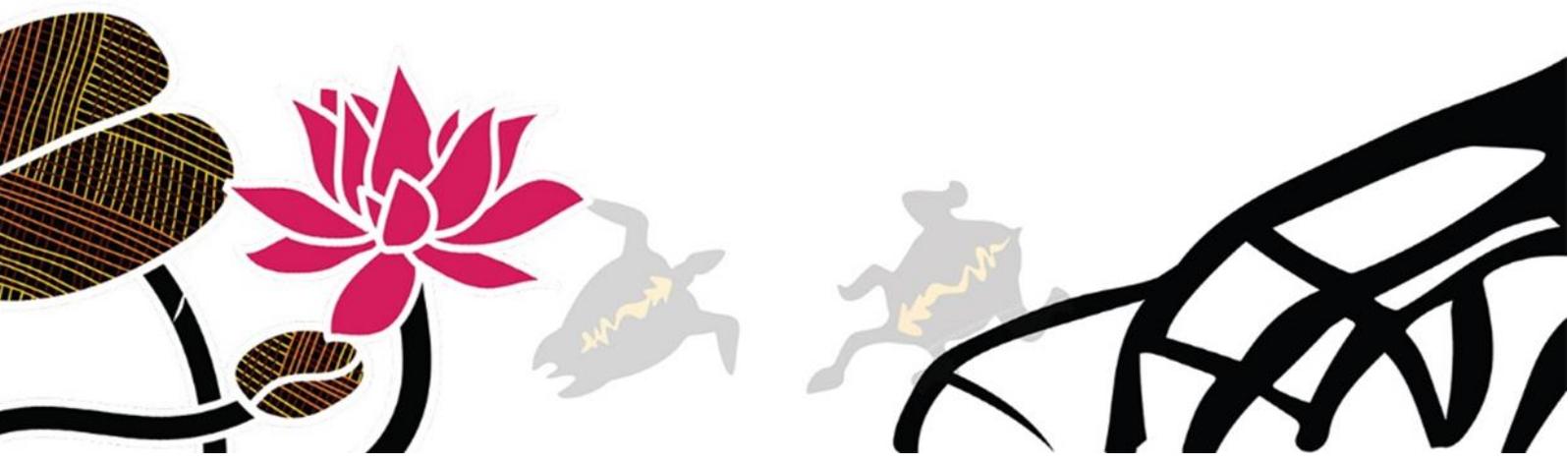




KAKADU WARD ADVISORY COMMITTEE  
WEST ARNHEM REGIONAL COUNCIL

**AGENDA**

**THURSDAY, 4 MAY 2023**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Jabiru on Thursday, 4 May 2023 at 10:00am.

Paul Hockings  
Chief Executive Officer

### **Code of Conduct: The Local Government Act 2019.**

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and Integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards Council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **Training:** A member must undertake relevant training in good faith.

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>1074448</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Kakadu Ward Advisory Committee record, any apologies and requests for leave of absence received from members for the meeting held on 4 May 2023.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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#### RECOMMENDATION:

**That the Kakadu Ward Advisory Committee received and noted members apologies and/or requests for leave of absence for the meeting held on 4 May 2023.**

#### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Absent Without Notice</b>
<b>File Reference:</b>	<b>1074452</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Kakadu Ward Advisory Committee's record, any appointed members that are absent without notice for the meeting held on 4 May 2023.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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#### RECOMMENDATION:

**That Kakadu Ward Advisory Committee received and noted member's absences without notice for the meeting held on 4 May 2023.**

#### ATTACHMENTS

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Appointment of Committee Chairperson - Kakadu Ward Advisory Committee</b>
<b>File Reference:</b>	<b>1075298</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

The purpose of this report is to present to the committee an opportunity to vote and appoint a chairperson for the Kakadu Ward Advisory Committee.

### BACKGROUND

Council approved by resolution, the creation of the Kakadu Ward Advisory Committee to discuss and make recommendations on and about the issues and operations pertaining the Kakadu Ward of the West Arnhem Regional Council.

