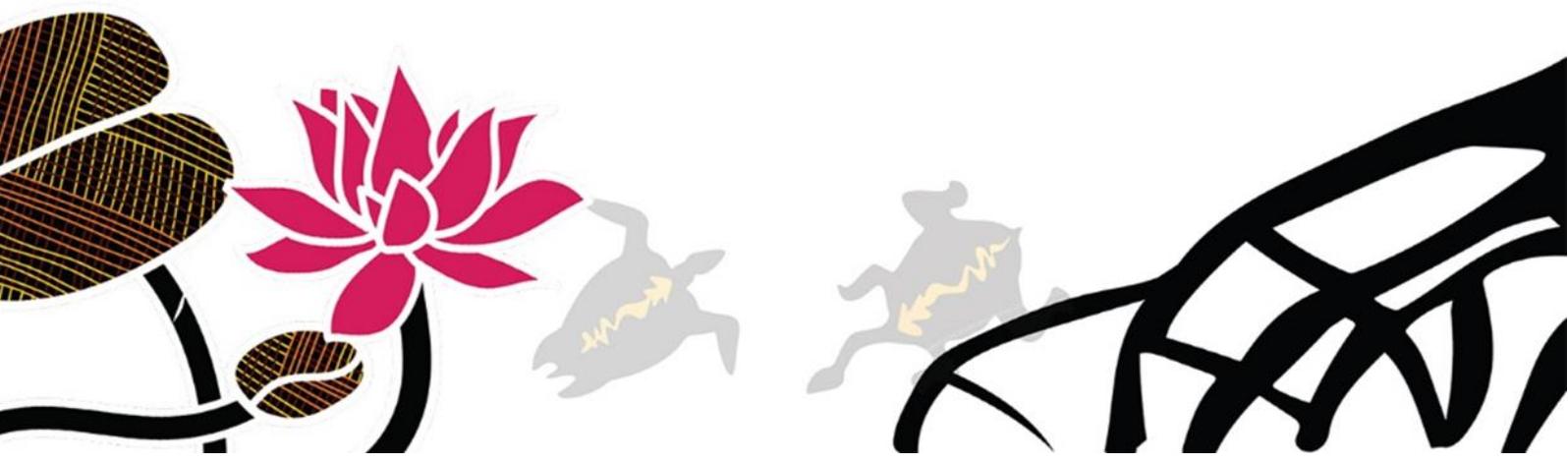




WEST ARNHEM REGIONAL COUNCIL
LOCAL AUTHORITY MEETING
AGENDA

THURSDAY, 18 MAY 2023



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in on Thursday, 18 May 2023 at 10:00.

Paul Hockings
Chief Executive Officer

Code of Conduct: The Local Government Act 2019.

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and Integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards Council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **Training:** A member must undertake relevant training in good faith.

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Georgia Corrie – From the Heart – Yes Campaign

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18 NEXT MEETING

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1076347
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 18 May 2023.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That the Warruwi Local Authority noted members' apologies and/or requests for leave of absence for the meeting held on 18 May 2023.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	4.1
Title:	Absent Without Notice
File Reference:	1076373
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any appointed members that are absent without notice for the meeting held on 18 May 2023.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

RECOMMENDATION:

That the Warruwi Local Authority noted member's absences without notice for the meeting held on 18 May 2023.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	7.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1076377
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Council staff attending the meeting are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs them to do so.

STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That the Warruwi Local Authority received and recorded declarations of interest for the meeting held on 16 February 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	8.1
Title:	Confirmation of Previous Local Authority Meeting Minutes -16 February 2023
File Reference:	1076414
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 16 February 2023 Warruwi Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation, administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the minutes of the 16 February 2023 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2023.02.16 Warruwi Local Authority Minutes - Unconfirmed.pdf



Minutes of the Warruwi Local Authority Meeting
Thursday, 16 February 2023 at 10:00

Chairperson Nicholas Hunter declared the meeting open at 10:12, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Nicholas Hunter
Member	Eda Waianga
Member	Alfred Gawaraidji
Member	Richard Nawirr
Member	Philip Wasaga

ELECTED MEMBERS PRESENT

Acting Mayor	Elizabeth Williams
Councillor	James Marrawal
Councillor	Jacqueline Phillips

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Finance Officer	David Glover (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Governance and Risk Advisor	Jessie Schaecken (video conference)
Council Services Manager	Matthew Griffiths

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

RESOLVED:

That Warruwi Local Authority noted apology from Chairperson Jason Mayinaj for the meeting held on 16 February 2023.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

RESOLVED:

That Warruwi Local Authority noted nil member absences without notice for the meeting held on 16 February 2023.

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

WAR145/2023 RESOLVED:
 On the motion of Mr Eda Waianga
 Seconded Mr Richard Nawirr
 That the agenda for the Warruwi Local Authority meeting of 16 February 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

WAR146/2023 RESOLVED:
 On the motion of Councillor James Marrawal
 Seconded Member Eda Waianga
 That Warruwi Local Authority received and recorded nil declarations of interest for the meeting held on 16 February 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 9 JANUARY 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 9 January 2023.

WAR147/2023 RESOLVED:
 On the motion of Mr Richard Nawirr
 Seconded Mr Eda Waianga
 That the minutes of 9 January 2023 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

10.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Committee considered Council's Response to Local Authority Issues Raised.

WAR148/2023 RESOLVED:
 On the motion of Mr Nicholas Hunter
 Seconded Mr Richard Nawirr
 That the Warruwi Local Authority received and noted the report entitled 'Council's Response to Local Authority Issues Raised'.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

11.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

WAR149/2023 RESOLVED:

On the motion of Mr Alfred Gawaraidji

Seconded Mr Eda Waianga

That Warruwi Local Authority:

1. Reviewed the action items list and approved to remove any completed actions.
2. Requested Matthew Griffiths Council Services Manager Warruwi to bring a report to the Local Authority regarding the feral horse population and control methods.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

Richard Nawirr left the meeting 11:04.

12.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

WAR150/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Mr Alfred Gawaraidji

That Warruwi Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.

