



WEST ARNHEM REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
AGENDA

WEDNESDAY, 12 APRIL 2023



# WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers, Jabiru on Wednesday, 12 April 2023 at 9:00 am.

Paul Hockings  
Chief Executive Officer

## **Code of Conduct: The Local Government Act 2019.**

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and Integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards Council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **Training:** A member must undertake relevant training in good faith.

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*Nil*

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**The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.**

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>1060594</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary Council meeting held on 12 April 2023.

#### LEAVE OF ABSENCE REQUESTS:

Cr Catherine Ralph wishes to take leave from 3 April 2023 until 2 June 2023 inclusive as she is taking on short term contract work outside of the Council area.

#### BACKGROUND

Cr Ralph will be temporarily relocating to Batchelor NT to work for Parks and Wildlife Commission of the Northern Territory on a short term contract before making a decision about her long term future employment. She will still maintain her principal place of residence in Jabiru.

In order to support Cr Ralph whilst she is making a long term career decision to either stay with her current employer or a new opportunity, Council can provide permission under Section 47 (o) of the *Local Government Act 2019*, effectively being an apology in advance.

#### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

#### STATUTORY ENVIRONMENT

Clause 12 of *Guideline 2A: Council Member Allowances*.

Sections 47 of the *Local Government Act 2019* - Disqualification

(1) A person is disqualified from office as a member of a council if the person:

- (a) holds a judicial office; or
- (b) is bankrupt; or
- (c) is sentenced to a term of imprisonment of 12 months or more for an offence against the law of the Commonwealth or of a State or Territory in the circumstances specified in subsection (3); or
- (d) is a staff member of the council; or
- (e) is a staff member of the local government subsidiary of which the council is a constituent council of the local government subsidiary; or
- (f) is indebted to the council and fails to discharge the debt within 6 months after the debt becomes due and payable in accordance with the regulations; or
- (g) is certified mentally unfit to carry out the functions of a member; or
- (h) is disqualified from managing a corporation under the Corporations Act 2001 or the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth); or
- (i) is disqualified under section 40 of the Associations Act 2003 from being an officer of an incorporated association; or
- (j) is a member of the Commonwealth House of Representatives or the Senate; or

- (k) is determined by NTCAT to be unfit to be a member under section 133; or
- (l) for the period mentioned in that subsection – is incapable of holding a local government office under section 89(3) of the Criminal Code; or
- (m) ceases to be enrolled as an elector in respect of a place of residence within the area; or
- (n) ceases to have a principal place of residence within the area; or
- (o) is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the council.

#### **POLICY IMPLICATIONS**

This report has been prepared in accordance with Council’s Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### **STRATEGIC IMPLICATIONS**

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

<b>PILLAR 6 FOUNDATIONS OF GOVERNANCE</b>	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation

#### **VOTING REQUIREMENTS**

Simple Majority.

<p><b>RECOMMENDATION:</b>  <b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. Received and noted Elected Member apologies for Cr Ralph for the Ordinary Council meeting held on 12 April 2023; and</b></li> <li><b>2. Granted leave of absence to Cr Ralph inclusive of apologies for the Ordinary Council Meetings scheduled for 12 April 2023 and 10 May 2023.</b></li> </ol>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

#### **ATTACHMENTS**

- 1 2023.03.23 Apology for the next Council Meetings x 2 Cr Ralph.pdf**

**Paul Hockings**

**From:** Catherine Ralph <catherineralph64@gmail.com>  
**Sent:** Thursday, 23 March 2023 11:23 AM  
**To:** Paul Hockings  
**Subject:** Doc: 1067609 Re: Apology for the next Council Meetings x 2

**CAUTION:** This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department.

Good afternoon Paul,

Hi Paul. Thanks for meeting with me to discuss taking leave from Council while I take up temporary work at Litchfield National Park. I request two months leave, and submit an apology for the next 2 ordinary meetings.

Thank you, Catherine Ralph

On Thu, 23 Mar 2023 at 11:49 am, Paul Hockings <[Paul.Hockings@westarnhem.nt.gov.au](mailto:Paul.Hockings@westarnhem.nt.gov.au)> wrote:

Cr Ralph, It was good to catchup on 21/03/2023 to talk about your situation and potential short term work in Litchfield National Park from 3/4/2023. As promised I have written a report for the next Council meeting. It would be good to attach an email from yourself requesting Council consider your leave for 2 months effectively putting in an apology in advance for the next 2 ordinary meetings. I look forward to your reply. Regards PH



**Paul Hockings**  
**Chief Executive Officer | West Arnhem Regional Council**

T: 08 8979 9444 | M: 0428 676 945 | PO Box 241 Jabiru NT 0886  
 E: [Paul.Hockings@westarnhem.nt.gov.au](mailto:Paul.Hockings@westarnhem.nt.gov.au) | W: [www.westarnhem.nt.gov.au](http://www.westarnhem.nt.gov.au)

**OUR VALUES:** Respectful Inclusive Innovative Integrity



*West Arnhem Regional Council acknowledges the First Nations Custodians, and the many language and family groups who are managers and caretakers to each of their traditional homelands and Waters across the West Arnhem Region. West Arnhem Regional Council pay their respects and acknowledge Elders past, present and rising.*

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Absent without Notice</b>
<b>File Reference:</b>	<b>1063067</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 12 April 2023.

#### STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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#### RECOMMENDATION:

**That Council noted Elected Member absences without notice for the Ordinary Council meeting held on 12 April 2023.**

#### ATTACHMENTS

# WEST ARNHem REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Swearing in of newly Elected Member - Gunbalayna Ward By-election 18 March 2023</b>
<b>File Reference:</b>	<b>1068895</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

This paper outlines the procedure for the swearing in of newly Elected Member Mr Gabby Gumurdul after the Gunbalayna Ward By-election that was held on 18 March 2023.

### BACKGROUND

After the declaration of polls made by the Northern Territory Electoral Commission for the Gunbalayna Ward By-election on 20 March 2023, Mr Gabby Gumurdul is officially appointed as an Elected Member.

During the meeting the Chief Executive Officer (CEO) will invite Mr Gumurdul being the Elected Member to read the following declaration:

“I, Gabby Gumurdul, having been elected as a Councillor of West Arnhem Regional Council declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct under the *Local Government Act 2019* and any other relevant legislative requirements, to the best of my judgement and ability.”

After making the declaration:

1. The Elected Member will sign the declaration certificate, which will then be countersigned by the CEO.
2. The signed certificate will be handed over to the Governance and Risk Advisor who will make a copy of it for Council’s records.

### STATUTORY ENVIRONMENT

Part 4.2 of the *Local Government Act 2019*.

### POLICY IMPLICATIONS

The following policies are relevant to this report:

- Code of Conduct (Elected, Local Authority and Council Committee Members) Policy.
- Conflict of Interest (Elected, Local Authority and Council Committee Members) Policy.
- Allowances and Expenses (Elected, Local Authority and Council Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Council Committee Members) Policy.

### STRATEGIC IMPLICATIONS

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

Goal 6.1

**Financial Management**

Provision of strong financial management and leadership which ensures long term

	sustainability and growth
Goal 6.2	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
Goal 6.4	<b>Risk Management</b> The monitoring and minimisation of risks associated with the operations of Council
Goal 6.5	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
Goal 6.6	<b>Information and Communication Technology</b> Effective and innovative information technology solutions which maximise service delivery and support Council's operations

## VOTING REQUIREMENTS

Simple Majority.

### RECOMMENDATION:

**That Council congratulated Mr Gabby Gumurdul on his appointment as Councillor to the West Arnhem Regional Council, representing the Gunbalanya Ward after the By-election that was held on 18 March 2023.**

## ATTACHMENTS

- 1 Declaration West Arnhem Gunbalanya Ward By Election.pdf



**Northern Territory  
Electoral Commission**  
EVERY vote counts!

Level 3, TCG Centre | 80 Mitchell Street | GPO Box 2419 DARWIN NT 0801  
T: 08 8999 5000 | F: 08 8999 7630 | E: [ntec@nt.gov.au](mailto:ntec@nt.gov.au) | ABN 8408 5734 992

Chief Executive Officer  
West Arnhem Regional Council  
PO Box 721  
JABIRU NT 0886

Attention: Paul Hockings

**WEST ARNHEM REGIONAL COUNCIL – GUNBALANYA WARD BY-ELECTION**

Dear Paul

In accordance with *Local Government (Electoral) Regulation 71(b)*, I hereby notify you of the result of the above election that was held with an Election Day set for Saturday 18 March 2023.

Two candidates contested the election for one councillor vacancy and the number of first preference votes polled by each candidate, as at the fresh scrutiny on Monday 20 March 2023, was as follows:

Gabby Gumurdul	303
Owen Naborlhborlh	125
<b>Total 1<sup>st</sup> Preference</b>	<b>428</b>
Informal votes	33
<b>Total Votes</b>	<b>461</b>

As there is only two candidates the quota of votes required for this election is more than 50% of the formal first preference votes. After the fresh scrutiny on Monday 20 March 2023 Gabby Gumurdul had in excess of 50% of formal first preferences.

There are a total of 41 ballot papers still to be admitted to the count, consisting of

- 5 postal votes
- 36 Declaration votes

Although they will be counted, those outstanding votes cannot affect the outcome of the election.

I therefore declare Gabby Gumurdul duly elected as Gunbalanya ward councillor under regulation 71 of the *Local Government (Electoral) Regulations*.

If you have any further queries, please do not hesitate to contact Greg Hibble on telephone 0400 355 205.

Yours sincerely

Iain Loganathan  
Electoral Commissioner  
20 March 2023

[www.ntec.nt.gov.au](http://www.ntec.nt.gov.au)

EVERY vote counts!

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>5.2</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>1068000</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 8 March 2023.

#### STATUTORY ENVIRONMENT

Section 92(1) *Local Government Act 2019* is relevant to this matter.

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the agenda papers for the Ordinary Council meeting held on 12 April 2023 as circulated be received for consideration at the meeting.**

#### ATTACHMENTS

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>File Reference:</b>	<b>1060593</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether he/she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless Council expressly directs him or her to do so.

### STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

### STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

Goal 6.3

#### Council and Local Authorities

Excellence in governance, consultation administration and representation

### RECOMMENDATION:

**That Council received the declarations of interest as listed for the meeting held on 12 April 2023.**

### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Confirmation of Previous Minutes - Ordinary Council Meeting held on 8 March 2023</b>
<b>File Reference:</b>	<b>1069295</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

Minutes of 8 March 2023 Ordinary Council meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### STATUTORY ENVIRONMENT

Sections 101 and 102 *Local Government Act 2019*

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) policy.

#### STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the minutes of 8 March 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.**

#### ATTACHMENTS

- 1 2023.03.08 Ordinary Council Meeting Minutes - Unconfirmed.pdf



Minutes of the West Arnhem Regional Council an Ordinary Meeting  
 Wednesday, 8 March 2023 at 9:00 am  
 Council Chambers, Jabiru

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**ELECTED MEMBERS PRESENT**

Chairperson	Matthew Ryan (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph Blyth
Councillor	Otto Dann (Video Conference)
Councillor	Jacqueline Phillips (Video Conference)
Councillor	James Marrawal (Video Conference)
Councillor	James Woods (Video Conference)
Councillor	Donna Nadjamerrek (Video Conference)

**STAFF PRESENT**

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	David Glover
Chief Corporate Officer (acting)	Fiona Ainsworth (Video Conference)
Director of Organizational Growth (acting)	Peter Ryan
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Governance and Risk Advisor	Jessie Schaecken (Video Conference)
Travel and Executive support	Jasmine Mortimore
Media and Communications Officer	Heidi Walton

**Visitors**

County Liberal Party, Leader of the Opposition	Lia Finocchiaro
Country Liberal Party Candidate, Seat of Arafura	Leslie Tungatalum
Territory Labor Party Candidate, Seat of Arafura	Manuel Brown
Territory Labor Party	Berrigan Young
Territory Labor Party	Patty Hennan

**MINUTE NOTE:** Lia Finocchiaro and Leslie Tungatalum joined prior to the meeting commencing from 9:16 to 9:55 to talk about CLP policies and matters relating to the seat of Arafura.

**MINUTE NOTE:** Manuel Brown, Patty Hennan and Berrigan Young joined prior to the meeting commencing from 9:59 to 10:43 to talk about Territory Labor policies and matters relating to the seat of Arafura.

Chairperson Ryan declared the meeting open at 11:02, welcomed all in attendance and did an Acknowledgement of Country.

#### **APOLOGIES**

##### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Council considered a report on Apologies and Leave of Absence.

#### **RESOLVED:**

That Council received and noted Elected Member apologies from Crs Catherine Ralph, Julius Kernan and James Marrawal for the Ordinary Council meeting held on 8 March 2023.

#### **ABSENT WITHOUT NOTICE**

##### **4.1 ABSENT WITHOUT NOTICE**

The Council considered a report on Absent without Notice.

#### **RESOLVED:**

That Council noted Elected Member absences without notice for the Ordinary Council meeting held on 8 March 2023.

#### **ACCEPTANCE OF AGENDA**

##### **5.1 ACCEPTANCE OF AGENDA**

The Council considered a report on Acceptance of Agenda.

#### **OCM43/2023 RESOLVED:**

On the motion of Cr Ralph Blyth

Seconded Deputy Mayor Elizabeth Williams

That the agenda papers for the Ordinary Council meeting held on 8 March 2023 as circulated be received for consideration at the meeting.

**CARRIED**

#### **DECLARATION OF INTEREST OF MEMBERS OR STAFF**

##### **6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Council considered a report on Disclosure of Interest of Members or Staff.

#### **RESOLVED:**

That Council received nil declarations of interest for the meeting held on 8 March 2023.

#### **CONFIRMATION OF PREVIOUS MINUTES**

##### **7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 8 FEBRUARY 2023**

The Council considered a report on Confirmation of Previous Minutes - Ordinary Council Meeting held on 8 February 2023.

#### **OCM44/2023 RESOLVED:**

On the motion of Cr Henry Guwiyul

Seconded Cr Otto Dann

That the minutes of 8 February 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

**CARRIED**

#### **CHIEF EXECUTIVE OFFICER'S REPORTS**

**8.1 MAYOR'S LEAVE**

The Council considered a report on Mayor's Leave.

**OCM45/2023 RESOLVED:**  
**On the motion of Cr Jacqueline Phillips**  
**Seconded Cr James Woods**  
**That Council received and noted the report entitled *Mayor's Leave*.**

**CARRIED**

**8.2 MEETINGS AND EVENTS ATTENDED BY THE ACTING MAYOR**

The Council considered a report on Meetings and Events Attended by the Acting Mayor.

**OCM46/2023 RESOLVED:**  
**On the motion of Cr Ralph Blyth**  
**Seconded Cr James Woods**  
**That Council:**

1. Received and noted the report entitled *Meetings and Events Attended by the Acting Mayor*,
2. Approved associated travel cost to attend the listed meetings and events; and
3. Approved the attendance and associated travel expenses of Mayor Ryan, Paul Hockings CEO and extended an invitation to Councillors to consider attending the East Arnhem Regional Council Ordinary Council Meeting on 29 June 2023.

**CARRIED**

**8.3 MEETINGS ATTENDED BY THE CEO**

The Council considered a report on Meetings Attended by the CEO.

**OCM47/2023 RESOLVED:**  
**On the motion of Cr James Woods**  
**Seconded Cr Henry Guwiyul**  
**That Council received and noted the report entitled *'Meetings attended by the CEO'*.**

**CARRIED**

**8.4 REVIEW OF ACTION ITEMS LIST**

The Council considered a report on Review of Action Items List.

**OCM48/2023 RESOLVED:**  
**On the motion of Cr Ralph Blyth**  
**Seconded Cr James Woods**  
**That Council received and noted report entitled *'Review of Action items list'*.**

**CARRIED**

**8.5 PUBLIC HEARING - INQUIRY INTO THE SUN SETTING OF THE STRONGER FUTURES LEGISLATION**

The Council considered a report on Public Hearing - Inquiry into the sun setting of the Stronger Futures Legislation.

**OCM49/2023 RESOLVED:**  
**On the motion of Mayor Matthew Ryan**  
**Seconded Cr Jacqueline Phillips**  
**That Council:**

1. received and noted the report entitled '*Joint Submission to the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory, 2023*' and its attachments,
2. That Council send a letter of appreciation to participants from Maningrida and Pat Dodson as Chair of the Senators on the Parliamentary Committee thanking him for the opportunity to speak in person in Canberra and make a submission; and
3. Conduct a review of the senate parliamentary committee recommendations after 12 months from the date of this report to determine the status of implementation.

CARRIED

#### 8.6 WEST ARNHEM REGIONAL COUNCIL ADVOCACY STRATEGY 2023-2024

The Council considered a report on West Arnhem Regional Council Advocacy Strategy 2023-2024.

##### OCM50/2023 RESOLVED:

On the motion of Cr Henry Guwiyul  
Seconded Cr Otto Dann

That Council received and noted the report entitled '*West Arnhem Regional Council Advocacy Strategy 2023-2024*'.

CARRIED

#### 8.7 REGIONAL PLAN - QUARTERLY REPORTING

The Council considered a report on Regional Plan - Quarterly reporting.

##### OCM51/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams  
Seconded Cr Ralph Blyth

That Council received and noted the progress of the Q1 and Q2 service delivery plan based on the indicators outlined within the circulated document entitled '*West Arnhem Regional Plan 2022-2023 Quarterly Update*'.

CARRIED

#### 8.8 NORTHERN TERRITORY ELECTORAL BOUNDARY REVIEW - SUBMISSION

The Council considered a report on Northern Territory Electoral Boundary Review - Submission.

##### OCM52/2023 RESOLVED:

On the motion of Cr Jacqueline Phillips  
Seconded Deputy Mayor Elizabeth Williams

That Council:

1. Received and noted the report entitled '*Northern Territory Electoral Boundary Review - Submission*'.
2. Endorsed the circulated submission to redistribute the Arafura electoral boundary to include West Arnhem, Milingimbi, Ramingining, Bulman and Beswick only, effectively freeing Tiwi Islands to form its own separate electoral seat; and
3. Endorsed a letter and copy of the submission being sent to East Arnhem Regional Council, Roper Gulf Regional Council, Victoria Daly Regional Council and Tiwi Islands Regional Council.

CARRIED

#### 8.9 CALL FOR MOTIONS LOCAL GOVERNMENT ASSOCIATION NORTHERN TERRITORY'S (LGANT) APRIL 2023 GENERAL MEETING.

The Council considered a report on Call for Motions Local Government Association Northern Territory's (LGANT) April 2023 General Meeting..

**OCM53/2023 RESOLVED:**

On the motion of Mayor Matthew Ryan

Seconded Cr Ralph Blyth

That Council:

1. Received and noted the report entitled '*Call for Motions Local Government Association Northern Territory's (LGANT) April 2023 General Meeting.*'
2. Submit a motion entitled:
  - a. NT Sports Vouchers; and
  - b. Automatic Enrolment to Vote for all Eligible Members Of Remote Communities to the LGANT April 2023 General Meeting.

**CARRIED**

**Meeting Note:** Council broke for lunch at 13:10 and resumed at 13:40.

**Meeting Note:** Georgia Corrie, NT Organiser Yes Campaign from the Heart joined the meeting at 13:44 and left at 14:13.

**8.10 PRESENTATIONS AND VISITORS**

The Council considered a report on Presentations and Visitors.

**OCM54/2023 RESOLVED:**

On the motion of Cr Ralph Blyth

Seconded Cr Otto Dann

That Council:

1. Noted the presentation on 'Yes Campaign'
  - A. And asked that an item be added to the April 2023 OCM to promote discussion and explore possibilities for civic education sessions ahead of the next round of Local Authority meetings and to encourage stakeholder participation.
2. Noted the attendance of Country Liberal Party Leader, Lia Finocchiaro and Seat of Arafura Candidate, Leslie Tungatalum
3. Noted the Attendance of Seat of Arafura Territory Labor Party Candidate, Manuel Brown.

**CARRIED**

**8.11 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL REGIONAL PLAN STRATEGIC PLAN 2023 -2024**

The Council considered a report on Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024.

**OCM55/2023 RESOLVED:**

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr Henry Guwiyal

That Council:

1. Received and noted the report entitled '*Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024*'
2. Endorsed the proposed strategic direction as a five year corporate strategy (2022-2027) which will inform the West Arnhem Regional Plan; and
3. Provided feedback on the current organisational values and suggested alternative values for consideration by the administration.

**CARRIED**

**CORPORATE SERVICES REPORTS****9.1 FINANCE REPORT FOR THE PERIOD ENDED 31 JANUARY 2023**

The Council considered a report on Finance Report for the period ended 31 January 2023.

**OCMS6/2023 RESOLVED:**

On the motion of Mayor Matthew Ryan

Seconded Cr Jacqueline Phillips

That Council received and noted report entitled 'Finance Report' for the period ended 31 January 2023.

**CARRIED****9.2 ALLOWANCE FOR MEMBERS OF LOCAL COUNCILS**

The Council considered a report on Allowance for Members of Local Councils.

**OCMS7/2023 RESOLVED:**

On the motion of Cr James Woods

Seconded Cr Henry Guwiyul

That Council adopted the following Member Allowances for the financial year 2023-24:

**a) Councillor, Deputy Principle, and Principle Allowances**

Allowance	Ordinary Council Member \$	Deputy Principal Member \$	Principal Member \$
Councillor's Allowance	\$20,000	\$20,000	\$20,000
Principle or Deputy Principle Allowance	Nil	\$16,000	\$82,000
<b>TOTAL</b>	<b>\$20,000</b>	<b>\$36,000</b>	<b>\$102,000</b>

**b) Professional Development Allowance**

Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Professional Development Allowance	\$4,000	\$4,000	\$4,000

**c) Extra Meeting Allowance**

Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Extra Meeting Allowance Maximum of \$10,000 per annum	Up to 2 hours \$200 Between 2 & 4 hrs \$300 Over 4 hours \$500	Up to 2 hours \$200 Between 2 & 4 hrs \$300 Over 4 hours \$500	\$0.00

**e) Local Authority Members**

Allowance	Ordinary Local Authority Member	Local Authority Chairman	
Allowance Per Meeting	107 revenue units	143 revenue units	Value of 2023-24 revenue unit TBA

**CARRIED****9.3 ORGANISATIONAL GROWTH UNIT REPORT**

The Council considered a report on Organisational Growth Unit Report.

**OCMS8/2023 RESOLVED:**

On the motion of Deputy Mayor Elizabeth Williams  
 Seconded Cr Henry Guwiyul  
 That Council received and noted the report entitled '*Organisational Growth Unit Report*'.  
**CARRIED**

#### TECHNICAL SERVICES REPORTS

##### 10.1 OPERATIONS REPORT - FEBRUARY 2023

The Council considered a report on Operations Report - February 2023.

**OCMS9/2023 RESOLVED:**  
 On the motion of Mayor Matthew Ryan  
 Seconded Cr James Woods  
 That Council received and noted the report entitled '*Operations Report – February 2023.*'  
**CARRIED**

##### 10.2 APPROVAL OF CAPITAL EXPENDITURE 1.8 TONNE MINI EXCAVATOR

The Council considered a report on Approval of Capital Expenditure 1.8 Tonne Mini Excavator.

**OCM60/2023 RESOLVED:**  
 On the motion of Mayor Matthew Ryan  
 Seconded Cr Ralph Blyth  
 That Council:  
 1. Received and noted the report entitled '*Approval of Capital Expenditure Minijiang 1.8 Tonne Mini Excavator*'; and  
 2. Approved the purchase from Komatsu Australia for a Komatsu PC18MR – 3 excavator and trailer at \$44,575, exclusive of GST.  
**CARRIED**

##### 10.3 APPROVAL TO DISPOSE OF SURPLUS FLEET ASSET

The Council considered a report on Approval to Dispose of Surplus Fleet Asset.

**OCM61/2023 RESOLVED:**  
 On the motion of Cr Ralph Blyth  
 Seconded Mayor Matthew Ryan  
 That Council:  
 1. Received and noted the report entitled '*Approval to Dispose of Surplus Fleet Asset*'; and  
 2. Approved the sale of the 2009 Toyota Hiace Bus – Jabiru, via auction.  
**CARRIED**

#### COMMITTEE AND LOCAL AUTHORITY REPORTS

**Minute note:** Council block resolved items 11.1, 11.2, 11.3 & 11.4.

##### 11.1 REPORT FOR THE WARRUWI LOCAL AUTHORITY MEETING HELD ON 16 FEBRUARY 2023

The Council considered a report on Report for the Waruwi Local Authority Meeting held on 16 February 2023.

**OCM62/2023 RESOLVED:**  
 On the motion of Mayor Matthew Ryan  
 Seconded Cr Henry Guwiyul  
 Council resolved under decision  
 1. Received and noted the unconfirmed minutes of the Waruwi Local Authority meeting held on 16 February 2023.

2. Endorse the recommendations arising from the Warruwi Local Authority meeting held on 16 February 2023.

CARRIED

**11.2 REPORT FOR THE MINJILANG LOCAL AUTHORITY WORKSHOP HELD ON 9 FEBRUARY 2023.**

The Council considered a report on Report for the Minjilang Local Authority workshop held on 9 February 2023..

**OCM63/2023 RESOLVED:**

On the motion of Mayor Matthew Ryan

Seconded Cr Henry Guwiyul

That Council:

1. Received and noted the unconfirmed minutes of the Minjilang Local Authority Meeting held on 9 February 2023.
2. Endorsed the recommendations arising from the Minjilang Local Authority meeting held on 9 February 2023.

CARRIED

**11.3 REPORT FOR THE GUNBALANYA LOCAL AUTHORITY MEETING HELD ON 23 FEBRUARY 2023.**

The Council considered a report on Report for the Gunbalanya Local Authority Meeting held on 23 February 2023..

**OCM64/2023 RESOLVED:**

On the motion of Mayor Matthew Ryan

Seconded Cr Henry Guwiyul

That Council:

1. Received and noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 23 February 2023
2. Endorsed the recommendations arising from the Gunbalanya Local Authority meeting held on 23 February 2023.

CARRIED

**11.4 REPORT FOR THE MANINGRIDA LOCAL AUTHORITY MEETING HELD ON 2 MARCH 2023**

The Council considered a report on Report for the Maningrida Local Authority Meeting held on 2 March 2023.

**OCM65/2023 RESOLVED:**

On the motion of Mayor Matthew Ryan

Seconded Cr Henry Guwiyul

That Council:

1. Received and noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 2 March 2023 and;
2. Endorse the recommendations arising from the Maningrida Local Authority meeting held on 2 March 2023.

CARRIED

**11.5 KAKADU WARD ADVISORY COMMITTEE**

The Council considered a report on Kakadu Ward Advisory Committee.

**OCM66/2023 RESOLVED:**

On the motion of Cr Ralph Blyth

Seconded Deputy Mayor Elizabeth Williams

That Council:

1. Received and noted the report entitled 'Kakadu Ward Advisory Committee',
2. Reviewed the proposed Kakadu Ward Advisory Committee and the attached Terms of Reference and Charter and;
3. Approved the establishment of the Kakadu Ward Advisory Committee and the quarterly scheduled dates for 2023.

**CARRIED**

#### ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

##### 13.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

The Council considered a report on Elected Member Questions With or Without Notice.

**OCM67/2023 RESOLVED:**

On the motion of Cr Ralph Blyth

Seconded Cr Henry Guwiyul

That the Chairperson invited questions with or without notice from Elected Members:

1. Cr Ralph Blyth raised the topic of agenda briefing sessions the day before Council Meetings – taken on notice for the April 2023 workshop, and;
2. Cr Woods raised concerns around the timeliness and location of construction process of the third structure at Maningrida Health Facility – taken on notice by COO to be discussed outside of OCM.

**CARRIED**

#### PROCEDURAL MOTIONS

##### 14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**OCM68/2023 RESOLVED:**

On the motion of Cr Ralph Blyth

Seconded Deputy Mayor Elizabeth Williams

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential Items of the Agenda.

**CARRIED**

#### CONFIDENTIAL ITEMS

##### **C2.2 Current status of outstanding Regional Land Use Agreements from the Northern Land council.**

The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(c) of the *Local Government (General) Regulations 2021*. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

##### **C3.3 Acceptance of Proposed Leases – Maningrida Pool**

The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(c) of the *Local Government (General) Regulations 2021*. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

**CONFIDENTIAL ITEMS MOVED INTO OPEN**

<b>3.3</b>	<p><b>ACCEPTANCE OF PROPOSED LEASES - MANINGRIDA POOL</b></p> <p>The Council considered a report on Acceptance of Proposed Leases - Maningrida Pool.</p>
	<p><b>OCM45/2023 RESOLVED:</b>  <b>On the motion of Cr James Woods</b>  <b>Seconded Cr Ralph Blyth</b>  <b>That Council:</b></p> <ol style="list-style-type: none"> <li>1. Received and noted the report entitled '<i>Acceptance of Proposed Leases - Maningrida Pool</i>';</li> <li>2. Accepted the proposed Licences to Maintain Land Use Agreements in Maningrida for:             <ol style="list-style-type: none"> <li>1. Lot 467 Maningrida Swimming Pool Facility,</li> <li>2. Lot 467 (part of) Maningrida Staff Residence,</li> </ol> </li> <li>3. Directed the CEO to sign the above leases; and</li> <li>4. Noted the use of the Common Seal.</li> <li>5. Moved the decision relating to report entitled <i>Acceptance of Proposed Leases - Maningrida Pool</i> into the open section of the minutes of Ordinary Council meeting on 8 March 2023.</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>

**NEXT MEETING**

The next meeting is scheduled to take place on 12 April 2023.

**MEETING DECLARED CLOSED**

Chairperson Mayor Ryan declared the meeting closed at 16:41.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on 8 March 2023.

\_\_\_\_\_  
 Chairperson

\_\_\_\_\_  
 Date Confirmed

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items List</b>
<b>File Reference:</b>	<b>1060596</b>
<b>Author:</b>	<b>Paul Hockings, Chief Executive Officer</b>

### SUMMARY

This report is submitted for Council to consider the progress on outstanding resolutions from Council meetings.

### BACKGROUND

This report is a standard report submitted to each Council meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer's recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

### COMMENT

The actions that Council resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

### FINANCIAL IMPLICATIONS

No specific financial implications are associated with this report.

### STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration.
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation.
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes.

### VOTING REQUIREMENTS

Simple majority.

**RECOMMENDATION:**

**That Council:**

- 1. Received and noted report entitled *Review of Action items list*; and**
- 2. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list.**

**ATTACHMENTS**

- 1 Action Items OCM - Ongoing.pdf**

### Ordinary Council Meeting Action Items - In Progress

<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Jasmine Mortimore	<b>Department:</b> DoCEO	<b>Progress:</b> Not Commenced / In Progress / Completed IN PROGRESS
<b>Resolution:</b> <b>OCM46/2023 – Meetings attended by Acting Mayor</b> That Council approved the attendance and associated travel costs of CEO, Mayor plus nominated Councillors to attend the EARC OCM in June 2023.			
<b>Updates:</b>			
<b>4 February 2023</b>			
<ul style="list-style-type: none"> <li>Report in April meeting for Councillors to nominate to attend EARC OCM.</li> </ul>			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Brooke Darmanin	<b>Department:</b> DoCEO	<b>Progress:</b> Not Commenced / In Progress / Completed
<b>Resolution:</b> <b>OCM49/2023 – Inquiry into the sun setting of the stronger futures legislation</b> That Council send a letter			
<ol style="list-style-type: none"> <li>of appreciation to the participants from Mamingrida</li> <li>Pat Dodson as Chair of the Senators on the Parliamentary Committee thanking him for the opportunity to speak in person in Canberra and make a submission.</li> </ol>			
<ul style="list-style-type: none"> <li>Conduct a review of the Senate Parliamentary Committee recommendations after 12 months from the date of this report to determine the status of implementation</li> </ul>			
<b>Updates:</b>			
No update available.			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Brooke Darmanin	<b>Department:</b> DoCEO	<b>Progress:</b> Not Commenced / In Progress / Completed
<b>Resolution:</b> <b>OCM52/2023 – Northern Territory Electoral Boundary review submission</b> Endorsed a letter and copy of the submission be sent to East Arnhem Regional Council, Roper Gulf Regional Council, Victoria Daly Regional Council and Tiwi Islands Regional Council.			
<b>Updates:</b> This has been submitted			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Paul Hackings	<b>Department:</b> CEO	<b>Progress:</b> Not Commenced / In Progress / Completed
<b>Resolution:</b> <b>OCM53/2023 – Call for motions LGANT April General Meeting</b> That Council submit a motion entitled;			

### Ordinary Council Meeting Action Items - In Progress

<p>1. NT Sports Vouchers</p> <p>2. Automatic Enrolment to vote for all eligible members of remote communities</p> <p><b>Updates:</b> These have been submitted</p>			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Jessie Schaecken	<b>Department:</b> OoCEO	<b>Progress:</b> Not Commenced / In Progress /Completed
<p><b>Resolution:</b> That Council asked an item be added to the April OCM agenda to allow discussion about Yes Campaign Explore possibilities for Civic education sessions being held ahead of the next round of LA meetings and to encourage stakeholder participation.</p> <p><b>Updates:</b> <b>3 April 2023</b> For discussion at April Workshop Time allotted for discussion at LA meetings – Information sent to Georgia Corrie</p>			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Paul Hockings & Jessie Schaecken	<b>Department:</b> OoCEO	<b>Progress:</b> Not Commenced / In Progress /Completed
<p><b>Resolution:</b> <b>OCM64/2023 – Elected Members Questions with or without notice</b> Cr Blyth raised the topic of agenda briefing sessions the day before Council meetings – Taken on notice for the April workshop</p> <p><b>Updates:</b> • For discussion at the 11 April 2023 Workshop</p>			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Fiona Ainsworth	<b>Department:</b> COO	<b>Progress:</b> Not Commenced / In Progress /Completed
<p><b>Resolution:</b> <b>OCM64/2023 – Elected Members Questions with or without notice</b> Cr Woods raised concerns around the timeliness and location of construction process of the third structure at Manningrida health facility</p> <p><b>Updates:</b> <b>28 March 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Consultation with Cr Woods determined that the request for a third shelter be put forth at the June LA, with a further option to relocate one of the existing shelters pending the contamination area report:</li> </ul>			

### Ordinary Council Meeting Action Items - In Progress

<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Fiona Ainsworth	<b>Department:</b> COO	<b>Progress:</b> Not Commenced / In Progress / Completed COMPLETED
<b>Resolution:</b>			
<b>OCM60/2023 – Approval of Capital Expenditure 1.8 tonne mini excavator</b> Approved the purchase of Komatsu PC18MR from Komatsu Australia			
<b>Updates:</b>			
<b>24 March 2023 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>On order with an estimated delivery date prior to the end of the financial year.</li> </ul>			
<b>Meeting Date:</b> 8 March 2023	<b>Officer:</b> Fiona Ainsworth	<b>Department:</b> COO	<b>Progress:</b> Not Commenced / In Progress / Completed COMPLETED
<b>Resolution:</b>			
<b>OCM61/2023 – Approval to dispose of surplus fleet</b> Approved the sale of 2009 Toyota Hiace by auction.			
<b>Updates:</b>			
<b>24 March 2023 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>Further to approval, commence process for disposal.</li> </ul>			
<b>Meeting Date:</b> 8 February 2023	<b>Officer:</b> Records & GRA	<b>Department:</b>	<b>Progress:</b> Not Commenced / In Progress / Completed
<b>Resolution:</b>			
<b>OCM1/2023 RESOLVED:</b>			
1. Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate.			
<b>Updates:</b>			
<b>03 March 2023 – Ben Heaslip</b> Records and Governance have had preliminary conversation and will meet in March to draw up research plan			
<b>3 April 2023 – Jessie Schaecken</b> More work to be done on scope and research plan.			
<b>Meeting Date:</b> 8 February 2023	<b>Officer:</b> EMSA	<b>Department:</b> OOCFO	<b>Progress:</b> Not Commenced / In Progress / Completed
<b>Resolution:</b>			
<b>OCM2/2023 RESOLVED:</b>			
2. Cr Marrawal raised the need for informative or educational brochures about culturally appropriate practices for each location			
<b>Updates:</b>			

### Ordinary Council Meeting Action Items - In Progress

No update at this stage		
<b>Meeting Date:</b> 8 February 2023	<b>Officer:</b> Paul Hockings	<b>Department:</b> CEO
<b>Resolution:</b>		
<b>OCM3/2023 RESOLVED:</b>		
2. Nominated Mayor Ryan, Cr Kernan and Paul Hockings Chief Executive Officer to attend the ALGA National General Assembly in Canberra from 13 – 15 June 2023;		
3. Elected not to submit a motion to the ALGA National General Assembly.		
<b>Updates:</b>		
4 February 2023 – Jasmine Mortimore		
<ul style="list-style-type: none"> <li>Proposed ALGA travel details quoted and approved, no bookings have been made as of yet.</li> </ul>		
<b>Meeting Date:</b> 8 February 2023	<b>Officer:</b> David Glover	<b>Department:</b> CFO
<b>Resolution:</b>		
<b>OCM40/2023 RESOLVED:</b>		
2. Appointed Warren Jackson to the position of Independent Member to the Risk Management and Audit Committee for a one year appointment with a three year extension of term in accordance with Clause 6 of the Terms of Reference,		
3. Requested Warren Jackson attend the next meeting of the Risk Management & Audit Committee on 28 March 2023		
<b>Updates:</b>		
3 April 2023		
Warren Jackson attended the 28 March committee meeting.		
<b>Meeting Date:</b> 8 February 2023	<b>Officer:</b> Jasmine Mortimore	<b>Department:</b> OOCEO
<b>Resolution:</b>		
<b>OCM4/2023 RESOLVED:</b>		
2. nominated Mayor Ryan, Cr Blyth, Cr Nadjamerrek, Cr Dann and Paul Hockings Chief Executive Officer to attend the LGANT General Meeting in Alice Springs from 19 – 20 April 2023;		
3. did not provide any feedback to LGANT on the proposed programme.		
<b>Updates:</b>		
4 February 2023 <i>Jasmine Mortimore</i>		
Registration and flights booked, accommodation yet to be booked. Details to be finalised in time for the Elected Member Workshop on 11.04.2023		
<b>Meeting Date:</b> 18 January 2023	<b>Officer:</b> Jasmine Mortimore	<b>Department:</b> OOCEO
<b>Resolution:</b>		
<b>Progress: Not Commenced / In Progress / Completed</b>		

### Ordinary Council Meeting Action Items - In Progress

<p><b>OCM24/2023 - Acceptance of proposed leases - Waruwi</b></p> <ol style="list-style-type: none"> <li>Accepted the proposed MEA Lease and Licences to Maintain Land Use Agreements in Waruwi for: <ul style="list-style-type: none"> <li>Lot 1 Waruwi Football/Sporting Oval,</li> <li>Mineral Extraction Agreement - Waruwi Gravel Pits x 3</li> </ul> </li> <li>Directed the CEO to sign the above leases; and</li> <li>Approved the use of the Common Seal.</li> </ol>		
<p><b>Updates:</b></p> <p><b>1 February 2023 Paul Hockings</b> Lease documents printed and executed in front of a qualified witness. To be hand delivered to Northern Land Council Darwin Office on 3 February 2023</p>		
<p><b>Meeting Date:</b> 18 January 2023</p>	<p><b>Officer:</b> Fiona Ainsworth</p>	<p><b>Department:</b> COO</p>
<p><b>Resolution:</b></p> <p><b>OCM21/2023 - Elected Members Question With or Without Notice</b> Cr James Marrawal – noted that several crocodiles had been observed in the wet season stream that runs past the market garden at Waruwi, and asked could Council officers liaise with NLC Rangers.</p>		
<p><b>Updates:</b></p> <p><b>25 January 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Waruwi CSM has been in contact with Mirdibalk Marine Rangers and are currently seeking a solution as there is no gun licence on island. As a secondary measure, contact has been made with NT Parks and Wildlife to assist. Await update</li> </ul> <p><b>27 February 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>CSM Waruwi continues to liaise with key stakeholders, including NT Parks and Wildlife Rangers to try and determine best outcome</li> </ul> <p><b>28 March 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Report included in April OCM</li> </ul>		
<p><b>Meeting Date:</b> 18 January 2023</p>	<p><b>Officer:</b> Fiona Ainsworth / Brooke Darmanin</p>	<p><b>Department:</b> COO / EM&amp;S</p>
<p><b>Resolution:</b></p> <p><b>OCM21/2023 - Elected Members Question With or Without Notice</b> Cr Phillips requested an update on the Maningrida Cemetery. Further she suggested that several laneways needed to be maintained in Maningrida.</p>		
<p><b>Updates:</b></p> <p><b>25 January 2023 – Fiona Ainsworth</b></p>		
<p><b>Progress: Not Commenced / In Progress / Completed</b> IN PROGRESS</p>		
<p><b>Progress: Not Commenced / In Progress / Completed</b> IN PROGRESS</p>		

### Ordinary Council Meeting Action Items - In Progress

<ul style="list-style-type: none"> <li>DCMC are scheduled to present the current Burial and Cremation Act 2022 at the 7 February 2023 Elected Member Workshop</li> <li>Cr Woods liaised with CSM and works crew have since attended, laneways are being mowed, dead branches removed and will be maintained moving forward.</li> </ul>				
<p><b>27 February 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Burial and Cremation Act 2022 presentation provided at the 7 February 2023 Elected Member Workshop. Operations will liaise with the Cultural team to deliver community consultation.</li> </ul>				
<p><b>28 March 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Technical Services have applied for a Cemetery Licence. Community consultation to be managed by Cultural Team in line with the Burial and Cremation Act 2022.</li> </ul>				
<p><b>Meeting Date:</b> 18 January 2023</p>	<p><b>Officer:</b> Fiona Ainsworth / Brooke Darmanin</p>	<p><b>Department:</b> GMTS / EMA&amp;S</p>	<p><b>Progress:</b> Not Commenced / In Progress / Completed IN PROGRESS</p>	
<p><b>Resolution:</b> OCM21/2023 - Elected Members Question With or Without Notice</p> <p>Cr Kernan asked that Council educate the Maningrida community not to chuck clothes from deceased family members into the saltwater.</p> <p><b>Updates:</b></p>				
<p><b>25 January 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided.</li> <li>Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners.</li> </ul>				
<p><b>23 February 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation and to broker a solution with Traditional Owners.</li> </ul>				
<p><b>28 March 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>The Waste and Resource Coordinator has commenced working with the Maningrida Acting CSM and the First Nations Cultural Advisor to determine culturally appropriate alternatives. Report included in April OCM</li> </ul>				
<p><b>Meeting Date:</b> 18 January 2023</p>	<p><b>Officer:</b> Peter Ryan</p>	<p><b>Department:</b> DoOG</p>	<p><b>Progress:</b> Not Commenced / In Progress / Completed In progress</p>	
<p><b>Resolution:</b> OCM/2023 - Elected Members Question With or Without Notice</p> <p>the Wellbeing Team work with the Youth, Sport and Recreation Officers and other relevant stakeholders to focus on promoting sportsmanship to eliminate violence at sporting events. This could be via education on sportsmanship at future programmes and clinics, a code of conduct which players agree to prior to the event or the referee / umpire has a system to manage violence e.g. red or yellow cards.</p> <p><b>Updates:</b></p>				
<p><b>25 January 2023 Peter Ryan</b></p> <p>Plan is to meet with Sport and Rec Officers in each community to devise a strategy around sportsmanship</p>				

### Ordinary Council Meeting Action Items - In Progress

<p><b>5 February 2023 Peter Ryan</b> The A/DoDG and Senior Project officer have met on this matter. It was decided that whilst we i.e. Council staff may be able to assist in this matter we considered that we should explore whether or not it is culturally acceptable for Balanda to be involved in giving advice. With this in mind it is my intention to liaise with Cr. Woods to call upon his expertise surrounding local sport to ascertain whether our concerns relating to this are valid. If so we will work with locals to ensure that together we can offer a workable solution.</p>																	
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>															
18 January 2023	Jessie Schaecken	GRA															
<b>Resolution:</b>																	
<p><b>OCM20/2023 Northern Territory Government Review of Local Authorities</b></p> <ol style="list-style-type: none"> <li>1. Approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation,</li> <li>2. Directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting, and investigate leadership training appropriate to Local Authority members.</li> <li>3. Directed the administration to invite Linda Weatherhead Director Policy &amp; Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings.</li> <li>4. Supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement; and</li> <li>5. Directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication.</li> </ol>																	
<b>Updates:</b>																	
<p><b>1 February 2023 Paul Hockings</b> Item 3 above Code of Conduct and Governance training has been organised for the following dates utilising Enoch Menge Manger Strategic Projects &amp; Development:</p> <table border="1"> <thead> <tr> <th>Community</th> <th>Training Date</th> <th>LA Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Minjilang:</td> <td>21 February 2023 *</td> <td>9 February 2023</td> </tr> <tr> <td>Warruwi:</td> <td>15 February 2023</td> <td>16 February 2023</td> </tr> <tr> <td>Gumbalanya:</td> <td>22 February 2023</td> <td>23 February 2023</td> </tr> <tr> <td>Maningrida:</td> <td>1 March 2023</td> <td>2 March 2023</td> </tr> </tbody> </table>			Community	Training Date	LA Meeting Date	Minjilang:	21 February 2023 *	9 February 2023	Warruwi:	15 February 2023	16 February 2023	Gumbalanya:	22 February 2023	23 February 2023	Maningrida:	1 March 2023	2 March 2023
Community	Training Date	LA Meeting Date															
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Gumbalanya:	22 February 2023	23 February 2023															
Maningrida:	1 March 2023	2 March 2023															
<p><b>3 April 2023</b> – Maningrida and Gumbalanya are yet to complete the training – Jessie is working with the department &amp; CSM's to secure a date</p>																	
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>															
18 January 2023	Brooke Darmanin	EMAS															
<b>Resolution:</b>																	
<p><b>OCM17/2023 - NTG discussion paper - facilitating investment and development on town &amp; community living areas</b></p> <ol style="list-style-type: none"> <li>1. Inform GAC, GACJT &amp; JKL of the discussion paper and their representative opportunity to make a submission; and</li> <li>2. Directed staff to liaise with local representatives and the Department of Chief Minister and Cabinet's regional representative to understand the future of Jabiru Town Camp and a briefing paper be bought back to a future meeting.</li> </ol>																	

Ordinary Council Meeting Action Items - In Progress

<p><b>Updates:</b></p> <p><b>31.01.2023 Brooke Darmanin</b> The following response has been received from Office of Chief Minister and Cabinet in regards to Manaburdirma town camp:  <ul style="list-style-type: none"> <li>There have been ongoing discussions over the last few years with Mirrar TOs and town camp residents, around the long term plans for the town camp.</li> <li>NTG advise the town camp sits on the GACIT lease and it is GACIT's responsibility. This includes the liability for town camp infrastructure.</li> <li>GACIT and NAAJA are applying pressure to NTG and are contributing by supporting WARNBI with a small R&amp;M budget</li> <li>GACIT CEO advise the town camp is one of their biggest priorities</li> <li>GACIT board are currently reviewing the housing policy and potentially exploring affordable housing options in Jabiru (not social housing)</li> <li>Upcoming GACIT Board meeting for 9 February 2023, in which further info should be made available.</li> </ul> </p> <p><b>02.02.2023 Brooke Darmanin</b> An email has been sent to GAC, GACIT and JKL attaching the discussion paper and suggesting they can make a submission.</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
18 January 2023	Brooke Darmanin	EMAS
<b>Resolution:</b>	<b>Progress: Not Commenced / In Progress /Completed</b>	
<p><b>OCM5/2023 - Summary of WARC Strategic Advocacy Initiatives 2022</b> Council requested the information contained in this report be included in the next publication of "In the Wire"</p>		
<p><b>Updates:</b></p> <p><b>31.01.2023 Brooke Darmanin</b> The upcoming edition of the Wire scheduled for release and print 10 February will feature a column on advocacy.</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
18 January 2023	Paul Hockings	OBCEO
<b>Resolution:</b>	<b>Progress: Not Commenced / In Progress /Completed</b>	
<p><b>OCM6/2023 - action items list - Council requested the AFL Advocacy be explored by the CEO</b>  <b>OCM146/2019 - AFL strategic plan - West Arnhem</b> - Council supports the development of a West Arnhem AFL strategic plan.</p>		
<p><b>Updates:</b></p> <p><b>2 February 2023 – Paul Hockings</b> To be investigated</p> <p><b>8 February 2023 – LGANT CEO Sean Holden</b> will make an introductory meeting with WARC CEO/ WARC aCOO &amp; NT AFL CEO - other meeting to occur on 24/02/2023</p> <p><b>3 April 2023 –</b> There is a report in this months agenda</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
14 December 2022	Paul Hockings	OOCEO
<b>Resolution:</b>	<b>Progress: Not Commenced / In Progress /Completed</b>	
<p><b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WATER SECURITY CONCERNS – GUNBALANYA</b> It was noted that the administration would investigate water security concerns raised by Cr Otto Dan</p>		
<p><b>Updates:</b></p>		

## Ordinary Council Meeting Action Items - In Progress

<p><b>2 February 2023:</b> To be investigated</p> <p><b>14 February 2023 - Jessie Schaecken</b> Presentation to Gungahanya Local Authority by videolink from Power and Water representative, Mr Call Rayment on the following</p> <ul style="list-style-type: none"> <li>• How much water does our community have?</li> <li>• How much water does our community use?</li> <li>• How to provide important water information to people in the community?</li> <li>• Seek feedback on design and suitable location for the 'Our Community Water Use' Indicator sign</li> </ul> <p>This presentation is also booked for Warriwi on 15/02/2023 and Maningrida on 2 March 2023</p> <p>3 April 2023 – Mr Call Rayment is invited to return to the next round of LA meetings</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
14 December 2023	Paul Hockings	OOCEO
<b>Resolution:</b>		
<p><b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: CEMETERY CLIFF MANINGRIDA</b> It was noted that the administration will investigate ways to assist community relocating graves from the eroding cliff face.</p>		
<b>Updates:</b>		
<p><b>2 February 2023:</b> To be investigated</p> <p><b>28 March 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>• In accordance with the introduced Burial and Cremation Act 2022, prior approval must be sought from the Dept to exhume and relocate graves.</li> </ul>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
14 December 2022	Hilal Ahmad / Fiona Ainsworth / David Glover	Technical Services / Operations / Finance
<b>Resolution:</b>		
<p><b>OCM 115/2022 GUNBALANYA ACCESS BACK ROAD</b> The Administration will seek funding to allocate \$155,264 in the annual budget to fill, grade, and roll and provide a water truck for the Gungahanya back access road.</p>		
<b>Updates:</b>		
<p><b>6 January 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>• As per December OCM, administration will seek to allocate annual funding from FAA Grant money allocation.</li> </ul> <p><b>25 January 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>• Works will commence in the dry with funds as allocated</li> </ul> <p><b>27 February 2023 – Fiona Ainsworth</b></p>		
<b>Progress:</b> Not Commenced / In Progress / Completed		
<b>In Progress</b>		

