



WEST ARNHEM REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
AGENDA

WEDNESDAY, 8 MARCH 2023



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers, Jabiru on Wednesday, 8 March 2023 at 9:00 am.

Paul Hockings
Chief Executive Officer

Code of Conduct: The Local Government Act 2019.

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and Integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards Council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **Training:** A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1060588
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received by Council's Chief Executive Officer from Elected Members for the Ordinary Council meeting held on 8 March 2023.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted Elected Member apologies and/or requests for leave of absence for the Ordinary Council meeting held on 8 March 2023.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	4.1
Title:	Absent without Notice
File Reference:	1060589
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 8 March 2023.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council noted Elected Member absences without notice for the Ordinary Council meeting held on 8 March 2023.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	5.1
Title:	Acceptance of Agenda
File Reference:	1060590
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 8 March 2023.

STATUTORY ENVIRONMENT

Section 92(1) *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda papers for the Ordinary Council meeting held on 8 March 2023 as circulated be received for consideration at the meeting.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1060591
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at the Council meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether he/she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless Council expressly directs him or her to do so.

BACKGROUND

Best practise is for Council members and staff to advise the Chief Executive Officer in writing prior to the commencement of the meeting of any potential Conflicts of Interest.

COMMENT

Not applicable at this time.

STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received the declarations of interest as listed for the meeting held on 8 March 2023.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	7.1
Title:	Confirmation of Previous Minutes - Ordinary Council Meeting held on 8 February 2023
File Reference:	1062186
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Minutes of 18 January 2023 Ordinary Council meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Sections 101 and 102 *Local Government Act 2019*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
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Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of 8 February 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

ATTACHMENTS

- 1 2023.02.08 Ordinary Council Meeting Minutes - Unconfirmed.pdf



Minutes of the West Arnhem Regional Council Ordinary Meeting
 Wednesday, 8 February 2023 at 09:00
 Council Chambers, Jabiru

Chairperson Williams declared the meeting open at 09:14, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	Elizabeth Williams (Acting Mayor)
Councillor	Ralph Blyth
Councillor	Otto Dann
Councillor	James Marrawal
Councillor	Julius Don Kernan (Video Conference)
Councillor	Henry Guwiyul
Councillor	Donna Nadjamerrek

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	David Glover
Chief Corporate Officer (Acting)	Fiona Ainsworth
Director of Organizational Growth (Acting)	Peter Ryan
Governance and Risk Advisor	Jessie Schaecken
Travel and Executive support	Jasmine Mortimore
Finance Manager	Andrew Shaw
Communications & Public Relations Coordinator	Heidi Walton

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Council considered a report on Apologies and Leave of Absence.

OCM25/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Councillor Henry Guwiyul

That Council approved Elected Member apologies for Cr Catherine Ralph, Cr Phillips, Cr Woods and noted previously granted leave for Mayor Ryan for the Ordinary Council meeting held on 8 February 2023.

CARRIED

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Council considered a report on Absent without Notice.

OCM26/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul

Seconded Deputy Mayor Elizabeth Williams

That Council noted nil Elected Member absences without notice for the Ordinary Council meeting held on 8 February 2023.

CARRIED

ACCEPTANCE OF AGENDA**5.1 ACCEPTANCE OF AGENDA**

The Council considered a report on Acceptance of Agenda.

OCM27/2023 RESOLVED:

On the motion of Councillor Ralph Blyth

Seconded Councillor Donna Nadjamerrek

That the agenda papers for the Ordinary Council meeting held on 8 February 2023 as circulated be received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM28/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul

Seconded Councillor Otto Dann

That Council received nil declarations of interest for the meeting held on 8 February 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 18 JANUARY 2023**

The Council considered a report on Confirmation of Previous Minutes - Ordinary Council Meeting held on 18 January 2023.

OCM29/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Councillor Otto Dann

That the minutes of 18 January 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORTS**8.1 REVIEW OF ACTION ITEMS LIST**

The Council considered a report on Review of Action Items List.

OCM30/2023 RESOLVED:

On the motion of Councillor Ralph Blyth

Seconded Councillor James Marrawal

That Council:

1. Received and noted report entitled *Review of Action items list*; and
2. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list.

CARRIED

8.2 MEETINGS AND EVENTS ATTENDED BY THE ACTING MAYOR

The Council considered a report on Meetings and Events Attended by the Acting Mayor.

OCM31/2023 RESOLVED:

On the motion of Councillor Donna Nadjamerrek

Seconded Councillor James Marrawal

That Council:

1. Received and noted the report entitled *Meetings and Events Attended by the Acting Mayor*.
2. Nominated Mayor Ryan, Acting Mayor Cr Williams and Paul Hockings Chief Executive Officer to attend the State Funeral for the Late Member for Arafura, in Darwin on 1 March 2023.
3. Investigate associated costs for selected Councillors to attend the burial for the Late Member of Arafura in Tiwi Islands on 3 March 2023.
4. Approve associated travel cost to attend the listed meetings and events.

CARRIED

8.3 MEETINGS ATTENDED BY THE CEO

The Council considered a report on Meetings Attended by the CEO.

OCM32/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul

Seconded Councillor James Marrawal

That Council received and noted the report entitled *Meetings attended by the CEO*.

CARRIED

8.4 LOCAL GOVERNMENT ASSOCIATION NORTHERN TERRITORY'S (LGANT) APRIL 2023 GENERAL MEETING

The Council considered a report on Local Government Association Northern Territory's (LGANT) April 2023 General Meeting.

OCM33/2023 RESOLVED:

On the motion of Councillor Julius Kernan

Seconded Councillor James Marrawal

That Council:

1. received and noted the report entitled '*Local Government Association Northern Territory's (LGANT) April 2023 General Meeting*',
2. nominated Mayor Ryan, Cr Blyth, Cr Nadjamerrek, Cr Dann and Paul Hockings Chief Executive Officer to attend the LGANT General Meeting in Alice Springs from 19 – 20 April 2023; and
3. did not provide any feedback to LGANT on the proposed programme.

CARRIED

8.5 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY 2023

The Council considered a report on Australian Local Government Association National General Assembly 2023.

OCM34/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Councillor Otto Dann

That Council:

1. received and noted the report entitled 'Australian Local Government Association National General Assembly 2023',
2. Nominated Mayor Ryan, Cr Kernan and Paul Hockings Chief Executive Officer to attend the ALGA National General Assembly in Canberra from 13 – 15 June 2023; and
3. Elected not to submit a motion to the ALGA National General Assembly.

CARRIED

Minute note: The meeting broke for morning tea at 10:47 and resumed 11:21. Cr James Marrawal left the meeting, at 11:21 and returned 11:25.

8.6 2023 ASIA PACIFIC CITIES SUMMIT (2023APCS) AND MAYORS' FORUM BRISBANE

The Council considered a report on 2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum Brisbane.

OCM35/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul

Seconded Councillor Donna Nadjamerrek

That Council:

1. received and noted the report entitled '2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum Brisbane'; and
2. did not nominate a councillor or officer to attend the 2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum in Brisbane from 11 to 13 October 2023.

CARRIED

8.7 PUBLIC HEARING FOR THE INQUIRY INTO COMMUNITY SAFETY, SUPPORT SERVICES AND JOB OPPORTUNITIES IN THE NORTHERN TERRITORY RESCHEDULED TO 9 FEBRUARY 2023

The Council considered a report on Public Hearing for the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory rescheduled to 9 February 2023.

OCM36/2023 RESOLVED:

On the motion of Councillor Ralph Blyth

Seconded Councillor Henry Guwiyul

That Council:

1. Received and noted the report entitled *Public Hearing for the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory rescheduled to 9 February 2023*,
2. appointed Mayor Ryan, Cr Woods and Brooke Darmanin, Executive Manager Strategy & Advocacy to attend the Senate Inquiry in Canberra and speak on behalf of West Arnhem Regional Council at the hearing; and
3. approved all travel related expenses.

CARRIED

Cr Kernan declared an interest in item 8.8 as a representative of Northern Land Council and left the meeting at 11:35.

8.8 THE THREE YEAR REVIEW OF THE LIQUOR ACT 2019

The Council considered a report on The Three Year Review of the Liquor Act 2019.

OCM37/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Councillor Ralph Blyth

That Council do not provide a written submission to the three year review of the NT Liquor Act 2019.

CARRIED

Cr Kernan returned to the meeting at 11:38.

8.9 INCOMING AND OUTGOING CORRESPONDENCE

The Council considered a report on Incoming and Outgoing Correspondence.

OCM38/2023 RESOLVED:

On the motion of Councillor Ralph Blyth

Seconded Councillor Otto Dann

That Council received the attached items of incoming and outgoing correspondence during the month of January 2023.

CARRIED

CORPORATE SERVICES REPORTS

9.1 FINANCE REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022

The Council considered a report on Finance Report for the period ended 31 December 2022.

OCM39/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul

Seconded Councillor Julius Kernan

That Council approve the Financial Management Report for the period ending 31 December 2022.

CARRIED

9.2 STAGES TO COMPLETION OF THE 2ND REVISED BUDGET 2022-23 AND 1ST BUDGET FOR 2023-24

The Council considered a report on Stages to Completion of the 2nd Revised Budget 2022-23 and 1st Budget for 2023-24.

OCM40/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Councillor Otto Dann

That Council received and noted the report entitled 'Stages to Completion of the 2nd Revised Budget 2022-23 and 1st Budget for 2023-24'.

CARRIED

9.3 ORGANISATIONAL GROWTH UNIT REPORT

The Council considered a report on Organisational Growth Unit Report.

OCM41/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul

Seconded Councillor Otto Dann

That Council received and noted the report entitled 'Organisational Growth Unit Report'.

CARRIED

COMMITTEE AND LOCAL AUTHORITY REPORTS

11.1 REPORT FOR THE WARRUWI LOCAL AUTHORITY MEETING HELD ON 29 JANUARY 2023

The Council considered a report on Report for the Waruwi Local Authority Meeting held on 29 January 2023.

