



WEST ARNHEM REGIONAL COUNCIL AGENDA

**MANINGRIDA LOCAL AUTHORITY
THURSDAY, 14 MARCH 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida on Thursday 14 March 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority record, any apologies, and requests for leave of absence received from Authority members for the meeting held on 14 March 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted Member's apologies and/or requests for leave of absence for the Local Authority meeting held on 14 March 2024.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*
Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	3.2
Title:	Absent without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority record, any absences without notice received from Authority members for the meeting held on 14 March 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted Member's absences without notice for the Local Authority meeting held on 14 March 2024.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Maningrida Local Authority meeting held on 14 March 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 14 March 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Maningrida Local Authority meeting held on 14 March 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Ben Heaslip, Information Advisor

SUMMARY

Unconfirmed minutes from the Thursday 30 November Maningrida Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the Thursday 30 November Maningrida Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2023.11.30 maningrida local authority unconfirmed minutes [6.1.1 - 4 pages]

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered Apologies and Leave of Absence.

MAN219/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Ms Phillips

That Maningrida Local Authority noted member's apologies for Shane Namanurki, Julius Kernan, Matthew Ryan, James Woods and Joyce Bohme for the meeting held on 30 November 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Local Authority considered Absent Without Notice.

RECOMMENDATION

That Maningrida Local Authority noted members absences without notice for the meeting held on 30 November 2023.

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Local Authority considered Acceptance of Agenda.

MAN220/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Ms Phillips

That the agenda for the Maningrida Local Authority meeting of 30 November 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Local Authority considered Disclosure of Interest of Members or Staff.

MAN221/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Councillor Phillips

That Maningrida Local Authority received and recorded NIL declarations of interest for the meeting held on 30 November 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES 3 AUGUST 2023

The Local Authority considered Confirmation of Previous Local Authority Meeting Minutes 3 August 2023.

MAN222/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Deputy Mayor Williams

That the minutes of the 3 August 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority considered Review of Local Authority Action Items.

MAN223/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Ms Phillips

That Maningrida Local Authority reviewed the action items list and approved to remove any completed actions.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Local Authority considered CSM Operations Report on Current Council Services.

MAN224/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Councillor Phillips

That the Maningrida Local Authority received and noted the report entitled 'CSM Operations Report on Current Council Services'.

CARRIED

FINANCE REPORT

14.1 FINANCIAL REPORT TO OCTOBER 2023

The Local Authority considered Financial Report to October 2023.

MAN225/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Councillor Phillips

That the Maningrida Local Authority noted and received the Financial Report for the year to date period 1 July 2023 to 31 October 2023.

CARRIED

Broke for lunch at 1145 and recommenced at 1215

VISITOR PRESENTATIONS

15.1 PRESENTATIONS AND VISITORS

The Local Authority considered Presentations and Visitors.

MAN226/2023 RESOLVED:

On the motion of Councillor Phillips

Seconded Ms Phillips

That Members noted the:

- 1. Presentation by Ben Laidlaw from Keogh Bay Consulting on report summary of stakeholder consultation outcomes for the Maningrida oval redevelopment project;**
- 2. and endorsed the revised concept design –incorporating stakeholder feedback and requested Council approval.**

CARRIED

GENERAL ITEMS

16.1 PURCHASE OF ADDITIONAL GRANDSTANDS FOR MANINGRIDA FOOTBALL OVAL.

The Local Authority considered Purchase of Additional Grandstands for Maningrida Football Oval.

MAN227/2023 RESOLVED:

On the motion of Councillor Phillips

Seconded Chairperson Hayes

That the Maningrida Local Authority:

1. Received and noted the report entitled '*Purchase of Additional Grandstands for Maningrida Football Oval.*'
2. Asked admin to investigate different options including local stakeholders for grandstand with shelter.

CARRIED

16.2 LOCAL AUTHORITY MEMBERSHIP

The Local Authority considered Local Authority Membership.

RECOMMENDATION:

That the Chairperson invited discussions around encouraging new members to apply and expanding the overall membership of the Maningrida Local Authority.

16.3 LOCAL AUTHORITY MEMBERS QUESTIONS

The Local Authority considered Local Authority Members Questions.

MAN228/2023 RESOLVED:

On the motion of Chairperson Hayes

Seconded Councillor Phillips

That the Chairperson invited questions from Local Authority Members.

1. Member Jessica Phillips raised trailer for rubbish runs for excess rubbish and the need for new wheelie bins, modifications to the health clinic hard structure to make it weather proof, new community bus service to assist in transporting community members, WARC to assist with counting burial sites to assist with fencing / move to new cemetery – talk to department for funding and form a working group.
2. Cr Phillips raised WARCs contribution to sorry business / cultural events support, move grandstands from Oval to Courts for Basketball competition and solar light brightness at top camp ceremony area.

CARRIED

NEXT MEETING

MEETING DECLARED CLOSED

Chairperson Sharon Hayes declared the meeting closed at 1426

This page and the preceding pages are the minutes of the Maningrida Local Authority meeting Maningrida Local Authority Meeting held on Thursday, 30 November 2023.

Chairperson

Date Confirmed

West Arnhem Regional Council

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Maningrida Local Authority Meeting
Thursday, 30 November 2023

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	7.1
Title:	Presentations and Visitors - Department Chief Minister and Cabinet
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Maningrida Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. New Local Authority Guidelines by the Department of Chief Minister and Cabinet.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Maningrida Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
New Local Authority Guidelines	Jacob Leonard	Department of Chief Minister and Cabinet	WARC

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	7.2
Title:	Presentations and Visitors - National Indigenous Australians Agency
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Maningrida Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. Update on the Future of Employment Services and CDP by National Indigenous Australians Agency

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Maningrida Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Update on the future of employment services and CDP	CDP Representative	National Indigenous Australians Agency	WARC Elected Members

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	7.3
Title:	Presentations and Visitors - Power and Water Corporation
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Maningrida Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. New Prepayment Meter Replacement Program by Power and Water Corporation

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Maningrida Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
New Prepayment meter replacement program	Trude Blizzard	Power and Water Corporation	At their request to attend

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	7.4
Title:	Presentations and Visitors - Army
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Maningrida Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. Potential Army Forces Training in Maningrida by the Army

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Maningrida Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Potential Army Forces Training in Maningrida	Michael Jones	Army	At their request to attend

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is submitted for Maningrida Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Maningrida LA Action Items List - Ongoing [8.1.1 - 8 pages]

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
30.11.2023	MAN228/2023	Cr Phillips raised solar light brightness at top camp ceremony area	In Progress	7 th March 2024 – Debbie Gough Obtaining quote for larger solar lights like near the office which stay bright	Operation / Technical Services
30.11.2023	MAN228/2023	Cr Phillips raised WARC's contribution to sorry business / cultural events support	In Progress	7 th March 2024 – Debbie Gough We are now providing sand for ceremony. Due to limited staff, we cannot commit to building shelters etc.	Operations
30.11.2023	MAN228/2023	Member Jessica Phillips raised WARC assisting with counting burial sites, talk to department for funding opportunity & form a working group.	In Progress	7 th March 2024 – Sara Fitzgerald Have spoken with the department and there is no scheduled funding for this application at this stage. They have advised next years round of burials grants may be an option however this is a very limited pool and Maningrida has received some funding this year towards Cemetery establishment costs	Technical Services
30.11.2023	MAN228/2023	Member Jessica Phillips raised new bus service to assist in transporting members of the community	Completed	8 March 2024 – Jasmine Mortimore Bus offered to WARC from Marion Scrymgour Office and was declined by Council due to WARC's capacity to offer a full community bus service in Maningrida. In line with OCM recommendation, a letter will be sent to Maningrida stakeholders that are better suited to take on this bus and provide this service.	Governance/EA to the CEO and Mayor
30.11.2023	MAN228/2023	Member Jessica Phillips raised modifications to the health clinic hard structure to make it weather proof	In Progress	7 th March 2024 – Clem Beard Report in March Agenda into modifications	Technical Services
30.11.2023	MAN228/2023	Member Jessica Phillips raised trailer for rubbish runs for excess rubbish and the need for new wheelie bins	In Progress	07 th March 2024 – Debbie Gough Bin audit will be completed in March to identify houses needing replacement bins due to being damaged. Housing provides bins when 7 th March 2024 – Sara Fitzgerald	Operations / Technical Services

Maningrida Local Authority Action Items List – Ongoing

				Skip bin report included in this agenda	
30.11.2023	MAN227/2023	Purchase of Additional Grandstands for Maningrida Football Oval – Asked Admin to investigate difference options including local stakeholders for grandstand with shelter	In Progress	7 th March 2024 – Clem Beard A report into covered grandstand options is included in the March Agenda	Technical Services
02.08.2023	MAN218/2023	Re 'Interim Maningrida Football Oval Players Change Rooms proposed location' report: <i>The Authority does not approve the proposed location and requests an additional option for location be investigated for the Change Rooms further up from the water tanks.</i>	Completed	21 November 2023 – Clem Beard A tender was released for interim players change rooms and one tender received for \$415,000.00. Tender was rejected as will not fit into budget for planned works at the oval per ABA Grant funding allocation.	Technical Services
2.02.2023	MAN183/2023	Putting a call out for nominations for new Local Authority members & Potentially invite youth to learn the governance	In Progress	Governance is asking LA members to consider people and to have conversations with youth. Nomination forms are available through CSM and will need to go to the next possible Council meeting.	Governance
8.06.2022	Elected Member Questions With or Without Notice	Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.	In Progress	27 July 2022 – Rick Mulvey Delay due to current recruitment of Waste and Resource Coordinator who will take the lead within business in relation to environmental improvements. 26 October 2022 – Jesse Evans Still in the recruitment process for a Waste and Resources Coordinator whom will take the lead within the business in relation to environmental improvements 10 February 2023 – Fiona Ainsworth	Operations

Maningrida Local Authority Action Items List – Ongoing

				<p>WARC have recruited a Waste and Resource Coordinator to work with the Cultural advisory team to address this matter.</p> <p>22 May 2023 – Clem Beard Waste and Resource Coordinator will present a comprehensive report included in this meeting. Regarding alternatives to the pollution of waterways in Maningrida</p> <p>14 July 2023 – Sara Fitzgerald New Maningrida Waste Team Leader recruited due to start Mid- August and commence work on cultural waste section and existing Landfill. Keep Australia Beautiful completing action plan for litter in Maningrida.</p> <p>23 November 2023 – Sara Fitzgerald New Maningrida Landfill Officer has been recruited currently planning with Officer and Team Leader Cultural waste section of Landfill for furning/burying purposes. Water cleansing option we are awaiting factory producing bags to be back in stock to order then will start community information campaign .</p> <p>7th March 2024 – Sara Fitzgerald We are vonintuing to work on facilitating cultural cleansing options to avoid waterway pollution and work on more signage and education on how council can assist with excess rubbish – skip bin report in March Agenda</p>	
08.12.2021	OCM114/2021	<p>Supply and Installation of Speed Humps Council directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year)</p>	In Progress	<p>23 February 2022 – Kim Sutton The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>18 May 2022 – Sarah Will The Grants team are continuing to explore options for funding</p> <p>27 July 2022 – Kim Sutton</p>	Grants