### Ordinary Council Meeting Action Items - In Progress

<ul style="list-style-type: none"> <li>No further update.</li> </ul> <p><b>24 March 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>No further update until change of season when we will execute planning.</li> </ul>			
<p><b>Meeting Date:</b> 14 December 2022</p> <p><b>Officer:</b> Jessie Schaecken</p> <p><b>Department:</b> Governance</p> <p><b>Progress:</b> Not Commenced / In Progress / Completed In Progress</p>			
<p><b>Resolution:</b></p> <p><b>OCM 111/2022 BY-ELECTION GUNBALNAYA WARD</b> The administration will appoint NT Electoral Commissioner (NTEC) to be the returning officer for the Gunbalanya by-election</p> <p><b>Updates:</b></p> <p><b>23 December 2022 – Charlotte Meneer</b> The NTEC have been informed of the decision to proceed with the Gunbalanya by-election</p> <p><b>14 February 2023 – Jessie Schaecken</b> Election dates have been announced, Gunbalanya ward by-election is coinciding with Seat of Arafura election. Nominations close 12 noon, 24 february 2023. Mobile voting period is 6 March to 18 March 2023 and declaration of election result is Monday 3 April 2023.</p> <p>3 April 2023 – Election complete &amp; Cr Gumurdul has been re-elected</p>			
<p><b>Meeting Date:</b> 9 November 2022</p> <p><b>Officer:</b> Fiona Ainsworth</p> <p><b>Department:</b> Technical Services</p> <p><b>Progress:</b> Not Commenced / In Progress / Completed In Progress</p>			
<p><b>Resolution:</b></p> <p><b>OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC</b> The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p> <p><b>Updates:</b></p> <p><b>5 December 2022 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>The administration has drafted a response to the NTG stating conditions of handover required prior to accepting ownership.</li> </ul> <p><b>6 January 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>NTG have acknowledged receipt of letter and will provide information on conditional items when complete.</li> </ul> <p><b>25 January 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>Administration await finalisation of conditional items.</li> </ul> <p><b>27 February 2023 – Fiona Ainsworth</b></p> <ul style="list-style-type: none"> <li>No further update.</li> </ul> <p><b>24 March 2023 – Fiona Ainsworth</b></p>			

### Ordinary Council Meeting Action Items - In Progress

<ul style="list-style-type: none"> <li>Report included in April OCM</li> </ul>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
9 November 2022	Peter Ryan	Grants
<b>Resolution:</b>		
<p><b>OCM100/2022 BUSINESS DEVELOPMENT UNIT REPORT</b></p> <p>On the approval from Council the Administration will utilise the \$6,280 surplus from the Waste and Resources Management Grant (WaRM) 2021-21 and 2021-22 grant as a contribution to the purchase of wheel loader accessories</p>		
<b>Updates:</b>		
<p><b>6 December 2022 – Bryony Stracey</b> Evidence of Councils approval to utilise the surplus funds from 2020/2021 grant as a contribution to the purchase of wheel loader accessories sent to Department of the Chief Minister and Cabinet for approval.</p> <p><b>12 January 2023 – Bryony Stracey</b> Evidence of approval from council sent to Department of the Chief Minister and Cabinet 06/12/22– no response from Department of the Chief Minister and Cabinet at this stage.</p> <p><b>31 January 2023 – Bryony Stracey</b> No response from Department of the Chief Minister and Cabinet at this stage.</p> <p><b>30 March 2023 – Bryony Stracey</b> Department of the Chief Minister and Cabinet have acknowledged and accepted the change in scope as of 17/03/2023.</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
10 August 2022	Brooke Darmanin	Advocacy and Strategy
<b>Resolution:</b>		
<p><b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WOMEN'S SAFE HOUSE IN MANINGRIDA</b></p> <p>The administration will make an enquiry about male access to the women's safe house in Maningrida, and provide an update at the next Council meeting.</p>		
<b>Updates:</b>		
<p><b>3 October 2022</b> An update will be provided at December 2022 Council meeting.</p> <p><b>6 December 2022 – Brooke Darmanin</b> Reached out to the NTG to coordinate a meeting between Mayor Ryan, Men Safe house and Women's Safe house.</p> <p><b>11 January 2022 – Brooke Darmanin</b> There is no further update at this time</p> <p><b>31.01.2023 Brooke Darmanin</b> There is no further update at this time</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
10 August 2022	Brooke Darmanin	Advocacy and Strategy
<b>Resolution:</b>		
<p><b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: MEN'S SHED IN GUNBALANYA</b></p>		
<b>Progress: Not Commenced / In Progress / Completed</b>		
<b>Completed</b>		

**Ordinary Council Meeting Action Items - In Progress**

<p>The Mayor will enquire from Red Lilly about progress made on the men's shed in Gurbalanaya, and provide an update at the next Council meeting.</p>		
<p><b>Updates:</b></p>		
<p><b>3 October 2022</b> The Mayor will provide a verbal update at today's Council meeting.</p>		
<p><b>6 December 2022 – Brooke Darmanin</b> No further updates available at this time</p>		
<p><b>4 January 2023 – Brooke Darmanin</b> Red Lilly have advised that they are currently only funded for the transition of services across the region from Top End Health to Red Lilly and therefore have no program funding at this time for the mens shed, noting however that they completely support the aims and objectives of Mens Shed programs and services Based on communication with NTG it is the administrations understanding that Demed have secured a Section 19 lease on the site for the men's shed, which is on a piece of land right beside their yard to be able to connect services (power, water, sewage). NTG has funded one section, and the Demed board are supplying the second section and the roof, and doing the service connections and drainage for the area. At this time the actual signed lease papers have not been delivered to Demed, but they are confident they will have them very early in the year. Due to the housing contracts Demed will have a lot of trades on site, and will be able to construct the men's shed with a view to having it ready to open in the coming dry season, we're hoping early in the dry.</p>		
<p><b>31.01.2023 Brooke Darmanin</b> There is no further update at this time</p>		
<b>Meeting Date:</b>	<b>Officer</b>	<b>Department:</b>
10 August 2022	Hilal Ahmad / Fiona Ainsworth	Technical Services / Operations
<p><b>Resolution:</b></p>		
<p><b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: HALF-SIZED BASKETBALL COURT IN MANINGRIDA</b> The administration will investigate how to stop flooding during the wet season at the Maningrida half-sized basketball court, and provide an update at the next Council meeting.</p>		
<p><b>Updates:</b></p>		
<p><b>30 September 2022 – Fiona Ainsworth</b> • Technical Services has called for quotes on options to mitigate flooding. A report will be presented at the 3 November 2022 Maningrida LA meeting with costings and solutions.</p>		
<p><b>05 December 2022 – Fiona Ainsworth</b> • Technical Services has presented to the MGD Local Authority on options to mitigate flooding. Awaiting December OCM resolutions to commence works.</p>		
<p><b>06 January 2023 – Fiona Ainsworth</b> • The administration has received approval from the OCM and issued a Purchase Order to JMK to commence works when weather permits in Maningrida.</p>		
<p><b>25 January 2023 – Fiona Ainsworth</b> • As noted, await suitable weather to undertake works.</p>		
<p><b>27 February 2023 – Hilal Ahmad</b> • Contractor to commence work weather permitting, to be finalised by end of March 2023.</p>		
<p><b>28 March 2023 – Fiona Ainsworth</b></p>		

### Ordinary Council Meeting Action Items - In Progress

<ul style="list-style-type: none"> <li>Due to weather, delays have been encountered. Revised dates estimate contractor will now have these works completed by end of May, including drainage and bollards.</li> </ul>	
<b>Meeting Date:</b>	<b>Officer:</b>
10 August 2022	Peter Ryan
<b>Resolution:</b>	<b>Department:</b>
	Organisational Growth
<b>Progress:</b>	<b>Not Commenced / In Progress / Completed</b>
	In Progress
<p><b>OCM78/2022: FUNDING FOR MINJILANG AIRPORT SHELTER UPGRADE</b> Council directed the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.</p> <p><b>Updates:</b></p> <p><b>30/09/2022 – Sarah Will</b> Ongoing conversations with Technical Services at an Executive level regarding the lease for the land that the shelter occupies.</p> <p><b>03/10/2022 – Kim Sutton</b> Chief Operating Officer has concerns over feasibility. Chief Operating Officer to provide update on feasibility options to Minjilang LA meeting.</p> <p><b>02/12/2022 – Sarah Will</b> No further update received from DoOG or COO - please advise.</p> <p><b>12.01.2023 – Peter Ryan</b> No further update at this time</p> <p><b>05/04/2023 – Peter Ryan</b> This is currently a land tenure matter nor is it a Council asset and is being treated as land tenure legacy. This matter will continue to be an issue until the land tenure matter concerning ownership is resolved.</p>	
<b>Meeting Date:</b>	<b>Officer:</b>
10 August 2022	Peter Ryan
<b>Resolution:</b>	<b>Department:</b>
	Organisational Growth
<b>Progress:</b>	<b>Not Commenced / In Progress / Completed</b>
	In Progress
<p><b>OCM78/2022: FUNDING FOR MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET</b> Council directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$586,900.00.</p> <p><b>Updates:</b></p> <p><b>30/09/2022 – Sarah Will</b> Contacted external Grants Writer, Susan Wright, to seek potential funding opportunities for this project.</p> <p><b>02/12/2022 – Sarah Will</b> No further update - still seeking potential grant funding opportunity for this project.</p> <p><b>12.01.2023 – Peter Ryan</b> No further update at this time</p> <p><b>05/04/2023 – Peter Ryan</b> Council's Grants Officer has been tasked to source suitable grants from various sources and this is ongoing and a report will be supplied as to progress at next OCM. This has been brought about as Council's Acting GM Technical Services Clem Beard has costed the project and suggested that the only way WARC could afford to achieve this is to seek relevant grants to support our bid to make these changes.</p>	

### Ordinary Council Meeting Action Items - In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
8 June 2022	Fiona Ainsworth / Brooke Darmanin	Operations COO / EMA&S	In Progress
<b>Resolution:</b>			
<b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: POLLUTION OF WATERWAYS IN MANINGRIDA</b>			
It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.			
<b>Updates:</b>			
<b>27 July 2022 – Rick Mulvey</b>			
<ul style="list-style-type: none"> <li>This directive has been temporarily delayed due to the current recruitment of a Waste and Resource Coordinator who will take the lead on matters related to environmental improvements.</li> </ul>			
<b>3 October 2022 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>WARC are in the process of identifying a suitable waste and resource coordinator who will take the lead on matters related to environmental improvements. Concurrently the First Nations cultural advisor is liaising with Councillor Kernan to provide support in community.</li> </ul>			
<b>6 January 2023 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>WARC are in the process of recruiting a suitable Waste and Resource Coordinator who will take the lead on matters related to environmental improvements (fourth round of recruiting)</li> </ul>			
<b>25 January 2023 Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided.</li> <li>Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners.</li> </ul>			
<b>23 February 2023 Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation to broker a solution with Traditional Owners.</li> </ul>			
<b>28 March 2023 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>The Waste and Resource Coordinator has commenced working with the Maningrida Acting CSM and the First Nations Cultural Advisor to determine culturally appropriate alternatives. Report included in April OCM</li> </ul>			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
8 December 2021	Kim Sutton	Organisational Growth	In Progress
<b>Resolution:</b>			
<b>OCM114/2021 SPEED HUMPS</b>			
Council directed the administration to try and source for funding for the supply and installation of eight speed humps in Maningrida over the next two financial years (four per year).			
<b>Updates:</b>			
<b>01 February 2022 – Michelle Hillman</b>			
The administration is in the process of applying for funding for remote road upgrades, and is exploring other funding options for this project.			
<b>23 February 2022 – Kim Sutton</b>			

### Ordinary Council Meeting Action Items - In Progress

<p>The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p><b>31 May 2022 – Sarah Will</b> Ongoing – regular conversations with Grants Writer, Susan Wright, to identify grant opportunities applicable to this project.</p> <p><b>27 July 2022 – Kim Sutton</b> The Grants team are continuing to explore options for funding.</p> <p><b>30 September 2022 – Sarah Will</b> Ongoing – the Grants team are continuing to explore options for funding.</p> <p><b>02/12/2022 – Sarah Will</b> Ongoing - this project is regularly discussed with the Grants team and we are still to identify a grant funding opportunity for this project.</p> <p><b>12.01.2023 – Peter Ryan</b> No further update at this time –</p> <p><b>02.02.2023 – Peter Ryan</b> – Kevin Voisey contacted this date and advised that the Speed Hump he installed at Maningrida was installed as a 'one off' following a complaint from the T/O in Coconut Grove that cars were regularly speeding down the street endangering young and older people. This was installed as a safety measure to slow these speeding vehicles down. This installation is not part of any grant or grant application. It is not part of the eight (8) spoken about previously.</p> <p><b>05/04/2023 – Peter Ryan</b> Information has been received that Council has the stock available to complete or partially complete the installation of the eight (8) speed humps. Discussions are currently underway with Technical Services to verify this information and if correct for them to commence the installation of the speed humps ensuring that a community consultation process has been or will be undertaken. A further report will be furnished at the May OCM</p>			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
11 August 2021	Fiona Ainsworth / Kim Sutton / Brooke Darmanin	Technical Services / Organisational Growth / Advocacy and Strategy	In Progress
<b>Resolution:</b>			
<b>OCM70/2021 MANINGRIDA FOOTBALL OVAL CHANGE ROOMS</b>			
Council noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 5 August 2021 and approved:			
<ul style="list-style-type: none"> <li>The conceptual design of the Maningrida football oval change rooms after slight amendments were made to the location of female and male toilets.</li> <li>The allocation of \$25,000 from Local Authority funding to meet costs for the architectural and structural drawings for the Maningrida football oval change rooms.</li> <li>Council also directed the administration to source for approximately \$1,200,000 for the construction of two change rooms.</li> </ul>			
<b>Updates:</b>			
<b>1 October 2021- Loukas Gikopoulos</b>			
<ul style="list-style-type: none"> <li>The administration is currently sourcing quotes from architects/ engineers to provide design and structural proposals for the above mentioned project.</li> <li>Quotes expected to be submitted by end of October 2021 for assessment.</li> </ul>			
<b>30 November 2021- Loukas Gikopoulos</b>			
<ul style="list-style-type: none"> <li>The conceptual design for the players change room has been completed by Draftlink.</li> <li>The Local Authority members reviewed the design and recommended some minor changes to the drawing.</li> <li>Design drawings updated with changes included. Final design drawings were approved by the Local Authority members.</li> </ul>			

### Ordinary Council Meeting Action Items - In Progress

<b>01 February 2022 – Michelle Hillman</b>	<ul style="list-style-type: none"> <li>The administration is investigating funding options for this project including liaison with government departments that may be able to make a contribution to the project.</li> </ul>		
<b>23 February 2022 – Kim Sutton</b>	<ul style="list-style-type: none"> <li>The Grants team is currently exploring options with Grants Writer, Susan Wright.</li> </ul>		
<b>5 April 2022 – Sarah Will</b>	<ul style="list-style-type: none"> <li>The Business Development Unit is exploring funding opportunities for the construction of change rooms at the Maningrida oval.</li> </ul>		
<b>31 May 2022 – Sarah Will</b>	<ul style="list-style-type: none"> <li>Review of the original quote and design to see if alternate and more cost effective options are available. Ongoing conversations with Grants Writer, Susan Wright, to identify any grant opportunities that would be applicable to this project.</li> </ul>		
<b>26 July 2022 – Sarah Will</b>	<ul style="list-style-type: none"> <li>The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</li> </ul>		
<b>30 September 2022 – Sarah Will</b>	<ul style="list-style-type: none"> <li>Submitted ABA Grant with NIAA for this project on 9 September 2022. Awaiting outcome.</li> </ul>		
<b>2 December 2022 – Sarah Will</b>	<ul style="list-style-type: none"> <li>Still awaiting announcement on the outcome of this grant application. NIAA advised on 13/11/2022 that all ABA applications were sitting before the Minister for review and decision.</li> </ul>		
<b>14 December 2022 – Kim Sutton</b>	<ul style="list-style-type: none"> <li>NIAA have endorsed our application for \$4.8 Million with an invitation to update the design and request more to meet the cultural needs and aspirations of the local community. The administration will now work to undertake community consultation and a design review for submission to NIAA by end Feb 2023. This may result in further funds being approved.</li> </ul>		
<b>6 January 2023 – Fiona Ainsworth</b>	<ul style="list-style-type: none"> <li>Awaiting funding agreement to commence consultations and project planning of facility at the Maningrida Oval via NIAA</li> </ul>		
<b>23 January 2023 – Fiona Ainsworth</b>	<ul style="list-style-type: none"> <li>Still await funding agreement pending design review as noted in December 2022. Administration seeking meeting with delegate to coordinate same.</li> </ul>		
<b>27 February 2023 – Fiona Ainsworth</b>	<ul style="list-style-type: none"> <li>Administration has undertaken initial conversations with delegate and awaiting further meeting to organise consultation.</li> </ul>		
<b>28 March 2023 – Fiona Ainsworth</b>	<ul style="list-style-type: none"> <li>Administration awaiting meeting to commence project. A paper will be included in May OCM detailing program and consultation details.</li> </ul>		
<b>Meeting Date:</b> 14 August 2019	<b>Officer:</b> Peter Ryan/ Tamzin France	<b>Department:</b> Organisational Growth	<b>Progress:</b> Not Commenced / In Progress / Completed In Progress
<b>Resolution:</b>			

## Ordinary Council Meeting Action Items - In Progress

<p><b>AFL STRATEGIC PLAN - WEST ARNHEM</b> OCM146/2019</p> <p>Council supports the development of a West Arnhem AFL strategic plan.</p>	<p><b>Updates:</b></p> <p>Updates made between October 2020 and November 2021 have been archived.</p> <p><b>28 February 2022 - Tamzin France</b></p> <ul style="list-style-type: none"> <li>• The administration is continuing to gather information about the development of the plan from each West Arnhem community.</li> <li>• Guidelines are being finalized to support Community Wellbeing Services teams to engage in community consultation, with online options for community consultation being explored during this time.</li> </ul> <p><b>28 February 2022 – Katrina Hill</b></p> <p>The administration has been holding discussions with the Northern Territory Football League (NTAFL) with regard to supporting competitions in West Arnhem. The Business Development team is also exploring grant opportunities for sporting events.</p> <p><b>30 May 2022 – Tamzin France</b></p> <p>The administration is currently working on the following:</p> <ul style="list-style-type: none"> <li>• Continue working towards providing development opportunities for each community within West Arnhem.</li> <li>• In light of AFL NT currently have no RDM's within the region, would we consider exploring the possibility of a partnership with AFL NT that might lead to further employment opportunities and development of local staff.</li> <li>• Consideration on putting a focus on junior development through the Auskick programs and how they might be able to be incorporated into YSR programs, and engagement of local stakeholders.</li> </ul> <p>Successful submission to Sport Australia through the Regional and Remote Sports Event funding for \$40,000 to reboot Kurrung Sports Carnival, or similar, within the West Arnhem Region for September 2022.</p> <p><b>29 July 2022 – Kim Sutton</b></p> <p>The administration is exploring options for holding a meeting/workshop with interested parties (e.g. Clontarf/NTAFL) relating to the creation of a West Arnhem AFL Strategic Plan.</p> <p><b>03 October 2022</b></p> <p>The Mayor and Executive Manager Advocacy and Strategy met with AFL NT and are considering inviting them to the December 2022 Council Workshop.</p> <p><b>02 December 2022 – Tamzin France</b></p> <p>Continuing to work on a partnership with the AFL NT Remote Development team on utilising their staff to service Minjilang and Warruwi in terms of doing workshops and skills development with kids, community and staff. Met on 11 October 2022 with the AFL NT Remote Development Coordinator from Gunbalanya and the NT Remote Program Manager to progress this.</p> <p><b>4/01/2023 – Brooke Darmanin</b></p> <p>An invitation was extended to Katrina Kawaljenko from AFLNT on 24 November 2022 to attend the December 2022 Ordinary Council Meeting Workshop to provide an update on any actions that may have arisen since the 9 September 2022 meeting held by AFLNT executive and attended by Mayor Ryan, Kim Sutton and myself where we discuss the need and opportunity for a WARC Regional Team. Unfortunately there was some confusion within the AFLNT team as to the nature of Councils request for follow up and thus no presentation to Council was made.</p> <p><b>5 April 2023 – Peter Ryan</b></p> <p>Report and presentation to April OCM by Tamzin France</p>
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# WEST ARNHem REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Top End Regional Coordination Committee - Economic Growth Plan</b>
<b>File Reference:</b>	<b>1068019</b>
<b>Author:</b>	<b>Paul Hockings, Chief Executive Officer</b>

### SUMMARY

The Top End Regional Economic Growth Committee finalised its Regional Economic Growth Plan in June 2022 and Councillors are being asked to consider taking the lead on priority actions.

### BACKGROUND

The Plan was developed in consultation with Top End Regional Economic Growth Committee members, industry representatives and key NTG government agencies.

The Plan will play an important role in:

1. promoting the Top End Region,
2. enhancing understanding of the region's population and economic makeup,
3. identifying the region's competitive advantages, shared challenges and barriers to economic growth,
4. identifying key infrastructure to enable economic development and enhance the region's liveability and;
5. identifying economic opportunities across agribusiness, tourism, resources and energy transition that will assist to grow the regional economy and increase job opportunities for local residents.

At the Regional Coordination Committee for the Top End Region the author participated in a discussion regarding the subject draft plan (see extract of the minutes)

## 2. Economic Growth Plan (paper)

- Sandra led discussion regarding the DRAFT Project Delivery Matrix that was circulated with the agenda papers. She advised that the DRAFT Matrix noted NTG agency responsibilities only and welcomed the inclusion of NIAA and local government organisations as required.
- Progress on the Project Delivery Matrix will be reported annually to Government and will utilise the traffic light system.
- Sandra requested all Committee Members review the DRAFT Project Delivery Matrix and provide comments for inclusion/amendment. WARC advised the DRAFT will be placed in the Confidential section of the next Council agenda for information and comment.

**Action:** Committee Members to provide comments on the DRAFT Project Delivery Matrix for inclusion.

### COMMENT

Councillors are being asked to read the attached Regional Economic Growth Plan to see if there are any priority actions that West Arnhem Regional Council wished to take the lead on or assist with implementation within our shire.

### FINANCIAL IMPLICATIONS

Implementation of a priority action may come at a cost that will need to be funded at detriment of other competing priorities.

## **VOTING REQUIREMENTS**

Simple majority

### **RECOMMENDATION:**

**That Council advised the Department of Chief Minister & Cabinet through the CEO as a member of the Top End Regional Coordination Committee that Council does not wish to take the lead on any priority actions in the Economic Growth Plan.**

## **ATTACHMENTS**

- 1 2023.02.27 Agenda Item 2 Economic Growth Plan.docx

# Top End Regional Coordination Committee

## Agenda Paper

Meeting Date: 27 February 2023

Agenda Item: 2

Subject: Top End Regional Economic Growth Plan

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### Background:

- The Top End Regional Economic Growth Committee (Top End REGC) finalised its Regional Economic Growth Plan (the Plan) in June 2022. The Plan was publicly launched by the Hon Nicole Manison MLA on 1 September 2022.
- The Plan was developed in consultation with Top End REGC members, industry representatives and key NTG government agencies.
- The Plan will play an important role in:
  - promoting the region;
  - enhancing understanding of the region's population and economic makeup;
  - identifying the region's competitive advantages, shared challenges and barriers to economic growth;
  - identifying key infrastructure to enable economic development and enhance the region's liveability and;
  - identifying economic opportunities across agribusiness, tourism, resources and energy transition that will assist to grow the regional economy and increase job opportunities for local residents.

### Key Implementation Updates:

- Early efforts by staff of the Top End Regional Growth Team have centred on developing relationships and partnerships with responsible government agencies, land councils and industry bodies that will support the Plan's implementation. To date, direct engagement has occurred with Tourism NT, Department of Tourism, Industry and Trade, and the Department of Infrastructure, Planning and Logistics. This work will continue with full consultation across agencies, land councils and industry completed by the first quarter of 2023.
- A draft project delivery matrix (Attachment A) has been developed to support the delivery of actions associated with enabling infrastructure, industry growth opportunities and workforce development projects identified in the Top End Economic Growth Plan. The matrix identifies lead agencies responsible for progressing actions in the Plan and that directly relate to the agencies' core business.

## Top End Regional Coordination Committee

- Preliminary outcomes from consultations with Traditional Owners of the Maningrida region and surrounding homelands show a strong interest to explore tourism opportunities including a permit style camping system. Additional economic ideas put forward by some Traditional Owners include On Country Youth Rehab, Seafood Enterprises, Small-scale horticulture and the development of Ranger Groups.
- In collaboration with Tourism NT and DITT Business and Workforce, strategies to enhance the coordination of tourism activities on the Tiwi Islands are currently being explored to improve tourist experiences, and ensure the benefits of a growing industry are maximised by Tiwi Islanders.
- On the back of the success of workforce development planning in Jabiru, DCMC in collaboration with DITT Business and Workforce has earmarked workforce development strategies for the West Daly and West Arnhem sub-regions of the Top End. Workforce planning will coincide with major projects including Wadeye Regional Planning, Port Keats Road Upgrade and community sub-divisions and housing developments.
- DCMC, in collaboration with DITT are strategically supporting the development of buffalo related activities across the region, including:
  - small business development relating to the establishment of micro-abattoirs to support food security initiatives and pest management in regional communities – Tiwi Island's and Maningrida;
  - work force development opportunities to support industry capacity and Indigenous employment and training opportunities; and
  - infrastructure mapping to support current and future infrastructure planning and requirements.

- The Rum Jungle Rehabilitation Project Stage 3 major work packages are progressing with the Water Remediation and Pit Backfill services at evaluation stage. Once complete, contractors will be appointed to participate in the Early Contractor Involvement Phase One. An announcement of the successful contractor is expected in early March 2023.

The Civil Works and Site Remediation Services will progress through an Expression of Interest in early March 2023 and onto the Request for Tender phase in July/August 2023. A separate Preliminary Roadworks tender package is scheduled for release in April 2023.

10 Kungarakana and Warai trainees graduated from Batchelor Institute of Indigenous Tertiary Education. 6 of those 10 are now full time NTG employees working as members of the Rum Jungle Land Management Team.

Negotiations have been completed with an agreement with the Coomalie Community Government Council for a borrow pit for several materials required for works on the Rum Jungle site.

Similar negotiations have commenced with Traditional Owners regarding a second borrow pit on Finnis River Aboriginal Land Trust land. This process requires a Section 19 statutory agreement through the NLC.

#### Infrastructure

- Construction has commenced on a new Jabiru Health Centre due for completion November 2023.
- The tender to complete the Paru Road section (9km) of the Tiwi Islands Roads Corridor Upgrade has recently been awarded to Tiwi Partners with construction planned to commence the beginning of the 2023 dry season.
- Port Keats Road upgrade still in design phase. Estimates start date for construction earmarked for late 2023.

Top End Regional Coordination Committee

**Recommendation:**

That the Top End Regional Coordination Committee note this paper and provide feedback to the Draft Project Delivery Matrix.

**Contact:** Canice Kinnane ext: 95299 or via email [canice.kinnane@nt.gov.au](mailto:canice.kinnane@nt.gov.au)

Top End Regional Coordination Committee

APPENDIX A

Priority		Objective		
1. Identify and construct key infrastructure to support economic growth	<ul style="list-style-type: none"> <li>Improve economic opportunities and liveability by identifying and constructing key infrastructure across transport and logistics, utilities, housing, education and community safety.</li> </ul>			
Priority Actions				
Outcome	Time Frame	Lead	Implementation Update	Progress
At a sub-regional level, identify economic infrastructure requirements to support economic growth, pursuing funding certainty if unbudgeted, including:				
Develop regional needs assessment to better understand industry and government employee housing needs in major Top End communities	Jul-23	Department of Housing		
Support digital and telecommunication upgrades, assess capacity and bandwidth needs of communities to assist future investment and business case decisions for government and the private sector	Ongoing	Department of Corporate & Digital Development		
Monitor and assist with progressing the delivery of investments to transition Top End communities to clean and reliable electricity	Ongoing	Power and Water Corporation and Indigenous Essential Service		

Top End Regional Coordination Committee

Identify and advocate for key roads and marine infrastructure requiring upgrades and that are as yet unbudgeted	Ongoing	Department of Infrastructure, Planning & Logistics	
Assess ground and surface water availability and existing infrastructure to support future community planning and industry development	Dec-23	Department of Infrastructure, Planning & Logistics	
In collaboration with local governments, assess waste management infrastructure and programs, and implement waste management improvement plans where required.	Dec-23	Department of Chief Minister & Cabinet	
In coordination with responsible government agencies, identify and prioritise key social infrastructure needs to enhance liveability of the region. These include health related services, education and training, social housing programs, police, courts and other justice and public safety provisions, as well as arts, culture and recreational facilities.	Ongoing	Department of Chief Minister & Cabinet	
Where required, establish a localised roads committee to ensure strategic coordination	Ongoing as required	Department of Infrastructure, Planning & Logistics	

Top End Regional Coordination Committee

<p>of roads related planning, service delivery, advocacy and funding.</p>				
<b>Priority</b>				
<b>2. Prioritise Aboriginal Capability and Leadership</b>				
<b>Objective</b>				
<ul style="list-style-type: none"> <li>• Support Aboriginal Territorians to actively lead development on their land, creating jobs and economic opportunity.</li> <li>• Support future generations to represent their region and contribute to decision making, deliver long term capacity building activities for younger generations of Aboriginal leaders.</li> </ul>				
<b>Priority Actions</b>				
<b>Outcome</b>	<b>Time Frame</b>	<b>Lead</b>	<b>Implementation Update</b>	<b>Progress</b>
<p>Support and contribute to the development of a regional Aboriginal Capability and Leadership Strategy to identify and support emerging leaders to develop the skills required to participate in and contribute to future decision making.</p>	<p>Dec-23</p>	<p>Department of Chief Minister &amp; Cabinet</p>		
<p>Connect existing Commonwealth and Territory government funding and leadership programs with community level organisations to support organisational governance and succession planning</p>	<p>Ongoing</p>	<p>Department of Chief Minister &amp; Cabinet</p>		
<p>Progress local decision making with community leaders and youth councils to streamline future engagement activities and approval processes.</p>	<p>Ongoing</p>	<p>Department of Chief Minister &amp; Cabinet</p>		

Top End Regional Coordination Committee

Lift and normalise Aboriginal economic participation and business entrepreneurship by promoting and connecting Territory Small Business Champion programs	Ongoing	Department of Industry, Tourism and Trade	
Create accessible and well-coordinated pathways for Traditional Owners to access funding for strategic business planning for identified economic growth opportunities	Ongoing	Department of Industry, Tourism and Trade	
In consultation with land councils and Traditional Owners, support and invest in consultations to improve approval process of development applications and Section 19 lease agreements.	Ongoing	Department of Chief Minister & Cabinet	
<b>Priority</b>			
<b>Objective</b>			
<ul style="list-style-type: none"> <li>Strengthen existing growth sectors across agribusiness, native bush foods, resources and mine rehabilitation, tourism, energy transition and construction and civil works.</li> <li>Prioritise workforce development activities aligned with major projects and emerging industries</li> </ul>			
<b>Priority Actions</b>			
<b>Outcome</b>	<b>Time Frame</b>	<b>Lead</b>	<b>Progress</b>
<b>Individual actions to support existing regional growth sectors include:</b>			
Tourism – support the development of and promote a tourism destination management plan for the region, to include a breakdown of product development opportunities at sub-regional levee	Ongoing	Department of Industry, Tourism and Trade	

Top End Regional Coordination Committee

<p>Agribusiness – support the expansion of the buffalo industry in the West Arnhem region</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>		
<p>Native bush foods – support the expansion of Kakadu plum harvesting in the Daly and West Arnhem region</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>		
<p>Energy transition – assess existing needs for additional renewable energy projects (Batchelor Solar Farm) to support the Territory's 50% renewable target by 2030.</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>		
<p>Connect with peak industry bodies to address growth challenges, infrastructure needs and support future aspirations for industry growth and development.</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade, Department of Chief Minister &amp; Cabinet</p>		
<p>Engage with responsible government agencies and business to understand skill requirements for individual project lifecycles.</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade, Department of Chief Minister &amp; Cabinet</p>		
<p>Map existing regional training centres and educational capabilities</p>	<p>Jul-23</p>	<p>Department of Industry, Tourism and Trade, Department of Chief Minister &amp; Cabinet</p>		

Top End Regional Coordination Committee

Objective				
<b>Priority</b>	<p><b>4. Identify and activate unrealised economic opportunities</b></p> <ul style="list-style-type: none"> <li>Collaborate and materialise new economic opportunities leveraging off the region's competitive advantages, to expand and diversify the local economy</li> </ul>			
Priority Actions				
Outcome	Time Frame	Lead	Implementation Update	Progress
<p>Identify and prioritise the progression of regional development opportunities across major and emerging industries, within each sub region, including:</p>				
Pastoral – in collaboration with responsible government agencies and Traditional Owners develop the feasibility of the buffalo meat industry on the Tiwi Islands and West Arnhem	Ongoing	Department of Industry, Tourism and Trade		
Fisheries and aquaculture – in collaboration with responsible government agencies, industry and Traditional Owners, progress the development of an aquaculture industry from research based activities to viable investment ready businesses	Ongoing	Department of Industry, Tourism and Trade		

Top End Regional Coordination Committee

<p>Fisheries and Aquaculture – support progression of the Blue Mud Bay Implementation Action Plan to foster growth in fishing, aquaculture, and tourism related industries</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>		
<p>Energy – continue to support the private sector to progress the development of hydrogen production and export facilities on the Tiwi Islands</p>	<p>Ongoing</p>	<p>Department of Chief Minister &amp; Cabinet</p>		
<p>Agriculture – in collaboration with local landowners, support the development of crocodile farming enterprise on the Tiwi Islands</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>		
<p>Tourism – in collaboration with local landowners and responsible government agencies, identify potential product development opportunities for inclusion in Tourism NT’s destination management planning</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>		
<p>Where required, develop local economic forums at a sub-regional level to better coordinate and progress economic and regional development activities.</p>	<p>Ongoing as required</p>	<p>Department of Chief Minister &amp; Cabinet</p>		

Top End Regional Coordination Committee

<p>Where required, develop localised project delivery plans to enhance the coordination of local infrastructure and growth projects at a sub-regional level.</p>	<p>Dec-23</p>	<p>Department of Chief Minister &amp; Cabinet</p>	
<p>Connect funding pathways to support the development of business feasibility studies for identified industry growth opportunities.</p>	<p>Ongoing</p>	<p>Department of Industry, Tourism and Trade</p>	

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>File Reference:</b>	<b>1068112</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

Council is provided with items of correspondence that were received and sent during the month of March 2023.

#### BACKGROUND

In October 2012, Council made a decision to only table hard copy mail due to the volume, the *Local Government (General) Regulations 2021* has more clearly defined what is considered correspondence and the requirements around the record keeping.

In line with section 55(2) a Council must keep a register of correspondence referencing all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition will be presented to Council in this report.

#### POLICY IMPLICATIONS

*Local Government Act 2019*

*Local Government (General) Regulations 2021*

#### STRATEGIC IMPLICATIONS

Providing Council with a list of incoming and outgoing correspondence meets the following performance objectives outlined in Pillar 6 of the *Regional Plan and Budget 2022-2023*

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation

#### RECOMMENDATION:

**That Council received and noted the attached items of incoming and outgoing correspondence during the month of March 2023.**

#### ATTACHMENTS

- 1 2023 0176-EDL Hon Kon Vatskalis.pdf



## MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House  
State Square  
Darwin NT 0800  
minister.lawler@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5566  
Facsimile: 08 8936 5609

The Hon Kon Vatskalis  
President  
Local Government Association Northern Territory  
PO Box 217  
PARAP NT 0804

Via email: [info@lgant.asn.au](mailto:info@lgant.asn.au)

Dear Mr <sup>Kon</sup>Vatskalis

Thank you for your letter dated 24 January 2023, advocating on behalf of the West Arnhem Regional Council for prioritisation of funding towards upgrading the Maningrida access road.

The Department of Infrastructure, Planning and Logistics manages programs to upgrade and maintain the road network under its care and control across the Northern Territory, which includes the Arnhem Link Road. The Arnhem Link Road Network is a group of roads that links the Arnhem Highway with the Central Arnhem Road. It is approximately 434 kilometres long and is the major access road to the remote communities of Gunbalanya, Maningrida and Ramingining.

As you are aware, \$11 million was allocated for the Arnhem Link Road Network upgrade, jointly funded by the Australian Government (\$9 million) and the Northern Territory Government (\$2 million), as per the project scope within the table below. There is currently no capacity to redirect this funding to other priorities, as the existing scope has been formally approved by the Australian Government.



- 2 -

Site	Site Name	Associated Road	Delivery status
1	Red Lilly Lagoon	Lift and seal 3km, with associated drainage infrastructure from Chainage 41.71km on Oenpelli Road.	Pending Aboriginal Area Protection Authority / Northern Land Council consultations
2	Tomkinson River	Maningrida Access Road, Chainage 141.51km	Works underway Estimated completion end 2023
3	Cardell River	Maningrida Ramingining Road, Chainage 35.18km	
4	Minor Waterway 1	Maningrida Ramingining Road, Chainage 63.50km	
5	Minor Waterway 2 near Blyth River	Maningrida Ramingining Road, Chainage 66.76km	

The contracts for the upgrade of the four crossings at Sites 2, 3, 4 and 5 were awarded in December 2021, with works commencing in the 2022. These works are anticipated to be completed by the end of 2023.

Finalising the planning and project development work for these four crossing projects was substantially delayed due to protracted negotiations and consultations affecting the timely issuing of the relevant approvals required, before work could proceed to tender for construction.

Consultations with Traditional Owners for the Oenpelli Road upgrade are anticipated to commence in early 2023 and upon completion, the Department will resubmit a new application for the works.

The Department of Infrastructure, Planning and Logistics will include your submission seeking to prioritise works to upgrade the 21 kilometres of the road leading into Maningrida, along with other bids from across the Northern Territory, in preparation for the next National Partnership Agreement commencing mid-2024 and other funding opportunities.

To discuss your members' priorities for potential funding, please contact Mr Chandan Kalase, Executive Director Transport Planning on (08) 8924 7270 or via email [Chandan.kalase@nt.gov.au](mailto:Chandan.kalase@nt.gov.au).

Yours sincerely



EVA LAWLER  
16 FEB 2023

## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Meetings and Events Attended by the Mayor</b>
<b>File Reference:</b>	<b>1068142</b>
<b>Author:</b>	<b>Jasmine Mortimore, Travel Officer</b>

#### SUMMARY

The report is presented to provide information to Council on meetings and events attended by the Acting Mayor since the last Ordinary Council Meeting, and to raise any topics for discussion.

#### BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Acting Mayor and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Meeting	Person(s) meet with
09.03.2023	Darwin & MS Teams	General Pre-Discussion prior to the Local Authority Implementation Reference Group Meeting with DCM&C and other issues. Mayor Ryan, Cr Ralph Blyth, Brooke Darmanin attended	Meeting requested by Dale Keehne CEO East Arnhem Regional Council together with Lirrpiya Mununggurr Yirrakala LA Member and Cyril Bukulatjpi Galwinku LA Member. Mayor Brian Pedwell and Brian Hylands from Victoria Daly Regional Council also attended.
22.03.2023	Maningrida	Malala Health Meeting for Homeland Services Kevin Voisey Acting Maningrida CSM	Malala Health Staff
27-30.03.2023	Nhulunbuy	Northern Land Council Regional Council	Various members of the Northern Land Council Regional Council
05.04.2023	Jabiru	Jabiru Community Information Session Paul Hockings CEO, Fiona Ainsworth Acting COO and Deirdre O'Sullivan Jabiru CSM	Various Jabiru Stakeholders and Community Members

#### Upcoming Events:

Date(s)	Location	Reason for Meeting	Person(s) meet with
04.05.2023	Maningrida	Head of Agencies Meeting	Various Maningrida Stakeholders

#### STATUTORY ENVIRONMENT

Not applicable.

## POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

## FINANCIAL IMPLICATIONS

As per Council's policies and budget.

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

<b>PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING</b>	
<b>Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.</b>	
<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
<b>Goal 1.3</b>	<b>Communication</b> Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

## VOTING REQUIREMENTS

Simple majority.

### RECOMMENDATION:

**That Council:**

- 1. Received and noted the report entitled '*Meetings and Events Attended by the Mayor*'.**
- 2. Approved associated travel cost to attend the listed meetings and events.**

## ATTACHMENTS

## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Meetings Attended by the CEO</b>
<b>File Reference:</b>	<b>1068143</b>
<b>Author:</b>	<b>Jasmine Mortimore, Travel Officer</b>

#### SUMMARY

The report is presented to provide information to Council on meetings attended by the CEO since the last Ordinary Council Meeting, and to raise any topics for discussion.

#### BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Meeting	Person(s) meet with
09.03.2023	Darwin & MS Teams	General Pre-Discussion prior to the Local Authority Implementation Reference Group Meeting with DCM&C and other issues. Mayor Ryan, Cr Ralph Blyth, Brooke Darmanin attended	Meeting requested by Dale Keehne CEO East Arnhem Regional Council together with Lirripiya Mununggurr Yirrakala LA Member and Cyril Bukulatjpi Galwinku LA Member. Mayor Brian Pedwell and Brian Hylands from Victoria Daly Regional Council also attended.
09.03.2023	Via Teams	Warruwi Head of Agencies Meeting Fiona Ainsworth Acting COO, Matthew Griffiths Warruwi CSM attended	Warruwi Stakeholders and Agency representatives
09.03.2023	Jabiru	Leases in Gunbalanya	Jon Lotu, NLC
09.03.2023	Jabiru	Meet and Greet / Business Discussion with Warnbi Aboriginal Corporation Deirdre OSullivan Jabiru CSM attended	Avinash Yadav from Warnbi, WARC Staff
13.03.2023	Jabiru	NIAA Visit to discuss CDP programs and regional employment opportunities and challenges Peter Ryan Acting DoOG, Fiona Ainsworth Acting COO and Deirdre O'Sullivan Jabiru CSM attended	Kate Phipps NIAA National Office in Canberra General Manager Remote Employment Policy Taskforce; Gerrit Wanganeen Regional Manager Arnhem Land and Groote Eylandt; and

Date(s)	Location	Reason for Meeting	Person(s) meet with
15.03.2023	Via Teams and Gunbalanya	Senator Malarndirri McCarthy Visit to Gunbalanya Fiona Ainsworth, Tim Hema, Andy Garnarradj and Cr Otto Dann attended	Caroline Olsen Acting Assistant Engagement Director. Senator McCarthy and Peter Wellings Senior Advisor
16.03.2023	Jabiru	Catch up with JKL CEO	Kelly Ralston
17.03.2023	Darwin	WARC and DIPL Meeting – Maningrida Subdivision Fiona Ainsworth Acting COO, Clem Beard Technical Services Manager and Hilal Ahmed Engineer attended	Geoffery Thomas, Sam Riley and Dayne Tierney DIPL
17.03.2023	Darwin	Telstra Updates for West Arnhem	Nic Danks Regional General Manager Northern Territory
20.03.2023	Jabiru	Maningrida CSM Interviews Fiona Ainsworth Acting COO, Deirdre O’Sullivan Jabiru CSM attended	Various applicants Community member on panel Garth Doolans
27.03.2023	Jabiru	Top End Regional Coordination Committee – Regular meeting hosted by Department of Chief Minister and Cabinet	Various Government management personnel from Federal, Territory and Local Government in Top End
27.03.2023	Jabiru	Regular meeting with GAC Jabiru Town Fiona Ainsworth Acting COO, Deirdre O’Sullivan Jabiru CSM attended	Emma Young CEO GAC Jabiru Town and Jessica Wright Governance and Leasing Officer
28.03.2023	Jabiru	Meeting with the CoATSIS Australian Bureau of Statistics for WARC assistance in health surveys in Kakadu Deputy Mayor Liz Williams and CSM Deirdre OSullivan attended	Melinda Mansell Engagement Manager for CoATSIS,
29.03.2023	Jabiru	Chief Corporate Officer Interviews Fiona Ainsworth Acting COO, Peter Ryan Acting DoOG attended	Various Applicants
31.03.2023	Darwin	Future of CouncilBIZ	Renee de Jong Associate Director Enterprises Advisory for KPMG
05.04.2023	Jabiru	Jabiru Community Information Session Mayor Matthew Ryan, Deputy Mayor Liz Williams, Fiona	Various Jabiru Stakeholders and Community Members

Date(s)	Location	Reason for Meeting	Person(s) meet with
		Ainsworth Acting COO and Deirdre O'Sullivan Jabiru CSM	

#### Upcoming Events

Date(s)	Location	Reason for Meeting	Person(s) meet with
17.04.2023	Alice Springs	CouncilBIZ Board Workshop	Members of the CouncilBIZ Board
19-20.04.2023	Alice Springs	2023 LGANT Conference for Sustainable Councils	Various Local Government Staff
24.04.2023	Jabiru	Top End Regional Coordination Committee – Regular meeting hosted by Sandra Schmidt Department of Chief Minister and Cabinet	Various Government management personnel from Federal, Territory and Local Government in Top End
24.04.2023	Jabiru	Regular meeting with GAC Jabiru Town Fiona Ainsworth Acting COO, Deirdre O'Sullivan Jabiru CSM to attend	Emma Young CEO GAC Jabiru Town and Jessica Wright Governance and Leasing Officer
27.04.2023	Jabiru	Meeting with NTG to discuss the Gunbalanya Safe House Peter Ryan Acting DoOG, Leanne Johansson BDM to attend	Shaz Fielder Senior Contract Administrator, Top End Regional Services Territory Families, Housing and Communities
08.05.2023	Jabiru	Regular meeting with GAC Jabiru Town Fiona Ainsworth Acting COO, Deirdre O'Sullivan Jabiru CSM and CEO to attend	Emma Young CEO GAC Jabiru Town and Jessica Wright Governance and Leasing Officer

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Not applicable

#### FINANCIAL IMPLICATIONS

As per Council's policies and budget.

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

#### Goal 1.1

#### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance

	community life
<b>Goal 1.3</b>	<b>Communication</b> Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION:**

That Council received and noted the report entitled '*Meetings attended by the CEO*'.

**ATTACHMENTS**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Invitation to attend East Arnhem Regional Councils Ordinary Council Meeting</b>
<b>File Reference:</b>	<b>1069385</b>
<b>Author:</b>	<b>Jasmine Mortimore, Travel Officer</b>

#### SUMMARY

The report is for Council to nominate councillors to attend the East Arnhem Regional Councils Ordinary Council Meeting, noting that the CEO and Mayor have already been approved to attend.

#### BACKGROUND

At the 8 March 2023 Ordinary Council Meeting, Council approved the below resolution.

##### **8.2 MEETINGS AND EVENTS ATTENDED BY THE ACTING MAYOR**

The Council considered a report on Meetings and Events Attended by the Acting Mayor.

##### **OCM46/2023 RESOLVED:**

**On the motion of Cr Ralph Blyth**

**Seconded Cr James Woods**

**That Council:**

- 1. Received and noted the report entitled *Meetings and Events Attended by the Acting Mayor*,**
- 2. Approved associated travel cost to attend the listed meetings and events; and**
- 3. Approved the attendance and associated travel expenses of Mayor Ryan, Paul Hockings CEO and extended an invitation to Councillors to consider attending the East Arnhem Regional Council Ordinary Council Meeting on 29 June 2023.**

**CARRIED**

#### COMMENT

Councillors are being asked to consider representatives to attend the East Arnhem Regional Council Ordinary Council Meeting being held in Nhulunbuy on 29 June 2023.

#### POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

As per Council's policies and budget.

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

**PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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<b>Goal 1.3</b>	<b>Communication</b> Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council
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#### **VOTING REQUIREMENTS**

Simple majority.

#### **RECOMMENDATION:**

**That Council nominate Crs..... to attend the East Arnhem Regional Council's Ordinary Council Meeting being held in Nhulunbuy on 29 June 2023 along with Mayor Ryan and Paul Hockings CEO.**

#### **ATTACHMENTS**

- 1 230301 EARC Invitation to Attend Council Meeting.pdf

**Paul Hockings**

**From:** Dale Keehne <Dale.Keehne@eastarnhem.nt.gov.au>  
**Sent:** Wednesday, 1 March 2023 9:39 AM  
**To:** Matthew Ryan; Paul Hockings  
**Cc:** Wendy Brook  
**Subject:** RE: East Arnhem Regional Council - Ordinary Meetings of Council.

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Matty and Paul,

As we've discussed a little, President Lapulung, Council and I would love for you to attend a Council meeting and visit East Arnhem region, and build the ties even stronger between our two Councils.

Three rooms have been booked already at the Grootte Lodge in case you are able to join the Council meeting there.

We will leave it with you to consider which meeting you want to attend, and who you want to send. We can book more accommodation of you want to send more Councillors or staff.

Cheers,  
 Dale

**Dale Keehne**  
 Chief Executive Officer



☎ 0458 039 348  
 ☎ 08 8986 8901  
 📦 PO Box 1060, Nhulunbuy NT 0881  
 ✉ Dale.Keehne@eastarnhem.nt.gov.au  
 🌐 www.eastarnhem.nt.gov.au  
 📺 @EastArnhemRC  
 🏢 East Arnhem Regional Council

Dedicated to promoting the power of people,  
 protection of community and  
 respect for cultural diversity.

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**From:** Wendy Brook <Wendy.Brook@eastarnhem.nt.gov.au>  
**Sent:** Wednesday, 1 March 2023 9:12 AM  
**To:** matthew.ryan@westarnhem.nt.gov.au; paul.hockings@westarnhem.nt.gov.au

Cc: Dale Keehne <Dale.Keehne@eastarnhem.nt.gov.au>  
Subject: East Arnhem Regional Council - Ordinary Meetings of Council.