The Committee consists of all Kakadu Ward Councillors and meets quarterly with upcoming meeting dates as 6 July 2023 and 5 October 2023. With further dates for 2024 will be determined in line with other forward scheduling later in 2023.

### COMMENT

A chairperson should be appointed to chair the committee meetings, this will be done by nominations and or voting.

### STATUTORY ENVIRONMENT

*S98 Local Government Act 2019*

### POLICY IMPLICATIONS

Terms of Reference – Kakadu Ward Advisory Committee  
Kakadu Ward Advisory Committee Charter

### FINANCIAL IMPLICATIONS

NIL

### STRATEGIC IMPLICATIONS

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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<b>Goal 1.3</b>	<b>Communication</b> Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council
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## PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

Goal 6.3	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
Goal 6.5	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

### **RECOMMENDATION:**

**That Kakadu Ward Advisory Committee appoint ..... as Chairperson for the remaining term of the Council.**

### **ATTACHMENTS**

There are no attachments for this report.

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>5.2</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>1075294</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Kakdu Ward Advisory Committee meeting of 4 May 2023.

### COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

### STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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### RECOMMENDATION:

**That the agenda for the Kakadu Ward Advisory Committee meeting of 4 May 2023 as circulated be accepted.**

### ATTACHMENTS

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>File Reference:</b>	<b>1074462</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

To present to the Kakadu Ward Advisory Committee an update on the attached action items list.

### BACKGROUND

The members are encouraged to discuss the action items list. The actions that the advisory committee resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables committee and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

### STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

##### Goal 1.1

##### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

##### Goal 6.2

##### Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

##### Goal 6.5

##### Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

### RECOMMENDATION:

**That Kakadu Ward Advisory Committee approved the creation of an Actions items register to be brought back to each committee meeting.**

### ATTACHMENTS

# WEST ARNHAM REGIONAL COUNCIL

## FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>14.1</b>
<b>Title:</b>	<b>Presentations to Kakadu Ward Advisory Committee</b>
<b>File Reference:</b>	<b>1074887</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

The purpose of this report is to provide the Kakadu Ward Advisory Committee with a list of presentations to be made by representatives of various entities and organisations.

### BACKGROUND

At various times, presentations are made so that issues relating to the Kakadu Ward can be raised and information shared.

### COMMENT

Today's meeting will include the following presentations:

- Umwelt Pty Ltd, Piers Gillespie and Sarah Bell, presentation on Social Impact and Opportunities Assessment
- Australian Bureau of Statistics, Melinda Mansell, presentation on National Aboriginal and Torres Strait Island Nutrition and Physical Activity Survey

### STRATEGIC IMPLICATIONS

The presentation will provide community members with information that is aligned to pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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### RECOMMENDATION:

**That Kakadu Ward Advisory Committee noted the presentations by Umwelt Pty Ltd and Australian Bureau of Statistics.**

### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>15.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>File Reference:</b>	<b>1074798</b>
<b>Author:</b>	<b>Deirdre O'Sullivan, CSM Jabiru</b>

#### SUMMARY

This report will present the Committee with an update on matters relating to current regional council services provided in the Jabiru Township, as prepared and presented by Council Services Manager (CSM) Deirdre O'Sullivan.

#### BACKGROUND

All issues/ matters raised are to be discussed by Committee members, as detailed in the attached report.

#### STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation, administration and representation
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#### RECOMMENDATION

**That Kakadu Ward Advisory Committee received and noted the report entitled *CSM Operations Report on Current Council Services*.**

#### ATTACHMENTS

- 1 Jabiru Operations Report.pdf

# CSM Report

**Jabiru**  
26/04/2023



## Service Delivery

### 1. Attendance rates

#### 1.1. Staff Attendance

The Jabiru Council department has averaged 96.67% attendance for the past three months..