Maningrida Local Authority Action Items List – Ongoing

				<p>The Grants team are continuing to explore options for funding.</p> <p>19 October 2022 – Sarah Will The Grants team are continuing to explore options for funding.</p> <p>14 July 2023 – Craig Ballard Two speed humps have been installed. 1 x by the half basketball court, Coconut Grove and 1 x Top Camp. The remaining 2 identified locations will be delivered prior to end of August.</p> <p>21 November 2023 – Craig Ballard The 2 remaining speed humps were installed at the Men’s shed location and on the opposite side of the half basketball court. U-rails are being installed at all speed hump locations when capacity allows, WIP.</p> <p>01 March 2024 – Debbie Gough 2 lower level speed humps were changed out near Age Care. Trialling these due to complaint from the clinic regarding issues with that the original humps were too sharp, especially if there is a spinal patient being transported</p>	
06.07.2020	MANLA90/2019	<p>3 x Half Basketball Courts The Local Authority asks Council to consider erection 3 x half basketball courts located alongside existing playground, asks Council to seek funding for the courts construction and asks Council to investigate whether S19 leases are in place for these playgrounds.</p>	In Progress	<p>OCM19/2020 Council provides in principle support for the capital projects suggested by the Authority and directs the administration to fully research and consider all aspects of the projects (3 half basketball courts, repair existing footpath to the new subdivision and construction of speed bump)</p> <p>Report with indicative pricing tabled for Maningrida LA Agenda 13.02.20</p> <p>16 July 2020 - Stephen Hoyne Preferred design option includes half court with lights and roof estimated cost - \$464k.</p>	Technical Services

Maningrida Local Authority Action Items List – Ongoing

				<p>17 November 2020 – Clem Beard The administration is following up on funding options for the project.</p> <p>25 January 2021 – Clem Beard The administration has received consent (14/01/2021) from the NLC for a license to maintain Lot 895 Playground Area in Coconut Grove. The administration is awaiting confirmation on Lot 343 Bottom Camp prior to commencing the procurement process works. Lot 343 Playground Area Bottom camp was not consented to, and NLC/TO's have requested further consultations with the community.</p> <p>26 May 2021 A report highlighting the progress made for this project is included in this meeting's agenda.</p> <p>01 June 2021- Loukas Gikopoulos Tender documents are being prepared for the half basketball court located at Lot 895 and waiting for PWC to approve the site servicing plans</p> <p>An EOI has been submitted with NLC for Lot 343 and the New Sub and consultation with the Maningrida community will be held on 1st July to discuss the proposed locations.</p> <p>20 July 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • NLC have postponed all community consultations due to the current Covid situation. Expected meeting to be held in AUG/ SEP to discuss the new preferred location at the 'New Sub' next to the cemetery as per the Local Authority MAN123/2021 resolution • PWC have rejected the electrical SSP for Lot 895. The administration is now looking at installing solar lights for the basketball court. The new design will be ready by the 	
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Maningrida Local Authority Action Items List – Ongoing

				<p>end of the week and the tender documents to be released by the end of July.</p> <p>01 November 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> The tender for the Half Basketball Court at Lot 895 has been awarded to Stedman Constructions. To date the following works have been completed. Remove the existing playground Preparation of site Footings for the hard structure completed Slab court being prepared Fabrication of the hard structure <p>Still to be completed</p> <ul style="list-style-type: none"> Construction of the hard structure Solar lights Fencing Line marking <p>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd Half basketball court at 'New Sub Lot 740'. Consultation dates have been postponed until the end of November. Waiting on NLC for advice/ approval outcome before proceeding any further.</p> <p>21 February 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd half basketball court at 'New Sub Lot 740'. Due to Covid travel restrictions the consultation dates have been postponed until the end of March 2022 Waiting on NLC for advice/ approval outcome before proceeding any further. <p>13 May 2022- Loukas Gikopoulos</p>	
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Maningrida Local Authority Action Items List – Ongoing

				<p>NLC consultation dates have been scheduled for 21 June 2022 to discuss this project.</p> <p>19 July 2022- Clem Beard Due to staffing constraints, NLC have advised that consultations have been delayed and will recommence by the end of August 2022 in Maningrida.</p> <p>19 October 2022 – Sam Fazzolari The administration has prepared a report that will be presented at this LA for the drainage options for the new half basketball court in Coconut Grove.</p> <p>20 December 2022 OCM119/2022 – Approved request directing administration to;</p> <ul style="list-style-type: none"> • extend the existing concrete slab by 1.5 meters with raised rounded curb and spoon drain around 2 sides at the half basketball court on Coconut Road • scope and budget for bollards and existing community plaque to be installed at the half basketball court on Coconut Road. <p>10 February 2023 – Fiona Ainsworth NLC to consult on location. Await advice to commence planning.</p> <p>22 May 2023 – Clem Beard NLC Response - 18/05/2023 NLC took Lot 782 to consult in Maningrida on 21 March 2023. TO’s consented to half basketball court being built at Lot 782. Anthropology report has not been released yet though confirming decision makers so cannot progress until released – hoping to go before June Executive Council Meeting</p>	
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Maningrida Local Authority Action Items List – Ongoing

				<p>22 July 2023 – Clem Beard Updated progress as advised by NLC - Resolution passed 226th ECM, NLC to draft agreement, EX226/161 Once completed and confirmation received administration can commence the tender process in preparation for release to potential contractors.</p> <p>21 November 2023 – Clem Beard November full ECM postponed no confirmation received to proceed with second basketball court for new subdivision. Await further instructions/updates from NLC for Land Tenure agreement.</p> <p>7th March 2024 – Clem Beard NLC have advised full ECM will be held in March to review LUA applications. Await further instructions/updates from NLC for Land Tenure agreement.</p>	
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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.2
Title:	Finance Report for the period ended 29 February 2024
Author:	Corey White, Accountant

SUMMARY

This Financial Report for the year to date period 1 July 2023 to 29 February 2024, the first 8 months of the 2023-24 financial year, is prepared for the Maningrida Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Finance Report for the period ended 29 February 2024*; and
2. Received and noted the attachment entitled *2022 – 2023 Local Authority Project Funding Certification Maningrida DOS*

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 29 February 2024. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

Actuals v Budget

as at 29 Feb 2024

MANINGRIDA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	409,942	415,742	(5,800)	(1%)	623,614	66%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	451,828	451,828	-	-	677,742	67%
Income Council Fees and Charges	35,978	47,145	(11,167)	(24%)	70,695	51%
Income Operating Grants	877,617	877,617	(0)	(0%)	1,001,350	88%
Income Investments	-	-	-	-	-	0%
Income Allocation	35,916	24,321	11,595	48%	36,481	98%
Other Income	119,708	133,947	(14,239)	(11%)	142,887	84%
Income Agency and Commercial Services	810,086	815,466	(5,380)	(1%)	1,244,765	65%
Total Operational Revenue	2,741,075	2,766,067	(24,991)	(1%)	3,797,534	72%
Operational Expenditure						
Employee Expenses	1,311,844	1,241,721	70,123	6%	1,819,612	72%
Contract and Material Expenses	753,074	1,024,316	(271,242)	(26%)	1,289,331	58%
Finance Expenses	524	700	(176)	(25%)	1,050	50%
Travel, Freight and Accom Expenses	84,137	122,123	(37,986)	(31%)	182,244	46%
Fuel, Utilities & Communication	212,683	251,331	(38,648)	(15%)	376,672	56%
Other Expenses	356,497	400,904	(44,407)	(11%)	601,090	59%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	2,400	4,800	(2,400)	(50%)	6,200	39%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	2,721,159	3,045,895	(324,735)	(11%)	4,276,199	64%
Total Operational Surplus / (Deficit)	19,916	(279,828)	299,744	100%+	(478,665)	0%

Annual Budget Operating Position

as at 29 Feb 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	19,916	(279,828)	299,744	100%+	(478,665)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(35,916)	(24,321)	(11,595)	(48%)	(36,481)	98%
Add Back Non-Cash Expenses	529,601	515,813	13,788	3%	767,522	69%
Total Non-Cash Items	493,685	491,492	2,193	0%	731,041	68%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(2,740,556)	(3,184,463)	443,907	14%	(3,601,766)	76%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(2,740,556)	(3,184,463)	443,907	14%	(3,601,766)	76%
Add ADDITIONAL INFLOWS						
Capital Grants Income	1,440,847	1,440,847	-	-	2,161,271	67%
Prior Year Carry Forward Tied Funding	757,768	759,360	(1,592)	(0%)	759,360	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	47,293	35,404	11,889	34%	35,404	100%+
Total Additional Inflows	2,245,909	2,235,612	10,297	0%	2,956,035	76%
Net Budgeted Operating Position	18,954	(737,187)	756,141	100%+	(393,355)	0%

LEGISLATION AND POLICY

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Finance Presentation Maningrida - February 2024 [**8.2.1** - 9 pages]
2. 2022 - 2023 Local Authority Project Funding Certification Maningrida DOS [**8.2.2** - 1 page]
3. NTG Local Government Funding Advice 2023-24 [**8.2.3** - 3 pages]



**Maningrida Local Authority Committee
Financial Management Report for the
period ended 29th February 2024**

Actual v Budget – Operational – July 2023 to February 2024



Actuals v Budget

as at 29 Feb 2024

Description	MANINGRIDA					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
Operational Revenue							
Income Rates and Charges	409,942	415,742	(5,800)	(1%)	623,614	66%	
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Other Income	119,708	133,947	(14,239)	(11%)	142,887	84%	
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Total Operational Revenue	2,741,075	2,766,067	(24,991)	(1%)	3,797,534	72%	
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Actual v Budget – Operational – July 2023 to February 2024



Annual Budget Operating Position

as at 29 Feb 2024

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Other inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	47,293	35,404	11,889	34%	35,404	100%+
Total Additional Inflows	2,245,909	2,235,612	10,297	0%	2,956,035	76%
Net Budgeted Operating Position	18,954	(737,187)	756,141	100% +	(393,355)	0%

