



**WEST ARNHEM REGIONAL COUNCIL**  
**ORDINARY COUNCIL MEETING**  
**AGENDA**

**WEDNESDAY, 9 FEBRUARY 2022**



## **WEST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers, Jabiru on Wednesday, 9 February 2022 at 9:00 am.

Daniel Findley  
Chief Executive Officer

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**The information in this section of the agenda is classed as confidential under section 99(2) of the *Local Government Act 2019* and clause 51 of the *Local Government (Administration) Regulations 2021*.**

1.1 Confirmation of Previous Minutes – Confidential Minutes of the Special Finance  
Committee Meeting held on 19 January 2022 ..... 4  
The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and  
Clause 51(e) of the *Local Government (General) Regulations 2021*. It contains  
information provided to the council on condition that it be kept confidential and would,  
if publicly disclosed, be likely to be contrary to the public interest.

2.2 Disclosure of Confidential Resolutions and Re-admittance of the Public ..... 9

**16 NEXT MEETING**

***The West Arnhem Regional Council acknowledges and respects the Traditional Owners past and present of the West Arnhem Region.***

***We also acknowledge the attachment and relationship of Aboriginal people to country.***

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>975472</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary Council meeting held on 9 February 2022.

#### BACKGROUND

Not applicable.

#### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

#### STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### STRATEGIC IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENTS

Not applicable.

#### RECOMMENDATION:

**That Council receives and notes Elected Member apologies and/or requests for leave of absence for the Ordinary Council meeting held on 9 February 2022.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Absent without Notice</b>
<b>File Reference:</b>	<b>975474</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 9 February 2022.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### STRATEGIC IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENTS

Not applicable.

#### RECOMMENDATION:

**That Council notes Elected Member absences without notice for the Ordinary Council meeting held on 9 February 2022.**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 9 FEBRUARY 2022**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>975475</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

**SUMMARY**

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 9 February 2022.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**STATUTORY ENVIRONMENT**

Section 92(1) *Local Government Act 2019* is relevant to this matter.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**STRATEGIC IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION:**

**That the agenda papers for the Ordinary Council meeting held on 9 February 2022 as circulated be received for consideration at the meeting.**



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>File Reference:</b>	<b>975476</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a Council or committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of Council on whether he/she shall remain in the Chambers and/ or take part in the vote on the issue. Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless Council expressly directs him or her to do so.

#### STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*.

Section 179 (staff members) *Local Government Act 2019*.

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### STRATEGIC IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENTS

Not applicable.

#### RECOMMENDATION:

**That Council receives the declarations of interest as listed for the meeting held on 9 February 2022.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Confirmation of Previous Minutes - Ordinary Council Meeting held on 8 December 2021</b>
<b>File Reference:</b>	<b>975477</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

Minutes of the 8 December 2021 Ordinary Council meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### STATUTORY ENVIRONMENT

Sections 101 and 102 *Local Government Act 2019*.

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) policy.

#### STRATEGIC IMPLICATIONS

The confirmation of previous minutes meets the following performance objectives outlined in goal 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.3	Storage and retrieval of records processes which support efficient administration.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the minutes of the 8 December 2021 Ordinary Council meeting are confirmed as a true and correct record of the meeting.**

#### ATTACHMENTS

- 1 2021.12.08 Ordinary Council Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Ordinary Meeting  
 Wednesday, 8 December 2021 at 9:00 am  
 Council Chambers, Jabiru

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**Chairperson Mayor Matthew Ryan declared the meeting open at 9:00 am, welcomed all in attendance and acknowledged the Traditional Owners.**

**ELECTED MEMBERS PRESENT**

Chairperson	Matthew Ryan (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph Blyth
Councillor	Gabby Gumurdul
Councillor	Otto Dann
Councillor	James Marrawal
Councillor	James Woods
Councillor	Catherine Ralph
Councillor	Julius Don Kernan (videoconference)
Councillor	Henry Guwiyul
Councillor	Donna Nadjamerrek
Councillor	Jacqueline Phillips

**STAFF PRESENT**

Chief Executive Officer	Daniel Findley
Chief Operating Officer	Chris Kelly
Chief Corporate Officer	David Glover
Governance and Risk Advisor	Doreen Alusa
Executive Assistant to the CEO and Mayor	Charlotte Meneer
Finance Manager	Andrew Shaw
General Manager Technical Services	Fiona Ainsworth

**STAFF PRESENT**

Director of Organizational Growth	Kim Sutton
Manager ICT	Richard Bianco
Executive Manager Culture and Partnerships	Ken Vowles

**VISITORS**

Leader of the Opposition, Northern Territory (NT)	Lia Finocchiaro MLA
Office of the Leader of the Opposition	Emily Fanning
Australian Electoral Commission	Neville Khan
Australian Electoral Commission	Rain Wenitong
Office of Water Security, NT Department of Environment, Parks and Water Security	Rowan Reilly (videoconference)

**Minuet note:** The meeting began with a minute's silence in remembrance of members of staff and the community who have passed away.

**APOLOGIES****3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Council considered a report on apologies and leave of absence.

**OCM104/2021 RESOLVED:  
On the motion of Mayor Matthew Ryan  
Seconded Councillor James Marrawal**

**Council:**

- **Noted that there were no Elected Member apologies for the Ordinary Council meeting held on 8 December 2021; and**
- **Approved Councillor Woods' request for leave of absence from 7 January 2022 to 8 March 2022.**

**CARRIED****ABSENT WITHOUT NOTICE****4.1 ABSENT WITHOUT NOTICE**

The Council considered a report on absences without notice.

**Council noted that no Elected Members were absent without notice for the Ordinary Council meeting held on 8 December 2021.**

**ACCEPTANCE OF AGENDA****5.1 ACCEPTANCE OF AGENDA**

The Council considered a report on acceptance of the agenda.

**OCM105/2021 RESOLVED:  
On the motion of Councillor James Woods  
Seconded Councillor Henry Guwiyaul**

The agenda papers for the Ordinary Council meeting held on 8 December 2021 as circulated were received for consideration at the meeting.

**CARRIED**

**DECLARATION OF INTEREST OF MEMBERS OR STAFF****6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Council considered a report on disclosure of interest of members or staff.

**Council noted that there were no declarations of interest for the meeting held on 8 December 2021.**

**CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 13 OCTOBER 2021**

The Council considered a report on the confirmation of minutes for the Ordinary Council Meeting held on 13 October 2021.

**OCM106/2021 RESOLVED:  
On the motion of Councillor Ralph Blyth  
Seconded Councillor James Woods**

- The minutes of the 13 October 2021 Ordinary Council meeting were confirmed as a true and correct record of the meeting after the amendment of item 4.1 as follows:
- Council resolved that Councillor Jacqueline Phillips was attending to cultural matters during the meeting held on 13 October 2021 and should therefore be noted as an apology for that meeting.

**CARRIED**

**CHIEF EXECUTIVE OFFICER'S REPORTS****8.1 MEETINGS ATTENDED BY THE MAYOR**

The Council considered a report on meetings attended by the Mayor.

**OCM107/2021 RESOLVED:**  
**On the motion of Councillor Henry Guwiyaul**  
**Seconded Councillor James Woods**

**Council noted the list of meetings attended by the Mayor and approved the associated costs of travel for the meetings.**

**CARRIED**

**8.2 MINJILANG AND WARRUWI COMMUNITY VIDEOS**

The Council considered a report on Minjilang and Warruwi community videos.

**Council noted the report.**

**Minute note:** Rowan Reilly joined the meeting at 10:18 am and left at 11:00 am.

**Minute note:** Lia Finocchiaro MLA and Emily Fanning joined the meeting at 10:05 am and left at 11:02 am.

**Minute note:** The meeting had morning tea break at 11:17 am and resumed at 11:36 am.

**Minute note:** Neville Khan and Rain Wenitong joined the meeting at 11:10 am and left at 11:50 am.

**8.3 PRESENTATIONS AND VISITORS**

The Council considered a report on presentations and visitors.

**Council noted presentations by:**

- Lia Finocchiaro MLA - Leader of the Opposition in the NT;
- Neville Khan and Rain Wenitong - Representatives from the Australian Electoral Commission; and
- Rowan Reilly - Director, PFAS Taskforce, Office of Water Security, NT Department of Environment, Parks and Water Security.

**Minute note:** Elected Members invited Lia Finocchiaro MLA to attend the Ordinary Council meeting scheduled to take place in Maningrida on 8 June 2022.

**8.4 INCOMING AND OUTGOING CORRESPONDENCE**

The Council considered a report on incoming and outgoing correspondence.

**Council received and noted the items of incoming and outgoing correspondence during the months of October and November 2021.**

## 8.1 REVIEW OF ACTION ITEMS LIST

The Council reviewed the action items list.

Council reviewed the outstanding resolutions, and gave approval for the following completed items to be removed from the list:

- Department of Infrastructure Planning and Logistics (DIPL) repairs at Cahills Crossing;
- Letter to the Minister for Indigenous Australians about poor telecommunication services in West Arnhem communities;
- Councillor Julius Kernan's nomination for the Northern Territory Heritage Council (OCM100/2021);
- Letter to the Member for Arafura inviting him to attend Local Authority and Council meetings in 2022; and
- Repair of the road near the power house in Gunbalanya.

## CORPORATE SERVICES REPORTS

### 9.1 FINANCE REPORT FOR THE PERIOD ENDED 31ST OCTOBER 2021

The Council considered the finance report for the period ended 31st October 2021.

**OCM108/2021 RESOLVED:**

**On the motion of Councillor Otto Dann  
Seconded Councillor Gabby Gumurdul**

**Council approved the financial report for the period ended 31<sup>st</sup> October 2021.**

**CARRIED**

### 9.2 STATUS OF GRANTS UPDATE AND BUSINESS DEVELOPMENT FOR WEST ARNHEM REGIONAL COUNCIL FOR NOVEMBER TO DECEMBER 2021

The Council considered a report on the status of grants update and business development for West Arnhem Regional Council for November to December 2021.

**OCM109/2021 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Councillor Gabby Gumurdul**

**Council:**

- Received and noted the report on the status of grants update and business development for West Arnhem Regional Council in November 2021;
- Noted that the total amount of unutilized funds from the Minjilang barbeque shelter project is \$13,729 and not \$19,178.52 as earlier reported (OCM15/2021); and
- Approved the reallocation of \$13,729 of unutilised funds for the completed barbeque shelter project to other projects yet to be advised.

**CARRIED**

**Minute note:** The Mayor, Deputy Mayor, Councillor Phillips and Councillor Kernan left the meeting at 12:01 pm. Councillor Blyth stood in as Chairperson for the meeting during the Mayor's absence.

**COMMITTEE AND LOCAL AUTHORITY REPORTS****11.1 MINUTES OF THE RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD ON 27 OCTOBER 2021**

The Council considered a report on the minutes of the Risk Management and Audit Committee meeting held on 27 October 2021.

**OCM110/2021 RESOLVED:**  
**On the motion of Councillor Gabby Gumurdul**  
**Seconded Councillor James Woods**

**Council:**

- Accepted the unconfirmed minutes of the Risk Management and Audit Committee meeting held on 27 October 2021; and
- Adopted the resolutions contained therein.

**CARRIED****11.2 MINUTES OF THE SPECIAL FINANCE COMMITTEE MEETING HELD ON 10 NOVEMBER 2021**

The Council considered a report on the minutes of the Special Finance Committee meeting held on 10 November 2021.

**OCM111/2021 RESOLVED:**  
**On the motion of Councillor Henry Guwiyaul**  
**Seconded Councillor James Woods**

**Council:**

- Accepted the unconfirmed minutes of the Special Finance Committee meeting held on 10 November 2021; and
- Adopted the resolutions contained therein.

**CARRIED****11.3 REPORT FOR THE MINJILANG LOCAL AUTHORITY MEETING HELD ON 14 OCTOBER 2021**

The Council considered a report for the Minjilang Local Authority meeting held on 14 October 2021.

**Council noted the unconfirmed minutes of the Minjilang Local Authority meeting held on 14 October 2021.**

**11.4 REPORT FOR THE MINJILANG LOCAL AUTHORITY MEETING HELD ON 25 NOVEMBER 2021**

The Council considered a report for the Minjilang Local Authority meeting held on 25 November 2021.

**Council noted the unconfirmed minutes of the Minjilang Local Authority meeting held on 25 November 2021.**



**11.5 REPORT FOR THE WARRUWI LOCAL AUTHORITY MEETING HELD ON 21 OCTOBER 2021**

The Council considered a report for the Warruwi Local Authority meeting held on 21 October 2021.

**OCM112/2021 RESOLVED:**

**On the motion of Councillor Gabby Gumurdul  
Seconded Councillor James Woods**

**Council:**

- Noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 21 October 2021;
- Noted that the following members were appointed to the Local Authority Members Selection Panel;
  1. Councilor James Marrawal
  2. Mr Richard Nawirr
  3. Mr Nicholas Hunter
  4. Mr Stephen Dawkins (Provide administrative support)
- Noted that Mr Phillip Wasaga submitted his expression of interest to become a member of Warruwi Local Authority.

**CARRIED****11.6 REPORT FOR THE GUNBALANYA LOCAL AUTHORITY MEETING HELD ON 23 NOVEMBER 2021**

The Council considered a report for the Gunbalanya Local Authority meeting held on 23 November 2021.

**OCM113/2021 RESOLVED:**

**On the motion of Councillor Gabby Gumurdul  
Seconded Councillor James Marrawal**

**Council:**

- Noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 23 November 2021; and
- Directed the administration to reallocate \$19,560 for the volunteer dog health program to other projects.

**CARRIED**

### 11.7 REPORT FOR THE MANINGRIDA LOCAL AUTHORITY MEETING HELD ON 11 NOVEMBER 2021

The Council considered a report for the Maningrida Local Authority meeting held on 11 November 2021.

#### OCM114/2021 RESOLVED:

On the motion of Councillor Gabby Gumurdul

Seconded Councillor Henry Guwiyaul

#### Council:

- Noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 11 November 2021;
- Directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year);
- Approved the allocation of future 2021-2022 Maningrida Local Authority funding to projects in the following order:
  - Installation of four bus stop shelters at an estimated cost of \$80,000;
  - Construction of two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000; and
  - The repair of playground equipment near the Council office on Lot 477 at an estimated cost of \$29,000.
- Approved the allocation of \$18,790, from the previously approved \$50,000 community activities funds (OCM22/2021), to fund a community event that will take place during the Maningrida Day celebrations in 2022; and
- Noted that the following were appointed to the Maningrida Local Authority Members selection Panel:
  - 1) Councillor James Woods
  - 2) Ms Jessica Phillips
  - 3) Mr Shane Namanurki
  - 4) Yanja Thompson (Assisting with administrative support)

CARRIED

**Minute note:** Councillor Nadjamerrek left the meeting at 12:25 pm and re-joined the meeting at 12:30 pm.

**ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE****12.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

The Council considered a report on Elected Member questions with or without notice.

The Chairperson received the following questions with or without notice from Elected Members:

- 1) **Street lights on Jabiru Drive:** It was noted that this matter had been addressed.
- 2) **Pollution of waterways in Maningrida:** It was noted that the administration had presented a report on this matter at the Maningrida Local Authority meeting held on 11 November 2021, and the Local Authority had decided not to allocate funding for commissioning an environmental consultant to investigate the problem. However, due to the importance of this matter, the meeting noted that Councillor Kernan will consult with Traditional Owners to identify a viable solution to the problem.
- 3) **Repair of roads in New Sub in Gunbalanya:** It was noted that the Council Services Manager in Gunbalanya will inspect the roads in New Sub in consultation with Councillors Gumurdul and Dann to identify areas that should be repaired.
- 4) **Additional garbage compactor truck for communities:** It was noted that the administration will investigate options for having additional garbage compactor truck for West Arnhem communities and present a report at the next Council meeting.

**GENERAL ITEMS****13.1 OPERATIONS REPORT - OCTOBER AND NOVEMBER 2021**

The Council considered the Operations report for October and November 2021.

Council received and noted the report.

**13.2 COMPLAINTS MANAGEMENT - DECEMBER 2021**

The Council considered a report on complaints management for December 2021.

Council received and noted the report.

**13.3 VACANCIES - WARRUWI LOCAL AUTHORITY MEMBERSHIP NOMINATION**

The Council considered a report on vacancies - Warruwi Local Authority membership nomination.

**OCM115/2021 RESOLVED:**  
**On the motion of Councillor James Woods**  
**Seconded Councillor Otto Dann**

**Council considered and approved the nomination of Mr. Phillip Wasaga to the Warruwi Local Authority.**

**CARRIED**

**13.4 CALL FOR NOMINATIONS – ANIMAL WELFARE ADVISORY COMMITTEE**

The Council considered a report on Call for Nominations – Animal Welfare Advisory Committee.

**OCM116/2021 RESOLVED:**  
**On the motion of Councillor Ralph Blyth**  
**Seconded Councillor Gabby Gumurdul**

**Council did not nominate an Elected Member or Council officer to represent LGANT on the NT Animal Welfare Advisory Committee.**

**CARRIED**

**Minute note:** The Mayor and Councillor Phillips re-joined the meeting at 12:45 pm and the Mayor resumed as Chairperson for the meeting.

**PROCEDURAL MOTIONS****14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS**

The Council considered a report on closure of the meeting to the public for the discussion of confidential items.

**OCM117/2021 RESOLVED:**  
**On the motion of Councillor Ralph Blyth**  
**Seconded Councillor Otto Dann**

**Council approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting was closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.**

**CARRIED**

**CONFIDENTIAL ITEMS**

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (Administration) Regulations 2021*.

**4.4 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC**

The Council considered a report on the disclosure of confidential resolutions and re-admittance of the public.

**OCM121/2021 RESOLVED:**  
**On the motion of Councillor Ralph Blyth**  
**Seconded Councillor Otto Dann**

**Council opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.**

**CARRIED****1.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL ORDINARY COUNCIL MEETING HELD ON 13 OCTOBER 2021**

The Council considered a report on the confirmation of minutes for the confidential Ordinary Council meeting held on 13 October 2021.

**OCM118/2021 RESOLVED:**  
**On the motion of Mayor Matthew Ryan**  
**Seconded Councillor Gabby Gumurdul**

**The confidential minutes of the 13 October 2021 Ordinary Council meeting were confirmed as a true and correct record of the meeting.**

**CARRIED****2.2 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD ON 27 OCTOBER 2021**

The Council a report on the confirmation of minutes for the confidential Risk Management and Audit Committee Meeting held on 27 October 2021.

**OCM119/2021 RESOLVED:**  
**On the motion of Councillor Gabby Gumurdul**  
**Seconded Councillor Otto Dann**

**Council noted the confidential minutes of the 27 October Risk Management and Audit Committee meeting and adopted the resolutions contained therein.**

**CARRIED**

**3.3 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL SPECIAL FINANCE MEETING HELD ON 10 NOVEMBER 2021**

The Council considered a report on the confirmation of minutes for the confidential Special Finance Meeting held on 10 November 2021.

**OCM120/2021 RESOLVED:****On the motion of Mayor Matthew Ryan****Seconded Councillor James Woods**

**Council noted the confidential minutes of the 10 November 2021 Special Finance Committee meeting and adopted the resolutions contained therein.**

**CARRIED**

**Minute note:** On behalf of the Council, Mayor Ryan thanked Chris Kelly for his service during his time as the Chief Operating Officer at West Arnhem Regional Council.

**NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 9 February 2022.

**MEETING DECLARED CLOSED**

Chairperson Mathew Ryan declared the meeting closed at 1:05 pm.

This page and the preceding pages are the minutes of the Ordinary Council meeting held on Wednesday, 8 December 2021.

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Chairperson

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Date Confirmed

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Presentations and Visitors</b>
<b>File Reference:</b>	<b>975478</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council, and to note the visitors in the gallery.

#### BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

Ordinary Council Meeting – Presentations / Visitors		
Presenter/Visitor	Organization	Invited by
Marion Scrymgour	Candidate for the Federal seat of Lingiari in the upcoming 2022 elections.	CEO

#### STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

#### VOTING REQUIREMENTS

Not applicable.

<b>RECOMMENDATION:</b> <b>That Council notes the presentation.</b>
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## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>File Reference:</b>	<b>975479</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

Council is provided with items of correspondence that were received and sent during the months of December 2021 and January 2022.

#### BACKGROUND

Due to the volume of incoming and outgoing correspondence received each month, it was Council's decision at the 10 October 2011 Ordinary Council meeting to exclude copies of the correspondence from the agenda. Hard copies are to be made available to Council on the day of each Ordinary Council meeting for its perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

Not applicable.

#### STATUTORY ENVIRONMENT

Not applicable.

#### STRATEGIC IMPLICATIONS

Providing Council with a list of incoming and outgoing correspondence meets the following performance objectives outlined in goal 2 of the *Regional Plan and Budget 2021-2022*

#### GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

*Systems and processes that support the effective and efficient use of financial and human resources.*

#### Objective 2.4

Planning and reporting that informs Council's decision-making processes.

#### VOTING REQUIREMENTS

Not applicable.

#### RECOMMENDATION:

**That Council receives and notes the items of incoming and outgoing correspondence during the months of December 2021 and January 2022.**



**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 9 FEBRUARY 2022**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Review of Action Items List</b>
<b>File Reference:</b>	<b>975480</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

**SUMMARY**

This report is submitted for Council to consider the progress on outstanding resolutions from Council meetings.

**BACKGROUND**

This report is a standard report submitted to each Council meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer's recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

**COMMENT**

The actions that Council resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

**FINANCIAL IMPLICATIONS**

No specific financial implications are associated with this report.

**STRATEGIC IMPLICATIONS**

The contents of this report are aligned to the objectives in goals 1 and 2 as outlined in the *Regional Plan and Budget 2021-2022* as follows:

<b>GOAL 1 COMMUNITY ENGAGEMENT</b>	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
<b>Objective 1.3</b>	Efficient and effective community service delivery.
<b>GOAL 2 LOCAL GOVERNMENT ADMINISTRATION</b>	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
<b>Objective 2.1</b>	An effective, efficient and accountable Regional Council.
<b>Objective 2.3</b>	Storage and retrieval of records processes which support efficient administration.
<b>Objective 2.4</b>	Planning and reporting that informs Council's decision-making processes.

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION:**

**That Council reviews the outstanding resolutions, and gives approval for completed items to be removed from the list.**

**ATTACHMENTS**

- 1 Action Items OCM - Ongoing.pdf

### Ordinary Council Meeting Action Items – In Progress

<b>Meeting Date:</b> 8 December 2021	<b>Officer:</b> Fiona Ainsworth	<b>Department:</b> Technical Services	<b>Progress: Not Commenced / In Progress / Completed</b> Completed
<b>Resolution:</b> ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE			
It was noted that the administration will investigate options for having an additional garbage compactor truck for West Arnhem communities and present a report at the next Council meeting.			
<b>Updates:</b>			
<b>01 February 2022 – Graham Baulch</b> A report on the garbage compactor is included in this agenda. This action item is now completed, as an update report for this will be presented at the OCM as per Council's directive to the administration.			
<b>Meeting Date:</b> 8 December 2021	<b>Officer:</b> Michelle Hillman	<b>Department:</b> Business Development	<b>Progress: Not Commenced / In Progress / Completed</b> In Progress
<b>Resolution:</b> OCM114/2021 SPEED HUMPS			
Council directed the administration to try and source for funding for the supply and installation of eight speed humps in Maningrida over the next two financial years (four per year).			
<b>Updates:</b>			
<b>01 February 2022 – Michelle Hillman</b> The administration is in the process of applying for funding for remote road upgrades, and is exploring other funding options for this project.			
<b>Meeting Date:</b> 11 August 2021	<b>Officer:</b> Fiona Ainsworth/ Michelle Hillman	<b>Department:</b> Technical Services/ Grants	<b>Progress: Not Commenced / In Progress / Completed</b> In Progress
<b>Resolution:</b> OCM1/2021 MANINGRIDA FOOTBALL OVAL CHANGE ROOMS			
Council noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 5 August 2021 and approved:			
<ul style="list-style-type: none"> <li>• The conceptual design of the Maningrida football oval change rooms after slight amendments were made to the location of female and male toilets.</li> <li>• The allocation of \$25,000 from Local Authority funding to meet costs for the architectural and structural drawings for the Maningrida football oval change rooms.</li> <li>• Council also directed the administration to source for approximately \$1,200,000 for the construction of two change rooms.</li> </ul>			
<b>Updates:</b>			
<b>1 October 2021 - Loukas Gikopoulos</b>			
<ul style="list-style-type: none"> <li>• The administration is currently sourcing quotes from architects/ engineers to provide design and structural proposals for the above mentioned project.</li> </ul>			

Ordinary Council Meeting Action Items – In Progress

- Quotes expected to be submitted by end of October 2021 for assessment.

**30 November 2021- Loukas Gikopoulos**

- The conceptual design for the players change room has been completed by Draftlink
- The Local Authority members reviewed the design and recommended some minor changes to the drawing.
- Design drawings updated with changes included. Final design drawings were approved by the Local Authority members.

**01 February 2022 – Michelle Hillman**

The administration is investigating funding options for this project including liaison with government departments that may be able to make a contribution to the project.

