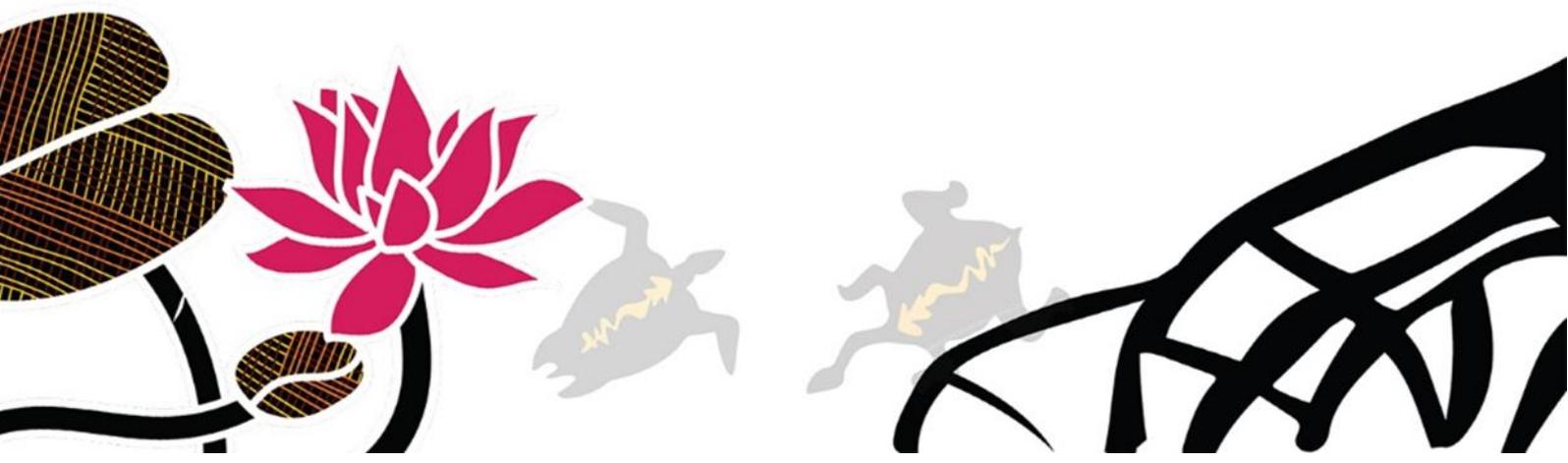




WEST ARNHEM REGIONAL COUNCIL
LOCAL AUTHORITY MEETING
AGENDA

THURSDAY, 3 AUGUST 2023



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held on Thursday, 3 August 2023 at 10:00.

Jessie Schaecken
Acting Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire. In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **12. Training:** A member must undertake relevant training in good faith.

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17 NEXT MEETING

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 3.1 |
| Title: | Apologies and Leave of Absence |
| File Reference: | 1087956 |
| Author: | Jessie Schaecken, Governance and Risk Advisor |

SUMMARY

This report is to table, for the Maningrida Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 3 August 2023.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

| | |
|-----------------|--|
| Goal 6.3 | Council and Local Authorities Excellence in governance, consultation administration and representation |
|-----------------|--|

RECOMMENDATION:

That Maningrida Local Authority noted members apologies and/or requests for leave of absence for the meeting held on 3 August 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 4.1 |
| Title: | Absent Without Notice |
| File Reference: | 1087957 |
| Author: | Jessie Schaecken, Governance and Risk Advisor |

SUMMARY

This report is to table, for the Maningrida Local Authority's record, any appointed members that are absent without notice for the meeting held on 3 August 2023.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

| | |
|-----------------|--|
| Goal 6.3 | Council and Local Authorities Excellence in governance, consultation administration and representation |
|-----------------|--|

RECOMMENDATION

That Maningrida Local Authority noted members absences without notice for the meeting held on 3 August 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 6.1 |
| Title: | Acceptance of Agenda |
| File Reference: | 1087959 |
| Author: | Jessie Schaecken, Governance and Risk Advisor |

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Maningrida Local Authority meeting of 3 August 2023.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

| | |
|-----------------|--|
| Goal 6.3 | Council and Local Authorities Excellence in governance, consultation administration and representation |
|-----------------|--|

| | |
|-----------------|--|
| Goal 6.5 | Planning and Reporting Robust planning and reporting that supports Council's decision-making processes |
|-----------------|--|

RECOMMENDATION:

That the agenda for the Maningrida Local Authority meeting of 3 August 2023 as circulated be accepted.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 7.1 |
| Title: | Disclosure of Interest of Members or Staff |
| File Reference: | 1087960 |
| Author: | Jessie Schaecken, Governance and Risk Advisor |

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Staff members of Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2023-2024* as outlined below:

| PILLAR 6 FOUNDATIONS OF GOVERNANCE | |
|--|---|
| Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent. | |
| Goal 6.2 | Records Delivery of storage and retrieval of records processes which support efficient and transparent administration |
| Goal 6.3 | Council and Local Authorities Excellence in governance, consultation administration and representation |
| Goal 6.4 | Risk Management The monitoring and minimisation of risks associated with the operations of Council |
| Goal 6.5 | Planning and Reporting Robust planning and reporting that supports Council's decision-making processes |

RECOMMENDATION:

That Maningrida Local Authority received and recorded declarations of interest for the meeting held on 3 August 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|---|
| Agenda Reference: | 8.1 |
| Title: | Confirmation of Previous Local Authority Meeting Minutes - 1 June 2023 |
| File Reference: | 1087961 |
| Author: | Jessie Schaecken, Governance and Risk Advisor |

SUMMARY

Unconfirmed minutes of the 1 June 2023 Maningrida Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2023 - 2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

| | |
|-----------------|---|
| Goal 6.2 | Records Delivery of storage and retrieval of records processes which support efficient and transparent administration |
|-----------------|---|

| | |
|-----------------|--|
| Goal 6.5 | Planning and Reporting Robust planning and reporting that supports Council's decision-making processes |
|-----------------|--|

RECOMMENDATION:

That the minutes of the 1 June 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2023.06.01 Maningrida Local Authority Minutes - unconfirmed.pdf



Minutes of the West Arnhem Regional Council a Local Authority Meeting
Thursday, 1 June 2023 At 10:00

Chairperson Sharon Hayes declared the meeting open at 10:22, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

| | |
|-------------|------------------|
| Chairperson | Sharon Hayes |
| Member | Shane Namanurki |
| Member | Joyce Bohme |
| Member | Jessica Phillips |

ELECTED MEMBERS PRESENT

| | |
|--------------|--------------------|
| Mayor | Matthew Ryan |
| Deputy Mayor | Elizabeth Williams |
| Councillor | James Woods |

STAFF PRESENT

| | |
|---|--------------------|
| Chief Executive Officer | Paul Hockings |
| Chief Corporate Officer | Deirdre O'Sullivan |
| Chief Operating Officer | Fiona Ainsworth |
| Council Services Manager, Maningrida | Craig Ballard |
| Finance Manager | James Stockdale |
| Governance and Risk Advisor | Jessie Schaecken |
| General Manager Technical Services (acting) | Clem Beard |
| Senior Project Manager | Hilal Ahmad |
| Project Coordinator Infrastructure | Sam Fazzolari |
| Waste and Resource Coordinator | Sara Fitzgerald |

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

MAN185/2023 RESOLVED:
On the motion of Jessica Phillips
Seconded Cr James Woods

That Maningrida Local Authority noted members apologies from Mayor Ryan and Cr Jacqueline Phillips for the meeting held on 1 June 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

MAN186/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes
Seconded Cr James Woods

That Maningrida Local Authority noted members absences without notice for Cr Julius Kernan for the meeting held on 1 June 2023.

CARRIED

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

MAN187/2023 RESOLVED:

On the motion of Cr James Woods
Seconded Shane Namanurki

That the agenda for the Maningrida Local Authority meeting of 1 June 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

MAN188/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes
Seconded Jessica Phillips

That Maningrida Local Authority received and recorded nil declarations of interest for the meeting held on 1 June 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 2 MARCH 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 2 March 2023.

MAN189/2023 RESOLVED:

On the motion of Cr James Woods
Seconded Shane Namanurki

That the minutes of the 2 March 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

MAN190/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That Maningrida Local Authority reviewed the action items list and approved to remove the following action items:

1. Bins and bin stands at clinic
2. DIPL pothole in new subdivision
3. Speed bumps
4. Change room funding

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

MAN191/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

1. That the Maningrida Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'. and;
2. Member Jessica Phillips raised the need for lawn mowing lot 421 down to army beach cliff side, for womens footy training and family picnics.

CARRIED

FINANCE REPORT**14.1 FINANCIAL REPORT TO APRIL 2023**

The Committee considered Financial Report to April 2023.

MAN192/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Ms Joyce Bohme

That the Maningrida Local Authority noted and received the Financial Report for the year to date period 1 July 2022 to 30 April 2023.

CARRIED

14.2 LOCAL AUTHORITY PROJECT FUNDING

The Committee considered Local Authority Project Funding.

MAN193/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Shane Namanurki

That the Maningrida Local Authority:

- ☐ Received and noted the report entitled "*Local Authority Project Funding*" and;
- ☐ Notes the attached Maningrida Local Authority Project funding certification report for the period ended 30 April 2023.

CARRIED

GENERAL ITEMS**16.1 REVISED FUNDING GUIDELINES LOCAL AUTHORITY PROJECT FUNDING**

The Committee considered Revised Funding Guidelines Local Authority Project Funding.

MAN194/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Chairperson Sharon Hayes

That Maningrida Local Authority:

1. Received and noted the report *'Revised Funding Guidelines Local Authority Project Funding'*; and
2. Reviewed the draft guidelines and provided feedback to the Reference Group on proposed revised funding guidelines.
 - a) Seeking further info on uniforms for sporting events would have logos, committee questioned the blurriness around that being sponsorship
 - b) Festivals and signage again regarding logos

CARRIED

16.2 PROPOSED CONCEPT DESIGN MANINGRIDA FOOTBALL OVAL CHANGE ROOMS PROJECT

The Committee considered Proposed Concept Design Maningrida Football Oval Change Rooms Project.

MAN195/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Mr Shane Namanurki

That the Maningrida Local Authority received and noted the report entitled *'Proposed Concept Design Maningrida Football Oval Change Rooms Project'*.

CARRIED

16.3 VARIATION ARCHITECTURAL DRAWINGS & STRUCTURAL ESTIMATES FOR THE PUBLIC ABLUTIONS AT WARC OFFICE.

The Committee considered Variation Architectural Drawings & Structural Estimates for the Public Ablutions at WARC office..

MAN196/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Cr James Woods

That the Maningrida Local Authority:

1. Recommended the variation to scope of the previous allocated amount of \$25,000 utilizing the balance of funds of \$11,990 for design/Quantity Survey of works on extension and upgrade of WARC office public ablutions.
2. Selected the preferred concept design being Proposed Extension MGD Toilets Option two for extension of the ablutions block with consideration to a fire hydrant to facilitate ease of cleaning.

CARRIED

16.4 PURCHASE OF GRANDSTANDS AND ADDITIONAL PEDESTRIAN GATES FOR FOOTBALL OVAL

The Committee considered Purchase of Grandstands and Additional Pedestrian Gates for Football Oval.

MAN197/2023 RESOLVED:

On the motion of Joyce Bohme

Seconded Cr James Woods

That the Maningrida Local Authority:

1. Received and noted the report entitled *'Purchase of Grandstands and Additional Pedestrian Gates for Football Oval'*; and

2. Reviewed this project and approved the allocation of \$85,520 from Maningrida Local Authority Project Funding for the project subject to the release of 2022/2023 LA Funding.

CARRIED

16.5 MANINGRIDA HALF BASKETBALL COURT DRAINAGE - CHANGE TO SCOPE OF WORKS

The Committee considered Maningrida Half Basketball Court Drainage - Change to Scope of Works.

MAN198/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Mr Shane Namanurki

That the Maningrida Local Authority received and noted the report entitled '*Maningrida Half Basketball Court Drainage - Change to Scope of Works*'.

CARRIED

16.6 SOLAR LIGHTS - BASKETBALL COURTS/BOTTOM CAMP/OFFICE PARK - MANINGRIDA

The Committee considered Solar Lights - Basketball Courts/Bottom Camp/Office Park - Maningrida.

MAN199/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Local Authority:

1. Received and noted the report entitled '*Solar Lights - Basketball Courts/Bottom Camp/Office Park - Maningrida*'; and
2. Reviewed this project and approved the allocation of \$96,671 from Maningrida Local Authority Project Funding utilising the previous years underspend of \$40,000 and the remainder subject to the release pending LA Funding.

CARRIED

16.7 ADDITIONAL INSTALLATION OF HARD STRUCTURE AT CLINIC FOR CEREMONIAL PURPOSES

The Committee considered Additional installation of hard structure at Clinic for Ceremonial Purposes.

MAN200/2023 RESOLVED:

On the motion of Joyce Bohme

Seconded Cr James Woods

That the Maningrida Local Authority:

1. Received and noted the report entitled '*Additional installation of hard structure at Clinic for Ceremonial Purposes*';
2. Approved the construction and installation of an additional shelter at Lot 659 for the Malala Health Clinic; and
3. Approved the allocation of \$43,450 from the LA Project Funding subject to the release of 2023/2024 LA Funding.