CARRIED

FINANCE REPORT

15.1 FINANCIAL REPORT TO DECEMBER 2022

The Committee considered Financial Report to December 2022.

WAR151/2023 RESOLVED:

On the motion of Mr Eda Waianga

Seconded Councillor James Marrawal

That Warruwi Local Authority received and noted the Financial Report for the year to date period, July 2022 to December 2022.

CARRIED

15.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

WAR152/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Mr Alfred Gawaraidji

That Warruwi Local Authority:

1. Received and noted the report entitled '*Local Authority Funding*'.
2. Continued to discuss and recommend projects that are of importance to the Local Authority irrespective of available funding as financial support for these projects may be sourced from elsewhere if approved by Council.

CARRIED

GENERAL ITEMS

17.1 PURCHASE OF CULTURAL/FUNERAL TRAILER

The Committee considered Purchase of Cultural/Funeral Trailer.

WAR153/2023 RESOLVED:

On the motion of Mr Nicholas Hunter

Seconded Mr Eda Waianga

That Warruwi Local Authority:

1. Received and noted the report entitled '*Purchase of Cultural/Funeral Trailer*'.

2. Will take this item to Community and agency consultation for a more culturally appropriate alternative.

CARRIED

Meeting broke for a short lunch break 12:01 and resumed at 12:19.

17.5 WATER SECURITY DEPUTATION

Deputation Water security issues presented by Cail Rayment Water Demand Coordinator – remote, Power and Water, Water security issues

That Warruwi Local Authority received and noted the presentation by Power and Water Corporation and invited Cail Rayment to return again next Local Authority meeting.

17.2 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

RECOMMENDATION:

Raised through the chair a concern about staff accommodation at Lot 9 Warruwi in that one unit is paying for the hot water system across all three units

17.3 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL REGIONAL PLAN STRATEGIC PLAN 2023 -2024

The Committee considered Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024.

RESOLVED:

That Warruwi Local Authority:

1. Received and noted the report
2. Nominated projects and priorities of local significance which will inform the West Arnhem Regional Plan;
 - a) Mechanic for Council and Private Vehicles
 - b) Water availability
 - c) Horse Eradication
 - d) Funeral car
 - e) State emergency services
 - f) Sea Wall
3. Provided feedback on the current organisational values and suggested a focus areas and alternative values for consideration by the administration.
 - a) LORE
 - b) Language
 - c) Culture
 - d) Thinking ahead
 - e) Flexibility
 - f) Cultural Leave
 - g) Active Listening
 - h) Taking time to think

17.4 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

RESOLVED:

That the Warruwi Local Authority considered and noted the submission made to the Northern Territory Review of Local Authorities

NEXT MEETING

The next meeting of the Warruwi Local Authority will be held on 18 May 2023 at 10:00.

MEETING DECLARED CLOSED

Chairperson Nicholas Hunter declared the meeting closed at 13:27.

This page and the preceding pages are the minutes of the Warruwi Local Authority Meeting held on 16 February 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	11.1
Title:	Review of Local Authority Action Items
File Reference:	1076421
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

To present to the Warruwi Local Authority an update on the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the Warruwi Local Authority reviewed the action items list and approved to remove any completed actions.

ATTACHMENTS

- 1 Warruwi LA Action Items - In Progress.pdf

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/Item Number	Comment	Action Officer	Status
10 August 2022	<p>Warruwi Animal Management Program OCM74/2022</p> <p>The Council approved a total of approximately \$15,170.15 from future Warruwi Local Authority funding for the next 3 years towards the animal management program as per the breakdown below:</p> <ul style="list-style-type: none"> o \$4,718.70 from 2022-2023 Warruwi Local Authority funding. o \$5, 049.01 from 2023-2024 Warruwi Local Authority funding. o \$5, 402.15 from 2024-2025 Warruwi Local Authority funding. 	<p>Update 12 October 2022 Vet services for next year have been put out for tender for the next 12 months.</p> <p>Update 08 February 2023 Vet Services tender for 2023 has been awarded to The Ark Animal Hospital for the WARC region.</p> <p>Intended visits will be publicised throughout the community on communication platforms prior to arrival to inform community members.</p> <p>Warruwi community is scheduled to receive (2) two proposed annual visits:</p> <ul style="list-style-type: none"> • 5 vet days in July • 5 vet days in September <p>Updated 05 May 2023 The vet visit has been confirmed and scheduled to be onsite in the community from the 02/07/2023 to 05/07/2023 providing veterinary services to the community</p>	Technical Services	In progress
13 April 2022	<p>Shade Sail at the Warruwi Playground OCM28/2022</p> <p>Council directed the administration to try and seek funding for the installation of a shade sail at the Warruwi playground at an estimated cost of \$30, 000.</p>	<p>Update 09 May 2022</p> <ul style="list-style-type: none"> • The grants team is in the process of investigating funding options for this project with Grants writer, Susan Wright, and will provide an updated report on this progress during the next meeting. <p>Update 13 July 2022</p> <ul style="list-style-type: none"> • The Grants team is still in the process of investigating specific funding options for this project with Grants Writer, Susan Wright. <p>Update: 30/09/2022 – Sarah Will</p> <ul style="list-style-type: none"> • The grants team applied for a Community Benefit Fund Grant on 19 August 2022 and were advised by the Department to withdraw the Application from the current round and reapply in January 2023. 	Grants	In progress

