

**WEST ARNHEM**



**REGIONAL COUNCIL**



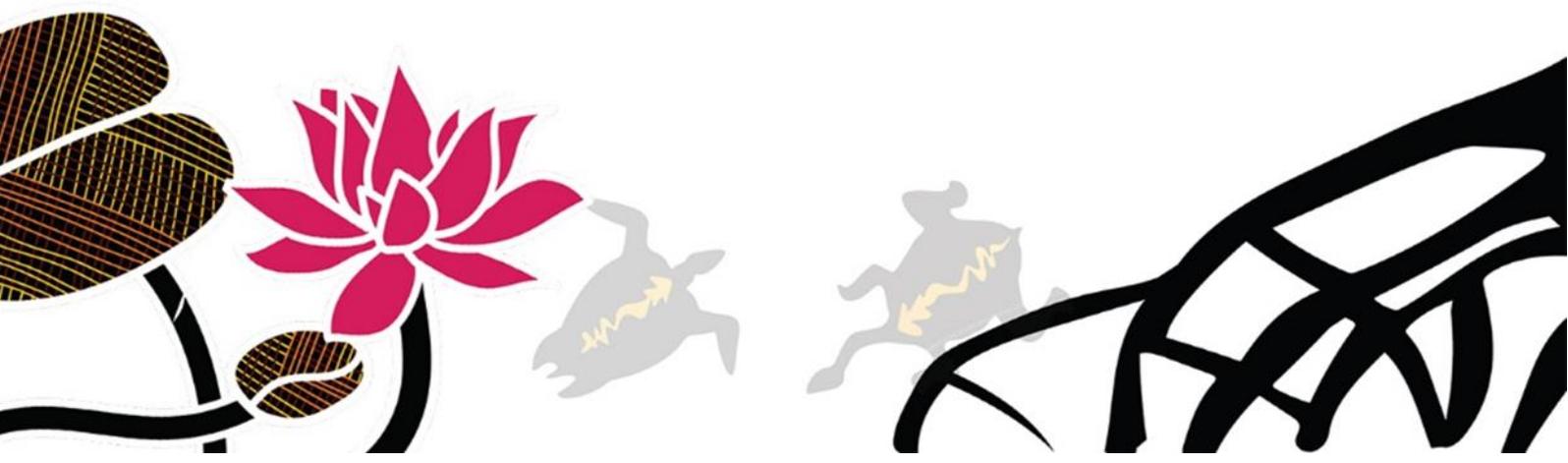
**WEST ARNHEM REGIONAL COUNCIL**

**LOCAL AUTHORITY MEETING**

**AGENDA**

Gunbalanya

**THURSDAY, 24 AUGUST 2023**



# WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Gunbalanya on Thursday, 24 August 2023 at 10:00 am.

Jessie Schaecken  
Acting Chief Executive Officer

## Code of Conduct: Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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## Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>1078384</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Gunbalanya Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 10 August 2023.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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#### RECOMMENDATION:

**That the Gunbalanya Local Authority noted Member's apologies and/or requests for leave of absence for the meeting held on 24 August 2023.**

#### ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 24 AUGUST 2023**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Absent Without Notice</b>
<b>File Reference:</b>	<b>1089551</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

**SUMMARY**

This report is to table, for the Gunbalanya Local Authority's record, any appointed members that are absent without notice for the meeting held on 10 August 2023.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**STATUTORY ENVIRONMENT**

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

**STRATEGIC IMPLICATIONS**

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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**RECOMMENDATION:**

**That the Gunbalanya Local Authority noted member's absences without notice for the meeting held on 24 August 2023.**

**ATTACHMENTS**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>1089553</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Gunbalanya Local Authority meeting of 10 August 2023.

#### COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

#### STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

#### RECOMMENDATION:

**That the agenda for the Gunbalanya Local Authority meeting of 24 August 2023 as circulated be accepted.**

#### ATTACHMENTS

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>File Reference:</b>	<b>1089554</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

#### SUMMARY

**Local Authority members** are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

**Staff members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

#### STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

<b>PILLAR 6 FOUNDATIONS OF GOVERNANCE</b>	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.4</b>	<b>Risk Management</b> The monitoring and minimisation of risks associated with the operations of Council
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

**RECOMMENDATION:**

**That Gunbalanya Local Authority received and recorded declarations of interest for the meeting held on 24 August 2023.**

**ATTACHMENTS**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 24 AUGUST 2023**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Confirmation of Previous Local Authority Meeting Minutes - 25 May 2023</b>
<b>File Reference:</b>	<b>1089555</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

**SUMMARY**

Unconfirmed minutes from the 25 May 2023 Gunbalanya Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

**BACKGROUND**

Not applicable.

**COMMENT**

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

**STRATEGIC IMPLICATIONS**

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2023-2024*:

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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**RECOMMENDATION:**

**That the minutes of the 25 May 2023 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.**

**ATTACHMENTS**

- 1 2023.05.23 - Gunbalanya Local Authority Minutes - Unconfirmed.pdf



Minutes of the West Arnhem Regional Council a Local Authority Meeting  
Thursday, 25 May 2023 At 10:00

Chairperson Andy Garnarrdj declared the meeting open at 1000, welcomed all in attendance and did an Acknowledgement of Country.

**APPOINTED MEMBERS PRESENT**

Chairperson	Andy Garnarrdj
Member	Kenneth Mangiru
Member	Henry Yates
Member	Evonne Gumurdul

**ELECTED MEMBERS PRESENT**

Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann
Councillor	Donna Nadjamerrek
Councillor	Ralph Blyth

**STAFF PRESENT**

Chief Executive Officer	Paul Hockings
Chief Operating Officer	Deirdre O'Sullivan
Governance and Risk Advisor	Jessie Schaecken
Council Services Manager	Tim Hema
Finance Manager	James Stockdale
Travel and EA to CEO	Jasmine Mortimore
Waste and Resources	Sara Fitzgerald

**Guests**

Child and Family integrated child service leader, Gunbalanya School	Gemma Brogan,
Assistant principal, Gunbalanya School	Awahi Matthew

Gemma joined the meeting at 1001 from the local school attended to present on school attendance survey and data on social, emotional and physical wellbeing and comparison to previous year surveys. Gemma has been invited to return to the next Local Authority meeting  
A copy of the report will follow these minutes

#### **APOLOGIES**

##### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered Apologies and Leave of Absence.

###### **GUN161/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Kenneth Mangiru

That the Gunbalanya Local Authority noted Member's apologies from Connie Nayinggul, Maxwell Garnarradj, Henry Yates and Cr Gumurdul for the meeting held on 25 May 2023.

**CARRIED**

#### **ABSENT WITHOUT NOTICE**

##### **4.1 ABSENT WITHOUT NOTICE**

The Committee considered Absent Without Notice.

###### **GUN162/2023 RESOLVED:**

On the motion of Mr Kenneth Mangiru

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority noted member's absences without notice for the meeting held on 25 May 2023.

**CARRIED**

#### **ACCEPTANCE OF AGENDA**

##### **6.1 ACCEPTANCE OF AGENDA**

The Committee considered Acceptance of Agenda.

###### **GUN163/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That the agenda for the Gunbalanya Local Authority meeting of 25 May 2023 as circulated be accepted.

**CARRIED**

#### **DECLARATION OF INTEREST OF MEMBERS OR STAFF**

##### **7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered Disclosure of Interest of Members or Staff.

###### **GUN164/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Kenneth Mangiru

That Gunbalanya Local Authority received and recorded declarations of interest for the meeting held on 25 May 2023.

**CARRIED**

#### **CONFIRMATION OF PREVIOUS MINUTES**

##### **8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 23 FEBRUARY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 23 February 2023.

**GUN165/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Kenneth Mangiru

That the minutes of the 23 February 2023 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

**CARRIED**

Yvonne Gumurdul Left the meeting at 10:46 due to conflicts with NLC commitments

**LOCAL AUTHORITY ACTION ITEMS**

**10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

**GUN166/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Kenneth Mangiru

That Gunbalanya Local Authority reviewed the action items list and approved to remove any completed actions.

**CARRIED**

**CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**

**11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

**GUN167/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.

**CARRIED**

The Local Authority took a break at 11:11 and returned at 11:42

**FINANCE REPORT**

**14.1 FINANCIAL REPORT TO MARCH 2023**

The Committee considered Financial Report to March 2023.

**GUN168/2023 RESOLVED:**

On the motion of Cr Donna Nadjamerrek

Seconded Kenneth Mangiru

That Gunbalanya Local Authority received and noted the Financial Report for the year to date period, July to March 2023.

**CARRIED**

**14.2 LOCAL AUTHORITY PROJECT FUNDING**

The Committee considered Local Authority Project Funding.

**GUN169/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority received and noted the report '*Local Authority Project Funding*'.

**CARRIED**

## GENERAL ITEMS

## 16.1 GUNBALANYA NEW YEAR'S EVE FIREWORKS DISPLAY 2024

The Committee considered Gunbalanya New Year's Eve Fireworks Display 2024.

**GUN170/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That the Gunbalanya Local Authority:

1. Received and noted the report entitled '*Gunbalanya New Year's Eve Fireworks Display 2024*'; and
2. Requested Council consult with NLC and Traditional owners for approval to hold the event
3. Requested Council investigate joint funding with other community stakeholders via the community stakeholder meeting
4. Requested the report return to the next Local Authority meeting.

**CARRIED**

## 16.2 ADDITIONAL GARDEN HARD STRUCTURE AT THE BILLABONG

The Committee considered Additional Garden Hard Structure at the Billabong.

**GUN171/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That the Gunbalanya Local Authority:

1. Received and noted the report entitled '*Additional Garden Hard Structure at the Billabong*'; and
2. Recommended the allocation of \$117,800 of future Gunbalanya Local Authority Project Funding to the project, subject to the release of 2022/2023 LAP Funding.
3. Approved the proposed location of the hard structure.

**CARRIED**

## 16.3 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

**GUN172/2023 RESOLVED:**

On the motion of Cr Donna Nadjamerrek

Seconded Kenneth Mangiru

That the Gunbalanya Local Authority received and noted report entitled '*Waste and Resource Management Report*'.

**CARRIED**

## 16.4 REVISED FUNDING GUIDELINES LOCAL AUTHORITY PROJECT FUNDING

The Committee considered Revised Funding Guidelines Local Authority Project Funding.

**GUN173/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That Gunbalanya Local Authority:

1. Received and noted the report '*Revised Funding Guidelines Local Authority Project Funding*'; and

2. Reviewed the draft guidelines and provided feedback to the Reference Group on proposed revised funding guidelines.

**CARRIED**

The Local Authority took a break for lunch at 13:01 and resumed at 13:28

**16.6 CONSULTATION - COUNCIL DRAFT BUDGET 2023-24**

The Committee considered Consultation - Council Draft Budget 2023-24.

**GUN174/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority reviewed and provided recommendations on the Draft West Arnhem Regional Council Budget for Gunbalanya 2023-24 whilst the consultation period is currently in effect until 31 May 2023.

