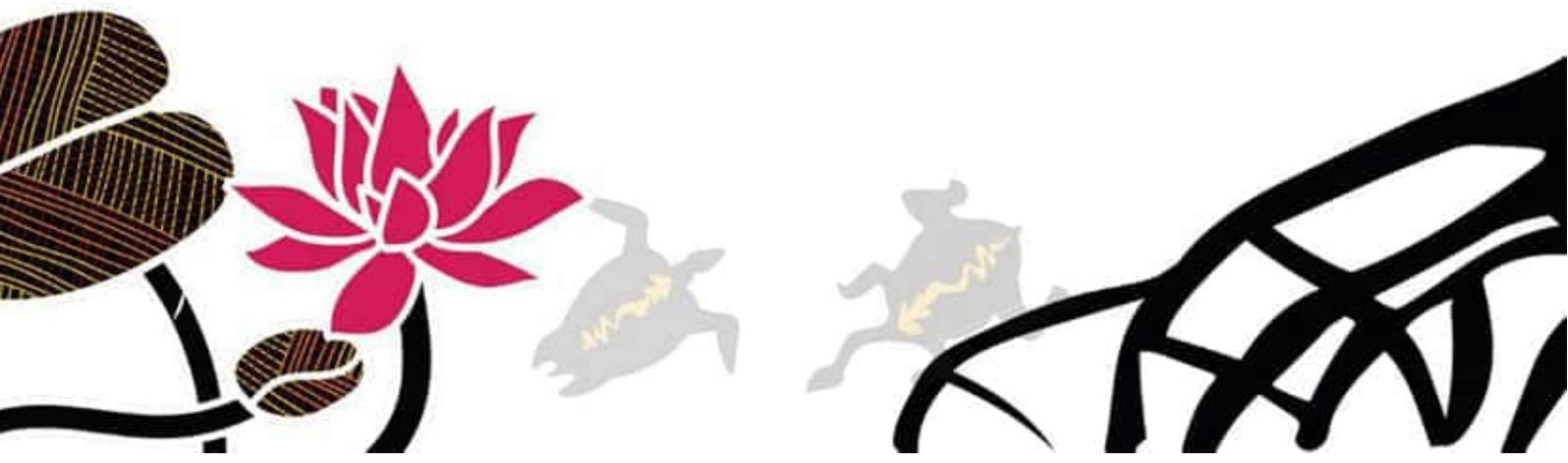




WEST ARNHEM REGIONAL COUNCIL
LOCAL AUTHORITY MEETING
AGENDA

THURSDAY, 30 NOVEMBER 2023



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida Council Chambers on Thursday, 30 November 2023 at 10:00am.

Jessie Schaecken
Acting Chief Executive Officer

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17 NEXT MEETING

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1102906
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 30 November 2023.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That Maningrida Local Authority noted member's apologies and/or requests for leave of absence for the meeting held on 30 November 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	4.1
Title:	Absent Without Notice
File Reference:	1102907
Author:	Ben Heaslip, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority's record, any appointed members that are absent without notice for the meeting held on 30 November 2023.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION

That Maningrida Local Authority noted members absences without notice for the meeting held on 30 November 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	6.1
Title:	Acceptance of Agenda
File Reference:	1102908
Author:	Ben Heaslip, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Maningrida Local Authority meeting of 30 November 2023.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the agenda for the Maningrida Local Authority meeting of 30 November 2023 as circulated be accepted.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	7.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1102910
Author:	Ben Heaslip, Acting Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Staff members of Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.4	Risk Management The monitoring and minimisation of risks associated with the operations of Council
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That Maningrida Local Authority received and recorded declarations of interest for the meeting held on 30 November 2023.

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ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	8.1
Title:	Confirmation of Previous Local Authority Meeting Minutes 3 August 2023
File Reference:	1102909
Author:	Ben Heaslip, Acting Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 3 August 2023 Maningrida Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2023 - 2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the minutes of the 3 August 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2023.08.03 Maningrida Local Authority Minutes Unconfirmed.pdf



Minutes of the West Arnhem Regional Council a Local Authority Meeting
Thursday, 3 August 2023 At 10:00

Chairperson Sharon Hayes declared the meeting open at 11:29am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Sharon Hayes
Member	Shane Namanurki
Member	Joyce Bohme

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams (video conference)
Councillor	James Woods

STAFF PRESENT

Acting Chief Executive Officer	Jessie Schaecken
Chief Corporate Officer	Deirdre O'Sullivan (video conference)
Acting Chief Operating Officer	Fiona Ainsworth (video conference)
Acting General Manager, Technical Services	Clem Beard
Council Services Manager, Maningrida	Craig Ballard
Acting Governance and Risk Advisor	Jasmine Mortimore
Acting Governance and Risk Advisor	Ben Heaslip (video conference)
Finance Manager	James Stockdale (video conference)
Waste and Resource Coordinator	Sara Fitzgerald
Senior Projects Manager	Hilal Ahmad

GUESTS PRESENT

Department of Chief Minister and Cabinet	Colvin Crowe (via video conference)
Department of Chief Minister and Cabinet	Doreen Alusa

West Arnhem Regional Council	- 1 -	Maningrida Local Authority Meeting Thursday, 3 August 2023
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Department of Chief Minister and Cabinet	Hugh King
Member of Arafura	Manuel Brown
Compliance Officer for Member of Lingiari	Ebony Costa
Bawinanga Aboriginal Corporation	Amanda Ewart
Department of Chief Minister and Cabinet	Bec Bates

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

MAN208/2023 RESOLVED:
On the motion of Mayor Ryan
Seconded Chairperson Hayes

That Maningrida Local Authority noted members apologies for Jessica Phillips, Cr Kernan, Cr Phillips for the meeting held on 3 August 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

MAN209/2023 RESOLVED:
On the motion of Mayor Ryan
Seconded Cr Woods

That Maningrida Local Authority noted members absences without notice for the meeting held on 3 August 2023.

CARRIED

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

MAN210/2023 RESOLVED:
On the motion of Cr Woods
Seconded Mr Namanurki

That the agenda for the Maningrida Local Authority meeting of 3 August 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

MAN211/2023 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Chairperson Sharon Hayes

That Maningrida Local Authority received and recorded declarations of interest for the meeting held on 3 August 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 1 JUNE 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 1 June 2023.

MAN212/2023 RESOLVED:
On the motion of Mayor Ryan
Seconded Ms Bohme

That the minutes of the 1 June 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

MAN213/2023 RESOLVED:
On the motion of Mayor Ryan
Seconded Chairperson Hayes

That Maningrida Local Authority reviewed the action items list and approved to remove any completed actions.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

MAN214/2023 RESOLVED:
On the motion of Mayor Ryan
Seconded Cr Woods

That the Maningrida Local Authority received and noted the report entitled 'CSM Operations Report on Current Council Services'.