Good morning Matthew & Paul,

Please find listed below the dates and locations of East Arnhem Regional Council's Ordinary meetings for 2023.

27 April – Groote Eylandt.

29 June – Nhulunbuy.

31 August – Galiwin'ku.

26 October – Nhulunbuy.

14 December – Nhulunbuy.

Air North offers daily direct return flights between Darwin and Groote Eylandt.

If you need any further information, please don't hesitate to contact me.

Kind Regards,

**Wendy Brook**  
Executive Assistant to the CEO



- ☎ 0448 038 547
- ☎ 08 6943 9528
- ✉ PO Box 1060, Nhulunbuy NT 0881
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- 🏢 East Arnhem Regional Council

Dedicated to promoting the power of people,  
protection of community and  
respect for cultural diversity.

The Council of the East Arnhem Regional Council is a body corporate established under the Local Government Act 1995 (NT) and is a public authority. The Council is a body corporate established under the Local Government Act 1995 (NT) and is a public authority. The Council is a body corporate established under the Local Government Act 1995 (NT) and is a public authority. The Council is a body corporate established under the Local Government Act 1995 (NT) and is a public authority.

# WEST ARNHAM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Regional Plan - Q3 report</b>
<b>File Reference:</b>	<b>1069402</b>
<b>Author:</b>	<b>Paul Hockings, Chief Executive Officer</b>

### SUMMARY

The purpose of this report is to provide Council with a quarterly update on our progress against the goals, strategies, measures and targets set out in the Regional Plan 2022-2023.

### BACKGROUND

According to sections 33 and 34 of the *Local Government Act 2019*, every regional council must have a plan for its area that contains:

1. A service delivery plan for the period to which the municipal, regional or shire plan relates.
2. Any long-term, community or strategic plan adopted by the council or a local authority.
3. The council's budget.
4. The council's long-term financial plan.
5. The projects and priorities for the area identified by a local authorities.
6. A definition of the indicators for judging the standard of the council's performance.

### COMMENT

At its Ordinary Council Meeting on 8 June 2022 Council adopted the West Arnhem Regional Plan 2022-2023 as per the below resolution:

#### OCM45/2022 RESOLVED:

On the motion of Mayor Matthew Ryan  
Seconded Councillor Ralph Blyth  
Council:

- Noted that as of 31 May 2022, no submissions had been received from the public on the draft West Arnhem Regional Council Plan and Budget 2022-2023;
- Noted that the administration had made minor amendments to the West Arnhem Regional Council Pion and Budget 2022-2023; and
- Adopted the West Arnhem Regional Council Plan and Budget 2022-2023 in accordance with section 35(1) of the *Local Government Act 2019*.

Within this plan are 6 Pillars and numerous goals, strategies, measures and targets under each which form the Service Delivery Plans that define the strategic objectives of Council and include the indicators for judging the standard of council's performance.

The Q2 review was emailed to Councillors after the 8 March 2023 Ordinary Council Meeting.

Attached for Councillors review is the Q3 quarterly performance results of the service delivery plans for the 2022-2023 financial year.

### STATUTORY ENVIRONMENT

Sections 33, 34, 35 and 36 of the *Local Government Act 2019* are relevant to this report.

### POLICY IMPLICATIONS

Not applicable

### **FINANCIAL IMPLICATIONS**

Expenditure against budget year to date have not been considered in the preparation of this report, however it is noted that good governance and accountability includes the regular monitoring of spending within budget and that council undertakes this as a separate exercise to this report.

### **STRATEGIC IMPLICATIONS**

All 6 pillars and associated goals are to be considered when reviewing this report and are outlined in detail within the circulated document – West Arnhem Regional Plan 2022-2023 Quarterly Update.

### **VOTING REQUIREMENTS**

Simple majority.

### **RECOMMENDATION:**

**That Council received and noted the progress of the Q3 Service Delivery Plan based on the indicators outlined within the circulated document entitled '*West Arnhem Regional Plan 2022-2023 Quarterly Update*'.**

### **ATTACHMENTS**

- 1 2023.04.05 Strategic Plan Service Delivery Plans Quarter 3 Review V2.pdf



Page 1

Strategic Area	Program	Responsible Officer
Strategic Area 1: Community Development for the Learning & Development	Community Development	2000/0102
Strategic Area 2: Support for Higher Education Training	Higher Education Training	2000/0103
Strategic Area 3: Support for Vocational Training	Vocational Training	2000/0104
Strategic Area 4: Support for Apprenticeships	Apprenticeships	2000/0105
Strategic Area 5: Support for Skills Development	Skills Development	2000/0106
Strategic Area 6: Support for Digital Skills	Digital Skills	2000/0107
Strategic Area 7: Support for Entrepreneurship	Entrepreneurship	2000/0108
Strategic Area 8: Support for Innovation	Innovation	2000/0109
Strategic Area 9: Support for Research	Research	2000/0110
Strategic Area 10: Support for Knowledge Exchange	Knowledge Exchange	2000/0111
Strategic Area 11: Support for Digital Marketing	Digital Marketing	2000/0112
Strategic Area 12: Support for Social Media	Social Media	2000/0113
Strategic Area 13: Support for Content Marketing	Content Marketing	2000/0114
Strategic Area 14: Support for Email Marketing	Email Marketing	2000/0115
Strategic Area 15: Support for SEO	SEO	2000/0116
Strategic Area 16: Support for PPC	PPC	2000/0117
Strategic Area 17: Support for Retargeting	Retargeting	2000/0118
Strategic Area 18: Support for Conversion Tracking	Conversion Tracking	2000/0119
Strategic Area 19: Support for A/B Testing	A/B Testing	2000/0120
Strategic Area 20: Support for Heatmaps	Heatmaps	2000/0121
Strategic Area 21: Support for User Surveys	User Surveys	2000/0122
Strategic Area 22: Support for Usability Testing	Usability Testing	2000/0123
Strategic Area 23: Support for Accessibility	Accessibility	2000/0124
Strategic Area 24: Support for GDPR	GDPR	2000/0125
Strategic Area 25: Support for Data Protection	Data Protection	2000/0126
Strategic Area 26: Support for Cyber Security	Cyber Security	2000/0127
Strategic Area 27: Support for Incident Response	Incident Response	2000/0128
Strategic Area 28: Support for Business Continuity	Business Continuity	2000/0129
Strategic Area 29: Support for Disaster Recovery	Disaster Recovery	2000/0130
Strategic Area 30: Support for IT Governance	IT Governance	2000/0131
Strategic Area 31: Support for Risk Management	Risk Management	2000/0132
Strategic Area 32: Support for Compliance	Compliance	2000/0133
Strategic Area 33: Support for Quality Assurance	Quality Assurance	2000/0134
Strategic Area 34: Support for Customer Satisfaction	Customer Satisfaction	2000/0135
Strategic Area 35: Support for Net Promoter Score	Net Promoter Score	2000/0136
Strategic Area 36: Support for Customer Feedback	Customer Feedback	2000/0137
Strategic Area 37: Support for Social Listening	Social Listening	2000/0138
Strategic Area 38: Support for Reputation Management	Reputation Management	2000/0139
Strategic Area 39: Support for Crisis Management	Crisis Management	2000/0140
Strategic Area 40: Support for Public Relations	Public Relations	2000/0141
Strategic Area 41: Support for Media Relations	Media Relations	2000/0142
Strategic Area 42: Support for Influencer Marketing	Influencer Marketing	2000/0143
Strategic Area 43: Support for Affiliate Marketing	Affiliate Marketing	2000/0144
Strategic Area 44: Support for Referral Marketing	Referral Marketing	2000/0145
Strategic Area 45: Support for Direct Response	Direct Response	2000/0146
Strategic Area 46: Support for Telemarketing	Telemarketing	2000/0147
Strategic Area 47: Support for Direct Mail	Direct Mail	2000/0148
Strategic Area 48: Support for Database Marketing	Database Marketing	2000/0149
Strategic Area 49: Support for CRM	CRM	2000/0150
Strategic Area 50: Support for Sales Funnel	Sales Funnel	2000/0151
Strategic Area 51: Support for Lead Generation	Lead Generation	2000/0152
Strategic Area 52: Support for Lead Nurturing	Lead Nurturing	2000/0153
Strategic Area 53: Support for Sales Enablement	Sales Enablement	2000/0154
Strategic Area 54: Support for Account-Based Marketing	Account-Based Marketing	2000/0155
Strategic Area 55: Support for B2B Marketing	B2B Marketing	2000/0156
Strategic Area 56: Support for B2C Marketing	B2C Marketing	2000/0157
Strategic Area 57: Support for D2C Marketing	D2C Marketing	2000/0158
Strategic Area 58: Support for E-commerce Marketing	E-commerce Marketing	2000/0159
Strategic Area 59: Support for Mobile Marketing	Mobile Marketing	2000/0160
Strategic Area 60: Support for Video Marketing	Video Marketing	2000/0161
Strategic Area 61: Support for Podcasting	Podcasting	2000/0162
Strategic Area 62: Support for Webinars	Webinars	2000/0163
Strategic Area 63: Support for Virtual Events	Virtual Events	2000/0164
Strategic Area 64: Support for Hybrid Events	Hybrid Events	2000/0165
Strategic Area 65: Support for Live Streaming	Live Streaming	2000/0166
Strategic Area 66: Support for Virtual Reality	Virtual Reality	2000/0167
Strategic Area 67: Support for Augmented Reality	Augmented Reality	2000/0168
Strategic Area 68: Support for Mixed Reality	Mixed Reality	2000/0169
Strategic Area 69: Support for Extended Reality	Extended Reality	2000/0170
Strategic Area 70: Support for Immersive Learning	Immersive Learning	2000/0171
Strategic Area 71: Support for Gamification	Gamification	2000/0172
Strategic Area 72: Support for Microlearning	Microlearning	2000/0173
Strategic Area 73: Support for Personalized Learning	Personalized Learning	2000/0174
Strategic Area 74: Support for Adaptive Learning	Adaptive Learning	2000/0175
Strategic Area 75: Support for Intelligent Tutoring Systems	Intelligent Tutoring Systems	2000/0176
Strategic Area 76: Support for Learning Analytics	Learning Analytics	2000/0177
Strategic Area 77: Support for Educational Technology	Educational Technology	2000/0178
Strategic Area 78: Support for EdTech	EdTech	2000/0179
Strategic Area 79: Support for Digital Learning	Digital Learning	2000/0180
Strategic Area 80: Support for Online Learning	Online Learning	2000/0181
Strategic Area 81: Support for Blended Learning	Blended Learning	2000/0182
Strategic Area 82: Support for Hybrid Learning	Hybrid Learning	2000/0183
Strategic Area 83: Support for Flipped Learning	Flipped Learning	2000/0184
Strategic Area 84: Support for Project-Based Learning	Project-Based Learning	2000/0185
Strategic Area 85: Support for Inquiry-Based Learning	Inquiry-Based Learning	2000/0186
Strategic Area 86: Support for Problem-Based Learning	Problem-Based Learning	2000/0187
Strategic Area 87: Support for Case-Based Learning	Case-Based Learning	2000/0188
Strategic Area 88: Support for Experiential Learning	Experiential Learning	2000/0189
Strategic Area 89: Support for Service Learning	Service Learning	2000/0190
Strategic Area 90: Support for Internships	Internships	2000/0191
Strategic Area 91: Support for Co-ops	Co-ops	2000/0192
Strategic Area 92: Support for Practicums	Practicums	2000/0193
Strategic Area 93: Support for Fieldwork	Fieldwork	2000/0194
Strategic Area 94: Support for Capstone Projects	Capstone Projects	2000/0195
Strategic Area 95: Support for Thesis Writing	Thesis Writing	2000/0196
Strategic Area 96: Support for Dissertation Writing	Dissertation Writing	2000/0197
Strategic Area 97: Support for Research Papers	Research Papers	2000/0198
Strategic Area 98: Support for Academic Writing	Academic Writing	2000/0199
Strategic Area 99: Support for Writing Centers	Writing Centers	2000/0200
Strategic Area 100: Support for Tutoring	Tutoring	2000/0201
Strategic Area 101: Support for Peer Tutoring	Peer Tutoring	2000/0202
Strategic Area 102: Support for Academic Coaching	Academic Coaching	2000/0203
Strategic Area 103: Support for Career Coaching	Career Coaching	2000/0204
Strategic Area 104: Support for Student Success	Student Success	2000/0205
Strategic Area 105: Support for Retention	Retention	2000/0206
Strategic Area 106: Support for Graduation	Graduation	2000/0207
Strategic Area 107: Support for Post-Secondary Education	Post-Secondary Education	2000/0208
Strategic Area 108: Support for Career Development	Career Development	2000/0209
Strategic Area 109: Support for Job Search	Job Search	2000/0210
Strategic Area 110: Support for Resume Writing	Resume Writing	2000/0211
Strategic Area 111: Support for Cover Letter Writing	Cover Letter Writing	2000/0212
Strategic Area 112: Support for Interview Preparation	Interview Preparation	2000/0213
Strategic Area 113: Support for Job Training	Job Training	2000/0214
Strategic Area 114: Support for Skills Training	Skills Training	2000/0215
Strategic Area 115: Support for Soft Skills Training	Soft Skills Training	2000/0216
Strategic Area 116: Support for Technical Skills Training	Technical Skills Training	2000/0217
Strategic Area 117: Support for Professional Skills Training	Professional Skills Training	2000/0218
Strategic Area 118: Support for Leadership Training	Leadership Training	2000/0219
Strategic Area 119: Support for Management Training	Management Training	2000/0220
Strategic Area 120: Support for Entrepreneurship Training	Entrepreneurship Training	2000/0221
Strategic Area 121: Support for Innovation Training	Innovation Training	2000/0222
Strategic Area 122: Support for Creativity Training	Creativity Training	2000/0223
Strategic Area 123: Support for Critical Thinking Training	Critical Thinking Training	2000/0224
Strategic Area 124: Support for Problem Solving Training	Problem Solving Training	2000/0225
Strategic Area 125: Support for Decision Making Training	Decision Making Training	2000/0226
Strategic Area 126: Support for Communication Training	Communication Training	2000/0227
Strategic Area 127: Support for Public Speaking Training	Public Speaking Training	2000/0228
Strategic Area 128: Support for Writing Training	Writing Training	2000/0229
Strategic Area 129: Support for Reading Training	Reading Training	2000/0230
Strategic Area 130: Support for Research Training	Research Training	2000/0231
Strategic Area 131: Support for Data Analysis Training	Data Analysis Training	2000/0232
Strategic Area 132: Support for Statistics Training	Statistics Training	2000/0233
Strategic Area 133: Support for Mathematics Training	Mathematics Training	2000/0234
Strategic Area 134: Support for Science Training	Science Training	2000/0235
Strategic Area 135: Support for History Training	History Training	2000/0236
Strategic Area 136: Support for Geography Training	Geography Training	2000/0237
Strategic Area 137: Support for Art Training	Art Training	2000/0238
Strategic Area 138: Support for Music Training	Music Training	2000/0239
Strategic Area 139: Support for Physical Education Training	Physical Education Training	2000/0240
Strategic Area 140: Support for Health Education Training	Health Education Training	2000/0241
Strategic Area 141: Support for Environmental Education Training	Environmental Education Training	2000/0242
Strategic Area 142: Support for Global Education Training	Global Education Training	2000/0243
Strategic Area 143: Support for Cultural Education Training	Cultural Education Training	2000/0244
Strategic Area 144: Support for Language Learning Training	Language Learning Training	2000/0245
Strategic Area 145: Support for Foreign Language Learning Training	Foreign Language Learning Training	2000/0246
Strategic Area 146: Support for Second Language Learning Training	Second Language Learning Training	2000/0247
Strategic Area 147: Support for ESL Training	ESL Training	2000/0248
Strategic Area 148: Support for EFL Training	EFL Training	2000/0249
Strategic Area 149: Support for L2 Training	L2 Training	2000/0250
Strategic Area 150: Support for Foreign Language Instruction Training	Foreign Language Instruction Training	2000/0251
Strategic Area 151: Support for Language Acquisition Training	Language Acquisition Training	2000/0252
Strategic Area 152: Support for Second Language Acquisition Training	Second Language Acquisition Training	2000/0253
Strategic Area 153: Support for Foreign Language Learning Training	Foreign Language Learning Training	2000/0254
Strategic Area 154: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0255
Strategic Area 155: Support for Foreign Language Instruction Training	Foreign Language Instruction Training	2000/0256
Strategic Area 156: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0257
Strategic Area 157: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0258
Strategic Area 158: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0259
Strategic Area 159: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0260
Strategic Area 160: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0261
Strategic Area 161: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0262
Strategic Area 162: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0263
Strategic Area 163: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0264
Strategic Area 164: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0265
Strategic Area 165: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0266
Strategic Area 166: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0267
Strategic Area 167: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0268
Strategic Area 168: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0269
Strategic Area 169: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0270
Strategic Area 170: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0271
Strategic Area 171: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0272
Strategic Area 172: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0273
Strategic Area 173: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0274
Strategic Area 174: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0275
Strategic Area 175: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0276
Strategic Area 176: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0277
Strategic Area 177: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0278
Strategic Area 178: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0279
Strategic Area 179: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0280
Strategic Area 180: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0281
Strategic Area 181: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0282
Strategic Area 182: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0283
Strategic Area 183: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0284
Strategic Area 184: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0285
Strategic Area 185: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0286
Strategic Area 186: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0287
Strategic Area 187: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0288
Strategic Area 188: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0289
Strategic Area 189: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0290
Strategic Area 190: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0291
Strategic Area 191: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0292
Strategic Area 192: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0293
Strategic Area 193: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0294
Strategic Area 194: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0295
Strategic Area 195: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0296
Strategic Area 196: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0297
Strategic Area 197: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0298
Strategic Area 198: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0299
Strategic Area 199: Support for Foreign Language Learning Instruction Training	Foreign Language Learning Instruction Training	2000/0300
Strategic Area 200: Support for Language Learning Instruction Training	Language Learning Instruction Training	2000/0301

Major project training  
Learner  
Department/ESD placement (optional)

Strategic Area	Program	Responsible Officer
Strategic Area 1: Youth Employment	Youth Employment	2000/0102
Strategic Area 2: Youth Training	Youth Training	2000/0103
Strategic Area 3: Youth Apprenticeships	Youth Apprenticeships	2000/0104
Strategic Area 4: Youth Skills Development	Youth Skills Development	2000/0105
Strategic Area 5: Youth Digital Skills	Youth Digital Skills	2000/0106
Strategic Area 6: Youth Entrepreneurship	Youth Entrepreneurship	2000/0107
Strategic Area 7: Youth Innovation	Youth Innovation	2000/0108
Strategic Area 8: Youth Research	Youth Research	2000/0109
Strategic Area 9: Youth Knowledge Exchange	Youth Knowledge Exchange	2000/0110
Strategic Area 10: Youth Digital Marketing	Youth Digital Marketing	2000/0111
Strategic Area 11: Youth Social Media	Youth Social Media	2000/0112
Strategic Area 12: Youth Content Marketing	Youth Content Marketing	2000/0113
Strategic Area 13: Youth Email Marketing	Youth Email Marketing	2000/0114
Strategic Area 14: Youth SEO	Youth SEO	2000/0115
Strategic Area 15: Youth PPC	Youth PPC	2000/0116
Strategic Area 16: Youth Retargeting	Youth Retargeting	2000/0117
Strategic Area 17: Youth Conversion Tracking	Youth Conversion Tracking	2000/0118
Strategic Area 18: Youth A/B Testing	Youth A/B Testing	2000/0119
Strategic Area 19: Youth Heatmaps	Youth Heatmaps	2000/0120
Strategic Area 20: Youth User Surveys	Youth User Surveys	2000/0121
Strategic Area 21: Youth Usability Testing	Youth Usability Testing	2000/0122
Strategic Area 22: Youth Accessibility	Youth Accessibility	2000/0123
Strategic Area 23: Youth GDPR	Youth GDPR	2000/0124
Strategic Area 24: Youth Data Protection	Youth Data Protection	2000/0125
Strategic Area 25: Youth Cyber Security	Youth Cyber Security	2000/0126
Strategic Area 26: Youth Incident Response	Youth Incident Response	2000/0127
Strategic Area 27: Youth Business Continuity	Youth Business Continuity	2000/0128
Strategic Area 28: Youth Disaster Recovery	Youth Disaster Recovery	2000/0129
Strategic Area 29: Youth IT Governance	Youth IT Governance	2000/0130
Strategic Area 30: Youth Risk Management	Youth Risk Management	2000/0131
Strategic Area 31: Youth Compliance	Youth Compliance	2000/0132
Strategic Area 32: Youth Quality Assurance	Youth Quality Assurance	2000/0133
Strategic Area 33: Youth Customer Satisfaction	Youth Customer Satisfaction	2000/0134
Strategic Area 34: Youth Net Promoter Score	Youth Net Promoter Score	2000/0135
Strategic Area 35: Youth Customer Feedback	Youth Customer Feedback	2000/0136
Strategic Area 36: Youth Social Listening	Youth Social Listening	2000/0137
Strategic Area 37: Youth Reputation Management	Youth Reputation Management	2000/0138
Strategic Area 38: Youth Crisis Management	Youth Crisis Management	2000/0139
Strategic Area 39: Youth Public Relations	Youth Public Relations	2000/0140
Strategic Area 40: Youth Media Relations	Youth Media Relations	2000/0141
Strategic Area 41: Youth Influencer Marketing	Youth Influencer Marketing	2000/0142
Strategic Area 42: Youth Affiliate Marketing	Youth Affiliate Marketing	2000/0143
Strategic Area 43: Youth Referral Marketing	Youth Referral Marketing	2000/0144
Strategic Area 44: Youth Direct Response	Youth Direct Response	2000/0145
Strategic Area 45: Youth Telemarketing	Youth Telemarketing	2000/0146
Strategic Area 46: Youth Direct Mail	Youth Direct Mail	2000/











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Strategic Area	Strategic Objective	Key Performance Indicators (KPIs)	Responsible Officer
Sustainable & Climate Action	Review strategy and environmental costs associated with climate change and sustainability. Review & update waste strategy components and draft 30 year strategy for 'reuse, reduce and recycle' waste initiatives.	Review strategy and environmental costs associated with climate change and sustainability. Review & update waste strategy components and draft 30 year strategy for 'reuse, reduce and recycle' waste initiatives.	COO/CM
	Encourage and promote community waste collection.	Encourage and promote community waste collection.	COO/CM
Sustainable & Climate Action	Review WASTE current procurement practices against sustainability and climate change. A national procurement framework and develop leading edge procurement strategy.	Review WASTE current procurement practices against sustainability and climate change. A national procurement framework and develop leading edge procurement strategy.	COO/CM
	Encourage local office initiatives to reduce by building footprint competition.	Encourage local office initiatives to reduce by building footprint competition.	COO/CM
Sustainable & Climate Action	Engage with local councils to develop and operationalise sustainable initiatives.	Engage with local councils to develop and operationalise sustainable initiatives.	COO/CM
	Encourage and promote community sustainability and green use of building.	Encourage and promote community sustainability and green use of building.	COO/CM
Sustainable & Climate Action	Develop a renewable energy strategy in consultation with local stakeholders that aligns with the MJIA, Northern Territory and Australian Federal Government renewable energy strategies and targets.	Develop a renewable energy strategy in consultation with local stakeholders that aligns with the MJIA, Northern Territory and Australian Federal Government renewable energy strategies and targets.	COO/CM





Table 3

Area	Strategic Plan	Message	Target	Result	Notes
6.1 Risk Management (The monitoring and communication of risks associated with the operations of Council)	Creates an advanced framework, Meetings and Communication Plan in consultation with Stakeholders	Overall reduction of risk rating within the risk register	20% reduction	Completed	These activities are planned over periods and include the ongoing planning and reporting to the Board on a regular basis (see below)
	Updates risk register and ensure appropriate treatment plans are implemented	Annual audit completed as per the adopted plan	100%	Completed	Completed by 31/03/2023
	Implements internal controls as per audit plan	Approved approval of major projects, review of policies and procedures	100%	Completed	Completed by 31/03/2023
6.2 Planning and Reporting (Review planning and reporting that supports Council decision making processes)	Produce key plans and documents for the Council including the financial plan, Annual Report and plans	All Management meetings scheduled and attended	100%	Completed	64%
	Plans, Management meetings are planned by CEO and/or designated executive	All Management meetings scheduled and attended	100%	Completed	64%
6.3 Information & Communications Technology (Plan and monitor ICT activities and ensure appropriate treatment plans are implemented)	Plan and monitor ICT activities and ensure appropriate treatment plans are implemented	Annual review of Councils ICT plan by 31 December each year	100%	Completed	Annual review of Councils ICT plan by 31 December each year
	Plan and monitor ICT activities and ensure appropriate treatment plans are implemented	Establishes with industry relevant suppliers and manufacturers and equipment schedule	100%	Completed	Establishes with industry relevant suppliers and manufacturers and equipment schedule
	Optimise the delivery of ICT services and equipment to required work locations to meet requirements	Annual review of ICT technology needs to be used with the ICT strategy	100%	Completed	Annual review of ICT technology needs to be used with the ICT strategy
Result Legend	Not completed by milestone				
	On track on budget or progress				

Major projects (green)  
Completed (red)  
Achieved (yellow)

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Finance Report for the period ended 28 February 2023</b>
<b>File Reference:</b>	<b>1067549</b>
<b>Author:</b>	<b>David Glover, Chief Corporate Officer; Corey White, Accountant</b>

#### SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 28 February 2023.

#### BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- (1) (a) *the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*  
(b) *the most recently adopted annual budget; and*  
(c) *details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.*
  
- (2) (a) *details of all cash and investments held by the Council (including money held in trust); and*  
(b) *the closing cash at bank balance split between tied and untied funds; and*  
(c) *a statement on trade debtors and a general indication of the age of the debts owed to the Council; and*  
(d) *a statement on trade creditors and a general indication of the age of the debts owed by the Council; and*  
(e) *a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and*  
(f) *other information required by the Council.*
  
- (5) (a) *a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
  - (i) *the internal controls implemented by the Council are appropriate; and*
  - (ii) *the Council's financial report best reflects the financial affairs of the Council.*

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from November 2022]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

## COMMENT

### **Snapshot Information (slide 2)**

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

### **Actual vs Budget Comparison - Operational (slide 3)**

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2022 to 28 February 2023, the first 8 months of the 2022-23 financial year. The report compares actual income and costs compared to Council's first approved budget; the finance team refer to this as "Budget R".

#### *Total revenue*

**Total revenue (operational and capital) for the 8 months to February 2023 is \$31.95M. This is comprised of operational revenue \$26.35M and capital income of \$5.60M. This includes brought forward grant amounts of \$3.68M and \$1.09M = \$4.77M of the \$31.95M total. This \$31.95M is therefore not an average amount of income for an eight-month period. Note also that as the revised budget (Bud R) is applicable as of 1 November 2022, the brought forward amounts have also been reflected in this revised budget.**

#### *Operational revenue*

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$4.007M.
- (b) Income Operating Grants - \$12.541M, which consists of Brought Forward (B/F) Operational Grants \$3.683M and current income allocation grants of \$8.858M and;
- (c) Income Agency and Commercial Services - \$4.866M. Some of which include:
  - Contract fee income - \$3.205M.
  - Service fee income - \$667K
  - Sales income - \$576K,
  - FAO Childcare Benefit - \$159K
  - Other Agency Income - \$248K
  - Sales Commissions Received - \$11K

Income (Internal) allocation is \$4.036M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

#### *Operational expenditure*

Total Council operational expenditure for February YTD is \$21.204M.

Employee expenses are over the budget of \$12.480M by \$345K (down \$59K from the \$404K over in January '23). Contract and material expenses are under the budget of \$5.059M by \$2.106M or 42%. Line items such as Contractors expenses and Material Expenses are underspent, as they have since the commencement of the year, July 2022.

### **Actual vs Budget Comparison – Operating Position - Capital (slide 4)**

Income from capital grants and contributions is \$5.597M. Note this includes the addition of capital contributions which relate to the revaluation of Council assets as per the valuer's report as of 1 July 2022 which were excluded in the revised budget (BudR). Income from capital grants consists of:

- (a) Capital Contributions of \$3.011M
- (b) Capital Reserve Income Allocation of \$48K
- (c) B/F capital grants to complete project works of \$1.088M
- (d) B/F capital reserve funds to complete projects of \$1.160M

(e) Proceeds from Sale of Plant, Equipment and Motor Vehicles of \$288K

Total Capital expenditure YTD is \$3.692M and mostly relates to a reserve project to upgrade the Council office extension in Jabiru (Jabiru Office stage 2) along with repairs to Mala'la Road in Maningrada and Bagshaw Road in Maningrida, and the purchase of 6 new Hilux Motor Vehicles. No new assets were commissioned in February 2023. Assets still "in progress" and not as yet completed total \$2.546M.

## MANAGEMENT REPORT - RESULTS FOR THE FINANCIAL YEAR FEBRUARY 2023 YTD

A summary of Total Council comparative income and expenditure follows:



### Actuals v Budget

as at 28 Feb 2023

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	1,611,076	1,598,305	12,771	1%	2,397,458	67%
<i>Charges - Sewerage</i>	487,498	487,498	(0)	(0%)	731,247	67%
<i>Charges - Water</i>	996,225	1,077,867	(81,642)	(8%)	1,518,867	66%
<i>Charges - Waste</i>	911,843	911,843	(0)	(0%)	1,367,764	67%
Income Council Fees and Charges	271,857	267,313	4,545	2%	402,284	68%
Income Operating Grants	12,541,408	12,523,066	18,342	0%	17,461,733	72%
Income Investments	129,908	128,989	919	1%	215,089	60%
Income Allocation	4,036,397	3,962,971	73,426	2%	5,924,417	68%
Other Income	497,710	258,701	239,009	92%	280,401	100%+
Income Agency and Commercial Services	4,866,332	4,813,873	52,460	1%	7,367,185	66%
<b>Total Operational Revenue</b>	<b>26,350,254</b>	<b>26,030,425</b>	<b>319,830</b>	<b>1%</b>	<b>37,666,444</b>	<b>70%</b>
<b>Operational Expenditure</b>						
Employee Expenses	12,824,599	12,479,922	344,677	3%	18,789,215	68%
Contract and Material Expenses	2,952,801	5,058,625	(2,105,823)	(42%)	7,585,017	39%
Finance Expenses	9,180	8,547	633	7%	12,791	72%
Travel, Freight and Accom Expenses	574,943	736,263	(161,321)	(22%)	1,055,355	54%
Fuel, Utilities & Communication	1,633,247	1,528,121	105,126	7%	2,275,791	72%
Other Expenses	2,990,566	3,047,574	(57,008)	(2%)	5,500,281	54%
<i>Elected Member Allowances</i>	206,427	210,096	(3,669)	(2%)	315,144	66%
<i>Elected Member Expenses</i>	4,624	9,933	(5,310)	(53%)	14,900	31%
<i>Council Committee &amp; LA Allowances</i>	7,368	5,400	1,968	36%	8,100	91%
<i>Council Committee &amp; LA Expenses</i>	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>21,203,755</b>	<b>23,084,482</b>	<b>(1,880,727)</b>	<b>(8%)</b>	<b>35,556,594</b>	<b>60%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>5,146,499</b>	<b>2,945,943</b>	<b>2,200,557</b>	<b>75%</b>	<b>2,109,850</b>	<b>100%+</b>

# Annual Budget Operating Position

as at 28 Feb 2023

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus/Deficit</b>	<b>5,146,499</b>	<b>2,945,943</b>	<b>2,200,557</b>	<b>75%</b>	<b>2,109,850</b>	<b>100%+</b>
<b>Remove Non-Cash Items</b>						
Less Non-Cash Income	(4,036,397)	(3,962,971)	(73,426)	(2%)	(5,924,417)	68%
Add Back Non-Cash Expenses	4,036,397	3,976,714	59,683	2%	5,924,417	68%
<b>Total Non-Cash Items</b>	<b>-</b>	<b>13,744</b>	<b>(13,744)</b>	<b>(100%)</b>	<b>-</b>	<b>0%</b>
<b>Less Additional Outflows</b>						
Capital Expenditure	(3,069,230)	(4,121,291)	1,052,061	26%	(4,687,957)	65%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(623,179)	(6,667)	(616,512)	(100%)+	(10,000)	100%+
<b>Total Additional Outflows</b>	<b>(3,692,409)</b>	<b>(4,127,957)</b>	<b>435,548</b>	<b>(11%)</b>	<b>(4,697,957)</b>	<b>79%</b>
<b>Add Additional Inflows</b>						
Capital Grants Income	-	171,810	(171,810)	100%	171,810	0%
Prior Year Carry Forward Tied Funding	1,087,544	1,082,729	4,815	(0%)	1,087,544	100%+
Other Inflow of Funds	3,300,248	80,000	3,220,248	100%+	120,000	100%+
Transfer from Reserves	1,208,753	1,208,753	-	-	1,208,753	100%
<b>Total Additional Inflows</b>	<b>5,596,545</b>	<b>2,543,292</b>	<b>3,053,253</b>	<b>100%+</b>	<b>2,588,107</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>7,050,635</b>	<b>1,375,021</b>	<b>5,675,614</b>	<b>100%+</b>	<b>-</b>	<b>100%</b>

The Management Report total surplus of \$7,050,635 above is reconciled to the profit of \$6,788,130 in the attachment titled "Profit and Loss Report-Consolidated" as follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

<b>RECONCILIATION TO MANAGEMENT REPORT</b>			
	<b>Total Surplus / (Deficit)</b>		<b>7,050,635</b>
<b>Add Grant Accounts (Cash basis)</b>			
6311	Operating Grant Income Australian Govt	3,238,218	
6312	Operating Grant Income Territory Govt	7,447,763	
6319	Operating Grant Income Other	59,494	
6811	Capital Grant Income Australian Govt	-	
6812	Capital Grant Income Territory Govt	760,495	
6813	Capital Grant Income Other	-	11,505,970
<b>Deduct Depreciation Accounts</b>			
7511	Depreciation Expense Buildings	-	
7512	Depreciation Expense Infrastructure	-	
7513	Depreciation Expense Plant	-	
7515	Depreciation Expense Furniture and Fittings	-	
7516	Depreciation Expense Vehicles	-	
7518	Depreciation Expense - Leasehold Land	-	
7519	Depreciation Expense Roads	-	-
			11,505,970
<b>Deduct Allocations for Reserve and Grants</b>			
6391	Carried Forward Operational Grants	(3,682,996)	
6393	Income Allocation Operational Grants	(8,858,412)	
6871	Capital reserve Allocation	(48,481)	
6891	Carried Forward Capital Grants	(1,087,544)	
6893	Income Allocation Capital Grants	-	
6895	Brought Forward Capital Reserve balance	(1,160,271)	(14,837,705)
<b>Add Capital Work In Progress Accounts</b>			
3321	Capital Expense Purchase Buildings	-	
3322	Capital Expense Construct Buildings	346,398	
3331	Capital Expenses Purchase/Construct Infrastructure	-	
3332	Capital Expense Upgrade Infrastructure	929,226	
3341	Capital Expense Purchase Vehicles	308,419	
3362	Capital Expenses Upgrade Plant and Equipment	38,605	
3361	Capital Purchase Furniture Fittings and Office Equipment	63,583	
3371	Capital Expense Purchase Plant	309,796	
3382	Capital Expense Construct/Upgrade Roads	1,073,203	3,069,230
			(11,768,475)
	<b>Reconciled to Profit and Loss Statement</b>		<b>6,788,130</b>

## CORE SERVICES – UNTIED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$12.668M being over budget by \$272K. \$179K of this variance relates to the internal charge for the Contract Administration Fee (which will tend towards nil over the remainder of the year).

Income from rates and charges (general, sewerage and water, domestic waste and animal control) is \$4.007M. The summary below shows that Employee expenses are over budget by 4%, down from 6% in January.

A summary of the month's comparative income and expenditure is shown below.



### Actuals v Budget - Core Services Untied

as at 28 Feb 2023

Description	TOTAL COUNCIL CORE - SERVICES UNTIED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	1,611,076	1,598,305	12,771	1%	2,397,458	67%
<i>Charges - Sewerage</i>	487,498	487,498	-	-	731,247	67%
<i>Charges - Water</i>	996,225	1,077,867	(81,642)	(8%)	1,518,867	66%
<i>Charges - Waste</i>	911,842	911,842	-	-	1,367,764	67%
Income Council Fees and Charges	230,429	243,313	(12,884)	(5%)	366,284	63%
Income Operating Grants	4,272,071	4,246,198	25,873	1%	6,349,297	67%
Income Investments	129,908	128,989	919	1%	215,089	60%
Income Allocation	3,637,286	3,333,248	304,038	9%	4,979,833	73%
Other Income	291,709	254,064	37,645	15%	274,098	100%+
Income Agency and Commercial Services	100,245	114,979	(14,734)	(13%)	174,404	57%
<b>Total Operational Revenue</b>	<b>12,668,289</b>	<b>12,396,303</b>	<b>271,986</b>	<b>2%</b>	<b>18,374,341</b>	<b>69%</b>
<b>Operational Expenditure</b>						
Employee Expenses	7,795,054	7,529,409	265,645	4%	11,352,532	69%
Contract and Material Expenses	1,611,651	1,901,063	(289,412)	(15%)	2,828,023	57%
Finance Expenses	4,599	3,667	932	25%	5,530	83%
Travel, Freight and Accom Expenses	415,256	455,325	(40,069)	(9%)	658,854	63%
Fuel, Utilities & Communication	1,282,653	1,173,793	108,860	9%	1,749,128	73%
Other Expenses	1,676,105	1,644,601	31,504	2%	2,431,883	69%
<i>Elected Member Allowances</i>	206,427	210,096	(3,669)	(2%)	315,144	66%
<i>Elected Member Expenses</i>	4,624	9,933	(5,310)	(53%)	14,900	31%
<i>Council Committee &amp; LA Allowances</i>	7,368	5,400	1,968	36%	8,100	91%
<i>Council Committee &amp; LA Expenses</i>	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>13,003,737</b>	<b>12,933,287</b>	<b>70,449</b>	<b>1%</b>	<b>19,364,094</b>	<b>67%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(335,448)</b>	<b>(536,984)</b>	<b>201,536</b>	<b>38%</b>	<b>(989,753)</b>	<b>34%</b>

# Annual Budget Operating Position - Core Services Untied

as at 28 Feb 2023

TOTAL COUNCIL - CORE SERVICES UNTIED						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus/Deficit</b>	<b>(335,448)</b>	<b>(536,984)</b>	<b>201,536</b>	<b>38%</b>	<b>(989,753)</b>	<b>34%</b>
<b>Remove Non-Cash Items</b>						
Less Non-Cash Income	(3,637,286)	(3,333,248)	(304,038)	(9%)	(4,979,833)	73%
Add Back Non-Cash Expenses	1,821,435	1,754,584	66,851	4%	2,625,200	69%
<b>Total Non-Cash Items</b>	<b>(1,815,851)</b>	<b>(1,578,664)</b>	<b>(237,187)</b>	<b>(15%)</b>	<b>(2,354,633)</b>	<b>77%</b>
<b>Less Additional Outflows</b>						
Capital Expenditure	(56,219)	(38,605)	(17,614)	(46%)	(38,605)	100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(623,179)	(6,667)	(616,512)	(100%)+	(10,000)	100%+
<b>Total Additional Outflows</b>	<b>(679,398)</b>	<b>(45,271)</b>	<b>(634,127)</b>	<b>(100%)+</b>	<b>(48,605)</b>	<b>100%+</b>
<b>Add Additional Inflows</b>						
Capital Grants Income	-	-	-	-	171,810	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	1,087,544	0%
Other Inflow of Funds	3,300,248	80,000	3,220,248	100%+	120,000	100%+
Transfer from Reserves	-	-	-	-	1,208,753	0%
<b>Total Additional Inflows</b>	<b>3,300,248</b>	<b>80,000</b>	<b>3,220,248</b>	<b>100%+</b>	<b>2,588,107</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>469,551</b>	<b>(2,080,919)</b>	<b>2,550,470</b>	<b>100%+</b>	<b>(804,884)</b>	<b>0%</b>

## CORE SERVICES – TIED FUNDING

Activities here include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1 and 2), DIPL funds for roads, Road to Recovery work, Maningrida oval upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current grant income allocations and **B/F Operational grants totalling \$2.142M for the year**. These include:

- (a) 2178 – Local Authority Projects (not yet allocated / commenced) of \$1.213M
- (b) 2230 – Oval Upgrade – Maningrida of \$277K
- (c) 2330 – LRCI Phase 1 and 2 – Malabam Road, Maningrida \$534K.
- (d) 2352 – WaRM – Waste and Resource Management of \$85K
- (e) various smaller grants of \$32K

Employee costs are \$11K above budget for the eight months YTD; whilst Contract & Material expenditure is only 23% of budget for the YTD.

A summary of the year's comparative income and expenditure is shown below.



## Actuals v Budget - Core Services Tied

as at 28 Feb 2023

TOTAL COUNCIL - CORE SERVICES TIED							
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress	
<b>Operational Revenue</b>							
Income Rates and Charges	-	-	-	-	-	0%	
Charges - Sewerage	-	-	-	-	-	0%	
Charges - Water	-	-	-	-	-	0%	
Charges - Waste	-	-	-	-	-	0%	
Income Council Fees and Charges	-	-	-	-	-	0%	
Income Operating Grants	3,366,748	3,217,081	149,667	5%	4,253,123	79%	
Income Investments	-	-	-	-	-	0%	
Income Allocation	-	-	-	-	-	0%	
Other Income	-	-	-	-	-	0%	
Income Agency and Commercial Services	-	-	-	-	-	0%	
<b>Total Operational Revenue</b>	<b>3,366,748</b>	<b>3,217,081</b>	<b>149,667</b>	<b>5%</b>	<b>4,253,123</b>	<b>79%</b>	
<b>Operational Expenditure</b>							
Employee Expenses	603,317	591,863	11,454	2%	887,795	68%	
Contract and Material Expenses	188,734	825,414	(636,680)	(77%)	1,172,972	16%	
Finance Expenses	-	-	-	-	-	0%	
Travel, Freight and Accom Expenses	41,585	26,703	14,882	56%	27,375	100%+	
Fuel, Utilities & Communication	9,310	6,737	2,573	38%	10,106	92%	
Other Expenses	412	2,972	(2,560)	(86%)	4,553	9%	
Elected Member Allowances	-	-	-	-	-	0%	
Elected Member Expenses	-	-	-	-	-	0%	
Council Committee & LA Allowances	-	-	-	-	-	0%	
Council Committee & LA Expenses	-	-	-	-	-	0%	
<b>Total Operational Expenditure</b>	<b>843,358</b>	<b>1,453,689</b>	<b>(610,331)</b>	<b>(42%)</b>	<b>2,102,801</b>	<b>40%</b>	
<b>Total Operational Surplus / (Deficit)</b>	<b>2,523,390</b>	<b>1,763,392</b>	<b>759,998</b>	<b>43%</b>	<b>2,150,322</b>	<b>100%+</b>	

# Annual Budget Operating Position - Core Services Tied

as at 28 Feb 2023

TOTAL COUNCIL - CORE SERVICES TIED							
Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
<b>Operating Surplus/Deficit</b>	<b>2,523,390</b>	<b>1,763,392</b>	<b>759,998</b>	<b>43%</b>		<b>2,150,322</b>	<b>100%+</b>
<b>Remove Non-Cash Items</b>							
Less Non-Cash Income	-	-	-	-		-	0%
Add Back Non-Cash Expenses	67,194	46,752	20,442	44%		61,456	100%+
<b>Total Non-Cash Items</b>	<b>67,194</b>	<b>46,752</b>	<b>20,442</b>	<b>44%</b>		<b>61,456</b>	<b>100%+</b>
<b>Less Additional Outflows</b>							
Capital Expenditure	(1,878,159)	(2,908,397)	1,030,238	35%		(3,475,064)	54%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	-	-	-	-		-	0%
<b>Total Additional Outflows</b>	<b>(1,878,159)</b>	<b>(2,908,397)</b>	<b>1,030,238</b>	<b>(35%)</b>		<b>(3,475,064)</b>	<b>54%</b>
<b>Add Additional Inflows</b>							
Capital Grants Income	-	171,810	(171,810)	100%		171,810	0%
Prior Year Carry Forward Tied Funding	1,073,099	1,073,099	-	-		1,087,544	99%
Other Inflow of Funds	-	-	-	-		120,000	0%
Transfer from Reserves	-	-	-	-		1,208,753	0%
<b>Total Additional Inflows</b>	<b>1,073,099</b>	<b>1,244,909</b>	<b>(171,810)</b>	<b>14%</b>		<b>2,588,107</b>	<b>41%</b>
<b>Net Budgeted Operating Position</b>	<b>1,785,524</b>	<b>146,656</b>	<b>1,638,868</b>	<b>100%+</b>		<b>1,324,821</b>	<b>100%+</b>

## COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial nature or a community nature. These include services such as Childcare, Centrelink, three Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net surplus of \$1.110M was generated for the year to date, which is \$404K over budget. Commercial services income is over budget by \$89K, whilst Contract and Grant Administration expenses are over budget by \$161K, however this will net to nil in future months. Employee expenses are over budget by \$2K and contract & material expenses are under budget by \$299K.

A summary of the year's comparative income and expenditure is shown below.



### Actuals v Budget - Commercial Services

as at 28 Feb 2023

TOTAL COUNCIL - COMMERCIAL SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	-	-	-	-	-	0%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Income Council Fees and Charges	41,428	24,000	17,428	73%	36,000	100%+
Income Operating Grants	28,000	28,000	-	-	42,000	67%
Income Investments	-	-	-	-	-	0%
Income Allocation	168,604	147,591	21,013	14%	221,387	76%
Other Income	120,512	1,304	119,208	100%+	1,304	100%+
Income Agency and Commercial Services	4,540,853	4,451,827	89,026	2%	6,822,181	67%
<b>Total Operational Revenue</b>	<b>4,899,397</b>	<b>4,652,722</b>	<b>246,675</b>	<b>5%</b>	<b>7,122,872</b>	<b>69%</b>
<b>Operational Expenditure</b>						
Employee Expenses	2,100,416	2,098,211	2,205	0%	3,148,014	67%
Contract and Material Expenses	684,365	983,713	(299,348)	(30%)	1,638,193	42%
Finance Expenses	4,581	4,881	(300)	(6%)	7,261	63%
Travel, Freight and Accom Expenses	57,171	80,627	(23,456)	(29%)	111,631	51%
Fuel, Utilities & Communication	153,419	155,759	(2,340)	(2%)	232,555	66%
Other Expenses	789,432	623,406	166,026	27%	908,846	87%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>3,789,384</b>	<b>3,946,597</b>	<b>(157,213)</b>	<b>(4%)</b>	<b>6,046,500</b>	<b>63%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,110,013</b>	<b>706,125</b>	<b>403,888</b>	<b>57%</b>	<b>1,076,372</b>	<b>100%+</b>

# Annual Budget Operating Position - Commercial Services

as at 28 Feb 2023

TOTAL COUNCIL - COMMERCIAL SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus/Deficit</b>	<b>1,110,013</b>	<b>706,125</b>	<b>403,888</b>	<b>57%</b>	<b>1,076,372</b>	<b>100%+</b>
<b>Remove Non-Cash Items</b>						
Less Non-Cash Income	(168,604)	(147,591)	(21,013)	(14%)	221,387	0%
Add Back Non-Cash Expenses	1,063,276	879,009	184,266	21%	1,297,640	82%
<b>Total Non-Cash Items</b>	<b>894,672</b>	<b>731,418</b>	<b>163,253</b>	<b>22%</b>	<b>1,519,027</b>	<b>59%</b>
<b>Less Additional Outflows</b>						
Capital Expenditure	(11,385)	-	(11,385)	(100%)	-	100%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(11,385)</b>	<b>-</b>	<b>(11,385)</b>	<b>100%</b>	<b>-</b>	<b>100%</b>
<b>Add Additional Inflows</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfer from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net Budgeted Operating Position</b>	<b>1,993,299</b>	<b>1,437,543</b>	<b>555,756</b>	<b>39%</b>	<b>2,595,399</b>	<b>77%</b>

## COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$5.33M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$3.551M, which is 24% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.



## Actuals v Budget - Community Services

as at 28 Feb 2023

TOTAL COUNCIL - COMMUNITY SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	-	-	-	-	-	0%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Income Council Fees and Charges	-	-	-	-	-	0%
Income Operating Grants	4,874,589	5,031,787	(157,198)	(3%)	6,817,312	72%
Income Investments	-	-	-	-	-	0%
Income Allocation	230,507	482,131	(251,624)	(52%)	723,197	32%
Other Income	-	3,333	(3,333)	(100%)	5,000	0%
Income Agency and Commercial Services	225,234	247,067	(21,833)	(9%)	370,600	61%
<b>Total Operational Revenue</b>	<b>5,330,330</b>	<b>5,764,318</b>	<b>(433,988)</b>	<b>(8%)</b>	<b>7,916,109</b>	<b>67%</b>
<b>Operational Expenditure</b>						
Employee Expenses	2,325,812	2,260,439	65,373	3%	3,400,875	68%
Contract and Material Expenses	458,051	1,300,635	(842,584)	(65%)	1,898,029	24%
Finance Expenses	-	-	-	-	-	0%
Travel, Freight and Accom Expenses	60,181	173,608	(113,427)	(65%)	257,495	23%
Fuel, Utilities & Communication	187,864	191,832	(3,968)	(2%)	284,003	66%
Other Expenses	518,764	775,486	(256,722)	(33%)	2,153,889	24%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>3,550,672</b>	<b>4,702,000</b>	<b>(1,151,328)</b>	<b>(24%)</b>	<b>7,994,291</b>	<b>44%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,779,658</b>	<b>1,062,318</b>	<b>717,340</b>	<b>68%</b>	<b>(78,182)</b>	<b>0%</b>

# Annual Budget Operating Position - Community Services

as at 28 Feb 2023

TOTAL COUNCIL - COMMUNITY SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus/Deficit</b>	<b>1,779,658</b>	<b>1,062,318</b>	<b>717,340</b>	<b>68%</b>	<b>(78,182)</b>	<b>0%</b>
<b>Remove Non-Cash Items</b>						
Less Non-Cash Income	(230,507)	(482,131)	251,624	52%	(723,197)	32%
Add Back Non-Cash Expenses	831,259	798,844	32,415	4%	1,188,835	70%
<b>Total Non-Cash Items</b>	<b>600,752</b>	<b>316,713</b>	<b>284,039</b>	<b>90%</b>	<b>465,638</b>	<b>100%+</b>
<b>Less Additional Outflows</b>						
Capital Expenditure	(16,886)	(14,445)	(2,441)	(17%)	(14,445)	100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(16,886)</b>	<b>(14,445)</b>	<b>(2,441)</b>	<b>17%</b>	<b>(14,445)</b>	<b>100%+</b>
<b>Add Additional Inflows</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	14,445	9,630	4,815	(50%)	14,445	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfer from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>14,445</b>	<b>9,630</b>	<b>4,815</b>	<b>(50%)</b>	<b>14,445</b>	<b>100%</b>
<b>Net Budgeted Operating Position</b>	<b>2,377,969</b>	<b>1,374,216</b>	<b>1,003,753</b>	<b>73%</b>	<b>387,456</b>	<b>100%+</b>

**Cash In vs Cash Out (slide 6)**

Overall, net cash decreased \$92K from \$7.820M in January to \$7.728M in February.