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
11 August 2021	CSM Gunbalanya	Operations	Completed
<b>Resolution:</b>			
<b>ELECTED MEMBERS QUESTIONS WITH OR WITHOUT NOTICE: SOLAR AND STREET LIGHTS IN GUNBALANYA</b>			
It was noted that the operations team will inspect the solar and street lights to make sure that they are in working order.			
<b>Updates:</b>			
<b>5 October 2021 - Doreen Alusa</b>			
<ul style="list-style-type: none"> <li>• The recently recruited CSM for Gunbalanya Paul Avery is in the process of organizing the inspection of the solar and streetlights. A report will be presented to the Local Authority on 28 October 2021.</li> </ul>			
<b>20 November 2021 – Paul Avery</b>			
<ul style="list-style-type: none"> <li>• The lights have been inspected and the administration is working with the contractor to obtain a quotation for repairing the lights.</li> </ul>			
<b>20 November 2021 – Paul Avery</b>			
<ul style="list-style-type: none"> <li>• Lights will be ordered and delivered during the dry season. The CSM will also drive around Gunbalanya with a couple of Local Authority members to identify locations for the installation of new solar lights. This will be done during the wet season in anticipation of them being installed during the dry season.</li> </ul>			
This action item is now completed as the lights have been inspected as per Council's directive to the administration. The Local Authority will continue to receive updates on the progress of this project until it is finalized.			

### Ordinary Council Meeting Action Items – In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
14 August 2019	Katrina Hill	Community Services	In Progress
<b>Resolution:</b>			
<b>AFL STRATEGIC PLAN - WEST ARNHEM</b> OCM146/2019			
Council supports the development of a West Arnhem AFL strategic plan.			
<b>Updates:</b>			
<b>02 October 2020 – Adrian McCann</b> An update on the current status of the AFL strategic plan will be presented during the next Council meeting on 11 November 2020.			
<b>02 November 2020 – Adrian McCann</b> A report on the status of the AFL strategic plan is included in today's agenda.			
<b>09 December 2020 – Adrian McCann</b> A paper was presented during the November 2020 Ordinary Council meeting, and further updates, including reviews and consultations about the plan will be provided during the next meeting in February 2020.			
<b>03 February 2021 – Adrian McCann</b> Consultations will be held with the Mayor and other stakeholders before the plan is revised and presented to Council during the next Council meeting in March.			
<b>01 March 2021 – Doreen Alusa</b> The administration is in the process of completing a report on the AFL strategic plan. An update on this process will be presented at the next OCM in April 2021.			
<b>17 March 2021 – Doreen Alusa</b> Staff changes have caused delays in finalizing this action item. The administration will provide updates for this item once the recruitment of new staff is completed.			
<b>4 March 2021 – Doreen Alusa</b> The recruitment of new staff for the position of community support business manager is complete, and an update will be provided once the orientation of the new staff has been finalized.			
<b>1 June 2021 – Doreen Alusa</b> Katrina Hill, the new Community Support Business Manager and other members of her team are reviewing the AFL strategic plan. An update on the way forward will be presented at the next Council meeting on 14 July 2021.			
<b>8 July 2021 – Katrina Hill</b> The administration is currently recruiting for a senior position that will oversee youth and recreational activities across the region. Once the process is complete, the successful applicant will continue working on the AFL strategic plan.			

## Ordinary Council Meeting Action Items – In Progress

### **4 August 2021 – Katrina Hill**

The recruitment process for a senior position that will oversee youth and recreational activities across the region is ongoing. Once this position is filled, a report will be presented to Council.

### **15 September 2021 – Katrina Hill**

Recruitment for the role of Community Wellbeing Senior Project Officer is now complete. The new staff member is currently undergoing orientation and will provide an update at the next Council meeting.

### **5 October 2021 – Tamzin France**

In the next few weeks, the Community Wellbeing Senior Project Officer will visit communities in the region to hold consultations on the AFL strategic plan. It is expected that the consultations will be completed by December 2021.

### **23 November 2021 – Tamzin France**

To date, the Community Wellbeing Senior Project Officer has consulted with various stakeholders on the development of a West Arnhem AFL strategic plan resulting in the following proposals:

- 1-2 month competition in the dry season during local competition off season
- AFLNT could organise AFL player visits to community through their Remote AFL program
- Floated idea of women's basketball competition held in conjunction with the Men's AFL, rather than a Women's AFL team. Felt there might be more buy in and ownership

### **01 February 2022 - Tamzin France**

- The administration is continuing to gather information about the development of the plan from each West Arnhem community.
- Guidelines are being finalized to support Community Wellbeing Services teams to engage in community consultation, with online options for community consultation being explored during this time.

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Australian Local Government Association National General Assembly 2022</b>
<b>File Reference:</b>	<b>987621</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to request Council to nominate Elected Members who may attend the upcoming Australian Local Government Association (ALGA) national general assembly, which is scheduled to take place in Canberra from 19 – 22 June 2022.

#### BACKGROUND

ALGA will hold its annual national general assembly in Canberra from 19 – 22 June 2022. The general assembly will provide elected members with an opportunity to engage with the federal government, and discuss matters that affect national policy and the future direction of councils and communities.

Currently, ALGA is working with state and territory local government associations to address the following key issues in local government areas around Australia:

- Financial sustainability;
- Roads and infrastructure funding;
- Waste and recycling;
- Stronger community resilience; and
- The risk of climate change.

A copy of the ALGA invitation letter is attached to this report for your review.

#### COMMENT

ALGA is the national voice of local government in Australia, representing 537 councils across the country. The Association's members are:

- Local Government New South Wales
- Local Government Association of the Northern Territory
- Local Government Association of Queensland
- Local Government Association of South Australia
- Local Government Association of Tasmania
- Municipal Association of Victoria
- Western Australian Local Government Association

Some of the key services that ALGA provides to its members include:

- Representing local government on national bodies and ministerial councils.

- Policy development to provide a local government perspective on national affairs, as well as providing submissions to government and parliamentary inquiries.
- Raising the profile and concerns of local government at the national level by lobbying the Australian Government and Parliament on specific issues and running campaigns to secure agreed policy objectives.
- Providing information on national issues, policies and trends affecting local government.
- Providing forums for local government to guide the development of national local government policies.

Elected Members who attend the meeting will be accompanied by Council’s CEO and selected Council staff.

## STATUTORY ENVIRONMENT

Not applicable

## POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

## FINANCIAL IMPLICATIONS

As per provisions in Council’s 2021-2022 budget.

## STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.
GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council’s decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.



## **VOTING REQUIREMENTS**

Simple majority.

### **RECOMMENDATION:**

**That Council notes the report and nominates Elected Members who will attend the ALGA national general assembly in Canberra from 19 – 22 June 2022.**

## **ATTACHMENTS**

- 1 ALGA General Assembly 2022 Invitation Letter.pdf



RECEIVED  
04 JAN 2022

17 December 2021

West Arnhem Regional Council  
PO Box 721  
JABIRU NT 0886  
info@westarnhem.nt.gov.au

To the Mayor, Councillors and CEO (please distribute accordingly)

As the national voice of local government, the Australian Local Government Association (ALGA) advocates on behalf of Australia's 537 councils for funding and policy outcomes that support local governments to deliver better results for their communities.

Each year we hold a National General Assembly (NGA) in Canberra where councils from around our nation discuss current and emerging challenges and opportunities and advocate to the Federal Government on critical issues facing our sector.

The motions passed at our NGA inform ALGA's strategic direction and national advocacy objectives. We listen to what you tell us, and take your message to Ministers, MPs and decision-makers in Canberra and around the country through Ministerial meetings, forums, budget submissions, and advocacy campaigns.

Next year's NGA will be held in Canberra from 19-22 June and will be an opportunity for us to clearly set and articulate our agenda to a new or returning Federal Government.

The theme for this event will be *Partners in Progress*, focusing on how partnerships, particularly between the Australian Government and local governments, can tackle the immediate challenges facing communities and help us confidently prepare for the future.

**We are now calling for motions for next year's NGA, and I would encourage you to consider whether there is a strategic issue of national importance that your council can bring to this event.**

We have prepared the attached discussion paper which covers some of the critical national policy areas that our sector needs to consider now and into the future and will help you prepare your motion.

To assist us, please ensure that your motions meet the following criteria:

1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Be from a council which is a financial member of their state or territory local government association;

5. Propose a clear action and outcome; and
6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions should have a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions can be lodged online at [alga.asn.au](http://alga.asn.au) until 11:59pm on Friday 25 March 2022.

**I've also attached a copy of ALGA's 2022 Federal Election Priorities.**

The 17 national priorities outlined in this document have been informed by motions passed at last year's NGA, and unanimously endorsed by ALGA's Board in conjunction with our member state and territory local government associations.

They cover our key priority portfolios of economic recovery, transport, and community infrastructure, building resilience, circular economy and intergovernmental relations, and outline what local government could achieve, if formally recognised and adequately funded.

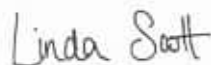
They have been assessed by independent economists, and if implemented by the next Federal Government they would create at least 42,975 new jobs and add \$6.39 billion per annum to Australia's GDP.

In the lead up to next year's election, ALGA and your state and territory local government associations will be calling on all parties and candidates to support these national priorities, empowering local government to play a meaningful role in Australia's recovery.

Your council can support this national campaign by endorsing ALGA's priority asks, identifying local projects and programs that could be delivered with better funding partnerships, writing to local members and candidates, and highlighting the value strong funding partnerships can deliver for your local community.

**Will you join ALGA at the 2022 National General Assembly in Canberra from 19-22 June, and will you work with us to advocate for these key national priorities and help ensure no community is left behind in Australia's COVID-19 recovery?**

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.



Cr Linda Scott  
ALGA President



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Australian Institute of Company Directors</b>
<b>File Reference:</b>	<b>989715</b>
<b>Author:</b>	<b>Charlotte Meneer, EA to the CEO and Mayor</b>

#### SUMMARY

The purpose of this report is to establish if Council would like to engage Australian Institute of Company Directors (AICD) to deliver the 'Governance Essentials for Local Government' programme over a period of 4 years.

#### BACKGROUND

AICD is a national organisation whose aim is to strengthen society through world-class governance.

The full Governance Essentials for Local Government program consists of four half-day courses. The modules include;

- **The Role of the Council and Councillor** - Examines the governance role of the council.
- **Leadership: The Councillor's Role** - Provides an understanding of a councillor's own leadership style and that of others, leading to a more effective, high performing council.
- **Risk: Issues for Councillors** - Introduces the councillor's role in risk oversight and monitoring including the impact on councillors at a personal and organisational level.
- **Introduction to Financial Information for Councillors** - Provides and introduction to understanding financial reports within the regulatory requirements of local government

As per the information in the attachment to this report, the content for the above modules are similar to the mandatory professional development training modules that are currently being delivered by the Department of the Chief Minister and Cabinet.

#### COMMENT

AICD would deliver one module per year over the Council's tenure. The approximate cost per Elected Member is \$3,300.00 + GST NB: This figure may increase due to travel and accommodation expenses. The minimum number of attendees required for this programme is 12.

#### STATUTORY ENVIRONMENT

Not applicable

#### POLICY IMPLICATIONS

The following policies are relevant to this report:

- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

As per provisions in Council's 2021-2022 budget.

## STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

## VOTING REQUIREMENTS

Simple majority.

### RECOMMENDATION:

**That Council notes the report and nominates Elected Members who want to take part in the Australian Institute of Company Directors governance essentials for local government program.**

## ATTACHMENTS

- 1 Governance Essentials for Local Government.pdf

# Governance Essentials for Local Government

21/22 V1

## PRODUCT BRIEF

LEARNING LEVEL	DELIVERY METHOD	DURATION	DPD UNITS
Starting	<ul style="list-style-type: none"> <li>in-house only</li> <li>face-to-face</li> </ul>	2 days	20

Governance Essentials for Local Government is designed for Councillors, Mayors and executive management, and provides a basic overview of their duties and responsibilities. It consists of four sessions—*The Role of the Council and Councillor*, *Leadership: The Councillors Role*, *Introduction to Financial Statements for Councillors* and *Strategy and Risk: Issues for Councillors*.

Each session may be undertaken in conjunction with other sessions in the **Governance Essentials for Local Government** course or as a stand-alone education offering.

### Value proposition

Designed for Councillors, Mayors and executive management, *Governance Essentials for Local Government* provides a basic overview of their duties and responsibilities through interactive working sessions and the use of relevant case studies.

### Suitable for

Councillors, Mayors and executives who hold positions within Local Government organisations, and seek to learn more about:

- The duties and responsibilities of Councils and Councillors.
- Their governance responsibilities.

### Learning objectives

Upon completion of the program, you will be able to:

- Identify the duties and responsibilities of a Councillor

## GOVERNANCE ESSENTIALS FOR LOCAL GOVERNMENT – PRODUCT BRIEF

- Examine leadership in action within a Council context
- Outline the Councillors' roles with regard to financial statements and financial reports
- Recognise the link between corporate strategy and financial performance
- Identify the Councillor's role in formulating and monitoring strategy, and identifying and assessing risk

### Course delivery method

The **Governance Essentials for Local Government** course is an in-house only, face-to-face course.

This course has a length of 2 days, conducted over four sessions. Layout is generally cabaret, to enable small group work and table discussion. Input is provided by a facilitator and PowerPoint slides, with short activities and case studies included to guide discussion. Group size is customarily limited to a maximum of 25 people.

Our facilitators are experienced company directors. They are selected based on their knowledge of the board environment as well as their ability to engage and connect with participants.

### Content outline

#### **The Role of the Council and Councillor**

This session provides an overview of how the Council uses systems and processes to control and monitor—or govern—Council activities. These are distinct from management's role, which is to ensure that the day-to-day operations of the Council are carried out within the framework of policies and strategic guidelines the Councillors have established. Participants also explore the duties and responsibilities of a Councillor; and the Council's key governance relationships, including those with Local, State and Federal levels of Government, Local Government staff, the local community and special interest groups.

#### **Learning objectives**

At the end of this session, participants will be able to:

- Identify the role and key functions of the Council.
- Explain the purpose and essential features of good governance within local government organisations.
- Outline the key duties and responsibilities of Councillors and explain the associated liabilities and their related protection.
- Know the rights of Councillors.
- Recognise the consequences of breaching Councillors' duties.
- Identify the regulatory frameworks and the roles of various regulators.
- Know the role of the state government and state minister responsible for the local government portfolio.

#### **Leadership: The Councillor's Role**

This session assists Councillors to increase their understanding of their own leadership style, others' styles and how leadership is used to build an effective, high-performing Council. It examines the leadership

roles of primary Council representatives and illustrates how good leadership contributes to the solving and preventing of problems, the building of trust, and the enrichment of the local community.

### Learning objectives

At the end of this session, participants will be able to:

- Understand essential competencies of effective leadership.
- Examine leadership in action within a Council context.
- Identify the differences in leadership for elected Councillors and executive managers.
- Know how to use leadership competencies to strengthen decision making and Council performance.
- Evaluate oneself as a leader.
- Create an individual leadership development plan.

### Introduction to Financial Statements for Councillors

This session introduces Councillors to financial concepts, the key financial statements, the duties imposed on them, and how to establish a basic understanding of assessing financial performance. Participants learn common ratios used by boards to monitor performance; and consider issues to be mindful of when questioning management on the preparation of financial statements and when reviewing financial reports.

### Learning objectives

At the end of this session participants will be able to:

- Examine the major elements of financial statements.
- Appreciate the relationship between financial statements.
- Explore the areas where Councillors need to question financial statements.
- Identify Councillors' roles with regard to financial statements and financial reports.
- Review performance over time through using each of the three main financial statements.
- Identify the financial ratios that can be used to monitor Council performance and consider those that are required to be included the annual financial statements.
- Consider the questions to ask of management when reviewing the monthly and long-term financial reporting.



### Strategy and Risk: Issues for Councillors

This session is designed as an introduction to the Councillor's role in relation to strategy and risk, and seeks to provide the basic tools to enable Councillors to take a more confident and active role in their strategic and risk governance roles, for the benefit of both the organisation and themselves.

### Learning objectives

At the end of the session participants will be able to:

- Explain the Councillor's and Council's role in risk and strategy
- Identify a Councillor's personal risk appetite, and recognise how this relates to the risks they are exposed to in their role.
- Recognise the relationship between strategy, risk management, risk culture and effective leadership.
- Appreciate the importance of strategy and strategic thinking for Councillors and Council when achieving outcomes for their community.
- Explain the Councillor's and Council's role in the development of the general integrated planning and reporting framework for local government.
- Evaluate a Councillor's and Council's strategic thinking skills.

### Assessment process

Not applicable.

### What do participants achieve upon completion?

Participants gain 5 DPD units for confirmed attendance of each session or 20 DPD units for the full two days. Statements of Attendance are available upon request from the managing Australian Institute of Company Directors state office.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Meetings Attended by the Mayor</b>
<b>File Reference:</b>	<b>989293</b>
<b>Author:</b>	<b>Charlotte Meneer, EA to the CEO and Mayor</b>

#### SUMMARY

The report is presented to provide information to Council on meetings attended by the Mayor since the last Ordinary Council Meeting, and to raise any topics for discussion.

#### BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the Mayor and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Travel	Person(s) meet with
01.12.21-03.12.21	Darwin	WARC Mayor Car repairs	n/a
20.01.22	Maningrida (Video Conference)	Covid-19 Meeting	Chief Minister Chief of Staff - Chris Grace & Local stakeholders
Various	Maningrida	Local Covid-19 meetings	Maningrida stakeholders

#### STATUTORY ENVIRONMENT

Not applicable.

#### FINANCIAL IMPLICATIONS

As per Council's 2021-2022 budget.

#### STRATEGIC IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**The Council notes the list of meetings attended by the Mayor and approves the associated costs of travel for these meetings.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Finance Report for the period ended 31st December 2021</b>
<b>File Reference:</b>	<b>988493</b>
<b>Author:</b>	<b>Michael Connell, Accountant; Andrew Shaw, Finance Manager</b>

#### SUMMARY

To provide the Council with the Financial Management Report for the period ended 31<sup>st</sup> December 2021.

#### BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and, state that Financial Reports to Council must set out and include the following:

- (1)(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
- (1)(b) the most recently adopted annual budget; and
- (1)(c) details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.
- (2)(a) details of all cash and investments held by the Council (including money held in trust); and
- (2)(b) the closing cash at bank balance split between tied and untied funds; and
- (2)(c) a statement on trade debtors and a general indication of the age of the debts owed to the Council; and
- (2)(d) a statement on trade creditors and a general indication of the age of the debts owed by the Council; and
- (2)(e) a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
- (2)(f) other information required by the Council.
- (5)(a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:
  - (i) the internal controls implemented by the Council are appropriate; and
  - (ii) the Council's financial report best reflects the financial affairs of the Council.

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Supplier Payment Analysis
- Profit and Loss report
- Balance Sheet Report
- Accounts Receivable Analysis
- Accounts Payable Analysis

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

## **COMMENT**

### **Snapshot Information (slide 2)**

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, investments, cash and;
- c) Key indicators of financial health: Our Working capital, cash flows and restricted assets.

### **Actual vs Budget Comparison-Operational (slide 3)**

This consolidated Financial Management Report relates to the first six months of the 2021-22 financial year and utilises Council's second approved budget, called Budget R. The revised budget was presented and approved at the Special Finance Committee meeting, held 19<sup>th</sup> January 2022.

#### *Total revenue*

Total revenue increased \$3.76m in December to \$25.5m year-to-date (YTD), and is made up of operational revenue of \$21.52m and capital income of \$3.98m.

#### *Operational revenue*

The main sources of Council operational revenue is derived from:

- (a) Income rates and charges - \$3.12m.
- (b) Income Operating Grants - \$11.1m, which consists of Brought Forward (B/F) Operational Grants, \$3.8m and current income allocation grants of \$7.3m.
- (c) Income (Internal) allocation - \$3.07m.  
This covers internal income recovery across: staff housing, worker's compensation, vehicle, plant and equipment, information technology, printing, fuel, food purchases, internal labour works and contract administration and;
- (d) Income Agency and Commercial Services - \$3.61m. Some of which include:
  - Contract fee income - \$2.03m (mainly from Commercial Services).
  - Service fee income - \$786k and;
  - Sales income - \$479k

#### *Operational expenditure*

Total Council operational expenditure YTD increased \$3.08m from \$13.99m in November to \$17.07m in December.

Employee expenses overall, (account category 71) are over the YTD budget of \$9.9m by \$353k, mainly in salary-related expenses.

## Actual vs Budget Comparison – Capital (slide 4)

Income from capital grants and contributions is \$3.98m and consists of:

- Current capital reserve allocations from the 2021-22 budget of \$458k.
- B/F capital grants to complete works of \$605k.
- Current capital grants income allocation of \$452k and;
- B/F capital reserve funds to complete projects of \$2.47m.

Total Capital expenditure YTD is \$2.81m and includes: buildings \$548k, infrastructure \$1.1m, vehicles \$126k, plant and equipment \$476k and roads \$561k. It also includes the write off Asset Expense of \$123k from October related to Plant and Equipment - a Wheel Loader from Warruwi.

Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets YTD to December 2021 is \$2.02m. While Assets still “in progress” and not as yet completed, total \$4.25m.

## MANAGEMENT REPORT-RESULTS FOR THE PERIOD DECEMBER 2021

A summary of Total Council comparative income and expenditure follows:



### Actuals v Budget by Reporting Group

as at 31 Dec 2021

Description	TOTAL COUNCIL					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
<b>Operational Revenue</b>							
61 - Income Rates and Charges	3,115,836	3,121,895	(6,059)	(0%)	6,243,790	50%	
62 - Income Council Fees and Charges	187,622	182,079	5,543	3%	363,595	52%	
63 - Income Operating Grants	11,104,580	11,144,496	(39,916)	(0%)	18,365,814	60%	
64 - Income Investments	13,032	9,605	3,427	36%	19,210	68%	
65 - Income Allocation	3,067,917	3,123,615	(55,698)	(2%)	6,199,351	49%	
66 - Other Income	419,667	361,954	57,714	16%	402,334	100%+	
67 - Income Agency and Commercial Services	3,607,666	3,696,729	(89,063)	(2%)	7,592,877	48%	
<b>Total Operational Revenue</b>	<b>21,516,321</b>	<b>21,640,373</b>	<b>(124,052)</b>	<b>(1%)</b>	<b>39,186,971</b>	<b>55%</b>	
<b>Operational Expenditure</b>							
71 - Employee Expenses	10,253,610	9,900,561	353,048	4%	19,678,867	52%	
72 - Contract and Material Expenses	3,093,694	3,604,559	(510,866)	(14%)	9,293,154	33%	
73 - Finance Expenses	6,404	6,853	(449)	(7%)	13,706	47%	
74 - Travel, Freight and Accom Expenses	415,524	433,317	(17,793)	(4%)	899,833	46%	
76 - Fuel, Utilities & Communication	1,091,106	1,069,689	21,418	2%	2,139,480	51%	
79 - Other Expenses	2,212,188	2,172,648	39,540	2%	4,380,060	51%	
<b>Total Operational Expenditure</b>	<b>17,072,526</b>	<b>17,187,627</b>	<b>(115,101)</b>	<b>(1%)</b>	<b>36,405,100</b>	<b>47%</b>	
<b>Total Operational Surplus / (Deficit)</b>	<b>4,443,795</b>	<b>4,452,746</b>	<b>(8,951)</b>	<b>(0%)</b>	<b>2,781,872</b>	<b>100%+</b>	
<b>Capital Income</b>							
68 - Income Capital Grants and Contributions	3,979,712	4,039,066	(59,354)	(1%)	4,383,600	91%	
69 - Proceeds from Sale of Assets	372	177,500	(177,128)	(100%)	355,000	0%	
<b>Total Capital Income</b>	<b>3,980,084</b>	<b>4,216,566</b>	<b>(236,482)</b>	<b>(6%)</b>	<b>4,738,600</b>	<b>84%</b>	
<b>Capital Expense</b>							
33 - Capital Expenditure	2,810,070	5,046,528	(2,236,458)	(44%)	7,361,056	38%	
77 - Write Off Asset Expense	123,416	123,416	-	-	123,416	100%	
78 - Cost of Assets Sold	-	18,000	(18,000)	(100%)	36,000	0%	
<b>Total Capital Expense</b>	<b>2,933,486</b>	<b>5,187,944</b>	<b>(2,254,458)</b>	<b>(43%)</b>	<b>7,520,472</b>	<b>39%</b>	
<b>Total Capital Surplus / (Deficit)</b>	<b>1,046,598</b>	<b>(971,378)</b>	<b>2,017,975</b>	<b>100%+</b>	<b>(2,781,872)</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>5,490,392</b>	<b>3,481,368</b>	<b>2,009,024</b>	<b>58%</b>	<b>0</b>	<b>100%+</b>	

The Management Report total surplus of \$5,490,392 above is reconciled to the loss of -\$1,167,082 in the attachment titled "Profit and Loss Report-Consolidated". The Reconciliation follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

**RECONCILIATION TO MANAGEMENT REPORT**

	<b>Total Surplus / (Deficit)</b>	<b><u>5,490,392</u></b>
<b>Add Grant Accounts (Cash basis)</b>		
6311 Operating Grant Income Australian Govt	2,234,287	
6312 Operating Grant Income Territory Govt	5,452,188	
6319 Operating Grant Income Other	89,340	
6811 Capital Grant Income Australian Govt	406,180	
6812 Capital Grant Income Territory Govt	148,800	
6813 Capital Grant Income Other	-	<u>8,330,795</u>
<b>Deduct Depreciation Accounts</b>		
7511 Depreciation Expense Buildings	(957,464)	
7512 Depreciation Expense Infrastructure	(792,924)	
7513 Depreciation Expense Plant	(477,941)	
7515 Depreciation Expense Furniture and Fittings	(8,285)	
7516 Depreciation Expense Vehicles	(188,608)	
7518 Depreciation Expense - Leasehold Land	(80,752)	
7519 Depreciation Expense Roads	(208,073)	<u>(2,714,047)</u>
		<u>5,616,748</u>
<b>Deduct Allocations for Reserve and Grants</b>		
6391 Carried Forward Operational Grants	(3,800,152)	
6393 Income Allocation Operational Grants	(7,304,428)	
6871 Capital reserve Allocation	(457,999)	
6891 Carried Forward Capital Grants	(604,699)	
6893 Income Allocation Capital Grants	(451,980)	
6895 Brought Forward Capital Reserve balance	(2,465,034)	<u>(15,084,292)</u>
<b>Add Capital Work In Progress Accounts</b>		
3321 Capital Expense Purchase Buildings	-	
3322 Capital Expense Construct Buildings	548,421	
3331 Capital Expenses Purchase/Construct Infrastructure	-	
3332 Capital Expense Upgrade Infrastructure	1,098,875	
3341 Capital Expense Purchase Vehicles	126,110	
3352 Capital Expenses Upgrade Plant and Equipment	-	
3361 Capital Purchase Furniture Fittings and Office Equipment	-	
3371 Capital Expense Purchase Plant	475,858	
3382 Capital Expense Construct/Upgrade Roads	560,806	<u>2,810,070</u>
		<u>(12,274,222)</u>
		<u>(1,167,082)</u>
<b>Reconciled to Profit and Loss Statement</b>		<b><u>(1,167,082)</u></b>

## CORE SERVICES – UNTIED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, etc.

Total operational revenue YTD is \$9.39m and over budget by \$175k.

