



WEST ARNHEM REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
AGENDA

WEDNESDAY, 9 MARCH 2022



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers, Jabiru on Wednesday, 9 March 2022 at 9:00 am.

Daniel Findley
Chief Executive Officer

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	
2	PERSONS PRESENT	
3	APOLOGIES	
3.1	Apologies and Leave of Absence.....	6
4	ABSENT WITHOUT NOTICE	
4.1	Absent without Notice	7
5	ACCEPTANCE OF AGENDA	
5.1	Acceptance of Agenda	8
6	DECLARATION OF INTEREST OF MEMBERS OR STAFF	
6.1	Disclosure of Interest of Members or Staff	9
7	CONFIRMATION OF PREVIOUS MINUTES	
7.1	Confirmation of Previous Minutes - Ordinary Council Meeting held on 8 December 2021	10
8	CHIEF EXECUTIVE OFFICER'S REPORTS	
8.1	Presentations and Visitors	23
8.2	Incoming and Outgoing Correspondence	24
8.3	Meetings Attended by the Mayor	25
8.4	Review of Action Items List	26
8.5	Australian Local Government Association National General Assembly 2022	33
8.6	Australian Institute of Company Directors.....	37
8.7	Notice of Proposal to Amend the Local Government Association of the Northern Territory Constitution	43
9	CORPORATE SERVICES REPORTS	
9.1	Finance Report for the period ended 31st January 2022.....	64
9.2	Organisational Growth Unit Report	127
10	OPERATIONS AND TECHNICAL SERVICES REPORTS	
10.1	Operations Report - December 2021 and January 2022.....	134
10.2	Additional Garbage Compactor for WARC Communities.....	140
10.3	Disposal of Surplus Fleet Assets	142
11	COMMITTEE AND LOCAL AUTHORITY REPORTS	
11.1	Minutes of the Special Finance Committee Meeting held on 19 January 2022.....	144
11.2	Minutes of the Special Finance Committee Meeting held on 9 February 2022.....	152
11.3	Report for the Minjilang Local Authority Meeting held on 10 February 2022	159
11.4	Report for the Gunbalanya Local Authority Meeting held on 24 February 2022	166
11.5	Report for the Maningrida Local Authority Meeting held on 3 March 2022	173

12	ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE	
12.1	Elected Member Questions With or Without Notice.....	179
13	GENERAL ITEMS	
	<i>Nil</i>	
14	PROCEDURAL MOTIONS	
14.1	Closure to the Public for the Discussion of Confidential Items	180
15	CONFIDENTIAL ITEMS	
	The information in this section of the agenda is classed as confidential under section 99(2) of the <i>Local Government Act 2019</i> and clause 51 of the <i>Local Government (Administration) Regulations 2021</i>.	
15.1	Confirmation of Previous Minutes – Confidential Minutes of the Special Finance Committee Meeting held on 19 January 2022.....	4
	The report will be dealt with under Section 99(2) of the <i>Local Government Act 2019</i> and Clause 51(e) of the <i>Local Government (General) Regulations 2021</i> . It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.	
15.2	Request for Rates Concession	9
	The report will be dealt with under Section 99(2) of the <i>Local Government Act 2019</i> and Clause 51(b) of the <i>Local Government (General) Regulations 2021</i> . It contains information about the personal circumstances of a resident or ratepayer.	
15.3	Disclosure of Confidential Resolutions and Re-admittance of the Public.....	22
16	NEXT MEETING	

The West Arnhem Regional Council acknowledges and respects the Traditional Owners past and present of the West Arnhem Region.

We also acknowledge the attachment and relationship of Aboriginal people to country.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	975472
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary Council meeting held on 9 March 2022.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council receives and notes Elected Member apologies and/or requests for leave of absence for the Ordinary Council meeting held on 9 March 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	4.1
Title:	Absent without Notice
File Reference:	975474
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 9 March 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council notes Elected Member absences without notice for the Ordinary Council meeting held on 9 March 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	5.1
Title:	Acceptance of Agenda
File Reference:	975475
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 9 March 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Section 92(1) *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda papers for the Ordinary Council meeting held on 9 March 2022 as circulated be received for consideration at the meeting.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	975476
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a Council or committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of Council on whether he/she shall remain in the Chambers and/ or take part in the vote on the issue. Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless Council expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*.

Section 179 (staff members) *Local Government Act 2019*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council receives the declarations of interest as listed for the meeting held on 9 March 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2022

Agenda Reference:	7.1
Title:	Confirmation of Previous Minutes - Ordinary Council Meeting held on 8 December 2021
File Reference:	975477
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Minutes of the 8 December 2021 Ordinary Council meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

Sections 101 and 102 *Local Government Act 2019*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) policy.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes meets the following performance objectives outlined in goal 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.3	Storage and retrieval of records processes which support efficient administration.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 8 December 2021 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

ATTACHMENTS

- 1 2021.12.08 Ordinary Council Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Ordinary Meeting
 Wednesday, 8 December 2021 at 9:00 am
 Council Chambers, Jabiru

Chairperson Mayor Matthew Ryan declared the meeting open at 9:00 am, welcomed all in attendance and acknowledged the Traditional Owners.

ELECTED MEMBERS PRESENT

Chairperson	Matthew Ryan (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph Blyth
Councillor	Gabby Gumurdul
Councillor	Otto Dann
Councillor	James Marrawal
Councillor	James Woods
Councillor	Catherine Ralph
Councillor	Julius Don Kernan (videoconference)
Councillor	Henry Guwiyul
Councillor	Donna Nadjamerrek
Councillor	Jacqueline Phillips

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Chief Operating Officer	Chris Kelly
Chief Corporate Officer	David Glover
Governance and Risk Advisor	Doreen Alusa
Executive Assistant to the CEO and Mayor	Charlotte Meneer
Finance Manager	Andrew Shaw
General Manager Technical Services	Fiona Ainsworth

STAFF PRESENT

Director of Organizational Growth	Kim Sutton
Manager ICT	Richard Bianco
Executive Manager Culture and Partnerships	Ken Vowles

VISITORS

Leader of the Opposition, Northern Territory (NT)	Lia Finocchiaro MLA
Office of the Leader of the Opposition	Emily Fanning
Australian Electoral Commission	Neville Khan
Australian Electoral Commission	Rain Wenitong
Office of Water Security, NT Department of Environment, Parks and Water Security	Rowan Reilly (videoconference)

Minuet note: The meeting began with a minute's silence in remembrance of members of staff and the community who have passed away.

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Council considered a report on apologies and leave of absence.

**OCM104/2021 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Councillor James Marrawal**

Council:

- **Noted that there were no Elected Member apologies for the Ordinary Council meeting held on 8 December 2021; and**
- **Approved Councillor Woods' request for leave of absence from 7 January 2022 to 8 March 2022.**

CARRIED**ABSENT WITHOUT NOTICE****4.1 ABSENT WITHOUT NOTICE**

The Council considered a report on absences without notice.

Council noted that no Elected Members were absent without notice for the Ordinary Council meeting held on 8 December 2021.

ACCEPTANCE OF AGENDA**5.1 ACCEPTANCE OF AGENDA**

The Council considered a report on acceptance of the agenda.

**OCM105/2021 RESOLVED:
On the motion of Councillor James Woods
Seconded Councillor Henry Guwiyaul**

The agenda papers for the Ordinary Council meeting held on 8 December 2021 as circulated were received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Council considered a report on disclosure of interest of members or staff.

Council noted that there were no declarations of interest for the meeting held on 8 December 2021.

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 13 OCTOBER 2021**

The Council considered a report on the confirmation of minutes for the Ordinary Council Meeting held on 13 October 2021.

**OCM106/2021 RESOLVED:
On the motion of Councillor Ralph Blyth
Seconded Councillor James Woods**

- **The minutes of the 13 October 2021 Ordinary Council meeting were confirmed as a true and correct record of the meeting after the amendment of item 4.1 as follows:**
- **Council resolved that Councillor Jacqueline Phillips was attending to cultural matters during the meeting held on 13 October 2021 and should therefore be noted as an apology for that meeting.**

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORTS**8.1 MEETINGS ATTENDED BY THE MAYOR**

The Council considered a report on meetings attended by the Mayor.

OCM107/2021 RESOLVED:
On the motion of Councillor Henry Guwiyaul
Seconded Councillor James Woods

Council noted the list of meetings attended by the Mayor and approved the associated costs of travel for the meetings.

CARRIED

8.2 MINJILANG AND WARRUWI COMMUNITY VIDEOS

The Council considered a report on Minjilang and Warruwi community videos.

Council noted the report.

Minute note: Rowan Reilly joined the meeting at 10:18 am and left at 11:00 am.

Minute note: Lia Finocchiaro MLA and Emily Fanning joined the meeting at 10:05 am and left at 11:02 am.

Minute note: The meeting had morning tea break at 11:17 am and resumed at 11:36 am.

Minute note: Neville Khan and Rain Wenitong joined the meeting at 11:10 am and left at 11:50 am.

8.3 PRESENTATIONS AND VISITORS

The Council considered a report on presentations and visitors.

Council noted presentations by:

- Lia Finocchiaro MLA - Leader of the Opposition in the NT;
- Neville Khan and Rain Wenitong - Representatives from the Australian Electoral Commission; and
- Rowan Reilly - Director, PFAS Taskforce, Office of Water Security, NT Department of Environment, Parks and Water Security.

Minute note: Elected Members invited Lia Finocchiaro MLA to attend the Ordinary Council meeting scheduled to take place in Maningrida on 8 June 2022.

8.4 INCOMING AND OUTGOING CORRESPONDENCE

The Council considered a report on incoming and outgoing correspondence.

Council received and noted the items of incoming and outgoing correspondence during the months of October and November 2021.

8.1 REVIEW OF ACTION ITEMS LIST

The Council reviewed the action items list.

Council reviewed the outstanding resolutions, and gave approval for the following completed items to be removed from the list:

- Department of Infrastructure Planning and Logistics (DIPL) repairs at Cahills Crossing;
- Letter to the Minister for Indigenous Australians about poor telecommunication services in West Arnhem communities;
- Councillor Julius Kernan's nomination for the Northern Territory Heritage Council (OCM100/2021);
- Letter to the Member for Arafura inviting him to attend Local Authority and Council meetings in 2022; and
- Repair of the road near the power house in Gunbalanya.

CORPORATE SERVICES REPORTS

9.1 FINANCE REPORT FOR THE PERIOD ENDED 31ST OCTOBER 2021

The Council considered the finance report for the period ended 31st October 2021.

OCM108/2021 RESOLVED:
On the motion of Councillor Otto Dann
Seconded Councillor Gabby Gumurdul

Council approved the financial report for the period ended 31st October 2021.

CARRIED

9.2 STATUS OF GRANTS UPDATE AND BUSINESS DEVELOPMENT FOR WEST ARNHEM REGIONAL COUNCIL FOR NOVEMBER TO DECEMBER 2021

The Council considered a report on the status of grants update and business development for West Arnhem Regional Council for November to December 2021.

OCM109/2021 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Councillor Gabby Gumurdul

Council:

- Received and noted the report on the status of grants update and business development for West Arnhem Regional Council in November 2021;
- Noted that the total amount of unutilized funds from the Minjilang barbeque shelter project is \$13,729 and not \$19,178.52 as earlier reported (OCM15/2021); and
- Approved the reallocation of \$13,729 of unutilised funds for the completed barbeque shelter project to other projects yet to be advised.

CARRIED

Minute note: The Mayor, Deputy Mayor, Councillor Phillips and Councillor Kernan left the meeting at 12:01 pm. Councillor Blyth stood in as Chairperson for the meeting during the Mayor's absence.

COMMITTEE AND LOCAL AUTHORITY REPORTS**11.1 MINUTES OF THE RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD ON 27 OCTOBER 2021**

The Council considered a report on the minutes of the Risk Management and Audit Committee meeting held on 27 October 2021.

OCM110/2021 RESOLVED:

**On the motion of Councillor Gabby Gumurdul
Seconded Councillor James Woods**

Council:

- Accepted the unconfirmed minutes of the Risk Management and Audit Committee meeting held on 27 October 2021; and
- Adopted the resolutions contained therein.

CARRIED**11.2 MINUTES OF THE SPECIAL FINANCE COMMITTEE MEETING HELD ON 10 NOVEMBER 2021**

The Council considered a report on the minutes of the Special Finance Committee meeting held on 10 November 2021.

OCM111/2021 RESOLVED:

**On the motion of Councillor Henry Guwiyaul
Seconded Councillor James Woods**

Council:

- Accepted the unconfirmed minutes of the Special Finance Committee meeting held on 10 November 2021; and
- Adopted the resolutions contained therein.

CARRIED**11.3 REPORT FOR THE MINJILANG LOCAL AUTHORITY MEETING HELD ON 14 OCTOBER 2021**

The Council considered a report for the Minjilang Local Authority meeting held on 14 October 2021.

Council noted the unconfirmed minutes of the Minjilang Local Authority meeting held on 14 October 2021.

11.4 REPORT FOR THE MINJILANG LOCAL AUTHORITY MEETING HELD ON 25 NOVEMBER 2021

The Council considered a report for the Minjilang Local Authority meeting held on 25 November 2021.

Council noted the unconfirmed minutes of the Minjilang Local Authority meeting held on 25 November 2021.

11.5 REPORT FOR THE WARRUWI LOCAL AUTHORITY MEETING HELD ON 21 OCTOBER 2021

The Council considered a report for the Warruwi Local Authority meeting held on 21 October 2021.

OCM112/2021 RESOLVED:

**On the motion of Councillor Gabby Gumurdul
Seconded Councillor James Woods**

Council:

- Noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 21 October 2021;
- Noted that the following members were appointed to the Local Authority Members Selection Panel;
 1. Councilor James Marrawal
 2. Mr Richard Nawirr
 3. Mr Nicholas Hunter
 4. Mr Stephen Dawkins (Provide administrative support)
- Noted that Mr Phillip Wasaga submitted his expression of interest to become a member of Warruwi Local Authority.

CARRIED**11.6 REPORT FOR THE GUNBALANYA LOCAL AUTHORITY MEETING HELD ON 23 NOVEMBER 2021**

The Council considered a report for the Gunbalanya Local Authority meeting held on 23 November 2021.

OCM113/2021 RESOLVED:

**On the motion of Councillor Gabby Gumurdul
Seconded Councillor James Marrawal**

Council:

- Noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 23 November 2021; and
- Directed the administration to reallocate \$19,560 for the volunteer dog health program to other projects.

CARRIED

11.7 REPORT FOR THE MANINGRIDA LOCAL AUTHORITY MEETING HELD ON 11 NOVEMBER 2021

The Council considered a report for the Maningrida Local Authority meeting held on 11 November 2021.

OCM114/2021 RESOLVED:

On the motion of Councillor Gabby Gumurdul

Seconded Councillor Henry Guwiyaul

Council:

- Noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 11 November 2021;
- Directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year);
- Approved the allocation of future 2021-2022 Maningrida Local Authority funding to projects in the following order:
 - Installation of four bus stop shelters at an estimated cost of \$80,000;
 - Construction of two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000; and
 - The repair of playground equipment near the Council office on Lot 477 at an estimated cost of \$29,000.
- Approved the allocation of \$18,790, from the previously approved \$50,000 community activities funds (OCM22/2021), to fund a community event that will take place during the Maningrida Day celebrations in 2022; and
- Noted that the following were appointed to the Maningrida Local Authority Members selection Panel:
 - 1) Councillor James Woods
 - 2) Ms Jessica Phillips
 - 3) Mr Shane Namanurki
 - 4) Yanja Thompson (Assisting with administrative support)

CARRIED

Minute note: Councillor Nadjamerrek left the meeting at 12:25 pm and re-joined the meeting at 12:30 pm.

ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**12.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

The Council considered a report on Elected Member questions with or without notice.

The Chairperson received the following questions with or without notice from Elected Members:

- 1) Street lights on Jabiru Drive: It was noted that this matter had been addressed.
- 2) Pollution of waterways in Maningrida: It was noted that the administration had presented a report on this matter at the Maningrida Local Authority meeting held on 11 November 2021, and the Local Authority had decided not to allocate funding for commissioning an environmental consultant to investigate the problem. However, due to the importance of this matter, the meeting noted that Councillor Kernan will consult with Traditional Owners to identify a viable solution to the problem.
- 3) Repair of roads in New Sub in Gunbalanya: It was noted that the Council Services Manager in Gunbalanya will inspect the roads in New Sub in consultation with Councillors Gumurdul and Dann to identify areas that should be repaired.
- 4) Additional garbage compactor truck for communities: It was noted that the administration will investigate options for having additional garbage compactor truck for West Arnhem communities and present a report at the next Council meeting.

GENERAL ITEMS**13.1 OPERATIONS REPORT - OCTOBER AND NOVEMBER 2021**

The Council considered the Operations report for October and November 2021.

Council received and noted the report.

13.2 COMPLAINTS MANAGEMENT - DECEMBER 2021

The Council considered a report on complaints management for December 2021.

Council received and noted the report.

13.3 VACANCIES - WARRUWI LOCAL AUTHORITY MEMBERSHIP NOMINATION

The Council considered a report on vacancies - Warruwi Local Authority membership nomination.

OCM115/2021 RESOLVED:
On the motion of Councillor James Woods
Seconded Councillor Otto Dann

Council considered and approved the nomination of Mr. Phillip Wasaga to the Warruwi Local Authority.

CARRIED

13.4 CALL FOR NOMINATIONS – ANIMAL WELFARE ADVISORY COMMITTEE

The Council considered a report on Call for Nominations – Animal Welfare Advisory Committee.

OCM116/2021 RESOLVED:
On the motion of Councillor Ralph Blyth
Seconded Councillor Gabby Gumurdul

Council did not nominate an Elected Member or Council officer to represent LGANT on the NT Animal Welfare Advisory Committee.

CARRIED

Minute note: The Mayor and Councillor Phillips re-joined the meeting at 12:45 pm and the Mayor resumed as Chairperson for the meeting.

PROCEDURAL MOTIONS**14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS**

The Council considered a report on closure of the meeting to the public for the discussion of confidential items.

OCM117/2021 RESOLVED:
On the motion of Councillor Ralph Blyth
Seconded Councillor Otto Dann

Council approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting was closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

CARRIED

CONFIDENTIAL ITEMS

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (Administration) Regulations 2021*.

4.4 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

The Council considered a report on the disclosure of confidential resolutions and re-admittance of the public.

OCM121/2021 RESOLVED:
On the motion of Councillor Ralph Blyth
Seconded Councillor Otto Dann

Council opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED**1.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL ORDINARY COUNCIL MEETING HELD ON 13 OCTOBER 2021**

The Council considered a report on the confirmation of minutes for the confidential Ordinary Council meeting held on 13 October 2021.

OCM118/2021 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Councillor Gabby Gumurdul

The confidential minutes of the 13 October 2021 Ordinary Council meeting were confirmed as a true and correct record of the meeting.

CARRIED**2.2 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD ON 27 OCTOBER 2021**

The Council a report on the confirmation of minutes for the confidential Risk Management and Audit Committee Meeting held on 27 October 2021.

OCM119/2021 RESOLVED:
On the motion of Councillor Gabby Gumurdul
Seconded Councillor Otto Dann

Council noted the confidential minutes of the 27 October Risk Management and Audit Committee meeting and adopted the resolutions contained therein.

CARRIED

3.3 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL SPECIAL FINANCE MEETING HELD ON 10 NOVEMBER 2021

The Council considered a report on the confirmation of minutes for the confidential Special Finance Meeting held on 10 November 2021.

OCM120/2021 RESOLVED:**On the motion of Mayor Matthew Ryan****Seconded Councillor James Woods**

Council noted the confidential minutes of the 10 November 2021 Special Finance Committee meeting and adopted the resolutions contained therein.

CARRIED

Minute note: On behalf of the Council, Mayor Ryan thanked Chris Kelly for his service during his time as the Chief Operating Officer at West Arnhem Regional Council.

NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 9 February 2022.

MEETING DECLARED CLOSED

Chairperson Mathew Ryan declared the meeting closed at 1:05 pm.

This page and the preceding pages are the minutes of the Ordinary Council meeting held on Wednesday, 8 December 2021.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.1
Title:	Presentations and Visitors
File Reference:	975478
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council, and to note the visitors in the gallery.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

Ordinary Council Meeting – Presentations / Visitors		
Presenter/Visitor	Organization	Invited by
Sian Powell and Neville Khan	Australian Electoral Commission (AEC)	CEO

STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION: That Council notes the presentation.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.2
Title:	Incoming and Outgoing Correspondence
File Reference:	975479
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Council is provided with items of correspondence that were received and sent during the months of December 2021 to February 2022.

BACKGROUND

Due to the volume of incoming and outgoing correspondence received each month, it was Council's decision at the 10 October 2011 Ordinary Council meeting to exclude copies of the correspondence from the agenda. Hard copies are to be made available to Council on the day of each Ordinary Council meeting for its perusal, with additional copies available on request to individual Elected Members.

COMMENT

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Providing Council with a list of incoming and outgoing correspondence meets the following performance objectives outlined in goal 2 of the *Regional Plan and Budget 2021-2022*

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.4

Planning and reporting that informs Council's decision-making processes.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council receives and notes the items of incoming and outgoing correspondence during the months of December 2021 to February 2022.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.3
Title:	Meetings Attended by the Mayor
File Reference:	989293
Author:	Charlotte Meneer, EA to the CEO and Mayor

SUMMARY

The report is presented to provide information to Council on meetings attended by the Mayor since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the Mayor and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Travel	Person(s) meet with
01.12.21-03.12.21	Darwin	WARC Mayor Car repairs	n/a
20.01.22	Maningrida (Video Conference)	Covid-19 Meeting	Chief Minister Chief of Staff - Chris Grace & Local stakeholders
Various	Maningrida	Local Covid-19 meetings	Maningrida stakeholders

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As per Council's 2021-2022 budget.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

The Council notes the list of meetings attended by the Mayor and approves the associated costs of travel for these meetings.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.4
Title:	Review of Action Items List
File Reference:	975480
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is submitted for Council to consider the progress on outstanding resolutions from Council meetings.

BACKGROUND

This report is a standard report submitted to each Council meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer's recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

COMMENT

The actions that Council resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the objectives in goals 1 and 2 as outlined in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT

Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.

Objective 1.3	Efficient and effective community service delivery.
----------------------	---

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1	An effective, efficient and accountable Regional Council.
----------------------	---

Objective 2.3	Storage and retrieval of records processes which support efficient administration.
----------------------	--

Objective 2.4	Planning and reporting that informs Council's decision-making processes.
----------------------	--

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council reviews the outstanding resolutions, and gives approval for completed items to be removed from the list.

ATTACHMENTS

- 1 Action Items OCM - Ongoing.pdf

Ordinary Council Meeting Action Items - In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
8 December 2021	Fiona Ainsworth/	Technical Services	Completed
Resolution:			
OCM11/4/2021 BUS STOP SHELTERS			
Council approved the allocation of future 2021-2022 Maningrida Local Authority funding to the following project:			
<ul style="list-style-type: none"> Installation of four bus stop shelters at an estimated cost of \$80,000. 			
Updates:			
28 January 2022 - Loukas Gikopoulos			
<ul style="list-style-type: none"> The administration has raised a purchase order for the supply of four bus shelters. Manufacture of the bus shelters is expected to be completed by the end of April 2022. 			
21 February 2022			
<ul style="list-style-type: none"> No further updates. Fabrication is progressing. 			
This item has been transferred from the OCM list to the Local Authority action items list as money for the construction of the bus stop shelters has been allocated as per Council's directive. The Maningrida Local Authority will continue to receive updates until the project is completed.			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
8 December 2021	Fiona Ainsworth	Technical Services	Completed
Resolution:			
OCM11/4/2021 CLINIC HARD STRUCTURES			
Council approved the allocation of future 2021-2022 Maningrida Local Authority funding to the following project:			
<ul style="list-style-type: none"> Construction of two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000. 			
Updates:			
28 January 2022 - Loukas Gikopoulos			
<ul style="list-style-type: none"> A purchase order has been raised for the supply of two hard structures and amenities. Manufacture of the hard structures is expected to be completed by the end of April 2022. 			
21 February 2022			
No further updates. Fabrication is progressing.			
This item has been transferred from the OCM list to the Local Authority action items list as money for the construction of the hard structures has been allocated as per Council's directive. The Maningrida Local Authority will continue to receive updates until the project is completed.			

Ordinary Council Meeting Action Items - In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
8 December 2021	Fiona Ainsworth	Technical Services	Completed
Resolution:			
OCM114/2021 PLAYGROUND EQUIPMENT			
Council approved the allocation of future 2021-2022 Maningrida Local Authority funding to the following project:			
<ul style="list-style-type: none"> The repair of playground equipment near the Council office on Lot 477 at an estimated cost of \$29,000. 			
Updates:			
<i>28 January 2022 - Loukas Gikopoulos</i>			
<ul style="list-style-type: none"> The Council has sent out request for quotes to various contractors for the repair of the playground equipment. Quotes expected to be submitted by the end of February 2022 for assessment. 			
<i>21 February 2022</i>			
<ul style="list-style-type: none"> No further updates. Quotes still not received. 			
This item has been transferred from the OCM list to the Local Authority action items list as money for the repair of playground equipment has been allocated as per Council's directive. The Maningrida Local Authority will continue to receive updates until the project is completed.			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
8 December 2021	Fiona Ainsworth	Technical Services	Completed
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE			
It was noted that the administration will investigate options for having an additional garbage compactor truck for West Arnhem communities and present a report at the next Council meeting.			
Updates:			
<i>28 February 2022 – Graham Baulch</i>			
A report on the garbage compactor is included in this agenda. This action item is now completed, as an update report for this will be presented at the upcoming OCM as per Council's directive to the administration.			

Ordinary Council Meeting Action Items – In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
8 December 2021	Kim Sutton	Organizational Growth	In Progress
Resolution:			
OCM114/2021 SPEED HUMPS			
Council directed the administration to try and source for funding for the supply and installation of eight speed humps in Maningrida over the next two financial years (four per year).			
Updates:			
01 February 2022 – Michelle Hillman			
The administration is in the process of applying for funding for remote road upgrades, and is exploring other funding options for this project.			
23 February 2022 – Kim Sutton			
The Grants team is currently exploring options with Grants Writer, Susan Wright.			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
11 August 2021	Fiona Ainsworth/ Kim Sutton	Technical Services/ Organizational Growth	In Progress
Resolution:			
OCM1/2021 MANINGRIDA FOOTBALL OVAL CHANGE ROOMS			
Council noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 5 August 2021 and approved:			
<ul style="list-style-type: none"> The conceptual design of the Maningrida football oval change rooms after slight amendments were made to the location of female and male toilets. The allocation of \$25,000 from Local Authority funding to meet costs for the architectural and structural drawings for the Maningrida football oval change rooms. Council also directed the administration to source for approximately \$1,200,000 for the construction of two change rooms. 			
Updates:			
1 October 2021- Loukas Gikopoulos			
<ul style="list-style-type: none"> The administration is currently sourcing quotes from architects/ engineers to provide design and structural proposals for the above mentioned project. Quotes expected to be submitted by end of October 2021 for assessment. 			
30 November 2021- Loukas Gikopoulos			
<ul style="list-style-type: none"> The conceptual design for the players change room has been completed by Draftlink The Local Authority members reviewed the design and recommended some minor changes to the drawing. Design drawings updated with changes included. Final design drawings were approved by the Local Authority members. 			
01 February 2022 – Michelle Hillman			
The administration is investigating funding options for this project including liaison with government departments that may be able to make a contribution to the project.			
23 February 2022 – Kim Sutton			
The Grants team is currently exploring options with Grants Writer, Susan Wright.			

Ordinary Council Meeting Action Items – In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
14 August 2019	Katrina Hill/ Tamzin France	Community Services	In Progress
Resolution:			
AFL STRATEGIC PLAN - WEST ARNHEM OCM146/2019			
Council supports the development of a West Arnhem AFL strategic plan.			
Updates:			
02 October 2020 – Adrian McCann An update on the current status of the AFL strategic plan will be presented during the next Council meeting on 11 November 2020.			
02 November 2020 – Adrian McCann A report on the status of the AFL strategic plan is included in today's agenda.			
09 December 2020 – Adrian McCann A paper was presented during the November 2020 Ordinary Council meeting, and further updates, including reviews and consultations about the plan will be provided during the next meeting in February 2020.			
03 February 2021 - Adrian McCann Consultations will be held with the Mayor and other stakeholders before the plan is revised and presented to Council during the next Council meeting in March.			
01 March 2021 – Doreen Alusa The administration is in the process of completing a report on the AFL strategic plan. An update on this process will be presented at the next OCM in April 2021.			
17 March 2021 - Doreen Alusa Staff changes have caused delays in finalizing this action item. The administration will provide updates for this item once the recruitment of new staff is completed.			
4 March 2021 - Doreen Alusa The recruitment of new staff for the position of community support business manager is complete, and an update will be provided once the orientation of the new staff has been finalized.			
1 June 2021 - Doreen Alusa Katrina Hill, the new Community Support Business Manager and other members of her team are reviewing the AFL strategic plan. An update on the way forward will be presented at the next Council meeting on 14 July 2021.			
8 July 2021 – Katrina Hill The administration is currently recruiting for a senior position that will oversee youth and recreational activities across the region. Once the process is complete, the successful applicant will continue working on the AFL strategic plan.			
4 August 2021 – Katrina Hill			

Ordinary Council Meeting Action Items – In Progress

The recruitment process for a senior position that will oversee youth and recreational activities across the region is ongoing. Once this position is filled, a report will be presented to Council.

15 September 2021 – Katrina Hill

Recruitment for the role of Community Wellbeing Senior Project Officer is now complete. The new staff member is currently undergoing orientation and will provide an update at the next Council meeting.

5 October 2021 – Tamzin France

In the next few weeks, the Community Wellbeing Senior Project Officer will visit communities in the region to hold consultations on the AFL strategic plan. It is expected that the consultations will be completed by December 2021.