Recruitment of the following operations positions:

- Works Officer – Permanente Full Time – Successful applicant commenced February 2023.
- Retail and Postal Services Officer – Permanente Part Time – Successful applicant commenced 26<sup>th</sup> April 2023.
- Cleaner – Permanente Part Time – Open until filled.
- Youth, Sport and Recreation Officer – Fixed Term 6 month – Successful applicant commences 12<sup>th</sup> May 2023.
- Administration Coordinator – Permanente Full Time – Interviews to be conducted early May 2023.
- Mechanic – Permanent Full Time – Advertising closed 12<sup>th</sup> April 2023.
- Council Services Manager – Permanent Full Time Contract – Advertising closed 26<sup>th</sup> April 2023.

Total number of vacancies	7
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### 2. Administration Services

#### 2.1. Administration

The Jabiru Council administration office was open from 8:30am to 4:30pm on each business day during the report period. Administration team provided support to Travel, Library and Post Office, community administration support coverage, due to staff absences.

- Relief Administration Officer 2 – Covered Minjilang administration 16-20.01.2023.
- Retail and Postal Service Officer – Annual Leave 23-27.01.2023.
- Relief Administration Officer 1 – Covered Maningrida administration 23-25.01.2023.
- Relief Administration Officer 2 – Covered Jabiru Post Office 23-25.01.2023.
- Relief Administration Officer 2 – Covered Maningrida administration 30.01-03.02.2023
- Administration Coordinator – Covered Centrelink 03.02.2023
- Administration Coordinator – Covered Maningrida administration 06-10.02.2023
- Relief Administration Officer 1 – Covered Jabiru Library on 11.02.2023.
- Relief Administration Officer 1 – Covered Maningrida administration 14-16.02.2023.
- Relief Administration Officer 2 – Covered Jabiru Post Office 14-15.02.2023.
- Relief Administration Officer 1 – Covered Travel 17.02- 02.03.2023
- Relief Administration Officer 2 – Lunch coverage Jabiru Childcare 21-22.03.2023.
- Relief Administration Officer 2 – Covered Maningrida Post Office 06-17.03.2023.
- Relief Administration Officer 1 – Annual Leave 03-22.03.2023.
- Administration Coordinator – Covered Centrelink 10-24.03.2023
- Relief Administration Officer 2 – Lunch coverage Jabiru Childcare 11.04.2023
- Administration Coordinator – Last day of employment 31.03.2023.

- Relief Administration Officer 1 – Acting Administration Coordinator 31.03.2023 until further notice.
- Customer Service Officer – Assisted with Community Care Breakfast and Lunch Runs 11-14.04.2023.

## 2.2. Post Office

Post Office services are provided by Jabiru Council post and administration staff during normal business hours 9.00am – 5.00pm. Mail was received, sorted and dispatched each business day, and there were no disruptions to services.

- Retail and Postal Service Officer – Provide coverage in Gunbalanya Licenced Post Office (LPO) 23.01-10.02.2023.
- Retail and Postal Service Officer transferred over to Early Childhood Educator - Assistant on 14.02.2023.

Total postage received	26,378 kg
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## 2.3. Centrelink

The Jabiru Centrelink Office operates between 9.00am – 3.30pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Centrelink Senior Officer – Annual Leave 03.02.2023.
- Centrelink Senior Officer – Annual Leave 10-24.03.2023
- Closed for sorry business 13-15.03.2023.

## 2.4. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – daily
- Community Hall cleaned for event being held on 05.04.2023.
- Community Hall to be cleaned on 18.04.2023.
- Brockman, Basketball courts and Magela Toilets have been changed to a fortnightly clean due to the off season.

## 3. Wellbeing Services

### 3.1. Sport & Recreation

- The Youth, Sport and Recreation team undertook a 10 week Alcohol and Other Drugs (AOD) project with Jabiru Youth, which involved Red Lilly Health, Jabiru Area School, Clontarf, Stars and Jabiru Clinic. Participants worked to make a song and music video showcasing their feelings about drugs and alcohol and their related harms.
- Candidates for a maternity cover
- Youth, Sport and Recreation Team Leader recruitment (maternity leave coverage) occurred, with successful applicant commenced April 2023.

