



Minutes of the West Arnhem Regional Council Ordinary Meeting  
Wednesday, 13 April 2022 at 9:00 am  
Council Chambers, Jabiru

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**Chairperson Mayor Matthew Ryan declared the meeting open at 9:00 am, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	Matthew Ryan (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann
Councillor	Jacqueline Phillips
Councillor	Catherine Ralph
Councillor	James Marrawal
Councillor	James Woods
Councillor	Donna Nadjamerrek
Councillor	Julius Don Kernan (video conference)
Councillor	Gabby Gumurdul (video conference)

**STAFF PRESENT**

Chief Executive Officer (Acting)	Kim Sutton
Chief Operating Officer (Acting)	Jesse Evans
Chief Corporate Officer	David Glover
Director of Organizational Growth (Acting)	Katrina Hill
Governance and Risk Advisor	Doreen Alusa
General Manager Technical Services	Fiona Ainsworth
Finance Manager	Andrew Shaw
Executive Manager, Advocacy and Strategy	Brooke Darmanin

**VISITORS PRESENT**

Member for Arafura	Lawrence Costa MLA
Northern Territory Government	Matt Ellis
Northern Territory Government	Patrick Heenan

**Minute note:** The meeting began with a minute's silence in remembrance of West Arnhem community members who have passed away recently.

## **APOLOGIES**

### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Council considered a report on apologies and leave of absence.

**Council received and noted Elected Member apologies from Councillors Ralph Blyth and Henry Guwiyul for the Ordinary Council meeting held on 13 April 2022.**

## **ABSENT WITHOUT NOTICE**

### **4.1 ABSENT WITHOUT NOTICE**

The Council considered a report on absences without notice.

**Council noted that no Elected Members were absent without notice for the Ordinary Council meeting held on 13 April 2022.**

## **ACCEPTANCE OF AGENDA**

### **5.1 ACCEPTANCE OF AGENDA**

The Council considered a report on acceptance of the agenda.

**OCM16/2022 RESOLVED:  
On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor James Woods**

**The agenda papers for the Ordinary Council meeting held on 13 April 2022 as circulated were received for consideration at the meeting.**

**CARRIED**

**Minute note:** Councillor Kernan joined the meeting at 9:10 am.

## **DECLARATION OF INTEREST OF MEMBERS OR STAFF**

### **6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Council considered a report on disclosure of interest of members or staff.

**Council received no declarations of interest for the meeting held on 13 April 2022.**

## CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 9 MARCH 2022

The Council considered a report on the confirmation of previous minutes for the Ordinary Council meeting held on 9 March 2022.

**OCM17/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Mayor Matthew Ryan**

**The minutes of the 9 March 2022 Ordinary Council meeting were confirmed as a true and correct record of the meeting.**

**CARRIED**

## CHIEF EXECUTIVE OFFICER'S REPORTS

### 8.1 INCOMING AND OUTGOING CORRESPONDENCE

The Council considered a report on incoming and outgoing correspondence.

**Council received and noted the items of incoming and outgoing correspondence during the months of February and March 2022.**

### 8.2 REVIEW OF ACTION ITEMS LIST

The Council reviewed the action items list.

**OCM18/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Deputy Mayor Elizabeth Williams**

**Council reviewed the outstanding resolutions, and gave approval for following completed item to be removed from the list:**

- 1. Elected Member Questions with or without notice: Update on streetlights in Jabiru was removed from the list noting that the administration will continue to work with Power and Water to resolve streetlight faults .**

**CARRIED**

### 8.3 PROGRESS REPORT ON THE DRAFTING OF THE 2022-2023 WEST ARNHEM REGIONAL COUNCIL PLAN AND BUDGET

The Council considered a progress report on the drafting of the 2022-2023 West Arnhem Regional Council Plan and Budget.

**OCM19/2022 RESOLVED:**

**On the motion of Councillor James Woods  
Seconded Councillor Jacqueline Phillips**

**Council:**

- Noted the progress made towards completing the 2022-2023 West Arnhem Regional Plan and Budget; and**
- Reviewed and approved the attached West Arnhem Regional Council pillars.**

**CARRIED**

**Minute note:** Lawrence Costa MLA, Matt Ellis and Patrick Heenan joined the meeting at 9:50 am. Mr Costa MLA provided updates on the Gunbalanya oval tender, and the boosting of mobile reception in outstations located in the West Arnhem region. The visitors left the meeting at 10:45 am.