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/Item Number	Comment	Action Officer	Status
22 September 2021	<p>Solar Lights - Warruwi OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Council: Approved the installation of solar lights in various locations in Warruwi at an estimated cost of \$55,000</p>	<p>Update: 9 May 2023 – Bryony Stracey</p> <ul style="list-style-type: none"> Resubmitted the community benefit fund grant application 09/03/23. Notification grant was unsuccessful 09/05/2023 Will continue to seek funding. <p>Update 08 October 2021</p> <ul style="list-style-type: none"> The Council has raised a purchase order for the supply of 12 x solar lights and 2 x poles. Production of the solar lights has commenced and expected completion and delivery by mid-December 2021. <p>Update 04 February 2022</p> <ul style="list-style-type: none"> The solar lights have been delivered to Warruwi. The CSM has advised that the installation of the lights to be completed by the end of April 2022. <p>Update 09 May 2022</p> <ul style="list-style-type: none"> The CSM to arrange plant and material to install the solar lights. CSM to provide further update for procurement. <p>Update 13 July 2022</p> <ul style="list-style-type: none"> The CSM is making arrangements for local contractor Stedman's Constructions to install lights in nominated locations. <p>Update 08 February 2023</p> <ul style="list-style-type: none"> Next set of lights to be installed have locations and existing poles are already in place Awaiting Stedman's Constructions for the installation of the lights on arrival of a scissor lift/boom. Expected mid to late February. Stedman's behind with some non-urgent jobs currently. Will allow maintenance and installation of lights (able to check timings of lights operation). <p>Updated 05 May 2023</p> <ul style="list-style-type: none"> Six poles and spikes have been ordered from Leadsun Australia to complete works – expecting delivery End of May. 	CSM/ Technical Services	In progress

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/Item Number	Comment	Action Officer	Status
22 September 2021	Warruwi Crèche – Shade and Seating OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Directed the administration to prepare a scope and budget for a new shade and additional seating near the Warruwi crèche OCM28/2022	Update 08 October 2021 <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the next LA meeting Update 22 March 2022 <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the LA meeting on 31 March 2022. Update 09 May 2022 <ul style="list-style-type: none"> The grants team is currently investigating funding options for this project and will provide an updated report on this progress during the next meeting. Update 13 July 2022 <ul style="list-style-type: none"> The Grants team is still in the process of investigating specific funding options for this project with grants writer, Susan Wright. Update: 30/09/2022 – Sarah Will <ul style="list-style-type: none"> The grants team applied for a Community Benefit Fund Grant on 19 August 2022 and were advised by the Department to withdraw the Application from the current round and reapply in January 2023. Update: 9 May 2023 – Bryony Stracey <ul style="list-style-type: none"> Resubmitted the community benefit fund grant application 09/03/23. Notification grant was unsuccessful 09/05/2023 Will continue to seek funding. 	Grants	In progress
13 April 2022	Council directed the administration to try and seek funding for the upgrade of the shade structure near the crèche and health centre at an estimated cost of \$ 70, 400.			

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	12.1
Title:	CSM Operations Report on Current Council Services
File Reference:	1076417
Author:	Fiona Ainsworth, Acting Chief Operating Officer

SUMMARY

This report will present the Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Matthew Griffiths.

BACKGROUND

All issues / matters raised are to be discussed by Authority members, as detailed in the attached report.

COMMENT

The following report has been prepared by CSM Matthew Griffiths.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation, administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Warruwi Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.

ATTACHMENTS

- 1 Operations Report - Warruwi.pdf

Local Authority report

Warruwi
5/05/2023



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Warruwi Council department has averaged 74% attendance for the past three months, which has impacted on the ability of Council to complete all required works in the community.

Conversely, the Aged care team have been able to provide additional services to the community by investigating potential NDIS opportunities.

Total number of vacancies	4
---------------------------	---

2. Administration Services

2.1. Administration

The Warruwi Council administration office was open from 8:30am to 4:30pm on each business day during the reporting period.

- There were no funerals during February – May 2023 reporting times.
- The Teams and 'Starlink' communications upgrade was completed at the end of March 2023, which has resulted in a dramatic improvement of services that the Warruwi office can now provide professionally and reliably.
- Phone and internet service is now available at the sheds and hall.
- The continued wet conditions have seen a late finishing wet season. Subsequently staff have been kept busy monitoring road conditions.

2.2. Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- There has been a large volume of parcels recently, with residents seemingly making the most of online shopping.
- The Post office mail has now returned to week daily deliveries.
- Social media is being used to educate community over delays and clarifying mix-message notifications from Australia Post that an item has arrived in Darwin, not actually Warruwi.
- There was a noticeable spike (double) in March mail received due to donations from businesses with 'women family packs'.
- Parcels signed for, improving improved accountability for 2023.

Total postage received	870 kg
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2.3. Centrelink

The Warruwi Centrelink Office operates between 8:30am to 4:30pm each business day.

- Staff are kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Services Australia will be onsite in June 2023, providing further Centrelink staff training.
- The Remote Servicing Protocol Agreement for 2023/24, has been signed by both parties.
- All monthly reporting submitted in full, on time.

2.4. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – twice a week – total of 8 occasions.
- Playground amenities – once a week – total of 4 occasions.
- Public toilets - twice a week – total of 8 occasions.
- Common areas cleaned once a week – total of 4 occasions.
- Visitor accommodation rooms cleaned as required – total 20 room cleans.
- Airport area, cleaned once a week – a total of 4 occasions.
- Hall now including on cleaning schedule, as required.

2.5. Visitor Accommodation

Total number of current visitor accommodation available is 2, and bookings can be made through the Warruwi office only.

- The oven, fridge and all globes were been replaced in Lot 21.
- Bookings have been consistently solid for the reporting period.
- A sewage issue is being monitored in Lot 93. This may need tree removal to rectify.

3. Wellbeing Services

3.1. Sport & Recreation

We have seen attendance numbers increase in the after school program.

- YSR programs were delivered during the Easter School Holidays.
- The AFLNT visited during March 2023, and football has commenced with the younger children.
- WARC and the school continue to collaboratively develop community relevant programs.
- After consultation with Wellbeing Services Coordinator and Council Services Manager, Night Patrol will now take a more active part with youth events and be rostered to assist. This includes the collection of the hall key at completion of YSR staff duty.
- On Easter Sunday events including a religious service, were held in the recreation hall. Children watched videos, and undertook arts/colouring during the service which was followed by an Easter egg hunt in the hall put on by community, WARC and elders of community. This was attended by approximately 100 community members.
- Skateboarding crew from Darwin attended on the Island during April. This was well received with good attendance.
- YSR has been collaborating with Yagbani for traditional basket weaving scheduled for the 1st week of School Holidays.
- Junior Basketball has started. Whilst this initially 4 teams, good numbers indicate 6-8 teams are expected to be registered.