<b>WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS</b>	
<b>for the period ended 28 February 2023</b>	
	<b>28 February 2023</b>
	<b>\$</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
<i>Receipts</i>	
Receipts from rates & annual charges	4,932,948
Receipts from user charges & fees	462,035
Interest received	55,552
Operating Grants & contributions	8,225,164
Other operating receipts	5,102,987
	<b>18,778,685</b>
<i>Payments</i>	
Payments to employees	(11,831,654)
Payments for materials & contracts	(4,154,676)
Payments of interest	(9,180)
Other operating payments	(3,558,344)
	<b>(19,553,855)</b>
<b>Net Cash Flows provided by/(used in) the Operating Activities</b>	<b>(775,169)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
<i>Receipts</i>	
Capital Grants	3,771,915
Proceeds from sale of assets	288,828
	<b>4,060,742</b>
<i>Payments</i>	
Purchase of assets	(6,080,650)
Disposal of assets (write off)	546,323
	<b>(5,534,328)</b>
<b>Net Cash Flows (used in) the Investing Activities</b>	<b>(1,473,585)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
<i>Payments</i>	
Investment in Joint Venture	-
<b>Net Cash Flows used in the Investing Activities</b>	<b>-</b>
<b>NET INCREASE / (DECREASE) IN CASH HELD</b>	<b>(2,248,755)</b>
<b>Cash at Beginning of Reporting Period - 1 Jul 2022</b>	<b>9,976,318</b>
<b>Cash at End of Reporting Period</b>	<b>7,727,564</b>

## SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$375,896 as per the table below.

Cash at Bank - Operational Account	136,500
Cash at Bank - Cash at Bank Business Maningrida PO	68,444
Cash at Bank – Business Maxi Account	139
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	28,546
Trust Account	632,909
Cash at Bank - Grant Trust Account	1,275
Cash at Bank - Traditional Credit Union	4,747
Cash on Hand General - Cash Floats in Communities	4
Traditional Credit Union - Shares	4
Term Deposits	6,855,000
<b>Total Cash and Investments</b>	<b><u>7,727,564</u></b>
<b>Less Restricted Cash included further below</b>	<b>7,351,668</b>
<b>Balance Remaining</b>	<b><u>375,896</u></b>

### Term Deposits (slide 7)

Total investments remained at \$6.855M in February. Total current investments are broken down into 16 individual investments as listed in the table below. The investments listed below are held for a term on average of 237 days and generate interest income for Council. Council has deposits falling due to reinvest, or to bring back to bank and use (on average) every two weeks. Investments are generally held with NAB as their rates are presently much more competitive than Westpac. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.



**Internally Restricted (Reserve-funded projects) - Using Council's own Money**

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Dec 2022 Expenditure	Jan 2023 Expenditure	Feb 2023 Expenditure
5265.00 - Network Upgrade : Region	-\$25,000	-	-
5276.00 - Purchase Toyota Hilux - Darwin	-	-	-
5287.00 - Replace Executive Vehicle Toyota Prado - COO	-	-	-
5271.01 - Purchase Toyota Hilux - Gunbalanya	-	-	-
5277.01 - Purchase Ride on Mower - Gunbalanya	-	-	-
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	\$4,162
5247.02 - Replace Tiles and Dive Blocks Swimming Pool Jabiru	-	-	-
5272.02 - Purchase Toyota Hilux - Jabiru	-	-	-
5277.02 - Purchase Ride on Mower - Jabiru	-	-	-
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-	-\$50,000	\$102,805
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	-	-	-
5258.03 - Purchase Hino Garbage Compactor Maningrida	-	-	-
5273.03 - Purchase Toyota Hilux - Maningrida	-	-	-
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	\$47,800	-
5274.04 - Purchase Toyota Hilux - Minjilang	-	-	-
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	-	-	-
5280.04 - Purchase Ride on Mower - Minjilang	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	-
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	-	-	-
5206.05 - Council Contribution - Ablution Block - Warruwi	-	-	-
5275.05 - Purchase Toyota Hilux - Warruwi	-	-	-
5277.05 - Purchase Ride on Mower - Warruwi	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	\$4,000
	-\$25,000	-\$2,200	\$110,967

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Expend. to 30 Jun 2021	Expenditure FY2021-22	Expenditure to date FY2022-23	Balance as at 28.02.2023
5265.00 – Network Upgrade: Region	11,643	FY22/23	-	-	13,357	25,000
5276.00 – Toyota Hilux Utility – Darwin	55,000	FY 21/22	-	-	(52,194)	2,806
5287.00 - Toyota Prado - COO	65,768	FY 21/22	-	(65,768)	-	-
<b>SUB-TOTAL FOR REGION:</b>	<b>132,411</b>		-	<b>(65,768)</b>	<b>(38,836)</b>	<b>27,806</b>
5277.01 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5271.01 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5294.01 – Concrete Stand for Diesel Tank	70,000	FY 22/23	-	-	(4,162)	65,838
<b>SUB-TOTAL FOR GUNBALANYA:</b>	<b>155,078</b>		-	<b>(30,078)</b>	<b>(56,356)</b>	<b>68,644</b>
5272.02 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5278.02 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	-	(1,406)	(226,099)	(52,805)
<b>SUB-TOTAL FOR JABIRU:</b>	<b>259,778</b>		-	<b>(31,483)</b>	<b>(278,293)</b>	<b>(49,999)</b>
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,380)	(467)	(344,401)	752
5258.03 - Hino Garbage Compactor	248,702	FY 20/21	-	(248,702)	-	-
5273.03 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5279.03 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
5293.03 – Maningrida Oval Contractors	47,800	FY 22/23	-	-	(47,800)	-
<b>SUB-TOTAL FOR MANINGRIDA:</b>	<b>746,502</b>		<b>(14,380)</b>	<b>(249,169)</b>	<b>(444,395)</b>	<b>38,558</b>
5274.04 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5280.04 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
<b>SUB-TOTAL FOR MINJILANG:</b>	<b>90,000</b>		-	-	<b>(52,194)</b>	<b>37,806</b>
5281.05 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5284.05 - Isuzu Russ Garbage Compactor	7,335	FY 21/22	-	-	(11,335)	(4,000)
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(21,791)	(154,682)	(94,093)	59,435
5275.05 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
<b>SUB-TOTAL FOR WARRUWI:</b>	<b>422,413</b>		<b>(21,791)</b>	<b>(184,760)</b>	<b>(157,622)</b>	<b>58,241</b>
<b>Capital Reserve Balance</b>	<b>1,806,182</b>		<b>(36,171)</b>	<b>(561,258)</b>	<b>(1,027,696)</b>	<b>181,058</b>

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



## Actuals v Budget - Reserve Fund Projects

as at 28 Feb 2023

TOTAL COUNCIL - RESERVE FUND PROJECTS						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	-	-	-	-	-	0%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Income Council Fees and Charges	-	-	-	-	-	0%
Income Operating Grants	-	-	-	-	-	0%
Income Investments	-	-	-	-	-	0%
Income Allocation	-	-	-	-	-	0%
Other Income	(85,489)	-	(85,489)	(100%)	-	100%
Income Agency and Commercial Services	-	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>(85,489)</b>	<b>-</b>	<b>(85,489)</b>	<b>(100%)</b>	<b>-</b>	<b>100%</b>
<b>Operational Expenditure</b>						
Employee Expenses	-	-	-	-	-	0%
Contract and Material Expenses	-	(47,800)	(47,800)	(100%)	(47,800)	0%
Finance Expenses	-	-	-	-	-	0%
Travel, Freight and Accom Expenses	(751)	-	751	100%	-	100%
Fuel, Utilities & Communication	-	-	-	-	-	0%
Other Expenses	(5,853)	(1,109)	4,744	(100%)+	(1,109)	100%+
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>6,604</b>	<b>48,909</b>	<b>(42,305)</b>	<b>(86%)</b>	<b>48,909</b>	<b>14%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(92,093)</b>	<b>(48,909)</b>	<b>(43,184)</b>	<b>(88%)</b>	<b>(48,909)</b>	<b>100%+</b>



## Annual Budget - Reserve Fund projects

as at 28 Feb 2023

TOTAL COUNCIL - RESERVE FUND PROJECTS						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus/Deficit</b>	<b>(92,093)</b>	<b>(48,909)</b>	<b>(43,184)</b>	<b>(88%)</b>	<b>(48,909)</b>	<b>100%+</b>
<b>Remove Non-Cash Items</b>						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	-	-	-	-	-	0%
<b>Total Non-Cash Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Less Additional Outflows</b>						
Capital Expenditure	(1,106,580)	(1,159,843)	53,263	5%	(1,159,843)	95%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(1,106,580)</b>	<b>(1,159,843)</b>	<b>53,263</b>	<b>(5%)</b>	<b>(1,159,843)</b>	<b>95%</b>
<b>Add Additional Inflows</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfer from Reserves	1,208,753	1,208,753	-	-	1,208,753	100%
<b>Total Additional Inflows</b>	<b>1,208,753</b>	<b>1,208,753</b>	<b>-</b>	<b>-</b>	<b>1,208,753</b>	<b>100%</b>
<b>Net Budgeted Operating Position</b>	<b>10,079</b>	<b>0</b>	<b>10,079</b>	<b>100%+</b>	<b>(0)</b>	<b>0%</b>

**Externally Restricted-Funds received from Grants (slide 10)**

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$16.36M. This is either from B/F balances from last year, 2021-22, or received this year. Expenditure for February YTD for these projects is \$9.19M, and \$7.17M remains to be spent.

There are 44 current funding streams included in the table below. The net movement in restricted assets from January to February was (a) Internal restrictions (capital reserve) – down by \$111K, and (b) External restrictions (grant funding) – down by \$118k.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2022-2023	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 28 February 2023
2070 - Indigenous Jobs Development Funding - DHCD	794,000	595,500	(529,333)	66,167
2144 - Library Service: Jabiru	131,369	119,225	(78,107)	41,119
2178 - Local Authorities Community Project Income	1,838,039	1,213,013	(357,899)	855,114
2330 - LRCI Phase 1 and 2 - Malabam Road - Maningrida	533,924	1,074,437	(555,363)	519,075
2336 - COVID Safe Australia Day LED Screen	301	301	-	301
2352 - WaRM - Waste and Resource Management	85,345	85,345	(49,494)	35,851
2359 - Mala'la Rd - Maningrida - DIPL \$1m	1,000,000	1,000,000	(136,724)	863,276
2370 - Community Road Safety Education	11,000	11,000	-	11,000
2371 - LGIP - Towards purchase of Rubbish Compactor - Warru	162,000	162,000	(162,000)	-
2373 - Preparing Australian Communities - LED Screens	82,909	82,909	(27,398)	55,511
2374 - CBF - Jabiru Library Upgrade	15,892	15,892	(15,483)	409
2379 - NT Govt - Install a flying fox at jabiru lake precinct	-	32,667	-	32,667
3137 - BBQ Trailer - Community Benefit Fund	10,367	10,367	-	10,367
<b>TOTAL CORE SERVICES-TIED</b>	<b>4,665,146</b>	<b>4,402,656</b>	<b>(1,911,801)</b>	<b>2,490,855</b>
3001 - Home Care Packages Program (HCP)	269,369	173,650	(176,642)	(2,992)
3003 - NT Jobs Package - Aged Care	809,203	820,476	(447,403)	373,072
3004 - Night Patrol	1,095,296	1,029,383	(719,720)	309,663
3011 - Safety and Wellbeing - Sport and Recreation	562,445	297,445	(237,702)	59,743
3012 - Remote Sport Program	354,715	354,715	(115,936)	238,779
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	44,676	44,676	(19,883)	24,794
3028 - Manage Creche	1,016,798	768,510	(435,525)	332,985
3040 - Children and Schooling - Youth	615,777	350,110	(238,334)	111,777
3070 - Australia Day Grant	25,000	3,000	(2,925)	75
3073 - Long Day Care Toy & Equipment Grant Program	1,452	1,452	(18)	1,434
3087 - Women's Safe House : Gunbalanya	552,266	552,267	(281,760)	270,507
3119 - Boundless possible Instagram Campaign	400	400	-	400
3120 - Domestic Family & Sexual Violence Program	163,846	148,928	(9,146)	139,781
3121 - Mental Health and Suicide and Suicide Prevention awa	51,337	51,337	(7,200)	44,137
3126 - Territory Day Community Grant	631	631	-	631
3127 - Aged Care Transitional Support	51,910	51,910	(2,255)	49,656
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3130 - eHCP Home Care Packages Program	342,400	206,921	(173,650)	33,271
3133 - Youth Mobile Gym Program - Maningrida	2,000	2,000	(1,240)	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	(66,666)	-
3135 - E-Tools - Commonwealth Home Support Program (CHS	966,303	702,408	(56,857)	645,551
3138 - Safe house Paint and Furniture : Gunbalanya	3,655	3,655	(2,901)	754
3139 - Flexible Support Packages and COVID-19 Service Delive	79,666	79,666	(1,630)	78,037
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	20,747	20,747	(6,049)	14,698
3143 - Culture school Holiday Activities in Maningrida	2,000	4,200	(1,424)	2,776
3145 - Celebrating Aboriginal Culture (Australia Day)	-	5,000	(1,183)	3,818
3146 - Indigenous Skills and Employment Program	-	50,000	-	50,000
3147 - Jabiru Safe and Healthy Youth Project	-	20,000	-	20,000
<b>TOTAL COMMUNITY SERVICES</b>	<b>7,099,691</b>	<b>5,811,286</b>	<b>(3,006,048)</b>	<b>2,805,239</b>
Grants Commission-FAA General Purpose	1,436,571	1,342,279	(957,714)	384,565
Grants Commission-FAA Roads	1,322,726	1,251,769	(881,817)	369,952
NT Operational	3,645,000	3,550,000	(2,430,000)	1,120,000
<b>TOTAL UNTIED GENERAL PURPOSE</b>	<b>6,404,297</b>	<b>6,144,048</b>	<b>(4,269,531)</b>	<b>1,874,517</b>
<b>Total</b>	<b>18,169,134</b>	<b>16,357,991</b>	<b>(9,187,380)</b>	<b>7,170,610</b>

**Statement of Working Capital / Current Ratio (slides 11-12)**

Total current assets decreased by \$0.029M from \$3.988M in January to \$3.960M in February.

Cash and cash equivalents increased by \$137K and is due to:

- (a) A decrease in cash at bank (including term deposits) of \$92K and;
- (b) A decrease in restricted cash of \$229K.

Total current liabilities decreased by \$0.80M from \$5.53M in January to \$4.73M in February, mostly due to the decrease of \$0.50M in 'Trade and Other Payables'. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) increased from -\$1.541M in January to -\$0.765M in February, as the net result of the movements noted above. The current ratio increased from 0.72 to **0.84**, as at 28 February 2023. This calculation is also shown in the presentation slide 11.

	JANUARY	FEBRUARY	Movement	%
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	\$239,180	\$375,896	\$136,716	-57%
Trade and Other Receivables	\$2,530,709	\$2,391,266	-\$139,443	-6%
Inventories (fuel and post office)	\$158,350	\$161,841	\$3,491	2%
Prepayments and Other	\$1,060,260	\$1,030,760	-\$29,500	-3%
<b>TOTAL CURRENT ASSETS</b>	<b>\$3,988,498</b>	<b>\$3,959,763</b>	<b>-\$28,735</b>	<b>-1%</b>
Less:				
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables	\$1,239,693	\$738,702	-\$500,991	-40%
Provisions	\$1,932,812	\$1,954,784	\$21,972	1%
Other Liabilities	\$2,356,744	\$2,031,612	-\$325,131	-14%
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$5,529,248</b>	<b>\$4,725,098</b>	<b>-\$804,150</b>	<b>-15%</b>
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>-\$1,540,750</b>	<b>-\$765,335</b>	<b>\$775,415</b>	<b>-50%</b>
<b>CURRENT RATIO</b>	<b>0.72</b>	<b>0.84</b>	<b>0.12</b>	<b>16%</b>

**Asset Additions and Additions to existing assets (slide 13)**

Capital expenditure to February YTD is \$3.069M. Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets to February YTD is \$0.560M, whilst the Assets still “in progress” and not as yet completed total \$2.546M.

**Rates and Charges (No graphical slide)**

Rates receivable is \$0.339M as at 28 February 2023

<b>Location</b>	<b>Rates as at 28th February</b>				
	<b>Arrears</b>	<b>2022/23 LEVY</b>	<b>Interest</b>	<b>Balance Payable</b>	<b>Current Payment Plans</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ARNHEMLAND</b>	5,983	7,450	-	13,433	-
<b>GUNBALANYA</b>	2,310	33,500	-	35,810	-
<b>JABIRU</b>	5,496	230,830	-	236,325	-
<b>MANINGRIDA</b>	-	35,825	-	35,825	-
<b>MINJILANG</b>	-	1,490	-	1,490	-
<b>WARRUWI</b>	3,855	12,078	-	15,933	-
	<b>17,643</b>	<b>321,172</b>	<b>-</b>	<b>338,816</b>	<b>-</b>

**Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)**

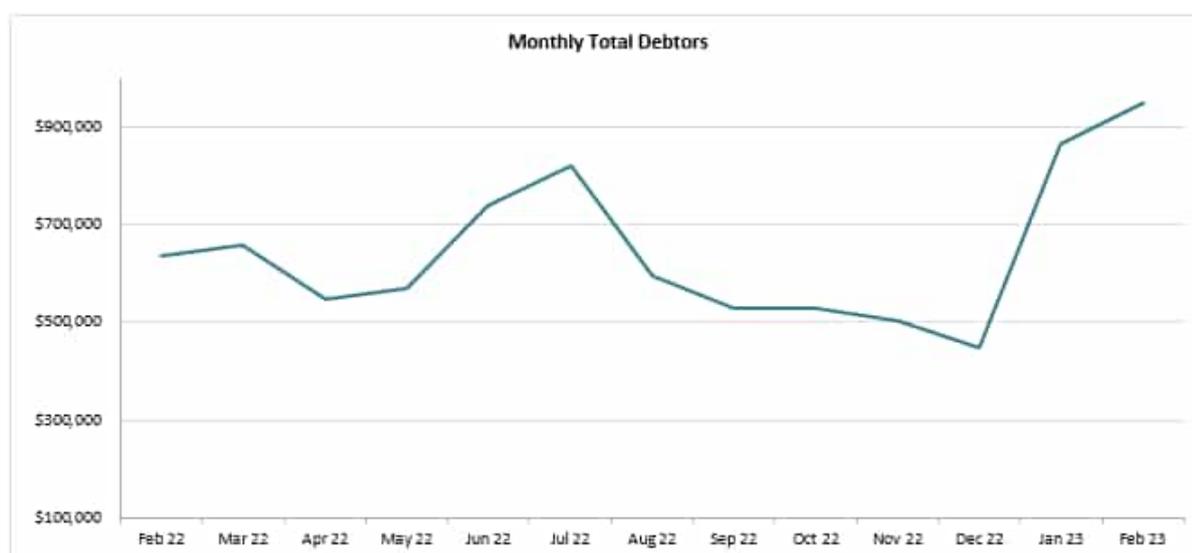
**Recurrent Payments:** includes Operational supplier-related costs, with top five largest being Jardine Lloyd Thompson (JLT), Power Water, CouncilBiz, Australia Post - Maningrida LPO and Puma Energy.

**Non Recurrent Payments:** generally the largest spending here is for Council’s capital acquisitions. The top five include: City Earthmoving, DEC Installations, Bridge Toyota, TB Constructions and Northern Projects.

## Debtors (slide 16)

Debtor	No.	Debtor Name	Ageing Dissection - Top 5					
			Outstanding As at EoM	Outstanding % of Total	Current	> 30 days	> 60 days	> 90 days
	161	Kakadu National Park Env Australia	308,953	33%	180	308,630	-	143
	310	Power and Water Corporation	243,218	26%	242,301	-	-	917
	Various	NDIS Clients-Service Charges	125,323	13%	17,381	8,084	5,008	94,850
	1216	National Disability Insurance Agency	91,265	10%	91,265	-	-	-
	407	Westpac Banking Corporation	55,000	6%	-	55,000	-	-
		<b>TOTAL</b>	<b>823,759</b>	<b>87%</b>	<b>351,127</b>	<b>371,714</b>	<b>5,008</b>	<b>95,910</b>
		Remaining Debtors	<b>124,874</b>	<b>13%</b>	<b>70,747</b>	<b>5,299</b>	<b>0</b>	<b>48,828</b>
		<b>TOTAL DEBTORS AS AT 28th February 2023</b>	<b>948,633</b>	<b>100%</b>	<b>421,874</b>	<b>377,013</b>	<b>5,008</b>	<b>144,739</b>

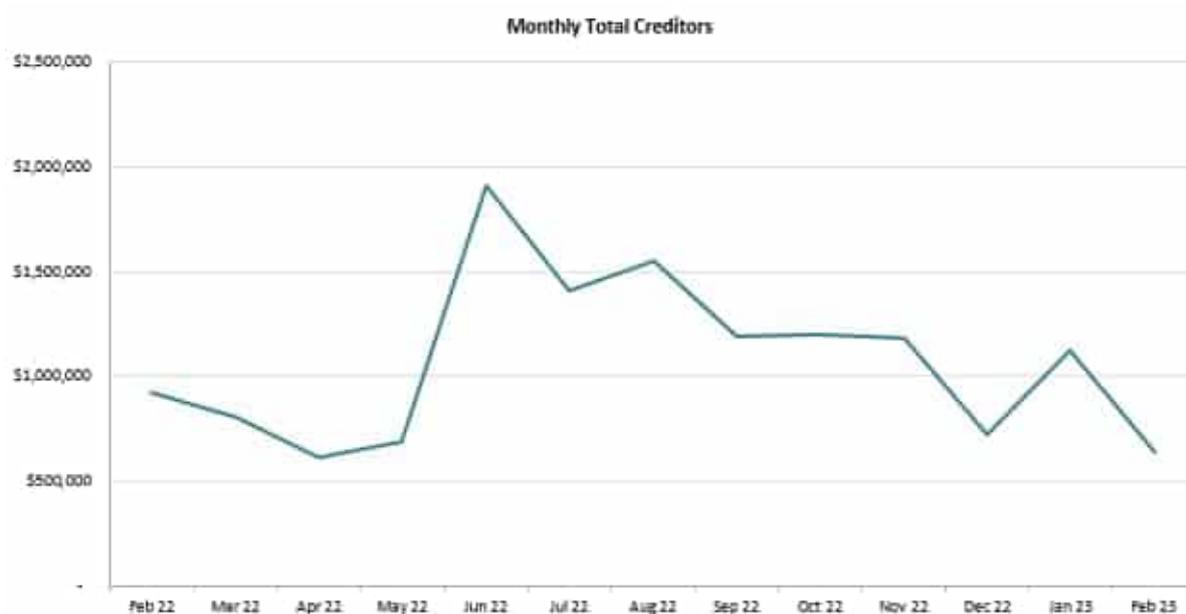
Movement of the total value of debtors for the past year follows:



## Trade Creditors (slide 17)

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
11590	Statewide Superannuation	135,648	65%	135,648	-	-	-
12106	Australian Tax Office - PAYG Only	112,183	54%	112,183	-	-	-
11134	PowerWater	71,957	34%	71,115	-	-	842
13696	DEC Installations	64,889	31%	7,209	-	-	57,680
13866	TB Constructions NT PTY LTD	41,184	20%	-	-	41,184	-
	<b>TOTAL</b>	<b>425,861</b>	<b>203%</b>	<b>326,155</b>	<b>-</b>	<b>41,184</b>	<b>58,522</b>
	Remaining Creditors	209,619	100%	121,939	20,332	1,144	66,203
	<b>TOTAL CREDITORS AS AT 28th February 2023</b>	<b>635,480</b>	<b>303%</b>	<b>448,094</b>	<b>20,332</b>	<b>42,328</b>	<b>124,725</b>

The movement of the total value of creditors for the past year follows:



## LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period from 31 October to 28 February 2023 are listed below:

LPO:	Amount:	Comment
Jabiru	\$19.33 positive	
Maningrida	\$0.40 positive	
Gunbalanya	\$0.01 positive	
<b>Total</b>	<b>\$19.74 positive</b>	

## STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

## POLICY IMPLICATIONS

Not Applicable.

#### **FINANCIAL IMPLICATIONS**

Not Applicable.

#### **STRATEGIC IMPLICATIONS**

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

#### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

**Goal 6.1**

##### **Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth

#### **VOTING REQUIREMENTS**

Simple majority.

#### **RECOMMENDATION:**

**That Council received and noted report entitled '*Finance Report for the period ended 28 February 2023.*'**

#### **ATTACHMENTS**

- 1 Graphical Finance Presentation - February 2023.pdf
- 2 Combined PL and Balance Sheet February 2023.pdf
- 3 Monthly Financial Report Form - February 2023.pdf
- 4 CEO Certification - February Monthly Finance Report.pdf



**Financial Management Report for the  
period ended 28<sup>th</sup> February 2023**



# Snapshot – February 2023 Financial Report



**Total Revenue**  
(Operational and Capital)  
(Year to Date)  
**\$ 31.95**  
Million



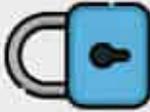
**Total Operating Result**  
(Surplus / Deficit)  
(Year to Date)  
**\$ 5.15**  
Million



**Cash flows**  
(movement in February)  
**(\$ 0.09)**  
Million



**Total Cash at Bank**  
**\$ 7.82**  
Million



**Restricted Cash**  
**\$ 7.35**  
Million



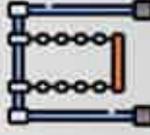
**Unrestricted Cash**  
**\$ 0.38**  
Million



**Working Capital Ratio**  
**0.84**



**New Assets or Additions**  
(Year to Date)  
**\$0.560**  
Million



**Total Assets**  
**\$ 110.99**  
Million





# Actual v Budget – Operating Position – February YTD 2023



## Annual Budget Operating Position

as at 28 Feb 2023

Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
<b>Operating Surplus/Deficit</b>	5,146,499	2,945,943	2,200,557	75%
<b>Remove Non-Cash Items</b>				
Less Non-Cash Income	(4,036,397)	(3,962,971)	(73,426)	(2%)
Add Back Non-Cash Expenses	4,036,397	3,976,714	59,683	2%
<b>Total Non-Cash Items</b>	-	13,744	(13,744)	(100%)
<b>Less Additional Outflows</b>				
Capital Expenditure	(3,069,230)	(4,121,291)	1,052,061	26%
Borrowing Repayments (Principal Only)	-	-	-	0%
Transfer to Reserves	-	-	-	0%
Other Outflows	(623,179)	(6,667)	(616,512)	(100%)+
<b>Total Additional Outflows</b>	<b>(5,692,409)</b>	<b>(4,127,957)</b>	<b>435,548</b>	<b>(11%)</b>
<b>Add Additional Inflows</b>				
Capital Grants Income	-	171,810	(171,810)	100%
Prior Year Carry Forward Tied Funding	1,067,544	1,082,729	4,815	(0%)
Other Inflow of Funds	3,300,248	80,000	3,220,248	100%+
Transfer from Reserves	1,208,753	1,208,753	-	-
<b>Total Additional Inflows</b>	<b>5,596,545</b>	<b>2,543,292</b>	<b>3,053,253</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>7,050,635</b>	<b>1,375,021</b>	<b>5,675,614</b>	<b>100%+</b>

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





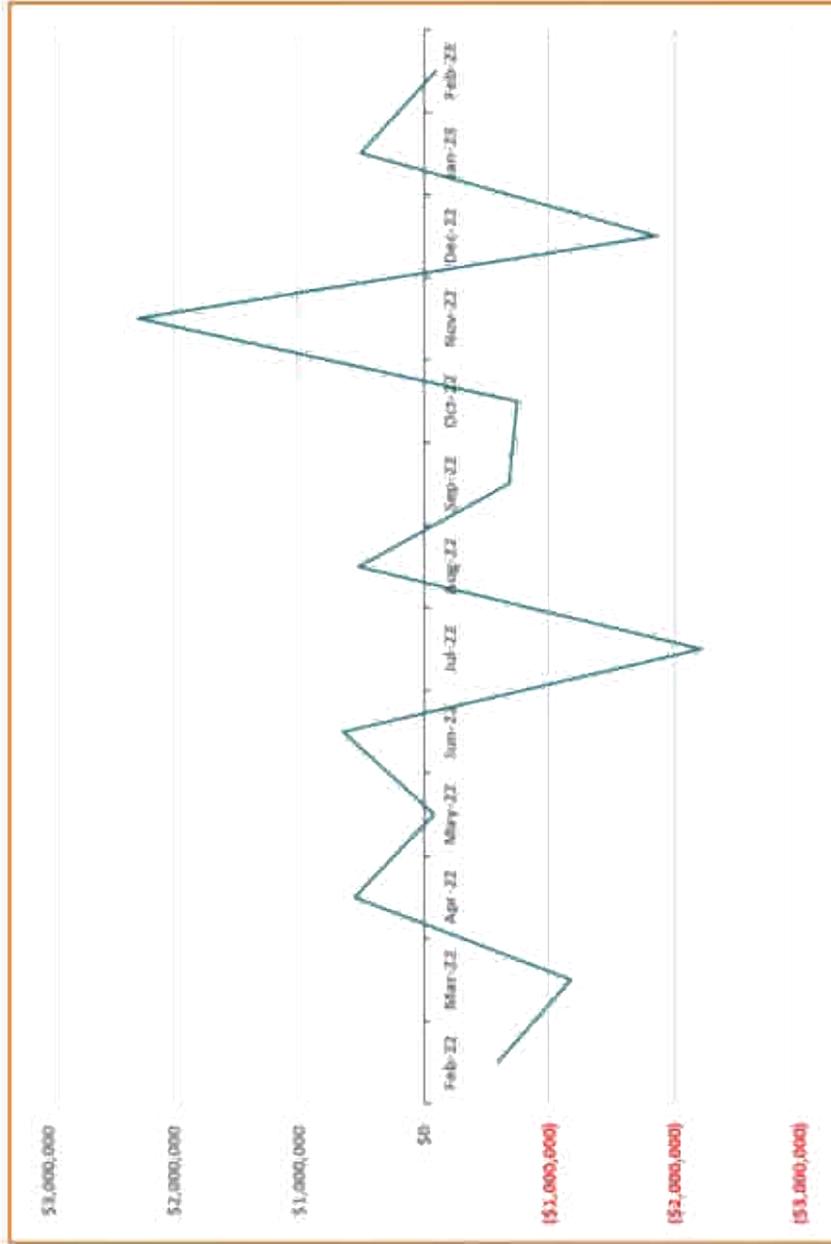
# Actual v Budget – Total Council – February YTD 2023





# Cash flow – Cash in vs Cash out

Month	Cash in / (out)
Feb-22	\$ (590,685)
Mar-22	\$ (1,167,268)
Apr-22	\$ 558,237
May-22	\$ (75,312)
Jun-22	\$ 649,931
Jul-22	\$ (2,210,599)
Aug-22	\$ 526,066
Sep-22	\$ (677,000)
Oct-22	\$ (741,983)
Nov-22	\$ 2,291,100
Dec-22	\$ (1,853,442)
Jan-23	\$ 508,651
Feb-23	\$ (91,977)
Year to Date	\$ (2,283,596)





# Term Deposits over the past year



Month	Total Term Deposits
Feb-22	\$9,500,000
Mar-22	\$8,405,000
Apr-22	\$8,905,000
May-22	\$8,755,000
Jun-22	\$9,405,000
Jul-22	\$7,905,000
Aug-22	\$6,755,000
Sep-22	\$6,705,000
Oct-22	\$6,205,000
Nov-22	\$7,255,000
Dec-22	\$6,755,000
Jan-23	\$6,855,000
Feb-23	\$6,855,000





# Restricted Assets – February 2023

**Restricted Assets:**

• Internal Restrictions: Capital Reserve	\$181,058
• External Restrictions: Restricted Grant Funding as at 28 <sup>th</sup> February 2023	\$7,170,610*
<b>TOTAL</b>	<b><u>\$7,351,668</u></b>

- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- \* As at 28 February, this includes \$1,874,517 of FAA and NT Operational grants that relate to the next 2-5 months
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.

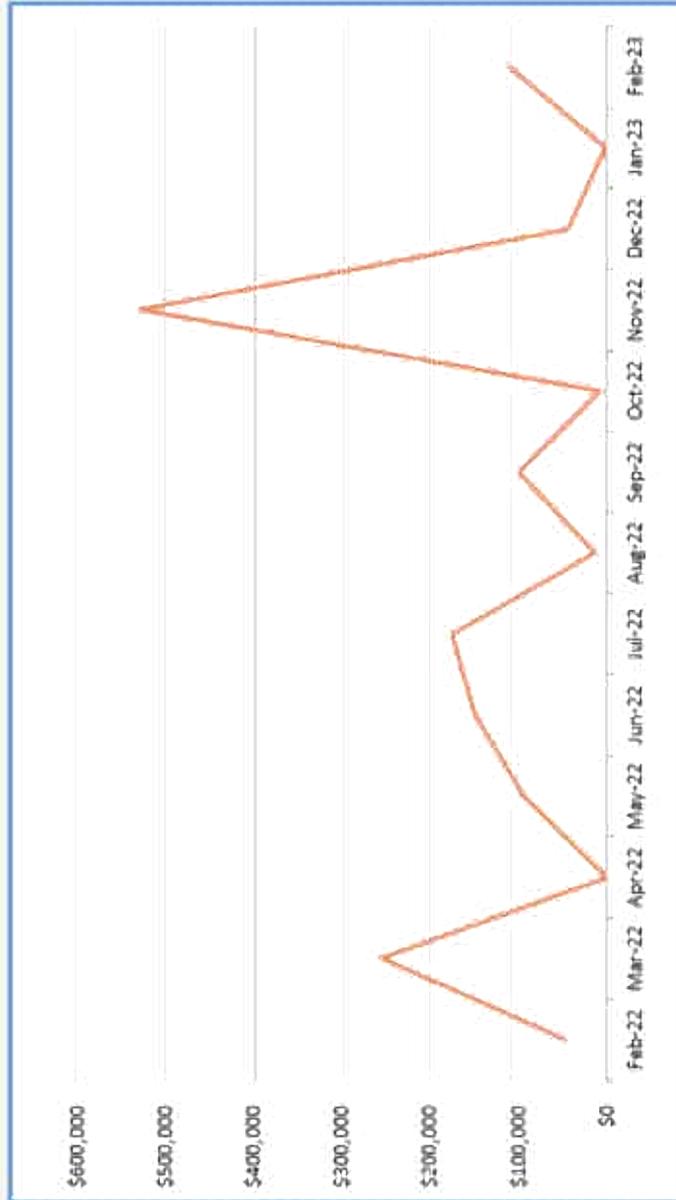




# Internal Restrictions: Capital Reserve Expenditure for the past year

Capital Reserve Monthly Expenditure 2022/2023

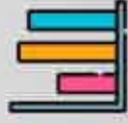
Month	Expenditure																								
Feb-22	\$47,734	Mar-22	\$254,664	Apr-22	Nil	May-22	\$94,371	Jun-22	\$149,641	Jul-22	\$175,371	Aug-22	\$13,786	Sep-22	\$99,726	Oct-22	\$7,335	Nov-22	\$529,910	Dec-22	\$44,318	Jan-23	\$2,200	Feb-23	\$110,967





# External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2022/2023											
Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Feb-23
\$597,344	\$624,987	\$836,206	\$1,002,957	\$1,307,501	\$452,797	\$570,057	\$471,053	\$533,261	\$693,910	\$871,632	\$544,398





# Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 28 February		28 February 2023
		\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents *		175,896
Trade and Other Receivables		2,331,268
Inventories		161,841
Prepayments and Other		1,030,760
<b>TOTAL CURRENT ASSETS</b>		<b>3,859,763</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables		736,702
Provisions		1,354,784
Borrowings		-
Other Liabilities		2,031,612
<b>TOTAL CURRENT LIABILITIES</b>		<b>4,775,098</b>
<b>NET CURRENT ASSETS (Working Capital)</b>		<b>(765,335)</b>
	<b>CURRENT RATIO</b>	<b>0.84</b>

**Current Ratio Formula**

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

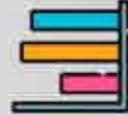


- Note: does not include Restricted cash of \$7.532 million as at 28<sup>th</sup> February 2023



# Current Ratio for the past Year

Month	Current Ratio	Month	Current Ratio
Feb-22	0.85	Dec-22	0.70
Mar-22	0.80	Jan-23	0.72
Apr-22	0.68	Nov-22	0.78
May-22	0.80	Oct-22	0.75
Jun-22	0.73	Sep-22	0.84
Jul-22	0.70	Aug-22	0.72
Aug-22	0.72	Jul-22	0.70
Sep-22	0.84	Jun-22	0.73
Oct-22	0.75	May-22	0.80
Nov-22	0.78	Apr-22	0.68
Dec-22	0.70	Mar-22	0.80
Jan-23	0.72	Feb-22	0.85
Feb-23	0.84		





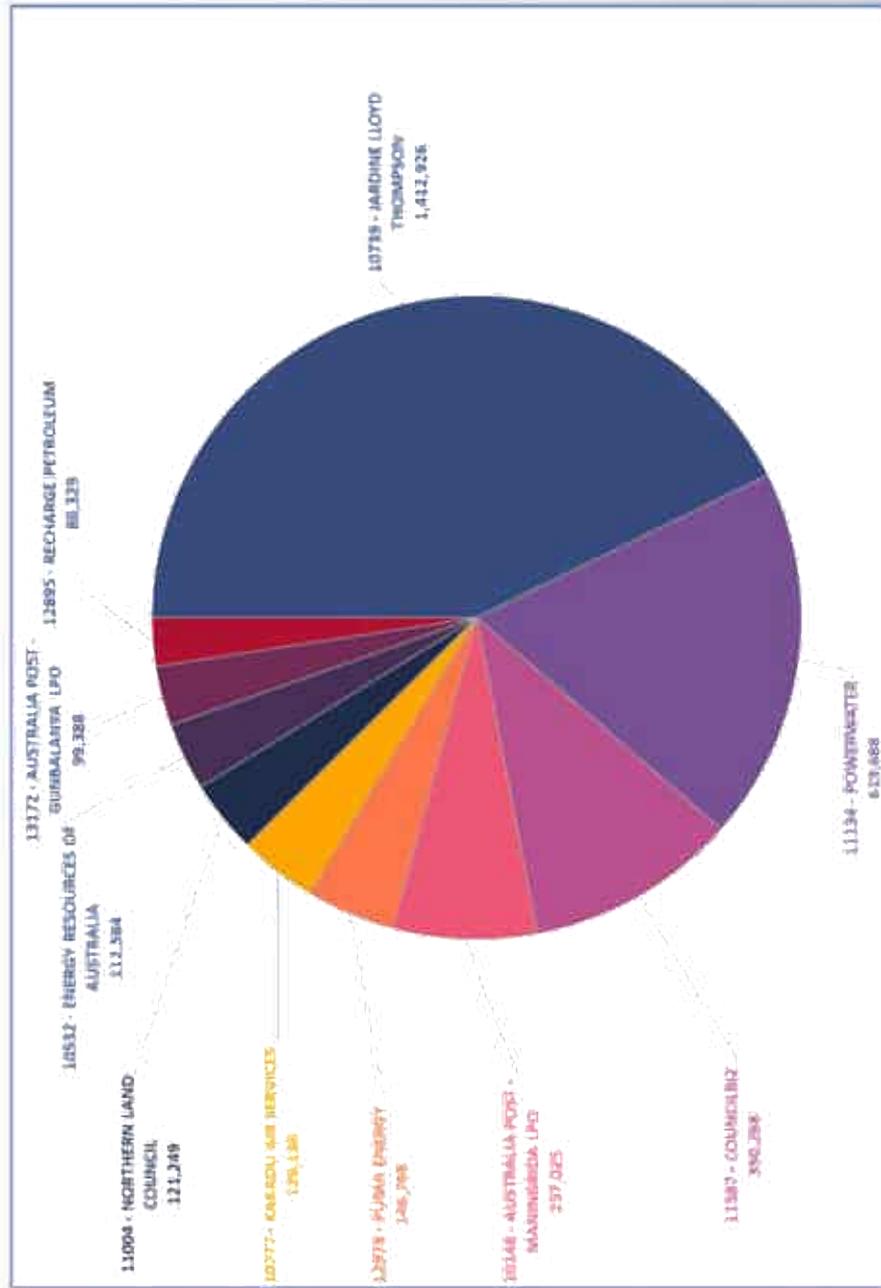
## Commissioned Assets – February 2023

No new assets were commissioned in February 2023





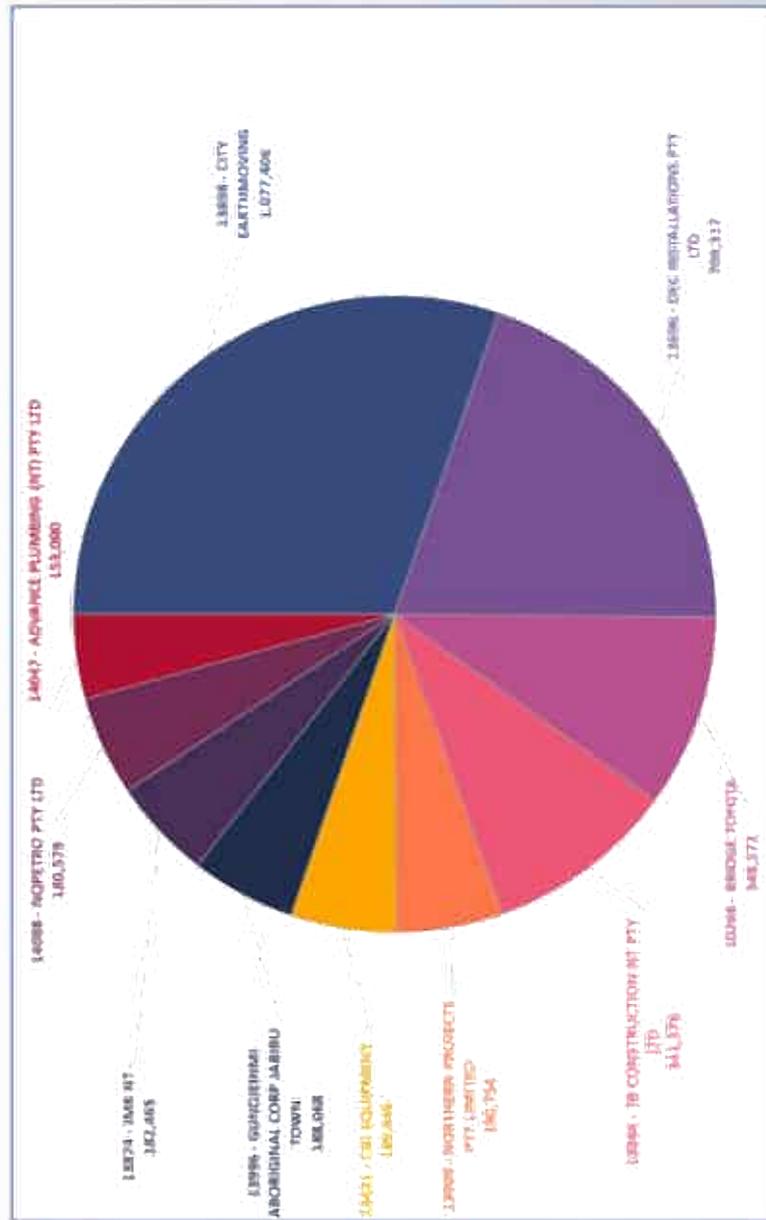
# Top 10 Payments Year To Date – Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 3,809,364	31%
Total Top 10 Non-Recurrent Payments	\$ 3,561,683	33%
Total Payments to All Other Suppliers	\$ 3,809,112	36%
<b>Total Payments YTD</b>	<b>\$ 10,680,179</b>	<b>100%</b>



# Top 10 Payments Year To Date – Non Recurrent

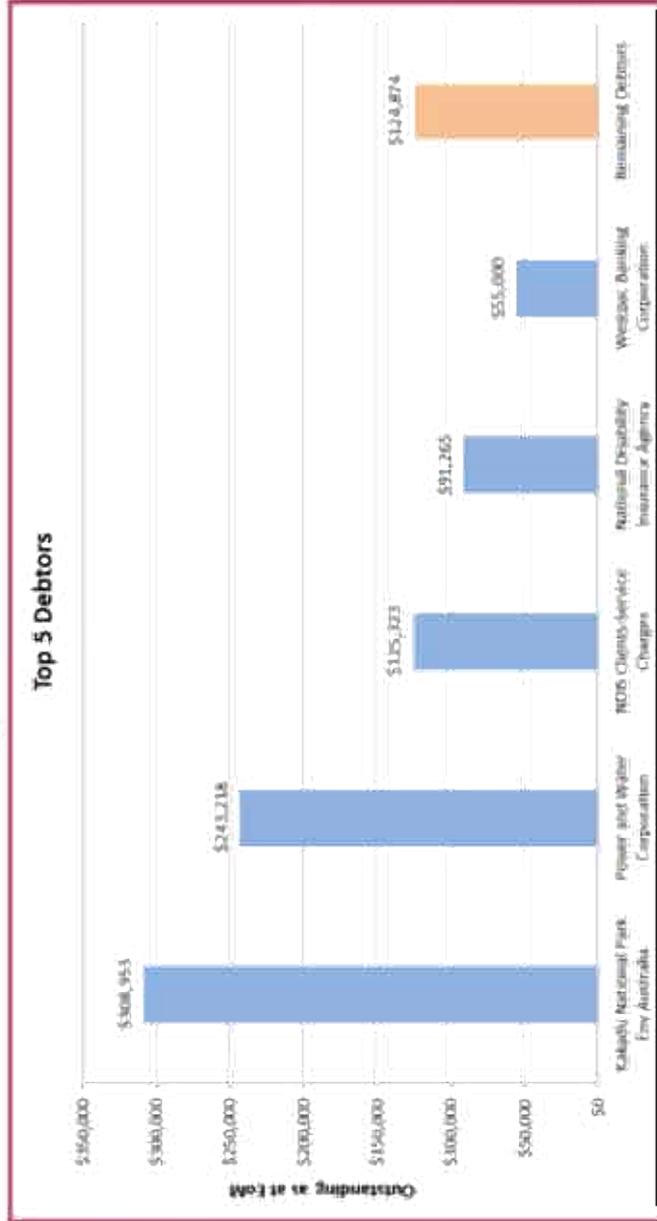


	\$	%
Total Top 10 Recurrent Payments	\$ 3,309,364	31%
Total Top 10 Non-Recurrent Payments	\$ 3,561,683	33%
Total Payments to All Other Suppliers	\$ 3,809,132	36%
<b>Total Payments YTD</b>	<b>\$ 10,680,179</b>	<b>100%</b>



# Debtors – as at 28<sup>th</sup> February 2023

“Money owed to Council”

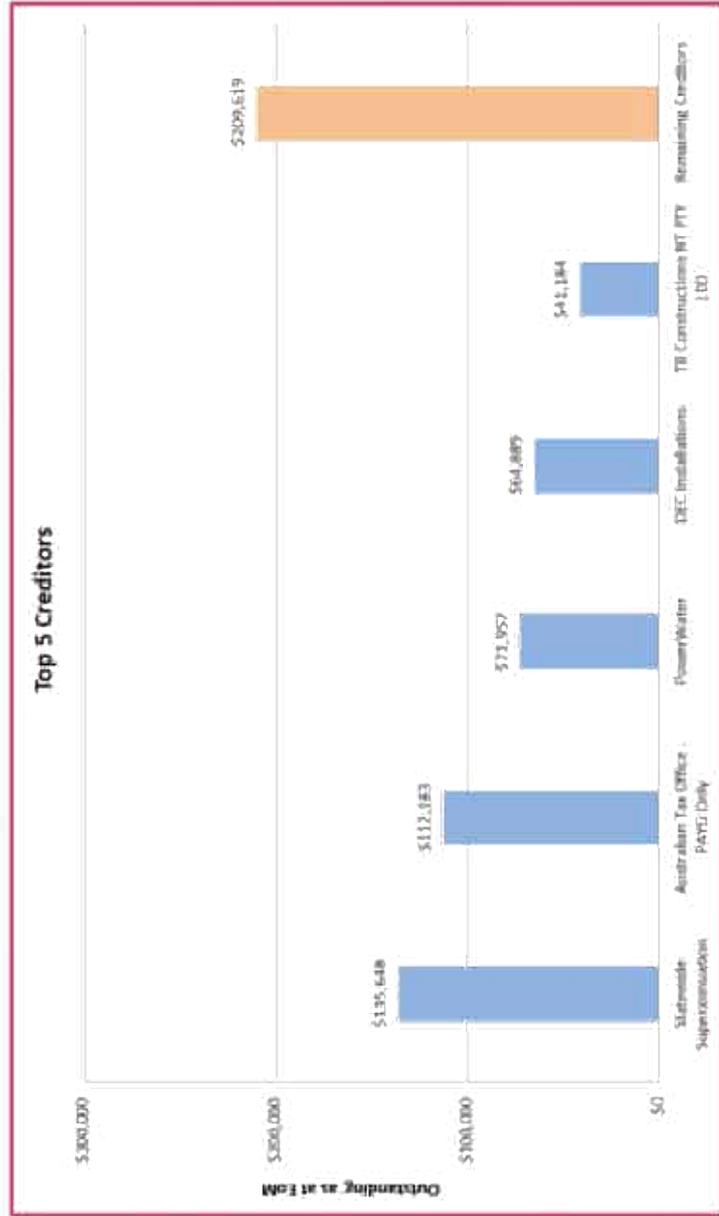


		DEBTORS																			
		Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23							
\$	636,816	\$	658,426	\$	548,631	\$	739,343	\$	821,761	\$	596,533	\$	527,903	\$	527,098	\$	447,236	\$	862,735	\$	948,633