23 November 2021 – Tamzin France

To date, the Community Wellbeing Senior Project Officer has consulted with various stakeholders on the development of a West Arnhem AFL strategic plan resulting in the following proposals:

- 1-2 month competition in the dry season during local competition off season
- AFLNT could organise AFL player visits to community through their Remote AFL program
- Floated idea of women's basketball competition held in conjunction with the Men's AFL, rather than a Women's AFL team. Felt there might be more buy in and ownership

28 February 2022 - Tamzin France

- The administration is continuing to gather information about the development of the plan from each West Arnhem community.
- Guidelines are being finalized to support Community Wellbeing Services teams to engage in community consultation, with online options for community consultation being explored during this time.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.5
Title:	Australian Local Government Association National General Assembly 2022
File Reference:	987621
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to request Council to nominate Elected Members who may attend the upcoming Australian Local Government Association (ALGA) national general assembly, which is scheduled to take place in Canberra from 19 – 22 June 2022.

BACKGROUND

ALGA will hold its annual national general assembly in Canberra from 19 – 22 June 2022. The general assembly will provide elected members with an opportunity to engage with the federal government, and discuss matters that affect national policy and the future direction of councils and communities.

Currently, ALGA is working with state and territory local government associations to address the following key issues in local government areas around Australia:

- Financial sustainability;
- Roads and infrastructure funding;
- Waste and recycling;
- Stronger community resilience; and
- The risk of climate change.

A copy of the ALGA invitation letter is attached to this report for your review.

COMMENT

ALGA is the national voice of local government in Australia, representing 537 councils across the country. The Association's members are:

- Local Government New South Wales
- Local Government Association of the Northern Territory
- Local Government Association of Queensland
- Local Government Association of South Australia
- Local Government Association of Tasmania
- Municipal Association of Victoria
- Western Australian Local Government Association

Some of the key services that ALGA provides to its members include:

- Representing local government on national bodies and ministerial councils.
- Policy development to provide a local government perspective on national affairs, as well as providing submissions to government and parliamentary inquiries.
- Raising the profile and concerns of local government at the national level by lobbying the Australian Government and Parliament on specific issues and running campaigns to secure agreed policy objectives.
- Providing information on national issues, policies and trends affecting local government.
- Providing forums for local government to guide the development of national local government policies.

Elected Members who attend the meeting will be accompanied by Council's CEO and selected Council staff.

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per provisions in Council's 2021-2022 budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council notes the report and nominates Elected Members who will attend the Australian Local Government Association national general assembly in Canberra from 19 – 22 June 2022.

ATTACHMENTS

- 1 ALGA General Assembly 2022 Invitation Letter.pdf



RECEIVED

04 JAN 2022

17 December 2021

West Arnhem Regional Council
PO Box 721
JABIRU NT 0886
info@westarnhem.nt.gov.au

To the Mayor, Councillors and CEO (please distribute accordingly)

As the national voice of local government, the Australian Local Government Association (ALGA) advocates on behalf of Australia's 537 councils for funding and policy outcomes that support local governments to deliver better results for their communities.

Each year we hold a National General Assembly (NGA) in Canberra where councils from around our nation discuss current and emerging challenges and opportunities and advocate to the Federal Government on critical issues facing our sector.

The motions passed at our NGA inform ALGA's strategic direction and national advocacy objectives. We listen to what you tell us, and take your message to Ministers, MPs and decision-makers in Canberra and around the country through Ministerial meetings, forums, budget submissions, and advocacy campaigns.

Next year's NGA will be held in Canberra from 19-22 June and will be an opportunity for us to clearly set and articulate our agenda to a new or returning Federal Government.

The theme for this event will be *Partners in Progress*, focusing on how partnerships, particularly between the Australian Government and local governments, can tackle the immediate challenges facing communities and help us confidently prepare for the future.

We are now calling for motions for next year's NGA, and I would encourage you to consider whether there is a strategic issue of national importance that your council can bring to this event.

We have prepared the attached discussion paper which covers some of the critical national policy areas that our sector needs to consider now and into the future and will help you prepare your motion.

To assist us, please ensure that your motions meet the following criteria:

1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Be from a council which is a financial member of their state or territory local government association;

5. Propose a clear action and outcome; and
6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions should have a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions can be lodged online at alga.asn.au until 11:59pm on Friday 25 March 2022.

I've also attached a copy of ALGA's 2022 Federal Election Priorities.

The 17 national priorities outlined in this document have been informed by motions passed at last year's NGA, and unanimously endorsed by ALGA's Board in conjunction with our member state and territory local government associations.

They cover our key priority portfolios of economic recovery, transport, and community infrastructure, building resilience, circular economy and intergovernmental relations, and outline what local government could achieve, if formally recognised and adequately funded.

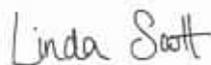
They have been assessed by independent economists, and if implemented by the next Federal Government they would create at least 42,975 new jobs and add \$6.39 billion per annum to Australia's GDP.

In the lead up to next year's election, ALGA and your state and territory local government associations will be calling on all parties and candidates to support these national priorities, empowering local government to play a meaningful role in Australia's recovery.

Your council can support this national campaign by endorsing ALGA's priority asks, identifying local projects and programs that could be delivered with better funding partnerships, writing to local members and candidates, and highlighting the value strong funding partnerships can deliver for your local community.

Will you join ALGA at the 2022 National General Assembly in Canberra from 19-22 June, and will you work with us to advocate for these key national priorities and help ensure no community is left behind in Australia's COVID-19 recovery?

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.



Cr Linda Scott
ALGA President



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.6
Title:	Australian Institute of Company Directors
File Reference:	989715
Author:	Charlotte Meneer, EA to the CEO and Mayor

SUMMARY

The purpose of this report is to establish if Council would like to engage Australian Institute of Company Director (AICD) to deliver the 'Governance Essentials for Local Government' programme over a period of 4 years.

BACKGROUND

AICD is a national organisation whose aim is to strengthen society through world-class governance.

The full Governance Essentials for Local Government program consists of four half-day courses. The modules include;

- **The Role of the Council and Councillor** - Examines the governance role of the council.
- **Leadership: The Councillor's Role** - Provides an understanding of a councillor's own leadership style and that of others, leading to a more effective, high performing council.
- **Risk: Issues for Councillors** - Introduces the councillor's role in risk oversight and monitoring including the impact on councillors at a personal and organisational level.
- **Introduction to Financial Information for Councillors** - Provides and introduction to understanding financial reports within the regulatory requirements of local government

It should be noted that the content for the above modules is similar to the mandatory professional development training modules that are currently being delivered by the Department of the Chief Minister and Cabinet.

COMMENT

AICD would deliver one module per year over the Council's tenure. The approximate cost per Elected Member is \$3,300.00 + GST NB: This figure may increase due to travel and accommodation expenses. The minimum number of attendees required for this programme is 12.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per provisions in Council's 2021-2022 budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council notes the report and nominates Elected Members to take part in the Governance Essentials for Local Government program at the Australian Institute of Company Directors.

ATTACHMENTS

- 1 Governance Essentials for Local Government.pdf

Governance Essentials for Local Government

21/22 V1

PRODUCT BRIEF

LEARNING LEVEL	DELIVERY METHOD	DURATION	DPD UNITS
Starting	<ul style="list-style-type: none"> in-house only face-to-face 	2 days	20

Governance Essentials for Local Government is designed for Councillors, Mayors and executive management, and provides a basic overview of their duties and responsibilities. It consists of four sessions—*The Role of the Council and Councillor*, *Leadership: The Councillors Role*, *Introduction to Financial Statements for Councillors* and *Strategy and Risk: Issues for Councillors*.

Each session may be undertaken in conjunction with other sessions in the **Governance Essentials for Local Government** course or as a stand-alone education offering.

Value proposition

Designed for Councillors, Mayors and executive management, *Governance Essentials for Local Government* provides a basic overview of their duties and responsibilities through interactive working sessions and the use of relevant case studies.

Suitable for

Councillors, Mayors and executives who hold positions within Local Government organisations, and seek to learn more about:

- The duties and responsibilities of Councils and Councillors.
- Their governance responsibilities.

Learning objectives

Upon completion of the program, you will be able to:

- Identify the duties and responsibilities of a Councillor

GOVERNANCE ESSENTIALS FOR LOCAL GOVERNMENT – PRODUCT BRIEF

- Examine leadership in action within a Council context
- Outline the Councillors' roles with regard to financial statements and financial reports
- Recognise the link between corporate strategy and financial performance
- Identify the Councillor's role in formulating and monitoring strategy, and identifying and assessing risk

Course delivery method

The **Governance Essentials for Local Government** course is an in-house only, face-to-face course.

This course has a length of 2 days, conducted over four sessions. Layout is generally cabaret, to enable small group work and table discussion. Input is provided by a facilitator and PowerPoint slides, with short activities and case studies included to guide discussion. Group size is customarily limited to a maximum of 25 people.

Our facilitators are experienced company directors. They are selected based on their knowledge of the board environment as well as their ability to engage and connect with participants.

Content outline

The Role of the Council and Councillor

This session provides an overview of how the Council uses systems and processes to control and monitor—or govern—Council activities. These are distinct from management's role, which is to ensure that the day-to-day operations of the Council are carried out within the framework of policies and strategic guidelines the Councillors have established. Participants also explore the duties and responsibilities of a Councillor; and the Council's key governance relationships, including those with Local, State and Federal levels of Government, Local Government staff, the local community and special interest groups.

Learning objectives

At the end of this session, participants will be able to:

- Identify the role and key functions of the Council.
- Explain the purpose and essential features of good governance within local government organisations.
- Outline the key duties and responsibilities of Councillors and explain the associated liabilities and their related protection.
- Know the rights of Councillors.
- Recognise the consequences of breaching Councillors' duties.
- Identify the regulatory frameworks and the roles of various regulators.
- Know the role of the state government and state minister responsible for the local government portfolio.

Leadership: The Councillor's Role

This session assists Councillors to increase their understanding of their own leadership style, others' styles and how leadership is used to build an effective, high-performing Council. It examines the leadership

roles of primary Council representatives and illustrates how good leadership contributes to the solving and preventing of problems, the building of trust, and the enrichment of the local community.

Learning objectives

At the end of this session, participants will be able to:

- Understand essential competencies of effective leadership.
- Examine leadership in action within a Council context.
- Identify the differences in leadership for elected Councillors and executive managers.
- Know how to use leadership competencies to strengthen decision making and Council performance.
- Evaluate oneself as a leader.
- Create an individual leadership development plan.

Introduction to Financial Statements for Councillors

This session introduces Councillors to financial concepts, the key financial statements, the duties imposed on them, and how to establish a basic understanding of assessing financial performance. Participants learn common ratios used by boards to monitor performance; and consider issues to be mindful of when questioning management on the preparation of financial statements and when reviewing financial reports.

Learning objectives

At the end of this session participants will be able to:

- Examine the major elements of financial statements.
- Appreciate the relationship between financial statements.
- Explore the areas where Councillors need to question financial statements.
- Identify Councillors' roles with regard to financial statements and financial reports.
- Review performance over time through using each of the three main financial statements.
- Identify the financial ratios that can be used to monitor Council performance and consider those that are required to be included the annual financial statements.
- Consider the questions to ask of management when reviewing the monthly and long-term financial reporting.

Strategy and Risk: Issues for Councillors

This session is designed as an introduction to the Councillor's role in relation to strategy and risk, and seeks to provide the basic tools to enable Councillors to take a more confident and active role in their strategic and risk governance roles, for the benefit of both the organisation and themselves.

Learning objectives

At the end of the session participants will be able to:

- Explain the Councillor's and Council's role in risk and strategy
- Identify a Councillor's personal risk appetite, and recognise how this relates to the risks they are exposed to in their role.
- Recognise the relationship between strategy, risk management, risk culture and effective leadership.
- Appreciate the importance of strategy and strategic thinking for Councillors and Council when achieving outcomes for their community.
- Explain the Councillor's and Council's role in the development of the general integrated planning and reporting framework for local government.
- Evaluate a Councillor's and Council's strategic thinking skills.

Assessment process

Not applicable.

What do participants achieve upon completion?

Participants gain 5 DPD units for confirmed attendance of each session or 20 DPD units for the full two days. Statements of Attendance are available upon request from the managing Australian Institute of Company Directors state office.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	8.7
Title:	Notice of Proposal to Amend the Local Government Association of the Northern Territory Constitution
File Reference:	995125
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to inform Council about the Local Government Association of the Northern Territory's (LGANT) notice to amend its constitution, and to provide a summary of the draft changes.

BACKGROUND

LGANT's Constitution and Incorporation Working Group has proposed changes to the LGANT constitution (last amended in April 2019) to enable the Association to conform to the recently enacted Northern Territory *Local Government Act 2019*. The draft constitution will be presented for consideration at the LGANT General Meeting on Thursday 7 April 2022. Elected Members are encouraged to review the recommendations in the table below, and the documents attached to this report.

Draft Amendment	Explanatory Notes
Recommendation 1 LGANT should apply to the Australian Securities and Investment Commission (ASIC) to become a not-for-profit Company Limited by Guarantee (CLG) as the <i>Local Government Act 2019</i> has no provisions for the Association to be incorporated as a legal entity.	LGANT to undertake
Recommendation 2 Due to the complexity of the <i>Corporations Act 2001</i> , LGANT should retain a lawyer to make changes to the constitution needed to bring it into regulatory compliance with the new form of incorporation	Jacobs Krajsek Wauchope (JKW) Law has been engaged to draft amendments to the Constitution and consult with LGANT as required.
Recommendation 3 The constitution should clearly outline the order and process of voting for Executive positions.	See clause 14 of the draft constitution attached to this report.
Recommendation 4 The constitution should state that one of the positions on the Executive is appointed by the City of Darwin while the other eight positions are voted on.	Clause 14 (d) of the draft constitution provides for the nomination of an Executive member by the City of Darwin, and the remaining clauses provide for the election of the President, Vice President and other members.

Draft Amendment	Explanatory Notes
<p>Recommendation 5 Dates for nominations to the Executive should be changed to allow unsuccessful NT Election candidates to be reinstated by their council, and become eligible to nominate for the LGANT Executive election. The suggested new draft date is the second Tuesday in September.</p>	<p>This will extend the nomination process by two weeks. See clauses 14(c) and 14(d) of the attached draft constitution for further details.</p>
<p>Recommendation 6 Amendments should be made to allow a reduced quorum for the period when Executive members have resigned to contest an election for higher office.</p>	<p>The reduced quorum will be 50% of the remaining members. See clause 15(d) of the attached draft constitution for further details. Elected members are requested to consider whether that is acceptable or whether some other calculation is appropriate.</p>
<p>Recommendation 7 If the President / Vice President resign to contest a higher office, remaining members should be allowed to vote for an Acting President / Acting Vice President from within the remaining members to cover the interim period.</p>	<p>Clause 16(c) of the draft constitution provides for coverage for the interim period as well as the remainder of the term where the member is successful in contesting higher office.</p> <p>Further to the above, if a President or Vice President is successful in contesting higher office, the remaining members of the Executive can appoint a replacement President or Vice President, and then the office vacated by that appointment becomes a casual vacancy to be filled under clause 16(d).</p>
<p>Recommendation 8 The draft constitution should include a preamble similar to the draft preamble drafted by the Working Group.</p>	<p>LGANT to provide.</p>
<p>Recommendation 9 LGANT should have a more flexible approach for filling casual vacancies on the Executive that is similar to section 54 of the <i>Local Government Act 2019</i>.</p>	<p>See clauses 15(b) to 15(e) of the attached draft constitution for further details.</p>
<p>Recommendation 10 The wording in the constitution should state that a person does not need to be a 'delegate' to nominate to become a member of the LGANT Executive.</p>	<p>See clause 14(e) and 14(f) of the attached draft constitution for further details.</p>
<p>Recommendation 11 LGANT will seek legal advice as to whether the role of the prescribed Corporation Panel should be specifically included in the draft constitution.</p>	<p>LGANT to provide advise separately.</p>
<p>Recommendation 12 LGANT to consider obtaining Councillors/Directors and Officers Liability insurance.</p>	<p>LGANT to action.</p>
<p>Recommendation 13 Removal of unnecessary repetition from the draft constitution.</p>	<p>The draft constitution requires a full review to ensure cross-references and clause numbers are correct, formatting is correct and consistent and that defined terms are properly defined and properly used throughout the Constitution. This is currently ongoing.</p>

Draft Amendment	Explanatory Notes
<p>Recommendation 14 The revised constitution should apply gender-neutral language (e.g., avoiding the need for pronouns such as he/she or they).</p>	<p>Currently being done.</p>
<p>Recommendation 15 The Executive is considering what supporting materials and discussions will be required for delegates at the April General Meeting to be able to make informed judgments on draft changes to the constitution and preferred form of incorporation</p>	<p>The following have been provided for Council’s review as per JKW Law’s recommendation:</p> <ul style="list-style-type: none"> • A clean version of the proposed new constitution (Attached to this report) • This table which outlines explanatory notes for the amendments <p>A mark-up comparing the current constitution with the proposed new constitution will be provided for consideration at the LGANT General Assembly Meeting on 7 April 2022).</p> <p>LGANT notes that JKW Law understands the decision has already been made to re-incorporate LGANT as a Company Limited by Guarantee. Elected Members should advise if this is not correct.</p>

COMMENT

The Department of Local Government, Housing and Community Development has informed the LGANT Secretariat that the Association has until July 2022 to re-incorporate itself in order to comply with the *Local Government Act 2019*.

STATUTORY ENVIRONMENT

Local Government Act 2019

POLICY IMPLICATIONS

Not applicable at this time.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council:

- **Notes the report and the proposed changes in the draft LGANT constitution.**
- **Notes that the draft constitution will be presented for consideration and approval at the LGANT General Meeting on Thursday 7 April 2022.**

ATTACHMENTS

- 1 LGANT Notice of Change of Constitution 21.02.2022.pdf**
- 2 LGANT Constitution - Draft -20220225 (Clean).pdf**

LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY



NOTICE OF PROPOSAL TO AMEND CONSTITUTION

Background

On 1 July 2021, the Northern Territory *Local Government Act 2019* (NT) was enacted, repealing, and replacing the *Local Government Act 2008* (NT). This introduced a key change for LGANT in that LGANT will cease to be incorporated as a legal entity under the new legislation.

The then Department of Local Government, Housing and Community Development informed the LGANT Secretariat that the deferral of the *Local Government Act 2019* and the transition provisions in that Act means that LGANT has until July 2022 to re-incorporate itself.

LGANT sought legal advice which:

- (a) confirmed that LGANT would need to re-incorporate as a result of the repeal and replacement of the *Local Government Act*, and
- (b) advised it would need to re-incorporate either as an incorporated association under the *Associations Act 2003* (NT) or as a company under the *Corporations Act 2001* (Cth), and
- (c) advised that amendments to LGANT's Constitution would be required regardless of which method of re-incorporation was pursued.

Legal advice provided to LGANT by Minter Ellison recommended that LGANT become a not-for-profit Company Limited by Guarantee, incorporated under the *Corporations Act*.

At the Executive Meeting held on 14 February 2022, the LGANT Executive decided that LGANT would become re-incorporated as a not-for-profit Company Limited by Guarantee under the *Corporations Act* and directed the secretariat to present a draft amended Constitution at the April 2022 General Meeting to be accepted and adopted by member councils.

Section 27.2. of the current LGANT Constitution, requires the LGANT Chief Executive Officer to give all member Councils six (6) weeks written notice of any proposal to amend (including replace) the LGANT Constitution.

Notice

LGANT Member Councils are hereby given notice that it is proposed to amend and replace the current LGANT Constitution by repealing the current LGANT Constitution and replacing it with the draft Constitution attached to this notice as Annexure A.

Member Councils will be able to review and vote on the new constitution at the upcoming General Meeting on 7 April 2022.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD.

Australian Company Number (ACN) [insert ACN]

Australian Business Number (ABN) [insert ABN]

A company limited by guarantee



CONSTITUTION

Table of Contents

1. NAME	1
2. INCORPORATION AS COMPANY LIMITED BY GUARANTEE	1
3. READING THIS CONSTITUTION WITH THE CORPORATIONS ACT	1
4. DEFINITIONS	1
5. OBJECTIVES.....	2
6. POWERS.....	3
7. MEMBERSHIP.....	3
8. REGISTER OF MEMBER COUNCILS.....	4
9. REPRESENTATION OF MEMBER COUNCILS.....	5
10. GENERAL MEETINGS OF MEMBER COUNCILS.....	5
11. SPECIAL GENERAL MEETING OF MEMBER COUNCILS	6
12. ANNUAL GENERAL MEETING OF MEMBER COUNCILS	6
13. VOTING AT MEETINGS OF MEMBER COUNCILS	6
14. THE EXECUTIVE	6
15. THE EXECUTIVE, COMPANY DIRECTORS AND REPRESENTATION	8
16. THE EXECUTIVE - CASUAL VACANCIES	8
17. THE EXECUTIVE - TERMINATION OF OFFICE	9
18. THE EXECUTIVE - ALLOWANCES AND TRAVEL	10
19. THE EXECUTIVE - ELECTION TO TERRITORY OR FEDERAL PARLIAMENTS.....	10
20. SUBSCRIPTIONS	11
21. LEVIES	11
22. THE CHIEF EXECUTIVE OFFICER	11
23. COMPANY FINANCES AND ANNUAL REPORT	12
24. THE AUDITOR.....	12
25. THE COMMON SEAL AND EXECUTION OF DOCUMENTS.....	12
26. CONFLICT OF INTEREST	13
27. RESIGNATION OF MEMBER COUNCILS	13
28. AMENDING THE CONSTITUTION	13
29. WINDING UP OF THE COMPANY	13

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD

CONSTITUTION

PREAMBLE

[LGANT to insert agreed preamble]

1. NAME

The name of the Company shall be the "Local Government Association of the Northern Territory Ltd" hereinafter referred to as "the Company".

2. INCORPORATION AS COMPANY LIMITED BY GUARANTEE

- (a) The Company is a not-for-profit public company limited by guarantee which is established to be, and to continue as, a charity.
- (b) Each Member Council must contribute an amount not more than \$10.00 (the Guarantee) to the property of the Company if the Company is wound up while the Member Council is a member, or within twelve (12) months after ceasing to be a Member Council, and this contribution is required to pay for the debts and liabilities of the Company or the costs of the winding up.
- (c) The liability of Member Councils is limited to the amount of the Guarantee.

3. READING THIS CONSTITUTION WITH THE CORPORATIONS ACT

- (a) The replaceable rules set out in the Corporations Act do not apply to the Company.
- (b) While the Company is a registered charity, the ACNC Act and the Corporations Act override any clauses in this Constitution which are inconsistent with those Acts.
- (c) If the Company is not a registered charity (even if it remains a charity), the Corporations Act overrides any clause in this Constitution which is inconsistent with that Act.
- (d) A word or expression that is defined in the Corporations Act, or used in that Act and covering the same subject, has the same meaning in this Constitution.

4. DEFINITIONS

In this Constitution the following words and phrases have the following meanings:

"ACNC Act" means the *Australian Charities and Not-for-profits Commission Act 2012* (Cth).

"Associate Member" means a body which has been granted associate membership by the Executive in accordance with this Constitution.

"Chief Executive Officer" means the person appointed to that role pursuant to clause 22 of this Constitution.

"Company" means the Local Government Association of the Northern Territory Ltd (ACN [insert]).

"Corporations Act" means the *Corporations Act 2001* (Cth).

"Council" means a Municipal Council, a Regional Council or a Shire Council incorporated under the *Local Government Act 2019*.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

"Delegate" means each Delegate of the Local Government Association of the Northern Territory, established under the *Local Government Act 2008* as at the date of incorporation of the Company, and thereafter means each person who is elected and holds the office of Lord Mayor, Mayor, President, Alderman or Councillor of a Member Council who is appointed by virtue of clause 9 of this Constitution.

"Executive" means the Executive of the Local Government Association of the Northern Territory, established under the *Local Government Act 2008* as at the date of incorporation of the Company, and thereafter means the Executive of the Company appointed pursuant to this Constitution.

"General Meeting" means a meeting of the Delegates of Member Councils of the Company and includes Annual General Meetings and Special General Meetings.

"Governance Charter" means the Governance Charter adopted by the Executive from time to time and setting out the roles, responsibilities and authorities of the Executive, Chief Executive Officer and staff in determining the direction, management and control of the Company and the conduct of meetings of the Executive.

"Member Council" means each Member Council of the Local Government Association of the Northern Territory, established under the *Local Government Act 2008* as at the date of incorporation of the Company, and thereafter means each Council which has been granted membership of the Company by the Executive in accordance with this Constitution.

"Population" means the latest population figure accepted by the Northern Territory Grants Commission for funding purposes.

"President" means the person elected to that office pursuant to clause 14, and includes any person acting in that position from time to time pursuant to this Constitution.

"Vice President" means each of the persons elected to that office pursuant to clause 14, and includes any person acting in that position from time to time pursuant to this Constitution.

5. OBJECTIVES

The objectives of the Company are to:

- (a) encourage Member Councils to work together and collaborate in order to develop strong, effective local government throughout the Territory;
- (b) represent, promote, and protect the interests of local government generally;
- (c) act as an advocate for Member Councils and local government generally;
- (d) develop and coordinate responses for legislation enacted or proposed by governments;
- (e) provide information and advice to Member Councils on matters affecting local government;
- (f) provide services to Member Councils as agreed to by resolution of Member Councils and/or the Executive;
- (g) support the Australian Local Government Association and other Territory and State Local Government Associations and any other organisation committed to objectives similar to those of the Company; and

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

(h) formulate policy that applies to local government generally in the Northern Territory.

6. POWERS

The Company has all of the powers of an individual and those of a company limited by guarantee under the Corporations Act and, in particular is empowered to:

- (a) acquire or dispose of any real or personal property by lawful means and any interest therein and rights or privileges relating to property;
- (b) enter into arrangements intended to advance the objectives of the Company with any person or organisation;
- (c) cooperate with Territory, State and National governments on any issues which may directly or indirectly advance Company objectives;
- (d) take necessary steps to oppose any action by government which may prejudice the achievement of Company objectives;
- (e) construct, maintain and manage any buildings and other authorised works;
- (f) draw, make, accept, endorse, discount, execute and issue cheques, promissory notes, bills of exchange and other negotiable or transferable instruments;
- (g) expend money for the purposes of the Company and invest or deposit money of the Company;
- (h) borrow money and mortgage, charge or otherwise encumber any of the assets of the Company;
- (i) sell, improve, manage, develop, exchange, lease and dispose of all or any part of the property and rights of the Company;
- (j) provide an industrial relations service to Member Councils including:
 - (i) representing the interests of Member Councils and industrial matters before courts and tribunals;
 - (ii) assisting in negotiations relating to the settlement of disputes between Member Councils and their employees;
 - (iii) representing the interests of Member Councils and negotiating the establishment and/or variation of industrial awards and agreements; and
 - (iv) promoting training programs aimed at enhancing the performance of local government; and
- (k) do all things which are incidental or conducive to the attainment of the objectives contained in this Constitution and to further the interests of the Company.

7. MEMBERSHIP

- (a) Any Council in the Northern Territory shall be eligible for membership of the Company.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

- (b) Applications for membership shall be in the form prescribed by the Executive and shall be in writing directed to the Chief Executive Officer.
- (c) The Company shall decide to accept, reject or defer any applications for membership submitted under clause 7(b) in accordance with the established policy of the Company at the first Executive meeting following receipt of the application.
- (d) The Company may admit as an Associate Member any other organisation or body which performs substantially the functions of a Council and has members elected from the community. Associate Members shall be admitted on such terms and conditions as the Executive determines pursuant to Company policy.
- (e) Associate Members will not have voting rights at General Meetings.
- (f) Associate Members will not be eligible to nominate persons for election to positions on the Executive.
- (g) The annual fees for Associate Members shall be as determined by the Executive.

8. REGISTER OF MEMBER COUNCILS

- (a) The Company must establish and maintain a register of Member Councils. The register of Member Councils must be kept by the Chief Executive Officer and must contain:
 - (i) For each current Member Council:
 - A. name;
 - B. address;
 - C. any alternative address nominated by the Member Council for the service of notices; and
 - D. the date the Member Council was entered onto the register.
 - (ii) For each Council who stopped being a Member Council in the last seven (7) years:
 - A. name;
 - B. address;
 - C. any alternative address nominated by the former Member Council for the service of notices; and
 - D. dates the membership started and ended.
- (b) The Company must give current Member Councils access to the register of Member Councils.
- (c) Information that is accessed from the register of Member Councils must only be used in a manner relevant to the interests or rights of Member Councils.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD

CONSTITUTION

9. REPRESENTATION OF MEMBER COUNCILS

- (a) Each Member Council shall appoint two (2) Delegates as their representatives at General Meetings and may at any time revoke such appointments and appoint other Delegates in their place, in accordance with their own policies or procedures.
- (b) Each Member Council shall give notice in writing to the Chief Executive Officer of the persons appointed to act as its Delegates.
- (c) In the event that a Delegate is unable to attend a meeting of the Company, the Member Council may, by giving written notice to the Chief Executive Officer prior to the commencement of the meeting, appoint another Delegate to act as a substitute at the meeting. The appointment will only be valid for the meeting specified in the notice.