- The hall was inspected by WARC Infrastructure Coordinator. WARC are currently seeking grant opportunities to repair the building.
- WARC currently investigating a Slip and Slide that could be used all year round outside the hall.

TOTAL:	860
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3.2. Early Learning

The childcare centre operated Monday to Friday, 7:30am to 5:00pm.

- A variety of activities were provided including gardening and cooking.
- The team are undertaking a gardening sustainability project with the children.
- All staff continue to do training remotely via CDU.
- COVID protocols and mandatory check-ins remain and are being monitored.
- Exit signs have been fitted and are compliant to Work, Health and Safety Standards.
- Childcare Officer from Jabiru provided assistance with staff coverage at the Warruwi Crèche from March to May 2023.
- The Centre provided 3 meals per day, 5 days a week.
- Noted growth in enrolments over the past months with increase of “pre-schoolers age children.

Attendance totals	313
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3.3. Aged Care

There has been very little change in aged care client numbers this year.

- Total number of current clients are 2 x HCP 1 x CHSP & 3 x NDIS.
- Meals on Wheels provided 5 days a week, with a total of 183 HCP meals and 122 CHSP meals; 183 NDIS meals.
- Weekend Pack also provided = 13 WP for HCP & NDIS
- Personal Care support provided to 1 HCP client = 0 hours.
- Domestic care support provided to 1 HCP client = 0 hours.
- Washing Days: Men on Mondays and Women on Fridays
- Transport Trips: HCP with clients = 118, HCP only staff = 128, CHSP with clients = 4
- Social Support: HCP 0 hours and CHSP -0 hours; NDIS 1 hour

Total meals provided	488
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3.4. Disability care

WARC staff at Warruwi are connectors and coordinators of services under the National Disability Insurance scheme (NDIS). Service provision in this area has been minimized to in home support but we are hopeful that this service will grow and provide great opportunities for employment in the future.

While currently only servicing one client, it is expected to grow to 10 identified NDIS clients in the community with a further expansion expected.

Services provided are as follows:

- Meals on Wheels provided 5 days a week, over 3 months; with a total of 183 meals provided to 1 NDIS client.
- Weekend Packs also provided to our current NDIS client.
- Transport trips: Staff only = average 42 trips per month: Total 118
- Transport trips : With NDIS clients = average 4 trips per month: Total 12
- Social Support = 1.2 hrs

- Remote Connector for NDIS with Jackson HODGE, the NDIS coordinator after his visit last month.

Total number of NDIS participants	1
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3.5. Night Patrol

Night patrol services were provided on all rostered shifts between 7.00 pm and 3.00 am. Start times vary dependent on community needs.

- Patrols have continued with up to five staff which allows a minimum service delivery model of 2 staff members per shift.
- Female crew consisting of two Warruwi Traditional Owners began patrols on April 11. This is a great cultural and community win, delivering a balanced and culturally correct approach to the patrols whilst allowing the Traditional Owners to see first-hand the issues that the community faces after dark. Their input back to the Wellbeing Services Coordinator and the Council Services Manager will shape the service in the future.
- Night patrol services continues with 7 staff being on a rotating roster of 2 staff members per shift. This improved roster allows for the Community Safety Senior Officer to attend to admin tasks.
- This reporting structure has set daily tasking for the community safety team.
- Other changes to Night Patrol include introduction of the 'Yarning Circle'. The Community Safety team will be taking the lead, chatting with young males in the community and elders to assist with music and local Lore. (Starting Term 2 2023).
- New radios and torches have been received for the team.
- Night patrol staff have identified areas of concern, finding a number open doors/gates to various community buildings. Early recognition of these matters reduces risk to the properties.
- The community does not have a Women's Safe House. Traditional Owners and Police are raising this issue at various forums, highlighting the need for a shelter and/or emergency accommodation.

3.6. Broadcasting

In conjunction with TEABBA, broadcasting services were provided on the majority of available days, between 9:00 am and 3:00 pm.

- Services were not provided on 20 shifts (15% of available times) during the three months due to no staff available.
- Broadcast work continues as per contract. TEABBA broadcasts from the WARC office on 106.1 24/7.
- Local broadcasting occurs in conjunction with community events, commencing February 2023. This has great support in the community.
- The Broadcast/Radio room has been revamped with available funds and relocation of non-broadcast equipment.
- Broadcasting to be part of the Night Patrol and Youth Services engagement as the year progresses. (including working in conjunction with the Yarning Circle)

Total number of On-Air hours	61 hrs
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4. Community Works

Detailed weekly works plan presented to team meeting for discussion and approval. This was implemented in 2023, providing clear guidance and tasking for all regular duties and accountability for staff member in charge.

4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate 3 times per week.
- The overall Community continues to look well maintained and rubbish collected on foot as needed.
- Hard rubbish regularly collected.
- Fence near the children's playground was damaged by horses and has since been repaired and restrung.
- Night patrol in charge of locking gates at night for playground security.

4.2. Roads

Road repairs have commenced across the community.

- Road maintenance continues as weather allows including grading of roads.
- Some minor potholes repaired by road crew.
- Asphalt is to be coordinated in the dry.
- More damage has occurred to paved roads after heavy rains over December 2022& January to March 2023.
- New sealing work at floodway outside workshop has perished. WTD have now attended and repaired same.
- On the North End of Island it was determined to prohibit WARC vehicles from using the "Wigu Point" road due to weather and until grader/roads crew can assess and repair.
- A 'Road Closed' sign was placed at start of Wigu Road after consultation with the ESO and Traditional Owners due to the road condition and extended wet season on Island. This signage was removed at the beginning of May.
- Planned works for grading and drainage of Barge Landing Road, in conjunction with other works around the barge Landing.
- Substantial works on Fletcher Point area on roads, parking area and boat launch. Crew planned, designed and repaired area including instillation of bins, BBQ area and fire pit, and grading of the actual road into the boat ramp.
- Signage for the 'Heavy Vehicle OD route' firmly established around township to avoid trucks travelling through the main community.
- This action was most valuable during recent rain water event where trucks would normally have cut up Barge Road with potential to damage bitumen if not for the alternative route for same.
- Crews are currently midway through installation of traffic signage, including roadside safety markers.
- Community is experiencing an Issue with youths damaging the white posts around town.
- Additional signage is to be ordered to allow English/Mawng for information and safety. Funding for same is being discussed with NIAA, initial quotations indicate circa \$4,000.

