidential meeting minutes.

13 NEXT MEETING

The next meeting is scheduled to take place on Monday 22 April 2024

14 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 10:14 on Thursday 21 March 2024

This page and the preceding pages are the minutes of the Ordinary Council meeting held on Wednesday 20 March 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

RECOMMENDATION

THAT COUNCIL confirmed the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	25 March 2024	Yes	30 May 2024

BACKGROUND

The Ministerial Guidelines state that:

Minutes from local authority meetings or provisional meetings must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Minjilang Local Authority Minutes - 25 March 2024 [6.2.1 - 6 pages]



Minutes of the West Arnhem Regional Council Minjilang Local Authority
Monday, 25 March 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Matthew Nagarlbin declared the meeting open at 10:00, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Clint Wauchope
Member	Charles Yirrawala
Member	David Makings

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Henry Guwiyul

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Minjilang	Cathy Makings
General Manager Technical Services (acting)	Clem Beard
Finance Manager (acting)	Corey White

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies and Leave of Absence.

MIN1/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Member S Wauchope

THAT THE LOCAL AUTHORITY received and noted Member's apology for Audrey Lee for the Local Authority meeting held on 25 March 2024.

CARRIED

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Absent without Notice.

MIN2/2024 RESOLVED:
On the motion of Member Yirrawala
Seconded Member Makings

THAT THE LOCAL AUTHORITY received and noted no Member's absences without notice for the Local Authority meeting held on 25 March 2024.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

MIN3/2024 RESOLVED:
On the motion of Member Yirrawala
Seconded Member Makings

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 25 March 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MIN4/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Member S Wauchope

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Minjilang Local Authority meeting held on 25 March 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MIN5/2024 RESOLVED:

**On the motion of Member S Wauchope
Seconded Member Makings**

THAT THE LOCAL AUTHORITY adopted the minutes of the 15 September 2023 Minjilang Local Authority as a true and correct record.

CARRIED

7 ACTION REPORTS

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

MIN6/2024 RESOLVED:

**On the motion of Cr Guwiyul
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*

CARRIED

Agenda Reference:	7.2
Title:	Finance Report for the period ended 29 February 2024
Author:	Corey White, Accountant

The Local Authority considered a report on Finance Report for the period ended 29 February 2024.

MIN7/2024 RESOLVED:

**On the motion of Member C Wauchope
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Finance Report for the period ended 29 February 2024*; and
2. Received and noted the attachment entitled *2022 – 2023 Local Authority Project Funding Certification Minjilang DOS*
3. Queried if LA funds can be used for the purchase of laptops / tablets for meetings.

CARRIED

Agenda Reference:	7.3
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Title:	Trailer Screen Options for Local Authority
Author:	Clem Beard Acting General Manager Technical Services

The Local Authority considered a report on Trailer Screen Options for Local Authority.

MIN8/2024 RESOLVED:

**On the motion of Cr Guwiyul
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled cost estimate to purchase a trailer screen; and
2. Approve the administration to apply for appropriate grants funding when available.

CARRIED

Agenda Reference:	7.4
Title:	Minjilang New Cemetery Works
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority considered a report on Minjilang New Cemetery Works.

MIN10/2024 RESOLVED:

**On the motion of Member C Wauchope
Seconded Member Makings**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Minjilang New Cemetery Works*; and
2. Approve naming of the cemetery Minjilang Cemetery.

CARRIED

Agenda Reference:	7.5
Title:	Purchase of Sea Container for Storage at Basketball Court - Minjilang
Author:	Clem Beard, Project Manager Technical Services

The Local Authority considered a report on Purchase of Sea Container for Storage at Basketball Court - Minjilang.

MIN11/2024 RESOLVED:

**On the motion of Member Yirrawala
Seconded Member Makings**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Purchase of Sea Container for Storage at Basketball Court - Minjilang*; and
2. Approve the purchase of a ventilated Sea Container and Certification for up to \$40,000.00.

CARRIED

8 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	8.1
Title:	Presentations and Visitors - National Indigenous Australians Agency
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Presentations and Visitors - National Indigenous Australians Agency.

MIN9/2024 RESOLVED:

On the motion of Member C Wauchope

Seconded Member Yirrawala

THAT THE LOCAL AUTHORITY

1. Notes the presentation on update on Community Development Program by the National Indigenous Australians Agency.
2. Thank the presenters from National Indigenous Australians Agency - Gretl Turkish, Allira Grixti and Gill Jones.
3. Request detailed information on CDP program and projects in West Arnhem including accredited training, consultations, and outcomes.
4. Invite ALPA to attend the next scheduled local authority and council meeting to increase information sharing within communities.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference	10.1
Title:	CSM Operations Report on Current Council Services
Author:	Cathy Makings, CSM Minjilang

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MIN12/2024 RESOLVED:

**On the motion of Member Yirrawala
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MIN13/2024 RESOLVED:

**On the motion of Member Makings
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Chairperson raised revising the handshake in WARC logo.
2. Raised concerns with new Power and Water 4G prepaid meters and
3. Requested Power and Water come to next scheduled Local Authority and then plan a community presentations to explain changes.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on 30 May 2024.

12 MEETING DECLARED CLOSED

Chairperson Matthew Nagarlbin declared the meeting closed at 11:51.

This page and the preceding pages are the minutes of the Minjilang Local Authority held on Monday 25 March 2024.

UNCONFIRMED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	6.3
Title:	Confirmation of Kakadu Ward Advisory Committee Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The unconfirmed minutes of the of the 3 April 2024 Kakadu Ward Advisory Committee are submitted to Council for confirmation.

RECOMMENDATION

THAT COUNCIL confirmed the minutes of 3 April 2024 Kakadu Ward Advisory Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

BACKGROUND

The *Local Government Act 2019* states that minutes from Council committees must be tabled at the next ordinary meeting of Council and confirmed as a correct record of the meeting.

COMMENT

Nil

LEGISLATION AND POLICY

Sections 101(3) and 101(4) of the Local Government Act 2019.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Kakadu Ward Advisory Committee Meeting Minutes - 3 April 2024 [6.3.1 - 4 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee
Wednesday, 3 April 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Cr Blyth declared the meeting open at 10:00 , welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	Ralph Blyth (Councillor)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus
Mayor	James Woods

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
General Manager, Technical Services (acting)	Clem Beard
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Jabiru	Dana Hewett

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence without Notice.

KWAC1/2024 RESOLVED:

On the motion of Cr Onus

Seconded Deputy Mayor Williams

THAT THE COMMITTEE

1. Notes the absent with permission received from Mayor James Woods.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

KWAC2/2024 RESOLVED:

On the motion of Cr Blyth

Seconded Deputy Mayor Williams

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 3 April 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

KWAC3/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Onus

THAT THE COMMITTEE received no declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 3 April 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

KWAC4/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Cr Blyth**

THAT THE COMMITTEE adopted the minutes of the 5 October 2023 Kakadu Ward Advisory Committee as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Northern Territory Electoral Commission
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

THE COMMITTEE noted that the Northern Territory Electoral Commission did not attend the meeting.

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

KWAC5/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Cr Onus**

THAT THE COMMITTEE:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Requested photos be sent to DIPL to inform on conditions of road and fix potholes on Arnhem Highway.
4. Raised line markings for disabled parks in all car parks around town plaza.
5. Requested NTG guidelines for township signage and Council policy to be circulated to members.
6. Raised relocating shop sign to a better suited location for members.
7. Requested admin remove item KWAC29/2023 on Tourism Town Asset Grant be removed due to grant application being closed.
8. Requested business development team investigate funding for playground upgrades.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	CSM Operational Report
Author:	Dana Hewett, Council Services Manager, Jabiru

The Local Authority considered a report on CSM Operational Report.

KWAC6/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Cr Onus**

THAT THE COMMITTEE

1. Received and noted the report entitled *CSM Operational Report*.
2. Requested a report on update of the Jabiru street lights for the next scheduled meeting.
3. Invite Power and Water Corporation to meet with Council Administration and Kakadu Ward Members to escalate Jabiru Town street lights issues.
4. Invite Power and Water Corporation to the next Ordinary Council meeting to update on Jabiru street lights.

CARRIED

10 COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Mayor Woods joined the meeting at 11:29

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

KWAC7/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Blyth

THAT THE COMMITTEE recorded for action the following questions from Members.

1. Cr Onus raised Council Service Manager and Business Development Manager investigate funding for a public gym equipment for Jabiru Town.
2. Mayor Woods raised the use of Red Lily clinic building for aged care and disability services.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on 4 July 2024.

12 MEETING DECLARED CLOSED

Chairperson Cr Blyth declared the meeting closed at 11:38.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Wednesday 3 April 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items Report [7.1.1 - 17 pages]

Document	Item	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting 20 - 21 February 2024	Community Buses Commitment	In Progress	OCM19/2024 1. Directed Council to reach out to the Office of Marion Scrymgour to offer funding to better suited West Arnhem Organisation to accept funding for purchase of community buses. 2. Requested alternative letter outlining organisations in communities better suited to deliver service within the communities, cc'ing in those organisations	Fiona Ainsworth, Jasmine Mortimore	15/04/2024 Jasmine Mortimore Outcome from action has changed as the offer of buses is being negotiated with the Office of Marion Scrymgour. WARC have sent a proposal to use buses for sport and recreations as this fits within the funding guidelines.
Ordinary Council Meeting 20 - 21 February 2024	Appreciation of WARC Staff - NYE Celebrations Maningrida	In Progress	OCM24/2024: Requested the administration to formally write a letter of appreciation from the Council thanking each staff member for their dedication to delivering the most successful event held in Maningrida for NYE celebrations.	Clem Beard, Sara Fitzgerald	12/04/2024 Sara Fitzgerald Letter and certificate of appreciation was distributed to all staff involved week commencing 15 April 2024
Ordinary Council Meeting - 20 March 2024	Presentations and Visitors - Department of Infrastructure, Planning and Logistics	In Progress	OCM41/2024 RESOLVED: Request comparison on Jabiru Township (JTDA) land use by accessing WARC records.	Ben Heaslip, Jasmine Mortimore	
Ordinary Council Meeting - 20 March 2024	Presentations and Visitors - Department of Infrastructure, Planning and Logistics	In Progress	OCM41/2024 RESOLVED: Request a formal response from Department of Infrastructure, Planning and Logistics on concerns for airstrips, subdivisions, roads, community plans and clarification on desalination (warruwi) raised during the meeting. AND Request in future that Department of Infrastructure, Planning and Logistics actively engage with Council.	Jasmine Mortimore	15/04/2024 Jasmine Mortimore feedback sent to DIPL - awaiting formal response

Document	Item	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting - 20 March 2024	Presentations and Visitors - Department of Chief Minister and Cabinet	In Progress	OCM42/2024 That Council seek clarification from NTG on the following: Medical Transition, Permanency of Doctors, Increased Cost of Electricity in Jabiru, the Future of the old clinic building, detail of expenditure for projects.	Jasmine Mortimore	15/04/2024 Jasmine Mortimore Queries sent to David Boustead DCMC Regional Director for Jabiru, he will attend our next Ordinary Council meeting.
Ordinary Council Meeting - 20 March 2024	Presentations and Visitors - Independent Commissioner Against Corruption	Recommended Complete	OCM43/2024 That Council request contacts and information from ICAC to distribute.	Jasmine Mortimore	15/04/2024 Jasmine Mortimore information forwarded to Elected Members on 04.04.2024
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM191/2023 Acting CEO to develop a strategy to approach NTG regarding superannuation inequality and compensation for elected members and principal member. Noting that there is an expectation that elected members pay tax on payments, however are not afforded superannuation.	Jasmine Mortimore	22/03/2024 Ben Heaslip 08 December 2023 – Jessie Schaecken: Acting CEO has arranged a preliminary meeting with Alice Springs Mayor Paterson; begun gathering support information; and has spoken with Mayor Ryan and this will come to a later OCM. 12 February 2024 – Jessie Schaecken: The new CEO will pick up this item. 15/04/2024 Jasmine Mortimore This Action will not have regular updates and will be updated when significant progress has been made.
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM175/2023 Cr Woods raised concerns with airport usage for sorry business – asked about another airport shelter using the emergency management funds. OCM44/2024 Request to write to NLC chairman on this issue.	Clem Beard, Jasmine Mortimore	22/03/2024 Ben Heaslip 02 November 2023 – Clem Beard: The administration has lodged an ‘Expression of Interest’ for land tenure at the Maningrida Airstrip as nominated by Cr Woods. Awaiting NLC to advise scheduling of consultations with Traditional Owners of Maningrida for next year 2024 to commence process of consultations.

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>05 December 2024 – Clem Beard: Due to recent passing of Chairman at the NLC – no updated consultations dates have been progress to provide any further updates.</p> <p>10 January 2024 – Clem Beard: Administration scheduled meeting with NLC in late January to source updates on planned community consultations for land tenure requests.</p> <p>09 February 2024 – Clem Beard Awaiting community consultation dates for WARC region for 2024 to commence discussions with Landowners for possible Land Use Agreements.</p> <p>12 March 2024 – Clem Beard Awaiting further advice from NLC for upcoming consultations for Maningrida.</p> <p>02 April 2024 - Clem Beard A letter of support has been drafted to be sent to the NLC Chairman requesting to expediate a Land Use Agreement be granted for alternative access gates to the Maningrida Airport for cultural funerals and ceremonial purposes.</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM147/2023 Relinquish Lease for Gunbalanya Lot 385A and Lot 385B to the NLC.	Clem Beard	<p>22/03/2024 Ben Heaslip</p> <p>03 October 2023: Administration has begun the process of relinquishing the lease.</p> <p>02 November 2023 – Clem Beard: The Administration has received correspondence from the NLC confirming they have sent a letter to the Gunbalanya Aboriginal Economic Development Corporation:</p> <ul style="list-style-type: none"> • advising that WARC intends to yield up its interest in Lot 385 and; • requesting that GAEDC submit a s.19 EOI as soon as possible for Lots 385A and 385B.

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>05 December 2023 – Clem Beard: No further updates received from the NLC.</p> <p>10 January 2024 – Clem Beard: Administration scheduled meeting with the NLC in late January to source updates.</p> <p>09 February 2024 – Clem Beard NLC have advise the Administration that GAEDC have not lodged an application for leasing Lot 385 as at the end of January 2024.</p> <p>08 April 2024 – Clem Beard No further updates have been received from the NLC</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	Mayor Ryan requested a report to Council on the financial viability of the Darwin Office	Andrew Walsh, Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>05 September 2023 – Deirdre O’Sullivan: Leanne Johansson to undertake a comprehensive analysis of costs associated with Darwin office and present to OCM in November</p> <p>02 October 2023 – Leanne Johansson: Colliers Real Estate of Darwin has been contracted to provide detailed information about costs and opportunities. Other investigations in preparation for November OCM report.</p> <p>07 November 2023 - Ben Heaslip: Report in Confidential Late Agenda of 13 November meeting</p> <p>06 December 2023 - Ben Heaslip: Report carried over from November meeting to be presented in today’s Confidential agenda</p> <p>12 February 2024 – Ben Heaslip: Report has been deferred until new CEO starts.</p> <p>20 March: CEO advised Council in the OCM that he would revisit the report once he had established full knowledge of it.</p>
Ordinary Council	Review of Action Items	In Progress	OCM216/2023	Hilal Ahmad	22/03/2024 Ben Heaslip

Document	Item	Status	Action Required	Assignee/s	Action Taken
Meeting - 20 March 2024			Strategic Roads Nominated sections: Cahill's Crossing to Gunbalanya turn off, Creek crossings between Gunbalanya and Maningrida, Maningrida to Ramingining turnoff the Arnhem Link Road to prioritise for intended roadwork upgrades.		<p>10 January 2024 – Hilal Ahmad Emailed the NT Strategic Roads Team to organise a meeting to present the Nominated Sections.</p> <p>09 February 2024 – Hilal Ahmad Met with the representatives from DIPL and presented all the nominated sections. DIPL will update WARC once the final areas are nominated.</p> <p>11 March 2024 – Hilal Ahmad DIPL will update WARC once the final areas are nominated.</p> <p>12/04/2024 Hilal Ahmad DIPL is assessing the feedback provided by various stakeholders and will provide a final list of projects and budget to the Infrastructure Minister for approval.</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM52/2023 Requests Council submit an EOI to NLC for the land at Minjilang next to the airstrip for facilities.	Clem Beard	<p>22/03/2024 Ben Heaslip 01 May-11 August 2023 – Clem Beard Administration have reached out to the NLC to commence the leasing arrangements for the Minjilang Airport. Currently liaising with the NLC on next steps in applying for lease through Jone Lotu – NLC WARC representative, and ongoing discussions with CDP to provide labour and some equipment to assist with construction of facilities for ongoing community use.</p> <p>12 September 2023 – Clem Beard Administration met with the NLC S19 leasing team on Monday 11/09/2023 to source an EOI lease at the waiting area for a future ablution facility. NLC to confirm the existing airport lease in place with DIPL</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>and establish the current boundaries of existing lease to confirm available vacant land.</p> <p>02 October- 02 November 2023 – Clem Beard NLC received correspondence from NTG 30 October 2023 that DIPL will be seeking Traditional Owner consent to secure tenure over 11 “certified” aerodromes in the NLC’s region, including Minjilang. To secure and satisfy the CASA regulations DIPL will be entering into s.19 land use agreement and establishing a third-party aerodrome operator to sub-lease to – proposed to be WARC?</p> <p>NLC note that the letter set out that “The area of land, aerodrome facility, sought to be leased will exceed the existing fenced area around the airstrips in most cases, this is to enable the DIPL to comply with the new CASA regulations and any future upgrades”.</p> <p>NLC advise it may be best to wait until after DIPL has secured a s.19 agreement to determine the boundaries for WARC to upgrade/ put in a new waiting area or wait until NLC receive the land area that DIPL will be seeking tenure over in their EOI? At this stage NLC cannot provide a timeline on how long this will take but will update Council.</p> <p>06 December 2023 – Clem Beard No further updates received from NLC.</p> <p>07 February 2024 – Clem Beard Administration advised by NLC in late January that lease negotiations are planned for Airstrips with DIPL/NLC.</p> <p>11 March 2024 – Clem Beard</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>No further updates received, administration will continue raise this issue with the NLC.</p> <p>02 April 2024 – Clem Beard Lease negotiations are continuing with DIPL, administration will continue raise this issue with the NLC.</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	<p>OCM1/2023 Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate; and recounted that the Maningrida Community Government Council had laid a plaque in a Maningrida Park to commemorate the start of Maningrida. He suggested that plaques be laid in all WARC remote communities to memorialise the Missions commencement.</p>	Ben Heaslip	<p>22/03/2024 Ben Heaslip</p> <p>03 March 2023 – Ben Heaslip: Records and Governance have had preliminary conversation and will meet in March to draw up research plan. 3 April 2023 – Jessie Schaecken: More work to be done on scope and research plan. 13 April 2023 – Jessie Schaecken : Meeting discussed the need for Ben/Jessie to attend Jabiru Library, trip to potentially coincide with Warruwi LA on 18 May 2023 26 May 2023 – Ben Heaslip: Searches have been conducted and potential sources of information identified in the records of the National Archives, the Northern Territory Archives and the Northern Territory Library catalogue. Some Archive records are available online, others can be visited in the Darwin offices of the National and Territory Archives, while others are held interstate. Most library records are held in Darwin but there are a couple of records are in the Jabiru Library. Further searches will be conducted including in the hard copy records held by WARC. 16 August 2023 – Ben Heaslip: Email sent to councillors including spreadsheet of search results and links to documents available electronically. 12 September 2023 – Ben Heaslip: No further update at this time 03 October 2023 – Ben Heaslip: Have found the original Constitution of Gunbalanya Council</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken												
					<p>Incorporated from 1976 signed by the chairman and vice-chairman with some associated documents.</p> <p>07 November 2023 – Ben Heaslip: Due to staffing shortages this research will be delayed until the New Year.</p> <p>11 March 2024 – Ben Heaslip: Have re-commenced searching through the online files from the National Archives. I will copy records that have relevant information and compile a collection.</p> <p>20 March 2024 OCM: Crs asked that any relevant information be sent to Local Authorities. CEO advised that due to operational requirements staff availability for this project will be limited and updates will be posted when they are made.</p>												
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	<p>OCM20/2023</p> <p>Directed the administration to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings.</p>	Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>1 February 2023 Paul Hockings</p> <p>Code of Conduct and Governance training has been organised for the following dates utilising Enock Menge Manger Strategic Projects & Development:</p> <table> <tr> <td>Minjilang:</td> <td>21 February 2023 *</td> <td>9 February 2023</td> </tr> <tr> <td>Warruwi:</td> <td>15 February 2023</td> <td>16 February 2023</td> </tr> <tr> <td>Gunbalanya:</td> <td>22 February 2023</td> <td>23 February 2023</td> </tr> <tr> <td>Maningrida:</td> <td>1 March 2023</td> <td>2 March 2023</td> </tr> </table> <p>11 August 2023 – Gunbalanya completed, Maningrida to be completed on Monday 28 August 2023</p> <p>12 September 2023 – Ben Heaslip: Maningrida training postponed. New date to be arranged.</p>	Minjilang:	21 February 2023 *	9 February 2023	Warruwi:	15 February 2023	16 February 2023	Gunbalanya:	22 February 2023	23 February 2023	Maningrida:	1 March 2023	2 March 2023
Minjilang:	21 February 2023 *	9 February 2023															
Warruwi:	15 February 2023	16 February 2023															
Gunbalanya:	22 February 2023	23 February 2023															
Maningrida:	1 March 2023	2 March 2023															

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>13 February 2024 – Jasmine Mortimore: Currently organising to be held day before Maningrida LA</p> <p>13 March 2024 – Jasmine Mortimore: Department of Chief Minister and Cabinet could not attend on today and will look to hold in June 2024.</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM205/2023 Invite ALPA CDP to attend 2024 February Ordinary Council Meeting	Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>04 January 2024 – Jessie Schaecken Invitation sent via email for meeting in February 2024</p> <p>13 March 2024 – Jasmine Mortimore ALPA Advised in email on 19 February that they would like to postpone their attendance until they better understand the changes to CDP within West Arnhem.</p> <p>15/04/2024 Jasmine Mortimore No update at this time</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM190/2023 Mayor Ryan requested Council write to the Minister for infrastructure and Minister for Local Government re tenders for Local Organisations	Fiona Ainsworth, Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>12 December 2023– Jasmine Mortimore/Fiona Ainsworth Seeking support to petition joint matters of WARC inclusion to apply for tenders, with significant applicable award weight to provide increased local participation to tender recipient. Letters will be forwarded at the commencement of 2024 to ensure suitable attention is given to the raised issues.</p> <p>13 February 2024 – Jasmine Mortimore Letter being drafted to advocate for this issue.</p> <p>13 March 2024 – Jasmine Mortimore Letter sent to Chief Minister on 06.03.2024 (noted in Correspondence report for reference)</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>15/04/2024 Jasmine Mortimore</p> <p>response received on 08.04.2024 (noted in Correspondence report for reference)</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	<p>OCM190/2023</p> <p>Elected members requests the topic of the construction of a new Warruwi Council Office be brought back to Council for further discussion.</p>	Clem Beard, Fiona Ainsworth	<p>22/03/2024 Ben Heaslip</p> <p>05 December 2023 – Clem Beard: Concept plans are underway to be presented to the next Warruwi Local Authority for discussion. Recent site visit from the Architect indicates a temporary office will be required whilst construction and demolition works are underway (2 years). The administration is suggesting to utilise Lot 71 adjacent to the School to utilised for possible contractor’s accommodation after use with approval from the NLC for change of Land Use Agreement.</p> <p>09 January 2024 – Clem Beard: Administration preparing a report to the Warruwi Local Authority to discuss options for future planning of proposed project in preparation for Grant Applications.</p> <p>15 January 2024 – Matt Griffiths: Ongoing discussion with technical services to suggest temporary site for the WARC admin. Ongoing.</p> <p>09 February 2024 – Clem Beard</p> <p>A report is included in this meeting to allocate Council funding to update Concept Plan and a QS report for future Grant stream funding opportunities.</p> <p>11 March 2024 – Clem Beard</p> <p>Concept design drawings currently in progress of updating to a concrete block design for longevity and ‘fit for purpose’ – On receivable of updated designs a QS report will be requested to establish indicative building costs to source external grant funding streams.</p> <p>02 April 2024 - Clem Beard</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
					Updated concept design drawings from Architect have been received and will now be sent to Quantity Surveyor to establish some costings and reviewed by the Warruwi Local Authority.
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM190/2023 Cr Gumurdul raised community safety in Gunbalanya – invite Territory Families and Police Commissioner and Minister for Police, MLA for Arafura to the community to talk about responsibilities with community leaders.	Jasmine Mortimore	22/03/2024 Ben Heaslip 13 December 2023 – Jasmine Mortimore Letter has been drafted and is ready to be endorsed by Council before sending to relevant persons. 28 December 2023 – Jasmine Mortimore Letter sent: awaiting responses. 13 February 2024 – Jasmine Mortimore Due to communities conflicting priorities this has been postponed until further notice. 13 March 2024 No further update at this time
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM190/2023 Cr Phillips and Cr Woods raised issues with new drain out the front of Maningrida clinic / road quality for wet season.	Hilal Ahmad	22/03/2024 Ben Heaslip 05 December 2023 – Hilal Ahmad: A Council report is included in the agenda today for discussion of options to be presented to Council members. 10 January 2024 – Hilal Ahmad: Purchase Order raised to concrete the crossing, U shaped rails installed on both sides of the crossing to make it safe. 22 Check dams installed in the drain to slow the water and stop scouring. 09 February 2024 – Hilal Ahmad Contractor will commence the works, depending on the weather. 11 March 2024 – Hilal Ahmad Contractor will commence the works, depending on the weather as concreting works are involved installing additional culverts.

Document	Item	Status	Action Required	Assignee/s	Action Taken
					12/04/2024 Hilal Ahmad Contractor will commence work by the end of April 2024 and will complete the work by mid May 2024.
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM190/2023 Administration to look into updating Elected Members Allowances Policy to include travel allowance.	Jasmine Mortimore	22/03/2024 Ben Heaslip 13 December 2023 – Jasmine Mortimore No updates at this time 13 February 2024 – Jasmine Mortimore In Progress – delay due to staffing shortage 13 March 2024 – Jasmine Mortimore Will review our policy in line with the current Northern Territory Remuneration Tribunal 15/04/2024 Jasmine Mortimore CEO will update policy within the next quarter.
Ordinary Council Meeting - 20 March 2024	Review of Action Items	Recommended Complete	OCM204/2023 With reference to DIPL's presentation on the Maningrida Subdivision handover: Requested that DIPL be invited to attend 2024 Ordinary Council Meetings to discuss issues surrounding policies, town planning, housing allocation, guidelines and community facilities in a unified approach.	Hilal Ahmad	22/03/2024 Ben Heaslip 10 January 2024 – Hilal Ahmad Administration is liaising with DIPL to Schedule a meeting. 09 February 2024 – Hilal Ahmad Administration is liaising with DIPL to Schedule a meeting. 11 March 2024 – Hilal Ahmad DIPL Team will attend the OCM on 20th March 2024 for a presentation. 11 April 2024 – Hilal Ahmad DIPL Team attended the OCM on 20th March 2024 and discussed the town planning process for communities for future housing developments.
Ordinary Council	Review of Action Items	In Progress	OCM 20 December 2023	Marnie Mitchell	22/03/2024 Ben Heaslip 12 February 2024 – Marnie Mitchell

Document	Item	Status	Action Required	Assignee/s	Action Taken
Meeting - 20 March 2024			Cr Dann raised increasing night patrol hours in Gunbalanya and a more collaborated effort with the police involved.		All communities, including Gunbalanya are in a position to run Night Patrol to meet the needs of their community within the budget of the grant funding. Gunbalanya have made a decision to have walking and push bike patrols in the community, to enable staff to cover different areas, not only following the regular road pattern. 08 March 2024 – Marnie Mitchell Marnie is working with Grants team to identify specific budgets for each community with the CSMs. 15/04/2024 Pania Withnall 15 April 2024 – Lee Kirschner Progress is being made on a budget review for Gunbalanya Night Patrol. Vehicle and foot patrols are continuing in Gunbalanya with push bike patrols proposed to commence in the Dry Season. Gunbalanya have identified a few bikes belonging to the Sport & Rec Program that could be used but would benefit from the provision of four new bikes to be used for Night Patrol exclusively.
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM44/2024 Requests standing invitation to stakeholder for meeting attendance.	Jasmine Mortimore	
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM44/2024 RESOLVED: Request community services prepare a report on council night patrol services -OCM224 Request the CEO to review the operations of Night Patrol.	Jasmine Mortimore, Marnie Mitchell	15/04/2024 Pania Withnall 15 April 2024 – Lee Kirschner A report is being drafted for the CEO's review. The report is to be completed in April for consideration in the May OCM.

Document	Item	Status	Action Required	Assignee/s	Action Taken
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	<p>OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p> <p>OCM62/2023 New Subdivision meeting held with DIPL and WARC 17 March 2023 The Administration to: - Assist representatives from DIPL to conduct a full and comprehensive conditional report for Maningrida Subdivision post Wet Season 2022/23. - Instruct a subcontractor to carry out immediate works on the remediation of potholes in Maningrida.</p> <p>Background: 05 December 2022: Administration drafted a response to the NTG stating conditions of handover required prior to accepting ownership. 24 March 2023: Report included in April OCM 09 June 2023: WARC met with DIPL on site and discussed the current deteriorating condition and fire risk of the drainage network. DIPL has agreed to cover the cost for the drainage works rectification and has requested WARC to provide a quote for the remediation of the drainage network. WARC is awaiting quotes from JMK and City Earthmoving for the drainage network remediation.</p>	Hilal Ahmad	<p>22/03/2024 Ben Heaslip</p> <p>09 August 2023 – Hilal Ahmad: WARC works staff in conjunction with JMK will continue to clean out drains progressively and complete prior to onset of wet season to reduce flooding and scouring in the new subdivision.</p> <p>13 September 2023 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL's representative to attend the next LA to discuss the deteriorating condition of new subdivision.</p> <p>03 November 2023 – Hilal Ahmad DIPL representative will attend the OCM to discuss the new subdivision handover in Maningrida and Gunbalanya.</p> <p>05 December 2023 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL's representative to attend the December OCM to discuss the deteriorating condition of new subdivision.</p> <p>9 February 2024 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying.</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
					<p>11 March 2024 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying. 6 Bags of Cold mix (1 Ton each) delivered to Maningrida to fix the potholes.</p> <p>12/04/2024 Hilal Ahmad A site meeting was held on 5th April 2024 with Anuerin Townsend, Regional Director of West Arnhem region for the Department of Chief Minister and Cabinet on the current status of the civil infrastructure of the new subdivision. West Arnhem Regional Council was ensured that the request will be escalated to the Department of Infrastructure, Planning and Logistics regarding the failings of the current civil infrastructure with remediation solutions accordingly.</p>
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM44/2024 Invite the Northern Territory police and Night Patrol staff to next Ordinary Council meeting.	Jasmine Mortimore	15/04/2024 Jasmine Mortimore Invitation to be sent to request attendance for June 2024 Ordinary Council Meeting.
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM44/2024 Request CEO draft letter to Ministers with NLC support advocating for Night Patrol funding and Cultural Rehabilitation Centre in communities.	Andrew Walsh, Jasmine Mortimore	15/04/2024 Jasmine Mortimore Invitation sent to NIAA to attend to Ordinary Council Meeting on 18 June 2024
Ordinary Council Meeting - 20 March 2024	Review of Action Items	In Progress	OCM44/2024 Request item OCM215/2023 be kept on the action items register and a letter written to K9 Security to provide feedback on training opportunities for local members.	Debbie Gough, Jasmine Mortimore	22/03/2024 Ben Heaslip 06 February 2024 – Debbie Gough Providing feedback at the next Heads of Agency meeting in February.