10. GENERAL MEETINGS OF MEMBER COUNCILS

- (a) The Company shall conduct two (2) or more General Meetings each calendar year on dates determined by the Executive with the order of business being in accordance with the Company's Governance Charter.
- (b) The Chief Executive Officer shall be responsible for convening meetings and shall ensure that not less than twenty-eight (28) days notice of each meeting is given to all Member Councils along with the business to be conducted.
- (c) The quorum for a General Meeting shall be fifty percent (50%) plus one (1) of the financial Member Councils of the Company.
- (d) All matters arising at any General Meeting shall be decided by a simple majority of votes cast. If the votes cast on any issue are equal, the Chair of the meeting shall declare the motion lost.
- (e) The President of the Company shall chair all General Meetings at which the President is present. If the President is absent then a Vice President shall chair the meeting. If neither the President nor a Vice President are present then the Delegates present at the meeting will choose from amongst themselves a Delegate to act as Chair for that meeting.
- (f) Draft minutes of General Meetings shall be maintained and forwarded to all Member Councils as soon as possible after each meeting.
- (g) General Meetings may resolve to appoint committees or reference groups as necessary to achieve Company objectives and can by resolution delegate to such bodies any powers or functions necessary.
- (h) Recommendations arising from any committee, sub-committee or working party reference group meeting shall be determined by the Executive at one of its meetings and such determination may also include referring committee or reference group recommendations to Member Councils at a General Meeting.
- (i) If at the expiration of thirty (30) minutes from the time of commencement of a General meeting a quorum is not present, the Chair shall determine that the meeting be deferred to a specified time, date and place. The Chief Executive Officer must give notice of the deferred meeting to all Member Councils.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

11. SPECIAL GENERAL MEETING OF MEMBER COUNCILS

- (a) The Chief Executive Officer shall convene a Special General Meeting of the Company if:
- (i) the President or three (3) or more Member Councils request the Chief Executive Officer in writing to convene the meeting; or
 - (ii) the Executive resolves that a Special General Meeting shall be convened.
- (b) The Chief Executive Officer shall give not less than twenty-eight (28) days notice of a Special General Meeting and the business to be conducted.
- (c) The only business which may be conducted at a Special General Meeting is the business of which notice has been given.
- (d) The quorum for a Special General Meeting shall be fifty percent (50%) of the financial Member Councils of the Company, plus one (1).
- (e) The conduct of a Special General Meeting shall comply with clauses 10(c), (d), (e) and (i).

12. ANNUAL GENERAL MEETING OF MEMBER COUNCILS

- (a) An Annual General Meeting of the Company must be held between 1st July and 15 December each year at a time and place determined by the Executive.
- (b) Not less than twenty-eight (28) days' notice of the Annual General Meeting must be given to all Member Councils by the Chief Executive Officer.
- (c) At the Annual General Meeting the order of business will be determined by the Executive.

13. VOTING AT MEETINGS OF MEMBER COUNCILS

- (a) Each Member Council shall be entitled to the following votes at General Meetings of the Company:
- | | |
|--|-----------|
| a Member Council with a Population up to and including 3 000 | - 1 Vote |
| a Member Council with a Population between 3 001 - 25 000 | - 2 Votes |
| a Member Council with a Population of 25 001 and above | - 3 Votes |
| a Member Council, being the Capital City, the City of Darwin | - 5 Votes |
- (b) Voting shall be by the Member Council Delegate or Delegates using voting cards issued by the Chief Executive Officer.
- (c) Proxy votes are not permitted at any Company meeting.
- (d) The rules of debate for Company meetings shall be set out from time to time in the Governance Charter.

14. THE EXECUTIVE

- (a) The nine (9) person Executive shall comprise:
- (i) the Company President;

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

- (ii) two (2) Vice Presidents elected pursuant to clause 14(k); and
 - (iii) six (6) Executive members.
- (b) The Executive shall be elected at the Annual General Meeting every second year (**Election Year**) and, subject to this Constitution, shall be entitled to hold office for a period of two (2) years from that Annual General Meeting.
- (c) The Chief Executive Officer shall call for nominations for the positions on the Executive, including for the positions of President and Vice Presidents on or before the second Tuesday in September of each Election Year and nominations shall close on the first Tuesday in October of each Election Year.
- (d) Each Member Council may nominate one (1) or more of its elected members to positions on the Executive, and in doing so must clearly state the position or positions for which the nomination/s are made (President, Vice President or ordinary Executive member).
- (e) Each member of the Executive must be an elected member of a Member Council and may, but need not necessarily, be a Delegate.
- (f) A Delegate is eligible for nomination as a member of the Executive provided the Delegate has received endorsement from the Council that Delegate is elected to by way of resolution at a Council meeting.
- (g) The Chief Executive Officer shall advise Member Councils of all nominations received within seven (7) days after the closing of nominations pursuant to clause 14 (c).
- (h) At least one (1) Executive member shall be an elected member of the City of Darwin, nominated by the City of Darwin.
- (i) At least one (1) Executive member shall be an elected member of a regional or shire Member Council elected by all regional and shire Member Councils present and voting at the Annual General Meeting.
- (j) The President shall be an elected member of any Member Council, elected by Member Councils to be the elected leader and official spokesperson of the Company whose roles and responsibilities shall be defined in the Governance Charter.
- (k) The two (2) Vice Presidents, shall be:
- (i) One (1) elected member of a municipal Member Council, elected by municipal Member Councils; and
 - (ii) One (1) elected member of a regional or shire Member Council, elected by regional and shire Member Councils.
- (l) The remaining positions on the Executive shall be elected such that, excluding the Executive member nominated by City of Darwin, the remaining eight (8) positions on the Executive are held equally between municipal Member Councils on the one hand, and regional and shire Member Councils on the other hand.
- (m) Excluding City of Darwin's nominated position on the Executive, where there are multiple nominations for elected Executive positions from any one (1) Member Council, only one (1) elected position can be occupied during the term of the Executive. The first nominee from any

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

one (1) Member Council to be elected will occupy a position and all other nominations from that Member Council will automatically be withdrawn prior to the election of any other positions.

- (n) Each member of the Executive will be a director of the Company, and no person that is ineligible for appointment as a director of the Company may be a member of the Executive.

15. THE EXECUTIVE, COMPANY DIRECTORS AND REPRESENTATION

- (a) The Executive is authorised to perform all functions and duties for the proper control and governance of the Company in between General Meetings in accordance with its Governance Charter.
- (b) Meetings of the Executive are to be held in accordance with the Company's Governance Charter.
- (c) The President, Vice Presidents and Executive members shall be entitled to one (1) deliberative vote each at Executive meetings.
- (d) The quorum for an Executive meeting is:
- (i) during any period where one (1) or more members of the Executive have resigned from the Executive pursuant to clause 19, at least 50% of the then current members of the Executive;
 - (ii) at all other times, at least five (5) members of the Executive.

16. THE EXECUTIVE - CASUAL VACANCIES

- (a) A casual vacancy in an office of the Executive occurs when the holder of that office:
- (i) becomes, for any reason, ineligible to be a director of the Company;
 - (ii) dies;
 - (iii) resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer and such resignation is accepted;
 - (iv) is absent (except upon leave granted by the Executive) from three (3) consecutive meetings without apology satisfactory to the Executive;
 - (v) is found mentally ill, or becomes of unsound mind, or is incapable of performing the duties of the relevant office;
 - (vi) ceases to hold office as a member of a Council excluding any period of cessation between that office and re-nomination and re-election to Council from a general election;
or
 - (vii) is removed from office in the manner provided for in clause 17(a).
- (b) A casual vacancy in an office of the Executive also occurs when one (1) or more members of the Executive resign from the Executive pursuant to clause 19, but the vacancy shall cease if and when the relevant member is reinstated pursuant to clause 19(c)(ii).

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

- (c) If a casual vacancy occurs in the office of President or Vice President, the Executive shall appoint one (1) of the remaining Executive members to the position to:
- (iii) where the vacancy occurs only because of a resignation of the President or Vice President pursuant to clause 19, serve during the period of the vacancy; or
 - (iv) in any other case, serve out the remainder of the term of office.
- (d) If a casual vacancy occurs on the Executive for a position other than the President or a Vice President:
- (i) Less than twelve (12) months but not less than six (6) months before the next Annual General Meeting at which an election of Executive members is to occur, the Executive may by vote of existing members appoint an eligible person to fill the vacancy until the next Annual General Meeting at which an election of Executive members is to occur;
 - (ii) Six (6) months or less before the next Annual General Meeting at which an election of Executive members is to occur, the Executive may by vote of existing members:
 - A. appoint an eligible person to fill the vacancy until the next Annual General Meeting at which an election of Executive members is to occur; or
 - B. leave the position vacant; or
 - (iii) Twelve (12) months or more before the next Annual General Meeting at which an election of Executive members is to occur, the Executive must by vote of existing members appoint an eligible person to fill the vacancy until the next Annual General Meeting at which an election of Executive Members is to occur.
- (e) If a casual vacancy occurs on the Executive for a position other than the President or a Vice President, the Chief Executive Officer shall advise Member Councils and invite nominations to be forwarded for consideration at the next Executive Meeting.

17. THE EXECUTIVE - TERMINATION OF OFFICE

- (a) The Executive may remove from office any Executive member if the person has:
- (i) misappropriated funds or other property or assets of the Company;
 - (ii) substantially breached the Governance Charter;
 - (iii) been guilty of gross misbehaviour or gross neglect of duty; or
 - (iv) has ceased to be eligible to hold office.
- (b) Before removing any Executive member from office pursuant to clause 17(a) the Executive shall call on such person to appear before the next meeting of the Executive to show cause why that person should not be expelled from the position as an office holder of the Executive.
- (c) The Executive member called to show cause pursuant to subclause 17(b) shall be given at least fourteen (14) days notice of the time and place of the meeting to which that member is

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD

CONSTITUTION

called. The notice calling such person shall also specify the ground or grounds upon which it is proposed to consider such removal.

- (d) The Executive may proceed to hear and determine the matter under this clause 17 notwithstanding the absence of the person called if due notice of the hearing has been given in accordance with this Constitution.

18. THE EXECUTIVE - ALLOWANCES AND TRAVEL

- (a) The Company shall pay an allowance to the President in accordance with the amount set in an annual budget of the Company.
- (b) All allowances and travel of Executive members to do with attendance at Executive Meetings and General Meetings of the Company (other than for the President), shall be met from Member Council budgets.
- (c) Where an Executive member is required to travel to meetings which are the business of the Executive (other than Executive meetings) the reasonable cost of travel and accommodation shall be met by the Company.

19. THE EXECUTIVE - ELECTION TO TERRITORY OR FEDERAL PARLIAMENTS

- (a) A person who is a member of the Executive and who is, or is to be, nominated for election to the Legislative Assembly, the Commonwealth House of Representatives or the Senate must give notice in writing to the Chief Executive Officer of the Company of the person's resignation from the Executive under this clause 19.
- (b) When a member gives notice of resignation under clause 19(a) the office of the member becomes vacant but the vacancy cannot be filled until the expiry of the period within which the person may apply under this section to be reinstated to the office.
- (c) A person who has given notice of resignation under clause 19(a) may apply in writing to the Chief Executive Officer of the Company to be reinstated to the office from which that person resigned:
- (i) before the election in relation to which the resignation was tendered – if the person withdraws consent to act as a member of the Legislative Assembly, House of Representatives or Senate (as the case may be) if elected or ceases to be qualified to be a candidate for election; or
 - (ii) if the person was not successful in the election in relation to which the resignation was tendered – before the expiry of the seventh day after the declaration of the poll for the election,

and the Executive must reinstate the person to the office from which the person resigned, effective on and from the day of the application for reinstatement was received by the Chief Executive Officer .

- (d) A person reinstated to office under this section is not entitled to any remuneration or allowance as an Executive member during the period in which the resignation had effect.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

20. SUBSCRIPTIONS

- (a) The Executive shall recommend to a General Meeting to be held prior to the end of each financial year, the annual subscription payable for the following financial year by Member Councils.
- (b) The annual subscription shall be determined by a General Meeting, and will be payable by Member Councils on 1 July of each year.
- (c) A Member Council whose subscription remains unpaid for more than sixty (60) days from 1 July in each year or other dates as determined by the Executive shall become an unfinancial Member Council and shall forfeit all rights to attend and vote at any General Meetings and shall not be entitled to membership of any committee or reference groups so long as the Member Council remains unfinancial.
- (d) A Member Council shall not be entitled to any services of the Company so long as it remains unfinancial.
- (e) Member Councils may with the approval of the Executive enter into an arrangement for periodic payment of subscriptions to the Company.
- (f) The Chief Executive Officer shall advise the General Meeting following the Annual General Meeting of the names of unfinancial Member Councils.
- (g) Any subscription outstanding can be recovered by the Company as a debt due and payable.

21. LEVIES

- (a) The Company may by resolution passed at a General Meeting or Special General Meeting impose a levy on Member Councils to establish a fund or funds to defray any extraordinary expenditure incurred or to be incurred in carrying out the objectives of the Company. Funds raised by a levy shall only be expended for the purposes of the levy. Any surplus remaining from the levy shall be refunded to Member Councils after the objective of the levy has been met.
- (b) Written notice of any proposed levy must be forwarded to all Member Councils no less than twenty-eight (28) days prior to the meeting which will consider the levy.
- (c) Any levy declared shall be payable within sixty (60) days of the declaration. Any levy unpaid shall become a debt due by the Member Council to the Company.
- (d) At the Annual General Meeting a statement shall be tabled setting out the state of any fund for which a levy has been made.
- (e) The Company may exempt a Member Council or group of Member Councils from liability to pay a levy where it is satisfied that it is reasonable to do so.

22. THE CHIEF EXECUTIVE OFFICER

- (a) The Executive shall appoint an employee of the Company to be known as the Chief Executive Officer who shall:
 - (i) be appointed as Company secretary;

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD

CONSTITUTION

- (ii) be appointed to perform and fulfil the responsibilities stated in a position description, which shall include being responsible for the day to day management and administration of the Company; and
 - (iii) be responsible to the Executive for the management and administration of the Company and for the execution of Company decisions.
- (b) The Executive shall review the performance of the Chief Executive Officer in accordance with the Company's Governance Charter.
- (c) The Chief Executive Officer may appoint staff in accordance with an organisational structure and with resources approved by the Executive.
- (d) The Chief Executive Officer may direct, and if necessary, dismiss employees of the Company.
- (e) The Chief Executive Officer may, by instrument in writing, delegate to an employee of the Company, whether by name or by reference to an office, designation or position, any of the Chief Executive Officer's powers and functions by or under this Constitution that are within the instrument.

23. COMPANY FINANCES AND ANNUAL REPORT

- (a) The financial year for the Company is from the 1st July to 30th June.
- (b) The Chief Executive Officer shall be responsible for the safekeeping of all assets of the Company and shall cause accounting records to be kept in accordance with relevant accounting standards.
- (c) The Annual Report and audited financial statements of the Company shall be presented to each Annual General Meeting by the Chief Executive Officer.

24. THE AUDITOR

- (a) The Company shall appoint an auditor by resolution at the Annual General Meeting at which elections for the Executive are held.
- (b) The auditor is responsible for auditing the accounts of the Company and providing a report to Member Councils on the state of the accounts for the preceding financial year in accordance with relevant audit standards.

25. THE COMMON SEAL AND EXECUTION OF DOCUMENTS

- (a) The common seal of the Company shall be kept under the custody and control of the Chief Executive Officer.
- (b) The common seal shall be affixed to documents and instruments pursuant to a resolution of the Executive and in the presence of:
- (i) Two (2) Executive members; or
 - (ii) One (1) Executive member and the Chief Executive Officer.
- (c) The Company may execute documents without using a common seal if the document is signed by:

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD
CONSTITUTION

- (i) Two (2) directors of the Company; or
- (ii) One (1) director and the secretary of the Company.

26. CONFLICT OF INTEREST

- (a) A Delegate shall disclose to any General Meeting and any Executive member shall disclose to any Executive meeting, any interest which the relevant Member Council or Delegate has or may have in a matter before the meeting. The Delegate must, unless agreed unanimously by the remaining Delegates then present, then leave the meeting and not vote on the issue subject to the conflict of interest.
- (b) All disclosures of interest shall be recorded in the minutes of the meeting at which the disclosure was made.

27. RESIGNATION OF MEMBER COUNCILS

- (a) A Member Council may resign from the Company by written notice to the Chief Executive Officer and such resignation shall take effect on the day of the next General Meeting after the notice is received.
- (b) All subscriptions or levies due to the Company at the date of resignation must be paid by the Member Council.
- (c) Any outstanding subscription or levy can be recovered by the Company as a debt due and payable.

28. AMENDING THE CONSTITUTION

- (a) This Constitution can only be amended by a resolution carried by a fifty percent (50%) plus one (1) majority of financial Member Councils present and voting at a General Meeting, Special General Meeting or Annual General Meeting.
- (b) The Chief Executive Officer must give all Member Councils not less than six (6) weeks written notice of any proposal to amend this Constitution.
- (c) Member Councils must not pass a resolution amending this Constitution if passing it causes the Company to no longer be a charity.

29. WINDING UP OF THE COMPANY

- (a) The Company may only be wound up by a resolution passed by a fifty percent (50%) plus one (1) majority of financial Member Councils present and voting at a Special General Meeting or Annual General Meeting.
- (b) If the Company is wound up, any surplus assets must not be distributed to a Member Council or a former Member Council of the Company, unless that member or former member is a charity described in clauses 29(c) and (d).
- (c) Subject to the Corporations Act, the ACNC Act and any other applicable Act, and any court order, any surplus assets that remain after the Company is wound up must be distributed to one (1) or more charities:
 - (i) with charitable purpose/s similar to, or inclusive of, the objectives in clause 5, and

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY LTD

CONSTITUTION

- (ii) which also prohibit the distribution of any surplus assets to its members to at least the same extent as the Company.

- (d) The decision as to the charity or charities to be given the surplus assets must be made by a special resolution of Member Councils at or before the time of winding up. If the Member Councils do not make this decision, the Company may apply to the Supreme Court to make this decision.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	9.1
Title:	Finance Report for the period ended 31st January 2022
File Reference:	993087
Author:	Michael Connell, Accountant; Andrew Shaw, Finance Manager

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31st January 2022.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and, state that Financial Reports to Council must set out and include the following:

- (1) (a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
(b) the most recently adopted annual budget; and
(c) details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.
- (2) (a) details of all cash and investments held by the Council (including money held in trust); and
(b) the closing cash at bank balance split between tied and untied funds; and
(c) a statement on trade debtors and a general indication of the age of the debts owed to the Council; and
(d) a statement on trade creditors and a general indication of the age of the debts owed by the Council; and
(e) a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
(f) other information required by the Council.
- (5)(a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:
 - (i) the internal controls implemented by the Council are appropriate; and
 - (ii) the Council's financial report best reflects the financial affairs of the Council.

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Supplier Payment Analysis
- Profit and Loss report
- Balance Sheet Report
- Accounts Receivable Analysis
- Accounts Payable Analysis

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, investments, cash and;
- c) Key indicators of financial health: Our Working capital, cash flows and restricted assets.

Actual vs Budget Comparison-Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2021 to 31 January 2022, seven months of the 2021-22 financial year. The report utilises Council's second approved budget, called Budget R.

Total revenue

Total revenue increased \$3.5m in January to \$29m YTD, and is made up of operational revenue of \$24.9m and capital income of \$4.09m.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$3.64m.
- (b) Income Operating Grants - \$12.31m, which consists of Brought Forward (B/F) Operational Grants, \$3.8m and current income allocation grants of \$8.51m and;
- (c) Income Agency and Commercial Services - \$4.23m. Some of which include:
 - Contract fee income - \$2.37m (largely from Commercial Services reporting group).
 - Service fee income - \$942k and;
 - Sales income - \$542k.

Income (Internal) allocation is \$3.97m. This covers internal income recovery across: staff housing, worker's compensation, vehicle, plant and equipment, information technology, printing, fuel, food purchases, internal labour works and contract administration.

Operational expenditure

Total Council operational expenditure YTD increased \$2.88m from \$17.07m in December 2021 to \$19.96m in January 2022.

Employee expenses overall, (account category 71) are \$11.7m YTD and over budget by \$188k, generally in salary-related expenses. Contractor expenses are under budget by \$2.23m. The Mala'la Road Maningrida project activity 2358, Black Spot Funding and activity 2359, Department of Infrastructure, Planning and Logistics (DIPL) are budgeted at \$500k and \$1m respectively, are yet to incur expenditure. Similarly, with the Local Authority (LA) community projects. A budget of \$319k exists with some LA projects yet to incur expenditure.

Actual vs Budget Comparison – Capital (slide 4)

Income from capital grants and contributions is \$4.09m and consists of:

- Current capital reserve allocations from the 2021-22 budget of \$458k.
- B/F capital grants to complete works of \$605k.
- Current capital grants income allocation of \$567k and;
- B/F capital reserve funds to complete projects of \$2.47m.

Total Capital expenditure YTD is \$2.96m and includes: buildings \$401k, infrastructure \$1.4m, vehicles \$126k, plant and equipment \$476k and roads \$561k. It also includes the write off Asset Expense of \$123k from October 2021 related to Plant and Equipment - a Wheel Loader from Warruwi.

Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets YTD to January 2022 is \$2.02m. While Assets still “in progress” and not as yet completed, total \$4.4m.

MANAGEMENT REPORT-RESULTS FOR THE YTD PERIOD JULY 2021 TO JANUARY 2022

A summary of Total Council comparative income and expenditure follows:



Actuals v Budget by Reporting Group

as at 31 Jan 2022

Description	TOTAL COUNCIL					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
Operational Revenue							
61 - Income Rates and Charges	3,635,142	3,642,211	(7,069)	(0%)	6,243,790	58%	
62 - Income Council Fees and Charges	220,755	212,356	8,398	4%	363,595	61%	
63 - Income Operating Grants	12,313,774	12,319,847	(6,074)	(0%)	18,365,814	67%	
64 - Income Investments	15,988	11,206	4,782	43%	19,210	83%	
65 - Income Allocation	3,973,128	3,636,238	336,890	9%	6,199,351	64%	
66 - Other Income	514,176	371,184	142,993	39%	402,334	100%+	
67 - Income Agency and Commercial Services	4,229,641	4,350,982	(121,341)	(3%)	7,592,877	56%	
Total Operational Revenue	24,902,603	24,544,024	358,580	1%	39,186,971	64%	
Operational Expenditure							
71 - Employee Expenses	11,703,588	11,515,329	188,259	2%	19,678,867	59%	
72 - Contract and Material Expenses	3,928,679	6,061,088	(2,132,410)	(35%)	9,293,154	42%	
73 - Finance Expenses	6,994	7,995	(1,002)	(13%)	13,706	51%	
74 - Travel, Freight and Accom Expenses	479,404	512,136	(32,732)	(6%)	899,833	53%	
76 - Fuel, Utilities & Communication	1,273,241	1,248,327	24,914	2%	2,139,480	60%	
79 - Other Expenses	2,563,184	2,519,336	43,848	2%	4,380,060	59%	
Total Operational Expenditure	19,955,090	21,864,212	(1,909,122)	(9%)	36,405,100	55%	
Total Operational Surplus / (Deficit)	4,947,513	2,679,812	2,267,701	85%	2,781,872	100%+	
Capital Income							
68 - Income Capital Grants and Contributions	4,094,488	4,096,488	(2,000)	(0%)	4,383,600	93%	
69 - Proceeds from Sale of Assets	372	207,083	(206,711)	(100%)	355,000	0%	
Total Capital Income	4,094,860	4,303,572	(208,711)	(5%)	4,738,600	86%	
Capital Expense							
33 - Capital Expenditure	2,961,753	5,899,466	(2,937,712)	(50%)	7,361,056	40%	
77 - Write Off Asset Expense	123,416	123,416	-	-	123,416	100%	
78 - Cost of Assets Sold	-	21,000	(21,000)	(100%)	36,000	0%	
Total Capital Expense	3,085,169	6,043,882	(2,958,712)	(49%)	7,520,472	41%	
Total Capital Surplus / (Deficit)	1,009,691	(1,740,310)	2,750,001	100%+	(2,781,872)	0%	
Net Surplus / (Deficit)	5,957,204	939,502	5,017,703	100%+	0	100%+	

The Management Report total surplus of \$5,957,204 above is reconciled to the loss of -\$176,080 in the attachment titled "Profit and Loss Report-Consolidated". The Reconciliation follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

RECONCILIATION TO MANAGEMENT REPORT

	Total Surplus / (Deficit)	<u>5,957,204</u>
Add Grant Accounts (Cash basis)		
6311 Operating Grant Income Australian Govt	2,569,195	
6312 Operating Grant Income Territory Govt	7,274,688	
6319 Operating Grant Income Other	89,340	
6811 Capital Grant Income Australian Govt	406,180	
6812 Capital Grant Income Territory Govt	148,800	
6813 Capital Grant Income Other	-	<u>10,488,203</u>
Deduct Depreciation Accounts		
7511 Depreciation Expense Buildings	(1,122,556)	
7512 Depreciation Expense Infrastructure	(926,864)	
7513 Depreciation Expense Plant	(559,365)	
7515 Depreciation Expense Furniture and Fittings	(9,544)	
7516 Depreciation Expense Vehicles	(219,164)	
7518 Depreciation Expense - Leasehold Land	(94,356)	
7519 Depreciation Expense Roads	(243,129)	<u>(3,174,978)</u>
		<u>7,313,225</u>
Deduct Allocations for Reserve and Grants		
6391 Carried Forward Operational Grants	(3,800,152)	
6393 Income Allocation Operational Grants	(8,513,621)	
6871 Capital reserve Allocation	(457,999)	
6891 Carried Forward Capital Grants	(604,699)	
6893 Income Allocation Capital Grants	(566,756)	
6895 Brought Forward Capital Reserve balance	(2,465,034)	<u>(16,408,262)</u>
Add Capital Work In Progress Accounts		
3321 Capital Expense Purchase Buildings	-	
3322 Capital Expense Construct Buildings	400,540	
3331 Capital Expenses Purchase/Construct Infrastructure	-	
3332 Capital Expense Upgrade Infrastructure	1,398,439	
3341 Capital Expense Purchase Vehicles	126,110	
3352 Capital Expenses Upgrade Plant and Equipment	-	
3361 Capital Purchase Furniture Fittings and Office Equipment	-	
3371 Capital Expense Purchase Plant	475,858	
3382 Capital Expense Construct/Upgrade Roads	560,806	<u>2,961,753</u>
		<u>(13,446,509)</u>
		<u>(176,080)</u>
Reconciled to Profit and Loss Statement		

CORE SERVICES – UNTIED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, etc.

Total operational revenue YTD is \$11.4m and above budget by \$679k.

Income YTD from rates and charges (general, sewerage and water, domestic waste and animal control) is \$3.64m and income operating grants (current allocations) are \$3.65m. Total operational expenditure is \$11.79m and above budget by \$453k. Employee expenses overall, are over the YTD budget by \$415k, mainly due to salary-related expenses.

The capital income budget YTD includes proceeds from the sale of motor vehicles and plant that is yet to occur, which accounts for the negative variance of \$207k.

A summary of January's YTD comparative income and expenditure is shown below.



Actuals v Budget by Reporting Group

as at 31 Jan 2022

Description	CORE SERVICES UNTIED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	3,635,142	3,642,211	(7,069)	(0%)	6,243,790	58%
62 - Income Council Fees and Charges	141,230	133,368	7,862	6%	228,290	62%
63 - Income Operating Grants	3,652,647	3,652,647	-	-	6,261,681	58%
64 - Income Investments	15,988	11,206	4,782	43%	19,210	83%
65 - Income Allocation	3,545,894	2,989,001	556,893	19%	5,089,802	70%
66 - Other Income	309,441	178,549	130,892	73%	199,632	100%+
67 - Income Agency and Commercial Serv	95,169	109,968	(14,800)	(13%)	186,762	51%
Total Operational Revenue	11,395,511	10,716,950	678,561	6%	18,229,166	63%
Operational Expenditure						
71 - Employee Expenses	7,305,803	6,890,793	415,009	6%	11,769,785	62%
72 - Contract and Material Expenses	1,640,954	1,644,201	(3,247)	(0%)	2,792,157	59%
73 - Finance Expenses	3,882	3,737	145	4%	6,406	61%
74 - Travel, Freight and Accom Expenses	342,789	364,596	(21,807)	(6%)	622,828	55%
76 - Fuel, Utilities & Communication	1,004,811	967,695	37,116	4%	1,657,506	61%
79 - Other Expenses	1,488,160	1,461,975	26,185	2%	2,449,587	61%
Total Operational Expenditure	11,786,399	11,332,997	453,402	4%	19,298,269	61%
Total Operational Surplus / (Deficit)	(390,888)	(616,048)	225,159	37%	(1,069,102)	37%
Capital Income						
68 - Income Capital Grants and Contribution	-	-	-	-	-	0%
69 - Proceeds from Sale of Assets	372	207,083	(206,711)	(100%)	355,000	0%
Total Capital Income	372	207,083	(206,711)	(100%)	355,000	0%
Capital Expense						
33 - Capital Expenditure	19,369	25,202	(5,833)	(23%)	25,202	77%
77 - Write Off Asset Expense	123,416	123,416	-	-	123,416	100%
78 - Cost of Assets Sold	-	21,000	(21,000)	(100%)	36,000	0%
Total Capital Expense	142,785	169,618	(26,833)	(16%)	184,618	77%
Total Capital Surplus / (Deficit)	(142,413)	37,465	(179,878)	(100%)+	170,382	0%
Net Surplus / (Deficit)	(533,301)	(578,583)	45,281	8%	(898,720)	59%

CORE SERVICES – TIED FUNDING

Activities here include Indigenous Jobs Development Funding, Road to Recovery work, Special Purpose Grants (SPG), Maningrida oval upgrade, Jabiru Beautification and place-making initiative projects, solar lighting projects and some of the Local Authority Projects (LAP).

Total operational revenue consists of current grant income allocations of \$2.13m and B/F operational grant balances from 2020-21 of \$2.50m to complete projects. Some of which include:

- 2178-Local Authorities Community Project Income \$1.63m.
- 2330-Local Roads and Community Infrastructure Program (LRCI Phase 1&2 Malabam Road Maningrida) \$694k and;
- Various projects: Commonwealth Jabiru Beautification and NT Gov-Place-making Initiatives projects, combined B/F balances of \$323k.

Total operational expenditure YTD is \$870k and under budget by \$2.09m. This variance is discussed in earlier commentary regarding contractor expenditure with the Mala'la Road and LA projects.

Capital income consists of the B/F capital grants balances from 2020-21 of \$587k and current income allocations of \$402k. Capital expenditure covers buildings \$70k, infrastructure \$1.04m, plant and equipment \$69k and roads \$488k.

A summary of January's YTD comparative income and expenditure is shown below.