**CARRIED**

Tamzin France and Kellum Steele joined the meeting at 1343 to discuss the Barunga Festival in relation to the support from Council in previous years and mentioned the potential to lend out the tents with a register/stock take so the items are signed out and signed back in - and left the meeting at 1353

**16.7 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2023 - 2024**

The Committee considered Consultation - West Arnhem Regional Council Draft Plan 2023 - 2024.

**GUN175/2023 RESOLVED:**

On the motion of Cr Donna Nadjamerrek

Seconded Kenneth Mangiru

That the Gunbalanya Local Authority noted the report, and provided feedback on the draft 2023-2024 West Arnhem Regional Plan.

**CARRIED**

**16.5 LOCAL AUTHORITY MEMBERS QUESTIONS**

The Committee considered Local Authority Members Questions.

**GUN176/2023 RESOLVED:**

On the motion of Kenneth Mangiru

Seconded Chairperson Andy Garnarradj

That the Chairperson invited questions from Gunbalanya Local Authority Members.

1. Chairperson: would like investigation for a 6x6 shade structure to facilitate a meeting place in the council office yard
2. Chairperson: Updating the lists and investigate the spelling on the Council member Board and also lighting; potentially include chairpersons or other important roles

**CARRIED**

**NEXT MEETING**

Code of Conduct and Conflict of Interest Training for the Local Authority Members of Gunbalanya, presented by the Department of Local Government, Chief Minister and Cabinet is booked for 24 July 2023 10:00.

The Next meeting of the Gunbalanya Local Authority Meeting is to be held at 10:00 on 25 July 2023.

**MEETING DECLARED CLOSED**

Chairperson Ganarradj declared the meeting closed at 14:27

This page and the preceding pages are the minutes of the Gunbalanya Local Authority meeting  
Gunbalanya Local Authority Meeting held on 25 May 2023.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date Confirmed

# AEDC School Profile Comparing 2012 - 2021

Arrmumbu Child and Family Centre

Gunbalanya School

Created by Gemma Brogan, Integrated Early Childhood Service leader, May 2023



# WHAT IS THE AEDC? WHAT DOES IT MEAN?

AEDC STANDS FOR AUSTRALIAN EARLY DEVELOPMENT CENSUS.

THIS IS DONE EVERY 3 YRS.

FOR TRANSITION STUDENTS ACROSS AUSTRALIA.

THIS IS THE 5<sup>TH</sup> CENSUS DONE.

PREVIOUSLY IT WAS DONE IN 2009, 2012, 2015 & 2021

THERE ARE 5 DOMAINS INVOLVED.

1. PHYSICAL HEALTH WELLBEING
2. SOCIAL COMPETENCE
3. EMOTIONAL MATURITY
4. LANGUAGE & COGNITIVE SKILLS
5. COMMUNICATION SKILLS & GENERAL KNOWLEDGE



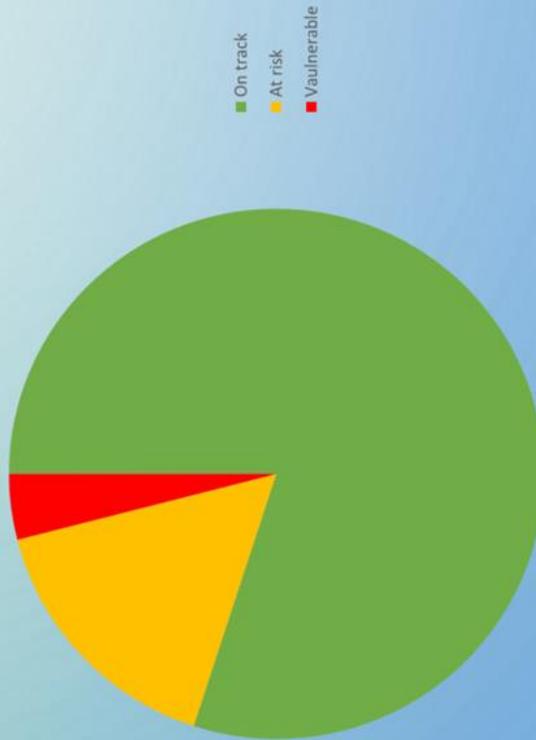
# PHYSICAL HEALTH AND WELLBEING

Physical readiness for the school day- can walk to school or take the bus and dress themselves

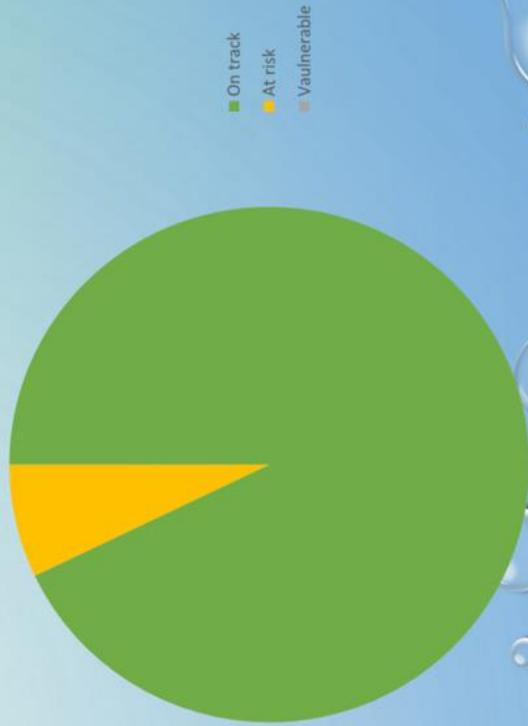
Can they do things by themselves like brush their teeth and wash their hands?

Are they using big muscles for jumping and little muscles for holding a pencil?

Physical health and wellbeing  
2012



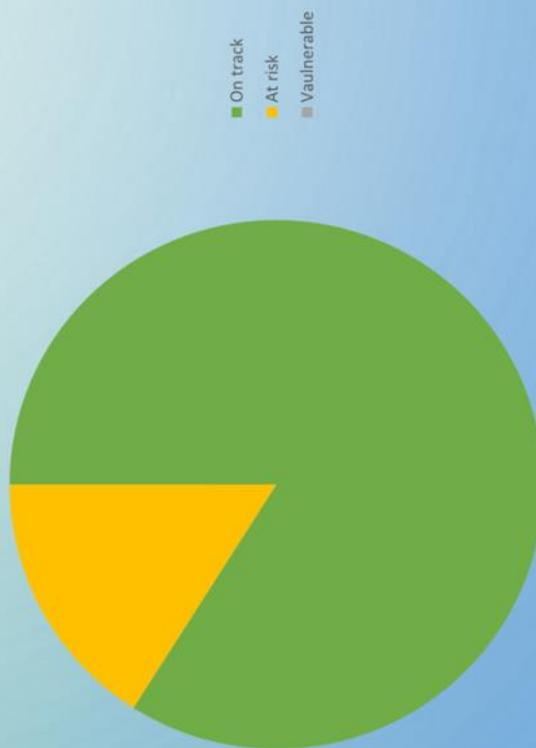
Physical health and wellbeing  
2021



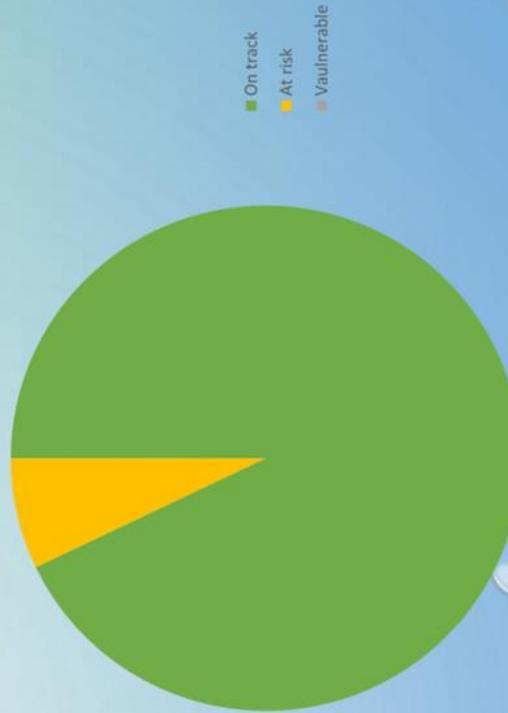
# Social Competence

- Do they play well with other children?
- Do they understand rules and follow them?
- Do they try new things without fear or shame?

**Social Competence**  
2012



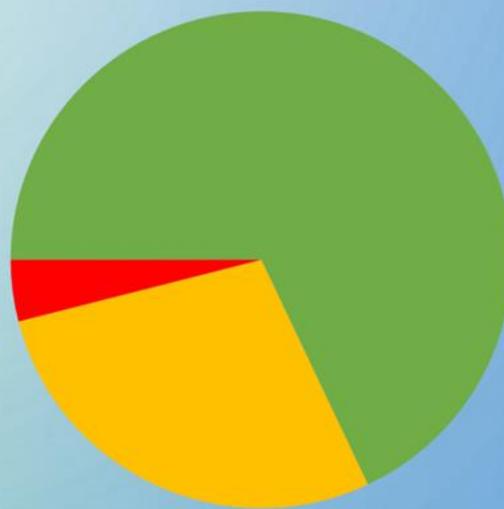
**Social Competence**  
2021



# EMOTIONAL MATURITY

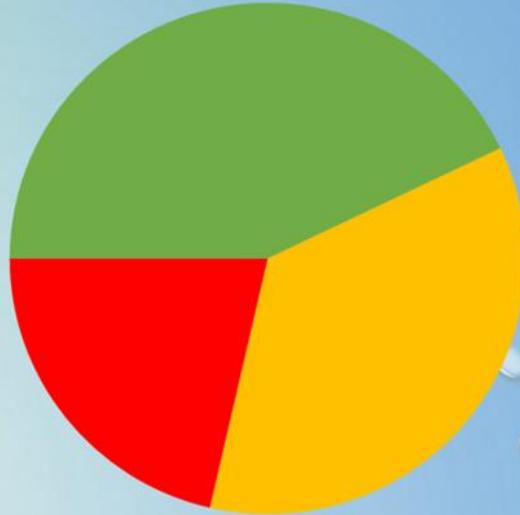
- Do they help their friends and family?
- Do they understand other people's feelings?
- Do they get angry easily?
- Can they sit on the mat and listen to a story?

