



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Thursday, 8 February 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Jason Maninaj declared the meeting open at 10:35, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	Jason Maninaj
Member	William Wurlurli
Member	Richard Nawirr
Member	Phillip Wasaga
Member	Geri Narul
Member	Nicholas Hunter

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer (acting)	Jessie Schaecken
Chief Operating Officer (acting)	Fiona Ainsworth
General Manager, Technical Services (acting)	Clem Beard
Governance and Risk Advisor (acting)	Jasmine Mortimore
Information Advisor	Ben Heaslip
Manager Community Services Support	Marnie Mitchell
Waste and Resource Coordinator	Sara Fitzgerald
Accountant	Corey White

GUESTS

Member of Arafura	Manuel Brown
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies and Leave of Absence.

WAR1/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mr Nawirr

THAT THE LOCAL AUTHORITY received and noted Member's apologies for Alfred Gawaraidji, Ida Waianga, Deputy Mayor Williams for the Local Authority meeting held on 8 February 2024.

CARRIED

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Absent without Notice.

WAR2/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded Mr Nawirr

THAT THE LOCAL AUTHORITY received and noted NIL Member's absences without notice for the Local Authority meeting held on 8 February 2024.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR3/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded Mr Mayinaj

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 8 February 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff

Author: Jasmine Mortimore, Acting Governance and Risk Advisor
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The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR4/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded Mr Mayinaj

THAT THE LOCAL AUTHORITY received NIL declarations of interest as listed for the Warruwi Local Authority meeting held on 8 February 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference: 6.1
Title: Confirmation of Local Authority Meeting Minutes
Author: Jessie Schaecken, Acting Chief Executive Officer

Nicholas Hunter Joined meeting at 10:44

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR5/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mr Nawirr

THAT THE LOCAL AUTHORITY adopted the minutes of the Thursday 20 July 2023 Warruwi Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference: 7.1
Title: Presentations and Visitors
Author: Jessie Schaecken, Acting Chief Executive Officer

Geraldine Narul left the meeting at 10:49 am.

Mr Brown listened to members concerns on PowerWater and Telstra issues.

Geraldine Narul returned to the meeting at 11:52 am.

The Local Authority considered a report on Presentations and Visitors.

WAR6/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mayor Ryan

THAT THE LOCAL AUTHORITY noted the presentations on

1. New Local Authority Guidelines by the Department of the Chief Minister and Cabinet.

2. Maintenance on the Barge Landing by Department of Infrastructure, Planning and Logistics. Members requested to meet with DIPL CEO to discuss the urgency of these works and raised with DIPL concerns with food security, fuel and supplies. As well as inviting DIPL to Warruwi to inform community of future planned works and timelines.

CARRIED

Warruwi Local Authority broke for lunch at 12:00 and recommenced at 12:40

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jessie Schaecken, Acting Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

WAR7/2024 RESOLVED:

On the motion of Mr Nawirr

Seconded Mr Mayinaj

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Letter to NLC addressing Crocodile management blockages.
4. Horse management numbers reporting insufficient and causing further issues due to under reporting CSM to speak with Peter Phillips regarding feral animal and crocodile surveys.
5. WARC to assist in education for pet owners

Minute Note: members discussed Geraldine Narul membership due to her secondment in Jabiru and agreed for her to remain on the Authority as she can still have valued contribution to the LA.

CARRIED

Agenda Reference:	8.2
Title:	Trailer Screen Options for Local Authority
Author:	Clem Beard Acting General Manager Technical Services

The Local Authority considered a report on Trailer Screen Options for Local Authority.

WAR8/2024 RESOLVED:

On the motion of Mr Mayinaj

Seconded Cr Marrawal

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled Trailer Screen Options for Local Authority; and
2. Approved for Administration to seek and apply for external grant funding to assist with the purchase of;
 - Option 1 - Top tier, fully featured LED screen system Circa \$100,000

CARRIED

Agenda Reference:	8.3
Title:	Design and Concept Plan – New Warruwi Council Office
Author:	Clem Beard, Acting General Manager Technical Serices

The Local Authority considered a report on Building Plans - Concept design - New Warruwi Office.

WAR9/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded Cr Marrawal

THAT THE LOCAL AUTHORITY:

- Received and noted the report entitled conceptual design for the proposed Council Office
- referred report to next Ordinary Council meeting for decision

CARRIED

Agenda Reference:	8.4
Title:	Warruwi Ground Penetrating Radar Project
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority considered a report on Warruwi Ground Penetrating Radar.

WAR10/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mr Wasaga

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Warruwi Ground Penetrating Radar*; and
2. Referred report to the next Ordinary Council meeting for decision

CARRIED

Agenda Reference:	8.5
Title:	Solar Pump System – Warruwi Airport
Author:	Clem Beard Acting Gernal Manager Technical Services

The Local Authority considered a report on Solar Pump System - Warruwi Airport.

WAR11/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded William Wurulr

THAT THE LOCAL AUTHORITY

1. received and noted the report entitled *Solar Pump System – Warruwi Airport*
2. Recommends the supply and installation of Solar Pump at the Airport with the estimated costs of \$12,878.50

CARRIED

Agenda Reference:	8.6
Title:	Staff Local Authority Member Payments
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Staff Local Authority Member Payments.

WAR12/2024 RESOLVED:
On the motion of Mr Mayinaj
Seconded Mr Wasaga

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Staff Local Authority Member Payments*; and
2. Members Advised CSM of decision for payment options

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Matthew Griffiths, Council Services Manager, Warruwi

The Local Authority considered a report on CSM Operations Report on Current Council Services.

WAR13/2024 RESOLVED:
On the motion of Mr Wasaga
Seconded Mr Nawirr

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.2
Title:	Warruwi Airport Road Floodway Upgrades
Author:	Hilal Ahmad, Senior Project Manager

The Local Authority considered a report on Warruwi Airport Road Floodway Upgrades.

WAR14/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mayor Ryan

THAT THE LOCAL AUTHORITY received and noted the report entitled *Warruwi Airport Road Floodway Upgrades*.

CARRIED

Agenda Reference:	9.3
Title:	2022-2023 Annual Report
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on 2022-2023 Annual Report.

WAR15/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded Mr Mayinaj

THAT THE LOCAL AUTHORITY received and noted the report entitled *2022-2023 Annual Report*.

CARRIED

Agenda Reference:	9.4
Title:	Local Authority Membership
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Local Authority Membership.

WAR16/2024 RESOLVED:
On the motion of Mr Nawirr
Seconded Cr Marrawal

THAT THE LOCAL AUTHORITY received and noted the report entitled *Local Authority Membership* ; and invited discussions around encouraging new members to apply and expand the membership of the Warruwi Local Authority.

CARRIED

Agenda Reference:	9.5
Title:	Finance Report to December 2023
Author:	Corey White, Accountant

The Local Authority considered a report on Finance Report to December 2023.

WAR17/2024 RESOLVED:
On the motion of Mayor Ryan
Seconded Mr Wasaga

THAT THE LOCAL AUTHORITY

1. Received and noted the report entitled *Finance Report to December 2023.*; and
2. Received and noted the attachment entitled 2022-2023 Local Authority Project Funding Certification Warruwi DOS.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
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Title:	Local Authority Member Questions with or without Notice
Author:	Jessie Schaecken, Acting Chief Executive Officer

There were no Local Authority member questions with or without notice for meeting held on 8 March 2024

Chairperson Jason Mayinaj declared the meeting closed at 15:00.

This page and the preceding pages are the minutes of the Warruwi Local Authority held on Thursday 8 February 2024.

Chairperson

Date Confirmed