# Creditors – as at 28<sup>th</sup> February 2023

“Money Council owes to its suppliers”



CREDITORS													
	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23
	\$ 924,659	\$ 807,710	\$ 615,539	\$ 689,199	\$ 1,910,307	\$ 1,405,294	\$ 1,548,555	\$ 1,194,270	\$ 1,203,413	\$ 1,181,327	\$ 724,508	\$ 1,120,671	\$ 635,480





**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 28th February 2023

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	February		Year To Date		\$ Variance	Full Year Budget
	Actual	Budget	Actual	Budget		
<b>Income Allocation</b>						
6513 Internal Staff Cost Allocation - Income	74,831	8,056	74,831	71,119	3,712	103,341
6514 Internal Staff Housing Cost Allocation - Income	143,760	138,472	1,189,440	1,131,616	57,824	1,685,704
6516 Workers Comp Cost Allocation - Income	27,587	21,193	251,327	189,541	81,786	254,311
6520 Internal Insurance Premium Allocation - Income	0	0	0	5,000	(5,000)	5,000
6524 Internal Vehicle and Plant Cost Allocation - Income	75,800	75,100	602,500	600,800	1,700	901,200
6525 Internal Plant & Equip Hire Allocation - Income	0	0	1,336	1,336	0	1,336
6531 Internal Information Technology Cost Allocation - Inco	61,884	61,955	505,587	495,640	9,957	743,460
6535 Internal Printing Cost Allocation - Income	1,953	1,963	15,280	15,700	(440)	23,550
6536 Internal Accommodation Cost Allocation - Income	0	7,727	74,410	61,814	12,596	92,721
6537 Internal Fuel Cost Allocation - Income	6,989	9,157	52,103	73,259	(21,156)	109,889
6538 Internal Food Purchase Allocation - Income	15,616	2,667	26,848	21,333	5,515	32,000
6553 Internal Work Cost Allocation - Income	25,375	60,286	233,534	485,158	(251,624)	726,224
6561 Contract Admin Fee Cost Allocation - Income	80,629	103,807	1,009,211	830,453	178,758	1,245,680
<b>Sub Total</b>	<b>514,123</b>	<b>490,362</b>	<b>4,036,397</b>	<b>3,962,971</b>	<b>73,426</b>	<b>5,924,417</b>
<b>Other Income</b>						
6611 Reimbursement Income from Australian Govt	0	0	25,332	2,934	22,398	2,934
6615 Reimbursement Income from Other	1,484	417	154,843	125,495	29,348	127,161
6616 Reimbursement Income from Insurance Claims	133,881	0	146,381	27,419	118,962	27,419
6617 Reimbursement Income from Workers Compensation	4,778	0	22,707	27,642	(5,136)	27,642
6618 Reimbursement Income from Employees	0	0	1,009	798	211	798
6619 Reimbursement Income from Centrelink	0	0	14,592	14,592	0	14,592
6631 Cash from Fundraising	0	0	0	1,304	(1,304)	1,304
6632 Cash Donation and Gift Income	0	0	17,433	17,433	0	17,433
6640 Fuel Tax Credit	4,557	3,733	25,978	29,867	(3,889)	44,800
6641 Other Income	(4,791)	1,275	89,435	11,018	78,417	16,118
<b>Sub Total</b>	<b>139,910</b>	<b>5,425</b>	<b>497,710</b>	<b>258,701</b>	<b>239,009</b>	<b>280,401</b>
<b>Income Agency Services</b>						
6729 Other Agency Income	73,023	34,750	247,995	278,000	(30,005)	417,000
6730 Sales Commissions Received	928	1,500	10,804	12,000	(1,196)	19,000
<b>Sub Total</b>	<b>73,948</b>	<b>36,250</b>	<b>258,799</b>	<b>290,000</b>	<b>(31,201)</b>	<b>435,000</b>
<b>Income Commercial Services</b>						

Report: WASC P&L CONSOLIDATED BY ACCT CATEGORY - February 2023



**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 28th February 2023

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	February		Year To Date		\$ Variance	Full Year Budget
	Actual	Budget	Actual	Budget		
<b>Sub Total</b>	<b>848,931</b>	<b>810,133</b>	<b>4,607,533</b>	<b>4,523,873</b>	<b>83,661</b>	<b>6,932,185</b>
<b>Income Capital Grants and Contributions</b>						
6811 Capital Grant Income - Australian Government	0	0	0	171,810	(171,810)	171,810
6812 Capital Grant Income - Territory Government	220,227	0	760,495	0	760,495	0
6822 Capital Contributions	0	0	3,011,420	0	3,011,420	0
6871 Capital Reserve Income Allocation	0	0	48,481	48,481	0	48,481
6872 Capital Reserve Income Allocation - OFFSET	0	0	(48,481)	0	(48,481)	0
6891 Brought Forward Capital Grants	0	1,204	1,087,544	1,082,729	4,815	1,087,544
6892 Brought Forward Capital Grants Offset	0	0	(1,087,544)	0	(1,087,544)	0
6893 Income Allocation Capital Grants	0	0	0	171,810	(171,810)	171,810
6894 Income Allocation Capital Grants OFFSET	0	0	0	(171,810)	171,810	(171,810)
6895 Brought Forward Capital Reserve balance	0	0	1,160,271	1,160,271	0	1,160,271
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	(1,160,271)	0	(1,160,271)	0
<b>Sub Total</b>	<b>220,227</b>	<b>1,204</b>	<b>3,771,915</b>	<b>2,463,292</b>	<b>1,308,623</b>	<b>2,468,107</b>
<b>Proceeds from Sale of Assets</b>						
6914 Proceeds from Sale Plant	66,818	0	104,091	0	104,091	0
6917 Proceeds from Sale Motor Vehicles	50,523	10,000	184,737	80,000	104,737	120,000
<b>Sub Total</b>	<b>117,341</b>	<b>10,000</b>	<b>288,828</b>	<b>80,000</b>	<b>208,828</b>	<b>120,000</b>
<b>Total Operating Revenue</b>	<b>3,017,871</b>	<b>2,488,356</b>	<b>28,615,064</b>	<b>31,751,351</b>	<b>(3,136,287)</b>	<b>40,254,551</b>

Report\_WASC P/L CONSOLIDATED BY ACCT CATEGORY - February 2023

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 28th February 2023

	Actual	February Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
<b>OPERATING EXPENDITURE</b>							
Employee Expenses							
Sub Total	1,525,365	1,584,269	58,905	12,824,599	12,479,922	(344,677)	18,789,215
Contract and Material Expenses							
Sub Total	209,825	442,242	232,417	2,485,964	4,186,865	1,700,901	6,428,148
Finance Expenses							
Sub Total	1,080	1,053	(26)	9,180	8,547	(633)	12,791
Travel, Freight and Accom Expenses							
Sub Total	75,669	70,410	(5,259)	576,466	739,463	162,997	1,060,155
Fuel, Utilities & Communication							
Sub Total	190,838	180,121	(10,717)	1,633,247	1,528,121	(105,126)	2,275,791
Write Off Asset Expense							
Sub Total	1,250	0	(1,250)	546,323	0	(546,323)	0
Cost of Assets Sold							
Sub Total	5,824	833	(4,991)	76,856	6,667	(70,190)	10,000
Corporate Expenses							
Sub Total	343,019	437,716	93,797	3,434,071	3,872,972	438,901	6,632,402
System and Network Expenses							
Sub Total	30,441	0	(30,441)	240,228	268,591	28,363	358,091
Total Operating Expenditure	2,384,210	2,716,645	332,434	21,826,034	23,001,149	1,264,215	35,566,594
<b>Net Surplus / (Deficit) - Rev Exp Only:</b>	<b>633,660</b>	<b>(228,289)</b>	<b>861,949</b>	<b>6,788,130</b>	<b>8,660,203</b>	<b>(1,872,073)</b>	<b>4,687,957</b>
<b>Other Revenue &amp; Expenditure</b>							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
<b>ALLOCATIONS</b>							
Total Allocations	0	0	0	0	0	0	0

Report\_WASC P/L CONSOLIDATED BY ACCT CATEGORY - February 2023

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 28th February 2023

	Actual	February Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
<b>Net Surplus / (Deficit) - incl. Allocations:</b>	633,660	(228,289)	861,949	6,788,130	8,660,203	(1,872,073)	4,687,957

<b>West Arnhem Regional Council</b>		<b>WEST ARNHEM</b>
<b>Balance Sheet Report</b>		
<b>As at Period Ending - 28th February</b>		<b>REGIONAL COUNCIL</b>
<b>ASSETS</b>	<b>TOTALS</b>	<b>NOTE REFERENCE</b>
Cash at Bank		(1)
Tied Funds	7,351,668	
Untied Funds	375,896	
<b>Cash Sub Total</b>	<b>7,727,564</b>	
Accounts Receivable		
Trade Debtors	948,633	(2)
Rates & Charges Debtors	1,015,979	
Grants Receivable	370,935	
ATO Receivables	55,719	(4)
<b>Receivables Sub Total</b>	<b>2,391,266</b>	
Other Current Assets		
Inventory	161,841	
Prepayments	1,030,760	
<b>TOTAL CURRENT ASSETS</b>	<b>11,311,431</b>	
Non-Current Financial Assets		
Property, Plant and Equipment	-	
Acquisition of Assets	97,128,250	
Capital Expenditure	2,545,580	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>99,673,830</b>	
<b>TOTAL ASSETS</b>	<b>110,985,261</b>	
<b>LIABILITIES</b>		
Accounts Payable	635,480	(3)
ATO & Payroll Liabilities	103,221	(4)
Current Provisions	1,954,784	
Income Received in Advance	1,466,147	
Accruals	290,340	
Other Current Liabilities	275,124	
<b>TOTAL CURRENT LIABILITIES</b>	<b>4,725,096</b>	
Non-Current Provisions	422,434	
Other Non-Current Liabilities	6,821,877	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>7,244,311</b>	
<b>TOTAL LIABILITIES</b>	<b>11,969,407</b>	
<b>NET ASSETS</b>	<b>99,015,855</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	48,616,454	
Reserves	181,058	
Accumulated Surplus	50,280,870	
Equity Adjustments	(62,530)	
<b>TOTAL EQUITY</b>	<b>99,015,852</b>	

**Note 1. Details of Cash and Investments Held**

Cash at Bank Operational General 035-302 133298	136,500	
Cash at Bank Community LPO Account 035-308 186614	68,444	
Cash at Bank Trust 2 DAWE RENT 6620	28,546	
Cash at Bank Trust 1 a/c 035308 146612	632,909	
Cash at Bank TCU #70000	1,275	
Cash on Hand General	4,747	
Investments	6,855,000	Further Breakdown of Investments held on page 11 of report
Traditional Credit Union - Shares	4	
Westpac Max-i Direct A/C No; 190 970	139	
<b>Total</b>	<b>7,727,564</b>	

**Note 2. Statement of Trade Debtors**

Example:

(Council can select timing of the age of trade debtors)	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Trade Debtors		\$ 421,874	\$ 377,013	\$ 5,008	\$ 144,739	\$ 948,633

**Note 3. Statement on Trade Creditors**

Example:

(Council can select timing of the age of creditors)	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors		\$ 447,944	\$ 20,483	\$ 42,328	\$ 124,725	\$ 635,480
Other Creditors						\$ -
<b>Total Accounts Payable</b>	<b>\$ -</b>	<b>\$ 447,944</b>	<b>\$ 20,483</b>	<b>\$ 42,328</b>	<b>\$ 124,725</b>	<b>\$ 635,480</b>

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations****Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 28 Feb 2023.

**Superannuation**

Employees are paid superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2022 the minimum Superannuation Guarantee Charge increased from 10.0 to 10.5 per cent. Most full-time employees of the Council receive a 12.5 per cent overall superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28<sup>th</sup> of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. All superannuation contributions that had accrued up to 31 January 2023 have been remitted to employees' respective superannuation funds as at the date of this report.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

**Insurance**

Details of the Council's current insurance arrangements for the 2022-23 financial year are as follows. Period of cover is for the financial year 1 July 2022 to 30 June 2023.

	FY 2022-23		Date paid:
	Annual Premium Amount \$ excl GST	Quarterly Premium cum. Total \$	
Corporate Travel	\$ 8,325		29/07/2022
Councillors & Officers Liability w/ Employment Practices Liability	\$ 15,632		12/08/2022
Industrial Special Risks - Property	\$ 699,926		9/09/2022
Motor Vehicle	\$ 96,990		26/08/2022
Personal Accident	\$ 502		29/07/2022
Public Liability Business Pack - (Australia Post-Manningridge, Gunbalanya and Jabiru Licensed Post Offices)	\$ 1,252		29/07/2022
Public Liability / Professional Indemnity	\$ 82,096		9/09/2022
Workers' Compensation Return to WorkSA ends 30.6.23	\$ 1,119		30/09/2022
Workers' Compensation (paid in 4 instalments) - 1st instalment		\$ 118,034	26/08/2022
Workers' Compensation (paid in 4 instalments) - 2nd instalment		\$ 118,034	9/09/2022
Workers' Compensation (paid in 4 instalments) - 3rd instalment		\$ 118,034	16/12/2022
Public Sector Service Fee (paid in 4 instalments) - 1st instalment		\$ 11,824	12/08/2022
Public Sector Service Fee (paid in 4 instalments) - 2nd instalment		\$ 11,824	9/09/2022
Public Sector Service Fee (paid in 4 instalments) - 3rd instalment		\$ 11,824	5/01/2023
	\$ 906,842	\$ 369,574	

Due to the commercial-in-confidence nature of the Council's insurance policies, the specifics of the Council's



### Annual Budget Operating Position

as of 28 Feb 2023



Description	TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance %
<b>Operating Surplus/Deficit</b>	5,146,499	2,945,943	2,200,557 75%
<b>Remove Non-Cash Items</b>			
Less Non-Cash Income	(4,036,397)	(3,962,971)	(73,426) (2%)
Add Back Non-Cash Expenses	4,036,397	3,976,714	59,683 2%
<b>Total Non-Cash Items</b>	-	13,744	(13,744) (100%)
<b>Less Additional Outflows</b>			
Capital Expenditure	(3,069,230)	(4,121,291)	1,052,061 26%
Borrowing Repayments (Principal Only)	-	-	- 0%
Transfer to Reserves	-	-	- 0%
Other Outflows	(623,179)	(6,667)	(616,512) (100%)+
<b>Total Additional Outflows</b>	<b>(3,692,409)</b>	<b>(4,127,957)</b>	<b>435,548 (11%)</b>
<b>Add Additional Inflows</b>			
Capital Grants Income	-	171,810	(171,810) 100%
Prior Year Carry Forward Tied Funding	1,087,544	1,082,729	4,815 (0%)
Other Inflow of Funds	3,300,248	80,000	3,220,248 100%+
Transfer from Reserves	1,208,753	1,208,753	- 0%
<b>Total Additional Inflows</b>	<b>5,596,545</b>	<b>2,543,292</b>	<b>3,053,253 100%+</b>
<b>Net Budgeted Operating Position</b>	<b>7,050,635</b>	<b>1,375,021</b>	<b>5,675,614 100%+</b>
			<b>- 100%</b>



**Capital Expenditure**  
as at 28 Feb 2023

Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
<b>Capital Expenditure</b>				
Plant & Equipment	(272,996)	(451,743)	178,746	40%
Infrastructure	(929,226)	(1,360,923)	431,697	32%
Roads	(1,073,203)	(1,432,014)	358,811	25%
Buildings	(383,198)	(436,167)	52,970	12%
Furniture, Fittings and Office Equipment	(102,188)	(110,444)	8,256	7%
Vehicles	(308,419)	(330,000)	21,581	7%
<b>Total Capital Expenditure *</b>	<b>(3,069,230)</b>	<b>(4,121,291)</b>	<b>1,052,061</b>	<b>26%</b>
<b>Total Capital Expenditure Funded By</b>				
Operating Income (amount allocated to fund capital items)	1,666,698	1,138,781	527,917	46%
Capital Grants	1,087,544	1,100,176	(12,632)	(1%)
Transfers from Cash Reserves	1,208,753	1,208,753	-	-
<b>Total Capital Expenditure Funding</b>	<b>3,962,995</b>	<b>3,447,710</b>	<b>515,285</b>	<b>(15%)</b>
			<b>4,611,650</b>	<b>86%</b>
				<b>65%</b>
				<b>78%</b>
				<b>86%</b>
				<b>100%</b>

## Member and CEO Council Credit Card Transactions for February

as at 28 Feb 2023



Transaction Date	Amount	Supplier Name	Reason for Transaction
<b>Cardholder Name: CEO - Paul Hockings</b>			
03-Feb-23	\$ 2,007.85	Qantas	Canberra Trip to attend the Parliamentary Inquiry into the Stronger Futures Legislation - Brooke Darmanin
03-Feb-23	\$ 2,007.85	Qantas	Canberra Trip to attend the Parliamentary Inquiry into the Stronger Futures Legislation - James Woods
03-Feb-23	\$ 2,007.85	Qantas	Canberra Trip to attend the Parliamentary Inquiry into the Stronger Futures Legislation - Matthew Ryan
03-Feb-23	\$ 21.76	Ray's by Day	Meal Allowance
06-Feb-23	\$ 29.00	Sika Darwin	Meal Allowance
13-Feb-23	\$ 76.00	Solo NT	Working With Childrens Check - Early Childhood Educator Assistant Jabiru
13-Feb-23	\$ 184.00	Environmental Health Darwin	Mixing Creche Food Business Registration
13-Feb-23	\$ 184.00	Environmental Health Darwin	Accidental Charge
14-Feb-23	\$ 150.00	TickleBo PTY LTD	Acting Mayor Ticket to Attend Jabiru Bombers 40th Anniversary Celebration as West Arnhem Sponsor
14-Feb-23	\$ 150.00	TickleBo PTY LTD	CEO Ticket to Attend Jabiru Bombers 40th Anniversary Celebration as West Arnhem Sponsor
16-Mar-23	\$ -194.00	Environmental Health Darwin	refund for accidental charge
20-Feb-23	\$ 487.65	Qantas	Perth Trip to Attend Social and Emotional Wellbeing Forum - Geraldine Nanul
20-Feb-23	\$ 487.65	Qantas	Perth Trip to Attend Social and Emotional Wellbeing Forum - Tamzin France
20-Feb-23	\$ 487.65	Qantas	Perth Trip to Attend Social and Emotional Wellbeing Forum - Gerakline Nanul
20-Feb-23	\$ 487.67	Qantas	Perth Trip to Attend Social and Emotional Wellbeing Forum - Tamzin France
20-Feb-23	\$ 44.00	Fiddlers Green	Meal Allowance
20-Feb-23	\$ 19.50	Fiddlers Green	Meal Allowance
20-Feb-23	\$ 25.40	The Coffee Club	Meal Allowance
20-Feb-23	\$ 10.00	Mitchell Street	Parking Fee
22-Feb-23	\$ 54.00	Gove Transport Katherine	Taxi Transfer for Emergency Evac - Gurbalanyya Safe House
23-Feb-23	\$ 148.43	Facebook Ad	Paid Facebook advertisement campaign to promote NADOC Week T-Shirt Design Competition
27-Feb-23	\$ 31.74	Fresh Point Co	Meal Allowance
28-Feb-23	\$ 30.00	Blue Taxi Company	Taxi Transfer Fee - Gurbalanyya Women Safe House Emergency Evac
28-Feb-23	\$ 10.00	Blue Taxi Company	Taxi Transfer Fee for Taxi to wait - Gurbalanyya Women Safe House Emergency Evac
28-Feb-23	\$ 185.00	The Rain Florist	Funeral Wreath for Late Member of Avaturp
01-Mar-23	\$ 80.60	Sealink	Sealink Ferry to Tiwi Island for Funeral
02-Mar-23	\$ -60.60	Sealink	Sealink Ferry to Tiwi Island for Funeral
02-Mar-23	\$ 1,256.00	Virgin	Virgin Flight for Contractors
02-Mar-23	\$ 12.18	Virgin	Credit Card Fee for Contractor Flight
<b>Total</b>	<b>\$ 10,411.18</b>		
<b>Cardholder Name: Mayor - Matthew Ryan</b>			
07-Feb-23	\$ 43.05	GM Cabs	Taxi Transfer in Canberra
08-Feb-23	\$ 17.90	ACT Cabs	Taxi Transfer in Canberra plus credit card charge of \$0.21
08-Feb-23	\$ 26.09	ACT Cabs	Taxi Transfer in Canberra
09-Feb-23	\$ 77.76	Novotel Canberra	Novotel Canberra Dinner x
09-Feb-23	\$ 155.53	Novotel Canberra	Novotel Canberra Dinner x 2
09-Feb-23	\$ 89.00	Novotel Canberra	Novotel Canberra - payroll deduction
09-Feb-23	\$ 44.15	Arial CG	Taxi Transfer in Canberra
<b>Total</b>	<b>\$ 433.48</b>		



**Actuals v Budget by Local Authority Area**  
as at 28 Feb 2023

Description	UNALLOCATED			GUNBALANYA			JAERU		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
<b>Operational Revenue</b>									
Income Rates and Charges	11,855	11,855	0	212,229	212,229	0	904,976	892,192	12,784
Charges - Sewerage	-	-	-	-	-	-	467,498	467,498	(0)
Charges - Water	-	-	-	-	-	-	996,225	1,077,667	(81,642)
Charges - Waste	-	-	-	216,175	216,175	0	193,083	193,083	(0)
Income Council Fees and Charges	44,112	18,067	26,045	15,131	11,422	3,709	160,715	193,578	(32,863)
Income Operating Grants	8,455,038	8,014,746	440,292	1,484,904	1,625,459	(140,555)	196,852	253,783	(57,130)
Income Investments	129,908	128,989	919	-	-	-	-	-	-
Income Allocation	3,630,191	3,561,511	68,680	188,244	216,617	(28,373)	116,313	108,286	8,026
Other Income	236,453	160,965	75,488	21,640	25,619	(3,979)	80,712	31,117	49,595
Income Agency and Commercial Services	134,533	122,000	12,533	1,177,169	1,263,449	(86,280)	1,583,575	1,400,103	183,472
<b>Total Operational Revenue</b>	<b>12,642,089</b>	<b>12,018,132</b>	<b>623,957</b>	<b>3,317,490</b>	<b>3,573,969</b>	<b>(255,479)</b>	<b>4,719,749</b>	<b>4,637,507</b>	<b>82,242</b>
<b>Operational Expenditure</b>									
Employee Expenses	5,014,192	5,061,150	(46,958)	1,789,020	1,583,860	205,160	2,636,885	2,379,665	257,219
Contract and Material Expenses	644,044	1,166,241	(522,197)	604,559	1,106,718	(502,159)	756,680	1,063,224	(306,544)
Finance Expenses	4,177	3,333	843	1,980	1,600	380	1,249	1,121	128
Travel, Freight and Accom Expenses	188,059	253,746	(65,686)	65,414	91,469	(26,055)	37,807	54,620	(16,813)
Fuel, Utilities & Communication	294,434	305,220	(10,786)	255,533	246,507	7,026	420,062	372,559	47,503
Other Expenses	993,918	1,075,267	(81,369)	494,707	678,474	(183,767)	614,476	436,391	178,085
Elected Member Allowances	206,427	210,096	(3,669)	-	-	-	-	-	-
Elected Member Expenses	4,624	9,933	(5,310)	2,905	800	2,105	-	-	-
Council Committee & LA Allowances	-	-	-	-	-	-	-	-	-
Council Committee & LA Expenses	-	-	-	-	-	-	-	-	-
<b>Total Operational Expenditure</b>	<b>7,349,875</b>	<b>8,085,006</b>	<b>(735,132)</b>	<b>3,214,119</b>	<b>3,711,427</b>	<b>(497,309)</b>	<b>4,467,158</b>	<b>4,337,570</b>	<b>129,588</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>5,292,215</b>	<b>3,933,126</b>	<b>1,359,089</b>	<b>103,372</b>	<b>(138,456)</b>	<b>241,830</b>	<b>252,591</b>	<b>290,937</b>	<b>(47,346)</b>

**Actuals v Budget by Local Authority Area**  
as at 28 Feb 2023

Description	MANNINGRIDA			MIRIJANG			WARRUWI			TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
<b>Operational Revenue</b>												
Income Rates and Charges	363,672	363,672	0	37,832	37,832	-	60,512	60,525	(13)	1,611,076	1,596,305	12,771
Charges - Sewerage	-	-	-	-	-	-	-	-	-	487,498	487,496	(2)
Charges - Water	-	-	-	-	-	-	-	-	-	986,225	1,077,867	(81,642)
Charges - Waste	403,433	403,433	(0)	39,161	39,161	(0)	57,991	57,991	0	911,843	911,843	(0)
Income Council Fees and Charges	33,128	34,240	(1,112)	14,578	5,333	9,245	4,194	4,673	(479)	271,857	267,313	4,545
Income Operating Grants	1,415,604	1,651,061	(235,457)	490,312	504,751	(14,439)	499,896	473,266	25,632	12,541,408	12,523,065	18,342
Income Investments	-	-	-	-	-	-	-	-	-	129,908	129,989	919
Income Allocation	42,548	19,147	23,401	44,142	48,742	(4,600)	14,959	8,667	6,292	4,036,397	3,962,971	73,426
Other Income	150,253	39,000	117,253	4,827	4,867	161	3,825	3,333	492	497,710	258,701	239,009
Income Agency and Commercial Services	824,253	823,885	358	630,517	635,771	(5,254)	510,286	568,655	(52,369)	4,866,332	4,813,873	52,460
<b>Total Operational Revenue</b>	<b>3,252,891</b>	<b>3,348,449</b>	<b>(95,557)</b>	<b>1,351,370</b>	<b>1,276,258</b>	<b>(14,888)</b>	<b>1,156,664</b>	<b>1,177,110</b>	<b>(20,445)</b>	<b>26,350,254</b>	<b>26,030,425</b>	<b>319,830</b>
<b>Operational Expenditure</b>												
Employee Expenses	1,203,319	1,378,015	(174,696)	841,710	837,870	3,840	1,339,473	1,239,362	100,111	12,824,599	12,479,922	344,677
Contract and Material Expenses	667,435	1,026,063	(338,648)	106,876	323,690	(214,814)	151,208	342,669	(191,461)	2,952,801	5,058,625	(2,105,823)
Finance Expenses	637	1,200	(563)	863	1,133	(271)	275	160	115	9,180	8,547	633
Travel, Freight and Accom Expenses	132,625	131,982	644	77,031	108,965	(31,934)	74,006	95,402	(21,476)	574,943	736,263	(161,321)
Fuel, Utilities & Communication	296,377	269,137	27,240	214,909	190,769	24,140	151,932	142,430	9,502	1,633,247	1,528,121	105,126
Other Expenses	358,893	346,526	12,367	259,196	248,964	10,333	269,375	262,043	7,333	2,890,566	3,047,574	(57,008)
Elected Member Allowances	-	-	-	-	-	-	-	-	-	206,427	210,096	(3,669)
Elected Member Expenses	-	-	-	-	-	-	-	-	-	4,824	9,933	(5,310)
Council Committee & LA Allowances	2,592	2,335	259	560	533	47	1,291	1,733	(442)	7,368	5,400	1,968
Council Committee & LA Expenses	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Operational Expenditure</b>	<b>2,491,878</b>	<b>3,155,276</b>	<b>(473,397)</b>	<b>1,503,166</b>	<b>1,711,324</b>	<b>(200,159)</b>	<b>1,987,560</b>	<b>2,083,878</b>	<b>(96,318)</b>	<b>21,203,755</b>	<b>23,084,482</b>	<b>(1,880,727)</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>571,013</b>	<b>193,173</b>	<b>377,840</b>	<b>(241,796)</b>	<b>(435,066)</b>	<b>193,271</b>	<b>(830,896)</b>	<b>(966,769)</b>	<b>76,073</b>	<b>5,146,499</b>	<b>2,945,943</b>	<b>2,200,557</b>



## WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

### MONTHLY FINANCE REPORT for February 2023

#### CEO CERTIFICATION

To the Councillors

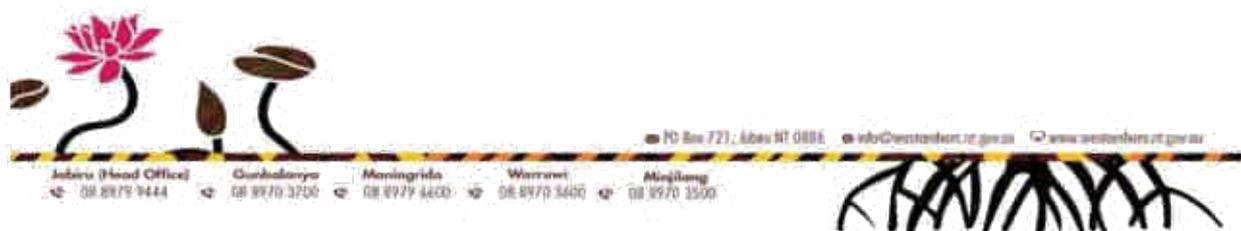
I, Paul Hockings, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

Paul Hockings  
Chief Executive Officer

Dated this third day of April 2023



# WEST ARNHAM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Organisational Growth Unit Report</b>
<b>File Reference:</b>	<b>1069274</b>
<b>Author:</b>	<b>Peter Ryan, A/ Director of Organisational Growth</b>

### SUMMARY

The purpose of this report is to inform Council about the progress of achievement of the strategic goals within the Organisational Growth unit for the period since the last Ordinary Council Meeting. The Organisational Growth unit is focused on growing human and financial resource capacity and upholding adherence to quality and compliant service delivery.

### BACKGROUND

To provide Council with an update on matters relating to the activities and outcomes of the Organisational Growth unit including:

Business Development (Grants, Commercial Contracts, Tenders, Housing); People and Capability (Human Resources, Recruitment, Learning and Development, Work Health and Safety); and Community Support (Community Engagement, Community Care, Quality and Compliance).

### COMMENT

#### 1. BUSINESS DEVELOPMENT

##### 1.1. Grant and Tender submissions/income generating activity during the period:

###### 1.1.1. Total number of Grants submitted: 2

- Community Benefit Fund Warruwi shade sails and seating
- Men's Places Grant – Bringing Red Dust Healing to men's yarnning circles in Minjilang and Warruwi.

###### 1.1.2. Total dollar value of Grants submitted: \$97,270.27

###### 1.1.3. Total number of Tenders/Commercial Proposals submitted: 0

###### 1.1.4. Total dollar value of Tenders/Commercial Proposals submitted: \$0

##### 1.2. Grants and Tenders confirmed as successful during the period:

###### 1.2.1 Total number of successful Grants awarded: 0

###### 1.2.2 Total dollar value of successful Grants awarded: \$0

###### 1.2.3 Total number of successful Tenders/Commercial Proposals awarded: 0

###### 2.2.1 Total dollar value of successful Tenders/Commercial Proposals awarded: \$0

WARC are in ongoing discussions with Power and Water Corporation for their 5 year contract tender. A decision on which organisation will be awarded the contract is expected on 15 May 2023. A recent Aerodromes Audit by DPL has found some small areas of non-compliance. Melinda Wythes is addressing the non-compliance with ARO's in each community. The outcome is much improved on the last yearly audit.

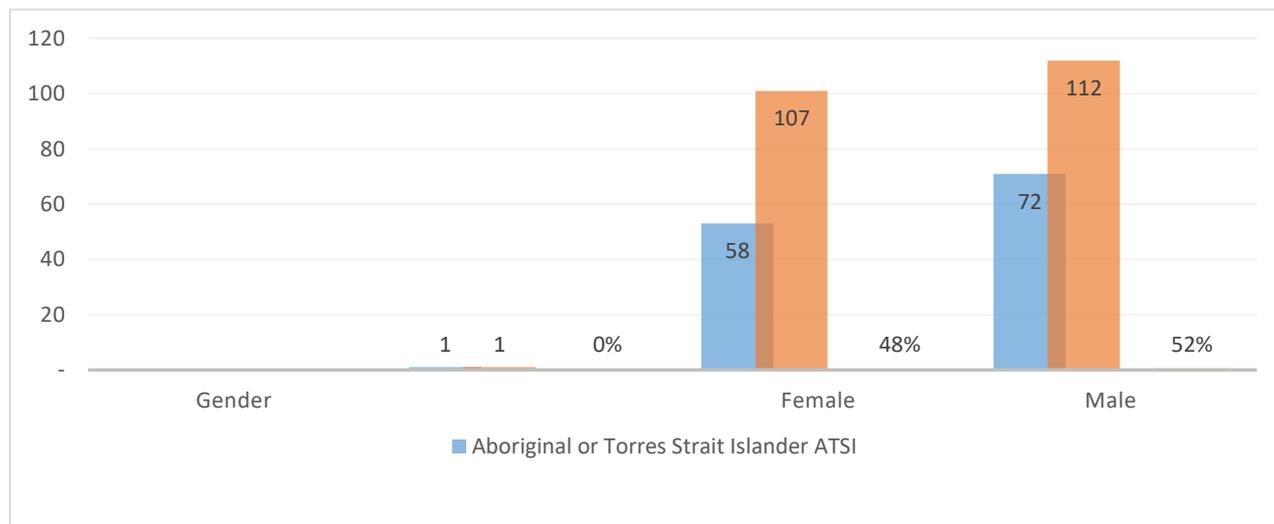
The Outdoor Education Group has signed an agreement for WARC Library to provide Culture Awareness training to groups of students for 2023. They will pay \$583.20 plus GST for each session and anticipate around 30 groups of students undertaking this training in 2023.

#### 2. PEOPLE & CAPABILITY

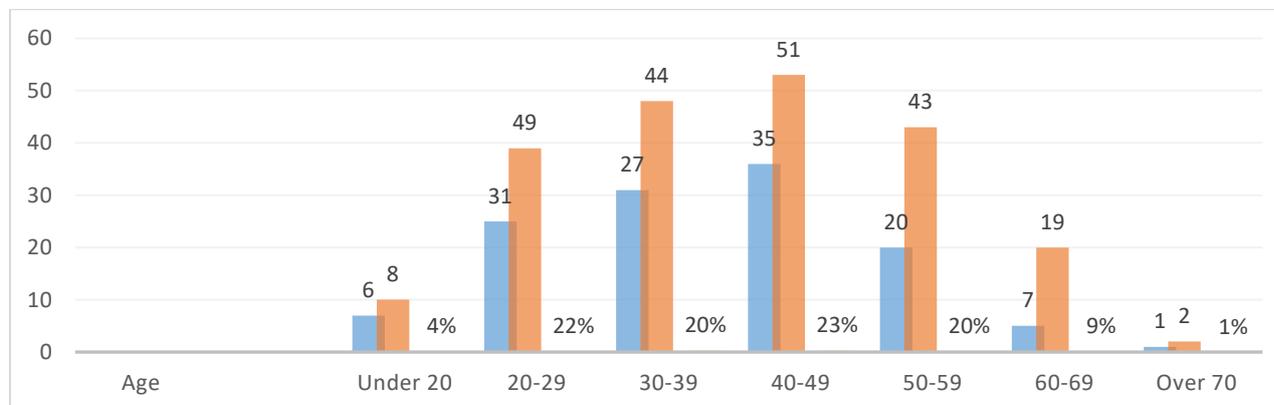
**Workforce Report**

<b>Total Employees as at 31 March 2023: 221</b>
<b>Staff turnover – Previous 12 months: 50%</b>
<b>Current percentage of ATSI Staff: 59%</b>

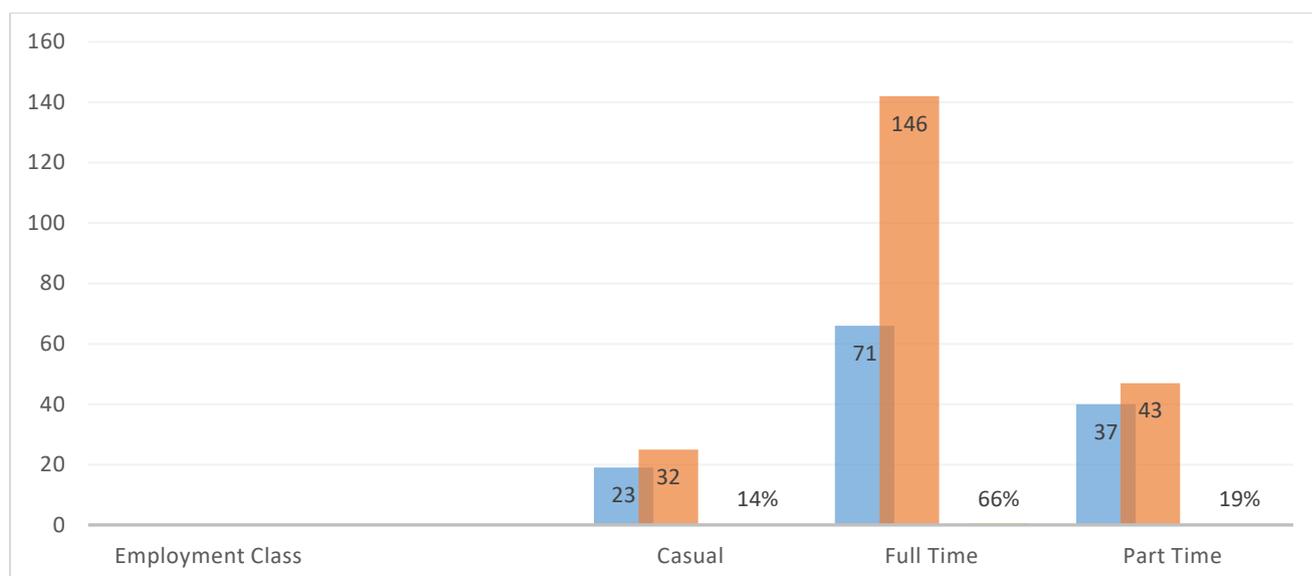
**Gender – Including ATSI representation**



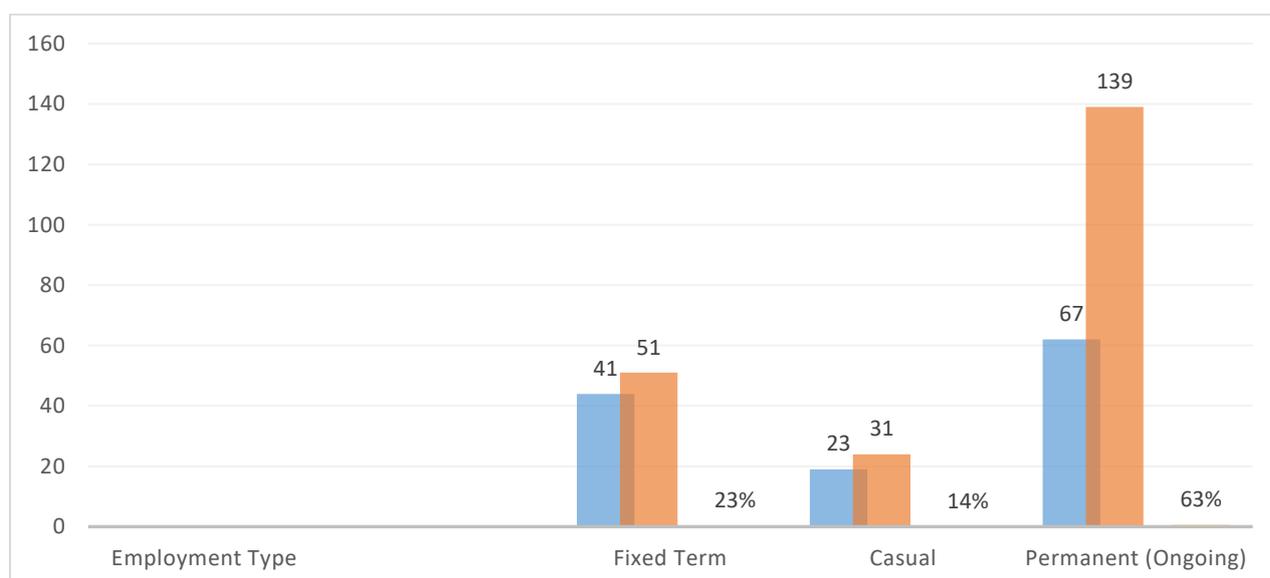
**Age – Including ATSI representation**



### Employment Class – Including ATSI representation

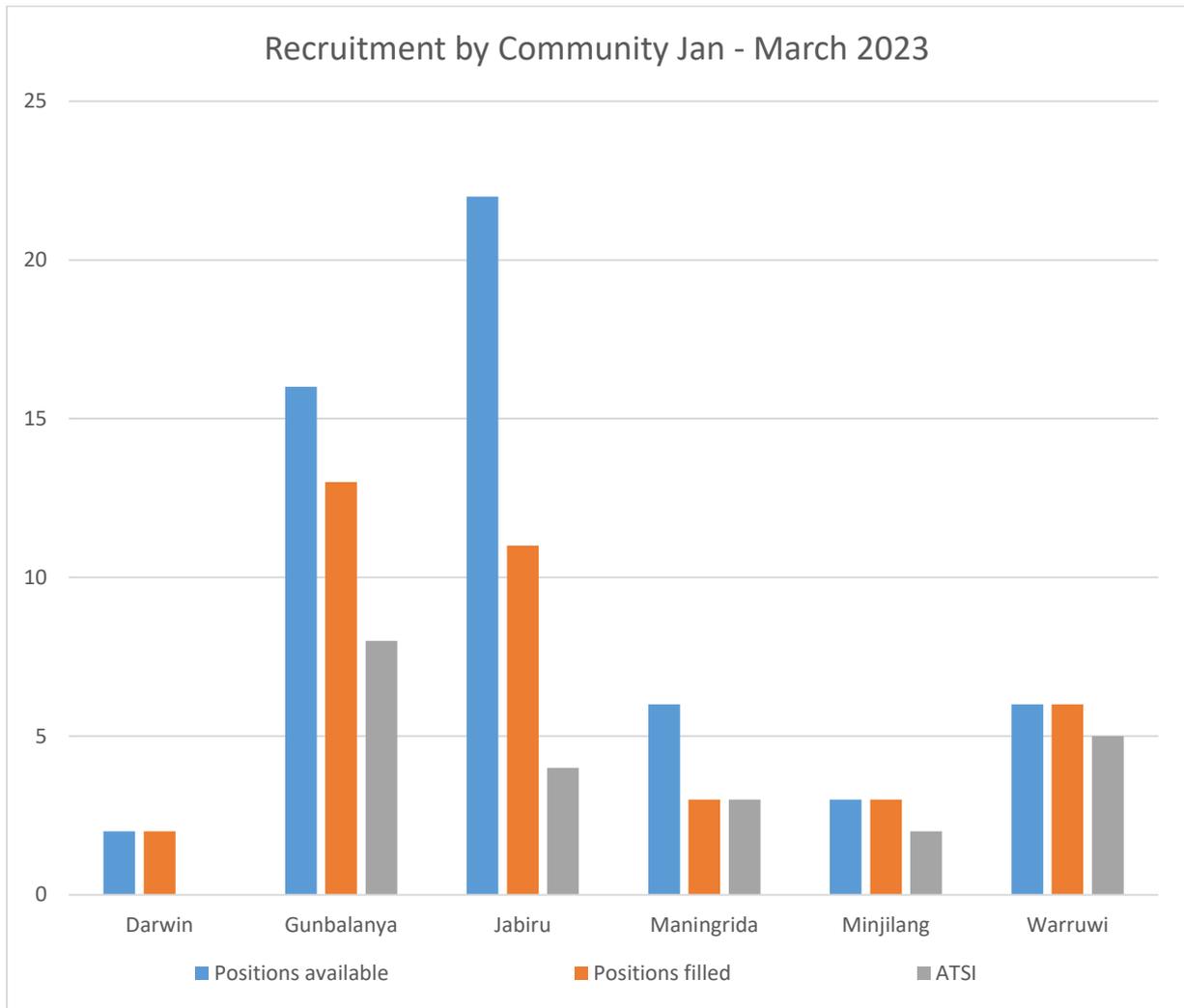


### Employment Type – Including ATSI representation



### Recruitment Report

Recruitment	Number
Number of Roles Vacant	54
Number of Roles filled	38
Number of Aboriginal Staff employed in last quarter	21



### Learning and Development Report

Training	Number
Number of <i>Group Training Activities</i> from January to March	4
Number of staff who have attended group training from January to March	58

#### Recent Achievements

Ranger Ready Program

More than 30 team members from our 5 communities have participated in this fantastic educational opportunity, delivered at the Kakadu National Park by the Conservation and Land Management team from CDU. WARC was fortunate to secure more than 30 enrolments for our staff who have gain practical skills and knowledge needed for their jobs such as chemicals and weeds, small machinery operations and maintenance, four-wheel driving, chainsaws and work health and safety.

#### Dates

14 to 23 March 2023

New Diversity And Discrimination Course on ELMO	To increase the awareness about Diversity and Discrimination, all staff with access to ELMO have been automatically enrolled into a brand new course called 'Diversity and Discrimination' developed by Fair Work Australia.	April
Upcoming Training Remote Trauma Course	CareFlight will deliver the Remote Trauma Course (RTC) in Gunbalanya mostly for WARC staff and other stakeholders in the community.	Dates Tuesday 4 April 2023
Mental Health First Aid & Suicide Prevention – Warruwi	National Wellbeing Alliance (NWA) will be in Warruwi to deliver Mental Health First Aid & Suicide Prevention training for WARC staff and other stakeholders in the community. We will have 2 groups (male and female) to create a culturally safe space for all parties involved.	Tuesday 18 and Wednesday 19 April

### **WHS and Workers Compensation**

Workers Compensation Claims	Number
<b>Total Open</b>	1
<b>Opened in period</b>	0
<b>Closed Claims</b>	0

Workplace Safety and Wellbeing Coordinator resigned in March 2023. The position has been reviewed, a Work Health and Safety Officer is currently being advertised.

### **General Work Unit Report**

Additional projects the team has been working on are:

- Updating policy and procedures including responding to changes in legislation, new paid Family and Domestic Violence leave.
- Simplifying Position Descriptions template
- Simplifying Performance Review process and documents
- Finalisation of Employee Handbook.

### **3. COMMUNITY SUPPORT**

Two vacant positions in the team have been advertised. Interviews have been held for the Community Care Senior Project Officer and a strong candidate has been offered the position. The position of Manager, Community Services Support has been advertised and awaits interviews.

**NDIS** – Jackson Hodge was in Warruwi and Minjilang from 27 to 30 March 2023. He and 2 NDIS staff have been assessing how NDIS can be strengthened in both communities. Expansion of client bases is expected at both sites.

WARC will undergo an NDIS audit in April 2023. The Community Services Support team are preparing for the audit along with other WARC staff.

**YSR** – Planning for Kurrung is underway. The event will be held in Jabiru around early September. Teams will be from within the WARC region due to limited accommodation options for sporting teams in Jabiru.

Tamzin and Geraldine Narul (Warruwi Wellbeing Services Coordinator) attended the Social and Emotional Wellbeing Forum in Perth from 28 February to 2 March 2023. The Forum provided opportunities to look at old problems with fresh perspectives and gave them the opportunity to talk to other communities with similar issues to WARC.

A skateboarding workshop in Gunbalanya was well attended and well received by young people. The next skateboarding workshop will be at Warruwi.

The Basketball Competition is due to start in Warruwi in April. Barney from the Warruwi store has sponsored tops for the junior competition.

In Gunbalanya, WARC Youth Sport and Recreation staff have joined forces with Stronger Communities for Children staff to present a joint school holiday program. The events have been well attended and staff feedback is very positive.

Gunbalanya School has their School Voucher Program up and running. WARC assisted by providing community consultation and grant writing help.

Jack Clements achieved his Bronze Medallion and will be supporting young people at the pool in Gunbalanya.

**Aged and Community Care** - Services continue in all communities.

#### 4. **HOUSING**

<b>Current Priorities</b>		<b>Dates</b>
1. Finalising DCCEEW portfolio	Portfolio has been handed over to GACJT. WARC no longer managing agents. We are currently finalising all invoicing, maintenance and reconciliation.	Carried Over. New ETA to finalise by 14/4/2023.
2. Relocations	3 houses and 2 units (all pre-allocated) scheduled for handover March/April. Handover of 2 houses and 2 town houses scheduled for March/April.	March/April
3. Scheduling Annual Maintenance	AC servicing, RCD testing and smoke alarm testing	March/April

#### **STATUTORY ENVIRONMENT**

Not applicable.

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Council projects and programmes are heavily dependent on grant funding and it is therefore vital that Council is updated on the status of grants.

#### **STRATEGIC IMPLICATIONS**

The contents of this report are aligned to goals in Pillars 1, 2 and 3 as outlined in the *Regional Plan and Budget 2022-2023*.

## PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

*Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.*

Goal 1.1	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.
Goal 1.2	<b>Economic Partnerships</b> Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.
Goal 1.4	<b>Community Events</b> Deliver cultural, civic and sporting events which engage and unite the community.
Goal 1.5	<b>Cultural Awareness Training</b> Develop increased understanding and observation of cultural protocols.
Goal 1.6	<b>Youth Engagement</b> Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

## PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

*We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.*

Goal 2.1	<b>Indigenous Employment Framework</b> Create Council Indigenous employment framework including tailored pathways to employment.
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## PILLAR 3 SAFETY AND WELLBEING

*As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.*

Goal 3.1	<b>Cultural Safety</b> Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.
Goal 3.2	<b>Health and Safety</b> Staff and public safety is achieved via planning, education and training.
Goal 3.3	<b>Training and Development</b> Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.
Goal 3.4	<b>Community Service Delivery</b> Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

### VOTING REQUIREMENTS

Not applicable.