**Emotional maturity**  
2012



On track  
At risk  
Vulnerable

**Emotional maturity**  
2021

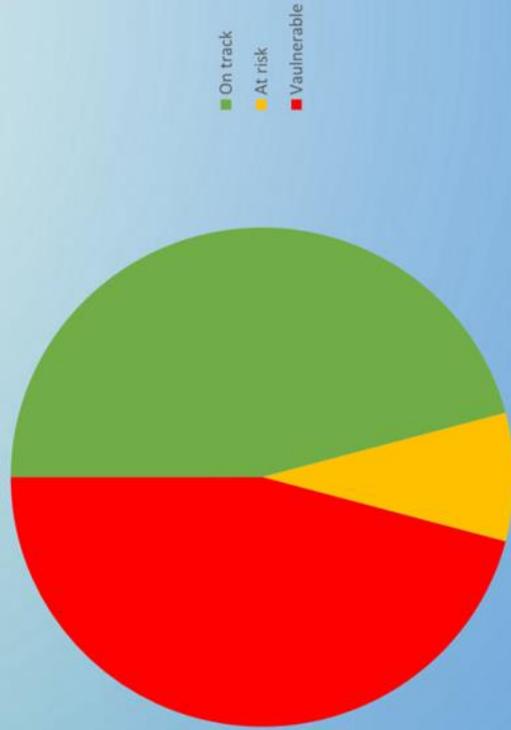


On track  
At risk  
Vulnerable

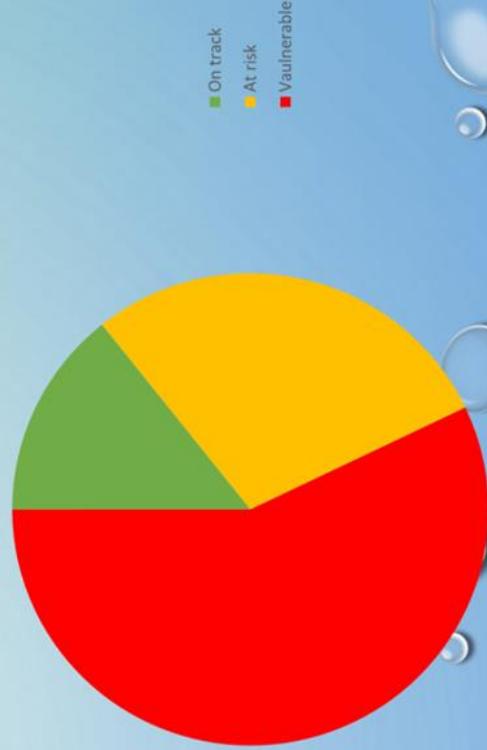
## Language and Cognitive Skills (school based)

- Can they recognize their own name and their friends'?
- Do they like books and reading? Do they know their numbers?
- Do they know their letter sounds?
- Can they add and subtract, and group objects?

Language and cognitive skills (school-based) 2021



Language and cognitive skills (school-based) 2021



# COMMUNICATION SKILLS AND GENERAL KNOWLEDGE

Can they talk with others about feelings and what they are thinking about?

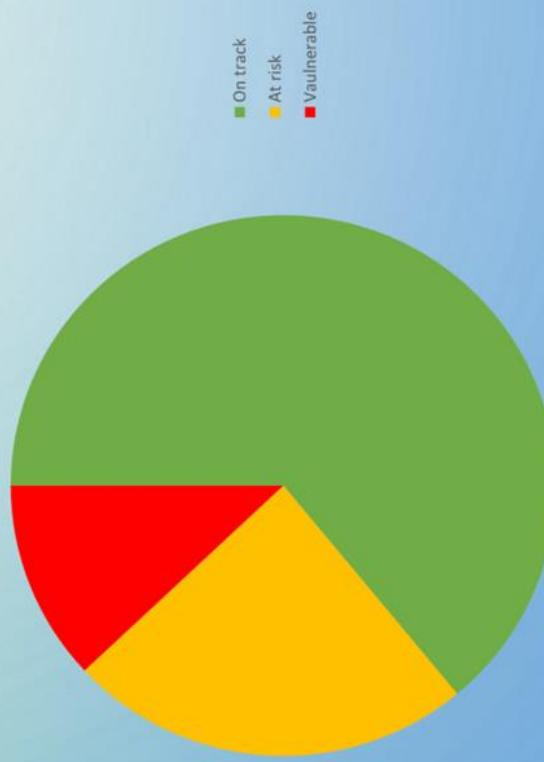
Can they read other people's face and body language?

Do they listen to others and understand what they are saying?

Do they know everyday things about their world such as we go to the shop to buy food, crocodiles are dangerous

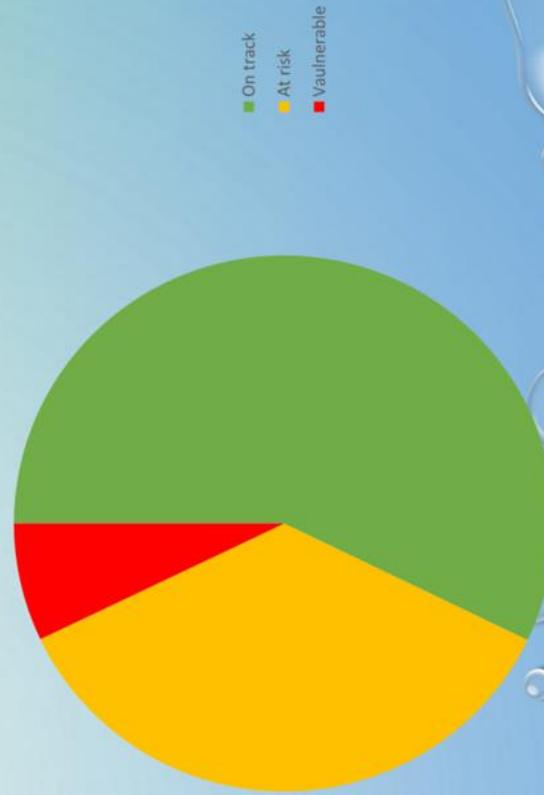
**Communication skills and general knowledge**

2012



**Communication skills and general knowledge**

2021



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Presentations and Visitors</b>
<b>File Reference:</b>	<b>1089654</b>
<b>Author:</b>	<b>Jasmine Mortimore, Travel and Executive Assistant to the CEO &amp; Mayor</b>

#### SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council.

#### BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/ presenters will be video conferencing in at today's meeting.

<b>Gunbalanya Local Authority - Presentations / Visitors</b>				
<b>Time</b>	<b>Topic</b>	<b>Presenter/Visitor</b>	<b>Organisation</b>	<b>Invited by</b>
10:30am	Tidy Towns Program	Heimo Schober – Chief Executive Officer	Keep Australia Beautiful	Sara Fitzgerald, Waste and Resource Coordinator
10:45am	Enrolment and participation in voting events. Community Electoral Participation Officer recruitment and Local Assistant, Registrations of Interest. Community Consultations Stakeholder Engagement Q&A	Maryanne Walley – Engagement Office for the NT Divisional Offices	Australian Electoral Commission	At their request to attend

#### STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2023-2024* as follows:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

#### **Goal 1.1**

#### **Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

#### **RECOMMENDATION:**

**That Members noted the:**

**Presentation by Heimo Schober from Keep Australia Beautiful**

**Presentation by Maryanne Walley from the Australian Electoral Commission on various topics**

**ATTACHMENTS**

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Review of Local Authority Action Items</b>
<b>File Reference:</b>	<b>1089457</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

### SUMMARY

To present to the Gunbalanya Local Authority an update on the action items list.

### BACKGROUND

The Gunbalanya Local Authority members are encouraged to discuss the action items list.

### COMMENT

The actions that the Local Authority resolves are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

### STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2023-2024* as outlined below:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
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<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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**RECOMMENDATION:**

That Gunbalanya Local Authority reviewed the action items list and approved to remove any completed actions.

**ATTACHMENTS**

- 1 Gunbalanya LA Action Items List - 04.08.2023.pdf

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
23 Feb 2023	GUN 160/2023	DIPL REPORTING – on trees in community		04 August 2023 – Tim Hema No update at this time	CSM
23 Feb 2023	GUN 160/2023	LETTER TO ALPA - Suggestion On TFN And Enroll To Vote To Be Included In CDP Sign Up	In progress	04 August 2023 – Jasmine Mortimore Letter in progress	CEO
23 Feb 2023	GUN 154/2023	MENS SHED FENCING FUNDING REQUEST:  Email Colvin Crowe requesting formal application for funding – Awaiting lease agreement for works to proceed.	In progress	27 July 2023 – Tim Hema <ul style="list-style-type: none"> <li>CEO DEMED advised lease over the Men’s Shed area about to be secured and anticipates construction works to start mid-august with a completion time of approximately 1 month.</li> <li>CEO DEMED to send updated quote for Fence build.</li> </ul> 16 August 2023 – Tim Hema <ul style="list-style-type: none"> <li>Received from Demed x1 quote from Totem Fencing for \$39,221.60. This is substantially more than Local Authority Board agreed to pay.</li> <li>A report is in today’s agenda for LA to consider committing funds for materials only for the amount of \$13,310.00</li> </ul>	CSM
23 Feb 2023	GUN 150/2023	Invite Sam Gibson –AFLNT CEO to visit Gunbalanya community	In Progress	03 August 2023 – Fiona Ainsworth <ul style="list-style-type: none"> <li>Negotiating with AFLNT to attend next meeting and provide information on future plans.</li> </ul>	CEO
11 Aug 2021	OCM 69/2021	GUNBALANYA CHILDREN’S PLAYGROUND	Completed	18 October 2021 - Loukas Gikopoulos <ul style="list-style-type: none"> <li>Playground equipment expected mid-November 2021 and installation will begin as soon as it arrives.</li> <li>Hard structure expected to be ready for installation by beginning of November 2021.</li> </ul> 05 November 2021- Loukas Gikopoulos To date the following works have been completed <ul style="list-style-type: none"> <li>Shelters have been painted</li> <li>Existing playground equipment has been removed</li> </ul>	Technical Services

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<ul style="list-style-type: none"> <li>● Existing selected playground equipment painted and repaired Ready to commence the following:</li> <li>● Excavation of footings for hard structure to commence 21 Nov</li> <li>● Erection of the hard structure to commence 24 Nov</li> <li>● New playground equipment arrive Darwin December 2021.</li> </ul> <p><b>11 February 2022 - Loukas Gikopoulos</b> The following works have been completed to date:</p> <ul style="list-style-type: none"> <li>● Construction of hard structure columns and roof trusses has commenced.</li> <li>● Playground equipment has arrived in Gunbalanya.</li> <li>● No further works have progressed due to Covid travel restrictions.</li> </ul> <p><b>13 May 2022- Loukas Gikopoulos</b> Construction works recommenced, the following has been completed to date.</p> <ul style="list-style-type: none"> <li>● Hard structure completed</li> <li>● Concrete kerb around the hard structure</li> <li>● Columns for the playground erected</li> <li>● Fill sand for the soft fall area</li> </ul> <p><b>15 July 2022 – Clem Beard</b></p> <ul style="list-style-type: none"> <li>● Additional works have been requested in a report that is included in the agenda for this meeting. They include: <ul style="list-style-type: none"> <li>○ Bollards on the western side driveway</li> <li>○ Soft fall around the upgraded swing</li> <li>○ Additional seating around new playground</li> </ul> </li> </ul> <p><b>17 October 2022- Sam Fazzolari</b> JMK the contractor is due to return in early November to complete soft fall sand around upgraded swing and Install seating and investigate options for additional shade for playground area.</p> <p><b>08 February 2023 – Clem Beard</b></p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p>Additional works completed by Contractor in early February 2023. A report will be tabled at this meeting on the proposal to extend existing shade structure over the playground for additional comfortability for community asset.</p> <p><b>15 May 2023 – Clem Beard</b> Design and engineering plans constructed and review completed by the certifier for the extension to the existing shade structure over the playground for additional comfortability for the community asset. Purchase order for works by JMK released Friday 12/05/2023</p> <p><b>17 August 2023 – Clem Beard</b> Works have been completed and WARC has received the Occupancy Permit and Certification to close out project.</p>	
11 Aug 2021	OCM69/2021	COMMUNITY GARDEN HARD STRUCTURE	In Progress	<p><b>18 October 2021 - Loukas Gikopoulos</b> NLC consultation with the Gunbalanya community for the project is not expected to take place until January 2022. Works can only commence after NLC approval</p> <p><b>05 November 2021- Loukas Gikopoulos</b> No further updates to report. No works to commence until community consultation has been carried out by NLC</p> <p><b>11 February 2022 - Loukas Gikopoulos</b> NLC community consultations have been postponed due to Covid travel restrictions. No further updates provided.</p> <p><b>13 May 2022 - Loukas Gikopoulos</b> NLC have advised that community consultation will commence on 23<sup>rd</sup> May</p> <p><b>15 July 2022 – Clem Beard</b> Awaiting NLC updates on consultations underway in Gunbalanya</p> <p><b>17 October 2022- Sam Fazzolari</b></p>	Technical Services