4.3. Waste

Landfill site operated between Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Landfill site has limited signage with further to be installed.

- Designated dumping area with signage is working well.
- Old tires to be recycled as borders for the different types of designated areas.
- New rubbish pit excavated and being used by contractors overseeing the community housing rebuilds. These contractors are charged as per published rates.
- Ongoing investigation for removal and disposal of oil from the landfill site.
- Onsite visit by Waste and Resource Coordinator to commence future planning for site and processes.
- Replacement of the community 240L wheelie bins roll out continuing.
- New bins have been requested by DIPL for the new house builds.
- Environmental Protection Authority (EPA) mentioned low level fencing around landfill site boundary to catch any runoff or wind picked up items. This is being investigated by the Waste and Resource Coordinator.
- Currently, no removal of landfill waste or recycling is currently occurring, but under investigation for solutions by the Waste and Resource Coordinator.

Total amount of waste removed from landfill	0 kg
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4.4. Plant and equipment

- Hose breakages are a major issue for our heavy machinery. Processes and daily fleet prestarts are to be strictly adhered to ensuring optimum care of fleet equipment.
- Hydraulic hoses ordered for grader.
- Tipper parts ordered and awaiting delivery.
- New side window for ESO vehicle: this was damaged during mowing and has now been replaced.
- The new rubbish compactor arrived in community during February.
- The new CSM vehicle arrived in community during March.

5. Essential Services

5.1. Power

- 2 x genset services conducted and tune up each month.
- A total of 4 after hours call outs undertaken during the reporting period.
- 3 large fuel deliveries during reporting period (40K deliveries)
- Single power outage after lightning strikes across Island. Repaired and contingency process reviewed.
- Repairs undertaken after lightning strike to power line into radar for Bureau of Meteorology line.
- WARC currently completing under power line clean-up for Island. This is being conducted by ESO and Works crews.
- Trees near power lines (outside of clearance removal contract) are to be removed by P&W in near future.
- P&W team upskilled additional WARC staff in emergency fuse and power box duties.

5.2. Water

- Water samples conducted as per scheduled review. All returned within range readings.
- A number of P&W staff visited during the last month undertaking bore checks and dips.
- ASR bore back in use. The water pressure is fair across community and since improved on reactivation of ASR bore.
- Fault/leak located in bottom camp and rectified by ESO and Works crew.

- Several pipe leakages after water pressure was raised. These were repaired by the ESO.
- Minor repairs by ESO to water leaks in and around the road outside the school.
- NLC and Power/Water will work in conjunction to explore new bores to provide capacity to community to deliver for new builds.
- Increased workload for the ESO undertaking repairs of burst pipes throughout community.

5.3. Sewage

- The macerator pump out is of action and will be refitted on electrician's attendance (Power/Water staff).
- The transfer pump has now been replaced.
- The sewage transfer station was serviced after lighting strike to confirm integrity.

5.4. Airfield

- Daily inspections were undertaken by the ARO with no significant issues noted.
- End of month maintenance including large weeds cut and poisoned and grading of the fence line.
- Slashing of runway shoulders and fencing perimeter as required.
- Backfilled exposed fencing gaps to prevent animals entering aerodrome.
- Data and contract information now captured on 'works toolbox talk'.
- NOTAMS issued re increased birdlife near runway.
- Currently 6+ flights per day.
- 4 care flights during reporting period after hours.
- Rubber matting fitted under lights and windsock.
- Airport border road now part of the truck OD route from the barge. Nil issues and area widened by crews to suit.
- Emergency procedures for CASA and general safe WHS along with signage were audited in March 2023.

6. Trade Services

6.1. Scheduled Servicing/General Maintenance

- Mechanic – Onsite for 3 days, January 2023.
- Electrician – Various Works over 3 months from Contactors (STEDMANS)
- Carpenter – Various Works over 3 months from Contactors (STEDMANS)
- Plumber – Various Works over 3 months from Contactors (STEDMANS)

6.2. Unplanned Maintenance

- Mechanic – Tipper and grader were not repaired on last mechanics visit due to increased repairs required on other fleet and plant.
- Repairs to tractor gearstick /control arm ongoing.
- Electrician – Damage to power box and new switchboard repaired at the recreation hall. Boxes to cover and make safe are now installed.
- New Fuse/power box installed for WARC office. The GPO power board was in the room rented by TCU bank and subsequently this area is locked after hours presenting a fire/emergency hazard risk. Nil issues since repair made.
- Plumber: Failed water pump at Lot 29 (WARC premises). Both Lot 25 & 29 have had this replaced under warranty twice now.

7. Community

7.1. Local Authority projects

- **Current**
 - Solar Lights: Stedman's engaged to deliver solar light installation. 3 lights positioned over barge and boat landing areas across GBI as of November 2022. Battery ordered to repair existing solar lights at Barge Landing.
- **Future**
 - Vet community visit 2023: Vet visit funded by WARC for May 2023. As previously, a great uptake by community and very positive feedback from vets re community and condition of pets.
 - Investigation into a trailer or hearse for sorry business: This matter has since been deemed not suitable by LA funding guidelines.
 - ANZAC Day plaque for front of Office; to be included in 2024 applications.