Document	Item	Status	Action Required	Assignee/s	Action Taken
			<p>OCM215/2023 Approved \$43,000 to fund the Maningrida security programme for 2024. Requested feedback be provided to MPA alongside the funding that this initiative could also be an opportunity for local training and employment.</p>		<p>15/04/2024 Debbie Gough OCM44/2024 - Currently K9 Security is a two (2) person/dog workers. BAC Night Patrol have commenced split shifts to have another set of eyes on the community.</p> <p>OCM215/2023 - Currently MPA have been informed verbally that Maningrida will be issued a grant to subsidise the cost of K9 Security, however confirmation of the amount has not been issued. This is the priority at the moment, as MPA have been paying the shortfall to continue the program.</p>
Ordinary Council Meeting - 20 March 2024	Elected Member Questions with or without Notice	Not yet started	<p>OCM60/2024 RESOLVED: Request Admin reach out to Larrakia Nation for information on how WARC can assist with providing ID services for West Arnhem communities. Request letter be sent to Birth Deaths and Marriages for information on their services and frequency.</p>	Andrew Walsh, Jasmine Mortimore	
Ordinary Council Meeting - 20 March 2024	Elected Member Questions with or without Notice	In Progress	<p>OCM60/2024 RESOLVED: Request Admin reach out to Larrakia Nation for information on how WARC can assist with providing ID services for West Arnhem communities.</p>	Andrew Walsh, Jasmine Mortimore	<p>15/04/2024 Jasmine Mortimore Request sent to Larrakia Nation to attend Council meeting in May to discuss option</p>
Ordinary Council Meeting - 20 March 2024	Elected Member Questions with or without Notice	Not yet started	<p>OCM60/2024 RESOLVED: Cr Dann raised concerns with the conditions of the Gunbalanya roads.</p>	Hilal Ahmad, Vicki McCoy	<p>04/04/2024 Vicki McCoy Vicki McCoy: Contractors to do community road once road is accessible in dry. WARC Works Crew have attended to potholes and roadside repairs, but more occurring with rain.</p> <p>12/04/2024 Hilal Ahmad</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
					Contractor will commence roadworks as soon as the road is accessible. Technical services team will order more cold mix for potholes. Contractors are currently working in Jabiru and will transfer the machines to Gunbalanya.
Ordinary Council Meeting - 20 March 2024	Elected Member Questions with or without Notice	In Progress	<p>OCM157/2023 RESOVLED: Request increased advocacy for AFL in West Arnhem Region please refer to AFL in West Arnhem document</p> <p>BACKGROUND: Marnie Mitchell: Through a partnership with AFL NT remote development managers will help support program and development sessions for both Minjilang and Warruwi with WARC covering accommodation/travel/meal costs and AFLNT cover wages of the staff. Community leadership are working together to facilitate the community visits bimonthly. Council Services Managers continue to support AFL initiatives within their Sport and Recreation Teams</p>	Marnie Mitchell	<p>04/04/2024 Jasmine Mortimore</p> <p>Updates: Hall/oval and highly successful event in Warruwi. 5 community members signed up for umpiring. 15 January 2024 – Matt Griffiths: Nil further. AFL & AFLW included on YSR participation plans. 12 February 2024 – Marnie Mitchell: Matt Levens from AFLNT continues to work with Warruwi and Minjilang. Sport and Recreation staff in community are working with Community to have bi monthly visits to community working in conjunction with the school and council. 13 February 2024 – Dana Hewett: Jabiru – Plans are to continue with Auskick in 2024.</p>
Supplementary Ordinary Council Agenda - 20 March 2024	Confirmation of Local Authority Meeting Minutes	In Progress	<p>OCM59/2024 RESOLVED: Requests report on Gunbalanya oval, including surface works.</p>	Clem Beard	<p>10/04/2024 Clem Beard</p> <p>The administration has reached out for a quote from Quality Garden NT to travel by road to Gunbalanya when access is available to inspect the football oval surface and provide an assessment report on the current condition and anticipated costs of repairs to football oval. The quote received for assessment purposes only \$4,950.00</p>

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	7.2
Title:	Approval to Dispose of Surplus Fleet Assets
Author:	Graham Baulch, Project Coordinator Fleet Operations

SUMMARY

This report seeks Councils approval for the disposal of surplus fleet assets by way of public auction.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Approval to Dispose of Surplus Fleet Assets*; and
2. Approve / do not approve to dispose of surplus fleet assets.

BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy, the General Manager Technical Services and Project Coordinator Fleet Operations identify vehicles and plant to be disposed of via public auction.

COMMENT

During ongoing audits two Isuzu DMax utilities from Warruwi and two DMax utilities from Maningrida were identified as being no longer viable to maintain.

CC44FW – 2016 dual cab 4WD utility

This vehicle has major electrical issues and has not run for two years

CE03SU – 2011 dual cab 4WD utility

Is in very poor condition and now surplus to requirements

CB39CE – 2014 dual cab utility

Has major fuel system problems and is not viable to repair

CE64KP – 2013 dual cab utility

Has the same fuel problems as CB39CE and is not viable to repair

LEGISLATION AND POLICY

This asset disposal will be conducted in accordance with relevant provisions in the Local Government Act 2019.

Council's Strategic Asset Management Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

ATTACHMENTS

1. C C 44 FW - 2 [7.2.1 - 1 page]
2. C E 03 SU - 1 [7.2.2 - 1 page]
3. C B 39 CE - 1 [7.2.3 - 1 page]
4. C E 64 KP - 2 [7.2.4 - 1 page]









WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	7.3
Title:	Australian Local Government Association National General Assembly
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

The purpose of this report is to seek confirmation from Council for a decision made at Ordinary Council Meeting held on the 20 March 2024 regarding the Australian Local Government Association (ALGA) Annual Conference, the National General Assembly of Local Government (NGA).

THAT COUNCIL:

1. Received and noted the report entitled *Australian Local Government Association National General Assembly*;
2. Rescind decision OCM47/2024 - Point 3. *Approves the attendance of Mayor Woods and Elected Member Jacqueline Phillips, Mickitja Onus, Otto Dann, Donna Nadjamerrek accompanied by the Chief Executive Officer at the National General Assembly.*
3. Approves the attendance of Mayor Woods and Elected Member ... , ... accompanied by the Chief Executive Officer at the National General Assembly.

BACKGROUND

The Australian Local Government Association Annual Conference, the National General Assembly of Local Government (NGA), will be occurring in Canberra from 2 to 4 July 2024 at the National Convention Centre. In addition, the Federal Government has again offered to host Mayors at the Australian Council of Local Government (ACLG) on 5 July 2024.

COMMENT

At its Ordinary Meeting of Council held 20 March 2024 Council resolved the following:

*OCM47/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Woods*

THAT COUNCIL:

1. *Received and noted the report.*
2. *Notes the NGA discussion paper that was circulated at the meeting.*
3. *Approves the attendance of Mayor Woods and Elected Member Jacqueline Phillips, Mickitja Onus, Otto Dann, Donna Nadjamerrek accompanied by the Chief Executive Officer at the National General Assembly.*
5. *Submits a motion to the National General Assembly on a topic still to be decided.*
6. *Approves for the final draft of the motion to be approved by the Mayor.*

CARRIED

Cost related to the event and the number of attendees nominated is higher than estimated in the original report. The average cost for each attendee is between \$5200 & \$7500. Following the current resolution, the event cost to the Council would be at least \$31,200.

The NGA is the Local Government event of the year and is a valuable addition for the Council to participate in, not only for the professional development of the Councilors but also to further the aspirations of the Council at the Commonwealth level.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Approx \$15,000.00 for travel, tickets etc.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	7.4
Title:	West Arnhem Regional Council Reduce, Reuse, Recycle Strategy 2024-2034
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to seek endorsement from the Council for the West Arnhem Regional Council Reduce, Reuse and Recycle Strategy 2024-2034 for publication and implementation.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *West Arnhem Regional Council Reduce, Reuse, Recycle Strategy 2024-2034*; and
2. Approve / Do not approve endorsing the West Arnhem Regional Council Reduce, Reuse and Recycle Strategy 2024-2034 for publication and implementation

BACKGROUND

This strategy was developed directly from the West Arnhem Regional Plan

Pillar 5 Sustainability and Climate Change

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safeguarding our environment for future generations by working collectively with community, private enterprises, and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment

Strategy

Review strategic and environmental risks associated with climate change and sustainability and draft 10-year strategy for reuse, recycle and reduce waste initiatives

Measure

Reuse, Recycle and Reduce Waste Strategy completed

LEGISLATION AND POLICY

Local Government Act 2019

West Arnhem Regional Plan

West Arnhem Waste Management Plan 2021-2026

United Nations 2030 Agenda of Sustainable Development

National Waste Policy 2016

Pollution control Act 1998

2022-2027 Circular Economy Strategy

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

Goal 5.3 Reduce Office Waste

All offices recycle and reduce waste and consumables.

Goal 5.4 Education

Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms.

Goal 5.5 Policy

Devise and implement a Sustainability and Climate Action Policy.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. DRAF T_ Reduce Reuse Recycle Strategy [7.4.1 - 32 pages]
2. Reduce Reuse Recycle Strategy (1) [7.4.2 - 32 pages]

West Arnhem Regional Council

REDUCE REUSE RECYCLE STRATEGY

2024-2034

DRAFT





The West Arnhem Regional Council Reduce, Reuse and Recycle Strategy 2024-2034 has been created to provide a framework for waste reduction practices across the region. Providing a benchmark for future waste management in line with International, National and Territory standards



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Message From West Arnhem



West Arnhem Regional Council is committed to the sustainability of our region. As we navigate towards a sustainable future we are mindful that our communities are both remarkable and different to the vast majority of the country. We are excited to introduce the West Arnhem Regional Council Reduce, Reuse Recycle Strategy from 2024 to 2034.

This strategy not only reflects our commitment to environmental sustainability but also our dedication to fostering a circular economy in our remote Indigenous communities. In the face of global challenges such as climate change and resource depletion, the need to transition to a circular economy has never been more pressing.

As a region rich in culture and natural resources, West Arnhem is uniquely positioned to lead the way in this transition. By embracing innovative approaches to waste management, resource recovery, and sustainable practices, we can create a more resilient and prosperous future for our communities.

This strategy outlines our vision for a more sustainable future, where waste is minimized, resources are conserved, and economic opportunities are maximized. By working together, we can forge a path of innovation in the field of sustainability, setting an example for other communities to follow.

We look forward to working with all stakeholders, including government agencies, businesses, and community members, to implement this strategy and make West Arnhem Regional Council a model for sustainable development in the Northern Territory and beyond.

James Woods
Mayor
West Arnhem Regional Council

Andrew Walsh
Chief Executive Officer
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Introduction

The West Arnhem Regional Council Reduce, Reuse and Recycle Strategy 2024-2034 has been created to provide a framework for best waste reduction practices across the region.

West Arnhem Regional Council's borders encompass some 50,000 square kilometres of spectacular outback landscape at the very top of the Top End. The jewel in our crown, the World Heritage-listed Kakadu National Park, sets us apart as one of the most culturally important and environmentally significant corners of the Northern Territory. From remote islands and pristine beaches, to the vast floodplains and dramatic escarpments, our towns, communities and outstations are as diverse as the country around them.

West Arnhem Regional Council operates five remote to very remote landfills in the communities of Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi. These sites provide waste management services for a combined population of approximately 6281 spreads across the five major communities and over 100 outstations.

More than 81.1 per cent population identify as Aboriginal Australians or 'bininj' people. Our Council acknowledges the attachment and relationship of Aboriginal people to Country and the strong connections to culture and language continues within our communities and beyond.

This strategy looks to the Waste Hierarchy, Circular Economy principles, West Arnhem Regional Plan and other key policies to form a framework for innovative waste management that provides economic, social and environmental benefits for all West Arnhem Regional Council Residents.



HOW WILL WE GET THERE?

Three Key strategic objectives of Reduce Reuse and Recycle have been established to provide direction for the Waste and Resource Recovery system to 2034



Key Policy Drivers

West Arnhem Regional Council acknowledges there are a number of International, Federal and Local legislations and policies that guide this Strategy.



The **United Nations** 2030 Agenda of Sustainable Development includes global waste management goals within the Sustainable Development Goals (SDGs) to guide actions by Australia

The **Federal Government** outlines plans for waste management in Australia and delivers the strategic objectives of the National Waste Policy 2016. This policy speaks to improving opportunities for regional, remote and Indigenous communities to adopt circular economy principles

The **Northern Territory Government** sets the framework for Waste Management within our Territory with the Waste Management and Pollution Control Act 1998 as well as the 2022-2027 Circular Economy Strategy.

West Arnhem Regional Council develops and implements the strategic direction for its waste and resource recovery infrastructure and services through the West Arnhem Regional Council Strategic Plan, Reconciliation Action Plan and Waste Strategy 2021-2026 for West Arnhem Regional Council



Strategic Alignment

For all pieces to come together, West Arnhem Regional Council is driven to align each of our 3 key targets with the six identified pillars of our regional plan. These pillars will form the framework for the actionable items of this Strategy.

Pillar 1 - Partnerships, Relationships and Belonging

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Pillar 2 - Increased Local Indigenous Employment

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Pillar 3 - Safety and Wellbeing

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Pillar 4 - Service Delivery and Built Environment

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Pillar 5 - Sustainability and Climate Action

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Pillar 6 - Foundations of Governance

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Waste Hierarchy

The Waste Hierarchy is a pivotal instrument in international waste management policy and legislation and illustrates the priorities for managing waste from top down

The significant items that can be observed from the Waste Hierarchy are as follows:

AVOID - significantly reduce our regions waste creation

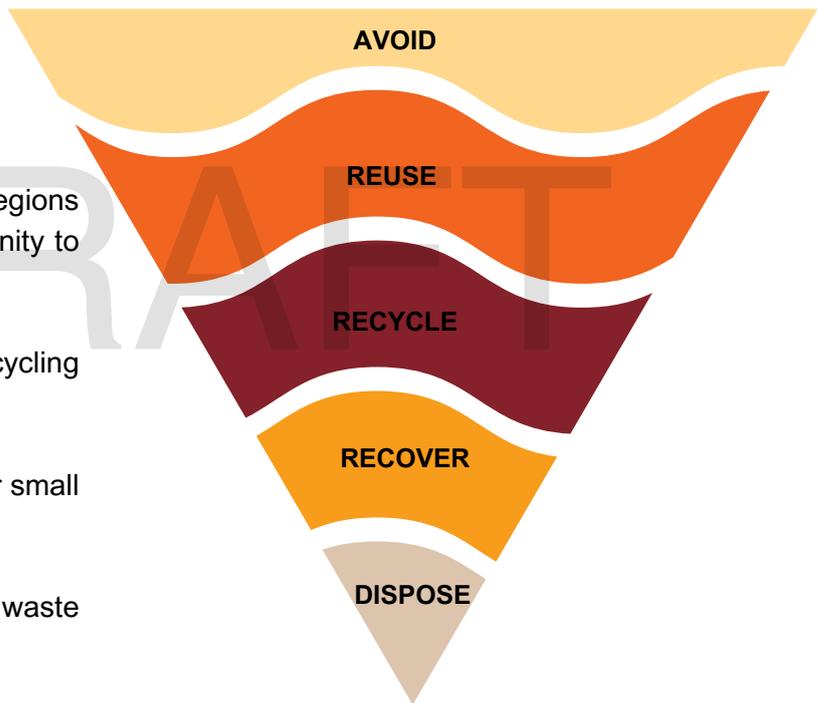
REUSE - Maximise our regions opportunities for reuse within community to avoid costly logistics

RECYCLE - Create viable recycling streams for our remote communities.

RECOVER - Look for opportunities for small scale energy recovery

DISPOSE - Minimise the amount of waste disposed of in Landfill.

Most Preferable

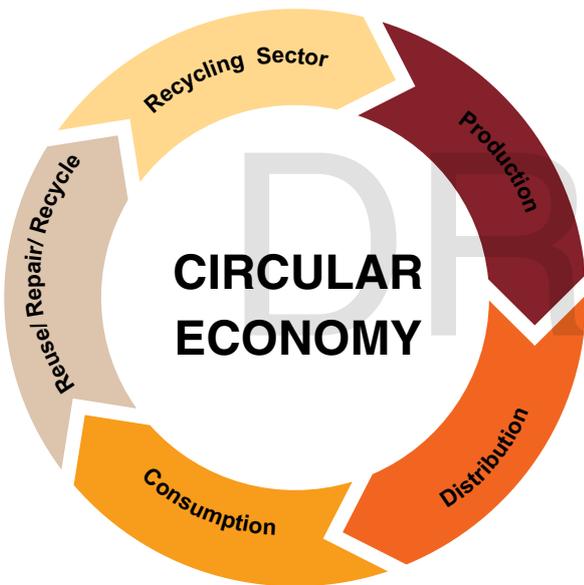


Least Preferable



Circular Economy Principles

A circular economy is one where resources are valued. We will take this approach to using our resources at a higher value as opposed to disposing within landfill.



The circular economy is based on three principles, driven by design:

- Eliminate waste and pollution
- Circulate products and materials (at their highest value)
- Regenerate nature

In our current economy, we take materials from the Earth, make products from them, and eventually throw them away as waste – the process is linear. In a circular economy, by contrast, we stop waste being produced in the first place.

The circular economy gives us the tools to tackle climate change and biodiversity loss together, while addressing important social needs.

It gives us the power to grow prosperity, jobs, and resilience while cutting greenhouse gas emissions, waste, and pollution.



Vision

80% Reduction in waste going to Landfill by 2034

This strategy envisions a future where our region produces less waste and maximises the life of materials through REDUCTION in waste generated, REUSE of all possible materials within communities and creating viable RECYCLING streams within the remote setting.

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KEY TARGETS

2024-2034



Where are we now?

With over 6200 residents across 50,000 square kilometres West Arnhem Regional Council has a large physical area with small population base. There are multiple challenges for recycling within our community but these are also opportunities to create a better model in the remote and very remote areas of Australia.

Waste Generation

The communities within West Arnhem Regional Council are currently going through a growth phase with substantial redevelopment of housing and infrastructure as well as new development of housing estates in some areas.

This has seen an increase in both commercial and domestic waste across the region. This trend will likely continue unless waste diversion measures are enacted across the region.

Currently there is no accurate measure of waste produced across the region all figures are recorded on an estimated value. This strategy will seek in its actions to accurately measure waste and create an opportunity to see tangible reductions in waste generation across our communities.

Resource Recovery

Resource recovery is in its infancy across the region. With minimal waste currently being diverted from landfill. A key focus is to identify opportunities for resource recovery and appropriate solutions that are feasible in the remote to very remote settings.

While each of our 5 communities have vastly different profiles it is important to recognise this and adapt for each location. It has been proven historically that there is no one fits best model across the region and each community must have its own plan to combat resource recovery suited to their own specific challenges.

Holistically, logistics costs have been one of the major challenges to our communities and a shift, from transfer from community to reuse within community, is the path forward for our region.

Services and Infrastructure

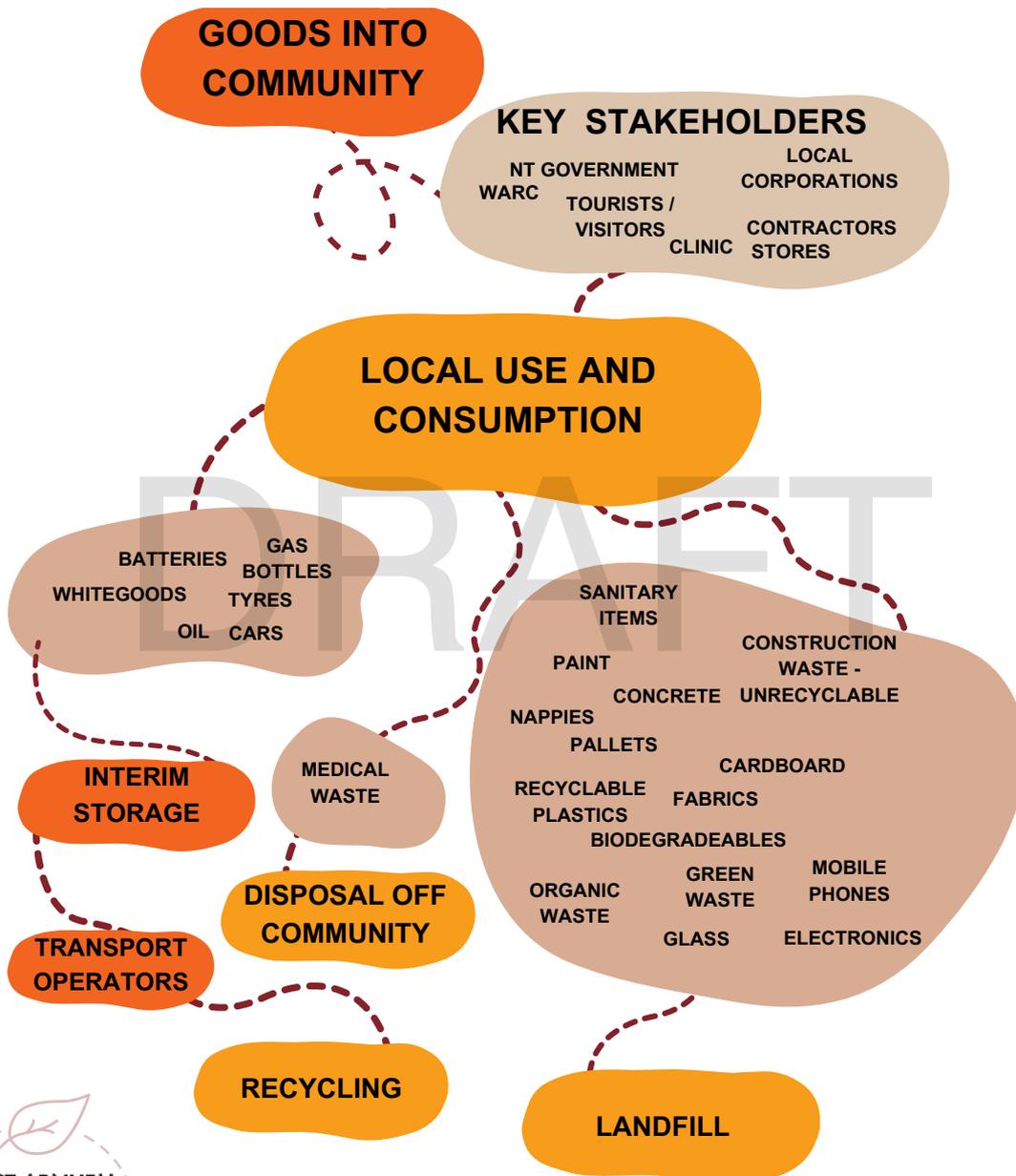
West Arnhem Regional Council currently operates 5 landfill sites in the communities of Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi. These sites service all communities domestic and commercial waste as well as provide landfill for the over 100 outstations and homelands within West Arnhem.

West Arnhem Regional Council is also responsible for kerbside waste collection in these 5 communities with all domestic waste currently going to landfill. Kerbside collections are managed in each community by the Council Services Manager with up to 3 collections per week in each community.

Current infrastructure at landfill sites is in need of modernisation to be able to sort, store and divert recyclable and reusable waste streams into the future. Plant and equipment also requires modernisation in order to remain effective into the future and account for circular economy needs.



CURRENT WASTE MANAGEMENT STREAMS



CHALLENGES AND OPPORTUNITIES

The waste management sector globally has faced many challenges in recent history, however this has also created a huge amount of opportunity. As West Arnhem Regional Council begins its journey to circularity there is a unique set of challenges that are regionally specific. This also creates some unique opportunities for our communities as well.

CHALLENGES

LOGISTICS

All five of West Arnhem's communities fit the profile of remote or very remote communities. With this comes logistics challenges given accessibility by road is not a feasible option all year round. This makes engaging in recycling programs challenging or any activity that involves removing waste for processing out of community.

COMMUNITY UPTAKE

As remote indigenous communities, the communities of West Arnhem have had very little culturally appropriate community engagement. National messages have not been delivered in language which will impede the community uptake of any waste diversion programs.

FINANCIAL OUTLAY

As a regional council with a low rates base, funding initiatives in the waste management space are heavily reliant on grant funding. This is not a reliable stream of income and requires a large amount of administration support.

REGULATORY INTERVENTION

The NT EPA governs the Environmental Protection Act 2019 across the West Arnhem Region. They are responsible for enforcing the Act and can issue breaches for non-compliance should West Arnhem not be able to meet the Acts standards.

OPPORTUNITIES

INNOVATIVE SOLUTIONS

West Arnhem has the unique opportunity to engage in innovative solutions to ensure its future in the circular economy. Not overburdened by large population bases the West Arnhem communities have the ability to process waste for reuse within community driving the closed loop within community.

COMMUNITY ENGAGEMENT

West Arnhem Regional Council has the unique opportunity to roll out community engagement across the region that will improve relationships with residents and create a measured program that can be measured across the period of this strategy. Empowering West Arnhem residents to build a stronger and healthier community long into the future.

BUILDING BETTER PARTNERSHIPS

Partnerships with stakeholders is integral to West Arnhem Regional Council. Developing partnerships within each community will strengthen West Arnhem Regional Council's ability to deliver core services to our communities.

ENTERPRISE OPPORTUNITIES

The waste sector provides genuine enterprise opportunities for West Arnhem residents. As a council we are invested in the both the environmental and economic prosperity of our region and creating genuine enterprise and employment opportunities for our residents through waste management.



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KEY TARGETS

1

Reduce
15% Reduction in household and commercial waste generated



Reuse
90% rate of recovery for reusable items

2

3



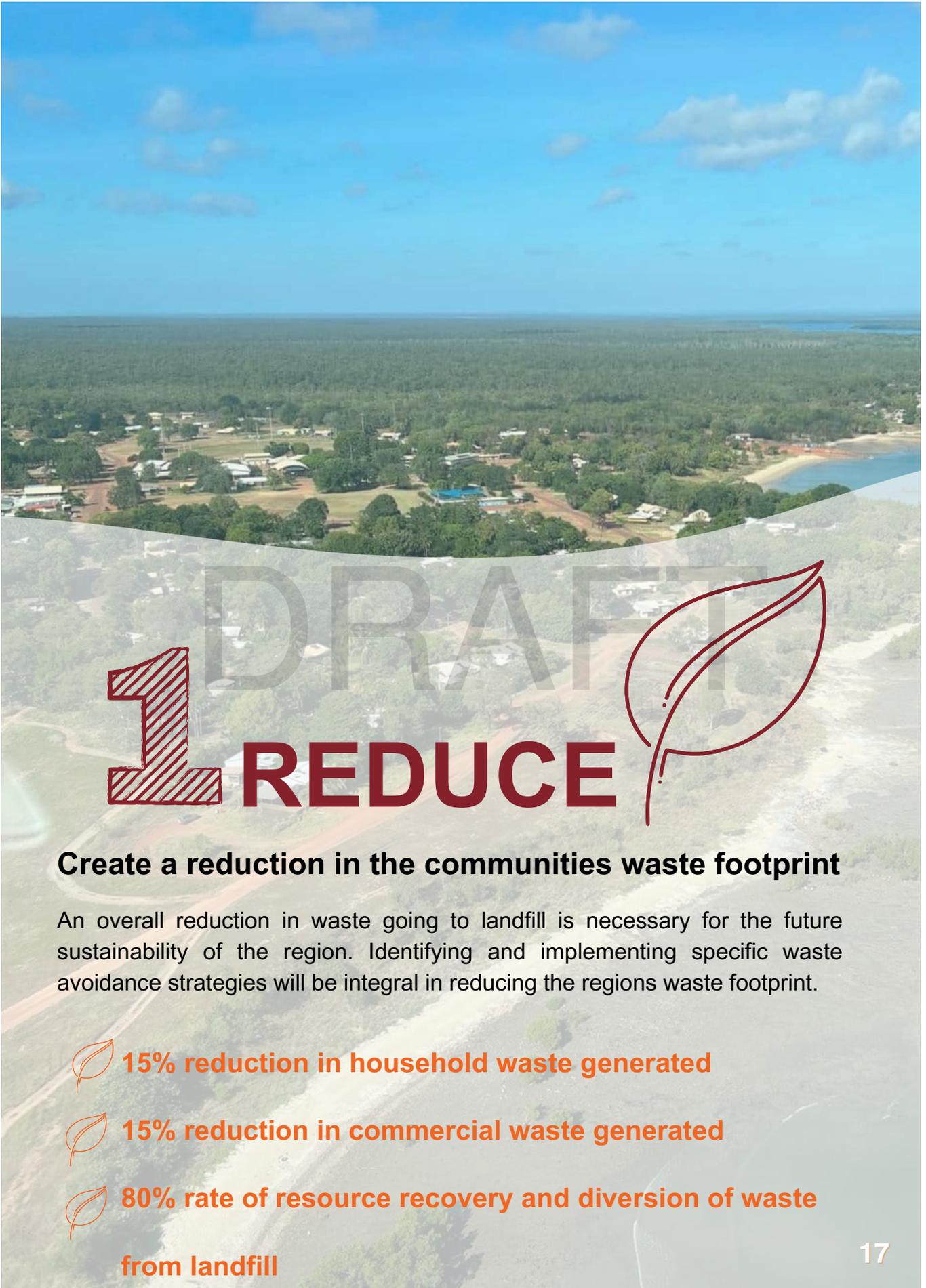
Recycle
90% rate of recovery for recyclable items

80% REDUCTION IN WASTE GOING TO LANDFILL





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1

REDUCE



Create a reduction in the communities waste footprint

An overall reduction in waste going to landfill is necessary for the future sustainability of the region. Identifying and implementing specific waste avoidance strategies will be integral in reducing the regions waste footprint.



15% reduction in household waste generated



15% reduction in commercial waste generated



80% rate of resource recovery and diversion of waste

from landfill

Key Priorities - Reduce

1.1 Develop a waste measurement system for all West Arnhem Regional Council communities and initiate monitoring of all waste within West Arnhem

- 1.11 Research and implement a waste measurement system
- 1.12 Conduct quarterly rubbish bin audits
- 1.13 Measure and track all waste streams in each community

1.2 Develop and deliver a clear and targeted education and awareness action plan

- 1.21 Create and implement an entire waste diversion education program targeted to each community
 - Community messaging and engagement
 - School and early learning
 - Aboriginal Corporations
 - Health Clinics
 - Contractors

1.3 Encourage commercial operators to improve their waste footprint

- 1.31 Update Council tender documents to include a waste responsibility clause
- 1.32 Advocate to Northern Territory Government and Federal Government to include waste removal in the tendering process for West Arnhem Regional Council
- 1.33 Review Commercial waste fees and increase appropriately for items that cannot be recovered

1.4 Develop and deliver an action plan for reduction in waste generated by West Arnhem Regional Council

- 1.41 Develop and deliver an action plan for reduction in waste generated by West Arnhem Regional Council
- 1.42 Include waste removal clause in all Council tenders and contracts
- 1.43 Adopt a sustainable procurement policy

1.5 Actively seek to reduce littering and illegal dumping incidents

- 1.51 Continued participation in Keep Australia Beautiful Programs
- 1.52 Create localised litter programs for each community
- 1.53 Review and improve public place waste collection options





	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
1.1 Develop a waste measurement system for all West Arnhem Regional Council Communities and initiate monitoring of all waste within West Arnhem											
1.11 Research and implement a waste measurement system for all communities			X			X			X		
1.12 Conduct quarterly rubbish bin audits			X			X			X		
1.13 Measure and track all waste streams			X			X			X		
1.2 Develop and deliver a clear and targeted education and awareness action plan											
1.21 Create and implement a culturally appropriate waste diversion education program targeted to each community			X			X			X		
1.3 Encourage commercial operators to improve their waste footprint											
1.31 Update Council tender documents to include a waste responsibility clause			X			X			X		
1.32 Advocate for all levels of Government to include a waste responsibility clause in all government procurement			X			X			X		
1.33 Review commercial waste fees and increase appropriately for items that cannot be removed			X			X			X		
1.4 Develop and implement an action plan for reduction in waste generated by West Arnhem Regional Council											
1.41 Develop and implement an action plan for reduction in waste generated by West Arnhem Regional Council			X			X			X		
1.42 Update Council tender documents to include a waste responsibility clause			X			X			X		
1.43 Implement a sustainable procurement policy			X			X			X		
1.5 Actively seek to reduce littering and illegal dumping incidents											
1.51 Continued participation in Keep Australia Beautiful programs			X			X			X		
1.52 Develop and implement localised litter programs for each community			X			X			X		

Review Point
X
Plan
Implement
Maintain





20



2 REUSE

Create economic opportunities through the reuse of waste across the region

Embrace the circular economy principles to create enterprise opportunities for community members through recycling programs. Create new jobs within the region and help support and develop skills of community members.