CARRIED

Meeting broke for lunch at 12:56 and recommenced at 13:33

VISITOR PRESENTATIONS

Ben Laidlaw from Keogh Bay joined the meeting at 12:24 and left at 12:55

Manuel Brown presented at 13:35 and left at 13:55

Maryanne Walley joined at 13:57 and left at 14:10

15.1 PRESENTATIONS AND VISITORS

The Committee considered Presentations and Visitors.

MAN215/2023 RESOLVED:
On the motion of Chairperson Hayes
Seconded Mayor Ryan

That Members noted the:

Presentation by Heimo Schober from Keep Australia Beautiful

Presentation by Maryanne Walley from the Australian Electoral Commission on various topics

Presentation by Ben Laidlaw from Keogh Bay Consulting regarding the Maningrida Oval Development.

Presentation by Doreen Alusa from the Department of Chief Minister and Cabinet regarding the Burial and Cremation Act 2022.

CARRIED

Doreen Alusa and Hugh King left the meeting at 14:29

GENERAL ITEMS

16.3 REVIEW OF PROPOSED CEMETERY LAYOUT - MANAYINGKARIRRA CEMETERY.

The Committee considered Review of proposed cemetery layout - Manayingkarirra cemetery.

MAN216/2023 RESOLVED:

On the motion of Mayor Ryan
Seconded Chairperson Hayes

That the Maningrida Local Authority:

1. Receives and noted the report entitled '*review of proposed cemetery layout Manayingkarirra cemetery*
2. Review the planned project and approved the administration to commence building the infrastructure to commence burials at the cemetery.

CARRIED

FINANCE REPORT

14.1 FINANCIAL REPORT TO JUNE 2023

The Committee considered Financial Report to June 2023.

MAN217/2023 RESOLVED:

On the motion of Mayor Ryan
Seconded Chairperson Hayes

That the Maningrida Local Authority noted and received the Financial Report for the year to date period 1 July 2022 to 30 June 2023.

CARRIED

16.1 INSTALLATION OF OUTDOOR GYM EQUIPMENT AT THE POOL - MANINGRIDA

The Committee considered Installation of outdoor gym equipment at the pool - Maningrida.

Due to time constraints this report is held over to the next scheduled Local Authority meeting.

That the Maningrida Local Authority:

1. Received and noted the report entitled '*the installation of outdoor gym equipment in the parks/recreation areas.*'; and
2. Review this project and approved the allocation of Option 1 \$46,200 or:
3. Review this project and approve the allocation of Option 2 \$66,200

16.2 UPDATE ON MALLABAM ROAD CONSTRUCTION

The Committee considered Update on Mallabam Road Construction.

Due to time constraints this report is held over to the next scheduled Local Authority meeting.

RECOMMENDATION:

That the Maningrida Local Authority:

1. Received and noted the report entitled *'Update on Malabam Road Construction*

16.4 INTERIM MANINGRIDA FOOTBALL OVAL PLAYERS CHANGE ROOMS PROPOSED LOCATION.

The Committee considered Interim Maningrida Football Oval Players Change Rooms proposed location.

MAN218/2023 RESOLVED:

On the motion of Mr Shane Namanurki
Seconded Councillor James Woods

That the Local Authority:

Receives and notes the report;

1. Receives and noted the report entitled *'Interim Maningrida Football Oval Players Change Rooms proposed location.'*
2. Does not approve the proposed location and requested that an additional option for location to be investigated for the Change Rooms to be further up from the water tanks.

CARRIED

NEXT MEETING

Maningrida Local Authority will be held on 2 November 2023

MEETING DECLARED CLOSED

Chairperson Sharon Hayes declared the meeting closed at 14:57

Chairperson

Date Confirmed

West Arnhem Regional Council

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Maningrida Local Authority Meeting
Thursday, 3 August 2023

WEST ARNHAM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	10.1
Title:	Review of Local Authority Action Items
File Reference:	1102911
Author:	Ben Heaslip, Acting Governance and Risk Advisor

SUMMARY

This report presents the Maningrida Local Authority an update on the action items list and the members are encouraged to discuss the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That Maningrida Local Authority reviewed the action items list and approved to remove any completed actions.

ATTACHMENTS

- 1 Maningrida LA Action Items List - Ongoing .pdf

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
02.08.2023	MAN218/2023	Re 'Interim Maningrida Football Oval Players Change Rooms proposed location' report: <i>The Authority does not approve the proposed location and requests an additional option for the location be investigated for the Change Rooms further up from the water tanks.</i>	Completed	21 November 2023 – Clem Beard A tender was released for interim players change rooms and one tender received for \$415,000.00. Tender was rejected as will not fit into budget for planned works at the oval per ABA Grant funding allocation.	Technical Services
2.02.2023	MAN183/2023	Putting a call out for nominations for new Local Authority members & Potentially invite youth to learn the governance	In Progress	Governance is asking LA members to consider people and to have conversations with youth. Nomination forms are available through CSM and will need to go to the next possible Council meeting.	Governance
2.03.2023	MAN183/2023	DIPL/ Expansion area/end of 1 st street in the new subdivision has a large pothole and drains need cleaning/mowing – potentially barricade the table drain to stop traffic movement	Completed	NTG WARC tech team met onsite to investigate the road network and the drains in the new subdivision – NTG engaged Stedman construction to temporarily fixed pothole and will be permanently fixed once subdivision works are completed. 17 July 2023 – Clem Beard NTG and WARC Tech team inspected all drains and have compiled a report – NTG will soon engage WARC to clean drains and remove grass/ compact the drains WARC has engaged City Earthmoving to provide a quote to clean and stabilise the drains. WARC advised NTG to engage City Earthmoving to undertake the quoted works. Administration is following up NTG to engage City Earthmoving to complete works whilst plant and machinery are onsite performing Malabam roadworks.	Technical Services

Maningrida Local Authority Action Items List – Ongoing

	<p>21 November 2023 – Clem Beard Stedman Constructions completed works as instructed by DIPL and WARC works team continuing maintenance program on drains in new subdivision. Internal drain cleaning prior to the wet will be completed by JMK in conjunction with WARC works team dependent on capacity available.</p>				
<p>14.12.22</p>	<p>Solar Lighting Local Authority funding towards the installation of solar lights \$27,554.58 at the Take-away Store in Maningrida; and approved the allocation of an additional \$2,445.15 to fund 1 further light overlooking the carpark.</p>	<p>OCM119/2022</p>	<p>Completed</p>	<p>31 January 2023 – Clem Beard Solar Lights ordered 20/12/2022 – Expect delivery mid-February to Maningrida – JMK to install by Feb/March 2023. 20 February 2023 – Fiona Ainsworth Await contractor installation for finalisation of project 22 May 2023 – Clem Beard Solar Lights installed by JMK await further feedback from LA on additional lights required in subject area to be discussed. 17 July 2023 – Clem Beard J.L.K will complete works when contractor returns to the community. Will install Solar Lights on both sides of the breezeway. 21 November 2023 – Clem Beard Completed by JMK</p>	<p>Technical Services</p>
<p>8.06.2022</p>	<p>Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.</p>	<p>Elected Member Questions With or Without Notice</p>	<p>In Progress</p>	<p>27 July 2022 – Rick Mulvey Delay due to current recruitment of Waste and Resource Coordinator who will take the lead within business in relation to environmental improvements. 26 October 2022 – Jesse Evans</p>	<p>Operations</p>