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<ul style="list-style-type: none"> <li>• Meeting held with NLC Lawyer 10/10/2022 to explore options and the possibility of supplying a comfort letter to proceed with construction of the proposed shelter.</li> </ul> <p><b>08 February 2023 – Clem Beard</b></p> <ul style="list-style-type: none"> <li>• Construction area is classified as Restricted Work Area (RWA) by Aboriginal Area Protection Authority (AAPA). Administration in negotiations and planning with AAPA to lift restricted area after consultation with Traditional Owners of Gunbalanya.</li> <li>• AAPA have confirmed consultations will commence in March with Traditional Owners and the AAPA CEO has approved a partial fee waiver. The cost will be \$5,000.00 thus a saving to the Local authority up to \$20,000.00 for fees.</li> </ul> <p><b>15 May 2023 – Clem Beard</b></p> <ul style="list-style-type: none"> <li>• AAPA have visited site 13/04/2023 and discussed shelters with Traditional Owners to gain approval to construct shelters on preferred site. Await further instructions to proceed with AAPA approval.</li> <li>• During consultations Traditional Owners have expressed their desire for an additional shelter be erected at the billabong edge with facilities. A report for the LA will be included in the meeting for approval.</li> <li>• AAPA are releasing the approval to proceed prior 30/05/2023</li> </ul> <p><b>21 July 2023 – Clem Beard</b></p> <ul style="list-style-type: none"> <li>• Further consultations are required to allow for the extension of Lot 649 to incorporate Water Services and Outdoor Shelters</li> </ul> <p><i>Advice received from NLC 19/06/2023.</i>  <i>We propose to take a license to maintain to the next consultation in Gunbalanya and ask TOs to provide the NLC with:</i></p> <ul style="list-style-type: none"> <li>• <i>Consent to the license to maintain the BBQ infrastructure (Land A);</i>  <i>and</i></li> </ul>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
11 Nov 2020	OCM213/2020	UPGRADING THE AIRPORT TOILETS, AND SUPPLYING WATER TO THE AIRPORT	In Progress	<ul style="list-style-type: none"> <li>Permission to issue a letter of non-objection to IES for connection of supply to the areas (Land B) pending entry into a Reticulated Infrastructure License for the Gunbalanya township (this is in process across the NLC regions).</li> </ul> <p>If TOs consent, NLC can then try to fast track by asking the NLC CEO to use his delegated powers to sign off on the license to maintain ahead of the next Executive Council (in September) on the basis of the limited window for contracting construction during the dry season</p> <p>Once the license is executed NLC will prepare the letter to IES consenting to the Reticulated Infrastructure</p>	Grants
				<p><b>16 February 2021 – Chris Kelly</b> The administration is investigating the possibility of installing eco-toilets at the airport. The technical services team will provide further details about this option during today’s meeting.</p> <p><b>16 July 2021 - Loukas Gikopoulos</b> A report with a full overview is included in the agenda for this meeting.</p> <p><b>18 October 2021 - Loukas Gikopoulos</b> A report with a full overview is included in the agenda for this meeting.</p> <p><b>12 November 2021- Loukas Gikopoulos</b> A report with a full overview is included in the agenda for this meeting.</p> <p><b>11 February 2022 - Loukas Gikopoulos</b> A report with a full overview is included in the agenda for this meeting.</p> <p><b>13 May 2022 - Loukas Gikopoulos</b> A report with a full overview is included in the agenda for this meeting.</p> <p><b>15 July 2022 – Clem Beard</b></p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p>A report with a full overview is included in the agenda for this meeting including utilising non-potable water from the Gunbalanya Station.</p> <p><b>17 October 2022 - Sam Fazzolari</b> A report with full overview is included in this agenda including utilising the proposed layout changes of the toilets to be discussed by LA members.</p> <p><b>14 December 2022 - Clem Beard</b> <b>OCM118/2022</b> Approved the administration to seek funding for a flushing prefabrication ablation facility at an estimated cost of \$304,000</p> <p><b>08 February 2023 – Clem Beard</b> Land Tenure to be completed when/if grant Funding becomes available for project to proceed at the Gunbalanya Airport.</p> <p><b>28 April 2023 – Clem Beard</b> Ongoing discussions with the NLC on funding and leasing arrangements for Airport Facilities management</p> <p><b>21 July 2023 – Clem Beard</b> The administration have held further discussions 06/07/2023 with Senator M.McCarthy and Peter Wellings to advocate for Federal Government funding to allow for upgrades of Airport facilities for Gunbalanya/Minjilang and Warruwi.</p>	
14 Jun 2017	OCM111/2017	<p><b>LOCATION AND IDENTIFICATION OF GRAVES AT THE GUNBALANYA CEMETERY</b> Requests that the administration write (again) to the Northern Land Council (NLC) with some urgency to</p>	<p><b>In Progress</b></p>	<p><b>30 April 2020 – Gordon Smith</b> The Administration received the following information from NLC on the 29-01-2020: To progress this matter as early as possible in 2020 NLC proposes:  <ul style="list-style-type: none"> <li>The NLC speak with traditional Aboriginal owners as to recommendations for possible suitable sites for a cemetery (NLC anthropologist and lawyer will commence this as soon as possible);</li> </ul> </p>	<p>Technical Services</p>

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
		finalise the location and identification of graves at the Gunbalanya cemetery to allow crews to carry out maintenance without inferring with cultural issues relating to burial sites		<ul style="list-style-type: none"> <li>• Land Tenure Unit and WARC consider the viability of Lot 736 in Gunbalanya and/or other recommended sites for a cemetery;</li> <li>• Once a suitable lot for a cemetery is found (ie. agreeable area to traditional Aboriginal owners, not in a restricted works area or near sacred sites, suitable for cemetery such as not in a flood prone area, etc.) the terms of the agreement can be finalised and a proposal can progress to formal consultation;</li> <li>• If consented to, consultation with the NLC will draft an agreement and progress to Executive/Full Council Meeting for decision of the NLC Executive/Full Council. (Note: NLC have identified Lot 736 above as this is one option which has been suggested by traditional Aboriginal owners to the NLC as a possible cemetery location)</li> </ul> <p>The Administration notes that Lot 736 is currently the site where the new Solar Farm has been constructed.</p> <ul style="list-style-type: none"> <li>• <b>Minute note from January 2020 Council meeting:</b> Gordon Smith provided a detailed update on the situation regarding the identification of graves, not only in Gunbalanya but all communities. It would seem that WARC will need to undertake this identification work which will be at considerable cost. Gordon advised that this work has been included in the 2020-2021 budget.</li> <li>• A meeting between NLC and the traditional Owners was held in Gunbalanya on the 2nd and 6th March 2020 to discuss the Cemetery location and Council workshop yard. Administration have written again to NLC seeking the feedback however at the time of completing this action item no advice has been received from NLC.</li> </ul> <p><b>30 June 2020 – Stephen Hoyne</b> No further update</p> <p><b>05 August 2020 - Stephen Hoyne</b></p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p>Waiting NLC consultation outcome per above. A meeting between NLC and the Traditional Owners was held in Gunbalanya on the 2nd and 6th March 2020 to discuss the cemetery location and Council workshop yard. Administration have written again to NLC seeking feedback, however, at the time of completing this action item no advice had been received from NLC.</p> <p><b>02 October 2020 - Stephen Hoyne</b> The NLC was contacted on Wednesday, 30 September 2020 and advised that a response would be provided about the cemetery location and Council workshop in October 2020.</p> <p><b>25 January 2021 – Clem Beard</b> Traditional Aboriginal owners identified that a possible site for a new cemetery could be near the clearing behind the “Welcome to Gunbalanya” sign (at the intersection of the airport road and main road into Gunbalanya). However, in November last year, NLC anthropologists stated that this is close to a registered restricted works area. More research into whether this area is suitable is being undertaken by NLC’s anthropology team.</p> <p>The administration has contacted the NLC again requesting for consultation dates for all communities in 2021, and to clarify S19’s outstanding Expressions of Interest applications including sourcing a suitable site for the Gunbalanya cemetery. It is expected that the NLC will confirm consultation dates by the end of February 2021.</p> <p><b>20 July 2021 – Clem Beard</b> The NLC has advised that consultations will recommence in Gunbalanya during the dry season. The administration has requested again confirmation dates for the NLC consultations.</p> <p><b>19 October 2021- Loukas Gikopoulos</b></p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p>The administration has been advised that sourcing a suitable site for the Gunbalanya cemetery will be discussed at the next round of consultation with the community in January 2022.</p> <p><b>12 November 2021- Loukas Gikopoulos</b> No further updates to report until the next round of consultations have been held in January 2022 with NLC and the Gunbalanya community</p> <p><b>11 February 2022 - Loukas Gikopoulos</b> No further updates. NLC community consultations have been postponed due to the Covid travel restrictions.</p> <p><b>13 May 2022- Loukas Gikopoulos</b> NLC have advised that community consultation to discuss the project will commence on the 23 May 2022.</p> <p><b>15 July 2022 – Clem Beard</b> Awaiting NLC updates on consultations underway in the Gunbalanya Community</p> <p><b>17 October 2022- Sam Fazzolari</b> Meeting held with NLC Lawyer 10/10/2022 to explore options for the location of the proposed new cemetery location.</p> <p><b>25 January 2023 – Clem Beard</b> Correspondence with NLC Lawyer 17/01/2023 and 03/02/2023 has confirmed further options and consultations for the location of the proposed new cemetery will take place in the community throughout 2023. Once new Cemetery is identified and operational, work can commence on closing existing cemetery with approvals from Land Owners.</p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p><b>05 May 2023 – Clem Beard</b></p> <p>Correspondence received the 26/04/2023 from NLC Lawyer regarding consultations with Traditional Owners on the cemetery. 29 March 2023, TOs requested that the current cemetery be maintained and repaired. TOs suggested drainage and retaining walls.</p> <p><b>29 July 2023 – Clem Beard</b></p> <p>No further updates have been received from the NLC/Burials. Administration is remaining hopeful an alternative/new site for cemetery can be established to include new culturally appropriate infrastructure and services as required.</p>	
<p><b>09 Oct 2019</b></p>	<p><b>OCM190/2019</b></p>	<p><b>GRAVEL PITS</b></p> <p>Council passed a resolution to:</p> <ul style="list-style-type: none"> <li>• write to the appropriate Minister regarding the issues associated with gravel pits in West Arnhem;</li> <li>• bring this matter up at the next meeting of the Local Government Association of the Northern Territory (LGANT);</li> <li>• engage with BAC and deemed to obtain letters of support; and</li> <li>• consider raising a petition regarding the matter.</li> </ul>	<p><b>In Progress</b></p>	<p><b>30 April 2020 – Gordon Smith</b></p> <p>A letter was sent to the Minister regarding the above. The response from the Minister was noted at the January meeting of Council – see below. This matter was discussed at the Gunbalanya Service Delivery meeting held in December which was convened by Mr Nic Sharah of DCM. The meeting was attended by Mr Lawrence Costa, MLA, and Member for Arafura. Mr Sharah undertook to escalate this matter. Further action is yet to be finalised.</p> <p><b>Minute note from January 2020 Council meeting:</b> The letter regarding the gravel pits was discussed and the comment was that these matters have not been resolved and that Minister Lawler's advice was not up-to-date. The Administration will respond and continue to pursue this matter.</p> <p>The Administration has sent the Department another email requesting a further update and clarification on access to the Gravel Pits.</p> <ul style="list-style-type: none"> <li>• Department of Infrastructure, Planning and Logistics (DIPL) has been granted formal access to nominated extraction areas from NLC for road construction materials along the Maningrida Road at various locations.</li> <li>• DIPL has a contract with BAC for the maintenance of the Oenpelli to Maningrida Road and all materials for this work will be extracted from these approved areas.</li> </ul>	<p>Technical Services</p>