Actuals v Budget by Reporting Group

as at 31 Jan 2022

CORE SERVICES TIED						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	-	210	(210)	(100%)	360	0%
63 - Income Operating Grants	4,626,736	4,613,016	13,720	0%	6,100,377	76%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	-	-	-	-	-	0%
66 - Other Income	166,238	166,238	-	-	166,238	100%
67 - Income Agency and Commercial Serv	-	-	-	-	-	0%
Total Operational Revenue	4,792,973	4,779,463	13,510	0%	6,266,974	76%
Operational Expenditure						
71 - Employee Expenses	537,184	524,436	12,748	2%	913,925	59%
72 - Contract and Material Expenses	322,876	2,462,269	(2,139,393)	(87%)	2,877,313	11%
73 - Finance Expenses	-	-	-	-	-	0%
74 - Travel, Freight and Accom Expenses	1,903	(34,352)	36,255	(100%)+	(33,513)	0%
76 - Fuel, Utilities & Communication	6,971	6,598	373	6%	11,310	62%
79 - Other Expenses	1,517	1,972	(455)	(23%)	2,373	64%
Total Operational Expenditure	870,451	2,960,922	(2,090,472)	(71%)	3,771,408	23%
Total Operational Surplus / (Deficit)	3,922,523	1,818,541	2,103,982	100%+	2,495,567	100%+
Capital Income						
68 - Income Capital Grants and Contribution	989,288	989,288	-	-	1,276,399	78%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
Total Capital Income	989,288	989,288	-	-	1,276,399	78%
Capital Expense						
33 - Capital Expenditure	1,671,619	2,609,036	(937,417)	(36%)	3,929,892	43%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
Total Capital Expense	1,671,619	2,609,036	(937,417)	(36%)	3,929,892	43%
Total Capital Surplus / (Deficit)	(682,332)	(1,619,748)	937,417	58%	(2,653,493)	26%
Net Surplus / (Deficit)	3,240,191	198,793	3,041,398	100%+	(157,926)	0%

COMMERCIAL SERVICES

This reporting group includes the provision of agency services such as Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Childcare, Power and Water-essential services contract, Jabiru Town Development Authority (JTDA), Tenancy Management, Visitor Accommodation and Airstrip Maintenance. Commercial Services also generates internal revenue from maintenance of Council assets, etc.

Total Operational revenue YTD is \$4.15m and primarily comes from Income Agency and Commercial Services, \$3.95m. Some of which include:

- (a) 6723-Sales Income \$486k.
- (b) 6724-Service Fee Income \$866k and;
- (c) 6725-Contract Fee Income of \$2.37m (approximately \$1.15m comes from electricity and water management).

Total operational expenditure YTD is \$3.83m and over budget by \$317k. Contract and materials overall, are over budget in aerodromes activity and ERA construction and rectification works. Capital activity is nil for this reporting group.

A summary of January's YTD comparative income and expenditure is shown below.

Actuals v Budget by Reporting Group

as at 31 Jan 2022

COMMERCIAL SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	79,525	78,779	746	1%	134,945	59%
63 - Income Operating Grants	24,500	24,500	-	-	42,000	58%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	86,319	108,232	(21,913)	(20%)	185,541	47%
66 - Other Income	16,498	1,397	15,101	100%+	1,464	100%+
67 - Income Agency and Commercial Servic	3,945,283	4,037,313	(92,031)	(2%)	7,056,916	56%
Total Operational Revenue	4,152,125	4,250,221	(98,096)	(2%)	7,420,865	56%
Operational Expenditure						
71 - Employee Expenses	1,706,497	1,780,230	(73,733)	(4%)	3,029,529	56%
72 - Contract and Material Expenses	1,299,025	941,124	357,901	38%	1,902,582	68%
73 - Finance Expenses	3,112	4,258	(1,146)	(27%)	7,300	43%
74 - Travel, Freight and Accom Expenses	70,646	89,469	(18,824)	(21%)	153,194	46%
76 - Fuel, Utilities & Communication	112,208	121,499	(9,291)	(8%)	209,175	54%
79 - Other Expenses	636,097	574,186	61,910	11%	997,338	64%
Total Operational Expenditure	3,827,584	3,510,767	316,817	9%	6,299,118	61%
Total Operational Surplus / (Deficit)	324,541	739,454	(414,913)	(56%)	1,121,747	29%
Capital Income						
68 - Income Capital Grants and Contribution	-	-	-	-	-	0%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
Total Capital Income	-	-	-	-	-	0%
Capital Expense						
33 - Capital Expenditure	-	-	-	-	-	0%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
Total Capital Expense	-	-	-	-	-	0%
Total Capital Surplus / (Deficit)	-	-	-	-	-	0%
Net Surplus / (Deficit)	324,541	739,454	(414,913)	(56%)	1,121,747	29%

COMMUNITY SERVICES

This reporting group has a focus on externally funded grants. This includes: Home Care, Children's Services, Community Safety, Disability Care, Aged Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs. It also includes Civic Events, such as the Australia Day celebrations, and the Kakadu Triathlon.

Total operational revenue YTD is \$4.56m and comes from mainly:

- B/F operational grants balances from 2020-21 of \$1.30m to complete projects.
- Current income operating grant allocations of \$2.71m and;
- Some apprenticeship subsidies and service fee revenue.

Total operational expenditure is \$3.45m YTD and under budget by \$600k. Contract and Material Expenses overall, are under by \$357k, mainly in contractor expenses.

Capital income consists of the B/F capital grants balances from 2020-21 of \$17k and current income allocation, capital grants of \$165k. Capital expenditure includes: buildings \$35k, infrastructure \$115k and motor vehicles \$62k.

A summary of January's YTD comparative income and expenditure is shown below.



Actuals v Budget by Reporting Group

as at 31 Jan 2022

Description	COMMUNITY SERVICES					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	-	-	-	-	-	0%
63 - Income Operating Grants	4,009,891	4,029,684	(19,794)	(0%)	5,961,757	67%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	340,915	539,005	(198,091)	(37%)	924,009	37%
66 - Other Income	22,000	25,000	(3,000)	(12%)	35,000	63%
67 - Income Agency and Commercial Serv	189,189	203,700	(14,511)	(7%)	349,200	54%
Total Operational Revenue	4,561,994	4,797,389	(235,395)	(5%)	7,269,966	63%
Operational Expenditure						
71 - Employee Expenses	2,154,105	2,319,869	(165,765)	(7%)	3,965,629	54%
72 - Contract and Material Expenses	655,739	1,013,137	(357,398)	(35%)	1,720,744	38%
73 - Finance Expenses	-	-	-	-	-	0%
74 - Travel, Freight and Accom Expenses	61,050	91,239	(30,189)	(33%)	156,140	39%
76 - Fuel, Utilities & Communication	149,252	152,535	(3,284)	(2%)	261,489	57%
79 - Other Expenses	433,999	477,764	(43,765)	(9%)	927,322	47%
Total Operational Expenditure	3,454,144	4,054,544	(600,401)	(15%)	7,031,325	49%
Total Operational Surplus / (Deficit)	1,107,851	742,845	365,006	49%	238,641	100%+
Capital Income						
68 - Income Capital Grants and Contribution	182,167	182,167	-	-	182,167	100%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
Total Capital Income	182,167	182,167	-	-	182,167	100%
Capital Expense						
33 - Capital Expenditure	212,382	347,227	(134,845)	(39%)	485,909	44%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
Total Capital Expense	212,382	347,227	(134,845)	(39%)	485,909	44%
Total Capital Surplus / (Deficit)	(30,214)	(165,060)	134,845	82%	(303,742)	10%
Net Surplus / (Deficit)	1,077,636	577,785	499,851	87%	(65,101)	0%

Cash In vs Cash Out (slide 6)

Overall, net cash increased by \$755k from \$9.85m in December 2021 to \$10.6m in January 2022. Opening cash from 1 July was \$13.34m and the closing cash was \$10.6m by the end of January 2022, as per statement of cash flows below. *Operating receipts* for January YTD are \$17.79m whereas, *Operating payments* are \$18.25m and consists of the break-up of cash flow receipts and payments respectively, from operating activities below.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS for the period ended 31 January 2022

	31 January 2022
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	5,029,350
Receipts from user charges & fees	303,734
Interest received	14,630
Operating Grants & contributions	8,405,150
Other operating receipts	4,037,948
	17,790,812
<i>Payments</i>	
Payments to employees	(10,923,260)
Payments for materials & contracts	(4,860,589)
Payments of interest	(6,994)
Other operating payments	(2,455,111)
	(18,245,952)
Net Cash Flows provided by/(used in) the Operating Activities	(455,140)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	554,980
Proceeds from sale of assets	372
	555,352
<i>Payments</i>	
Purchase of assets	(2,961,752)
Disposal of assets (write off)	123,416
	(2,838,336)
Net Cash Flows (used in) the Investing Activities	(2,282,984)
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	(2,738,124)
Cash at Beginning of Reporting Period - 1 Jul 2021	13,339,541
Cash at End of Reporting Period	10,601,416

SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$2.45m as per the table below.

Cash at Bank and on hand	
Cash at Bank - Operational Account	977,365
Cash at Bank - Cash at Bank Business One Licenced Post Offices	101,150
Cash at Bank – Business Maxi Account	141
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	19,462
Trust Account	
Cash at Bank - Grant Trust Account	669
Cash at Bank - Traditional Credit Union	1,275
Cash on Hand General - Cash Floats in Communities	1,350
Traditional Credit Union - Shares	4
Investments	
Term Deposits	9,500,000
Total Cash and Investments	10,601,416
Less Restricted Cash included further below	8,151,165
Balance Remaining	2,450,251

Term Deposits (slide 7)

Total investments increased by \$200k from \$9.3m in December 2021 up to \$9.5m in January 2022. This amount is broken down into 12 individual current investments as listed in the table below. Based on the current investments below (on average), each investment is held approximately 142 days at a time in order to generate interest income for Council. Council has money falling due to reinvest, or to bring back to bank and use (on average) every two weeks. Investments are generally held between NAB and Westpac banks. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<u>Deposit Date</u>	<u>Bank</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Term in Days</u>
28/10/2021	NAB	1,500,000.00	0.27%	16/02/2022	111
29/10/2021	NAB	800,000.00	0.29%	2/03/2022	124
3/11/2021	NAB	1,500,000.00	0.31%	16/03/2022	133
9/11/2021	NAB	1,000,000.00	0.31%	30/03/2022	141
10/11/2021	NAB	1,000,000.00	0.31%	13/04/2022	154
24/11/2021	NAB	500,000.00	0.36%	27/04/2022	154
30/11/2021	NAB	500,000.00	0.37%	4/05/2022	155
8/12/2021	NAB	600,000.00	0.45%	11/05/2022	154
29/12/2021	NAB	500,000.00	0.48%	25/05/2022	147
5/01/2022	NAB	600,000.00	0.48%	1/06/2022	147
24/01/2022	NAB	500,000.00	0.46%	8/06/2022	135
24/01/2022	NAB	500,000.00	0.46%	22/06/2022	149
Total Current Investments		\$9,500,000			

Movement of the total value of investments for the past year is illustrated in the presentation slides (slide no.7).

Restricted Assets (slides 8-10)

The following restricted assets have been excluded from above cash & cash equivalent:

RESTRICTED ASSETS:

Internal Restrictions: Capital Reserve	1,848,137
External Restrictions: Restricted Grant Funding as at 31 January 2022	6,303,028
TOTAL:	<u>8,151,165</u>

Internally Restricted (Reserve-funded projects)-Using Council's own Money

Capital Reserve is the use of Council's own funds for "internally restricted" projects. During January, \$5k was spent on the following Reserve-funded project.

Capital Reserve Activity	January 2022 Expenditure
5246.02 - Upgrade Community Hall Jabiru	\$4,996
Total	<u>\$4,996</u>

Current active projects follow (includes new projects introduced from Council's revised budget).

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure 2021-22	Balance as at 31.01.2022
5277.01 - Purchase Ride on Mower - Gunbalanya	35,000	FY 21/22	-	-	-	35,000
5281.05 - Purchase Ride on Mower - Warruwi	35,000	FY 21/22	-	-	-	35,000
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	200,000	FY 21/22	-	-	-	200,000
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(19,516)	(2,274)	(74,682)	233,528
5180.02 - Asset Purchase - Water Pump and Motor - Jabiru	20,000	FY 19/20	(6,185)	-	-	13,815
5181.02 - Asset Upgrade - Sewerage Pump Jabiru	28,000	FY 19/20	-	-	-	28,000
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	-	(14,380)	-	345,620

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure 2021-22	Balance as at 31.01.2022
5200.01 - Fencing for New Cemetery - Gunbalanya	20,000	FY 20/21	-	-	-	20,000
5200.04 - Fencing for New Cemetery - Minjilang	30,000	FY 20/21	-	-	-	30,000
5200.05 - Fencing for New Cemetery - Warruwi	20,000	FY 20/21	-	-	-	20,000
5212.02 - Purchase - Rubbish Trailer - Jabiru	40,000	FY 20/21	-	-	-	40,000
5247.02 - Replace Tiles and Dive Blocks Swimming Pool Jabiru	79,904	FY 20/21	-	(165)	(78,421)	1,318
5253.01 - Purchase 3 Tonne Roller Gunbalanya	55,006	FY 20/21	-	(52,875)	(2,104)	27
5258.03 - Purchase Hino Garbage Compactor Maningrida	280,000	FY 20/21	-	-	(16,421)	263,579
5264.04 - Purchase Commercial Washer and Dryer Minjilang	20,000	FY 20/21	-	(6,919)	(423)	12,658
5265.00 - Network Upgrade Region	130,000	FY 20/21	-	-	(121,197)	8,803
5246.02 - Upgrade Community Hall Jabiru	171,718	FY 20/21	-	(153,401)	(8,201)	10,116
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	185,893	FY 20/21	-	(139,972)	(43,869)	2,052
5206.05 - Council Contribution - Ablution Block - Warruwi	79,241	FY 20/21	-	-	(81,241)	(2,000)
5192.03 - Relocate dongas,shed and demolition of the amenities - Maningrida	120,000	FY 19/20	-	(65,679)	(18,730)	35,591
5238.01 - Replace Roofing Women's Centre Lot 439 Gunbalanya	51,069	FY 20/21	-	(41,119)	-	9,950
5251.05 - Upgrade Electrical/Plumbing Rec Centre Lot 2 Warruwi	11,776	FY 20/21	-	(7,833)	(1,855)	2,089

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure 2021-22	Balance as at 31.01.2022
5271.01 - Purchase Isuzu Dmax Utility - Gunbalanya	55,000	FY 21/22	-	-	-	55,000
5272.02 - Purchase Isuzu Dmax Utility - Jabiru	55,000	FY 21/22	-	-	-	55,000
5273.03 - Purchase Isuzu Dmax Utility - Maningrida	55,000	FY 21/22	-	-	-	55,000
5274.04 - Purchase Isuzu Dmax Utility - Minjilang	55,000	FY 21/22	-	-	-	55,000
5275.05 - Purchase Isuzu Dmax Utility - Warruwi	55,000	FY 21/22	-	-	-	55,000
5276.00 - Purchase Isuzu Dmax Utility - Darwin	55,000	FY 21/22	-	-	-	55,000
5278.02 - Purchase Ride on Mower - Jabiru	35,000	FY 21/22	-	-	-	35,000
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	-	-	35,000
5280.04 - Purchase Ride on Mower - Minjilang	35,000	FY 21/22	-	-	-	35,000
5287.00 - Replace Executive Vehicle Toyota Prado - COO	70,000	FY 21/22	-	-	-	70,000
5291.03 - Capital Reserve - Maningrida Oval	26,468	FY 21/22	-	(28,468)	-	(2,000)
Capital Reserve Balance	2,834,066		(25,701)	(513,085)	(447,143)	1,848,137

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.

Actuals v Budget by Reporting Group

as at 31 Jan 2022

RESERVE FUND PROJECTS						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	-	-	-	-	-	0%
63 - Income Operating Grants	-	-	-	-	-	0%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	-	-	-	-	-	0%
66 - Other Income	-	-	-	-	-	0%
67 - Income Agency and Commercial Servic	-	-	-	-	-	0%
Total Operational Revenue	-	-	-	-	-	0%
Operational Expenditure						
71 - Employee Expenses	-	-	-	-	-	0%
72 - Contract and Material Expenses	5,222	358	4,864	(100%)+	358	100%+
73 - Finance Expenses	-	-	-	-	-	0%
74 - Travel, Freight and Accom Expenses	3,016	1,184	1,832	(100%)+	1,184	100%+
76 - Fuel, Utilities & Communication	-	-	-	-	-	0%
79 - Other Expenses	3,411	3,438	(27)	(1%)	3,438	99%
Total Operational Expenditure	11,649	4,980	6,668	100%+	4,980	100%+
Total Operational Surplus / (Deficit)	(11,649)	(4,980)	(6,668)	(100%)+	(4,980)	100%+
Capital Income						
68 - Income Capital Grants and Contribution	2,918,170	2,920,170	(2,000)	(0%)	2,920,170	100%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
Total Capital Income	2,918,170	2,920,170	(2,000)	(0%)	2,920,170	100%
Capital Expense						
33 - Capital Expenditure	1,058,383	2,913,137	(1,854,753)	(64%)	2,915,189	36%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
Total Capital Expense	1,058,383	2,913,137	(1,854,753)	(64%)	2,915,189	36%
Total Capital Surplus / (Deficit)	1,859,786	7,033	1,852,753	100%+	4,980	100%+
Net Surplus / (Deficit)	1,848,137	2,052	1,846,085	100%+	-	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for externally restricted grant funding is \$13.78m. This is either from B/F balances from last year, 2020-21 or received this year. Expenditure to date is \$7.48m and \$6.3m remains to be spent.

There are 37 current funding streams included in the table below. The total movement of \$1.28m in restricted assets expenditure from December 2021 to January 2022 resulted in:

- (a) Internal restrictions (capital reserve) – movement down by -\$5k and;
- (b) External restrictions (grant funding) – movement up by \$1.28m. During January, the second instalment of \$1.82m was received for the NT Operational Subsidy 2021-22 funding.

The movement of the monthly expenditure - Restricted assets (both internal and external) are illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2021-2022	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31 Jan 2022
Library Service: Jabiru	126,641	126,281	(62,636)	63,645
Local Authorities Community Project Income	1,943,905	1,813,523	(604,459)	1,209,064
Oval Upgrade Maningrida	298,781	298,781	-	298,781
LRCI Phase 1 and 2 - Malabam Road - Maningrida	1,018,474	910,341	(15,800)	894,541
Commonwealth - Jabiru Beautification Project1 Consultation	118,875	(105,671)	(255,806)	(361,477)
NT Govt - Place-making Initiatives Jabiru 2020-21	428,373	428,373	(519,677)	(91,303)
WaRM - Waste and Resource Management	463,838	463,838	(114,016)	349,822
R2R - Malala Road (non-gazetted) Maningrida - From Lot 1646	540,268	200,180	(175,702)	24,478
Community Road Safety Education	11,000	11,000	-	11,000
BBQ Trailer - Community Benefit Fund	10,367	10,367	-	10,367
TOTAL CORE SERVICES-TIED	4,960,523	4,157,014	(1,748,097)	2,408,918
Home Care Packages Program (HCP)	1,605,645	1,075,155	(756,103)	319,053
Safety and Wellbeing - Sport and Recreation	701,654	446,154	(341,109)	105,045
Remote Sport Program	345,311	345,311	(111,606)	233,705
Deliver Indigenous Broadcasting Programs (RIBS)	86,343	86,343	(9,595)	76,748
Children and Schooling - Youth	411,108	411,108	(228,930)	182,179
Australia Day Grant	25,000	23,000	(803)	22,197
Women's Safe House : Gunbalanya	534,803	314,577	(190,793)	123,784
Women's Safe House - Garden Beautification and Furniture	7,868	7,868	(7,567)	301
Women's Safe House - Upgrades : Gunbalanya	8,604	8,604	(6,441)	2,164
Worker and Wellbeing Fund	7,350	7,350	(675)	6,675
Boundless possible Instagram Campaign	400	400	-	400

Restricted Assets-Tied Grant Funding	Annual Budget 2021-2022	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31 Jan 2022
Domestic Family & Sexual Violence Program	102,292	102,292	(5,767)	96,526
Suicide Prevention Workshops	8,949	8,949	(2,168)	6,781
COVID-19 Domestic and Family Response	55,000	55,000	(153)	54,847
Aged Care Workforce Retention (ACWR)	1,440	1,440	-	1,440
Night Patrol Covid-19 Booster Program	372,272	372,272	(161,551)	210,721
Territory Day Community Grant	2,727	2,727	(2,096)	631
Aged Care Transitional Support	65,000	65,000	-	65,000
Strong Women for Healthy Country Network Forum	2,406	2,406	(1,271)	1,135
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	156,324	66,340	(64,179)	2,161
Gunbalanya Children's Playground	164,800	206,000	(99,955)	106,045
Youth Mobile Gym Program - Maningrida	2,000	2,000	(300)	1,700
Support Child Care Services - Jabiru	66,666	66,666	(10,000)	56,666
E-Tools - Commonwealth Home Support Program (CHSP)	480,102	371,860	(79,975)	291,886
TOTAL COMMUNITY SERVICES	5,214,065	4,048,825	(2,081,036)	1,967,789
Grants Commission-FAA General Purpose	1,318,224	972,252	(768,964)	203,288
Grants Commission-FAA Roads	1,298,456	961,716	(757,433)	204,283
NT Operational	3,645,000	3,645,000	(2,126,250)	1,518,750
TOTAL UNTIED GENERAL PURPOSE	6,261,680	5,578,968	(3,652,647)	1,926,321
Total	16,436,267	13,784,807	(7,481,779)	6,303,028

Statement of Working Capital (slides 11-12)

Total current assets decreased by -\$655k from \$5.68m in December 2021 to \$5.02m in January 2022. The movement of the closing balances in current asset items are illustrated in the table below. Cash and cash equivalents declined by -\$524k and is the result of the overall difference between the movements (from December 2021 to January 2022) in respect of:

- (a) An increase in total cash and investments of \$755k and;
- (b) An increase in the total movement in restricted cash (internal-capital reserve and external-restricted grant funding) of \$1.28m, which includes the effect of reflecting the revised budget from 1 December 2021, and the NT Operational grant received in January 2022 being 'amortised' over a six-month period.

Total current liabilities decreased by -\$695k from \$6.12m in December 2021 to \$5.42m in January 2022. The movement of the closing balances in current liability items are also illustrated in the table below. Trade and other payables increased by \$394k. Other liabilities decreased by -\$1m. This mostly comes from the movements (from December 2021 to January 2022) occurring in the liability for rates income in advance, -\$360k and accrued employee expenses, -\$602k.

Council's net working capital (Total current assets less Total current liabilities) increased from -\$437k in December 2021 up to -\$396k in January 2022. This is the net result of the movements discussed above. This movement has resulted in the current ratio unchanged from December 2021 and is 0.93. This is demonstrated in the bar graph presentation slides.

	DEC	JAN	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	2,974,562	2,450,251	-\$524,311	-18%
Trade and Other Receivables	\$1,767,912	1,638,906	-\$129,006	-7%
Inventories (fuel and post office)	\$161,569	163,754	\$2,185	1%
Prepayments and Other	\$775,012	771,335	-\$3,677	0%
TOTAL CURRENT ASSETS	\$5,679,053	\$5,024,245	-\$654,808	-12%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$590,777	984,893	\$394,116	67%
Provisions	\$2,243,898	2,156,262	-\$87,636	-4%
Borrowings	-	-	-	0%
Other Liabilities	\$3,280,899	2,278,901	-\$1,001,998	-31%
TOTAL CURRENT LIABILITIES	\$6,115,574	5,420,057	-\$695,517	-11%
NET CURRENT ASSETS (Working Capital)	-\$436,520	-\$395,811	\$40,709	-9%
CURRENT RATIO	0.93	0.93	0.00	0%

Movement of the current ratio in line graph format for the past year is also illustrated in slide 12 of the presentation.

Asset Additions and Additions to existing assets (slide 13)

Capital expenditure to January YTD is \$2.96m. Assets, once ready for use are financially "commissioned". Council's total value of commissioned assets YTD to January 2022 is \$2.02m. While Assets still "in progress" and not as yet completed, total \$4.4m.

Rates and Charges (No graphical slide)

Rates receivable decreased a further \$211k from \$564k in December 2021 to \$353k at the end of January 2022. Approximately \$48k is under an agreed payment plan.

Location	Rates as at 31st January 2022				
	Arrears \$	2021/22 LEVY \$	Interest \$	Balance Payable \$	Current Payment Plans \$
ARNHEMLAND	1,448	5,997	-	7,445	-
GUNBALANYA	-	45,628	-	45,628	-
JABIRU	-	266,043	-	266,043	47,685
MANINGRIDA	-	24,486	-	24,486	-
MINJILANG	-	4,026	-	4,026	-
WARRUWI	1,842	4,026	-	5,868	-
	3,290	350,206	-	353,496	47,685

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)

Recurrent YTD: includes Operational supplier-related costs, with top five largest being Jardine Lloyd Thompson (JLT), Power Water, Telstra, Energy Resources of Australia (ERA) and Australia Post – Maningrida LPO.

Non Recurrent YTD: generally the largest spending here is for Council’s capital acquisitions. The top five include: JMK NT, Northern Projects, CJD Equipment, Hardy Landscaping Pty Ltd and Greenspace Group.

Debtors (slide 16)

Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
310	Power and Water Corporation	216,142	30%	198,679	2,831	13,505	1,127
715	Department of Infrastructure, Planning and Logistics	204,616	28%	111,004	77,301	-	16,311
69	Energy Resources of Australia Ltd	109,684	15%	109,684	-	-	-
Various	NDIS Clients-Service Charges	71,558	10%	12,216	10,637	15,524	33,181
1216	National Disability Insurance Agency	36,419	5%	36,419	-	-	-
TOTAL		638,418	89%	468,002	90,768	29,029	50,619
Remaining Debtors		80,032	11%	30,969	5,025	2,800	41,238
TOTAL DEBTORS AS AT 31st January 2022		718,450	100%	498,971	95,793	31,829	91,857

Movement of the total value of debtors for the past year follows:



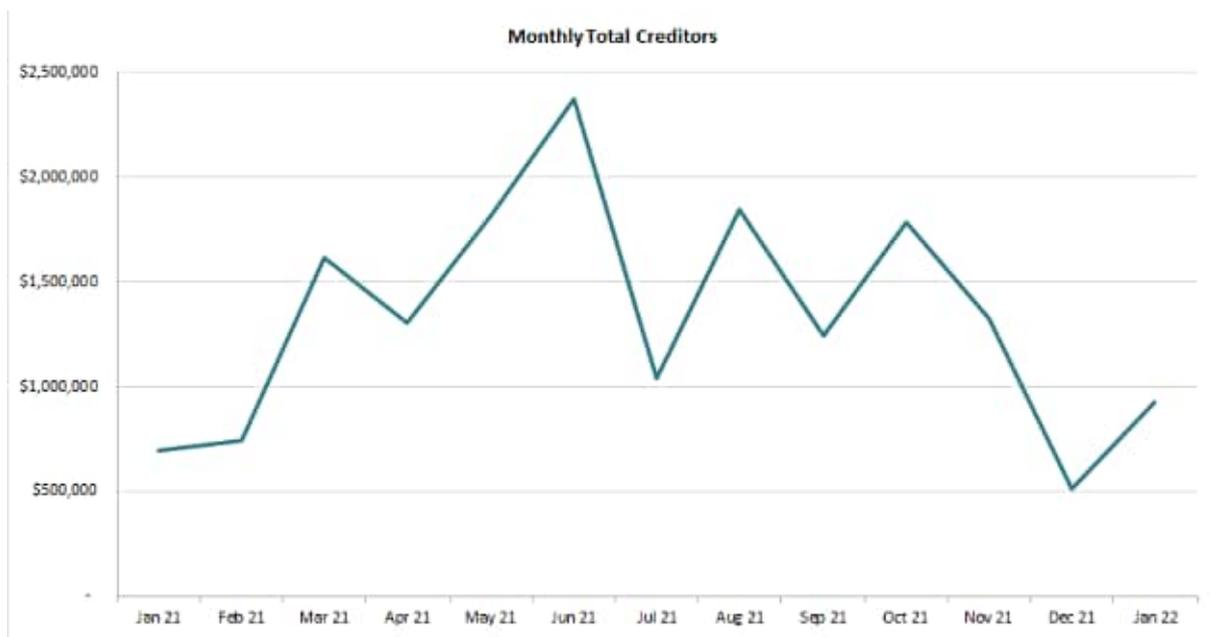
Trade Creditors (slide 17)

Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13696	DEC Installations Pty Ltd	217,337	24%	-	-	-	217,337
11590	Statewide Superannuation	209,287	23%	209,287	-	-	-
12106	Australian Tax Office - PAYG Only	119,844	13%	119,844	-	-	-
11343	Telstra Australia	57,343	6%	11,530	21,473	11,978	12,363
11004	Northern Land Council	45,521	5%	-	-	45,521	-
TOTAL		649,332	70%	340,661	21,473	57,499	229,699
Remaining Creditors		275,327	30%	135,581	33,543	26,509	79,693
TOTAL CREDITORS AS AT 31st January 2022		924,659	100%	476,242	55,016	84,008	309,392

Creditors that show 90 days+ are on retention and held until the defects liability period is completed.

The movement of the total value of creditors for the past year follows:



Note 1: Reporting and payment obligations with the Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- i. Goods and Services Tax – Amounts are reported and remitted monthly;
- ii. PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and
- iii. Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 31 January 2022.

Note 2: Superannuation

Employees are paid superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2021 the minimum Superannuation Guarantee Charge increased from 9.5 to 10 per cent. Most full-time employees of the Council receive a 12.5 per cent superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. As at the date of this report, all superannuation contributions that had accrued up to 31 January 2022 had been subsequently remitted to employees' respective superannuation funds.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

Note 3: Insurance

Details of the Council's current insurance arrangements for the 2021-22 financial year are as follows. Period of cover is for the financial year 1 July 2021 to 30 June 2022.

	FY2021-22		
	Annual Premium Amount \$	Quarterly Premium Cum. Total \$	Date paid
Corporate Travel	\$ 7,865		30/07/2021
Councillors & Officers Liability w Employment Practices Liability	\$ 16,549		27/08/2021
Industrial Special Risks - Property	\$ 645,163		27/08/2021
Motor Vehicle	\$ 93,944		6/08/2021
Personal Accident	\$ 511		30/07/2021
Public Liability Business Pack - Australia Post-Maningrida, Gunbalanya and Jabiru Licensed Post Offices	\$ 1,302		30/07/2021
Public Liability / Professional Indemnity	\$ 89,645		27/08/2021
Workers' Compensation		\$ 326,503	3/12/2021
Public Sector Service Fee		\$ 37,701	3/12/2021
	<u>\$ 854,978</u>	<u>\$ 364,204</u>	

Due to the commercial-in-confidence nature of the Council's insurance policies, the specifics of the Council's insurance policies can be made available for review upon request.