Maningrida Local Authority Action Items List – Ongoing

<p>Still in the recruitment process for a Waste and Resources Coordinator whom will take the lead within the business in relation to environmental improvements</p>	<p>10 February 2023 – Fiona Ainsworth WARC have recruited a Waste and Resource Coordinator to work with the Cultural advisory team to address this matter.</p> <p>22 May 2023 – Clem Beard Waste and Resource Coordinator will present a comprehensive report included in this meeting. Regarding alternatives to the pollution of waterways in Maningrida</p> <p>14 July 2023 – Sara Fitzgerald New Maningrida Waste Team Leader recruited due to start Mid- August and commence work on cultural waste section and existing Landfill. Keep Australia Beautiful completing action plan for litter in Maningrida.</p> <p>23 November 2023 – Sara Fitzgerald New Maningrida Landfill Officer has been recruited currently planning with Officer and Team Leader Cultural waste section of Landfill for furning/burying purposes. Water cleansing option we are awaiting factory producing bags to be back in stock to order then will start community information campaign .</p>		<p>08.12.2021</p> <p>OCM114/2021</p>	<p>Grants</p>
		<p>Supply and Installation of Speed Humps Council directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year)</p>	<p>08.12.2021</p> <p>OCM114/2021</p>	<p>In Progress</p> <p>The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>The Grants team are continuing to explore options for funding</p> <p>The Grants team are continuing to explore options for funding.</p>

Maningrida Local Authority Action Items List – Ongoing

	<p>19 October 2022 – Sarah Will The Grants team are continuing to explore options for funding.</p> <p>14 July 2023 – Craig Ballard Two speed humps have been installed. 1 x by the half basketball court, Coconut Grove and 1 x Top Camp. The remaining 2 identified locations will be delivered prior to end of August.</p> <p>21 November 2023 – Craig Ballard The 2 remaining speed humps were installed at the Men's shed location and on the opposite side of the half basketball court. U-rails are being installed at all speed hump locations when capacity allows, WIP.</p>				
<p>08.12.2021</p>	<p>18 February 2022- Loukas Gikopoulos The administration has raised a purchase order for the supply of four bus shelters. Expected fabrication and delivery is at the end of April</p> <p>13 May 2022- Loukas Gikopoulos Manufacturing delays experienced and have pushed back completion to June 2022.</p> <p>19 July 2022- Clem Beard Bus Shelters have been dispatched expecting arrival at the community in early August 2022 for installation.</p> <p>19 October 2022- Sam Fazzalari One shelter has been installed in the new subdivision LA members now to nominate the remaining three sites for the shelters to be constructed on. The administration has prepared a report that will be presented at this LA meeting to nominate the three other locations.</p>	<p>Completed</p>	<p>Installation of Bus Stop Shelters Council directed the administration to install four bus stop shelters at an estimated cost of \$80,000.</p>	<p>OCM114/2021</p>	<p>Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

	<p>14 December 2022 OCM 119/2022 Council approved the locations selected by Maningrida Local Authority for the installation of the remaining bus stop Shelters (2 along the new subdivision road and 1 to the back of the new subdivision). Administration will scope and budget further bus stop option to present to the Local Authority.</p> <p>10 February 2023 – Fiona Ainsworth We await determination of locations from LA for installation.</p> <p>22 July 2023 – Clem Beard The remaining Bus Shelter in New Sub will be relocated to make way for the New Bus Shelter to be installed by JMK – Late August. This will then facilitate the close out of this project.</p> <p>21 November 2023 – Clem Beard Completed by JMK</p>				
<p>Technical Services</p>	<p>18 February 2022- Loukas Gikopoulos The administration has raised a purchase order for the supply of two hard structures. Expected delivery end of April</p> <p>13 May 2022- Loukas Gikopoulos Due to manufacturing delays, the hard structures completion date is now estimated to be June 2022.</p> <p>19 July 2022- Clem Beard Hard structures have arrived. Local Authority to decide exact location at the clinic after this meeting.</p> <p>19 October 2022 – Sam Fazzolari The two hard structures have been constructed on the nominated areas onsite; sand has been installed edging to be completed when access is granted.</p>	<p>Completed</p>	<p>Health Clinic Hard Structures Council directed the administration to construct two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000.</p>	<p>08.12.2021</p>	

Maningrida Local Authority Action Items List – Ongoing

				<p>10 February 2023 – Fiona Almsworth Contractors on site completing works when access is available.</p> <p>22 May 2023 – Clem Beard A report has been included in this meeting to discuss the additional structure requested at the Health Clinic.</p> <p>22 July 2023 – Clem Beard Hard Structure ordered as per previous LA meeting – will await until the removal of soil contamination works by BAC are completed prior to installation.</p> <p>21 November 2023 – Clem Beard Completed by Stedman Constructions</p>	
<p>06.07.2020</p>	<p>MANLA90/2019</p>	<p>3 x Half Basketball Courts The Local Authority asks Council to consider erection 3 x half basketball courts located alongside existing playground, asks Council to seek funding for the courts construction and asks Council to investigate whether S19 leases are in place for these playgrounds.</p>	<p>In Progress</p>	<p>OCM19/2020 Council provides in principle support for the capital projects suggested by the Authority and directs the administration to fully research and consider all aspects of the projects (3 half basketball courts, repair existing footpath to the new subdivision and construction of speed bump)</p> <p>Report with indicative pricing tabled for Maningrida LA Agenda 13.02.20</p> <p>16 July 2020 - Stephen Hoyne Preferred design option includes half court with lights and roof estimated cost - \$464k.</p> <p>17 November 2020 – Clem Beard The administration is following up on funding options for the project.</p> <p>25 January 2021 – Clem Beard</p>	<p>Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

<p>The administration has received consent (14/01/2021) from the NLC for a license to maintain Lot 895 Playground Area in Coconut Grove. The administration is awaiting confirmation on Lot 343 Bottom Camp prior to commencing the procurement process works. Lot 343 Playground Area Bottom camp was not consented to, and NLC/TO's have requested further consultations with the community.</p>						
<p>26 May 2021 A report highlighting the progress made for this project is included in this meeting's agenda. 01 June 2021 - Loukas Gikopoulos Tender documents are being prepared for the half basketball court located at Lot 895 and waiting for PWC to approve the site servicing plans</p>						
<p>An EOI has been submitted with NLC for Lot 343 and the New Sub and consultation with the Maningrida community will be held on 1st July to discuss the proposed locations.</p>						
<p>20 July 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> NLC have postponed all community consultations due to the current Covid situation. Expected meeting to be held in AUG/ SEP to discuss the new preferred location at the 'New Sub' next to the cemetery as per the Local Authority MAN123/2021 resolution PWC have rejected the electrical SSP for Lot 895. The administration is now looking at installing solar lights for the basketball court. The new design will be ready by the end of the week and the tender documents to be released by the end of July. 						
<p>01 November 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> The tender for the Half Basketball Court at Lot 895 has been awarded to Stedman Constructions. To date the following works have been completed. 						