Attendance totals	566
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### 3.2. Aquatic Centre

The aquatic centre was open Monday, Wednesday, Friday 12.00pm – 6.30pm, Tuesday and Thursday 12.30pm – 6.00pm, Saturday and Sunday 12.00pm – 6.30pm as per regular schedule.

- Have seen increase in patrons since 2023 school year has commenced and with dry season approaching, starting to see few more tourist.
- Aqua Fitness have resume on Tuesday and Thursday evenings, weather permitting.
- Under Water Hockey has resumed, being run by on of the Caulfield Grammar staff and has had good attendance. This activity is subject to Caulfield Grammar work roster.
- Pool Officer completed annual Pool Lifeguard Update in February 2023.
- Storm damaged to the tree near playground occur in February 2023. Large stump removed and boundary fence repairs were required.

- Caulfield Grammar 2023 excursions have commenced, with groups up to 50 new students each month.
- Clontarf activities
- 'Family Fun Activities' followed by BBQ held on 27 February 2023, with supervision support from Caulfield Grammar.

Attendance totals	3,592
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### 3.3. Library

The library operates Monday to Friday, 10:30am to 4:30pm.

- The meeting room furniture has been installed. Since completion, the room is regularly used for meetings, including stakeholders meeting to discuss the Alcohol and Other Drugs (AOD) project. The WARC Wellbeing team holding NAIDOC discussions around funding.
- Hosted International Woman's Day (IWD) event, highlighting basket weavers in the region.
- Australian Reading Hour event, with both Jabiru Childcare Centre (JCC) & Families As First Teachers (FAFT) attending.
- Outdoor Education Group (OEG) information sessions commenced March 2023.
- Assisted Youth, Sport and Recreation team, along with Red Lily, to finalise the AOD youth project.
- New computers have been ordered.

### 3.4. Early Learning

The childcare centre operated Monday to Friday, 7:30am to 5:00pm. Daily attendances as follows:

- Recruited two new Early Childhood Educator Assistants, commencing in February / March 2023.
- There has been some changes with in the various child rooms, with staff stepping up and taking on more responsibility.
- Ran A fundraiser at the pool for
- Childcare staff ran an Australia day fundraiser, raising \$60.00 for the childcare centre.
- 'Street Library' for the children.
- Collaboration with Library, to look at weekly book borrowing program.
- The 2023 year has seen an increase of new enrolments and re-enrolments, compare to last year.
- Finally received resources from the toys and equipment grant obtained 2022 calendar year.
- Other projects: After School Care, fee structure, policies and procedures, reviewing staffing structure, and hanging third party software.
- Jabiru Childcare Centre staff has been assisting with relief cover to Warruwi Crèche over the reporting period.
- Investigate support educators for children with additional needs.
- Monthly Staff meetings with Council Services Manager, to elevate any concerns and future plans for improvement in the childcare centre.
- Weekly Monday morning visits with Caulfield Grammar School (CGS), is popular program that all the students wish to attend.
- Collaboration with Families As First Teachers (FAFT), Caulfield Grammar School (CGS), WARC Library.
- Manager and Assistant Manager work from home one day per week, increased time dedicated to programming and compliance, and improving the service provided.

Attendance totals	1,313
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### 3.5. Aged Care

- Monthly meetings held to discuss meal plans in each community.
- New support worker for Kakadu established.
- Revise formatting of tick sheet, for consistency.

- Work with community care team to get access to care packages for clients.
- Cert IV training took place during this period, with three Community Care staff attending.
- Approximately 11 clients are now registered for MOW.
- One client from Gunbalanya was in Kakadu and continued to receive services there

Total meals provided	482
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### 3.6. Disability care

Services provided are as follows:

- Accommodation,
- Personal care / household tasks,
- Centre Activities,
- Home modifications,
- Plan management, and
- Transport.

Total number of NDIS participants	4
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## 4. Community Works

### 4.1. Parks and Open Space

The community is generally clean and tidy.