OCM42/2023 RESOLVED:

On the motion of Councillor Ralph Blyth
Seconded Councillor Henry Guwiyul

That Council received and noted the unconfirmed minutes of the Waruwi Local Authority meeting held on 9 January 2023.

CARRIED

11.2 REPORT FOR THE MINJILANG LOCAL AUTHORITY WORKSHOP HELD ON 11 JANUARY 2023.

The Council considered a report on Report for the Minjilang Local Authority workshop held on 11 January 2023..

OCM43/2023 RESOLVED:

On the motion of Councillor Henry Guwiyul
Seconded Councillor Otto Dann

That Council received and noted the unconfirmed minutes of the Minjilang Local Authority workshop held on 11 January 2023.

CARRIED

11.3 REPORT FOR THE GUNBALANYA LOCAL AUTHORITY MEETING HELD ON 10 JANUARY 2023.

The Council considered a report on Report for the Gunbalanya Local Authority Meeting held on 10 January 2023.

OCM44/2023 RESOLVED:

On the motion of Councillor James Marrawal
Seconded Councillor Otto Dann

That Council:

1. Received and noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 10 January 2023; and
2. Endorse the recommendations arising from the Gunbalanya Local Authority meeting held on 10 January 2023.

CARRIED

11.4 REPORT FOR THE MANINGRIDA LOCAL AUTHORITY MEETING HELD ON 13 JANUARY 2023

The Council considered a Report for the Maningrida Local Authority Meeting held on 13 January 2023.

OCM45/2023 RESOLVED:

On the motion of Councillor Julius Kernan
Seconded Councillor Henry Guwiyul

That Council:

1. Received and noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 12 January 2023; and
2. Endorse the recommendations arising from the Maningrida Local Authority meeting held on 12 January 2023.

CARRIED

GENERAL ITEMS**12.1 OPERATIONS REPORT - JANUARY 2023**

The Council considered a report on Operations Report - January 2023.

OCM46/2023 RESOLVED:

On the motion of Councillor Ralph Blyth
 Seconded Councillor Henry Guwiyul
 That Council received and noted the report entitled *Operations Report – January 2023*.
 CARRIED

NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

- 12.2 The Council considered a report on Northern Territory Government Review of Local Authorities.

OCM47/2023 RESOLVED:
 On the motion of Councillor Donna Nadjamerrek
 Seconded Councillor Ralph Blyth
 That Council:
 1. Received and noted report entitled *Northern Territory Government Review of Local Authorities*; and
 2. Endorsed attachment *West Arnhem Regional Council Submission- Review of Local Authorities 2022-2023*.
 CARRIED

Minute note: The meeting broke for lunch 13:31 and resumed at 13:56.

- 13.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

The Council

OCM48/2023 RESOLVED:
 On the motion of Councillor Henry Guwiyul
 Seconded Councillor Ralph Blyth
 That Council raised the following;
 1. Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate.
 2. Cr Marrawal raised the need for informative or educational brochures about culturally appropriate practices for each location.
 CARRIED

PROCEDURAL MOTIONS

- 14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM49/2023 RESOLVED:
 On the motion of Councillor Ralph Blyth
 Seconded Councillor Henry Guwiyul
 That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.
 CARRIED

Minutes note: The open section of the meeting closed at 14:14 for the discussion of confidential matters.

CONFIDENTIAL ITEMS

- 15.1 Confirmation of Previous Minutes – Confidential Ordinary Council Meeting held 18 January 2023
 15.2 Employment
 The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(a) of the *Local Government (General) Regulations 2021*. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

- 15.3 Compliance review
The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(a) of the *Local Government (General) Regulations 2021*. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
- 15.4 Leases
The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(c) of the *Local Government (General) Regulations 2021*. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person
- 15.5 Leases
The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(c) of the *Local Government (General) Regulations 2021*. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person
- 15.6 Disclosure of Confidential Resolutions and Re-admittance of the public

CONFIDENTIAL ITEMS MOVED INTO OPEN**15.2 INDEPENDENT MEMBER TO THE RISK MANAGEMENT AND AUDIT COMMITTEE**

The Council considered a report on Independent Member to the Risk Management and Audit Committee.

OCM50/2023 RESOLVED:

On the motion of Councillor Ralph Blyth
Seconded Councillor James Marrawal

That Council:

1. Received and noted the report entitled '*Independent Member to the Risk Management and Audit Committee*',
2. Appointed Warren Jackson to the position of Independent Member to the Risk Management and Audit Committee for a one year appointment with a three year extension of term in accordance with Clause 6 of the Terms of Reference,
3. Requested Warren Jackson attend the next meeting of the Risk Management & Audit Committee on 28 March 2023; and
4. Moved this confidential resolution to the open section of the agenda.

CARRIED

15.3 NOTIFICATION OF COMPLIANCE REVIEW AND CLOSURE

The Council considered a report on Notification of Compliance Review and Closure.

OCM51/2023 RESOLVED:

On the motion of Councillor Donna Nadjamerrek
Seconded Councillor Otto Dann

That Council:

1. Received and noted report entitled '*Notification and Closure of Compliance Review*',
2. Moved the decision and attachment 2; letter 16 Jan 2023 Outgoing letter to CEO - WARC - Closure of Compliance Review into the open minutes of meeting 8 February 2023.

CARRIED



Department of
THE CHIEF MINISTER AND
CABINET

Level 1, RCG Centre
47 Mitchell Street Darwin NT 0800

Postal address:
GPO Box 4396
Darwin NT 0801

je.compliance@nt.gov.au

T 08 8999 8868

File reference 2022/175-89

Mr Paul Hocking
Chief Executive Officer
West Arnhem Regional Council
GPO Box 721
JABIRU NT 0886

Dear Mr Hocking

Re: CLOSURE OF COMPLIANCE REVIEW - WEST ARNHEM REGIONAL COUNCIL

In March 2022, Local Government inspectors conducted a special purpose compliance review on the West Arnhem Regional Council's (Council) operations under the Local Government Act 2008 (2008 Act) and Local Government Act 2019 (2019 Act). Upon completion of the review, a compliance review report was provided to the Council detailing areas where action was required.

For your information the compliance review was authorised as the Local Government Compliance team of the Department of the Chief Minister and Cabinet (CM&C) had received several allegations that the Council did not comply with legislated requirements in all instances in the following areas:

- Council's procurement processes were not conducted in accord with legislated requirements
- Council's recruitment practices did not follow legislated requirements and/ or Council's Human Resource (HR) policies
- Undeclared conflicts of interest by staff while making recruitment and procurement decisions
- Confidentiality breaches by council employees
- Council did not follow legislated requirements and/ or its own HR policies to address staff bullying and harassment claims.

A compliance review report was sent to the Council on 15 June 2022 with a copy also sent to the mayor. Please advise via email at je.compliance@nt.gov.au if you would like a copy of the Compliance Review report regarding the outcome of the compliance review.

The inspectors have worked closely with council staff to address the recommendations from the compliance review report and ensure the appropriate implementation of these recommendations. Upon receiving confirmation that the remaining recommendations had been completed in December 2022, the inspectors were satisfied that all issues raised in the compliance review had been adequately addressed.

I am therefore pleased to inform you that the compliance review conducted by Local Government inspectors is now officially closed.

I would like to thank the Council and staff for their cooperation and dedication to meeting their legislated requirements. If you have any further questions regarding this matter, please do not hesitate to contact me at jl.compliance@nt.gov.au or by phone at 8999 8868.

Yours sincerely



Meeta Ramkumar

Director Sustainability and Compliance
16 January 2023

NEXT MEETING

The next meeting is scheduled to take place on 8 March 2023.

MEETING DECLARED CLOSED

Chairperson Williams declared the meeting closed at 14:33.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on 8 February 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.1
Title:	Mayor's Leave
File Reference:	1062610
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to inform the Council that Mayor Matthew Ryan will be returning from leave earlier than anticipated on 8 February 2023 inclusive.

BACKGROUND

Mayor Ryan requested leave from 18 January 2023 to 17 March 2023

OCM10/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Henry Guwiyul

That Council:

- 1. Received and noted the report entitled *Mayor's Leave and Appointment of Acting Mayor*,**
- 2. Approved Deputy Mayor Williams to fulfil Mayoral duties during this period,**
- 3. Appointed Cr Woods to the position of acting Mayor should the Deputy Mayor be unable to fulfil this role; and**
- 4. Appointed Cr Blyth to support both the acting Mayor and Cr Woods during the leave period.**

CARRIED

Council resolved for Deputy Mayor Elisabeth Williams to act as Mayor during the period of the Mayor's leave with support from Cr Woods and Cr Blyth.

COMMENT

The Mayor has advised he wishes to forgo the remaining period of leave and return to active duty on 8 March 2023 inclusive.

The Mayor and Council would like to thank the Deputy Mayor and supporting Councillors for their duty and assistance during the period of Mayor's leave.

STATUTORY ENVIRONMENT

Sections 58 and 59 of the *Local Government Act 2019*.

Clause 12 of *Guideline 2A: Council Member Allowances*.

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Code of Conduct (Elected, Local Authority and Council Committee Members) Policy.
- Conflict of Interest (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

STRATEGIC IMPLICATIONS

This report is aligned to objectives in goal 2 as outlines in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation

Simple majority.

RECOMMENDATION: That Council: 1. Received and noted the report entitled <i>Mayor's Leave</i>.
--

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.2
Title:	Meetings and Events Attended by the Acting Mayor
File Reference:	1061975
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The report is presented to provide information to Council on meetings and events attended by the Acting Mayor since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Acting Mayor and excludes Council and Committee meetings.

COMMENT

At the 18 January 2023 Ordinary Council Meeting Mayor Ryan's Leave was approved and Cr Elizabeth Williams was appointed Acting Mayor (see extract of minutes below):

8.6 MAYOR'S LEAVE AND APPOINTMENT OF ACTING MAYOR

The Council considered a report on Mayor's Leave from 18 January to 17 March 2023 and Appointment of Acting Mayor.