Income YTD from rates and charges (general, sewerage and water, domestic waste and animal control) is \$3.12m and income operating grants (current allocations) are \$3.13m Total operational expenditure is \$10.26m and above budget by \$529k. Employee expenses overall, are over the YTD budget by \$452k, mainly due to salary-related expenses.

Capital income YTD includes proceeds from motor vehicle sales of \$372. Capital expenditure includes buildings \$5k and infrastructure \$15k.

A summary of December's YTD comparative income and expenditure is shown below.



### Actuals v Budget by Reporting Group

as at 31 Dec 2021

Description	CORE SERVICES UNTIED					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
<b>Operational Revenue</b>							
61 - Income Rates and Charges	3,115,836	3,121,895	(6,059)	(0%)	🟡	6,243,790	50%
62 - Income Council Fees and Charges	118,023	114,353	3,670	3%	🟢	228,290	52%
63 - Income Operating Grants	3,130,841	3,130,841	-	-	🟢	6,261,681	50%
64 - Income Investments	13,032	9,605	3,427	36%	🟢	19,210	68%
65 - Income Allocation	2,705,152	2,568,841	136,311	5%	🟢	5,089,802	53%
66 - Other Income	232,048	174,332	57,716	33%	🟢	199,632	100%+
67 - Income Agency and Commercial Serv	74,606	94,630	(20,024)	(21%)	🟡	186,762	40%
<b>Total Operational Revenue</b>	<b>9,389,537</b>	<b>9,214,496</b>	<b>175,041</b>	<b>2%</b>	🟢	<b>18,229,166</b>	<b>52%</b>
<b>Operational Expenditure</b>							
71 - Employee Expenses	6,379,648	5,928,116	451,532	8%	🔴 !	11,769,785	54%
72 - Contract and Material Expenses	1,460,851	1,395,965	64,886	5%	🔴	2,792,157	52%
73 - Finance Expenses	3,468	3,203	265	8%	🟡	6,406	54%
74 - Travel, Freight and Accom Expenses	311,992	311,670	322	0%	🟡	622,828	50%
76 - Fuel, Utilities & Communication	862,835	829,325	33,510	4%	🔴	1,657,506	52%
79 - Other Expenses	1,243,122	1,264,913	(21,792)	(2%)	🟢	2,449,587	51%
<b>Total Operational Expenditure</b>	<b>10,261,915</b>	<b>9,733,191</b>	<b>528,724</b>	<b>5%</b>	🔴	<b>19,298,269</b>	<b>53%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(872,378)</b>	<b>(518,695)</b>	<b>(353,683)</b>	<b>(68%)</b>	🔴	<b>(1,069,102)</b>	<b>82%</b>
<b>Capital Income</b>							
68 - Income Capital Grants and Contribution	-	-	-	-	🟢	-	0%
69 - Proceeds from Sale of Assets	372	177,500	(177,128)	(100%)	🔴	355,000	0%
<b>Total Capital Income</b>	<b>372</b>	<b>177,500</b>	<b>(177,128)</b>	<b>(100%)</b>	🔴	<b>355,000</b>	<b>0%</b>
<b>Capital Expense</b>							
33 - Capital Expenditure	19,369	25,202	(5,833)	(23%)	🟢	25,202	77%
77 - Write Off Asset Expense	123,416	123,416	-	-	🟢	123,416	100%
78 - Cost of Assets Sold	-	18,000	(18,000)	(100%)	🟢	36,000	0%
<b>Total Capital Expense</b>	<b>142,785</b>	<b>166,618</b>	<b>(23,833)</b>	<b>(14%)</b>	🟢	<b>184,618</b>	<b>77%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>(142,413)</b>	<b>10,882</b>	<b>(153,295)</b>	<b>(100%)+</b>	🔴	<b>170,382</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>(1,014,791)</b>	<b>(507,813)</b>	<b>(506,978)</b>	<b>(100%)</b>	🔴	<b>(898,720)</b>	<b>100%+</b>

## CORE SERVICES – TIED FUNDING

Activities here include Indigenous Jobs Development Funding, Road to Recovery work, Special Purpose Grants (SPG), Maningrida oval upgrade, Jabiru Beautification and place-making initiative projects, solar lighting projects and some of the Local Authority Projects (LAP).

Total operational revenue is primarily made up of current grant income allocations of \$1.83m and B/F operational grant balances from 2020-21 of \$2.50m to complete projects. This includes mainly:

- 2178-Local Authorities Community Project Income \$1.63m.
- 2330-Local Roads and Community Infrastructure Program (LRCI Phase 1&2 Malabam Road Maningrida) \$694k and;
- Various projects: Commonwealth Jabiru Beautification and NT Gov-Place-making Initiatives projects, combined B/F balances of \$323k.

Total operational expenditure YTD is \$768k and under budget by \$180k. Employee expenses overall are over by \$20k. Materials are under by \$211k as some projects are yet to incur expenditure.

Capital income consists of the B/F capital grants balances from 2020-21 of \$587k and current income allocations of \$349k. Capital expenditure covers buildings \$157k, infrastructure \$811k, plant and equipment \$69k and roads \$488k.

A summary of December's YTD comparative income and expenditure is shown below.



### Actuals v Budget by Reporting Group

as at 31 Dec 2021

Description	CORE SERVICES TIED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	-	180	(180)	(100%)	360	0%
63 - Income Operating Grants	4,329,263	4,349,386	(20,123)	(0%)	6,100,377	71%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	1,636	-	1,636	100%	-	100%
66 - Other Income	166,238	166,238	-	-	166,238	100%
67 - Income Agency and Commercial Serv	-	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>4,497,137</b>	<b>4,515,804</b>	<b>(18,666)</b>	<b>(0%)</b>	<b>6,266,974</b>	<b>72%</b>
<b>Operational Expenditure</b>						
71 - Employee Expenses	469,207	449,693	19,515	4%	913,925	51%
72 - Contract and Material Expenses	314,468	525,781	(211,313)	(40%)	2,877,313	11%
73 - Finance Expenses	-	-	-	-	-	0%
74 - Travel, Freight and Accom Expenses	(23,017)	(34,520)	11,503	33%	(33,513)	69%
76 - Fuel, Utilities & Communication	6,228	5,655	573	10%	11,310	55%
79 - Other Expenses	1,517	1,952	(435)	(22%)	2,373	64%
<b>Total Operational Expenditure</b>	<b>768,404</b>	<b>948,561</b>	<b>(180,157)</b>	<b>(19%)</b>	<b>3,771,408</b>	<b>20%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>3,728,733</b>	<b>3,567,242</b>	<b>161,491</b>	<b>5%</b>	<b>2,495,567</b>	<b>100%+</b>
<b>Capital Income</b>						
68 - Income Capital Grants and Contribution	936,311	931,865	4,446	0%	1,276,399	73%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
<b>Total Capital Income</b>	<b>936,311</b>	<b>931,865</b>	<b>4,446</b>	<b>0%</b>	<b>1,276,399</b>	<b>73%</b>
<b>Capital Expense</b>						
33 - Capital Expenditure	1,524,933	1,840,966	(316,033)	(17%)	3,929,892	39%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
<b>Total Capital Expense</b>	<b>1,524,933</b>	<b>1,840,966</b>	<b>(316,033)</b>	<b>(17%)</b>	<b>3,929,892</b>	<b>39%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>(588,621)</b>	<b>(909,100)</b>	<b>320,479</b>	<b>35%</b>	<b>(2,653,493)</b>	<b>22%</b>
<b>Net Surplus / (Deficit)</b>	<b>3,140,112</b>	<b>2,658,142</b>	<b>481,970</b>	<b>18%</b>	<b>(157,926)</b>	<b>0%</b>



## COMMERCIAL SERVICES

This reporting group includes the provision of agency services such as Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Childcare, Power and Water-Essential Services contract, Jabiru Town Development Authority (JTDA), Tenancy Management, Visitor Accommodation and Airstrip Maintenance. Commercial Services also generates internal revenue from maintenance of Council assets, etc.

Total Operational revenue YTD is \$3.53m and primarily comes from Income Agency and Commercial Services, \$3.39m. Some of which include:

- (a) 6723-Sales Income \$428k.
- (b) 6724-Service Fee Income \$730k and;
- (c) 6725-Contract Fee Income of \$2.03m (of which, approximately \$1m comes from managing essential services such as electricity and water).

Total operational expenditure YTD is \$2.99m and under budget by \$50k. Capital activity is nil for this reporting group.

A summary of December's YTD comparative income and expenditure is shown below.



### Actuals v Budget by Reporting Group

as at 31 Dec 2021

COMMERCIAL SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	69,599	67,545	2,053	3%	134,945	52%
63 - Income Operating Grants	21,000	21,000	-	-	42,000	50%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	73,027	92,770	(19,743)	(21%)	185,541	39%
66 - Other Income	1,381	1,384	(2)	(0%)	1,464	94%
67 - Income Agency and Commercial Serv	3,387,449	3,427,499	(40,051)	(1%)	7,056,916	48%
<b>Total Operational Revenue</b>	<b>3,552,455</b>	<b>3,610,199</b>	<b>(57,743)</b>	<b>(2%)</b>	<b>7,420,865</b>	<b>48%</b>
<b>Operational Expenditure</b>						
71 - Employee Expenses	1,497,366	1,530,370	(33,004)	(2%)	3,029,529	49%
72 - Contract and Material Expenses	761,751	823,511	(61,760)	(7%)	1,902,582	40%
73 - Finance Expenses	2,936	3,650	(714)	(20%)	7,300	40%
74 - Travel, Freight and Accom Expenses	67,428	76,724	(9,297)	(12%)	153,194	44%
76 - Fuel, Utilities & Communication	98,439	103,964	(5,525)	(5%)	209,175	47%
79 - Other Expenses	549,387	489,556	59,831	12%	997,338	55%
<b>Total Operational Expenditure</b>	<b>2,977,307</b>	<b>3,027,776</b>	<b>(50,469)</b>	<b>(2%)</b>	<b>6,299,118</b>	<b>47%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>575,148</b>	<b>582,423</b>	<b>(7,275)</b>	<b>(1%)</b>	<b>1,121,747</b>	<b>51%</b>
<b>Capital Income</b>						
68 - Income Capital Grants and Contribution	-	-	-	-	-	0%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
<b>Total Capital Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Capital Expense</b>						
33 - Capital Expenditure	-	-	-	-	-	0%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
<b>Total Capital Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>575,148</b>	<b>582,423</b>	<b>(7,275)</b>	<b>(1%)</b>	<b>1,121,747</b>	<b>51%</b>

## COMMUNITY SERVICES

This reporting group has a focus on externally funded grants. This includes: Home Care, Children's Services, Community Safety, Disability Care, Aged Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs. It also includes Civic Events, such as the Australia Day celebrations, and the Kakadu Triathlon.

Total operational revenue YTD is \$4.08m and consists mainly from:

- B/F operational grants balances from 2020-21 of \$1.30m to complete projects.
- Current income operating grant allocations of \$2.32m and;
- Some apprenticeship subsidies and service fee revenue.

Total operational expenditure is \$3.05m YTD and under budget by \$425k. Contract and Material Expenses overall, are under by \$312k, mainly in contractor expenses.

Capital income consists of the B/F capital grants balances from 2020-21 of \$17k and current income allocation, capital grants of \$103k. Capital expenditure includes: buildings \$35k, infrastructure \$115k and motor vehicles \$62k.

A summary of December's YTD comparative income and expenditure is shown below.



### Actuals v Budget by Reporting Group

as at 31 Dec 2021

COMMUNITY SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	-	-	-	-	-	0%
63 - Income Operating Grants	3,623,476	3,643,270	(19,794)	(1%)	5,961,757	61%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	288,102	462,004	(173,902)	(38%)	924,009	31%
66 - Other Income	20,000	20,000	-	-	35,000	57%
67 - Income Agency and Commercial Serv	145,612	174,600	(28,988)	(17%)	349,200	42%
<b>Total Operational Revenue</b>	<b>4,077,191</b>	<b>4,299,874</b>	<b>(222,684)</b>	<b>(5%)</b>	<b>7,269,966</b>	<b>56%</b>
<b>Operational Expenditure</b>						
71 - Employee Expenses	1,907,388	1,992,382	(84,994)	(4%)	3,965,629	48%
72 - Contract and Material Expenses	546,538	858,944	(312,406)	(36%)	1,720,744	32%
73 - Finance Expenses	-	-	-	-	-	0%
74 - Travel, Freight and Accom Expenses	56,105	78,259	(22,154)	(28%)	156,140	36%
76 - Fuel, Utilities & Communication	123,604	130,745	(7,140)	(5%)	261,489	47%
79 - Other Expenses	414,751	412,788	1,962	0%	927,322	45%
<b>Total Operational Expenditure</b>	<b>3,048,387</b>	<b>3,473,118</b>	<b>(424,731)</b>	<b>(12%)</b>	<b>7,031,325</b>	<b>43%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,028,804</b>	<b>826,756</b>	<b>202,047</b>	<b>24%</b>	<b>238,641</b>	<b>100%+</b>
<b>Capital Income</b>						
68 - Income Capital Grants and Contribution	120,367	182,167	(61,800)	(34%)	182,167	66%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
<b>Total Capital Income</b>	<b>120,367</b>	<b>182,167</b>	<b>(61,800)</b>	<b>(34%)</b>	<b>182,167</b>	<b>66%</b>
<b>Capital Expense</b>						
33 - Capital Expenditure	212,382	277,227	(64,845)	(23%)	485,909	44%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
<b>Total Capital Expense</b>	<b>212,382</b>	<b>277,227</b>	<b>(64,845)</b>	<b>(23%)</b>	<b>485,909</b>	<b>44%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>(92,014)</b>	<b>(95,060)</b>	<b>3,045</b>	<b>3%</b>	<b>(303,742)</b>	<b>30%</b>
<b>Net Surplus / (Deficit)</b>	<b>936,789</b>	<b>731,696</b>	<b>205,093</b>	<b>28%</b>	<b>(65,101)</b>	<b>0%</b>

### **Statement of Working Capital (slide 6-8)**

Total current assets decreased by -\$1.84m from \$7.52m in November to \$5.68m in December. The movement of the closing balances in current asset items are illustrated in the table below. The decrease in cash and cash equivalents of -\$1.46m is the result of the overall difference between the movements (from November to December) in respect of:

- (a) A decrease in Total cash and investments of -\$1.35m and;
- (b) An increase in the total movement in restricted cash (internal and external) of \$109k, which includes the effect of reflecting the revised budget from 1 December 2021.

Total current liabilities decreased by -\$913k from \$7.03m in November to \$6.12m in December. The movement of the closing balances (from November to December) in current liability items are also illustrated in the table below. Trade and other payables decreased by -\$798k and other liabilities decreased by -\$144k. This comes from the movements occurring in the liability for rates income in advance (account 2511).

Council's net working capital (Total current assets less Total current liabilities) decreased from \$495k in November down to -\$437k in December. This is the net result of the movements discussed above. This movement has resulted in the current ratio decreasing from 1.07 to 0.93. This is demonstrated in the bar graph presentation slides.

	NOV	DEC	Movement	%
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	4,436,837	2,974,562	-\$1,462,275	-33%
Trade and Other Receivables	\$1,681,127	1,767,912	\$86,785	5%
Inventories (fuel and post office)	\$161,490	161,569	\$78	0%
Prepayments and Other	\$1,244,387	775,012	-\$469,375	-38%
<b>TOTAL CURRENT ASSETS</b>	<b>\$7,523,841</b>	<b>\$5,679,053</b>	<b>-\$1,844,788</b>	<b>-25%</b>
Less:				
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables	\$1,388,873	590,777	-\$798,096	-57%
Provisions	\$2,215,324	2,243,898	\$28,574	1%
Borrowings	-	-	-	0%
Other Liabilities	\$3,424,637	3,280,899	-\$143,739	-4%
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$7,028,834</b>	<b>6,115,574</b>	<b>-\$913,260</b>	<b>-13%</b>
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>\$495,007</b>	<b>-\$436,520</b>	<b>-\$931,527</b>	<b>-188%</b>
<b>CURRENT RATIO</b>	<b>1.07</b>	<b>0.93</b>	<b>-0.14</b>	<b>-13%</b>

Movement of the current ratio in line graph format for the past year is also illustrated in slide 7 of the presentation.

## **Cash In vs Cash Out (slide 9)**

Overall, net cash decreased by -\$1.35m from \$11.2m in November to \$9.85m in December. The movement in Payments for materials and contracts increased by \$1.32m from \$3.58m in November to \$4.9m to the end of December.

Opening cash from 1 July was \$13.34m and, by the end of December, was \$9.85m, as per statement of cash flows below. *Operating receipts* for December YTD are \$14.59m whereas *Operating payments* are \$15.95m and consists of the break-up of cash flow receipts and payments respectively, from operating activities below.

### **WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS for the period ended 31 December 2021**

	<b>31 December 2021</b>
	<b>\$</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
<i>Receipts</i>	
Receipts from rates & annual charges	4,726,691
Receipts from user charges & fees	258,747
Interest received	13,402
Operating Grants & contributions	6,249,387
Other operating receipts	3,344,585
	<b>14,592,813</b>
<i>Payments</i>	
Payments to employees	(8,970,230)
Payments for materials & contracts	(4,896,651)
Payments of interest	(6,404)
Other operating payments	(2,081,281)
	<b>(15,954,566)</b>
<b>Net Cash Flows provided by/(used in) the Operating Activities</b>	<b>(1,361,754)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
<i>Receipts</i>	
Capital Grants	554,980
Proceeds from sale of assets	372
	<b>555,352</b>
<i>Payments</i>	
Purchase of assets	(2,810,069)
Disposal of assets (write off)	123,416
	<b>(2,686,653)</b>
<b>Net Cash Flows (used in) the Investing Activities</b>	<b>(2,131,301)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
<i>Payments</i>	
Investment in Joint Venture	-
<b>Net Cash Flows used in the Investing Activities</b>	<b>-</b>
<b>NET INCREASE / (DECREASE) IN CASH HELD</b>	<b>(3,493,055)</b>
<b>Cash at Beginning of Reporting Period - 1 Jul 2021</b>	<b>13,339,541</b>
<b>Cash at End of Reporting Period</b>	<b>9,846,485</b>

## SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$2.97m as per the table below.

<b>Cash at Bank and on hand</b>	
Cash at Bank - Operational Account	346,107
Cash at Bank - Cash at Bank Business One Licenced Post Offices	44,644
Cash at Bank – Business Maxi Account	141
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	16,659
Trust Account	
Cash at Bank - Grant Trust Account	136,206
Cash at Bank - Traditional Credit Union	1,275
Cash on Hand General - Cash Floats in Communities	1,450
Traditional Credit Union - Shares	4
<b>Investments</b>	
Term Deposits	9,300,000
<b>Total Cash and Investments</b>	<b>9,846,485</b>
<b>Less Restricted Cash included further below</b>	<b>6,871,924</b>
<b>Balance Remaining</b>	<b>2,974,562</b>

### Restricted Assets (slides 10-12)

The following restricted assets have been excluded from above cash & cash equivalent:

#### **RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	1,853,134
External Restrictions: Restricted Grant Funding as at 31 December 2021	5,018,790
<b>TOTAL:</b>	<b>6,871,924</b>

### Internally Restricted (Reserve-funded projects)-Using Council's own Money

Capital Reserve is the use of Council's own funds for "internally restricted" projects. During December, capital reserve expenditure came to \$34k, spent on the following Reserve-funded projects.

<b>Capital Reserve Activity</b>	<b>December 2021 Expenditure</b>
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	\$1,409
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	\$28,424
5192.03 - Relocate dongas,shed and demolition of the amenities -Maningrida	\$1,768
5206.05 - Council Contribution - Ablution Block - Warruwi	\$2,000
<b>Total</b>	<b>\$33,601</b>

Current active projects follow (includes new projects introduced from the revised budget and projects which have been completed in previous financial years).

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure to date FY2021-22	Balance at 31.12.2021
5213.01 - Upgrade Furniture and Fittings Youth Centre - Gunbalanya - <b>COMPLETED</b>	28,401	FY 20/21	-	(28,401)	-	-
5244.01 - Repair Surface Basketball Court Lot 639C Gunbalanya - <b>COMPLETED</b>	11,980	FY 20/21	-	-	(11,980)	-
5290.02 - Capital Reserve - Jabiru Swimming Pool Replace Garden Edging- <b>COMPLETED</b>	24,000	FY 20/21	-	-	(24,000)	-
5210.00 - Purchase Executive Vehicle - Mayor - <b>COMPLETED</b>	96,859	FY 20/21	-	(96,859)	-	-
5255.02 - Purchase Street Sweeper Jabiru - <b>COMPLETED</b>	174,782	FY 20/21	-	(174,782)	-	-
5288.00 - Replace Executive Vehicle - Toyota Prado - CEO - <b>COMPLETED</b>	65,160	FY 21/22	-	-	(65,160)	-
5282.01 - Purchase LV Tyre Changer - Gunbalanya - \$6,000 - <b>COMPLETED</b>	4,864	FY 21/22	-	-	(4,864)	-
5283.05 - Purchase LV Tyre Changer - Warruwi - \$6,000 - <b>COMPLETED</b>	4,864	FY 21/22	-	-	(4,864)	-
5152.01 - Diamond Mesh Loading Ramp - Sorting Bays - Gunbalanya- <b>COMPLETED</b>	27,214	FY 18/19	(1,644)	(25,571)	-	-
5166.01 - Workshop Entrance Culverts and Floodway - Gunbalanya- <b>COMPLETED</b>	46,250	FY 19/20	-	(46,250)	-	-
5197.02 - Remediation Works - Jabiru Drive- <b>COMPLETED</b>	149,211	FY 20/21	-	(149,211)	-	-
5199.00 - Solar Installation - Darwin Office- <b>COMPLETED</b>	51,818	FY 20/21	-	(51,818)	-	-

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure to date FY2021-22	Balance at 31.12.2021
5211.02 - Purchase - Garbage Compactor - Jabiru- <b>COMPLETED</b>	242,889	FY 20/21	-	-	(242,889)	-
5257.02 - Purchase Line Marker Jabiru- <b>COMPLETED</b>	33,640	FY 20/21	-	(33,640)	-	-
5261.05 - Purchase Side by Side Buggy Warruwi- <b>COMPLETED</b>	30,124	FY 20/21	-	(3,305)	(26,820)	-
5262.05 - Purchase 3 Tonne Roller Warruwi- <b>COMPLETED</b>	54,972	FY 20/21	-	(54,972)	-	-
5263.04 - Purchase Hilux 4x2 Dual Cab Minjilang- <b>COMPLETED</b>	49,749	FY 20/21	-	(49,749)	-	-
5191.03 - Buff Lodge bathroom upgrade - Maningrida- <b>COMPLETED</b>	104,622	FY 19/20	-	(99,656)	(4,965)	-
5153.01 - Replace Shed at Lot 652B Gunbalanya- <b>COMPLETED</b>	51,405	FY 18/19	-	(980)	(50,425)	-
5188.04 - Replace veranda handrails and balustrade - Minjilang Office- <b>COMPLETED</b>	16,291	FY 19/20	(16,291)	-	-	-
5252.05 - Internal Kitchen Recreation Centre Lot 2 Warruwi- <b>COMPLETED</b>	38,362	FY 20/21	-	(35,635)	(2,727)	-
5158.03 - Staff Housing - Design 3 Units for Lot 660 - Maningrida- <b>COMPLETED</b>	71,901	FY 18/19	(22,004)	(35,721)	(14,176)	-
5214.01 - Upgrade Staff House Unit 1 Lot 514 Gunbalanya- <b>COMPLETED</b>	13,473	FY 20/21	-	(13,200)	(273)	-
5215.01 - Upgrade Bathroom Toilet Staff House Lot 397 Gunbalanya- <b>COMPLETED</b>	23,720	FY 20/21	-	(23,720)	-	-