90% Rate of recovery for reusable materials



25% increase in indigenous employment in waste



80% rate of resource recovery and diversion of waste

from landfill

Key Priorities - Reuse

2.1 Initiate and increase participation in reuse across the West Arnhem region

- 2.11 Development of a reuse shop for each community with identified indigenous roles available
- 2.12 Assist contractors and commercial operators to find reasonable reuse source for waste streams
- 2.13 Review Council operations and identify any materials reuse opportunities

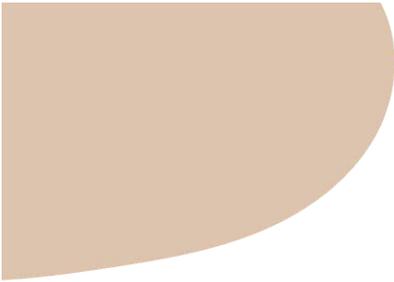
2.2 Initiate and participate in innovative projects that increase the region's capacity to reuse materials within community

- 2.21 Support the development of Indigenous enterprise that work in the waste diversion field
- 2.22 Support the development of local and online end use markets for recovered materials
- 2.23 Actively seek out projects that Council can incorporate into operations to reuse waste materials

2.3 Develop a waste stream for the reuse of organic waste in each community

- 2.31 Create and implement a regional organic waste action plan
- 2.32 Encourage composting on home or community level
- 2.33 Encourage reuse of green waste for firewood for ceremony or sales based on the community

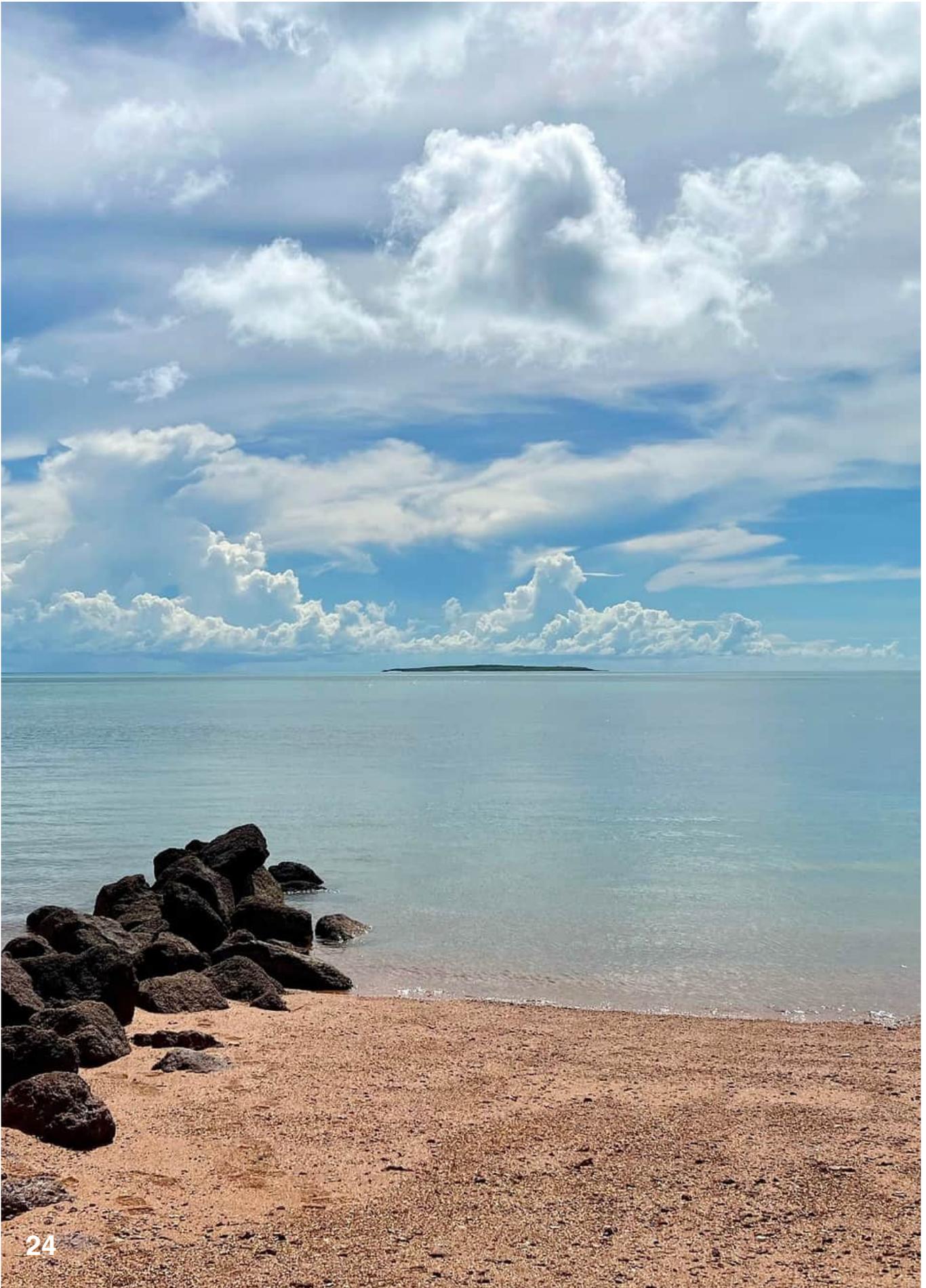




	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
2.1 Initiate and increase participation in reuse across West Arnhem Region											
2.11 Development of a reuse shop in each community with identified indigenous roles			X			X			X		
2.12 Assist contractors and commercial operators to find reasonable reuse options for waste streams			X			X			X		
2.13 Review Council operations and identify any materials reuse opportunities			X			X			X		
2.2 Initiate and participate in innovative projects that increase the regions capacity to reuse materials within community											
2.21 Support the development of indigenous enterprise that work in the waste diversion field			X			X			X		
2.22 Support the development of local and online end use markets for recovered materials			X			X			X		
2.23 Actively seek out projects that Council can incorporate into operations to reuse waste			X			X			X		
2.3 Develop a waste stream for the reuse of organic waste in each community											
2.31 Create and implement a regional organic waste action plan			X			X			X		
2.32 Encourage composting on home or community level			X			X			X		
2.33 Encourage reuse of green waste for firewood for ceremony or sales based on the community			X			X			X		

Review Point X Plan Implement Maintain





24



RECYCLE



Create viable recycling streams across the region

Overcome the barrier of distance and low population to create viable recycling streams for West Arnhem Regional Council communities



90% Rate of recovery for recyclable materials



25% Increase in Indigenous employment in waste



80% rate of resource recovery and diversion of waste from landfill

Key Priorities - Recycle

3.1 Develop key relationships to identify genuine recycling options for the regions Communities

- 3.11 Participate in all LGANT recycling opportunities
- 3.12 Assist contractors and commercial operators to find reasonable recycling opportunities for waste streams
- 3.13 Review Council operations and identify any materials reuse opportunities

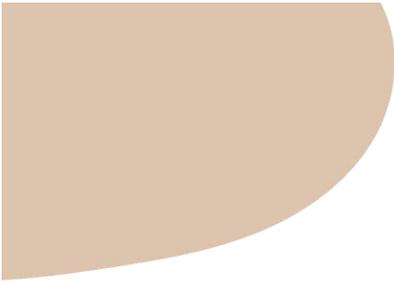
3.2 Initiate and participate in innovative projects that increase the region's capacity to recycle materials within community

- 3.21 Support the development of Indigenous enterprise that work in the waste diversion field
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3.3 Design and implement community specific recycling infrastructure to support management of recyclables

- 3.31 Create and implement a regional organic waste action plan
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	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
3.1 Develop key relationships to identify genuine recycling options for the regions Communities											
3.1.1 Participate in and leverage industry and local relationships to participate in recycling opportunities (LGANT, ANZPAC)			X			X			X		
2.1.2 Assist contractors and commercial operators to find reasonable recycling opportunities for waste streams			X			X			X		
2.1.3 Review Council operations and identify any recycling opportunities			X			X			X		
2.2 Initiate and participate in innovative projects that increase the regions capacity to recycle materials within community											
2.2.1 Support the development of Indigenous enterprise that work in the waste diversion field			X			X			X		
2.2.2 Identify and seek out opportunities to use recycled products in Council operations			X			X			X		
2.2.3 Actively seek out projects that Council can incorporate into operations to recycle			X			X			X		
3.3 Design and implement community specific recycling infrastructure to support management of recyclables											
3.3.1 Create a business case for development of remote recycling hubs			X			X			X		
3.3.2 Assess waste assets and create an asset replacement development program			X			X			X		
3.3.3 Work with Northern Land Council to secure tenure over current and future waste processing sites.			X			X			X		

Review Point X Plan Implement Maintain



STRATEGIC ALIGNMENT

PILLAR 1 - PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Bringing stakeholders and relevant partners on the journey to reducing waste within remote communities

PILLAR 2 - INCREASED LOCAL INDIGENOUS EMPLOYMENT

Creating genuine enterprise and employment opportunities for Indigenous community members

PILLAR 3 - SAFETY AND WELLBEING

Improving quality of life through household rubbish mitigation and public space cleanliness with view to improving public health

PILLAR 4 - SERVICE DELIVERY AND BUILT ENVIRONMENT

Creating infrastructure that supports circular economy principles and modernizes practices in remote communities

PILLAR 5 - CLIMATE CHANGE AND SUSTAINABILITY

Applying circular economy principles in the remote community setting to achieve a more sustainable future.

PILLAR 6 - GOVERNANCE AND STRATEGY

Advocating on behalf of the communities we represent with integrity to ensure best practice waste management standards are met



OPTIMISED WASTE MANAGEMENT STREAMS

GOODS INTO COMMUNITY

KEY STAKEHOLDERS

NT GOVERNMENT
WARC
TOURISTS / VISITORS
CLINIC
LOCAL CORPORATIONS
CONTRACTORS
STORES

LOCAL USE AND CONSUMPTION

MOBILE ELECTRONICS PHONES METALS
BATTERIES CARDBOARD
CONTAINERS TYRES PAINT
OIL CARS GAS
WHITEGOODS BOTTLES

SANITARY ITEMS NAPPIES
CONSTRUCTION WASTE - UNRECYCLABLE
SOFT PLASTICS

PALLETS CONCRETE
RECYCLABLE PLASTICS FABRICS
BIODEGRADABLES
ORGANIC WASTE GREEN WASTE
GLASS

INTERIM STORAGE

MEDICAL WASTE

DISPOSAL OFF COMMUNITY

TRANSPORT OPERATORS

LANDFILL

REUSE IN COMMUNITY

RECYCLING





30

Implementation and Review

The most important factor of this strategy is the implementation of the key priorities and subsequent review. As the waste management field is a rapidly changing space the vision and key priorities will remain the same, but the action items will shift as technology and West Arnhem Regional Council evolves.

STEPS TO SUCCESS

Initiate Waste Measurement and Tracking

Devise a waste measurement system accounting for all waste streams that is suited to current infrastructure and will evolve with the strategy.

Annual Community Waste and Litter Plans

A community-by-community annual waste and litter plan will be established that is adapted annually to assist in achieving the goals set out in this strategy and any community specific goals.

Successful Community Engagement

Engaging with our communities will be the key to implementation of this strategy in order to change behaviours and take residents on a journey to a sustainable community.

Reporting to the Strategy

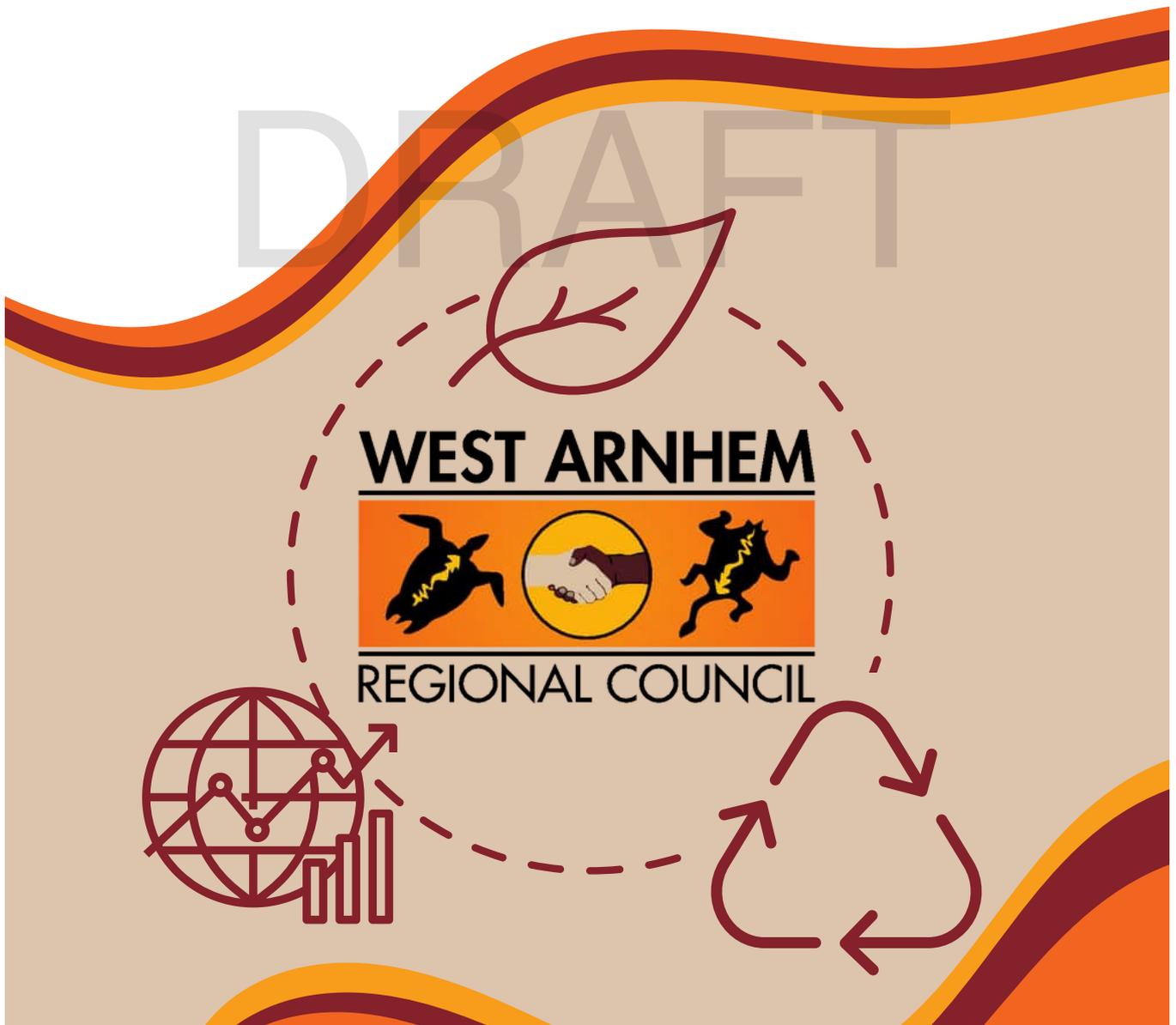
Reporting to the strategy actions bi-annually in January and July every year to ensure it remains relevant and West Arnhem Regional Council is accountable for delivery of the strategy.

Maintaining Review Points

Maintaining the review points within this strategy is critical to its success and leaves room for growth and subsequent versions of the strategy to become more targeted in the future.



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West Arnhem Regional Council

REDUCE REUSE RECYCLE STRATEGY

2024-2034

DRAFT





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Chief Executive Officer
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The **Federal Government** outlines plans for waste management in Australia and delivers the strategic objectives of the National Waste Policy 2016. This policy speaks to improving opportunities for regional, remote and Indigenous communities to adopt circular economy principles.

The **Northern Territory Government** sets the framework for Waste Management within our Territory with the Waste Management and Pollution Control Act 1998 as well as the 2022-2027 Circular Economy Strategy.

West Arnhem Regional Council develops and implements the strategic direction for its waste and resource recovery infrastructure and services through the West Arnhem Regional Council Strategic Plan, Reconciliation Action Plan and Waste Strategy 2021-2026 for West Arnhem Regional Council.



Strategic Alignment

For all pieces to come together, West Arnhem Regional Council is driven to align each of our 3 key targets with the six identified pillars of our regional plan. These pillars will form the framework for the actionable items of this Strategy.

Pillar 1 - Partnerships, Relationships and Belonging

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Pillar 2 - Increased Local Indigenous Employment

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Pillar 3 - Safety and Wellbeing

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Pillar 4 - Service Delivery and Built Environment

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Pillar 5 - Sustainability and Climate Action

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Pillar 6 - Foundations of Governance

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.



Waste Hierarchy

The Waste Hierarchy is a pivotal instrument in international waste management policy and legislation and illustrates the priorities for managing waste from top down

The significant items that can be observed from the Waste Hierarchy are as follows:

AVOID - significantly reduce our regions waste creation

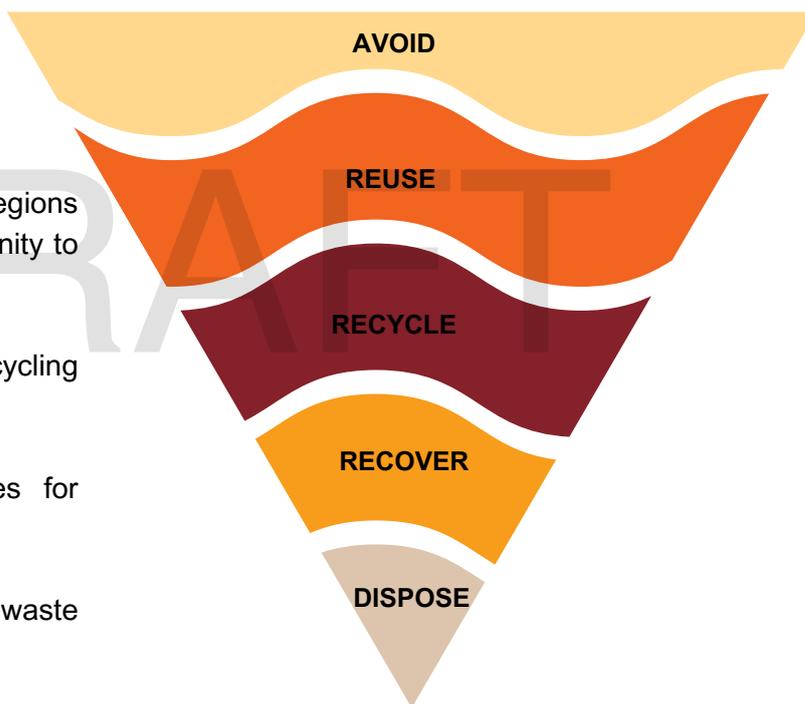
REUSE - Maximise our regions opportunities for reuse within community to avoid costly logistics

RECYCLE - Create viable recycling streams for our remote communities.

RECOVER - Look for opportunities for small scale energy recovery.

DISPOSE - Minimise the amount of waste disposed of in Landfill.

Most Preferable

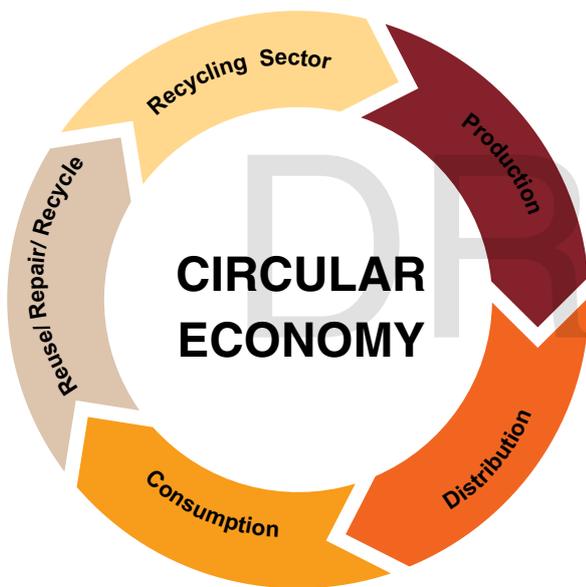


Least Preferable



Circular Economy Principles

A circular economy is one where resources are valued. We will take this approach to using our resources at a higher value as opposed to disposing within landfill.



The circular economy is based on three principles, driven by design:

- Eliminate waste and pollution
- Circulate products and materials (at their highest value)
- Regenerate nature

In our current economy, we take materials from the Earth, make products from them, and eventually throw them away as waste – the process is linear. In a circular economy, by contrast, we stop waste being produced in the first place.

The circular economy gives us the tools to tackle climate change and biodiversity loss together, while addressing important social needs.

It gives us the power to grow prosperity, jobs, and resilience while cutting greenhouse gas emissions, waste, and pollution.



Vision

80% Reduction in waste going to Landfill by 2034

This strategy envisions a future where our region produces less waste and maximises the life of materials through REDUCTION in waste generated, REUSE of all possible materials within communities and creating viable RECYCLING streams within the remote setting.

DRAFT

KEY TARGETS 2024-2034



Where are we now?

With over 6200 residents across 50,000 square kilometres West Arnhem Regional Council has a large physical area with small population base. There are multiple challenges for recycling within our community but these are also opportunities to create a better model in the remote and very remote areas of Australia.

Waste Generation

The communities within West Arnhem Regional Council are currently going through a growth phase with substantial redevelopment of housing and infrastructure as well as new development of housing estates in some areas.

This has seen an increase in both commercial and domestic waste across the region. This trend will likely continue unless waste diversion measures are enacted across the region.

Currently there is no accurate measure of waste produced across the region all figures are recorded on an estimated value. This strategy will seek in its actions to accurately measure waste and create an opportunity to see tangible reductions in waste generation across our communities.

Resource Recovery

Resource recovery is in its infancy across the region. With minimal waste currently being diverted from landfill. A key focus is to identify opportunities for resource recovery and appropriate solutions that are feasible in the remote to very remote settings.

While each of our 5 communities have vastly different profiles it is important to recognise this and adapt for each location. It has been proven historically that there is no one fits best model across the region and each community must have its own plan to combat resource recovery suited to their own specific challenges.

Holistically, logistics costs have been one of the major challenges to our communities and a shift, from transfer from community to reuse within community, is the path forward for our region.

Services and Infrastructure

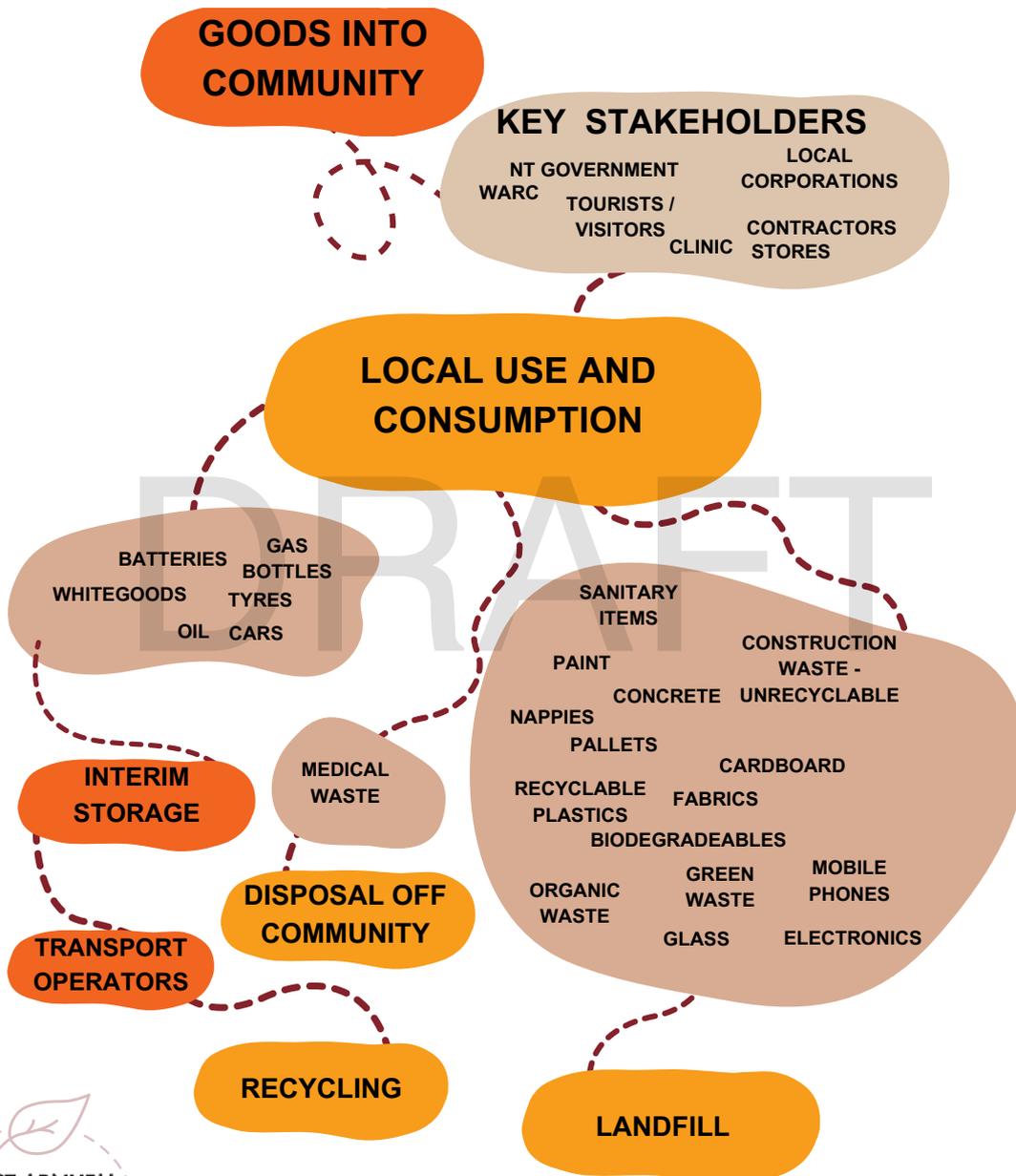
West Arnhem Regional Council currently operates 5 landfill sites in the communities of Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi. These sites service all communities domestic and commercial waste as well as provide landfill for the over 100 outstations and homelands within West Arnhem.

West Arnhem Regional Council is also responsible for kerbside waste collection in these 5 communities with all domestic waste currently going to landfill. Kerbside collections are managed in each community by the Council Services Manager with up to 3 collections per week in each community.

Current infrastructure at landfill sites is in need of modernisation to be able to sort, store and divert recyclable and reusable waste streams into the future. Plant and equipment also requires modernisation in order to remain effective into the future and account for circular economy needs.



CURRENT WASTE MANAGEMENT STREAMS



CHALLENGES AND OPPORTUNITIES

The waste management sector globally has faced many challenges in recent history, however this has also created a huge amount of opportunity. As West Arnhem Regional Council begins its journey to circularity there is a unique set of challenges that are regionally specific. This also creates some unique opportunities for our communities as well.

CHALLENGES

LOGISTICS

All five of West Arnhem's communities fit the profile of remote or very remote communities. With this comes logistics challenges given accessibility by road is not a feasible option all year round. This makes engaging in recycling programs challenging or any activity that involves removing waste for processing out of community

COMMUNITY UPTAKE

As remote indigenous communities, the communities of West Arnhem have had very little culturally appropriate community engagement. National messages have not been delivered in language which will impede the community uptake of any waste diversion programs.

FINANCIAL OUTLAY

As a regional council with a low rates base, funding initiatives in the waste management space are heavily reliant on grant funding. This is not a reliable stream of income and requires a large amount of administration support.

REGULATORY INTERVENTION

The NT EPA governs the Environmental Protection Act 2019 across the West Arnhem Region. They are responsible for enforcing the Act and can issue breaches for non-compliance should West Arnhem not be able to meet the Acts standards.

OPPORTUNITIES

INNOVATIVE SOLUTIONS

West Arnhem has the unique opportunity to engage in innovative solutions to ensure its future in the circular economy. Not overburdened by large population bases the West Arnhem communities have the ability to process waste for reuse within community driving the closed loop within community.

COMMUNITY ENGAGEMENT

West Arnhem Regional Council has the unique opportunity to roll out community engagement across the region that will improve relationships with residents and create a measured program that can be measured across the period of this strategy. Empowering West Arnhem residents to build a stronger and healthier community long into the future.

BUILDING BETTER PARTNERSHIPS

Partnerships with stakeholders is integral to West Arnhem Regional Council. Developing partnerships within each community will strengthen West Arnhem Regional Council's ability to deliver core services to our communities.

ENTERPRISE OPPORTUNITIES

The waste sector provides genuine enterprise opportunities for West Arnhem residents. As a council we are invested in the both the environmental and economic prosperity of our region and creating genuine enterprise and employment opportunities for our residents through waste management.



DRAFT

KEY TARGETS

1

Reduce
15% Reduction in household and commercial waste generated



Reuse
90% rate of recovery for reusable items

2

3



Recycle
90% rate of recovery for recyclable items

80% REDUCTION IN WASTE GOING TO LANDFILL





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Create a reduction in the communities waste footprint

An overall reduction in waste going to landfill is necessary for the future sustainability of the region. Identifying and implementing specific waste avoidance strategies will be integral in reducing the regions waste footprint.



15% reduction in household waste generated



15% reduction in commercial waste generated



80% rate of resource recovery and diversion of waste from landfill

Key Priorities - Reduce

1.1 Develop a waste measurement system for all West Arnhem Regional Council communities and initiate monitoring of all waste within West Arnhem

- 1.11 Research and implement a waste measurement system
- 1.12 Conduct quarterly rubbish bin audits
- 1.13 Measure and track all waste streams in each community

1.2 Develop and deliver a clear and targeted education and awareness action plan

- 1.21 Create and implement an entire waste diversion education program targeted to each community
 - Community messaging and engagement
 - School and early learning
 - Aboriginal Corporations
 - Health Clinics
 - Contractors

1.3 Encourage commercial operators to improve their waste footprint

- 1.31 Update Council tender documents to include a waste responsibility clause
- 1.32 Advocate to Northern Territory Government and Federal Government to include waste removal in the tendering process for West Arnhem Regional Council
- 1.33 Review Commercial waste fees and increase appropriately for items that cannot be recovered

1.4 Develop and deliver an action plan for reduction in waste generated by West Arnhem Regional Council

- 1.41 Develop and deliver an action plan for reduction in waste generated by West Arnhem Regional Council
- 1.42 Include waste removal clause in all Council tenders and contracts
- 1.43 Adopt a sustainable procurement policy

1.5 Actively seek to reduce littering and illegal dumping incidents

- 1.51 Continued participation in Keep Australia Beautiful Programs
- 1.52 Create localised litter programs for each community
- 1.53 Review and improve public place waste collection options



	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
1.1 Develop a waste measurement system for all West Arnhem Regional Council Communities and initiate monitoring of all waste within West Arnhem											
1.11 Research and implement a waste measurement system for all communities			X			X			X		
1.12 Conduct quarterly rubbish bin audits			X			X			X		
1.13 Measure and track all waste streams			X			X			X		
1.2 Develop and deliver a clear and targeted education and awareness action plan											
1.21 Create and implement a culturally appropriate waste diversion education program targeted to each community			X			X			X		
1.3 Encourage commercial operators to improve their waste footprint											
1.31 Update Council tender documents to include a waste responsibility clause			X			X			X		
1.32 Advocate for all levels of Government to include a waste responsibility clause in all government procurement			X			X			X		
1.33 Review commercial waste fees and increase appropriately for items that cannot be removed			X			X			X		
1.4 Develop and implement an action plan for reduction in waste generated by West Arnhem Regional Council											
1.41 Develop and implement an action plan for reduction in waste generated by West Arnhem Regional Council			X			X			X		
1.42 Update Council tender documents to include a waste responsibility clause			X			X			X		
1.43 Implement a sustainable procurement policy			X			X			X		
1.5 Actively seek to reduce littering and illegal dumping incidents											
1.51 Continued participation in Keep Australia Beautiful programs			X			X			X		
1.52 Develop and implement localised litter programs for each community			X			X			X		

Review Point
X
Plan

Implement

Maintain





20



2 REUSE

A red icon featuring a globe with a line graph showing an upward trend and a bar chart with three bars of increasing height.