Maningrida Local Authority Action Items List – Ongoing

	<ul style="list-style-type: none"> • Remove the existing playground • Preparation of site • Footings for the hard structure completed • Slab court being prepared • Fabrication of the hard structure <p>Still to be completed</p> <ul style="list-style-type: none"> • Construction of the hard structure • Solar lights • Fencing • Line marking <p>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd Half basketball court at 'New Sub Lot 740'.</p> <p>Consultation dates have been postponed until the end of November.</p> <p>Waiting on NLC for advice/ approval outcome before proceeding any further.</p>
	<p>21 February 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> • An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd half basketball court at 'New Sub Lot 740'. • Due to Covid travel restrictions the consultation dates have been postponed until the end of March 2022 • Waiting on NLC for advice/ approval outcome before proceeding any further.
	<p>13 May 2022- Loukas Gikopoulos</p> <p>NLC consultation dates have been scheduled for 21 June 2022 to discuss this project.</p>
	<p>19 July 2022- Clem Beard</p> <p>Due to staffing constraints, NLC have advised that consultations have been delayed and will recommence by the end of August 2022 in Maningrida.</p>

Maningrida Local Authority Action Items List – Ongoing

<p>19 October 2022 – Sam Fazzolari The administration has prepared a report that will be presented at this LA for the drainage options for the new half basketball court in Coconut Grove.</p> <p>20 December 2022 OCM119/2022 – Approved request directing administration to:</p> <ul style="list-style-type: none"> • extend the existing concrete slab by 1.5 meters with raised rounded curb and spoon drain around 2 sides at the half basketball court on Coconut Road • scope and budget for bollards and existing community plaque to be installed at the half basketball court on Coconut Road. <p>10 February 2023 – Fiona Ainsworth NLC to consult on location. Await advice to commence planning.</p> <p>22 May 2023 – Clem Beard NLC Response - 18/05/2023 NLC took Lot 782 to consult in Maningrida on 21 March 2023. TO's consented to half basketball court being built at Lot 782. Anthropology report has not been released yet though confirming decision makers so cannot progress until released – hoping to go before June Executive Council Meeting</p> <p>22 July 2023 – Clem Beard Updated progress as advised by NLC - Resolution passed 226th ECM, NLC to draft agreement, EX226/161 Once completed and confirmation received administration can commence the tender process in preparation for release to potential contractors.</p>			

WEST ARNHAM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	11.1
Title:	CSM Operations Report on Current Council Services
File Reference:	1104571
Author:	Craig Ballard, CSM Maningrida

SUMMARY

This report will present the Local Authority with an update on council services provided in the community for the period 21 July – 17 November 2023, as prepared and presented by Council Services Manager (CSM) Craig Ballard.

BACKGROUND

All issues/ matters raised are to be discussed by Local Authority members, as detailed in the attached report.

COMMENT

1. Attendance rates

1.1. Staff Attendance

The Maningrida Council department has averaged 75% attendance for the past three months which has impacted on the ability of Council to complete all required works in the community.

Currently recruiting for the following positions:

- 1 x Team Leader Roads – To be filled internally.
- 1 x Customer Service Officer – Currently advertised.
- 1 x Administration Trainee – To be re-advertised.
- 1 x Works Officer Position – To be filled internally.
- 3 x Works Assistants positions – One (1) applicant in recruitment process & two (2) positions available.

Total number of vacancies	7
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2. Administration Services

2.1. Administration

The Maningrida Council administration office was open from 8:30am to 4:30pm on each business day during the report period except for the below periods:

- Sorry Business – Tuesday 15 August 2023, 8.00am – 12.00pm, all services.
- Sorry Business – Tuesday 22 August 2023, 12.00pm – 1.00pm, all services.
- Sorry Business – Tuesday 29 August 2023, 8.00am – 10.00am, all services.
- Men’s Ceremonial Business – Friday 8 September 2023, 11.00am until Saturday 9 September 2023, 9.00am, all services.
- Sorry Business – Monday 19 September 2023, 10:30am – 1.00pm, all services.
- Sorry Business – Friday 29 September 2023, 12.00pm – 1.00pm, all services.
- Sorry Business – Monday 13 November 2023, all day for all services.
- Sorry Business – Tuesday 14 November 2023, 8.00am to 12.00pm.

2.2. Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

Total postage received	12,137 kg
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2.3. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – once a day Monday to Friday.
- Public toilets – cleaned daily Monday to Friday.
- Mechanical/workshop area – cleaned daily Monday to Friday.
- Visitor Accommodation rooms cleaned as required.

2.4. Visitor Accommodation

Total number of current visitor accommodation available is 13, and bookings can be made through Little Hotelier.

3. Wellbeing Services

3.1. Sport & Recreation

- Team Leader YSR travelled with both Women’s and Men Basketball and ALF teams to compete in Kurrung sports completion held in Jabiru 1 – 2 September 2023. The Maningrida’s men basketball won their competition.
- Youth Sport & Recreation (YSR) activities after school included volleyball, basketball, dodgeball, ball games and drills using medicine balls.
- School Holiday Program covered painting, jewellery making and an introduction to the Men’s Shed for those not involved in jewellery making. Also music, fishing, dodge ball, volley ball and basketball.
- The YSR basketball competition continues on Wednesday, Thursday and Friday nights. The basketball final is scheduled for Friday 15 December. The basketball competition continues to be well patronised by community.

Attendance totals	2,400
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Youth, Sport and Recreation Assistant, Germaina Wangi Wangi, receiving an 'Thank You' Award for Integrity.

3.2. Aquatic Centre

The Aquatic Centre was open Wednesday, Thursday, Friday 6:00am-8:00am and 1:00pm-6:00pm, and Saturday and Sunday 8:00am-12:00pm and 1:30pm-5:00pm.