- Assisted Housing team with installation of furniture in staff houses.
- Cleaning lane way and alley ways around Jabiru township.
- Pushed up green waste.
- Slash Jabiru sprinkler farm.
- Tree removed from around Jabiru vacant blocks and park lands.
- Mowing park lands and playgrounds around Jabiru Township.
- Street sweeper being used around Jabiru road ways.
- Training new staff to use skid steer and street sweeper and Garbage truck.
- A Works Officer on long service leave, returning to work on 27 February 2023.
- Weed spraying around Jabiru Township and fire break around commercial properties in the industrial area.
- Training six new starter for the works crew training one new staff member to operate bin truck.
- Contractor removed dead branch behind office.
- Landfill officer had three day of leave one work crew filled in at the landfill.
- Had to deliver water sample to lab in Darwin over Christmas / New Year week, as AJ Courier closed for this period.
- Senior Works Officer (SWO) providing assistance as Acting Council Services Manager (CSM) Jabiru 19.12.2022 – 05.01.2023 and Acting CSM Maningrida 05.01-05.03.2023.
- Graded around fire break at sprinkler farm and landfill.
- Slash at the landfill.
- Slashed fire break around industrial area.
- Tree removal at the pool after storm had blown down onto fence line contact need to stump grind and repair fence.
- Regular mowing of sports fields and public areas.
- Senior Works Officer on leave from 03.04-05.05.2023.
- Removal of two trees in town centre.

### 4.2. Roads

Road repairs have commenced across the community.

- Repairs need to King place due to water damage.

- Sink hole in Kinchela Road inspection needed to locate damage drain for repair another one has appeared in Allamanda Place as well as a second appeared on Kinchela road also one outside for fire station on the croc side of the road also new one at Dyer place now this is across the road from one side to the other also two sink trenches in Tasman crescent.
- Lewis place needs drain to be unblocked causes flooding in Auld place.
- Drain in Calvert crescent and Civic drive need to be cleared and might need to modify as drain blocks with heavy rain fall lot of tree root inside pipe work and lake level rises stopping flow of water.
- Need to repair Civic drive due to water damage to road have swept area with the street sweeper to remove extra stone and soil to repaired area.
- Added more fill to potholes at Civic drive and king place need more permanent repair.
- Filled potholes Langford Smith Drive and Jabiru Area school carpark.
- Replaced storm water lids as required.
- Minor and Major roads contracts awarded
- Two new sink holes have formed in centre of roads escalated issue to DNP.

#### 4.3. Waste

Landfill site operated between Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Ongoing garbage truck in use for Jabiru domestic rubbish collection.
- Small fire still smouldering after area was capped with dirt as per response plan monitoring and assessing area as required.
- Landfill officer had three day of leave one work crew filled in at the landfill.
- Accepted 4 demolished houses as part of Jabiru remediation.

Total amount of waste removed from landfill	0 kg
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#### 4.4. Plant and equipment

All required maintenance and repairs carried out by Jabiru Mechanic, as soon as possible, to minimize the impact to Jabiru operations.

## 5. Essential Services

#### 5.1. Power

- Street light audit was completed.
- Power and water repair light but new ones now added to the list awaiting cabling issue to be repaired.
- Backup generator's run weekly for checklist and data recorded on checklist.

#### 5.2. Water

- Daily checks to bores completed and data record on checklist.
- Daily chlorine level check on potable water and data record on checklist.
- Completed bi-weekly bacterial water testing AJ Couriers forgot to pick up sample so move collect to the next week and then every second week from them on.
- Telemetry grant applied for.
- Water mains break on Australia day, Township water turned off for 2 hours.
- Ongoing investigating of 6 water leaks in Jabiru, fire hydrants etc.
- Low level water tank works suspended.
- 3 x scheduled water outages to township to repair major leaks.
- Ongoing water meter replacement program.

#### 5.3. Sewerage

- Sewage lift pump check and data recorded on checklist completed daily.
- Grids and filter for sewage and sprinkler farm cleaned weekly.
- Second pumping well at relift station has a blockage and have now moved new pump over to well #1 need to unblock #2 well before pump can be installed into relift station 360

pump came to investigate the problem with the relift station please see report sent through.