STATUTORY ENVIRONMENT

Clause 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goal 2 as outlined in the *Regional Plan and Budget 2021-2022*.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1

An effective, efficient and accountable Regional Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council approves the financial report for the period ended 31st January 2022.

ATTACHMENTS

- 1 CEO Certification - Monthly Finance Report Jan 2022.pdf
- 2 Graphical Finance Presentation - Jan 2022.pdf
- 3 Top 10 Suppliers - Jan 2022.pdf
- 4 Profit and Loss Report-Consolidated - Jan 2022.pdf
- 5 Balance Sheet - Jan 2022.pdf
- 6 Accounts Receivable Analysis - Jan 2022.pdf
- 7 Accounts Payable Analysis - Jan 2022.pdf



WEST ARNHAM REGIONAL COUNCIL

ABN 45 065 336 873

MONTHLY FINANCE REPORT for January 2022

CEO CERTIFICATION

To the Councillors

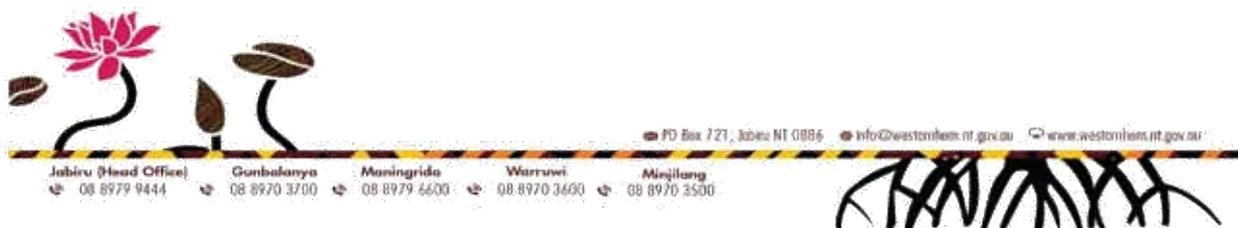
I, Daniel Findley, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

Daniel Findley
Chief Executive Officer

Dated this twenty fourth day of February 2022





**Financial Management Report for the
period ended 31st January 2022**



Snapshot – January 2022 Financial Report



Total Revenue
(Operational and Capital)
(Year to Date)
\$ 29.0
Million



Total Operating Result
(Surplus / Deficit)
(Year to Date)
\$ 4.95
Million



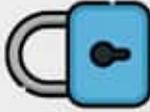
Cash flows
(movement in January)
\$ 0.75
Million



Total Cash at Bank
\$ 10.6
Million



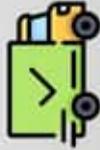
Term Deposits
\$ 9.50
Million



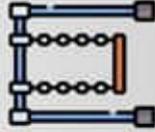
Restricted Assets (Cash)
\$ 8.15
Million



Working Capital Ratio
0.93



New Assets or Additions
(Year to Date)
\$ 2.02
Million



Total Assets
\$ 92.98
Million



Actual v Budget – Operational – January YTD 2022



Actuals v Budget by Reporting Group as at 31 Jan 2022

Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
61 - Income Rates and Charges	3,635,142	3,642,211	(7,069)	(0%)
62 - Income Council Fees and Charges	220,755	212,356	8,398	4%
63 - Income Operating Grants	12,313,774	12,319,847	(6,074)	(0%)
64 - Income Investments	15,988	11,206	4,782	43%
65 - Income Allocation	3,973,128	3,636,238	336,890	9%
66 - Other Income	514,176	371,184	142,993	39%
67 - Income Agency and Commercial Services	4,229,641	4,350,982	(121,341)	(3%)
Total Operational Revenue	24,902,603	24,544,024	358,580	1%
Operational Expenditure				
71 - Employee Expenses	11,703,588	11,515,329	188,259	2%
72 - Contract and Material Expenses	3,928,679	6,061,088	(2,132,410)	(35%)
73 - Finance Expenses	6,994	7,995	(1,002)	(13%)
74 - Travel, Freight and Accom Expenses	479,404	512,136	(32,732)	(6%)
76 - Fuel, Utilities & Communication	1,273,241	1,248,327	24,914	2%
79 - Other Expenses	2,563,184	2,519,336	43,848	2%
Total Operational Expenditure	19,955,090	21,864,212	(1,909,122)	(9%)
Total Operational Surplus / (Deficit)	4,947,513	2,679,812	2,267,701	85%
				100% +





Actual v Budget – Capital – January YTD 2022



Actuals v Budget by Reporting Group

as at 31 Jan 2022

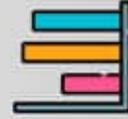
Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	4,094,488	4,096,488	(2,000)	(0%)
69 - Proceeds from Sale of Assets	372	207,083	(206,711)	(100%)
Total Capital Income	4,094,860	4,303,572	(208,711)	(5%)
Capital Expenditure				
33 - Capital Expenditure	2,961,753	5,899,466	(2,937,712)	(50%)
77 - Write Off Asset Expense	123,416	123,416	-	-
78 - Cost of Assets Sold	-	21,000	(21,000)	(100%)
Total Capital Expenditure	3,085,169	6,043,882	(2,958,712)	(49%)
Total Capital Surplus / (Deficit)	1,009,691	(1,740,310)	2,750,001	100%+

Legend:

- Unfavourable variance over \$25,000
- Unfavourable variance under \$25,000
- Favourable variance
- ! Variance over \$300,000



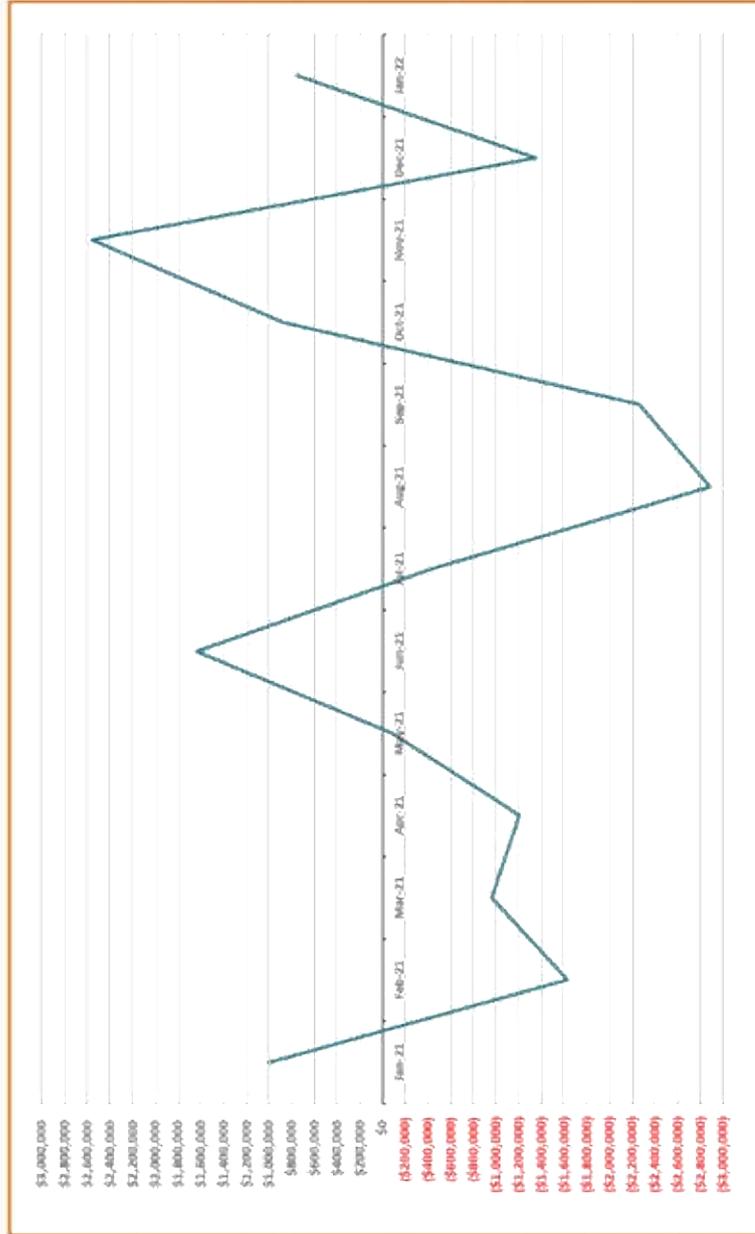
Actual v Budget – Total Council – January YTD 2022





Cash flow – Cash in vs Cash out

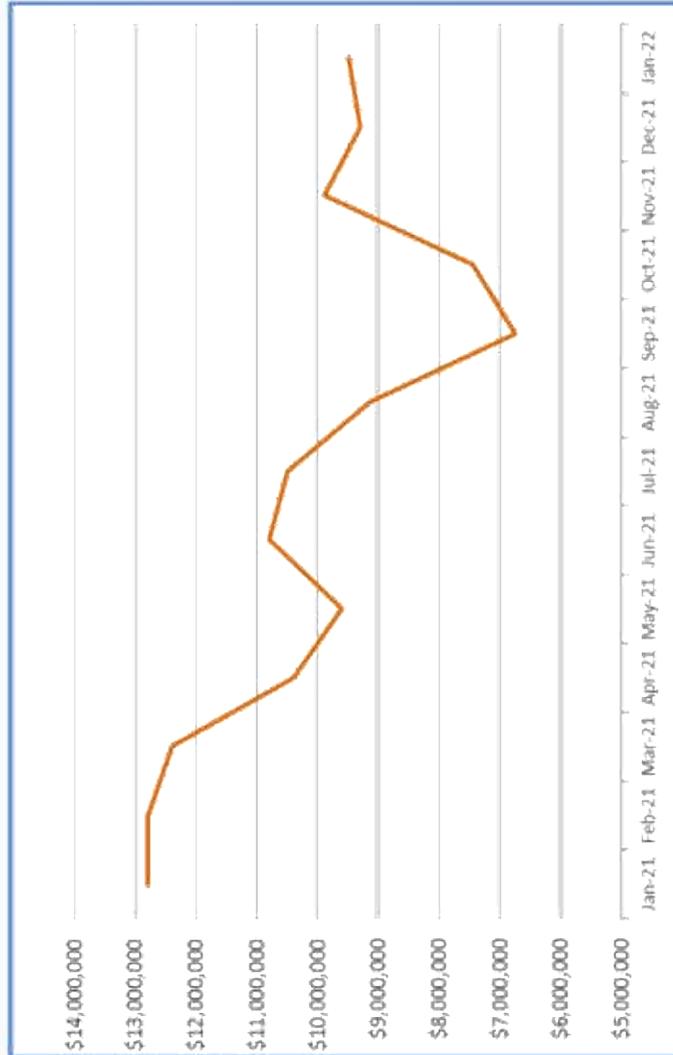
Month	Cash in / (out)
Jan-21	\$ 996,642
Feb-21	\$ (1,630,682)
Mar-21	\$ (962,588)
Apr-21	\$ (1,204,361)
May-21	\$ (83,034)
Jun-21	\$ 1,640,376
Jul-21	\$ (432,969)
Aug-21	\$ (2,885,311)
Sep-21	\$ (2,257,739)
Oct-21	\$ 875,386
Nov-21	\$ 2,560,863
Dec-21	\$ (1,353,286)
Jan-22	\$ 754,931
Year to Date	\$ (2,738,125)





Term Deposits over the past year

Month	Total Term Deposits
Jan-21	\$12,800,000
Feb-21	\$12,800,000
Mar-21	\$12,400,000
Apr-21	\$10,400,000
May-21	\$9,600,000
Jun-21	\$10,800,000
Jul-21	\$10,500,000
Aug-21	\$9,150,000
Sep-21	\$6,750,000
Oct-21	\$7,450,000
Nov-21	\$9,900,000
Dec-21	\$9,300,000
Jan-22	\$9,500,000





Restricted Assets – January 2022

Restricted Assets:

• Internal Restrictions: Capital Reserve	\$1,848,137
• External Restrictions: Restricted Grant Funding as at 31 st January 2022	\$6,303,028
TOTAL	\$8,151,165

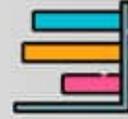
- Cash that belongs to Funding Bodies or is reserved for special projects of the Council
- Excluded from Cash & Cash equivalents for the purpose of Working Capital





Internal Restrictions: Capital Reserve Expenditure for the past year

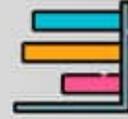
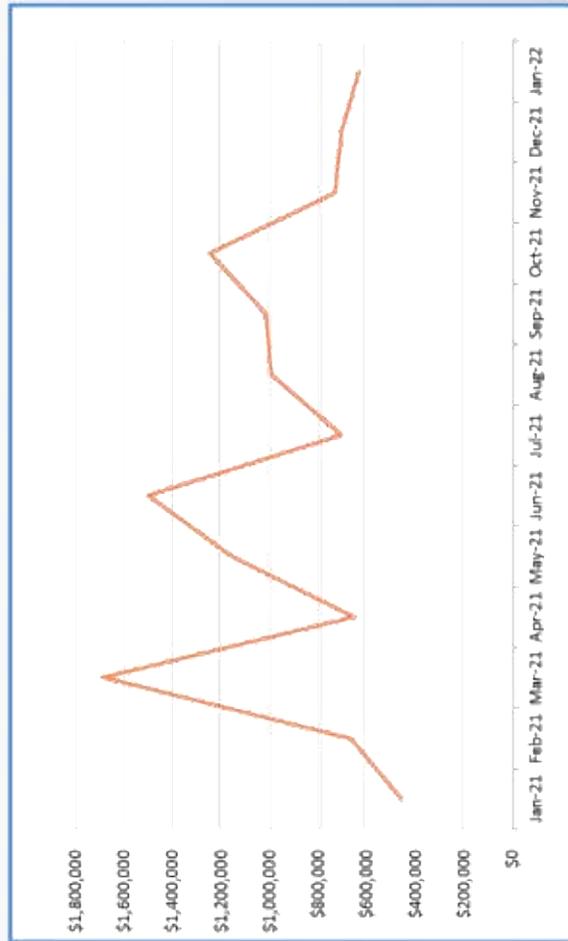
Capital Reserve Monthly Expenditure 2021/2022												
Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Jan-22	
\$138,311	\$384,818	\$213,733	\$397,887	\$512,983	\$604,625	\$449,609	\$389,855	-\$86,126	\$260,672	\$25,789	\$33,601	\$-4,996





External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2021/2022												
Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22
\$455,963	\$667,416	\$1,684,768	\$653,099	\$1,153,931	\$1,499,854	\$704,863	\$990,956	\$1,017,980	\$1,246,382	\$731,688	\$702,404	\$630,750





Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 January 2022		31 Jan 2022
		\$
CURRENT ASSETS		
Cash and cash equivalents *		2,450,251
Trade and Other Receivables		1,638,906
Inventories		163,754
Prepayments and Other		771,335
TOTAL CURRENT ASSETS		5,024,245
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		984,893
Provisions		2,156,262
Borrowings		-
Other Liabilities		2,278,901
TOTAL CURRENT LIABILITIES		5,420,057
NET CURRENT ASSETS (Working Capital)		[395,811]
	CURRENT RATIO	0.93

* Note: does not include Restricted cash of \$8.15m as at 31st January 2022.

Current Ratio Formula

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

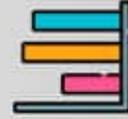
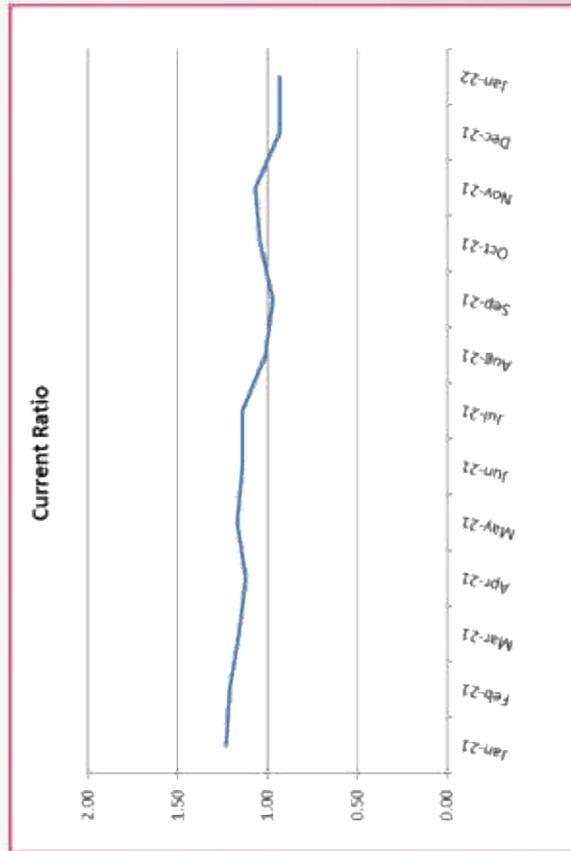
What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.





Current Ratio for the past Year

Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22
1.23	1.21	1.16	1.12	1.17	1.14	1.14	1.01	0.97	1.04	1.07	0.93	0.93





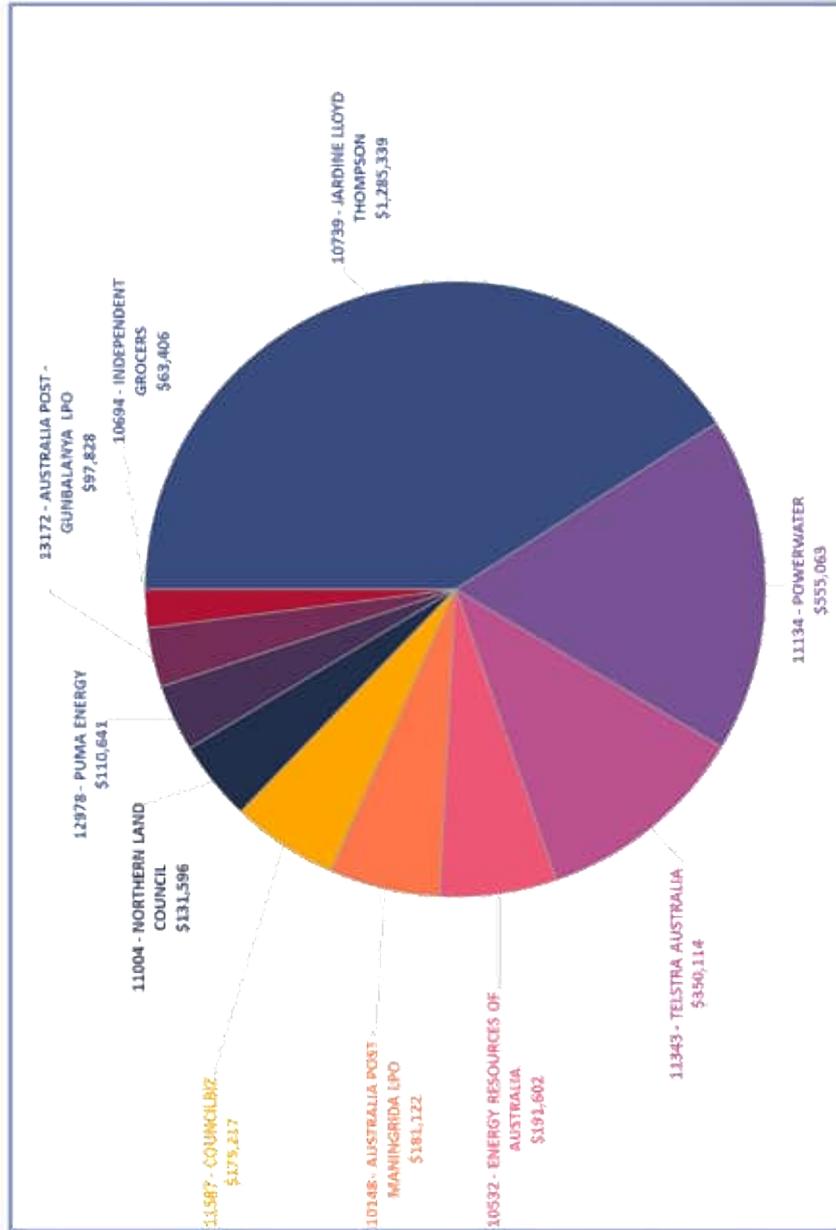
Asset Additions – January 2022

- No new assets or additions to existing assets were commissioned during January 2022.





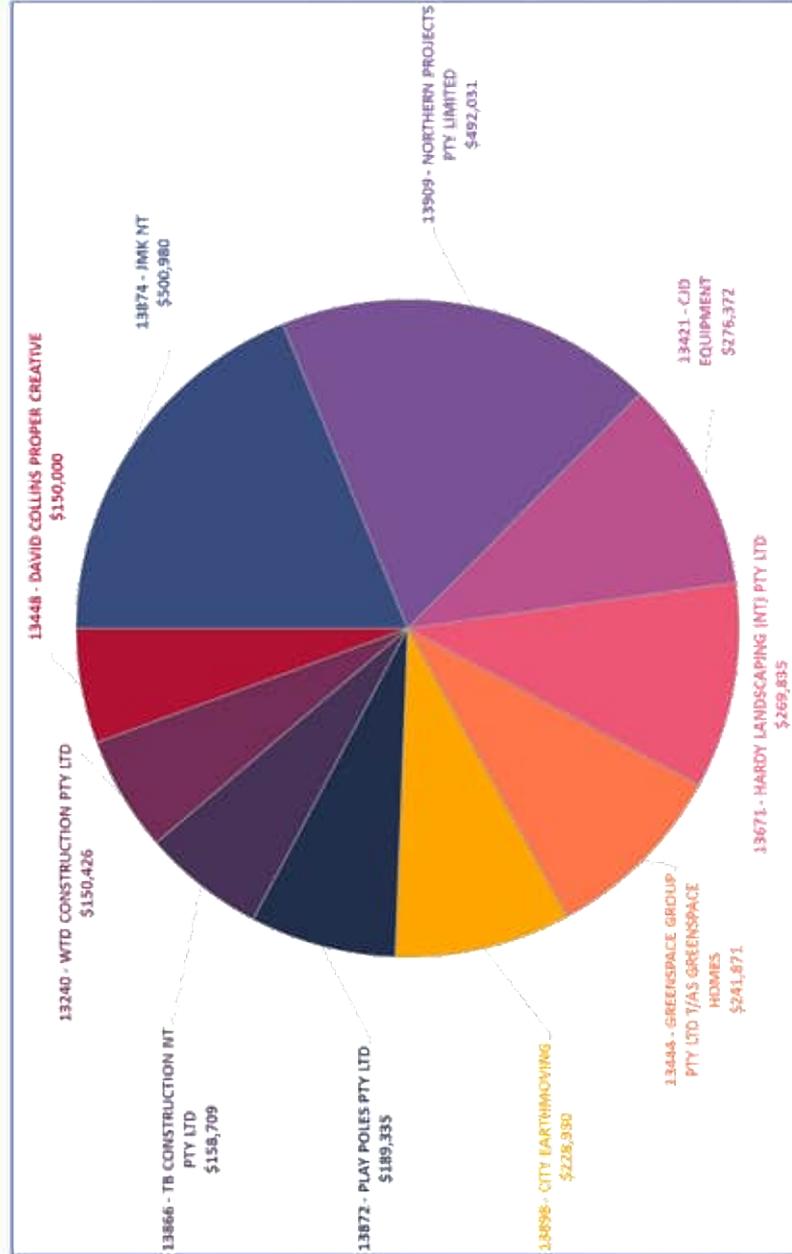
Top 10 Payments Year To Date – Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 3,141,928	29%
Total Top 10 Non-Recurrent Payments	\$ 2,657,889	25%
Total Payments to All Other Suppliers	\$ 4,886,078	46%
Total Payments YTD	\$ 10,685,895	100%



Top 10 Payments Year To Date – Non Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 3,341,928	25%
Total Top 10 Non-Recurrent Payments	\$ 2,657,889	25%
Total Payments to All Other Suppliers	\$ 4,886,078	46%
Total Payments YTD	\$ 10,685,895	100%



Debtors – as at 31st January 2022

“Money owed to Council”

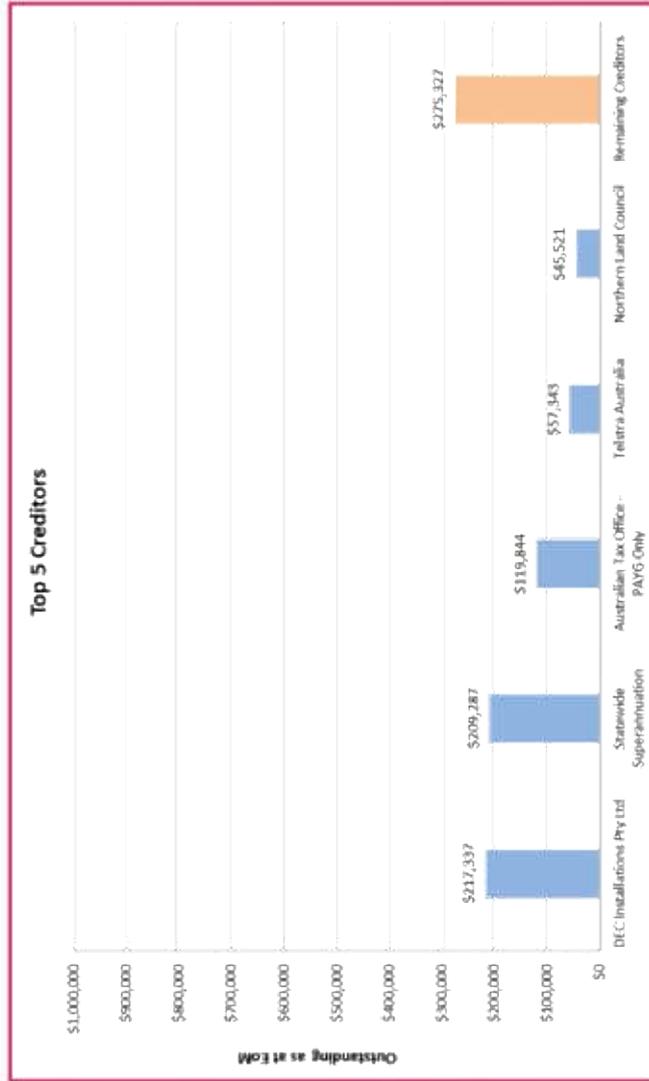


DEBTORS													
	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Jan 22	
\$	376,887	526,356	442,523	422,841	467,714	518,987	533,633	492,460	681,802	916,137	807,424	558,980	718,450



Creditors – as at 31st January 2022

“Money Council owes to its suppliers”



CREDITORS													
	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22
\$	692,516	742,504	1,618,615	1,307,015	1,821,008	2,373,836	1,039,409	1,843,963	1,240,785	1,785,216	1,325,300	513,237	924,659



Supplier Payments Report

January 2022

Description	Amount	%
Non-Recurrent Payments YTD		
13874 - JMK NT	500,980	5%
13909 - NORTHERN PROJECTS PTY LIMITED	492,031	5%
13421 - CJD EQUIPMENT	276,372	3%
13671 - HARDY LANDSCAPING (NT) PTY LTD	269,835	3%
13444 - GREENSPACE GROUP PTY LTD T/AS GREENSPACE HOM	241,871	2%
13898 - CITY EARTHMOVING	228,330	2%
13872 - PLAY POLES PTY LTD	189,335	2%
13866 - TB CONSTRUCTION NT PTY LTD	158,709	1%
13240 - WTD CONSTRUCTION PTY LTD	150,426	1%
13448 - DAVID COLLINS PROPER CREATIVE	150,000	1%
Subtotal	2,657,889	25%
Recurrent Payments YTD		
10739 - JARDINE LLOYD THOMPSON	1,285,339	12%
11134 - POWERWATER	555,063	5%
11343 - TELSTRA AUSTRALIA	350,114	3%
10532 - ENERGY RESOURCES OF AUSTRALIA	191,602	2%
10148 - AUSTRALIA POST - MANINGRIDA LPO	181,122	2%
11587 - COUNCILBIZ	175,217	2%
11004 - NORTHERN LAND COUNCIL	131,596	1%
12978 - PUMA ENERGY	110,641	1%
13172 - AUSTRALIA POST - GUNBALANYA LPO	97,828	1%
10694 - INDEPENDENT GROCERS	63,406	1%
Subtotal	3,141,928	29%
All Other Suppliers	4,886,078	46%
Total Payments YTD	10,685,895	100%
Non-Recurrent Payments MTD		
11303 - STEDMAN CONSTRUCTION & ENGINEERING PL	138,195	14%
13996 - GUNDJEIHMI ABORIGINAL CORP JABIRU TOWN	30,885	3%
13314 - LEADSUN AUSTRALIA PTY LTD	26,063	3%
13929 - KOOGA KONTRACTING NT	20,328	2%
13974 - BYPROGRESS PTY LTD T/AS MONSTER BALL AMUSEME	18,790	2%
10738 - JAPE FURNISHING	18,586	2%
13792 - HARVEY NORMAN AV/IT Superstore Darwin	17,530	2%
14047 - ADVANCE PLUMBING (NT) PTY LTD	15,155	2%
13964 - EVANS, GEOFFREY RUSSELL	15,000	2%
13483 - ChemXpress Distributors	10,946	1%

Description	Amount	%
Subtotal	311,479	32%
Recurrent Payments MTD		
11134 - POWERWATER	121,030	13%
11343 - TELSTRA AUSTRALIA	58,106	6%
11004 - NORTHERN LAND COUNCIL	42,521	4%
10148 - AUSTRALIA POST - MANINGRIDA LPO	32,156	3%
10532 - ENERGY RESOURCES OF AUSTRALIA	23,024	2%
13172 - AUSTRALIA POST - GUNBALANYA LPO	21,333	2%
12978 - PUMA ENERGY	18,804	2%
10632 - GUNBALANYA AIR CHARTERS	10,130	1%
10694 - INDEPENDENT GROCERS	7,018	1%
10353 - WINC	4,354	0%
Subtotal	338,475	35%
All Other Suppliers	313,697	33%
Total Payments MTD	963,652	100%

Note that Statutory Payments (PAYG, Superannuation etc) are excluded from this report.