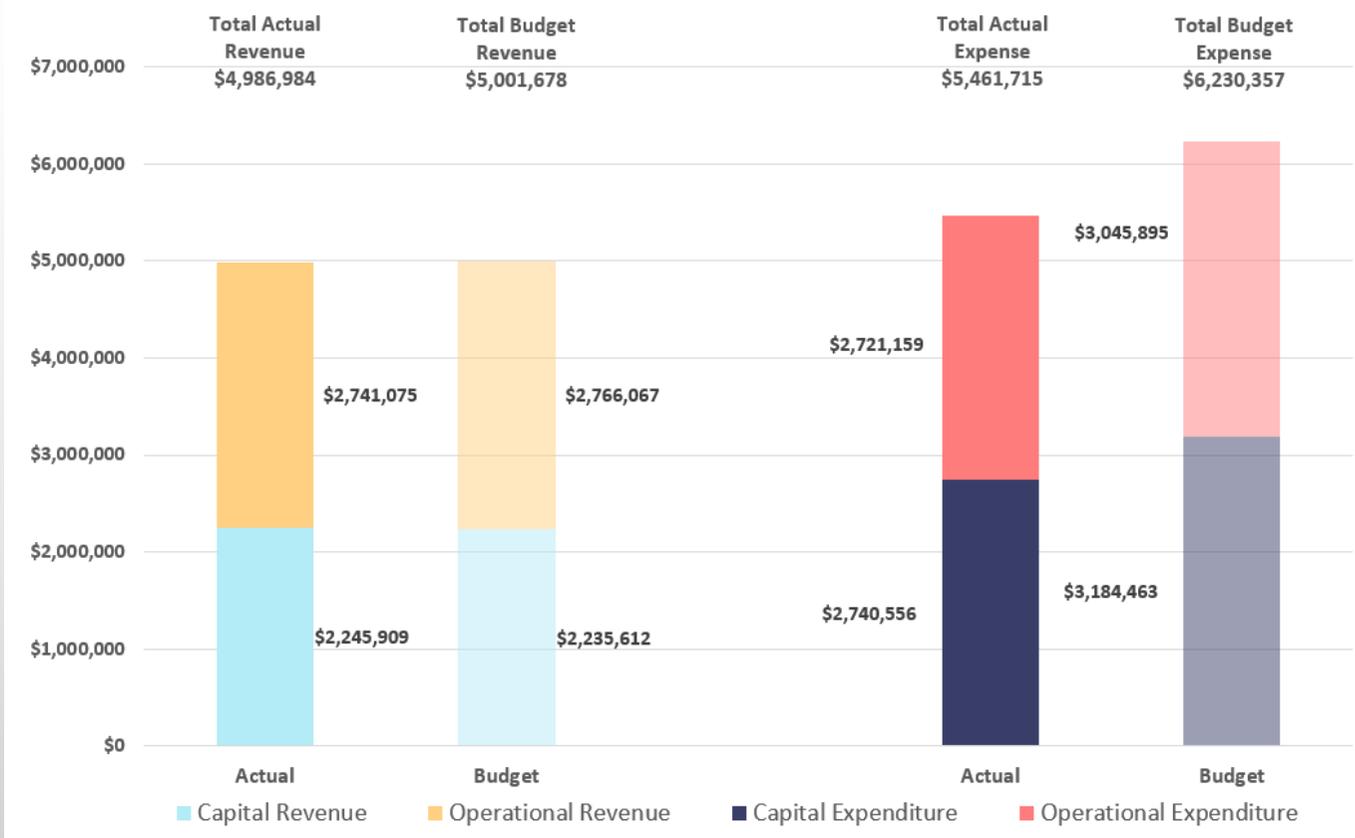
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





Actual v Budget – Maningrida – July 2023 to February 2024



Council Funded Projects – July 2023 to February 2024



No capital reserve funded projects are currently active



Grant Funding – Local Authority Projects – Allocated funding – July 2023 to February 2024



Grant Funding - Local Authority Projects - Active Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 29.02.2024	Status
Local Authority Projects (LAP)								
LAP - Construct Half Basketball Court No.1 (Lot 895) - Commissioned	270,000	FY 20/21	270,000	(172,110)	(63,807)	(3,726)	30,357	Line marking to be completed - Weather permitting
LAP - Construct Half Basketball Court No.2	270,000	FY 20/21	120,284	-	-	-	120,284	Awaiting Land Tenure from NLC
LAP - Support Basketball Competitions in Maningrida	10,000	FY 20/21	10,000	(1,999)	-	-	8,001	Allocated funds for Basketball Competition.
LAP - Community Initiatives and events	50,000	FY 21/22	50,000	(26,229)	(2,808)	-	20,963	Allocated funds for Basketball Competition.
LAP - Animal Management Program - 23/24	31,977	FY 23/24	31,977	-	-	(29,070)	2,907	Vet visit June 23rd - June 28th 2024
LAP - Purchase of Grandstands and Additional Pedestrian Gates for	85,520	FY 22/23	85,520	(13,762)	(56,761)	-	14,997	WIP - Gates to be repaired
LAP - Hard Structure at Clinic for Ceremonial Purposes	43,450	FY 22/23	43,450	-	(27,566)	-	15,884	Installation of purlins required - A report is included in agenda for additional funding from available funds.
LOCAL AUTHORITY PROJECTS	760,947		611,231	(214,100)	(150,942)	(32,796)	213,393	
Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 29.02.2024	Status
Local Authority Projects (LAP)								
LAP - New Year Fireworks	80,000	FY 22/23	80,000	-	(75,526)	(695)	3,779	Completed
LOCAL AUTHORITY PROJECTS	80,000		80,000	-	(75,526)	(695)	3,779	



Grant Funding – Local Authority Projects - Unallocated Funding - July 2023 to February 2024



Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance Available for Allocation
LAP - funding available 21/22	371,200	FY 21/22	371,200	-	(371,200)	-
LAP - funding available 22/23	371,200	FY 22/23	371,200	-	(371,200)	-
	742,400		742,400	-	(742,400)	-

LAP - funding available 23/24 - Expected not yet confirmed	371,200	FY 23/24	-	371,200	(149,716)	221,484
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Less funds available from Projects completed under budget	3,779
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Total available for Allocation	225,263
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Grant Funding – Community Projects – July 2023 to February 2024



Grant Funded Projects / Activities (Restricted Funds)	Approved Budget	Year of Budget Approval	Carried Forward Cash Balances	Cash Received this financial Year	Total Cash Received	Expenditure to date 2023-24	Commitments	Available Funds as at 29.02.2024
Mala'la Rd - Maningrida - DIPL \$1m	220,368	FY 21/22	220,368	-	220,368	(220,368)	-	-
LRCI Phase 3 - Malabam Road - Maningrida	1,079,260	FY 22/23	537,400	432,214	969,614	(1,059,133)	-	-
R2R - Malala Road (non gazetted) Maningrida - From Lot 736	540,269	FY 23/24	-	540,269	540,269	(539,200)	-	1,069
LRCI Phase 4 - Malabam Road - Maningrida	540,268	FY 23/24	-	511,144	511,144	(540,268)	-	-
ABA - Maningrida Oval Changerooms	540,466	FY 23/24	-	270,233	270,233	(47,030)	-	223,203
Remote Sport Program	-	FY 21/22	-	-	-	(85,341)	-	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	-	(26,072)	-	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 21/22	-	-	-	-	-	-
NAIDOC Week	-	FY 22/23	-	-	-	(1,518)	-	-
Youth Mobile Gym Program	760	FY 22/23	760	-	760	-	-	760
Culture school Holiday Activities in Maningrida	-	FY 22/23	-	-	-	-	-	-
TOTAL GRANT FUNDED PROJECTS / ACTIVITIES	2,921,391		758,528	1,753,860	2,512,388	(2,518,930)	-	225,033



New Assets or Additions to Existing Assets – February 2024



Maningrida Rest Shelters

Maningrida
Asset no. 600153
\$53,995



LED Screen – Maningrida Office

Maningrida
Asset no. 700012
\$43,962



West Arnhem Regional Council

CERTIFICATION OF 2022-23 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Maningrida Local Authority

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2023

LAPF Grant 2022-2023	\$371,200.00
Other income/carried forward balance from 2021- 2022	\$371,200.00
Other income/carried forward balance from 2020- 2021	\$348,889.30
Total Income	\$1,091,289.30
Total Expenditure	\$461,899.70
Surplus	\$629,389.60

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by Imran Shajib 28/08/2023

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting.

Yes No

Laid before the Council at a meeting to be held on 20/09/2023 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 14/03/2024 Copy of minutes attached (TBA).

CEO or CFO _____ 31/08/2023

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED

 Yes No

Comments

Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__

Department of the Chief Minister and Cabinet





Department of
THE CHIEF MINISTER AND
CABINET

Chief Executive Officer
Level 14 NT House
22 Mitchell Street Darwin NT 0800

Postal address
GPO Box 4396
Darwin NT 0801

E frank.daly@nt.gov.au

T 08 8999 6490

File reference
LGR2016/00013

Ms Jessie Schaeken
A/Chief Executive Officer
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Dear Ms Schaeken

Re: Local Government funding levels – 2023-24

I am pleased to formally advise the West Arnhem Regional Council (Council) of the 2023-24 local government funding levels for the following programs:

- NT Operational Subsidy - to assist with the provision of local government services;
- Indigenous Jobs Development Funding - assistance to help offset the cost of employing Aboriginal staff within your council;
- Local Authority Project Funding - to provide local authorities the financial capacity to undertake priority community projects; and
- Waste and Resource Management Program – providing support to assist with addressing issues specific to waste and resource management.

Attachment A provides details of the approved funding allocations and approximate release dates of each of the above programs.

Indigenous Jobs Development Funding (IJDF)

Council's notional allocation under the Indigenous Jobs Development Funding (IJDF) has been fixed for three years i.e. 2021-22, 2022-23 and 2023-24. Pending a review of the allocation methodology during 2023-24, revised allocations will take effect from 2024-25. IJDF payments will be released in quarterly instalments retrospectively once the related quarter's report is received by the local government grants team.

A funding offer with IJDF grant conditions is attached for your consideration and signature. Please return the completed acceptance form to the Local Government grants team at lg.grants@nt.gov.au as soon as practical.

Local Authority Project Funding (LAPF)

The amounts detailed for the LAPF program are the notional funding allocations for each local authority. In accordance with the grant funding conditions, expenditure certifications of council LAPF expenditure for 30 June 2023 was due on 31 August 2023. If Council has any unspent LAPF balances older than 2 years that has not been formally committed, then payment of the

2023-24 allocation may be withheld, or related funds requested to be repaid unless there are extenuating circumstances that are beyond the Council's control that has prevented a project from progressing. Council must seek approval in writing from the Department of the Chief Minister and Cabinet (Department) for an extension to carryover and expend any LAPF funding that is over 2 years old.

A funding offer will be made once 30 June 2023 expenditure certification has been received and assessed by the Local Government grants team.

Waste and Resource Management (WaRM)

The 2023-24 WaRM program allocation to your council is based on the same level of funding offered in prior years under this program. Council's acquittal of WaRM funding for 30 June 2023 was due on 31 August 2023. If Council has any unspent WaRM balances older than 2 years that has not been formally committed, then payment of the 2023-24 allocation may be withheld, or related funds requested to be repaid unless there are extenuating circumstances that are beyond the Council's control that has prevented a project from progressing. Council must seek approval in writing from the Department for an extension to carryover and expend WaRM funding that is over 2 years old.

A funding offer with WaRM grant conditions is attached for your consideration and signature. Please return the completed acceptance form to the local government grants team at lg.grants@nt.gov.au as soon as practical.

Please note, for the certifications and acquittals mentioned above, 'unspent funds' are all amounts that have not been formally committed either by way of a tender contract or accepted quote/s to a project. Funds simply held against a project that is yet to be commenced and has no contractual agreement in place are not considered to be formally committed. If your council has already received an extension approval for any of the grant programs mentioned in this letter then another extension approval is not required.

It is a mandatory requirement for all local government funding to be expended in accordance with the *Local Government Act 2019*, the *Local Government (General) Regulations 2021*, Guidelines and the Northern Territory Government's Buy Local Policy.