OCM1/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Henry Guwiyul

That Council:

- 1. Received and noted the report entitled *Mayor's Leave and Appointment of Acting Mayor*,**
- 2. Approved Deputy Mayor Williams to fulfil Mayoral duties during this period,**
- 3. Appointed Cr Woods to the position of acting Mayor should the Deputy Mayor be unable to fulfil this role; and**
- 4. Appointed Cr Blyth to support both the acting Mayor and Cr Woods during the leave period.**

CARRIED

Date(s)	Location	Reason for Meeting	Person(s) meet with
18.02.2023	Darwin	Jabiru Bombers 40 th Anniversary Celebration. Acting Mayor and CEO to attend as Council is a gold sponsor	Members of the Jabiru Bombers Committee, players and supporters
19.02.2023	Darwin	Bombing of Darwin Day Commemorative Service. Acting Mayor and CEO to attend on behalf of Council	Invited guests, dignitaries and the general public.
22.02.2023	Jabiru	Meet and greet with new Jabiru Clinic Manager.	Jabiru Clinic Manager and Key WARC Staff Members

Cr Williams Acting Mayor,
Peter Ryan Acting DoOG,
Deirdre O’Sullivan Jabiru CSM
and CEO

Upcoming Events:

Date(s)	Location	Reason for Meeting	Person(s) meet with
09.03.2023	Darwin & MS Teams	General Pre-Discussion prior to the Local Authority Implementation Reference Group Meeting with DCM&C and other issues. Mayor Ryan, Cr Ralph Blyth, Brooke Darmanin	Meeting requested by Dale Keehne CEO East Arnhem Regional Council.

Topics for Discussion:

Councillors are being asked in the recommendation below to consider representatives to attend the East Arnhem Regional Council Ordinary Council Meeting. Please see attached email for information and options.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council’s policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the report entitled *Meetings and Events Attended by the Acting Mayor*.**
- 2. Approved associated travel cost to attend the listed meetings and events**
- 3. Approved the attendance of Mayor Ryan, CEO Paul Hockings and Cr.... To the East Arnhem Regional Council Ordinary Council Meeting in MONTH 2023 and associated Travel expenses.**

ATTACHMENTS

- 1 230301 EARC Invitation to Attend Council Meeting.pdf**

Paul Hockings

From: Dale Keehne <Dale.Keehne@eastarnhem.nt.gov.au>
Sent: Wednesday, 1 March 2023 9:39 AM
To: Matthew Ryan; Paul Hockings
Cc: Wendy Brook
Subject: RE: East Arnhem Regional Council - Ordinary Meetings of Council.

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Matty and Paul,

As we've discussed a little, President Lapulung, Council and I would love for you to attend a Council meeting and visit East Arnhem region, and build the ties even stronger between our two Councils.

Three rooms have been booked already at the Grootte Lodge in case you are able to join the Council meeting there.

We will leave it with you to consider which meeting you want to attend, and who you want to send. We can book more accommodation of you want to send more Councillors or staff.

Cheers,
Dale

Dale Keehne
Chief Executive Officer



- ☎ 0458 039 348
- ☎ 08 8986 8901
- ✉ PO Box 1060, Nhulunbuy NT 0881
- ✉ Dale.Keehne@eastarnhem.nt.gov.au
- 🌐 www.eastarnhem.nt.gov.au
- 📱 @EastArnhemRC
- 📍 East Arnhem Regional Council

Dedicated to promoting the power of people,
protection of community and
respect for cultural diversity.

The information contained in this message and any attachments may be confidential in nature and intended only for the individual named. If you have received this message by mistake, please notify the sender immediately by e-mail. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

From: Wendy Brook <Wendy.Brook@eastarnhem.nt.gov.au>
Sent: Wednesday, 1 March 2023 9:12 AM
To: matthew.ryan@westarnhem.nt.gov.au; paul.hockings@westarnhem.nt.gov.au

Cc: Dale Keehne <Dale.Keehne@eastarnhem.nt.gov.au>
Subject: East Arnhem Regional Council - Ordinary Meetings of Council.

Good morning Matthew & Paul,

Please find listed below the dates and locations of East Arnhem Regional Council's Ordinary meetings for 2023.

27 April – Groote Eylandt.

29 June – Nhulunbuy.

31 August – Galiwin'ku.

26 October – Nhulunbuy.

14 December – Nhulunbuy.

Air North offers daily direct return flights between Darwin and Groote Eylandt.

If you need any further information, please don't hesitate to contact me.

Kind Regards,

Wendy Brook
Executive Assistant to the CEO



- ☎ 0448 038 547
- ☎ 08 8943 9528
- 📦 PO Box 1060, Nhulunbuy NT 0881
- ✉ Wendy.Brook@eastarnhem.nt.gov.au
- 🌐 www.eastarnhem.nt.gov.au
- 📍 @EastArnhemRC
- 🏢 East Arnhem Regional Council

Dedicated to promoting the power of people,
protection of community and
respect for cultural diversity.

The Government of the Northern Territory is committed to providing a high quality of service to its citizens and to ensuring that the needs of all communities are met. The Government is committed to providing a high quality of service to its citizens and to ensuring that the needs of all communities are met.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.3
Title:	Meetings Attended by the CEO
File Reference:	1060732
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The report is presented to provide information to Council on meetings attended by the CEO since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) meet with
15.02.2023	Jabiru	Maningrida Council Services Manager Interviews Fiona Ainsworth Acting COO, Manuel Brown (Community Member), Deirdre O'Sullivan	Applicants for the CSM role
17.02.2023	Darwin	Jabiru CSM and CEO attended Maningrida Oval Change room / AFL NT	Head of AFL NT
17.02.2023	Darwin	Fiona Ainsworth Acting COO and CEO attended Discuss Fly Fox Tourism Grant Options.	Leanne Paige and Russell Smith Tourism NT
18.02.2023	Darwin	Fiona Ainsworth Acting COO, Peter Ryan Acting DoOG and CEO attended Jabiru Bombers 40th Anniversary Celebration.	Members of the Jabiru Bombers Committee, players and supporters
19.02.2023	Darwin	Cr Williams Acting Mayor and CEO attended as Council is a gold sponsor Bombing of Darwin Day Commemorative Service.	Invited guests, dignitaries and the general public.
22.02.2023	Jabiru	Cr Williams Acting Mayor and CEO attended on behalf of Council Meet and greet with new Jabiru Clinic Manager.	Jabiru Clinic Manager and Key WARC Staff Members
		Cr Williams Acting Mayor, Peter Ryan Acting DoOG,	

24.02.2023	Darwin	Deirdre O'Sullivan Jabiru CSM and CEO AFL NT Local Government Forum Mayor Ryan, Kellum Steele Community Engagement Officer and CEO	AFL and AFL NT Executives and Local Government Senior Staff and Councillors
27.02.2023	Jabiru	Top End Regional Coordination Committee – Regular meeting hosted by Sandra Schmidt Department of Chief Minister and Cabinet	Various Government management personnel from Federal, Territory and Local Government in Top End
27.02.2023	Jabiru	Regular fortnightly meeting with GAC Jabiru Town Fiona Ainsworth Acting COO, Deirdre O'Sullivan Jabiru CSM and CEO attended	Emma Young CEO GAC Jabiru Town
01.03.2023	Jabiru	Finance Manager Interviews David Glover CCO, Ben Heaslip Records Coordinator and CEO attended	Applicants for the Finance Manager role
03.03.2023	Darwin	Independent Commission Against Corruption meeting. at 10am on Friday 3/ March Jessie Schaecken, Governance and Risk Advisor and CEO attended.	Commissioner Michael Riches, Stephanie Hawkins, Director of Prevention and Engagement and Ms Anna Collins, Director of Intelligence & Reviews
03.03.2023	Darwin	Infrastructure Plan and Pipeline 2022 and NT Infrastructure Audit Annual Review. This meeting is designed to provide Council with an update of where these activities are at, as well as prepare for the 2023 annual review of the NT Infrastructure Plan and Pipeline. Fiona Ainsworth Acting COO, Deirdre O'Sullivan Jabiru CSM and CEO attended	Louise McCormick, NT Infrastructure Commissioner, Director Deborah Curry and Emma Williams.

Upcoming Events

Date(s)	Location	Reason for Meeting	Person(s) meet with
09.03.2023	Darwin & MS Teams	General Pre-Discussion prior to the Local Authority Implementation Reference Group Meeting with DCM&C and other issues. Mayor Ryan, Cr Ralph Blyth, Brooke Darmanin	Meeting requested by Dale Keehne CEO East Arnhem Regional Council.
16.03.2023	Jabiru	Maningrida Council Services Manager Interviews	Applicants for the CSM role

27.03.2023	Jabiru	Top End Regional Coordination Committee – Regular meeting hosted by Sandra Schmidt Department of Chief Minister and Cabinet	Various Government management personnel from Federal, Territory and Local Government in Top End
27.03.2023	Jabiru	Regular meeting with GAC Jabiru Town Fiona Ainsworth Acting COO, Deirdre O’Sullivan Jabiru CSM and CEO attended	Emma Young CEO GAC Jabiru Town

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

As per Council’s policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

VOTING REQUIREMENTS

Simple majority.

<p>RECOMMENDATION: That Council received and noted the report entitled <i>Meetings attended by the CEO</i>.</p>
--

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.4
Title:	Review of Action Items List
File Reference:	1060595
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

This report is submitted for Council to consider the progress on outstanding resolutions from Council meetings.