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure to date FY2021-22	Balance at 31.12.2021
5237.01 - Replace Roofing Cement Shed Lot 652 Gunbalanya- <b>COMPLETED</b>	70,635	FY 20/21	-	(829)	(69,806)	-
5239.01 - Replace Roofing Long Workshop Lot 652 Gunbalanya- <b>COMPLETED</b>	63,838	FY 20/21	-	-	(63,838)	-
5240.01 - Replace Kitchen Main Depot Shed Lot 652 Gunbalanya- <b>COMPLETED</b>	24,955	FY 20/21	-	(24,955)	-	-
5250.05 - Upgrade Bathrooms Recreation Centre Lot 2 Warruwi- <b>COMPLETED</b>	107,654	FY 20/21	-	(93,108)	(14,545)	-
5216.01 - Replace Kitchen Staff House Unit 2 Lot 452 Gunbalanya- <b>COMPLETED</b>	21,073	FY 20/21	-	(20,200)	(873)	-
5217.01 - Upgrade Bathroom/Toilet Staff House Lot 535 Gunbalanya- <b>COMPLETED</b>	43,310	FY 20/21	-	(32,448)	(10,863)	-
5218.01 - Upgrade Bathroom/Toilet Staff House Lot 588 Gunbalanya- <b>COMPLETED</b>	11,600	FY 20/21	-	(11,600)	-	-
5219.01 - Replace Kitchen Staff House Unit 1 Lot 452 Gunbalanya- <b>COMPLETED</b>	11,114	FY 20/21	-	(10,241)	(873)	-
5220.01 - Replace Floor Covering Staff House Unit 2 Lot 514 Gunbalanya- <b>COMPLETED</b>	23,955	FY 20/21	-	(23,955)	-	-
5221.01 - Replace Kitchen House Unit 2 Lot 514 Gunbalanya- <b>COMPLETED</b>	15,990	FY 20/21	-	(15,990)	-	-
5222.01 - External Painting Staff House Lot 397 Gunbalanya- <b>COMPLETED</b>	22,787	FY 20/21	-	(22,588)	(199)	-



Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure to date FY2021-22	Balance at 31.12.2021
5223.01 - Replace Kitchen Staff House Lot 397 Gunbalanya- <b>COMPLETED</b>	14,450	FY 20/21	-	(14,450)	-	-
5224.01 - Replace Floor Coverings House Lot 535 Gunbalanya- <b>COMPLETED</b>	9,249	FY 20/21	-	(8,840)	(409)	-
5225.03 - Upgrade Staff House Lot 405 Downstairs Maningrida- <b>COMPLETED</b>	99,467	FY 20/21	-	(91,920)	(7,547)	-
5227.03 - Replace Kitchen Staff House Lot 430A Maningrida- <b>COMPLETED</b>	25,514	FY 20/21	-	(22,536)	(2,978)	-
5229.03 - Upgrade Bathroom Staff House Lot 413 Maningrida- <b>COMPLETED</b>	22,439	FY 20/21	-	(22,439)	-	-
5269.04 - Replace Kitchen Staff House Lot 234 Minjilang- <b>COMPLETED</b>	14,993	FY 20/21	-	(14,993)	-	-
5226.03 - Upgrade Bathroom Staff House Lot 655 A and B Maningrida- <b>COMPLETED</b>	59,503	FY 20/21	-	(56,835)	(2,678)	(10)
5277.01 - Purchase Ride on Mower - Gunbalanya - \$35,000 <b>NEW</b>	35,000	FY 21/22	-	-	-	35,000
5281.05 - Purchase Ride on Mower - Warruwi - \$35,000 <b>NEW</b>	35,000	FY 21/22	-	-	-	35,000
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi - \$200,000 - <b>NEW</b>	200,000	FY 21/22	-	-	-	200,000
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(19,516)	(2,274)	(74,682)	233,528
5180.02 - Asset Purchase - Water Pump and Motor - Jabiru	20,000	FY 19/20	(6,185)	-	-	13,815

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure to date FY2021-22	Balance at 31.12.2021
5181.02 - Asset Upgrade - Sewerage Pump Jabiru	28,000	FY 19/20	-	-	-	28,000
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	-	(14,380)	-	345,620
5200.01 - Fencing for New Cemetery - Gunbalanya	20,000	FY 20/21	-	-	-	20,000
5200.04 - Fencing for New Cemetery - Minjilang	30,000	FY 20/21	-	-	-	30,000
5200.05 - Fencing for New Cemetery - Warruwi	20,000	FY 20/21	-	-	-	20,000
5212.02 - Purchase - Rubbish Trailer - Jabiru	40,000	FY 20/21	-	-	-	40,000
5247.02 - Replace Tiles and Dive Blocks Swimming Pool Jabiru	79,904	FY 20/21	-	(165)	(78,421)	1,318
5253.01 - Purchase 3 Tonne Roller Gunbalanya	55,006	FY 20/21	-	(52,875)	(2,104)	27
5258.03 - Purchase Hino Garbage Compactor Maningrida	280,000	FY 20/21	-	-	(16,421)	263,579
5264.04 - Purchase Commercial Washer and Dryer Minjilang	20,000	FY 20/21	-	(6,919)	(423)	12,658
5265.00 - Network Upgrade Region	130,000	FY 20/21	-	-	(121,197)	8,803
5246.02 - Upgrade Community Hall Jabiru	171,718	FY 20/21	-	(153,401)	(3,205)	15,112
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	185,893	FY 20/21	-	(139,972)	(43,869)	2,052
5206.05 - Council Contribution - Ablution Block - Warruwi	79,241	FY 20/21	-	-	(81,241)	(2,000)
5192.03 - Relocate dongas,shed and demolition of the amenities - Maningrida	120,000	FY 19/20	-	(65,679)	(18,730)	35,591

Reserve Activity	Approved Budget	Date of Approval	Expenditure 30 Jun 2020	Expenditure 30 Jun 2021	Expenditure to date FY2021-22	Balance at 31.12.2021
5238.01 - Replace Roofing Women's Centre Lot 439 Gunbalanya	51,069	FY 20/21	-	(41,119)	-	9,950
5251.05 - Upgrade Electrical/Plumbing Rec Centre Lot 2 Warruwi	11,776	FY 20/21	-	(7,833)	(1,855)	2,089
5271.01 - Purchase Isuzu Dmax Utility - Gunbalanya	55,000	FY 21/22	-	-	-	55,000
5272.02 - Purchase Isuzu Dmax Utility - Jabiru	55,000	FY 21/22	-	-	-	55,000
5273.03 - Purchase Isuzu Dmax Utility - Maningrida	55,000	FY 21/22	-	-	-	55,000
5274.04 - Purchase Isuzu Dmax Utility - Minjilang	55,000	FY 21/22	-	-	-	55,000
5275.05 - Purchase Isuzu Dmax Utility - Warruwi	55,000	FY 21/22	-	-	-	55,000
5276.00 - Purchase Isuzu Dmax Utility - Darwin	55,000	FY 21/22	-	-	-	55,000
5278.02 - Purchase Ride on Mower - Jabiru	35,000	FY 21/22	-	-	-	35,000
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	-	-	35,000
5280.04 - Purchase Ride on Mower - Minjilang	35,000	FY 21/22	-	-	-	35,000
5287.00 - Replace Executive Vehicle Toyota Prado - COO	70,000	FY 21/22	-	-	-	70,000
5291.03 - Capital Reserve - Maningrida Oval	26,468	FY 21/22	-	(28,468)	-	(2,000)
<b>Capital Reserve Balance</b>	<b>4,913,153</b>		<b>(65,639)</b>	<b>(1,924,479)</b>	<b>(1,069,900)</b>	<b>1,853,134</b>

The movement of capital reserve expenditure is illustrated in the presentation slide no.11.

The summary reserve income and expenditure statement in management report format follows.



## Actuals v Budget by Reporting Group

as at 31 Dec 2021

Description	RESERVE FUND PROJECTS					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
61 - Income Rates and Charges	-	-	-	-	-	0%
62 - Income Council Fees and Charges	-	-	-	-	-	0%
63 - Income Operating Grants	-	-	-	-	-	0%
64 - Income Investments	-	-	-	-	-	0%
65 - Income Allocation	-	-	-	-	-	0%
66 - Other Income	-	-	-	-	-	0%
67 - Income Agency and Commercial Serv	-	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Operational Expenditure</b>						
71 - Employee Expenses	-	-	-	-	-	0%
72 - Contract and Material Expenses	5,222	358	4,864	(100%)+	358	100%+
73 - Finance Expenses	-	-	-	-	-	0%
74 - Travel, Freight and Accom Expenses	3,016	1,184	1,832	(100%)+	1,184	100%+
76 - Fuel, Utilities & Communication	-	-	-	-	-	0%
79 - Other Expenses	3,411	3,438	(27)	(1%)	3,438	99%
<b>Total Operational Expenditure</b>	<b>11,649</b>	<b>4,980</b>	<b>6,668</b>	<b>100%+</b>	<b>4,980</b>	<b>100%+</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(11,649)</b>	<b>(4,980)</b>	<b>(6,668)</b>	<b>(100%)+</b>	<b>(4,980)</b>	<b>100%+</b>
<b>Capital Income</b>						
68 - Income Capital Grants and Contribution	2,918,170	2,920,170	(2,000)	(0%)	2,920,170	100%
69 - Proceeds from Sale of Assets	-	-	-	-	-	0%
<b>Total Capital Income</b>	<b>2,918,170</b>	<b>2,920,170</b>	<b>(2,000)</b>	<b>(0%)</b>	<b>2,920,170</b>	<b>100%</b>
<b>Capital Expense</b>						
33 - Capital Expenditure	1,053,387	2,898,269	(1,844,882)	(64%)	2,915,189	36%
77 - Write Off Asset Expense	-	-	-	-	-	0%
78 - Cost of Assets Sold	-	-	-	-	-	0%
<b>Total Capital Expense</b>	<b>1,053,387</b>	<b>2,898,269</b>	<b>(1,844,882)</b>	<b>(64%)</b>	<b>2,915,189</b>	<b>36%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>1,864,783</b>	<b>21,900</b>	<b>1,842,882</b>	<b>100%+</b>	<b>4,980</b>	<b>100%+</b>
<b>Net Surplus / (Deficit)</b>	<b>1,853,134</b>	<b>16,920</b>	<b>1,836,214</b>	<b>100%+</b>	<b>-</b>	<b>100%</b>

### Externally Restricted-Funds received from Grants (slides 12)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for externally restricted grant funding is \$12.07m. This is either from B/F balances from last year, 2020-21 or received this year. Expenditure to date is \$7.05m and \$5.02m remains to be spent.

There are 41 current funding streams included in the table below. The total movement of \$109k in restricted assets expenditure from November to December resulted in:

- Internal restrictions (capital reserve) – movement up by \$430k and;
- External restrictions (grant funding) – movement down by -\$321k.

The movement of the monthly expenditure - Restricted assets (both internal and external) are illustrated in slides 11-12 of the presentation.

<b>Restricted Assets-Tied Grant Funding</b>	<b>Annual Budget 2021 / 2022</b>	<b>Cash received to date (incl. Carried Forward)</b>	<b>Expenses to date</b>	<b>Balance as at 31 Dec 2021</b>
Indigenous Jobs Development Funding - DHCD	794,000	397,000	(396,977)	23
Library Service: Jabiru	126,641	126,281	(59,529)	66,752
Local Authorities Community Project Income	1,943,905	1,813,523	(433,107)	1,380,417
Oval Upgrade Maningrida	298,781	298,781	-	298,781
LRCI Phase 1 and 2 - Malabam Road - Maningrida	1,018,474	910,341	(15,800)	894,541
Commonwealth - Jabiru Beautification Project1 Consultation	118,875	(105,671)	(254,230)	(359,901)
NT Govt - Place-making Initiatives Jabiru 2020-21	428,373	430,010	(518,040)	(88,031)
COVID Safe Australia Day LED Screen	301	301	-	301
WaRM - Waste and Resource Management	463,838	463,838	(114,016)	349,822
R2R - Malala Road (non gazetted) Maningrida - From Lot 1646	540,268	200,180	(175,702)	24,478
Community Road Safety Education	11,000	11,000	-	11,000
BBQ Trailer - Community Benefit Fund	10,367	10,367	-	10,367
<b>TOTAL CORE SERVICES-TIED</b>	<b>5,754,824</b>	<b>4,555,952</b>	<b>(1,967,402)</b>	<b>2,588,550</b>
Home Care Packages Program (HCP)	1,605,645	687,434	(664,031)	23,403
Warruwi Outside School Hours Care	156,727	71,585	(69,471)	2,114
Safety and Wellbeing - Sport and Recreation	701,654	444,154	(306,788)	137,366
Remote Sport Program	345,311	345,311	(101,233)	244,079
Deliver Indigenous Broadcasting Programs (RIBS)	86,343	86,343	(8,302)	78,041
Children and Schooling - Youth	411,108	411,108	(211,353)	199,755
Australia Day Grant	25,000	23,000	-	23,000
Women's Safe House : Gunbalanya	534,803	314,577	(165,439)	149,139
Women's Safe House - Garden Beautification and Furniture	7,868	7,868	(6,831)	1,037
Women's Safe House - Upgrades : Gunbalanya	8,604	8,604	(5,091)	3,513
Worker and Wellbeing Fund	7,350	7,350	(675)	6,675
Boundless possible Instagram Campaign	400	400	-	400

<b>Restricted Assets-Tied Grant Funding</b>	<b>Annual Budget 2021 / 2022</b>	<b>Cash received to date (incl. Carried Forward)</b>	<b>Expenses to date</b>	<b>Balance as at 31 Dec 2021</b>
Domestic Family & Sexual Violence Program	102,292	102,292	(4,856)	97,436
Suicide Prevention Workshops	8,949	8,949	(2,168)	6,781
COVID-19 Domestic and Family Response	55,000	55,000	(153)	54,847
Aged Care Workforce Retention (ACWR)	1,440	1,440	-	1,440
Night Patrol Covid-19 Booster Program	372,272	372,272	(141,317)	230,955
Territory Day Community Grant	2,727	2,727	(2,096)	631
Aged Care Transitional Support	65,000	65,000	-	65,000
Maningrida Youth Strategy	30,000	30,000	(15,000)	15,000
Strong Women for Healthy Country Network Forum	2,406	2,406	(1,271)	1,135
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	156,324	66,340	(57,518)	8,822
Gunbalanya Children's Playground	164,800	206,000	(99,955)	106,045
Youth Mobile Gym Program - Maningrida	2,000	2,000	(300)	1,700
Support Child Care Services - Jabiru	66,666	66,666	(10,000)	56,666
E-Tools - Commonwealth Home Support Program (CHSP)	480,102	369,606	(79,975)	289,632
<b>TOTAL COMMUNITY SERVICES</b>	<b>5,400,791</b>	<b>3,758,435</b>	<b>(1,953,822)</b>	<b>1,804,612</b>
Grants Commission-FAA General Purpose	1,318,224	972,252	(659,112)	313,140
Grants Commission-FAA Roads	1,298,456	961,716	(649,228)	312,488
NT Operational	3,645,000	1,822,500	(1,822,500)	-
<b>TOTAL UNTIED GENERAL PURPOSE</b>	<b>6,261,680</b>	<b>3,756,468</b>	<b>(3,130,840)</b>	<b>625,628</b>
<b>Total</b>	<b>17,417,295</b>	<b>12,070,854</b>	<b>(7,052,064)</b>	<b>5,018,790</b>

### **Asset Additions and Additions to existing assets (slides 13-16)**

Capital expenditure to December YTD is \$2.81m. Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets YTD to December 2021 is \$2.02m. While Assets still “in progress” and not as yet completed, total \$4.25m.

### **Term Deposits (slide 17)**

Total investments decreased by \$600k from \$9.9m in November down to \$9.3m in December. This amount is broken down into 11 individual current investments as listed in the table below. Based on the current investments below (on average), each investment is held approximately 132 days at a time in order to generate interest income for Council. Council has money falling due to reinvest, or to bring back to bank and use (on average) every two weeks. Investments are generally held between NAB and Westpac banks. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<b><u>Deposit Date</u></b>	<b><u>Bank</u></b>	<b><u>Principal</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>	<b><u>Term in Days</u></b>
7/10/2021	NAB	600,000.00	0.25%	5/01/2022	90
13/10/2021	NAB	800,000.00	0.25%	12/01/2022	91
28/10/2021	NAB	1,500,000.00	0.27%	16/02/2022	111
29/10/2021	NAB	800,000.00	0.29%	2/03/2022	124
3/11/2021	NAB	1,500,000.00	0.31%	16/03/2022	133
9/11/2021	NAB	1,000,000.00	0.31%	30/03/2022	141
10/11/2021	NAB	1,000,000.00	0.31%	13/04/2022	154
24/11/2021	NAB	500,000.00	0.36%	27/04/2022	154
30/11/2021	NAB	500,000.00	0.37%	4/05/2022	155
8/12/2021	NAB	600,000.00	0.45%	11/05/2022	154
29/12/2021	NAB	500,000.00	0.48%	25/05/2022	147
<b>Total Current Investments</b>		<b><u>\$9,300,000</u></b>			

Movement of the total value of investments for the past year is illustrated in the presentation slides (slide no.17).

### **Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slide 18-19)**

Recurrent YTD: includes Operational supplier-related costs, with top five largest being Jardine Lloyd Thompson (JLT), PowerWater, Telstra, CouncilBiz and Energy Resources of Australia (ERA).

Non Recurrent YTD: generally the largest spending here is for Council’s capital acquisitions. The top five include: JMK NT, Northern Projects, CJD Equipment, Hardy Landscaping Pty Ltd and Greenspace Group.

### **Rates and Charges (No graphical slide)**

Rates receivable decreased a further \$68k from \$632k in November to \$564k at December end. Approximately \$45k is under an agreed payment plan.

Rates as at 31st December 2021					
Location	Arrears \$	2021/22 LEVY \$	Interest \$	Balance Payable \$	Current Payment Plans \$
ARNHEMLAND	1,448	7,459	-	8,907	-
GUNBALANYA	-	47,510	-	47,510	-
JABIRU	-	466,217	-	466,217	44,885
MANINGRIDA	-	28,519	-	28,519	-
MINJILANG	-	5,488	-	5,488	-
WARRUWI	1,842	5,488	-	7,330	-
	<b>3,290</b>	<b>560,681</b>	<b>-</b>	<b>563,971</b>	<b>44,885</b>

## Debtors (slide 20)

### Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
310	Power and Water Corporation	201,784	36%	185,392	14,055	-	2,337
715	Department of Infrastructure, Planning and Logistics	144,454	26%	100,724	-	-	43,730
69	Energy Resources of Australia Ltd	83,378	15%	83,378	-	-	-
Various	NDIS Clients-Service Charges	72,802	13%	22,301	17,320	-	33,181
1356	Elite Interiors NT Pty Ltd	24,782	4%	-	-	-	24,782
<b>TOTAL</b>		<b>527,200</b>	<b>94%</b>	<b>391,794</b>	<b>31,375</b>	<b>-</b>	<b>104,030</b>
	Remaining Debtors	31,780	6%	9,999	4,400	5,223	12,158
	<b>TOTAL DEBTORS AS AT 31st December 2021</b>	<b>558,980</b>	<b>100%</b>	<b>401,793</b>	<b>35,775</b>	<b>5,223</b>	<b>116,189</b>

Movement of the total value of debtors for the past year follows:





## Trade Creditors (slide 21)

### Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13696	DEC Installations Pty Ltd	217,337	42%	-	-	-	217,337
11590	Statewide Superannuation	149,724	29%	149,724	-	-	-
13300	Elite Interiors NT T/A DCT Australia	24,782	5%	-	-	-	24,782
13845	Greensafe Pty Ltd	13,464	3%	-	-	-	13,464
13338	Shaun Lee	10,805	2%	-	-	-	10,805
<b>TOTAL</b>		<b>416,112</b>	<b>81%</b>	<b>149,724</b>	<b>-</b>	<b>-</b>	<b>266,388</b>
Remaining Creditors		97,124	19%	74,736	11,255	10,134	1,000
<b>TOTAL CREDITORS AS AT 31st December 2021</b>		<b>513,237</b>	<b>100%</b>	<b>224,460</b>	<b>11,255</b>	<b>10,134</b>	<b>267,388</b>

Creditors that show 90 days+ are on retention and held until the defects liability period is completed.

The movement of the total value of creditors for the past year follows:



### **Note 1: Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- i. Goods and Services Tax – Amounts are reported and remitted monthly;
- ii. PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and
- iii. Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 31 December 2021.

### **Note 2: Superannuation**

Employees are paid superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2021 the minimum Superannuation Guarantee Charge increased from 9.5 to 10 per cent. Full time employees of the Council receive an additional (2.5 per cent) superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28<sup>th</sup> of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. As at the date of this report, all superannuation contributions that had accrued up to 31 December 2021 had been subsequently remitted to employees' respective superannuation funds.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

### **Note 3: Insurance**

Details of the Council's current insurance arrangements for the 2021-22 financial year are as follows. Period of cover is for the financial year 1 July 2021 to 30 June 2022.

	FY2021-22		
	Annual Premium Amount \$	Quarterly Premium Cum. Total \$	Date paid
Corporate Travel	\$ 7,865		30/07/2021
Councillors & Officers Liability w Employment Practices Liability	\$ 16,549		27/08/2021
Industrial Special Risks - Property	\$ 645,163		27/08/2021
Motor Vehicle	\$ 93,944		6/08/2021
Personal Accident	\$ 511		30/07/2021
Public Liability Business Pack - Australia Post-Maningrida, Gunbalanya and Jabiru Licensed Post Offices	\$ 1,302		30/07/2021
Public Liability / Professional Indemnity	\$ 89,645		27/08/2021
Workers' Compensation		\$ 326,503	3/12/2021
Public Sector Service Fee		\$ 37,701	3/12/2021
	<u>\$ 854,978</u>	<u>\$ 364,204</u>	

Due to the commercial-in-confidence nature of the Council's insurance policies, the specifics of the Council's insurance policies can be made available for review upon request.

## STATUTORY ENVIRONMENT

Clause 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

## POLICY IMPLICATIONS

Not Applicable.

## FINANCIAL IMPLICATIONS

Not Applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to goal 2 as outlined in the *Regional Plan and Budget 2021-2022*.

### GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

*Systems and processes that support the effective and efficient use of financial and human resources.*

#### Objective 2.1

An effective, efficient and accountable Regional Council.

## VOTING REQUIREMENTS

Simple majority.