#### **8.4 INCORPORATION OF UNINCORPORATED LANDS IN THE COX-DALY AND MARRAKAI-DOUGLAS DALY REGIONS**

The Council considered the Northern Territory Government's proposal to incorporate unincorporated lands in the Cox-Daly and Murrakai-Douglas Daly regions into surrounding local government areas.

**OCM20/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Deputy Mayor Elizabeth Williams**

**Council noted and discussed the report, and resolved that none of the unincorporated areas in the Murrakai-Douglas Daly area should be considered for inclusion as part of West Arnhem Regional Council.**

**CARRIED**

#### **8.5 AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS**

The Council considered a report on Elected Member training by the Australian Institute of Company Directors.

**OCM21/2022 RESOLVED:**

**On the motion of Councillor Otto Dann  
Seconded Councillor James Marrawal**

**Council noted the report, and the following Elected Members expressed interest in participating in the Australian Institute of Company Directors Governance Essentials for Local Government program:**

- |   |  |
|---|--|
| <b>1. Mayor Matthew Ryan,</b>             | <b>6. Councillor James Marrawal</b>    |
| <b>2. Deputy Mayor Elizabeth Williams</b> | <b>7. Councillor James Woods</b>       |
| <b>3. Councillor Otto Dann</b>            | <b>8. Councillor Donna Nadjamerrek</b> |
| <b>4. Councillor Jacqueline Phillips</b>  | <b>9. Councillor Julius Don Kernan</b> |
| <b>5. Councillor Catherine Ralph</b>      | <b>10. Councillor Gabby Gumurdul</b>   |

**CARRIED**

**Minute note:** As a minimum of 12 attendees is required for the Governance Essentials for Local Government program at the Australian Institute of Company Directors, a report will be presented at the June 2022 OCM to enable Elected Members who were not present at today's meeting to consider the program.

## 8.6 MEETINGS ATTENDED BY THE MAYOR

The Council considered a report on meetings attended by the Mayor.

**OCM22/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor Jacqueline Phillips**

**Council noted the list of meetings attended by the Mayor and approved the associated costs of travel for the meetings.**

**CARRIED**

**Minute note:** The meeting adjourned for morning tea at 10:15 am and resumed at 10:50 am.

## CORPORATE SERVICES REPORTS

### 9.1 SCHEDULE OF FEES AND CHARGES 2022-2023

The Council considered a report on the schedule of fees and charges for 2022-2023.

**OCM23/2022 RESOLVED:**

**On the motion of Councillor James Woods  
Seconded Councillor Otto Dann**

**Council adopted the proposed schedule of fees and charges for the financial year 2022-2023, noting that pricing for water supply and sewerage is to be adopted at a later date in June 2022 once the pricing order is issued.**

**CARRIED**

### 9.2 ORGANISATIONAL GROWTH UNIT REPORT

The Council considered the Organisational Growth Unit report.

**OCM24/2022 RESOLVED:**

**On the motion of Councillor Donna Nadjamerrek  
Seconded Councillor Catherine Ralph**

**Council:**

- **Received and noted the report on the activity and progress made by the Organisational Growth Unit in pursuit of the strategic goals;**
- **Noted and approved the attached acquittal of the priority infrastructure fund for 2020-2021; and**
- **Noted and approved the attached certification of 2021-2022 Minjilang Local Authority project funding.**

**CARRIED**

**9.3 ELECTED MEMBER AND LOCAL AUTHORITY ALLOWANCES 2022-2023**

The Council considered a report on Elected Member and Local Authority allowances for 2022-2023.