CARRIED

16.8 UPDATE ON MALABAM ROAD CONSTRUCTION AND POWER POLE PROTECTION

The Committee considered Update on Malabam Road Construction and Power Pole Protection.

MAN201/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority:

1. Received and noted the report entitled '*Update on Malabam Road Construction and Power Pole Protection*'; and
2. Approved the construction and installation of concrete backed guard rails surrounding the power pole mitigating possible road user risks.

CARRIED

Melinda Mansell from Australian Bureau of Statistics joined the meeting at 12:29 and left at 12:53
Cr Woods requested there be more consultation with the Maningrida Mala'la Health Clinic to ensure this is coordinated correctly.

The Local Authority took a break for lunch from 13:00 to 13:41

Cr James Woods was unable to return to the meeting.

16.9 IDENTIFY LOCATIONS FOR ADDITIONAL 3 SPEED HUMPS FOR THE MANINGRIDA COMMUNITY INTERNAL ROAD NETWORK

The Committee considered Identify Locations for Additional 3 Speed Humps for the Maningrida Community Internal Road Network.

MAN202/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Joyce Bohme

That the Maningrida Local Authority:

1. *Identify Locations for Additional 3 Speed Humps for the Maningrida Community Internal Road Network*'; and
2. Nominated the following speed hump locations within the Maningrida Internal Road network:
 - 1 in coconut Grove where the bollards are
 - 1 in new subdivision near the first round about
 - 1 last street before you get into top camp
 - Malala road may need a few low long speed bumps
 - Parkway past the school either side of the park next to the swimming pool in coconut grove

CARRIED

16.10 MANINGRIDA NYE FIREWORKS DISPLAY 2024

The Committee considered Maningrida NYE Fireworks Display 2024.

MAN203/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority:

1. Received and noted the report entitled '*Maningrida New Year's Eve Fireworks Display 2024*'.
2. Considered and approved the indicative amount of \$80,000 for 1 show from Maningrida Local Authority funding towards the NYE fireworks display, subject to the release of 2022/2023 LA Funding.

CARRIED

Georgia Corrie presented to the Maningrida LA from Yes 2023 RE the referendum joined the meeting at 14:15 and left at 14:23

Ms Corrie noted she has been invited by the Council to attend the next LA's in person to hold an information session at each community.

16.11 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

MAN204/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority received and noted report entitled '*Waste and Resource Management Report*'.

CARRIED

16.12 CONSULTATION - COUNCIL DRAFT BUDGET 2023-24

The Committee considered Consultation - Council Draft Budget 2023-24.

MAN205/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Joyce Bohme

That the Maningrida Local Authority reviewed and provided recommendations on the Draft West Arnhem Regional Council Budget for Maningrida 2023-24 whilst the consultation period is currently in effect until 31 May 2023.

CARRIED

16.1 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2023 - 2024

3

The Committee considered Consultation - West Arnhem Regional Council Draft Plan 2023 - 2024.

MAN206/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority:

1. received and noted the report entitled Consultation - West Arnhem Regional Council Draft Plan 2023 – 2024'; and
2. provided feedback on the draft 2023-2024 West Arnhem Regional Plan.
 - Add Joyce Bohme
 - Nil cultural issues

CARRIED

16.1 LOCAL AUTHORITY MEMBERS QUESTIONS

4

The Committee considered Local Authority Members Questions.

MAN207/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Chairperson invited questions from Local Authority Members.

- Joyce raised - New bollards have made the road narrows - Retroreflective tape on bollards near oval – Hilal to measure the road and bollards and some options to make it safer for kids.
- Jessica – survey through healthy home project and it has been a very long time since the community got new Wheelie Bins. All houses have issues with bins. The stands are too hard to use.. Jessica suggests LA funding contribute to new wheelie bins over a few years. Deirdre advised that if the tenant is through territory housing then call them and they will report to WARC who will fix or replace.

- CSM & Deirdre to work together to contact territory housing RE Wheelie bins
- Need to think of a new way to put the bins out so the animals cant tip them over.
- CARRIED**

NEXT MEETING

The next meeting of the Maningrida Local Authority will take place on 3 August 2023.

MEETING DECLARED CLOSED

Chairperson Sharon Hayes declared the meeting closed at 15:35

This page and the preceding pages are the minutes of the Maningrida Local Authority meeting held on 1 June 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 10.1 |
| Title: | Review of Local Authority Action Items |
| File Reference: | 1087962 |
| Author: | Jessie Schaecken, Governance and Risk Advisor |

SUMMARY

This report presents the Maningrida Local Authority an update on the action items list and the members are encouraged to discuss the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2023-2024* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1**Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2**Records**

Delivery of storage and retrieval of records processes which support efficient and transparent administration

Goal 6.3**Council and Local Authorities**

Excellence in governance, consultation administration and representation

RECOMMENDATION:

That Maningrida Local Authority reviewed the action items list and approved to remove any completed actions.

ATTACHMENTS

- 1 Maningrida LA Action Items List - August 3.pdf

Maningrida Local Authority Action Items List – Ongoing

| Date of meeting | Resolution number | Action required | Status | Comment | Action officer/ Team |
|-----------------|-------------------|---|-------------|---|----------------------|
| 2.02.2023 | MAN183/2023 | Putting a call out for nominations for new Local Authority members & Potentially invite youth to learn the governance | In Progress | Governance is asking LA members to consider people and to have conversations with youth. Nomination forms are available through CSM and will need to go to the next possible Council meeting. | Governance |
| 2.02.2023 | MAN183/2023 | Shelter beside the Mala'la Health Centre – who has responsibility for picking up rubbish - moving bins closer at times of sorry business- consider installing bin posts. | COMPLETED | Works to be discussed with CSM in consultations with Mala'la 14 July 2023 – Craig Ballard A bin post has been installed and two bins are permanently located on site. The bins are serviced weekly or as required and rubbish on the ground is also managed weekly or as required. | CSM |
| 2.03.2023 | MAN183/2023 | DIP/ Expansion area/end of 1 st street in the new subdivision has a large pothole and drains need cleaning/mowing – potentially barricade the table drain to stop traffic movement | In Progress | NTG WARC tech team met onsite to investigate the road network and the drains in the new subdivision – NTG engaged Stedman construction to temporarily fixed pothole and will be permanently fixed once subdivision works are completed. 17 July 2023 – Clem Beard NTG and WARC Tech team inspected all drains and have compiled a report – NTG will soon engage WARC to clean drains and remove grass/ compact the drains WARC has engaged City Earthmoving to provide a quote to clean and stabilise the drains. WARC advised NTG to engage City Earthmoving to undertake the quoted works. Administration is following up NTG to engage City Earthmoving to complete works whilst plant and machinery are onsite performing Malabam roadworks. | Technical Services |
| 14.12.22 | OCM119/2022 | Solar Lighting | In Progress | 31 January 2023 – Clem Beard | Technical Services |

Maningrida Local Authority Action Items List – Ongoing

| | | | | |
|-------------------------|---|---|---------------------------|--|
| | | <p>Local Authority funding towards the installation of solar lights \$27,554.58 at the Take-away Store in Maningrida; and approved the allocation of an additional \$2,445.15 to fund 1 further light overlooking the carpark.</p> | | <p>Solar Lights ordered 20/12/2022 – Expect delivery mid-February to Maningrida – JMK to install by Feb/March 2023. 20 February 2023 – Fiona Ainsworth Await contractor installation for finalisation of project 22 May 2023 – Clem Beard Solar Lights installed by JMK await further feedback from LA on additional lights required in subject area to be discussed. 17 July 2023 – Clem Beard JMK will complete works when contractor returns to the community. Will install Solar Lights on both sides of the breezeway.</p> |
| <p>8.06.2022</p> | <p>Elected Member Questions With or Without Notice</p> | <p>Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.</p> | <p>In Progress</p> | <p>Operations</p> <p>27 July 2022 – Rick Mulvey Delay due to current recruitment of Waste and Resource Coordinator who will take the lead within business in relation to environmental improvements. 26 October 2022 – Jesse Evans Still in the recruitment process for a Waste and Resources Coordinator whom will take the lead within the business in relation to environmental improvements 10 February 2023 – Fiona Ainsworth WARC have recruited a Waste and Resource Coordinator to work with the Cultural advisory team to address this matter. 22 May 2023 – Clem Beard Waste and Resource Coordinator will present a comprehensive report included in this meeting. Regarding alternatives to the pollution of waterways in Maningrida 14 July 2023 – Sara Fitzgerald New Maningrida Waste Team Leader recruited due to start Mid- August and commence work on cultural waste section</p> |

Maningrida Local Authority Action Items List – Ongoing

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|------------|-------------|--|-------------|---|--------------------|
| | | | | and existing Landfill. Keep Australia Beautiful completing action plan for litter in Maningrida. | |
| 08.12.2021 | OCM114/2021 | Supply and Installation of Speed Humps Council directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year) | In Progress | <p>23 February 2022 – Kim Sutton The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>18 May 2022 – Sarah Will The Grants team are continuing to explore options for funding</p> <p>27 July 2022 – Kim Sutton The Grants team are continuing to explore options for funding.</p> <p>19 October 2022 – Sarah Will The Grants team are continuing to explore options for funding.</p> <p>14 July 2023 – Craig Ballard Two speed humps have been installed. 1 x by the half basketball court, Coconut Grove and 1 x Top Camp. The remaining 2 identified locations will be delivered prior to end of August.</p> | Grants |
| 08.12.2021 | OCM114/2021 | Installation of Bus Stop Shelters Council directed the administration to install four bus stop shelters at an estimated cost of \$80,000. | In Progress | <p>18 February 2022- Loukas Gikopoulos The administration has raised a purchase order for the supply of four bus shelters. Expected fabrication and delivery is at the end of April</p> <p>13 May 2022- Loukas Gikopoulos Manufacturing delays experienced and have pushed back completion to June 2022.</p> <p>19 July 2022- Clem Beard Bus Shelters have been dispatched expecting arrival at the</p> | Technical Services |

Maningrida Local Authority Action Items List – Ongoing

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|------------|--|--|--|---|--|
| | | | | <p>community in early August 2022 for installation.</p> <p>19 October 2022- Sam Fazzolari One shelter has been installed in the new subdivision LA members now to nominate the remaining three sites for the shelters to be constructed on. The administration has prepared a report that will be presented at this LA meeting to nominate the three other locations.</p> <p>14 December 2022 OCM 119/2022 Council approved the locations selected by Maningrida Local Authority for the installation of the remaining bus stop Shelters (2 along the new subdivision road and 1 to the back of the new subdivision). Administration will scope and budget further bus stop option to present to the Local Authority.</p> <p>10 February 2023 – Fiona Ainsworth We await determination of locations from LA for installation.</p> <p>22 July 2023 – Clem Beard The remaining Bus Shelter in New Sub will be relocated to make way for the New Bus Shelter to be installed by JMK – Late August. This will then facilitate the close out of this project.</p> | |
| 08.12.2021 | | | | <p>Health Clinic Hard Structures Council directed the administration to construct two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000.</p> | <p>In Progress</p> <p>18 February 2022- Loukas Gikopoulos The administration has raised a purchase order for the supply of two hard structures. Expected delivery end of April</p> <p>13 May 2022- Loukas Gikopoulos Due to manufacturing delays, the hard structures completion date is now estimated to be June 2022.</p> <p>Technical Services</p> |

Maningrida Local Authority Action Items List – Ongoing

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|--------------------------|----------------------------|--|--|
| | | | <p>19 July 2022- Clem Beard Hard structures have arrived. Local Authority to decide exact location at the clinic after this meeting.</p> <p>19 October 2022 – Sam Fazzolari The two hard structures have been constructed on the nominated areas onsite, sand has been installed edging to be completed when access is granted.</p> <p>10 February 2023 – Fiona Ainsworth Contractors on site completing works when access is available.</p> <p>22 May 2023 – Clem Beard A report has been included in this meeting to discuss the additional structure requested at the Health Clinic.</p> <p>22 July 2023 – Clem Beard Hard Structure ordered as per previous LA meeting – will await until the removal of soil contamination works by BAC are completed prior to installation.</p> |
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| <p>06.07.2020</p> | <p>MANLA90/2019</p> | <p>3 x Half Basketball Courts The Local Authority asks Council to consider erection 3 x half basketball courts located alongside existing playground, asks Council to seek funding for the courts construction and asks Council to investigate whether S19 leases are in place for these playgrounds.</p> | <p>OCM19/2020 Council provides in principle support for the capital projects suggested by the Authority and directs the administration to fully research and consider all aspects of the projects (3 half basketball courts, repair existing footpath to the new subdivision and construction of speed bump)</p> <p>Report with indicative pricing tabled for Maningrida LA Agenda 13.02.20</p> <p>16 July 2020 - Stephen Hoyne Preferred design option includes half court with lights and roof estimated cost - \$464k.</p> |
| | | | <p>Technical Services</p> |