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<ul style="list-style-type: none"> <li>• NLC has approved access for a DIPL materials investigation along the section of road from Oenpelli to Three Ways to locate and prove resources for DIPL for road works and WARC projects in and around Oenpelli. A permit is required for earth disturbing activities. This work will commence after the Wet season when current restrictions around access to communities is lifted.</li> <li>• The materials investigation will be undertaken in conjunction with WARC and as per discussion it is envisaged that WARC excavation equipment and personnel will be utilised for this work.</li> </ul> <p><b>28 August 2020 - Stephen Hoyne</b> Status referred above remains current. WARC access to DIPL's approved extraction pit will commence in late August to source gravel for repairs of the Maningrida Road.</p> <p><b>02 October 2020 - Stephen Hoyne</b></p> <ul style="list-style-type: none"> <li>• WARC has commenced gravel extraction from a DIPL pit to source material for use on the Maningrida road as a component of work sub-contracted by BAC to WARC for road pavement improvements.</li> <li>• On Monday, 28 September 2020, the Administration sought an update from DIPL on the status of extraction of pit investigations for the Oenpelli area. A response is pending.</li> </ul> <p><b>25 January 2021 – Clem Beard</b> The administration has contacted the DIPL again to request for updates on status of locating suitable burrow pits for gravel. The following response was received from DIPL on 10/12/2020:</p> <p>“DIPL have received advice that burrow gravel pits OR1 and OR2 have been consulted on and it is expected that these will be made available to DIPL upon execution of the relevant Mineral Extraction Agreements. Sampling of these pits will be required into the future to ascertain correct material required for road construction. Pits OR3, OR4 and OR5 have yet to be consulted on.”</p> <p><b>20 July 2021 – Clem Beard</b></p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p>Now that the road is accessible to the gravel pits, the administration has contacted DIPL to source updates/progression of pits for community use. Awaiting mobilisation dates from DIPL to test suitability of gravel pits.</p> <p><b>19 October 2021- Loukas Gikopoulos</b>            DIPL has provided the current update 'Application is with NLC and is waiting for a response as to the number of cultural monitors required to attend and commencement dates for the works'. Further updates will be provided once NLC have confirmed the above actions</p> <p><b>12 November 2021- Loukas Gikopoulos</b>            The administration contacted DIPL and received the response below:            'DIPL had applied for cultural monitors so we could assess the areas identified between the Oepelli turn off and three ways but due to various cultural matters this is still pending. We remain in contact with NLC but there is still no response and time is fast running out for fieldwork this year'. 'There is a positive to this and that is that DIPL applied for extraction agreements for some areas along Oepelli Road some time ago and consultation is now complete. Agreements will need to be drawn up between NLC and DIPL and when signed would provide areas we can fully assess and move forward with a gravel area for WARC.</p> <p><b>11 February 2022 - Loukas Gikopoulos</b>            No further updates. NLC consultations postponed due to Covid.</p> <p><b>13 May 2022- Loukas Gikopoulos</b>            NLC have advised that community consultation to discuss the project will commence on the 23 May 2022.</p> <p><b>15 July 2022 – Clem Beard</b>            Awaiting NLC updates on consultations underway in Gunbalanya.</p>	

## Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action
				<p><b>17 October 2022- Sam Fazzolari</b> Meeting held with NLC Lawyer 10/10/2022 to explore options of granting a gravel pit for community use.</p> <p><b>25 January 2023 – Clem Beard</b> Jone Lotu (NLC) to speak with Philbert Mukundi. NLC will update WARC when we have an update</p> <p><b>05 May 2023 – Clem Beard</b> No further updates received from the NLC.</p> <p><b>29 July 2023 – Clem Beard</b> WARC have advised NLC to surrender competing interest in the lease of the Gunbalanya Gravel pit to DIPL. The administration is requesting that WARC will purchase gravel from DIPL to maintain local roads as required.</p>	

# WEST ARNHAM REGIONAL COUNCIL

## FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>File Reference:</b>	<b>1079305</b>
<b>Author:</b>	<b>Tim Hema, CSM Gunbalanya</b>

### SUMMARY

This report will present the Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Tim Hema.

### BACKGROUND

All issues/ matters raised are to be discussed by Local Authority members, as detailed in the attached report.

### COMMENT

#### 1. Attendance rates

##### 1.1. **Staff Attendance**

The Gunbalanya Council department has averaged 60% attendance for the past three months which has impacted on the ability of Council services. Key factors in low attendance have been sorry business, funerals and other key events in Darwin.

Currently recruiting for the following positions:

- Community Care Cook – Open till filled.
- Broadcasting Officer – Open till filled.
- Centrelink Assistant – Open till filled.
- Sports and Recreation Officer x two (2) casual positions – Open till filled.
- Works Assistant – Open till filled.

Total number of vacancies	6
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#### 2. Administration Services

##### 2.1. **Administration**

The Gunbalanya Council administration office was open from 8:30am to 4:30pm on each business day during the report period except for the below periods:

- Sorry business resulted in a half day closure on both the 19<sup>th</sup> June and 26<sup>th</sup> June 2023.

The Administration Officer is currently acting in Administration Coordinator position for six months, commencing 24 July 2023. Recruited a new Administration Officer on a six month fixed term contract, commenced on the 24 July 2023.

##### 2.2. **Post Office**

Post Office services are provided by Gunbalanya Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

☒ EOFY Stocktake resulted in a half day closure on 30<sup>th</sup> June 2023.

Total postage received	4806 kgs
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### 2.3. Centrelink

The Gunbalanya Centrelink Office operates between 8:30am to 4:30pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Centrelink Assistant resigned currently recruiting for vacant position.
- New Admin Officer qualified Centrelink Agent.
- New Administration Coordinator awaiting approval as Centrelink agent.

### 2.4. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – twice a week – total of 24 occasions.
- Playground amenities – once a week – total of 12 occasions
- Public toilets – twice a week – total of 32 occasions.
- Common areas cleaned once a week – total of 12 occasions.
- Visitor Accommodation rooms cleaned as required – total 85 room cleans.

### 2.5. Visitor Accommodation

Total number of current visitor accommodation available is 10, and bookings can be made through Little Hotelier.

- Lot 558 – Hot Water issues which are being addressed.
- Toad Hall

## 3. Wellbeing Services

New Wellbeing Service Coordinator Gunbalanya and Maningrida, commenced on the 24 July 2024, spending the first 2 days completing induction at Jabiru Head Office and meeting with various staff.

### 3.1. Sport & Recreation

New Youth Sports and Recreation Team Leader Sam Norwicki started on 13 June 2023.

- School Holiday Program 26 July 2023 to 4 August 2023 ran very well in conjunction with support from Adjumarllarl Aboriginal Corporation and assistance from Night Patrol.
- NAIDOC Day – Friday 9 July 2023 – supported by the works crew and night patrol.
- Indigenous Hip Hop 18 – 22 July 2023 visit. Development of Music Hip Hop video.
- Youth Hall Break-ins x three (3) occasions this report period.
- Security upgrades and improvements and repairs pending.
- Poor staff attendance currently recruiting for casual workers.

Attendance totals	1758
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### 3.2. Aged Care

The aged care center currently has approximately 15 clients coming in for a hot breakfast every morning. Aged care also continues to provide transport, healthy and nutritious hot meals, and a dry breakfast to all clients including NDIS five days a week.

- New Team Leader Community Care commenced on 9 June 2023.

- Aged Care is providing Laundry Care for participating clients.
- Transport clients to clinic – medical appointments and medication collection.
- Visits from NDIS Connector, Crest Aged Care Trainer, ACAT – client assessments.
- Recruiting for Community Care Cook position – 20hrs per week.
- Very poor staff attendance this report period. Staff had to be moved from other programs to assist.

Total meals provided	5016
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### 3.3. Disability care

WARC staff at Gunbalanya are now community connectors and coordinator of services under the National Disability Insurance scheme (NDIS). Service provision in this area has also been minimized to in home support but we are hopeful that this service will grow and provide great opportunities for employment in the future. Services provided are as follows:

- Accommodation,
- Personal care / household tasks,
- Centre Activities,
- Home modifications,
- Plan management, and
- Transport.

Total number of NDIS participants	17
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### 3.4. Women's Safe House

The women's safe house has been well received by the community and has had 24 women accommodated over the reporting period.

- Safe House Operations Lead resigned due to family reasons – new staff replacement pending.
- Three (3) staff attended 'Safe and Together' Core training in Darwin.
- Team building activity 19 July 2023 went well.
- Yard maintenance and external shed cleaning required.

### 3.5. Night Patrol

Night patrol services were provided on the available nights between 7.00pm and 2:30am.

- The second Night Patrol vehicle is not fit for purpose and requires replacement.
- Night Patrol staff used to assist during School Holiday Program and NAIDOC day.
- Community has noted an increase in fighting, break-ins and alcohol related incidents since the crossing has opened. This includes break-ins to several staff houses.