7.2. Other projects

- **Opportunities**
 - Looking at Mawng / English signage for community.
 - NDIS services currently under review.
- **Current**
 - Major construction works of 5 community houses commenced in August 2022, with houses expected to be available for tenancy early May.
 - Once present new builds completed, the "Room to Breathe" program will immediately commence.
- **Future**
 - Upgrades to barge landing. DIPL In talks with WARC re major works urgently required at barge Landing. (Pictured)

7.3. Community meetings and events

WARC CSM has attended various meetings and events over the reporting period, including:

- WARC Safety Action Plan with Police, LA and other parties 27/04
- Easter Church Service at Community Hall
- Introduction to Island and welcome to external agencies, including Mental health First Aid, Drive Safe NT, Births, Deaths and Marriages and the Australian Electoral commission.

Total number of meetings and events attended by the CSM	46
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7.4. Community key focus areas

- Combined meeting with external and management agencies Thursday, 9th March. LA members also attended.
- Funerals: Expected X3 funeral in the first weeks of June and July 2023.
- WARC staff continue to assist with ceremony, escorting body from airstrip (leading the ceremony into town) and other assistance as required. All managed within the daily duties and no loss to required daily tasks.
- Access requested and granted by NT Police for official arrangement to use fire and rescue trailer. Fire trailer has had multiple usage re small scrub fires near aerodrome and infrastructure.

- NTSES attending community on 25/05 to begin recruitment phase for new Warruwi SES unit.
- Continued low level burglaries on infrastructure (WARC and other areas) by local youth. Drop since mid-April when suspected ringleaders left community.
- Police visits to date for 2023: 16/01 - 20/01; 07/02 – 10/02; 29/03- 31/03; 26/04 – 28/04.
- Increase of crocodiles near township and domestic animals. This is an action item with a watching brief by CSM as crocodile traps and training to occur shortly from NLC & Rangers.
- Red Lily replaced NT Health as providers at clinic from September.
- AED (defib) fitted to external wall of Rec Hall by Red Lily Health.
- 3 areas of general community concern:
 - Youths causing trouble - ON GOING
 - Hours of Night Patrol - ADDRESSED
 - Police attendance – ON GOING
- 3 areas of Community concern via the “Safety Action Plan” run by NT Police
 - Internet and online gaming (behaviours from same) - ONGOING
 - Island response to domestic violence and mental health incidents outside of police attendance - NEW ISSUE RAISED - ONGOING
 - Night Patrol and improvements to community safety – BEING ADDRESSED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	15.1
Title:	Financial Report to March 2023
File Reference:	1075884
Author:	James Stockdale, Finance Manager; Corey White, Accountant

SUMMARY

This Financial Report for the year to date period 1 July 2022 to 31 March 2023, the first 9 months of the 2022-23 financial year, is prepared for the Warruwi Local Authority.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 March 2023. The report covers all of the activities within the Warruwi Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Warruwi income and expenditure is shown below.

Actuals v Budget - Warruwi

as at 31 Mar 2023

WARRUWI						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	68,078	68,091	(13)	(0%)	90,788	75%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	65,240	65,239	0	0%	86,986	75%
Income Council Fees and Charges	4,194	5,173	(979)	(19%)	6,673	63%
Income Operating Grants	537,686	520,034	17,652	3%	660,338	81%
Income Investments	-	-	-	-	-	0%
Income Allocation	41,100	9,750	31,350	100%+	13,000	100%+
Other Income	4,499	3,750	749	20%	5,000	90%
Income Agency and Commercial Services	583,223	639,736	(56,513)	(9%)	852,982	68%
Total Operational Revenue	1,304,018	1,311,774	(7,755)	(1%)	1,715,767	76%
Operational Expenditure						
Employee Expenses	1,538,407	1,397,371	141,036	10%	1,872,025	82%
Contract and Material Expenses	184,329	376,565	(192,236)	(51%)	489,701	38%
Finance Expenses	333	180	153	85%	240	100%+
Travel, Freight and Accom Expenses	110,954	103,713	7,242	7%	136,016	82%
Fuel, Utilities & Communication	170,257	158,420	11,837	7%	211,508	80%
Other Expenses	298,479	293,015	5,464	2%	447,677	67%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	1,291	1,950	(659)	(34%)	2,600	50%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	2,304,051	2,331,214	(27,164)	(1%)	3,159,767	73%
Total Operational Surplus / (Deficit)	(1,000,032)	(1,019,440)	19,408	2%	(1,444,000)	69%

Annual Budget Operating Position

as at 31 Mar 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(1,000,032)	(1,019,440)	19,408	2%	(1,444,000)	69%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(41,100)	(9,750)	(31,350)	(100%+)	(13,000)	100%+
Add Back Non-Cash Expenses	519,764	455,192	(64,572)	(14%)	605,414	86%
Total Non-Cash Items	478,665	445,442	33,223	7%	592,414	81%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(328,118)	(382,253)	(54,135)	(14%)	(382,253)	86%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(328,118)	(382,253)	(54,135)	(14%)	(382,253)	86%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	162,000	162,000	-	-	162,000	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	215,862	215,862	-	-	215,862	100%
Total Additional Inflows	377,862	377,862	-	-	377,862	100%
Net Budgeted Operating Position	(471,623)	(578,389)	106,766	18%	(855,977)	55%

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That the Warruwi Local Authority noted and received the Financial Report for the year to date period, 1 July 2022 to 31 March 2023.

ATTACHMENTS

- 1 Graphical Finance Presentation Warruwi- March 2023.pdf



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31st March 2023**

Actual v Budget – Operational – July 2022 to March 2023

Actuals v Budget - Warruwi as at 31 Mar 2023

Description	WARRUWI			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
Income Rates and Charges	68,078	68,091	(13)	(0%)
Charges - Sewerage	-	-	-	-
Charges - Water	-	-	-	-
Charges - Waste	65,240	65,239	0	0%
Income Council Fees and Charges	4,194	5,173	(979)	(19%)
Income Operating Grants	537,686	520,034	17,652	3%
Income Investments	-	-	-	-
Income Allocation	41,100	9,750	31,350	100%+
Other Income	4,499	3,750	749	20%
Income Agency and Commercial Services	583,223	639,736	(56,513)	(9%)
Total Operational Revenue	1,304,018	1,311,774	(7,755)	(1%)
Operational Expenditure				
Employee Expenses	1,538,407	1,397,371	141,036	10%
Contract and Material Expenses	184,329	376,565	(192,236)	(51%)
Finance Expenses	333	180	153	85%
Travel, Freight and Accom Expenses	110,954	103,713	7,242	7%
Fuel, Utilities & Communication	170,257	158,420	11,837	7%
Other Expenses	298,479	293,015	5,464	2%
Elected Member Allowances	-	-	-	-
Elected Member Expenses	-	-	-	-
Council Committee & LA Allowances	1,291	1,950	(659)	(34%)
Council Committee & LA Expenses	-	-	-	-
Total Operational Expenditure	2,304,051	2,331,214	(27,164)	(1%)
Total Operational Surplus / (Deficit)	(1,000,032)	(1,019,440)	19,408	2%