Maningrida Local Authority Action Items List – Ongoing

| | | |
|--|---|--|
| | <p>17 November 2020 – Clem Beard The administration is following up on funding options for the project.</p> <p>25 January 2021 – Clem Beard The administration has received consent (14/01/2021) from the NLC for a license to maintain Lot 895 Playground Area in Coconut Grove. The administration is awaiting confirmation on Lot 343 Bottom Camp prior to commencing the procurement process works. Lot 343 Playground Area Bottom camp was not consented to, and NLC/TO's have requested further consultations with the community.</p> <p>26 May 2021 A report highlighting the progress made for this project is included in this meeting's agenda.</p> <p>01 June 2021- Loukas Gikopoulos Tender documents are being prepared for the half basketball court located at Lot 895 and waiting for PWC to approve the site servicing plans</p> <p>An EOI has been submitted with NLC for Lot 343 and the New Sub and consultation with the Maningrida community will be held on 1st July to discuss the proposed locations.</p> | |
| | <p>20 July 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> NLC have postponed all community consultations due to the current Covid situation. Expected meeting to be held in AUG/ SEP to discuss the new preferred location at the 'New Sub' next to the cemetery as per the Local Authority MAN123/2021 resolution PWC have rejected the electrical SSP for Lot 895. The administration is now looking at installing solar lights for the basketball court. The new design will be ready by the end of the week and the tender documents to be released by the end of July. | |
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Maningrida Local Authority Action Items List – Ongoing

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| | <p>01 November 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • The tender for the Half Basketball Court at Lot 895 has been awarded to Stedman Constructions. To date the following works have been completed. <ul style="list-style-type: none"> • Remove the existing playground • Preparation of site • Footings for the hard structure completed • Slab court being prepared • Fabrication of the hard structure <p>Still to be completed</p> <ul style="list-style-type: none"> • Construction of the hard structure • Solar lights • Fencing • Line marking | | | |
| | <p>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd Half basketball court at 'New Sub Lot 740'.</p> <p>Consultation dates have been postponed until the end of November.</p> <p>Waiting on NLC for advice/ approval outcome before proceeding any further.</p> | | | |
| | <p>21 February 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> • An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd half basketball court at 'New Sub Lot 740'. • Due to Covid travel restrictions the consultation dates have been postponed until the end of March 2022 • Waiting on NLC for advice/ approval outcome before proceeding any further. | | | |
| | <p>13 May 2022- Loukas Gikopoulos</p> <p>NLC consultation dates have been scheduled for 21 June 2022 to discuss this project.</p> | | | |

Maningrida Local Authority Action Items List – Ongoing

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| | <p>19 July 2022- Clem Beard Due to staffing constraints, NLC have advised that consultations have been delayed and will recommence by the end of August 2022 in Maningrida.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>19 October 2022 – Sam Fazzolari The administration has prepared a report that will be presented at this LA for the drainage options for the new half basketball court in Coconut Grove.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>20 December 2022 OCM119/2022 – Approved request directing administration to;</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <ul style="list-style-type: none"> • extend the existing concrete slab by 1.5 meters with raised rounded curb and spoon drain around 2 sides at the half basketball court on Coconut Road • scope and budget for bollards and existing community plaque to be installed at the half basketball court on Coconut Road. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>10 February 2023 – Fiona Ainsworth NLC to consult on location. Await advice to commence planning.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>22 May 2023 – Clem Beard NLC Response - 18/05/2023</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>NLC took Lot 782 to consult in Maningrida on 21 March 2023. TO's consented to half basketball court being built at Lot 782. Anthropology report has not been released yet though confirming decision makers so cannot progress until released – hoping to go before June Executive Council Meeting</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>22 July 2023 – Clem Beard</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 11.1 |
| Title: | CSM Operations Report on Current Council Services |
| File Reference: | 1079307 |
| Author: | Craig Ballard, CSM Maningrida |

SUMMARY

This report will present the Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Craig Ballard.

BACKGROUND

All issues/ matters raised are to be discussed by Local Authority members, as detailed in the attached report.

COMMENT

1. Attendance rates

1.1. **Staff Attendance**

- The Maningrida Council department has averaged 60% attendance for the past two months which has impacted on the ability of Council to complete all required works in the community.
- Currently recruiting for the following positions:
 - 1 x Team Leader Parks Position – The position has been filled.
 - 1 x Team Leader Waste – The position has been filled.
 - 1 x Team Leader Roads – To be re-advertised.
 - 1 x Mechanic – To be re-advertised, negotiating with BAC for contractor utilisation.
 - 1 x Team Leader Youth Sport and Recreation – The position has been shortlisted.
 - 1 x Youth Sport and Recreation Officer – To be filled via an internal transfer.
 - 1 x Customer Service Officer – Currently advertised.
 - 1 x Administration Trainee – Has yet to be advertised.
 - 1 x Waste Works Officer – Has yet to be advertised.
- The CSM has spoken to the Community Development Program (CDP) regards the Host Activity agreement. The Host agreement provides potential employment pathways for job seekers. An update will be provided when available.

| | |
|---------------------------|---|
| Total number of vacancies | 6 |
|---------------------------|---|

2. Administration Services

2.1. **Administration**

The Maningrida Council administration office was open from 8:30am to 4:30pm on each business day during the report period except for the below periods:

- Public Holidays – King’s Birthday, Monday 12 June 2023.
- Sorry Business – Monday 10 July 2023, between 11:00am – 1:00pm only.

2.2. **Post Office**

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- There has been a large volume of parcels recently, with residents seemingly making the most of online shopping.
- There was an attempted break-in to the WARC offices on 1 June 2023, through the roof directly above the post office. The burglars did not enter the building but they did damage some roofing iron. Repairs are a work in progress.

| | |
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| Total postage received | 12,674 kg |
|------------------------|-----------|

2.3. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – once a day (Monday to Friday).
- Public toilets – cleaned daily (Monday to Friday).
- Mechanical/workshop area cleaned daily (Monday to Friday).
- Visitor Accommodation rooms cleaned as required.

2.4. Visitor Accommodation

Total number of current visitor accommodation available is 13, and bookings can be made through Little Hotelier.

3. Wellbeing Services

3.1. Sport & Recreation

- Activities were a lot more consistent and as a result, attendances were up for Kids' Footy, Kids' Soccer and Kids' Basketball.
- School Holiday Program saw Youth, Sport and Recreation (YSR) team offer 3 activities per day including fishing, footy, soccer, dodgeball and basketball.
- NAIDOC event held on Friday 7th July at the Aquatic Centre included BBQ food and kangaroo stew, Yam and Black Crow dancing. The event was run in conjunction with Aged Care and Remote School Attendance Strategy (RSAS) team.

| | |
|-------------------|-------|
| Attendance totals | 1,367 |
|-------------------|-------|

3.2. Aquatic Centre

The Aquatic Centre was open Wednesday, Thursday, Friday 6:00am-8:00am and 1:00pm-6:00pm, and Saturday and Sunday 8:00am-12:00pm and 1:30pm-5:00pm.

- Aquatic Centre closure Sunday 9 July 2023, from 11.30am for the remainder of the day, due to sorry business.
- Water polo and night swimming held on Wednesday evenings.
- Thursdays Kids Swim Club.
- Adults' skill and drills Friday afternoons.
- Serving healthy fruit and lunches for the kids daily (in conjunction with YSR team).
- Pool pump no. 2 installation completed. Both pumps running, water quality has visibly improved. Old pump stored at the pool, to be sent in for service and then kept as backup pump for future.
- Large water main leak in the front garden, now repaired.
- New internet installed at the pool.
- Bookings during opening hours from local football clubs.
- Hosted a 'Back to School Pool Party' with slide, music and catered food, coordinated by the YSR team with the assistance of Remote School Attendance Strategy (RSAS) team and others.

- CPR, First Aid, Bronze Medallion and Pool Lifeguard courses conducted by Royal Lifesaving NT over 22 – 24 May 23.
- Relevant pool staff completed annual Pool Lifeguard update.
- Hosted school swimming lessons for approximately 80 children in June 2023.
- Attendance is lower, due to the water temperatures dropping during the dry season.

| | |
|-------------------|-------|
| Attendance totals | 3,371 |
|-------------------|-------|

3.3. K9 Security Pilot Program (Maningrida Only)

Total number of incidents occurred in the reporting period = 2 which were both minor incidents with no property damage or goods stolen.

3.4. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were provided on 26 of the 44 available days, between 9:00am and 1:00pm.

- Services were not provided on 18 shifts due to no staff available.

| | |
|------------------------------|---------|
| Total number of On-Air hours | 104 hrs |
|------------------------------|---------|

4. Community Works

4.1. Parks and Open Space

The community continues to have challenges with general litter in public community areas.

- Rubbish runs continue to operate Monday to Friday with no rubbish run occurring on King's Birthday public holiday, 12 June 2023.
- Due to two (2) sorry business events in the first two (2) weeks of July, the weekly rubbish collection was delayed in some areas but services are now returned to schedule.
- Mowing and whipper snipping of street and park land around township continues but 1 x mower is unserviceable awaiting parts.
- Two (2) whipper snipper unserviceable awaiting parts.
- Mowing and debris removal at the women center was completed on Tuesday 30 May 2023 and Friday 23 June 2023.
- The ladder on the children's play equipment remains broken and a new part has been ordered and will be fitted on arrival by contractor JMK.

4.2. Roads

Road repairs have commenced across the community.

- The Malabam road upgrade project commenced 27 April 2023, with excavation of drains for box coverts and road works underway.
- The works teams have been filling pot holes and scoured road areas caused by the wet season.
- The works teams have installed two (2) speed bumps at Coconut Grove and Top Camp.

4.3. Waste

Landfill site operated between Monday to Friday, 7:30am to 3:30pm with no disruption to service.

- The heavy equipment used at the tip remains serviceable.

- General waste at the tip face has been pushed-up three (3) times into its pit area but not covered due to the shortage of man power.
- Vegetation pile is also pushed-up into its designated area.
- Hard rubbish pick up occurred over three (3) weeks during the reporting period and included picking-up and disposing of twenty (20) car bodies.
- Two (2) skip bins of waste from the Oval has been removed to the Tip.
- Eight (8) skips bins at the landfill have been emptied twice.

4.4. Plant and equipment

- The Tipper returned to community but now requires repairs and awaiting parts.
- Servicing, washing and cleaning of all works equipment continues to be completed every Friday afternoon.
- Ongoing repairs and maintenance to ride on mowers continues.
- The slasher used to maintain the airport flight path has been repaired but blade mounting has been ordered and is to be replaced due to fair wear and tear.
- The Grader is waiting on a ram seal kit from Darwin.
- The skid steer loader requires a hydraulic hose repair, work in progress.
- The flatbed crane truck crane section is unserviceable due to a hydraulic leak on the steering rams, work in progress.

5. Essential Services

5.1. Power

- 62 service Requests from IES.
- 6 engine services.
- 18 power meter replacements.
- Power coordinator and contractor onsite.
- 6 fuel deliveries

5.2. Water

- 45 bore reads.
- 8 water samples taken.
- 45 residual chlorine daily reads.
- 16 water mains repairs.

5.3. Sewerage

- SPS 1, 2 & 3 Cleaned out 8 times.
- 45 Sewer pond inspections.
- 45 Daily hours reading on sewer pumps.
- Removed macerator and sent to Darwin. Reinstalled macerator SPS 1.

5.4. Airfield

30 Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- 60 Daily inspections.
- 4 light audits.

There was no interruption to the above services.

6. Trade Services

6.1. Scheduled Servicing

- **Mechanic** – Services has been outsourced locally.

6.2. Unplanned Maintenance

- **Mechanic** – Services has been outsourced locally.

7. Community

7.1. Local Authority projects

- **Current**
 - All historical projects highlighted by the LA during last meeting have been addressed.
 - Bus stop locations have been confirmed.
 - LA have authorised more solar lighting behind the basketball court and Bottom Camp Road.
 - The Art Animal Hospital delivered an animal program in Maningrida 18-25 June 2023.
- **Future**
 - The LA funded toilet block design only has been finalised. The actual project is funded via NIAA.

7.2. Other projects

- **Current**
 - AFL oval lights have been calibrated and aligned by DEC Installations.
 - The new electronic scoreboard has been repaired and is now operational.
 - Further AFL oval development, with new gate locations onto the oval have been completed and the irrigation system is now operational.
 - The installation of 2 new speed bumps has been completed. Installation of the remainder of the speed humps will occur once materials are sourced.
- **Future**
 - The new AFL oval facilities and ablution block have been funded. Consultation is scheduled to commence July 2023.
 - Drain management in the New Sub – We are working with Department of Infrastructure, Planning and Logistics (DIPL) regarding the drain management, to establish a scope of works to remove grass and silt prior to handover from DIPL. A contractor is to be engaged to carry-out the works.

7.3. Community meetings and events

The CSM has coordinated and/or attended the following events;

- 8 June 2023 – Attended Indigenous Marathon Foundation presentations at Maningrida College, to support recipients.
- 1 July 2023 – Territory Day Fireworks coordinated the event.
- 7 July 2023 – NAIDOC cultural activities with elders at the Aquatic Centre, which is a coordinated community event.

| | |
|---|---|
| Total number of meetings and events attended by the CSM | 3 |
|---|---|

7.4. Community key focus areas

- Cemetery planning work in progress. Layout proposal to be presented to the Authority members at the schedule 3 August 2023 meeting.



STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

| PILLAR 6 FOUNDATIONS OF GOVERNANCE | |
|--|---|
| Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent. | |
| Goal 6.3 | Council and Local Authorities Excellence in governance, consultation, administration and representation |

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| RECOMMENDATION |
| That the Maningrida Local Authority received and noted the report entitled ‘CSM Operations Report on Current Council Services’. |

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|--|
| Agenda Reference: | 14.1 |
| Title: | Financial Report to June 2023 |
| File Reference: | 1087878 |
| Author: | James Stockdale, Finance Manager; Corey White, Accountant |

SUMMARY

This Financial Report for the year to date period 1 July 2022 to 30 June 2023, the first 12 months of the 2022-23 financial year, is prepared for the Maningrida Local Authority.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 30 June 2023. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

Actuals v Budget - Maningrida

as at 30 Jun 2023

| MANINGRIDA | | | | | | |
|--|------------------|------------------|------------------|--------------|------------------|------------|
| Description | Actuals YTD | Budget YTD | Variance | % | Annual Budget | Progress |
| Operational Revenue | | | | | | |
| Income Rates and Charges | 574,019 | 575,509 | (1,490) | (0%) | 575,509 | 100% |
| Income Council Fees and Charges | 44,242 | 50,309 | (6,067) | (12%) | 50,309 | 88% |
| Income Operating Grants | 1,097,289 | 1,228,937 | (131,648) | (11%) | 1,228,937 | 89% |
| Income Investments | - | - | - | - | - | 0% |
| Income Allocation | 100,989 | 96,811 | 4,177 | 4% | 96,811 | 100%+ |
| Other Income | (6,169) | 169,440 | (175,609) | (100%)+ | 169,440 | 0% |
| Income Agency and Commercial Services | 1,227,223 | 1,238,974 | (11,751) | (1%) | 1,238,974 | 99% |
| Charges - Sewerage | - | - | - | - | - | 0% |
| Charges - Water | - | - | - | - | - | 0% |
| Charges - Waste | 601,484 | 605,150 | (3,666) | (1%) | 605,150 | 99% |
| Total Operational Revenue | 3,639,077 | 3,965,131 | (326,054) | (8%) | 3,965,131 | 92% |
| Operational Expenditure | | | | | | |
| Employee Expenses | 1,785,947 | 1,708,341 | 77,606 | 5% | 1,708,341 | 100%+ |
| Contract and Material Expenses | 1,012,230 | 1,637,935 | (625,705) | (38%) | 1,637,935 | 62% |
| Finance Expenses | 819 | 1,040 | (221) | (21%) | 1,040 | 79% |
| Travel, Freight and Accom Expenses | 189,601 | 212,971 | (23,370) | (11%) | 212,971 | 89% |
| Fuel, Utilities & Communication | 435,575 | 387,895 | 47,680 | 12% | 387,895 | 100%+ |
| Other Expenses | 569,553 | 563,232 | 6,321 | 1% | 563,232 | 100%+ |
| Elected Member Allowances | - | - | - | - | - | 0% |
| Elected Member Expenses | - | - | - | - | - | 0% |
| Council Committee & LA Allowances | 4,064 | 5,200 | (1,136) | (22%) | 5,200 | 78% |
| Council Committee & LA Expenses | - | - | - | - | - | 0% |
| Total Operational Expenditure | 3,997,789 | 4,516,614 | (518,825) | (11%) | 4,516,614 | 89% |
| Total Operational Surplus / (Deficit) | (358,712) | (551,483) | 192,771 | 35% | (551,483) | 65% |

Annual Budget Operating Position - Maningrida

as at 30 Jun 2023

| Description | Actuals YTD | Budget YTD | Variance | % | Annual Budget | Progress |
|--|------------------|------------------|--------------------|--------------|------------------|--------------|
| Operating Surplus / (Deficit) | (358,712) | (551,483) | 192,771 | 35% | (551,483) | 65% |
| Remove NON-CASH ITEMS | | | | | | |
| Less Non-Cash Income | (100,989) | (96,811) | (4,177) | (4%) | (96,811) | 100%+ |
| Add Back Non-Cash Expenses | 841,315 | 792,236 | 49,078 | (6%) | 792,236 | 100%+ |
| Total Non-Cash Items | 740,326 | 695,425 | 44,901 | 6% | 695,425 | 100%+ |
| Less ADDITIONAL OUTFLOWS | | | | | | |
| Capital Expenditure | (2,647,957) | (4,244,460) | 1,596,503 | (38%) | 4,244,460 | 62% |
| Borrowing Repayments (Principal Only) | - | - | - | - | - | 0% |
| Transfer to Reserves | - | - | - | - | - | 0% |
| Other Outflows | - | - | - | - | - | 0% |
| Total Additional Outflows | 2,647,957 | 4,244,460 | (1,596,503) | (38%) | 4,244,460 | 62% |
| Add ADDITIONAL INFLOWS | | | | | | |
| Capital Grants Income | 712,078 | 1,752,346 | (1,040,268) | (59%) | 1,752,346 | 41% |
| Prior Year Carry Forward Tied Funding | 1,103,980 | 1,489,940 | (385,961) | (26%) | 1,489,940 | 74% |
| Other Inflow of Funds | - | - | - | - | - | 0% |
| Transfers from Reserves | 482,953 | 478,994 | 3,959 | 1% | 478,994 | 100%+ |
| Total Additional Inflows | 2,299,011 | 3,721,280 | (1,422,269) | (38%) | 3,721,280 | 62% |
| Net Budgeted Operating Position | 32,667 | (379,238) | 411,905 | 100%+ | (379,238) | 0% |

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

| | |
|----------|--|
| Goal 6.1 | Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth |
|----------|--|

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Maningrida Local Authority noted and received the Financial Report for the year to date period 1 July 2022 to 30 June 2023.

ATTACHMENTS

- 1 Graphical Finance Presentation Maningrida - June 2023.pdf



**Maningrida Local Authority Committee
Financial Management Report for the
period ended 30th June 2023**



Actual v Budget – Operational – July 2022 to June 2023



Actuals v Budget - Maningrida as at 30 Jun 2023

| Description | MANINGRIDA | | | |
|--|------------------|------------------|------------------|--------------|
| | Actuals YTD | Budget YTD | Variance | % |
| Operational Revenue | | | | |
| Income Rates and Charges | 574,019 | 575,509 | (1,490) | (0%) |
| Income Council Fees and Charges | 44,242 | 50,309 | (6,067) | (12%) |
| Income Operating Grants | 1,097,289 | 1,228,937 | (131,648) | (11%) |
| Income Investments | - | - | - | - |
| Income Allocation | 100,989 | 96,811 | 4,177 | 4% |
| Other Income | (6,169) | 169,440 | (175,609) | (100%+) |
| Income Agency and Commercial Services | 1,227,223 | 1,238,974 | (11,751) | (1%) |
| Charges - Sewerage | - | - | - | - |
| Charges - Water | - | - | - | - |
| Charges - Waste | 601,484 | 605,150 | (3,666) | (1%) |
| Total Operational Revenue | 3,639,077 | 3,965,131 | (326,054) | (8%) |
| Operational Expenditure | | | | |
| Employee Expenses | 1,785,947 | 1,708,341 | 77,606 | 5% |
| Contract and Material Expenses | 1,012,230 | 1,637,935 | (625,705) | (38%) |
| Finance Expenses | 819 | 1,040 | (221) | (21%) |
| Travel, Freight and Accom Expenses | 189,601 | 212,971 | (23,370) | (11%) |
| Fuel, Utilities & Communication | 435,575 | 387,895 | 47,680 | 12% |
| Other Expenses | 569,553 | 563,232 | 6,321 | 1% |
| Elected Member Allowances | - | - | - | - |
| Elected Member Expenses | - | - | - | - |
| Council Committee & LA Allowances | 4,064 | 5,200 | (1,136) | (22%) |
| Council Committee & LA Expenses | - | - | - | - |
| Total Operational Expenditure | 3,997,789 | 4,516,614 | (518,825) | (11%) |
| Total Operational Surplus / (Deficit) | (358,712) | (551,483) | 192,771 | 35% |





Actual v Budget – Operational – July 2022 to June 2023

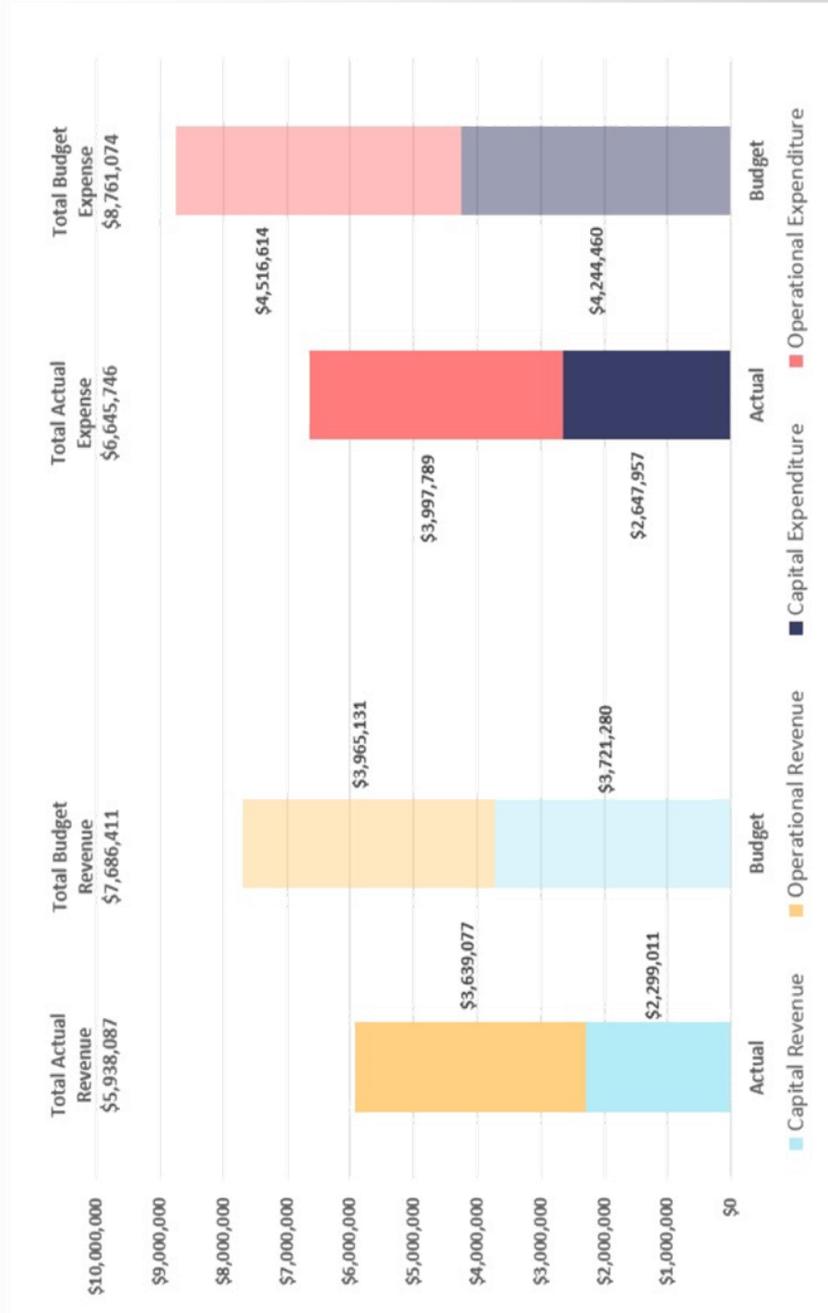
| Annual Budget Operating Position - Maningrida as at 30 Jun 2023 | | | | | | |
|---|------------------|------------------|--------------------|---------------|------------------|---------------|
| Description | Actuals YTD | Budget YTD | Variance | % | Annual Budget | Progress |
| Operating Surplus / (Deficit) | (358,712) | (551,483) | 192,771 | 35% | (551,483) | 65% |
| Remove NON-CASH ITEMS | | | | | | |
| Less Non-Cash Income | (100,989) | (96,811) | (4,177) | (4%) | (96,811) | 100%+ |
| Add Back Non-Cash Expenses | 841,315 | 792,236 | 49,078 | (6%) | 792,236 | 100%+ |
| Total Non-Cash Items | 740,326 | 695,425 | 44,901 | 6% | 695,425 | 100% + |
| Less ADDITIONAL OUTFLOWS | | | | | | |
| Capital Expenditure | (2,647,957) | (4,244,460) | 1,596,503 | (38%) | 4,244,460 | 62% |
| Borrowing Repayments (Principal Only) | - | - | - | - | - | 0% |
| Transfer to Reserves | - | - | - | - | - | 0% |
| Other Outflows | - | - | - | - | - | 0% |
| Total Additional Outflows | 2,647,957 | 4,244,460 | (1,596,503) | (38%) | 4,244,460 | 62% |
| Add ADDITIONAL INFLOWS | | | | | | |
| Capital Grants Income | 712,078 | 1,752,346 | (1,040,268) | (59%) | 1,752,346 | 41% |
| Prior Year Carry Forward Tied Funding | 1,103,980 | 1,489,940 | (385,961) | (26%) | 1,489,940 | 74% |
| Other Inflow of Funds | - | - | - | - | - | 0% |
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| Total Additional Inflows | 2,299,011 | 3,721,280 | (1,422,269) | (38%) | 3,721,280 | 62% |
| Net Budgeted Operating Position | 32,667 | (379,238) | 411,905 | 100% + | (379,238) | 0% |