### 3.6. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were provided on 0 of the 60 available days, between 8:00am and 12:00pm.

- Currently recruiting for new Broadcasting officer.

Total number of On-Air hours	0 hrs
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#### **4. Community Works**

##### **4.1. Parks and Open Space**

The community is generally clean and tidy.

- Rubbish runs continue to operate Monday to Friday.
- Recruitment of two (2) new Work Assistants.
- Court appointed – 100hrs – Community Service worker – attached to works team.
- High concentration of vegetation and grass still remains in side streets, currently working on cutting and whipper snipping.
- Burn offs have started in and around community areas, with the on-set of the dry season.
- Irrigation has begun on Oval bi-weekly.
- Cleaning up operations on the Billabong Pump Station.

##### **4.2. Roads**

Road repairs have commenced across the community.

- Works crew have attended to some potholes and roadside repairs required, in parts of the community.
- Tractor street sweeping been conducted when roads dry enough.
- Other water damage to various roads throughout the community and will require repairs during the dry season, including grader operations.
- Roadside drains also need to be cleared.
- Planning for wet season preparation works.

##### **4.3. Waste**

Landfill site operated between Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Rubbish runs continue to operate Monday to Friday.
- New main pit needs to be identified and be built as the old one is almost full.
- New Wheelie Bins on order.
- Need for Skip bins for Landfill Bays and portable skip bins for house cleaning.

##### **4.4. Plant and equipment**

Daily vehicle and plant pre-starts and toolboxes meetings improving. Friday afternoon maintenance introduced, including the community services assets.

- Kubota Ride-on mower under repair
- Toyota Land cruiser pending repair for oil leak.
- Hydraulic hose replacement – Front End Loader.
- Mechanic on leave 14<sup>th</sup> July to 14<sup>th</sup> August 2023.
- Compliance Vehicle Hoist inspection 26<sup>th</sup> July 2023. Failed – works required.

#### **5. Essential Services**

With the new PowerWater contract awarded, the Essential Services Officer (ESO) will now be referred to as Utility Services Coordinator (USC).

- A Works Officer has nearly completed USC training, to transfer positions to a USC Assistant and will undergo further Aerodrome Reporting Officer (ARO) training on the next available course.
- Senior Works Officer will continue to provide relief and back-up support for USC and ARO responsibilities, as required.

- Current USC on leave 24 - 31 July 2023, Senior Works Officer providing coverage.

#### **5.1. Power**

- Morning & afternoon Genset reads done Daily (weekdays).
- Daily Genset Shed clean (weekdays)
- Daily Genset oil check & top up if needed (weekdays).
- Weekly Generation Report.
- Maintenance & housekeeping @ Genset shed.
- Half – life service on Genset 1 by Penski.
- Daily Solar farm Inspections and mowing done.
- Placement of stickers on PAWA Electrical meters (ongoing).
- Fuel deliveries for power station.
- Oil delivery for power station.

#### **5.2. Water**

- Water samples conducted as per scheduled review. All returned positive readings.
- Weekly water samples.
- Monthly wastewater and bacteriological samples.
- Daily chlorine testing & scheduled Call (weekdays).
- UV shed reads & monitoring.
- Town tank reads. Can access most Tank/Bore fields.
- Various bores have had vegetation and firebreaks cleared.
- Water leaks repaired in various locations.
- Kakadu contractor required to repair major water leaks.
- Visit by Water Coordinator.
- Water quality testing planning in progress. Will be sampled from three different houses in community as per OCM request.

#### **5.3. Sewerage**

- Daily sewer pit reads & LL pump outs & clean floats.
- Mowing /whipper snipper around ponds and pits.
- Monthly sewerage samples done.
- SPC 2 – keeps faulting out and requires low level pumping. Fault has been reported.
- Compound maintenance (spraying, general housekeeping etc.).
- Friday Sewer pond outflow reads (Outflow meter currently non-operational).
- Daily Sewer Pond Inspections as per schedule.
- Weekly sewer cage dump from SPS 4.

#### **5.4. Airfield**

84 Daily inspections were undertaken by the ARO. No significant issues were noted.

- Monday and Friday serviceability and lighting inspections conducted.
- Replacement Solar Lights on Order.
- Airstrip fence needs replacement – numerous infiltration by feral animals this report period.
- Visit by DIPL regarding fence repairs. Advised to get quotes for an immediate fix until further funding is finalised for a new fence pending airstrip upgrades.

There was no interruption to the above services.

## 6. Trade Services

### 6.1. Scheduled Servicing

- **Mechanic**
  - Mechanic on leave 14<sup>th</sup> July to 14<sup>th</sup> August.

### 6.2. Unplanned Maintenance

- Nothing to report.

## 7. Community

### 7.1. Local Authority projects

- **Current**
  - LA funded playground extension works shade shelter – due to be complete early August to include additional seating.
  - Shelters at Billabong Area – further approvals required for extension of Lot 649 to incorporate water services and outdoor shelters.
- **Future**
  - LA funded fencing for Men’s Shed area- Awaiting quote from CEO Demed.

### 7.2. Other projects

- **Opportunities**
  - Skip Bins for community.
- **Current**
  - Solar Lights – Main Entrance / Back road.
- **Future**
  - Improve Line marking on roads.
  - Demolish & remove old radio station.
  - Shade Shelter at Council Office.

### 7.3. Community meetings and events

- 15 June 2023 – New BBQ trailer for Gunbalanya.
- 16 June 2023 – Community meeting about break-ins.
- 16 June 2023 – Training on big screen trailer unit.
- 16 - 21 June – Forklift course.
- 26 - 27 June 2023 – Mental First Aid course.
- 26 June - 8 July 2023 – Community Vets Visit.
- 3 - 7 July 2023 – Commissioning new fuel tank at the depot by Jetstream.
- 7 July 2023 – NAIDOC Day Celebration.
- 9 - 13 July 2023 – CouncilBiz Upgrades.
- 17 - 21 July – LLN Trainers visit CDU.
- 17 - 21 July 2023 – Hip Hop Visit.
- 26 - 27 July – NTG Court proceedings.

Total number of meetings and events attended by the CSM
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25
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### 7.4. Community key focus areas

- Forklift Training Course – Gunbalanya.

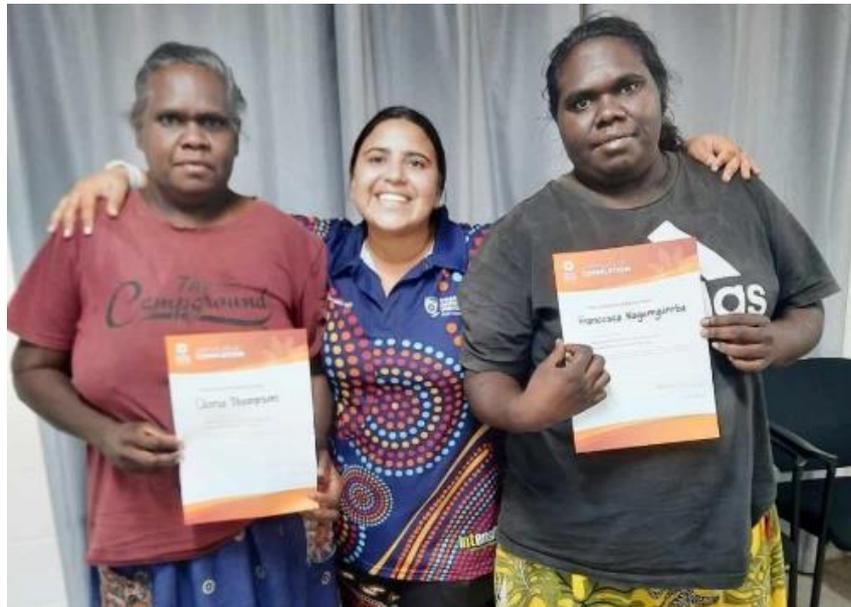


- Commissioning new Diesel Fuel Tank-Gunbalanya Depot.



- Gunbalanya Team receiving Mental First Aid certificates.





- New Street Solar Lights.



- Billabong transfer station area clean-up.





- Dance Site area clean-up.



- NAICOC Day Celebrations.



#### **STATUTORY ENVIRONMENT**

Not applicable.

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Not applicable.

#### **STRATEGIC IMPLICATIONS**

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

**Goal 6.3**

**Council and Local Authorities**

Excellence in governance, consultation, administration and representation

**RECOMMENDATION**

**That the Gunbalanya Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.**

**ATTACHMENTS**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>14.1</b>
<b>Title:</b>	<b>Financial Report to July 2023</b>
<b>File Reference:</b>	<b>1089449</b>
<b>Author:</b>	<b>James Stockdale, Finance Manager; Corey White, Accountant</b>

#### SUMMARY

This Financial Report for the year to date period 1 July 2023 to 31 July 2023, the first month of the 2023-24 financial year, is prepared for the Gunbalanya Local Authority.

#### BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

#### COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 July 2023. The report covers all of the activities within the Gunbalanya Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Gunbalanya income and expenditure is shown below.



## Actuals v Budget - Gunbalanya

as at 31 Jul 2023

Description	GUNBALANYA					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	61,496	30,729	30,767	100%+	368,754	17%
Income Council Fees and Charges	1,176	1,536	(360)	(23%)	18,433	6%
Income Operating Grants	77,013	77,013	-	-	924,152	8%
Income Investments	-	-	-	-	-	0%
Income Allocation	-	26,505	(26,505)	(100%)	315,226	0%
Other Income	-	1,333	(1,333)	(100%)	16,000	0%
Income Agency and Commercial Services	130,078	157,748	(27,670)	(18%)	1,855,615	7%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	58,371	29,185	29,185	100%	350,223	17%
<b>Total Operational Revenue</b>	<b>328,134</b>	<b>324,049</b>	<b>4,084</b>	<b>1%</b>	<b>3,848,402</b>	<b>9%</b>
<b>Operational Expenditure</b>						
Employee Expenses	200,044	226,745	(26,701)	(12%)	2,717,828	7%
Contract and Material Expenses	56,704	276,786	(220,082)	(80%)	1,345,495	4%
Finance Expenses	296	191	105	55%	2,290	13%
Travel, Freight and Accom Expenses	1,725	8,360	(6,635)	(79%)	112,543	2%
Fuel, Utilities & Communication	(7,757)	28,153	(35,910)	100%+	337,570	0%
Other Expenses	24,873	58,051	(33,178)	(57%)	697,488	4%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	125	(125)	(100%)	1,500	0%
Council Committee & LA Expenses	-	21	(21)	(100%)	250	0%
<b>Total Operational Expenditure</b>	<b>275,884</b>	<b>598,432</b>	<b>(322,548)</b>	<b>(54%)</b>	<b>5,214,964</b>	<b>5%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>52,250</b>	<b>(274,382)</b>	<b>326,632</b>	<b>100%+ </b>	<b>(1,366,562)</b>	<b>0%</b>



## Annual Budget Operating Position

as at 31 Jul 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>52,250</b>	<b>(274,382)</b>	<b>326,632</b>	<b>100%+ </b> !	<b>(1,366,562)</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	-	(26,505)	26,505	100%	(315,226)	0%
Add Back Non-Cash Expenses	31,093	99,911	(68,817)	69%	1,190,207	3%
<b>Total Non-Cash Items</b>	<b>31,093</b>	<b>73,406</b>	<b>(42,312)</b>	<b>(58%) </b>	<b>874,982</b>	<b>4%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	-	-	-	-	-	0%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>- </b>	<b>-</b>	<b>0%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>- </b>	<b>-</b>	<b>0%</b>
<b>Net Budgeted Operating Position</b>	<b>83,343</b>	<b>(200,977)</b>	<b>284,320</b>	<b>100%+ </b>	<b>(491,580)</b>	<b>0%</b>

## STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

## POLICY IMPLICATIONS

Not Applicable.