- At the request of Traditional Owners (TOs) and out of respect for cultural practice the Community Pool was closed on Friday 8 September 2023, from 11.00 am for the remainder of the afternoon.
- Thursdays Kids Swim Club.
- Adults' skill and drills Friday afternoons.
- Serving healthy fruit for the kids on weekends.
- Pool Chlorinator damaged during cell rinse procedure – hazard risk low, no injuries or damage to other plant – incident report submitted. Repairs/replacement in progress
- Royal Lifesaving made a visit to educate Community on safety in and around the water and specifically whilst boating.
- New Solar Hot Water service installed.
- Balance tank seems to be leaking – leak is intermittent but getting worse.

Attendance totals	3,426
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3.3. K9 Security Pilot Program (Maningrida Only)

The total number of incidents occurred in the reporting period = 11, with one incident being a serious assault and an attempted theft of the CSM's vehicle. The remaining incidents were minor with no property damage or goods stolen.

3.4. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were provided on 63 of the 84 available days, between 9:00am and 1:00pm.

- Services were not provided on 21 shifts due to no staff available.

Total number of On-Air hours	180 hrs
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4. Community Works

4.1. **Parks and Open Space**

The community continues to have challenges with general litter in public community areas.

- Rubbish runs continue to operate Monday to Friday.
- Due to eight (8) sorry business and ceremony events over the reporting period, the weekly rubbish collections were delayed in some areas but services have now returned to schedule.
- Mowing and whipper snipping of street and park land around township continues.
- Five (5) whipper snippers are serviceable.
- Mowing and debris removal at the women center was completed on Friday 20 October 2023.
- The ladder on the children's play equipment remains broken and a new part has been ordered and will be fitted on arrival by JMK Contraction Group P/L contractor.
- The AFL oval irrigation automation control has been reinstated and is currently operating.
- Weed management and drain clearing is ongoing at New-sub.



Weed Management spraying and burning at New-sub.

4.2. **Roads**

Road repairs have commenced across the community.

- The Malabam Road Upgrade Project is complete. New road signs have arrived and are scheduled to be installed.
- Potholes have been repaired but the works crew have run out of cold mix and are now awaiting resupply.
- Two x speed humps and U-Bollards have been installed at the half court and near the Men's Shed and this work is continuing.

4.3. **Waste**

Landfill site operated Monday to Friday, 7:30am to 3:30pm with no disruption to service.

- The heavy equipment used at the tip remains serviceable.
- General waste at the tip face has been pushed-up daily into its pit area but not covered due to the shortage of man power.
- Vegetation pile is also pushed-up into its designated area.

- Hard rubbish pick up occurred over six (6) weeks during the reporting period and included picking-up and disposing of thirty (30) car bodies.
- Eight (8) skips bins at the landfill have been emptied twelve (12) times.
- Cyclone cleanup week occurred Monday 23 – Friday 27 October 2023 and the next cleanup week is scheduled for Monday 24 – Friday 24 November 2023.

4.4. Plant and equipment

- Servicing, washing and cleaning of all works equipment continues to be completed every Friday afternoon.
- The Tipper has been repaired and is now serviceable.
- The slasher has been repaired and is now serviceable.
- A new Kubota mower has been received and has mowed the oval once.
- The Grader's hydraulic ram requires new seals. The seal kit has been received and is awaiting installation.
- The skid steer loader had a new hydraulic hose fitted and is now serviceable.
- The flatbed crane truck crane has been repaired and is now serviceable.
- The trailer for moving the small loader and excavator was inspected and has been registered.
- The large white float was inspected and has been registered.



New mower arrives into Maningrida.

5. Essential Services

5.1. Power

- 51 service Requests from IES.
- 8 engine services.
- 20 power meter replacements.
- 6 Power coordinators and contractors onsite.
- 6 fuel deliveries

5.2. Water

- 66 bore reads.

- 13 water samples taken.
- 66 residual chlorine daily reads.
- 32 water mains repairs.

5.3. Sewerage

- SPS 1, 2 & 3 Cleaned out 12 times.
- 66 Sewer pond inspections.
- 66 Daily hours reading on sewer pumps.
- 1 sewer main repair.

5.4. Plumber

- Worked on irrigation on the sports oval.
- Repaired the irrigation on the sports oval
- Repaired shower rose at Lot 440.

5.5. Airfield

92 Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- 92 Daily inspections.
- 6 light audits.

6. Trade Services

6.1. Mechanic

Currently all mechanical services have been outsourced locally.

7. Community

7.1. Local Authority projects

- **Current**

- All historical projects highlighted by the Local Authority (LA) during last meeting have been addressed.
- Bus stop locations have been confirmed and two bus stop locations have been erected.
- LA have authorized more solar lighting and they have been installed as follows;
 - o 2 x solar lights, one (1) at each foyer end of the Council breezeway.
 - o 3 x solar lights at Malala health clinic.
 - o 2 x solar lights behind the basketball court by the school.
 - o 2 x solar lights at Bottom Camp Road.
 - o 2 x solar lights, one (1) each at the two (2) new bus stops.
 - o 1 x solar light by the school rainbow gate.
- The Vets visited Maningrida 25 – 30 September 2023.

- **Future**

- The LA funded toilet block design has been finalised. The actual project is funded via NIAA.
- The Vets are visiting Maningrida again 4 – 8 December 2023.
- New Sub: Mowing and cleaning of drains in the new sub location is ongoing.
- TV Screen: The new large Information System screen has been installed onto the council building exterior.

7.2. Other projects

- **Current**

- AFL oval lights have been calibrated and aligned by DEC Installations.
- The new electronic scoreboard is unserviceable awaiting repair parts.

- Further AFL oval development, with new gate locations onto the oval have been completed and the irrigation system is now operational.
- The installation of two (2) new speed bumps has been completed. U-rails are scheduled to be installed at New Sub when capacity allows.
- **Future**
 - The new AFL oval facilities and ablution block have been funded. Consultation has commenced. Drain management in the New Sub – We are working with Department of Infrastructure, Planning and Logistics (DIPL) regarding the drain management. A scope of works to remove grass and silt prior to handover from DIPL has been agreed. A contractor has been engaged to carry-out the works.

7.3. Community meetings and events

The CSM has coordinated and/or attended the following events;

- 7 September 2023 – TO led community meeting.
- 13 – 14 October 2023 – Referendum booths at New Sub & Council Breeze way.
- 16 – 19 October 2023 – USA Professional basketballer visits Maningrida College.
- 8 November 2023 – Maningrida Governance Working Group – Local Decision Making.