- Legend:
- Unfavourable variance over \$75,000
 - Unfavourable variance under \$75,000
 - Favourable variance
 - ! Variance over \$300,000

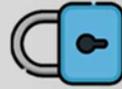


Actual v Budget – Maningrida – Jul 2022 to June 2023



Council Funded Projects – Jul 2022 to June 2023

| Reserve Activity | Approved Budget | Date of Approval | Expenditure Prior Financial Years | Expenditure this Financial Year | Commitments | Balance as at 30.06.2023 | Status |
|---|-----------------|------------------|-----------------------------------|---------------------------------|-----------------|--------------------------|---------------------------------|
| 5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida | 360,000 | FY 20/21 | (14,847) | (344,401) | | 752 | Completed |
| 5273.03 - Purchase Toyota Hilux - Maningrida | 55,000 | FY 21/22 | - | (52,194) | | 2,806 | Completed |
| 5279.03 - Purchase Ride on Mower - Maningrida | 35,000 | FY 21/22 | - | - | (35,461) | (461) | Delivery expected end of August |
| 5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors | 47,800 | FY 22/23 | - | (39,065) | | 8,735 | Completed |
| Totals | 497,800 | | (14,847) | (435,660) | (35,461) | 11,832 | |





Grant Funding – Local Authority Projects – Allocated funding – Jul 2022 to June 2023

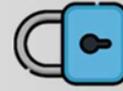
| Grant Funding - Local Authority Projects | Approved Budget | Year of Budget Approval | Cash received to date (incl. Carried Forward) | Expenditure Prior years | Expenditure to date 2022-23 | Commitments | Available Funds as at 30.06.2023 | Status |
|--|------------------|-------------------------|---|-------------------------|-----------------------------|-------------|----------------------------------|--|
| Local Authority Projects (LAP) | | | | | | | | |
| LAP - Construct Half Basketball Court No.1 (Lot 895) - Commissioned | 270,000 | FY 20/21 | 270,000 | (140,795) | - | - | 129,205 | WIP - Raising Concrete pad - drainage |
| LAP - Construct Half Basketball Court No.2 | 270,000 | FY 20/21 | 270,000 | (296) | (31,019) | - | 238,685 | Awaiting Land Tenure from NIC |
| LAP - Support Basketball Competitions in Maningrida | 10,000 | FY 20/21 | 10,000 | (1,999) | - | - | 8,001 | CSM to update if keep open or close account |
| LAP - Community Initiatives and events | 50,000 | FY 21/22 | 50,000 | (26,229) | - | - | 23,771 | CSM to update if keep open or close account |
| LAP - Architectural & structural drawings football oval change rooms | 13,010 | FY 21/22 | 13,010 | (9,810) | (3,200) | - | - | Completed |
| LAP - Installation of four bus stop shelters | 80,000 | FY 21/22 | 80,000 | (29,972) | (53,995) | - | (3,967) | WIP - Expected to be completed end of August |
| LAP - Construction of two hard structures for Health Clinic | 79,297 | FY 21/22 | 79,297 | (27,924) | (51,373) | - | - | Completed |
| LAP - Repair Playground equipment near Council Office | 29,646 | FY 21/22 | 29,646 | - | (29,646) | - | - | Completed |
| LAP - Animal Management Program - 2022/2023 | 29,885 | FY 22/23 | 29,885 | - | (29,885) | - | - | Completed |
| LAP - Solar Light the TAKEWAY STORES - Maningrida | 30,000 | FY 22/23 | 30,000 | - | (25,857) | - | 4,143 | WIP - Expected to be completed end of August by JMK |
| LAP - Installation of Bollards and Plaque at half basketball | 48,990 | FY 22/23 | 48,990 | - | (46,884) | - | 2,106 | Completed |
| LAP - Purchase and Install New Seaside Bus shelters | 105,270 | FY 22/23 | 105,270 | - | (57,213) | - | 48,057 | WIP - Expected to be completed end of September by JMK |
| LAP - Extension and Upgrade of WARC Office Public Ablutions | 11,990 | FY 22/23 | 11,990 | - | (4,660) | - | 7,330 | WIP - Expected to be completed end of August |
| LAP - Purchase of Grandstands and Additional Pedestrian Gates for | 85,520 | FY 22/23 | 85,520 | - | (13,762) | - | 71,758 | WIP - Expected delivery 1st Week August |
| LAP - Solar Lights - Basketball Courts/Bottom Camp/Office Park | 96,671 | FY 22/23 | 96,671 | - | - | - | 96,671 | WIP - Expected delivery 1st Week August |
| LAP - New Year Fireworks | 80,000 | FY 22/23 | 3,629 | - | - | - | 3,629 | WIP |
| LAP - Hard Structure at Clinic for Ceremonial Purposes | 43,450 | FY 22/23 | - | - | - | - | - | WIP - Expected delivery 1st Week August |
| LOCAL AUTHORITY PROJECTS 2022-23 | 1,333,728 | | 1,213,908 | (237,025) | (347,493) | - | 629,389 | |





Grant Funding – Local Authority Projects - Unallocated Funding - Jul 2022 to June 2023

| Grant Funding - Local Authority Projects | Funding Amount | Funding Year | Funds Received | Funds not yet Received | Expended/ Committed | Balance as at 30.06.2023 |
|--|----------------|--------------|----------------|------------------------|---------------------|--------------------------|
| LAP - funding available 21/22 | 371,200 | FY 21/22 | 371,200 | - | (371,200) | - |
| LAP - funding available 22/23 | 371,200 | FY 22/23 | 371,200 | - | (371,200) | - |
| | 742,400 | | 742,400 | - | (742,400) | - |
| LAP - funding available 23/24 - Expected not yet confirmed | 371,200 | FY 23/24 | - | 371,200 | (119,821) | 251,379 |





Grant Funding – Community Projects – Jul 2022 to June 2023

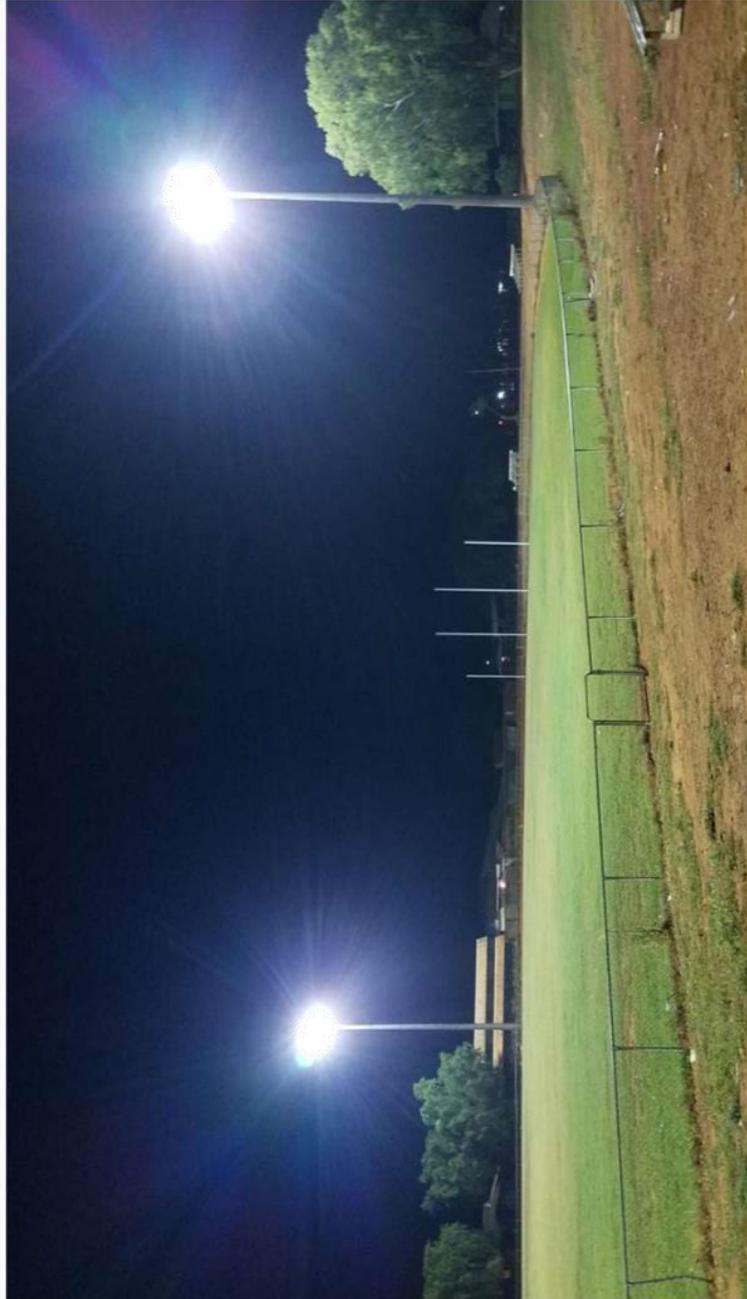
| Grant Funded Projects / Activities (Restricted Funds) | Approved Budget | Year of Budget Approval | Cash received to date (incl. Carried Forward) | Expenditure Prior years | Expenditure to date 2022-23 | Commitments | Available Funds as at 30.06.2023 |
|--|------------------|-------------------------|---|-------------------------|-----------------------------|--------------------|----------------------------------|
| Oval Upgrade | 277,381 | FY 19/20 | 277,381 | (21,400) | (255,980) | - | 1 |
| Mala'ia Rd - Maningrida - Black Spot Funding | 500,000 | FY 21/22 | - | | (500,000) | - | - |
| Mala'ia Rd - Maningrida - DIPL \$1m | 1,000,000 | FY 21/22 | 998,408 | | (779,632) | (262,914) | (44,137) |
| LRCI Phase 2 - Maningrida Oval Resurfacing Ground | 80,000 | FY 21/22 | - | | (80,703) | - | - |
| LRCI Phase 2 - Maningrida Oval Goal Posts Installation | - | FY 21/22 | - | | - | - | - |
| LRCI Phase 2 - Maningrida Oval Footing for light pole | 296,043 | FY 21/22 | - | | (279,495) | - | - |
| LRCI Phase 2 - Maningrida Oval repair holes | 18,000 | FY 21/22 | - | | (18,071) | - | - |
| LRCI Phase 2 - Maningrida Oval Line Marking of Surface | 8,326 | FY 21/22 | - | | (4,585) | - | - |
| LRCI Phase 3 - Malabam Road - Maningrida | 1,080,536 | FY 22/23 | 540,268 | | (11,069) | (903,521) | (374,322) |
| Safety and Wellbeing - Sport and Recreation | - | FY 21/22 | - | | (122,420) | (2,499) | - |
| Remote Sport Program | - | FY 21/22 | - | | (29,989) | - | - |
| Deliver Indigenous Broadcasting Programs (RIBS) | - | FY 21/22 | - | | (13,888) | - | - |
| Children and Schooling - Youth | - | FY 22/23 | - | | (5,119) | (1,120) | - |
| Australia Day Grant | - | FY 22/23 | - | | (694) | - | - |
| TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS) | - | FY 21/22 | - | | (29,452) | - | - |
| NAIDOC Week | - | FY 22/23 | 2,000 | | - | (216) | 1,784 |
| Youth Mobile Gym Program | 2,000 | FY 22/23 | 2,000 | | (1,240) | - | 760 |
| Culture school Holiday Activities in Maningrida | 4,000 | FY 22/23 | 2,000 | | (1,424) | - | 576 |
| TOTAL GRANT FUNDED PROJECTS / ACTIVITIES | 3,266,286 | | 1,822,058 | (21,400) | (2,133,761) | (1,170,269) | (415,338) |





New Assets or Additions to Existing Assets – June 2023

Oval Lights
Maningrida
Asset no. 500100
\$270,760



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|---|
| Agenda Reference: | 15.1 |
| Title: | Presentations and Visitors |
| File Reference: | 1087114 |
| Author: | Jasmine Mortimore, Travel and Executive Assistant to the CEO & Mayor |

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/ presenters will be video conferencing in at today's meeting.

| Maningrida Local Authority - Presentations / Visitors | | | | |
|--|--|---|--|--|
| Time | Topic | Presenter/Visitor | Organisation | Invited by |
| 10:30am | Tidy Towns Program | Heimo Schober – Chief Executive Officer | Keep Australia Beautiful | Sara Fitzgerald, Waste and Resource Coordinator |
| 10:45am | Enrolment and participation in voting events. Community Electoral Participation Officer recruitment and Local Assistant, Registrations of Interest. Community Consultations Stakeholder Engagement Q&A | Maryanne Walley – Engagement Office for the NT Divisional Offices | Australian Electoral Commission | At their request to attend |
| 11:00am | Maningrida Community Engagement for Oval Development | Ben Laidlaw | Keogh Bay Consulting Pty Ltd | Clem Beard, Acting General Manager Technical Services |
| 12:30pm | Burial and Cremation Regulation 2022 | Doreen Alusa / Hugh King | Department of the Chief Minister and Cabinet | Clem Beard, General Manager Technical Services, Fiona Ainsworth Acting Chief Operating Officer |

STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2023-2024* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community

and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

RECOMMENDATION:

That Members noted the:

Presentation by Heimo Schober from Keep Australia Beautiful Presentation by Maryanne Walley from the Australian Electoral Commission on various topics Presentation by Ben Laidlaw from Keogh Bay Consulting regarding the Maningrida Oval Development

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|---|
| Agenda Reference: | 16.1 |
| Title: | Installation of outdoor gym equipment at the pool - Maningrida |
| File Reference: | 1086639 |
| Author: | Clem Beard, Project Manager Technical Services |

SUMMARY

The purpose of this report is for the Maningrida Local Authority to consider the installation of outdoor gym equipment in the community.