Create economic opportunities through the reuse of waste across the region

Embrace the circular economy principles to create enterprise opportunities for community members through recycling programs. Create new jobs within the region and help support and develop skills of community members.



90% Rate of recovery for reusable materials



25% increase in indigenous employment in waste



80% rate of resource recovery and diversion of waste from landfill

Key Priorities - Reuse

2.1 Initiate and increase participation in reuse across the West Arnhem region

- 2.11 Development of a reuse shop for each community with identified indigenous roles available
- 2.12 Assist contractors and commercial operators to find reasonable reuse source for waste streams
- 2.13 Review Council operations and identify any materials reuse opportunities

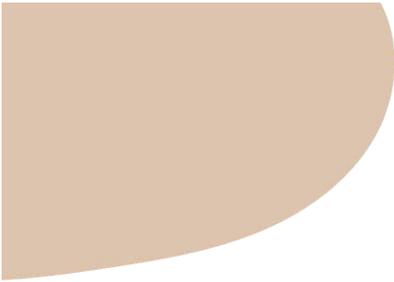
2.2 Initiate and participate in innovative projects that increase the region's capacity to reuse materials within community

- 2.21 Support the development of Indigenous enterprise that work in the waste diversion field
- 2.22 Support the development of local and online end use markets for recovered materials
- 2.23 Actively seek out projects that Council can incorporate into operations to reuse waste materials

2.3 Develop a waste stream for the reuse of organic waste in each community

- 2.31 Create and implement a regional organic waste action plan
- 2.32 Encourage composting on home or community level
- 2.33 Encourage reuse of green waste for firewood for ceremony or sales based on the community

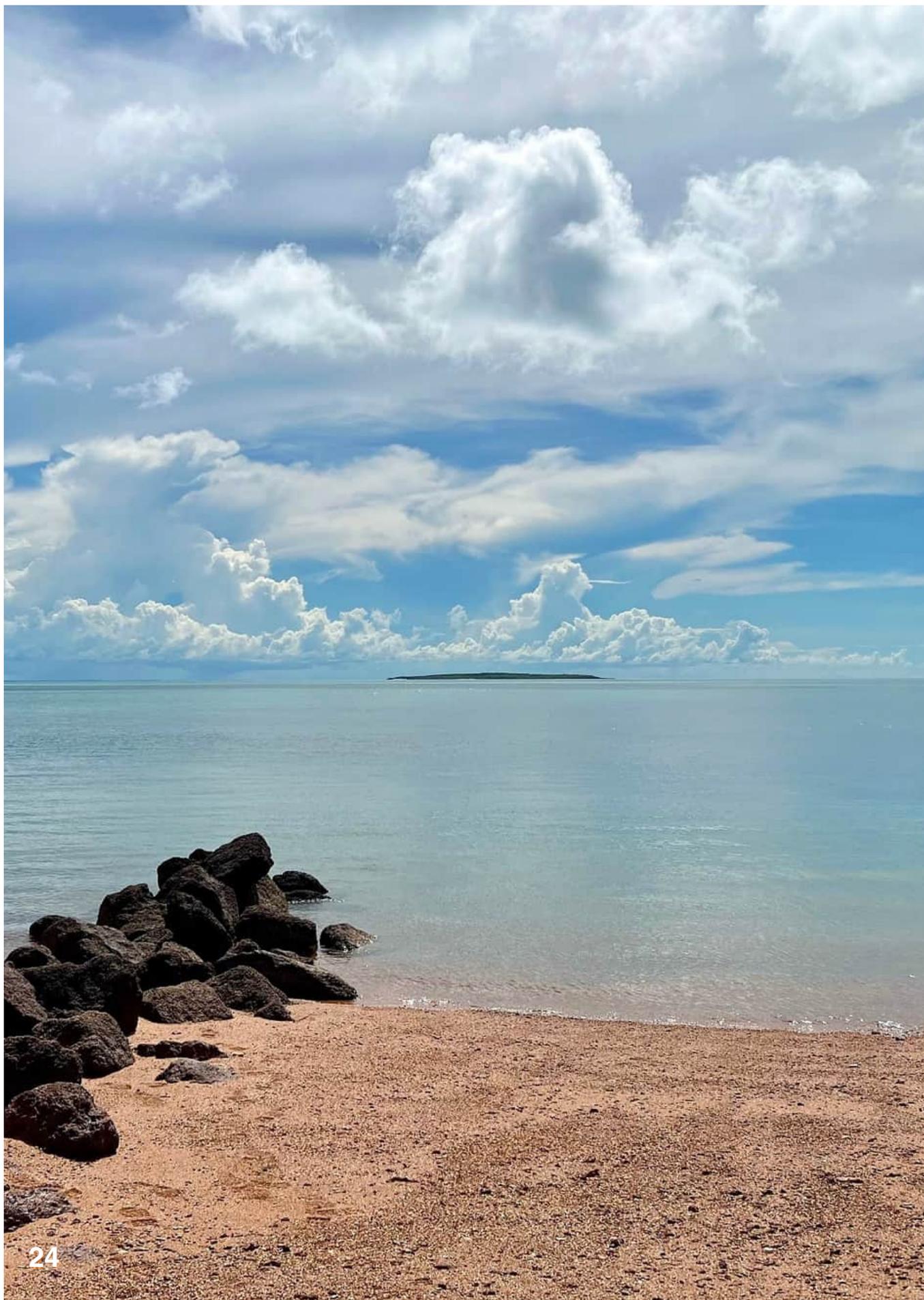




	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
2.1 Initiate and increase participation in reuse across West Arnhem Region											
2.11 Development of a reuse shop in each community with identified indigenous roles			X			X			X		
2.12 Assist contractors and commercial operators to find reasonable reuse options for waste streams			X			X			X		
2.13 Review Council operations and identify any materials reuse opportunities			X			X			X		
2.2 Initiate and participate in innovative projects that increase the regions capacity to reuse materials within community											
2.21 Support the development of indigenous enterprise that work in the waste diversion field			X			X			X		
2.22 Support the development of local and online end use markets for recovered materials			X			X			X		
2.23 Actively seek out projects that Council can incorporate into operations to reuse waste			X			X			X		
2.3 Develop a waste stream for the reuse of organic waste in each community											
2.31 Create and implement a regional organic waste action plan			X			X			X		
2.32 Encourage composting on home or community level			X			X			X		
2.33 Encourage reuse of green waste for firewood for ceremony or sales based on the community			X			X			X		

Review Point **X** Plan Implement Maintain





24

3

RECYCLE



Create viable recycling streams across the region

Overcome the barrier of distance and low population to create viable recycling streams for West Arnhem Regional Council communities



90% Rate of recovery for recyclable materials



25% Increase in Indigenous employment in waste



80% rate of resource recovery and diversion of waste from landfill

Key Priorities - Recycle

3.1 Develop key relationships to identify genuine recycling options for the regions Communities

- 3.11 Participate in all LGANT recycling opportunities
- 3.12 Assist contractors and commercial operators to find reasonable recycling opportunities for waste streams
- 3.13 Review Council operations and identify any materials reuse opportunities

3.2 Initiate and participate in innovative projects that increase the region's capacity to recycle materials within community

- 3.21 Support the development of Indigenous enterprise that work in the waste diversion field
- 3.22 Support the development of local and online end use markets for recovered materials
- 3.23 Actively seek out projects that Council can incorporate into operations to reuse waste materials

3.3 Design and implement community specific recycling infrastructure to support management of recyclables

- 3.31 Create and implement a regional organic waste action plan
- 3.32 Encourage composting at home or community level
- 3.33 Encourage reuse of green waste for firewood for ceremony or sales based on the community





	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
3.1 Develop key relationships to identify genuine recycling options for the regions Communities											
3.1.1 Participate in and leverage industry and local relationships to participate in recycling opportunities (LGANT, ANZPAC)			X			X			X		
2.1.2 Assist contractors and commercial operators to find reasonable recycling opportunities for waste streams			X			X			X		
2.1.3 Review Council operations and identify any recycling opportunities			X			X			X		
2.2 Initiate and participate in innovative projects that increase the regions capacity to recycle materials within community											
2.2.1 Support the development of Indigenous enterprise that work in the waste diversion field			X			X			X		
2.2.2 Identify and seek out opportunities to use recycled products in Council operations			X			X			X		
2.2.3 Actively seek out projects that Council can incorporate into operations to recycle			X			X			X		
3.3 Design and implement community specific recycling infrastructure to support management of recyclables											
3.3.1 Create a business case for development of remote recycling hubs			X			X			X		
3.3.2 Assess waste assets and create an asset replacement development program			X			X			X		
3.3.3 Work with Northern Land Council to secure tenure over current and future waste processing sites.			X			X			X		

Review Point X Plan Implement Maintain



STRATEGIC ALIGNMENT

PILLAR 1 - PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Bringing stakeholders and relevant partners on the journey to reducing waste within remote communities

PILLAR 2 - INCREASED LOCAL INDIGENOUS EMPLOYMENT

Creating genuine enterprise and employment opportunities for Indigenous community members

PILLAR 3 - SAFETY AND WELLBEING

Improving quality of life through household rubbish mitigation and public space cleanliness with view to improving public health

PILLAR 4 - SERVICE DELIVERY AND BUILT ENVIRONMENT

Creating infrastructure that supports circular economy principles and modernizes practices in remote communities

PILLAR 5 - CLIMATE CHANGE AND SUSTAINABILITY

Applying circular economy principles in the remote community setting to achieve a more sustainable future.

PILLAR 6 - GOVERNANCE AND STRATEGY

Advocating on behalf of the communities we represent with integrity to ensure best practice waste management standards are met



OPTIMISED WASTE MANAGEMENT STREAMS

GOODS INTO COMMUNITY

KEY STAKEHOLDERS

NT GOVERNMENT
WARC
TOURISTS / VISITORS
CLINIC
LOCAL CORPORATIONS
CONTRACTORS
STORES

LOCAL USE AND CONSUMPTION

MOBILE PHONES
ELECTRONICS
BATTERIES
CONTAINERS
OIL
WHITEGOODS
METALS
CARDBOARD
PAINT
GAS BOTTLES
TYRES
CARS

SANITARY ITEMS
NAPPIES
CONSTRUCTION WASTE - UNRECYCLABLE
SOFT PLASTICS

PALLETS
CONCRETE
RECYCLABLE PLASTICS
FABRICS
BIODEGRADABLES
ORGANIC WASTE
GREEN WASTE
GLASS

INTERIM STORAGE

MEDICAL WASTE

DISPOSAL OFF COMMUNITY

TRANSPORT OPERATORS

REUSE IN COMMUNITY

LANDFILL

RECYCLING





30

Implementation and Review

The most important factor of this strategy is the implementation of the key priorities and subsequent review. As the waste management field is a rapidly changing space the vision and key priorities will remain the same, but the action items will shift as technology and West Arnhem Regional Council evolves.

STEPS TO SUCCESS

Initiate Waste Measurement and Tracking

Devise a waste measurement system accounting for all waste streams that is suited to current infrastructure and will evolve with the strategy.

Annual Community Waste and Litter Plans

A community-by-community annual waste and litter plan will be established that is adapted annually to assist in achieving the goals set out in this strategy and any community specific goals.

Successful Community Engagement

Engaging with our communities will be the key to implementation of this strategy in order to change behaviours and take residents on a journey to a sustainable community.

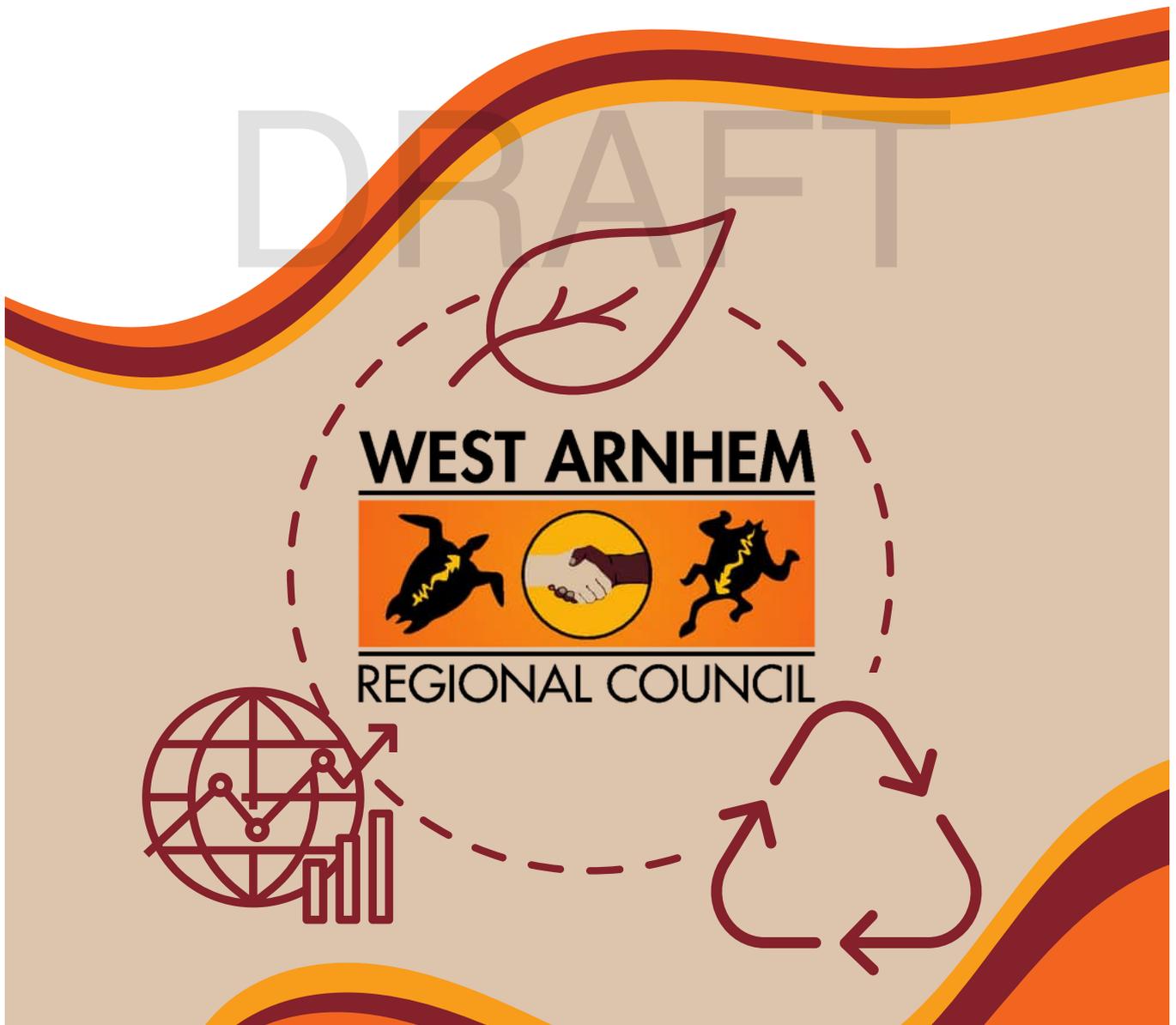
Reporting to the Strategy

Reporting to the strategy actions bi-annually in January and July every year to ensure it remains relevant and West Arnhem Regional Council is accountable for delivery of the strategy.

Maintaining Review Points

Maintaining the review points within this strategy is critical to its success and leaves room for growth and subsequent versions of the strategy to become more targeted in the future.





WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 22 APRIL 2024

Agenda Reference:	7.5
Title:	Special Measures
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report is to confirm support from Council on the official implementation of Special Measures and identified positions to West Arnhem Regional Council.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Special Measures*; and
2. Approve the Chief Executive Officer to implement Special Measures Recruitment and Identified Positions into West Arnhem Regional Council.

BACKGROUND

In line with the Local Government Act (the Act), and in order to ensure the West Arnhem Regional Council can best provide services to the Communities it serves, the Council has developed a Strategic Plan. The Strategic Plan is created on six main pillars that represent the priorities, interests, requirements, aspirations and needs of the Communities within West Arnhem Regional Council.

Pillar 2 – Increased Local Indigenous Employment

Pillar 2 includes goals built on the premise of an Indigenous Employment Framework. It calls for action for the administration to create Indigenous employment framework, including tailored pathways to employment. Certain strategies within the goal have measures that require Indigenous employment increasing to 65% of West Arnhem Regional Council's total staff. Other measures include the number of Indigenous identified positions.

COMMENT

West Arnhem Regional Council (WARC) values diversity and aims to achieve a workforce that is representative of the Communities it serves. This is evident through its Strategic and Annual Plan, which have certain goals that commit to increasing Indigenous Employment and Identifying roles within Council as Indigenous identified roles. WARC also committed to improving recruitment, retention and career development opportunities for Australian Aboriginals and Torres Strait Islanders (ATSI) through our First Nations Employment Strategy.

To support this commitment the Chief Executive Officer proposes implementing Special Measures for all WARC job vacancies that are advertised under WARC Special Measures Targeted Recruitment methods, giving priority consideration to eligible ATSI applicants. Special Measures implementation will also realise the goals and aspirations of the First Nations Employment Strategy.

Special Measures is proposed on two variations for all positions:

- Special Measures provision where priority consideration is provided for ATSI applicants

- Genuine Occupational Requirement where the position is designated to ATSI applicants only.

LEGISLATION AND POLICY

WARC Selection & Recruitment Policy

FINANCIAL IMPLICATIONS

Employee Cost

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

ATTACHMENTS

1. WARC Special Measures Targeted Recruitment DRAFT [7.5.1 - 1 page]



SPECIAL MEASURES – TARGETED RECRUITMENT

West Arnhem Regional Council (WARC) values diversity and aims to achieve a workforce that is representative of the Communities we serve. We are also committed to improving recruitment, retention and career development opportunities for Australian Aboriginals and Torres Strait Islanders (ATSI) through our First Nations Employment Strategy.

To support this commitment all WARC job vacancies are advertised under our Special Measures Recruitment methods, giving priority consideration to eligible ATSI applicants. To be eligible for a Special Measures provision, the applicant must:

- a) Be an Australian ATSI, and;
- b) Have previously and consistently, in all aspects of their day-to-day life, been known to be and/or have identified as ATSI.

ATSI applicants who wish to be given priority consideration under the WARC's Special Measures - Targeted Recruitment must, when submitting their application, indicate that they are ATSI.

For all WARC vacancies, applications should include a cover letter and detailed resume/cv. The cover letter should briefly summarise why you would be suitable for the vacancy. The resume/cv should set out details of education, qualifications, past work history, level and job duties, achievements, and details of appropriate referees, ideally current supervisors. This information will help the selection panel in determining whether the applicant meets all of the essential selection criteria at the level suitable for the vacancy and warrant further consideration.

There are currently two types of WARC Special Measures Recruitment;

1) Special Measures Provision - Priority Consideration for ATSI applicants:

- Vacancies are open to all persons but eligible ATSI applicants will be assessed first and offered the vacancy if they meet all the essential selection criteria, and are suitable at the level of the position.
- Other applicants will only be assessed for selection if there is no suitable ATSI Special Measures applicants who accepts the vacancy.
- Where there is more than one suitable ATSI Special Measures applicant, the vacancy will be offered to the ATSI Special Measures applicant assessed as most suitable for the vacancy.

2) Genuine Occupational Requirement - Designated to ATSI applicant only positions:

- Vacancies are reserved only for eligible Aboriginal applicants and no other applicants will be considered. The ATSI Special Measures applicant selected must meet all the essential selection criteria and be suitable at the level of the position. If no ATSI applicants meet this standard the job will not be filled until such time as a suitable ATSI applicant is found to fill to position.

Approved by Chief Executive Officer:
XX XX 2024

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Gunbalanya
☎ 08 8970 3700

Maningrida
☎ 08 8979 6600

Warruwi
☎ 08 8970 3600

Minjilang
☎ 08 8970 3500



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 APRIL 2024

Agenda Reference:	7.6
Title:	Elected Member & Local Authority Member Uniforms
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is for Elected Members to choose from the attached options for West Arnhem Polos to help identify them in their respective roles as Elected Members.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Elected Member & Local Authority Member Uniforms*; and
2. Approve / do not approve for Option 1, 2 or 3 to be the selected West Arnhem Councillor Polo and / or Local Authority Member shirt.

BACKGROUND

West Arnhem Regional Council staff have received requests from our Elected Members and Local Authority members for shirts to easily identify them as members of Council while in community or on Council related business.

FINANCIAL IMPLICATIONS

Purchase of uniforms have been included in the 2024/2025 budget at \$35.00 per unit.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. West Arnhem Regional Council Staff Polo 2024 - Copy 1 [7.6.1 - 1 page]
2. West Arnhem Regional Council Staff Polo 2024 - Copy 3 [7.6.2 - 1 page]
3. West Arnhem Regional Council Staff Polo 2024 - Copy 2 [7.6.3 - 1 page]



THIS ARTWORK REMAINS PROPERTY OF CFS GEAR



West Arnhem Regional Council Staff Polo 2024 - 2

Garment Code: FOR-013 Polo Unisex
Sleeve: Raglan - Short Sleeve
Notes: N/A



JET BLACK

Does not to fade or pill
Holds Shape
Colour consistency



THIS ARTWORK REMAINS PROPERTY OF CFS GEAR



West Arnhem Regional Council Staff Polo 2024 - 2

Garment Code: FOR-013 Polo Unisex

Sleeve: Raglan - Short Sleeve

Notes: N/A



JET BLACK

Does not to fade or pill
Holds Shape
Colour consistency



THIS ARTWORK REMAINS PROPERTY OF CFS GEAR



West Arnhem Regional Council Staff Polo 2024 - 2

Garment Code: FOR-013 Polo Unisex

Sleeve: Raglan - Short Sleeve

Notes: N/A



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Holds Shape
Colour consistency

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	7.7
Title:	Maningrida Local Decision Making Agreement
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report is to seek confirmation from the Elected Members to be a signatory to the Maningrida Local Decision Making Agreement.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Maningrida Local Decision Making Agreement*;
2. Endorse West Arnhem Regional Council being a signatory to the Maningrida Local Decision Making Agreement.
3. Nominate Mayor James Woods & Councillor Julius Kernan to act as signatories for the agreement.

BACKGROUND

Local Decision Making (LDM) is a strategic commitment by the Northern Territory Government aimed at transferring service delivery to Aboriginal Territorians and organisations. This initiative is driven by community aspirations and seeks to empower local communities.

Northern Territory Government agencies will partner with Aboriginal communities to assist the transition of government services and programs to community control.

The Northern Territory Government recognises that building, supporting, and investing in strong Aboriginal governance is necessary to ensure local people drive local solutions, and that Aboriginal organisations are supported in managing local decision making.

Local Decision Making is a 10 year plan that will provide a pathway so that communities can have more control over their own affairs, including service delivery based on a community's aspirations and needs.

COMMENT

The Maningrida Local Decision Making Agreement seeks to strengthen Local Government Decision Making through strengthening the Maningrida Local Authority. After the agreement is signed, the administration will work with Government on initiatives to strengthen the Local Authority. This may be membership, funding, naming, delegations or other initiatives that arise through implementation.

LEGISLATION AND POLICY

Northern Territory Local Decision Making Policy
Northern Territory Local Government Act 2019

FINANCIAL IMPLICATIONS

TBC

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

1. THE MANINGRIDA LOCAL DECISION MAKING (LD M) AGREEMENT F A 9 WEB (draft) [7.7.1 - 16 pages]

Maningrida

LOCAL DECISION MAKING AGREEMENT 2024-2029



*Be led by
Aboriginal
voices, culture,
language and
connection to
Country*

Maningrida Local Decision Making Agreement

Contents

1. Purpose
2. Acknowledgment of Country
3. Parties
4. Commitment
5. Process
6. Maintaining the Partnership
7. Status of Agreement
8. Priorities
9. Signing Page

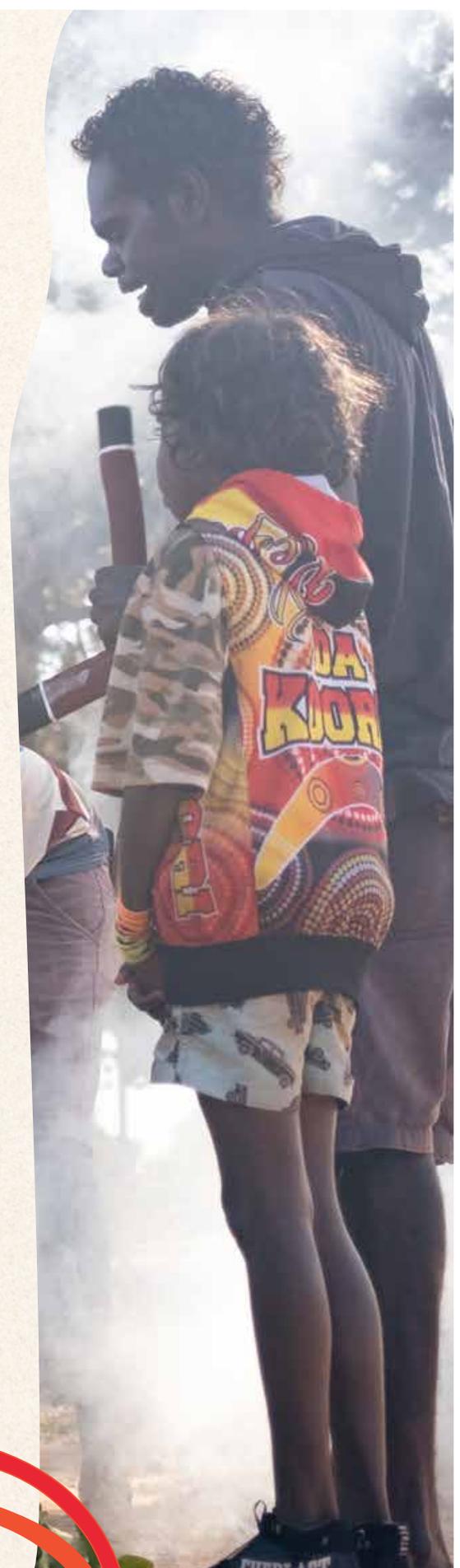


Image: Smoking ceremony – David Mason.

4 Maningrida LOCAL DECISION MAKING AGREEMENT 2024-2029

Maningrida Local Decision Making Agreement

1. Purpose

The purpose of this Agreement is to:

- a. Be led by Aboriginal voices, culture, language and connection to country.
- b. Document the commitment of the Parties to work together to implement Local Decision Making (LDM) and the Closing the Gap Place-Based Partnership;
- c. More formally identify the services or programs which community wish to have more control over and have relevant government agencies commit to sharing information with the community so as to decide how this control might be achieved;
- d. Formally recognise and respect the existing systems of governance and leadership in the Maningrida Region, which were established long ago and retain strength and authority;
- e. Deliver better value for the people of the Maningrida Region by involving community leaders in government investment initiatives; and
- f. Empower the Maningrida community by prioritising community/region-led place-based projects for future development and investment.

This document is a living document and can be reviewed and amended as required between the Parties.



Image: Traditional Land Owner Karen Wurridjal of the Dukurrdji Clan welcoming the Northern Territory Executive Council of Aboriginal Affairs to Kunibidji Country – David Mason.



Creating economic development opportunities on homelands



2. Acknowledgement of Country

The Parties to this Agreement acknowledge and pay respect to the Dukurrnji clan of the Kunibidji people who are the Traditional Land Owners of Maningrida. The Kunibidji people of Maningrida and neighbouring clans speak the Marbanard Marro dialects of the Ndjébbana language.

The Parties to this Agreement acknowledge and respect the other language groups living in Maningrida which are Burarra, Djinang, Gunnartpa, Gurrmoni, Kunbarlang, Kune, Kuninkju, Nakara, Rembarrnga and Wurlaki.

3. Parties

The Parties to this Agreement are Dukurrnji Development Corporation, Bawinanga Aboriginal Corporation, Maningrida Progress Association, Mala'la Health Service Aboriginal Corporation, Homeland School Company and Nja-marleya Cultural Leaders and Justice Group;

AND

The Northern Territory Government led by the Department of the Chief Minister and Cabinet, the Australian Government led by the National Indigenous Australians Agency, the National Disability Insurance Agency and local government led by the West Arnhem Regional Council.

4. Commitment

- a. Governments are committed to partnering with Aboriginal communities in a meaningful way to determine the governance and control in service delivery areas such as, but not limited to, local healthcare, schools, justice systems, local governments, housing and the community as set out in the LDM Framework;
- b. LDM will be driven by the community and at their pace;
- c. The implementation of LDM will also align with the set of principles launched by the Aboriginal Peak Organisations Northern Territory in October 2013; and
- d. The community and governments will work together using the LDM guiding principles of self-determination, place-based, flexible, co-design and community control to help guide the process.

Image: Smoking ceremony – David Mason.

5. Process

- a. The Department of the Chief Minister and Cabinet will oversee the progression of this Agreement;
- b. Government agencies relevant to a nominated service delivery area will put forward representatives with suitable decision making authority to attend and participate in meetings with the community;
- c. The community will nominate representatives with authority to participate in meetings, provide a meeting space and report back to families, clans and the broader Maningrida Region to ensure everyone is informed at all times;
- d. The nominated community representatives with authority will also report back to government agencies with honest and direct feedback about progress and issues as raised by the broader community;
- e. Community and government representatives will identify a service delivery area or areas where they would like to progress negotiations about service delivery. From these, governments will assist with the development of strategic priorities and co-design a plan for implementation with community; and
- f. The community and governments will, as far as possible, share information and data, including financial information, to inform the process and to allow fully informed and transparent decision making, subject to confidentiality and privacy requirements.

6. Maintaining the Partnership

- a. The community and governments will work together to negotiate a partnership arrangement that is open, honest and builds mutual trust and respect; and
- b. If issues arise, governments will work with community representatives to resolve issues and identify solutions together.



Image: Traditional Land Owner David Wurrldjal Jones of the Dukurrdji Clan presenting to the Northern Territory Executive Council of Aboriginal Affairs
- David Mason.

A large orange graphic with white text and decorative dotted lines. The text is centered and reads: "Work together to negotiate a partnership arrangement that is open, honest and builds mutual trust and respect". The graphic features several concentric dotted lines in white and orange, and a solid orange arc in the bottom left corner.

*Work together
to negotiate
a partnership
arrangement
that is open,
honest and
builds mutual
trust and respect*

7. Status of Agreement

The Parties acknowledge the provisions of this Agreement are not legally enforceable. However, that does not lessen the commitment of the Parties to fully implement this Agreement in a transparent, consultative and accountable manner.

The Parties acknowledge that an appropriate legal framework, with legally binding contracts, will be critical to achieving some of the specific priorities set out in this Agreement for local delivery and decision making.

8. Priorities

This Agreement sets out the cultural, social and economic agenda for the Maningrida Region over the next five years. It is a commitment to work together.

In mid-2021, Maningrida community leaders agreed in principle to sign onto this Agreement as equal partners and have requested immediate action on the following strategic priorities:

- Recognising existing decision making capacity of local Maningrida community leaders, and investing in a genuine governance partnership between Maningrida community leaders and governments through the formation and recognition of a local community board to guide decision making for the future;
- Strengthening cultural knowledge and learning in two ways by incorporating within the education system the values of culture, language and country to the learning outcomes of our children;
- Reducing incarceration rates and contact with the justice system, by strengthening the role of Maningrida community leaders in prevention processes and the justice system;
- Developing a cultural hub to support vulnerable families;
- Support for community wellbeing through the establishment of a Men's Space;
- Recognising the voices of the young people of Maningrida, with an aim to improve engagement with community, enhancing collaborative, structured programs that incorporates culture and connection to country;
- Creating economic development opportunities on homelands;
- Improving local government decision making for Maningrida through strengthening the Local Authority, to align with Maningrida aspirations and decision making;
- Develop a Maningrida Housing Masterplan; and
- To recognise and support actions for people with disabilities. To facilitate decision making, with their inclusion, as related to increased opportunities for improvements in the lives of people with disabilities.



Image: Local Decision Making negotiations with Northern Territory Government representatives 2021.