## FINANCIAL IMPLICATIONS

Not Applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2023-2024*.

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.1</b>	<b>Financial Management</b> Provision of strong financial management and leadership which ensures long term sustainability and growth
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## VOTING REQUIREMENTS

Not applicable.

### RECOMMENDATION:

**That Gunbalanya Local Authority received and noted the Financial Report for the year to date period, July 2023.**

## ATTACHMENTS

- 1 Graphical Finance Presentation Gunbalanya - July 2023.pdf



**Gunbalanya Local Authority Committee  
Financial Management Report for the  
period ended 31<sup>st</sup> July 2023**

# Actual v Budget – Operational – July 2023

## Actuals v Budget - Gunbalanya

as at 31 Jul 2023

Description	GUNBALANYA			Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance		
<b>Operational Revenue</b>					
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Income Council Fees and Charges	1,176	1,536	(360)	18,433	6%
Income Operating Grants	77,013	77,013	-	924,152	8%
Income Investments	-	-	-	-	0%
Income Allocation	-	26,505	(26,505)	315,226	0%
Other Income	-	1,333	(1,333)	16,000	0%
Income Agency and Commercial Services	130,078	157,748	(27,670)	1,855,615	7%
Charges - Sewerage	-	-	-	-	0%
Charges - Water	-	-	-	-	0%
Charges - Waste	58,371	29,185	29,185	350,223	17%
<b>Total Operational Revenue</b>	<b>328,134</b>	<b>324,049</b>	<b>4,084</b>	<b>3,848,402</b>	<b>9%</b>
<b>Operational Expenditure</b>					
Employee Expenses	200,044	226,745	(26,701)	2,717,828	7%
Contract and Material Expenses	56,704	276,786	(220,082)	1,345,495	4%
Finance Expenses	296	191	105	2,290	13%
Travel, Freight and Accom Expenses	1,725	8,360	(6,635)	112,543	2%
Fuel, Utilities & Communication	(7,757)	28,153	(35,910)	337,570	0%
Other Expenses	24,873	58,051	(33,178)	697,488	4%
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<b>Total Operational Surplus / (Deficit)</b>	<b>52,250</b>	<b>(274,382)</b>	<b>326,632</b>	<b>(1,366,562)</b>	<b>0%</b>





# Actual v Budget – Operating Position – July 2023



## Annual Budget Operating Position as at 31 Jul 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	52,250	(274,382)	326,632	100% +	!	(1,366,562) 0%
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	-	(26,505)	26,505	100%		(315,226) 0%
Add Back Non-Cash Expenses	31,093	99,911	(68,817)	69%		1,190,207 3%
<b>Total Non-Cash Items</b>	<b>31,093</b>	<b>73,406</b>	<b>(42,312)</b>	<b>(58%)</b>		<b>874,982 4%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	-	-	-	-		- 0%
Borrowing Repayments (Principal Only)	-	-	-	-		- 0%
Transfer to Reserves	-	-	-	-		- 0%
Other Outflows	-	-	-	-		- 0%
<b>Total Additional Outflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>- 0%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	-	-	-	-		- 0%
Prior Year Carry Forward Tied Funding	-	-	-	-		- 0%
Other Inflow of Funds	-	-	-	-		- 0%
Transfers from Reserves	-	-	-	-		- 0%
<b>Total Additional Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>- 0%</b>
<b>Net Budgeted Operating Position</b>	<b>83,343</b>	<b>(200,977)</b>	<b>284,320</b>	<b>100% +</b>		<b>(491,580) 0%</b>

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





# Actual v Budget – Gunbalanya – July 2023





# Council Funded Projects – July 2023

Reserve Activity	Approved Budget	Date of Approval	Expenditure Prior Financial Years	Expenditure this Financial Year	Commitments	Balance as at 31.07.2023	Status
5271.01 - Purchase Hilux Utility - Gunbalanya	55,000	FY 21/22	(52,194)	-	-	2,806	Completed
5277.01 - Purchase Ride on Mower	30,078	FY 21/22	(30,078)	-	-	-	Completed
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	-	-	5,802	WIP - Repairs to be done next April
<b>Council Funded (Reserve) Balance</b>	<b>155,078</b>		<b>(146,470)</b>			<b>8,608</b>	





**Grant Funding – Local Authority Projects - Unallocated Funding – July 2023**

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Expended/ Committed	Balance as at 31.07.2023
LAP - funding available 21/22	159,700	FY 21/22	159,700	-	(159,700)	-
LAP - funding available 22/23	159,700	FY 22/23	159,700	-	(159,700)	-
<b>LAP - funding available 23/24 - Expected not yet confirmed</b>	<b>159,700</b>	<b>FY 23/24</b>	<b>-</b>	<b>159,700</b>	<b>(121,185)</b>	<b>38,515</b>





## Grant Funding – Local Authority Projects – Jul 2023

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (Incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.07.2023	Status
Local Authority Projects (LAP)								
LAP - Children's Playground	318,765	FY 20/21	318,765	(261,415)	-	(45,180)	12,170	Completed
LAP - Community Garden Hard Structure & Amenities Lot 649	225,800	FY 21/22	225,800	(35,679)	-	(16,875)	173,245	WIP - Awaiting NLC Approval
LAP - Portable LED Screen by Dream Tech	86,000	FY 21/22	86,000	(74,199)	(750)	-	11,051	Completed
LAP - Animal Management Program	14,680	FY 22/23	14,680	(450)	(14,230)	-	-	Completed
LAP - Church Lot 394 - Install Boundary Fence	9,614	FY 22/23	9,614	(9,520)	-	-	94	Completed
LAP - Solar Lights at Entrance Road	74,285	FY 22/23	70,900	(64,354)	-	-	6,546	Completed
LAP - Additional Garden Hard Structure at Billabong	117,800	FY 22/23	-	-	-	-	-	WIP - Awaiting NLC Approval
<b>TOTAL LOCAL AUTHORITY PROJECTS</b>	<b>846,945</b>		<b>725,759</b>	<b>(445,617)</b>	<b>(14,980)</b>	<b>(62,055)</b>	<b>203,106</b>	



## Grant Funding – Community Projects – Jul 2023

Grant Funded Projects / Activities (Restricted Funds)	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.07.2023
LRCI Phase1-Gunbalanya Diesel Tank	160,000	FY 22/23	160,000		(160,000)	-	-
LRCI Phase1-Gunbalanya Oval Fencing	65,000	FY 22/23	65,000		(64,231)	-	769
Home Care Packages Program (HCP)	253,000	FY 23/24	-		(9,445)	(477)	-
Commonwealth Home Support Program (CHSP)	-	FY 23/24	-		(4,085)	(544)	-
NT Jobs Package - Aged Care	-	FY 23/24	-		(11,117)	-	-
Night Patrol	-	FY 23/24	-		(18,984)	(1,367)	-
Safety and Wellbeing - Sport and Recreation	-	FY 23/24	-		(483)	-	-
Remote Sport Program	-	FY 23/24	-		(205)	-	-
Children and Schooling - Youth	324,000	FY 23/24	-		(13,898)	-	-
Australia Day Grant	-	FY 23/24	-		-	-	-
Women's Safe House	440,452	FY 23/24	301,224		(34,292)	(342)	266,591
Domestic Family & Sexual Violence Program	0	FY 23/24	-		(1,552)	-	-
eHCP - Home Care Packages Program from eTools	253,000	FY 23/24	1,610		-	-	1,610
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 23/24	-		-	-	-
Flexible Support Packages and COVID-19 Service Delivery Cost	-	FY 23/24	-		(4,313)	(3,733)	-
Get Up Stand Up Show Up - NAIDOC Week	-	FY 23/24	-		(2,812)	-	-
TFHC - Womens Safe house NPA	-	FY 22/23	200,202		-	-	200,202
<b>TOTAL COMMUNITY PROJECTS</b>	<b>1,495,452</b>		<b>527,834</b>	<b>-</b>	<b>(325,417)</b>	<b>(6,463)</b>	<b>469,172</b>





## New Assets or Additions to Existing Assets – July 2023

All Trades Trailer TV  
Gunbalanya  
Asset no. 150178  
\$37,400



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>16.1</b>
<b>Title:</b>	<b>Installation of Hard Structure at the Gunbalanya Office - Staff Rest area</b>
<b>File Reference:</b>	<b>1080138</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

The purpose of this report is for the Gunbalanya Local Authority members to consider the installation of as hard shelter at the Gunbalanya Office as requested at the May LA meeting.

#### BACKGROUND

The Local Authority requested project funding towards the supply and installation of 6 x 6 metre hard shelter at Lot 647 Gunbalanya.

#### COMMENT

The request has been received for a shelter to be constructed at the Gunbalanya office precinct, funded by the Local Authority. Estimated costs as below:

<b>Installation of hard structure at the Gunbalanya Office - Staff Rest area</b>				
<b>Resource</b>	<b>Unit</b>	<b>Qty</b>	<b>Est Price</b>	<b>Total</b>
Structure with Freight	Only	1	\$ 15,500.00	\$ 15,500.00
Certification and Section 40	Only	1	\$ 6,500.00	\$ 6,500.00
Installation of Shelter/Accommodation	Only	1	\$ 16,400.00	\$ 16,400.00
Contingencies 15%	Only	1	\$ 4,416.00	\$ 4,416.00
<b>Total Estimated/Indicative Costs</b>				<b>\$ 42,816.00</b>

<https://www.exteria.com.au/products/shade-structures/park-shelters/#prettyPhoto/6/>

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this project.

#### FINANCIAL IMPLICATIONS

As per approved budget for local authority for this project.

#### STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2023-2024*:

**PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

**Goal 4.1**

**Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure

#### **VOTING REQUIREMENTS**

Simple majority.

#### **RECOMMENDATION:**

**That the Maningrida Local Authority:**

- 1. Received and noted the report entitled '*Installation of hard structure at the Gunbalanya Office - Staff Rest area*'**
- 2. Approved the construction and installation of Installation of hard structure at the Gunbalanya Office - Staff Rest area**
- 3. Approved the allocation of \$42,816 from the LA Project Funding subject to the release of 2022/2023 LA Funding.**

#### **ATTACHMENTS**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>16.2</b>
<b>Title:</b>	<b>Solar Lights - Gunbalanya Back Road - Various Locations.</b>
<b>File Reference:</b>	<b>1086763</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

This report provides an indicative price to construct 6 (six) solar LED lights at the back road into Gunbalanya in various locations.