### RECOMMENDATION:

**That Council received and noted the report entitled 'Organisational Growth Unit Report' including the attached acquittal.**

**ATTACHMENTS**

- 1 Acquittal IPG 2022-23.docx

# West Arnhem Regional Council

## Acquittal of Local Government Immediate Priority Grant 2021-22

File Number:

Purpose of Grant: LGIP - Towards purchase of Rubbish Compactor - Warrawi

Application Number:

Purchases were in accordance with the Northern Territory Buy Local Plan:

Yes  No

The NT Government's COVID19 Conditions of Contract were met:

Yes  No

(If no to either question above please provide a written explanation with this acquittal)

### INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 31 JANUARY 2023

Local Government Immediate Priority Grant	<u>162,000.00</u>
Other income	<u>Nil</u>
Total income	<u>162,000</u>
Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	<u>162,000</u>
Total Expenditure	<u>162,000</u>
Surplus/(Deficit)	<u>Nil</u>

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER:  Yes  No

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: IMRAN AHMED SHAJIB

31/03/2023

Laid before the Council at a meeting held on \_\_\_/\_\_\_/\_\_\_ Copy of minutes attached.

CEO or CFO: 

03 / 04 / 2023

### DEPARTMENTAL USE ONLY

Grant amount correct:  Yes  No

Expenditure conforms to purpose:  Yes  No

Procurement – Bought from Territory Enterprise:  Yes  No

NTG COVID19 Conditions met  Yes  No

Minutes checked:  Yes  No

Balance of funds to be acquitted: \_\_\_\_\_

Date next acquittal due: \_\_\_/\_\_\_/\_\_\_

ACQUITTAL ACCEPTED:  Yes  No

Acquittal checked by: \_\_\_\_\_ / \_\_\_/\_\_\_

Comments:

Donna Hadfield, Manager Grants Program

\_\_\_\_\_

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## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>AFL Strategic Plan - Update to Councillors</b>
<b>File Reference:</b>	<b>1060816</b>
<b>Author:</b>	<b>Tamzin France, Community Wellbeing Senior Project Officer</b>

#### SUMMARY

This report provides updates about consultation outcomes and the development of Australian Rules football across the West Arnhem Region.

#### BACKGROUND

In August 2019, Council passed a resolution supporting the creation of an AFL Strategic Plan for West Arnhem Region. Consultation was conducted with NT AFL, Tiwi Islands and Wadeye, based on information provided in the November 2020 OCM Report, to gain an understanding of challenges and lessons learned in developing remote AFL Leagues. Attached is a Consultation Plan Snapshot developed in December 2019. With COVID-19 recommendations as part of the Nov 2020 update were to re-assess the strategic plan with a further review to be provided to Council early 2021. This time involved changes to key staff involved in developing the AFL Strategic Plan.

#### COMMENT

Discussions and research undertaken by the new Community Wellbeing Senior Project Officer in October 2021 found no evidence of outcomes from community consultation as per Consultation Plan snapshot. Consultation with AFL NT Remote Program representatives, some stakeholders in Maningrida and Gunbalanya and WARC staff working in the Youth, Sport and Recreation space identified that there was definite interest for AFL.

Key issues identified in developing a West Arnhem League – improving facilities, capacity building and development, cultural safety, and logistics. Recommendations included building a solid base from the ground up first within each community with a focus on juniors, look at possible champion's league or sporting carnival structure. The attached document 'AFL in West Arnhem Region' provides further information to May 2022.

#### Where we are

- Developing partnership with AFL NT Remote Development Team. They are keen to support development and pathway opportunities for both Junior and Men and Women's Australian Rules football across West Arnhem. They currently have funding for Remote Development Managers (RDM) in Gunbalanya and Maningrida and hope to have these roles filled in the next couple of months. These RDM's will then provide regular ongoing support to Waruwi and Minjilang communities with support from WARC.
- Focusing on building community capacity to run regular junior and senior AFL activities, volunteers and officials with a view for increasing inter-community competitions and games.
- AFL NT representative visited both Waruwi and Minjilang communities 13-17 March 2023. Ran sessions with schools and WARC Youth Sport and Recreation programs. Discussed opportunities for Auskick and junior development through these programs. Small-scale community consultation done, with strong interest for Women, Men, and junior regular activities and inter-community games.

- Information gathered from Jabiru Bombers Football club around process and challenges of introducing teams into the NTFL competition, particularly in relation to 3 key factors; means, governance and infrastructure, and will.

Where next:

- Planning with AFL NT to deliver coaching and umpiring workshops for all communities within the next 4-6 months and provide regular trips to Minjilang and Warruwi in a supportive role (once RDM's recruited for Maningrida and Gunbalanya).
- Establish regular Australian rules football into WARC sport and recreation programming with encouragement of this being driven by local community members with WARC staff support with a view to starting and building regular inter-community games, WARC representative teams in sporting carnivals, and potentially into Big Rivers, Gove, or Top End AFL competitions as a long term focus.
- Continue to work with schools and School of Sport Education NT in promote Junior Australian rules football and opportunities for pathways through NT Championships and selection into NT representative teams.

### STATUTORY ENVIRONMENT

Not applicable

### POLICY IMPLICATIONS

Not applicable

### FINANCIAL IMPLICATIONS

Remote Sport Program funding through the Northern Territory Government could be drawn upon for support of the initial development and capacity building of communities for this project. Inter-community competitions, participating in Territory wide sporting carnivals and inclusion into an NT AFL would require greater financial considerations.

### STRATEGIC IMPLICATIONS

The establishment of Australian Rules football for communities in West Arnhem is aligned to Goal 1.1, 1.4 and 1.6 under Pillar 1 Partnerships, Relationships and Belonging of WARC's strategic plan.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
<b>Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.</b>	
<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
<b>Goal 1.4</b>	<b>Community Events</b> Deliver cultural, civic and sporting events which engage and unite the community
<b>Goal 1.6</b>	<b>Youth Engagement</b> Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them

And goals 3.3 and 3.4 of Pillar 3 Safety and Wellbeing

## PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.

<b>Goal 3.3</b>	<b>Training and Development</b> Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways
<b>Goal 3.4</b>	<b>Community Service Delivery</b> Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

### VOTING REQUIREMENTS

<<Type text...>>

### RECOMMENDATION:

That Council received and noted report entitled '*AFL Strategic Plan - Update to Councillors*'.

### ATTACHMENTS

- 1 Dec 2019 Council AFL Consultation Plan - endorsed.pdf
- 2 AFL in West Arnhem.pdf

# WEST ARNHEM AFL STRATEGY CONSULTATION PLAN - SNAPSHOT

## PURPOSE OF THIS DOCUMENT

In August 2019, The West Arnhem Region board of Councillors endorsed an AFL Strategy Project Plan presented by the Community Services division. The plan proposed a 10-month timeline to:

- Gather and analyse data from West Arnhem communities and other key stakeholders;
- Use this data to develop an AFL strategy for West Arnhem Regional Council (WARC), including a feasibility study of a West Arnhem League; a West Arnhem representative team in the NTFL; and, improved engagement of young people and women in AFL.

This document provides an overview of the consultation and strategy development plan.

## WEST ARNHEM COMMUNITY CONSULTATION: FEB – APRIL 2020

<b>Gunbalanya</b>	Face to face interviews Group Interviews  (5 - 10 people)	Leaders, TOs Law & Justice Committee Community Members (esp. young people and women) AFL Players/coaches Clontarf/Deadly Daluks Team Health
<b>Jabiru</b>	Face to face interviews Group Interviews (5 - 10 people)	Leaders, TOs Community Members (esp. young people and women) Jabiru Bombers Clontarf/Stars Girls' Academy Gundjeihmi Aboriginal Corporation
<b>Maningrida</b>	Face to face interviews Group Interviews (5 - 15 people)	Leaders, TOs Community Members (esp. young people and women) AFL Committee AFL - NT RDM School Maha's Health Corporation Bawiranga Aboriginal Corporation
<b>Minjilang</b>	Face to face interviews Group Interviews (5 - 10 people)	Leaders, TOs Community Members (esp. young people and women) AFL players School Rise
<b>Waruwi</b>	Face to face interviews Group Interviews (5 - 10 people)	Leaders, TOs Community Members (esp. young people and women) AFL players School Yag Barni Aboriginal Corporation

## EXTERNAL STAKEHOLDER CONSULTATION: FEB – APRIL 2020

<b>Government</b>	Face to face meetings (3 – 5 meetings)	Federal Departments / Agencies (NIAA) State Departments / Agencies (NTG)	- Assess and build support. - Funding and grant opportunities.
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<b>Agencies</b>	Face to face meetings (8 – 10 meetings)	AFL-NT Clontarf Boys' Academy Girls' Academy No More Violence (Catholic Care) Quitline Other relevant programs, organisations or campaigns (state/national)	- Assess support. - Assess opportunities for partnership and coordination of programs and campaigns.
<b>Corporate</b>	Face to face meetings (8 – 10 meetings)	Essendon Football Club (EFC) Businesses that operate in West Arnhem (e.g., large companies, tourism companies and shops) Other potential corporate supporters	- Establish relationship with EFC - Assess what EFC can provide. - Assess scope of financial or in-kind support from businesses

### OBJECTIVES

- Gather perspectives and ideas of community members and stakeholders in West Arnhem (qualitative)
- Map current resources and activities (quantitative)
- Measure current rates of involvement (quantitative)
- Assess support (governance, sponsorship/funding, in-kind support, resources, etc.) and opportunities for collaboration, partnership or coordination.

### APPROACH

#### Community Consultation

Individual and group interviews will be facilitated by Youth Sport and Recreation staff members in each community, using a set of guiding questions.

*Data will be collected only with informed consent of participants, and participants have the right to provide information anonymously. Children will not be consulted with the written consent of parents.*

#### External Stakeholder Consultation

Face to face meetings facilitated in Darwin by Community Services staff members (MCS, SPD, OCE), guided by a set of overarching questions.

### ANALYSIS & STRATEGIC PLAN DEVELOPMENT

Raw qualitative data (ideas, reflections) will be themed into the categories that emerge to show:

- Priorities for different communities and community groups (e.g., women or young people)
- Map opportunities (grants, campaigns, corporate funding, etc.)
- Identify current activities and resources.
- Identify challenges, barriers and concerns.
- Level and type of support from external and internal stakeholders.

Quantitative data will provide the numbers (such as how many women are currently involved or how many children participate in AusKick). These numbers will be compared with the data from interviews to:

- Understand the unique context of West Arnhem Land with regards to AFL.
- Develop a comprehensive SWOC analysis of West Arnhem regarding AF
- Inform a place based strategic plan for AFL in West Arnhem

The analysis stage will also include further liaison with relevant stakeholders in Tiwi Islands and Darwin to further explore the support and opportunities provided in initial consultation.

## **CONCLUSION**

Consultation with Tiwi Islands and Wadeye has revealed some of the challenges and opportunities that West Arnhem faces, and different ways to 'do' AFL.

The next step, regional consultation, provides West Arnhem with the unique opportunity to develop a customised placed based AFL strategic plan that works towards the identified goals and aspirations of community members. We look forward to sharing the initial outcomes with the Councillors in April 2020.

## West Arnhem Regional Council



# AFL in West Arnhem

Update May 2022

*Updated of activities and recommendations for Australian Rules Football in West Arnhem in response to West Arnhem Strategy project.*

### Aim

Support regular and ongoing Australian Rules Football (ARF) in West Arnhem communities in

- Providing an environment where community members, especially young people, can interact, develop skills in playing and officiating
- Increasing pathway opportunities in playing and officiating ARF
- Creating a supportive and safe community that fosters social connections, belonging, and social and emotional wellbeing support
- Promoting physical activity and health
- Aligning with WARC pillars and goals and Youth, Sport and Recreation funding outcomes.

### Key Issues Identified

To be able to implement an AFL initiative and ensure success and sustainability, the key issues were identified as needing addressing as a first steps:

1. **Improving Facilities.** Oval surfaces, lights providing opportunities for evening games, change rooms, oval infrastructure as examples
2. **Capacity building and development.** Development of local competitions (may be modified or social depending on community composition), core group of umpires, coach development, team management skills and knowledge. Build junior participation and skill development as an early step.

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## West Arnhem Regional Council

3. **Cultural safety.** Ensuring all men and women are involved in decision-making. Are the numbers and interest there for a women's competition or league? Provide flexibility on spaces, uniforms, game format that might appeal more. Would running a Men's AFL and Women's Basketball style competition in concurrence, such as held at Kurrung and Barunga festivals as example, be preferred.
4. **Logistics.** Timing and length of a league, is this feasible to work around any local competitions, dry season, ceremony. Travel and support barriers. Would a carnival style approach be more appropriate?

### Where we are

- At the start of 2022, communication continued with AFL NT in regards to planning of skill development, including for umpires and coaching. At the time the response at the time was that the Covid environment meant that staff were not delivering outside of areas where they were staffed but were hoping as the year progressed that staff would once again be able to move out to visit communities and deliver courses. Alternative methods were explored for staff development and general player development via AFL website and online training. These were shared with Wellbeing Services Coordinators, with the intent that they would explore these with their teams and provide feedback on appropriateness. The Participation, Programs & Remote Projects Manager from AFL NT was also working with AFL to ensure that the online courses were appropriate for remote communities. Most recently, the Community Wellbeing Senior Project Officer has been attempting to reach out to AFL NT, to discuss the possibility of visits to communities to run workshops and will continue to do so. Costings have been collated to see how this could fit within our current funding budgets.
- AFL NT have put remote programs on hold with the new engagement of a Talents and Pathways manager and review process of their Strategic Plan. Will meet with them in the coming weeks to discuss working within West Arnhem into the future.
- Maningrida has been able to build its local competition and has an established football association, though the AFL NT Remote Development Manager (RDM) that was located in Maningrida left early 2022, and this role has still not been filled. Lack of housing has been a contributing factor to this. WARC Sport and Recreation staff have assisted with women's and kids football for several years and have continued to run sessions once each per week. They have identified that there would be capacity to support the coordination of the Men's competition in the interim if AFLNT were able to provide support and additional resources.

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## West Arnhem Regional Council

- Gunbalanya is also now without a AFL NT RDM, and there is not much happening at the current time. WARC do have YSR staff who are keen to assist development of men's and juniors competition.
- At Minjilang, there are men who will have a kick and engage in some social football but it is not regular. While there may not be the numbers to run a local competition, there is interest in putting teams into carnival and may assist with some regular skills development sessions and training. There is also an interest in Auskick from the WARC YSR perspective. Current indications are that women would not be as interested in AFL as in basketball.
- Waruwi has currently no regular or regulated football happening but again there would potentially be interest in a Men's team at a regional carnival.
- Jabiru have the Bomber's Football club who is a mix of Gunbalanya and Jabiru players, have participated in past Kurrung Sports Carnivals and would potentially be involved again. This does provide opportunities for involvement within the club. There is also interest in Auskick in Jabiru and with initial conversations for this to potentially occur in Term 2 and/or 3, but due to the departure of the Gunbalanya AFL NT RDM this has not eventuated.

### Where next

- Continue working towards providing development opportunities for each community within West Arnhem.
- In light of AFL NT currently have no RDM's within the region, would we consider exploring the possibility of a partnership with AFL NT that might lead to further employment opportunities and development of local staff.
- Consideration on putting a focus on junior development through the Auskick programs and how they might be able to be incorporated into YSR programs, and engagement of local stakeholders.
- Successful submission to Sport Australia through the Regional and Remote Sports Event funding for \$40,000 to reboot Kurrung Sports Carnival, or similar, within the West Arnhem Region for September 2022.

### Author

Tamzin France – Community Wellbeing Senior Project Officer.  
West Arnhem Regional Council  
May 2022

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## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>New Subdivision meeting held with Dept of Planning &amp; Infrastructure Friday 17th March 2023 Gunbalanys &amp; Maningrida New Subdivisions</b>
<b>File Reference:</b>	<b>1067886</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

#### SUMMARY

The report is presented to provide information to Council on meeting attended by the CEO and the technical team with DIPL team to discuss the handover of the Maningrida and Gunbalanya new subdivisions, and to raise any topics for discussion.

#### BACKGROUND

As per previous Maningrida Local Authority MAN183/2023 and the OCM March 2023 discussions were held for the administration to contacted DIPL to discuss raising the issues regarding the deterioration of roads, potholes and drainage in the new subdivisions creating a risk to road users.

Meeting held: 17/03/2023

Attendees: Department of Infrastructure Planning and Logistics (DIPL) – Geoffrey Thomas, Sam Riley, Dayne Tierney, Primrose Sapo

West Arnhem Regional Council (WARC) – Paul Hockings, Fiona Ainsworth, Clem Beard, Hilal Ahmad.

#### COMMENT

The meeting was about the recent residential subdivision developments within Maningrida including Stage 1 (30 Lots), Stage 2 (30 Lots), the planned Stage 3 (45 lots), Gunbalanya Stage 1 Subdivision and drainage remediation works within the earlier SIHIP subdivision.

The highlights of the meeting were as follows:

- 1) DIPL have engaged DCT Australia (Maningrida Stage 2 subdivision contractor) who are subcontracting Stedman's Construction and Engineering to fill the pothole with cement stabilised material as a temporary solution. A permanent fix will be designed soon and send to WARC for review.
- 2) At completion of Maningrida Stage 2 subdivision works, DIPL will meet the NT SDG (Subdivision Guidelines) requirements for 12 months maintenance of landscaping (i.e. grassing and plantings). It is anticipated that DIPL will engage WARC to undertake maintenance works for the 12 months Landscape Defects Liability Period for subject to procurement requirements and delegate approvals. WARC confirmed they have capacity to undertake these maintenance works.
- 3) WARC is requested to provide a detailed set of expectations of rectification works. WARC is requested to provide a list of mandatory and preferred expectations for completed works in the existing SIHIP development area. DIPL observe that the drainage remediation works project is a complicated issue and not part of the current program so it requires escalation to DIPL Executive noting issues are ongoing and will take time to resolve. It was agreed that a co-inspection of the site between DIPL and WARC in the next few weeks be arranged to review the current state of the drains in particular after recent wet season rainfalls.

- 4) DIPL will meet the NT SDG requirements for 12 months maintenance of landscaping (i.e. grassing and plantings). It is anticipated that DIPL will engage WARC to undertake maintenance works for the 12 months Landscape Defects Liability Period for subject to procurement requirements and delegate approvals. WARC confirmed they have capacity to undertake these maintenance works.
- 5) DIPL will take the lead, as the developer, to proceed with road naming of new roads within recent and soon to be constructed subdivisions. It is further anticipated that DIPL will utilise regional offices for this undertaking. The General Manager of DIPL approval is currently being sought for this approach utilising the Street Naming committee. WARC offered their assistance to assist in facilitating the road naming process during local authority meetings.

## STATUTORY ENVIRONMENT

As per updated Northern Territory Subdivision Development Guidelines.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

WARC will have the opportunity to tender for Landscaping Maintenance for new subdivision Maningrida provided by DIPL.

## STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
<b>We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.</b>	
<b>Goal 4.1</b>	<b>Strategic Infrastructure and Asset Management</b> Strategically manage, maintain and enhance community infrastructure

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
<b>Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.</b>	
<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
<b>Goal 1.3</b>	<b>Communication</b> Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

## VOTING REQUIREMENTS

Simple majority

**RECOMMENDATION:**

That Council:

1. Received and noted the report entitled *'New Subdivision meeting held with Dept of Planning & Infrastructure'*
2. Reviewed the meeting minutes;
3. Directs the administration to;
  - a. To assist representatives from DIPL to conduct a full and comprehensive conditional report for Maningrida Subdivision post Wet Season 2022/23.
  - b. Work closely with NTG on future subdivision development.
  - c. Instruct a subcontractor to carry out immediate works on the remediation of potholes in Maningrida.

**ATTACHMENTS**

- 1 Maningrida - Residential Developments.pdf
- 2 DIPL-WARC Meeting Minutes 20230317.pdf
- 3 R18-4412 [0].pdf



## Meeting minutes

# Maningrida Residential Developments

**Time:** 10:30am to 11:45 am

**Date:** Friday, 17 March 2023

**Location:** Green Room, Energy House, Darwin CBD

**Attendees:** Department of Infrastructure Planning and Logistics (DIPL) – Geoffrey Thomas, Sam Riley, Dayne Tierney, Primrose Sapo

West Arnhem Regional Council (WARC) – Paul Hockings, Fiona Ainsworth, Clem Beard, Hilal Ahmad.

## Minutes

### Introductions

Following introductions, DIPL provided an overview of recent residential subdivision developments within Maningrida including Stage 1 (30 Lots), Stage 2 (30 Lots), the planned Stage 3 (45 lots) and drainage remediation works within the earlier SIHIP subdivision.

### Maningrida Stage 1 Subdivision – Completed

Ratification of the NT Subdivision Development Guidelines occurred after works completion and so these guidelines do not apply to this development.

#### Pot hole at Intersection of Road A / J

DIPL provided background on design parameters adopted for the roads. The roads were designed for low traffic volumes but the large volumes of traffic experienced during construction of houses and ongoing access by large vehicles to borrow pit sites was not anticipated.

DIPL have engaged DCT Australia (Maningrida Stage 2 subdivision contractor) who are subcontracting Stedmans Construction and Engineering to fill the pothole with cement stabilised material as a temporary solution. These works, pending timely materials delivery, are scheduled to be undertaken week beginning 20 March 2023.

A permanent fix is currently in design, which will be sent to WARC for review prior to carrying out works. It is likely that these permanent works will be delivered during construction of the Stage 2 subdivision. Required protection and drainage remediation works in this area are anticipated to be included.

#### Flushing of bitumen seal

DIPL will monitor the performance of the Stage 1 subdivision road noting it is currently 'flushed'. During forthcoming development works, the road will be maintained at a 'fit for purpose' standard. Final remedial works to this road will be strategically scheduled to avoid undue wear and tear of the final remediation works during development works, potentially towards the end of construction of the Stage 3 subdivision.

## Maningrida Residential Developments

## Key dates

- Handover acceptance by WARC on 27 September 2019
- Defects Liability Period expired 27 September 2021

**Maningrida Stage 2 Subdivision – Works yet to commenced**

The NT Subdivision Development Guidelines apply (refer link: [Subdivision Development Guidelines](#)).

## Maintenance

At completion of Maningrida Stage 2 subdivision works, DIPL will meet the NT SDG requirements for 12 months maintenance of landscaping (i.e. grassing and plantings). It is anticipated that DIPL will engage WARC to undertake maintenance works for the 12 months Landscape Defects Liability Period for subject to procurement requirements and delegate approvals. WARC confirmed they have capacity to undertake these maintenance works.

DIPL is aware of the grass establishment issues and have recently updated contract requirements to ensure contractors meet their obligations.

Concrete lining of drains is non-preferred due to high capital cost and reduced amenity due to extent of concreted surfaces.

## Key dates

- Works contract awarded to Elite Interiors (NT) Pty. Ltd. t/a DCT Australia on 25 January 2023
- Mobilisation to site is anticipated 1 May 2023 subject to road accessibility and inclement weather.
- Works are anticipated to be completed early 2024 subject to road accessibility and inclement weather.

**Drainage Remediation within SIHIP Subdivision**

DIPL previously undertook a handover inspection with WARC and there were a number of issues identified during the handover with some of the issues already known prior to the handover inspection. The objective of the remediation works was to retrofit drainage infrastructure and driveway crossovers. The works were not to renew or fix the entire subdivision but to alleviate inundation of roads, properties and dwellings within the SIHIP subdivision.

WARC is requested to provide a detailed set of expectations of rectification works. WARC is requested to provide a list of mandatory and preferred expectations for completed works in the existing SIHIP development area.

DIPL observe that the drainage remediation works project is a complicated issue and not part of the current program so it requires escalation to DIPL Executive noting issues are ongoing and will take time to resolve.

DIPL further observe there are a number of treatments that can be used to assist with establishment and maintenance of grass such as various geotextiles. Unfortunately, most of the options are labour intensive and therefore expensive.

It was agreed that a co-inspection of the site between DIPL and WARC in the next few weeks be arranged to review the current state of the drains in particular after recent wet season rainfalls. Refer attached General Arrangement plan R18-4412 for reference showing extent of drainage works,

## Maningrida Residential Developments

### Key Dates

Handover inspection was undertaken on 8 September 2021. Handover is pending resolution of scouring issues in drainage lines.

### Gunbalanya Stage 1 Subdivision – Works Completed

A handover inspection was undertaken with WARC on 27 September 2022. Works are yet to be accepted. As above for Maningrida Stage 2 subdivision works, DIPL will meet the NT SDG requirements for 12 months maintenance of landscaping (i.e. grassing and plantings). It is anticipated that DIPL will engage WARC to undertake maintenance works for the 12 months Landscape Defects Liability Period for subject to procurement requirements and delegate approvals. WARC confirmed they have capacity to undertake these maintenance works.

### Development Applications

As a Section 19 Lease under the *Aboriginal Land Rights Act 1976* has been granted to the Chief Executive Officer (Housing) over the area to be developed. Subdivision works are being undertaken under the standing exemption as granted under the *NT Planning Regulations 2000*, Part 1, Section 3A, and Subsection 2.

The standing exemption alleviates the need for to undertake a formal development process. However, the Department adopts a similar approach including consultation with service and road authorities (designs provided for review) and Traditional Owners through Housing reference Groups and Land Councils.

The new linking road requires separate consent to construct as required under Section 68 the *Aboriginal Land Rights Act 1976*, which has been obtained from the Northern and Council.

### Road naming in new developments

DIPL will take the lead, as the developer, to proceed with road naming of new roads within recent and soon to be constructed subdivisions. It is further anticipated that DIPL will utilise regional offices for this undertaking. DIPL – General Manager approval is currently being sought for this approach.

WARC offered their assistance to assist in facilitating the road naming process during local authority meetings.

The issue of informal and unapproved road naming in the new Gunbalanya subdivision was mentioned. DIPL confirmed this action was made by the contractor (in good faith, with good intentions) but without seeking prior approval. The contractor was directed to remove the sign immediately once DIPL was made aware of the occurrence.

WARC noted that some communities do not want street signs.

### Closing remarks

DIPL and WARC agreed to work collaboratively and maintain transparent communication.

### Actions

1. Site inspection to be arranged between DIPL and WARC coordinated by Sam Riley and Hilal Ahmad.
2. Subsequent to site inspection, WARC to provide a detailed set of expectations of rectification works for DIPL's consideration.

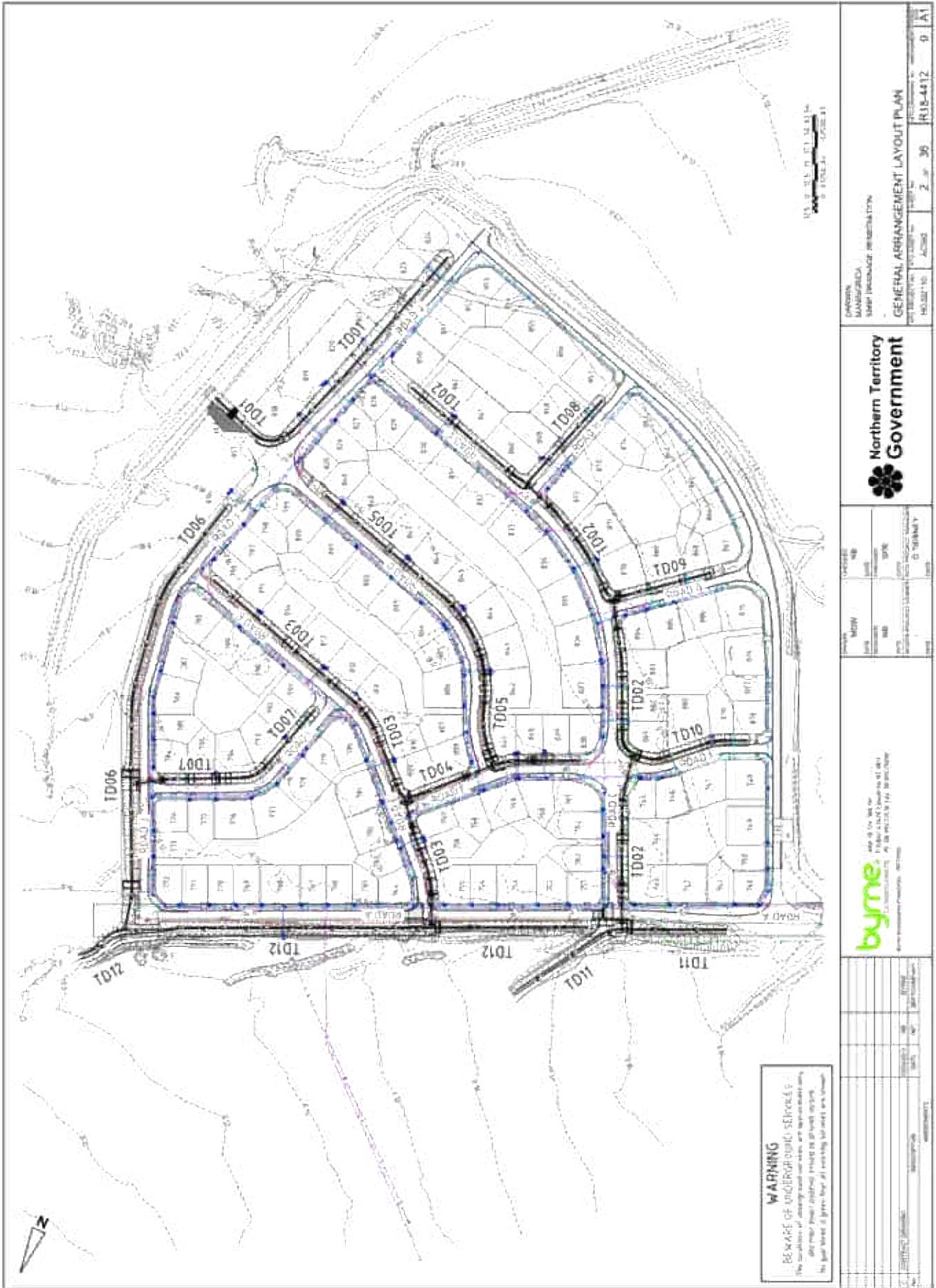
Maningrida Residential Developments

3. DIPL to procure maintenance contracts to undertake 12 Month Landscape DLP maintenance. Noting the intention is to engage WARC as the maintenance contractor.
  - a. Initially for Gunbalanya subdivision and to follow when complete Maningrida Stage 2 subdivision
4. DIPL to rectify pothole at easterly end of stage 1 subdivision road. Noting subcontractor already engaged.
  - a. DIPL to develop remediation design (for pot hole area) and submit for WARC review.
5. DIPL to monitor Stage 1 subdivision road and maintain fit for purpose and permanently remediate road near end of development phases.

## Attachments

Maningrida - Residential Developments.pdf (Google Earth image)

R18-4412 [0].pdf (General Arrangement Layout Plan) SHIP subdivision drainage remediation



DIVISION: MUNICIPALITY: PROJECT: SHEET NO.: 2 OF 36 PROJECT NO.: R18-4412 DATE: 01/11/2018
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PROJECT NO.: SHEET NO.: DATE:
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PROJECT NO.: SHEET NO.: DATE:
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## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.2</b>
<b>Title:</b>	<b>Container Deposit Scheme Discussion Paper Response</b>
<b>File Reference:</b>	<b>1068001</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

#### SUMMARY

The purpose of this report is to note and endorse West Arnhem Regional Council's response to the Northern Territory Government Improving Container Deposit Scheme Discussion Paper.

#### BACKGROUND

Northern Territory Government Circular Economy branch is seeking feedback on its Container Deposit Scheme from stakeholders in all communities. As a large regional council it is imperative West Arnhem Regional Council provides a detailed response that considers our individual communities needs and challenges.

#### COMMENT

Waste and Resource Coordinator has noted that on discussions with the Northern Territory Government at the 2023 Waste Symposium that there is little understanding regarding the remote communities in West Arnhem Regional Council areas challenges with participating in Container Deposit Scheme and practicality of initiating these programs across the region. This response to the Container Deposit Scheme Discussion Paper is designed to highlight our specific needs as a region and build awareness within Northern Territory Government opportunities to provide further support to West Arnhem Regional Council.

#### STATUTORY ENVIRONMENT

This all falls within the Commonwealth and Northern Territory Government Circular Economy Strategies.

#### POLICY IMPLICATIONS

Council's Waste Management Strategy 2021-2026

#### FINANCIAL IMPLICATIONS

Nil

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 5 in the *Regional Plan and Budget 2022-2023* as follows:

#### PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

**Leading by example, we commit to developing a culture of sustainable practice.**

**We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.**

**Goal 5.1 Recycling and Waste**

	Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
<b>Goal 5.3</b>	<b>Reduce Office Waste</b> All offices recycle and reduce waste and consumables
<b>Goal 5.6</b>	<b>Policy</b> Devise and implement a Sustainability and Climate Action Policy

#### **VOTING REQUIREMENTS**

Simple majority

#### **RECOMMENDATION:**

**That Council received and noted the report entitled '*West Arnhem Regional Council Response – Container Deposit Scheme Discussion Paper*'.**

#### **ATTACHMENTS**

- 1 Container\_Deposit\_Scheme\_Improvements\_-\_Discussion\_Paper\_2023.pdf
- 2 West Arnhem Regional Council Response - Container Deposit Scheme Discussion Paper.docx

# Improving the Container Deposit Scheme

## Discussion Paper



Acronyms	Full form
APCO	Australian Packaging Covenant Organisation
CDS	Container deposit scheme
DEPWS	Department of Environment, Parks and Water Security
HDPE	high-density polyethylene
LPB	Liquid paper board
MRF	Materials recovery facility
NLI	National Litter Index
NT	Northern Territory
NT EPA	Northern Territory Environment Protection Authority
PCPB	polymer coated paperboard
PET	polyethylene terephthalate
WMA	Waste management arrangement

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## 1. Acknowledgement of country

The Northern Territory Government respectfully acknowledges the First Nations people of this country and recognises their continuing connection to their lands, waters and communities. We pay our respect to Aboriginal and Torres Strait Islander cultures, and to their leaders past, present and emerging.

## 2. Purpose of this paper

This discussion paper is intended to inform the statutory and policy reforms to improve the container deposit scheme in the Territory, allowing Government to respond to the remaining recommendations from the 2018 independent review which it had committed to considering further.

We acknowledge the work and input from container deposit scheme coordinators, depots, beverage suppliers, businesses, individuals, environmental organisations, industry groups, land councils, teams and divisions across the Northern Territory (NT) Government, as well as other state governments that have informed this discussion paper.

## 3. Have your say

All Territorians are encouraged to have your say on how we can improve the container deposit scheme.

Your feedback will help inform our approach and will ensure that access to the container deposit scheme is improved. Territorians are able to collect refunds, and data on the scheme performance is made more transparent.

You can share your views by:

- Making a submission on the 'Have your say' website;
- Making a submission to [Circular.Economy@nt.gov.au](mailto:Circular.Economy@nt.gov.au); OR
- Posting a submission to GPO Box 3675, Darwin NT 0802

Closing date for all feedback 14 April 2023.

Submissions will be published on the Have your Say website unless specified otherwise. A summary of consultation feedback will be released publicly.

## 4. Minister's message

In 2012, this Government introduced Australia's second Container Deposit Scheme (Scheme). Since then, New South Wales, Queensland, Western Australia and the ACT have followed our lead by introducing their own schemes. Tasmania and Victoria's will commence this year.

Together, Territorians have established a successful product stewardship scheme where manufacturers and suppliers have taken responsibility for their products, and the benefits are seen in our economy and environment. We have created over 40 jobs and generated more than \$10 million towards our economy each year.

A 2018 independent review found that the Scheme was effective in reducing beverage container waste and increasing resource recovery, reuse and recycling. It also found that more than 80% of those who participated in the review considered the scheme 'successful' or 'very successful'.

21 recommendations were made to improve the Scheme, the majority of which have been implemented in accordance with our staged approach since 2019.

This discussion paper explores the final phase of our staged approach, involving improvements to the regulatory and policy framework. We are committed to making the Scheme even more accessible, removing its complexity for suppliers and consumers, and making sure all Territorians can access their refunds.

We want our Scheme to continue growing and improving, supporting our goal of achieving a \$40 billion economy by 2030, and delivering on our commitments under the Northern Territory Circular Economy Strategy 2022 - 2027.

We invite you to have your say on improving the Scheme.

The Hon. Lauren Moss  
Minister for the Environment

## 5. Executive summary

The *Environment Protection (Beverage Containers and Plastic Bags) Act 2011* (the Act) establishes the Northern Territory's container deposit scheme (scheme) which is our only Territory based product stewardship scheme.

Prior to the Act's commencement, the Territory had a beverage container recycling rate of 12.3% compared with the national rate of approximately 47% in 2012. The scheme has turned this around, dramatically increasing resource recovery, minimising beverage container waste to landfill and incentivising Territorians to return eligible containers for a refund of 10c per container.

The Northern Territory Circular Economy Strategy 2022-2027 (the CE strategy) sets out the Territory's plan to reduce, reuse and recycle waste into a valuable resource, and start the transition to a circular economy. It includes a commitment to build on the success of the scheme by implementing the remaining recommendations of the independent review conducted in 2018 by Ernst & Young<sup>1</sup> (the review).

Since the review, we have improved the scheme by reforming the approvals and registration scheme, removing unnecessary processes and streamlining administrative processes for industry and the environmental regulator.

Changes to the Act are needed to implement the remaining review recommendations. The proposed changes intend to:

- expand and simplify the types of containers included in the scheme;
- increase accessibility to the scheme in regional and remote areas;
- further incentivise container returns;
- improve and streamline reporting requirements for industry;
- reduce the administrative burden on scheme participants and the environmental regulator; and
- harmonise the scheme with other Australian jurisdictions to support market development and the transition to a circular economy.

This discussion paper proposes three changes to improve the scheme and deliver these commitments.

### Next Steps

The public, industry and other stakeholders are invited to make a submission.

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<sup>1</sup> ['Evaluation of the Operation of the Northern Territory Container Deposit Scheme' by EY dated 20 August 2018](#)

## 6. Reflecting on our success

From 2012 to June 2022, more than 1.5 billion eligible containers have been sold in the Territory, more than 930 million eligible containers have been returned for recycling and reuse, and \$93 million have been refunded to Territorians. This is an overall scheme return rate of 60%.

In the 2021-22 financial year, the annual rate of containers returned (the return rate) was 75%, meaning that of all the 135 million eligible containers sold in the Territory, 75% were returned through the scheme for a refund and recycling<sup>2</sup>. This equates to over 6,000 tonnes of container materials diverted from landfill that year.

The independent review found there was strong public support for the scheme, and that it is effectively reducing beverage container waste in the Territory. Implementation of the first two stages of the review recommendations has seen further improvement in the scheme's operation, reducing administrative burdens on scheme participants, government and consumers.

Importantly, the scheme is also providing recycling opportunities to towns and communities across the Territory that do not have access to local Council kerbside recycling collection services. This contributes to the Territory's progress against the National Waste Policy Action Plan targets which seek to achieve an 80% average recovery rate from all waste streams by 2030, and significantly increase the use of recycled content by governments and industry<sup>3</sup>.

## 7. How the scheme works

The current scheme established by the Act is a market driven product stewardship program. The Northern Territory Government and the NT Environment Protection Authority are responsible for strategic oversight of the scheme, ensuring it operates effectively to deliver its objectives.

The industry participants are Container Deposit Scheme coordinators, beverage suppliers and collection depot operators. Industry and scheme participants operate the scheme. 'CDS coordinators' manage the activities of beverage suppliers, collection depot operators and other participants.

Beverage containers that are eligible for the scheme are called 'regulated containers'.

Registered CDS suppliers (manufacturers, distributors and retailers) can supply regulated containers in the Territory. Regulated containers are called permitted containers if supplied by registered Territory CDS suppliers (permitted containers).

Beverage containers come in many different forms. There are different brands, beverage products, flavours, sizes and container materials. Generally they are made from aluminium, glass and plastic beverage containers between 30 millilitres and 3 litres. The scheme currently excludes plain milk containers, spirituous liquor bottles, wine bottles, and large<sup>4</sup> juice or flavoured milk containers.

Permitted containers display the nationally recognised approved refund marking<sup>5</sup>.

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<sup>2</sup> Environment Protection (Beverage Containers and Plastic Bags) Act 2011 Annual Report 2022 prepared by the Northern Territory Environment Protection Authority dated 15 September 2022

<sup>3</sup> National Waste Policy Action Plan - DCCEEW

<sup>4</sup> 1 litre or more

<sup>5</sup> The other less common forms of approved refund marking are "10c refund at SA/NT collection depots in state/territory of purchase" or "10c refund at collection depots when sold in NT."

Improving the Container Deposit Scheme



Figure 1. Beverage containers, regulated containers, and permitted containers

Members of the public can take empty permitted containers to approved collection depots in the Territory to receive a 10 cent refund in exchange for each container.

The collection depot operator sorts and aggregates the permitted containers by material type ready for transport. The CDS coordinators accept containers from collection depot operators on behalf of beverage suppliers for recycling (Figure 2).

The CDS coordinators further process and aggregate the containers if required and sell the containers for reprocessing and recycling into new products.



Figure 2. How the scheme works

## Improving the Container Deposit Scheme

## 7.1. The container journey

Once a beverage container is returned to a collection depot operator, materials are dealt with differently depending on type and market.

Glass is typically crushed onsite at the collection depot to reduce the volume, then transported by train to recycling factories in South Australia to be turned into bottles and other glass products.

Aluminium cans are crushed and sold interstate or overseas to be made into sheet metal or 'ingots' which are made into new cans.

Polyethylene terephthalate (PET) containers are baled and sent to reprocessing plants interstate where they are made into new bottles.

Other containers such as high-density polyethylene (HDPE) and liquid paper board (LPB) flavoured milk and juice based beverage containers are pressed and baled, then sent interstate to be sold overseas where HDPE is recycled into new HDPE bottles and the paper fibre from LPB is turned into tissue paper writing paper.



## 8. Opportunities for improvement

### 8.1. Returns and refunds

Territorians pay for the right to return containers through the scheme when they purchase a beverage. Every year, 20-30% of permitted containers sold in the Territory are not recovered, meaning they are not returned to an approved collection depot for the 10c refund. This equates as many as 20-40 million containers annually.

In 2018-19, the Scheme experienced a peak return rate of 84%. Unfortunately since then there has been a decline in return rates, meaning the proportion of beverage containers that are sold and not returned by consumers is increasing. In 2021-22 almost 35 million containers were not returned, compared with around 20 million in 2018-19 (Figure 3).

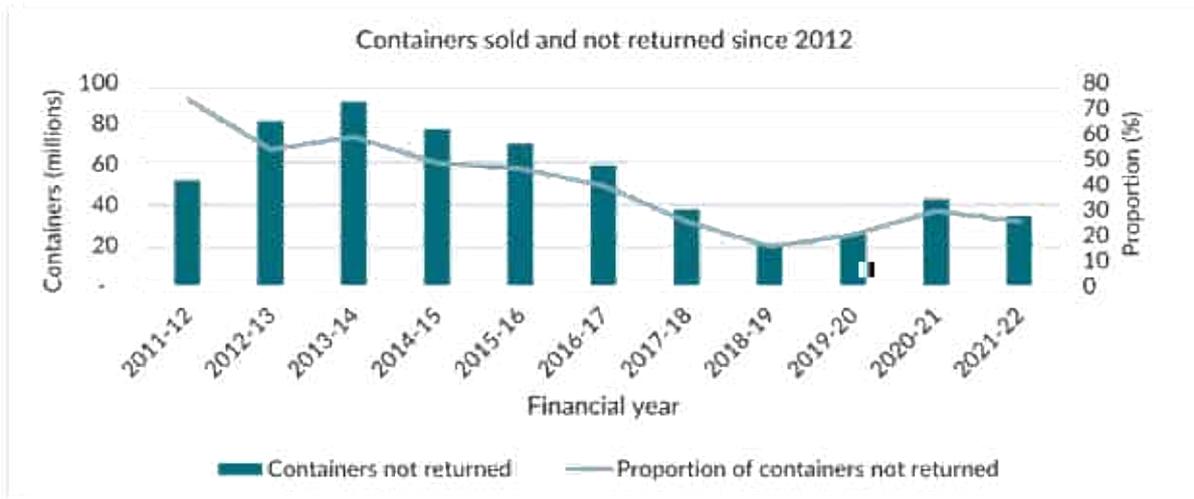


Figure 3. Containers sold in the Territory and not returned through the scheme since 2012

If containers are not returned, Territorians do not receive the financial benefit of funds paid into the scheme through the refunds. Containers that are not returned are likely to end up in landfill, which in turn costs Territorians through council rates (Figure 4). In addition, landfilled containers slowly break down, impacting the environment. Finally, there is a lost opportunity in recovering and recycling these valuable materials, which reduces the demand for virgin material in manufacturing new containers.



Figure 4. The CDS funding model

Since the start of the scheme in 2012, almost 600 million containers have not been returned to collection depots by Territorians. This means that almost \$60 million in refunds have not been claimed by consumers.

In 2021-22 alone, close to 35 million containers were not returned, resulting in almost \$3.5 million worth of refunds being unclaimed by Territorians.

Unclaimed refunds remain with the CDS suppliers.

## 8.2. Inconsistent material recovery rates

The scheme has proven to be very effective in recovering and recycling aluminium, glass and PET containers. However permitted containers made of other materials such as HDPE and LPB are consistently returned at lower rates. Recent data indicates the return rate for PET containers is declining. In 2021-22 alone, 64% of containers that were not returned by consumers were HDPE, LPB, PET containers (Figure 5). Consumer feedback is that there is confusion about the types of containers covered by the scheme.

## Improving the Container Deposit Scheme

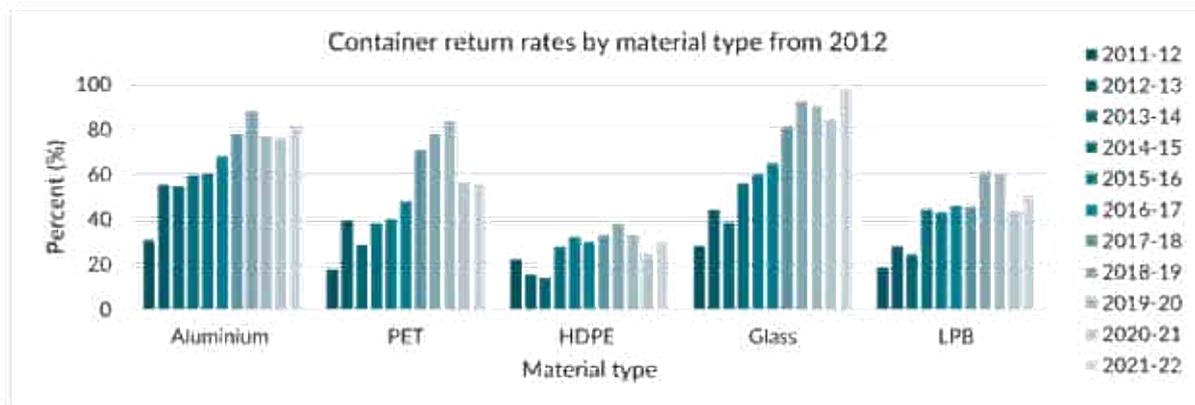


Figure 5. Container return rates by material type since 2012

There is also lower recovery rates of containers in remote and regional areas. Territorians living outside of the City of Darwin and City of Palmerston local council boundaries do not have access to kerbside recycling services, which capture permitted containers that are not returned by consumers to collection depots. For regional and remote Territorians, the scheme may provide the only access to recycling, diverting beverage containers from landfill or other informal methods of disposal.

#### Case study: Innovation in remote and regional areas

A diverse range of solutions has evolved to address the remote and regional challenge.

- The East Arnhem Regional Council mobile collection depot visits nine communities in the region.
- The Thamarrurr Ranger Group operates the Wadeye collection depot.
- Roper Gulf Regional Council has established collection depots at Mataranka, Borroloola and Jilkminggan.

Despite these solutions, many communities still don't have reasonable access to collection depots and there is little or no opportunity for consumers to obtain refunds on the containers they purchase.

## Improving the Container Deposit Scheme

### 8.3. Simplify and expand scheme containers

There is significant variability in the type of containers permitted under the current scheme, creating confusion for consumers, retailers and industry. This confusion impacts on the number of containers recovered and recycled through the scheme, and potentially results in permitted containers going to landfill.

Containers holding up to three litres of beverages such as soft drink, fruit juice drink, beer, cider, and spirit based drink containers, and smaller flavoured milk or juice containers<sup>6</sup> are currently permitted in the scheme (Figure 6).

Beverage containers such as plain milk containers, spirituous liquor or wine bottles, and large<sup>7</sup> juice or flavoured milk containers are currently exempt from the scheme (Figure 7).

The policy rationale behind current permitted and excluded containers is not consistent.



Figure 6. Permitted containers

<sup>6</sup> The scheme has been designed to include single use containers of ready to drink beverage. Liquids like cordial or fruit juice concentrate that need to be diluted before drinking, or that have a recognised medicinal purpose are excluded.

<sup>7</sup> 1 litre or more

Improving the Container Deposit Scheme



Figure 7. Exempt containers (not part of the scheme)

**Complexity in permitted and exempt containers**

Pure fruit juice in larger containers are not permitted in the current scheme, however small and large fruit juice containers with less than 90% juice are permitted.

## 9. Proposed changes

### 9.1. Reduce container complexity

The independent review recommended reducing variability and complexities in permitted and exempted containers by:

1. Establishing consistent criteria for permitted and excluded containers so that consumers understand which containers they can claim a refund on, and why.
2. Including or permitting containers based on the material they are made of, not what beverage they contain.

The changes will simplify and reduce variability in permitted containers. It is proposed to amend the Act to implement these recommendations.

The proposed changes will mean the following containers will be eligible for a 10 cent refund when returned by consumers to a collection depot:

- Any recyclable container that holds 3 litres or less of ready to drink beverage.
- Currently excluded containers such as:
  - plain milk cartons and bottles, including milk substitutes (e.g. soy milk, oat milk),
  - wine and spirits bottles, and
  - larger flavoured milk or juice bottles and cartons.

An independent report by Rawtec<sup>8</sup> found that these amendments would capture an estimated 23.4 million additional beverage containers in the scheme. This will improve material recovery rates in the Territory, capture the value of the materials in the circular economy for longer and keep more materials out of landfills.

The changes are also expected to improve container return rates by reducing confusion.

#### Container lids

Container Deposit Schemes in other jurisdictions including NSW collect lids as well as containers. Data from clean-up efforts in the Territory indicate container lids are among the most commonly littered plastic items entering the Darwin Harbour, and they are the second most commonly found plastic item in the environment.