Grant funding guidelines and other relevant information is available online at <https://cmc.nt.gov.au/supporting-government/local-government/local-government-funding>

If you have any questions regarding the offers made in this letter please make initial contact with Mr David Boustead A/Regional Executive Director, Top End Region on 08 8999 5236. If you have any questions regarding the grants administration please contact Ms Celia Hill, Manager Grants Program on 8999 8820 or by email at lg.grants@nt.gov.au.

Yours sincerely


DR FRANK DALY

12 SEPTEMBER 2023

West Arnhem Regional Council

APPROVED ALLOCATIONS 2023-24

NT Operational Subsidy

Total Funding	1 st Payment	2 nd Payment
\$3,843,000	\$1,775,000	\$2,068,000
Approximate Release Date	15/08/2023	16/01/2024

Indigenous Jobs Development *

Total Funding	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
\$794,000	\$198,500	\$198,500	\$198,500	\$198,500
Approximate Release Date	15/09/2023	17/10/2023	16/01/2024	17/04/2024

* Quarterly amounts released will depend on receipt of quarterly reports and actual expenditure

Local Authority Project Funding

Community	Allocation
Gunbalanya	159 700
Maningrida	371 200
Minjilang	36 900
Warruwi	58 700
Total	\$ 626 500

Waste and Resource Management

Total Funding
\$148,800

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.3
Title:	Community Skip Bins
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to request the Maningrida Local Authority consider the purchase of two community skip bins to aid community members in household clean ups.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Community Skip Bins*; and
2. Approved/Did not approve expending up to \$9856.00 of Local Authority Funds to purchase two community skip bins

BACKGROUND

On the request of the Local Authority and in consultation with operational staff and Local Authority members in Maningrida an investigation was done to identify an option for skip bins that can be used for household clean ups across the community. Operational staff identified a skip bin that can be moved by a forklift and tipped would be ideally suit this purpose to ensure that safe handling is enabled.

As per attached brochure MHA Products have been identified to supply a 1100L tipping bin that can be fully operated with a forklift. In practice community members can request drop off by council and advise when the bin is full for emptying or removal. It is recommended that two of these be purchased from Local Authority funds for use across the community.

Maningrida Community Skip Bins	
Product Item	Price
1100L Tipping Skip Bin	5,360.00
Freight to Darwin	1,410.00
Barge Freight from Darwin to Maningrida	1,790.00
West Arnhem Stickers	400.00
Costs to date	8,960.00
Contingencies 10%	896.00
Total Indicative costs	\$ 9,856.00

COMMENT

The following link shows the tipping bin in action and how it meets operational needs
[M6023 1000L Tipping Bin by MHA \(youtube.com\)](#)



LEGISLATION AND POLICY

Local Government Act 2019

Waste Management and Pollution Control Act 1998

FINANCIAL IMPLICATIONS

An investment of up to \$9000.00 from Local Authority funding is requested to supply and deliver the Tipping bins.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

ATTACHMENTS

1. Tipping Bin - Product Information Sheet [8.3.1 - 1 page]

MHA PRODUCTS – PRODUCT INFORMATION SHEET

MHA

PRODUCTS

1000L Tipping Bin (with release mechanism)

- These heavy duty tipping bins are ideal for heavy waste including metal, timber and building site rubble
- The tipping release mechanism is activated by the forklift operator pulling the pull cord from the drivers seat – the custom built shock absorber prevents impact forces being transmitted to the forklift when emptying
- Finish: Galvanised
- Capacity: 1100L
- Overall Size (LxWxH): 1625x1140x1005mm



Code	Safe Working Load (kg)	Fork Pocket Size (mm)	Fork Pocket Centres (mm)	Unit Weight (kg)
M6023	1000	170x70	635	210

Visit www.mhaproducts.com.au for more images and details

ABOUT MHA PRODUCTS

At Manual Handling Australia (MHA), we have the largest range of manual handling and workplace materials handling equipment in Australia. This includes thousands of workplace and storage items suited to every workplace and lifting equipment and trolleys for almost every application. Our products aim to eliminate or reduce manual handling effort in the workplace, while boosting productivity and ensuring workplace safety.

MHA has over many years spent countless hours on product development and sourcing to ensure we can get products to make your workplace not only safer but more efficient.

MHA sources products from all over the world and sells them direct meaning there is no middle man or middle margin added giving you the best possible price and faster service. We also offer customised solutions with trolleys, lifters and many other materials handling equipment to ensure you have the perfect product to improve the safety and efficiency of your workplace.

MHA is dedicated to providing you with the highest quality products at the best possible price, with the best possible service. With a long and trusted reputation in the industry, MHA is a name you can rely on.

www.mhaproducts.com.au

sales@mhaproducts.com.au

FREECALL 1800 750 900

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.4
Title:	Additional Solar Lights - New Subdivision and Adjacent to Safehouse - MGD
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report provides an indicative price to construct a solar light pole next to the safehouse and (3) three additional solar LED floodlights in the New Subdivision to increase community safety.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled Additional Solar Lights - New Subdivision and adjacent to Safehouse - MGD; and
2. Approved/Did not approve ... the allocation of \$38,433.00 from Maningrida Local Authority Project Funding.

BACKGROUND

At the previous Maningrida Service Delivery committee meeting the subject of community safety was raised regarding the safety of pedestrians next to the safehouse after hours and lack of solar lighting in the New Subdivision when the visibility is poor, and safety is compromised. The Administration was requested by Traditional Owners to investigate lighting options for affected areas. Research determined Solar LED lighting as the most effective solution to reduce the costs of connecting lighting to the community power network.

COMMENT

The administration has sourced costs from suppliers and installers to calculate estimates costs to consider proceeding with project.

System Operation: The overall lighting function of the system is as follows. Lights will illuminate at 100% full brightness at dusk and remain on for 10 hours then revert to DIM mode 20%. Whilst in DIM mode, inbuilt PIR sensors in light heads activate upon movement detection and lights will increase to 100% brightness for 30 seconds then revert to DIM mode until next movement is detected.

Additional Solar Lights - New Subdivision and Adjacent to Safehouse			
Description	Quantity	Price	Total
Solar Light Safehouse	1	\$ 7,392.00	\$ 7,392.00
New Subdivision Solar Lights	3	\$ 5,117.00	\$ 15,351.00
Solar Light Safehouse installation	1	\$ 2,500.00	\$ 2,500.00
New Subdivision Solar Lights installation	3	\$ 3,000.00	\$ 9,000.00
Freight to Maningrida	1	\$ 700.00	\$ 700.00
Contingencies 10%	1	\$ 3,490.00	\$ 3,490.00
Total			\$ 38,433.00

LEGISLATION AND POLICY

Council Purchasing Policy to be adhered to during procurement utilising Local Buy.

FINANCIAL IMPLICATIONS

The allocation of \$38,433.00 from the Maningrida Local Authority Project Funding for 2023/24.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.5
Title:	Modifications to Health Clinic Hard Structures
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is for the Maningrida Local Authority members to consider the modifications to the Hard Shelters constructed at the Malala Health Clinic.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Modifications to Health Clinic Hard Structures*; and
2. Approved/Did not approve the allocation of \$28,403.17 from the LA Project Funding 2023/24.

BACKGROUND

At the previous Local Authority meeting held in November 2023, the Administration was asked to explore modifying the existing structures to help with weather proofing per the attached images. The reason for this request is the activity has been completed with a significant surplus and the recommendation is to redirect existing funds into modifications as listed below.

COMMENT

The Administration has researched options and liaised with local fabricators to formulate some indicative pricing to proceed with modifications as requested.

Modifications to Hard Structures at Clinic for Ceremonial Purposes				
Item	Description/ Resource	Quantity	Unit Price	Amount
1	Purlins louvers to (3) three sides - Supply only	5	\$ 5,412.00	\$ 27,060.00
3	Purlins installation	5	\$ 1,920.00	\$ 9,600.00
4	Barge Freight to MGD	5	\$ 600.00	\$ 3,000.00
5	Contractor Accommodation	5	\$ 120.00	\$ 600.00
6	Contingency 10%	1	\$ 4,026.00	\$ 4,026.00
	Total Estimated/Indicative Costs			\$ 44,286.00
	Surplus in existing activity account #2981			\$ - 15,882.83
	Additional LA funding require for modifications			\$ 28,403.17

LEGISLATION AND POLICY

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

As per approved budget for Local Authority for this project per annual funding.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.2 Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.

Goal 1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

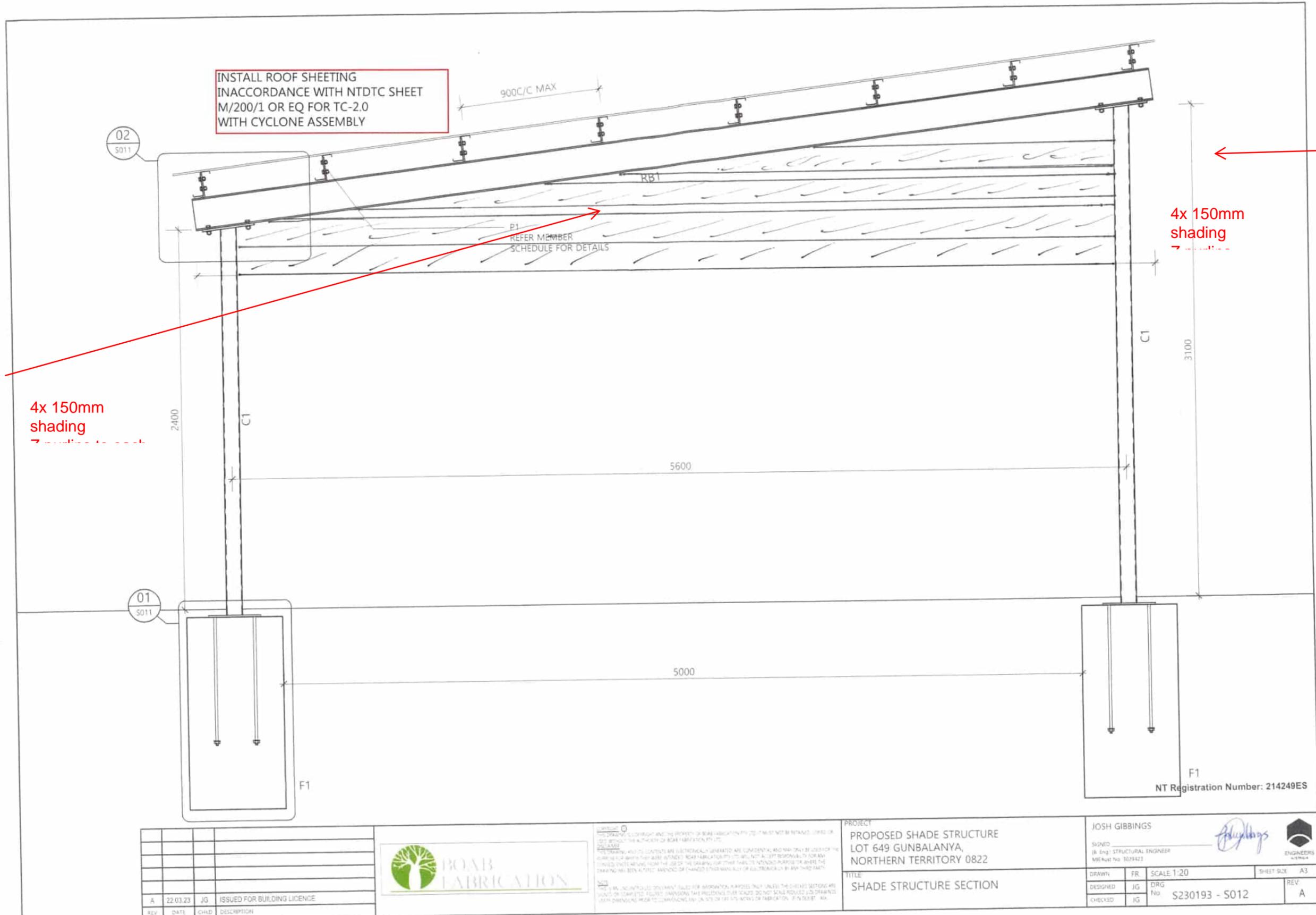
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Structure with Z purlin shading [8.5.1 - 1 page]
2. Structure with Z purlin shading - Photo.pdf [8.5.2 - 1 page]





WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.6
Title:	Purchase of Additional Grandstands with shelter for Maningrida Football Oval.
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is for the Maningrida Local Authority to consider the purchase and installation of additional grandstands with hard structures at the Maningrida Football Oval.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Purchase of Additional Grandstands with shelter for Maningrida Football Oval.*; and
2. Approved/Did not approve the purchase of a 6 metre grandstand with shade shelter and concrete pad to the value of \$70,435.00
3. Approved/Did not approve the purchase of an additional (4) four 6 metre grandstands to provide extra seating to the value of \$59,472.50

BACKGROUND

The administration has received notification of additional seating required for the increase in spectators attending the games regularly. These grandstands have multiple uses throughout the community and can be relocated when other events are held, such as Basketball competitions. At the previous Local Authority meeting the recommendation was for grandstands to be covered for sun and rain protection throughout the season.

COMMENT

Administration has sourced indicative prices for covered grandstands at the Maningrida Oval

Grandstands 6 mt with Shade Shelter and Concrete Pad	
Shelter Purchase	\$ 15,500.00
Grandstand Seating	\$ 9,500.00
Installation/Accommodation - Hard structure	\$ 14,500.00
Installation/Accommodation - Grandstands	\$ 1,000.00
Louvre Purlins - Weatherproofing - Supply only	\$ 5,412.00
Louvre Purlins - Weatherproofing - Installation	\$ 1,920.00

Freight Darwin to Maningrida	\$ 1,200.00
Concrete Type 2 pad 7mts x 4mts	\$ 8,500.00
Edge beam 300mm x 300mm	\$ 1,500.00
Certification/Engineering/Occupancy Permit	\$ 5,000.00
Contingencies 10%	\$ 6,403.00
Total	\$ 70,435.00

Additional Grandstands - Maningrida			
Description	Quantity	Price	Total
Grandstands	4	\$ 7,392.00	\$ 29,568.00
Powder coating	4	\$ 2,750.00	\$ 11,000.00
Retrofitting/Welding Installation Back Rest	10	\$ 445.00	\$ 4,450.00
Gate Closer - Spring Loaded	4	\$ 112.00	\$ 448.00
Freight to Maningrida	4	\$ 700.00	\$ 2,800.00
Installation/Ground Clearing	4	\$ 1,450.00	\$ 5,800.00
Contingencies 10%	1	\$ 5,406.60	\$ 5,406.60
Total			\$ 59,472.60

LEGISLATION AND POLICY

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

As per approved budget for Local Authority for this project per annual funding.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Skillion Shelter for Football Oval - Image Proposal [8.6.1 - 1 page]
2. Portable Grandstands Image [8.6.2 - 1 page]





WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.7
Title:	Installation of outdoor gym equipment at the pool - Maningrida
Author:	Hilal Ahmad, Senior Project Manager

SUMMARY

The purpose of this report is for the Maningrida Local Authority to consider the installation of outdoor gym equipment in the community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Installation of outdoor gym equipment at the pool - Maningrida*; and
2. Review this project and approved the allocation of Option 1 \$62,700 or:
3. Review this project and approve the allocation of Option 2 \$82,600

BACKGROUND

The administration has received notification of the request to source indicative pricing for installation of outdoor gym equipment placed at the foreshore in Maningrida. WARC does not hold any current leases or land use agreements near the foreshore to install listed equipment. WARC has recently lodged EOI with the NLC to lease land at the foreshore to build shade structures into the future. WARC has a current S19 Lease at Lot 467 Maningrida Pool with land available to install outdoor gym equipment per attached map indicating area of availability.

COMMENT

The administration inspected the outdoor gym equipment installed in Darwin foreshore areas to scope the options available for consideration of best 'Fit for Purpose' and contacted local supplier for quotes to supply OMNITECH fitness equipment.

Option 1: Includes Vitality, Step up Deluxe and Balance Beam

VITALITY



STEP UP DELUXE



BALANCE BEAM

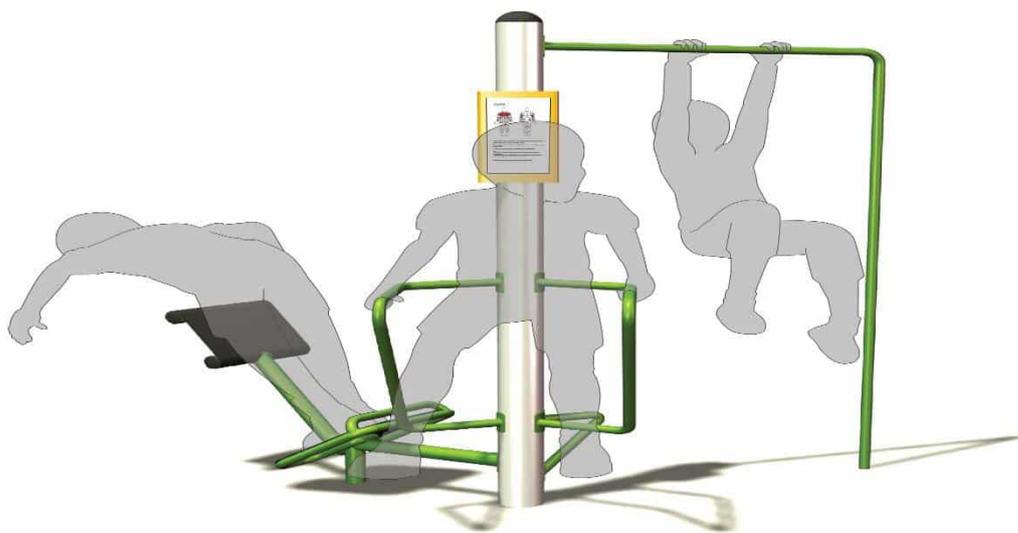


Option 2: Includes Vitality, Moxie and Pull Up Bars

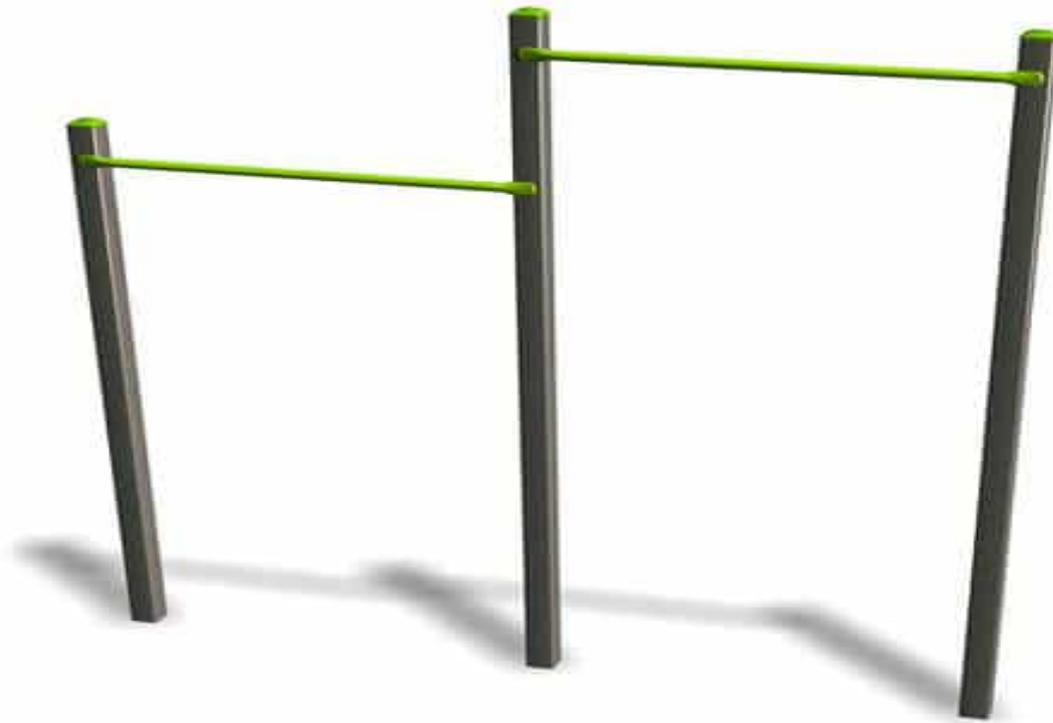
VITALIY



MOXIE



PULL UP BARS



Maningrida Pool-Outdoor Gym Equipment-Indicative Costs-Option 1			
Product Item	Quantity	Unit Price	Price
Vitality/Step up Delux/Balance Beam-Install Rubber Softfall-All associated installations cost	1	\$ 42,000.00	\$ 42,000.00
Supply and Install Rubber Logs	1	\$ 12,000.00	\$ 12,000.00
Supply and Lay Sand	1	\$ 3,000.00	\$ 3,000.00
Contingencies 10%	1	\$ 5,700.00	\$ 5,700.00
Total Indicative Costs		\$ 62,700.00	\$ 62,700.00

Maningrida Pool-Outdoor Gym Equipment-Indicative Costs-Option 2			
Product Item	Quantity	Unit Price	Price
Vitality/Moxie/Pullup Bars-Install Rubber Softfall-All associated installations cost	1	\$ 60,100.00	\$ 60,100.00
Supply and Install Rubber Logs	1	\$ 12,000.00	\$ 12,000.00
Supply and Lay Sand	1	\$ 3,000.00	\$ 3,000.00
Contingencies 10%	1	\$ 7,500.00	\$ 7,500.00
Total Indicative Costs		\$ 82,600.00	\$ 82,600.00

<https://omnitech.com.au/product-category/fitness-sport/>

The area outside the Swimming Pool as marked up on the attached map is available for use as WARC holds a current lease on Lot 467 as per Local Authority guidelines for projects to proceed. However, this area is adjacent to the Men's Shed Lot 718.