#### BACKGROUND

The administration has received the request to install additional solar lights on the back road in Gunbalanya as the feedback received with the new installation of solar lights on the main entrance road has been very positive from the community. Research determined Solar LED lighting as the most effective solution and is presently in use throughout the community.

#### COMMENT

The administration has sourced costings from suppliers and installers to calculate estimated expenditure to consider proceeding with project.

The solar lights are the same as existing solar lights in use throughout the community of Gunbalanya.

<b>Solar Lights - Back Road - Gunbalanya x 6</b>			
<b>Product Item</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Price</b>
Solar Lights & Poles	6	\$ 3,218.00	19,308.00
Poly covers and wire cages	6	\$ 318.00	1,908.00
Anti Climb Spikes	6	\$ 177.00	1,062.00
Rag Bolt M20 Structural	6	\$ 119.00	714.00
Freight to Darwin/Gunbalanya	6	\$ 703.65	4,221.90
Construction/ Installation	6	\$ 1,923.93	11,543.58
Costs to date			38,757.48
Contingencies/Accommodation 15%	1	\$ 5,813.62	5,813.62
<b>Total Indicative costs</b>			<b>\$ 44,571.10</b>

#### STATUTORY ENVIRONMENT

Not applicable at this time.

#### POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

## FINANCIAL IMPLICATIONS

No current budget allocation for these works.

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2023-2024* as follows:

<b>PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT</b>	
<b>We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.</b>	
<b>Goal 4.1</b>	<b>Strategic Infrastructure and Asset Management</b> Strategically manage, maintain and enhance community infrastructure

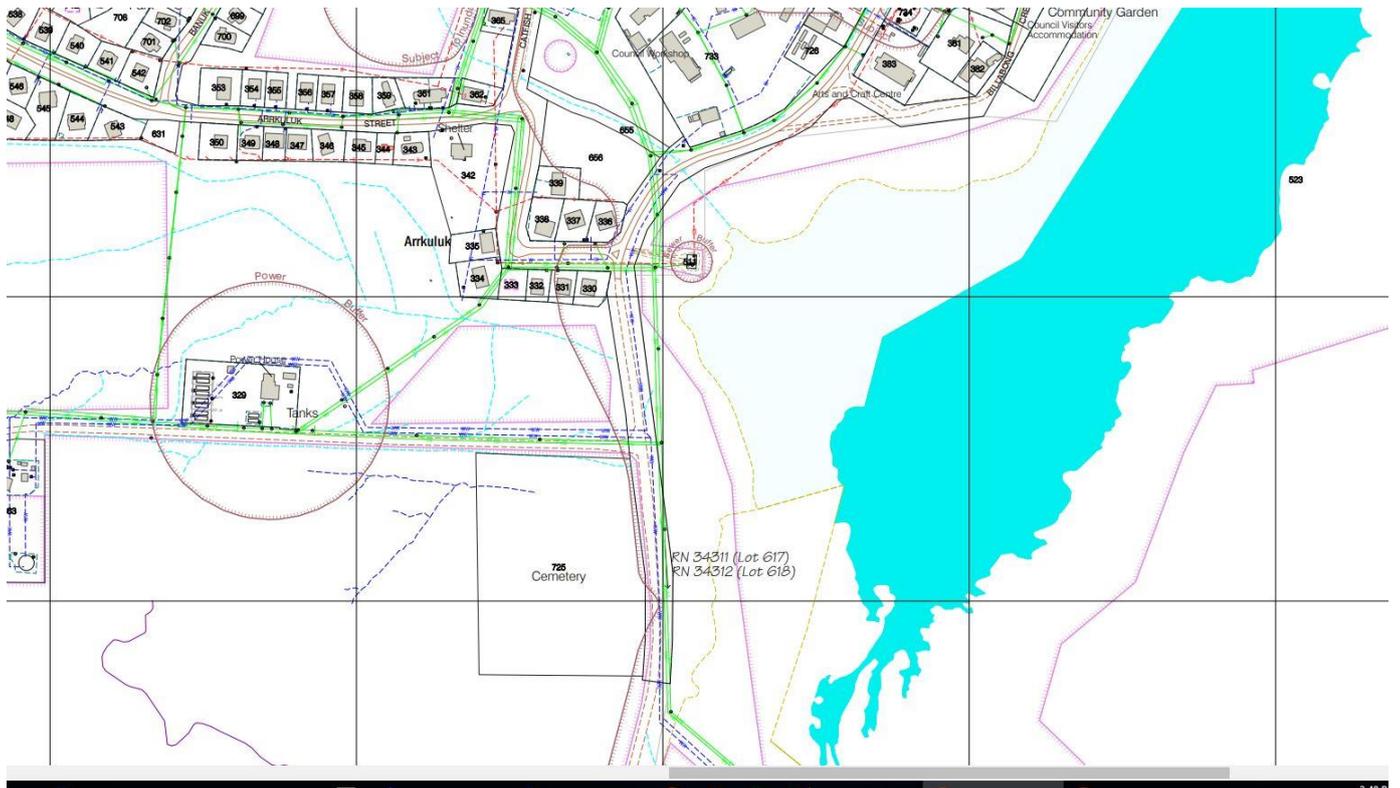
## VOTING REQUIREMENTS

Simple majority.

<b>RECOMMENDATION:</b> <b>That Gunbalanya Local Authority:</b> <ul style="list-style-type: none"><li>• Received and noted the report;</li><li>• Review and approve the Solar Lights - Gunbalanya Back Road - Various Locations and approved the allocation of \$44,571.10 from Gunbalanya Local Authority funding.</li></ul>
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## ATTACHMENTS

- 1 Map - Gunbalanya Back Road.JPG



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>16.3</b>
<b>Title:</b>	<b>Updates and options to the Gunbalanya New Year's Eve Fireworks Display.</b>
<b>File Reference:</b>	<b>1086802</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

The purpose of this report is to provide the Gunbalanya Local Authority members with update and alternatives to replace the New Year's Eve (NYE) fireworks display.

#### BACKGROUND

The Local Authority has requested the administration to explore future community project opportunities in anticipation of future Local Authority Project Funding (LAPF).

The administration is providing cost estimates for the Local Authority's consideration and budget purposes.

The Local Authority requested the administration to explore the opportunity of having high energy fireworks displays in Gunbalanya at the Football Oval. Last year was the 1<sup>st</sup> year the Maningrida Local Authority approved the expenditure to hold a fireworks display in their community. Feedback from this community was an overwhelming positive event to welcome in the New Year as celebrated Australia wide.

The administration has sourced alternatives to the NYE show as no secure and safe storage can be found that would be suitable for NT Work safe to approve in Gunbalanya for a period up to (8) weeks.

The expectant costs to hold a Fireworks Display in Gunbalanya for NYE celebrations would require a commitment of over 50% of annual LA Funding which would reduce the flexibility for other infrastructure projects to proceed throughout the community.

#### COMMENT

Further to the Local Authority's request to source and explore options, Fireworks Australia has responded with the following:

*Fireworks Australia was exploring the following idea/s is are of any interest to the Gunbalanya Local Authority. At this stage it is just some ideas.*

- *First Nation / Arnhem themed shows that can run parallel to significant dates> Fireworks Australia is in no way an expert on which of those dates might be appropriate, but all of these days are in periods that the weather and access would suit.*
  - *National Sorry Day, 1967 Referendum anniversary, National Reconciliation Week, Mabo Day, NAIDOC week, National Aboriginal and Torres Strait Islander Children's Day, International Day of the World's Indigenous Peoples, Anniversary of the UN Declaration on the Rights of Indigenous People or Stone Country Festival. These dates are primarily out of the wet season and not in the Christmas/New Year week. They should allow for vehicle access and lower weather risks.*

- **Fireworks Australia would like to add and include some local music, themes and possibly dance.** Given a preferred tack list in advance we can design a show that is relevant to clients and include First Nation music and even stories. We have the ability here to edit those tracks and add voiceovers etc.
- Last year display had a cool local dance crew in Maningrida. Fireworks Australia would love to do some sort of interactive show delivery like that – we do it with touring musical shows. Maybe it could look something like the dance team starts in the front of our area and we circle them with low-risk red flares/strobes. Then as they finish, we shoot a mini finale with some affects that can be closer. A music track starts that allows them time to move off and then we shoot the main aerial show. I really think this would be very cool. Outside of NYE we would also have big flames available etc.
- With any additional locations we have Darwin associates that are willing to store the pyro in Darwin and assist us driving into communities when that is possible outside the wet season.
- Additional locations, if they are outside of the Christmas / NYE week can be a much lower cost when running with the Maningrida project. There are scale advantages in shipping all the goods and equipment together and we can reduce our time on the project dramatically. We assisted the production of a show last week in NT near Mataranka and the cost was about \$25,000 for a very good show. There were savings because the crew and equipment were up for NT day. If you decide to have multiple shows, we can requote the whole project and find you some efficiency savings.

Fireworks Australia would really love to design and deliver a true First Nations show in such an iconic location. The additional design, show and audio would be the same cost as the MGD show from last year. Fireworks Australia have done live performer shows for various things and they are always well received. We would provide everything and the only additional infrastructure we would need is some power for the audio (our equipment). The concept of a First nations fireworks show with traditional dance interaction I think would be amazing if it was deemed appropriate.

Just some ideas we have had about your project.

#### STATUTORY ENVIRONMENT

Not applicable at this time.

#### POLICY IMPLICATIONS

Not applicable at this time.

#### FINANCIAL IMPLICATIONS

Available funding from the Local Authority

#### STRATEGIC IMPLICATIONS

This report is aligned to goal 1.4 in the *Regional Plan and Budget 2023-2024*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.4

#### Community Events

Deliver cultural, civic and sporting events which engage and unite the community

**RECOMMENDATION:**

**That the Gunbalanya Local Authority:**

- Received and noted the report entitled *'Updates and options to the 'Gunbalanya New Year's Eve Fireworks Display'*

**ATTACHMENTS**

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 24 AUGUST 2023

<b>Agenda Reference:</b>	<b>16.4</b>
<b>Title:</b>	<b>Local Authority Members Questions</b>
<b>File Reference:</b>	<b>1089556</b>
<b>Author:</b>	<b>Ben Heaslip, Acting Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

#### BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
  - i. The council's budget; and
  - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

#### STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

#### STRATEGIC IMPLICATIONS

This report is aligned to pillars 1 and 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

##### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

##### Goal 1.1

##### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

**RECOMMENDATION:**

**That the Chairperson invited questions from Gunbalanya Local Authority Members.**

**ATTACHMENTS**

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE MEETING 24 AUGUST 2023**

**EXCLUSION OF THE PUBLIC**

**The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.**

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE MEETING 24 AUGUST 2023**

**RE-ADMITTANCE OF THE PUBLIC**