Total number of meetings and events attended by the CSM	4
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7.4. Community key focus areas

- Cemetery planning work in progress.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation, administration and representation

RECOMMENDATION That the Maningrida Local Authority received and noted the report entitled ' <i>CSM Operations Report on Current Council Services</i> '.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	14.1
Title:	Financial Report to October 2023
File Reference:	1101067
Author:	James Stockdale, Director Corporate Services; Corey White, Accountant

SUMMARY

This Financial Report for the year to date period 1 July 2023 to 31 October 2023, the first 4 months of the 2023-24 financial year, is prepared for the Maningrida Local Authority.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 October 2023. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

Actuals v Budget - Maningrida

as at 31 Oct 2023

Description	MANINGRIDA					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	208,314	207,392	921	0%	622,177	33%
Income Council Fees and Charges	26,852	14,750	12,102	82%	44,250	61%
Income Operating Grants	822,376	123,733	698,643	100%+	371,200	100%+
Income Allocation	28,066	21,852	6,214	28%	56,014	50%
Other Income	206,596	8,940	197,655	100%+	26,821	100%+
Income Agency and Commercial Services	389,031	441,261	(52,231)	(12%)	1,259,338	31%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	227,124	225,914	1,210	1%	677,742	34%
Total Operational Revenue	1,908,358	1,043,843	864,514	83%	3,057,542	62%
Operational Expenditure						
Employee Expenses	623,855	552,619	71,236	13%	1,648,315	38%
Contract and Material Expenses	375,607	664,664	(289,057)	(43%)	1,229,982	31%
Finance Expenses	170	350	(180)	(51%)	1,050	16%
Travel, Freight and Accom Expenses	63,924	58,370	5,554	10%	167,645	38%
Fuel, Utilities & Communication	114,960	136,947	(21,987)	(16%)	410,841	28%
Other Expenses	183,092	187,391	(4,299)	(2%)	548,775	33%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	1,400	500	900	(100%)+	1,500	93%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,363,008	1,600,842	(237,834)	(15%)	4,008,108	34%
Total Operational Surplus / (Deficit)	545,350	(556,998)	1,102,348	100%+	(950,566)	0%

Annual Budget Operating Position - Maningrida

as at 31 Oct 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	545,350	(556,998)	1,102,348	100%+	(950,566)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(28,066)	(21,852)	(6,214)	(28%)	(56,014)	50%
Add Back Non-Cash Expenses	278,580	238,155	40,426	17%	696,287	40%
Total Non-Cash Items	250,515	216,303	34,212	16%	640,273	39%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(2,260,154)	(60,000)	(2,200,154)	(100%)+	60,000	100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	2,260,154	60,000	2,200,154	(100%)+	60,000	100%+
Add ADDITIONAL INFLOWS						
Capital Grants Income	170,381	-	170,381	(100%)	-	100%
Prior Year Carry Forward Tied Funding	757,768	-	757,768	(100%)	-	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	47,293	-	47,293	(100%)	-	100%
Total Additional Inflows	975,443	-	975,443	100%	-	100%
Net Budgeted Operating Position	(488,847)	(400,695)	(88,151)	(22%)	(370,293)	100%+

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Maningrida Local Authority noted and received the Financial Report for the year to date period 1 July 2023 to 31 October 2023.

ATTACHMENTS

- 1 Graphical Finance Presentation Maningrida - September 2023.pdf



**Maningrida Local Authority Committee
Financial Management Report for the
period ended 31st October 2023**

Actual v Budget – Operational – July 2023 to October 2023



Actuals v Budget by Local Authority Area

as at 31 Oct 2023

Description	MANINGRDA			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
Income Rates and Charges	208,314	207,392	921	0%
Income Council Fees and Charges	26,852	14,750	12,102	82%
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Income Agency and Commercial Services	389,031	441,261	(52,231)	(12%)
Charges - Sewerage	-	-	-	-
Charges - Water	-	-	-	-
Charges - Waste	227,124	225,914	1,210	1%
Total Operational Revenue	1,908,358	1,043,843	864,514	83%
Operational Expenditure				
Employee Expenses	623,855	552,619	71,236	13%
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Finance Expenses	170	350	(180)	(51%)
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Fuel, Utilities & Communication	114,960	136,947	(21,987)	(16%)
Other Expenses	183,092	187,391	(4,299)	(2%)
Elected Member Allowances	-	-	-	-
Elected Member Expenses	-	-	-	-
Council Committee & LA Allowances	1,400	500	900	(100%)+
Council Committee & LA Expenses	-	-	-	-
Total Operational Expenditure	1,363,008	1,600,842	(237,834)	(15%)
Total Operational Surplus / (Deficit)	545,350	(556,998)	1,102,348	100% +
				(950,566) 0%



Actual v Budget – Operational – July 2023 to October 2023



Annual Budget Operating Position as at 31 Oct 2023

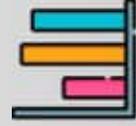
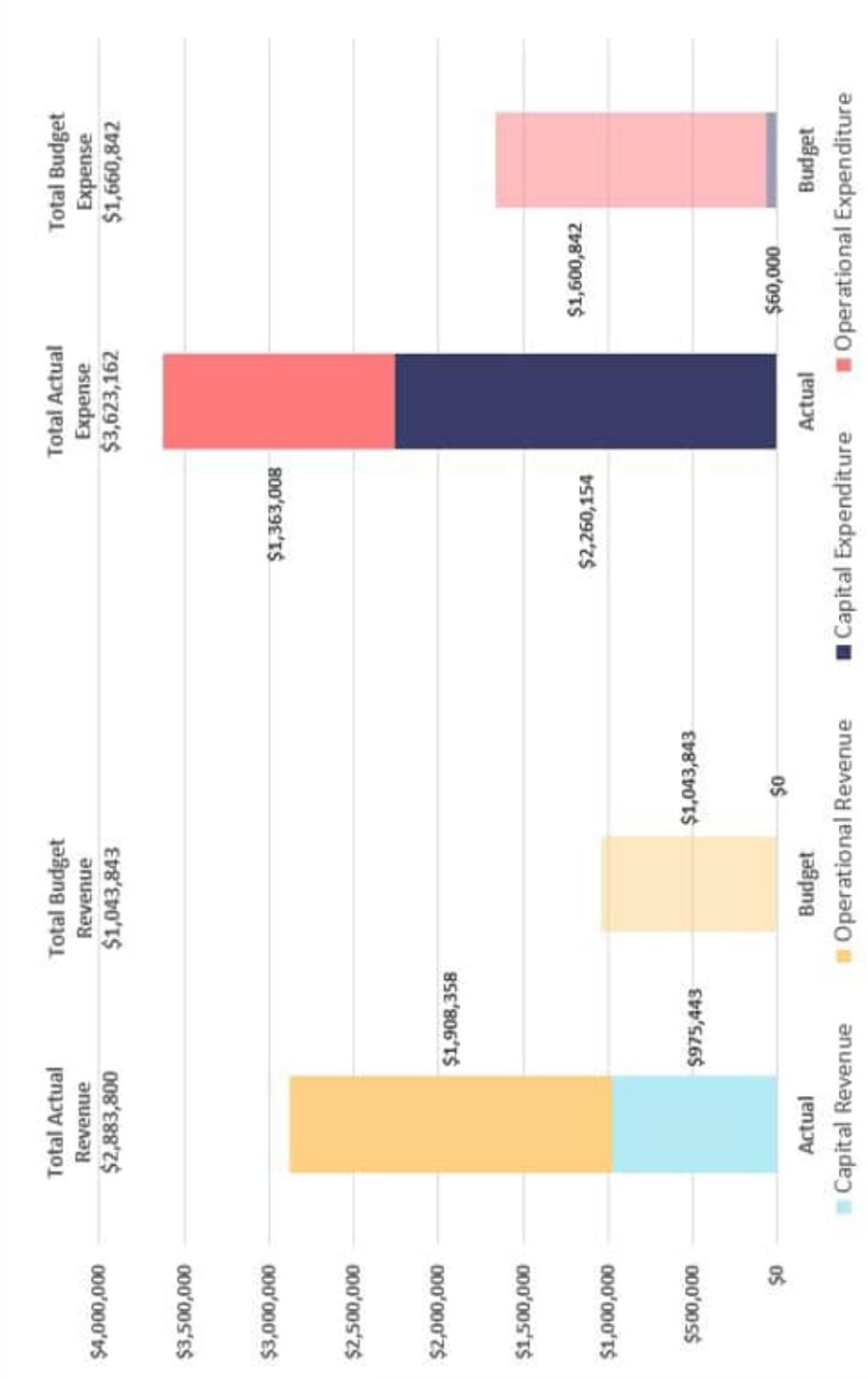
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Add Back Non-Cash Expenses	278,580	238,155	40,426	17%	696,287	40%
Total Non-Cash Items	250,515	216,303	34,212	16%	640,273	39%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(2,260,154)	(60,000)	(2,200,154)	(100%)+	!	60,000 100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	- 0%
Transfer to Reserves	-	-	-	-	-	- 0%
Other Outflows	-	-	-	-	-	- 0%
Total Additional Outflows	2,260,154	60,000	2,200,154	(100%)+	!	60,000 100%+
Add ADDITIONAL INFLOWS						
Capital Grants Income	170,381	-	170,381	(100%)	!	- 100%
Prior Year Carry Forward Tied Funding	757,768	-	757,768	(100%)	!	- 100%
Other Inflow of Funds	-	-	-	-	-	- 0%
Transfers from Reserves	47,293	-	47,293	(100%)	!	- 100%
Total Additional Inflows	975,443	-	975,443	100%	!	- 100%
Net Budgeted Operating Position	(488,847)	(400,695)	(88,151)	(22%)	!	(370,293) 100%+