9. Signing page

Dukurrdji Development Corporation



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Signature

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Date

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Signature

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Date



Bawinanga Aboriginal Corporation



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Signature

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Date

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Signature

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Date



Maningrida Progress Association



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Signature

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Date

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Date

Mala'la Health Service
Aboriginal Corporation



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Signature

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Date



Nja-marleya Cultural Leaders
and Justice Group



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Signature

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Homeland School Company



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Date

12 Maningrida LOCAL DECISION MAKING AGREEMENT 2024-2029

West Arnhem Regional Council



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Signature

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Date

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Signature

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Date



National Disability Insurance Agency



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Signature

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Date

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Signature

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Date

National Indigenous Australians Agency



Signature

Date

Signature

Date



Northern Territory Government



Chief Minister, the Hon Eva Lawler MLA

Date

Minister for Local Decision Making, the Hon Selena Uibo MLA

Date

Minister for Disabilities, the Hon Ngaree Ah Kit MLA

Date



*It is a
commitment
to work
together*



Image: Smoking ceremony for disability consultations.

**“Ngúrrabba ngárra-
ya ngabayúka-ma
ngaba-rénjdjeya
lórr badjórlbba,
mánjdja rdórdbalk
kómabba kaya-
rénjdjeya yingúrra
wíba”**

**“We have to work
together to better
our community”**

Dukurrdji Yakarrarra, Dukurrdji Traditional Land Owners

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	8.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL received and noted the attached items of incoming and outgoing correspondence.

BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

COMMENT

ATTACHMENT NO	CORRESPONDENCE TYPE	DATE RECEIVED	SENT BY	DOCUMENT NAME
1	INCOMING	03.04.2024	Matt Paterson – Mayor of Alice Springs Town Council	240403 Letter from ASTC Mayor Paterson to West Arnhem Regional Council Mayor Woods
2	OUTGOING	05.04.2024	Mayor James Woods	Letter of Acceptance - Funding West Arnhem Buses - 05.04.2024
3	OUTGOING	05.04.2024	Cr Ralph Blyth (Chair of Kakadu Ward Advisory Committee)	Urgent Road Repairs – Arnhem Highway – 2024.04.05
4	INCOMING	08.04.2024	Gae Mackay – Executive Director, Business	Letter to Mr Ryan re NTG Procurement
5	OUTGOING	15.04.2024	Cr Ralph Blyth (Chair of Kakadu Ward Advisory Committee)	Letter of Thanks to DIPL for Urgent Arnhem Highway Repairs – 15.04.2024

LEGISLATION AN POLICY

Local Government (General) Regulations 2021 s55(2)
Incoming and Outgoing Correspondence Policy

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 240403 Letter from ASTC Mayor Paterson to West Arnhem Regional Council Mayor Woods [8.1.1 - 1 page]
2. Letter of Acceptance - Funding West Arnhem Buses - 05.04.2024 [8.1.2 - 1 page]
3. Urgent Road Repair - Arnhem Highway - 2024.04.05 [8.1.3 - 1 page]
4. Letter to Mr Ryan re NTG Procurement [8.1.4 - 2 pages]
5. Letter of Thanks to DIPL for Urgent Arnhem Highway Repairs - 15.04.2024 [8.1.5 - 1 page]



Office of the Mayor

3 April 2024

Mr James Woods

The Mayor of West Arnhem Regional Council
13 Tasman Cres,
Jabiru NT 0886

Via email: info@westarnhem.nt.gov.au

Dear Mr Woods,

I write to congratulate you on your appointment as the Mayor of West Arnhem Regional Council.

I look forward to working with both you and your Council to achieve positive outcomes for the Northern Territory community moving forward. It is no secret that our regions face challenges but I genuinely believe there is cause for optimism.

I look forward to continue to work with you to discuss how to support our communities and how we can work together for the betterment of the Northern Territory region.

If you wish to reach out to my office for any inquiry, please contact my Executive Assistant, Abby Chin, on 08 8950 0562 or eaexecutive@astc.nt.gov.au.

Yours sincerely

Matt Paterson

MAYOR

Alice Springs Town Council

93 Todd St, Alice Springs, NT, 0870

PO Box: 1071, Alice Springs, NT 0871

Phone: (08) 8950 0500

Email: astc@astc.nt.gov.au

ABN: 45 863 481 471

alicesprings.nt.gov.au





To Marion Scrymgour
Federal Member for Lingiari
425 Stuart Highway
Coolalinga Central
NT 0839

5 April 2024

Dear Marion,

I'm pleased to inform you on behalf of West Arnhem Regional Council (WARC) our acceptance of your offer of funding to purchase two four wheel drive Toyota Hiace Vans.

The Community Vans will be a real benefit to our Communities of Gunbalanya and Maningrida, enabling us to provide strengthened, wider reaching services to the youth and Communities WARC serves.

WARC will be able to house the vans in a secure location and keep the vans properly serviced and in good working condition.

The costs for regular maintenance of the vans will be factored into funding applications for the various services we currently provide to the Community.

Can you please pass on details of the departmental officials we will need to contact to work through the funding arrangements.

WARC, sincerely thanks you for this opportunity.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'James Woods'.

Mayor James Woods





Adam Walding
General Manager Infrastructure, Investment & Contracts
Department of Infrastructure, Planning and Logistics

5 April 2024

Urgent Road Repairs on Arnhem Highway

Dear Adam,

On behalf on West Arnhem Regional Council (WARC) Kakadu Ward Advisory Committee members, I am writing to bring to your attention the urgent need for road repairs on the rain-damaged Arnhem Highway between Jabiru and Darwin, specifically the immediate 120 kms of Jabiru town approach. The recent heavy rainfall has caused significant damage to the road, making it unsafe for travel and posing considerable risk to motorists.

The substantially deteriorated condition of the road is not only inconveniencing commuters but jeopardising the safety of all vehicle movements. It is crucial that immediate action is taken to address the damage and ensure the road is restored to a safe and passable condition.

The Committee seek prioritisation of the repair and maintenance of this section of the Arnhem Highway and have attached pictorial evidence for ease of reference. Your prompt attention and swift action to this matter is greatly appreciated.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'R F Blyth', on a white background.

Ralph F. Blyth
Chair, Kakadu Ward Advisory Committee
Kakadu Ward Elected Member

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



Jabiru (Head Office)
☎ 08 8979 9444

Gunbalanya
☎ 08 8970 3700

Maningrida
☎ 08 8979 6600

Warruwi
☎ 08 8970 3600

Minjilang
☎ 08 8970 3500





Department of
INDUSTRY, TOURISM AND TRADE

Procurement Strategy and Policy
Level 2, Development House
76 The Esplanade Darwin NT 0800

Postal address
GPO Box 3200
DARWIN NT 0801

E Procurement.NT@nt.gov.au

T 08 8999 4830

8 April 2024

Mr Matthew Ryan
Mayor
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Email: info@westarnhem.nt.gov.au

SUBJECT: Feedback on NTG Tender Process and Request for Review

Dear Mr Ryan

Thank you for your letter of 6 March 2024 where you outlined the communities concerns with Northern Territory Government's tender processes. Your letter has been redirected to the Department of Industry Tourism and Trade as the custodians of Procurement Policy and Strategy.

NT Government recognises the importance of involving local business in government tenders. Ensuring local business have access to jobs in their area is an important priority for government.

As one of the largest buyers of goods, services and works in the Territory, NT Government recognises the importance of leveraging its procurement spend to support Territory businesses.

NT Government has a Buy Local Plan which requires government to apply a mandatory minimum assessment weighting of 30% to local content on all tenders.

Under the Procurement Framework, the NT Government applies local content criterion to all tenders, to encourage tenderers to support businesses and industry in the Northern Territory. Local content is used to preference tenderers who offer local benefits commitments. These benefits can include committing to supporting and employing local and Aboriginal Territorians.

Tenderers can demonstrate strong local content in their tenders by committing to employing local and Aboriginal staff, supporting apprentices and trainees, sourcing goods and services from local business or other activities that support the development and advancement of the Territory.

NT Government uses objective and benchmarks to assess local content. Agencies are able to focus the local content criterion to preference offers from businesses who employ Territorians and Aboriginal Territorians, and are operating remotely, regionally or within the Northern Territory. There are a number

Dear Mr Ryan

of guides published which outline government's assessment process. For more information please refer to: <https://nt.gov.au/industry/procurement/how-to-tender/tendering-with-government>

Under the Aboriginal Procurement Policy, NT Government can carve out components of larger tenders to offer direct or select tenders to Aboriginal Business Enterprises. The policy is currently under review and it is anticipated that further work will be undertaken with agencies to ensure they are aware of how they can directly engage with Aboriginal Businesses.

NT Government uses the Industry Capability Network NT (ICNNT) to identify Territory businesses who may have the capacity to provide a supply. For quotations valued under \$100,000, agencies are required to consult with ICNNT before inviting quotes from an interstate business. All Territorian businesses are encouraged to register with ICNNT to increase their visibility to government buyers.

NT Government also has a Buy Local Industry Advocate. The Advocate is an independent link between local business and the NT Government who is available investigate complaints relating to adherence with the Buy Local Plan. This includes an agency's assessment or measurement of local content.

Finally, to assist businesses with identifying anticipated tenders, agencies publish details of upcoming tenders on these websites: are published on the following websites:

- Goods, services, and consultancy tenders: <https://nt.gov.au/industry/procurement/how-government-buys/tender-forecast>
- Infrastructure tenders: <https://dipl.nt.gov.au/industry/future-procurement>

If you would like to discuss application of the Buy Local Plan, you can contact the Mr Denys Stedman, Buy Local Industry Advocate on 08 8999 7799 or at buylocal.advocate@nt.gov.au

If you would like to further discuss NT Government procurement policy matters please contact Ms Sue Wright on 08 8999 5013 or at sue.wright@nt.gov.au.

Yours sincerely



GAE MACKAY
EXECUTIVE DIRECTOR, BUSINESS



Adam Walding
General Manager Infrastructure, investment & Contracts
Department of Infrastructure, Planning and Logistics

15 April 2024

Letter of Thanks – Urgent Road Repairs on Arnhem Highway

Dear Adam,

On behalf of West Arnhem Regional Councils (WARC) Kakadu Ward Advisory Committee members, I am writing to express our thanks for the urgent road repairs made on the Arnhem Highway.

The recent heavy rainfall had caused significant damage on the road between Jabiru and Darwin, making it unsafe for travel and posing considerable risk to motorists.

On April 5 2024, WARC wrote to the Department of Infrastructure, Planning and Logistics (DIPL) raising these concerns and requested urgent repairs be made to the Arnhem Highway.

The Committee would like to thank DIPL for their quick action and acknowledge that the road conditions have improved considerably with minimal damage remaining,

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Blyth', on a light-colored background.

Ralph F. Blyth
Chair, Kakadu Ward Advisory Committee
Kakadu Ward Elected Member



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	8.2
Title:	Meetings and Events attended by the Mayor
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Meetings and Events attended by the Mayor*.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
02.04.2024	Darwin	Meeting with Office of Marion Scrymgour	Ebony William-Costa, Andrew Walsh, Fiona Ainsworth
04.04.2024	Maningrida	Maningrida Service Delivery Meeting	Various Maningrida Stakeholder
04.04.2024	Maningrida	Met with incoming West Arnhem Regional Director	Aneurin Townsend, Andrew Walsh
17.04.2024	Darwin	Meeting with Leader of the Opposition	Lia Finocchiaro, Andrew Walsh
17.04.2024	Darwin	Meeting with Assistant Minister for Indigenous Australians	Senator Malarndirri McCarthy, Sharelee Taylor – Chief of Staff, Nicholas Fitzpatrick – Electorate Officer, Andrew Walsh
17.04.2024	Darwin	Reception with the Administrator of the Northern Territory	the Honourable Hugh Heggie AO PSM
18-19.04.2024	Darwin	LGANT Convention and General Meeting	Various Local Government Councils / Stakeholders
19.04.2024	Darwin	Meeting with Mr Luke Gosling OAM, MP	Luke Gosling, Andrew Walsh

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	8.3
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Meetings and Events attended by the CEO*.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
02.04.2024	Darwin	Meeting with Office of Marion Scrymgour	Ebony William-Costa, Mayor Woods, Fiona Ainsworth
03.04.2024	Jabiru	Meeting with Red Lily CEO	Brad Palmer
04.04.2024	Maningrida	Maningrida Service Delivery Meeting	Various Maningrida Stakeholder
04.04.2024	Maningrida	Met with incoming West Arnhem Regional Director	Aneurin Townsend, Mayor Woods
05.04.2024	Jabiru	Introductory Meeting with Gundjeihmi Aboriginal Corporation CEO	Thalia van den Boogaard
05.04.2024	Jabiru	Introductory Meeting with ERA Superintendent Communities and Social Performance	Emma Tepania
12.04.2024	Darwin	Introductory Meeting with Gundjeihmi Aboriginal Corporation Jabiru Town	Dr Emma Young
16.04.2024	Via Teams	Catch up with West Arnhem Regional Director	Aneurin Townsend
16.04.2024	Via Teams	Introductory Meeting with Dhukurrdji Development Corporation CEO	Lewis Knibbs

16.04.2024	Darwin	Meeting with City of Palmerston CEO	Luccio Cerarelli
16.04.2024	Darwin	Rio Tinto Funding Projects Update	David Boustead, Fiona Ainsworth
17.04.2024	Darwin	Introductory Meeting with Leader of the Opposition	Lia Finocchiaro, Mayor Woods
17.04.2024	Darwin	Meeting with Assistant Minister for Indigenous Australians	Senator Malarndirri McCarthy, Sharelee Taylor – Chief of Staff, Nicholas Fitzpatrick – Electorate Officer, Mayor Woods
17.04.2024	Darwin	Reception with the Administrator of the Northern Territory	the Honourable Hugh Heggie AO PSM
18-19.04.2024	Darwin	LGANT Convention and General Meeting	Various Local Government Councils / Stakeholders
19.04.2024	Darwin	Meeting with Mr Luke Gosling OAM, MP	Luke Gosling, Mayor Woods

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 April 2024

Agenda Reference:	8.4
Title:	Finance Report for the period ended 29 February 2024
Author:	Corey White, Accountant

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 29 February 2024.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Finance Report for the period ended 29 February 2024*.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- 1) (a) *the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
(b) *the most recently adopted annual budget; and*
(c) *details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.*
- 2) (a) *details of all cash and investments held by the Council (including money held in trust); and*
(b) *the closing cash at bank balance split between tied and untied funds; and*
(c) *a statement on trade debtors and a general indication of the age of the debts owed to the Council; and*
(d) *a statement on trade creditors and a general indication of the age of the debts owed by the Council; and*
(e) *a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and*
(f) *other information required by the Council.*
- 5) *The report must be accompanied by*
 - (a) *a certification in writing by the CEO to the Council, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial report best reflects the financial affairs of the Council.*

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from November 2022]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

Actual vs Budget Comparison - Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2023 to 29 February 2024, the first eight months of the 2023-2024 financial year. The report compares actual income and costs compared to Council's revised budget; the finance team refer to this as "Budget R".

Total revenue

Total revenue (operational and capital) for the first eight months to February 2024 is \$31.525M. This is comprised of operational revenue \$27.325M and capital income of \$4.200M. This includes brought forward grant amounts of \$3.113M and \$1.366M = \$4.480M of the \$31.525M total.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$1.640M.
- (b) Charges – Sewerage - \$590K
- (c) Charges – Water - \$1.285M
- (d) Charges – Waste - \$987K
- (e) Income Operating Grants - \$12.385M, which consists of current income allocation grants of \$9.272M and brought forward grants of \$3.113M;
- (f) Income Agency and Commercial Services - \$4.367M. Some of which include:
 - Contract fee income - \$2.512M.
 - Service fee income - \$666K
 - Sales income - \$592K,
 - FAO Childcare Benefit - \$326K
 - Other Agency Income - \$257K
 - Sales Commissions Received - \$13K

Income (Internal) allocation is \$4.079M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

Operational expenditure

Total Council operational expenditure for February YTD is \$22.567M.

Employee expenses are over the budget of \$12.598M by \$60K. Contract and material expenses are under the budget of \$6.111M by \$2.038M or 33%.

Actual vs Budget Comparison – Operating Position - Capital (slide 4)

Additional income is \$4.200M. This consists of Brought Forward Capital Grants - \$1.366M, Capital Grant Income Allocation - \$2.626M, Brought Forward Capital Reserve Balance - \$114K and proceeds from sale of assets - \$94K. Total Capital expenditure YTD is \$3.363M and mostly relates to repairs to Mala'la road in Maningrida and various Local Authority Projects being completed. No new assets were commissioned in February 2024. Assets still "in progress" and not as yet completed total \$2,122,363.



Actuals v Budget

as at 28 Feb 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	1,639,820	1,693,293	(53,473)	(3%)	2,539,939	65%
Charges - Sewerage	590,363	485,649	104,713	22%	728,474	81%
Charges - Water	1,285,286	1,329,928	(44,642)	(3%)	1,994,892	64%
Charges - Waste	987,325	988,525	(1,200)	(0%)	1,482,787	67%
Income Council Fees and Charges	414,317	361,387	52,931	15%	541,894	76%
Income Operating Grants	12,384,905	12,700,702	(315,797)	(2%)	17,417,928	71%
Income Investments	126,420	122,667	3,753	3%	184,000	69%
Income Allocation	4,079,256	4,002,878	76,378	2%	5,996,596	68%
Other Income	1,450,374	1,416,963	33,411	2%	1,469,123	99%
Income Agency and Commercial Services	4,366,857	5,598,308	(1,231,450)	(22%)	7,864,350	56%
Total Operational Revenue	27,324,922	28,700,298	(1,375,376)	(5%)	40,219,984	68%
Operational Expenditure						
Employee Expenses	12,597,512	12,537,304	60,208	0%	18,860,966	67%
Contract and Material Expenses	4,073,200	6,111,147	(2,037,947)	(33%)	8,681,797	47%
Finance Expenses	9,539	7,833	1,706	22%	11,750	81%
Travel, Freight and Accom Expenses	558,902	905,901	(346,999)	(38%)	1,283,487	44%
Fuel, Utilities & Communication	1,630,365	1,598,364	32,001	2%	2,386,051	68%
Other Expenses	3,455,045	4,036,838	(581,793)	(14%)	6,927,486	50%
Elected Member Allowances	225,120	244,000	(18,880)	(8%)	366,000	62%
Elected Member Expenses	9,180	42,800	(33,620)	(79%)	64,200	14%
Council Committee & LA Allowances	8,200	12,700	(4,500)	(35%)	16,750	49%
Council Committee & LA Expenses	105	272	(167)	(61%)	355	30%
Total Operational Expenditure	22,567,167	25,497,158	(2,929,991)	(11%)	38,598,843	58%
Total Operational Surplus / (Deficit)	4,757,755	3,203,140	1,554,615	49%	1,621,141	100%+



Annual Budget Operating Position

as at 28 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	4,757,755	3,203,140	1,554,615	49%	1,621,141	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	(4,079,256)	(4,002,878)	(76,378)	(2%)	(5,996,596)	68%
Add Back Non-Cash Expenses	4,079,256	4,075,486	3,770	0%	5,961,382	68%
Total Non-Cash Items	(0)	72,608	(72,608)	(100%)+	(35,214)	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(3,281,187)	(3,993,490)	712,302	18%	(6,444,341)	51%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(81,375)	(163,002)	81,627	50%	(163,002)	50%
Total Additional Outflows	(3,362,562)	(4,156,492)	793,930	19%	(6,607,343)	51%
Add ADDITIONAL INFLOWS						
Capital Grants Income	2,626,316	2,808,316	(182,000)	(6%)	3,942,340	67%
Prior Year Carry Forward Tied Funding	1,366,255	1,276,394	89,861	7%	1,276,394	100%+
Other Inflow of Funds	93,727	241,346	(147,618)	(61%)	241,346	39%
Transfers from Reserves	113,802	88,737	25,065	28%	88,737	100%+
Total Additional Inflows	4,200,101	4,414,794	(214,693)	(5%)	5,548,817	76%
Net Budgeted Operating Position	5,595,294	3,534,050	2,061,244	58%	527,401	100%+

CORE SERVICES – UNRESTRICTED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$15.047M being over budget by \$291K.

Income from rates and charges is as follows:

- Income Rates and Charges \$1.640M
- Charges – Sewerage \$590K
- Charges – Water \$1.285M
- Charges – Waste \$987K

The summary below shows that Employee expenses are over budget by 4%.

A summary of the month's comparative income and expenditure is shown below.

Actuals v Budget - Core Services Unrestricted

as at 28 Feb 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	1,639,820	1,693,293	(53,473)	(3%)	2,539,939	65%
Charges - Sewerage	590,363	485,649	104,713	22%	728,474	81%
Charges - Water	1,285,286	1,329,928	(44,642)	(3%)	1,994,892	64%
Charges - Waste	987,325	988,525	(1,200)	(0%)	1,482,787	67%
Income Council Fees and Charges	388,761	330,693	58,068	18%	495,867	78%
Income Operating Grants	4,772,679	4,772,679	0	0%	7,130,582	67%
Income Investments	126,420	122,667	3,753	3%	184,000	69%
Income Allocation	3,748,067	3,539,082	208,985	6%	5,264,026	71%
Other Income	1,413,220	1,389,960	23,259	2%	1,441,787	98%
Income Agency and Commercial Services	94,914	103,600	(8,687)	(8%)	155,550	61%
Total Operational Revenue	15,046,852	14,756,076	290,776	2%	21,417,904	70%
Operational Expenditure						
Employee Expenses	7,304,840	7,048,784	256,056	4%	10,633,837	69%
Contract and Material Expenses	2,421,119	2,578,471	(157,352)	(6%)	3,878,094	62%
Finance Expenses	4,716	3,540	1,176	33%	5,310	89%
Travel, Freight and Accom Expenses	356,536	546,846	(190,310)	(35%)	788,069	45%
Fuel, Utilities & Communication	1,241,519	1,192,381	49,138	4%	1,783,523	70%
Other Expenses	1,961,098	2,205,415	(244,317)	(11%)	3,337,792	59%
Elected Member Allowances	225,120	244,000	(18,880)	(8%)	366,000	62%
Elected Member Expenses	9,180	42,800	(33,620)	(79%)	64,200	14%
Council Committee & LA Allowances	8,200	12,700	(4,500)	(35%)	16,750	49%
Council Committee & LA Expenses	105	272	(167)	(61%)	355	30%
Total Operational Expenditure	13,532,433	13,875,209	(342,776)	(2%)	20,873,931	65%
Total Operational Surplus / (Deficit)	1,514,420	880,867	633,553	72%	543,973	100%+

Annual Budget Operating Position - Core Services Unrestricted

as at 28 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,514,420	880,867	633,553	72%	543,973	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	(3,748,067)	(3,539,082)	(208,985)	(6%)	(5,264,026)	71%
Add Back Non-Cash Expenses	1,825,988	1,750,787	75,202	4%	2,586,497	71%
Total Non-Cash Items	(1,922,079)	(1,788,296)	(133,783)	(7%)	(2,677,529)	72%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(243,380)	(222,116)	(21,265)	(10%)	(222,116)	100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(81,375)	(163,002)	81,627	50%	(163,002)	50%
Total Additional Outflows	(324,755)	(385,117)	60,363	16%	(385,117)	84%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	93,727	241,346	(147,618)	(61%)	241,346	39%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	93,727	241,346	(147,618)	(61%)	241,346	39%
Net Budgeted Operating Position	(638,687)	(1,051,201)	412,514	39%	(2,277,328)	28%

CORE SERVICES – RESTRICTED FUNDING

Activities include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1-4), Gunbalanya Oval Lighting, Road to Recovery, Warruwi Community Hall Upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current **grant income allocations totalling \$2.203M.**

Employee costs are in line with budget for the YTD; whilst Contract & Material expenditure is only 21% of budget for the YTD. A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Restricted

as at 28 Feb 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Council Fees and Charges	27	27	-	-	27	100%
Income Operating Grants	2,202,881	2,138,258	64,623	3%	2,671,631	82%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	2,202,908	2,138,285	64,623	3%	2,671,658	82%
Operational Expenditure						
Employee Expenses	606,593	600,490	6,103	1%	900,520	67%
Contract and Material Expenses	163,034	771,276	(608,242)	(79%)	807,391	20%
Travel, Freight and Accom Expenses	18,683	62,791	(44,108)	(70%)	63,515	29%
Fuel, Utilities & Communication	10,097	12,884	(2,787)	(22%)	18,264	55%
Other Expenses	26,861	2,232	24,629	(100%)+	1,599	100%+
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	825,267	1,449,673	(624,406)	(43%)	1,791,288	46%
Total Operational Surplus / (Deficit)	1,377,640	688,612	689,028	100%+	880,370	100%+



Annual Budget Operating Position - Core Services Restricted

as at 28 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,377,640	688,612	689,028	100%+	880,370	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	135,474	37,931	97,544	100%+	52,723	100%+
Total Non-Cash Items	135,474	37,931	97,544	100%+	52,723	100%+
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(2,959,915)	(3,726,944)	767,029	21%	(6,134,315)	48%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(2,959,915)	(3,726,944)	767,029	21%	(6,134,315)	48%
Add ADDITIONAL INFLOWS						
Capital Grants Income	2,626,316	2,808,316	(182,000)	(6%)	3,942,340	67%
Prior Year Carry Forward Tied Funding	1,366,255	1,276,394	89,861	7%	1,276,394	100%+
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	3,992,572	4,084,711	(92,139)	(2%)	5,218,734	77%
Net Budgeted Operating Position	2,545,770	1,084,309	1,461,461	100%+	17,513	100%+

COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial or community nature, including Childcare, Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net operating surplus of \$951K was generated for the year to date, which is \$510K under budget. Agency and Commercial services income is under budget by \$1.258M, whilst Contract and Material expenses are under budget by \$692K. Employee expenses are under budget by \$32K.

A summary of the year's comparative income and expenditure is shown below:

WEST ARNHEM REGIONAL COUNCIL		Actuals v Budget - Commercial Services				
as at 28 Feb 2024		TOTAL COUNCIL				
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Council Fees and Charges	25,529	30,667	(5,137)	(17%)	46,000	55%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Income Operating Grants	21,660	21,660	-	-	32,490	67%
Income Allocation	99,439	160,244	(60,805)	(38%)	277,243	36%
Other Income	22,168	11,941	10,227	86%	12,275	100%+
Income Agency and Commercial Services	4,048,400	5,306,063	(1,257,662)	(24%)	7,425,913	55%
Total Operational Revenue	4,217,197	5,530,575	(1,313,378)	(24%)	7,793,920	54%
Operational Expenditure						
Employee Expenses	2,276,905	2,308,871	(31,966)	(1%)	3,444,352	66%
Contract and Material Expenses	965,190	1,656,911	(691,721)	(42%)	2,319,921	42%
Finance Expenses	4,823	4,293	529	12%	6,440	75%
Travel, Freight and Accom Expenses	64,427	115,300	(50,873)	(44%)	169,773	38%
Fuel, Utilities & Communication	183,584	171,359	12,224	7%	255,977	72%
Other Expenses	776,510	768,726	7,784	1%	1,116,729	70%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	4,271,439	5,025,462	(754,022)	(15%)	7,313,191	58%
Total Operational Surplus / (Deficit)	(54,243)	505,113	(559,355)	(100%)+	480,729	0%

WEST ARNHEM REGIONAL COUNCIL		Annual Budget Operating Position - Commercial Services				
as at 28 Feb 2024		TOTAL COUNCIL				
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(54,243)	505,113	(559,355)	(100%)+	480,729	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(99,439)	(160,244)	60,805	38%	(277,243)	36%
Add Back Non-Cash Expenses	1,104,996	1,116,942	(11,946)	(1%)	1,638,450	67%
Total Non-Cash Items	1,005,557	956,698	48,859	5%	1,361,207	74%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	-	-	-	-	-	0%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	-	-	-	-	-	0%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	-	-	-	-	-	0%
Net Budgeted Operating Position	951,314	1,461,811	(510,496)	(35%)	1,841,937	52%

COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$5.858M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$3.936M, which is 24% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.

Actuals v Budget - Community Services

as at 28 Feb 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Operating Grants	5,387,685	5,768,105	(380,419)	(7%)	7,583,226	71%
Income Allocation	231,750	303,552	(71,802)	(24%)	455,328	51%
Other Income	14,987	15,062	(75)	(0%)	15,062	100%
Income Agency and Commercial Services	223,544	188,645	34,899	18%	282,887	79%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	5,857,966	6,275,363	(417,397)	(7%)	8,336,502	70%
Operational Expenditure						
Employee Expenses	2,409,175	2,579,159	(169,984)	(7%)	3,882,257	62%
Contract and Material Expenses	523,857	1,104,489	(580,632)	(53%)	1,676,391	31%
Travel, Freight and Accom Expenses	119,256	180,963	(61,707)	(34%)	262,131	45%
Fuel, Utilities & Communication	195,165	221,739	(26,574)	(12%)	328,288	59%
Other Expenses	688,922	1,059,637	(370,715)	(35%)	2,470,539	28%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	3,936,375	5,145,988	(1,209,613)	(24%)	8,619,607	46%
Total Operational Surplus / (Deficit)	1,921,591	1,129,375	792,216	70%	(283,105)	0%

Annual Budget Operating Position - Community Services

as at 28 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,921,591	1,129,375	792,216	70%	(283,105)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(231,750)	(303,552)	71,802	24%	(455,328)	51%
Add Back Non-Cash Expenses	1,012,797	1,169,827	(157,029)	(13%)	1,683,712	60%
Total Non-Cash Items	781,048	866,275	(85,227)	(10%)	1,228,385	64%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	-	-	-	-	-	0%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	-	-	-	-	-	0%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	-	-	-	-	-	0%
Net Budgeted Operating Position	2,702,639	1,995,650	706,989	35%	945,280	100%+

Cash In vs Cash Out (slide 6)

Overall, net cash increased by \$1.037M from \$7.433M in January 2024 to \$8.470M in February 2024.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS	
for the period ended 29 February 2024	
	29 February 2024
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	5,581,267
Receipts from user charges & fees	600,744
Interest received	169,157
Operating Grants & contributions	7,931,117
Other operating receipts	6,181,804
	20,464,090
<i>Payments</i>	
Payments to employees	(11,446,908)
Payments for materials & contracts	(5,633,026)
Payments of interest	(9,539)
Other operating payments	(3,514,637)
	(20,604,111)
Net Cash Flows provided by/(used in) the Operating Activities	(140,021)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	3,315,929
Proceeds from sale of assets	93,727
	3,409,656
<i>Payments</i>	
Purchase of assets	(3,281,187)
Disposal of assets (write off)	-
	(3,281,187)
Net Cash Flows (used in) the Investing Activities	128,469
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	(11,552)
Cash at Beginning of Reporting Period - 1 Jul 2023	8,481,990
Cash at End of Reporting Period	8,470,438

SUMMARY

Total Cash at Bank, cash on hand, and investments, **less** internal (capital reserve funded) and external (grant funded) restrictions totals \$2,419,031 as per the table below.

Cash at Bank - Operational Account	117,443
Cash at Bank - Cash at Bank Business One Licenced Post Offices	73,235
Cash at Bank – Business Maxi Account	4,816,297
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	0
Trust Account	
Cash at Bank - Grant Trust Account	806,260
Cash at Bank - Traditional Credit Union	0
Cash on Hand General - Cash Floats in Communities	2,200
Traditional Credit Union - Shares	4
Term Deposits	2,655,000
Total Cash and Investments	8,470,438
Less Restricted Cash included further below	6,051,348
Balance Remaining	2,419,091

Investments (slide 7)

Total investments increased from \$6.539M in January to \$7.471M in February 2024. Total current investments are broken down into 8 individual investments as listed in the table below. The investments listed below are held for a term on average of 130 days and generate interest income for Council. The Westpac CMA investment for \$4,816,297 is currently being held in a Cash Management Account, with intentions of placing this into a Term Deposit in the near future. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<u>Deposit Date</u>	<u>Bank</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Term in Days</u>
21/03/2022	WEST	5,000.00	3.85%	21/03/2024	365
28/11/2023	NAB	400,000.00	4.95%	26/02/2024	90
12/12/2023	NAB	500,000.00	5.00%	12/03/2024	91
2/01/2024	NAB	500,000.00	5.05%	2/04/2024	91
15/01/2024	NAB	500,000.00	5.00%	17/04/2024	93
12/02/2024	NAB	300,000.00	5.05%	13/05/2024	91
1/02/2024	NAB	450,000.00	5.00%	1/05/2024	91
20/07/2023	WEST CMA	4,816,296.50	1.55%		
Total Current Investments		\$7,471,297			

Movement of the value of investments for the past year is illustrated in presentation slide no.7.