### RECOMMENDATION:

**That Council approves the financial report for the period ended 31<sup>st</sup> December 2021.**

## ATTACHMENTS

- 1 CEO Certification - Monthly Finance Report Dec 2021.pdf
- 2 Graphical Finance Presentation - Dec 2021.pdf
- 3 Top 10 Suppliers - Dec 2021.pdf
- 4 Profit and Loss Report-Consolidated - Dec 2021.pdf
- 5 Balance Sheet - Dec 2021.pdf
- 6 Accounts Receivable Analysis - Dec 2021.pdf
- 7 Accounts Payable Analysis - Dec 2021.pdf



## WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

### MONTHLY FINANCE REPORT for December 2021

#### CEO CERTIFICATION

To the Councillors

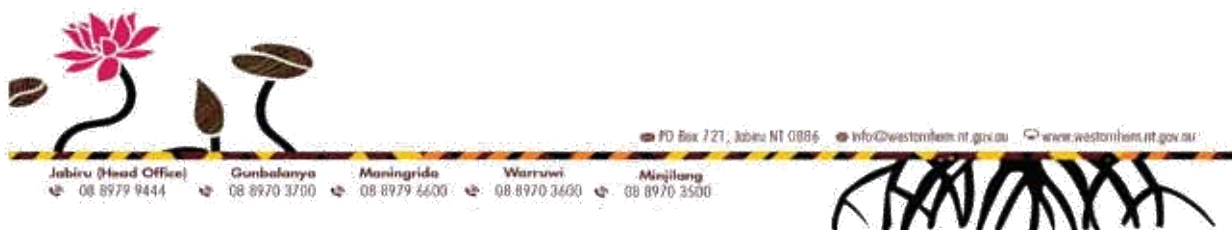
I, Daniel Findley, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

Daniel Findley  
Chief Executive Officer

Dated this thirty first day of January 2022





**Financial Management Report for the  
period ended 31<sup>st</sup> December 2021.**



# Snapshot – December 2021 Financial Report

**Total Revenue**  
(Operational and Capital)  
(Year to Date)  
**\$ 25.50**  
Million

**Total Operating Result**  
(Surplus / Deficit)  
(Year to Date)  
**\$ 4.44**  
Million

**Total Assets**  
**\$ 93.29**  
Million

**Working Capital Ratio**  
**0.93**

**Cash flows**  
(movement in December)  
**-\$ 1.35**  
Million

**New Assets or Additions**  
(Year to Date)  
**\$ 2.02**  
Million

**Total Cash at Bank**  
**\$ 9.85**  
Million

**Term Deposits**  
**\$ 9.30**  
Million

**Restricted Assets (Cash)**  
**\$ 6.87**  
Million



# Actual v Budget – Operational – December YTD 2021



## Actuals v Budget by Reporting Group as at 31 Dec 2021

TOTAL COUNCIL						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
61 - Income Rates and Charges	3,115,836	3,121,895	(6,059)	(0%)	6,243,780	50%
62 - Income Council Fees and Charges	187,622	182,079	5,543	3%	363,595	52%
63 - Income Operating Grants	11,104,580	11,144,496	(39,916)	(0%)	18,365,814	60%
64 - Income Investments	13,032	9,605	3,427	36%	19,210	68%
65 - Income Allocation	3,067,917	3,123,615	(55,698)	(2%)	6,199,351	49%
66 - Other Income	419,667	361,954	57,714	16%	402,334	100%+
67 - Income Agency and Commercial Services	3,607,666	3,696,729	(89,063)	(2%)	7,592,877	48%
<b>Total Operational Revenue</b>	<b>21,516,321</b>	<b>21,640,373</b>	<b>(124,052)</b>	<b>(1%)</b>	<b>39,186,971</b>	<b>55%</b>
<b>Operational Expenditure</b>						
71 - Employee Expenses	10,253,610	9,900,561	353,048	4%	19,678,867	52%
72 - Contract and Material Expenses	3,093,694	3,604,559	(510,866)	(14%)	9,293,154	33%
73 - Finance Expenses	6,404	6,853	(449)	(7%)	13,706	47%
74 - Travel, Freight and Accom Expenses	415,524	433,317	(17,793)	(4%)	899,833	46%
76 - Fuel, Utilities & Communication	1,091,106	1,059,689	21,418	2%	2,139,480	51%
79 - Other Expenses	2,212,188	2,172,648	39,540	2%	4,380,060	51%
<b>Total Operational Expenditure</b>	<b>17,072,526</b>	<b>17,187,627</b>	<b>(115,101)</b>	<b>(1%)</b>	<b>36,405,100</b>	<b>47%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>4,443,795</b>	<b>4,452,746</b>	<b>(8,951)</b>	<b>(0%)</b>	<b>2,781,872</b>	<b>100%+</b>





# Actual v Budget – Capital – December YTD 2021



Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
<b>Capital Income</b>				
68 - Income Capital Grants and Contributions	3,979,712	4,039,066	(59,354)	(1%)
69 - Proceeds from Sale of Assets	372	177,500	(177,128)	(100%)
<b>Total Capital Income</b>	<b>3,980,084</b>	<b>4,216,566</b>	<b>(236,482)</b>	<b>(6%)</b>
<b>Capital Expense</b>				
33 - Capital Expenditure	2,810,070	5,046,528	(2,236,458)	(44%)
77 - Write Off Asset Expense	123,416	123,416	-	-
78 - Cost of Assets Sold	-	18,000	(18,000)	(100%)
<b>Total Capital Expense</b>	<b>2,933,486</b>	<b>5,187,944</b>	<b>(2,254,458)</b>	<b>(43%)</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>1,046,598</b>	<b>(971,378)</b>	<b>2,017,975</b>	<b>100%+</b>
				<b>(2,781,872)</b>
				<b>0%</b>
				<b>39%</b>
				<b>0%</b>
				<b>91%</b>
				<b>0%</b>
				<b>84%</b>
				<b>0%</b>
				<b>100%</b>
				<b>0%</b>

- Legend:
- Unfavourable variance over \$25,000
  - Unfavourable variance under \$25,000
  - Favourable variance
  - ! Variance over \$300,000





# Actual v Budget – Total Council – December YTD 2021





# Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 December 2021		31 Dec 2021
<b>CURRENT ASSETS</b>		\$
Cash and cash equivalents *	2,974,562	
Trade and Other Receivables	1,767,912	
Inventories	161,569	
Prepayments and Other	775,012	
<b>TOTAL CURRENT ASSETS</b>	<b>5,679,053</b>	
Less:		
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	590,777	
Provisions	2,243,898	
Borrowings	-	
Other Liabilities	3,280,899	
<b>TOTAL CURRENT LIABILITIES</b>	<b>6,115,574</b>	
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>(436,520)</b>	
		<b>CURRENT RATIO</b>
		<b>0.93</b>

\* Note: does not include Restricted cash of \$6.87m as at 31st December 2021.

**Current Ratio Formula**

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$



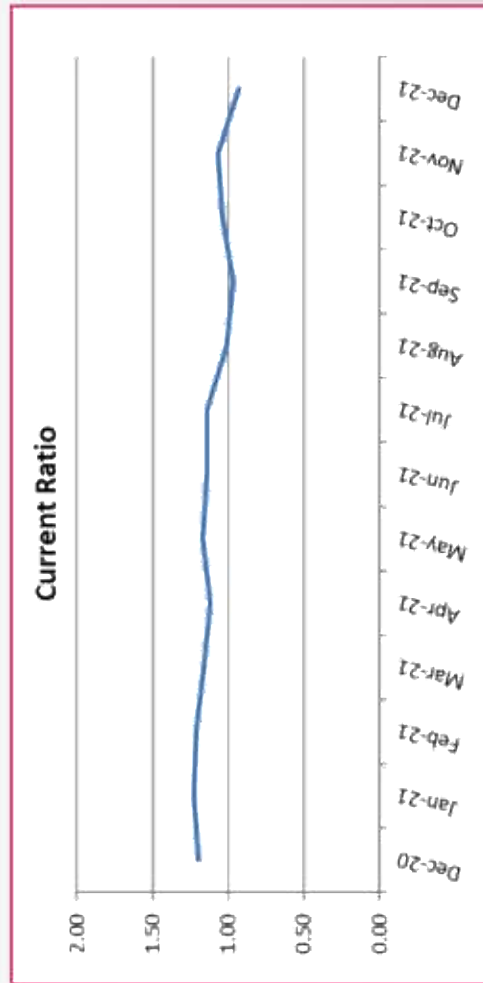
What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.





# Current Ratio for the past Year

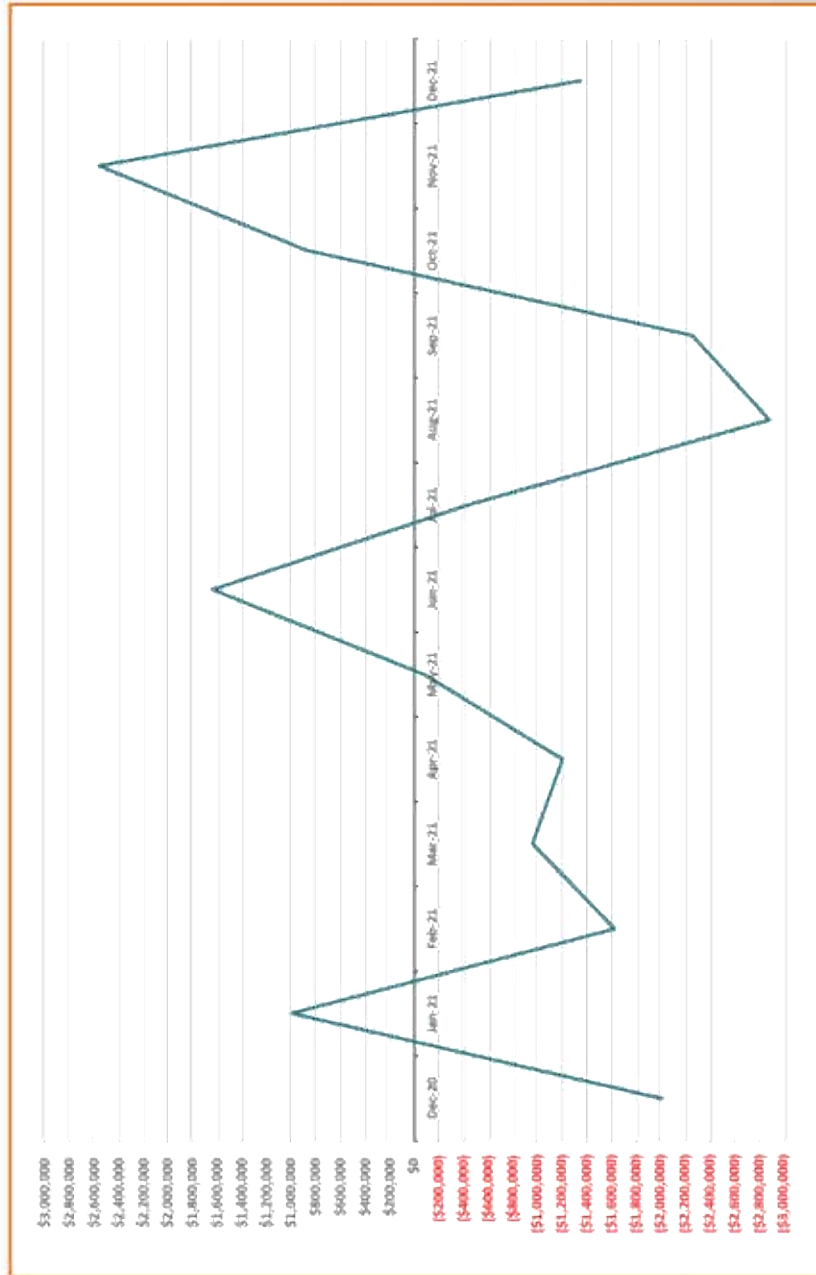
Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
1.20	1.23	1.21	1.16	1.12	1.17	1.14	1.14	1.01	0.97	1.04	1.07	0.93





# Cash flow – Cash in vs Cash out

Month	Cash in / (out)
Dec-20	\$ (2,009,755)
Jan-21	\$ 996,642
Feb-21	\$ (1,630,682)
Mar-21	\$ (962,588)
Apr-21	\$ (1,204,361)
May-21	\$ (83,034)
Jun-21	\$ 1,640,376
Jul-21	\$ (432,969)
Aug-21	\$ (2,885,311)
Sep-21	\$ (2,257,739)
Oct-21	\$ 875,386
Nov-21	\$ 2,560,863
Dec-21	\$ (1,353,286)
Year to Date	\$ (3,493,056)





# Restricted Assets – December 2021

**Restricted Assets:**

• Internal Restrictions: Capital Reserve	\$1,853,134
• External Restrictions: Restricted Grant Funding as at 31 <sup>st</sup> December 2021	\$5,018,790
<b>TOTAL</b>	<b>\$6,871,924</b>

- Cash that belongs to Funding Bodies or is reserved for special projects of the Council
- Excluded from Cash & Cash equivalents for the purpose of Working Capital





# Internal Restrictions: Capital Reserve Expenditure for the past year

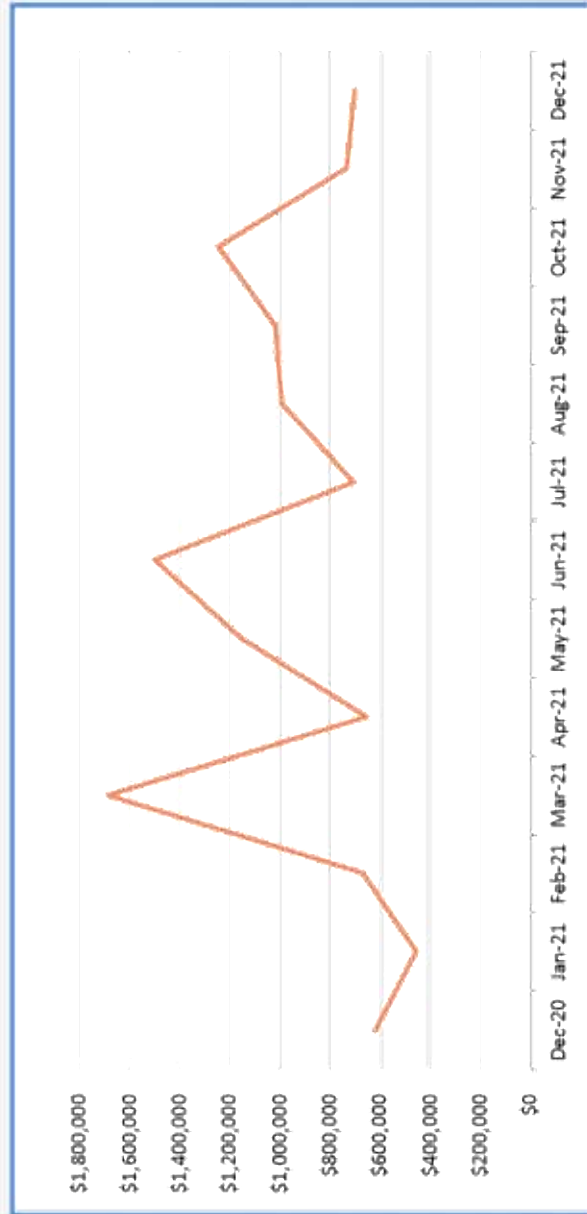
	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
	\$104,030	\$138,311	\$384,818	\$213,733	\$397,887	\$512,983	\$604,625	\$449,609	\$389,855	-\$86,126	\$260,672	\$25,789	\$33,601





# External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2020/2021												
Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
\$619,433	\$455,963	\$667,416	\$1,684,768	\$653,099	\$1,153,931	\$1,499,854	\$704,863	\$990,956	\$1,017,980	\$1,246,382	\$731,688	\$702,404



# Asset Additions – December 2021

Description	Location	Total
<b>New Assets</b>		
<b>3121 - Acquisition and Disposal of Buildings</b>		
500094 - Staff Housing Accommodation - Design drawings for Units for Lot 660A -Manningrida	Manningrida	35,580
500095 - Staff Housing Accommodation - Design drawings for Units for Lot 660B -Manningrida	Manningrida	35,580
<b>3131 - Acquisition and Disposal of Infrastructure</b>		
500098 - Jabiru Swimming Pool/Retractable Shade	Jabiru	247,536
600118 - Jabiru Swimming Pool Garden Edging	Jabiru	24,000
<b>3141 - Acquisition and Disposal of Vehicles</b>		
100112 - Toyota Prado CEO	Jabiru	64,390
100113 - Toyota Hiace bus - Children and Schooling - Youth Sport & Recreation Program	Gunbalanya	60,956
100114 - Toyota Fortuner wagon	Minjilang	47,836
<b>3171 - Acquisition and Disposal of Plant</b>		
150162 - Kubota RTV Buggy	Warruwi	29,460
150163 - CAT CB 2.7 Compactor roller and accessories	Gunbalanya	54,621
150164 - Toyota Huski EWP Scissor Lift	Jabiru	15,400
150165 - Isuzu Garbage Compactor	Jabiru	241,790
150167 - Line Marker	Jabiru	29,640
		<b>886,790</b>

Description	Location	Total
<b>Additions to Existing Assets</b>		
<b>3121 - Acquisition and Disposal of Buildings</b>		
300014 - Upgrade Bathrooms and Kitchen Recreation Centre Building Lot 2	Warruwi	146,016
300017 - Flights and accommodation costs for contractors for Recreation Centre Building works	Warruwi	9,687
400005 - Staff House Lot 307 - Replace kitchen, upgrade bathroom and external painting	Gunbalanya	60,957
400010 - Accommodation for contractors for kitchen works at Staff House Lot 452A	Gunbalanya	873
400012 - Staff House Lot 535 CSM House - Upgrade bathroom/toilet and replace floor coverings	Gunbalanya	57,341
400016 - Replace Kitchen Council Office Lot 647	Gunbalanya	16,980
400022 - Depot Garage Lot 652 - Replace Roofing	Gunbalanya	63,838
400023 - Depot Malm Shed Lot 652 - Replace kitchen	Gunbalanya	24,955
400025 - Gunbalanya Depot Cement Shed Lot 652 - Supply and installation of new roof sheeting	Gunbalanya	70,635
400026 - Depot Storage Plant Lot 652B - Replace shed	Gunbalanya	51,405
400029 - Gunbalanya Aged Care Centre - Supply and installation of new roof sheeting and insulation	Gunbalanya	34,937
400064 - Youth (Training) Centre/FFH out Lot 576 - Upgrade Furniture and Fittings	Gunbalanya	28,401
400091 - Gunbalanya Women's Safe House Lot 428B - New fencing	Gunbalanya	4,201
500011 - Upgrade Staff House Lot 405 Downstairs Manningrida	Manningrida	98,667
500018 - Manningrida Visitor's Accommodation Buff Lodge - Bathroom upgrade	Manningrida	103,895
500024 - Staff House Lot 655 - Upgrade Bathroom Staff House Lot 655 A and B	Manningrida	59,513
500045 - Staff House Lot 430A - Replace kitchen	Manningrida	25,514
<b>3131 - Acquisition and Disposal of Infrastructure</b>		
500031 - Hard Cover for Playground	Manningrida	126,048
650414 - Water Tower Mural Painting	Jabiru	145,455
		<b>1,129,316</b>
<b>Total Assets Commissioned</b>		<b>2,016,106</b>







# Additions to Existing Assets Commissioned – December 2021

Depot Cement Shed Lot 652 - Supply and installation of new roof sheeting

Gunbalanya  
Asset no. 400025  
\$70,635



Aged Care Centre - Supply and installation of new roof sheeting and insulation

Gunbalanya  
Asset no. 400039  
\$34,937





# Additions to Existing Assets Commissioned – December 2021

## Women's Safe House Lot 428B - New fencing

Gunbalanya  
Asset no. 400091  
\$4,201



## Visitor's Accommodation Buff Lodge - Bathroom upgrade (Note: photo of finished works not available at time of preparing presentation)

Maningrida  
Asset no. 500018  
\$103,895





# Additions to Existing Assets Commissioned – December 2021

## Upgrade Staff House Lot 405 Downstairs

Mianingrida

Asset no. 500011

\$98,667

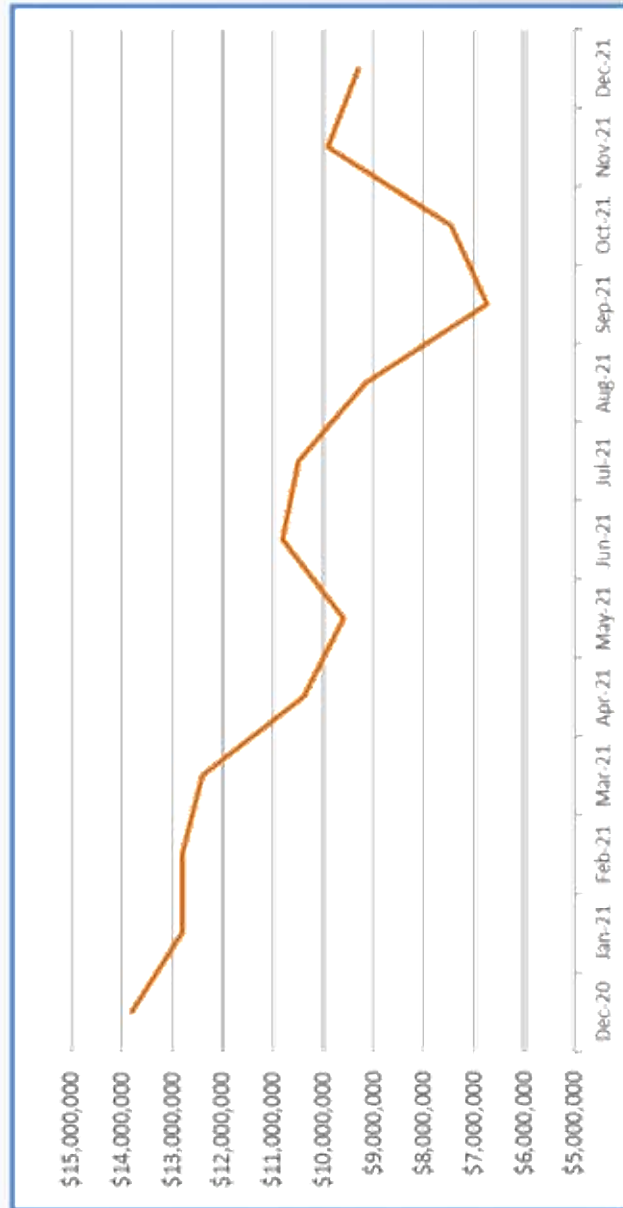




# Term Deposits over the past year

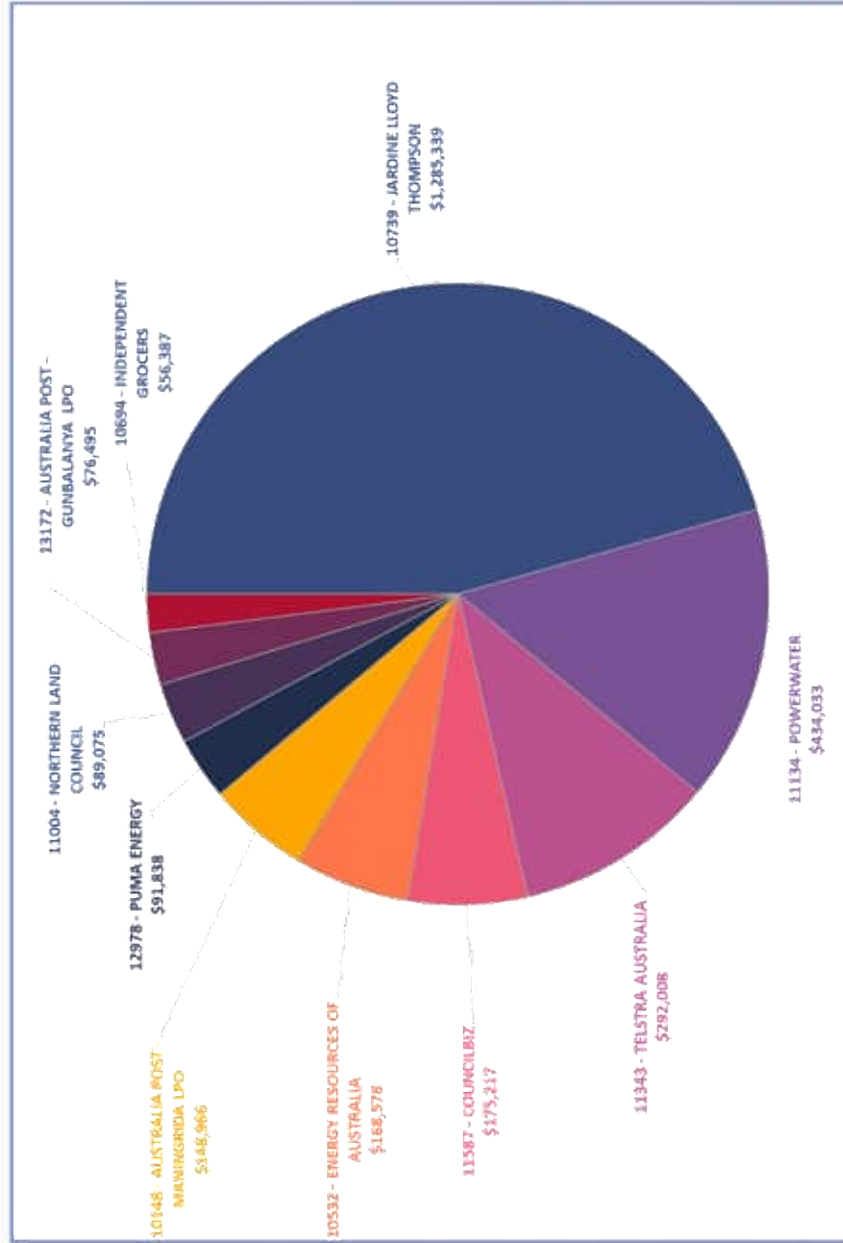


Month	Total Term Deposits
Dec-20	\$13,800,000
Jan-21	\$12,800,000
Feb-21	\$12,800,000
Mar-21	\$12,400,000
Apr-21	\$10,400,000
May-21	\$9,600,000
Jun-21	\$10,800,000
Jul-21	\$10,500,000
Aug-21	\$9,150,000
Sep-21	\$6,750,000
Oct-21	\$7,450,000
Nov-21	\$9,900,000
Dec-21	\$9,300,000





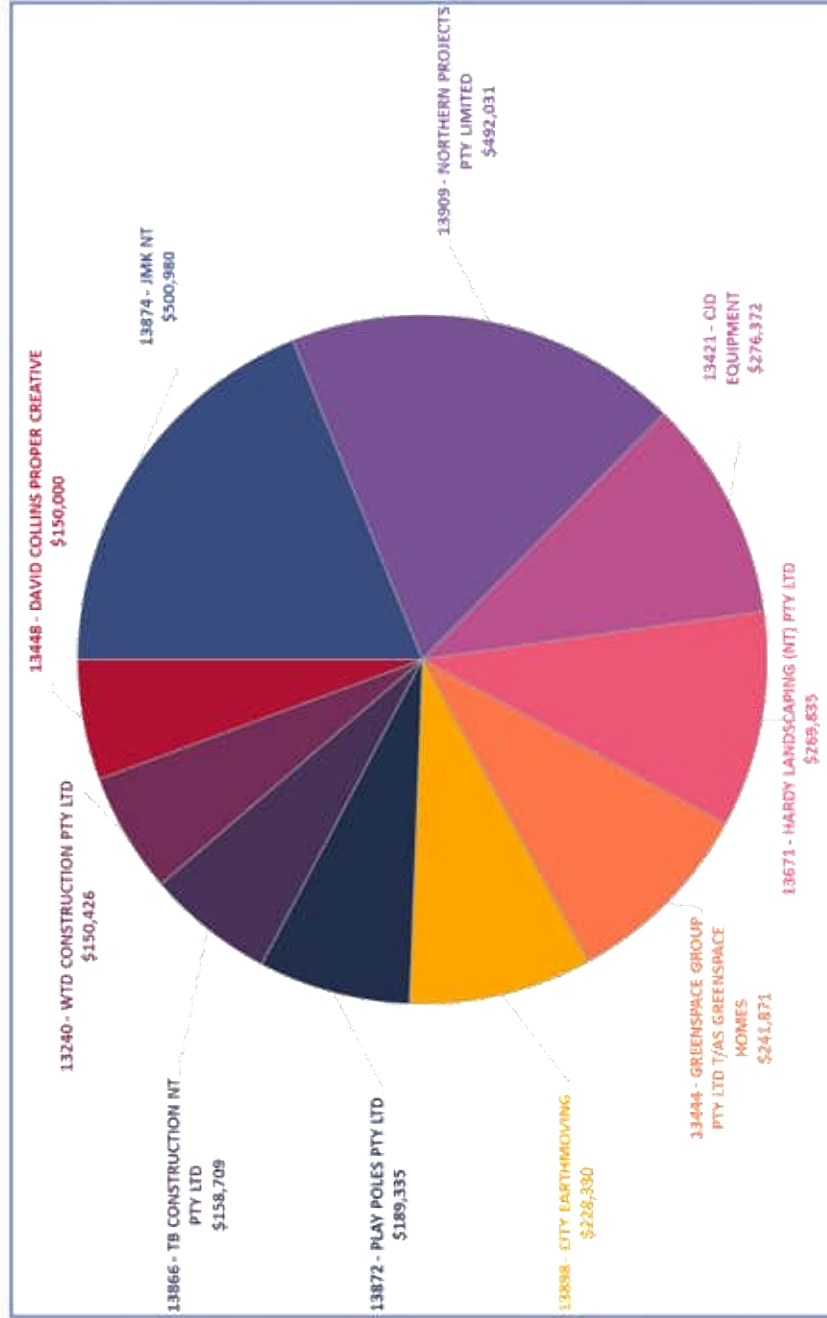
# Top 10 Payments Year To Date – Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 2,817,936	29%
Total Top 10 Non-Recurrent Payments	\$ 2,657,889	27%
Total Payments to All Other Suppliers	\$ 4,246,417	44%
<b>Total Payments YTD</b>	<b>\$ 9,722,243</b>	<b>100%</b>