BACKGROUND

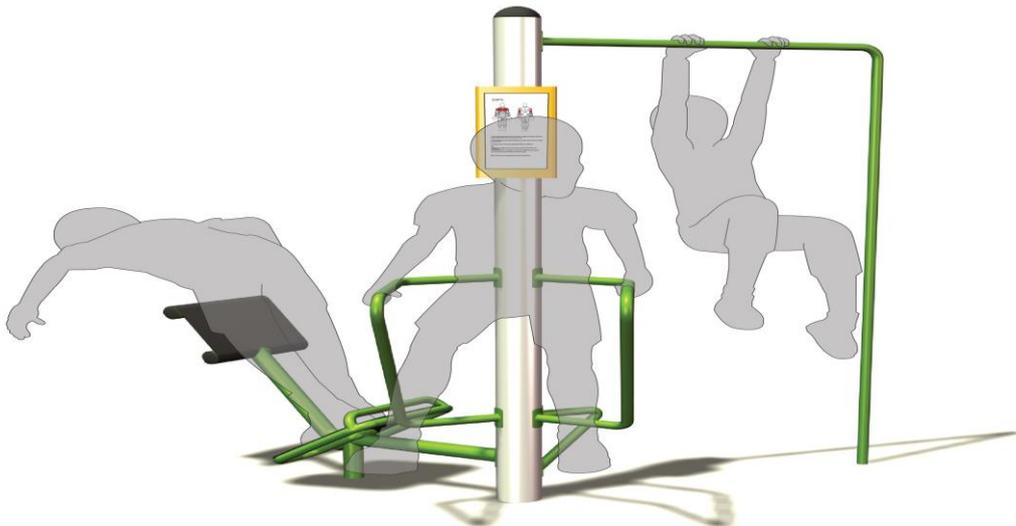
The administration has received notification of the request to source indicative pricing for installation of outdoor gym equipment placed at the foreshore in Maningrida. WARC does not hold any current leases or land use agreements in the vicinity of the foreshore to install listed equipment.

WARC have a current S19 Lease at Lot 467 Maningrida Pool with land available to install outdoor gym equipment per attached map indicating area of availability.

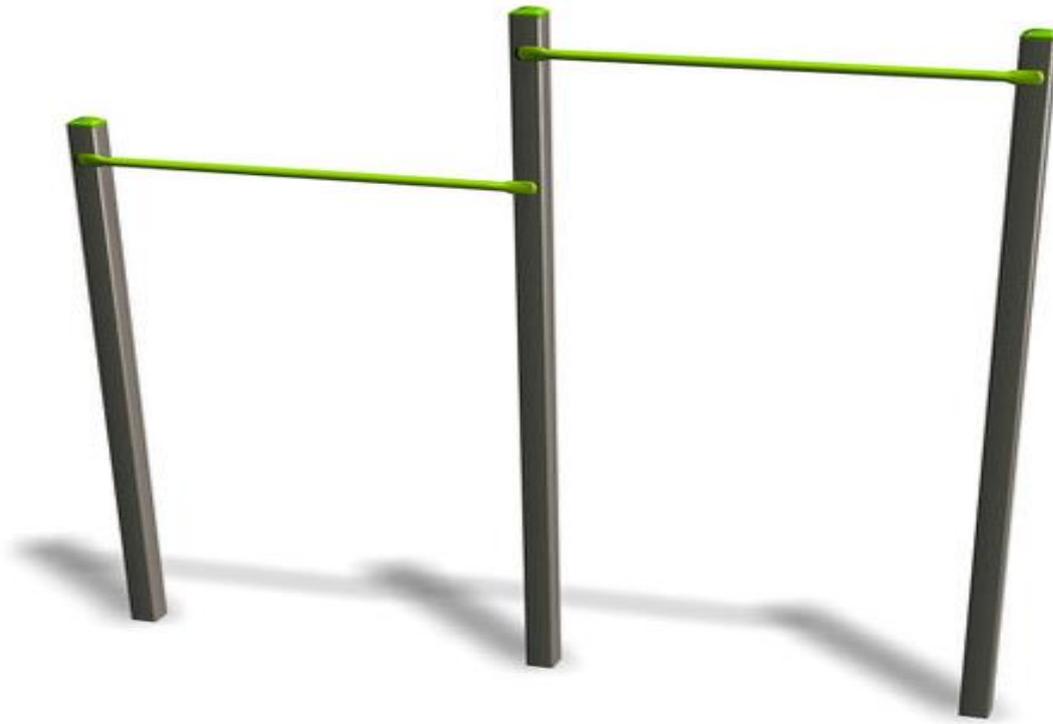
COMMENT

The administration attended the outdoor gym equipment installed in Darwin foreshore areas to scope the options available for consideration of best 'Fit for Purpose' and contacted local supplier for quotes to supply OMNITECH fitness equipment.

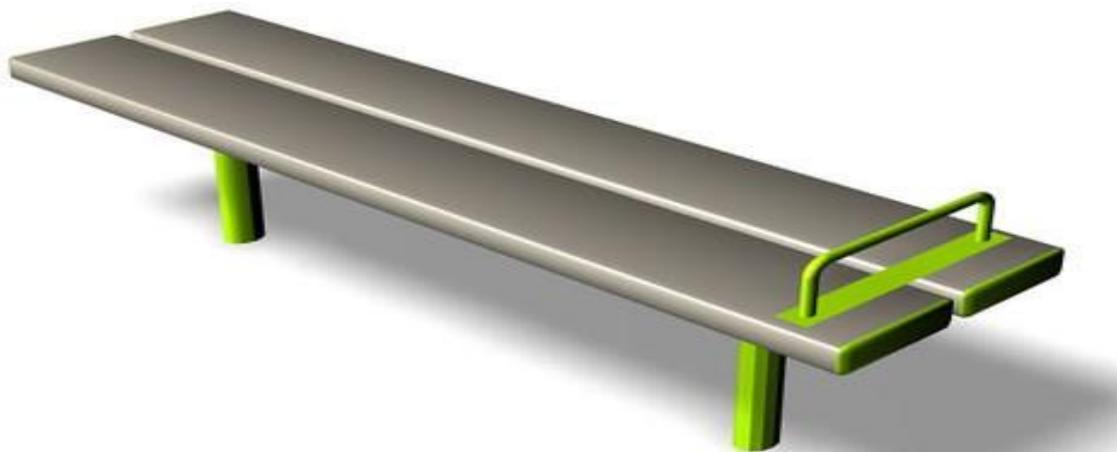
MOXIE



PULL UP BARS



SIT UP



BALANCE BEAM



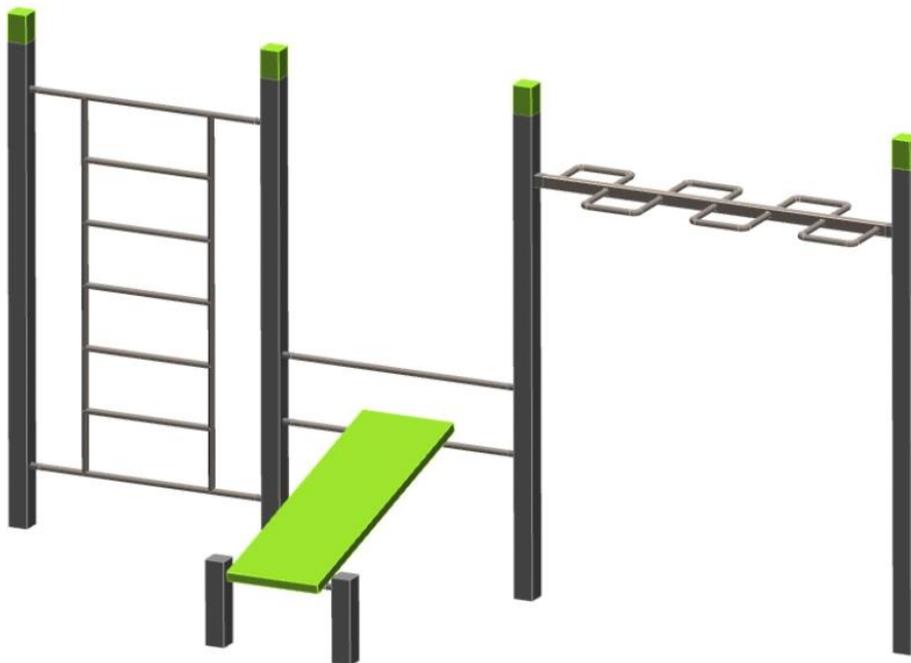
STEP UP DELUXE



VITALITY



WAVE BAR 4602



| Maningrida Pool - Outdoor Gym Equipment - Indicative Costs - Option 1 | | | |
|---|-----------------|-------------------|---------------------|
| Product Item | Quantity | Unit Price | Price |
| Vitality/Step up Delux/Balance Beam - Install Rubber Softfall - All associated installation costs | 1 | \$ 42,000.00 | 42,000.00 |
| Contingencies 10% | 1 | \$ 4,200.00 | 4,200.00 |
| Total Indicative costs | | | \$ 46,200.00 |

| Maningrida Pool - Outdoor Gym Equipment - Indicative Costs - Option 2 | | | |
|--|-----------------|-------------------|---------------------|
| Product Item | Quantity | Unit Price | Price |
| Vitality/Moxie/Pullup Bars - Install Rubber Softfall - All associated installation costs | 1 | \$ 60,100.00 | 60,100.00 |
| Contingencies 10% | 1 | \$ 6,100.00 | 6,100.00 |
| Total Indicative costs | | | \$ 66,200.00 |

<https://omnitech.com.au/product-category/fitness-sport/>

The area outside the Swimming Pool as marked up on the attached map is available for use as WARC holds a current lease on Lot 467 as per Local Authority guidelines for projects to proceed however this area is adjacent to the Men's Shed Lot 718.

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

Sourcing LA funding as no current budget allocation for these works.

STRATEGIC IMPLICATIONS

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4

Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1**Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:**That the Maningrida Local Authority:**

- 1. Received and noted the report entitled *'the installation of outdoor gym equipment in the parks/recreation areas.'*; and**
- 2. Review this project and approved the allocation of Option 1 \$46,200 or:**
- 3. Review this project and approve the allocation of Option 2 \$66,200**

ATTACHMENTS

- 1 Outdoor Gym Equipment Map - MGD Pool.pdf**



PROPOSED
OUTDOOR
GYM
EQUIPMENT

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|---|
| Agenda Reference: | 16.2 |
| Title: | Update on Mallabam Road Construction |
| File Reference: | 1087014 |
| Author: | Hilal Ahmad, Senior Project Manager |

SUMMARY

The purpose of this report is to provide the Maningrida Local Authority members an update on the Mallabam Road variation works.

BACKGROUND

Due to the clash of services with the road drain and culverts, the road was redesigned to raise the level of the road to achieve a minimum cover to protect the underground services.

The new design includes the following:

- 1) Raise the road level to achieve minimum coverage to protect the services
- 2) Install 15 new Driveways to provide access to the properties
- 3) Cut a new drain to facilitate the drainage
- 4) Install a new floodway

COMMENT

The works on Mallabam road are divided into 2 stages:

Stage 1: Relocation of Power Poles

City Earth Moving (CEM) was engaged in 2021 to undertake the works, commencing in 2021 with CEM engaging Power and Water to design the relocation of power poles. After approval by Power and Water, the contractor commenced with the relocation works in 2022 and the power pole relocation was completed in November 2022. The purpose of the power pole relocation was to create adequate distance to widen the road for a two-lane road. This has now been completed per attached drawings.

Stage 2: Road widening and reconstruction.

Stage 2 commenced in May 2023 and consists of:

- Upgrading and installing new culverts with headwalls. The culvert works have commenced and will be completed by the end of July by local contractors.
- Once the culverts are installed the contractor will commence protecting the underground services, which will take up to 6 weeks with expected completion mid-August 2023.
- Road widening, reconstruction and sealing. This will include ripping and removing existing sealed road and widening the road to 9 metres and spray sealing the road.
- Installation of driveways for access to road
- Line marking and construction of speed bumps for traffic management.