Restricted Assets (slides 8-10)**RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	34,257
External Restrictions: Restricted Grant Funding as at 29 February 2024	<u>6,017,091</u>
	<u>6,051,348</u>

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Dec 2023 Expenditure	Jan 2024 Expenditure	Feb 2024 Expenditure
5265.00 - Network Upgrade : Region	-	-	-
5276.00 - Purchase Toyota Hilux - Darwin	-	-	-
5271.01 - Purchase Toyota Hilux - Gunbalanya	-	-	-
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	-
5272.02 - Purchase Toyota Hilux - Jabiru	-	-	-
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-	-	-
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	-	-	-
5273.03 - Purchase Toyota Hilux - Maningrida	-	-	-
5279.03 - Purchase Ride on Mower - Maningrida	-	-	-
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	-	-
5274.04 - Purchase Toyota Hilux - Minjilang	-	-	-
5280.04 - Purchase Ride on Mower - Minjilang	-	-	-
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	-	-	-
5275.05 - Purchase Toyota Hilux - Warruwi	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	\$5,657
	-	-	<u>\$5,657</u>

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	Expenditure to Date FY 2023-2024	Balance as at 29.02.2024
5265.00 - Network Upgrade: Region	11,643	FY 22/23	13,357	-	25,000
5276.00 - Purchase Toyota Hilux Utility - Darwin	55,000	FY 21/22	(52,194)	-	2,806
SUB-TOTAL FOR REGION	66,643		(38,837)	-	27,806
527101 - Purchase Toyota Hilux Utility - Gunbalanya	55,000	FY 21/22	(52,194)	-	2,806
529401 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	(2,930)	2,872
SUB-TOTAL FOR GUNBALANYA	125,000		(116,392)	(2,930)	5,678
5272.02 - Purchase Toyota Hilux Utility - Jabiru	55,000	FY 21/22	(52,194)	-	2,806
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(227,505)	-	(52,805)
SUB-TOTAL FOR JABIRU	229,700		(279,699)	-	(49,999)
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	(359,248)	-	752
5273.03 - Purchase Toyota Hilux Utility - Maningrida	55,000	FY 21/22	(52,194)	-	2,806
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	(35,479)	(479)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-	8,735
SUB-TOTAL FOR MANINGRIDA	497,800		(450,507)	(35,479)	11,814
5274.04 - Purchase Toyota Hilux Utility - Minjilang	55,000	FY 21/22	(52,194)	-	2,806
5280.04 - Purchase Ride on Mower - Minjilang	35,000	FY 21/22	-	(35,479)	(479)
SUB-TOTAL FOR MINJILANG	90,000		(52,194)	(35,479)	2,327
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	43,480
5275.05 - Purchase Toyota Hilux Utility - Warruwi	55,000	FY 21/22	(52,194)	-	2,806
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	7,335	FY 21/22	(11,335)	(5,657)	(9,657)
SUB-TOTAL FOR WARRUWI	392,335		(350,049)	(5,657)	36,629
Capital Reserve Balance	1,401,478		(1,287,678)	(79,545)	34,257

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



Actuals v Budget - Reserve Fund Projects

as at 28 Feb 2024

Description	TOTAL COUNCIL				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	-	-	-	-	-	0%
Operational Expenditure						
Other Expenses	1,653	827	827	100%	827	100%+
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,653	827	827	100%	827	100%+
Total Operational Surplus / (Deficit)	(1,653)	(827)	(827)	(100%)	(827)	100%+



Annual Budget Operating Position - Reserve Fund Projects

as at 28 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(1,653)	(827)	(827)	(100%)	(827)	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	-	-	-	-	-	0%
Total Non-Cash Items	-	-	-	-	-	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(77,892)	(44,430)	(33,461)	(75%)	(87,911)	89%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(77,892)	(44,430)	(33,461)	(75%)	(87,911)	89%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	113,802	88,737	25,065	28%	88,737	100%+
Total Additional Inflows	113,802	88,737	25,065	28%	88,737	100%+
Net Budgeted Operating Position	34,257	43,480	(9,224)	(21%)	-	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$13.646M. This is either from B/F balances from last year, 2022-23, or received this year. Expenditure for February YTD for these projects is \$8.439M, and \$6.017M remains to be spent.

There are 55 current funding streams included in the table below. The net movement in restricted assets from January to February was (a) Internal restrictions (capital reserve) – decreased by \$6K, and (b) External restrictions (grant funding) – decreased by \$282K.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2023-2024	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 29 February 2024
2070 - Indigenous Jobs Development Funding - DHCD	794,000	198,500	(529,333)	-
2144 - Library Service: Jabiru	140,073	140,073	(90,409)	49,664
2178 - Local Authorities Community Project Income	1,583,073	1,056,348	(527,596)	528,752
2352 - WaRM - Waste and Resource Management	148,800	148,800	-	148,800
2359 - Mala'la Rd - Maningrida - DIPL \$1m	220,368	220,368	(220,368)	-
2373 - Preparing Australian Communities - LED Screens	75,158	75,158	(190,026)	-
2374 - CBF - Jabiru Library Upgrade	409	409	(409)	-
2375 - LRCI Phase 3 - Malabam Road - Maningrida	1,079,260	969,614	(1,059,133)	-
2377 - PIF - Sewerage Telemetry	117,920	117,920	(30,003)	87,918
2380 - R2R - Mala'la Road	540,269	540,269	(539,200)	1,069
2381 - Warruwi Community Hall Upgrade	415,000	415,000	(8,591)	406,409
2383 - LRCI Phase 4 - Malabam Road - Maningrida	540,268	511,144	(540,268)	-
2384 - ABA - Maningrida Oval Changerooms	540,466	270,233	(47,030)	223,203
2385 - DCMC - Local Decision Making Warruwi	15,000	15,000	-	15,000
2386 - Gunbalanya Oval Lighting	1,092,000	780,000	(2,277)	777,723
2387 - Seeding New Investment	48,060	43,691	-	43,691
2388 - R2R - Main Road Gunbalanya - Lot 651 to Lot 330	540,269	540,269	(540)	539,729
TOTAL CORE SERVICES-TIED	7,890,393	6,042,796	(3,785,183)	2,821,957
3001 - Home Care Packages Program (HCP)	259,195	191,108	(188,705)	2,403
3002 - Commonwealth Home Support Program (CHSP)	244,289	71,145	(137,100)	-
3003 - NT Jobs Package - Aged Care	959,020	943,360	(464,594)	412,811
3004 - Night Patrol	1,130,992	627,653	(868,511)	-
3009 - Warruwi Outside School Hours Care	64,467	104,781	(52,985)	51,796
3011 - Safety and Wellbeing - Sport and Recreation	-	-	-	-
3012 - Remote Sport Program	428,641	421,291	(280,332)	140,959
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	35,000	156,344	(79,228)	77,116
3028 - Manage Creche	1,262,486	640,833	(224,209)	416,624
3040 - Children and Schooling - Youth	-	-	(2,270)	-
3070 - Australia Day Grant	3,376	3,376	(3,785)	-
3087 - Women's Safe House : Gunbalanya	526,894	525,054	(416,109)	108,945
3112 - Remote Sports Voucher Program	6	6	-	6
3119 - Boundless possible Instagram Campaign	400	400	(400)	-
3120 - Domestic Family & Sexual Violence Program	35,652	35,652	-	35,652
3121 - Mental Health and Suicide and Suicide Prevention awareness	44,137	44,137	(44,136)	1
3126 - Territory Day Community Grant	631	631	(631)	-
3127 - Aged Care Transitional Support	45,799	45,799	(17,780)	28,019
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3130 - eHCP Home Care Packages Program	235,000	192,632	(175,585)	17,047
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	184,474	12,329	-	12,329
3133 - Youth Mobile Gym Program - Maningrida	760	760	-	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	-	66,666
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	1,477,391	1,083,070	(175,949)	907,121
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	71,615	71,615	(4,326)	67,288
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	24,924	24,924	(10,145)	14,779
3143 - Culture school Holiday Activities in Maningrida	0	-	-	-
3145 - Celebrating Aboriginal Culture (Australia Day)	3,071	3,071	(1,325)	1,746
3146 - Indigenous Skills and Employment Program	50,000	50,000	(50,000)	-
3147 - Jabiru Safe and Healthy Youth Project	10,377	10,377	-	10,377
3148 - International Women's Day - Library Event	-	2,000	(334)	1,666
3150 - Ninja Warrior Obstacle Course	14,300	15,200	(13,843)	1,357
3151 - NIAA - Local Investments Funding Grant Agreement	45,000	45,000	(45,120)	-
3152 - TFHC - Womens Safe House NPA	200,202	200,202	-	200,202
3153 - Voice 2 Parliament Referendum Expenditure	-	-	(1,994)	-
3154 - Sports and Recreation	900,403	550,265	(444,802)	105,464
3155 - National Australia Day Council - Australia Day Grant	10,000	8,000	(7,201)	799
TOTAL COMMUNITY SERVICES	8,336,302	6,148,815	(3,711,401)	2,683,067
Grants Commission-FAA Roads	1,413,043	1,454,095	(942,029)	512,066
TOTAL UNTIED GENERAL PURPOSE	1,413,043	1,454,095	(942,029)	512,066
Total	17,639,737	13,645,706	(8,438,613)	6,017,091

Statement of Working Capital / Current Ratio (slides 11-12)

Total current assets increased by \$1.296M from \$3.169M in January 2023 to \$4.465M in February. This is due to a increase of \$1.325M in cash and cash equivalents and a decrease of \$29K in Trade and Other Receivables.

Cash and cash equivalents increased by \$1.325M and is due to:

- (a) A increase in cash at bank (including term deposits) of \$1.037M and;
- (b) An decrease in restricted cash of \$287K.

Total current liabilities decreased by \$72K from \$2.256M in January to \$2.184M in February 2024. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) increased from \$913K in January 2023 to \$2.281M in February 2024, as the net result of the movements noted above. The current ratio increased from 1.70 to 2.04, as at 29 February 2024. This calculation is also shown in the presentation slide 11.

	JANUARY	FEBRUARY	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	\$1,094,418	2,419,091	\$1,324,672	121%
Trade and Other Receivables	\$2,074,702	2,045,922	-\$28,780	-1%
Inventories (fuel and post office)	-	-	-	0%
Prepayments and Other	-	-	-	0%
TOTAL CURRENT ASSETS	\$3,169,121	\$4,465,012	\$1,295,892	41%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$1,114,578	944,568	-\$170,010	-15%
Provisions	\$500,782	510,730	\$9,948	2%
Other Liabilities	\$640,604	\$728,220	\$87,616	14%
TOTAL CURRENT LIABILITIES	\$2,255,964	2,183,517	-\$72,446	-3%
NET CURRENT ASSETS (Working Capital)	\$913,157	\$2,281,495	\$1,368,338	150%
CURRENT RATIO	1.40	2.04	0.64	46%

Asset Additions and Additions to existing assets (slide 13)

Capital expenditure to February YTD is \$3.336M. Assets, once ready for use are financially "commissioned". Council's total value of commissioned assets to February YTD is \$1.739M, whilst the Assets still "in progress" and not as yet completed total \$2.122M.

Rates and Charges (No graphical slide)

Rates receivable is \$402K as at 29 February 2024.

<u>Location</u>	<u>Rates as at 29th February</u>				
	<u>Arrears</u>	<u>2023/24 LEVY</u>	<u>Interest</u>	<u>Balance Payable</u>	<u>Current Payment Plans</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
ARNHEMLAND	4,549	5,340	-	9,889	-
GUNBALANYA	7,622	38,490	-	46,112	-
JABIRU	-	329,165	-	329,165	-
MANINGRIDA	(1,062)	17,436	-	16,374	-
MINJILANG	-	-	-	-	-
WARRUWI	-	-	-	-	-
	<u>11,109</u>	<u>390,431</u>	<u>-</u>	<u>401,539</u>	<u>-</u>

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)

Recurrent Payments: includes Operational supplier-related costs, with top five largest being Councilbiz, Power and Water, Northern Land Council, Caltex and Seek.

Non Recurrent Payments: generally the largest spending here is for Council's capital acquisitions. The top five include: Stedmans Construction, Simconnect National, Kakadu Contracting, JMK NT and E-Tools Software.

Debtors (slide 16)

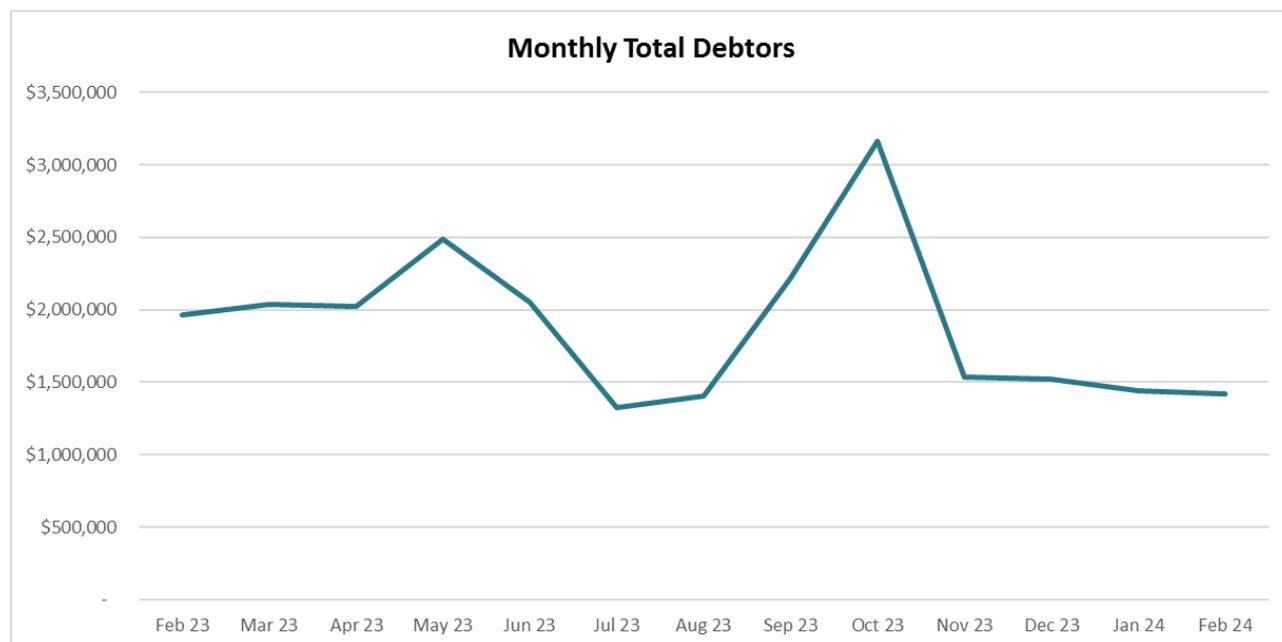
Debtors by Category

Debtor Category	Ageing Dissection						
	Outstanding As at EoM	Outstanding % of Total	Arrangement	Current	> 30 days	> 60 days	> 90 days
Rates - General	401,539	28%	274,967	-	-	-	126,572
Rates - Water	208,403	15%	-	190,888	465	-	17,981
Childcare	32,778	2%	-	4,868	5,338	3,846	18,725
NDIS	165,046	12%	-	24,870	22,087	-	118,089
Trade Debtors	611,019	43%	-	265,558	281,054	4,060	60,347
TOTAL DEBTORS	1,418,785	100%	274,967	486,183	308,013	7,906	341,715

Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
310	Power and Water Corporation	426,626	30%	179,571	247,055	-	-
	NDIS Clients	165,046	12%	24,870	22,087	-	118,089
	Energy Resources of Australia	155,836	11%	-	155,836	-	-
161	Jabiru Kabolkmakmen Ltd	109,997	8%	-	-	-	109,997
715	Department of Infrastructure, Planning & Logistics	36,802	3%	28,373	-	-	8,429
	TOTAL	894,307	63%	232,814	424,979	-	236,515
	Remaining Debtors	524,478	37%	253,370	116,965	7,906	380,167
	TOTAL DEBTORS AS AT 29th February 2024	1,418,785	100%	486,183	308,013	7,906	616,682

Movement of the total value of debtors for the past year follows:



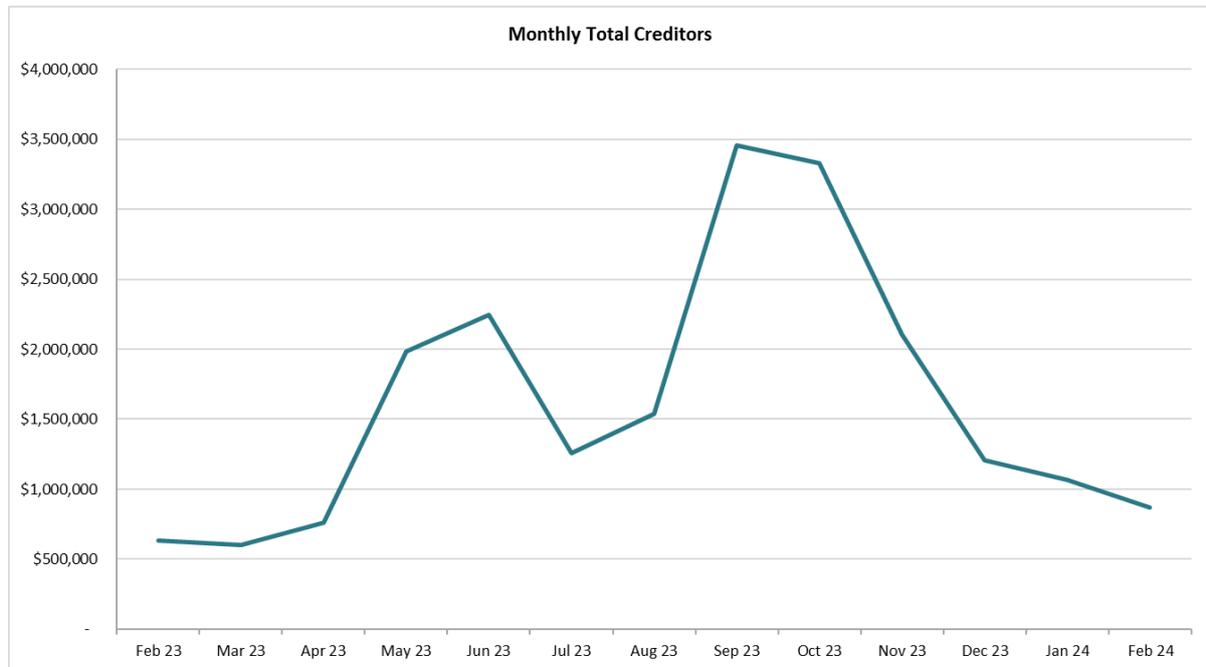
Trade Creditors (slide 17)

Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13898	City Earthmoving	172,677	20%	-	-	-	172,677
11590	Quick Super	135,111	16%	135,111	-	-	-
11587	CouncilBiz	130,072	15%	-	130,072	-	-
12106	Australian Tax Office - PAYG Only	115,338	13%	115,338	-	-	-
11004	Northern Land Council (NLC)	66,896	8%	23,905	-	-	42,991
TOTAL		620,094	72%	274,354	130,072	-	215,668
Remaining Creditors		246,214	28%	185,984	20,464	1,353	38,413
TOTAL CREDITORS AS AT 29th February 2024		866,307	100%	460,338	150,535	1,353	254,081

*Creditors that are >90 Days are currently on a retainer

The movement of the total value of creditors for the past year follows:



LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period between 1 February 2024 to 31 February 2024 are listed below:

LPO:	Amount:	Comment
Jabiru	\$0.00	
Maningrida	\$0.50 positive	
Gunbalanya	\$199.28 negative	Currently being investigated
Total	\$198.78 negative	

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Finance Presentation - February 2024 [**8.4.1** - 17 pages]
2. Monthly Financial Report Form - February 2024 [**8.4.2** - 6 pages]
3. Combined PL and Balance Sheet - February 2024 [**8.4.3** - 5 pages]



Financial Management Report for the period ended 29th February 2024



Snapshot – February 2024 Financial Report



Total Revenue
(Operational and Capital)
(Year to Date)

\$ 31.53

Million



Total Operating Result
(Surplus / Deficit)
(Year to Date)

\$ 4.76

Million



Cash flows
(Movement in Feb)

\$ 1.04

Million



Total Cash at Bank

\$ 8.47

Million



Restricted Cash

\$ 6.05

Million



Unrestricted Cash

\$ 2.42

Million



Working Capital Ratio

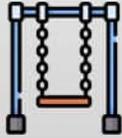
2.04



New Assets or Additions
(Year to Date)

\$1.74

Million



Total Assets

\$ 101.72

Million

Actual v Budget – Operational – February YTD 2024



Actuals v Budget

as at 28 Feb 2024

Description	TOTAL COUNCIL				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	1,639,820	1,693,293	(53,473)	(3%)	2,539,939	65%
Charges - Sewerage	590,363	485,649	104,713	22%	728,474	81%
Charges - Water	1,285,286	1,329,928	(44,642)	(3%)	1,994,892	64%
Charges - Waste	987,325	988,525	(1,200)	(0%)	1,482,787	67%
Income Council Fees and Charges	414,317	361,387	52,931	15%	541,894	76%
Income Operating Grants	12,384,905	12,700,702	(315,797)	(2%)	17,417,928	71%
Income Investments	126,420	122,667	3,753	3%	184,000	69%
Income Allocation	4,079,256	4,002,878	76,378	2%	5,996,596	68%
Other Income	1,450,374	1,416,963	33,411	2%	1,469,123	99%
Income Agency and Commercial Services	4,366,857	5,598,308	(1,231,450)	(22%)	7,864,350	56%
Total Operational Revenue	27,324,922	28,700,298	(1,375,376)	(5%)	40,219,984	68%
Operational Expenditure						
Employee Expenses	12,597,512	12,537,304	60,208	0%	18,860,966	67%
Contract and Material Expenses	4,073,200	6,111,147	(2,037,947)	(33%)	8,681,797	47%
Finance Expenses	9,539	7,833	1,706	22%	11,750	81%
Travel, Freight and Accom Expenses	558,902	905,901	(346,999)	(38%)	1,283,487	44%
Fuel, Utilities & Communication	1,630,365	1,598,364	32,001	2%	2,386,051	68%
Other Expenses	3,455,045	4,036,838	(581,793)	(14%)	6,927,486	50%
Elected Member Allowances	225,120	244,000	(18,880)	(8%)	366,000	62%
Elected Member Expenses	9,180	42,800	(33,620)	(79%)	64,200	14%
Council Committee & LA Allowances	8,200	12,700	(4,500)	(35%)	16,750	49%
Council Committee & LA Expenses	105	272	(167)	(61%)	355	30%
Total Operational Expenditure	22,567,167	25,497,158	(2,929,991)	(11%)	38,598,843	58%
Total Operational Surplus / (Deficit)	4,757,755	3,203,140	1,554,615	49%	1,621,141	100% +



Actual v Budget – Operating Position – February YTD 2024



 Annual Budget Operating Position as at 28 Feb 2024							
Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
Operating Surplus / (Deficit)	4,757,755	3,203,140	1,554,615	49%	 !	1,621,141	100%+
Remove NON-CASH ITEMS							
Less Non-Cash Income	(4,079,256)	(4,002,878)	(76,378)	(2%)		(5,996,596)	68%
Add Back Non-Cash Expenses	4,079,256	4,075,486	3,770	0%		5,961,382	68%
Total Non-Cash Items	(0)	72,608	(72,608)	(100%)+		(35,214)	0%
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(3,281,187)	(3,993,490)	712,302	18%	 !	(6,444,341)	51%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(81,375)	(163,002)	81,627	50%		(163,002)	50%
Total Additional Outflows	(3,362,562)	(4,156,492)	793,930	19%		(6,607,343)	51%
Add ADDITIONAL INFLOWS							
Capital Grants Income	2,626,316	2,808,316	(182,000)	(6%)	 !	3,942,340	67%
Prior Year Carry Forward Tied Funding	1,366,255	1,276,394	89,861	7%		1,276,394	100%+
Other Inflow of Funds	93,727	241,346	(147,618)	(61%)	 !	241,346	39%
Transfers from Reserves	113,802	88,737	25,065	28%		88,737	100%+
Total Additional Inflows	4,200,101	4,414,794	(214,693)	(5%)		5,548,817	76%
Net Budgeted Operating Position	5,595,294	3,534,050	2,061,244	58%		527,401	100%+

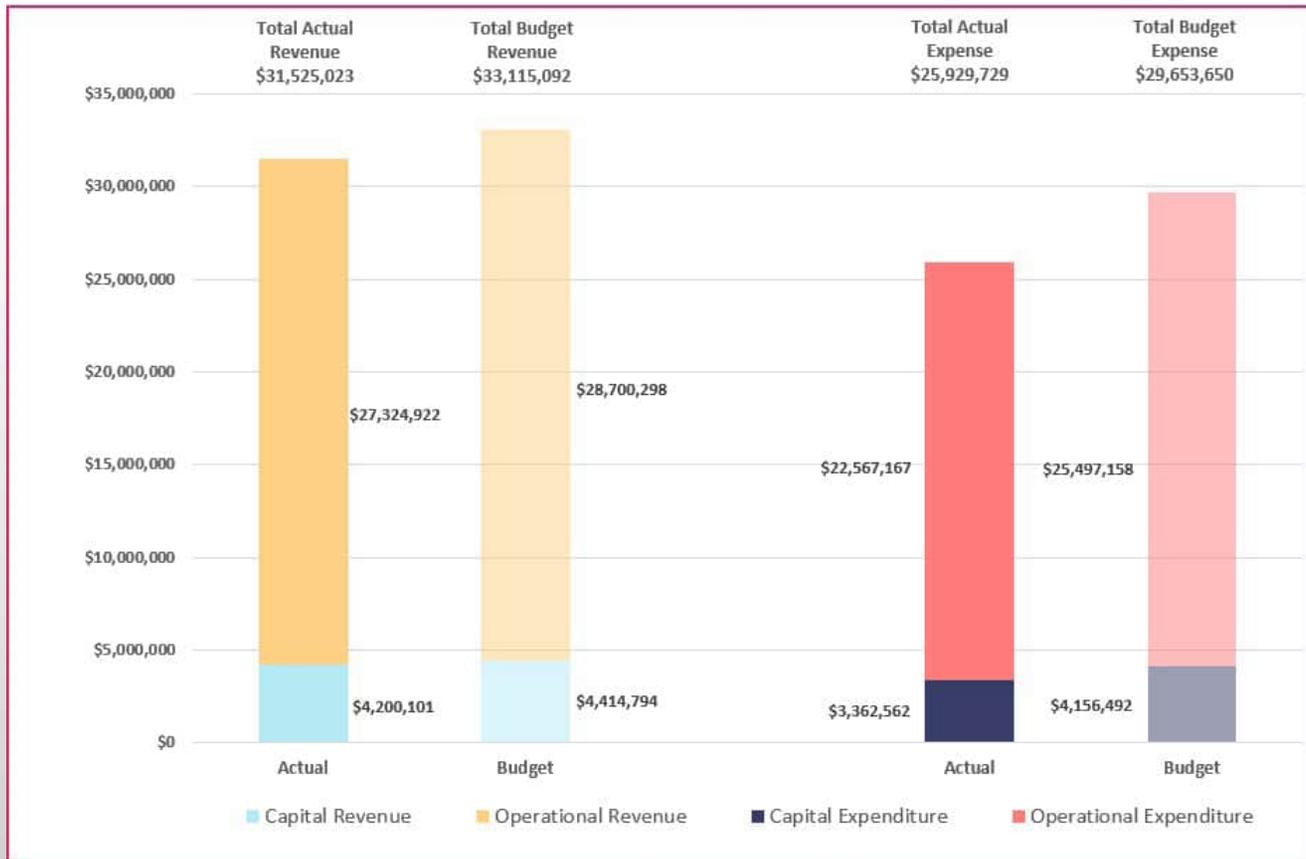
Legend:

-  Unfavourable variance over \$75,000
-  Unfavourable variance under \$75,000
-  Favourable variance
- ! Variance over \$300,000





Actual v Budget – Total Council – February YTD 2024





Cash flow – Cash in vs Cash out

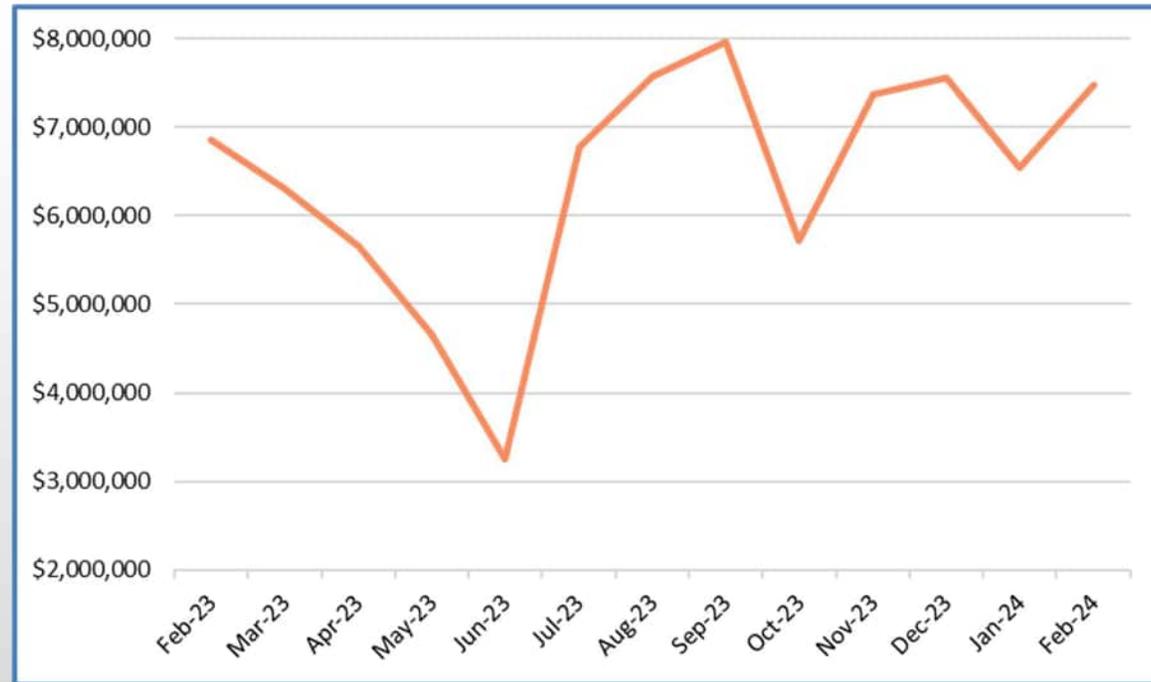
Month	Cash in / (out)
Feb-23	\$ (91,977)
Mar-23	\$ (937,932)
Apr-23	\$ (755,025)
May-23	\$ 392,462
Jun-23	\$ 2,057,668
Jul-23	\$ (1,213,855)
Aug-23	\$ 722,941
Sep-23	\$ (35,056)
Oct-23	\$ 1,270,508
Nov-23	\$ (432,008)
Dec-23	\$ (775,323)
Jan-24	\$ (588,713)
Feb-24	\$ 1,037,407
Year to Date	\$ 743,074





Term Deposits & CMA over the past year

Month	Total Deposits
Feb-23	\$6,855,139
Mar-23	\$6,305,139
Apr-23	\$5,655,139
May-23	\$4,655,139
Jun-23	\$3,255,139
Jul-23	\$6,768,208
Aug-23	\$7,573,661
Sep-23	\$7,958,567
Oct-23	\$5,714,824
Nov-23	\$7,364,285
Dec-23	\$7,560,762
Jan-24	\$6,539,074
Feb-24	\$7,471,297



Restricted Assets – February 2024

Restricted Assets:

- | | |
|--|-------------|
| • Internal Restrictions: Capital Reserve | \$34,257 |
| • External Restrictions: Restricted Grant Funding as at 29 th February 2024 | \$6,017,091 |

TOTAL	<u>\$6,051,348</u>
--------------	---------------------------

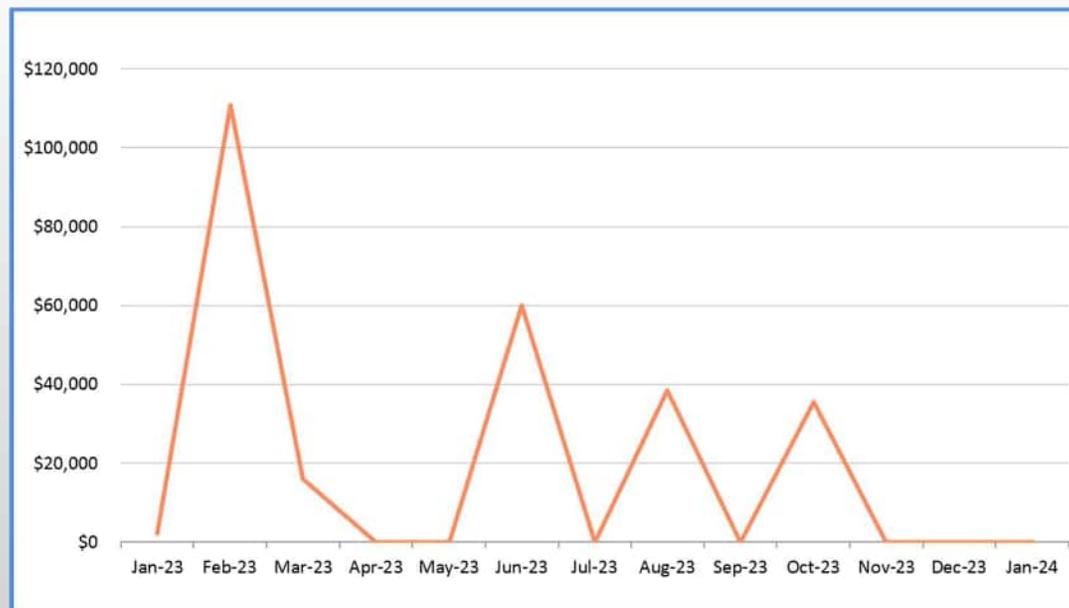
- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.