BACKGROUND

This report is a standard report submitted to each Council meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer's recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

COMMENT

The actions that Council resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

FINANCIAL IMPLICATIONS

No specific financial implications are associated with this report.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration.
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation.
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted report entitled *Review of Action items list*; and**
- 2. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list.**

ATTACHMENTS

- 1 Action Items OCM - Ongoing.pdf**

Ordinary Council Meeting Action Items - In Progress

Meeting Date: 8 February 2023	Officer: Records & GRA	Department:	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM1/2023 RESOLVED:			
1. Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate.			
Updates:			
03 March 2023 – Ben Heaslip			
Records and Governance have had preliminary conversation and will meet in March to draw up research plan			
Meeting Date: 8 February 2023	Officer: EMSA	Department: DOLEO	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM2/2023 RESOLVED:			
2. Cr Marrawal raised the need for informative or educational brochures about culturally appropriate practices for each location			
Updates:			
Meeting Date: 8 February 2023	Officer: Paul Hockings	Department: CEO	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM3/2023 RESOLVED:			
2. Nominated Mayor Ryan, Cr Kernan and Paul Hockings Chief Executive Officer to attend the ALGA National General Assembly in Canberra from 13 – 15 June 2023;			
3. Elected not to submit a motion to the ALGA National General Assembly.			
Updates:			
Meeting Date: 8 February 2023	Officer: David Glover	Department: CFO	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM40/2023 RESOLVED:			
2. Appointed Warren Jackson to the position of Independent Member to the Risk Management and Audit Committee for a one year appointment with a three year extension of term in accordance with Clause 6 of the Terms of Reference,			
3. Requested Warren Jackson attend the next meeting of the Risk Management & Audit Committee on 28 March 2023			
Updates:			
Meeting Date:	Officer:	Department:	Progress: Not Commenced / In Progress / Completed

Ordinary Council Meeting Action Items - In Progress

8 February 2023	Jasmine Mortimore	OOCEO	Progress: Not Commenced / In Progress /Completed
Resolution:			
OCM4/2023 RESOLVED:			
2. nominated Mayor Ryan, Cr Blyth, Cr Nadjammerak, Cr Dann and Paul Hockings Chief Executive Officer to attend the LGANT General Meeting in Alice Springs from 19 – 20 April 2023;			
3. did not provide any feedback to LGANT on the proposed programme.			
Updates:			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
18 January 2023	Jasmine Mortimore	OOCEO	
Resolution:			
OCM24/2023 - Acceptance of proposed leases - Warruwi			
1. Accepted the proposed MJEAL Lease and Licences to Maintain Land Use Agreements in Warruwi for: <ul style="list-style-type: none"> • Lot 1 Warruwi Football/Sporting Oval, • Mineral Extraction Agreement - Warruwi Gravel Pits x 3 			
2. Directed the CEO to sign the above leases; and			
3. Approved the use of the Common Seal.			
Updates:			
1 February 2023 Paul Hockings			
Lease documents printed and executed in front of a qualified witness. To be hand delivered to Northern Land Council Darwin Office on 3 February 2023			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
18 January 2023	Flora Ainsworth	COO	IN PROGRESS
Resolution:			
OCM21/2023 - Elected Members Question With or Without Notice			
Cr James Marrawal – noted that several crocodiles had been observed in the wet season stream that runs past the market garden at Warruwi, and asked could Council officers liaise with NLC Rangers.			
Updates:			
25 January 2023 – Fiona Ainsworth			
• Warruwi CSM has been in contact with Mardbalk Marine Rangers and are currently seeking a solution as there is no gun licence on island. As a secondary measure, contact has been made with NT Parks and Wildlife to assist. Await update			
27 February 2023 – Fiona Ainsworth			

Ordinary Council Meeting Action Items - In Progress

<ul style="list-style-type: none"> CSM Warnuwi continues to liaise with key stakeholders, including NT Parks and Wildlife Rangers to try and determine best outcome. 		
Meeting Date: 18 January 2023	Officer: Fiona Ainsworth / Brooke Darmanin	Department: COO / EMA&S
Resolution:		
<p>OCM21/2023 - Elected Members Question With or Without Notice</p> <p>Cr Phillips requested an update on the Maningrida Cemetery. Further she suggested that several laneways needed to be maintained in Maningrida.</p>		
Updates:		
<p>25 January 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> DCMC are scheduled to present the current Cemetery Act at the 7 February 2023 Elected Member Workshop Cr Woods liaised with CSM and works crew have since attended, laneways are being mowed, dead branches removed and will be maintained moving forward. 		
<p>27 February 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Cemetery Act presentation provided at the 7 February 2023 Elected Member Workshop. Operations will liaise with the Cultural team to deliver community consultation. 		
Meeting Date: 18 January 2023	Officer: Fiona Ainsworth / Brooke Darmanin	Department: GMTS / EMA&S
Resolution:		
<p>OCM21/2023 - Elected Members Question With or Without Notice</p> <p>Cr Kernan asked that Council educate the Maningrida community not to chuck clothes from deceased family members into the saltwater.</p>		
Updates:		
<p>25 January 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided. Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners. 		
<p>23 February 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation and to broker a solution with Traditional Owners. 		
Meeting Date: 18 January 2023	Officer: Peter Ryan	Department: DoOG
Resolution:		
<p>Progress: Not Commenced / In Progress / Completed</p>		

Ordinary Council Meeting Action Items – In Progress

<p>OCM/2023 - Elected Members Question With or Without Notice the Wellbeing Team work with the Youth, Sport and Recreation Officers and other relevant stakeholders to focus on promoting sportsmanship to eliminate violence at sporting events. This could be via education on sportsmanship at future programmes and clinics, a code of conduct which players agree to prior to the event or the referee / umpire has a system to manage violence e.g. red or yellow cards.</p>																	
<p>Updates: 25 January 2023 Peter Ryan Plan is to meet with Sport and Rec Officers in each community to devise a strategy around sportsmanship</p>																	
<p>Meeting Date: 18 January 2023</p>	<p>Officer: Jessie Schaecken</p>	<p>Department: GRA</p>															
<p>Resolution: OCM20/2023 Northern Territory Government Review of Local Authorities</p> <ol style="list-style-type: none"> 1. Approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation, 2. Directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting, and investigate leadership training appropriate to Local Authority members. 3. Directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings. 4. Supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement; and 5. Directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication. 																	
<p>Updates: 1 February 2023 Paul Hockings Item 3 above Code of Conduct and Governance training has been organised for the following dates utilising Enock Menge Manger Strategic Projects & Development:</p> <table border="1"> <thead> <tr> <th>Community</th> <th>Training Date</th> <th>LA Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Minjilang:</td> <td>21 February 2023 *</td> <td>9 February 2023</td> </tr> <tr> <td>Warrui:</td> <td>15 February 2023</td> <td>16 February 2023</td> </tr> <tr> <td>Gunbalanya:</td> <td>22 February 2023</td> <td>23 February 2023</td> </tr> <tr> <td>Maningrida:</td> <td>1 March 2023</td> <td>2 March 2023</td> </tr> </tbody> </table>			Community	Training Date	LA Meeting Date	Minjilang:	21 February 2023 *	9 February 2023	Warrui:	15 February 2023	16 February 2023	Gunbalanya:	22 February 2023	23 February 2023	Maningrida:	1 March 2023	2 March 2023
Community	Training Date	LA Meeting Date															
Minjilang:	21 February 2023 *	9 February 2023															
Warrui:	15 February 2023	16 February 2023															
Gunbalanya:	22 February 2023	23 February 2023															
Maningrida:	1 March 2023	2 March 2023															
<p>Meeting Date: 18 January 2023</p>	<p>Officer: Brooke Darmanin</p>	<p>Department: EMAS</p>															
<p>Resolution: OCM17/2023 - NTG discussion paper - facilitating investment and development on town & community living areas</p> <ol style="list-style-type: none"> 1. Inform GAC, GACJT & JKL of the discussion paper and their representative opportunity to make a submission; and 2. Directed staff to liaise with local representatives and the Department of Chief Minister and Cabinet's regional representative to understand the future of Jabiru Town Camp and a briefing paper be bought back to a future meeting. 																	
<p>Progress: Not Commenced / In Progress / Completed IN PROGRESS</p>																	

Ordinary Council Meeting Action Items - In Progress

<p>Updates:</p> <p>31.01.2023 Brooke Darmanin The following response has been received from Office of Chief Minister and Cabinet in regards to Manabururma town camp:</p> <ul style="list-style-type: none"> There have been ongoing discussions over the last few years with Mirrar TOs and town camp residents, around the long term plans for the town camp. NTG advise the town camp sits on the GACJT lease and it is GACJT's responsibility. This includes the liability for town camp infrastructure. GACIT and NAAJA are applying pressure to NTG and are contributing by supporting WARNBI with a small R&M budget GACIT CEO advise the town camp is one of their biggest priorities GACIT board are currently reviewing the housing policy and potentially exploring affordable housing options in Jabiru (not social housing) Upcoming GACJT Board meeting for 9 February 2023, in which further info should be made available. <p>02.02.2023 Brooke Darmanin An email has been sent to GAC, GACIT and JKL attaching the discussion paper and suggesting they can make a submission.</p>			
Meeting Date: 18 January 2023	Officer: Brooke Darmanin	Department: EMAS	Progress: Not Commenced / In Progress / Completed
<p>Resolution:</p> <p>OCM5/2023 - Summary of WARC Strategic Advocacy Initiatives 2022 Council requested the information contained in this report be included in the next publication of "In the Wire"</p>			
<p>Updates:</p> <p>31.01.2023 Brooke Darmanin The upcoming edition of the Wire scheduled for release and print 10 February will feature a column on advocacy.</p>			
Meeting Date: 18 January 2023	Officer: Paul Hockings	Department: OoCEO	Progress: Not Commenced / In Progress / Completed Ongoing
<p>Resolution:</p> <p>OCM6/2023 - action items list - Council requested the AFL Advocacy be explored by the CEO OCM146/2019 - AFL strategic plan - West Arnhem - Council supports the development of a West Arnhem AFL strategic plan.</p>			
<p>Updates:</p> <p>2 February 2023 - Paul Hockings To be investigated 8 February 2023 - LGANT CEO Sean Holden will make an introductory meeting with WARC CEO/ WARC aCOO & NT AFL CEO - other meeting to occur on 24/02/2023</p>			
Meeting Date: 14 December 2022	Officer: Paul Hockings	Department: OoCEO	Progress: Not Commenced / In Progress / Completed
<p>Resolution:</p> <p>ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WATER SECURITY CONCERNS - GUNBALINYA It was noted that the administration would investigate water security concerns raised by Cr Otto Dan</p>			
<p>Updates:</p> <p>2 February 2023:</p>			