15 New Driveways and Design Changes due to Malala Health Clinic:

To drain the water efficiently, the new design includes 1.5meter wide drain, which has created the need to upgrade the driveways to the properties on Mallabam Road to allow access to properties.

NLC has leased lot 659B to Malala health clinic for the extension of the clinic, which interferes with the design works and effects the drainage of stormwater from wet season downpours. This has

created the requirement of a variation to the road design. Council has engaged a designer to redesign the Clinic section of the road towards the barge Landing.

Diesel Decontamination:

BAC has engaged Boe Vella contractors to remove the decontaminated soil from the road reserve> This has been delayed for by 3 weeks and is now scheduled to be completed by 14 August 2023.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Council’s Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

These changes will incur additional cost. Project is currently funded by DIPL, Black Spot, LRCI and R2R.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

| | |
|---|---|
| PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT | |
| We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community. | |
| Goal 4.1 | Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure |

VOTING REQUIREMENTS

Simple Majority

| |
|---|
| RECOMMENDATION: That the Maningrida Local Authority: 1. Received and noted the report entitled ‘Update on Malabam Road Construction; and |
|---|

ATTACHMENTS

- 1 LOT659B Map Malala Health Clinic.pdf



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|---|
| Agenda Reference: | 16.3 |
| Title: | Review of proposed cemetery layout - Manayingkarirra cemetery. |
| File Reference: | 1087123 |
| Author: | Clem Beard, Project Manager Technical Services |

SUMMARY

The purpose of this report is for the Maningrida Local Authority members to consider the proposed layout of the Manayingkarirra cemetery to facilitate the opening and commencement of burials in the Maningrida Community with consultations.

BACKGROUND

On 28 November 2022, burial and cremation laws were changed as new legislation was needed. Previously, cemeteries in regional and remote communities on Aboriginal land were not legally recognised. This means burial records were not kept for these areas.

The new legislation ensures that burial areas in communities can:

- be legally recognised
- have a record of burial sites.

It will help ensure that people across the Northern Territory (NT) will have a record of where deceased loved ones are buried.

Having a record of burial sites will ensure they are respected and that future generations can have a connection to their family history.

The new legislation:

- requires records be kept for all burials in the NT
- allows burying in cemeteries, burial grounds and other areas
- ensures that those responsible for the land have power to decide whether cemeteries or burial grounds are recognised
 - this includes Traditional Owners of Aboriginal land
- ensures that a decision maker for the deceased can be a person with authority under Aboriginal customs and traditions
 - this is also known as a senior next of kin.

COMMENT

The administration has met with the First Nations Cultural Advisor, Cr James Woods and the traditional owners Reggie Wurdjal and David Jones at the cemetery site to discuss a layout plan that would be acceptable to meet the needs of all kinship groups for the cemetery to utilise by the community for loved ones that have passed.

The administration have drafted a layout of cemetery and now wish to discuss with the Local Authority and Traditional Owners to understand if the plan meets all culturally appropriate obligations and is 'Fit for Purpose' to discuss further with all local families for acceptability.

Cemetery plans – NT Burial and Cremation ACT 2022

- (1) The responsible entity for a cemetery must establish and maintain a cemetery plan for the cemetery.
- (2) A cemetery plan must include the following information:
 - (a) the layout of the cemetery that identifies any portion of the cemetery for specific use;
 - (b) the types of burials available in the cemetery;
 - (c) the location of each burial site;
 - (d) whether multiple burials are permitted in the cemetery;
 - (e) whether exclusive rights of burial are available in the cemetery;
 - (f) the date the cemetery plan was last reviewed in accordance with subsection (4);
 - (g) any other matter prescribed by regulation.

Example for subsection (2) (c)

An aerial photograph that indicates the plot number for each burial site in the cemetery.

- (3) A burial approval may still be given to bury human remains in the cemetery before the cemetery plan is established.
- (4) The responsible entity for a cemetery must review the cemetery plan at least every 4 years.

STATUTORY ENVIRONMENT

Legislation relating to the Burial and Cremation Regulations 2022

POLICY IMPLICATIONS

The rights and interests of Aboriginal traditional owners and Aboriginal people specified in subsections are to be recognised and the regulation of burials, exhumations, disposals and related activities under this Act must be in harmony with those rights and interests.

FINANCIAL IMPLICATIONS

There will be significant financial issues relating to this proposal as there will be the construction of infrastructure, segregation areas and maintaining of the area, which could include connection of a water service and sprinkler system to keep the area grassed and garden beds in good repair.

STRATEGIC IMPLICATIONS

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management
Strategically manage, maintain and enhance community infrastructure

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1**Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

VOTING REQUIREMENTS

Simple majority

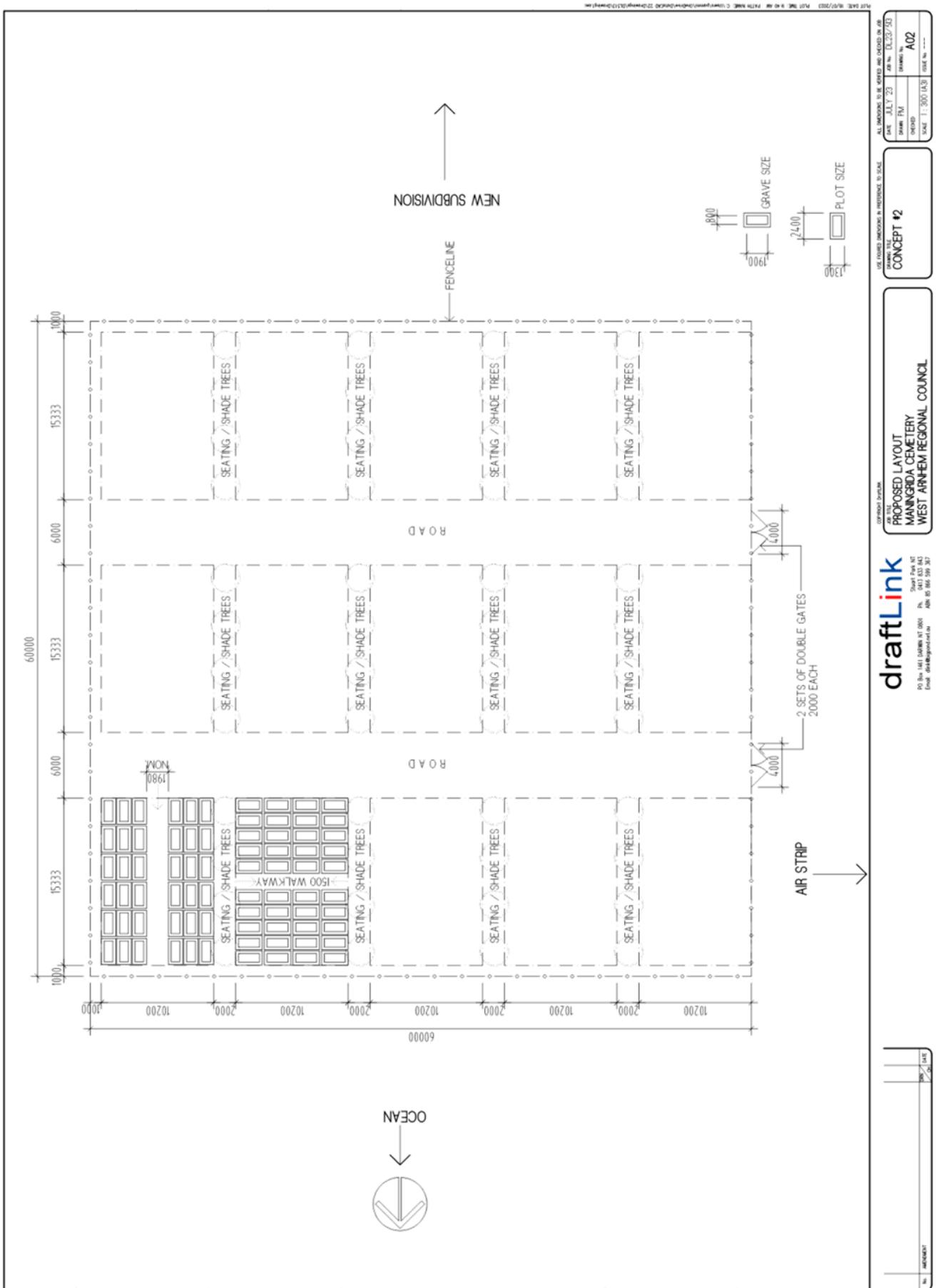
RECOMMENDATION:

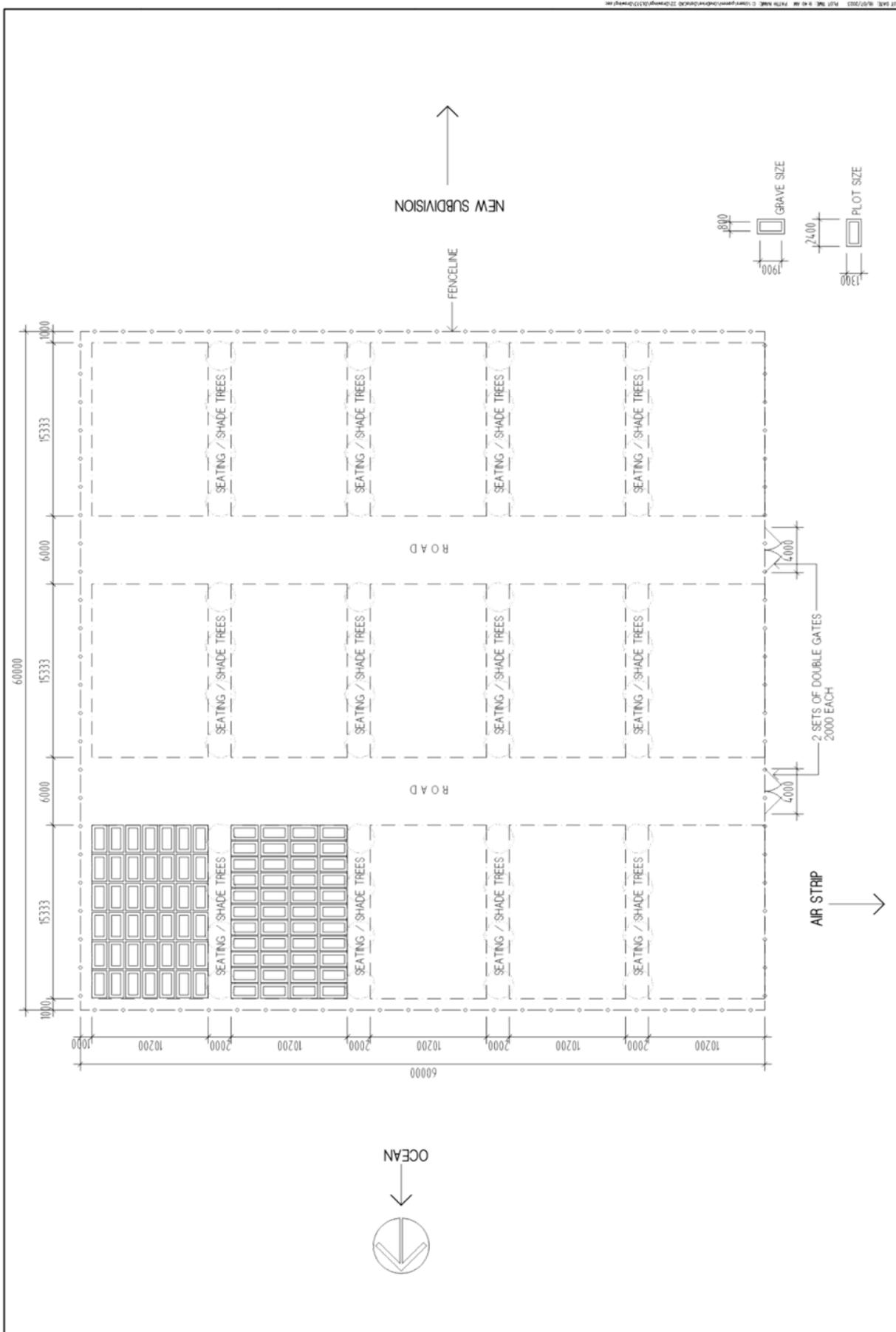
That the Maningrida Local Authority:

- 1. Receives and noted the report entitled *'review of proposed cemetery layout Manayingkarirra cemetery***
- 2. Review the planned project and approved the administration to commence building the infrastructure to commence burials at the cemetery.**

ATTACHMENTS

- 1 Maningrida cemetery - Option 1.pdf**
- 2 Maningrida cemetery Option 2.pdf**





ALL DIMENSIONS TO BE VERIFIED AND CHECKED ON SITE

DATE: JULY 23
 DRAWN BY: FM
 CHECKED BY: A01
 SCALE: 1:300 (A3)

CONCEPT #1

PROPOSED LAYOUT
 MANINGRIDA CEMETERY
 WEST ARNHEM REGIONAL COUNCIL

draftLink
 Drafting & Design
 PO Box 160, Arnhem NT 1300
 Ph: 08 891 599 927
 Email: info@draftlink.com.au

NO. 1/1
 DATE: 23/07/23

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 3 AUGUST 2023

| | |
|--------------------------|---|
| Agenda Reference: | 16.4 |
| Title: | Interim Maningrida Football Oval Players Change Rooms proposed location. |
| File Reference: | 1087359 |
| Author: | Clem Beard, Project Manager Technical Services |

SUMMARY

This report is to provide the Maningrida Local Authority with information to determine the location of interim player change rooms structures to be used during the Maningrida Football Oval redevelopment project.