Actual v Budget – Capital – July 2022 to March 2023

Annual Budget Operating Position as at 31 Mar 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(1,000,032)	(1,019,440)	19,408	2%	(1,444,000)	69%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(41,100)	(9,750)	(31,350)	(100%)+	(13,000)	100%+
Add Back Non-Cash Expenses	519,764	455,192	(64,572)	(14%)	605,414	86%
Total Non-Cash Items	478,665	445,442	33,223	7%	592,414	81%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(328,118)	(382,253)	(54,135)	(14%)	(382,253)	86%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(328,118)	(382,253)	(54,135)	(14%)	(382,253)	86%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	162,000	162,000	-	-	162,000	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	215,862	215,862	-	-	215,862	100%
Total Additional Inflows	377,862	377,862	-	-	377,862	100%
Net Budgeted Operating Position	(471,623)	(578,389)	106,766	18%	(855,977)	55%

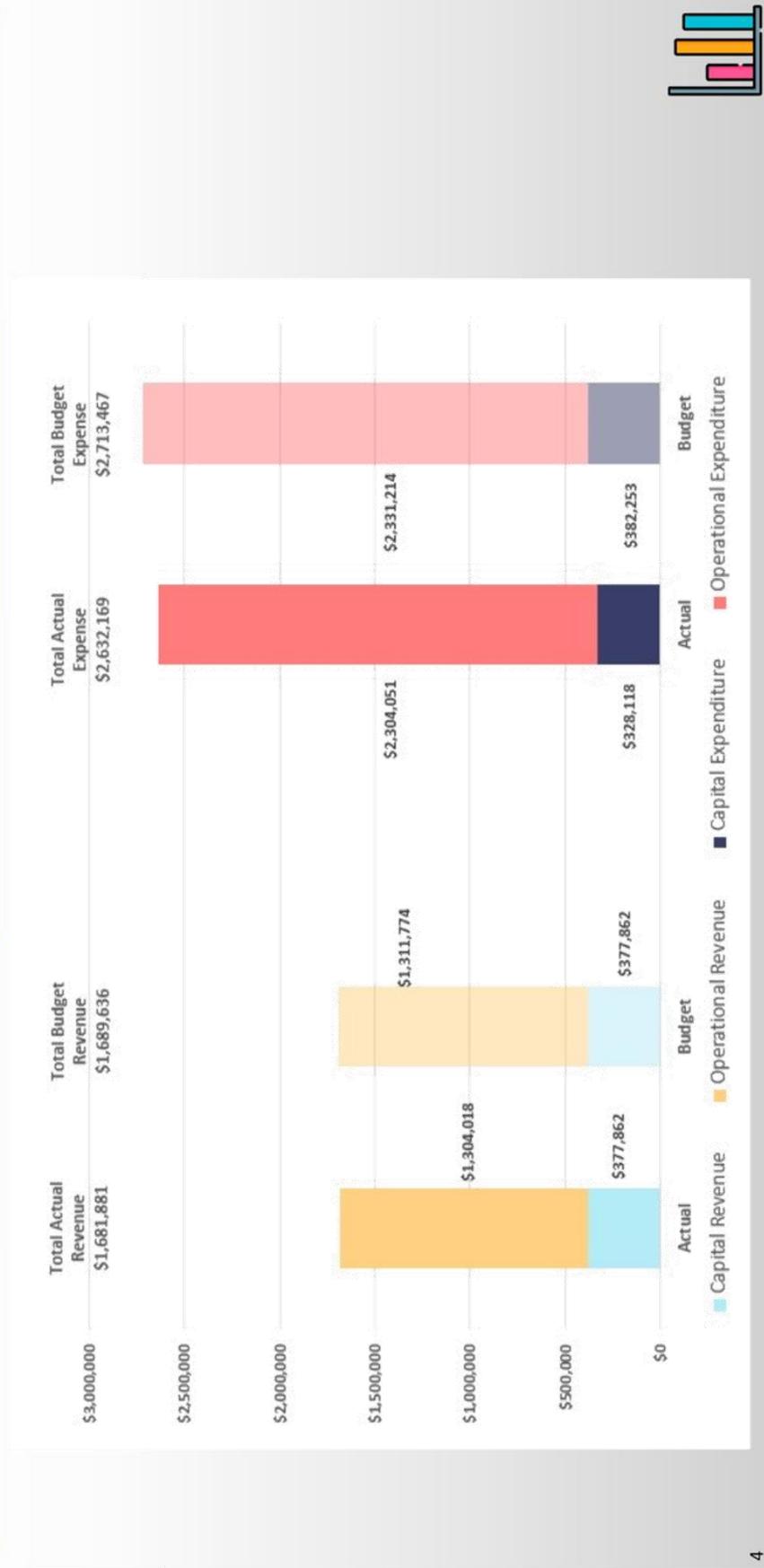
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





Actual v Budget – Warruwi – July 2022 to March 2023



Council Funded Projects – July 2022 to March 2023

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2020	Expenditure to 30 Jun 2021	Expenditure to 30 Jun 2022	Expenditure to date FY 2022-23	Balance as at 31 March 2023
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(19,516)	(2,274)	(154,682)	(110,047)	43,480
5275.05 - Purchase Hilux Utility - Warruwi	55,000	FY 21/22	-	-	-	(52,194)	2,806
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	7,335	FY 21/22	-	-	-	(11,335)	-4,000
Capital Reserve Balance	392,335		(19,516)	(2,274)	(154,682)	(173,576)	42,286