Ordinary Council Meeting Action Items – In Progress

<p>To be investigated</p> <p>14 February 2023 – Jessie Schaecken</p> <p>Presentation to Gungahlyne Local Authority by videolink from Power and Water representative, Mr Cail Rayment on the following</p> <ul style="list-style-type: none"> • How much water does our community have? • How much water does our community use? • How to provide important waste information to people in the community? • Seek feedback on design and suitable location for the 'Our Community Water Use' indicator sign <p>This presentation is also booked for Warruwi on 15/02/2023 and Maningrida on 2 March 2023</p>		
Meeting Date:	Officer	Department:
14 December 2023	Paul Hockings	DOCEO
Resolution:		
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: CEMETRY CLIFF MANINGRIDA		
It was noted that the administration will investigate ways to assist community relocating graves from the eroding cliff face.		
Updates:		
2 February 2023:		
To be investigated		
Progress: Not Commenced / In Progress / Completed		
Meeting Date:	Officer	Department:
14 December 2022	Hilal Ahmad / Fiona Ainsworth / David Glover	Technical Services / Operations / Finance
Resolution:		
OCM 115/2022 GUNBALANYA ACCESS BACK ROAD		
The Administration will seek funding to allocate \$155,264 in the annual budget to fill, grade, and roll and provide a water truck for the Gungahlyne back access road.		
Updates:		
6 January 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> • As per December OCM, administration will seek to allocate annual funding from FAA Grant money allocation. 		
25 January 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> • Works will commence in the dry with funds as allocated. 		
27 February 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> • No further update. 		
Progress: Not Commenced / In Progress / Completed		
Meeting Date:	Officer	Department:
14 December 2022	Jessie Schaecken	Governance
Resolution:		
Progress: Not Commenced / In Progress / Completed		

Ordinary Council Meeting Action Items – In Progress

<p>OCM 111/2022 BY-ELECTION GUNBALNAYA WARD The administration will appoint NT Electoral Commissioner (NTEC) to be the returning officer for the Gunbalanya by-election</p>		
<p>Updates:</p>		
<p>23 December 2022 – Charlotte Meneer The NTEC have been informed of the decision to proceed with the Gunbalanya by-election</p>		
<p>14 February 2023 – Jessie Schaecken Election dates have been announced, Gunbalanya ward by-election is coinciding with Seat of Aralura election. Nominations close 12 noon, 24 February 2023. Mobile voting period is 6 March to 18 March 2023 and declaration of election result is Monday 3 April 2023.</p>		
<p>Meeting Date: 9 November 2022</p>	<p>Officer: Fiona Ainsworth</p>	<p>Department: Technical Services</p>
<p>Resolution:</p>		
<p>OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p>		
<p>Updates:</p>		
<p>5 December 2022 – Fiona Ainsworth</p> <ul style="list-style-type: none"> The administration has drafted a response to the NTG stating conditions of handover required prior to accepting ownership. 		
<p>6 January 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> NTG have acknowledged receipt of letter and will provide information on conditional items when complete. 		
<p>25 January 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Administration await finalisation of conditional items. 		
<p>27 February 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Administration still awaiting finalisation of conditional items. 		
<p>Progress: Not Commenced / In Progress / Completed</p>		
<p>OCM100/2022 BUSINESS DEVELOPMENT UNIT REPORT On the approval from Council the Administration will utilise the \$6,280 surplus from the Waste and Resources Management Grant (WaRM) 2021-21 and 2021-22 grant as a contribution to the purchase of wheel loader accessories</p>		
<p>Meeting Date: 9 November 2022</p>	<p>Officer: Peter Ryan</p>	<p>Department: Grants</p>
<p>Resolution:</p>		
<p>Updates:</p>		
<p>6 December 2022 – Bryony Stracey</p>		
<p>Progress: Not Commenced / In Progress / Completed</p>		

Ordinary Council Meeting Action Items – In Progress

Evidence of Councils approval to utilise the surplus funds from 2020/2021 grant as a contribution to the purchase of wheel loader accessories sent to Department of the Chief Minister and Cabinet for approval.		
12 January 2023 – Bryony Stracey		
Evidence of approval from council sent to Department of the Chief Minister and Cabinet 06/12/22– no response from Department of the Chief Minister and Cabinet at this stage.		
31 January 2023 – Bryony Stracey		
No response from Department of the Chief Minister and Cabinet at this stage.		
Meeting Date:	Officer	Department:
10 August 2022	Brooke Darmanin	Advocacy and Strategy
Resolution:	Progress: Not Commenced / In Progress /Completed	
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WOMEN'S SAFE HOUSE IN MANINGRIDA		
The administration will make an enquiry about male access to the women's safe house in Maningrida, and provide an update at the next Council meeting.		
Updates:		
3 October 2022		
An update will be provided at December 2022 Council meeting.		
6 December 2022 – Brooke Darmanin		
Reached out to the NTG to coordinate a meeting between Mayor Ryan, Men Safe house and Women's Safe house.		
11 January 2022 – Brooke Darmanin		
There is no further update at this time		
31.01.2023 Brooke Darmanin		
There is no further update at this time.		
Meeting Date:	Officer	Department:
10 August 2022	Brooke Darmanin	Advocacy and Strategy
Resolution:	Progress: Not Commenced / In Progress /Completed	
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: MEN'S SHED IN GUNBALANYA		
The Mayor will enquire from Red Lilly about progress made on the men's shed in Gunbalanya, and provide an update at the next Council meeting.		
Updates:		
3 October 2022		
The Mayor will provide a verbal update at today's Council meeting.		
6 December 2022 – Brooke Darmanin		
No further updates available at this time		
4 January 2023 – Brooke Darmanin		
Red Lilly have advised that they are currently only funded for the transition of services across the region from Top End Health to Red Lilly and therefore have no program funding at this time for the mens shed, noting however that they completely support the aims and objectives of Mens Shed programs and services		
Based on communication with NTG it is the administrations understanding that Demed have secured a Section 19 lease on the site for the men's shed, which is on a piece of land right beside their yard to be able to connect services (power, water, sewage). NTG has funded one section, and the Demed board are supplying the second section and the roof, and doing the service connections and drainage for the area. At this time the actual signed lease papers have not been delivered to Demed, but they are confident they will have them very early in the year.		

Ordinary Council Meeting Action Items – In Progress

<p>Due to the housing contracts Demed will have a lot of trades on site, and will be able to construct the men's shed with a view to having it ready to open in the coming dry season, we're hoping early in the dry.</p> <p>31.01.2023 Brooke Darmanin</p> <p>There is no further update at this time</p>		
Meeting Date: 10 August 2022	Officer: Hilal Ahmad / Fiona Ainsworth	Department: Technical Services / Operations
Progress: Not Commenced / In Progress / Completed		
Resolution:		
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: HALF-SIZED BASKETBALL COURT IN MANINGRIDA		
The administration will investigate how to stop flooding during the wet season at the Maningrida half-sized basketball court, and provide an update at the next Council meeting.		
Updates:		
30 September 2022 – Fiona Ainsworth		
<ul style="list-style-type: none"> Technical Services has called for quotes on options to mitigate flooding. A report will be presented at the 3 November 2022 Maningrida LA meeting with costings and solutions. 		
05 December 2022 – Fiona Ainsworth		
<ul style="list-style-type: none"> Technical Services has presented to the MGD Local Authority on options to mitigate flooding. Awaiting December OCM resolutions to commence works. 		
06 January 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> The administration has received approval from the OCM and issued a Purchase Order to JMK to commence works when weather permits in Maningrida. 		
25 January 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> As noted, await suitable weather to undertake works. 		
27 February 2023 – Hilal Ahmad		
<ul style="list-style-type: none"> Contractor to commence work weather permitting, to be finalised by end of March 2023. 		
Progress: Not Commenced / In Progress / Completed		
Meeting Date: 10 August 2022	Officer: Peter Ryan	Department: Organisational Growth
Progress: Not Commenced / In Progress / Completed		
Resolution:		
OCM78/2022: FUNDING FOR MINJILANG AIRPORT SHELTER UPGRADE		
Council directed the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.		
Updates:		
30/09/2022 – Sarah Will		
Ongoing conversations with Technical Services at an Executive level regarding the lease for the land that the shelter occupies.		
03/10/2022 – Kim Surtton		
Chief Operating Officer has concerns over feasibility. Chief Operating Officer to provide update on feasibility options to Minjilang LA meeting.		
02/12/2022 – Sarah Will		
No further update received from DoOG or COO - please advise.		
12.01.2023 – Peter Ryan		

Ordinary Council Meeting Action Items - In Progress

No further update at this time		
Meeting Date: 10 August 2022	Officer: Sarah Will / Kim Sutton	Department: Organisational Growth
Resolution: OCM78/2022: FUNDING FOR MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET Council directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$586,900.00		
Updates: 30/09/2022 – Sarah Will Contacted external Grants Writer, Susan Wright, to seek potential funding opportunities for this project. 02/12/2022 – Sarah Will No further update - still seeking potential grant funding opportunity for this project. 12.01.2023 – Peter Ryan No further update at this time		
Meeting Date: 8 June 2022	Officer: Rick Mulvey Fiona Ainsworth / Brooke Darmanin	Department: Operations COO / EMA&S
Resolution: ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: POLLUTION OF WATERWAYS IN MANINGRIDA It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.		
Updates: 27 July 2022 – Rick Mulvey <ul style="list-style-type: none"> This directive has been temporarily delayed due to the current recruitment of a Waste and Resource Coordinator who will take the lead on matters related to environmental improvements. 3 October 2022 – Fiona Ainsworth <ul style="list-style-type: none"> WARC are in the process of identifying a suitable waste and resource coordinator who will take the lead on matters related to environmental improvements. Concurrently the First Nations cultural advisor is liaising with Councillor Kernan to provide support in community. 6 January 2023 – Fiona Ainsworth <ul style="list-style-type: none"> WARC are in the process of recruiting a suitable Waste and Resource Coordinator who will take the lead on matters related to environmental improvements (fourth round of recruiting) 25 January 2023 Fiona Ainsworth <ul style="list-style-type: none"> Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided. Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners. 23 February 2023 Fiona Ainsworth		