- Sprinkler pump #1 at the sewage pond has failed but the new ones will be installed at the sewage with the repair work that are being completed now have turn off load share so only the #2 pump come on in auto.
- New equipment install by NTEX keep faulting out the pumps NTEX to fix when returning in the new year.
- Sewer main break at Dam wall, major works undertaken by NText on behalf of NTG for Jabiru remediation.
- Lift station at JSSC failure, negotiations with ERA on repair.
- New sewer main failure at Jabiru Lift Station – NTG to manage repairs.
- ERA repaired JSSC pump well by installing pump and connecting power to pump well. Hole in pump well allowing ground water in to be repaired after wet season.
- Aurora pumps not functioning in auto.

## 6. Trade Services

### 6.1. Planned Maintenance

- Jabiru trades team resignations, engagement of local contractors in lieu of recruitment.
- Schedule of rates negotiated, ongoing works on Jabiru water meter replacement

### 6.2. Unplanned Maintenance

- Roof leaks Jabiru office, insurance claim submitted
- Roof Leak Jabiru childcare
- Roof Leak town hall
- Broken down grader fixed.

## 7. Community

### 7.1. Other projects

- **Opportunities**
  - Commercial waste collection Jabiru.
  - Ooutside School hours care for Jabiru Childcare.
- **Current**
  - Jabiru Social & Business network.
  - Parks weeds project.
- **Future**
  - Awaiting new skidsteer to arrive so installation of road signs can be undertaken.

### 7.2. Community meetings and events

CSM has coordinated a community event between school, clinic and LA to be held on the 10 Aug 2020.

- Project Steering Group
- Jabiru Service delivery Meeting
- Parks Australia Jabiru Remediation
- Australia Day event
- International women's day event
- ALPA host agreement
- GAC re Mudginberri pipeline
- New Jabiru Clinic Manager
- Warnbi
- NIAA
- CSM Maningrida interviews on 20.03.2023.
- GACJT regular meeting 3.30 pm on 27.03.2023.
- DIPL Jabiru Infrastructure meeting 11.00 am 28.03.2023
- ABS Regarding health surveys 1.30 pm 28.03.2023.

- Jabiru Community Information session 5.30 pm 05.04.2023.
- Professional development for elected members module 2 8.30 am 11.04.2023.

Total number of meetings and events attended by the CSM	12
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**7.3. Community key focus areas**

Jabiru remediation projects, transition of Jabiru to Tourism town:

- Sewer Ponds
- Stormwater & Sewage Network
- Low Level Water Tank
- Jabiru Landfill
- Parks road lease and remediation
- Initial road contract for sink holes \$1.1 million
- Anzac Day Services and activities
- Kakadu Triathlon
- Social infrastructure study funding Jabiru projects
- Updating of Jabiru bylaws



Jabiru works team attended field training with Kakadu National Park, while the rangers were spraying weeds and paragrass, around in the Jabiru Lake.



International Women's Day Jabiru held on Wednesday 8<sup>th</sup> March 2023.

# WEST ARNHAM REGIONAL COUNCIL

## FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>15.2</b>
<b>Title:</b>	<b>Waste and Resource Management Report</b>
<b>File Reference:</b>	<b>1074797</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

### SUMMARY

The purpose of this report is to provide an update to the Advisory Committee on current activity in the Waste and Resource Management areas

### BACKGROUND

On 27 February, 2023 Council's new Waste and Resource Coordinator Sara Fitzgerald commenced to take responsibility of the Waste portfolio for the region. This report outlines the current activities within this portfolio.

### COMMENT

#### Landfill

Waste and Resource Coordinator has conducted multiple site visits and completed a Comprehensive Landfill Site Audit for Jabiru Landfill.

Overall operations at Jabiru Landfill and of the site are rated Good – Very Good. There is minimal scattered waste and segregation of waste is completed as per NTEPA Regulations. Regular inspections are completed by Landfill Officer and Works Officers and all plant and equipment is in good working order.