Internal Restrictions: Capital Reserve Expenditure for the past year



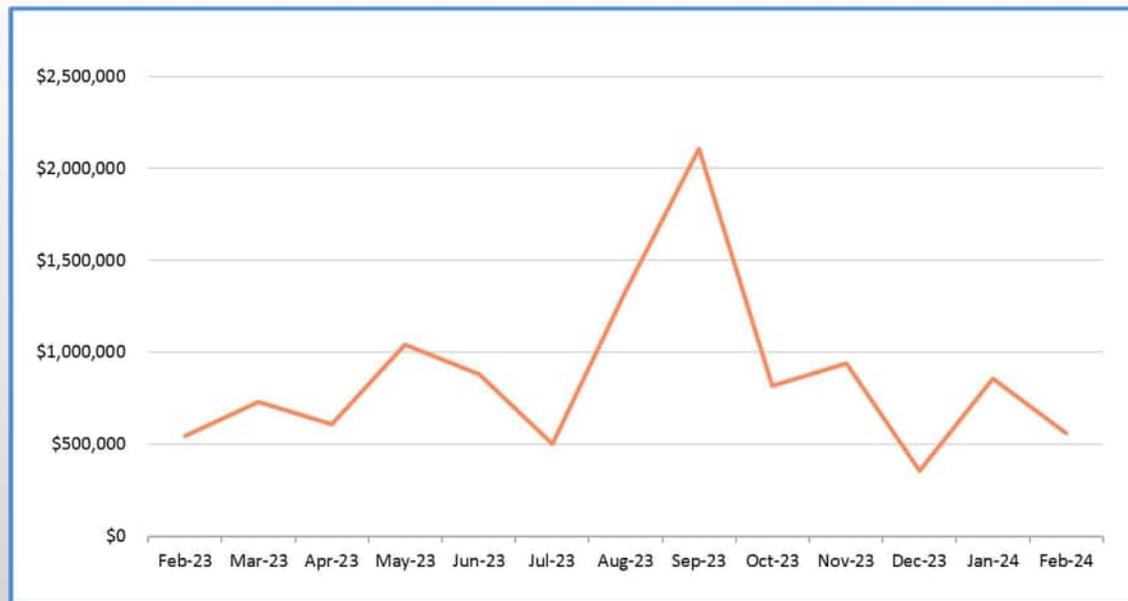
Capital Reserve Monthly Expenditure 2023/2024												
Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24
\$110,967	\$15,955	Nil	Nil	\$60,036	Nil	\$38,409	\$0	\$35,479	\$0	\$0	\$0	\$5,657





External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2023/2024												
Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24
\$544,398	\$727,895	\$610,353	\$1,039,160	\$883,093	\$500,907	\$1,333,365	\$2,108,199	\$818,155	\$938,702	\$355,916	\$857,397	\$557,791



Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 29 February 2024		29 February 2024
		\$
CURRENT ASSETS		
Cash and cash equivalents *		2,419,091
Trade and Other Receivables		2,045,922
Inventories		-
Prepayments and Other		-
TOTAL CURRENT ASSETS		4,465,012
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		944,568
Provisions		510,730
Borrowings		-
Other Liabilities		728,220
TOTAL CURRENT LIABILITIES		2,183,517
NET CURRENT ASSETS (Working Capital)		2,281,495
CURRENT RATIO		2.04

Current Ratio Formula = $\frac{\text{Current Assets}}{\text{Current Liabilities}}$



What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

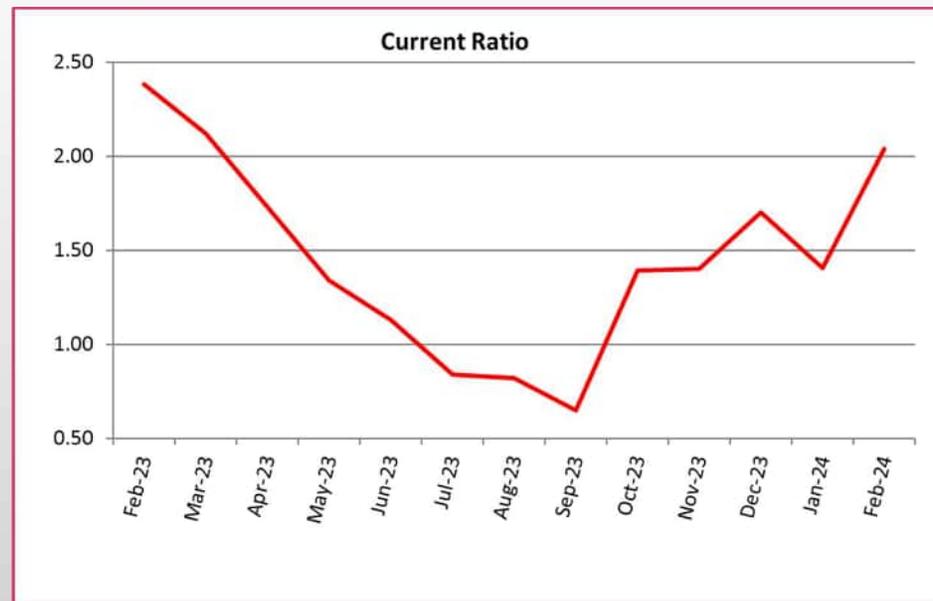
- Note: does not include restricted cash of \$6.051 million as at 29 February 2024





Current Ratio for the past Year

Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24
2.38	2.12	1.73	1.34	1.13	0.84	0.82	0.65	1.39	1.40	1.70	1.40	2.04



Commissioned Assets – February 2024



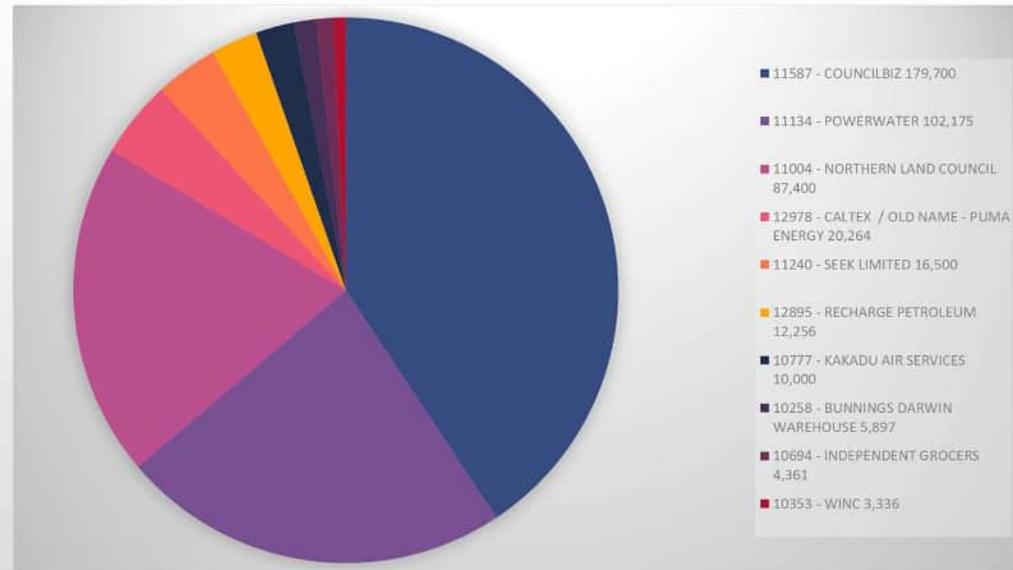
No new assets were commissioned in February 2024





Top 10 Payments Month To Date – Recurrent

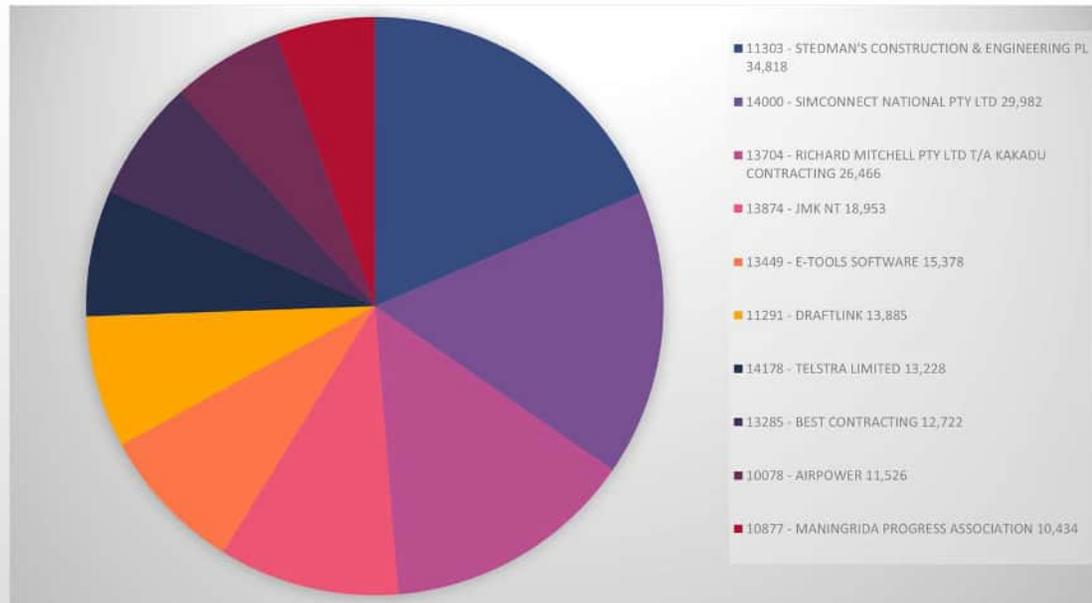
	\$	%
Total Top 10 Recurrent Payments	\$ 441,888	54%
Total Top 10 Non-Recurrent Payments	\$ 187,391	23%
Total Payments to All Other Suppliers	\$ 187,586	23%
Total Payments MTD	\$ 816,864	100%





Top 10 Payments Year To Date – Non Recurrent

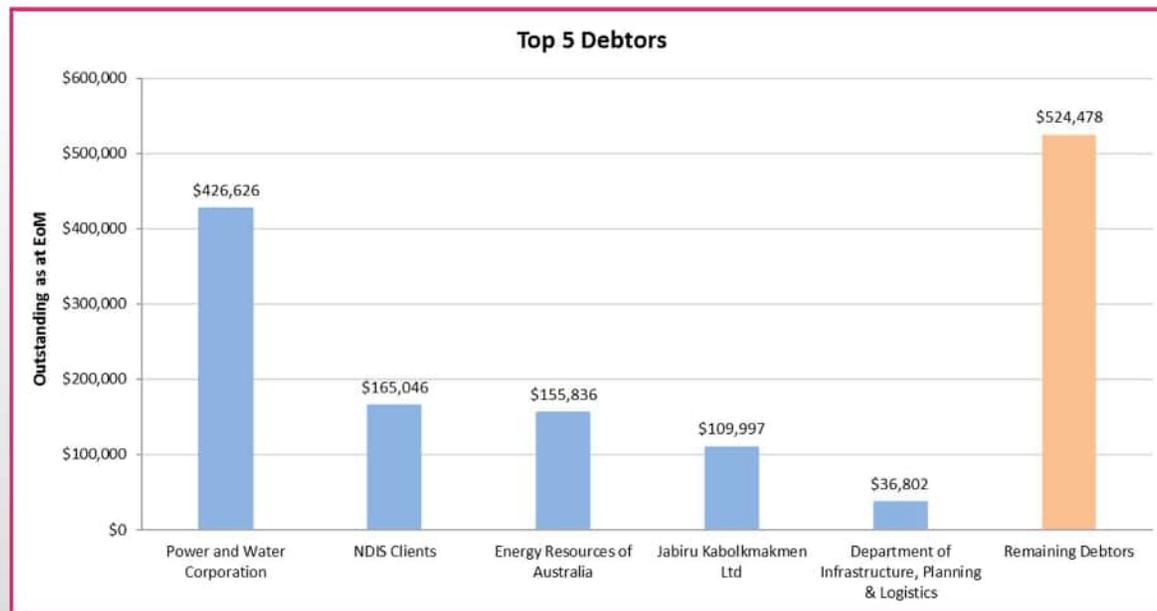
	\$	%
Total Top 10 Recurrent Payments	\$ 441,888	54%
Total Top 10 Non-Recurrent Payments	\$ 187,391	23%
Total Payments to All Other Suppliers	\$ 187,586	23%
Total Payments MTD	\$ 816,864	100%





Debtors – as at 29th February 2024

“Money owed to Council”

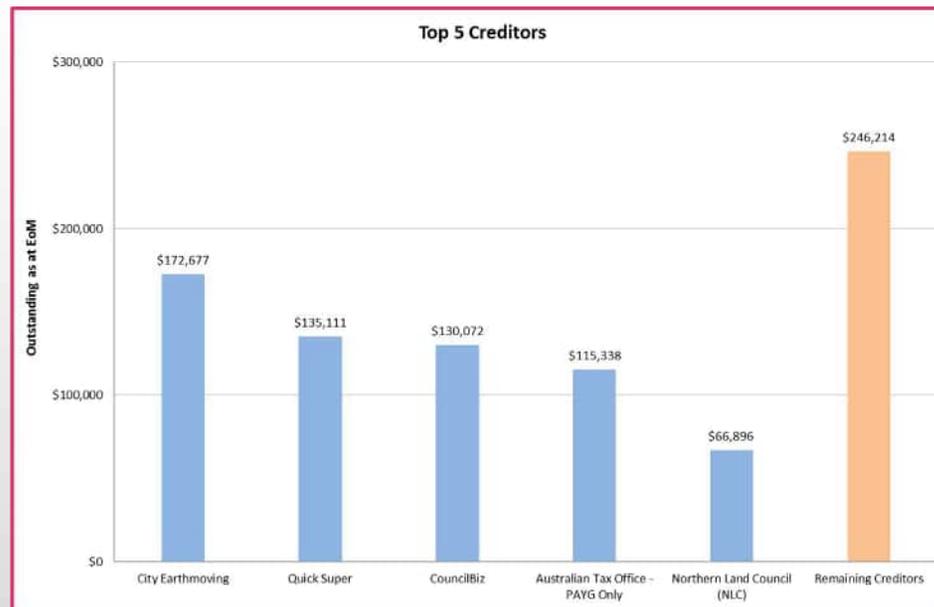


DEBTORS												
Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24
\$ 1,965,022	\$ 2,038,419	\$ 2,019,803	\$ 2,489,874	\$ 2,048,769	\$ 1,326,946	\$ 1,401,401	\$ 2,222,168	\$ 3,165,499	\$ 1,538,572	\$ 1,523,654	\$ 1,441,745	\$ 1,418,785



Creditors – as at 29th February 2024

“Money Council owes to its suppliers”



CREDITORS												
Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24
\$ 635,480	\$ 602,269	\$ 758,067	\$ 1,986,246	\$ 2,244,581	\$ 1,254,692	\$ 1,538,246	\$ 3,457,568	\$ 3,325,223	\$ 2,103,420	\$ 1,208,433	\$ 1,069,614	\$ 866,307



Actuals v Budget

as at 28 Feb 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	1,639,820	1,693,293	(53,473)	(3%)	2,539,939	65%
Charges - Sewerage	590,363	485,649	104,713	22%	728,474	81%
Charges - Water	1,285,286	1,329,928	(44,642)	(3%)	1,994,892	64%
Charges - Waste	987,325	988,525	(1,200)	(0%)	1,482,787	67%
Income Council Fees and Charges	414,317	361,387	52,931	15%	541,894	76%
Income Operating Grants	12,384,905	12,700,702	(315,797)	(2%)	17,417,928	71%
Income Investments	126,420	122,667	3,753	3%	184,000	69%
Income Allocation	4,079,256	4,002,878	76,378	2%	5,996,596	68%
Other Income	1,450,374	1,416,963	33,411	2%	1,469,123	99%
Income Agency and Commercial Services	4,366,857	5,598,308	(1,231,450)	(22%)	7,864,350	56%
Total Operational Revenue	27,324,922	28,700,298	(1,375,376)	(5%)	40,219,984	68%
Operational Expenditure						
Employee Expenses	12,597,512	12,537,304	60,208	0%	18,860,966	67%
Contract and Material Expenses	4,073,200	6,111,147	(2,037,947)	(33%)	8,681,797	47%
Finance Expenses	9,539	7,833	1,706	22%	11,750	81%
Travel, Freight and Accom Expenses	558,902	905,901	(346,999)	(38%)	1,283,487	44%
Fuel, Utilities & Communication	1,630,365	1,598,364	32,001	2%	2,386,051	68%
Other Expenses	3,455,045	4,036,838	(581,793)	(14%)	6,927,486	50%
Elected Member Allowances	225,120	244,000	(18,880)	(8%)	366,000	62%
Elected Member Expenses	9,180	42,800	(33,620)	(79%)	64,200	14%
Council Committee & LA Allowances	8,200	12,700	(4,500)	(35%)	16,750	49%
Council Committee & LA Expenses	105	272	(167)	(61%)	355	30%
Total Operational Expenditure	22,567,167	25,497,158	(2,929,991)	(11%)	38,598,843	58%
Total Operational Surplus / (Deficit)	4,757,755	3,203,140	1,554,615	49%	1,621,141	100%+



Annual Budget Operating Position

as at 28 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
Operating Surplus / (Deficit)	4,757,755	3,203,140	1,554,615	49%		1,621,141	100%+
Remove NON-CASH ITEMS							
Less Non-Cash Income	(4,079,256)	(4,002,878)	(76,378)	(2%)		(5,996,596)	68%
Add Back Non-Cash Expenses	4,079,256	4,075,486	3,770	0%		5,961,382	68%
Total Non-Cash Items	(0)	72,608	(72,608)	(100%)+		(35,214)	0%
Less ADDITIONAL OUTFLOWS							
Capital Expenditure	(3,281,187)	(3,993,490)	712,302	18%		(6,444,341)	51%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(81,375)	(163,002)	81,627	50%		(163,002)	50%
Total Additional Outflows	(3,362,562)	(4,156,492)	793,930	19%		(6,607,343)	51%
Add ADDITIONAL INFLOWS							
Capital Grants Income	2,626,316	2,808,316	(182,000)	(6%)		3,942,340	67%
Prior Year Carry Forward Tied Funding	1,366,255	1,276,394	89,861	7%		1,276,394	100%+
Other Inflow of Funds	93,727	241,346	(147,618)	(61%)		241,346	39%
Transfers from Reserves	113,802	88,737	25,065	28%		88,737	100%+
Total Additional Inflows	4,200,101	4,414,794	(214,693)	(5%)		5,548,817	76%
Net Budgeted Operating Position	5,595,294	3,534,050	2,061,244	58%		527,401	100%+



Capital Expenditure

as at 28 Feb 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Capital Expenditure						
Plant & Equipment	(121,843)	(241,858)	120,015	50%	(241,858)	50%
Infrastructure	(411,005)	(900,486)	489,481	54%	(2,451,665)	17%
Roads	(2,352,737)	(2,322,973)	(29,764)	(1%)	(2,963,914)	79%
Buildings	(230,018)	(450,433)	220,414	49%	(686,745)	33%
Furniture, Fittings and Office Equipment	(165,584)	(77,740)	(87,844)	(100%)+	(100,158)	100%+
Vehicles	-	-	-	-	-	0%
Total Capital Expenditure *	(3,281,187)	(3,993,490)	712,302	18%	(6,444,341)	51%
Total Capital Expenditure Funded By						
Operating Income (amount allocated to fund capital items)	359,605	-	359,605	100%	-	100%
Capital Grants	3,992,572	4,084,711	(92,139)	(2%)	5,218,734	77%
Transfers from Cash Reserves	113,802	88,737	25,065	28%	88,737	100%+
Total Capital Expenditure Funding	4,465,979	4,173,448	292,531	(7%)	5,307,472	84%



Member and CEO Council Credit Card Transactions for February

Transaction Date	Amount	Suppliers Name	Reason for Transaction
Cardholder Name: COO - Fiona Ainsworth			
01-Feb-24	\$ 81.00	Safe NT	WWCC - Chelsea Yalagula - Youth, Sport, Recreation Officer - Minjilang
01-Feb-24	\$ 81.00	Safe NT	WWCC - Leah Holt - Youth, Sport Recreation Officer - Jabiru
01-Feb-24	\$ 3,797.40	Cadillac Transport	Parts - Rego No: CC08AS
03-Feb-24	\$ 149.00	Vend Pos	Monthly Subscription - Newsagents POS System - Australia Post Jabiru
04-Feb-24	\$ 242.00	PropertyMe	Monthly subscription - Tenancy software system
08-Feb-24	\$ 413.22	UES International	Parts - Rego No: CB88BP
08-Feb-24	\$ 81.00	Safe NT	WWCC - John (Jaye) Galaminda - Community Safety Officer - Waruwi
08-Feb-24	\$ 81.00	Safe NT	CHC - Milena Gaykamangu - Early Childhood Assistant - Jabiru
08-Feb-24	\$ 81.00	Safe NT	CHC - Jocelyn Nathanael-Walters - Director of Finance - Regional
08-Feb-24	\$ 81.00	Safe NT	CHC - Chelsea Yalagula - Youth, Sport, Recreation Assistant - Minjilang
08-Feb-24	\$ 81.00	Safe NT	CHC - Mark Uwarow - HR Manager Regional
08-Feb-24	\$ 81.00	Safe NT	WWCC - Ida Waianga - Community Care Assistant - Waruwi
09-Feb-24	\$ 81.00	Safe NT	CHC - Rick Withers - USC Operator
09-Feb-24	\$ 81.00	Safe NT	CHC - Prabesh Basnet - Finance Support Officer - Darwin
09-Feb-24	\$ 1,745.00	Australia LG Association	ALGA NGA Forum Registration 02-04.07.2024 - NGA24253
09-Feb-24	\$ 1,395.00	Australia LG Association	ALGA NGA Forum Registration 02-04.07.2024 - NGA24255
09-Feb-24	-\$ 5,163.36	Westpac	Credit card top-up
12-Apr-24	\$ 1,395.00	Australia LG Association	ALGA NGA Forum Registration 02-04.07.2024 - NGA24257
12-Feb-24	\$ 1,443.00	AJM Home Heal	Single Waterproof Mattress & Sit Up Bed Pillow - Jabiru Age Care Client
13-Feb-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Gunbalanya
13-Feb-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Maningrida
13-Feb-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Minjilang
13-Feb-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Waruwi
15-Feb-24	\$ 81.00	Safe NT	WWCC - Shana-Rae Echo - Youth, Sport, Recreation Assistant - Gunbalanya
16-Feb-24	\$ 81.00	Safe NT	WWCC - Shana-Rae Echo - Youth, Sport, Recreation Assistant - Gunbalanya
16-Feb-24	\$ 81.00	Safe NT	CHC - Edward Dudanga - Youth, Sport, Recreation Team Leader - Maningrida
16-Feb-24	\$ 81.00	Safe NT	CHC - Chansamouth Phoneyiem - Landfill Officer - Maningrida
20-Feb-24	-\$ 350.00	Australia LG Association	ALGA NGA Forum Registration 02-04.07.2024 - NGA23253 Refund
23-Feb-24	\$ 221.95	Exide Batteries	Batteries - Rego No: CE56JU
23-Feb-24	\$ 81.00	Safe NT	CHC - Germaina Wangi - Youth, Sport, Recreation Assistant - Maningrida
23-Feb-24	\$ 81.00	Safe NT	CHC - Elisha Pascoe - Administration Trainee - Maningrida
23-Feb-24	\$ 27.00	Safe NT	CHC - Oliver Taylor - Works Assistant - Maningrida
23-Feb-24	\$ 27.00	Safe NT	CHC - Oliver Taylor - Works Assistant - Maningrida
23-Feb-24	\$ 27.00	Safe NT	CHC - Oliver Taylor - Works Assistant - Maningrida
23-Feb-24	\$ 81.00	Safe NT	WWCC - Matthew Nagarbin - Youth, Sport, Recreation Officer - Minjilang
23-Feb-24	\$ 81.00	Safe NT	CHC - Andrew Walsh - CEO - Regional
26-Apr-24	\$ 185.00	Top Lock NT	Programming Key - Rego No: CF04ZB.7241
26-Feb-24	\$ 14.40	Australia Post	Postage - Fleet Parts
28-Feb-24	\$ 440.00	Office Works	Deflecto Brochure Stand with A4 Sign Holder x 2 - WARC Wre - Jabiru
Total	\$ 7,815.61		
Cardholder Name: Mayor - Matthew Ryan			
12-Feb-24	\$ 13.00	Maningrida Progress Association	2x Coffees (Mayor Ryan and Member of Arafura)
Total	\$ 13.00		
Cardholder Name: Director of Finance - Jocelyn Nathanael Walters			
03-Mar-24	\$ 14.00	Westpac	Card Fee
Total	\$ 14.00		



Actuals v Budget by Local Authority Area

as at 29 Feb 2024

Description	REGION			GUNBALANYA			JABIRU		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue									
Income Rates and Charges	13,744	12,681	1,063	243,185	245,806	(2,621)	869,604	914,210	(44,606)
Charges - Sewerage	-	-	-	-	-	-	590,363	485,649	104,713
Charges - Water	-	-	-	-	-	-	1,285,286	1,329,928	(44,642)
Charges - Waste	-	-	-	239,158	239,158	-	190,195	191,395	(1,200)
Income Council Fees and Charges	93,890	73,348	20,543	12,704	12,289	415	252,671	209,987	42,684
Income Operating Grants	9,033,013	9,404,432	(371,419)	1,090,888	1,090,888	-	180,890	180,890	-
Income Investments	126,420	122,667	3,753	-	-	-	-	-	-
Income Allocation	3,725,767	3,578,233	147,534	205,866	192,440	13,427	47,702	102,633	(54,931)
Other Income	1,234,380	1,233,333	1,047	23,392	11,604	11,788	15,831	15,622	209
Income Agency and Commercial Services	16,163	140,789	(124,626)	1,257,430	1,157,778	99,652	1,235,862	2,411,633	(1,175,771)
Total Operational Revenue	14,243,378	14,565,483	(322,106)	3,072,623	2,949,963	122,660	4,668,402	5,841,946	(1,173,544)
Operational Expenditure									
Employee Expenses	4,623,679	4,654,377	(30,697)	1,769,535	1,603,036	166,498	2,537,406	2,513,907	23,499
Contract and Material Expenses	937,407	1,182,375	(244,968)	675,669	1,203,906	(528,237)	1,363,562	2,096,099	(732,537)
Finance Expenses	4,374	3,193	1,181	2,101	1,527	575	1,355	1,180	175
Travel, Freight and Accom Expenses	223,605	331,853	(108,247)	52,327	114,713	(62,386)	50,007	52,901	(2,894)
Fuel, Utilities & Communication	279,232	296,144	(16,912)	233,228	214,431	18,798	457,618	445,310	12,307
Other Expenses	1,465,132	1,795,016	(329,885)	470,974	550,582	(79,608)	714,685	673,377	41,307
Elected Member Allowances	225,120	244,000	(18,880)	-	-	-	-	-	-
Elected Member Expenses	9,180	42,800	(33,620)	-	-	-	-	-	-
Council Committee & LA Allowances	-	-	-	2,450	2,850	(400)	-	-	-
Council Committee & LA Expenses	-	-	-	-	167	(167)	-	-	-
Total Operational Expenditure	7,767,729	8,549,758	(782,029)	3,206,284	3,691,212	(484,927)	5,124,633	5,782,775	(658,142)
Total Operational Surplus / (Deficit)	6,475,648	6,015,725	459,923	(133,662)	(741,249)	607,588	(456,231)	59,171	(515,402)



Actuals v Budget by Local Authority Area as at 29 Feb 2024

Description	MANINGRIDA			MINJILANG			WARRUJI			TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue												
Income Rates and Charges	409,942	415,742	(5,800)	39,896	40,467	(571)	63,449	64,387	(938)	1,639,820	1,693,293	(53,473)
Charges - Sewerage	-	-	-	-	-	-	-	-	-	500,363	486,640	104,713
Charges - Water	-	-	-	-	-	-	-	-	-	1,285,286	1,329,928	(44,642)
Charges - Waste	451,828	451,828	-	41,896	41,896	-	64,248	64,248	-	987,325	988,525	(1,200)
Income Council Fees and Charges	35,978	47,145	(11,167)	9,400	13,667	(4,266)	9,674	4,951	4,723	414,317	361,387	52,931
Income Operating Grants	877,617	877,617	(0)	635,139	637,033	(1,894)	567,359	509,842	57,517	12,384,905	12,700,702	(315,797)
Income Investments	-	-	-	-	-	-	-	-	-	126,420	122,667	3,753
Income Allocation	35,916	24,321	11,595	45,928	75,446	(29,518)	18,077	29,806	(11,730)	4,079,256	4,002,878	76,378
Other Income	121,191	133,947	(12,756)	20,705	18,791	1,915	34,876	3,667	31,209	1,450,374	1,416,963	33,411
Income Agency and Commercial Services	810,086	815,466	(5,380)	519,303	562,880	(43,576)	528,012	509,760	18,252	4,366,857	5,598,308	(1,231,450)
Total Operational Revenue	2,742,558	2,766,067	(23,508)	1,312,268	1,390,179	(77,911)	1,285,694	1,186,661	99,033	27,324,922	28,700,298	(1,375,376)
Operational Expenditure												
Employee Expenses	1,300,019	1,241,721	58,298	939,742	1,072,955	(133,214)	1,427,131	1,451,307	(24,176)	12,597,512	12,537,304	60,208
Contract and Material Expenses	753,074	1,024,316	(271,242)	151,356	344,843	(193,487)	192,133	259,609	(67,476)	4,073,200	6,111,147	(2,037,947)
Finance Expenses	524	700	(176)	709	980	(271)	476	253	223	9,539	7,833	1,706
Travel, Freight and Accom Expenses	84,137	122,123	(37,986)	76,233	135,293	(59,060)	72,592	149,018	(76,426)	558,902	905,901	(346,999)
Fuel, Utilities & Communication	278,680	251,331	27,349	220,971	230,933	(9,962)	160,636	160,215	421	1,630,365	1,598,364	32,001
Other Expenses	373,078	400,904	(27,826)	171,140	236,855	(65,715)	260,036	380,103	(120,066)	3,455,045	4,036,838	(581,793)
Elected Member Allowances	-	-	-	-	-	-	-	-	-	225,120	244,000	(18,880)
Elected Member Expenses	-	-	-	-	-	-	-	-	-	9,180	42,800	(33,620)
Council Committee & LA Allowances	2,400	4,800	(2,400)	1,350	4,050	(2,700)	2,000	1,000	1,000	8,200	12,700	(4,500)
Council Committee & LA Expenses	-	-	-	105	105	-	-	-	-	105	272	(167)
Total Operational Expenditure	2,791,913	3,045,895	(253,982)	1,561,605	2,026,015	(464,410)	2,115,003	2,401,504	(286,501)	22,567,167	25,497,158	(2,929,991)
Total Operational Surplus / (Deficit)	(49,354)	(279,828)	230,474	(249,337)	(635,836)	386,499	(829,309)	(1,214,843)	385,534	4,757,755	3,203,140	1,554,615