LEGISLATION AND POLICY

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

Sourcing LA funding as no current budget allocation for these works.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to the community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Outdoor Gym Equipment Map - MGD Pool [8.7.1 - 1 page]
2. Rubber kerb for proposed exercise equipment [8.7.2 - 1 page]



Attachment 8.7.2 Rubber kerb for proposed exercise equipment



WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	8.8
Title:	Manayinkarirra Cemetery Endorsement
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to seek the Local Authority's endorsement of new Manayinkarirra Cemetery plans and support West Arnhem Regional Council in applying for grant funding to complete this project

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Manayinkarirra Cemetery Endorsement*; and
2. Approved/Did not approve the new design and any applications for funding that may be made to finalise this project

BACKGROUND

As an ongoing concern West Arnhem Regional Council has been working towards establishing a declared cemetery in Maningrida. The planning and design process is now completed, and further funding is required to progress the project and make the cemetery useable by Maningrida Community members.

The council has received approximately \$30,000 in funding towards this project through the Remote Burials grant program and are actively seeking the required funding to complete to project .

COMMENT

As per the attached overview new boundaries have been discerned that will allow for ample space for the following;

- 18 separate sections
- 712 total gravesites

Works included in this project will be;

- Drainage diversion works to allow for extension
- Refencing to meet new boundaries including vehicle and pedestrian gates
- Formation of Vehicle track and pedestrian pathway
- Installations of furniture including 6x6M shelters and concrete bench seating
- Establishing of water connection
- Sectioning of grounds with local Mudbricks
- Installation of signage
- Installation of solar lighting
- Landscaping including planting of trees including Pandanus, Bismark Palms and Beach Hibiscus to offer privacy and beautification

To understand the scope of this project please see below for a breakdown of costs;

Manayinkarirra Cemetery	
Product Item	Price
Drainage work	40,000.00
Fencing	60,000.00
Road formation	20,000.00
Installation of Furniture	80,000.00
Plumbing Establishment	15,000.00
Paving	15,000.00
Signage	5,000.00
Solar Lighting	50,000.00
Indicative costs to date	285,000.00
Contingencies 10%	28,500.00
Total Indicative costs	313,500.00

LEGISLATION AND POLICY

Cremations and Burials Act 2022

FINANCIAL IMPLICATIONS

No Financial Implications for the Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Manayinkarirra Cemetery Design (1) [8.8.1 - 2 pages]

MANAYINKARIRRA CEMETERY

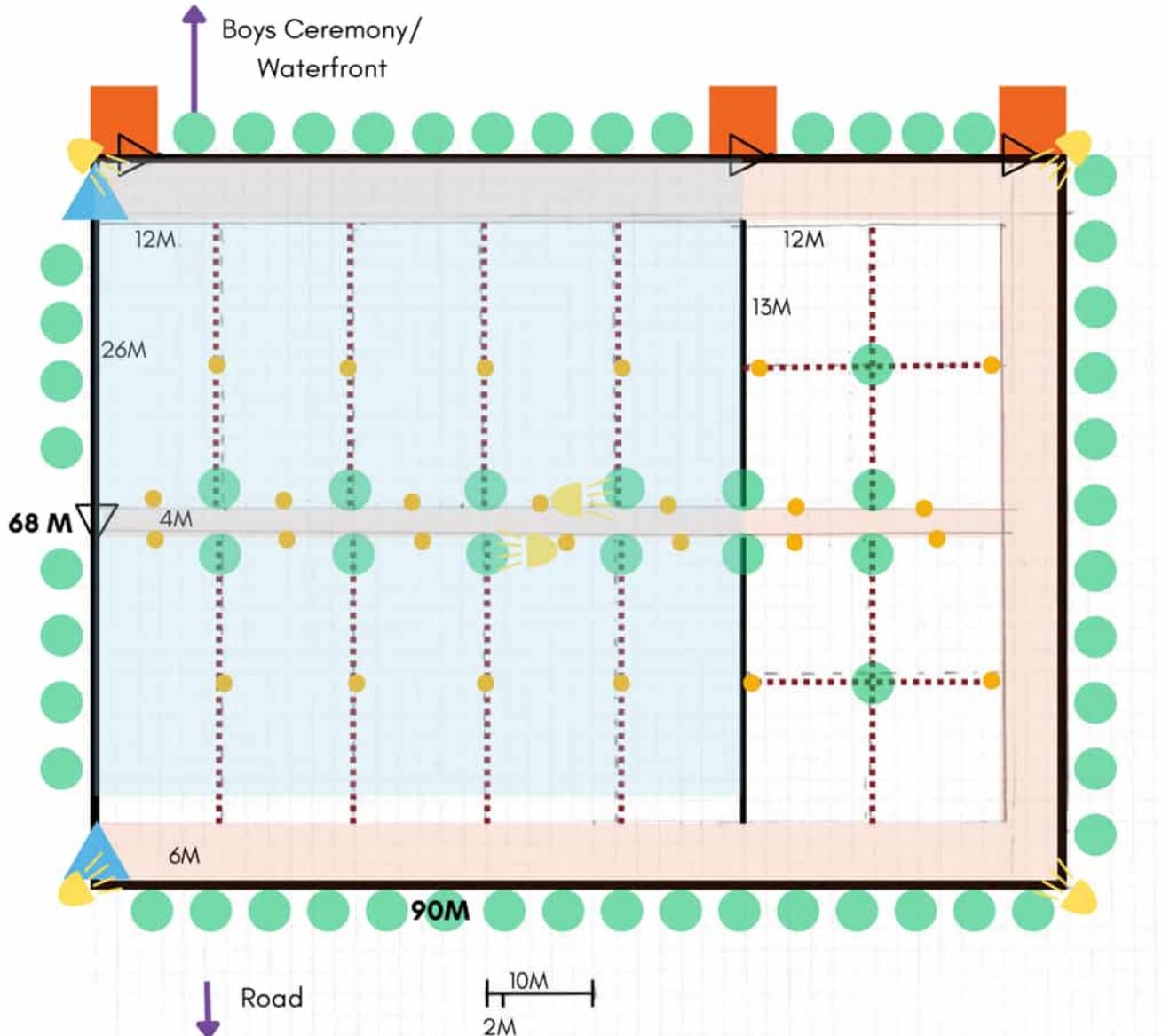
Overhead Current Site



Overlay Extension



MANAYINKARRIRRA CEMETERY



-  Road
-  Pathway
-  Vehicle road
-  New Boundary
-  Old Boundary
-  Clan sections
-  Concrete Seating
-  Trees
-  Solar Lights
-  6x6 shelter
-  Vehicle Gate
-  Pedestrian Gate

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 March 2024

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Debbie Gough, Acting Council Services Manager - Maningrida

SUMMARY

This report will present the Local Authority with an update on council services provided in the community for the period 15 November 2023 to 29 February 2024, as prepared and presented by Acting Council Services Manager (A/CSM) Debbie Gough.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Attendance Rates

1.1. Staff Attendance

The Maningrida Council department has averaged 68% attendance for the past three months, which has impacted on the ability of the Council to complete the required works in the community. Currently recruiting for the following positions:

- Plumber – Going back out for third round of advertising.
- Administration Trainee – Successful applicant, waiting for contract (casual).
- Customer Service Officer – Successful applicant identified, waiting for contract.
- Team Leader Parks – Needs to be advertised.
- Works Assistant x 4 (casual) – Advertise until filled.

Total number of vacancies	5
---------------------------	---

2. Administration Services

2.1. Administration

The Maningrida Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- Sorry business resulted in a one (1) hour closure on the 15th December
- Christmas Day Public Holiday – Monday, 25th December – all day, all services
- Boxing Day Public Holiday – Tuesday, 26th December – all day, all services
- New Years Public Holiday – Monday, 1st January – all day, all services
- Australia Day Public Holiday – Tuesday, 26th January, all day, all services
- Sorry business resulted in a half day closure on the Wednesday, 7th January 2024
- Sorry business resulted in the closure of the Pool – Saturday, 10th February from 11am

2.2. Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- Maningrida LPO continually has 4-5 cages arriving each week full of parcels.

Total postage received	8,326 kg
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2.3. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office – daily – total of 72 occasions.
- Public toilets – daily – total of 72 occasions.
- The work shed and mechanic workshop cleaned daily – total of 72 occasions.
- Visitor Accommodation rooms cleaned as required – total 6 room cleans

2.4. Visitor Accommodation

The total number of current visitor accommodation available is 13, and bookings can be made through Little Hotelier.

- Low occupancy at the moment due to cultural restriction on women and contractors using the compounds.

3. Wellbeing Services

3.1. Sport & Recreation

Sport and Recreation activities after school and school holidays included:

- Basketball
- Dodge ball
- ALF
- Arts and crafts
- Skateboarding
- Maningrida Day

Attendance totals	1498
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Skateboarding activities.

3.2. Aquatic Centre

The aquatic centre was open Wednesday, Thursday, Friday 6:00am – 8:00am and 3:00pm – 6:00pm, and Saturday and Sundays 8:00am – 12:00pm and 1:30pm – 5:00pm as per regular schedule.

- Extended operations hours 3:00pm - 7.30pm on Wednesdays for night swimming evening and Thursdays for Kids Swim Club.
- Adults' skill and drills on Friday afternoons.
- Unfortunately, there was a chlorine issue and the pool had to close from Wednesday 27 December 2023 and reopen on Wednesday 03 January 2024.

Attendance totals	4,689
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3.3. K9 Security Pilot Program (Maningrida Only)

The total number of incidents occurred in the reporting period = 57, 45 were minor incidents with no property damage or goods stolen. There were 12 reportable incidents on the following nights, which were reported to the police:

- 1 incident occurred on the night of 19 November 2023.
- 4 incidents occurred on the nights of 08 December, 10 – 11 December and 31 December 2023.
- 2 incidents occurred on the nights of 25 January and 28 January 2024.
- 5 incidents occurred on the nights of 18 and 21 February, and 25 – 27 February 2024.
- Maningrida Community K9 Security Pilot program commences mid-February 2023, with two (2) security personnel and two (2) dogs patrolling the community throughout the night.
- K9 Patrol 1 runs from 8.00pm – 6.00am and K9 Patrol 2 runs from 9.00pm – 7.00am, rotate throughout the community including visiting Maningrida Progress Association (MPA) store, Bawinanga Aboriginal Corporation (BAC), Mala'la Health Service, Maningrida School, Police Station, Wild Foods Cafe, Dhukurrdji Lodge and Council office, pool and works yards.
- If an incident occurs, the relevant asset owner and/or corporation is notified immediately, and daily reports submitted at the end of each shift and filed into Magiq.

3.4. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services are provided on Monday to Friday, between 9:00 am and 1:00 pm. Limited broadcasting hours due to staff being unavailable.

Total number of On-Air hours	63 hrs
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4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Works crew continue to pick up rubbish around the WARC Office daily, including Wildfoods precinct, 168 store, Football oval and Airport.
- The AFL oval ground has been aerated twice currently, will be fertilized in preparation of the AFL season
- The AFL oval irrigation is currently operating via manual programming; waiting for new sprinklers to arrive then the automatic program can irrigate automatically at night.
- Weed management and drain clearing is ongoing at New Sub.
- Drain clearing has commenced at Airport Road, Lot 660, between the AFL oval and houses.

4.2. Roads

Road repairs have commenced across the community.

- We are currently fixing potholes and road shoulders on Airport Internal Road.
- We are currently working with JMK to ensure that drainage throughout the community is up to standard.
- JMK has provided training to Team Leader Roads, to skim the corrugation between Maningrida Township to the landfill site. This will be completed weekly and will see a reduction in wear and tear on plant and machinery.