# Top 10 Payments Year To Date – Non Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 2,817,936	29%
Total Top 10 Non-Recurrent Payments	\$ 2,657,869	27%
Total Payments to All Other Suppliers	\$ 4,246,417	44%
<b>Total Payments YTD</b>	<b>\$ 9,722,243</b>	<b>100%</b>



# Debtors – as at 31<sup>st</sup> December 2021

“Money owed to Council”

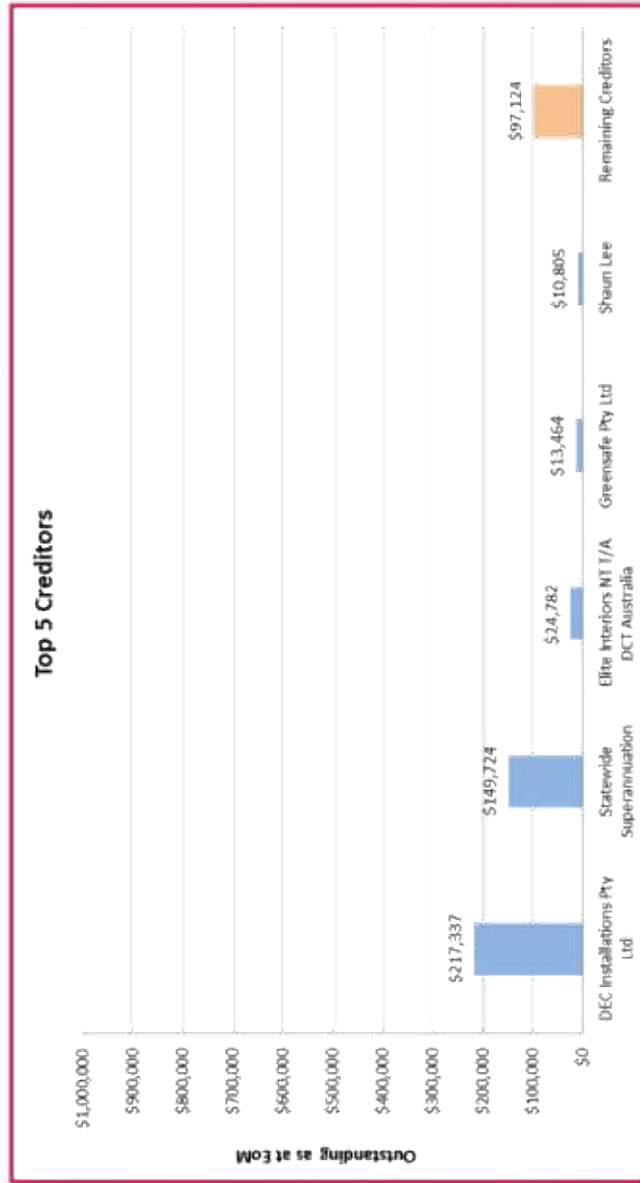


DEBTORS													
	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21
	\$ 275,827	\$ 376,887	\$ 526,356	\$ 442,523	\$ 422,841	\$ 467,714	\$ 518,987	\$ 533,633	\$ 492,460	\$ 681,802	\$ 916,137	\$ 807,424	\$ 558,980



# Creditors – as at 31<sup>st</sup> December 2021

“Money Council owes to its suppliers”



		CREDITORS																							
		Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21											
\$	415,369	\$	692,516	\$	742,504	\$	1,618,615	\$	1,307,015	\$	1,821,008	\$	2,373,836	\$	1,039,409	\$	1,843,963	\$	1,240,785	\$	1,785,216	\$	1,325,300	\$	513,237





## Supplier Payments Report

December 2021

Description	Amount	%
<b>Non-Recurrent Payments YTD</b>		
13874 - JMK NT	500,980	5%
13909 - NORTHERN PROJECTS PTY LIMITED	492,031	5%
13421 - CJD EQUIPMENT	276,372	3%
13671 - HARDY LANDSCAPING (NT) PTY LTD	269,835	3%
13444 - GREENSPACE GROUP PTY LTD T/AS GREENSPACE HOM	241,871	2%
13898 - CITY EARTHMOVING	228,330	2%
13872 - PLAY POLES PTY LTD	189,335	2%
13866 - TB CONSTRUCTION NT PTY LTD	158,709	2%
13240 - WTD CONSTRUCTION PTY LTD	150,426	2%
13448 - DAVID COLLINS PROPER CREATIVE	150,000	2%
<b>Subtotal</b>	<b>2,657,889</b>	<b>27%</b>
<b>Recurrent Payments YTD</b>		
10739 - JARDINE LLOYD THOMPSON	1,285,339	13%
11134 - POWERWATER	434,033	4%
11343 - TELSTRA AUSTRALIA	292,008	3%
11587 - COUNCILBIZ	175,217	2%
10532 - ENERGY RESOURCES OF AUSTRALIA	168,578	2%
10148 - AUSTRALIA POST - MANINGRIDA LPO	148,966	2%
12978 - PUMA ENERGY	91,838	1%
11004 - NORTHERN LAND COUNCIL	89,075	1%
13172 - AUSTRALIA POST - GUNBALANYA LPO	76,495	1%
10694 - INDEPENDENT GROCERS	56,387	1%
<b>Subtotal</b>	<b>2,817,936</b>	<b>29%</b>
All Other Suppliers	4,246,417	44%
<b>Total Payments YTD</b>	<b>9,722,243</b>	<b>100%</b>
<b>Non-Recurrent Payments MTD</b>		
13687 - SOUTHERN WIRE INDUSTRIAL PTY LTD T/AS TERRITOR'	120,000	14%
10297 - CHARLES DARWIN UNIVERSITY	78,820	9%
13696 - DEC INSTALLATIONS PTY LTD	52,098	6%
13501 - SWAM Pty Ltd t/a Northern Territory Vetetinary Services	24,156	3%
13733 - ARAFURA PEST CONTROL	17,293	2%
10135 - CHEVRON AUSTRALIA DOWNSTREAM FUELS PTY LTD	11,929	1%
12866 - AJ COURIERS & HAULAGE PTY LTD	11,189	1%
13338 - SHAUN LEE	9,900	1%
10877 - MANINGRIDA PROGRESS ASSOCIATION	9,586	1%
13042 - FORECAST MACHINERY	9,325	1%

Description	Amount	%
<b>Subtotal</b>	<b>344,295</b>	<b>39%</b>
<b>Recurrent Payments MTD</b>		
11134 - POWERWATER	106,342	12%
10532 - ENERGY RESOURCES OF AUSTRALIA	50,954	6%
10148 - AUSTRALIA POST - MANINGRIDA LPO	24,322	3%
10353 - WINC	21,710	2%
11004 - NORTHERN LAND COUNCIL	20,169	2%
10777 - KAKADU AIR SERVICES	15,100	2%
12895 - RECHARGE PETROLEUM	13,416	2%
13172 - AUSTRALIA POST - GUNBALANYA LPO	13,237	1%
11343 - TELSTRA AUSTRALIA	11,499	1%
10589 - MERCURE KAKADU CROCODILE HOTEL	8,694	1%
<b>Subtotal</b>	<b>285,442</b>	<b>32%</b>
All Other Suppliers	259,098	29%
<b>Total Payments MTD</b>	<b>888,834</b>	<b>100%</b>

*Note that Statutory Payments (PAYG, Superannuation etc) are excluded from this report.*

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
**Periodical Report - Ending 31st December 2021**

	Actual	Dec-21 Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
<b>OPERATING REVENUE</b>							
Income Rates and Charges	466,291	520,316	(54,025)	3,115,836	3,121,895	(6,059)	6,243,790
Income Council Fees and Charges	28,722	30,228	(1,506)	187,622	182,079	5,543	363,595
Income Operating Grants	421,001	270,301	150,700	7,775,814	10,570,497	(2,794,683)	18,365,814
Income Investments	2,118	1,601	518	13,032	9,605	3,427	19,210
Income Allocation	527,226	513,623	13,603	3,067,917	3,123,615	(55,698)	6,199,351
Other Income	105,953	59,421	46,532	419,667	361,954	57,714	402,334
Income Agency Services	39,269	35,750	3,519	189,680	214,500	(24,820)	429,000
Income Commercial Services	582,502	581,773	729	3,417,987	3,482,229	(64,242)	7,163,877
Income Capital Grants and Contributions	148,800	(193,201)	342,001	554,980	4,063,332	(3,508,352)	4,383,600
Proceeds from Sale of Assets	0	29,583	(29,583)	372	177,500	(177,128)	355,000
<b>Total Operating Revenue</b>	<b>2,321,882</b>	<b>1,849,395</b>	<b>472,487</b>	<b>18,742,907</b>	<b>25,307,206</b>	<b>(6,564,299)</b>	<b>43,925,572</b>

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 31st December 2021

	Actual	Dec-21 Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
<b>OPERATING EXPENDITURE</b>							
Employee Expenses	1,856,315	1,608,400	(247,915)	10,253,610	9,900,561	(353,048)	19,678,867
Contract and Material Expenses	512,362	785,556	273,193	2,714,548	3,202,320	487,772	8,510,756
Finance Expenses	1,004	1,142	138	6,404	6,853	449	13,706
Travel, Freight and Accom Expenses	95,532	77,224	(18,308)	415,524	433,317	17,793	899,833
Depreciation and Impairment Expense	462,920	0	(462,920)	2,714,047	0	(2,714,047)	0
Fuel, Utilities & Communication	192,866	178,128	(14,738)	1,091,106	1,069,689	(21,418)	2,139,480
Write Off Asset Expense	0	0	0	123,416	123,416	0	123,416
Cost of Assets Sold	0	3,000	3,000	0	18,000	18,000	36,000
Corporate Expenses	423,764	489,763	65,998	2,428,527	2,409,535	(18,992)	4,832,105
System and Network Expenses	922	27,853	26,931	162,807	165,353	2,546	330,353
<b>Total Operating Expenditure</b>	<b>3,545,686</b>	<b>3,171,066</b>	<b>(374,620)</b>	<b>19,909,990</b>	<b>17,329,043</b>	<b>(2,580,946)</b>	<b>36,564,516</b>
<b>Net Surplus / (Deficit) - Rev Exp Only:</b>	<b>(1,223,804)</b>	<b>(1,321,671)</b>	<b>97,868</b>	<b>(1,167,083)</b>	<b>7,978,163</b>	<b>(9,145,245)</b>	<b>7,361,056</b>
<b>Other Revenue &amp; Expenditure</b>							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
<b>ALLOCATIONS</b>							
Total Allocations	0	0	0	0	0	0	0
<b>Net Surplus / (Deficit) - Incl. Allocations:</b>	<b>(1,223,804)</b>	<b>(1,321,671)</b>	<b>97,868</b>	<b>(1,167,083)</b>	<b>7,978,163</b>	<b>(9,145,245)</b>	<b>7,361,056</b>

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**West Arnhem Regional Council**  
**Balance Sheet Report**  
**As at Period Ending - 31st December 2021**

As at December 2021  
**Actual**

**Current Assets**

		As at December 2021 Actual
<b>Cash</b>		
1111	Cash at Bank Operational General 035-302 133298	346,107
1114	Cash at Bank Community LPO Account 035-308 186614	44,644
1121	Cash at Bank Trust 2 DAWE RENT 6620	16,859
1131	Cash at Bank Trust 1 a/c 035308 146612	138,206
1138	Cash at Bank TCU #70000	1,275
1141	Cash on Hand General	1,450
<b>Cash Sub Total</b>		<b>546,341</b>
<b>Investments</b>		
1211	Investments	9,300,000
1221	Traditional Credit Union - Shares	4
1291	Westpac Max-i Direct A/C No. 199 970	141
<b>Investments Sub Total</b>		<b>9,300,145</b>
<b>Receivables</b>		
1311	Receivables Rates General, Sewerage and Waste Charges	563,971
1331	Receivables Water Rates	463,099
1341	Receivables Payroll General	(1,921)
1351	Receivables Grants General	11,000
1361	GSI Receivable	81,374
1382	Fuel Tax Credit Receivable	3,139
1390	Receivables - Telstra Retention	3,018
1391	Receivables Trade Debtors	558,980
1394	Receivables Misc	85,250
1397	Clearing Account - Salary Sacrifice	(63)
<b>Receivables Sub Total</b>		<b>1,767,849</b>
<b>Inventory</b>		
1411	Inventory Fuel and Oil General	70,812
1431	Inventory Other Materials	11,802
1481	Inventory Control	60,764
1483	Security Deposits Lodged	18,191
<b>Inventory Sub Total</b>		<b>161,569</b>
<b>Prepayments</b>		
1591	Prepaid Expenses - Other General	607,312
1592	Accrued Income - Interest	4,110
1595	Accrued Income - Contracts	48,124
1596	Accrued Income - General	115,466
<b>Prepayments Sub Total</b>		<b>775,012</b>
<b>Total Current Assets</b>		<b>12,560,914</b>

**Non Current Assets**

<b>Acquisition of Assets</b>		
3111	Acquisition and Disposal of Land	688,500
3113	Acquisition Right of Use Section 19 Leases	5,193,323
3121	Acquisition and Disposal of Buildings	32,220,828
3122	Accumulated Depreciation of Buildings	(11,848,935)
3131	Acquisition and Disposal of Infrastructure	48,530,730
3132	Accumulated Depreciation of Infrastructure	(9,389,211)
3141	Acquisition and Disposal of Vehicles	3,178,852
3142	Accumulated Depreciation of Vehicles	(2,428,554)
3152	Accumulated Depreciation of Leasehold Land	(681,504)
3161	Acquisition and Disp of Furniture Fittings and Office Equip	451,687
3162	Accumulated Depreciation of Furniture Fitt	(440,823)
3171	Acquisition and Disposal of Plant	9,106,529
3172	Accumulated Depreciation of Plant	(5,428,478)
3181	Acquisition and Disposal of Roads	28,940,830
3182	Accumulated Depreciation of Roads	(8,038,950)
<b>Acquisition of Assets Sub Total</b>		<b>89,041,624</b>
<b>Capital Expenditure</b>		
3322	Capital Expenses Construct/Upgrade Buildings	1,702,357
3329	E.O Trans to Acq Build	(928,973)
3332	Capital Expenses Construct/Upgrade Infrastructure	1,096,875
3339	E.O Trans to Acq Infra	(543,038)
3341	Capital Expenses Purchase Vehicles	126,110
3348	Capital Expenses Offset Motor Vehicles	(173,182)
3349	E.O Trans to Acquisition of Plant and Equipment	(379,912)
3371	Capital Expense Purchase/Upgrade Plant and Equipment	2,777,966
3382	Capital Expense Construct/Upgrade Roads	560,806
<b>Capital Expenditure Sub Total</b>		<b>4,250,028</b>
<b>Total Non Current Assets</b>		<b>93,291,652</b>
<b>Total Assets</b>		<b>105,842,566</b>

**Current Liabilities**

Report\_WASC BALANCE SHEET RPT BY ACCT CATEGORY - Dec 2021

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**West Arnhem Regional Council**  
**Balance Sheet Report**  
 As at Period Ending - 31st December 2021

		As at December 2021 Actual
<b>Creditors</b>		
2181	GST Payable	67,553
2181	FBT Liability	9,887
2191	Creditors - Trade Creditors	513,237
<b>Creditors Sub Total</b>		<b>590,777</b>
<b>Current Provisions</b>		
2213	Current Provision Employees Annual Leave	1,397,909
2214	Current Provision Long Service Leave	614,336
2221	Current Provision Doubtful Debt Genera	25,891
2291	Current Provision Other General	205,763
<b>Current Provisions Sub Total</b>		<b>2,243,899</b>
<b>Current Lease Liabilities</b>		
2392	Current - Section 19 Lease Liability	65,883
<b>Current Lease Liabilities Sub Total</b>		<b>65,883</b>
<b>Income Received in Advance</b>		
2511	Rates - income received in Advance	2,132,906
<b>Income Received in Advance Sub Total</b>		<b>2,132,906</b>
<b>Other Current Liabilities</b>		
2990	Contract Retention Held	(90,647)
2991	Other Current Liability Other General	142,191
2992	DAWE Rent and Bond Liability Account	16,669
2994	Bonds Held	125,020
2995	Westpac Master Card Cleaning	4,866
2996	Accrued Expenses General	210,318
2997	Accrued Employee Expense	667,907
2998	Income Invoiced in Advance - Other Income	5,676
<b>Other Current Liabilities Sub Total</b>		<b>1,082,110</b>
<b>Total Current Liabilities</b>		<b>6,116,574</b>
<b>Non Current Liabilities</b>		
<b>Non Current Provisions</b>		
4211	Non Current Provision Long Service Leave	476,052
<b>Non Current Provisions Sub Total</b>		<b>476,052</b>
<b>Non Current Lease Liability Other General</b>		
4392	Non Current - Section 19 Lease Liability	4,729,729
<b>Non Current Lease Liability Other General Sub Total</b>		<b>4,729,729</b>
<b>Total Non Current Liabilities</b>		<b>5,205,781</b>
<b>Total Liabilities</b>		<b>11,321,355</b>
<b>NET ASSETS</b>		<b>94,521,211</b>
<b>Equity</b>		
<b>Accumulated Surpluses</b>		
5111	Accumulated Surplus Deficit General	45,261,236
<b>Accumulated Surpluses Sub Total</b>		<b>45,261,236</b>
<b>Equity Adjustments</b>		
5211	Equity Adjust Land	(101,472)
5231	Equity Adjust Infrastructure	38,942
<b>Equity Adjustments Sub Total</b>		<b>(62,530)</b>
<b>Asset Revaluation Reserves</b>		
5321	Asset Revaluation Reserve Buildings	7,710,746
5331	Asset Revaluation Reserve Infrastructure	19,603,342
5381	Asset Revaluation Reserve ROADS	21,302,366
<b>Asset Revaluation Reserves Sub Total</b>		<b>48,616,454</b>
<b>Reserves</b>		
5992	Capital Reserve - Transfer In	15,625,054
5993	Capital Reserve - Transfer Out	(13,771,926)
<b>Reserves Sub Total</b>		<b>1,853,134</b>
<b>Total Equity</b>		<b>95,668,294</b>
<b>Retained Earnings</b>		<b>(1,167,083)</b>
<b>Allocations</b>		<b>0</b>
<b>NET EQUITY</b>		<b>94,521,211</b>

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
00031	Account Total (AUD)		DEPT OF LOCAL GOVT HOUSING & COMM DE	275,000	275,000	0,00	0,00	0,00	275,000	0,00	0,00
00063	Account Total (AUD)		DEPARTMENT OF EDUCATION	-110,000	-110,000	-110,000	0,00	0,00	0,00	0,00	0,00
00069	Account Total (AUD)		ENERGY RESOURCES OF AUSTRALIA LTD	83,377,92	83,377,92	0,00	83,377,92	0,00	0,00	0,00	0,00
00083	Account Total (AUD)		GAGUDJU ENTERPRISES PTY LTD Trading as BI	-15,249,00	-1,018,00	-1,703,00	635,00	50,00	0,00	0,00	0,00
00084	Account Total (AUD)		GAGUDJU LODGE COOINDA	650,00	650,00	0,00	650,00	0,00	0,00	0,00	0,00
00158	Account Total (AUD)		KAKADU CONTRACTING NT	-1,227,00	509,00	-4,00	573,00	0,00	0,00	0,00	0,00
00161	Account Total (AUD)		KAKADU NATIONAL PARK ENV AUSTR	625,00	625,00	0,00	625,00	0,00	0,00	0,00	0,00
00276	Account Total (AUD)		NT POLICE FIRE & EMERGENCY SERVICES	-7,359,90	-2,232,52	-4,796,21	2,563,69	0,00	0,00	0,00	0,00
00285	Account Total (AUD)		OFFICE OF CRIME PREVENTION	1,000,00	1,000,00	0,00	0,00	0,00	0,00	1,000,00	0,00
00310	Account Total (AUD)		POWER AND WATER CORPORATION - DARWI	95,478,30	201,784,04	-319,50	185,711,53	14,055,01	0,00	2,337,00	0,00
00330	Account Total (AUD)		168 GENERAL STORE Feng Shui Pty Ltd	858,13	858,13	0,00	0,00	0,00	0,00	858,13	0,00

West Arnhem Regional Council As At 31/12/2021  
 Shire CY Data Entry ARACT Accounts Receivable (AUD)  
**Age Analysis (As At Date) Report - Summary Report**  
**Ledger**

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
00361	Account Total (AUD)		STEDMAN CONSTRUCTION	625,00	625,00	0,00	350,00	275,00	0,00	0,00	0,00
00476	Account Total (AUD)		VEOLIA ENVIRONMENTAL SERVICES	600,00	600,00	0,00	600,00	0,00	0,00	0,00	0,00
00497	Account Total (AUD)		DEPT OF ATTORNEY GENERAL AND JUSTICE ]	750,00	750,00	0,00	0,00	750,00	0,00	0,00	0,00
00715	Account Total (AUD)		DEPARIMENT OF INFRASTRURE, PLANNING & 146,335,20	144,454,00	144,454,00	0,00	100,723,63	0,01	0,00	43,730,36	0,00
00753	Account Total (AUD)		GUNDEHMI ABORIGINAL CORPORATION	2,550,00	2,550,00	0,00	1,275,00	1,275,00	0,00	0,00	0,00
00770	Account Total (AUD)		TERRITORY FAMILIES	110,00	110,00	0,00	0,00	0,00	110,00	0,00	0,00
00952	Account Total (AUD)		JETSTREAM ELECTRICAL PTY LTD	-450,00	-450,00	-450,00	0,00	0,00	0,00	0,00	0,00
01156	Account Total (AUD)		KAKADU ENTERPRISES PTY LTD	375,00	375,00	0,00	325,00	0,00	50,00	0,00	0,00
01176	Account Total (AUD)		TOP END HEALTH SERVICES	-500,00	-500,00	-500,00	0,00	0,00	0,00	0,00	0,00
01209	Account Total (AUD)		DEPARTMENT OF AGRICULTURE WATER ANI -13,673,92	11,132,66	11,132,66	-81,86	9,576,52	0,00	1,638,00	0,00	0,00
01216	Account Total (AUD)		NATIONAL DISABILITY INSURANCE AGENCY -1,565,00	-145,00	-145,00	-145,00	0,00	0,00	0,00	0,00	0,00



**Age Analysis (As At Date) Report - Summary Report**  
**Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
01290			KARA WANANG	2,396.54	2,118.35	0.00	0.00	116.08	0.00	2,002.27	0.00
			<i>Account Total (AUD)</i>								
01292			MICHAEL NAPINKUYNMI	-143.38	1,238.69	-1,075.10	440.00	1,871.79	0.00	0.00	0.00
			<i>Account Total (AUD)</i>								
01295			TREVOR NGANJMIRRA	9,238.66	8,134.86	0.00	2,220.35	1,861.77	0.00	4,052.74	0.00
			<i>Account Total (AUD)</i>								
01296			ROLAND BARRAWANGA	925.82	925.82	0.00	838.76	87.06	0.00	0.00	0.00
			<i>Account Total (AUD)</i>								
01297			NEHEMLAH BURRUNALI	3,739.54	3,606.94	0.00	649.04	1,274.56	0.00	1,683.34	0.00
			<i>Account Total (AUD)</i>								
01298			NELLIE MANAKGU	-87.06	496.20	-55.18	551.38	0.00	0.00	0.00	0.00
			<i>Account Total (AUD)</i>								
01300			LINDY MARALINGURRA	3,669.54	3,998.68	-106.16	2,409.58	1,695.26	0.00	0.00	0.00
			<i>Account Total (AUD)</i>								
01301			DAWN BADARI	3,083.31	3,659.94	-61.81	2,255.83	1,465.92	0.00	0.00	0.00
			<i>Account Total (AUD)</i>								
01302			COLIN NABORLBORLH	6,722.36	6,516.99	0.00	2,716.94	2,578.94	0.00	1,221.11	0.00
			<i>Account Total (AUD)</i>								
01304			CAROL MARALINGURRA	2,031.10	227.13	0.00	0.00	0.00	0.00	227.13	0.00
			<i>Account Total (AUD)</i>								
01329			SUNDRY DEBTOR - CASH SALES	107.75	107.75	0.00	107.75	0.00	0.00	0.00	0.00
			<i>Account Total (AUD)</i>								