Grant Funding – Local Authority Projects - July 2022 to March 2023

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2022-23	Cash Balance as at 31 March 2023
Local Authority Projects (LAP) 2021-22 Project Funding \$58,700						
LAP - Animal Management Program FY 22/23	4,718	FY 22/23	4,718	-	(4,718)	-
LAP - Replace Solar Lights	55,000	FY 21/22	51,237	(23,808)	(5,247)	22,182
TOTAL LOCAL AUTHORITY PROJECTS	59,718		55,955	(23,808)	(9,965)	22,182



Grant Funding – Community Projects – July 2022 to March 2023

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2022-23	Cash Balance as at 31 March 2023
Local Government Immediate Priority (LGIP grant) - Towards purchase of Rubbish Compactor	162,000	FY 21/22	162,000		(162,000)	-
Commonwealth Home Support Program (CHSP)	-	FY 22/23	-		(64,547)	-
NT Jobs Package - Aged Care	-	FY 22/23	-		(117,553)	-
Night Patrol	-	FY 22/23	-		(217,323)	-
Outside School Hours Care	95,756	FY 22/23	47,878		(55,619)	-
Safety and Wellbeing - Sport and Recreation	-	FY 22/23	-		(69,994)	-
Remote Sport Program	-	FY 22/23	-		(30,513)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 22/23	-		(4,500)	-
Manage Crèche	364,759	FY 21/22	351,739		(247,145)	104,594
Children and Schooling - Youth	-	FY 22/23	-		(3,739)	-
Australia Day Grant	-	FY 22/23	-		(952)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 22/23	-		(29,472)	-
Get Up Stand Up Show Up - NAIDOC Week Activity	-	FY 22/22	-		(890)	-
Celebrating Aboriginal Culture (Australia Day)	-	FY 22/23	1,250		-	1,250
TOTAL COMMUNITY PROJECTS	622,515		562,867		(1,004,247)	105,844





New Assets or Additions to Existing Assets – March 2023

No new assets were commissioned in March 2023



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	15.2
Title:	Local Authority Funding
File Reference:	1076360
Author:	Peter Ryan, A/ Director of Organisational Growth

SUMMARY

This report provides an overview of the status of current project funding from the Department of Local Government, Housing and Community Development for Warruwi Local Authority.

BACKGROUND

The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance, as identified by the Local Authority membership.

Unallocated funds as at 31 March 2023: \$0

All available funding, including 2022-23, has been allocated to complete the projects listed in the table below. These projects have been endorsed by Council:

Warruwi	
Project	Cash balance as at 31 March 2023
Animal Management Program FY 2022/23	-
Replace Solar Lights	\$22,182
TOTAL	\$22,182

COMMENT

Whilst all funding received to date has been allocated, it would be worth thinking about and nominating new priority projects. Items discussed at previous Warruwi Local Authority Meetings as potential projects for exploration include; a shade sail at the Warruwi Playground, solar lights in various locations and shade and seating at Warruwi Crèche.

FINANCIAL IMPLICATIONS

Local Authority funding is to be spent within 2 years of receipt.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.2

Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

RECOMMENDATION:

That the Warruwi Local Authority:

- 1. Received and noted the report entitled 'Local Authority Funding'; and**
- 2. Continued to discuss and recommend projects that are of importance to the Local Authority irrespective of available funding as financial support for these projects may be sourced from elsewhere if approved by Council.**

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	17.1
Title:	Waste and Resource Management Report
File Reference:	1076374
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

The purpose of this report is to provide an update to the Local Authority on current activity in the Waste and Resource Management areas.

BACKGROUND

On 27 February 2023 Council's new Waste and Resource Coordinator Sara Fitzgerald commenced to take responsibility of the Waste portfolio for the region. This report outlines the current activities within this portfolio.

COMMENT

Landfill

Waste and resource coordinator has completed site assessment of the Landfill site and identified opportunities for operation improvement. Currently the main priority is to continue to work towards to securing a section 19 lease over the land to enable infrastructure improvements to the site. Once the site is properly secured Council can better manage and segregate waste. Collection of commercial waste fees is priority where applicable and Warruwi will be monitored for any upcoming works scheduled by NTG to ensure all commercial operators working on Warruwi are correctly disposing of or removing waste.

Litter

By renewing its partnership with Keep Australia Beautiful there will be a spotlight on litter for the coming months. Keep Australia Beautiful will be attending community in the coming months to review litter and engage all community stakeholders in improving the litter rating score for the community.

Recycling

Recycling options and initiatives are being pursued actively. We are looking to form a transport partnership with Seaswift to reduce the cost of removing recyclable materials from the community and enable better waste management practices.

STATUTORY ENVIRONMENT

Waste Management and Pollution Control Act 1998

Environment Protection Act 2019

POLICY IMPLICATIONS

West Arnhem Regional Council Regional Strategic Plan 2022-23

West Arnhem Regional Council Waste Strategy 2021-26

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 and 5 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3	Waste and Water Management Deliver environmentally and economically sound solid waste, water and sewerage services
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PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1	Recycling and Waste Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
Goal 5.2	Procurement Develop and implement a leading-edge sustainability procurement strategy
Goal 5.3	Reduce Office Waste All offices recycle and reduce waste and consumables
Goal 5.4	Education Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms
Goal 5.5	Energy Develop a Renewable Energy Strategy
Goal 5.6	Policy Devise and implement a Sustainability and Climate Action Policy

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That the Warruwi Local Authority received and noted report entitled '*Waste and Resource Management Report*'.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 18 MAY 2023

Agenda Reference:	17.2
Title:	Local Authority Members Questions
File Reference:	1076424
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*

STRATEGIC IMPLICATIONS

This report is aligned to pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

RECOMMENDATION:

That the Chairperson invited questions from Local Authority Members.

ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 18 MAY 2023**

Closure of the meeting