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 29th February

		February			Year To Date			Full Year
		Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
OPERATING REVENUE								
Income Rates and Charges								
6111	General Rate Income Base	(327,539)	198,572	(526,112)	1,047,703	1,588,579	(540,877)	2,382,869
6115	General Rate Commercial Income	501,610	0	501,610	501,610	0	501,610	0
6121	Sewerage Charges Income Base	169,297	60,706	108,591	590,363	485,649	104,713	728,474
6131	Water Charges Income Base	157,342	166,241	(8,899)	1,285,286	1,329,928	(44,642)	1,994,892
6141	Domestic Waste Charge Income Base	117,378	111,576	5,803	891,405	892,605	(1,200)	1,338,907
6143	Commercial Waste Charge Income	11,604	11,990	(386)	95,920	95,920	0	143,880
6151	Animal Control - Special Rate	0	13,089	(13,089)	90,507	104,713	(14,207)	157,070
	Sub Total	629,693	562,174	67,518	4,502,793	4,497,395	5,398	6,746,092
Income Council Fees and Charges								
6211	License and Permit Fee Income	0	60	(60)	0	480	(480)	720
6213	Animal Registration Fee Income	0	83	(83)	624	667	(43)	1,000
6221	Council Fees and Charges Income	2,944	6,952	(4,008)	37,649	55,939	(18,290)	83,746
6223	Property Lease and Rental Fee Income	11,052	11,819	(767)	114,198	94,555	19,643	141,833
6225	Equipment Hire Income	2,621	4,175	(1,554)	29,510	33,400	(3,890)	50,100
6226	Landfill Tipping Fee Income	27,200	21,975	5,225	232,177	175,800	56,377	263,700
6229	Other User Charge Income	0	63	(63)	159	545	(386)	795
	Sub Total	43,817	45,127	(1,310)	414,317	361,387	52,931	541,894
Income Operating Grants								
6311	Operating Grant Income - Australian Government	0	0	0	3,030,563	4,246,082	(1,215,519)	4,391,125
6312	Operating Grant Income - Territory Government	2,079,886	94,200	1,985,686	7,718,954	8,952,080	(1,233,126)	9,315,130
6319	Operating Grant Income - Other	0	0	0	54,691	226,836	(172,145)	233,205
6391	Brought Forward Operational Grants	(24,660)	17,685	(42,345)	3,113,382	3,407,728	(294,347)	3,478,469
6392	Brought Forward Grants Offset	24,660	0	24,660	(3,113,382)	0	(3,113,382)	0
6393	Income Allocation Grants	1,169,699	1,161,622	8,078	9,271,523	9,292,973	(21,450)	13,939,459
6394	Income Allocation Grants OFFSET	(1,169,699)	(1,161,622)	(8,078)	(9,271,523)	(9,292,973)	21,450	(13,939,459)
	Sub Total	2,079,886	111,885	1,968,001	10,804,208	16,832,726	(6,028,518)	17,417,928
Income Investments								
6411	Interest Income General Operating	0	333	(333)	1,966	2,667	(700)	4,000
6412	Interest Income from Investments	13,776	15,000	(1,224)	123,896	120,000	3,896	180,000
6413	Interest Income Rates and Charges	558	0	558	558	0	558	0

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 29th February

	February			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
Sub Total	14,334	15,333	(999)	126,420	122,667	3,753	184,000
Income Allocation							
6513 Internal Staff Cost Allocation - Income	0	35,217	(35,217)	10,905	105,257	(94,352)	159,459
6514 Internal Staff Housing Cost Allocation - Income	146,880	146,082	798	1,257,040	1,252,304	4,736	1,836,632
6516 Workers Comp Cost Allocation - Income	28,419	19,780	8,639	254,085	158,236	95,849	237,354
6520 Internal Insurance Premium Allocation - Income	2,500	417	2,083	2,500	3,333	(833)	5,000
6524 Internal Vehicle and Plant Cost Allocation - Income	75,900	74,700	1,200	612,100	598,000	14,100	896,800
6525 Internal Plant & Equip Hire Allocation - Income	0	0	0	2,389	2,389	0	2,389
6531 Internal Information Technology Cost Allocation - Inco	62,556	63,177	(621)	507,897	505,413	2,483	758,120
6535 Internal Printing Cost Allocation - Income	1,595	1,930	(335)	14,850	15,440	(590)	23,160
6536 Internal Accommodation Cost Allocation - Income	0	8,779	(8,779)	98,807	70,228	28,578	105,343
6537 Internal Fuel Cost Allocation - Income	8,029	9,006	(977)	51,152	72,051	(20,899)	108,076
6538 Internal Food Purchase Allocation - Income	3,008	1,935	1,073	14,528	15,482	(954)	23,223
6553 Internal Work Cost Allocation - Income	37,286	37,944	(658)	232,444	305,124	(72,680)	456,899
6561 Contract Admin Fee Cost Allocation - Income	145,604	112,328	33,277	946,231	898,621	47,611	1,347,931
6581 Contribution In Kind Income - Travel and Accommoda	0	0	0	0	0	0	35,210
6582 Contribution In Kind Income - Other Foregone Fees	0	0	0	74,327	1,000	73,327	1,000
Sub Total	511,777	511,294	484	4,079,256	4,002,878	76,378	5,996,596
Other Income							
6611 Reimbursement Income from Australian Govt	0	0	0	5,000	0	5,000	0
6612 Reimbursement Income from Territory Govt	0	0	0	0	0	0	0
6615 Reimbursement Income from Other	0	0	0	18,253	10,602	7,651	10,602
6616 Reimbursement Income from Insurance Claims	0	0	0	1,311,241	1,317,359	(6,118)	1,349,912
6617 Reimbursement Income from Workers Compensation	6,174	0	6,174	17,472	25,245	(7,773)	25,245
6618 Reimbursement Income from Employees	0	0	0	2,359	1,003	1,356	1,003
6619 Reimbursement Income from Centrelink	0	0	0	15,890	14,124	1,766	14,124
6631 Cash from Fundraising	0	83	(83)	0	667	(667)	1,000
6632 Cash Donation and Gift Income	4,769	0	4,769	12,724	6,955	5,769	6,955
6640 Fuel Tax Credit	5,079	3,833	1,246	36,937	30,667	6,270	46,000
6641 Other Income	0	985	(985)	30,500	10,343	20,156	14,284
Sub Total	16,022	4,902	11,120	1,450,374	1,416,963	33,411	1,469,123
Income Agency Services							
6729 Other Agency Income	7,110	27,917	(20,806)	257,315	222,406	34,910	334,073

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 29th February

	February			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
6730 Sales Commissions Received	1,684	1,500	184	13,334	12,000	1,334	18,000
Sub Total	8,795	29,417	(20,622)	270,649	234,406	36,244	352,073
Income Commercial Services							
Sub Total	491,015	499,300	(8,285)	4,096,208	5,363,902	(1,267,694)	7,512,277
Income Capital Grants and Contributions							
6811 Capital Grant Income - Australian Government	432,214	0	432,214	2,294,129	2,431,307	(137,178)	2,701,540
6812 Capital Grant Income - Territory Government	93,000	0	93,000	1,021,800	928,800	93,000	1,240,800
6813 Capital Grant Income - Other	0	0	0	0	0	0	0
6871 Capital Reserve Income Allocation	0	0	0	0	(25,065)	25,065	(25,065)
6872 Capital Reserve Income Allocation - OFFSET	0	0	0	0	0	0	0
6891 Brought Forward Capital Grants	0	0	0	1,366,255	1,276,394	89,861	1,276,394
6892 Brought Forward Capital Grants Offset	0	0	0	(1,366,255)	0	(1,366,255)	0
6893 Income Allocation Capital Grants	192,506	283,506	(91,000)	2,626,316	2,808,316	(182,000)	3,942,340
6894 Income Allocation Capital Grants OFFSET	(192,506)	(283,506)	91,000	(2,626,316)	(2,808,316)	182,000	(3,942,340)
6895 Brought Forward Capital Reserve balance	0	0	0	113,802	113,802	0	113,802
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(113,802)	0	(113,802)	0
Sub Total	525,214	0	525,214	3,315,929	4,725,239	(1,409,310)	5,307,472
Proceeds from Sale of Assets							
6914 Proceeds from Sale Plant	45	177,735	(177,690)	29,591	177,735	(148,145)	177,735
6917 Proceeds from Sale Motor Vehicles	0	18,156	(18,156)	64,136	63,610	526	63,610
Sub Total	45	195,891	(195,846)	93,727	241,346	(147,618)	241,346
Total Operating Revenue	4,320,598	1,975,323	2,345,275	29,153,882	37,798,907	(8,645,025)	45,768,801

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 29th February

	February			Year To Date			Full Year Budget
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	
OPERATING EXPENDITURE							
Employee Expenses							
Sub Total	1,532,251	1,610,833	78,582	12,597,512	12,537,304	(60,208)	18,860,966
Contract and Material Expenses							
Sub Total	299,408	420,968	121,560	3,353,649	5,088,183	1,734,533	7,105,180
Finance Expenses							
Sub Total	1,621	979	(642)	9,539	7,833	(1,706)	11,750
Travel, Freight and Accom Expenses							
Sub Total	32,581	94,331	61,750	565,586	914,172	348,586	1,295,843
Depreciation and Impairment Expense							
Sub Total	665,812	0	(665,812)	5,719,777	0	(5,719,777)	0
Fuel, Utilities & Communication							
Sub Total	223,086	194,763	(28,323)	1,630,365	1,598,364	(32,001)	2,386,051
Cost of Assets Sold							
Sub Total	0	154,501	154,501	81,375	163,002	81,627	163,002
Corporate Expenses							
Sub Total	503,927	485,661	(18,265)	3,929,796	5,020,187	1,090,392	8,442,381
System and Network Expenses							
Sub Total	113,790	41,389	(72,401)	480,720	331,115	(149,605)	496,672
Total Operating Expenditure	3,372,476	3,003,426	(369,049)	28,368,319	25,660,160	(2,708,159)	38,761,845
Net Surplus / (Deficit) - Rev Exp Only:	948,123	(1,028,103)	1,976,226	785,563	12,138,747	(11,353,184)	7,006,956
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0
Net Surplus / (Deficit) - incl. Allocations:	948,123	(1,028,103)	1,976,226	785,563	12,138,747	(11,353,184)	7,006,956

West Arnhem Regional Council		WEST ARNHEM
Balance Sheet Report		
As at Period Ending - 29th February		REGIONAL COUNCIL
ASSETS	TOTALS	NOTE REFERENCE
Cash at Bank		(1)
Tied Funds	6,051,348	
Untied Funds	2,419,091	
Cash Sub Total	8,470,438	
Accounts Receivable		
Trade Debtors	776,065	(2)
Rates & Charges Debtors	614,298	
Grants Receivable	591,453	
ATO Receivables	66,431	(4)
Receivables Sub Total	2,048,246	
Other Current Assets	(2,325)	
Inventory	197,110	
Prepayments	1,061,004	
TOTAL CURRENT ASSETS	11,774,473	
Non-Current Financial Assets		
Property, Plant and Equipment	-	
Acquisition of Assets	87,826,081	
Capital Expenditure	2,122,363	
TOTAL NON-CURRENT ASSETS	89,948,444	
TOTAL ASSETS	101,722,917	
LIABILITIES		
Accounts Payable	866,601	(3)
ATO & Payroll Liabilities	77,457	(4)
Current Provisions	2,042,918	
Income Received in Advance	1,430,871	
Accruals	450,672	
Other Current Liabilities	278,058	
TOTAL CURRENT LIABILITIES	5,146,577	
Non-Current Provisions	399,534	
Other Non-Current Liabilities	7,766,975	
TOTAL NON-CURRENT LIABILITIES	8,166,508	
TOTAL LIABILITIES	13,313,085	
NET ASSETS	88,409,832	
EQUITY		
Asset Revaluation Reserve	48,616,443	
Reserves	34,257	
Accumulated Surplus	39,821,663	
Equity Adjustments	(62,530)	
TOTAL EQUITY	88,409,832	

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 April 2024

Agenda Reference:	8.5
Title:	Report for Business Development Team January to March 2024
Author:	Leanne Johansson, Business Development Manager

SUMMARY

This report reports on the work done by the Business Development Team from January to March 2024.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Report for Business Development Team January to March 2024*.

BACKGROUND

The Business Development Team includes the Contracts, Grants and Tenancy areas.

COMMENT

GRANTS:

Key events between from 1/01/2024 to 31/03/2024

- 5 successful events around the communities for Australia Day utilising funding from National Australia Day Council and Australia Day Council NT

Grant and Tender submissions/income generating activity during the period:

- Total number of Grants and Tenders submitted: 9
 - West Arnhem Cemetery Establishment Program - \$415,000.00
 - Jabiru Streetlight Project – \$415,000.00
 - Kurrung Sports Carnival - \$40,000
 - NAIDOC - \$10,000
- Total dollar value of Grants submitted: \$880,000

Grants confirmed as successful during the period:

- Total number of successful Grants awarded: 5
 - Immediate Priority Grant – Minjilang Garbage Compactor \$250,000
 - Immediate Priority Grant – Minjilang Staff Housing Repairs \$250,000
 - International Women’s Day - \$3,000
 - Australia Day community grants - \$3,000
 - National Australia Day Council grant - \$10,000
- Total dollar value of successful Grants awarded: \$516,000

Discussion has begun for the new NTG Remote Sport grant, now called Active Regional and Remote Communities Program. This new agreement is under discussion and is to extend to all five WARC communities including Jabiru.

The Grants Coordinator is now highlighting two grant opportunities that may interest community members in each edition of The Wire.

CONTRACTS:

Three Utilities Support Contract (USC) Workers' positions have been filled since the last report. There is now only one USC vacancy. This has reduced the stress levels in all communities when trying to cover training requirements, annual and personal leave. The six-month contract appointment of Kelly Ryan as the Relief USC has reduced the costs of providing relief cover for all USCs. Once the final USC vacancy is filled, it is intended that internal staff will cover leave.

The backlog of invoicing additional works on the PowerWater contract has been reduced as WARC has introduced a process to ensure required actions happen in a timely manner. Community and PowerWater staff have been followed up to provide outstanding documentation to complete this process.

The DIPL contract for the supply of Aerodrome Reporting Officers has been extended to 01.07.2024. WARC was advised we will receive an invitation to tender for the next contract and are waiting for the tender documents. WARC is reviewing the program and associated costs to tender accordingly.

Centrelink in all communities is functioning normally and staff on leave have been covered

All staff in the Post Offices are training in the new system that is being introduced in May 2024.

Small Contracts – Additional small contracts have been awarded as follows:

- Telstra Tower Minjilang will now be contractual rather than ad hoc charges.
- School Grounds Minjilang have requested that we do their grounds maintenance under contract rather than ad hoc charges.
- The Women's Safe House Maningrida has requested ground maintenance be supplied again. This resumed at the beginning of March.

A number of stakeholders in Gunbalanya including the school, police station, clinic, CDP and Adjumarllarl Store, have contacted Council requesting diesel supplies until Cahill's Crossing opens, as the Gunbalanya Service Station has run out of diesel. The terms and conditions of this diesel supply have been provided to stakeholders and WARC has been in conversations with the existing locational supplier to provide clear communications re this exceptional practice. The situation is being monitored closely to ensure that WARC has sufficient supplies for its own use and to ensure emergency services can continue to operate.

WARC is currently in discussion with Roper Gulf Council to supply three (3) Winnellie office workspaces.

HOUSING:

WARC has handed a final three properties, 4 and 14 Spencer Crt, and 3/11 McGorrerey Place back to ERA. This is possible as WARC now has leases on 52 properties from GACJT.

GACJT and WARC have discussed our total anticipated Jabiru housing allocation. This will be reduced from 63 to 52 tenancies in total, which will be sufficient for WARC service delivery. Over the next few months WARC plans to hand back some three and four bedroom houses and take on leases for another seven one bedroom units. The total allocation is projected to remain at 52.

Current Priorities		Dates
1. Bi-annual inspections	Community inspections to be completed by end April.	End April 2024
2. Greater understanding of Jabiru sub-leases	Jabiru subleases contain clauses requiring WARC, as the lessee, to upgrade the leased properties to ecological standards noted in the Jabiru Masterplan. WARC is in the process of fully understanding this requirement.	End May 2024

STATUTORY ENVIRONMENT

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FINANCIAL IMPLICATIONS

Successful grants reduce pressure on the WARC budget to cover larger asset purchases and repairs. Renting workspace to Roper Gulf at the Winnellie office will bring in revenue for underutilised resources.

Reducing WARC's allocation of properties in Jabiru will provide a long-term reduction of sublease payments, and a lesser number of properties to be brought up to the building standards required over time by the Jabiru sublease.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.2 Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 April 2024

Agenda Reference:	8.6
Title:	Operations Report - February and March 2024
Author:	Fiona Ainsworth, Director of Community and Council Services

SUMMARY

This report is presented to the Council to provide an overview of community operations and services delivered across the West Arnhem Regional Council locations, for the reporting period 01 February – 31 March 2024.

RECOMMENDATION

THAT COUNCIL received and noted the report entitled *Operations Report - February and March 2024*.

BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

1. Post Office Services

Total amount of post received and delivered for reporting period = 39,412 kg.

- Power issues experienced on 26-27 February 2024, resulted in the Jabiru Post Office having limited operations whilst issues were rectified.
- Retail and Post Office Team Leader Jabiru has brought in new stock items in the pursuit of increased retail sales, and potential to supply and cater to locations retail gaps.
- Jabiru Post Office had a new air-conditioning unit installed on late February 2024.
- Jabiru Post Office staff have commenced training on the new Post+ system that will be installed on 01 May 2024.

2. Centrelink Services

- Centrelink Assistant Gunbalanya continued to provide support in the Acting Wellbeing Coordinator position until 29 March 2024, while recruitment for this position proceeds.
- Centrelink Assistant Gunbalanya has resigned, last day with WARC is 29 March 2024.
- Centrelink Senior Officer Gunbalanya on leave 15 March – 15 April 2024.
- Services Australia propose visiting Gunbalanya Community on the 22-24 April 2024.
- Money Management, contracted by Services Australia, visited Jabiru Township on 19-23 February 2024.
- Minjilang Centrelink Officer closed 09-14 February 2024, due to mobile telecommunications outage.
- Services Australia visited the Warruwi Community on 26-28 February 2024.

3. Sport and Recreation Programs

Total attendance at the sport and recreation programs for the reporting period = 3,644.

- Youth, Sport, and Recreation (YSR) Team Leader Gunbalanya on leave 09 February – 05 March 2024. During this time, the Gunbalanya YSR team linked in and did activities with Team Health and Woleh Woleh at the Gunbalanya Community School.
- On Tuesdays and Thursdays, the Jabiru YSR team have been holding chill zone activities and games in either the Library or Community Hall. Friday afternoon activities were movies and popcorn at the library.
- Jabiru YSR officer has been linking in with Stars and Clontarf from Jabiru Area School, to run basketball training sessions every Wednesday afternoon. This training session is also in

preparation for an upcoming 11-17 age basketball competition being held in Darwin for students aged 11 to 17.

- Jabiru YSR Officer has linked in with Jabiru Area School (JAS) students on Tuesdays and Thursdays, to assist teachers with larger class sizes and act as a conduit to WARC sport and recreation activities.

4. Aquatic Centres (Jabiru and Maningrida only)

Total attendance at the Aquatic Centres for the reporting period = 8,690.

- Jabiru Pool Officer Jabiru completed Pool Lifeguard course on 06-07 March 2024.
- Jabiru Pool resumed operating 7 days a week from early March 2024, with Aqua Fitness continued twice a week, weather permitting.
- Jabiru under Water Hockey resumed in March 2024, with attendances continuing to increase each week, both for the junior and adult sessions.
- Jabiru Area School Clontarf and STARS programs have commenced early morning pool activities, which is receiving good attendances.

5. Library (Jabiru only)

Total attendance at the Library for the reporting period = 693.

- Jabiru library closure 22-23 February 2024 due to staff availability.
- Jabiru Community Events Forum was held at the library on 07 February, with 15 attendees.
- The library meeting room was utilised for physiotherapy sessions with NDIS clients, three sessions in February 2024 and two sessions in March 2024.
- The Librarian assisted with creating resumes for two customers in February 2024.
- Story time with the Jabiru Childcare Centre re-commenced in February 2024.
- Jabiru Community Care Officer to commence library training due to increase capacity in the portfolio.
- Don Christophersen, Library and Archives Australia NT (LANT) First Nation Education & Engagement Coordinator visited the Jabiru Library during February, and provided a copy of his book 'A Little Bit of Justice', to be included in the library's collection.
- The library closed on 01 March 2024, due to sorry business (APLA Chairperson).
- International Women's Day was hosted at the library on 08 March 2024, with 36 people in attendance.
- Country Connect commenced utilisation of the library computers with NDIS clients.



Don Christophersen, Author of 'A Little Bit of Justice' and
Community Care Officer assisting Aged Care client at the Jabiru Library.

6. Early Learning Centers (Jabiru and Waruwu only)

Total attendance at the Early Learning Centers for reporting period = 770.

- Red Lily and Oz harvest visited the center on 14 February 2024. Oz harvest currently deliver weekly 2-3 boxes of fruit and vegetables, collected from a network of donators, and delivered

free of charge to the Jabiru Childcare Centre, with the goal to build community connections, improve life skills and increase healthy eating and food waste awareness.

- On 22-23 February 2024, collaborated with the Jabiru Area School (JAS) and joined their Gymnastics sessions.
- Weekly music lessons with Caulfield Grammar recommenced on 27 February 2024.
- Interviews for the Childcare Centre Manager held early March 2024, with the successful applicant commencing on 08 April 2024.
- Caulfield Grammar students visit the childcare center on 12 March 2024. This practice has been highly successful, and the children responded well to having them in the center.
- On 20 March 2024, the Barramundi room (3-5 years) went on excursion to Jabiru Area School to participate in the Harmony Day assembly celebrating cultural diversity.
- Children from the Jabiru Childcare Centre Barramundi and Possum rooms attended the Jabiru Area school Easter Hat Parade held on 28 March 2024.
- Jabiru Childcare Center in collaboration with Youth, Sport, and Recreation Officer Jabiru, to introduce weekly visits and sport and recreation programs.
- Collaborating with Marrawuddi and Gundjeihmi to source an artist to create an authentic uniform for the Jabiru Childcare Centre.

7. Aged Care Services

Total meals provided for the reporting period = 3,431.

- Gunbalanya staff continuing with Language, Literacy and Numeracy (LLN) training course, provided by Charles Darwin University (CDU), along with Certificate III in Individual Support with Response Employment and Training.
- Domestic cleaning services being provided twice a week to one Jabiru Aged Care client.
- Three (3) Community Care staff completed Certificate IV in Community Services, with a graduation ceremony being held at the library on 01 March 2024.
- The Wellbeing Services Coordinator Jabiru is working with Country Connect, to help provide support and social activities to Jabiru NDIS clients.



Gunbalanya Community Age Care clients.

8. Disability Care for NDIS Participants

Total National Disability Insurance Scheme (NDIS) participants for reporting period = 26.

- The Wellbeing Services Coordinator Jabiru is working with Country Connect, to help provide support and social activities to Jabiru NDIS clients.

9. Women's Safe House (Gunbalanya only)

Total number of clients accommodated for the reporting period = 14.

- Security cameras installed on 21 March 2024 by Trace Technologies.
- The Gunbalanya Community Safety Manager and Safe House Operations Lead, along with the Community Safety Assistant, Administration Coordinator and Administration Officer,

attended First Nations Mental Health and Wellbeing two day training workshop on 25-26 March 2024 conducted by National Wellbeing Alliance.



Attendees at the First Nations Mental Health and Wellbeing training workshop in Gunbalanya.

10. Night Patrol Services

- Large amounts of alcohol are still being brought into the Gunbalanya community, resulting in Community Safety staff dealing with an increase in fights and break-ins across the community during the reporting period. Weekly toolbox meetings with the Acting Wellbeing Services Coordinator Gunbalanya, continued through the reporting period.
- Post wet-season, Gunbalanya team looking to implement bike patrols.

11. K9 Security Pilot Program (Maningrida only)

Total number of incidents occurred in the reporting period = 39.

- There were 32 minor incidents with no property damage or goods stolen, and 7 reportable incidents where the police were notified.

12. Broadcasting

Total number of Top End Aboriginal Bush Broadcasting Association (TEABBA) on-air hours for reporting period = 88 hours.

- Limited services were provided across all communities during this reporting period, due to staff availability.
- Gunbalanya and Minjilang still recruiting for new Broadcasting Officer.

13. Community works

- All communities continue with wet-season hard rubbish collection, clearing of storm water drains, potholes, and roadside repairs, along with general rubbish waste pick-ups of parks and open spaces.
- Jabiru water telemetry system upgrades approved, off-site fabrication finalised and contractor on site to connect Bore 3. Works expected to be completed by the end of April 2024.
- Jabiru road repairs continue with sinkhole funding received from Parks Australia. Work commenced on 18 March and is scheduled to be completed by the end of April 2024. Jabiru annual road work program will commence in April 2024.



Road works outside Maningrida Progress Association (MPA) store Airport Road Maningrida.



Installing speed humps and drain work in Coconut Grove Maningrida.

14. CSM Meetings and Events Attended

Total meetings attended for the reporting period = 100.

- Council Services Manager (CSM) Gunbalanya met with Stronger Communities for Children Adjumarllarl on 08 February 2024, to discuss the prospect of conducting cooking classes in the WARC Community Care kitchen.
- CSM Gunbalanya met with Territory Housing on 19 March 2024, to discuss emergency relief for victims affected by the community flooding.
- Insurance Assessors visited the Gunbalanya community on 26 March 2024, to assess damage to Toad Hall, Laundromat, and Staff Housing, due to flood waters.
- CSM Jabiru attended various meetings during the reporting period, including Service Delivery Committee meeting (JSDC), Program Steering Group meeting, Northern Regions Emergency Committee (NREC) and Town Square Revitalisation program.
- Drug, Alcohol and Volatile Substance Committee
- CSM Maningrida attended the Drug, Alcohol and Volatile Substance Committee (DAVSCOM) meeting held on 15 February 2024, discussion surrounding alcohol permits.
- Income Management information sessions held on 27-29 February 2024 for the Maningrida Community. WARC provided space and BBQ for community interactions, with over 200 community members attending and providing feedback.
- Dept. of Environmental Health conducted an audit on 29 February 2024, of the Maningrida Pool, Landfill site and Sewage Pond
- CSM Maningrida attended Manayingkarirra Healthy Women Project held don 12 March 2024.

15. Vacancies

Total number of vacancies across the Council for the reporting period = 45 (based on per month figures)

- Gunbalanya = 16
- Jabiru = 7 (Operations team only)
- Maningrida = 11
- Minjilang = 5
- Warruwi = 6

16. Staff Attendance

Total percentage of attendance across the communities for the reporting period = 71.88%.

17. Community Wins



WARC Gunbalanya conference room used to hold Men's Health Clinic on 27 March 2024. Next clinic schedule for 24 April 2024.



The Gunbalanya Community worked together to ensure the safety of everyone during flooding that occurred on the 15-16 March 2024. Photos below capture the extent of the flooding.



Adjumarllarl operating cooking classes in the Gunbalanya Community Care kitchen, 4:00pm – 7:00pm Wednesdays, Thursdays, and Fridays. This twenty week program focuses on providing skills and training local community members, that could lead to job opportunities with WARC, Adjumarllarl Community Shop or the Gunbalanya Community School canteen.



Participants from the Drive Safe NT training held in Maningrida on 14 February 2024.

STATUTORY ENVIRONMENT

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Operations Snapshot - February- March 2024 [**8.6.1** - 3 pages]



Operations Snapshot – February & March 2024

Post Received



39,412kg

2022/23 comparison: 29,945kg

Sport & Recreation Attendance



3,644

2022/23 comparison: 2,452

Aquatic Centre Attendance



8,690

2022/23 comparison: 6,208

Early Learning Student Attendance



770

2022/23 comparison: 1,159

Aged Care Meals Provided



3,431

2022/23 comparison: 2,868

NDIS Participants



26

2022/23 comparison: 29

Broadcasting On-Air Hours



88.0hrs

2022/23 comparison: n/a

CSM Meetings & Events Attended



100

2022/23 comparison: 106

Staff Attendance Rates



71.88%

2022/23 comparison: 73.90%



Operations Snapshot – February 2024

Post Received



Gunbalanya – 2,073kg
 Jabiru – 16,946kg
 Maningrida – 4,397kg
 Minjilang – 156kg
 Warruwi – 351kg

Sport & Recreation

Attendance



Gunbalanya – 589
 Jabiru – 194
 Maningrida – 349
 Minjilang – 187
 Warruwi – 264

Aquatic Centre

Attendance



Gunbalanya – n/a
 Jabiru – 806
 Maningrida – 2,196
 Minjilang – n/a
 Warruwi – n/a

Early Learning Student

Attendance



Gunbalanya – n/a
 Jabiru – 379
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 16

Aged Care Meals

Provided



Gunbalanya – 1,579
 Jabiru – 75
 Maningrida – n/a
 Minjilang – 48
 Warruwi – 186

NDIS Participants



Gunbalanya – 21
 Jabiru – 3
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 2

Broadcasting On-Air

Hours



Gunbalanya – 0.0hrs
 Jabiru – n/a
 Maningrida – 0.0hrs
 Minjilang – 0.0hrs
 Warruwi – 18.0hrs

CSM Meetings & Events

Attended



Gunbalanya – 4
 Jabiru – 13
 Maningrida – 3
 Minjilang – 7
 Warruwi – 23

Staff Attendance

Rates



Gunbalanya – 60.00%
 Jabiru – 92.80%
 Maningrida – 59.00%
 Minjilang – 60.00%
 Warruwi – 79.00%



Operations Snapshot – March 2024

Post Received



Gunbalanya – 1,840kg
 Jabiru – 8,581kg
 Maningrida – 4,566kg
 Minjilang – 106kg
 Warruwi – 396kg

Sport & Recreation

Attendance



Gunbalanya – 1,105
 Jabiru – 205
 Maningrida – 373
 Minjilang – 146
 Warruwi – 232

Aquatic Centre

Attendance



Gunbalanya – n/a
 Jabiru – 1,233
 Maningrida – 4,455
 Minjilang – n/a
 Warruwi – n/a

Early Learning Student

Attendance



Gunbalanya – n/a
 Jabiru – 334
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 41

Aged Care Meals

Provided



Gunbalanya – 1,247
 Jabiru – 80
 Maningrida – n/a
 Minjilang – 61
 Warruwi – 155

NDIS Participants



Gunbalanya – 21
 Jabiru – 3
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 2

Broadcasting On-Air

Hours



Gunbalanya – 0.0hrs
 Jabiru – n/a
 Maningrida – 52.0hrs
 Minjilang – 0.0hrs
 Warruwi – 18.0hrs

CSM Meetings & Events

Attended



Gunbalanya – 5
 Jabiru – 13
 Maningrida – 5
 Minjilang – 3
 Warruwi – 24

Staff Attendance

Rates



Gunbalanya – 85.00%
 Jabiru – 93.000%
 Maningrida – 59.00%
 Minjilang – 65.00%
 Warruwi – 66.00%

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

RECOMMENDATION

That the Chairperson invites questions with or without notice from Elected Members.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021* **RECOMMENDATION**

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 – 23 APRIL 2024

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 - 23 APRIL 2024

RE-ADMITTANCE OF THE PUBLIC

- 12 NEXT MEETING**
- 13 MEETING DECLARED CLOSED**