Container lids are difficult to recycle in the Territory. They are often made from a different type or colour of plastic, and sometimes are an entirely different material. This means they need to be separated by collection depot operators before being sent to a CDS coordinator, making the collection of container lids resource intensive and costly for depots.

*Should the scheme be amended to require the collection of container lids, and make lid collection more viable for scheme participants?*

<sup>8</sup> Review of containers regulated under the NT Container Deposit Scheme by Rawtec, dated February 2014

## 9.2. Improved scheme reporting

Territorians want to be confident that the containers they return are recycled into new products. They also want a better understanding of how the scheme is operating through increased visibility and transparency.

The independent review found a lack of good quality, reliable information about what happens to permitted containers once they are returned to a collection depot. This perception may be a barrier to consumer participation in the scheme, and reduced confidence in the recycling industry.

The review recommended changes to the way the environmental regulator collects data and reports on the scheme by:

- Implementing measures to improve the quality and accuracy of data provided by approval holders.
- Including the use of audits of the recycling and reuse supply chains to verify the accuracy of approval holder reporting, and achieve greater clarity on what happens to containers sold into the recycling market by scheme coordinators.
- Making information about container recycling and reuse more accessible to the public to improve confidence the scheme and its performance.

Government and CDS participants need access to good quality reliable data about containers throughout the lifecycle to assess the effectiveness of the scheme, inform scheme improvements, and to inform industry investment in the scheme. Having reliable data on the lifecycle of products and materials is essential for attracting business investment in the recycling industry, and identifying infrastructure needed to help drive the transition to a circular economy in the Territory.

The proposed approach to improve scheme data and reporting is to amend the framework we use to collect data from CDS participants to:

- Capture data on containers through the entire container lifecycle - from the container sale, collection and acceptance by coordinators and recycling outcomes.
- Move to an online system for CDS data collection by 2025 to streamline data collection and reporting for industry and the regulator, increase data reliability and timeliness of data collection.

This will improve the availability and reliability of data to inform and support scheme participants, facilitate data verification and auditing by the regulator and businesses, build business and consumer confidence in the scheme, and support education and awareness about the scheme.

*Discussion question:*

*What else can be done to improve scheme reporting?*

### 9.3. Incentivise container returns by setting targets

The independent review identified that industry can do more to improve container return rates and recycling of container materials by improving access to the Scheme across the Territory, particularly in regional and remote communities.

The review recommended investigating ways incentivise industry to achieve these outcomes through various options, including setting container return and resource recovery targets. Targets can be effective in motivating stakeholders to take action by signalling Government's commitment to seeing improved outcomes, and setting clear expectations for Scheme participants.

The Minister has the power to set targets for the reuse, recycling or other authorised disposal of containers under the scheme<sup>9</sup>. Targets can be made for all scheme participants, particular classes of scheme participants, or holders of approvals or classes of scheme suppliers. If targets are not met, the NT EPA has the power to suspend or cancel a CDS approval or the supplier's registration<sup>10</sup>.

The proposed solution is to use the Minister's powers to introduce targets in a staged approach. This will allow time to monitor impacts, outcomes, effectiveness and compliance.

- **Proposed Stage 1:** Minimum return rate targets will be set for identified material types, to be achieved within three years of these targets being set:
  - A 60% return rate target for HDPE,
  - A 70% return rate target for LPB,
  - A 75% return rate target for PET,
  - A 90% return rate for aluminium, and
  - a 95% return rate target for glass .
- **Proposed Stage 2:** Targeted interventions to be implemented to build on the success of Stage 1 and other changes set out in this discussion paper:
  - Minimum return rates will be considered for other material types.
  - Minimum targets will be considered for the number and proportion of containers to be returned in regional and remote areas.

The proposed solution is intended to signal Government's expectations and incentivise industry participants to improve container return rates and recycling of all container materials. It is also intended to support the use of more sustainable beverage container packaging for container types that prove to be difficult to recover through the scheme. The proposed approach will not impact consumers or retailers.

Together with geographical or regional targets these measures will help to drive industry support to improve access to collection depots regional and remote area.

#### Questions for suppliers

**What else can be done to improve access to the scheme, improve container returns, and facilitate refunds to consumers?**

<sup>9</sup> Section 49 of the *Environment Protection (Beverage Containers and Plastic Bags) Act 2011*

<sup>10</sup> Section 49(3)(c) of the *Environment Protection (Beverage Containers and Plastic Bags) Act 2011*

## 10. Next steps

We know that scheme participants, retailers and consumers need certainty to plan and prepare.

Following consultation, we will summarise and publish the feedback received during consultation.



## Improving the Container Deposit Scheme - Discussion Paper

### Response from West Arnhem Regional Council

West Arnhem Regional Council provides strategic direction and core services for an area of almost 50,000 square Kilometres across West Arnhem Land, encompassing five remote communities including two islands and more than 100 homelands. The five communities include Jabiru, Gunbalanya, Maningrida, Warruwi and Minjilang and are scattered across salt and fresh water, stone country and within the World Heritage –listed Kakadu National Park.

Approximately 6,281 people reside in the West Arnhem region and more than 80 per cent population identify as Aboriginal Australians or ‘bininj’ people. Our Council acknowledges the attachment and relationship of Aboriginal people to Country and the strong connections to culture and language continues within our communities and beyond.

West Arnhem Regional Council is the current waste operator for all 5 remote communities providing kerbside waste collection and landfill services to these communities. We understand our community’s waste needs and are continually striving to deliver services that work towards the Northern Territory Governments Circular Economy Strategy.

### Current CDS activity

Currently there is only one successful Container Deposit Scheme running within West Arnhem Regional Council area. This is administered by Envirobank Man in the Township of Jabiru offering a regular collection service to members of the Jabiru Community, no collection figures were available from Envirobank when preparing this response

Gunbalanya sports and social club engage Territory Can man to recycle all of their containers which is a small portion of the community accounting for 150000 containers a year coming out of that community.

ALPA who run the remote stores in Minjilang, Warruwi and Maningrida have declined the opportunity to comment on the amount of eligible CDS containers distributed through their channel to these communities.

West Arnhem Regional Council is actively looking for opportunities to administer the Container Deposit Scheme within our communities to support reducing waste going to landfill

### Challenges of administering CDS in West Arnhem Regional Council Area

As key core service provider in the area and operator of the waste services in all 5 communities West Arnhem Regional Council acknowledges its role in improving recycling for our regions sustainability. Due to remoteness there a multiple factors that influence West Arnhem Regional Council’s ability to successfully implement a Container Deposit Scheme.

#### Remoteness

PO Box 771, Jabiru NT 0836 | info@westarnhem.nt.gov.au | www.westarnhem.nt.gov.au



Jabiru (Head Office)  
☎ 08 8979 9444

Gunbalanya  
☎ 08 8970 3700

Maningrida  
☎ 08 8979 6600

Warruwi  
☎ 08 8970 3600

Minjilang  
☎ 08 8970 3500





The communities of Mirjilang and Warruwi are located on Islands meaning any removal of recyclables come at significant cost to West Arnhem Regional Council. Even with back loading rates from Seaswift it is still a cost prohibitive exercise

Maningrida is accessible by barge in wet season and road in dry season, again because of its remoteness and accessibility removing any recycled containers becomes cost prohibitive.

Gunbalanya is only accessible by air in wet season land routes are completely cut for this community for up to 7 months. With the right infrastructure stockpiling of CDS materials may be possible for removal in the dry season by back loading. This would again be a costly exercise building the infrastructure and engaging Northline to backload the goods.

Jabiru has the most accessible and community aware footprint however with a CDS program in place it is not of high priority.

#### *Funding*

West Arnhem Regional Council is keen to be proactive with all possible recycling programs and is currently working on a 10 year Reduce, Reuse and Recycle Strategy. One of the major roadblocks to proceed with any recycling activities including Container Deposit Scheme is eligibility for funding. We acknowledge that the communities we represent and services are located in areas that are hugely environmentally and culturally significant and the urgency to modernise the waste management practices for the protection of these assets is paramount.

With a small base of rateable properties WARC have limited income available to fund the necessary infrastructure, logistics and resources required to implement a Container Deposit Scheme. We are proactive in seeking available grant funding however with co-contribution rates of up to 50% on a lot of the waste related grants it becomes financially unviable for WARC to participate. The Recycling Modernisation Fund is a proactive program designed to support recycling providers however due to the volume of CDS eligible products in our communities it is not a commercially viable option for private operators. We are also looking to product stewardship programs and all avenues to help support our communities recycling needs.

To run a CDS collection service similar to that offered by East Arnhem Regional Council it would require more staff resources than we have the current ability to fund. With most grant programs not allowing for operational expenses we would need to incorporate this expense into our long term operational budgets which will require a significant annual investment from council in the vicinity of \$300K-\$500k annually.

We are hoping to approach logistics operators to sponsor our recycling transportation and ability remove recyclable products from communities however access to grant funding for these operators would support our requests enable partnerships to be forged in the future.





### *Community Education*

For the communities of Maningrida, Gunbalanya, Warruwi and Minjilang the remoteness and population base dictates that a significant multiple stakeholder community education plan will be needed to support the development of the Container Deposit Scheme. Multilingual community engagement programs would be imperative in successful adaptation of this program and hopefully see improved results on those seen by East Arnhem Regional Council. Most of our constituents care deeply for country and would like to see improvements made that contribute to healthy, sustainable country however there are multiple language and education barriers that need to be overcome to create any successful recycling programs.

### **DISCUSSION PAPER QUESTIONS**

#### **Should the scheme be amended to require the collection of container lids, and make lid collection more viable for scheme participants?**

The inclusion of container lids would make improvements in the time taken to process containers for the scheme and make significant improvements in West Arnhem Regional Councils or another operator's ability to administer the program

#### **What else can be done to improve scheme reporting?**

We suggest that the benchmarks be more achievable for regional and remote communities. As you can see from the above statement there are a lot of challenges in administering this program in remote communities. Cities and Municipal towns have ability to access the CDS program without incurring logistics cost and should be held to a separate benchmark to remote and regional areas that do not have access.

#### **What else can be done to improve access to the scheme, improve container returns, and facilitate refunds to consumers?**

Funding programs that help support remote communities to participate in the scheme whether it be through a council, private operator or Aboriginal Corporation there is a definite need for this program to be rolled out in remote communities.

Availability of Cross-cultural community education resources would be of huge assistance in administering a CDS program in remote communities.

West Arnhem Regional Council will continue to pursue the ability to offer and CDS within our communities and advocate on our constituents behalf. As the Waste operator for the region any recycling activities will provide much needed relief for our landfill operations and assist to meet the National and Northern Territory's Circular Economy goals of 80% diversion from landfill by 2027.



## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.3</b>
<b>Title:</b>	<b>Approval to Engage Keep Australia Beautiful</b>
<b>File Reference:</b>	<b>1068123</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

#### SUMMARY

The purpose of this report is to seek Council's approval to engage Keep Australia Beautiful in all West Arnhem Regional Council communities and costs associated with this.

#### BACKGROUND

In accordance with the Regional Strategic Plan 2022-23 council wishes to reinstate West Arnhem Regional Council's Participation in Keep Australia Beautiful programs including Tidy Towns, Eco Schools and Clean-up Australia Day.

#### COMMENT

The Waste and Resource Coordinator has been working with Keep Australia Beautiful to ensure our future participation in their programs and creating strategies for each of our communities as per the Regional Strategic Plan.

Keep Australia Beautiful NT runs multiple programs in communities that are focused on reducing litter, changing community attitudes, supporting community development and sustainability. With its focus on reducing litter their Tidy Towns, Eco schools and Clean up Australia Day programs are designed specifically for each community to ensure it is a tailored experience that addresses areas of concern for the individual cultural dynamic in this community. Having worked in the remote NT Environment for many years Keep Australia Beautiful is attuned to the many factors both cultural and physical that affect the Litter Rating Index of remote Communities. The aim of engaging Keep Australia Beautiful to work in the community is to be a non-political body that has the ability to bring together the multiple stakeholders in the community to work collaboratively and proactively to address community specific needs. They will work with council, ranger groups, CDP programs, Local Authorities, local businesses, schools and any active aboriginal corporations to achieve mutually agreeable plans to address issues for the whole community.

Keep Australia Beautiful offers all these services for free but in order to facilitate in person visits to each community and support the program it is requested that council covers the cost of a week visit to each community and attendance by the CEO and Waste and Resource Coordinator and the Keep Australia Beautiful Awards in November 2023

#### NOW-JULY 2023

Keep Australia Beautiful will collaborate with Waste and Resource Coordinator, First Nations Cultural Advisor and Community Services Managers to formulate education plans and identify key stakeholders in each community to present training, education and meetings that are proactive in reducing WARC communities litter and work towards creating improvements in public health, visual appeal, community appeal and sustainability.

#### JULY – OCTOBER 2023

Keep Australia beautiful visit to each community for up to a week to initiate programs and work with stakeholders.

Maningrida – Community litter campaign – engage stakeholders to improve the Litter rating Index for Maningrida and progress community education in this area in culturally sensitive manner. Also focus on effects of waterway littering to support Councils messaging regarding cultural waste dumping in waterways and alternatives.

Gunbalanya – Community litter campaign – engage stakeholders to improve the Litter rating Index for Gunbalanya and progress community education in this area in culturally sensitive manner.

Minjilang - Community litter campaign – engage stakeholders to improve the Litter rating Index for Minjilang and progress community education in this area in culturally sensitive manner.

Waruwi – Litter Rating Index is quite good for this community a focus on maintaining this and addressing spot problem areas – primary focus on water security and energy sustainability within the community.

NOVEMBER 2023

Keep Australia Beautiful Awards

Allocation for 2 WARC staff to attend KAB awards in Katherine November 2023.

MARCH 2024

Facilitate a Clean-up Australia day event for each community – possible funding through Community benefit fund minor or events grant.

#### **STATUTORY ENVIRONMENT**

*Waste Management and Pollution Control Act 1998*

*Environment Protection Act 2019*

#### **POLICY IMPLICATIONS**

West Arnhem Regional Council Regional Strategic Plan 2022-23

West Arnhem Regional Council Waste Strategy 2021-26

#### **FINANCIAL IMPLICATIONS**

Below is the financial breakdown for this program to be rolled out amongst our communities for the July 2023 – March 2024 period. Travel costs cover one Keep Australia Beautiful staff member travelling to each community and a week of accommodation for the trip. These estimates are based on current flight prices on the most expensive charter price available. Should Council officers see opportunity to save on this expense, all efforts will be made to do so.

Event costs are to host a Community Forum while Keep Australia Beautiful is in community \$200 is allocated per community and \$2000 per community for a clean-up Australia Day Event. Council Officers will seek grant funding to support the Clean-up Australia Day events should the opportunity arise to minimise council spending.

<b>KEEP AUSTRALIA BEAUTIUL PROGRAM FINANCIAL IMPLICATIONS</b>			
	<b>Travel Costs</b>	<b>Accomodation Costs</b>	<b>Event Costs</b>
<b>Maningrada</b>	\$2,160	\$954	\$2,200
<b>Gunbalanya</b>	\$800	\$954	\$2,200

<b>Minjilang</b>	\$1,930	\$954	\$2,200
<b>Waruwi</b>	\$1,450	\$954	\$2,200
<b>Jabiru</b>	\$300	\$954	\$2,200
<b>Keep Australia Beautiful Awards</b>	\$300	\$800	
<b>Total</b>	<b>\$6,940</b>	<b>\$5,570</b>	<b>\$11,000</b>
<b>\$23,510</b>			

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 5 in the *Regional Plan and Budget 2022-2023* as follows:

<b>PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION</b>	
<p><b>Leading by example, we commit to developing a culture of sustainable practice.</b></p> <p><b>We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.</b></p>	
<b>Goal 5.1</b>	<p><b>Recycling and Waste</b> Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment</p>
<b>Goal 5.3</b>	<p><b>Reduce Office Waste</b> All offices recycle and reduce waste and consumables</p>
<b>Goal 5.4</b>	<p><b>Education</b> Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms</p>
<b>Goal 5.5</b>	<p><b>Energy</b> Develop a Renewable Energy Strategy</p>
<b>Goal 5.6</b>	<p><b>Policy</b> Devise and implement a Sustainability and Climate Action Policy</p>

## VOTING REQUIREMENTS

Simple majority

### RECOMMENDATION:

**That Council:**

1. Received and noted report entitled '*Approval to Engage Keep Australia Beautiful*'; and
2. Approve associated cost of up to \$23,510 between July 2023 and March 2024.

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.4</b>
<b>Title:</b>	<b>Waste and Resource Management Grant 2022-23</b>
<b>File Reference:</b>	<b>1068150</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator; Graham Baulch, Project Coordinator Fleet</b>

#### SUMMARY

The purpose of this report is to inform council of receipt of \$148,800 in WaRM Grant funding for the 2022-23 and request resolution for expenditure on Waste Management plant improvements.

#### BACKGROUND

In accordance with the WaRM Grant allocation and approvals West Arnhem Regional Council has been allocated \$148,800 to be spent on Waste and Resource management as per the grant criteria as follows:

The objectives of the program are to:

- Support the Northern Territory Government's strategies and policies.
- Assist councils to improve their compliance with waste management regulations.
- Facilitate the development of targeted Waste Management Strategies specific to individual regional and shire councils, or through collaboration between councils.
- Provide councils opportunities to leverage additional funding to assist with waste management infrastructure, maintenance and projects into the future.
- Provide a mechanism for councils to demonstrate commitment to their waste management priorities and outcomes.

#### Acceptable Expenditure items

- Establishment of a Waste Data Management System to enable the collection, monitoring and reporting of data related to waste transfer stations and landfills managed by council.
- Expenditure related to lease negotiations relevant to use of land for waste management sites; including the negotiation of section 19 leases for waste management sites.
- Infrastructure development as appropriate at waste management sites such as construction of access gatehouses, segregation bays, cages for aggregation of recyclable material, concreting receiving areas and fencing etc.
- Plant and machinery acquisition for use in the collection, sorting and management of waste at established waste management sites in regional and remote communities.
- To address waste management requirements and/or issues raised with councils by the Northern Territory Environment Protection Authority (NT EPA). This includes remedial

actions and waste and contaminant related requirements specified in instruments issued by the NT EPA or its officers under the *Waste Management and Pollution Control Act 1998* including but not limited to Environmental Audit Programs (section 48), Performance Agreements (section 66), Authorised Officer Directions (section 72), and Pollution Abatement Notices (sections 77 and 78).

- Engaging a consultant to prepare a Waste Management Strategy; or revise an existing Waste Management Strategy for council. A content example is provided at Attachment 1 to this funding guideline.
- Undertaking any action(s) identified in an existing Waste Management Strategy adopted by resolution of Council.

All funding must be expended prior to 30 June 2024.

### **COMMENT**

Waste and Resource Coordinator has identified that priority expenditure for this round of funding should be invested into plant renewal for use within the Waste Facilities. As we are still pursuing tenure for Maningrida, Waruwi, Minjilang and Gunbalanya any expenditure in infrastructure for these sites could be detrimental if the leases are not approved. It is recommended that no investment be made into Jabiru until remediation packages are decided and delivered.

Currently a wheel loader is required for Waruwi as the waste facility is being maintained with a skid steer and use of contractor's equipment by agreement.

Waste and Resource Coordinator and Project Coordinator Fleet requests that Council resolves to allocate this funding to be contributed towards the purchase of a new wheel loader in accordance with the Asset Management Strategic Plan. With any excess contribution to come from sale of assets funds.

A suitable loader has been identified and the same as what is currently being used in Minjilang and can be viewed on the attached brochure and quote to provide indication of what the procurement benchmark will be. The acquisition will be done by tender as per the Local Government Act 2019 procurement requirements.

### **STATUTORY ENVIRONMENT**

WASTE MANAGEMENT AND POLLUTION CONTROL ACT 1998  
ENVIRONMENT PROTECTION ACT 2019  
LOCAL GOVERNMENT ACT 2019

### **POLICY IMPLICATIONS**

West Arnhem Regional Council Regional Strategic Plan 2022-23  
West Arnhem Regional Council Waste Strategy 2021-26  
West Arnhem Asset Management Strategic Plan

### **FINANCIAL IMPLICATIONS**

Council notes the allocation of \$148,800.00 in WaRM Grant Funding  
Total quoted cost on suitable loader as attached \$230,682.00 ex gst  
Any extra funding required after the tender process is met will be allocated from asset sale funds.

### **STRATEGIC IMPLICATIONS**

This report is aligned to pillar 5 in the *Regional Plan and Budget 2022-2023* as follows:

<b>PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION</b>	
<b>Leading by example, we commit to developing a culture of sustainable practice.</b> <b>We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.</b>	
<b>Goal 5.1</b>	<b>Recycling and Waste</b> Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
<b>Goal 5.3</b>	<b>Reduce Office Waste</b> All offices recycle and reduce waste and consumables
<b>Goal 5.4</b>	<b>Education</b> Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms
<b>Goal 5.5</b>	<b>Energy</b> Develop a Renewable Energy Strategy
<b>Goal 5.6</b>	<b>Policy</b> Devise and implement a Sustainability and Climate Action Policy

#### **VOTING REQUIREMENTS**

Simple majority

#### **RECOMMENDATION:**

That Council;

1. Receive and note report entitled 'Waste and Resource Management Grant 2022-23'
2. Approves that the \$148,800.00 of WaRM grant funding be set aside for purchase of a new wheel loader for use in Warruwi and any extra funds required to be allocated from asset sale funds

#### **ATTACHMENTS**

- 1 WaRM Grant Loader Brochure.pdf
- 2 WaRM Grant Loader Quote - Q29127.pdf
- 3 WaRM Grant 2022-23 Notice of Payment.pdf



# HL740-9

## Machine Walk-Around

### Reliable Main Components

- Engine Technology**
  - Powerful and efficient: D6.45AE Cummins 6-cylinder 300hp engine with 1000-hour life expectancy.
  - Low fuel consumption: 100% electronic fuel injection system.
  - Low maintenance: 100% electronic fuel injection system.
  - Low emissions: 100% electronic fuel injection system.
  - Low noise: 100% electronic fuel injection system.
- Hydraulic System**
  - High flow: 100% electronic fuel injection system.
  - High pressure: 100% electronic fuel injection system.
  - High efficiency: 100% electronic fuel injection system.
  - High reliability: 100% electronic fuel injection system.
- Final Drive**
  - High torque: 100% electronic fuel injection system.
  - High efficiency: 100% electronic fuel injection system.
  - High reliability: 100% electronic fuel injection system.

### Advanced P-Code System

The HL740-9 features a P-code system that allows operators to quickly identify and replace worn or damaged components, reducing downtime and increasing productivity.

### Improved Durability

The HL740-9 is built with a heavy-duty chassis and a reinforced frame to withstand the toughest work conditions. The machine is also equipped with a variety of protective features to help extend its life.

### Enhanced Operator Comfort

The HL740-9 features a spacious and comfortable operator's cab with a variety of ergonomic features. The machine is also equipped with a variety of safety features to help protect the operator.

### Advanced P-Code System

The HL740-9 features a P-code system that allows operators to quickly identify and replace worn or damaged components, reducing downtime and increasing productivity.

### Serviceability

The HL740-9 is designed for easy maintenance and repair. The machine is equipped with a variety of service points and diagnostic tools to help technicians quickly identify and resolve issues.



## Pride at Work

Hyundai Heavy Industries offers the bulk size of the art, engineering equipment to give every operator maximum performance, more precision, reliable machine performance, and proven quality. Take pride in your work, with Hyundai.

Photo: Hyundai Heavy Industries



# Precision & Performance

Innovative hydraulic system technologies make the 9 series wheel loader fast, smooth, and easy to control. 9 series wheel loaders are designed for maximum performance to keep the operator working productively.



\*Photos may include optional equipment.

## Improved Durability & Reliability



An enhanced air system allows the 9 series engine to operate in the harshest conditions, off highway sites and in the toughest environments. The new 9 series engine features a variable valve timing system, which increases torque and power, while reducing fuel consumption. The 9 series engine also features a variable valve timing system, which increases torque and power, while reducing fuel consumption. The 9 series engine also features a variable valve timing system, which increases torque and power, while reducing fuel consumption.

## Variable Operating Modes



9 series wheel loaders are designed to allow the operator to customize the loader's engine, transmission, and hydraulic system to suit the application. The 9 series wheel loader also features a variable valve timing system, which increases torque and power, while reducing fuel consumption. The 9 series wheel loader also features a variable valve timing system, which increases torque and power, while reducing fuel consumption.



9 series wheel loaders are designed to allow the operator to customize the loader's engine, transmission, and hydraulic system to suit the application. The 9 series wheel loader also features a variable valve timing system, which increases torque and power, while reducing fuel consumption. The 9 series wheel loader also features a variable valve timing system, which increases torque and power, while reducing fuel consumption.

## Eco-friendly Engine Cummins QSB 6.7 Engine



The CUMMINS QSB 6.7 engine combines advanced electronic control and a self-diagnostic system with reliable performance. The combination of a high pressure common rail system and an advanced in-cylinder combustion technology results in increased power, improved transient response and reduced fuel consumption. The QSB 6.7 Cummins engine complies with current emissions standards including EPA Tier 3 and EU Stage IIIA.

## Fully Automatic Transmission



Fully automatic transmission designed for maximum durability, minimum power loss, improved fuel speed and low noise. Improved clutch control and optimized shifting shock when traveling, contribute to a smoother ride, less maintenance and transmission fluid history as required and accessible through the monitor.



# Profitability

The 9 series is designed to maximize profitability through improved efficiency, enhanced service features and longer life components.

\*Photos may include optional equipment.



### Hydramatic™ Lifetime Management System

Hydramatic helps you create more productive equipment. It provides operators and service personnel access to vital service and diagnostic information from the right any computer with Internet access. Users can download important service logs, signal trouble and get critical work instructions, reducing the need for multiple service calls. Hydramatic also allows you to track usage and optimize by scheduling preventative maintenance and repairs.



### Easy Access

The 9 series has a 100-degree tilt, big-hatch doors, low-displacement air intake and regular maintenance. Conveniently located serviceable components, such as the engine, fuel, oil, water, hydraulic components and axle support, are easily accessible.



### Remote-mounted Cooling Fan

The remote-mounted, hydraulic-powered cooling fan provides an easy access to serviceability for coolant, intake air, transmission oil and hydraulic oil. This new fan design reduces the need for component and engine noise. The fan is designed to self-align automatically at a critical angle to keep blades' spin accuracy of the blades.



### Full Fenders and Mud Guards (Option)

Options wheel loader can be equipped with optional mud fenders. New fenders protect the operator from mud and debris.



### Extended Life Components

The 9 series is designed for longer lubrication intervals and extended component life. Long-life hydraulic filters now have 1,000-hour service intervals and hydraulic certified hydraulic oil last up to 5,000 hours between changes. Also, a new center-mount roller bearing design, now available in 100mm, requires less maintenance in wheel. Long life and extended-life components save the operator time and money.



20/03/2023

GAS Voucher 213191

**NOTICE OF PAYMENT**

Department of the Chief Minister and Cabinet  
 GPO Box 4396 Darwin NT 0801  
 ABN 84 085 734 992

NTG - Specific Purpose Grants  
 Waste and Resource Management 2022-23  
 Waste and Resource Management 2022-23

**Vendor No.** WEST0056  
**Supplier ABN** 45065336873  
**Supplier** WEST ARNHEM REGIONAL COUNCIL  
**Supplier Address** PO Box 721  
 Jabiru, Northern Territory, 0886, Australia

**Grant Reference** DLGHCD00002046  
**Description** Waste and Resource Management 2022-23  
**Invoice Date** 17/03/2023  
**Invoice No.** GNT0000000022223

Description	Value	GST	Total
WARC - WaRM Grant 2022-23	\$148,800.00	\$ .00	\$148,800.00
<b>Total</b>	<b>\$148,800.00</b>	<b>\$ .00</b>	<b>\$148,800.00</b>

The process of transferring funds may take up to five (5) working days from receipt of this advice.

The GST shown will form part of the total GST payable by the supplier on the Business Activity Statement (BAS) for the relevant tax period.

Please direct any queries to:

Local Government Grants  
 Department  
 0889998576  
 lg.grants@nt.gov.au

20/03/2023

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 lg.grants@nt.gov.au

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.5</b>
<b>Title:</b>	<b>Waste and Resource Management Report</b>
<b>File Reference:</b>	<b>1068508</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

#### SUMMARY

The purpose of this report is to provide an update to Council on current activity in the Waste and Resource Management areas

#### BACKGROUND

On February 27, 2023 West Arnhem Regional Council's new Waste and Resource Coordinator Sara Fitzgerald commenced to take responsibility of the Waste portfolio for the region. This report outlines the current activities within this portfolio.

#### COMMENT

##### *LGANT Waste Symposium*

Waste and Resource Coordinator attended LGANT Waste Symposium and Forum to represent West Arnhem Regional Council. The following outcomes were achieved from the regions participation

- Discussions with NTG Circular Economy department regarding remote communities meeting current federal and state circular economy strategies. Including challenges of participating in recycling programs when logistics costs involved in removing recyclables from remote communities are so high.
- Discussions with Chief Ministers Office regarding inclusion of better waste strategies in the whole of NTG procurement procedures. This included the ability for council to refuse construction and demolition waste if it does not have clearance certificates and is excess to remote communities capability to manage
- Overview of new tyre recycling programs including the installation of the first Tyre crumbing plant in the Northern Territory scheduled to be completed 2024
- Relationship building with LGANT member councils and discussions regarding future resource sharing in waste sphere.
- Introduction to new product stewardship programs being launched across the country.
- Discussions on effectiveness of the Container Deposit Scheme in remote communities
- Overview of City of Darwin's new leachate water treatment plant at Shoal Bay

##### Jabiru

- Waste and Resource Coordinator has conducted multiple site visits to determine current state of Jabiru Landfill.
- Meeting with DIPL conducted to provide context of landfill and remediation process with further discussions to be held later this month.
- Sourcing quotes for removal of current above ground waste to be removed/recycled to enable NTG to begin remediation works – still determining source of funding to carry out the works as part of the remediation process

##### Maningrida

- Waterway cultural waste project with meetings arranged for this month to finalise a community engagement program and culturally appropriate solution to the issue. Community Consultation will be arranged for April/May and presented to Local Authority for approval.

- Site visit scheduled for this week by Waste and Resource Coordinator to audit current landfill and devise strategic and operational plan for licensing of the landfill
- Priority remains securing Section 19 to enable improvements that will meet NTEPA Licensing requirements

#### Minjilang

- Site Audit completed by Waste and Resource Coordinator
- Priorities established for Landfill of securing Section 19 to enable future works of fencing in order to create an effective operational plan

#### Warruwi

- Site Audit completed by Waste and Resource Coordinator
- Priorities established for Landfill of sourcing of a front end loader and securing Section 19 to enable future works of fencing in order to create an effective operational plan

#### Gunbalanya

- Site visit scheduled for this week by Waste and resource coordinator to establish priorities for individual site

#### Keep Australia Beautiful

Initial consultation completed and the organisation is keen to have West Arnhem Regional Council participate in Tidy Towns and Eco Schools. They area at our disposal to complete plans for each community and work together to meet any goals at Councils request

#### Waste Measurement

Waste and Resource Coordinator is developing a waste measurement and auditing plan to ensure we have trackable waste streams to provide benchmarks for future reporting.

#### Recycling

Waste and Resource Coordinator is currently strategically looking at recycling options for all communities in order to completely the 10 year Reduce, Reuse and Recycle Strategy for West Arnhem Regional Council. This will include negotiating with logistics providers to secure low cost backload transportation for recyclables to be a pillar of this strategy.

#### Improving Container Deposit Scheme Discussion paper

Waste and Resource Coordinator has drafted West Arnhem Regional Council response to NTG Improving Container Deposit Scheme Discussion paper.

#### Single Use Plastic Ban in the Northern Territory

Waste and Resource Coordinator has drafted West Arnhem Regional Council response to NTG Improving Container Deposit Scheme Discussion paper.

#### WaRM Grant Funding

Follow up of WaRM grant funding and presentation of WaRM grant allocation to Council for consideration of purchase of new Front End Loader for Warruwi.

### **STATUTORY ENVIRONMENT**

WASTE MANAGEMENT AND POLLUTION CONTROL ACT 1998  
ENVIRONMENT PROTECTION ACT 2019

### **POLICY IMPLICATIONS**

## FINANCIAL IMPLICATIONS

NIL

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 and 5 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
<p><b>We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.</b></p>	
<b>Goal 4.3</b>	<p><b>Waste and Water Management</b>                      Deliver environmentally and economically sound solid waste, water and sewerage services</p>

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION	
<p><b>Leading by example, we commit to developing a culture of sustainable practice.</b></p> <p><b>We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.</b></p>	
<b>Goal 5.1</b>	<p><b>Recycling and Waste</b>                      Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment</p>
<b>Goal 5.2</b>	<p><b>Procurement</b>                      Develop and implement a leading-edge sustainability procurement strategy</p>
<b>Goal 5.3</b>	<p><b>Reduce Office Waste</b>                      All offices recycle and reduce waste and consumables</p>
<b>Goal 5.4</b>	<p><b>Education</b>                      Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms</p>
<b>Goal 5.5</b>	<p><b>Energy</b>                      Develop a Renewable Energy Strategy</p>
<b>Goal 5.6</b>	<p><b>Policy</b>                      Devise and implement a Sustainability and Climate Action Policy</p>

## VOTING REQUIREMENTS

Simple majority

### RECOMMENDATION:

That Council;

1. Receive and note report entitled '*Waste and Resource Management Report*'

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.6</b>
<b>Title:</b>	<b>Maningrida Cultural Waste</b>
<b>File Reference:</b>	<b>1068519</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

#### SUMMARY

The purpose of this report is to provide Council with the update on current progress towards resolving the Maningrida Cultural Waste Action Item

#### BACKGROUND

Below outlines 2 action items currently open surrounding cultural waste entering waterways in Maningrida.

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
18 January 2023	Fiona Ainsworth / Brooke Darmanin	GMTS / EMA&S	IN PROGRESS
<b>Resolution:</b>			
<b>OCM21/2023 - Elected Members Question With or Without Notice</b>			
Cr Kernan asked that Council educate the Maningrida community not to chuck clothes from deceased family members into the saltwater.			
<b>Updates:</b>			
<b>25 January 2023 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided.</li> <li>Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners.</li> </ul>			
<b>23 February 2023 – Fiona Ainsworth</b>			
<ul style="list-style-type: none"> <li>Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation and to broker a solution with Traditional Owners.</li> </ul>			

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
8 June 2022	Rick Mulvey Fiona Ainsworth / Brooke Darmanin	Operations COO / EMA&S	In Progress
<b>Resolution:</b>			
<b>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: POLLUTION OF WATERWAYS IN MANINGRIDA</b>			
It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.			
<b>Updates:</b>			
<b>27 July 2022 – Rick Mulvey</b>			
<ul style="list-style-type: none"> <li>This directive has been temporarily delayed due to the current recruitment of a Waste and Resource Coordinator who will take the lead on matters related to environmental improvements.</li> </ul>			

**3 October 2022 – Fiona Ainsworth**

- WARC are in the process of identifying a suitable waste and resource coordinator who will take the lead on matters related to environmental improvements. Concurrently the First Nations cultural advisor is liaising with Councillor Kernan to provide support in community.

**6 January 2023 – Fiona Ainsworth**

- WARC are in the process of recruiting a suitable Waste and Resource Coordinator who will take the lead on matters related to environmental improvements (fourth round of recruiting)

**25 January 2023 Fiona Ainsworth**

- Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided.
- Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners.

**23 February 2023 Fiona Ainsworth**

- Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation to broker a solution with Traditional Owners.

**COMMENT**

This item is currently being investigated by Waste and Resource Coordinator with a meeting due to be held in Maningrida with First Nations Cultural Advisor on 4 April 2023. Currently the following actions are planned to enable provision of a culturally appropriate and environmentally sustainable alternative for community members:

1. Research and development of alternative dumping options that can be provided by council officers to assist community members to meet cultural practices in a more sustainable manner - April 2023
2. Community consultation program that engages all stakeholders in the community for comment on the options presented –April/May 2023
3. Presentation of findings to Local Authority for consideration – May 2023 Local Authority Meeting
4. Presentation of findings to Council for consideration – June OCM
5. Implementation of any approved findings –July 2023 onwards
6. Community Education program surrounding littering and cultural waste alternatives - July 2023 onwards

When a culturally appropriate and sustainable solution is reached a community education program will then be implemented to ensure that the initiative has best chance of community engagement. This will be combined with potential Keep Australia Beautiful littering campaign and working with local stakeholders to initiate a waterway clean up that will be delivered in a culturally appropriate way and reinforce the alternative options. Once implemented the education process will be ongoing and to ensure community members are aware of options available and feel safe and confident in approaching council for assistance.

**STATUTORY ENVIRONMENT**

*Waste Management and Pollution Control Act 1998*

*Environment Protection Act 2019*

**POLICY IMPLICATIONS**

West Arnhem Regional Council Regional Strategic Plan 2022-23

West Arnhem Regional Council Waste Strategy 2021-26

**FINANCIAL IMPLICATIONS**

Nil

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 and 5 in the *Regional Plan and Budget 2022-2023* as follows:

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

<b>Goal 4.3</b>	<b>Waste and Water Management</b> Deliver environmentally and economically sound solid waste, water and sewerage services
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### PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

**Leading by example, we commit to developing a culture of sustainable practice.**

**We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.**

<b>Goal 5.1</b>	<b>Recycling and Waste</b> Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
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## VOTING REQUIREMENTS

Simple majority

### RECOMMENDATION:

That Council received and noted report entitled '*Maningrida Cultural Waste*'.

## ATTACHMENTS

NIL

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.7</b>
<b>Title:</b>	<b>Banning Single Use Plastics In The Northern Territory Discussion Paper Response</b>
<b>File Reference:</b>	<b>1068617</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

### SUMMARY

The purpose of this report is to note and endorse West Arnhem Regional Council's response to the Banning Single Use Plastics in the Northern Territory Discussion Paper.

### BACKGROUND

Northern Territory Government Circular Economy branch is seeking feedback on its proposed ban on certain single use plastics. As a large regional council, it is imperative West Arnhem Regional Council provides a detailed response that considers our individual communities' needs and challenges.

### COMMENT

Waste and Resource Coordinator has noted that on discussions with the Northern Territory Government at the 2023 Waste Symposium, there is little understanding regarding the remote communities in West Arnhem Regional Council areas, challenges faced by council operations, and our constituents. This attached response to the discussion paper highlights our specific needs as a region and builds awareness within Northern Territory Government of opportunities to provide further support to West Arnhem Regional Council.

### STATUTORY ENVIRONMENT

Commonwealth and Northern Territory Government Circular Economy Strategies.

### POLICY IMPLICATIONS

Council's Waste Management Strategy 2021-2026

### STRATEGIC IMPLICATIONS

This report is aligned to pillar 5 in the *Regional Plan and Budget 2022-2023* as follows:

#### PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

**Leading by example, we commit to developing a culture of sustainable practice.**

**We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.**

<b>Goal 5.1</b>	<b>Recycling and Waste</b> Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
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<b>Goal 5.3</b>	<b>Reduce Office Waste</b> All offices recycle and reduce waste and consumables
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**VOTING REQUIREMENTS**

Simple majority

**RECOMMENDATION:**

**That Council received and noted report entitled '*West Arnhem Regional Council Response – Banning Single Use Plastics in the Northern Territory Discussion Paper*' and its attachments.**

**ATTACHMENTS**

- 1 Phasing out single-use plastics Discussion Paper.pdf
- 2 West Arnhem Regional Council Response – Banning Single Use Plastics in the Northern Territory Discussion Paper.docx

# Phasing out single-use plastics in the Northern Territory

## Discussion Paper



Image credit: freepik.com



Acronyms	Full form
NT	Northern Territory
NSW	New South Wales
SA	South Australia
ACT	Australian Capital Territory
Vic	Victoria
Tas	Tasmania
WA	Western Australia
Qld	Queensland
EPS	Expanded Polystyrene
APCO	Australian Packaging Covenant Organisation
CDS	Container Deposit Scheme
ACCC	Australian Competition and Consumer Commission

## Phasing out single-use plastics in the Northern Territory

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## Phasing out single-use plastics in the Northern Territory

## 1. Acknowledgement of country

The Northern Territory Government respectfully acknowledges the First Nations people of this country and recognises their continuing connection to their lands, waters and communities. We pay our respect to Aboriginal and Torres Strait Islander cultures, and to their leaders past, present and emerging.

## 2. Purpose of this paper

This discussion paper is intended to inform the statutory and policy reforms to phase out certain problematic single-use plastics in the Territory.

We acknowledge the work and input from teams and divisions across the Northern Territory (NT) Government, businesses, individuals, environmental organisations, industry groups, local councils, land councils and other jurisdictions that have informed this discussion paper, and the potential options for implementing the phase out.

## 3. Have your say

All Territorians are encouraged to have your say on how the NT Government phase out problematic single-use plastics.

This discussion paper is intended to start a broader dialogue. Your feedback will help inform our approach and will ensure that our actions align with our unique Territory context.

You can share your views by:

- Completing an online survey at [haveyoursay.nt.gov.au](https://haveyoursay.nt.gov.au)
- Writing a submission to [Circular.Economy@nt.gov.au](mailto:Circular.Economy@nt.gov.au) OR GPO Box 3675, Darwin NT 0802
- Getting in touch at [Circular.Economy@nt.gov.au](mailto:Circular.Economy@nt.gov.au)

Closing date for all feedback is **Friday 14 April 2023**.

Submissions will be published on the Have your say website unless specified otherwise. A summary of consultation feedback will be released publicly.

## Phasing out single-use plastics in the Northern Territory

## 4. Minister's message

Territorians are concerned about the impact of plastics on our unique environment. Plastic is choking our lands and waters and is rapidly accumulating in landfill.

The phasing out of problematic single-use plastics is key to our transition away from a linear take-make-waste economy, to a circular one where materials are kept in the economy for longer. We are targeting plastics that are disposable, hard to recycle and often escape into the environment where they cause harm. These are items that can either be avoided or there are alternatives available on the market.

The Territory already has much to be proud of. In 2011, we were the second jurisdiction in Australia to ban lightweight plastic shopping bags and in 2012 we were the second to introduce a Container Deposit Scheme (CDS). Territorians embraced both of these changes and the economy and environment is better off for it. Together, we have saved an estimated 110 million plastic shopping bags from use and each year recycle about 75 per cent of eligible containers. The CDS has also created over 40 jobs and generates more than \$3 million towards our economy each year.

It's time to continue our efforts. In 2021, all Australian Environment Ministers committed to phasing out and banning certain problematic single-use plastic items by 2025. This discussion paper explores the implications of a phase out in the Northern Territory. We are seeking your feedback on which single-use plastics are the biggest problem, the effects of banning certain items on business and the community and the actions we should take to get there.

As with any change, there will be opportunities and challenges. These are the important issues that must be considered ahead of any reform. We invite you to have your say on what you think about phasing out problematic single-use plastics in the Northern Territory.

The Hon. Lauren Moss  
Minister for the Environment

## Phasing out single-use plastics in the Northern Territory

## 5. The problem with plastic

Plastic is cheap and convenient. Australians have more than doubled our plastic consumption over the last two decades.<sup>i</sup> Globally, production of virgin plastic is forecasted to reach over a one billion tonnes per annum by 2050.<sup>ii</sup>

Each Australian generates around 101 kg of plastic waste each year.<sup>iii</sup> The national recovery rate for plastic waste is around 11 per cent<sup>iv</sup>. There is limited data for the Northern Territory but it is estimated that the plastic recovery rate is around 3 per cent<sup>v</sup> – this means that up to 97 per cent of plastic consumed here is either going to landfill or ending up in our environment.

The conventional forms of plastic are made from synthetic materials that are petrochemical-based. These plastics can persist for hundreds, even thousands of years. Plastic doesn't just disappear but gradually breaks up into smaller and smaller pieces. These microplastics or even smaller nanoplastics, contaminate our soil, air, water, ecosystems and the human food chain.

Globally, the amount of plastic leaking into our oceans is equivalent to one garbage truck every minute.<sup>vi</sup> It is estimated that by 2050 the amount of plastic in the ocean will outweigh fish.<sup>vii</sup> Plastics can cause injury or death to marine life through entanglement, suffocation and ingestion. Plastics have also been found to carry harmful chemicals. When fish or other marine life ingest plastics, it accumulates in their tissues, potentially causing them harm.<sup>viii</sup>

Plastics also cause issues on land. A recent New South Wales (NSW) study found microplastics can block soil pores, which in turn limits plant growth. Once in the soil, microplastics are impossible to remove using current technology.<sup>ix</sup>

More research is needed on the effects of plastics on human health. Studies on human cells and animals have shown that tiny plastic particles can cause gut and lung injury: cross cell membranes, the blood-brain barrier and the human placenta, which may cause cell damage and inflammation.<sup>x</sup> Burning plastic waste, which is common in parts of the Territory, releases toxic gases, many of which are known carcinogens and mutagens that pose a threat to human health and the environment as a whole.<sup>xi</sup>

### Case study: Anindilyakwa (Groote Eylandt)

In 2022, the Anindilyakwa Land Council Land and Sea Rangers, in partnership with Sea Shepherd Marine Debris Campaign removed an estimated 100,000 pieces (4 tonnes) of rubbish, 94 per cent of which was plastic, from 26km of pristine coastline in the Groote Archipelago.

The most common items found were pieces of hard plastic, bottle tops, thongs, bottles, ropes, lighters and fishing floats and 500kg of foreign fishing nets. The majority of plastic waste found on the NT's remote coastlines are believed to originate from international waters and countries north of Australia.

(Sea Shepherd Marine Debris Campaign and Anindilyakwa Land Council Land and Sea Rangers)



Fig. 1 Plastic rubbish on 8 Mile Beach and piles of rubber shoes  
Photo credit: Anindilyakwa Land Council Land and Sea Rangers

## Phasing out single-use plastics in the Northern Territory

## 5.1. What is single-use plastic?

Over one third of all plastics consumed in Australia are designed to be single-use such as plastic packaging, cutlery, straws, plates, cups and lightweight bags.<sup>401</sup> These types of plastics are disposable and are only used briefly before ending up in landfill or in our environment.

The best way to reduce the amount of plastic waste is to avoid plastic altogether. Many single-use plastic items are simply convenient and often there are re-usable substitutes or alternatives to plastics available on the market. It is these disposable by design plastics that we are considering to phase out. By avoiding or replacing single-use plastics with alternatives, we can reduce the cost of plastic waste on communities and the harm to our health, water and land environments.

## 5.2. What about degradable, biodegradable plastics?

Biodegradable plastics are gaining more market share as consumers are seeking 'green' alternatives. The term biodegradable means that the plastics disintegrate into fragments that are consumed by microorganisms; resulting in carbon dioxide, water and biomass. These should not be confused with 'oxo-degradable' plastics that are petroleum-based plastics with an additive that makes them break down faster. These degradable plastics disintegrate into microplastics that can be harmful.

'Compostable' defines the environment that the biodegradable plastics are designed to break down in. There is a voluntary certification system for compostable materials. Products that display the certification logos have been tested in a controlled environment to verify their compliance with the Australian Standard for Commercial Compostable (AS 4736-2006) and/or Home Compostable (AS 5810-2010).

When disposed of in landfill, these biodegradable plastics produce methane. Certified commercial compostable plastics need a commercial facility with temperatures over 60 degrees to break down. Certified home compostable plastics are designed to break down in ambient temperatures in home composts.

Biodegradable plastics often do not break down as intended when in the natural environment.<sup>402</sup> This depends on factors such as temperature, light and available microbes. Of those biodegradable plastics, home compostable plastics are more likely to break down in the natural environment than commercial compostable plastics, but at a slower rate than in a composting environment.<sup>403</sup>

When in the environment, biodegradable plastics still pose a threat to wildlife through entanglement and suffocation.

The Northern Territory does not currently have commercial composting for food organics but local governments in Darwin and Alice Springs have plans to establish facilities. Home composting may be a viable option for AS certified home compostable products but public education may be needed to support correct identification and disposal.

### Case study: 'Greenwashed' products lead to confusion

Misleading environmental and sustainability marketing claims have become more prevalent in Australia. This undermines consumer trust and makes choosing the best products confusing for wholesalers, retailers and consumers trying to do the right thing. As a result the Australian Competition and Consumer Commission (ACCC) is targeting 'greenwashing' as one of their priorities in 2022-23.

### Discussion questions:

*What is your view on biodegradable plastics in the Northern Territory?  
Do you compost at home? Would you like more educational materials on which alternatives can be composted at home?*

## Phasing out single-use plastics in the Northern Territory

## 6. The policy environment

The Northern Territory has a history of reform on plastics. We were the second jurisdiction to ban lightweight plastic shopping bags and to introduce a Container Deposit Scheme (CDS).

In April 2022, the NT Government released the *Northern Territory Circular Economy Strategy 2022-2027* (Circular Economy Strategy). The strategy outlines a pathway to transition away from a linear take-make-waste society; into one that treats waste as a resource to be kept out of the environment and in the economy. Phasing out and banning single-use plastics is a priority project under the Circular Economy Strategy.

The Territory has some of the most pristine environments in the country. In 2021, our Environment Minister, along with other Australian Environment Ministers, committed to take action on single-use plastics to help keep it that way.<sup>xv</sup> All jurisdictions agreed to phase out: lightweight plastic bags; plastic products misleadingly termed as 'degradable'; plastic straws; plastic utensils and stirrers; expanded polystyrene (EPS) consumer food containers; EPS consumer goods packaging; and microbeads in personal health care products. Some jurisdictions have gone further and identified additional items to ban (see [page 9](#)).

Nationally, the Australian Government, and states and territories have been working to implement the actions under the *National Waste Policy 2018*. For example, under the *National Environment Protection (Used Packaging Materials) Measure 2011 (Cth)*, the Australian Packaging Covenant Organisation (APCO) is working with industry to meet national packaging targets including a target to phase out problematic and unnecessary single-use plastic packaging by 2025. Australian Government projects underway include: working with industry to phase out microbeads in personal care products, adding health care related plastics to the product stewardship priority list for 2023 and providing \$14.8 million in grant funding to tackle ghost nets and marine debris pollution in Northern Australia.