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
01346	Account Total (AUD)		BRIAN MIKINJMIKGINJ	2,020.14	2,020.14	0.00	0.00	0.00	0.00	2,020.14	0.00
01347	Account Total (AUD)		SHADRACK PATLAS	2,414.87	2,414.72	0.00	0.00	0.00	0.00	2,414.72	0.00
01352	Account Total (AUD)		CAIN NABEGAYO	667.46	667.46	0.00	0.00	0.00	0.00	667.46	0.00
01353	Account Total (AUD)		DEAN NGANJIMIRRA	-29.02	481.62	-127.80	609.42	0.00	0.00	0.00	0.00
01355	Account Total (AUD)		AMOS NGAJIMIRRA	3,859.88	3,859.88	0.00	2,459.48	1,400.40	0.00	0.00	0.00
01356	Account Total (AUD)		ELITE INTERIORS NT PTY LTD T/A DCT AUSTI	25,017.00	24,782.00	0.00	0.00	0.00	0.00	24,782.00	0.00
01357	Account Total (AUD)		LEVI NABEGEYO	435.30	435.30	0.00	435.30	0.00	0.00	0.00	0.00
01358	Account Total (AUD)		DARRAD NARALDOL	87.06	87.06	0.00	0.00	0.00	0.00	87.06	0.00
01359	Account Total (AUD)		DANE MANAKGU	1,770.22	1,770.22	0.00	609.42	522.36	0.00	638.44	0.00
01360	Account Total (AUD)		ALVESTER KELLY	873.18	873.18	0.00	670.94	203.14	0.00	0.00	0.00
01362	Account Total (AUD)		JORDAN NABEGEYO MARRDAY	2,490.83	2,490.83	0.00	2,490.83	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
01363	Account Total (AUD)		MATTHAM GUYMALA	689.19	689.19	0.00	282.91	0.00	0.00	406.28	0.00
01364	Account Total (AUD)		JEMSON BROWN	1,276.88	1,276.88	0.00	0.00	0.00	0.00	1,276.88	0.00
01368	Account Total (AUD)		SIMON BURA BURA	232.16	232.16	0.00	0.00	0.00	0.00	232.16	0.00
01370	Account Total (AUD)		ANASTASIA MANGIRU	1,113.96	1,113.96	0.00	638.44	421.52	0.00	54.00	0.00
01371	Account Total (AUD)		HELEN LUGLIETTI	6,418.00	6,418.00	0.00	0.00	0.00	0.00	6,418.00	0.00
01374	Account Total (AUD)		AURORA KAKADU LODGE & CARAVAN PARK	975.00	975.00	0.00	325.00	0.00	0.00	650.00	0.00
01375	Account Total (AUD)		WARABI ABORIGINAL CORPORATION	9,600.53	9,600.53	-1,874.47	1,400.00	975.00	2,325.00	6,775.00	0.00
01376	Account Total (AUD)		BLUERIDGE ENGINEERING	-2,392.50	-192.50	-192.50	0.00	0.00	0.00	0.00	0.00
01377	Account Total (AUD)		TROY NAMIYILK	2,198.90	2,198.90	0.00	638.44	0.00	0.00	1,560.46	0.00
01380	Account Total (AUD)		MELCHIZEDEK MARALNGURRA	3,598.48	3,598.48	0.00	0.00	0.00	0.00	3,598.48	0.00
01381	Account Total (AUD)		ANBINIK KAKADU RESORT	-1,100.00	-125.00	-125.00	0.00	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger ARACT Accounts Receivable (AUD)**

As At 31/12/2021

West Arnhem Regional Council  
 Shire CY Data Entry

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
01382	Account Total (AUD)		ASIAH MARALNGURRA	899.62	899.62	0.00	0.00	0.00	0.00	899.62	0.00
01384	Account Total (AUD)		NOELINE NAYLIBIDJ	261.18	261.18	0.00	0.00	0.00	0.00	261.18	0.00
01388	Account Total (AUD)		BEST CONTRACTING	4,025.00	4,025.00	0.00	675.00	1,075.00	825.00	1,450.00	0.00
01391	Account Total (AUD)		RAY MUDJANDI	4,653.09	4,653.09	0.00	2,908.67	944.80	0.00	899.62	0.00
01395	Account Total (AUD)		HAWKINS & CLEMENTS HAWKINS & CLEMEN	300.00	300.00	0.00	300.00	0.00	0.00	0.00	0.00
01401	Account Total (AUD)		PAUL NARRIMUTIMU	5,436.63	5,436.63	0.00	0.00	2,876.87	0.00	2,559.76	0.00

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 21/2/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
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01406 MARGARET ALLGOOD

Account Total (AUD)

1,425,30				1,425,30	0,00	0,00	0,00	0,00	0,00	1,425,30	0,00
404,577,25				558,980,41	-11,725,59	-11,725,59	413,518,87	35,775,49	5,223,00	116,188,64	0,00
				100%	-2%	-2%	74%	6%	1%	21%	

[END OF REPORT]

As At Allocation Date Used : 12/01/2022

**Selection Criteria**

Ledger Name = 'ARACT'  
 As At Date = 31/12/2021  
 As At Allocation Date = 12/01/2022  
 Show (T)ransaction or (B)ase currency? = 'B'  
 (S)ummary (D)etail (E)xtended Detail = 'S'  
 More...

**Sort Criteria**

Accubri - Ascending  
 @fl\_currency\_group - Ascending  
 Transaction Number - Ascending  
 Document Date - Ascending  
 Document Type - Ascending  
 Document Reference - Ascending

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current		>30days		>60days		>90days		Future Items
					PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NO	To 2/12/2021	To 3/1/2021	To 3/10/2021	To 2/1/2021	To 3/10/2021	<= 2/10/2021	
10058				ACTROL PARTS P/L	12,10	12,10	0,00	0,00	0,00	12,10	0,00	0,00	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10074				AIR LIQUIDE AUSTRALIA PTY LTD	33,24	33,24	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10130				ATOM SUPPLY	86,64	86,64	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10135				CHEVRON AUSTRALIA DOWNSTREAM FUELS	1,539,14	1,539,14	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NO	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10219				BIG W	197,40	197,40	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10228				BLACKWOODS	492,62	492,62	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10232				BLUERIDGE ENGINEERING PTY LTD	1,567,35	1,567,35	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10256				BUNNINGS - PALMERSTON	233,34	233,34	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10258				BUNNINGS DARWIN WAREHOUSE	1,117,62	1,117,62	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NO	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10353				WINC	34,91	34,91	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NO	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10491				DON KYATT SPARE PARTS PTY LTD	709,42	709,42	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													
10534				KPI Rosherville Pty Ltd T/AS ENZED SERVICE CE	140,80	140,80	0,00	0,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	0,00	0,00	0,00
				Account Total (AUD)													

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
				GUNI	PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NA	
10633	Account Total (AUD)		INDIGENOUS LAND CORPORATION	526.55	526.55	0.00	526.55	0.00	0.00	0.00	0.00
10651	Account Total (AUD)		HARDY AVIATION TRADING AS FLY TIWI	153.00	153.00	0.00	153.00	0.00	0.00	0.00	0.00
10694	Account Total (AUD)		INDEPENDENT GROCERS	879.32	879.32	-22.65	901.97	0.00	0.00	0.00	0.00
10707	Account Total (AUD)		FLICK ANTICIMEX	1,735.15	1,735.15	0.00	0.00	1,735.15	0.00	0.00	0.00
10720	Account Total (AUD)		JABIRU FOODLAND	938.23	938.23	0.00	938.23	0.00	0.00	0.00	0.00
10739	Account Total (AUD)		JARDINE LLOYD THOMPSON	6,744.76	6,744.76	0.00	6,744.76	0.00	0.00	0.00	0.00
10828	Account Total (AUD)		NUTRIEN AG SOLUTIONS	5,344.93	5,344.93	0.00	3,432.00	1,912.93	0.00	0.00	0.00
10877	Account Total (AUD)		MANINGRIDA PROGRESS ASSOCIATION	2,728.52	2,728.52	0.00	2,493.90	234.62	0.00	0.00	0.00
11053	Account Total (AUD)		SBA OFFICE NATIONAL	985.26	985.26	0.00	135.14	850.12	0.00	0.00	0.00
11090	Account Total (AUD)		PALMS CITY RESORT	255.00	255.00	0.00	255.00	0.00	0.00	0.00	0.00
11125	Account Total (AUD)		FULTON HOGAN INDUSTRIES PTY LTD	1,045.00	1,045.00	0.00	1,045.00	0.00	0.00	0.00	0.00
11134	Account Total (AUD)		POWERWATER	1,340.45	1,340.45	-106.99	447.56	0.00	0.00	999.88	0.00

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council  
 Shire CY Data Entry

As At 31/12/2021

Date	Document Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current		>30days		>60days		>90days		Future Items
					PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	TGGP	NA	To 2/12/2021	To 3/1/2021	To 3/10/2021	<= 2/10/2021		
11184				REECE PTY LTD	744.99	744.99	0.00	0.00	0.00	744.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				Account Total (AUD)													
11190				REPCO			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NA					
				Account Total (AUD)													
11249				SHAMROCK CHEMICALS			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NA					
				Account Total (AUD)													
11261				SIMON GEORGE & SONS PTY LTD			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NO					
				Account Total (AUD)													
11374				THE BIG-MOWER			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NA					
				Account Total (AUD)													
11423				TRADELINK			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NO					
				Account Total (AUD)													
11489				WINDSCREENS TERRITORY			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NO					
				Account Total (AUD)													
11539				ALPA MINJILANG			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NA					
				Account Total (AUD)													
11590				STATEWIDE SUPERANNUATION			0.00	0.00	CREDITYPE	SUPER	TGGP	NA					
				Account Total (AUD)													
11668				TERRITORY STEEL			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NA					
				Account Total (AUD)													
11735				TYRE TRADERS NT			0.00	0.00	CREDITYPE	SUNDRY	TGGP	NA					
				Account Total (AUD)													
12106				AUSTRALIAN TAX OFFICE - PAYG ONLY			0.00	0.00	CREDITYPE	OTHER	TGGP	NO					
				Account Total (AUD)													



West Arnhem Regional Council As At 31/12/2021  
 Shire CY Data Entry Age Analysis (As At Date) Report - Summary Report  
**Ledger APACT Accounts Payable (AUD)**

Document Date	Type	Due Date	Reference	Original		Outstanding		Unapplied Credits		Current		>30days		>60days		>90days		Future Items
				PAYTYPE	EFT	PAYTYPE	EFT	CREDTYPE	SUNDRY	TGGP	NO	To 2/12/2021	To 3/10/2021	To 3/10/2021	<= 2/10/2021			
12447	Account Total (AUD)		M M ELECTRICAL MERCHANDISING	5,970.40	5,970.40	0.00	5,970.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12627	Account Total (AUD)		DEPT OF INDUSTRY, TOURISM AND TRADE	1,838.06	1,838.06	0.00	1,838.06	0.00	0.00	919.03	919.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12630	Account Total (AUD)		L & V NOMINEES PTY LTD	195.00	195.00	0.00	195.00	0.00	0.00	195.00	195.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12643	Account Total (AUD)		JETSTREAM ELECTRICAL PTY LTD	6,236.94	6,236.94	0.00	6,236.94	0.00	0.00	6,236.94	6,236.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12669	Account Total (AUD)		MARSHALL POWER AUSTRALIA PTY LTD	367.20	367.20	0.00	367.20	0.00	0.00	367.20	367.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12694	Account Total (AUD)		PEF FOOD SERVICES PTY LTD	761.30	761.30	0.00	761.30	0.00	0.00	761.30	761.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12866	Account Total (AUD)		AJ COURIERS & HAULAGE PTY LTD	1,249.05	1,249.05	0.00	1,249.05	0.00	0.00	1,249.05	1,249.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12870	Account Total (AUD)		ACCESS HARDWARE & NORTHERN LOCKSME	43.96	43.96	0.00	43.96	0.00	0.00	43.96	43.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12895	Account Total (AUD)		RECHARGE PETROLEUM	3,805.28	3,805.28	0.00	3,805.28	0.00	0.00	3,805.28	3,805.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13042	Account Total (AUD)		FORECAST MACHINERY	3,355.02	3,355.02	0.00	3,355.02	0.00	0.00	3,355.02	3,355.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13063	Account Total (AUD)		ADJUMARLLARL STORE	1,591.01	1,591.01	0.00	1,591.01	0.00	0.00	1,591.01	1,591.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13072	Account Total (AUD)		RGM MAINTENANCE	2,446.75	2,446.75	0.00	2,446.75	0.00	0.00	2,446.75	2,446.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00

West Arnhem Regional Council As At 31/12/2021  
 Shire CY Data Entry Age Analysis (As At Date) Report - Summary Report  
**Ledger APACT Accounts Payable (AUD)**

Document Date	Type	Due Date	Reference	Original	Outstanding		Unapplied Credits		Current		>30days		>60days		>90days		Future Items
					PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NO	To 2/12/2021	To 3/10/2021	To 3/10/2021	<= 2/10/2021			
13205				TOTAL TOOLS DARWIN	99,85	99,85	0,00	79,90	19,95	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
13300				ELITE INTERIORS NT P/L T/A DCT AUSTRALIA	PAYTYPE	EFT	0,00	CREDITYPE	SUNDRY	TGGP	YES	0,00	24,782,00	0,00	24,782,00	0,00	
13338				SHAUN LEE	PAYTYPE	EFT	10,805,00	CREDITYPE	SUNDRY	TGGP	YES	0,00	10,805,00	0,00	10,805,00	0,00	
13381				AIR LIQUIDE HEALTHCARE PTY LTD	PAYTYPE	EFT	33,80	CREDITYPE	SUNDRY	TGGP	NA	0,00	33,80	0,00	0,00	0,00	
13497				TERRITORY SPRINGWATER AU Pty Ltd	PAYTYPE	EFT	59,00	CREDITYPE	SUNDRY	TGGP	NA	0,00	59,00	0,00	0,00	0,00	
13555				HEATH MOTOR GROUP T/A DARWIN ISUZU	PAYTYPE	EFT	594,55	CREDITYPE	SUNDRY	TGGP	NO	0,00	319,55	0,00	0,00	0,00	
13608				OZHOSTING.COM PTY LTD	PAYTYPE	EFT	-64,68	CREDITYPE	SUNDRY	TGGP	YES	0,00	0,00	0,00	0,00	0,00	
13671				HARDY LANDSCAPING (NT) PTY LTD	PAYTYPE	EFT	71,335,92	CREDITYPE	SUNDRY	TGGP	NA	0,00	0,00	7,133,95	0,00	0,00	
13696				DEC INSTALLATIONS PTY LTD	PAYTYPE	EFT	869,346,00	CREDITYPE	SUNDRY	TGGP	YES	0,00	0,00	0,00	217,336,50	0,00	
13704				RICHARD MITCHELL PTY LTD T/A KAKADU C	PAYTYPE	EFT	825,16	CREDITYPE	SUNDRY	TGGP	YES	0,00	825,16	0,00	0,00	0,00	
13728				AURIGA LOGISTICS PTY LTD	PAYTYPE	EFT	1,999,46	CREDITYPE	SUNDRY	TGGP	NO	0,00	136,16	0,00	0,00	0,00	
13796				DEFEND FIRE SERVICES PTY LTD	PAYTYPE	EFT	110,00	CREDITYPE	SUNDRY	TGGP	NO	0,00	0,00	0,00	0,00	0,00	

West Arnhem Regional Council As At 31/12/2021  
 Shire CY Data Entry Age Analysis (As At Date) Report - Summary Report  
**Ledger APACT Accounts Payable (AUD)**

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 21/2/2021	>30days To 21/1/2021	>60days To 31/0/2021	>90days <= 21/0/2021	Future Items
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	YES		
13815	Account Total (AUD)		THIAN LOK AUGUSTINE TJOENG	3,875.00	3,875.00	0.00	3,875.00	0.00	0.00	0.00	0.00
13845	Account Total (AUD)		GREENSAFE PTY LTD	50,380.00	13,464.40	0.00	0.00	0.00	0.00	13,464.40	0.00
13872	Account Total (AUD)		PLAY POLES PTY LTD	86,489.60	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
13878	Account Total (AUD)		SEA SWIFT PTY LTD	639.62	639.62	0.00	639.62	0.00	0.00	0.00	0.00
13926	Account Total (AUD)		ROADSHOW PUBLIC PERFORMANCE LICENSI	275.00	275.00	0.00	275.00	0.00	0.00	0.00	0.00
13959	Account Total (AUD)		HACK, JOANNAH	18.10	18.10	0.00	18.10	0.00	0.00	0.00	0.00
13967	Account Total (AUD)		NEWS PTY LIMITED (Jabiru LPO)	201.71	201.71	0.00	201.71	0.00	0.00	0.00	0.00
13990	Account Total (AUD)		KML CLEANING SERVICES	3,080.00	3,080.00	0.00	3,080.00	0.00	0.00	0.00	0.00
14011	Account Total (AUD)		ALICE SPRINGS CASINO OPERATIONS PTY LT	3,614.50	3,614.50	0.00	3,614.50	0.00	0.00	0.00	0.00
				1,359,643.52	513,236.85	-194.32	224,654.69	11,254.75	10,133.95	267,387.78	0.00
					100%	0%	44%	2%	2%	52%	

**Age Analysis (As At Date) Report - Summary Report**  
**Ledger APACT Accounts Payable (AUD)**

As At 31/12/2021

West Arnhem Regional Council  
 Shire CY Data Entry

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 21/2/2021	>30days To 2/11/2021	>60days To 3/10/2021	>90days <= 2/10/2021	Future Items
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[END OF REPORT]

As At Allocation Date Used : 6/01/2022

**Selection Criteria**

Ledger Name = 'APACT'  
 As At Date = 31/12/2021  
 As At Allocation Date = 6/01/2022  
 Show (T)ransaction or (B)ase currency? = 'B'  
 (S)ummary (D)etail (E)xtended Detail = 'S'  
 More...

**Sort Criteria**

Accrual - Ascending  
 @fl\_currency\_group - Ascending  
 Transaction Number - Ascending  
 Document Date - Ascending  
 Document Type - Ascending  
 Document Reference - Ascending

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Status of Grants Update and Business Development for West Arnhem Regional Council – January 2022</b>
<b>File Reference:</b>	<b>988881</b>
<b>Author:</b>	<b>Michelle Hillman, Manager Business Development</b>

#### SUMMARY

The purpose of this report is to inform Council about the status of grant funding applications, inform Council of issues arising in the execution of grant funded projects/programs, and provide any other important information relating to grants including funding opportunities and challenges. This report also provides an overview of business development activities including commercial contracts, tenders and housing.

#### BACKGROUND

To provide Council with a monthly update on matters relating to the activities and outcomes of the Business Development Unit, including grants, commercial contracts, tenders and housing.

#### COMMENT

#### GRANTS

##### Grants confirmed during this period

Grant name	Agency	Purpose	Period	\$ Confirmed
Local Government Immediate Priority Grant	Department of Chief Minister and Cabinet	Funding to purchase a new Rubbish Compactor for Warruwi	Fully expended by 31 January 2023	\$162,000
Australia Day Community Events	National Australia Day Council	Family friendly community events featuring live entertainment, BBQ, community awards and citizen of the year.	Events to be held 26 <sup>th</sup> January 2022	\$27,500
Towards Zero Road Safety	NTG Dept of Infrastructure, Planning and Logistics	Community production of a road and vehicle safety messaging campaign (music video and promotional materials)	30 June 2022	\$11,000

**Total Funding confirmed during the period: \$200,500**

### **Grant Applications submitted during the period:**

#### **NTG Healthy Lifestyles Activities Jabiru**

Funding for twice yearly workshops offered in Jabiru for gymnastics, rugby and dance in 2022-2023.

#### **Preparing Australia**

Funding for LED signage-WARC disaster mitigation and response.

#### **Spotlight Foundation**

In kind Soft furnishings to be provided to Maningrida for Visitor Accommodation.

**Total Funding applied for in this period: \$312,734.00**

**Applications Pending:** None

#### **Applications Declined:**

#### **Local Government Immediate Priority Grant – Mowers**

Funding to purchase 4 front deck ride-on mowers for Jabiru, Minjilang and Maningrida.

### **BUSINESS DEVELOPMENT, HOUSING, TENDERS AND CONTRACTS:**

**Tenders submitted:** None

**Tenders awarded:** None

**Tenders awaiting outcome:** None

**Tenders Declined:** None

### **FINANCIAL IMPLICATIONS**

Council projects and programs are heavily dependent on grant funding and it is therefore vital that Council is updated on the status of grants.

### **VOTING REQUIREMENTS**

Simple majority.

#### **RECOMMENDATIONS**

##### **That Council:**

- **Receives and notes the report on the status of grants update and business development for West Arnhem Regional Council in January 2022; and**
- **Notes the attached project funding certification report for Gunbalanya for the period ended 30 November 2021.**

### **ATTACHMENTS**

- 1 Local Authority Project Funding Certification Gunbalanya 30 NOVEMBER 2021.pdf

# West Arnhem Regional Council

## CERTIFICATION OF 2021-2022 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Gunbalanya Local Authority

File number: \_\_\_\_\_

### INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 NOVEMBER 2021

LAPF Grant 2021 - 22	\$159,700.00
LAPF Grant 2021 – 22 Received 8 November 2021	\$46,666.00
Previous Acquittal Balance	\$433,344.52
Expenditure from 2020 – 21	\$147,184.05
<b>Total Income</b>	<b>\$480,010.52</b>
<b>Surplus / (Deficit) as at 30 NOVEMBER 2021</b>	<b>\$332,826.47</b>

-----  
 We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes  No
- the LAPF funding guidelines; Yes  No
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes  No
- the Northern Territory Government's buy from Territory enterprise policy. Yes  No

Certification report prepared by Brooke Meredith 13/12/2021

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting. Yes  No 

Laid before the Council at a meeting (to be held) on 09/02/2022 Copy of minutes attached (TBA).

Laid before the LA at a meeting (to be held on) 28/10/2021 Copy of minutes attached (TBA).

CEO or CFO



.....17..../12..../2021

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No 

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes  No 

Comments

Omor Sharif – Grants and Rates Officer \_\_\_\_\_ ...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_ ...../...../20\_\_

Department of the Chief Minister and Cabinet



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Purchase of Landfill Machine - Maningrida</b>
<b>File Reference:</b>	<b>986049</b>
<b>Author:</b>	<b>Graham Baulch, Asset Coordinator Fleet</b>

#### SUMMARY

This report is to seek Council's approval for the reallocation of budgeted funds.

#### BACKGROUND

In the October 2021 OCM Council approved the purchase of a 20 tonne excavator with a grab claw for the Maningrida landfill site (OCM99/2021), further investigation has suggested an alternative machine would provide more versatility in Maningrida.

#### COMMENT

From a cost and versatility standpoint a wheel loader fitted with puncture proof tyres and supplied with a waste grapple in addition to the standard bucket and a fork frame would prove more suitable for Maningrida. This machine would still allow the scrap metals to be moved around the landfill and loaded in to scrap bins and with the grapple can be beneficial during pre and post cyclone clean-ups.

The wheel loader can be driven between sites while the 20 tonne excavator would be confined to operations at the landfill as WARC do not have the capability to transport a machine of this size and weight between sites. An image of a wheel loader fitted with the waste grapple is attached to this report.

#### FINANCIAL IMPLICATIONS

NT Government funding of \$148,800 was provided to Council through a Waste and Resource Management grant to assist with the purchase of the machine, the balance of the purchase cost comes from the insurance payout for the written off Waruwi wheel loader.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

<b>GOAL 3 LOCAL INFRASTRUCTURE</b>	
<i>Well maintained and enhanced built and natural environment.</i>	
<b>Objective 3.1</b>	Infrastructure and asset management strategies appropriate to the needs of Council.
<b>Objective 3.4</b>	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.



## VOTING REQUIREMENTS

Simple majority.

### RECOMMENDATION:

#### That Council:

- **Receives and notes the report;**
- **Redirects funding from the 2021-2022 Northern Territory Government Waste and Resource Management grant of \$148, 800 that was approved to purchase a grab claw (as per resolution number OCM99/2021) to purchase a wheel loader for the Maningrida landfill.**

## ATTACHMENTS

- 1 Wheel loader with waste handling grapple image.pdf 1 Page



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>10.2</b>
<b>Title:</b>	<b>Additional Garbage Compactor for WARC Communities.</b>
<b>File Reference:</b>	<b>987126</b>
<b>Author:</b>	<b>Graham Baulch, Asset Coordinator Fleet</b>

#### SUMMARY

This report is to outline options available to Council for an additional garbage compactor in the WARC fleet.

#### BACKGROUND

At the December 2021 OCM during 'Elected Member questions with or without notice', a question was raised about the possibility of Council adding an extra garbage compactor that could be used in West Arnhem communities whenever the need arises.

#### COMMENT

The two options available to Council are:

- (A) The purchase of an additional new compactor for the fleet; or
- (B) The retaining of a compactor that is due to go to auction after being replaced with a new machine as per Council fleet disposal schedule.