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation to broker a solution with Traditional Owners.
<p>Meeting Date: 8 December 2021</p> <p>Officer: Kim Sutton</p> <p>Department: Organisational Growth</p> <p>Progress: Not Commented / In Progress / Completed In Progress</p>
<p>Resolution: OCM114/2021 SPEED HUMPS Council directed the administration to try and source for funding for the supply and installation of eight speed humps in Maningrida over the next two financial years (four per year).</p> <p>Updates:</p>
<p>01 February 2022 – Michelle Hillman The administration is in the process of applying for funding for remote road upgrades, and is exploring other funding options for this project.</p> <p>23 February 2022 – Kim Sutton The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>31 May 2022 – Sarah Will Ongoing – regular conversations with Grants Writer, Susan Wright, to identify grant opportunities applicable to this project.</p> <p>27 July 2022 – Kim Sutton The Grants team are continuing to explore options for funding.</p> <p>30 September 2022 – Sarah Will Ongoing - the Grants team are continuing to explore options for funding.</p> <p>02/12/2022 – Sarah Will Ongoing - this project is regularly discussed with the Grants team and we are still to identify a grant funding opportunity for this project.</p> <p>12.01.2023 – Peter Ryan No further update at this time –</p> <p>02.02.2023 – Peter Ryan – Kevin Voisey contacted this date and advised that the Speed Hump he installed at Maningrida was installed as a 'one off' following a complaint from the T/O in Coconut Grove that cars were regularly speeding down the street endangering young and older people. This was installed as a safety measure to slow these speeding vehicles down. This installation is not part of any grant or grant application. It is not part of the eight (8) spoken about previously</p>
<p>Meeting Date: 11 August 2021</p> <p>Officer: Fiona Ainsworth / Kim Sutton / Brooke Darmanin</p> <p>Department: Technical Services / Organisational Growth / Advocacy and Strategy</p> <p>Progress: Not Commented / In Progress / Completed In Progress</p>
<p>Resolution: OCM70/2021 MANINGRIDA FOOTBALL OVAL CHANGE ROOMS Council noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 5 August 2021 and approved:</p> <ul style="list-style-type: none"> The conceptual design of the Maningrida Football oval change rooms after slight amendments were made to the location of female and male toilets. The allocation of \$25,000 from Local Authority funding to meet costs for the architectural and structural drawings for the Maningrida football oval change rooms. Council also directed the administration to source for approximately \$1,200,000 for the construction of two change rooms. <p>Updates:</p>

Ordinary Council Meeting Action Items – In Progress

1 October 2021 - Loukas Gikopoulos

- The administration is currently sourcing quotes from architects/ engineers to provide design and structural proposals for the above mentioned project.
- Quotes expected to be submitted by end of October 2021 for assessment.

30 November 2021- Loukas Gikopoulos

- The conceptual design for the players change room has been completed by Draftlink
- The Local Authority members reviewed the design and recommended some minor changes to the drawing.
- Design drawings updated with changes included. Final design drawings were approved by the Local Authority members.

01 February 2022 – Michelle Hillman

- The administration is investigating funding options for this project including liaison with government departments that may be able to make a contribution to the project.

23 February 2022 – Kim Sutton

- The Grants team is currently exploring options with Grants Writer, Susan Wright.

5 April 2022 – Sarah Will

- The Business Development Unit is exploring funding opportunities for the construction of change rooms at the Maningrida oval.

31 May 2022 – Sarah Will

- Review of the original quote and design to see if alternate and more cost effective options are available. Ongoing conversations with Grants Writer, Susan Wright, to identify any grant opportunities that would be applicable to this project.

26 July 2022 – Sarah Will

- The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.

30 September 2022 – Sarah Will

- Submitted ABA Grant with NIAA for this project on 9 September 2022. Awaiting outcome.

2 December 2022 – Sarah Will

- Still awaiting announcement on the outcome of this grant application. NIAA advised on 13/11/2022 that all ABA applications were sitting before the Minister for review and decision.

14 December 2022 – Kim Sutton

- NIAA have endorsed our application for \$4.8 Million with an invitation to update the design and request more to meet the cultural needs and aspirations of the local community. The administration will now work to undertake community consultation and a design review for submission to NIAA by end Feb 2023. This may result in further funds being approved.

6 January 2023 – Fiona Ainsworth

- Awaiting funding agreement to commence consultations and project planning of facility at the Maningrida Oval via NIAA

23 January 2023 – Fiona Ainsworth

- Still await funding agreement pending design review as noted in December 2022. Administration seeking meeting with delegate to coordinate same.

27 February 2023 – Fiona Ainsworth

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> Administration has undertaken initial conversations with delegate and awaiting further meeting to organise consultation. 		
Meeting Date:	Officer	Department: Progress: Not Commenced / In Progress / Completed
14 August 2019	Katrina Hill/ Tamzin France/ Kim Sutton	Organisational Growth In Progress
Resolution:		
AFL STRATEGIC PLAN - WEST ARNHEM OCM146/2019 Council supports the development of a West Arnhem AFL strategic plan.		
Updates:		
Updates made between October 2020 and November 2021 have been archived.		
28 February 2022 - Tamzin France <ul style="list-style-type: none"> The administration is continuing to gather information about the development of the plan from each West Arnhem community. Guidelines are being finalized to support Community Wellbeing Services teams to engage in community consultation, with online options for community consultation being explored during this time. 		
28 February 2022 – Katrina Hill The administration has been holding discussions with the Northern Territory Football League (NTAFL) with regard to supporting competitions in West Arnhem. The Business Development team is also exploring grant opportunities for sporting events.		
30 May 2022 – Tamzin France The administration is currently working on the following: <ul style="list-style-type: none"> Continue working towards providing development opportunities for each community within West Arnhem. In light of AFL NT currently have no RDM's within the region, would we consider exploring the possibility of a partnership with AFL NT that might lead to further employment opportunities and development of local staff. Consideration on putting a focus on junior development through the Auskick programs and how they might be able to be incorporated into YSR programs, and engagement of local stakeholders. Successful submission to Sport Australia through the Regional and Remote Sports Event funding for \$40,000 to reboot Kurrung Sports Carnival, or similar, within the West Arnhem Region for September 2022.		
29 July 2022 – Kim Sutton The administration is exploring options for holding a meeting/workshop with interested parties (e.g. Clontarf/NTAFL) relating to the creation of a West Arnhem AFL Strategic Plan.		
03 October 2022 The Mayor and Executive Manager Advocacy and Strategy met with AFL NT and are considering inviting them to the December 2022 Council Workshop.		
02 December 2022 – Tamzin France Continuing to work on a partnership with the AFL NT Remote Development team on utilising their staff to service Minjilang and Warruwi in terms of doing workshops and skills development with kids, community and staff. Met on 11 October 2022 with the AFL NT Remote Development Coordinator from Gunbalanya and the NT Remote Program Manager to progress this.		
4/01/2023 – Brooke Darmanin		

Ordinary Council Meeting Action Items - In Progress

An invitation was extended to Katrina Kawaljenko from AFLNT on 24 November 2022 to attend the December 2022 Ordinary Council Meeting Workshop to provide an update on any actions that may have arisen since the 9 September 2023 meeting held by AFLNT executive and attended by Mayor Ryan, Kim Sutton and myself where we discuss the need and opportunity for a WARC Regional Team. Unfortunately there was some confusion within the AFLNT team as to the nature of Councils request for follow up and thus no presentation to Council was made.

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress /Completed
Resolution:			
Updates:			
DD Month Year – Staff Name			
• Comment.			

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.5
Title:	Public Hearing - Inquiry into the sun setting of the Stronger Futures Legislation
File Reference:	1061547
Author:	Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

The purpose of this report is to update Council on the verbal testimony provided to the Public Hearing into the sun setting of the Stronger Futures Legislation and furnish members with a copy of the collective written submission provided to the Joint Standing Committee.

Background

The Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs was unable to travel to Maningrida on 8 December 2022 to hold the scheduled public hearing for its inquiry into community safety, support services and job opportunities in the Northern Territory due to sorry business. The Committee then agreed to hold a public hearing by videoconference on 31 January 2023 however it was collectively proposed by the Maningrida participants to request an in-person meeting in Maningrida which would include traditional land owners as per cultural protocols.

Due to the tight timeframe for concluding the inquiry the Joint Standing Committee advised they would be unable to schedule a visit to Maningrida, however offered 9 February 2023 as an opportunity for participants to provide testimony in Canberra as an alternative solution.

The participants including all 4 Maningrida Ward Councilors agreed that meeting with the Joint Standing Committee directly to provide testimony was still the preferred method and the proposed date of 9 February 2023 allowed some time, albeit brief, for consultation with Traditional Land Owners.

The participants then nominated a delegation of Maningrida Aboriginal Corporation CEO's, Board Chairs, Traditional Land Owners and West Arnhem Regional Council Councilors to travel to Canberra to provide evidence on 9 February 2023.