Legend:

- ! Unfavourable variance over \$75,000
- ! Unfavourable variance under \$75,000
- ! Favourable variance
- ! Variance over \$300,000

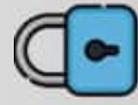


Actual v Budget – Maningrida – July 2023 to October 2023



Council Funded Projects – July 2023 to October 2023

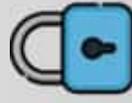
Reserve Activity	Approved Budget	Date of Approval	Expenditure Prior Financial Years	Expenditure this Financial Year	Commitments	Balance as at 31.10.2023	Status
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	(359,248)	-		752	Completed
5273.03 - Purchase Toyota Hilux - Maningrida	55,000	FY 21/22	(52,194)	-		2,806	Completed
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	(35,479)		(479)	Completed
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-		8,735	Completed
Totals	497,800		(450,507)	(35,479)	-	11,814	



Grant Funding – Local Authority Projects – Allocated funding – Jul 2023 to October 2023

Grant Funding - Local Authority Projects -Active Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.10.2023	Status
Local Authority Projects (LAP)								
LAP - Construct Half Basketball Court No.1 (Lot 895) - Commissioned	270,000	FY 20/21	215,675	(140,795)	(4,966)	-	69,914	WIP - Raising Concrete pad - drainage
LAP - Construct Half Basketball Court No.2	270,000	FY 20/21	270,000	(31,315)	(1,193)	(58,548)	178,944	Awaiting Land Tenure from NLC
LAP - Support Basketball Competitions in Manningrida	10,000	FY 20/21	10,000	(1,999)	-	-	8,001	Basketball Competition in progress currently - WIP
LAP - Community Initiatives and events	50,000	FY 21/22	50,000	(26,229)	(2,400)	-	21,371	Basketball Competition in progress currently - WIP
LAP - Animal Management Program - 23/24	31,977	FY 23/24	-	-	-	-	-	-
LAP - Purchase of Grandstands and Additional Pedestrian Gates for	85,520	FY 22/23	85,520	(13,762)	(56,761)	-	14,997	WIP - Expected close out 2nd Week December
LAP - New Year Fireworks	80,000	FY 22/23	54,325	-	-	(54,325)	-	WIP - Scheduled 01/01/2024
LOCAL AUTHORITY PROJECTS 2022-23	797,497		685,520	(214,100)	(80,775)	(112,873)	293,227	

Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.10.2023	Status
Local Authority Projects (LAP)								
LAP - Architectural & structural drawings football oval change rooms	13,010	FY 21/22	13,010	(13,010)	-	-	-	Completed
LAP - Installation of four bus stop shelters	80,000	FY 21/22	80,000	(83,967)	(7,500)	-	(11,467)	Completed - Pending Cost Finalisation
LAP - Animal Management Program - 22/23	29,885	FY 22/23	29,885	(29,885)	-	-	-	Completed
LAP - Solar Light the TAKEWAY STORES - Manningrida	30,000	FY 22/23	30,000	(25,857)	(4,626)	-	(483)	Completed
LAP - Purchase and Install New Seaside Bus shelters	105,270	FY 22/23	105,270	(57,213)	(38,005)	-	10,052	Completed - Pending Cost Finalisation
LAP - Extension and Upgrade of WARC Office Public Ablutions	11,990	FY 22/23	11,990	(4,660)	(8,280)	-	(950)	Completed
LAP - Solar Lights - Basketball Courts/Bottom Camp/Office Park	96,671	FY 22/23	81,928	-	(85,551)	(2,284)	(5,907)	Completed - Pending Cost Finalisation
LAP - Construction of two hard structures for Health Clinic	79,297	FY 21/22	79,297	(79,297)	-	-	(0)	Completed
LAP - Repair Playground equipment near Council Office	29,646	FY 21/22	29,646	(29,646)	-	-	(0)	Completed
LAP - Hard Structure at Clinic for Ceremonial Purposes	43,450	FY 22/23	19,372	-	(27,566)	-	(9,194)	Completed
LAP - Installation of Bollards and Plaque at half basketball	48,990	FY 22/23	48,990	(46,884)	(928)	-	1,178	Completed
LOCAL AUTHORITY PROJECTS 2022-23	568,208		528,388	(370,419)	(172,457)	(2,284)	(16,772)	



Grant Funding – Local Authority Projects - Unallocated Funding - Jul 2023 to October 2023