Printed by CONNELLM, 12-Feb-2022, 12:45:23h

CONNELLM 12.Feb.2022 12.46.39



West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st January 2022

	Actual	Jan-22 Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING REVENUE							
Income Rates and Charges	519,306	520,316	(1,010)	3,635,142	3,642,211	(7,069)	6,243,790
Income Council Fees and Charges	33,133	30,278	2,855	220,755	212,356	8,398	363,595
Income Operating Grants	2,157,409	6,287,035	(4,129,627)	9,933,223	16,857,532	(6,924,309)	18,365,814
Income Investments	2,956	1,601	1,355	15,988	11,206	4,782	19,210
Income Allocation	905,211	512,623	392,588	3,973,128	3,636,238	336,890	6,199,351
Other Income	94,509	9,230	85,279	514,176	371,184	142,993	402,334
Income Agency Services	45,993	35,750	10,243	235,673	250,250	(14,577)	429,000
Income Commercial Services	575,982	618,503	(42,521)	3,993,968	4,100,732	(106,764)	7,163,877
Income Capital Grants and Contributions	0	0	0	554,980	4,063,332	(3,508,352)	4,383,600
Proceeds from Sale of Assets	0	29,583	(29,583)	372	207,083	(206,711)	355,000
Total Operating Revenue	4,334,498	8,044,918	(3,710,420)	23,077,404	33,352,124	(10,274,720)	43,925,572

CONNELLM 12.Feb.2022 12.46.39



West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st January 2022

	Actual	Jan-22 Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING EXPENDITURE							
Employee Expenses	1,449,979	1,614,767	164,789	11,703,588	11,515,329	(188,259)	19,678,867
Contract and Material Expenses	786,642	2,391,328	1,604,686	3,501,190	5,593,648	2,092,458	8,510,756
Finance Expenses	589	1,142	553	6,994	7,995	1,002	13,706
Travel, Freight and Accom Expenses	63,880	78,819	14,939	479,404	512,136	32,732	899,833
Depreciation and Impairment Expense	460,931	0	(460,931)	3,174,978	0	(3,174,978)	0
Fuel, Utilities & Communication	182,135	178,638	(3,496)	1,273,241	1,248,327	(24,914)	2,139,480
Write Off Asset Expense	0	0	0	123,416	123,416	0	123,416
Cost of Assets Sold	0	3,000	3,000	0	21,000	21,000	36,000
Corporate Expenses	372,556	384,389	11,833	2,801,083	2,793,924	(7,159)	4,832,105
System and Network Expenses	26,783	27,500	717	189,590	192,853	3,263	330,353
Total Operating Expenditure	3,343,495	4,679,585	1,336,090	23,253,485	22,008,628	(1,244,857)	36,564,516
Net Surplus / (Deficit) - Rev Exp Only:	991,003	3,365,334	(2,374,331)	(176,080)	11,343,496	(11,519,576)	7,361,056
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0
Net Surplus / (Deficit) - Incl. Allocations:	991,003	3,365,334	(2,374,331)	(176,080)	11,343,496	(11,519,576)	7,361,056

CONNELLM 12-Feb-2022 12:47:08



West Arnhem Regional Council Balance Sheet Report As at Period Ending - 31st January 2022

As at January 2022

Actual

Current Assets

		As at January 2022 Actual
Cash		
1111	Cash at Bank Operational General 035-302 133298	977,365
1114	Cash at Bank Community LPO Account 035-308 186614	101,150
1121	Cash at Bank Trust 2 DAWE RENT 6620	19,462
1131	Cash at Bank Trust 1 a/c 035308 146612	869
1138	Cash at Bank TCU #70000	1,275
1141	Cash on Hand General	1,350
Cash Sub Total		1,101,271
Investments		
1211	Investments	9,500,000
1221	Traditional Credit Union - Shares	4
1291	Westpac Max-i Direct A/C No. 199 970	141
Investments Sub Total		9,500,145
Receivables		
1311	Receivables Rates General, Sewerage and Waste Charges	353,496
1331	Receivables Water Rates	376,065
1341	Receivables Payroll General	(4,152)
1351	Receivables Grants General	11,000
1361	GSI Receivable	64,277
1382	Fuel Tax Credit Receivable	4,511
1390	Receivables - Telstra Retention	3,018
1391	Receivables Trade Debtors	719,450
1394	Receivables Misc	112,250
1397	Cleaning Account - Salary Sacrifice	(63)
Receivables Sub Total		1,638,843
Inventory		
1411	Inventory Fuel and Oil General	73,558
1431	Inventory Other Materials	11,802
1481	Inventory Control	60,203
1483	Security Deposits Lodged	18,191
Inventory Sub Total		163,754
Prepayments		
1591	Prepaid Expenses - Other General	506,979
1592	Accrued Income - Interest	5,838
1595	Accrued Income - Contracts	879
1596	Accrued Income - General	257,539
Prepayments Sub Total		771,335
Total Current Assets		13,176,348

Non Current Assets

Acquisition of Assets		
3111	Acquisition and Disposal of Land	688,500
3113	Acquisition Right of Use Section 19 Leases	5,193,323
3121	Acquisition and Disposal of Buildings	32,220,828
3122	Accumulated Depreciation of Buildings	(12,015,027)
3131	Acquisition and Disposal of Infrastructure	48,530,730
3132	Accumulated Depreciation of Infrastructure	(9,533,151)
3141	Acquisition and Disposal of Vehicles	3,148,841
3142	Accumulated Depreciation of Vehicles	(2,428,098)
3152	Accumulated Depreciation of Leasehold Land	(695,109)
3161	Acquisition and Disp of Furniture Fittings and Office Equip	451,687
3162	Accumulated Depreciation of Furniture Fitt	(442,082)
3171	Acquisition and Disposal of Plant	9,106,529
3172	Accumulated Depreciation of Plant	(5,508,901)
3181	Acquisition and Disposal of Roads	28,940,930
3182	Accumulated Depreciation of Roads	(9,075,006)
Acquisition of Assets Sub Total		88,580,692
Capital Expenditure		
3322	Capital Expenses Construct/Upgrade Buildings	1,554,476
3329	E.O Trans to Acq Build	(928,973)
3332	Capital Expenses Construct/Upgrade Infrastructure	1,366,439
3339	E.O Trans to Acq Infra	(543,038)
3341	Capital Expenses Purchase Vehicles	126,110
3348	Capital Expenses Offset Motor Vehicles	(173,182)
3349	E.O Trans to Acquisition of Plant and Equipment	(379,912)
3371	Capital Expense Purchase/Upgrade Plant and Equipment	2,777,966
3382	Capital Expense Construct/Upgrade Roads	560,806
Capital Expenditure Sub Total		4,401,711
Total Non Current Assets		92,982,404
Total Assets		106,157,751

Current Liabilities

Report_WASC BALANCE SHEET RPT BY ACCT CATEGORY - Jan 2022

Page 1 of 2

CONNELLIM 12-Feb-2022 12:47:08



West Arnhem Regional Council
Balance Sheet Report
As at Period Ending - 31st January 2022

		As at January 2022 Actual
Creditors		
2181	GST Payable	56,826
2181	FBT Liability	3,329
2191	Creditors - Trade Creditors	924,739
Creditors Sub Total		984,893
Current Provisions		
2213	Current Provision Employees Annual Leave	1,308,401
2214	Current Provision Long Service Leave	614,336
2221	Current Provision Doubtful Debt Genera	25,891
2291	Current Provision Other General	207,835
Current Provisions Sub Total		2,166,262
Current Lease Liabilities		
2392	Current - Section 19 Lease Liability	65,883
Current Lease Liabilities Sub Total		65,883
Income Received in Advance		
2511	Rates - income received in Advance	1,772,767
Income Received in Advance Sub Total		1,772,767
Other Current Liabilities		
2990	Contract Retention Held	(122,192)
2991	Other Current Liability Other General	150,735
2992	DAWE Rent and Bond Liability Account	19,462
2994	Bonds Held	123,270
2995	Westpac Master Card Cleaning	5,216
2996	Accrued Expenses General	194,141
2997	Accrued Employee Expense	65,499
2998	Income Invoiced in Advance - Other Income	4,031
Other Current Liabilities Sub Total		440,252
Total Current Liabilities		6,420,067
Non Current Liabilities		
Non Current Provisions		
4211	Non Current Provision Long Service Leave	495,752
Non Current Provisions Sub Total		495,752
Non Current Lease Liability Other General		
4392	Non Current - Section 19 Lease Liability	4,729,729
Non Current Lease Liability Other General Sub Total		4,729,729
Total Non Current Liabilities		5,225,480
Total Liabilities		10,645,537
NET ASSETS		95,512,214
Equity		
Accumulated Surpluses		
5111	Accumulated Surplus Deficit General	45,286,233
Accumulated Surpluses Sub Total		45,286,233
Equity Adjustments		
5211	Equity Adjust Land	(101,472)
5231	Equity Adjust Infrastructure	38,942
Equity Adjustments Sub Total		(62,530)
Asset Revaluation Reserves		
5321	Asset Revaluation Reserve Buildings	7,710,746
5331	Asset Revaluation Reserve Infrastructure	19,603,342
5381	Asset Revaluation Reserve ROADS	21,302,366
Asset Revaluation Reserves Sub Total		48,616,454
Reserves		
5992	Capital Reserve - Transfer In	15,825,054
5993	Capital Reserve - Transfer Out	(13,778,916)
Reserves Sub Total		1,846,137
Total Equity		95,668,294
Retained Earnings		(176,080)
Allocations		0
NET EQUITY		95,512,214

As At 31/01/2022

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/12/2021	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
00063	Account Total (AUD)		DEPARTMENT OF EDUCATION	-110.00	-110.00	-110.00	0.00	0.00	0.00	0.00	0.00
00069	Account Total (AUD)		ENERGY RESOURCES OF AUSTRALIA LTD	109,683.75	109,683.75	0.00	109,683.75	0.00	0.00	0.00	0.00
00082	Account Total (AUD)		MERCURE KAKADU CROCODILE HOTEL	725.00	725.00	0.00	725.00	0.00	0.00	0.00	0.00
00083	Account Total (AUD)		GAGUDJU ENTERPRISES PTY LTD Trading as BI	675.00	675.00	0.00	675.00	0.00	0.00	0.00	0.00
00084	Account Total (AUD)		GAGUDJU LODGE COOINDA	975.00	975.00	0.00	975.00	0.00	0.00	0.00	0.00
00158	Account Total (AUD)		KAKADU CONTRACTING NT	-777.00	1,019.00	-4.00	948.00	75.00	0.00	0.00	0.00
00161	Account Total (AUD)		KAKADU NATIONAL PARK ENV AUSTR	1,550.00	1,550.00	0.00	925.00	625.00	0.00	0.00	0.00
00276	Account Total (AUD)		NT POLICE FIRE & EMERGENCY SERVICES	-8,641.75	-3,514.37	-3,514.37	0.00	0.00	0.00	0.00	0.00
00285	Account Total (AUD)		OFFICE OF CRIME PREVENTION	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
00310	Account Total (AUD)		POWER AND WATER CORPORATION - DARWI	152,708.61	216,141.57	-237.50	198,916.56	2,830.50	13,505.01	1,127.00	0.00
00330	Account Total (AUD)		168 GENERAL STORE Feng Shui Pty Ltd	858.13	858.13	0.00	0.00	0.00	0.00	858.13	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/2/2022	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
00361	Account Total (AUD)	STEDMAN CONSTRUCTION	350.00	350.00	0.00	0.00	350.00	0.00	0.00	0.00
00383	Account Total (AUD)	TRADITIONAL CREDIT UNION LIMITED	196.33	196.33	0.00	196.33	0.00	0.00	0.00	0.00
00476	Account Total (AUD)	VEOLLA ENVIRONMENTAL SERVICES	2,498.00	2,498.00	0.00	1,898.00	600.00	0.00	0.00	0.00
00497	Account Total (AUD)	DEPT OF ATTORNEY GENERAL AND JUSTICE]	1,500.00	1,500.00	0.00	750.00	0.00	750.00	0.00	0.00
00715	Account Total (AUD)	DEPARTMENT OF INFRASTRURE, PLANNING &	229,920.11	204,615.86	0.00	111,004.27	77,300.58	0.01	16,311.00	0.00
00753	Account Total (AUD)	GUNDEHMI ABORIGINAL CORPORATION	2,550.00	2,550.00	0.00	1,550.00	1,000.00	0.00	0.00	0.00
00770	Account Total (AUD)	TERRITORY FAMILIES	0.00	0.00	-110.00	0.00	0.00	0.00	110.00	0.00
00952	Account Total (AUD)	JETSTREAM ELECTRICAL PTY LTD	-450.00	-450.00	-450.00	0.00	0.00	0.00	0.00	0.00
01156	Account Total (AUD)	KAKADU ENTERPRISES PTY LTD	625.00	625.00	0.00	250.00	325.00	0.00	50.00	0.00
01176	Account Total (AUD)	TOP END HEALTH SERVICES	-500.00	-500.00	-500.00	0.00	0.00	0.00	0.00	0.00
01209	Account Total (AUD)	DEPARTMENT OF AGRICULTURE WATER ANI	-978.02	23,828.56	-81.86	22,272.42	0.00	0.00	1,638.00	0.00

As At 31/01/2022

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/2/2022	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
01216	Account Total (AUD)		NATIONAL DISABILITY INSURANCE AGENCY	35,199.00	36,419.00	-145.00	36,564.00	0.00	0.00	0.00	0.00
01290	Account Total (AUD)		KARA WANANG	3,093.02	2,814.83	0.00	696.48	0.00	116.08	2,002.27	0.00
01292	Account Total (AUD)		MICHAEL NAPINKUYNMI	1,337.11	2,719.18	-1,073.10	1,480.49	440.00	1,871.79	0.00	0.00
01295	Account Total (AUD)		TREVOR NGANJIMIRRA	9,734.42	8,630.62	0.00	2,036.16	679.95	1,861.77	4,052.74	0.00
01296	Account Total (AUD)		ROLAND BARRAWANGA	1,662.86	1,662.86	0.00	908.34	667.46	87.06	0.00	0.00
01297	Account Total (AUD)		NEHEMIAH BURRUNALI	2,830.24	2,697.64	-300.42	665.68	649.04	0.00	1,683.34	0.00
01298	Account Total (AUD)		NELLIE MANAKGU	-638.44	-55.18	-55.18	0.00	0.00	0.00	0.00	0.00
01300	Account Total (AUD)		LINDY MARALNGURRA	1,259.96	1,589.10	-106.16	0.00	0.00	1,695.26	0.00	0.00
01301	Account Total (AUD)		DAWN BADARI	5,605.30	4,654.35	-61.81	2,521.99	728.25	1,465.92	0.00	0.00
01302	Account Total (AUD)		COLIN NABORLHBORUH	10,240.77	10,035.40	0.00	3,518.41	2,716.94	2,578.94	1,221.11	0.00
01304	Account Total (AUD)		CAROL MARALINGURRA	2,031.10	227.13	0.00	0.00	0.00	0.00	227.13	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/12/2021	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
01306	Account Total (AUD)		JABIRU AREA SCHOOL	225.00	225.00	0.00	225.00	0.00	0.00	0.00	0.00
01329	Account Total (AUD)		SUNDRY DEBTOR - CASH SALES	12.00	12.00	0.00	12.00	0.00	0.00	0.00	0.00
01333	Account Total (AUD)		ENOSH NABORLHBORLH	-1,148.46	-1,148.46	-1,235.52	87.06	0.00	0.00	0.00	0.00
01346	Account Total (AUD)		BRIAN MIKINJMIKGINJ	2,020.14	2,020.14	0.00	0.00	0.00	0.00	2,020.14	0.00
01347	Account Total (AUD)		SHADRACK PATLAS	2,414.87	2,414.72	0.00	0.00	0.00	0.00	2,414.72	0.00
01351	Account Total (AUD)		INTRACT AUSTRALIA PTY LTD	196.33	196.33	0.00	196.33	0.00	0.00	0.00	0.00
01352	Account Total (AUD)		CAIN NABEGAYO	667.46	667.46	0.00	0.00	0.00	0.00	667.46	0.00
01353	Account Total (AUD)		DEAN NGANJIMIRRA	-58.04	452.60	-127.80	580.40	0.00	0.00	0.00	0.00
01355	Account Total (AUD)		AMOS NGAJIMIRRA	-1,754.01	-1,754.01	-3,154.41	0.00	0.00	1,400.40	0.00	0.00
01356	Account Total (AUD)		ELITE INTERIORS NT PTY LTD T/A DCT AUSTI	25,017.00	24,782.00	0.00	0.00	0.00	0.00	24,782.00	0.00
01358	Account Total (AUD)		DARRAD NARALDOL	87.06	87.06	0.00	0.00	0.00	0.00	87.06	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/12/2021	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
01359	Account Total (AUD)		DANE MANAKGU	1,015.70	1,015.70	0.00	377.26	0.00	0.00	638.44	0.00
01360	Account Total (AUD)		ALVESTER KELLY	1,697.63	1,697.63	0.00	824.45	670.04	203.14	0.00	0.00
01362	Account Total (AUD)		JORDAN NABEGEYO MARRDAY	3,455.55	3,455.55	0.00	3,455.55	0.00	0.00	0.00	0.00
01363	Account Total (AUD)		MATTHAM GUYMALA	406.28	406.28	0.00	0.00	0.00	0.00	406.28	0.00
01364	Account Total (AUD)		JEMSON BROWN	1,276.88	1,276.88	0.00	0.00	0.00	0.00	1,276.88	0.00
01368	Account Total (AUD)		SIMON BURA BURA	232.16	232.16	0.00	0.00	0.00	0.00	232.16	0.00
01370	Account Total (AUD)		ANASTASIA MANGIRU	-1,296.30	-1,296.30	-3,454.83	1,044.57	638.44	421.52	54.00	0.00
01371	Account Total (AUD)		HELEN LUGLIETTI	6,418.00	6,418.00	0.00	0.00	0.00	0.00	6,418.00	0.00
01374	Account Total (AUD)		AURORA KAKADU LODGE & CARAVAN PARK	575.00	575.00	0.00	575.00	0.00	0.00	0.00	0.00
01375	Account Total (AUD)		WARNBI ABORIGINAL CORPORATION	12,825.53	12,825.53	-1,874.47	3,225.00	1,400.00	975.00	9,100.00	0.00
01376	Account Total (AUD)		BLUERIDGE ENGINEERING	-2,392.50	-192.50	-192.50	0.00	0.00	0.00	0.00	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/12/2021	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
01377			TROY NAMBIYILK	3,177.82	3,177.82	0.00	978.92	638.44	0.00	1,560.46	0.00
			Account Total (AUD)								
01380			MELCHIZEDEK MARALNGURRA	3,598.48	3,598.48	0.00	0.00	0.00	0.00	3,598.48	0.00
			Account Total (AUD)								
01381			ANBINIK KAKADU RESORT	-1,100.00	-125.00	-125.00	0.00	0.00	0.00	0.00	0.00
			Account Total (AUD)								
01382			ASIAH MARALNGURRA	899.62	899.62	0.00	0.00	0.00	0.00	899.62	0.00
			Account Total (AUD)								
01384			NOELINE NAYILIBIDJ	261.18	261.18	0.00	0.00	0.00	0.00	261.18	0.00
			Account Total (AUD)								
01388			BEST CONTRACTING	4,450.00	4,450.00	0.00	750.00	350.00	1,075.00	2,275.00	0.00
			Account Total (AUD)								
01391			RAY MUDJANDI	7,094.22	7,094.22	0.00	2,441.13	2,808.67	944.80	899.62	0.00
			Account Total (AUD)								
01394			RED LILY HEALTH BOARD(ABORIGINAL COR)	858.03	858.03	0.00	858.03	0.00	0.00	0.00	0.00
			Account Total (AUD)								
01395			HAWKINS & CLEMENTS HAWKINS & CLEMEN	875.00	875.00	0.00	575.00	300.00	0.00	0.00	0.00
			Account Total (AUD)								
01396			ERNEST GOODMAN	-1,235.52	-1,235.52	-1,235.52	0.00	0.00	0.00	0.00	0.00
			Account Total (AUD)								
01399			INSTALEC PTY LTD 6/8s JLB CONTRACTING	350.00	350.00	0.00	350.00	0.00	0.00	0.00	0.00
			Account Total (AUD)								

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/2/2022	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
01401			PAUL NARRIMUTIMU	6,840.81	6,840.81	0.00	1,404.18	0.00	2,876.87	2,559.76	0.00
Account Total (AUD)											
01406			MARGARET ALLGOOD	1,425.30	1,425.30	0.00	0.00	0.00	0.00	1,425.30	0.00
Account Total (AUD)											
				646,101.72	718,450.47	-18,149.45	517,120.76	95,793.31	31,828.57	91,857.28	0.00
					100%	-3%	72%	13%	4%	13%	

[END OF REPORT]

As At Allocation Date Used : 4/02/2022

Selection Criteria

Ledger Name = 'ARACT'
 AS At Date = 31/01/2022
 As At Allocation Date = 4/02/2022
 Show (T)ransaction or (B)ase currency? = 'B'
 (S)ummary (D)etail (E)xtended Detail = 'S'
 More...

Sort Criteria

Accubri - Ascending
 @fl_currency_group - Ascending
 Transaction Number - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/2/2021	>60days To 3/11/2021	>90days <= 2/1/2021	Future Items
				PAYTYPE	EFT	CREDTYPE	PAYROLL	TGGP	NA		
10023	Account Total (AUD)		CHILD SUPPORT AGENCY	1,072.03	1,072.03	0.00	1,072.03	0.00	0.00	0.00	0.00
10025	Account Total (AUD)		RTM (Receiver of Territory Monies)	672.00	672.00	0.00	672.00	0.00	0.00	0.00	0.00
10027	Account Total (AUD)		TERRITORY HOUSING RENT	4,285.00	4,285.00	0.00	4,285.00	0.00	0.00	0.00	0.00
10078	Account Total (AUD)		AIRPOWER	4,457.63	4,457.63	0.00	4,457.63	0.00	0.00	0.00	0.00
10079	Account Total (AUD)		AJURUMU SELF SERVICE STORE	2,110.43	2,110.43	0.00	975.24	578.51	412.28	244.40	0.00
10109	Account Total (AUD)		ARAFURA CATERING EQUIPMENT PTY LTD	702.85	702.85	0.00	0.00	702.85	0.00	0.00	0.00
10170	Account Total (AUD)		AUSTRALIAN PERFORMING RIGHT ASSOC LTI	196.08	196.08	0.00	196.08	0.00	0.00	0.00	0.00
10197	Account Total (AUD)		BATCHELOR INSTITUTE OF INDIGENOUS TER	308.00	308.00	0.00	308.00	0.00	0.00	0.00	0.00
10201	Account Total (AUD)		BAWINANGA ABORIGINAL CORPORATION (BB	225.52	225.52	0.00	0.00	225.52	0.00	0.00	0.00
10228	Account Total (AUD)		BLACKWOODS	1,012.35	1,012.35	0.00	286.22	726.13	0.00	0.00	0.00
10238	Account Total (AUD)		BOC GASES AUSTRALIA LTD	452.71	452.71	0.00	0.00	452.71	0.00	0.00	0.00
10246	Account Total (AUD)		BRIDGE TOYOTA	1,750.83	1,750.83	0.00	300.11	1,450.72	0.00	0.00	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current		>30days		>60days		>90days		Future Items
					PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	TGGP	NA	To 29/1/2022	To 3/11/2021	To 3/11/2021	<= 2/11/2021		
10256	Account Total (AUD)		BUNNINGS - PALMERSTON	1,288.16	1,288.16	0.00	0.00	1,288.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10258	Account Total (AUD)		BUNNINGS DARWIN WAREHOUSE	1,545.61	1,545.61	0.00	0.00	728.98	816.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10315	Account Total (AUD)		CLEANAWAY	92.00	92.00	0.00	0.00	92.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10353	Account Total (AUD)		WINC	2,678.92	2,678.92	0.00	0.00	2,516.80	162.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10491	Account Total (AUD)		DON KYAIT SPARE PARTS PTY LTD	1,959.67	1,959.67	0.00	0.00	1,959.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10589	Account Total (AUD)		MERCURE KAKADU CROCODILE HOTEL	941.80	941.80	0.00	0.00	842.80	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10633	Account Total (AUD)		INDIGENOUS LAND CORPORATION T/AS GUNI	1,357.06	1,357.06	0.00	0.00	1,357.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10634	Account Total (AUD)		GUNBALANYA SERVICE STATION AND TAKEA	46.80	46.80	0.00	0.00	46.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10651	Account Total (AUD)		HARDY AVIATION TRADING AS FLY TIWI	2,110.00	2,110.00	0.00	0.00	2,110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10657	Account Total (AUD)		HARVEY DISTRIBUTORS	957.95	957.95	0.00	0.00	957.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10694	Account Total (AUD)		INDEPENDENT GROCERS	2,990.15	2,948.83	0.00	0.00	2,948.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10707	Account Total (AUD)		FLICK ANTICIMEX	176.00	176.00	0.00	0.00	176.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current To 29/1/2022	>30days To 31/2/2021	>60days To 3/11/2021	>90days <= 21/1/2021	Future Items
					PAYTYPE	EFT	CREDITYPE	SUNDRY					
10720	Account Total (AUD)		JABIRU FOODLAND	589.23	589.23	0.00	481.08	108.15	0.00	0.00	0.00	0.00	0.00
10729	Account Total (AUD)		CR-JACQUELINE PHILLIPS	145.00	145.00	0.00	CREDITYPE COUNCIL	TGGP	YES	0.00	0.00	0.00	0.00
10738	Account Total (AUD)		JAPE FURNISHING	13,227.00	13,227.00	0.00	4,858.00	8,369.00	0.00	0.00	0.00	0.00	0.00
10777	Account Total (AUD)		KAKADU AIR SERVICES	495.00	495.00	0.00	0.00	495.00	TGGP	NO	0.00	0.00	0.00
10814	Account Total (AUD)		KMART	500.00	500.00	0.00	0.00	500.00	TGGP	NO	0.00	0.00	0.00
10815	Account Total (AUD)		KNOTTS CROSSING RESORT	183.00	183.00	0.00	0.00	0.00	TGGP	NA	0.00	183.00	0.00
10877	Account Total (AUD)		MANINGRIDA PROGRESS ASSOCIATION	2,489.41	2,489.41	0.00	2,000.00	489.41	TGGP	NO	0.00	0.00	0.00
10900	Account Total (AUD)		ATLAS MCNEIL HEALTH CARE PTY LTD	236.27	236.27	0.00	236.27	0.00	TGGP	NA	0.00	0.00	0.00
10939	Account Total (AUD)		MODERN TEACHING AIDS PTY LTD	77.56	77.56	0.00	77.56	0.00	TGGP	NO	0.00	0.00	0.00
11004	Account Total (AUD)		NORTHERN LAND COUNCIL	42,521.12	42,521.12	0.00	0.00	0.00	TGGP	NO	42,521.12	0.00	0.00
11015	Account Total (AUD)		NORTRUSS BUILDERS SUPPLIES	782.69	782.69	0.00	782.69	0.00	TGGP	NA	0.00	0.00	0.00
11053	Account Total (AUD)		SBA OFFICE NATIONAL	379.94	379.94	0.00	379.94	0.00	TGGP	NA	0.00	0.00	0.00

West Arnhem Regional Council **Age Analysis (As At Date) Report - Summary Report** As At 31/01/2022
 Shire CY Data Entry **Ledger APACT Accounts Payable (AUD)**

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current		>30days		>60days		>90days		Future Items
							To 29/1/2022	CREDITYPE	SUNDRY	TGGP	NA	To 3/11/2021	TGGP	NA	
11081	Account Total (AUD)		PALMERSTON 4WD SPARES	622.50	622.50	0.00	622.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11090	Account Total (AUD)		PALMS CITY RESORT	287.50	287.50	0.00	287.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11134	Account Total (AUD)		POWERWATER	5,997.95	5,997.95	0.00	5,997.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11190	Account Total (AUD)		REPCO	2,782.69	2,782.69	0.00	2,782.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11261	Account Total (AUD)		SIMON GEORGE & SONS PTY LTD	427.55	427.55	0.00	427.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11303	Account Total (AUD)		SHEDMAN CONSTRUCTION & ENGINEERING P	138,194.74	38,194.74	0.00	0.00	9,370.00	28,824.74	0.00	0.00	0.00	0.00	0.00	0.00
11328	Account Total (AUD)		MARTHUR (QLD) PTY LTD	7,480.00	7,480.00	0.00	7,480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11343	Account Total (AUD)		TELSTRA AUSTRALIA	57,343.38	57,343.38	0.00	11,530.01	21,473.09	11,977.56	12,362.72	0.00	0.00	0.00	0.00	0.00
11374	Account Total (AUD)		THE BIG MOWER	2,799.00	2,799.00	0.00	2,799.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11539	Account Total (AUD)		ALPA MINJILANG	2,096.72	2,096.72	0.00	2,096.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11590	Account Total (AUD)		STATEWIDE SUPERANNUATION	209,286.52	209,286.52	0.00	209,286.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11603	Account Total (AUD)		HD ENTERPRISES TRADING AS	8,312.64	8,312.64	0.00	6,504.64	1,708.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