Option overview:

- A) Purchasing a new compactor will require \$300,000 in capital expenditure and up to \$30,000 in annual ownership costs. Current supply issues for both trucks and compactor machinery has stretched out resulting in the lead time for delivery of a new compactor now being up to 18 months from receipt of order. If Council were to approve the expenditure in the 2022/23 budget we would not receive the machinery before the last quarter of 2023.
- B) Retaining an existing compactor rather than sending it to auction presents a risk as the unit will be at least five years old. Council's compactor fleet are replaced regularly to ensure the reliability of the vehicle. Retaining a five year old compactor will expose Council to financial risk as outlined below:

The most recent compactor Council sold at auction was a 2013 Hino 500 from Gunbalanya which was auctioned in November 2020. The unit had suffered transmission problems prior to being replaced and the new owner was forced to replace the transmission shortly after buying at auction. The next compactor to be replaced is the 2016 Hino 500 from Maningrida that is currently having issues with the automated transmission. The unit is due for replacement in March 2022.

Whilst WARC have since moved to Isuzu trucks for our compactor fleet to avoid the transmission problems we've encountered with the Hino models, the age of the units presents greater financial risk the longer they are retained.

If Council proceed with expanding the garbage compactor fleet with an additional vehicle, it is recommended to add the cost of a new vehicle to the budget to ensure the reliability of the compactor fleet is maintained.

## STATUTORY ENVIRONMENT

Not applicable.

## POLICY IMPLICATIONS

Not applicable at this time.

## FINANCIAL IMPLICATIONS

Not applicable at this time.

## STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.4	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements

## VOTING REQUIREMENTS

Not applicable.

**RECOMMENDATION:**  
**That Council notes the report.**

## ATTACHMENTS

There are no attachments for this report.

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>10.3</b>
<b>Title:</b>	<b>Operations Report - December 2021 and January 2022</b>
<b>File Reference:</b>	<b>989786</b>
<b>Author:</b>	<b>Jesse Evans, Chief Operations Officer (Acting)</b>

#### SUMMARY

This report is presented to Council in order to provide an overview on operations and services delivered to the West Arnhem Regional Council communities.

#### BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support is provided to elected members.

#### COMMENT

##### 1. Projects / Acquisitions:

###### All

- a. Veterinarian program for 2021-22 has now commenced, with Aboriginal Community Veterinary Services visiting the Jabiru community the week starting Monday 31<sup>st</sup> January 2022. All other community visits on-hold, due to the Covid-19 travel restrictions.

###### Jabiru

- a. Digital Display Screen / TV for the pool installation delayed until late February 2022.
- b. Water tower lights order and due to arrive in Darwin by the 4<sup>th</sup> February 2022.
- c. Awaiting on final components before Westpac Bank tender is released.
- d. Office roof spray seal works to commence on the 5<sup>th</sup> February 2022, weather permitting.

###### Gunbalanya

- a. Playground works has commenced, with repair and repainting of the hard structure, and removal of existing playground equipment now completed. New playground equipment delivered, install suspended due to the Covid-19 travel restrictions.
- b. LA funded LED screen and trailer, expected delivery delayed to mid-March 2022. Delivery to Gunbalanya will still occur post wet season.
- c. Funding approved for Gunbalanya oval fencing. Contractors requested to provide updated quotes and works schedule to commence early April 2022.
- d. Still negotiating with NLC on the location of hard structure at the billabong jetty. NLC advised consultation has delayed, due to the Covid-19 travel restrictions.

###### Maningrida

- a. Garbage compactor delivery date scheduled for March 2022.
- b. Maningrida oval light-towers works to commence post wet season 2022.
- c. Mala'la road works and relocation of power pole has been drafted and submitted to PowerWater for review.

- d. Coconut Grove half basketball is now completed, awaiting building certification. Additional works outside of original scope, to be carried out once the Covid-19 travel restrictions are lifted.
- e. Manufacture of the hard structure table and chairs near the Health Clinic is estimated to be completed early May 2022. Quotes are currently being sourced for the construction.
- f. Bus stop shelter manufacture to be completed in May 2022. Quotes being obtained to carry out the installation, schedule for early June 2022.

#### **Minjilang**

- a. Additional remediation works required on basketball court is now completed.
- b. Solar streetlights have been installed. A further 4 x solar lights, excepted delivered to Darwin late February 2022.

#### **Waruwi**

- a. Waruwi airport access road remediation works has been delayed, due to the Covid-19 travel restrictions. Traditional Owners have granted permission for contractor to proceed with works, liaising with contractors on availability.
- b. Asbestos Office Removal has been put on hold due to travel restrictions.
- c. Ten replacement solar lights ordered, expected delivery to Darwin March 2022.

- 2. Post office services:
  - a. Total amount of post received and delivered for the reporting period = 19,253kg and 20 pallets via barge.
  - b. New Post Office Team leader Jabiru started on Monday 10<sup>th</sup> of January 2022.
  - c. Gunbalanya LPO won the retail rewards challenge for December.
- 3. Sport and recreation programs:
  - a. Total amount of attendance to the sport and recreation programs for the reporting period = 500.
  - b. Currently recruiting a new YSR Officer for Jabiru.
  - c. Maningrida YSR team collaborated with Malala Youth Centre and Njamarléya Leaders & Cultural Justice Group, to facilitate a Bunggul workshop held on 30<sup>th</sup> December 2021, end with a BBQ and dance-off.
  - d. Minjilang YSR staff working with the school to increase school engagement, particularly with mentored girls, which has been quite successful.
  - e. Minjilang held Junior Basketball Grand Final night held on Friday 17<sup>th</sup> December 2021. Trophies were presented, followed by an outdoor disco.
  - f. Waruwi staff still working with school and youth, with the both-ways learning program.
  - g. Waruwi staff involved in school art show.
- 4. Aquatic Centers:
  - a. Total amount of attendance to the Aquatic Centers = 7,360.
  - b. Adult 'Learn to Swim' program held on Wednesday nights, at the Jabiru pool.
  - c. Jabiru pool still getting consistent bookings, through Clontarf, Parks Australia and Swimming NT.
  - d. Jabiru Pool Officer provided relief at Maningrida Pool 9<sup>th</sup> – 12<sup>th</sup> December 2021.
  - e. Jabiru Pool closed 2<sup>nd</sup> – 6<sup>th</sup> January 2022 as recommended by the clinic, due to Covid-19.
  - f. During the wet season, Maningrida have addition opening times of 3:00pm – 5:00pm on Mondays and Tuesdays.
- 5. Early Learning Centers:
  - a. Total amount of attendance to the Early Learning Centers = 970.

- b. Christmas / Graduation celebration held at the Jabiru Childcare Centre on Wednesday 8<sup>th</sup> December 2021.
  - c. Jabiru Childcare Centre received their assessment and rating draft, stating that the center is meeting the National Quality Standards.
  - d. New Childcare Centre Manager Jabiru commenced on Tuesday 4<sup>th</sup> January 2022, and staff creating a new educational program for 2022.
  - e. Minjilang Crèche held their Christmas party on Wednesday 15<sup>th</sup> December 2021.
  - f. Minjilang Crèche investigating grant options to air conditioning the facility.
  - g. Warruwi Crèche undertaking a sustainability project with kids.
6. Meals are provided for Aged Care services:
- a. Total amount of meals provided = 4,722.
  - b. Warruwi Community Care and Crèche held a jointed Christmas party on Monday 13<sup>th</sup> December, for their clients.
7. Disability care for NDIS participants:
- a. Total amount of NDIS participants = 56.
  - b. Jabiru team assisted with completing Remote Community Connector visits.
  - c. Jabiru Community Care team and clients celebrated International Day of People with Disability, by holding a free community sausage size on the Friday 3<sup>rd</sup> December 2021.
  - d. Gunbalanya team held an open day with a buffet breakfast, to celebrated International Day of People with Disability.
8. Landfill sites:
- a. Total amount of landfill/waste removed from communities = 0.
  - b. Scrap metal from Gunbalanya landfill continued to be back loaded to Darwin until the crossing closed.
  - c. New signage installed at Gunbalanya landfill site, advising of opening hours and designated dumping area.
  - d. Warruwi landfill site also had new signage installed.
9. CSM's attendance:
- a. Total amount of meetings attended = 59.
10. Vacancies:
- a. Total number of vacancies across the council = 58.
  - b. Jabiru = 16 (Across all business areas).
  - c. Gunbalanya = 8
  - d. Maningrida = 5
  - e. Minjilang = 25
  - f. Warruwi = 4
11. Attendance rates:
- a. Total percentage of attendance across the communities = 79.5 %.
12. Wins:
- a. New solar lights at the Gunbalanya airport and one at the airport road turnoff.
  - b. Jabiru staff assisted with Jabiru Community children's Christmas party hosted at Jabiru pool on the Saturday 4<sup>th</sup> December 2021. This event was a huge success, with over 100 people attending.
  - c. Jabiru Childcare and Library received a fresh coat of painted.
  - d. Maningrida staff distributed over 500 children's Christmas party bags and over 100 books donated by Indigenous Literacy Foundation, to celebrate a Covid safe Christmas.
  - e. Minjilang staff cooked dinner for 120 people for the New Year's count down disco, which included a dance competition and \$1000.00 worth of goods donated by ALPA.

- f. Musician, Kenyon Brown, visited Minjilang on the Wednesday 5<sup>th</sup> January 2022, which was a huge success and enjoyed by all in the community.
- g. Mural painted in the Warruwi chill out room, with a screen also painted on the outside wall for movie nights.

#### **STATUTORY ENVIRONMENT**

Not applicable.

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

As outlined in Council's 2021-2022 budget.

#### **STRATEGIC IMPLICATIONS**

All CSMs have been provided with new KPIs that support the organisational goals and objectives as outlined in the *Regional Plan and Budget 2021-2022*.

### **GOAL 6 COMMUNITY SOCIAL PROGRAMMES AND COMMERCIAL SERVICES**

*A Council which provides programmes and services that support and contribute to the wellbeing of its community members.*

#### **Objective 6.1**

Social programmes that support the safety and wellbeing of community members.

#### **Objective 6.2**

The provision of Commercial Services which contribute to the economic functionality of Council's communities.

#### **VOTING REQUIREMENTS**

Not applicable.

#### **RECOMMENDATION:**

**That Council receives and notes the report.**

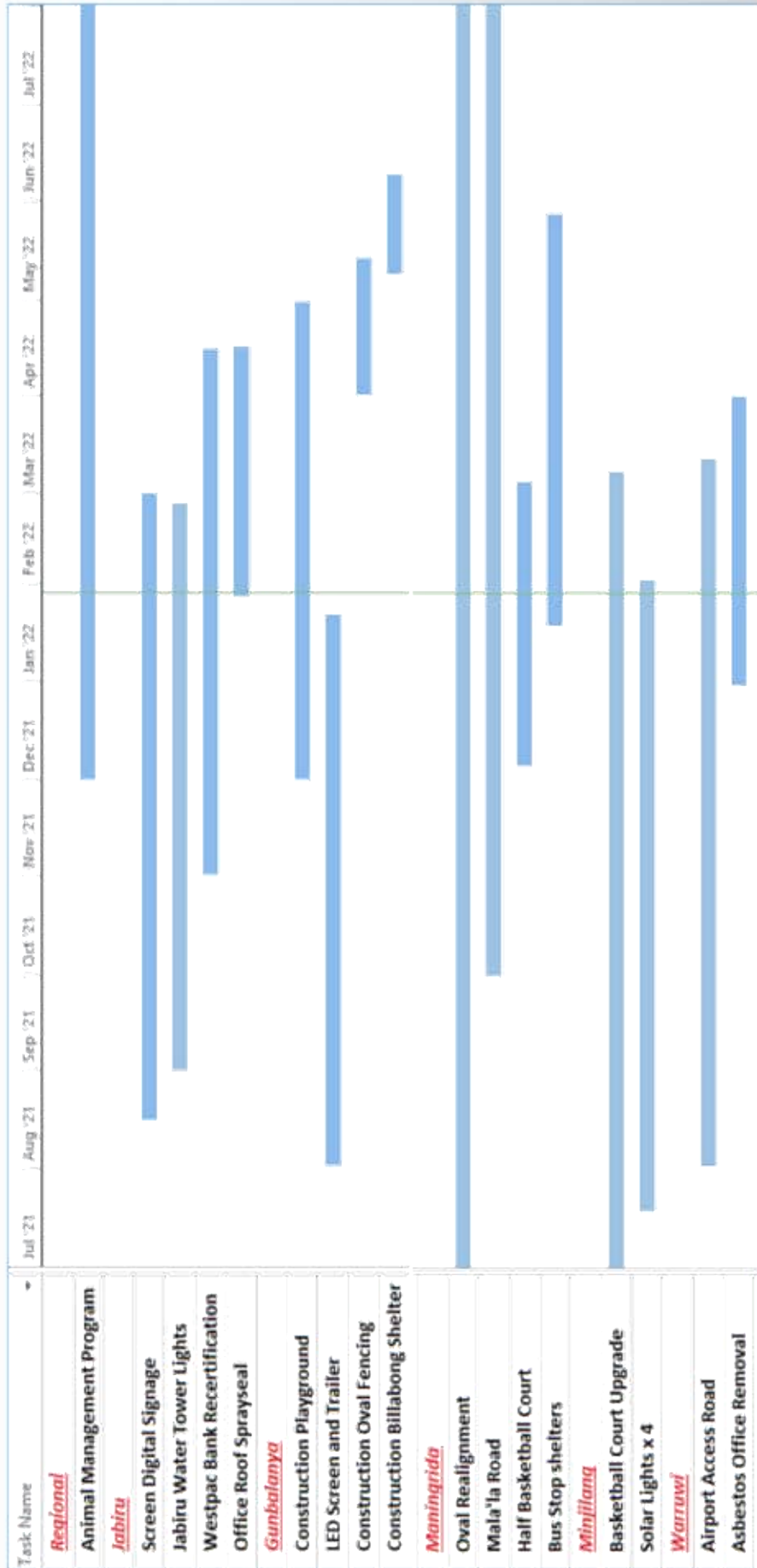
#### **ATTACHMENTS**

- 1 Projects Snapshot.pdf
- 2 Operations Snapshot.pdf





# Projects Snapshot – December 2021 & January 2022





# Operations Snapshot – December 2021 & January 2022

 <p><b>Post Received</b></p> <p><b>19253kg</b></p> <p>20/21 comparison: 3659kg</p>	 <p><b>Sport &amp; Recreation Attendance</b></p> <p><b>5000</b></p> <p>20/21 comparison: 3354</p>	 <p><b>Aquatic Centre Attendance</b></p> <p><b>7360</b></p> <p>20/21 comparison: 3379</p>
 <p><b>Early Learning Student Attendance</b></p> <p><b>970</b></p> <p>20/21 comparison: 563</p>	 <p><b>Meals Provided</b></p> <p><b>4722</b></p> <p>20/21 comparison: 3620</p>	 <p><b>NDIS Participants</b></p> <p><b>56</b></p> <p>20/21 comparison: 35</p>
 <p><b>Landfill/Waste Removed</b></p> <p><b>0t</b></p> <p>20/21 comparison: 0.3t</p>	 <p><b>CSM Meetings &amp; Events Attended</b></p> <p><b>59</b></p> <p>20/21 comparison: 75</p>	 <p><b>Staff Attendance Rates</b></p> <p><b>79.5%</b></p> <p>20/21 comparison: 74.40%</p>

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Minutes of the Special Finance Committee Meeting held on 19 January 2022</b>
<b>File Reference:</b>	<b>976904</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to present Council with the unconfirmed minutes of the 19 January 2022 Special Finance Committee meeting, and to consider adopting the resolutions contained therein.

#### BACKGROUND

Not applicable.

#### COMMENT

At its January 2022 meeting, the Committee considered the following matters:

1. The CEO's annual leave from 16 March 2022 to 28 April 2022, and the appointment of the Director Organizational Growth as acting CEO during that period.
2. Approval of the financial report for the period ended 30<sup>th</sup> November 2021.
3. Adoption of the revised Operating and Capital Budget for 2021-2022 as per Section 203(2) of the *Local Government Act 2019*.
4. Approval of the payment of \$1,599.78 from Councillor Phillips' 2021-2022 professional development allowance so that she can undertake a Certificate IV in Training and Assessment at Alana Kaye College.
5. Approval of the sale via auction of the following vehicles and plant:
  - i. 2013 Isuzu DMax utility - Jabiru
  - ii. 2015 SANY SMG200 grader – Maningrida

#### STATUTORY ENVIRONMENT

The minutes as submitted comply with section 101(5) of the *Local Government Act 2019*.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to the following performance objectives contained in the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

## VOTING REQUIREMENTS

Simple majority.

<p><b>RECOMMENDATION:</b> <b>That Council:</b></p> <ol style="list-style-type: none"><li><b>1. Accepts the unconfirmed minutes of the Special Finance Committee meeting held on 19 January 2022; and</b></li><li><b>2. Adopts the resolutions contained therein.</b></li></ol>
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## ATTACHMENTS

- 1 2022.01.19 Special Finance Committee Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Special Finance Committee Meeting  
 Wednesday, 19 January 2022 at 10:00 am  
 Council Chambers, Jabiru

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Chairperson Matthew Ryan declared the meeting open at 10:08 am, welcomed all in attendance and acknowledged the Traditional Owners.

**ELECTED MEMBERS PRESENT**

Chairperson	Matthew Ryan (Mayor) (videoconference)
Deputy Mayor	Elizabeth Williams
Councillor	Jacqueline Phillips (videoconference)
Councillor	Catherine Ralph
Councillor	Donna Nadjamerrek (videoconference)

**STAFF PRESENT**

Chief Executive Officer	Daniel Findley
Executive Assistant to the Mayor and CEO	Charlotte Meneer
Chief Operations Officer (Acting)	Jesse Evans (videoconference)
Finance Manager	Andrew Shaw
Governance and Risk Advisor	Doreen Alusa (videoconference)
Director Organizational Growth	Kim Sutton (videoconference)

**APOLOGIES****3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered apologies and leave of absence.

**The Committee did not receive Elected Member apologies and/or requests for leave of absence for the Special Finance Committee meeting held on 19 January 2022.**

**ABSENT WITHOUT NOTICE****4.1 ABSENT WITHOUT NOTICE**

The Committee considered absences without notice.

**The Committee noted that no Elected Member were absent without notice for the Special Finance Committee meeting held on 19 January 2022.**

**ACCEPTANCE OF AGENDA****5.1 ACCEPTANCE OF AGENDA**

The Committee considered acceptance of the agenda.

**SFC1/2022 RESOLVED:  
On the motion of Mayor Matthew Ryan  
Seconded Deputy Mayor Elizabeth Williams**

**The agenda papers for the Special Finance Committee meeting held on 19 January 2022 as circulated were received for consideration at the meeting.**

**CARRIED**

**DECLARATION OF INTEREST OF MEMBERS OR STAFF****6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered the disclosure of interest of elected members or staff.

**The Special Finance Committee received and recorded a declaration of interest from Councillor Phillips for agenda item number 13.1 entitled Professional Development Training - Councillor Jacqueline Phillips for the meeting held on 19 January 2022.**

**CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF PREVIOUS MINUTES - SPECIAL FINANCE COMMITTEE MEETING HELD ON 10 NOVEMBER 2021**

The Committee considered the confirmation of previous minutes for the Special Finance Committee meeting held on 10 November 2021.

**SFC2/2022 RESOLVED:**

**On the motion of Councillor Jacqueline Phillips  
Seconded Deputy Mayor Elizabeth Williams**

**The minutes of the 10 November 2021 Special Finance meeting were confirmed as a true and correct record of the meeting.**

**CARRIED****CHIEF EXECUTIVE OFFICER'S REPORTS****8.1 CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO**

The Committee considered a report on the CEO's annual leave and appointment of an acting CEO.

**The Special Finance Committee noted that:**

- **The CEO will be on annual leave from 16 March 2022 to 28 April 2022; and**
- **The Director Organizational Growth will be acting in the position of CEO from 16 March 2022 to 28 April 2022.**

**Minute note:** Councillor Nadjamerrek joined the meeting at 10:12 am.

**CORPORATE SERVICES REPORTS****9.1 FINANCE REPORT FOR THE PERIOD ENDED 30TH NOVEMBER 2021**

The Committee considered the finance report for the period ended 30th November 2021.

**SFC3/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor Jacqueline Phillips**

**The Special Finance Committee approved the financial report for the period ended 30<sup>th</sup> November 2021.**

**CARRIED**

**9.2 WEST ARNHEM REGIONAL COUNCIL - REVISED OPERATIONAL AND CAPITAL BUDGET 2021-22**

The Committee considered West Arnhem Regional Council's revised Operational and Capital Budget 2021-22.

**SFC4/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor Catherine Ralph**

**The Special Finance Committee adopted the revised Operating and Capital Budget for 2021-22 as per Section 203(2) of the *Local Government Act 2019*.**

**CARRIED**

**TECHNICAL SERVICES REPORTS**

**10.1 DISPOSAL OF SURPLUS FLEET ASSETS**

The Committee considered the disposal of surplus fleet assets.

**SFC5/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor Jacqueline Phillips**

**The Special Finance Committee received and noted the report, and approved the sale via auction of the following vehicles and plant:**

- 1. 2013 Isuzu DMax utility - Jabiru**
- 2. 2015 SANY SMG200 grader - Maningrida**

**CARRIED**

**Minute note:** Councillor Phillips left the meeting at 10:40 am to allow the Committee to consider her application for funding to undertake professional development training. She re-joined the meeting at 10:44 am.

**GENERAL ITEMS**

**13.1 PROFESSIONAL DEVELOPMENT TRAINING - COUNCILLOR JACQUELINE PHILLIPS**

The Committee considered a report on Professional Development Training for Councillor Jacqueline Phillips.

**SFC6/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Deputy Mayor Elizabeth Williams**

**The Special Finance Committee noted and approved payment of \$1,599.78 from Councillor Phillips' 2021-2022 professional development allowance so that she can undertake a Certificate IV in Training and Assessment at Alana Kaye College.**

**CARRIED**



**PROCEDURAL MOTIONS****14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS**

The Committee considered the closure of the meeting to the public for the discussion of confidential items.

**SFC7/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Councillor Catherine Ralph**

The Special Finance Committee approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

CARRIED

**CONFIDENTIAL ITEMS**

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* clause 51 of the *Local Government (Administration) Regulations 2021*.

**15.3 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC**

The Committee considered the disclosure of confidential resolutions and re-admittance of the public.

**SFC10/2022 RESOLVED:**

**On the motion of Councillor Donna Nadjamerrek  
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED

**15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL SPECIAL FINANCE MEETING HELD ON 10 NOVEMBER 2021**

The Committee considered the confirmation of previous minutes for the confidential Special Finance meeting held on 10 November 2021.

**SFC8/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Deputy Mayor Elizabeth Williams**

**The Committee noted the confidential minutes of the 10 November 2021 Special Finance Committee meeting and adopted the resolutions contained therein.**

**CARRIED****15.2 WEST ARNHEM REGIONAL COUNCIL - COMMERCIAL REVISED BUDGET 2021-22**

The Committee considered West Arnhem Regional Council's Commercial Revised Budget 2021-22.

**SFC9/2022 RESOLVED:**

**On the motion of Deputy Mayor Elizabeth Williams  
Seconded Councillor Jacqueline Phillips**

**The Committee adopted the Revised Operating and Capital Commercial Budget 2021-22.**

**CARRIED****NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 9 March 2022.

**MEETING DECLARED CLOSED**

Chairperson Matthew Ryan declared the meeting closed at 10:56 am.

This page and the preceding pages are the minutes of the Special Finance Committee meeting held on Wednesday, 19 January 2022.

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 Chairperson

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 Date Confirmed

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 West Arnhem Regional Council

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 Special Finance Committee Meeting  
 Wednesday, 19 January 2022

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 9 FEBRUARY 2022

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Elected Member Questions With or Without Notice</b>
<b>File Reference:</b>	<b>975481</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Elected Members a formal forum in which to table items they wish to be debated by Council.

#### **BACKGROUND**

Not applicable.

#### **COMMENT**

No comment is required.

#### **STATUTORY ENVIRONMENT**

Not applicable.

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Not applicable.

#### **STRATEGIC IMPLICATIONS**

Not applicable.

#### **VOTING REQUIREMENTS**

Not applicable.

#### **RECOMMENDATION:**

**That the Chairperson invites questions with or without notice from Elected Members.**

**WEST ARNHEM REGIONAL COUNCIL**

**FOR THE MEETING 8 DECEMBER 2021**

<b>Agenda Reference:</b>	<b>14.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>File Reference:</b>	<b>979680</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

**SUMMARY**

Pursuant to section 99(2) of the *Local Government Act 2019* and clause 52 of the *Local Government (Administration) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

**STATUTORY ENVIRONMENT**

Section 99(2) of the *Local Government Act 2019*

Clauses 51 and 52 of the *Local Government (Administration) Regulations 2021*

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION:**

That Council approves the closure of the meeting to the public as confidential items are about to be discussed. The meeting is closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed include information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE ORDINARY COUNCIL MEETING**

**9 FEBRUARY 2022**

**EXCLUSION OF THE PUBLIC**

**The information is classed as confidential under section 99(2) of the *Local Government Act 2019*  
and clauses 51 and 52 of the *Local Government (Administration) Regulations 2021***

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE ORDINARY COUNCIL MEETING**

**9 FEBRUARY 2022**

**RE-ADMITTANCE OF THE PUBLIC**