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance Available for Allocation
LAP - funding available 21/22	371,200	FY 21/22	371,200	-	(371,200)	-
LAP - funding available 22/23	371,200	FY 22/23	371,200	-	(371,200)	-
	742,400		742,400	-	(742,400)	-

LAP - funding available 23/24 - Expected not yet confirmed	371,200	FY 23/24	-	371,200	(151,798)	219,402
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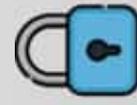
Less funds available from Projects completed over budget	(9,450)
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Total available for Allocation	209,953
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Grant Funding – Community Projects – Jul 2023 to October 2023

Grant Funded Projects / Activities (Restricted Funds)	Approved Budget	Year of Budget Approval	Carried Forward Cash Balances	Cash Received this financial Year	Total Cash Received	Expenditure to date 2023-24	Commitments	Available Funds as at 31.10.2023
Mala'la Rd - Maningrida - DIPL \$1m	-	FY 21/22	218,776	-	218,776	(227,021)	-	-
LRCI Phase 3 - Malabam Road - Maningrida	-	FY 22/23	538,992	-	538,992	(728,616)	(843)	-
R2R - Malala Road (non gazetted) Maningrida - From Lot 736	-	FY 23/24	-	539,200	539,200	(539,200)	-	-
LRCI Phase 4 - Malabam Road - Maningrida	-	FY 23/24	-	511,144	511,144	(540,268)	-	-
Remote Sport Program	-	FY 21/22	-	-	-	(35,357)	(1,895)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	-	(4,111)	-	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 21/22	-	-	-	(11,197)	-	-
NAIDOC Week	-	FY 22/23	-	-	-	(1,302)	-	-
Youth Mobile Gym Program	-	FY 22/23	760	-	760	-	-	760
Culture school Holiday Activities in Maningrida	-	FY 22/23	576	-	576	-	-	576
TOTAL GRANT FUNDED PROJECTS / ACTIVITIES	-		759,105	1,050,344	1,809,449	(2,087,072)	(2,738)	1,336



New Assets or Additions to Existing Assets – October 2023

No new assets were commissioned in October 2023



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	15.1
Title:	Presentations and Visitors
File Reference:	1105199
Author:	Jasmine Mortimore, Travel and Executive Assistant to the CEO & Mayor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/ presenters will be video conferencing in at today's meeting.

Maningrida Local Authority - Presentations / Visitors				
Time	Topic	Presenter/Visitor	Organisation	Invited by
10:30am	Summary of stakeholder consultation outcomes from the Maningrida Oval Re development project	Ben Laidlaw via teams	Keogh Bay Consulting	Clem Beard

STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2023-2024* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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RECOMMENDATION:

That Members noted the:

Presentation by Ben Laidlaw from Keogh Bay Consulting on report summary of stakeholder consultation outcomes for the Maningrida oval redevelopment project

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	16.1
Title:	Purchase of Additional Grandstands for Maningrida Football Oval.
File Reference:	1102932
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is for the Maningrida Local Authority to consider the installation of additional grandstands and pedestrian gates at the Maningrida Football Oval.

BACKGROUND

The administration has received notification of additional seating required for the increase of spectators attending the games on a regular nightly basis. These grandstands have a multiple of uses throughout the community and can be relocated on a need basis when other events are held such as Basketball competitions.

COMMENT

The administration has sourced indicative quotes from suppliers to fulfil requested ongoing improvements and seating at the Football Oval.

Additional Grandstands - Maningrida			
Description	Quantity	Price	Total
Grandstands	4	\$ 7,392.00	\$ 29,568.00
Powder coating	4	\$ 2,750.00	\$ 11,000.00
Retrofitting/Welding Installation Back Rest	10	\$ 445.00	\$ 4,450.00
Gate Closer - Spring Loaded	4	\$ 112.00	\$ 448.00
Freight to Maningrida	4	\$ 700.00	\$ 2,800.00
Installation/Ground Clearing	4	\$ 1,450.00	\$ 5,800.00
Contingencies 10%	1	\$ 5,406.60	\$ 5,406.60
Total			\$ 59,472.60

Select Grandstand (4m)
Code SELG4T4

BUY NOW!



STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

No current budget allocation for these works.

STRATEGIC IMPLICATIONS

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4	Community Events Deliver cultural, civic and sporting events which engage and unite the community
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PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Maningrida Local Authority:

- 1. Received and noted the report entitled *'Purchase of Additional Grandstands for Maningrida Football Oval.'*; and**
- 2. Reviewed this project and approved the allocation of \$59,472.60 from Maningrida Local Authority Project Funding.**

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	16.2
Title:	Local Authority Membership
File Reference:	1093550
Author:	Jessie Schaecken, Acting Chief Executive Officer

SUMMARY

The purpose of this report is to give Members an opportunity to discuss expanding the membership of the Local Authority, as Maningrida does not currently have the minimum required members (six).

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

COMMENT

Guideline 1: Local Authorities section 5 Local authority members states

5.1 The Council will consider recommendations from the local authority on its composition and membership of the local authority. A council must resolve the number of members for each local authority.

5.2 there must be at least 6 members and a maximum of 14 member for each local authority, unless the Minister approved a different maximum number of members for a particular local authority.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

This report is aligned to pillars 1 and 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community,

community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the Chairperson invited discussions around encouraging new members to apply and expanding the overall membership of the Maningrida Local Authority.

ATTACHMENTS

- 1 2021_WARC Local Authority_Poster.pdf
- 2 Local Authority Nomination Form - 2020.08.pdf

NOMINATE FOR YOUR LOCAL AUTHORITY

WEST ARNHEM REGIONAL COUNCIL

BECOME A LOCAL AUTHORITY MEMBER TO HELP YOUR COMMUNITY!

The Local Authorities central function is to support local decision-making. Each Board receives an annual allocation of funding to be used towards projects of local importance.

What does this mean for you and your community?

A strong Local Authority will make informed decisions on issues and get things done based on recommendations which come from within the local community.

WARC has Local Authorities in Gunbalanya, Warruwi, Minjilang and Maningrida.

What is the commitment?

Local Authority members meet four times a year.

More information?

Chat to the Council Service Manager in your community, or visit the local Council Office.



Dated: October 2021

LOCAL AUTHORITY MEMBER NOMINATION FORM



I, _____
(name of Nominee)

_____ / ____ /20..
(signature of Nominee)

wish to nominate as a member of the
Local Authority for the Community of:

(name of Community)

To be returned to the Returning Officer in the stated community.

(name of Returning Officer)

_____ / ____ /20..
(signature of Returning Officer)



strong communities | working together



WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023

Agenda Reference:	16.3
Title:	Local Authority Members Questions
File Reference:	1105354
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

This report is aligned to pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the Chairperson invited questions from Local Authority Members.

ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023**

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 30 NOVEMBER 2023**

RE-ADMITTANCE OF THE PUBLIC