As At 31/01/2022

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current				Future Items		
							To 29/1/2022	To 3/11/2021	To 3/12/2021	To 3/11/2021	>60days	>90days	
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NA				
11628	Account Total (AUD)			NT FASTENERS PTY LTD	105,86	105,86	0,00	0,00	0,00	0,00	0,00	0,00	0,00
11735	Account Total (AUD)			TYRE TRADERS NT	611,51	611,51	0,00	0,00	0,00	0,00	0,00	0,00	0,00
11764	Account Total (AUD)			MALA'LA HEALTH SERVICE ABORIGINAL COJ	330,00	330,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
11768	Account Total (AUD)			MANTRA PANDANAS - KNUCKEY ST	1,972,50	1,972,50	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12106	Account Total (AUD)			AUSTRALIAN TAX OFFICE - PAYG ONLY	119,844,00	119,844,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12114	Account Total (AUD)			ARGUS APARTMENTS DARWIN	1,706,67	1,706,67	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12219	Account Total (AUD)			IRON MOUNTAIN AUSTRALIA GROUP PTY LTI	955,04	955,04	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12392	Account Total (AUD)			BAWINANGA ABORIGINAL CORP- MECHANIC.	224,45	224,45	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12404	Account Total (AUD)			COMPAC SALES PTY LTD	104,50	104,50	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12445	Account Total (AUD)			JOMAJJO CLEANING SERVICE PTY LTD	1,942,51	1,942,51	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12490	Account Total (AUD)			NORTHLINE - QAL TRANSPORT	455,11	455,11	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12548	Account Total (AUD)			PETTY CASH	0,00	0,00	-449,40	449,40	0,00	0,00	0,00	0,00	0,00

West Arnhem Regional Council As At 31/01/2022
 Shire CY Data Entry Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

Date	Document Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current	>30days	>60days	>90days	Future Items
					PAYTYPE	EFT	CREDTYPE	SUNDRY					
12627	Account Total (AUD)		DEPT OF INDUSTRY, TOURISM AND TRADE	1,838.06	1,838.06	0.00	1,838.06	0.00	1,838.06	0.00	0.00	0.00	0.00
12630	Account Total (AUD)		L&V NOMINEES PTY LTD	2,970.00	2,970.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12637	Account Total (AUD)		DEPT OF HEALTH	2,500.00	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00
12643	Account Total (AUD)		JETSTREAM ELECTRICAL PTY LTD	939.29	939.29	0.00	939.29	0.00	939.29	0.00	0.00	0.00	0.00
12694	Account Total (AUD)		PED FOOD SERVICES PTY LTD	1,344.35	1,344.35	0.00	1,344.35	0.00	1,344.35	0.00	0.00	0.00	0.00
12866	Account Total (AUD)		AJ COURIERS & HAULAGE PTY LTD	1,167.65	1,167.65	0.00	1,167.65	0.00	1,167.65	0.00	0.00	0.00	0.00
12870	Account Total (AUD)		ACCESS HARDWARE & NORTHERN LOCKSMI	1,113.12	1,113.12	0.00	1,113.12	0.00	1,113.12	0.00	0.00	0.00	0.00
13036	Account Total (AUD)		NT AUTO REPAIRS	132.00	132.00	0.00	132.00	0.00	132.00	0.00	0.00	0.00	0.00
13041	Account Total (AUD)		FORKLIFT SOLUTIONS	1,892.00	1,892.00	0.00	1,892.00	0.00	1,892.00	0.00	0.00	0.00	0.00
13042	Account Total (AUD)		FORECAST MACHINERY	89.10	89.10	0.00	89.10	0.00	89.10	0.00	0.00	0.00	0.00
13063	Account Total (AUD)		ADJUMARLLARL STORE	1,609.44	1,609.44	0.00	483.58	1,015.49	110.37	0.00	0.00	0.00	0.00
13067	Account Total (AUD)		KELLEDY JONES SERVICES Pty Ltd	1,782.00	1,782.00	0.00	1,782.00	0.00	1,782.00	0.00	0.00	0.00	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/2/2022	>60days To 3/1/2021	>90days <= 2/1/2021	Future Items
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NO		
13160	Account Total (AUD)		TERRITORY TECHNOLOGY SOLUTIONS	269.50	269.50	0.00	269.50	0.00	0.00	0.00	0.00
13189	Account Total (AUD)		MAXIPARTS PTY LTD	101.49	101.49	0.00	101.49	0.00	0.00	0.00	0.00
13300	Account Total (AUD)		ELITE INTERIORS NT PL T/A DCT AUSTRALIA	34,672.00	34,782.00	0.00	0.00	0.00	0.00	24,782.00	0.00
13348	Account Total (AUD)		Darwin Toplock Pty Ltd T/A Toplock NT	324.80	324.80	0.00	324.80	0.00	0.00	0.00	0.00
13381	Account Total (AUD)		AIR LIQUIDE HEALTHCARE PTY LTD	33.80	33.80	0.00	0.00	33.80	0.00	0.00	0.00
13419	Account Total (AUD)		IGJ PTY LTD TRADING AS PRIME MEATS NT	2,139.08	2,139.08	0.00	2,139.08	0.00	0.00	0.00	0.00
13449	Account Total (AUD)		E-TOOLS SOFTWARE	2,592.70	2,592.70	0.00	2,592.70	0.00	0.00	0.00	0.00
13483	Account Total (AUD)		ChemXpress Distributors	2,495.38	2,495.38	0.00	2,495.38	0.00	0.00	0.00	0.00
13497	Account Total (AUD)		TERRITORY SPRINGWATER AU Pty Ltd	55.00	55.00	0.00	55.00	0.00	0.00	0.00	0.00
13524	Account Total (AUD)		NETSIP PTY LTD	196.88	196.88	0.00	196.88	0.00	0.00	0.00	0.00
13555	Account Total (AUD)		HEATH MOTOR GROUP T/A DARWIN ISUZU	444.30	444.30	0.00	444.30	0.00	0.00	0.00	0.00
13608	Account Total (AUD)		OZHOSHING.COM PTY LTD	-64.68	-64.68	-64.68	0.00	0.00	0.00	0.00	0.00

West Arnhem Regional Council **Age Analysis (As At Date) Report - Summary Report** As At 31/01/2022
 Shire CY Data Entry **Ledger APACT Accounts Payable (AUD)**

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 3/2/2022	>60days To 3/1/2021	>90days <= 21/2/2021	Future Items
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NA		
13671	Account Total (AUD)			HARDY LANDSCAPING (NT) PTY LTD	71,335.92	71,335.95	0.00	0.00	0.00	7,133.95	0.00
13685	Account Total (AUD)			JESSE EVANS							
					PAYTYPE	EFT	CREDITYPE	STAFF	TGGP	NA	
					2,400.00	2,400.00	0.00	0.00	0.00	0.00	0.00
13696	Account Total (AUD)			DEC INSTALLATIONS PTY LTD	869,346.00	217,336.50	0.00	0.00	0.00	217,336.50	0.00
13704	Account Total (AUD)			RICHARD MITCHELL PTY LTD T/A KAKADU C	1,550.82	1,550.82	0.00	0.00	0.00	0.00	0.00
13720	Account Total (AUD)			PRECISION DOORS	5,892.70	5,892.70	0.00	0.00	0.00	0.00	0.00
13728	Account Total (AUD)			AURIGA LOGISTICS PTY LTD	2,301.10	2,301.10	0.00	0.00	0.00	0.00	0.00
13792	Account Total (AUD)			HARVEY NORMAN AV/IT Superstore Darwin	740.00	740.00	0.00	0.00	0.00	0.00	0.00
13799	Account Total (AUD)			BERNICE GAVENLOCK	3,250.00	3,250.00	0.00	0.00	0.00	0.00	0.00
13815	Account Total (AUD)			THIAN LOK AUGUSTINE TJOENG	3,875.00	3,875.00	0.00	0.00	0.00	0.00	0.00
13845	Account Total (AUD)			GREENSAFE PTY LTD	50,380.00	13,464.40	0.00	0.00	0.00	13,464.40	0.00
13869	Account Total (AUD)			ANDREW SHAW	753.00	753.00	0.00	0.00	0.00	0.00	0.00
13872	Account Total (AUD)			PLAY POLES PTY LTD	86,389.60	3,000.00	0.00	0.00	0.00	3,000.00	0.00

West Arnhem Regional Council As At 31/01/2022
 Shire CY Data Entry Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current		>30days		>60days		>90days		Future Items
					PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NO	To 29/1/2022	To 3/11/2021	To 3/11/2021	<= 2/1/2021			
13878				SEA SWIFT PTY LTD	1,147.19	1,147.19	0.00	1,147.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13910				BRIEN HOLDEN VISION INSTITUTE FOUNDATI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00
13914				THE GOOD GUYS DISCOUNT WAREHOUSE	403.00	403.00	-800.00	1,203.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13920				VIVIAN LEOW	0.00	0.00	-3,091.44	3,091.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13929				KOOGA KONTRACTING NT	704.00	704.00	0.00	0.00	704.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13964				EVANS, GEOFFREY RUSSELL	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13967				NEWS PTY LIMITED (Jabiru LPO)	589.78	589.78	0.00	589.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13973				KIM SUTTON	87.00	87.00	0.00	87.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13992				CR DONNA NADJAMERREK	145.00	145.00	0.00	145.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13994				CR CATHERINE RALPH	145.00	145.00	0.00	145.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13996				GUNDEIHM ABORIGINAL CORP JABIRU TOV	30,885.22	30,885.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,885.22	0.00
14044				CLEAN FUN PTY LTD T/A GIGGLING GECKOS.	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Shire CY Data Entry

As At 31/01/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 29/1/2022	>30days To 31/2/2021	>60days To 31/1/2021	>90days <= 21/1/2021	Future Items
14046			HOME GROWN LAWN MOWING PTY LTD	900,00	900,00	0,00	900,00	0,00	0,00	0,00	0,00
Account Total (AUD)											
14050			Olivia Rose Amourgis (non-reg bus name Amount Cr)	990,00	990,00	0,00	990,00	0,00	0,00	0,00	0,00
Account Total (AUD)											
14059			NATIONAL ASSOCIATION FOR PREVENTION C	700,00	700,00	0,00	0,00	700,00	0,00	0,00	0,00
Account Total (AUD)											
				1,871,106.50	924,658.51	-4,405.52	480,647.48	55,016.17	84,008.19	309,392.19	80,00
					100%	0%	52%	6%	9%		33%

[END OF REPORT]

As At Allocation Date Used : 3/02/2022

Selection Criteria

Ledger Name = 'APACT'
 AS At Date = 31/01/2022
 As At Allocation Date = 3/02/2022
 Show (T)ransaction or (B)ase currency? = 'B'
 (S)ummary (D)etail (E)xtended Detail = 'S'
 More...

Sort Criteria

Accubri - Ascending
 @fl_currency_group - Ascending
 Transaction Number - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 9 MARCH 2022

Agenda Reference:	9.2
Title:	Organisational Growth Unit Report
File Reference:	988881
Author:	Kim Sutton, Director Organizational Growth

SUMMARY

The purpose of this Report is to inform Council about the progress of achievement of the strategic goals of the Organisational Growth Unit.

The Organisational Growth Unit is focused on growing human and financial resource capacity and upholding adherence to quality and compliant service delivery, and includes the following teams:

- Business Development;
- People and Capability and
- Community Support.

This Report also provides an overview of Business Development activities during the period, including the submission of Grants, commercial Contracts, and Tenders and the acquisition of housing.

BACKGROUND

To provide Council with a monthly update on matters relating to the activities and outcomes of the Organisational Growth Unit including; Business Development (Grants, commercial Contracts, Tenders and Housing), People and Capability (Human Resources, Learning and Development, Work Health and Safety) and Community Support (Community Engagement, Community Care, Quality and Compliance).

COMMENT

1. BUSINESS DEVELOPMENT

Goal: Grow annual income.

A. Grant and Tender submissions/income generating activity during the period:

- a. NTG Healthy Lifestyles Activities Jabiru: Funding for twice yearly workshops offered in Jabiru for gymnastics, rugby and dance in 2022-2023.
- b. Preparing Australia: Funding for LED signage - WARC disaster mitigation and response.
- c. Spotlight Foundation: In kind soft furnishings to be provided to Maningrida for visitor accommodation.
- d. NTG Tourism Town Asset Program: Inclusive Tourism: Jabiru Pool Mobility Lift.
- e. Total number of Grants submitted: Four

- f. Total dollar value of Grants submitted: \$322,784.
 - g. Total number of Tenders/commercial proposals submitted: 0.
 - h. Total dollar value of Tenders/commercial proposals submitted during the period: \$0.
- B. Grants and Tenders confirmed as successful during the period:
- a. Total number of Grants submitted: Three
 - i. Local Government Immediate Priority Grant from Department of Chief Minister and Cabinet, to purchase a new Rubbish Compactor for Warruwi.
 - ii. Australia Day Community Events, National Australia Day Council, funding for family friendly community events, community awards and citizen of the year.
 - iii. Towards Zero Road Safety Grant from NTG Department of Infrastructure, Planning and Logistics for Community production of a road and vehicle safety messaging campaign (music video and promotional materials).
 - b. Total number of Tenders submitted: Zero
 - c. Total value of income confirmed during the period: \$200,500.

2. PEOPLE & CAPABILITY

Goal	Current status	Progress notes
Indigenous Employment Levels By June 2024 - 65% of WARC staff are Indigenous and represented at all levels of employment.	56.27%	55.79% at 30 June 2021.
Indigenous Workforce Support 100% of Indigenous staff receive tailored workplace support and guidance.	In development	WARC's new Indigenous Employment Program is currently being developed and discussions have commenced to seek the funding required.
Staff Turnover Annual organic (non-terminated) staff turnover reduces to 25% by 30 June 2024.	YTD: 19.57%	Compared to 41.56% as of 30 June 2021.
Cultural Awareness Training 100% of WARC staff complete Cultural Awareness Training	YTD: 19% staff	All new starters are completing Cultural Awareness Training during their first three days of employment. A WARC-specific online course will be finalised in the coming weeks and available to all staff from May 2022. ½ day trainings are scheduled to be delivered between March and June 2022.
Learning and Development Employees identify annual Learning and Development goals and all staff complete at least one Learning and Development activity per year.	YTD: 26% staff	

Community Support

The Community Support team is now fully staffed and is working together to develop their inaugural Community Support Business Plan 2022-24. This plan will map out goals and activities across the areas of community care, service delivery quality and compliance and community engagement.

FINANCIAL IMPLICATIONS

Council projects and programs are heavily dependent on grant funding and it is therefore vital that Council is updated on the status of grants.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATIONS

That Council receives and notes the report on the activity and progress made by the Organisational Growth Unit in pursuit of the strategic goals as of January 2022.

ATTACHMENTS

- 1 Presentation - Organisational Growth OCM Report - 09.03.2022.pdf



WELCOME TO

Organisational Growth Unit Report



GRANTS/COMMERCIAL INCOME (YEAR TO DATE)

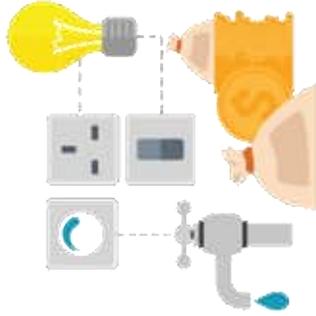


**Grant Income
YTD**

\$12,313,774

\$12,486,361

Comparison to
previous year



**Commercial
(Tender/Other)
Income YTD**

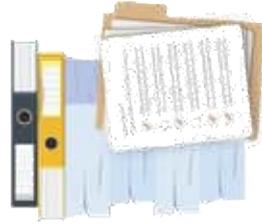
\$4,229,641

\$3,155,022

Organisational Growth Unit Report



GRANTS/TENDERS SUBMITTED (ACTIVITY FOR PERIOD)



Grants Submitted
No. / \$

Grants Successful
No. / \$

Commercial
(Tenders/Other)
Submitted
No. / \$

Commercial
(Tenders/Other)
Successful
No. / \$

4 / \$322,784

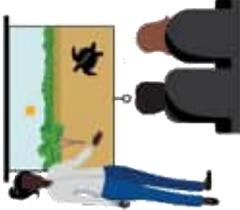
3 / \$200,500

0 / \$0

0 / \$0

Organisational Growth Unit Report

PEOPLE & CAPABILITY (CURRENT STATUS)

	Indigenous Staff	56.27%	Comparison to 30/06/2021	55.79%
	Professional Development Activity <i>(staff completed)</i>	26%	<i>Figures to be included in next report</i>	
	Cultural Awareness Training <i>(new staff completed)</i>	19%	NA	
	Annual Staff Turnover <i>(organic)</i>	19.57%		41.56%

Organisational Growth Unit Report

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	10.1
Title:	Operations Report - December 2021 and January 2022
File Reference:	989786
Author:	Jesse Evans, Chief Operations Officer (Acting)

SUMMARY

This report is presented to Council in order to provide an overview on operations and services delivered to the West Arnhem Regional Council communities.

BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support is provided to elected members.

COMMENT

1. Projects / Acquisitions:

All

- a. Veterinarian program for 2021-22 has now commenced, with Aboriginal Community Veterinary Services visiting the Jabiru community the week starting Monday 31st January 2022. All other community visits on-hold, due to the Covid-19 travel restrictions.

Jabiru

- a. Digital Display Screen / TV for the pool installation delayed until late February 2022.
- b. Water tower lights order and due to arrive in Darwin by the 4th February 2022.
- c. Awaiting on final components before Westpac Bank tender is released.
- d. Office roof spray seal works to commence on the 5th February 2022, weather permitting.

Gunbalanya

- a. Playground works has commenced, with repair and repainting of the hard structure, and removal of existing playground equipment now completed. New playground equipment delivered, install suspended due to the Covid-19 travel restrictions.
- b. LA funded LED screen and trailer, expected delivery delayed to mid-March 2022. Delivery to Gunbalanya will still occur post wet season.
- c. Funding approved for Gunbalanya oval fencing. Contractors requested to provide updated quotes and works schedule to commence early April 2022.
- d. Still negotiating with NLC on the location of hard structure at the billabong jetty. NLC advised consultation has delayed, due to the Covid-19 travel restrictions.

Maningrida

- a. Garbage compactor delivery date scheduled for March 2022.
- b. Maningrida oval light-towers works to commence post wet season 2022.
- c. Mala'la road works and relocation of power pole has been drafted and submitted to PowerWater for review.

- d. Coconut Grove half basketball is now completed, awaiting building certification. Additional works outside of original scope, to be carried out once the Covid-19 travel restrictions are lifted.
- e. Manufacture of the hard structure table and chairs near the Health Clinic is estimated to be completed early May 2022. Quotes are currently being sourced for the construction.
- f. Bus stop shelter manufacture to be completed in May 2022. Quotes being obtained to carry out the installation, schedule for early June 2022.

Minjilang

- a. Additional remediation works required on basketball court is now completed.
- b. Solar streetlights have been installed. A further 4 x solar lights, excepted delivered to Darwin late February 2022.

Waruwi

- a. Waruwi airport access road remediation works has been delayed, due to the Covid-19 travel restrictions. Traditional Owners have granted permission for contractor to proceed with works, liaising with contractors on availability.
- b. Asbestos Office Removal has been put on hold due to travel restrictions.
- c. Ten replacement solar lights ordered, expected delivery to Darwin March 2022.

2. Post office services:

- a. Total amount of post received and delivered for the reporting period = 19,253kg and 20 pallets via barge.
- b. New Post Office Team leader Jabiru started on Monday 10th of January 2022.
- c. Gunbalanya LPO won the retail rewards challenge for December.

3. Sport and recreation programs:

- a. Total amount of attendance to the sport and recreation programs for the reporting period = 500.
- b. Currently recruiting a new YSR Officer for Jabiru.
- c. Maningrida YSR team collaborated with Malala Youth Centre and Njamarléya Leaders & Cultural Justice Group, to facilitate a Bunggul workshop held on 30th December 2021, end with a BBQ and dance-off.
- d. Minjilang YSR staff working with the school to increase school engagement, particularly with mentored girls, which has been quite successful.
- e. Minjilang held Junior Basketball Grand Final night held on Friday 17th December 2021. Trophies were presented, followed by an outdoor disco.
- f. Waruwi staff still working with school and youth, with the both-ways learning program.
- g. Waruwi staff involved in school art show.

4. Aquatic Centers:

- a. Total amount of attendance to the Aquatic Centers = 7,360.
- b. Adult 'Learn to Swim' program held on Wednesday nights, at the Jabiru pool.
- c. Jabiru pool still getting consistent bookings, through Clontarf, Parks Australia and Swimming NT.
- d. Jabiru Pool Officer provided relief at Maningrida Pool 9th – 12th December 2021.
- e. Jabiru Pool closed 2nd – 6th January 2022 as recommended by the clinic, due to Covid-19.
- f. During the wet season, Maningrida have addition opening times of 3:00pm – 5:00pm on Mondays and Tuesdays.

5. Early Learning Centers:

- a. Total amount of attendance to the Early Learning Centers = 970.

- b. Christmas / Graduation celebration held at the Jabiru Childcare Centre on Wednesday 8th December 2021.
 - c. Jabiru Childcare Centre received their assessment and rating draft, stating that the center is meeting the National Quality Standards.
 - d. New Childcare Centre Manager Jabiru commenced on Tuesday 4th January 2022, and staff creating a new educational program for 2022.
 - e. Minjilang Crèche held their Christmas party on Wednesday 15th December 2021.
 - f. Minjilang Crèche investigating grant options to air conditioning the facility.
 - g. Warruwi Crèche undertaking a sustainability project with kids.
6. Meals are provided for Aged Care services:
- a. Total amount of meals provided = 4,722.
 - b. Warruwi Community Care and Crèche held a jointed Christmas party on Monday 13th December, for their clients.
7. Disability care for NDIS participants:
- a. Total amount of NDIS participants = 56.
 - b. Jabiru team assisted with completing Remote Community Connector visits.
 - c. Jabiru Community Care team and clients celebrated International Day of People with Disability, by holding a free community sausage size on the Friday 3rd December 2021.
 - d. Gunbalanya team held an open day with a buffet breakfast, to celebrated International Day of People with Disability.
8. Landfill sites:
- a. Total amount of landfill/waste removed from communities = 0.
 - b. Scrap metal from Gunbalanya landfill continued to be back loaded to Darwin until the crossing closed.
 - c. New signage installed at Gunbalanya landfill site, advising of opening hours and designated dumping area.
 - d. Warruwi landfill site also had new signage installed.
9. CSM's attendance:
- a. Total amount of meetings attended = 59.
10. Vacancies:
- a. Total number of vacancies across the council = 58.
 - b. Jabiru = 16 (Across all business areas).
 - c. Gunbalanya = 8
 - d. Maningrida = 5
 - e. Minjilang = 25
 - f. Warruwi = 4
11. Attendance rates:
- a. Total percentage of attendance across the communities = 79.5 %.
12. Wins:
- a. New solar lights at the Gunbalanya airport and one at the airport road turnoff.
 - b. Jabiru staff assisted with Jabiru Community children's Christmas party hosted at Jabiru pool on the Saturday 4th December 2021. This event was a huge success, with over 100 people attending.
 - c. Jabiru Childcare and Library received a fresh coat of painted.
 - d. Maningrida staff distributed over 500 children's Christmas party bags and over 100 books donated by Indigenous Literacy Foundation, to celebrate a Covid safe Christmas.
 - e. Minjilang staff cooked dinner for 120 people for the New Year's count down disco, which included a dance competition and \$1000.00 worth of goods donated by ALPA.

- f. Musician, Kenyon Brown, visited Minjilang on the Wednesday 5th January 2022, which was a huge success and enjoyed by all in the community.
- g. Mural painted in the Warruwi chill out room, with a screen also painted on the outside wall for movie nights.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As outlined in Council's 2021-2022 budget.

STRATEGIC IMPLICATIONS

All CSMs have been provided with new KPIs that support the organisational goals and objectives as outlined in the *Regional Plan and Budget 2021-2022*.

GOAL 6 COMMUNITY SOCIAL PROGRAMMES AND COMMERCIAL SERVICES

A Council which provides programmes and services that support and contribute to the wellbeing of its community members.

Objective 6.1

Social programmes that support the safety and wellbeing of community members.

Objective 6.2

The provision of Commercial Services which contribute to the economic functionality of Council's communities.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

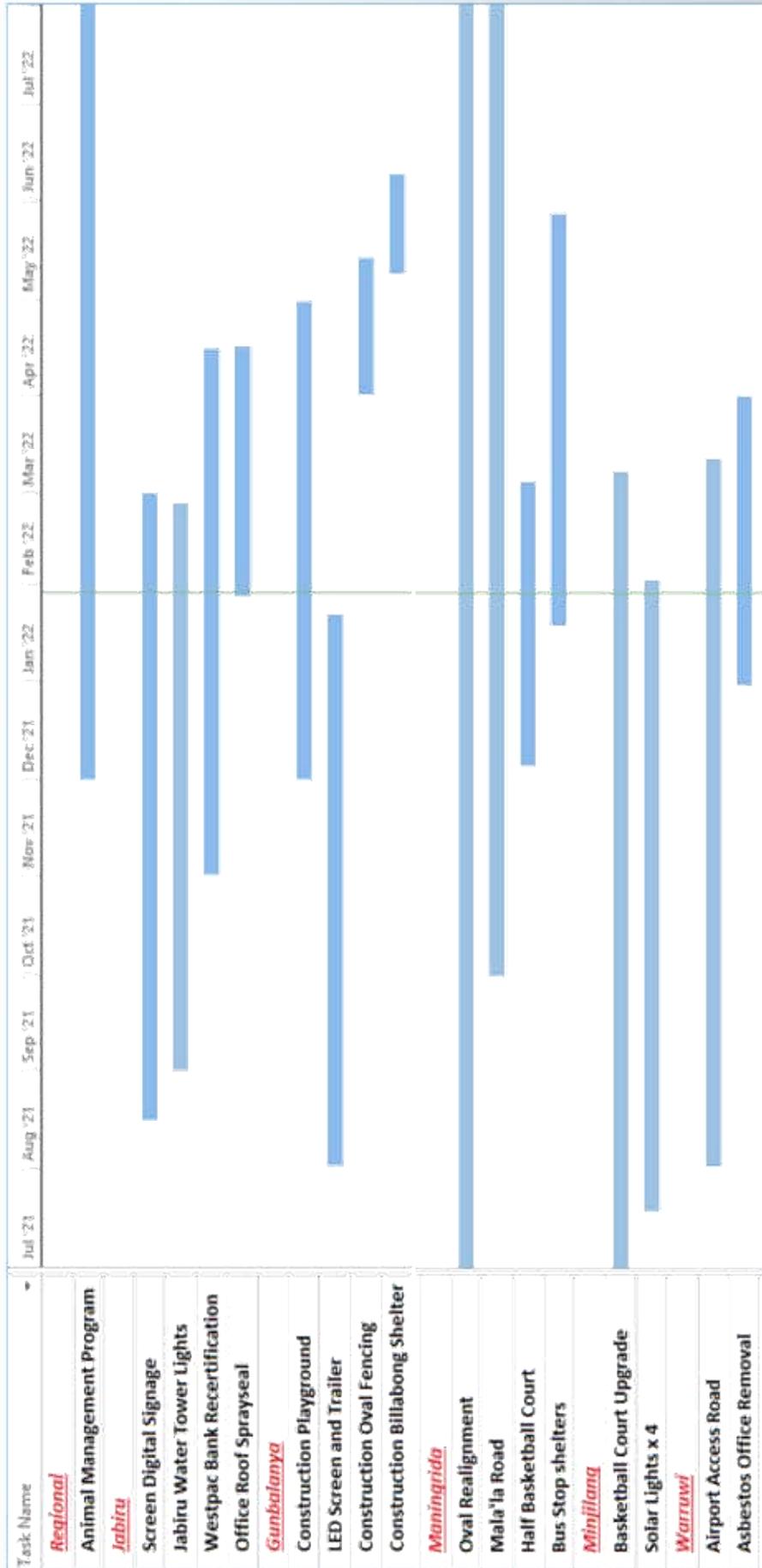
That Council receives and notes the report.

ATTACHMENTS

- 1 Projects Snapshot.pdf
- 2 Operations Snapshot.pdf

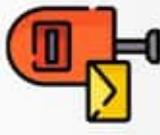
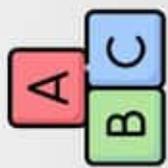


Projects Snapshot – December 2021 & January 2022





Operations Snapshot – December 2021 & January 2022

 <p>Post Received</p> <p>19253kg</p> <p>20/21 comparison: 3659kg</p>	 <p>Sport & Recreation Attendance</p> <p>5000</p> <p>20/21 comparison: 3354</p>	 <p>Aquatic Centre Attendance</p> <p>7360</p> <p>20/21 comparison: 3379</p>
 <p>Early Learning Student Attendance</p> <p>970</p> <p>20/21 comparison: 563</p>	 <p>Meals Provided</p> <p>4722</p> <p>20/21 comparison: 3620</p>	 <p>NDIS Participants</p> <p>56</p> <p>20/21 comparison: 35</p>
 <p>Landfill/Waste Removed</p> <p>0t</p> <p>20/21 comparison: 0.3t</p>	 <p>CSM Meetings & Events Attended</p> <p>59</p> <p>20/21 comparison: 75</p>	 <p>Staff Attendance Rates</p> <p>79.5%</p> <p>20/21 comparison: 74.40%</p>

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	10.2
Title:	Additional Garbage Compactor for WARC Communities.
File Reference:	987126
Author:	Graham Baulch, Asset Coordinator Fleet

SUMMARY

This report is to outline options available to Council for an additional garbage compactor in the WARC fleet.

BACKGROUND

At the December 2021 OCM during 'Elected Member questions with or without notice', a question was raised about the possibility of Council adding an extra garbage compactor that could be used in West Arnhem communities whenever the need arises.

COMMENT

The two options available to Council are:

- (A) The purchase of an additional new compactor for the fleet; or
- (B) The retaining of a compactor that is due to go to auction after being replaced with a new machine as per Council fleet disposal schedule.

Option overview:

- A) Purchasing a new compactor will require \$300,000 in capital expenditure and up to \$30,000 in annual ownership costs. Current supply issues for both trucks and compactor machinery has stretched out resulting in the lead time for delivery of a new compactor now being up to 18 months from receipt of order. If Council were to approve the expenditure in the 2022/23 budget we would not receive the machinery before the last quarter of 2023.
- B) Retaining an existing compactor rather than sending it to auction presents a risk as the unit will be at least five years old. Council's compactor fleet are replaced regularly to ensure the reliability of the vehicle. Retaining a five year old compactor will expose Council to financial risk as outlined below:

The most recent compactor Council sold at auction was a 2013 Hino 500 from Gunbalanya which was auctioned in November 2020. The unit had suffered transmission problems prior to being replaced and the new owner was forced to replace the transmission shortly after buying at auction. The next compactor to be replaced is the 2016 Hino 500 from Maningrida that is currently having issues with the automated transmission. The unit is due for replacement in March 2022.