BACKGROUND

The Council received a Project Schedule for Capital Works grant from the Aboriginal Benefits Account (ABA).

Stage 1 of the ABA project includes temporary change rooms and upgrade existing ablutions:

- a. Provide temporary change rooms for the Maningrida Oval, incorporating these structures into the consultations to establish future use and incorporate into the precinct design.
- b. Deliver upgrades to the existing ablution block to modernise and meet minimum standards of AS1428 Design and access for mobility.
- c. Install community signage at the sites and undertake regular community information sessions to inform progress and outline project plan.

For the permanent grant structure, Keogh Bay Consultants will deliver face to face consultations in Maningrida community producing a comprehensive report capturing outcomes and recommendations for community driven project scope. This report will be presented to the Maningrida Local Authority, West Arnhem Regional Council (WARC), and the National Indigenous Australians Agency (NIAA). Upon ratification the NIAA delegate will be briefed to seek support to fund construction costs should they exceed the negotiation approval amount of \$4,587,500.

COMMENT

The administration are preparing to release a tender documents for the 'Supply and Installation of Change rooms for the Maningrida Oval Interim works'

To facilitate the release of tender for the location of interim change rooms, the tender will disclose the location of facilities within the area of the oval with prior approval from the Local Authority.

The attached marked up map depicts the preferred location on the Southern Side viewing area as close proximity to connect services (power) and will be clear from future construction of facilities in the redevelopment phases of Maningrida Oval.

The administration has prepared a cost estimate to allow for interim player changing rooms to be constructed and utilised whilst the Capital Works program is in progress schedule to be completed at the end 2025.

The administration has prepared an indicative cost estimate for 2 x changing rooms with bench seating only for the local football teams to utilise during the AFLNT competition. The cost estimate is based on the preliminary designs.

The cost estimate and scope of works for 2 x changing rooms include:

| Funding Release Maningrida Oval | |
|--|----------------------|
| Description | Total |
| Transportable change rooms 12 metres x 3.6m with ramps, landings and steps. | \$ 219,695.00 |
| Construction work for siting change rooms at the oval site onto cyclone blocks and tie downs, assembly of ramps, landings and steps | \$ 49,000.00 |
| Building permit and certification of works, including issue of occupancy permit. | \$ 5,500.00 |
| Electrical permits and connections to change rooms. | \$ 9,900.00 |
| Sub Total | \$ 284,095.00 |
| 20% Contingencies | \$ 56,818.00 |
| Total | \$ 340,913.00 |

Total construction costs based on the above assumptions is \$340,913.00

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Council Purchasing/tender Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

Funding provided NIAA – National Indigenous Australians Agency

The Grant is provided under the following programme - Aboriginals Benefit Account

STRATEGIC IMPLICATIONS

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That the Local Authority:

Receives and notes the report;

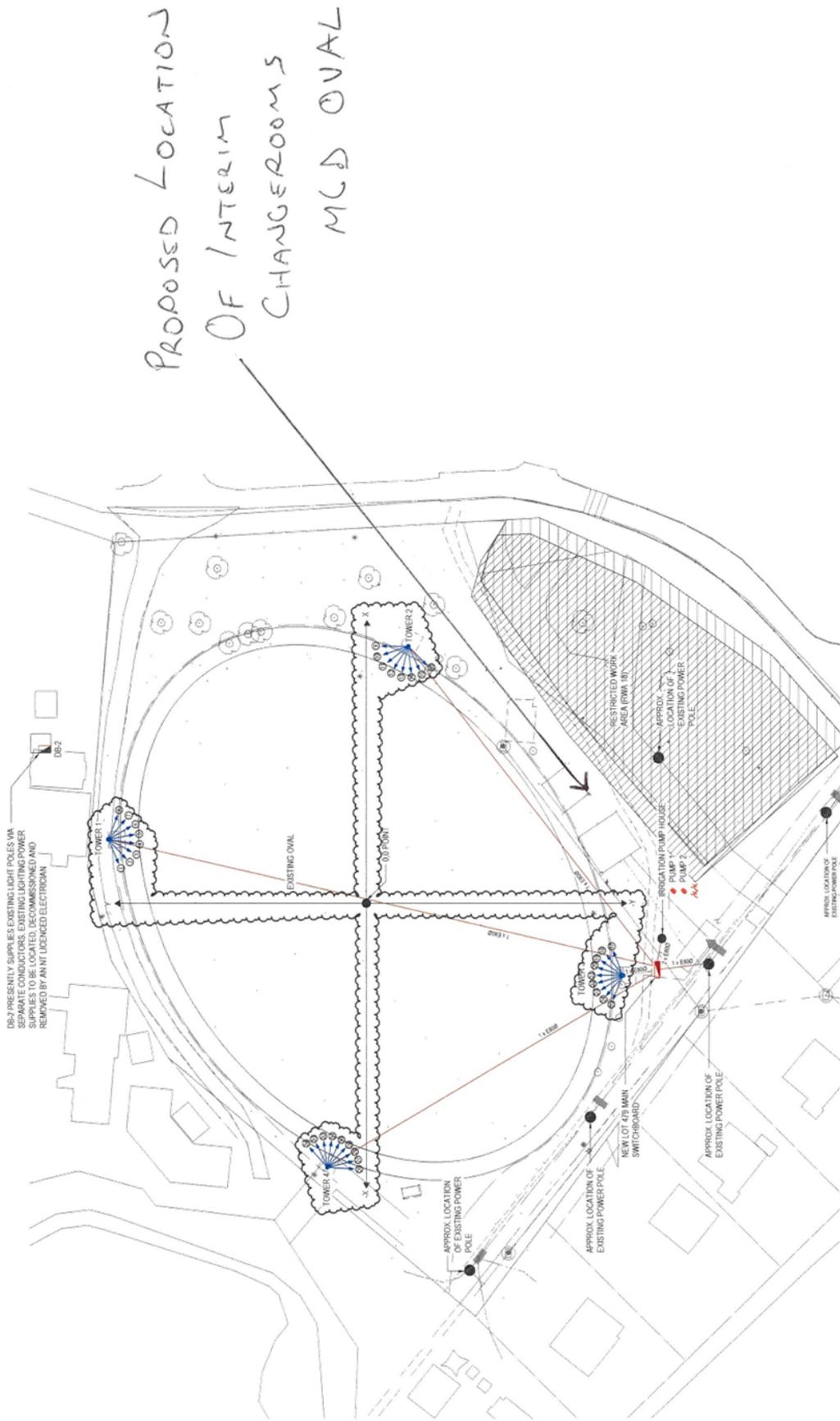
- 1. Receives and noted the report entitled '*Interim Maningrida Football Oval Players Change Rooms proposed location.*'**
- 2. Approves the proposed location or provide an additional option for location of Change Rooms.**
- 3. Review seating layout for viability purposes of facility.**

ATTACHMENTS

- 1** Demountable 1.jpg
- 2** Demountable 2.jpg
- 3** Demountable 3.jpg
- 4** Demountable 4.jpg
- 5** Location of Interim Changerooms MGD Oval.pdf
- 6** Concept Design Changerooms.pdf







SITE PLAN
SCALE 1:500

- NOTES**
- REFER TO SHEETS 01 FOR LUMINAIRE QUANTITIES, TYPES AND AIMING ANGLES AND FOR POLE DETAILS AND LOCATIONS.

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| NO. | DATE | BY | CHKD. | APP. | DESCRIPTION |
| 01 | 20/08/2018 | JM | AM | AM | ISSUED FOR PERMIT |
| 02 | 20/08/2018 | JM | AM | AM | ISSUED FOR PERMIT |



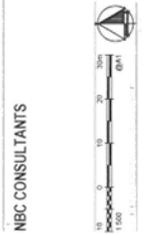
NBC CONSULTANTS

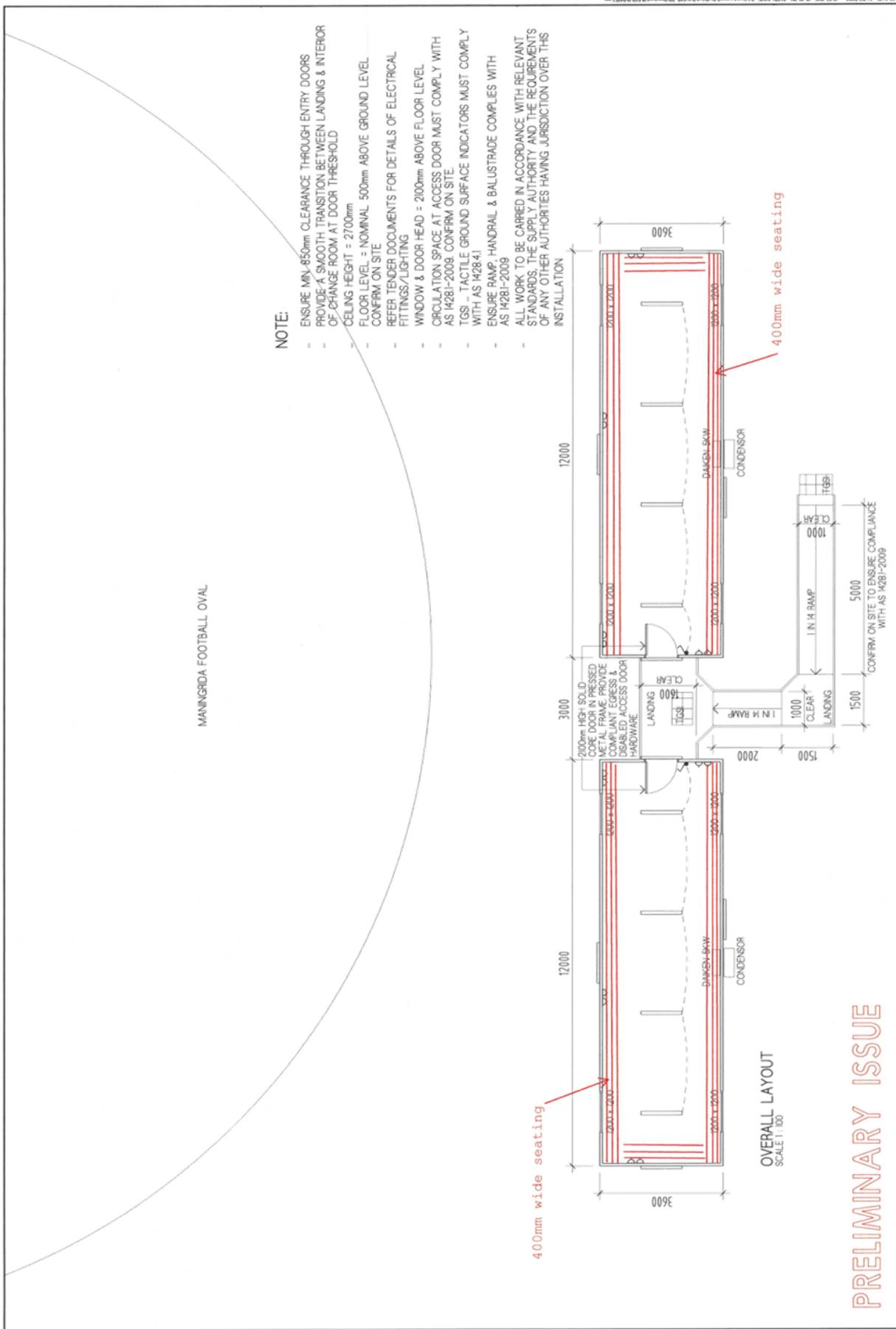
PROPOSED MANNINGRA FOOTBALL OVAL
LOT 479 FOR WEST ARNHEM REGIONAL COUNCIL

CONSTRUCTION ISSUE

19DA0233 E010 C2

ELECTRICAL SITE PLAN





ALL DIMENSIONS IN METERS UNLESS OTHERWISE STATED

DATE: 11.11.23

SCALE: 1:100 (A3)

PROJECT: PROPOSED DEMOUNTABLE CHANGE ROOMS AT MANNINGRA OVAL WEST ARNHEM REGIONAL COUNCIL

CONCEPT

draftLink

PROJECT NO: 1487

DATE: 11.11.23

SCALE: 1:100 (A3)

PROJECT: PROPOSED DEMOUNTABLE CHANGE ROOMS AT MANNINGRA OVAL WEST ARNHEM REGIONAL COUNCIL

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 3 AUGUST 2023**

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 3 AUGUST 2023**

RE-ADMITTANCE OF THE PUBLIC