Moving into dry season when access permits emphasis will be on ensuring all fire breaks are in good condition and further preventative maintenance is done to ensure safety of the site.

#### Litter

Waste and Resource Coordinator has completed a Litter Rating Index Audit for Jabiru. The Score was rated at 80/100 with areas for improvement identified in better community education for littering and regular auditing accounting for potential extra litter in dry/peak tourist season. Some illegal dumping seen at the green waste site of household goods and minimal untidy allotments. Suggested amnesty for commercial operators to clean up works yards.

Working with Keep Australia Beautiful in the coming months will be invaluable in creating a better litter picture for the Kakadu Ward and make any necessary Improvements.

Waste and Resource Coordinator has also been working with ANZPAC – product stewardship board for plastics and packaging- on securing a sponsor for WARC events including the Kakadu Triathlon to assist these events to move towards a waste free format.

#### Remediation

DIPL wishes to move forward with the remediation process and initiate testing of the current landfill site. In order to achieve this they have requested West Arnhem Regional Council assume responsibility for all legacy aboveground waste. We are awaiting a stakeholder meeting to ensure this activity is appropriately funded through the remediation process and does not extend financial responsibility to WARC.

Further to this there have been no arrangements made for storage of interim waste created between DIPL's commencement and finalisation of the facility. WARC officers are reluctant to proceed until there is further direction for the future of the site and if the facility will be reappropriated as a Transfer Station or continue as a landfill operation.

#### Recycling

Concrete and Timber – NTEX is likely recycler for both of these streams of waste for use in road base and bitumen emulsion.

Metal/whitegoods/Cars – SIMS or Sell and Parker

Car Batteries – SIMS

Cash for Containers – ENVIROBANK – possibly working with Jabiru Area School to see if they are interested in administering this program through Clontarf/Stars in order to give students an opportunity to learn business skills.

Further options are being investigated by Waste and Resource Coordinator for future implementation.

### STATUTORY ENVIRONMENT

WASTE MANAGEMENT AND POLLUTION CONTROL ACT 1998

ENVIRONMENT PROTECTION ACT 2019

### POLICY IMPLICATIONS

West Arnhem Regional Council Regional Strategic Plan 2022-23

West Arnhem Regional Council Waste Strategy 2021-26

### FINANCIAL IMPLICATIONS

NIL

### STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 and 5 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
<b>We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.</b>	
<b>Goal 4.3</b>	<b>Waste and Water Management</b> Deliver environmentally and economically sound solid waste, water and sewerage services

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION	
<b>Leading by example, we commit to developing a culture of sustainable practice.</b>	
<b>We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.</b>	
<b>Goal 5.1</b>	<b>Recycling and Waste</b> Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
<b>Goal 5.2</b>	<b>Procurement</b> Develop and implement a leading-edge sustainability procurement strategy
<b>Goal 5.3</b>	<b>Reduce Office Waste</b> All offices recycle and reduce waste and consumables
<b>Goal 5.4</b>	<b>Education</b> Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms
<b>Goal 5.5</b>	<b>Energy</b> Develop a Renewable Energy Strategy
<b>Goal 5.6</b>	<b>Policy</b> Devise and implement a Sustainability and Climate Action Policy

**RECOMMENDATION:**

**That Kakadu Ward Advisory Committee received and noted report entitled '*Waste and Resource Management Report*'.**

**ATTACHMENTS**

NIL

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 4 MAY 2023

<b>Agenda Reference:</b>	<b>15.3</b>
<b>Title:</b>	<b>Update on Jabiru Projects</b>
<b>File Reference:</b>	<b>1075143</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

#### SUMMARY

The report is presented to provide information about the ongoing in Jabiru undertaken by Parks Australia, WARC and NTG.

#### BACKGROUND

Ranger uranium mine, Jabiru is now in the process of Rehabilitation. The mine's closure represents a significant economic challenge. To tackle this challenge Australian Government will invest \$216 million over the next 10 years in realizing a new vision for Jabiru and the national park to transition the town from mining town to a Tourist destination. Alongside upgrades to current camping sites and roads, there are plans to build a world-class visitor center in Jabiru that will combine traditional storytelling with cutting-edge technology.