TERMS OF REFERENCE

The committee is inquiring into the sunseting of the Stronger Futures legislation, paying particular attention to community safety and alcohol management, job opportunities and Community Development Program reform, and justice reinvestment community services. The terms of reference and program are outlined below:

That the following matter be referred to the Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs for inquiry and report: Community safety, support services and job opportunities in the Northern Territory, with particular reference to:

- (a) the preparation for the sunseting of the Stronger Futures legislation*
- (b) community safety and alcohol management*
- (c) job opportunities and Community Development Program reform*
- (d) justice reinvestment community services, and*
- (e) any related matters.*

COMMENT

The submission attached has been prepared as a collaborative effort to provide reference to and further substantiate the verbal testimony provided by Traditional Land Owners, Senior Leaders and

Elders of Maningrida and West Arnhem Land which was made to the Joint Standing Committee at its Public Hearing of 9 January 2023 Parliament House, Canberra.

Considerable evidence by way of lived & professional experience from an individual and organisational perspective was presented to the committee detailing the impact of the Stronger Futures legislation on Aboriginal people living in Arnhem Land and across the Territory who were uniquely subject to this legislation.

A snapshot summary was tabled as a handout at the hearing and this document provides further context to that snapshot and again includes the group's priority areas and concerns following the cessation of the Commonwealth Government's *Stronger Futures Act*.

Indeed, the key message of the brief attached and from the testimony provided is the need for the urgent prioritisation of decentralising funding intended for Indigenous communities and instead provide direct funding to aboriginal community-controlled organisations and Northern Territory Regional Councils whom provide service to their community and surrounding Homelands.

STATUTORY ENVIRONMENT

Stronger Futures Legislation (expired/sunset 2022).

POLICY IMPLICATIONS

The following policies are applicable

- Credit Card (Mayor and CEO)
- Travel and Accommodation (Elected, Local Authority and Council Committee Members)

FINANCIAL IMPLICATIONS

Cost of travel related expenses for Mayor, Acting Deputy Mayor and Executive Manager Strategy & Advocacy.

STRATEGIC IMPLICATIONS

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION:

That Council:

- 1. received and noted the report entitled *Joint Submission to the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory, 2023* and its attachments, and;
approved all travel related expenses**

ATTACHMENTS

- 1** West Arnhem Land and Maningrida Community Stakeholders Joint Submission to the Inquiry into the effectiveness and c_BBDD984A.pdf
- 2** WARC attachment.pdf
- 3** Inquiry - Final Report and Recommendations - Stronger Futures.pdf

West Arnhem Regional Council, Bawinanga Aboriginal Corporation,
Maningrida Progress Association, Narwarddeken Academy,
Ma'lala Health Service

Stronger Futures Legislation

Joint Submission to the Inquiry into the Community Safety, Support Services and
Job Opportunities in the Northern Territory, 2023.

Executive Summary

This submission has been prepared as a collaborative effort to provide reference to and further substantiate the verbal testimony provided by Traditional Land Owners, Senior Leaders and Elders of Maningrida and West Arnhem Land which was made to the Joint Standing Committee at its Public Hearing of 9 January 2023 Parliament House, Canberra.

Considerable evidence by way of lived & professional experience from an individual and organisational perspective was presented to the committee detailing the impact of the Stronger Futures legislation on Aboriginal people living in Arnhem Land and across the Territory who were uniquely subject to this legislation.

A snapshot summary was tabled as a handout at the hearing and this document provides further context to that snapshot and again includes the group's priority areas and concerns following the cessation of the Commonwealth Government's *Stronger Futures Act*.

Indeed, the key message of this brief and from the testimony provided is the need for the urgent prioritisation of decentralising funding intended for Indigenous communities and instead provide direct funding to aboriginal community-controlled organisations and Northern Territory Regional Councils whom provide service to their community and surrounding Homelands.

This document provides community-designed and community-led recommendations and solutions for consideration.

Western Arnhem Land

Stretching out over an expanse of approx. 50,000 square kilometres across West Arnhem Land the West Arnhem Region encompasses both salt water and fresh water people of diverse language groups and customs.

Within this landscape, on Kunibidji Country in Arnhem Land, Manayingkarirra (Maningrida) hosts over 14 language groups, and has a population which swells from an average of three thousand to an estimate of over four thousand people during the wet season. Language, Culture and Ceremony are strong, and clans are connected across the entire Arnhem region.

Language and culture are the backbone of all Arnhem Land communities and surrounding Homelands; linking justice, education, infrastructure investment, economic and social development, cultural wellbeing, community safety and accessibility for all local people.

Education

Current situation

Maningrida leaders have escalated their concerns regarding the "effective enrolment" policy brought in under the Stronger Futures legislation and the appalling consequence it has had on their children's education and the reduction of service delivery and in the areas of adult education, a complete lack of service delivery altogether

Maningrida leaders want to ensure that children, young people and adults have opportunities to engage in education, alongside their cultural obligations

Maningrida leaders have voiced the requirement for education to be delivered across both the Maningrida community and the surrounding Homelands

Effective Enrolment

Since its implementation in the NT, "Effective Enrolment" funding has significantly decreased the funding directly received by schools both in remote regions and those with the highest proportion of Indigenous students. The model disproportionately disadvantages remote Indigenous students by significantly reducing school managed funds, which has led to a drastic decline in access, appropriateness, and effectiveness of education delivery in remote NT Government schools.

The Northern Territory are the only jurisdiction in Australia that fund schools on attendance rather than enrolment. Consequently, attendance rates of remote indigenous students have fallen disproportionately when compared to non-indigenous students across the NT. ¹

In 2021, within the Maningrida region, 481 students were enrolled. As a result of "Effective Enrolment" only 281 of these students were funded. ²

Decline in remote service provision

Significant decreases in funding for infrastructure, maintenance and provision of essential homeland services such as, power, water, health, sanitation, access to food, remote road and airstrip maintenance has further compounded regular education provision, particularly on homelands.

Centralisation of services

The centralisation of services has resulted in funds and services being held in and delivered from urban centres such as Darwin and Alice Springs. This centralisation has made it difficult for remote schools to implement appropriate place-based programs and curriculum designs

¹ (2021, De Vincentiis B, Guthridge S, Su J-Y, Harding, M, Williams, T. *Story of Our Children and Young People*, Northern Territory, 2021. Darwin: Menzies School of Health Research, 2021, p. 93)

² (2022, Answer provided to MLA Yingiya Guyula in Question No. 333 from the NT Minister of Education to question 22. Retrieved from https://parliament.nt.gov.au/__data/assets/pdf_file/0003/1126326/Answer-to-Written-Question-333.pdf)

that are engaging, and appropriately balance the teaching and learning of Indigenous knowledge alongside a western curriculum.

Darwin based student services and curriculum support are unable to be effective and responsive to community needs and aspirations whilst located in Darwin. In particular, this has resulted in the disempowerment and loss of ownership of local education by local communities' further exacerbating disengagement of students and eroding community support.

Limited provision and access to education

Prior to the introduction of "Effective Enrolment", delivery of education in Homelands was significantly stronger than today. For example, in 2003 most homelands students would have approximately **3-4 days of access to education per week**. Over the last 2 decades, remote Government Schools and Homelands in the NT have experienced an unprecedented decline in funding, infrastructure investment and provision of services. Consequently, many homeland students today may only have access to a qualified teacher **1-2 days per fortnight** and in many cases no access at all.

New Bilateral Agreements

The intent and purpose of the Gillard Government's 2013 Education Act was that remote Aboriginal students would receive more funding from the Commonwealth. In 2022, the reality is that NO education funding from either the Commonwealth or the NT Government is not reaching approximately 40% of Aboriginal students in the Arnhem region.³

If the Federal Government wishes to see the "Closing the Gap" targets met, the next bilateral agreements must stipulate that the NT Government funds state schools on need and enrolment. Future agreements must ensure:

- Student funding is allocated directly to the individual schools to manage as they see fit.
- Specific funding is allocated to ensure genuine, local education governance is supported.
- There is an allocation of additional funding, directly for remote schools to manage for the purpose of redressing ten years of inadequate funding for Indigenous students in the NT.

A Successful Model

The expansion of the Aboriginal owned and locally governed Nawarddeken Academy Limited (NA) from one to three communities in the Warddeken Indigenous Protected Area has reinvigorated discussions amongst leaders within the Maningrida region regarding the

³ (2022, Answer provided to MLA Yingiya Guyula in Question No. 333 from the NT Minister of Education to question 22. Retrieved from https://parliament.nt.gov.au/__data/assets/pdf_file/0003/1126326/Answer-to-Written-Question-333.pdf)

provision of a similar independent education model within the Djelk Indigenous Protected Area.

<https://www.nawarddekenacademy.com>

At a meeting in early 2022, the Community Leaders Forum (CLF), well attended by Nja-Marleya Cultural Leaders, indicated that they would like to pursue an Independent Schools arrangement in their region, prioritising homelands.

This led to homeland community Traditional Land Owners and leaders approaching Nawarddeken Academy for information and guidance in achieving their aspirations of transitioning government services to community control through an independent education model. Djelk homelands have consistently advocated for government services to be delivered on country, with a key priority being education.

Simultaneously, Dhukurridji Traditional Land Owners and cultural leaders have repeatedly requested appropriate funding for a community led school that is responsive to the educational visions and aspirations of the Maningrida region.

The Nawarddeken Academy has successfully transitioned education to community control on three Warddeken homeland communities and have well developed relationships with Bininj leaders across West Arnhem. In March 2022, Maningrida leaders and regional Traditional Owners met with the NA Board to discuss the independent education model. In June, this led to the formalisation of a partnership between, Bawinanga Aboriginal Corporation, Karrkad Kanjdji Trust, Nawarddeken Academy and Nja-marleya Cultural Leaders to support the leaders of Maningrida region on their local decision-making journey.

A preliminary education steering committee has been established, with the support of local agencies, BAC, KKT and NAL to support the delivery of the independent education project priorities across the region. The advice from leaders and homeland Traditional Owners is that they would like to transition to an independent education model similar to the Nawarddeken Academy model as soon as possible.

Recommendations:

1. Education funding and service provision be decentralised; governed locally and located in communities.
2. That the full roll back of the "Effective Enrolment" funding model is implemented by the end of 2023, rather than being implemented in stages over several years.
3. That the Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs urgently review the current bilateral agreement and make stern recommendations it be modified to address the points outlined above.
4. That the Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs meet with the Maningrida Education Steering Committee.
5. Additional funding be allocated to support the Education Steering Committee for the purpose of supporting an urgent transition to an independent education model.