Internationally, the United Nations has begun work on a treaty on plastic pollution.<sup>xvi</sup> This still has a long way to go but it recognises that plastic is a global issue that we can't tackle alone. This is particularly important for the Northern Territory's waters and coastlines. In East Arnhem, one study found an estimated 91% of plastic marine debris found on our coast originated overseas.<sup>xvii</sup>



### Case study: Plastic shopping bag ban

In 2011, the NT Government was the second jurisdiction to introduce legislation that banned lightweight plastic shopping bags under 35 microns. A review in 2014 found that shoppers were supportive of the ban and that stakeholders felt there were minimal challenges implementing the ban. It's estimated that around 10.3 million plastic bags per year have been saved from use in the Territory since the ban began.

However, more work needs to be done. Shoppers claimed to bring their own bags 5.5 times out of 10 trips and around half of those interviewed re-used their thick shopping bag less than five times before they disposed of them.<sup>xviii</sup>

## Phasing out single-use plastics in the Northern Territory

## 7. Phasing out plastics has already begun

Governments, industry groups and businesses have recognised the problem and have already begun to phase out certain single-use plastics.

In the Northern Territory, the City of Darwin and Alice Springs Town Council have single-use plastic bans in place for events and markets on council land. In Darwin, the deliberate release of helium balloons is also banned on council land. There are many national businesses and small businesses already offering alternatives to plastics for some items to Territorians.

Legislation has been used by other states and territory governments to ban certain items. Many of these items are part of the national commitment but some have identified additional items. Local conditions including public feedback, recycling infrastructure and the availability of alternatives have influenced the products chosen.

Table 1 shows the items that are either banned or are proposed to be banned by states and territories.

Single-use plastic bans across Australia								
Item	NT	SA	NSW	Qld	ACT	Vic	WA	Tas
Straws	Identified	✓	✓	✓	✓	✓	✓	
Drink stirrers	Identified	✓	✓	✓	✓	✓	✓	
Cutlery	Identified	✓	✓	✓	✓	✓	✓	
Plates	Identified	2023	✓	✓	Identified	✓	✓	
Bowls	Identified		✓	✓			✓	
EPS (polystyrene) food containers	Identified	✓	✓	✓	✓	✓	✓	
Microbeads (personal health care products)	Identified		✓	2023	2023		2023	
EPS goods packaging	Identified	2024		2023	2023		2023	
Helium balloon (releases)	Identified	Identified		2023		✓	✓	✓
Heavyweight plastic bags	Identified	2024		2023	Identified		✓	
Cotton buds		2023	✓	2023	✓	✓	2023	
Degradable plastics		✓		2024	✓		2023	
Plastic drinking cups		2024		2024			✓	
Coffee cups		2024		2023			2023	
Takeaway containers		2024		2025 <sup>1</sup>	2023		✓ <sup>2</sup>	
Lids (bowls, cups, containers)		2024 <sup>3</sup>					2023	
Barrier/produce bags		2024		2024			2023	
Balloon sticks		2024		2024				

<sup>1</sup> Non-recyclable takeaway containers only

<sup>2</sup> Not including take-away lids

<sup>3</sup> Cup lids only

## Phasing out single-use plastics in the Northern Territory

Single-use plastic bans across Australia								
Item	NT	SA	NSW	Qld	ACT	Vic	WA	Tas
Bread bag tags		2024		2024				
EPS meat trays		2024		2024				
Corflute tree guards				2024				
Bait bags				2025				
Plastic dome lids				2025				
Magazine wrapping				2025				
Sauce sachets				2026				
Plastic pizza savers		2023						
Plastic confetti		2024						
Fruit stickers		2025						
Plastic soy sauce fish		2025						
Attached products e.g straws		2025						

Table 1: Items banned or proposed to be banned in Australia. Data correct at 2 February 2023.

## Phasing out single-use plastics in the Northern Territory

## 8. A circular economy approach to plastics

The NT Government is committed to a circular economy that minimises waste and keeps resources in the economy for as long as possible. Transitioning to a circular economy requires consideration of three fundamental principles:

1. Designing out waste and pollution.
2. Keeping products and materials in use for as long as possible.
3. Regenerating natural systems.<sup>204</sup>

When applied to single-use plastics the best solution is avoidance. Asking, do I really need this?

If the answer is yes, then the product chosen should be sustainable by design - reusable, durable, repairable and recyclable. This means swapping single-use plastic items for their reusable equivalents such as stainless steel straws, reusable coffee cups or durable food containers.

If these are not an option then next best choices are products that are easily recyclable

With the right recycling infrastructure, these materials stay in the economy. Problematic single-use plastics that are difficult or costly to recycle and end up in landfill need to be phased out to create a circular economy.

Figure 2: A circular economy



### Discussion questions:

*Have you already reduced your consumption or supply of single-use plastics? If yes, what have you done and what have you learned? If no, what is stopping you or your business from doing so?*

## Phasing out single-use plastics in the Northern Territory

## 9. Considerations for the Northern Territory

A range of factors will determine which single-use plastics to phase out in the Territory, when and how.

A key consideration is the national context. The Northern Territory is committed to harmonising, in principle, with the policies of other states and territories. This provides more certainty for business who operate across multiple jurisdictions and helps to ensure the supply of alternatives. The process of harmonisation is ongoing and the Territory will continue to work with other states and territories on this.

Other factors include determining if the item is 'problematic' in the Territory. That is - does it often end up in our land or water environments? Is the plastic difficult or costly to recycle for the Territory? Has the item been identified by the public as an emerging issue?

We must also determine if the item is 'unnecessary'. Can the item be avoided? Are there viable alternatives and are they accessible and affordable in the Territory?

Consideration must be given to the economic impact of switching to alternatives - costs to business and potential increases to the cost of living. This includes for remote communities. This must be weighed against the cost of environmental harm and waste and recycling infrastructure.

We want to better understand what education and support community and businesses may need to transition and identify any unintentional impacts on groups within our community.

Below is what we know about the Territory context. We invite the community and businesses to share your views.

### 9.1. Plastics in our environment

Plastic is the most common material escaping into our environment. Northern Territory litter surveys from 2018 and 2019 shows that cigarette butts, bottle lids, food wrappers, straws, takeaway food and cups, cutlery, bottles and bags are commonly littered plastic items.<sup>xx xxi</sup> These are similar to items found in the environment in other Australian jurisdictions.

Data from clean-up efforts in and around Darwin Harbour indicate that plastic food packaging, drink bottles, cigarette butts, hard plastic pieces, plastic film remnants, lids and tops, bags and foam packaging are commonly found plastic items entering the Harbour.<sup>xxii</sup> On our remote coastline plastic 'hot spots', studies show these plastics mostly originate from international waters and countries to our north.

### 9.2. Recovery and recycling

Most plastics are currently difficult or costly to recycle in the Northern Territory. The Territory has a small and geographically dispersed population, generating only 1 per cent of Australia's waste by weight. This has presented challenges to scale-up our material recovery and recycling industries, particularly in remote communities. Although data is limited, it is estimated that only 3 per cent of the plastic waste generated in the Territory is recovered.<sup>xxiii</sup>

The Territory currently has little plastics processing capability; the recovered plastics that are economically viable for reprocessing are mostly sent interstate. The cost of transport is a key factor in this. Recovery of materials through kerbside recycling bins is limited to the greater Darwin and greater Palmerston regions. Contamination rates in these kerbside recycling programs



## Phasing out single-use plastics in the Northern Territory

is much higher than in other jurisdictions. With the collapse of Redcycle in November 2022, there is only limited, business to business recycling of clear soft plastics.

Some states use plastic waste to produce energy. The Northern Territory does not currently have a policy position on waste to energy and work is being done to explore this as an option.

The Territory does have a successful CDS that recycles around 75 per cent of eligible containers including eligible plastic bottles. A proposal to expand the CDS to include more types of containers will be put to public consultation in 2023.

The Territory does not currently have food organics commercial composting facilities to process items certified as commercial compostable. The City of Darwin is undertaking feasibility studies on establishing food organics commercial composting and associated methods for kerbside collection or organics. Alice Springs Town Council plans to pilot small scale commercial composting facilities.

The NT Government is currently mapping the Territory's waste material flows, including plastics, to find opportunities for more recovery and recycling of materials. In partnership with the Australian Government, the NT Government has grants for recovery, recycling and remanufacturing infrastructure projects, with a priority on plastics, to continue to build our capacity.

### 9.3. Understanding the alternatives

Each single-use plastic item considered to phase out must have a viable alternative and this needs to be understood on a case by case basis. It is important that businesses understand which alternatives are most sustainable and are able to identify 'greenwashed' products.



Figure 3. Examples of reusable items

Alternative products must be accessible across the Territory, including in remote communities. The Territory's remoteness presents opportunities and challenges for supply chains. For example, some retailers are tied to the supply chains of other states providing opportunity for alignment. Businesses and organisations are invited to share information on their ability to supply or access alternative to plastic products in the Territory.

It is important that the alternatives are affordable. There may be initial increased costs to businesses to supply reusable or single-use alternatives. Businesses may elect to pass on the additional costs to consumers, resulting in higher prices. The cost to business and individuals must be considered against the costs of environmental harm by not taking action. We invite your feedback on the cost of the transition.

Finally, there must be alternative to plastic products that are viable in the Territory. Anecdotal reports have suggested that our extreme weather and humidity may affect the integrity of some products such as plant-based plastic lids, particularly when stored over long periods. Those with experience of this are encouraged to let us know.

### 9.4. Remote communities

The Northern Territory has around 73 remote communities and over 500 homelands. These communities often have very basic waste infrastructure and limited to no capacity for recovery and recycling of plastics (mainly CDS containers). Burning waste, including toxic plastics, is still common in some places. It is unclear if any large-scale composting is occurring in any communities.

Particular consideration must be given to remote communities – this includes the impact of any additional costs on business and communities, ensuring there is supply of alternatives, any health-related impacts and

## Phasing out single-use plastics in the Northern Territory

understanding re-use patterns of 'disposable' items. This must be weighed against the benefits of preventing environmental harm in often pristine country and reducing the amount of plastics going to landfill. It is essential that information and education on a phase out is provided appropriately to remote community residents and businesses.

## 9.5. Impact on community groups

Phasing out single-use plastics may impact certain groups in our community. Increased costs, for example, will have the greatest impact on those that can least afford it.

It has been the experience in other states and territories that items such as plastic straws, plates, bowls and cutlery are sometimes needed for people with certain disabilities or medical conditions.

There may also be situations where wooden cutlery is not appropriate such as in mental health facilities or correctional facilities; or where non-plastic stirrers are not practical such as in medical or science facilities. It may be that in some remote communities or homelands plastic plates, bowls and cutlery are relied upon for health and hygiene purposes. These types of situations may require fit-for-purpose exemptions and we are urging the community to let us know.

## 9.6. Education

The lightweight plastic shopping bag ban demonstrated that a community awareness campaign and targeted education for business underpins a smooth transition. Environmental groups, councils and businesses have already begun to raise the profile of transitioning away from single-use plastics in the Territory through various activities including through face to face support for business by Plastic Free NT.

Territorians come from diverse backgrounds. Education and awareness campaigns must factor in how to reach people in remote communities and those who speak a language other than English.

### Case Study: Plastic Free NT

Plastic Free NT is a behaviour change program run by Boomerang Alliance. They educate food retailers and market stall holders to assist with the switch from single-use plastics to better alternatives. Working in-person, they offer targeted advice to business owners on reducing plastics in a way that meets their business needs. The program now has 54 members and three Plastic Free Champions in the Northern Territory.

(Plastic Free NT, January 2023)

**Reusables  
preferred  
here**



Stop using single-use plastic or  
cardboard packaging.  
THANKS FOR SUPPORTING US  


### Discussion questions:

*What needs to be considered when phasing out single-use plastics in the Territory?*

*What are the costs and other impacts to business and organisations?*

*What impacts will the phase out have on remote businesses and communities?*

*What information do businesses and the community need to support a transition from single-use plastics?*

*Which members of our community may be adversely impacted and what are the solutions?*

## Phasing out single-use plastics in the Northern Territory

## 10. Proposed items to phase out

The Circular Economy Strategy identifies eight single-use plastics proposed to be phased out and banned in the Northern Territory (Table 2). These are largely consistent with those committed to nationally with the exception of 'degradable' plastics and the addition of helium balloons and heavy weight plastic bags.

This list is not intended to be final. There are many single-use plastic items that could be added – or there may be items listed that are not suitable to phase out in the Territory, at this point in time. We are seeking your feedback on which items should be phased out and when and on their alternatives.

Item	Rationale	Possible alternatives
<i>Plastic bags (heavy weight)</i>	Difficult to recycle Commonly found in the NT environment	Reusable shopping bags Paper bags
<i>Plastic straws</i>	Difficult to recycle Commonly found in the NT environment	Stainless steel straws Paper straws Bamboo straws
<i>Plastic utensils and stirrers</i>	Difficult to recycle Commonly found in the NT environment	Stainless steel cutlery and stirrers Wooden cutlery or stirrers Bamboo cutlery or stirrers Fibre-based cutlery
<i>Plastic bowls and plates</i>	Difficult to recycle Commonly found in the NT environment	Reusable plates and bowls Fibre-based plates and bowls Wood/bamboo plates and bowls Paperboard plates and bowls (some are lined with certified compostable plastics)
<i>Expanded polystyrene (EPS) consumer food containers</i>	Difficult to recycle Commonly found in the NT environment	Reusable food containers Fibre-based food containers Paperboard food containers (some are lined with certified compostable plastic) Recyclable plastic containers
<i>Microbeads in personal health care products</i>	Difficult to recycle Often end up in waterways Identified threat to marine and wildlife	Natural exfoliants
<i>EPS consumer goods packaging (loose fill and moulded)</i>	Difficult to recycle Commonly found in the NT environment	Recycled cardboard Shredded paper
<i>Helium balloons (releases)</i>	Difficult to recycle Often end up in waterways Identified threat to marine and wildlife	Bubbles Paper lanterns Paper bunting

Table 2: Single-use plastics identified to ban under the Circular Economy Strategy

## Phasing out single-use plastics in the Northern Territory

## 10.1. Other identified items

There are many other single-use plastics that are problematic in the Territory which have been flagged during research and consultation for this discussion paper. These items may have been identified by other states and territories, commonly found in the NT environment, are difficult to recycle in the NT and/or identified by stakeholders during consultation.

We are seeking your feedback on the additional items below (Table 3). Are these items suitable to ban, should we consider a different policy approach or take no action at this point in time? Are there alternatives currently available for these items and are these viable?

Item	Rationale	Comments
'Degradable' plastics e.g. dog waste bags	Aligns with other states and territories Difficult to recycle in the NT Consumers confuse these with biodegradable products Fragment quickly into microplastics when in the environment	Reusable bags, certified home compostable plastic alternatives are available. Conventional non-degradable plastic alternatives.
Plastic cotton bud sticks	Aligns with other states and territories Difficult to recycle in the NT Identified threat to marine and wildlife	Reusable cotton buds, paper, cotton and bamboo sticks.
Plastic produce bags (used to carry individual fruit and vegetables)	Aligns with other states and territories Difficult to recycle in the NT	No bag or reusable produce bags are preferred Paper produce bags, certified home compostable plastic bags are available.  Definitions of 'produce bag' can vary.
Plastic cups (cold drinks)	Aligns with other states and territories Difficult to recycle in the NT Commonly found in the NT environment	Reusable cups are preferred Paperboard cups lined with certified commercial compostable plastic available NT does not currently have commercial food organics composting.
Plastic cup lids	Aligns with other states and territories Difficult to recycle in the NT Commonly found in the NT environment	No lid is preferred. Fibre-based certified home compostable lids are available.
Coffee cups (commonly paperboard with plastic lining)	Aligns with other states and territories Difficult to recycle in the NT Commonly found in the NT environment	Reusable cups and cup sharing technologies are available. Paperboard cups lined with certified commercial compostable plastic are available.  Innovation grants underway in other states to design new sustainable alternatives  NT does currently have commercial food organics composting.
Takeaway containers and lids	Aligns with other states and territories Commonly found in the NT environment	Reusable containers and reusable container sharing technologies are preferred Alternatives such as paperboard or fibre-based are available but may not be viable for all hot liquid foods e.g. soup.
Cigarette butts	Difficult to recycle in the NT Most commonly found plastic item in the NT environment	Not currently identified to ban in other states. Unclear if viable alternatives are available. The Australian Government is planning an industry-led stewardship taskforce.

Phasing out single-use plastics in the Northern Territory

Item	Rationale	Comments
		NSW has identified these for a state-based extended producer responsibility scheme. This may be by setting mandatory litter reduction targets.
Plastic food packaging	Difficult to recycle in the NT Commonly found in the NT environment	Not currently identified to ban by other states and territories. Identification of viable alternatives is on a case by case basis. Currently on the national product stewardship priority list i.e. APCO working with industry towards sustainable packaging targets by 2025. Must consider transport, perishability, food hygiene and safety standards.
Bottle lids	Difficult to recycle in the NT Second most commonly found plastic item in the NT environment	Not currently identified to ban by other states and territories. Unclear if alternatives are viable. Can be recycled but are not consistently accepted in our Container Deposit Scheme or by other recyclers.
Plastic pallet wrap	Difficult to recycle in the NT Identified by some NT councils due to the volume in remote landfills	Not currently identified to ban by other states and territories. Certified home compostable plastic alternatives available. Limited business to business recycling of wrap in major NT centres.

Table 3: Other items identified as problematic single use plastics

**Case study: Reusable takeaway container schemes**

The proposed phase out of single-use plastic takeaway containers in other jurisdictions has led to the emergence of reusable container sharing schemes. While models can vary, generally, participating restaurants, supermarkets and delis pay a small fee to become a member and are supplied with durable, reusable containers for their customers. Customers can find participating businesses via an app and can return the containers to any participating venue. These schemes have the potential to save the businesses money on single-use containers and help to prevent environmental harm.



Image credit: Freepik.com

**Discussion questions**

- Which single-use items do you think need to be phased out in the Territory? Why?
- Are there any items on Table 2 or Table 3 that should not be phased out? Why?
- What cost or other impacts need to be considered in a phase out of these identified items?
- What other alternatives are available? What, if any, are the barriers to these alternatives?

## Phasing out single-use plastics in the Northern Territory

## 11. What are the policy options?

There are a range of policy options available to take action to achieve our outcomes which include:

- increase community awareness of the problem with single-use plastics;
- increased use of re-usable alternatives by business and consumers;
- reduce the amount of single-use plastics entering waste streams and the environment;
- increase business and consumer certainty about sustainable alternatives to single-use plastics.

Our intention is to use legislation to phase out single-use plastic items identified through consultation. This is consistent with other states and territories. However, it is necessary that the approach we choose meets the needs of Territorians and suits the particular item identified. It may be that using different policy tools or combination of tools achieves the best outcomes for us.

Table 4 explains some commonly used policy tools and examples of how they work.

Policy tools	How they work	Examples	Pros and cons
<i>Voluntary industry-led schemes</i>	Government actions and community sentiment can influence companies to take voluntary reduction measures.	An industry-led phase out of microbeads overseen by the Australian Government led to an estimated 94% of personal care products microbead free. <sup>xxxv</sup>	When the vast majority of industry implement voluntary measures they can be effective. However, if not all industry acts then the environmental impacts are reduced but not eradicated.
<i>Co-regulated schemes</i>	Co-regulation recognises that all sectors and levels of government have responsibility and a role to play to achieve sustainable outcomes.	APCO works with government and business to reduce packaging waste. It has four targets for 2025 including 100 per cent of Australian packaging to be recyclable, compostable or reusable by 2025, and phasing out problematic and unnecessary single-use plastics packaging. <sup>xxxvi</sup> They work end to end, across the packaging chain.	Industry can innovate to meet the targets which can be an effective way to get better environmental outcomes.  APCO has identified that it is not on track to achieve the 2025 targets, and that the amount of plastic packaging produced is increasing. Some issues include costs to early movers, thin markets for recycled plastic packaging, no obligation for individual members to meet the targets.
<i>Procurement procedures</i>	Government can instruct its agencies to avoid single-use plastics through rules on the procurement of goods and services.	The Western Australian Government instructed its agencies to stop buying avoidable single-use plastic items ahead of their state-wide ban. <sup>xxxvii</sup>	Large purchasing power means the Government can reduce single-use plastic usage and lead by example.  Government procurement may be more expensive in the short term.
<i>Education and behaviour change campaigns</i>	Raise public awareness of the problem and use targeted messaging to promote ways the community and business	The NT Government undertook a Territory-wide advertising campaign in the lead up to the ban on lightweight plastic bags. Resources for the	When a majority of community members adopt the behaviour change it reduces harm to the environment.

## Phasing out single-use plastics in the Northern Territory

Policy tools	How they work	Examples	Pros and cons
	can take action to reduce single-use plastic usage.	community and for retailers were produced.	Education campaigns can be expensive. Education alone takes time and has more impact when used in conjunction with other policy tools such as legislated bans.
<i>Government grants and incentives</i>	Grants can be offered to industry and community groups to purchase infrastructure or pursue innovation that leads to reduced use of single-use plastics.	The Victorian Government offered grant funding for food businesses to implement re-use systems that replace single-use plastics. <sup>xxxii</sup>	Grants can drive innovation to more sustainable alternatives and reduce the capital burden on organisations.  Grants can be expensive and may only cover pockets of the community.
<i>Industry grants and incentives</i>	Industry can fund grants to progress innovation and support the transition from single-use plastics.	Tyre Stewardship Australia offer industry grants for projects that help to meet their objectives e.g. increasing the local market for tyre derived products and investing in new product development. <sup>xxxiii</sup>	Industry funded grants can target funds to areas identified by industry. They can drive innovation to develop new, more sustainable alternatives or develop reuse or recycling markets.  Grants can be expensive and require administration.
<b>Legislation and regulation</b>			
<i>Legislative and regulatory bans</i>	The NT Parliament can pass legislation and regulations that make the sale and provision of certain single-use plastics illegal. Different approaches can be considered including phase outs over defined time periods to consider community and business impacts.	The successful ban on lightweight plastic shopping bags in the Northern Territory was implemented through the <i>Environment Protection (Beverage Containers and Plastic Bags) Act 2011</i> .	Legislated bans on single-use items have been implemented in almost every state and territory in Australia. They are an effective way to target problematic plastic products.  Bans become less effective if monitoring and compliance efforts are not undertaken.  The potential for additional costs on business and the community and impacts on certain groups must be considered.
<i>Extended producer responsibility/Product stewardship</i>	These schemes place primary responsibility on the producer, importer and sometimes sellers of the product to manage the environmental impact over a product's life-cycle. This could include the product design; traceability of materials; ability to reuse, repair	NSW and Queensland legislation allows their governments to add products to a state-wide list for product stewardship. NSW are currently investigating adding cigarette butts to their scheme e.g. through mandatory litter targets. <sup>xxxiv</sup>	These schemes can improve the durability, re-use and recycling of products. Schemes such as the CDS successfully incentivised the recycling of more plastic beverage containers.  Schemes can require a large amount of administration. Any associated increased costs for business can be passed on to the consumer.

## Phasing out single-use plastics in the Northern Territory

Policy tools	How they work	Examples	Pros and cons
	and recycle; recovery of litter etc.		
<i>Design standards</i>	Guidelines for the design and manufacture of items. They can sometimes form a part of a product stewardship scheme. They can include the labelling, materials used and recyclability of a product.	NSW legislation enables the government to set design standards for identified products i.e. microbeads in personal care products have been prohibited using a design standard. <sup>100</sup>	<p>Design standards can ensure plastic products remain part of a circular economy.</p> <p>Design standards could also be used to set minimum recycled content for plastic.</p> <p>Prescriptive standards can inhibit business flexibility and can cost more.</p>

Table 4: Examples of policy tools

## Discussion question

Which policy tool/s should the NT Government use to phase out single-use plastics?

## Phasing out single-use plastics in the Northern Territory

## 12. Proposed approach for the NT

The NT Government is proposing to phase out problematic single-use plastics. Through consultation, your feedback will help us to understand which items to phase out and when and what this means for the Territory. It is proposed that a combination of legislation, education and community awareness, government procurement and innovation grants are used to support the process.

### 12.1. Legislation

Legislation has been found to be an effective tool to phase out single-use items in the Territory and in other jurisdictions. The legislation and regulations can be set up in a way that allows for a small number of items to be addressed at a time; with additional items able to be added in the future. This provides industry and the community time to adjust to the changes.

The Northern Territory already has legislation in place such as the *Environment Protection (Beverage Containers and Plastic Bags) Act 2011* and the *Environment Protection Act 2019*. It may be appropriate to amend one of these Acts to enable a ban on certain single-use plastics. Victoria and Western Australia have banned identified single-use plastic items using regulations that fall under their Environment Protection Acts.

Some jurisdictions such as NSW, South Australia and Australian Capital Territory have created new legislation. New legislation is fit-for-purpose and could enable the NT Government to address different items in different ways. For example, the *NSW Plastic Reduction and Circular Economy Bill 2021* has provisions to prohibit (or ban) items but also to set product stewardship requirements and targets. This enables the government to act when a ban is not a practical way to address a problematic plastic item and when a voluntary approach hasn't led to the reduction or elimination of environmental harm. Legislation to enable state-wide product stewardship also exists in Queensland through their *Waste Reduction and Recycling Act 2011*.

### 12.2. Education and awareness

An education and awareness program is proposed to be developed ahead of the legislative changes. A community campaign will raise awareness of the issues with plastic, encourage re-usable items and prepare the public for the phase out of particular items.

Targeted education and support is proposed to be provided to business and organisations ahead of the transition to ensure they understand what is required of them and are supported to prepare.

### 12.3. Government procurement

The NT Government has already committed to reviewing the NT Government Procurement Framework as a priority project under the Circular Economy Strategy. This process will consider how to generate more demand for recovered, reprocessed and remanufactured goods. It's proposed that consideration is given to phasing out identified single-use plastics as part of the procurement review.

### 12.4. Grants

To truly transition to a circular economy, priority must be given to reuse. It is proposed that the NT Government fund small grants for business innovation that increases the uptake of reusable items. For example reusable coffee cup apps or reusable container schemes.

## Phasing out single-use plastics in the Northern Territory

## 12.5. Next steps

We know that businesses and organisations need certainty to plan and prepare. Following consultation, we will prepare a report that provides a summary of the feedback received during consultation and sets out our next steps.

## 12.6. Measuring success

To ensure that our actions are delivering we propose to monitor, review and publish our progress against our outcomes. These include:

- increase community awareness of the issues with single-use plastics;
- increased use of reusable alternatives by business and consumers;
- reduce the amount of single-use plastics entering waste streams and the environment;
- increase business and consumer certainty about sustainable alternatives to single-use plastics.

Implementation will be supported by an education and compliance program. A formal review will occur at two years and five years.

The NT Government is committed to creating a circular economy indicator framework. Indicators on plastic consumption will form part of this.

### Discussion questions:

*How much lead-time do businesses need to prepare for the phase out?*

*What is the best way to measure success?*

## Phasing out single-use plastics in the Northern Territory

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The NT Government acknowledges the individuals and organisations who provided information for this paper. This includes the Australian Marine Debris Initiative (AMDII), Tangaroa Blue Foundation, and the community organisations and individuals involved in the collection and provision of the AMDII data used in this report.



## Phasing Out Single Use Plastics in the Northern Territory - Discussion Paper

### West Arnhem Regional Council Response

#### Use of Single Use Plastics by West Arnhem Regional Council

As a council we are committed to improving our practice and setting an example for the greater community we do not encourage the use of single use plastics however there are streams of our business that these are the only currently available option for purpose.

West Arnhem Regional Council uses Takeaway food containers and plastic cutlery for Aged Care food service. There is currently no biodegradable food container on the market the can store food for periods required without any degradation in the containers integrity and overall practicality for use by clients. West Arnhem Regional Council are open to trialling any new options that are available however we cannot facilitate reusable food containers and cutlery due to lack of infrastructure and resources to meet the cleaning requirements to food safety standards. The cost-prohibitive nature of biodegradable options is also of concern to a program that has limited resources.

Single use plastics in the long term will be a problem for waste management but West Arnhem Regional Council currently do not have a waste stream for biodegradable products so in the short term there is no reduction in landfill to be achieved from banning these products. Support in developing a waste stream for biodegradables for regional and remote councils would be of huge advantage in making this ban successful.

#### Use of Single Use Plastics by West Arnhem Regional Council Communities

Single use plastics are used commonly by remote stores as food packaging. Banning of these products for these businesses to use a more expensive biodegradable options has the potential to increase costs to residents of remote communities. In perspective grocery and food items in remote communities already incur costs of 50-300% more than metropolitan areas due to logistics costs and lack of competition in these areas. A lot of the residents in these communities are in the lowest socio-economic group in the country, anything that puts a higher price on their cost of living should be well considered before going ahead.

#### Discussion Paper Questions

*What is your view on biodegradable plastics in the Northern Territory?*

Biodegradable plastics are a great option however more costly and currently do not have a supported waste stream within West Arnhem Regional Council.

*Do you compost at home?*

Most of the Constituents in West Arnhem Regional Council Area do not compost at home and have no option to dispose of biodegradable options





*Would you like more educational materials on which alternatives can be composted at home?*

It would be advisable that Northern Territory Government invests in resources that encourage home composting prior to any ban introduction. This has to be culturally appropriate and cater to remote communities.

*Have you already reduced your consumption or supply of single-use plastics? If yes, what have you done and what have you learned? If no, what is stopping you or your business from doing so?*

As bans are being rolled out across the country we are seeing more biodegradables available in stores where possible it is encouraged that people make reusable choices within the business.

*What needs to be considered when phasing out single-use plastics in the Territory? What are the costs and other impacts to business and organisations? What impacts will the phase out have on remote businesses and communities? What information do businesses and the community need to support a transition from single-use plastics? Which members of our community may be adversely impacted and what are the solutions?*

For remote communities it needs to be carefully considered that the costs of biodegradable options are currently high and these costs have potential to adversely affect the cost of living for those living in remote communities. Furthermore with no available waste stream for biodegradable products in remote communities the ban on single use plastics will not divert any quantity of waste from landfill.

If the ban is to go ahead financial and infrastructure support should be considered for local government to create waste streams for organic and biodegradable waste in remote communities. This should be accompanied with culturally appropriate community education to encourage participation in diverting this waste from landfill.

*How much lead-time do businesses need to prepare for the phase out? What is the best way to measure success?*

It would be suggested a minimum of 12 months lead time to enact something like with the support of the Northern Territory Government to create waste streams for biodegradable waste. The Success measure should be diversion of waste from landfill however this is a very hard measure within remote communities.



# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>10.8</b>
<b>Title:</b>	<b>Approval to Dispose of Surplus Fleet Asset</b>
<b>File Reference:</b>	<b>1069120</b>
<b>Author:</b>	<b>Graham Baulch, Project Coordinator Fleet</b>

### SUMMARY

The purpose of this report is to seek Council's approval for the disposal of surplus fleet assets by way of public auction.

### BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy, the General Manager Technical Services and Project Coordinator Fleet Operations identify vehicles and plant to be disposed of via public auction.

### COMMENT

During ongoing audits the following item was identified as being no longer required in accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy.

- 1 2017 Isuzu NQR garbage compactor – Warruwi, replaced with new truck.

### STATUTORY ENVIRONMENT

This asset disposal will be conducted in accordance with relevant provisions in the Local Government Act 2019.

### POLICY IMPLICATIONS

Council's Strategic Asset Management Policy is relevant to this report.

### FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

### STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the Regional Plan and Budget 2022-2023 as follows:

<b>We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.</b>	
<b>Goal 4.1</b>	<b>Strategic Infrastructure and Asset Management</b> Strategically manage, maintain and enhance community infrastructure
<b>Goal 4.2</b>	<b>Fleet, Plant and Equipment</b> Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements

## **VOTING REQUIREMENTS**

Simple majority

### **RECOMMENDATION:**

**That Council:**

- 1. received and noted the report entitled '*Approval to Dispose of Surplus Fleet Asset*'; and**
- 2. approved the sale via auction of the 2017 Isuzu NQR Garbage Compactor - Warruwi**

## **ATTACHMENTS**

There are no attachments for this report.

# WEST ARNHAM REGIONAL COUNCIL

## FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Operations Report - March 2023</b>
<b>File Reference:</b>	<b>1068505</b>
<b>Author:</b>	<b>Fiona Ainsworth, Acting Chief Operating Officer</b>

### SUMMARY

This report is presented to Council in order to provide an overview on Technical Services, Fleet operations, community operations and services delivered across the West Arnhem Regional Council locations, for the reporting period 15 February to 14 March 2023.

### BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support is provided to elected members.

### COMMENT

#### 1. Technical Services Projects

##### 1.1. Regional

- a. 2023 Veterinarian program tender awarded to Ark Hospital. Vets to commence community site visits, with Maningrida visit to occur late April 2023 and Gunbalanya visit to follow in May 2023.

##### 1.2. Gunbalanya

- a. Traditional Owner's (TO's) have approved the location of the billabong hard structure. Still awaiting AAPA application clearance, before proceeding with TO's consultations to allow the project to commence and be constructed onsite.
- b. Diesel Fuel Tank installed and hold-down brackets fitted to the concrete pad in late January 2023. Commissioning to occur after the wet, once river is down and delivery of diesel received.

##### 1.3. Jabiru

- a. Sinkhole remediation project to commence after the Easter holidays in mid-April 2023, dependent on the weather and contractors.
- b. Tender for Jabiru road maintenance works was released on 3 February 2023, applications close 27 February 2023. This has since been awarded to NTEX and works will commence after Easter.
- c. Community Flying Fox project will not be proceeding. Grant funds have been returned to the funding provider.

##### 1.4. Maningrida

- a. Contractor has completed scope of works required for the installation of the digital screen at the council office. Equipment has been ordered and contractor working on suitable security doors to deter vandalism and damage.

- b. Rest shelters manufactured and delivered to community late October 2022. The location for the remaining 2 shelters has now been discussed, with suitable locations determine and agreed upon by Traditional Owner's (TO's) and Elected Members. Works to comment during April 2023.
- c. Park shelters near the Health Clinic, contractor scheduled to return and commence work in early April 2023.
- d. Mala'la Road works to commence mid-April 2023. Roads-to-Recovery (R2R) variation application has been submitted, awaiting variation approval.
- e. Maningrida oval irrigation works commence late March 2023.
- f. Manyikarra Road works completed late 2022. Contractor to return post wet season, to repair and correct washouts that have occurred.
- g. Repair works to Coconut Grove half basketball has now commence and schedule to be completed by mid-April 2023.
- h. New-sub second basketball court, anthropologist site visit conducted. Awaiting NLC to community visit and conduct consultations prior issuing of a 'Letter of Comfort'.

#### **1.5. Minjilang**

- a. Crèche roof rectification drawings and engineering report received. Discussion with NTG regarding funding support to proceed with the required works. Awaiting response from management.
- b. Local Authority approved cost to engage engineer to assess the outdoor theatre and provide a report on the integrity of the structure. Still awaiting for engineer to visit site and provide report, estimated to occur late April 2023.
- c. Digital screen work to begin late in the year, after installation is completed in Maningrida and Warruwi communities.
- d. Local Authority requested installation of 3 additional solar lights and speed humps. Product and materials have been order, awaiting delivery to Darwin schedule for mid-April 2023. Once received, will be freighted out to community for the works to commence.

#### **1.6. Warruwi**

- a. Council Services Manager (CSM) and Technical Services team following up with contractor to install remaining solar lights during April 2023, with locations determined and existing poles already in place.
- b. Contractor has completed scope of works required for the installation of the digital screen at the council office. Equipment has been ordered and contractor working on fabrication of stand alone security doors, to avoid asbestos walls and to protect the screen from both the weather and vandalism.

### **2. Fleet Assets**

#### **2.1. Gunbalanya**

- a. Old Council Services Manager (CSM) vehicle, Toyota Hilux Ute, has been sold through Manheim Auctions.

#### **2.2. Maningrida**

- a. Isuzu DMax Ute has been sold through Manheim Auctions.

#### **2.3. Minjilang**

- a. Caterpillar 428F Backhoe has been sold through Manheim Auctions.
- b. Caterpillar 966G Wheel Loader has been sold through Manheim Auctions.
- c. Awaiting delivery of new Komatsu 1.8 tonne Digger and trailer, estimated delivery of late April 2023.

#### **2.4. Warruwi**

- a. Old Essential Services Officer (ESO) vehicle, Isuzu Dmax Ute, has been sold through Manheim Auctions.
- b. New garbage compactor delivered to community later February 2023.
- c. Old garbage compactor has been barged into Darwin, awaiting approval to dispose.

### **3. Community Operations**

#### **3.1. Post Office Services**

Total amount of post received and delivered for reporting period = 13,253 kg.

- a. Post and Administration Officer Gunbalanya, has undergone training to be a Centrelink agent, to provide support and coverage when shorted staffed. Also scheduled to attend Local Post Office (LPO) and Motor Vehicle Registry (MVR) training in Darwin.

#### **3.2. Sport and Recreation Programs**

Total attendance to the sport and recreation programs for reporting period = 1,271.

- a. Gunbalanya Aboriginal Culture (Unity) day held on 24 February 2023, despite the rain activities still proceeded and enjoyed by all in attendance.
- b. Gunbalanya team also held a Skateboarding program on the 13 – 15 March 2023.
- c. Jabiru team continue with the 10 week Alcohol and Other Drugs (AOD) grant project involving Red Lilly Health, Jabiru Area School, Clontarf, Stars and Jabiru Clinic, to produce a music video based on AOD messaging provided by Jabiru youth.
- d. Maningrida team were able to provide services such as kids and women's AFL, basketball and soccer activities, despite the absence of a Wellbeing Services Coordinator.
- e. Community Wellbeing Senior Project Officer Jabiru in conjunction with AFLNT Representative, held a AFL clinic in Warruwi on 13 – 15 March 2023 and then in Minjilang on 15 – 17 March 2023.



Gunbalanya Aboriginal Culture (Unity) day cook-up.

#### **3.3. Aquatic Centres**

Total attendance to the Aquatic Centres for reporting period = 3,186.

- a. The Caulfield Grammar 2023 excursions to Jabiru pool have commenced, usually with a group of up to 50 new students per month coming through the facility.
- b. Jabiru pool hosted 'Family Fun Activities' followed by BBQ on 27 February 2023, with Caulfield Grammar providing supervision support.
- c. Jabiru under water hockey has recommenced, being run by Caulfield Grammar staff member.
- d. Repairs and deep clean of the Maningrida pool plant room were carried out, resulting in morning only closures on for the Wednesday, Thursday and Friday of the week ending 12 March 2023.
- e. Maningrida team continue with regular weekly programs, including water polo, night swimming, kids swim club, adult skills and drills session.
- f. The Maningrida pool held 2 birthday parties, utilising the slippery slide.

### **3.4. Early Learning Centres**

Total attendance to the Early Learning Centres for reporting period = 610.

- a. One of Jabiru Early Childhood Educator – Assistant providing coverage at the Warruwi Crèche, as Acting Childcare Senior Officer from the 13 March 2023 to 5 May 2023.
- b. Jabiru Childcare Centre Manager investigating possibility of support educators for children with additional needs.
- c. A Trivia Night was organised by a parent at the Jabiru Golf Club, to raise funds for the Jabiru Childcare Centre and students. The event was booked out and a huge success.
- d. The Minjilang Crèche has seen a rise in the number children in attendance, since February 2023.
- e. The Childcare Officer Minjilang have opportunity for professional development, Acting as the Childcare Senior Officer while this staff member was on leave and received positive feedback on performance during this time.
- f. They Minjilang team attended Community Child Care Fund Restricted (CCCFR) webinar regarding reporting requirements, held on 28 March 2023.
- g. Air-condition unit has now been installed at the temporary facility, while repairs works are carried out at the Minjilang Crèche Centre.
- h. The Warruwi Crèche has seen enrolments increase over the past month, particularly in the pre-school age group.

### **3.5. Aged Care Services**

Total amount of meals provided for reporting period = 1,318.

- a. Community Care Team Leader Gunbalanya on leave 6 – 21 March 2023, which impacted services, as many staff were absent or attending sorry business. However, the remaining staff in attendance manager to continue to provide daily services to clients.
- b. Gunbalanya team continues to provide laundry care and yard maintenance services to clients.
- c. Minjilang Age Care still have minimal clients to care for, with many currently away for sorry business, medical or personal reasons.

### **3.6. Disability care for NDIS participants**

Total NDIS participants for reporting period = 29.

- a. Warruwi services has been minimized to the in home support only, but the team is hoping to grow these services, providing greater opportunities for clients.

### **3.7. Broadcasting**

Total number of Top End Aboriginal Bush Broadcasting Association (TEABBA) on-air hours for reporting period = 90 hours.

- a. Broadcasting Officer for both Gunbalanya and Minjilang has been absent for extended period throughout the reporting period.

### **3.8. Landfill Site**

- a. New Landfill Officer Gunbalanya commenced on 13 February 2023 and was provided with on-site training with the Jabiru Landfill Officer on 2 separate occasion, 16 February 2023 and 6 March 2023.
- b. Recruiting for new Works Officer Gunbalanya with Heavy Rigid (HR) Drivers Licence qualifications, to provide coverage when Landfill Officer is on leave.
- c. Gunbalanya team removed 15 vehicles from the community and moved to the landfill site during the reporting period, and continue to communicate with community members to encourage them to get vehicles removed from their properties and help beautify the community.
- d. General waste at landfill site face has been compacted but not covered, due to repairs required to the heavy equipment.



Moving abandoned cars bodies to Gunbalanya landfill site.

### 3.9. K9 Security Pilot program (Maningrida only)

Total number of incidents occurred in the reporting period = 8, all but 1 were minor incidents with no property damage or goods stolen.

- a. The Maningrida Community K9 Security Pilot program commenced on 16 February 2023, with 2 security personnel and 2 dogs patrolling the community throughout the night visiting Maningrida Progress Association (MPA) store, Bawinanga Aboriginal Corporation (BAC), Mala'la Health Service, Maningrida School, Police Station, Wild Foods Cafe, Dhukurrdji Lodge and Council office, pool and works yards.
- b. Incidents occurred on the following nights during the reporting period:
  1. Friday 17 February 2023
  2. Sunday 19 February 2023
  3. Tuesday 21 February 2023
  4. Wednesday 1 March 2023
  5. Friday 3 March 2023
  6. Saturday 4 March 2023
  7. Monday 6 March 2023
  8. Friday 10 March 2023

### 3.10. Warruwi Barge update

Warruwi Barge landing requires major upgrade works to the concrete landing. Whilst not a WARC asset, the administration has met with DIPL and continues advocacy on remedial repairs to correct the issue for the community as a whole.

### 3.11. CSM's Meetings and Events Attended

Total meetings attended for reporting period = 52.

- a. Gunbalanya held staff attended North Australian Aboriginal Justice Agency (NAAJA) training on Thursday 9 March 2023.
- b. CSM Jabiru attended monthly Project Steering Group meeting, Jabiru Service Delivery meeting and Parks Australia Jabiru Remediation meeting during the reporting period.
- c. Other meetings and events that Jabiru CSM attending was International women's day, ALPA Host Agreement meeting, Gundjeihmi Aboriginal Corporation (GAC) regarding the Mudginberri pipeline, meeting with new Jabiru Clinic Manager, Warnbi and North Australian Aboriginal Justice Agency (NAAJA).

### 3.12. Vacancies

Total number of vacancies across the Council for reporting period = 21.

- a. Gunbalanya = 2
- b. Jabiru = 6 (Operations team only)
- c. Maningrida = 8

- d. Minjilang = 1
- e. Warruwi = 4

**3.13. Staff Attendance**

Total percentage of attendance across the communities for reporting period = 74.20 %.

**3.14. Community Wins**

- a. International Women’s Day Jabiru held on Wednesday 8<sup>th</sup> March 2023.



- b. Maningrida AFL Oval Upgrades



- c. Maningrida works crew have commenced aerodrome ground maintenance.





**STATUTORY ENVIRONMENT**

Not applicable.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

As outlined in Council’s 2022-2023 budget.

**STRATEGIC IMPLICATIONS**

The contents of this report are aligned to the pillars 1, 3 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

**PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.4</b>	<b>Community Events</b> Deliver cultural, civic and sporting events which engage and unite the community
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**PILLAR 3 SAFETY AND WELLBEING**

**As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.**

<b>Goal 3.4</b>	<b>Community Service Delivery</b> Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members
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**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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## **VOTING REQUIREMENTS**

Not applicable.

## **RECOMMENDATION:**

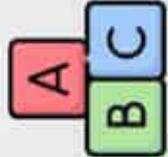
**That Council received and noted the report entitled '*Operations Report – February 2023*'.**

## **ATTACHMENTS**

- 1 Operations Snapshot - March 2023.pdf



# Operations Snapshot – March 2023

 <p><b>Post Received</b></p> <p><b>13,253kg</b></p> <p>21/22 comparison: 7,978kg</p>	 <p><b>Sport &amp; Recreation Attendance</b></p> <p><b>1,271</b></p> <p>21/22 comparison: 1,297</p>	 <p><b>Aquatic Centre Attendance</b></p> <p><b>3,186</b></p> <p>21/22 comparison: 1,140</p>
 <p><b>Early Learning Student Attendance</b></p> <p><b>610</b></p> <p>21/22 comparison: 561</p>	 <p><b>Aged Care Meals Provided</b></p> <p><b>1,318</b></p> <p>21/22 comparison: 3,028</p>	 <p><b>NDIS Participants</b></p> <p><b>29</b></p> <p>21/22 comparison: 31</p>
 <p><b>Broadcasting On-Air Hours</b></p> <p><b>90.0 hrs</b></p> <p>21/22 comparison: n/a</p>	 <p><b>CSM Meetings &amp; Events Attended</b></p> <p><b>52</b></p> <p>21/22 comparison: 42</p>	 <p><b>Staff Attendance Rates</b></p> <p><b>74.20%</b></p> <p>21/22 comparison: 79.80%</p>



# Operations Snapshot – March 2023

## Post Received



Gunbalanya – 1256 kg  
 Jabiru – 7793 kg  
 Maningrida – 3813 kg  
 Minjilang – 128 kg  
 Warruwi – 262 kg

## Sport & Recreation



### Attendance

Gunbalanya – 380  
 Jabiru – 191  
 Maningrida – 411  
 Minjilang – 76  
 Warruwi – 213

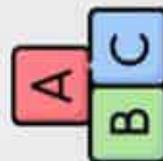
## Aquatic Centre



### Attendance

Gunbalanya – n/a  
 Jabiru – 1120  
 Maningrida – 2066  
 Minjilang – n/a  
 Warruwi – n/a

## Early Learning Student



### Attendance

Gunbalanya – n/a  
 Jabiru – 465  
 Maningrida – n/a  
 Minjilang – 42  
 Warruwi – 103

## Aged Care Meals



### Provided

Gunbalanya – 884  
 Jabiru – 166  
 Maningrida – n/a  
 Minjilang – 80  
 Warruwi – 188

## NDIS Participants



Gunbalanya – 22  
 Jabiru – 4  
 Maningrida – n/a  
 Minjilang – 0  
 Warruwi – 3

## Broadcasting On-Air



### Hours

Gunbalanya – 0 hrs  
 Jabiru – n/a  
 Maningrida – 61 hrs  
 Minjilang – 0 hrs  
 Warruwi – 29 hrs

## CSM Meetings & Events



### Attended

Gunbalanya – 6  
 Jabiru – 10  
 Maningrida – 2  
 Minjilang – 6  
 Warruwi – 28

## Staff Attendance



### Rates

Gunbalanya – 65.00 %  
 Jabiru – 95.00 %  
 Maningrida – 50.00 %  
 Minjilang – 87.00 %  
 Warruwi – 74.00 %

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Warruwi Wildlife Management</b>
<b>File Reference:</b>	<b>1068825</b>
<b>Author:</b>	<b>Matt Griffiths, CSM Warruwi</b>

#### SUMMARY

The purpose of this report is to provide details of actions further to concerns raised during the January 2023 OCM regarding the increased presence of crocodiles surrounding Warruwi, the boat landing areas and in the township.

#### BACKGROUND

In recent months, an increased number of aggressive crocodiles have been in and around areas that are commonly used for fishing, boating and other activities near the water's edge. Several locals have reported being followed and stalked by crocodiles when boating, and a community member had a dog attacked and killed. The risk as crocodile numbers increase is concern for safety of community members. WARC administration has been actively working with other community stakeholders to determine a satisfactory solution.

#### COMMENT

Administration investigation found that present community wildlife policy around the responsibility of crocodile management and subsequent actions was not current. A discussion between the Mardbalk Ranges and WARC determined an intermediary solution whereby in consultation with Traditional Owners, police and rangers, permission would be sought to destroy the animal. The long term management of this issue includes a Corporate Firearms Licence authority which will shortly be approved for the Rangers, allowing them to cull or destroy injured or threatening wildlife, including crocodiles. Additionally, 2 crocodile traps are being built on behalf of NLC to provide an ongoing resolution of removing and reducing threatening crocodiles.

#### STATUTORY ENVIRONMENT

TPWC Act Section 43

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### STRATEGIC IMPLICATIONS

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<p><b>Community Engagement</b>          Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
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### PILLAR 3 SAFETY AND WELLBEING

**As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.**

**Services provided to community are professional, impactful, engaging and appropriate to local needs.**

<b>Goal 3.2</b>	<p><b>Health and Safety</b>          Staff and public safety is achieved via planning, education and training</p>
<b>Goal 3.3</b>	<p><b>Training and Development</b>          Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways</p>
<b>Goal 3.4</b>	<p><b>Community Service Delivery</b>          Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members</p>

#### VOTING REQUIREMENTS

Not Applicable.

#### RECOMMENDATION:

**That Council received and noted the report entitled '*Waruwi Wildlife Management.*'**

#### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>13.1</b>
<b>Title:</b>	<b>Elected Member Questions With or Without Notice</b>
<b>File Reference:</b>	<b>1060756</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Elected Members a formal forum in which to table items they wish to be debated by Council.

#### **BACKGROUND**

Not applicable.

#### **COMMENT**

No comment is required.

#### **RECOMMENDATION:**

**That the Chairperson invite questions with or without notice from Elected Members.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 APRIL 2023

<b>Agenda Reference:</b>	<b>14.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>File Reference:</b>	<b>1068823</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

#### STATUTORY ENVIRONMENT

Section 99(2) of the *Local Government Act 2019*  
Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That Council approves the closure of the meeting to the public as confidential items are about to be discussed.**

**THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.**

#### ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE MEETING 12 APRIL 2023**

**EXCLUSION OF THE PUBLIC**

**The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.**

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE MEETING 12 APRIL 2023**

**RE-ADMITTANCE OF THE PUBLIC**