#### COMMENT

The following Projects are ongoing and are managed by WARC and NTG

##### NTG Projects:

##### Health Clinic:

The Northern Territory Government has awarded a \$20 million contract for the construction of the Jabiru Health Centre, which will service Jabiru, surrounding communities and visitors.

Local business C and R Constructions will build the facility, which will see around 115 people working onsite, including contractors, Aboriginal workers and apprentices.

Construction has begun in November 2022 and be completed in late 2023.

Construction of the facility will enhance local access to medical services including renal dialysis facilities for patients in the West Arnhem region.

The Jabiru Health Centre will provide eight consulting suites with dedicated male, female and pediatric rooms, four multi-purpose allied health examination rooms, a four-chair renal room and a dental surgery (including sterilization and work rooms).

##### Sewerage Ponds:

The Sewerage Ponds works was awarded last year in 2023 and will be completed by July 2023. The work includes upgrading the sewerage ponds infrastructure.

##### Sewerage Network upgrade:

This consist of two stage:

Stage 1: Stage 1 was to investigate the sewer network through camera and identify the issues. The works were awarded in 2022 and were completed in 2022.

Stage 2: It consist of upgrading the sewer network which will be advertised this year

##### Ground Level Water Tank

Water tower Project was awarded in 2022 but put on hold due to some technical problems in the water network. The works will commence in 2023. The works consists of upgrading the ground level water tank.

## WARC Projects:

WARC is managing 2 Projects in Jabiru

- Jabiru Roads Maintenance
- Jabiru Roadworks and Sinkholes works

### Jabiru Roads Maintenance:

Parks Australia and WARC signed a 40 years lease for Jabiru roads. As per the agreement, WARC will receive \$280,000 annually to maintain the roads. This Year WARC has engaged NTEX to undertake Jabiru local roads maintenance. The works has commenced on 23 April 2023 and will be completed in 6 weeks.

The works Include:

- Road reconstruction
- Pothole repair
- Shoulder maintenance
- Drainage Cleaning
- Line Marking
- New signage
- Spray sealing

### Jabiru Roadworks and Sinkholes works

Due to the poor condition of Jabiru roads, sinkholes are forming and is creating a traffic hazard. WARC engaged Parks Australia to provide funding for the repair of the sinkholes.

WARC has Engaged City earthmoving to undertake the sinkhole repair works. Contractor has started mobilizing the machines and materials. The works will commence on 3/5/2023.

## STATUTORY ENVIRONMENT

Not applicable.

## POLICY IMPLICATIONS

Council procurement policy

## FINANCIAL IMPLICATIONS

Remediation works funded by Parks Australia

## STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

#### **Goal 4.1**

#### **Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows

### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

#### **Goal 1.1**

#### **Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

**Goal 1.3**

**Communication**

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

**RECOMMENDATION:**

**That Kakadu Ward Advisory Committee received and noted the report entitled “*Update on Jabiru Projects*”.**

**ATTACHMENTS**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 4 MAY 2023**

<b>Agenda Reference:</b>	<b>15.4</b>
<b>Title:</b>	<b>Committee Members Questions</b>
<b>File Reference:</b>	<b>1074492</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

**SUMMARY**

The purpose of this report is to give Kakadu Ward Advisory Committee Members a formal forum where they can table items for discussion at meeting.

**STATUTORY ENVIRONMENT**

Section 83 of the *Local Government Act 2019*.

**STRATEGIC IMPLICATIONS**

This report is aligned to pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

**PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

**Goal 1.1**

**Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.3**

**Council and Local Authorities**

Excellence in governance, consultation administration and representation

**Goal 6.5**

**Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes

**RECOMMENDATION:**

**That the Chairperson invites questions from committee Members.**

**ATTACHMENTS**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 4 MAY 2023**

**Closure of the Meeting**