**OCM25/2022 RESOLVED:**

**On the motion of Councillor James Woods**

**Seconded Councillor Jacqueline Phillips**

**Council adopted the following member allowances for the financial year 2022-2023:**

a) Base and Electoral Allowances			
Allowance	Ordinary Council Member \$	Deputy Principal Member \$	Principal Member \$
Base Allowance	\$13,509.96	\$27,776.12	\$75,116.61
Electoral Allowance	\$4,943.73	\$4,943.73	\$19,771.29
<b>TOTAL</b>	<b>\$18,453.69</b>	<b>\$32,719.85</b>	<b>\$94,887.90</b>
b) Professional Development Allowance			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Professional Development Allowance	\$3,753.17	\$3,753.17	\$3,753.17
c) Extra Meeting Allowance			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Extra Meeting Allowance	\$145.00 per meeting (to a maximum of \$9,006.64 per annum)	\$0.00	\$0.00
d) Acting Principal Member			
Allowance			
Daily Rate	\$261.34	Max Claimable (90 days)	\$23,520.60
e) Local Authority Members			
Allowance	Ordinary Local Authority Member	Local Authority Chairman	
Allowance Per Meeting	107 revenue units	143 revenue units	Value of revenue unit TBA

**CARRIED**

## 9.2 FINANCE REPORT FOR THE PERIOD ENDED 28TH FEBRUARY 2022

The Council considered the finance report for the period ended 28th February 2022.

### OCM26/2022 RESOLVED:

On the motion of Councillor James Woods  
Seconded Councillor Otto Dann

Council approved the financial report for the period ended 28<sup>th</sup> February 2022.

CARRIED

## TECHNICAL SERVICES REPORTS

### 10.1 DISPOSAL OF SURPLUS FLEET ASSETS

The Council considered a report on the disposal of surplus fleet assets.

### OCM27/2022 RESOLVED:

On the motion of Mayor Matthew Ryan  
Seconded Deputy Mayor Elizabeth Williams

Council received and noted the report, and approved the sale via auction of the following vehicle:

1. 2010 Toyota Hilux utility - Warruwi

CARRIED

## COMMITTEE AND LOCAL AUTHORITY REPORTS

### 11.1 REPORT FOR THE WARRUWILocal AUTHORITY MEETING HELD ON 31 MARCH 2022

The Council considered a report for the Warruwi Local Authority meeting held on 31 March 2022.

### OCM28/2022 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor Jacqueline Phillips

#### Council:

- Noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 31 March 2022; and
- Directed the administration to try and seek funding for:
  - The installation of a shade sail at the Warruwi playground at an estimated cost of \$ 30, 000; and
  - The upgrade of the shade structure near the crèche and health centre at an estimated cost of \$ 70, 400.

CARRIED

## **11.2 MINUTES OF THE RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD ON 21 MARCH 2022**

The Council considered a report on minutes of the Risk Management and Audit Committee meeting held on 21 March 2022.

### **OCM29/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Mayor Matthew Ryan**

#### **Council:**

- **Accepted the unconfirmed minutes of the Risk Management and Audit Committee meeting held on 21 March 2022; and**
- **Adopted the resolutions contained therein.**

**CARRIED**

## **GENERAL ITEMS**

### **12.1 VACANCIES - MANINGRIDA LOCAL AUTHORITY MEMBERSHIP NOMINATIONS**

The Council considered a report on Maningrida Local Authority membership nominations.

### **OCM30/2022 RESOLVED:**

**On the motion of Councillor James Marrawal  
Seconded Councillor Otto Dann**

**Council considered and approved the nomination of Ms Joyce Bohme and Ms Sharon Hayes to the Maningrida Local Authority.**

**CARRIED**

### **12.2 OPERATIONS REPORT - FEBRUARY AND MARCH 2022**

The Council considered the Operations Report for February and March 2022.

**Council received and noted the report for February and March 2022.**

### **12.3 WEST ARNHEM REGIONAL COUNCIL ELECTED MEMBER TRAINING: PHASE TWO**

The Council considered a report on West Arnhem Regional Council Elected Member Training: Phase Two.

**Council noted the report, and the requirement to complete the second phase of Elected Members mandatory training which will take place on 7 June 2022.**

## ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

### 13.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

The Council considered Elected Member questions with or without notice.