4.3. Waste

Landfill site operated between Monday to Friday, 7:30am to 3pm with no disruption to service.

- Rubbish truck runs continue to operate Monday to Friday.
- Hard rubbish pickups continue, 2-3 times a week
- There have been an additional 21 car removals

Total amount of waste removed from landfill	7 ,000kg
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4.4. Plant and equipment

Servicing, washing and cleaning of all works equipment continues to be completed every Friday afternoon. Over the past three (3) months, we have had to provide maintenance on the following vehicles, mowers and plant:

- John Deere Grader – replace damaged hydraulic hoses
- John Deere Grader
- John Deere Mower 4 – replaced damage accelerator cable
- CC93KV – replaced rear brake shoes and replaced hand brake cable
- CC93KV – Ignition barrel needs replacing – parts ordered – tagged out
- CD26GW – tailgate pins let go, now have been welded in place
- CD77SU – received Door/Window glass – will be installed March
- The Grader’s hydraulic ram requires new seals. The seal kit has been received and is awaiting installation.
- SV3638 – Skid steer loader hydraulic hose has been replaced.



Installing speed humps in Coconut Gove.



Road works outside Maningrida Progress Association (MPA) store.

5. Essential Services

5.1. Power

- 73 service Requests from IES.
- 6 engine services.
- 24 power meter replacements.
- 2 Power coordinator and contractor onsite.
- 8 fuel deliveries
- 4 Scheduled power outages

5.2. Water

- 78 bore reads.
- 11 water samples taken.
- 78 residual chlorine daily reads.

5.3. Sewerage

- SPS 1, 2 and 3 Cleaned out 12 times.
- 81 Sewer Pond inspections.
- 81 Daily hours reading on sewer pumps.

5.4. Airfield

- Daily inspections were undertaken by the ARO. No significant issues were noted:
- 102 Daily inspections.
- 3 light audits.

6. Community

6.1. Local Authority projects

- Current
 - Funding for new AFL oval change rooms has been obtained, consultation has occurred and structural plans in progress.
 - 26 Bollards were erected at Bottom Camp to stop graves being driven over and vehicles taking a short cut.

6.2. Other projects

- Opportunities
 - There have been several signs destroyed throughout the community and needs replacing. Commencing audit the week of 04 March 2024.
- Future
 - Upgrade of solar lights near Women's Safe house.
 - New solar lights requested in New Sub, opposite David Jones residence.

6.3. Community meetings and events

CSM has coordinated a community event between relevant stakeholders.

- 27 November 2023 – Local Emergency Committee meeting regarding forming weather system.
- 29 December 2023 – Fireworks coordination meeting regarding safety brief.
- 31 December 2023 – Stakeholders meeting in relation to the band playing and logistics.
- 19 January 2024 – Drug, Alcohol and Volatile Substance Committee meeting (DAVSCM) cancelled grog handout due to barge not able to leave Darwin port.
- 27 January 2024 – Maningrida Day community event at the Pool, which was well supported.
- 29 January 2024 – Maningrida Governance Briefing.
- 13-15 January 2024 – Drivesafe NT community visit. WARC assist with providing the Maningrida conference room free of charge.

- 15 February 2024 – DAVSCM meeting regarding alcohol permits.
- 27-29 February 2024 – Income Management information sessions. WARC provided space and use of the BBQ for community interactions, and over 200 community members gave feedback.
- 29 February 2024 – Environmental Health community visit, to conduct audit of the Pool, Landfill site and Sewage Pond.

Total number of meetings and events attended by the CSM	11
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6.4. Community key focus areas



Drive Safe NT successful participants.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	9.2
Title:	Project update - Maningrida Change Rooms
Author:	Sam Fazzolari, Proejct Coordinator Infrastructure

SUMMARY

This report is to provide the Local Authority with a project update on the Football Oval change rooms in Maningrida.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report entitled *Project update - Maningrida Change Rooms*; and

BACKGROUND

Maningrida Community has a growing number of senior football teams and currently there is no allocated change rooms or toilet amenities at the oval for players, officials or spectators alike. The school has been supporting the AFLNT with the development of the Women's AFL and additionally coordinating the process including several junior teams.

The requirement to build additional infrastructure is critical to develop the game locally and follow the WARC strategic plan to cater for a growing number of players and supporters throughout the Maningrida Community. Enhanced facilities can drive improved healthy living programs, enhanced fitness programs and deliver better wellbeing throughout the community.

In December 2023 Council received notification of grant funding to the value of \$4.6M from the National Indigenous Australians Agency (NIAA) for the construction of change room facilities for the Maningrida oval.

The administration worked closely with the funding body to map out a plan for the release of initial funding to commence community consultation with key stakeholders, Local Authority Members, Traditional Owners, Northern Land Council, Community Members, and the AFLNT to develop a concept plan for community approval. It has been negotiated to deliver the project in 2 phases, with Phase 1 comprising consultation, concept, design and improvements to the existing ablution facilities at the WARC offices. Phase 2 encompasses project delivery with completion at the end of 2025. It is estimated that this project will run for 3 years.

Administration engaged Keogh Bay Consulting team with experience in remote sporting facilities environment to complete consultant works. After the consultation, the administration has liaised with the funding body to commence Phase 1 financial release and schedule works to commence per agreement.

COMMENT

Upon receiving confirmation from the funding body, the administration commenced the engineering and architectural design works for tender purposes.

Administration sourced quotes for the engineering, architectural and structural drawings from various local companies to engage works required.

The requirements of engineering and legislative building requirements (BCA) included:

- Structural Design S40

- GEO Technical Report
- Seating and Slab Design
- Electrical Design S40
- Hydraulic Design S40
- Mechanical Design S40
- Site Servicing Plans

The administration has received preliminary drawings, which it has reviewed and provided the necessary feedback on changes to allow fit for purpose.

The consultants have provided two options for the change rooms for Council to consider, which are:

- 1) Change rooms with grandstand restricted viewing area – attached 3D image
- 2) Change rooms with grandstand unrestricted viewing area – attached 3D image

The administration recommends releasing tenders for both options and consider costings when tenders are received to ascertain the amount of available funding for project.

The next steps required in the process for the administration to meet for project are:

- Submission of final construction documents for the Maningrida Sporting Change Rooms to National Indigenous Australians Agency (NIAA)
- Plans to be endorsed by NIAA once completed prior to tender release
- Development consent approval
- AAPA approvals
- NTFRS report
- Erect signage for project as per agreement
- Rerelease ablution block upgrade with changeroom tender.
- Performance based solution for height of grandstand

LEGISLATION AND POLICY

Local Government Act procurement policy will be followed via tender process.

FINANCIAL IMPLICATIONS

Funded by National Indigenous Australians Agency

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.2 Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.

Goal 1.4 Community Events

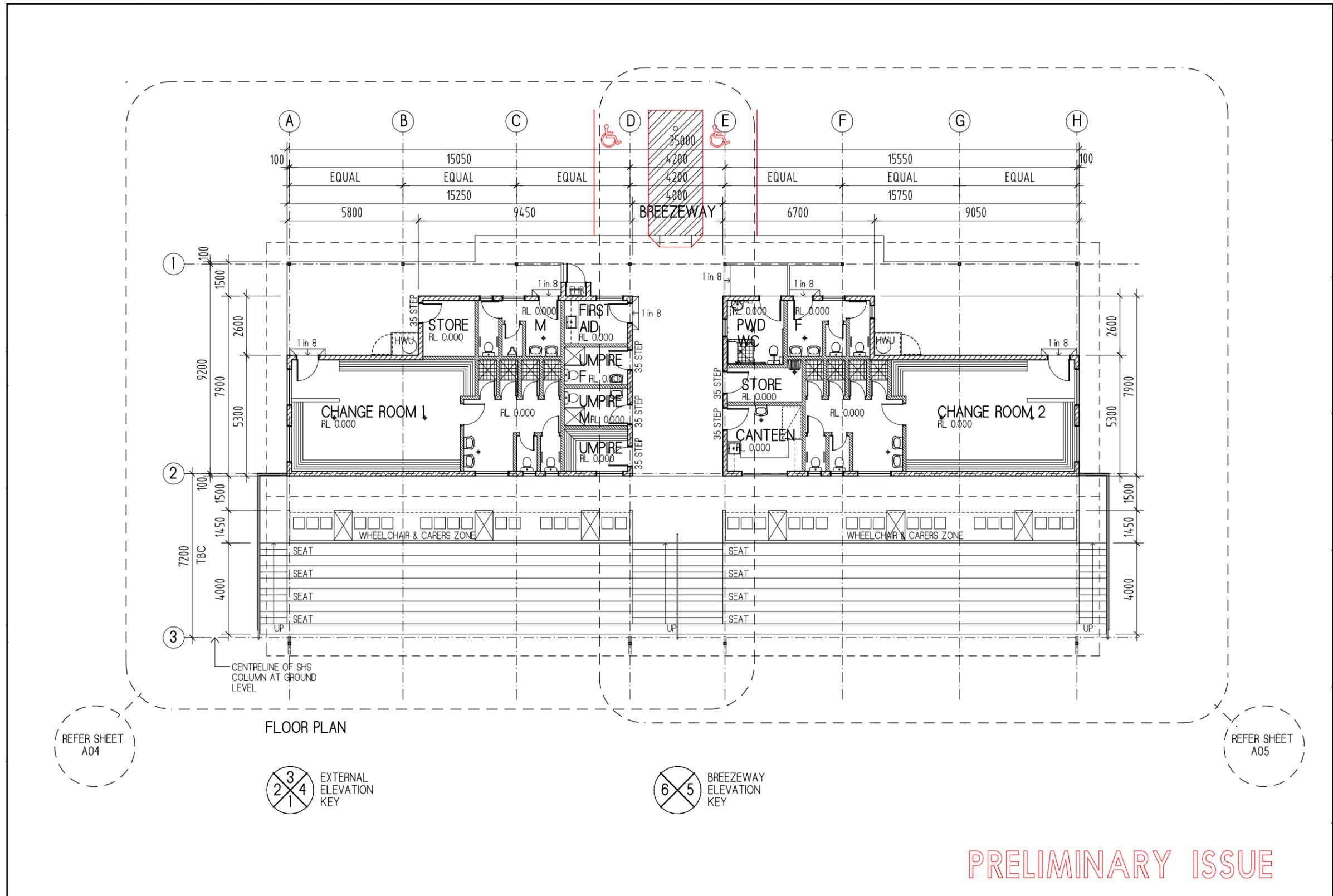
Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

1. Maningrida Changerooms floorplan [**9.2.1** - 1 page]
2. MGD Changerooms - Project Footprint [**9.2.2** - 1 page]
3. MGD Changerooms Option 1 Revised [**9.2.3** - 1 page]
4. MGD Changerooms Option 2 Revised [**9.2.4** - 1 page]
5. MGD Changerooms Carparks [**9.2.5** - 1 page]



No.	AMENDMENT	DRN	DATE

draftLink
 Stuart Park NT
 PO Box 1461 DARWIN NT 0801 Ph. 0413 833 843
 Email: dlink@bigpond.net.au ABN 85 866 599 367