Whilst WARC have since moved to Isuzu trucks for our compactor fleet to avoid the transmission problems we've encountered with the Hino models, the age of the units presents greater financial risk the longer they are retained.

If Council proceed with expanding the garbage compactor fleet with an additional vehicle, it is recommended to add the cost of a new vehicle to the budget to ensure the reliability of the compactor fleet is maintained.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable at this time.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.4	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council notes the report.

ATTACHMENTS

There are no attachments for this report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	10.3
Title:	Disposal of Surplus Fleet Assets
File Reference:	994203
Author:	Graham Baulch, Project Coordinator Fleet

SUMMARY

The purpose of this report is to seek Council's approval for the disposal of a surplus vehicle by way of public auction.

BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy, the General Manager Technical Services and Project Coordinator Fleet Operations identify vehicles and plant to be disposed of via public auction.

COMMENT

During ongoing audits the following item was identified as either not required for operational reasons, not economically viable to maintain or replaced in accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy.

1. 2016 Isuzu DMax utility - Jabiru

The utility has reached a condition where it is no longer viable to maintain.

STATUTORY ENVIRONMENT

This asset disposal will be conducted in accordance with relevant provisions in the *Local Government Act 2019*.

POLICY IMPLICATIONS

Not applicable at this time.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in the *Regional Plan and Budget 2021-2022*:

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.4	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council receives and notes the report, and approves the sale via auction of the following vehicle:

- 1. 2016 Isuzu DMax utility - Jabiru**

ATTACHMENTS

There are no attachments for this report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	11.1
Title:	Minutes of the Special Finance Committee Meeting held on 19 January 2022
File Reference:	976904
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present Council with the unconfirmed minutes of the 19 January 2022 Special Finance Committee meeting, and to consider adopting the resolutions contained therein.

BACKGROUND

Not applicable.

COMMENT

At its January 2022 meeting, the Committee considered the following matters:

1. The CEO's annual leave from 16 March 2022 to 28 April 2022, and the appointment of the Director Organizational Growth as acting CEO during that period.
2. Approval of the financial report for the period ended 30th November 2021.
3. Adoption of the revised Operating and Capital Budget for 2021-22 as per Section 203(2) of the *Local Government Act 2019*.
4. Approval of the payment of \$1,599.78 from Councillor Phillips' 2021-2022 professional development allowance so that she can undertake a Certificate IV in Training and Assessment at Alana Kaye College.
5. Approval of the sale via auction of the following vehicles and plant:
 - i. 2013 Isuzu DMax utility - Jabiru
 - ii. 2015 SANY SMG200 grader – Maningrida

STATUTORY ENVIRONMENT

The minutes as submitted comply with section 101(5) of the *Local Government Act 2019*.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the following performance objectives contained in the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

<p>RECOMMENDATION: That Council:</p> <ol style="list-style-type: none">1. Accepts the unconfirmed minutes of the Special Finance Committee meeting held on 19 January 2022; and2. Adopts the resolutions contained therein.
--

ATTACHMENTS

- 1 2022.01.19 Special Finance Committee Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Special Finance Committee Meeting
 Wednesday, 19 January 2022 at 10:00 am
 Council Chambers, Jabiru

Chairperson Matthew Ryan declared the meeting open at 10:08 am, welcomed all in attendance and acknowledged the Traditional Owners.

ELECTED MEMBERS PRESENT

Chairperson	Matthew Ryan (Mayor) (videoconference)
Deputy Mayor	Elizabeth Williams
Councillor	Jacqueline Phillips (videoconference)
Councillor	Catherine Ralph
Councillor	Donna Nadjamerrek (videoconference)

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Executive Assistant to the Mayor and CEO	Charlotte Meneer
Chief Operations Officer (Acting)	Jesse Evans (videoconference)
Finance Manager	Andrew Shaw
Governance and Risk Advisor	Doreen Alusa (videoconference)
Director Organizational Growth	Kim Sutton (videoconference)

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered apologies and leave of absence.

The Committee did not receive Elected Member apologies and/or requests for leave of absence for the Special Finance Committee meeting held on 19 January 2022.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Committee considered absences without notice.

The Committee noted that no Elected Member were absent without notice for the Special Finance Committee meeting held on 19 January 2022.

ACCEPTANCE OF AGENDA**5.1 ACCEPTANCE OF AGENDA**

The Committee considered acceptance of the agenda.

SFC1/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams**

The agenda papers for the Special Finance Committee meeting held on 19 January 2022 as circulated were received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered the disclosure of interest of elected members or staff.

The Special Finance Committee received and recorded a declaration of interest from Councillor Phillips for agenda item number 13.1 entitled Professional Development Training - Councillor Jacqueline Phillips for the meeting held on 19 January 2022.

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES - SPECIAL FINANCE COMMITTEE MEETING HELD ON 10 NOVEMBER 2021**

The Committee considered the confirmation of previous minutes for the Special Finance Committee meeting held on 10 November 2021.

SFC2/2022 RESOLVED:

**On the motion of Councillor Jacqueline Phillips
Seconded Deputy Mayor Elizabeth Williams**

The minutes of the 10 November 2021 Special Finance meeting were confirmed as a true and correct record of the meeting.

CARRIED**CHIEF EXECUTIVE OFFICER'S REPORTS****8.1 CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO**

The Committee considered a report on the CEO's annual leave and appointment of an acting CEO.

The Special Finance Committee noted that:

- **The CEO will be on annual leave from 16 March 2022 to 28 April 2022; and**
- **The Director Organizational Growth will be acting in the position of CEO from 16 March 2022 to 28 April 2022.**

Minute note: Councillor Nadjamerrek joined the meeting at 10:12 am.

CORPORATE SERVICES REPORTS**9.1 FINANCE REPORT FOR THE PERIOD ENDED 30TH NOVEMBER 2021**

The Committee considered the finance report for the period ended 30th November 2021.

SFC3/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee approved the financial report for the period ended 30th November 2021.

CARRIED

9.2 WEST ARNHEM REGIONAL COUNCIL - REVISED OPERATIONAL AND CAPITAL BUDGET 2021-22

The Committee considered West Arnhem Regional Council's revised Operational and Capital Budget 2021-22.

SFC4/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Catherine Ralph**

The Special Finance Committee adopted the revised Operating and Capital Budget for 2021-22 as per Section 203(2) of the *Local Government Act 2019*.

CARRIED

TECHNICAL SERVICES REPORTS

10.1 DISPOSAL OF SURPLUS FLEET ASSETS

The Committee considered the disposal of surplus fleet assets.

SFC5/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee received and noted the report, and approved the sale via auction of the following vehicles and plant:

- 1. 2013 Isuzu DMax utility - Jabiru**
- 2. 2015 SANY SMG200 grader - Maningrida**

CARRIED

Minute note: Councillor Phillips left the meeting at 10:40 am to allow the Committee to consider her application for funding to undertake professional development training. She re-joined the meeting at 10:44 am.

GENERAL ITEMS

13.1 PROFESSIONAL DEVELOPMENT TRAINING - COUNCILLOR JACQUELINE PHILLIPS

The Committee considered a report on Professional Development Training for Councillor Jacqueline Phillips.

SFC6/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams**

The Special Finance Committee noted and approved payment of \$1,599.78 from Councillor Phillips' 2021-2022 professional development allowance so that she can undertake a Certificate IV in Training and Assessment at Alana Kaye College.

CARRIED

PROCEDURAL MOTIONS**14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS**

The Committee considered the closure of the meeting to the public for the discussion of confidential items.

SFC7/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Councillor Catherine Ralph**

The Special Finance Committee approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

CARRIED**CONFIDENTIAL ITEMS**

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* clause 51 of the *Local Government (Administration) Regulations 2021*.

15.3 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

The Committee considered the disclosure of confidential resolutions and re-admittance of the public.

SFC10/2022 RESOLVED:

**On the motion of Councillor Donna Nadjamerrek
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED

15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL SPECIAL FINANCE MEETING HELD ON 10 NOVEMBER 2021

The Committee considered the confirmation of previous minutes for the confidential Special Finance meeting held on 10 November 2021.

SFC8/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams**

The Committee noted the confidential minutes of the 10 November 2021 Special Finance Committee meeting and adopted the resolutions contained therein.

CARRIED**15.2 WEST ARNHEM REGIONAL COUNCIL - COMMERCIAL REVISED BUDGET 2021-22**

The Committee considered West Arnhem Regional Council's Commercial Revised Budget 2021-22.

SFC9/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

The Committee adopted the Revised Operating and Capital Commercial Budget 2021-22.

CARRIED**NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 9 March 2022.

MEETING DECLARED CLOSED

Chairperson Matthew Ryan declared the meeting closed at 10:56 am.

This page and the preceding pages are the minutes of the Special Finance Committee meeting held on Wednesday, 19 January 2022.

 Chairperson

 Date Confirmed

 West Arnhem Regional Council

 - 6 -

 Special Finance Committee Meeting
 Wednesday, 19 January 2022

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	11.2
Title:	Minutes of the Special Finance Committee Meeting held on 9 February 2022
File Reference:	992097
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present Council with the unconfirmed minutes of the 9 February 2022 Special Finance Committee meeting, and to consider adopting the resolutions contained therein.

BACKGROUND

Not applicable.

COMMENT

At its February 2022 meeting, the Committee considered the following matters:

1. Approval of the financial report for the period ended 31st December 2021.
2. A report on the purchase of a landfill machine for Maningrida.

STATUTORY ENVIRONMENT

The minutes as submitted comply with section 101(5) of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the following performance objectives contained in the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT

Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.

Objective 1.4	Strong governance and leadership.
---------------	-----------------------------------

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1	An effective, efficient and accountable Regional Council.
---------------	---

Objective 2.4	Planning and reporting that informs Council's decision-making processes.
---------------	--

Objective 2.6	The minimisation of risks associated with the operations of Council.
---------------	--

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Accepts the unconfirmed minutes of the Special Finance Committee meeting held on 9 February 2022; and**
- 2. Adopts the resolutions contained therein.**

ATTACHMENTS

- 1 2022.02.09 Special Finance Committee Meeting Minutes.pdf**



Minutes of the West Arnhem Regional Council Special Finance Committee Meeting
 Wednesday, 9 February 2022 at 9:00 am
 Council Chambers, Jabiru

Chairperson Elizabeth Williams (Acting) declared the meeting open at 9:03 am, welcomed all in attendance and acknowledged the Traditional Owners.

ELECTED MEMBERS PRESENT

Chairperson	Elizabeth Williams (Deputy Mayor)
Mayor	Matthew Ryan (teleconference)
Councillor	Jacqueline Phillips (videoconference)
Councillor	Donna Nadjamerrek (teleconference)

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Chief Corporate Officer	David Glover
Chief Operations Officer (Acting)	Jesse Evans (videoconference)
Council Services Manager (Acting)	Kailah Williams
Finance Manager	Andrew Shaw
Governance and Risk Advisor	Doreen Alusa (videoconference)
Director Organizational Growth	Kim Sutton
Executive Assistant to the Mayor and CEO	Charlotte Meneer

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered apologies and leave of absence.

The Committee received and noted Elected Member apologies from Councillor Catherine Ralph for the Special Finance Committee meeting held on 9 February 2022.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Committee considered absences without notice.

The Committee noted that no Elected Members were absent without notice for the Special Finance Committee meeting held on 9 February 2022.

ACCEPTANCE OF AGENDA**5.1 ACCEPTANCE OF AGENDA**

The Committee considered acceptance of the agenda.

**SFC11/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Mayor Matthew Ryan**

The agenda papers for the Special Finance Committee meeting held on 9 February 2022 as circulated were received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered the disclosure of interest of members or staff.

The Special Finance Committee received no declarations of interest for the meeting held on 9 February 2022.

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES - SPECIAL FINANCE COMMITTEE MEETING HELD ON 19 JANUARY 2022**

The Committee considered the confirmation of previous minutes for the Special Finance Committee meeting held on 19 January 2022.

**SFC12/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Mayor Matthew Ryan**

The minutes of the 19 January 2022 Special Finance Committee meeting were confirmed as a true and correct record of the meeting.

CARRIED

Minute note: Councillor Phillips joined the meeting at 9:08 am.

CORPORATE SERVICES REPORTS

9.1 FINANCE REPORT FOR THE PERIOD ENDED 31ST DECEMBER 2021

The Committee considered the Finance Report for the period ended 31st December 2021.

SFC13/2022 RESOLVED:
On the motion of Councillor Jacqueline Phillips
Seconded Councillor Donna Nadjamerrek

The Special Finance Committee approved the financial report for the period ended 31st December 2021.

CARRIED

TECHNICAL SERVICES REPORTS

10.1 PURCHASE OF LANDFILL MACHINE – MANINGRIDA

The Committee considered a report on the purchase of a landfill machine for Maningrida.

SFC14/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips

The Special Finance Committee:

- **Received and noted the report;**
- **Noted that a 20 tonne excavator with a grab claw would not be appropriate for the Maningrida landfill; and**
- **Redirected funding from the 2021-2022 Northern Territory Government Waste and Resource Management grant of \$148, 800 that was approved to purchase the grab claw (as per resolution number OCM99/2021) to the purchase of a wheel loader for the Maningrida landfill.**

CARRIED

PROCEDURAL MOTIONS**14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS**

The Committee considered the closure of the meeting to the public for the discussion of confidential items.

SFC15/2022 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams

The Special Finance Committee approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting was closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

CARRIED

CONFIDENTIAL ITEMS

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* clause 51 of the *Local Government (Administration) Regulations 2021*.

15.2 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

The Committee considered the disclosure of confidential resolutions and re-admittance of the public.

SFC16/2022 RESOLVED:
On the motion of Councillor Jacqueline Phillips
Seconded Councillor Donna Nadjamerrek

The Special Finance Committee opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of the meeting in the non-confidential meeting minutes.

CARRIED

15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL SPECIAL FINANCE MEETING HELD ON 19 JANUARY 2022

The Committee considered the confirmation of previous minutes for the Confidential Special Finance meeting held on 19 January 2022.

SFC17/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Mayor Matthew Ryan

The Committee noted the confidential minutes of the 19 January 2022 Special Finance Committee meeting and adopted the resolutions contained therein.

CARRIED

NEXT MEETING

The next meeting is scheduled to be held on Wednesday, May 11 2022.

MEETING DECLARED CLOSED

Chairperson Elizabeth Williams (Acting) declared the meeting closed at 9:23 am.

This page and the preceding 4 pages are the minutes of Special Finance Committee meeting held on Wednesday, 9 February 2022.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	11.3
Title:	Report for the Minjilang Local Authority Meeting held on 10 February 2022
File Reference:	992152
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Minjilang Local Authority meeting held on 10 February 2022.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

During the meeting held on 10 February 2022, the Minjilang Local Authority did not make any recommendations for Council's consideration.

STATUTORY ENVIRONMENT

1. Section 101(5) *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is mindful of the performance objectives contained in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council notes the unconfirmed minutes of the Minjilang Local Authority meeting held on 10 February 2022.

ATTACHMENTS

- 1 2022.02.10 Minjilang Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
 Thursday, 10 February 2022 at 10:00 am
 Council Chambers, Minjilang

Chairperson Mathew Nagarbin declared the meeting open at 10:07 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Mathew Nagarbin
Member	Shane Wauchope

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams (video conference)
--------------	---------------------------------------

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Operating Officer (Acting)	Jesse Evans (video conference)
Chief Corporate Officer	David Glover (video conference)
Finance Manager	Andrew Shaw (video conference)
Governance and Risk Advisor	Doreen Alusa (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)

Minute note: As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Minjilang Local Authority noted members apologies from Mayor Matthew Ryan, Councillor Henry Guwiyaul, and appointed members Lachlan Nagegeyo, Charles Yirrawala, Jimmy Cooper and Isobel Lami Lami for the meeting held on 10 February 2022.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Minjilang Local Authority noted that no members were absent without notice for the meeting held on 10 February 2022.

ACCEPTANCE OF AGENDA**5.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

MIN136/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Chairperson Matthew Nagarbin

The agenda for the Minjilang Local Authority meeting of 10 February 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered the disclosure of interest of members or staff.

The Minjilang Local Authority received no declarations of interest for the meeting held on 10 February 2022.

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 25 NOVEMBER 2021**

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 25 November 2021.

MIN137/2022 RESOLVED:
On the motion of Mr Shane Wauchope
Seconded Mr Lachlan Nabegeyo

The minutes of the 25 November 2021 Minjilang Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED

7.2 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 10 JUNE 2021

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 10 June 2021.

As this was a provisional meeting, the minutes of the previous meeting held on 10 June 2021 could not be confirmed and will be re-tabled at the next Minjilang Local Authority meeting as per clause 12.1 of Guideline 1: Local Authorities 2021.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES**8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Minjilang Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS**9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the action items list.

The Minjilang Local Authority reviewed and noted the progress made on projects on the action items list.

CSM REPORT ON REGIONAL COUNCIL SERVICES**10.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the Council Services Manager report on current regional council services.

The Minjilang Local Authority noted the report.

FINANCE REPORT**13.1 FINANCIAL REPORT TO DECEMBER 2021**

The Local Authority considered the Financial Report to December 2021.

The Minjilang Local Authority noted and received the Financial Report for the year to date period, July to December 2021.

13.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Minjilang Local Authority noted the report and continued to discuss the use of Local Authority project funding.

GENERAL ITEMS**15.1 MINJILANG AIRPORT SHELTER UPGRADE**

The Local Authority considered a report about the Minjilang Airport shelter upgrade.

The Minjilang Local Authority noted that the proposal to upgrade the Minjilang Airport shelter will be resubmitted for discussion at the next Local Authority meeting.

15.2 MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET

The Local Authority considered a report on the Minjilang Council office disabled access ramp and toilet.

The Minjilang Local Authority noted that the proposal to construct a ramp access and disabled toilet at Council's office will be resubmitted for discussion at the next Local Authority meeting.

15.3 MINJILANG AIRPORT FLUSHABLE TOILETS

The Local Authority considered a report on the installation of flushable toilets at the Minjilang Airport.

The Minjilang Local Authority noted that the proposal to construct flushable toilets at the Minjilang Airport will be resubmitted for discussion at the next Local Authority meeting.

15.4 LOCAL AUTHORITY SUMMARY OF PROJECTS

The Local Authority considered a report on a summary of Local Authority projects.

The Local Authority noted the report.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 12 May 2022.

MEETING DECLARED CLOSED

Chairperson Mathew Nagarbin declared the meeting closed at 10:31 am.

This page and the preceding three pages are the minutes of the Minjilang Local Authority Meeting held on Thursday, 10 February 2022.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	11.4
Title:	Report for the Gunbalanya Local Authority Meeting held on 24 February 2022
File Reference:	992170
Author:	Doreen Alusa, Governance Coordinator

SUMMARY

The purpose of this report is to provide Council with the minutes of the Gunbalanya Local Authority meeting held on 24 February 2022.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

At its February 2022 meeting, the Gunbalanya Local Authority resolved the following motions, which Council is being asked to consider:

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

GUN123/2022 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Mr Kenneth Mangiru**

The Gunbalanya Local Authority:

- **Noted the report and continued to discuss the use of:**
 - **\$20,235 unallocated project funding;**
 - **\$19,560 funding available for reallocation to other projects; and**
 - **\$113,034 of additional funding that will be available later this month.**
- **Requested Council to direct the administration to reallocate \$60,687 that had previously been allocated to upgrade the Gunbalanya oval fence on Lot 649 to other projects.**
- **Noted the attached Local Authority project funding certification for Gunbalanya for the period ending 30 November 2021.**

CARRIED

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is mindful of the performance objectives contained in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- Notes the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 24 February 2022; and
- Directs the administration to reallocate \$60,687 that had previously been allocated to upgrade the Gunbalanya oval fence on Lot 649 to other projects.

ATTACHMENTS

- 1 2022.02.24 Gunbalanya Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
Thursday, 24 February 2022 at 10:00 am
Council Chambers, Gunbalanya

Chairperson Andy Garnarradj declared the meeting open at 10:06 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Kenneth Mangiru
Member	Henry Yates

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams (video conference)
--------------	---------------------------------------

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Corporate Officer	David Glover (video conference)
Council Services Manager	Paul Avery
Governance and Risk Advisor	Doreen Alusa (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)
Finance Manager	Andrew Shaw (video conference)
Director Organizational Growth	Kim Sutton (video conference)

VISITORS

Department of Infrastructure, Planning and Logistics	Sam Riley (video conference)
OrangeSky	Ryan Salzke (video conference)
OrangeSky	Judith Meiklejohn (video conference)

Minute note: As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered apologies and leave of absence.

The Gunbalanya Local Authority noted members apologies from Mayor Matthew Ryan, Councilor Otto Dann, Councillor Gabby Gumurdul, Councillor Donna Nadjamerrek and appointed members Connie Nayinggul, Evonne Gumurdul and Maxwell Garnarradj for the meeting held on 24 February 2022.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Local Authority considered absences without notice.

The Gunbalanya Local Authority noted that no members were absent without notice for the meeting held on 24 February 2022.

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Local Authority considered acceptance of the agenda.

GUN120/2022 RESOLVED:
On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates

The agenda for the Gunbalanya Local Authority meeting of 24 February 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Local Authority considered the disclosure of interest of members or staff.

The Gunbalanya Local Authority received no declarations of interest for the meeting held on 24 February 2022.

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 23 NOVEMBER 2021

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 23 November 2021.

GUN121/2022 RESOLVED:

On the motion of Chairperson Andy Garnarradj
Seconded Mr Kenneth Mangiru

The Local Authority:

- Adopted the 23 November 2021 minutes of the Gunbalanya Local Authority meeting as a true and correct record of the meeting; and
- Noted that KPMG will have a Mobile My Way workshop in Gunbalanya in 2022 as requested during the meeting held on 23 November 2021.

CARRIED

8.2 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 29 JULY 2021

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 29 July 2021.

As this was a provisional meeting, the minutes of the previous meeting held on 29 July 2021 could not be confirmed and will be re-tabled at the next Gunbalanya Local Authority meeting as per clause 12.1 of *Guideline 1: Local Authorities 2021*.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Local Authority considered Council's response to Local Authority issues raised.

The Gunbalanya Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority reviewed the Local Authority action items list.

GUN122/2022 RESOLVED:

On the motion of Mr Kenneth Mangiru
Seconded Members Henry Yates

The Gunbalanya Local Authority reviewed the action items list and approved to remove the following completed action item:

- Installation of solar lights at the airport waiting area (OCM213/2020)

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES

11.1 COUNCIL SERVICES MANAGER (CSM) REPORT ON CURRENT REGIONAL COUNCIL SERVICES

The Local Authority considered the CSM report on current regional Council services.

The Gunbalanya Local Authority noted the report.

FINANCE REPORT

14.1 FINANCIAL REPORT TO JANUARY 2022

The Local Authority considered the Financial Report to January 2022.

The Gunbalanya Local Authority noted and received the Financial Report for the seven months, July 2021 to January 2022.

Minute note: The meeting broke off for morning tea at 10:55 am and resumed at 11:07 am.

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

GUN123/2022 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Mr Kenneth Mangiru**

The Gunbalanya Local Authority:

- **Noted the report and continued to discuss the use of:**
 - \$20,235 unallocated project funding;
 - \$19,560 funding available for reallocation to other projects; and
 - \$113,034 of additional funding that will be available later this month.
- **Requested Council to direct the administration to reallocate \$60,687 that had previously been allocated to upgrade the Gunbalanya oval fence on Lot 649 to other projects.**
- **Noted the attached Local Authority project funding certification for Gunbalanya for the period ending 30 November 2021.**

CARRIED

Minute note: Sam Riley from the Department of Infrastructure, Planning and Logistics joined the meeting at 10:25 am and left at 11:15 am.

Minute note: Judith Meiklejohn and Ryan Salzke from OrangeSky joined the meeting at 10:38 am and left at 10:54 am.

Minute note: The meeting broke off for morning tea at 10:55 am and resumed at 11:07 am.

VISITOR PRESENTATIONS

15.1 PRESENTATION - DEPARTMENT OF INFRASTRUCTURE, PLANNING AND LOGISTICS

The Local Authority considered a presentation by the Department of Infrastructure, Planning and Logistics.

The Gunbalanya Local Authority noted the presentation.

15.2 PRESENTATION - ORANGESKY AUSTRALIA

The Local Authority considered a presentation by OrangeSky Australia.

The Gunbalanya Local Authority noted the presentation.

GENERAL ITEMS

16.1 GUNBALANYA AIRPORT ABLUTION BLOCK

The Local Authority considered a report on the Gunbalanya Airport ablution block.

The Local Authority noted that the report should be presented at the next meeting scheduled to take place on 26 May 2022.

16.2 GUNBALANYA LOCAL AUTHORITY SUMMARY OF CURRENT PROJECTS

The Local Authority considered a report on a summary of current projects.

The Local Authority noted the report.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 26 May 2022.

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 11:26 am.

This page and the preceding four pages are the minutes of the Gunbalanya Local Authority Meeting held on Thursday, 24 February 2022.

Chairperson

Date Confirmed

West Arnhem Regional Council

- 5 -

Gunbalanya Local Authority Meeting
Thursday, 24 February 2022

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	11.5
Title:	Report for the Maningrida Local Authority Meeting held on 3 March 2022
File Reference:	992173
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Maningrida Local Authority meeting held on 3 March 2022.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

The Maningrida Local Authority did not make any recommendations for Council's consideration.

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019* and cClause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is mindful of the performance objectives contained in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council notes the unconfirmed minutes of the Maningrida Local Authority meeting held on 3 March 2022.

ATTACHMENTS

- 1 2022.03.03 Maningrida Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
Thursday, 3 March 2022 at 10:00 am
Council Chambers, Maningrida

Chairperson (Acting) Manual Brown declared the meeting open at 10:05 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson (Acting)	Manual Brown
Member	Jessica Phillips
Member	Shane Namanurki

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams (video conference)

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Operating Officer (Acting)	Jesse Evans (video conference)
Chief Corporate Officer	David Glover (video conference)
Governance and Risk Advisor	Doreen Alusa (video conference)
Finance Manager	Andrew Shaw (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)
Council Service Manager, Maningrida	Yanja Thompson
Director Organizational Growth	Kim Sutton (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)

VISITORS PRESENT

Regional Network and Department of Chief Minister and Cabinet	Colvin Crowe (video conference)
---	---------------------------------

Minute note: As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered apologies and leave of absence.

The Maningrida Local Authority:

- Noted members apologies from Councillor Jacqueline Phillips for the meeting held on 3 March 2022; and
- Noted that Councillor James Woods is on leave of absence.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Local Authority considered absences without notice.

The Maningrida Local Authority noted that Councillor Julius Kernan was absent without notice for the meeting held on 3 March 2022.

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Local Authority considered acceptance of the agenda.

MAN142/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Ms Jessica Phillips**

The agenda for the Maningrida Local Authority meeting of 3 March 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Local Authority considered disclosure of interest of members or staff.

The Maningrida Local Authority received no declarations of interest for the meeting held on 3 March 2022.

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 11 NOVEMBER 2021

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 11 November 2021.

As this was a provisional meeting, the minutes of the previous meeting held on 11 November 2021 could not be confirmed, and will be re-tabled at the next Maningrida Local Authority meeting as per clause 12.1 of *Guideline 1: Local Authorities 2021*.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Local Authority considered Council's response to Local Authority issues raised.

The Maningrida Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority reviewed the Local Authority action items.

MAN143/2022 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Mr Shane Namanurki

The Maningrida Local Authority reviewed the action items list and approved to remove the following completed action from the list:

- Pollution of waterways in Maningrida.

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES

11.1 COUNCIL SERVICES MANAGER (CSM) REPORT ON CURRENT REGIONAL COUNCIL SERVICES

The Local Authority considered the CSM report on current regional Council services.

The Authority noted the report.

Minute note: Local Authority members requested the administration to investigate the possibility of having fireworks on Maningrida Day and present a report at the next meeting.

FINANCE REPORT

14.1 FINANCIAL MANAGEMENT REPORT TO JANUARY 2022

The Local Authority considered the Financial Management Report to January 2022.

The Maningrida Local Authority noted and received the financial management report for the seven months, July 2021 to January 2022.

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Local Authority noted the report.

GENERAL ITEMS

16.1 MANINGRIDA LOCAL AUTHORITY SUMMARY OF PROJECTS

The Local Authority considered a report about a summary of Maningrida Local Authority projects.

The Local Authority noted the report.

16.3 VACANCIES - MANINGRIDA LOCAL AUTHORITY MEMBERS

The Local Authority considered a report on Maningrida Local Authority vacancies.

The Local Authority received and noted the report.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 2 June 2022.

MEETING DECLARED CLOSED

Chairperson (Acting) Manual Brown declared the meeting closed at 10:58 am.

This page and the preceding three pages are the minutes of the Maningrida Local Authority Meeting held on Thursday, 3 March 2022.

Chairperson

Date Confirmed

West Arnhem Regional Council

- 4 -

Maningrida Local Authority Meeting
Thursday, 3 March 2022

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	12.1
Title:	Elected Member Questions With or Without Notice
File Reference:	975481
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Elected Members a formal forum in which to table items they wish to be debated by Council.

BACKGROUND

Not applicable.

COMMENT

No comment is required.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Chairperson invites questions with or without notice from Elected Members.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 MARCH 2022

Agenda Reference:	14.1
Title:	Closure to the Public for the Discussion of Confidential Items
File Reference:	993599
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Pursuant to section 99(2) of the *Local Government Act 2019* and clause 52 of the *Local Government (Administration) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

STATUTORY ENVIRONMENT

Section 99(2) of the *Local Government Act 2019*

Clauses 51 and 52 of the *Local Government (Administration) Regulations 2021*

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council approves the closure of the meeting to the public as confidential items are about to be discussed. The meeting is closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed include information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE ORDINARY COUNCIL MEETING**

9 MARCH 2022

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 99(2) of the *Local Government Act 2019* and clause 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE ORDINARY COUNCIL MEETING**

9 MARCH 2022

RE-ADMITTANCE OF THE PUBLIC