The Chairperson received the following questions with or without notice from Elected Members:

1. Photographs of assets in Council's agenda: It was noted that the administration will include photographs of assets that are to be disposed in subsequent agenda reports.
2. Faulty streetlights in Jabiru: It was noted that the administration will follow up with the Power and Water Corporation about the repair of streetlights in Jabiru.
3. Draft Burial and Cremation Bill 2022: It was noted that a letter will be written to relevant Ministries to enquire about the consultation process of Bill.
4. After-hours access to medical services in West Arnhem communities: It was noted that a letter will be written to the Minister of Health to enquire about after-hours medical services in communities.
5. Update on West Arnhem Regional Council Cultural Training: It was noted that the Executive Manager Cultural Safety and Partnerships will make a presentation to Council.
6. Inform West Arnhem communities about Council's financial status: It was noted that while regular reports on Council's financial management are contained in all Council and Local Authority agendas, the administration will explore additional avenues of providing information about Council's financial status in communities.
7. Reports on core community services: It was noted that the administration will continue to provide reports to the Council outlining core services in each community.
8. Lighting in Maningrida: It was noted that the administration will identify dark areas around the school and basketball courts, and investigate options for the installation of streetlights.
9. Leadership roles in the Local Government Association of the Northern Territory (LGANT): It was noted that a submission will be written to LGANT with suggestions on how Elected Members from regional councils can have more opportunities to vie for leadership roles in LGANT.
10. Policing in remote communities: It was noted that the administration will write a letter to the Police Commissioner about policing in West Arnhem communities.
11. NBN rollout in Jabiru: It was noted that there will be a presentation about the NBN rollout in Jabiru at the June 2022 Council meeting.

## PROCEDURAL MOTIONS

### 14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Council considered a report on the closure to the public for the discussion of confidential items.

**OCM31/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams**

**Seconded Mayor Matthew Ryan**

**Council approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting was closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.**

**CARRIED**

**Minute note:** The confidential section of the meeting began at 12:35 pm.

## CONFIDENTIAL ITEMS

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (Administration) Regulations 2021*.

### 15.3 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

The Council considered a report on the disclosure of confidential resolutions and re-admittance of the public.

**OCM34/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan**

**Seconded Deputy Mayor Elizabeth Williams**

**Council opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.**

**CARRIED**

### 15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL ORDINARY COUNCIL MEETING HELD ON 9 MARCH 2022

The Council considered a report on the confirmation of previous minutes for the confidential Ordinary Council meeting held on 9 March 2022.

**OCM32/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams**

**Seconded Mayor Matthew Ryan**

**Council confirmed the confidential minutes of the Ordinary Council meeting held on 9 March 2022.**

**CARRIED**

**15.2 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD ON 21 MARCH 2022**

The Council considered a report on the confirmation of previous minutes for the confidential Risk Management and Audit Committee meeting held on 21 March 2022.

**OCM33/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Mayor Matthew Ryan**

**Council noted the confidential minutes of the 21 March 2022 Risk Management and Audit Committee meeting and adopted the resolutions contained therein.**

**CARRIED**

**Minute note:** The confidential section of the meeting ended at 12:46 pm and the meeting was reopened to the public.

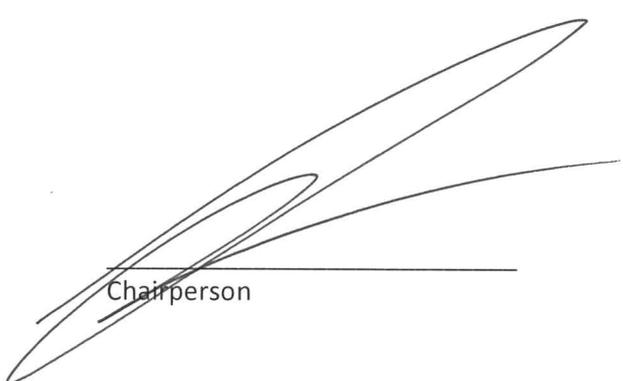
**NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 8 June 2022.

**MEETING DECLARED CLOSED**

Chairperson Mayor Matthew Ryan declared the meeting closed at 12:48 pm.

This page and the preceding ten (10) pages are the minutes of the Ordinary Council meeting held on Wednesday, 13 April 2022.



Chairperson

08/06/2022

Date Confirmed