COPYRIGHT DraftLink
 JOB TITLE
**PROPOSED PLAYERS CHANGE ROOM
 LOT 479 MANINGRIDA COMMUNITY
 WEST ARNHEM REGIONAL COUNCIL**

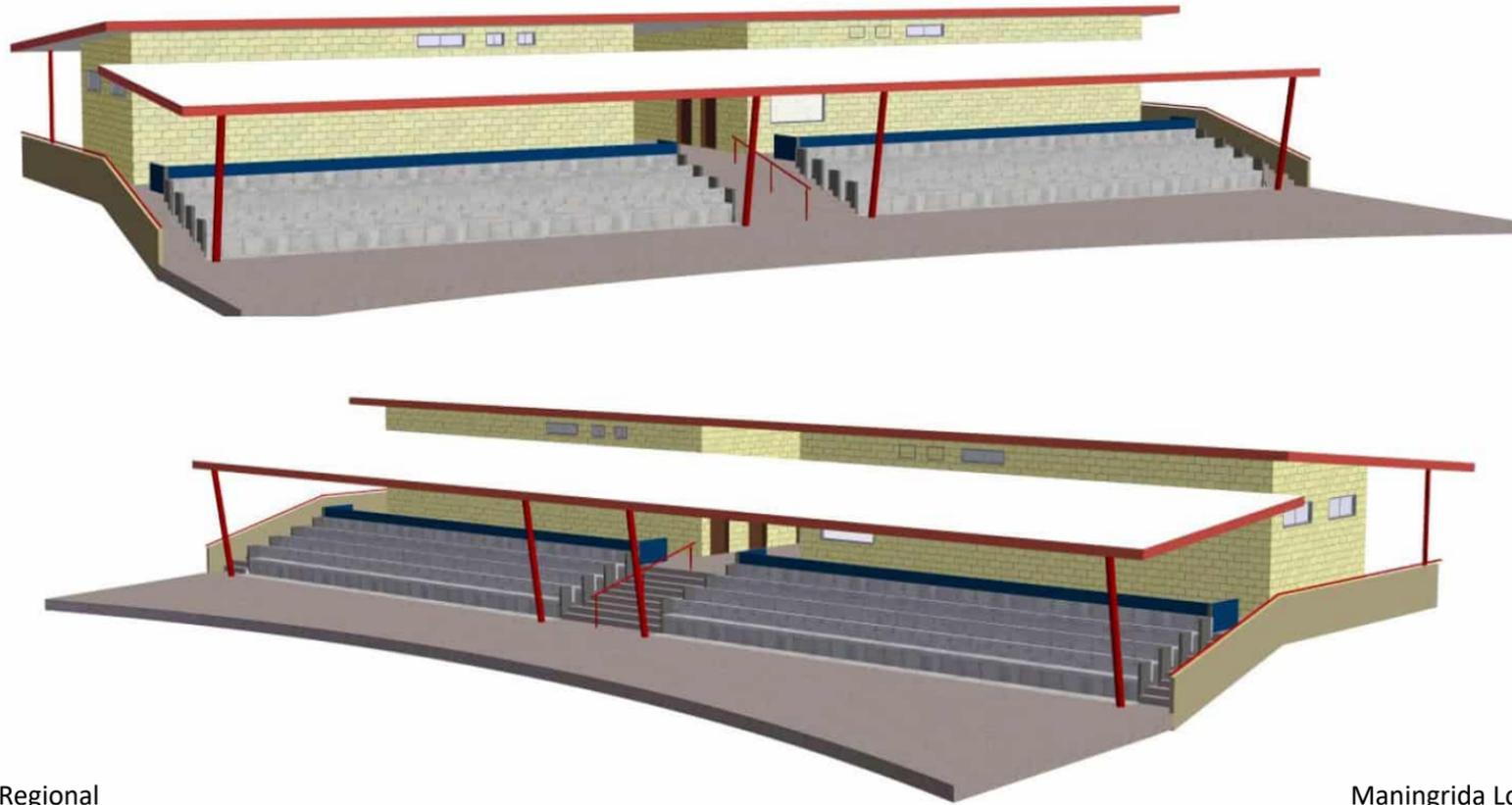
USE FIGURED DIMENSIONS IN PREFERENCE TO SCALE
 DRAWING TITLE
SETOUT FLOOR PLAN

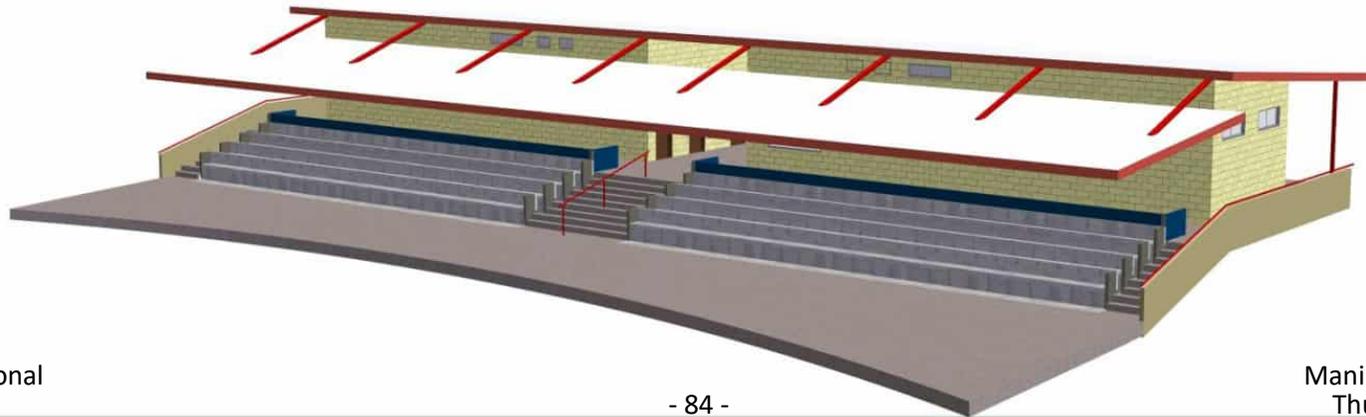
ALL DIMENSIONS TO BE VERIFIED AND CHECKED ON JOB	
DATE	JAN '24
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SCALE	1 : 150 (A3)
JOB No.	DL21/493
DRAWING No.	A03
ISSUE No.	PRELIM

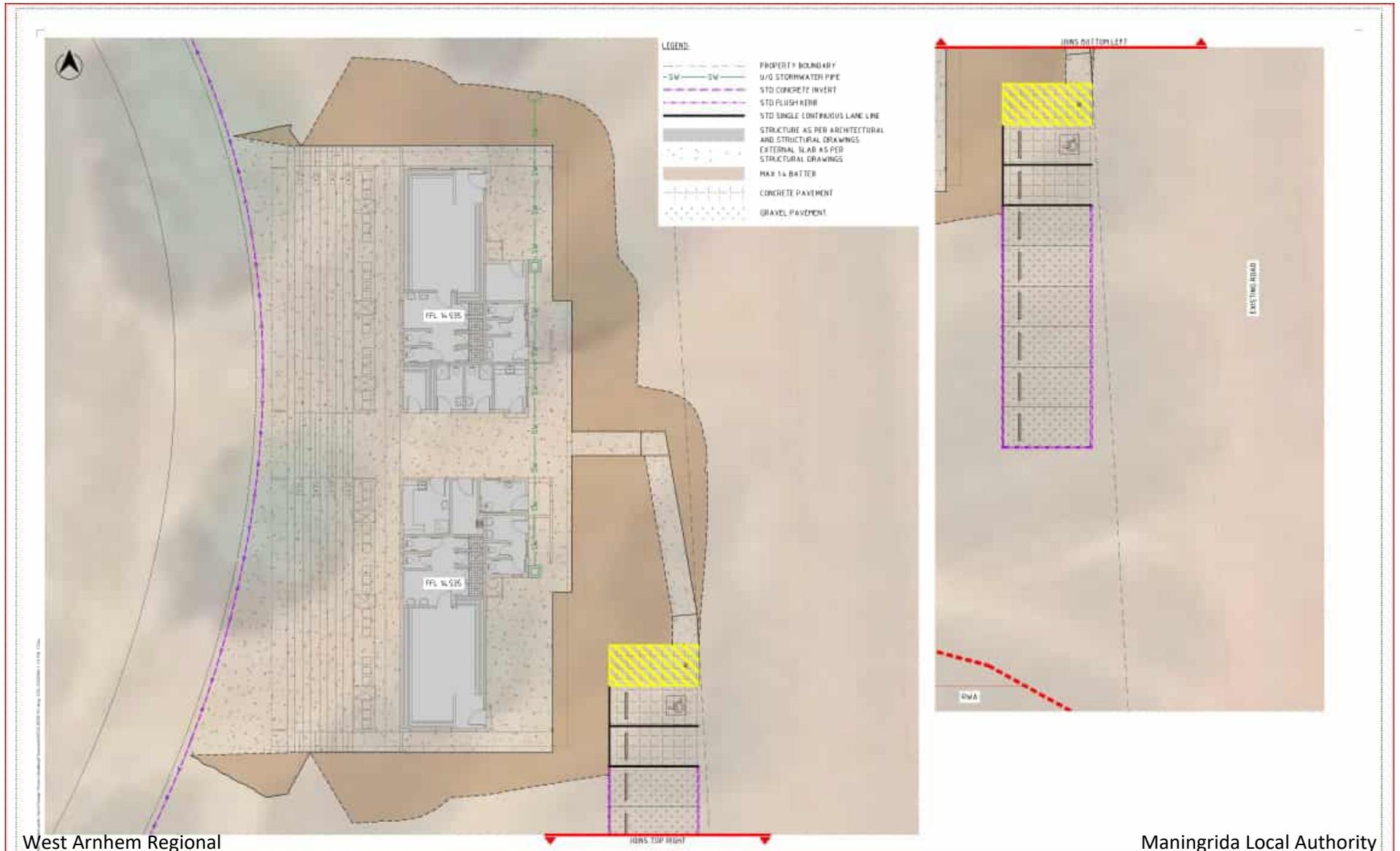
Project Footprint

The following area has been determined the preferred option that would avoid potential impacts on cultural area as well as provide improved options for car parking, disabled access and deliveries to the venue.









WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 March 2024

Agenda Reference:	9.3
Title:	2022-2023 Annual Report
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to present the Approved West Arnhem Regional Council's 2022-2023 Annual Report to the Local Authority for noting. The Annual Report contains information about Council's operating and financial activities over the past financial year.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *2022-2023 Annual Report*.

BACKGROUND

According to Guideline 1: Local Authorities section 10.2 (a)

Once in each financial year, a local authority agenda must include a review of the Councils Annual report for the previous financial year

COMMENT

Due to size restraints, the 2022-2023 Annual Report document has been tabled as a separate document to the agenda.

LEGISLATION AND POLICY

Local Government Act 2019
Guideline 1: Local Authorities

FINANCIAL IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

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Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 MARCH 2024

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jessie Schaecken, Acting Chief Executive Officer

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 11 NEXT MEETING**
- 12 MEETING DECLARED CLOSED**