Compiled by Olga Scholes and Shaun Ansell at the request of the Maningrida Region
Community Leaders Forum.

No.	Recommendations	Status	Responsibility
1.	Trade Training Centre transitioning to community control	TBC	LDM Stakeholders: Maningrida Aboriginal organisations
2.	Independent Education on homelands	On track	LDM Stakeholders: Bawinanga Aboriginal Corporation Maningrida Area Independent Schools Committee
3.	Better funded government schooling; more funds made available for Maningrida college	At risk; community escalating concern	NTG
4.	Re-establish the Jobs Education Training (JET) Centre	TBC	Maningrida Aboriginal organisations
5.	Adult education, disengaged youth and night school	TBC	Maningrida Aboriginal organisations
6.	After school care services not available	TBC	NTG Stakeholders: Maningrida Aboriginal organisations
7.	Community Controlled Child Care services; Bininj led program	TBC	NTG Stakeholders: Maningrida Aboriginal organisations

Justice

The interplay between the Northern Territory Government's judicial system and cultural justice system in Maningrida (& Arnhem Land) rarely supports improved justice outcomes contextual to community members across the Region.

Incarceration rates of Aboriginal people under the Stronger Futures legislation and following its cessation are inexcusable in their obvious failing of Australia's First Nations peoples.

Maningrida leaders possess strong cultural authority, and have worked together to establish the Nja-marléya Cultural Leaders and Justice group to employ cultural justice processes. Prevention, diversion and restoration are fundamental to the approach of Nja-marléya, particularly for young people who are at-risk of offending and those who are relatively new to offending.

Current Situation

The Nja-marléya Cultural Leaders and Justice group require investment in order to meet the local justice needs of Maningrida community for young people

No.	Recommendations	Status	Proposed Responsibility
8.	Nja-marléya Cultural Leaders and Justice group to be provided with adequate resourcing in order to explore facilitating community-led and community-based diversionary activities	TBC	Commonwealth AGJ's
9.	Nja-marléya Cultural Leaders and Justice group to be provided with adequate resourcing in order to explore facilitating justice integration back into community for offending youth and low level inmates	TBC	Commonwealth AGJ's NTG AGJ's
10.	Nja-marléya Cultural Leaders and Justice group to be provided with adequate resourcing in order to explore facilitating Cultural Rehabilitation programming	TBC	Commonwealth AGJ's NTG
11.	Nja-marléya Cultural Leaders and Justice group to be provided with adequate resourcing in order to conduct feasibility and consultation with Maningrida Homeland landowners to explore the facilitation of alternate custody and sentencing on the Homelands	TBC	Commonwealth AGJ's NTG CMC, TFHC
12.	Nja-marléya Cultural Leaders and Justice group to be provided with adequate resourcing in order to conduct feasibility and consultation with Maningrida Homeland landowners to explore the facilitation of Homeland Diversion sites	TBC	Commonwealth AGJ's NTG CMC, TFHC Bawinanga Aboriginal Corporation

13.	A Local Aboriginal Justice Agreement to be finalised to formally recognise Nja-marléya Cultural Leaders and Justice group and embed it into existing frameworks and the provision of sustainable resourcing	TBC	NTG - LDM
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Community Safety

Youth crime and youth disengagement is of particular concern to Maningrida community leaders and families

Current Situation

Maningrida leaders have expressed the need for community-designed and community-led solutions in relation to community safety given the inappropriate and alarmingly small number of police officers based in the community and the ongoing difficulties in contacting local police due to 000 emergency calls being directed to Darwin.

A group of local stakeholders have banded together to employ 2 Security Guards with dogs to patrol the community which has reduced break-ins considerably. Prior to instituting this solution some organisations had CEO's and board members stationed at the business premises overnight to guard against opportunistic crime which is clearly an unsustainable solution.

No.	Recommendations	Status	Responsibility
14.	Leaders prioritising the need to increase Police numbers in Maningrida community and communities of the West Arnhem Region.	TBC	Police, NTG
15.	Bawinanga Aboriginal Corporation to explore the model and ongoing direct funding for a community-designed and community-led Guardians Project to employ local Aboriginal men from varying language groups to engage with young people during the night and refer to appropriate programming	TBC	Bawinanga Aboriginal Corporation
16.	Maningrida Progress Association Sustainable to explore the provision of direct, ongoing funding for the Maningrida Security Guard and Canine Project	TBC	Maningrida Progress Association
17.	Nja-marléya Cultural Leaders and Justice group are directly funded and resourced to consult upon, develop and implement a Maningrida Community Safety Action Plan	TBC	Nja-marléya Cultural Leaders and Justice group

Maningrida Progress Association Chair Shane Namanurki and CEO, Chair and Deputy Chair Bawinanga Aboriginal Corporation provided testimony to the Joint Standing Committee on this initiative with Mayor Matthew Ryan West Arnhem Regional Council providing testimony regarding lack of police resourcing to vulnerable communities' right across West Arnhem Land.

Bawinanga Aboriginal Corporation Submission to the Joint Standing Committee on the issue of Community Safety

Bawinanga Aboriginal Corporation (BAC) is a membership-based organisation established in Maningrida in 1979. We represent and serve the Aboriginal people of the homelands and 32

outstations surrounding Maningrida in West Arnhem Land. We are governed by a board of directors that is elected by corporation members every two years.

Our work is carried out in the context of peoples traditional lands, cultural practises and languages. Our goal is to build our community's financial independence through diverse and sustainable business enterprises, while protecting and honouring our environment, traditional culture, and languages.

What we do

BAC manages a range of diverse enterprises and services developed to build our community's sustainability and financial independence. Bawinanga Aboriginal Corporation comprises the following divisions:

- Corporate services
- Housing, Homelands and Construction
- Maningrida Arts and Culture
- Maningrida Arts Centre
- Bábbarra Women's Centre
- Djomi Museum
- Bawinanga Rangers – Land and Sea
- Maningrida Wild Foods – bush tucker, fishing and crabbing
- Barlmark Supermarket, Tucker Run and Fuel (vehicle and aircraft fuel supplies)
- Wild Foods Cafe
- Civil Works – road and airstrip maintenance
- Mechanical Workshop
- Community Services:
- CDP Employment Office
- CDP Activities - mowing, furniture, homelands, welding, small engine repairs, mud bricks
- Money Management
- Remote School Attendance Strategy
- Community (Night) Patrol

Our involvement with Community Safety, Support Services and Job Opportunities in the Maningrida Region involves

- Community (Night) Patrol & Alcohol Permits

Feedback from members and the larger community tells us that the consumption of alcohol is well controlled with the current Maningrida Permit System (community controlled system instituted prior to the intervention and stronger futures legislation) which allows fortnightly purchase of light alcohol. However, there are issues of illegal alcohol supplies coming into the community and being sold for exorbitant prices, especially in the dry season.

- Security Guards and Security Dogs

There has been an ongoing lack of response from the police department, often with no police officer on shift. This and other continuing issues with violence and break ins, have led to multiple local organisations combining efforts and resources to hire an external security service with 2 security guards and security dogs, which has helped greatly in the reduction of break ins. There has been no funding from the government to assist with this to date.

- Youth Justice & Diversion Program

We believe that children do not belong in prisons and there has been much research showing that being punished and doing time in prisons do not help the person. Our community need funds to build and establish a local & Culturally Appropriate Youth Diversion Centre & Residential Facility to be run by Elders and Leaders of the community with support from all organisations operating in community. We hope for this to be a place where community youth offenders can be sentenced to instead of the likes of Don Dale.

- Reintegration Program

We would like to see a reintegration program based in Maningrida with service to the 32 surrounding homelands for ex-offenders being released and returning to community to assist with social rehabilitation and reduce the likelihood of reoffending.

Infrastructure Investment

Census data does not accurately capture the transient nature of the Aboriginal people living in Maningrida, which swells immensely during the wet season, causing severe overcrowded housing for local Aboriginal people, particularly those travelling in from Homelands during the inaccessible time of the year

The industry housing is at capacity, creating blockages in service delivery, projects and programs as recruitment cannot go ahead. This has impacted all organisations in Maningrida

None of the 35 Homelands surrounding Maningrida have sufficient housing, full time Power and Water access, sanitary waste systems or opportunities for education or employment via remote connection. This system forces Aboriginal people from their Country to live in Maningrida in order to access education, healthcare, employment and food

The ongoing burden of road and airstrip inaccessibility on the Homelands creates even more disconnectedness and forces Aboriginal people to live in Maningrida over long periods of time, putting pressure on the already severe overcrowded housing situation. Furthermore, the inaccessibility impacts service delivery of basic needs such as healthcare, education and food security

Current Situation

Maningrida leaders have raised their concerns regarding the ongoing impact of inaccessibility to Maningrida Homelands

Maningrida leaders and key stakeholders have escalated their concerns that certain service delivery, projects and programs cannot go ahead due to the industry housing being at capacity

No.	Recommendations	Status	Responsibility
18.	WARC to be provided with significantly increased direct funding to manage the Maningrida township roads	At risk; community escalating concern	West Arnhem Regional Council
19.	Bawinanga Aboriginal Corporation to be provided with significantly increased direct funding to manage the Homelands access roads	At risk; community escalating concern	Bawinanga Aboriginal Corporation
20.	Bawinanga Aboriginal Corporation to be provided with significantly increased direct funding to manage the Homelands airstrip maintenance	At risk; community escalating concern	Bawinanga Aboriginal Corporation
21.	Considerations need to be made around the Aboriginal Land Rights Act and for Northern Land Council to provide further recommendations to NTG as to which areas	At risk; community escalating concern	NTG

	of the Gunbalanya to Maningrida road can be upgraded following consultation with appropriate Traditional Owners		
22.	Bawinanga Aboriginal Corporation to be provided with direct funding to manage the Homelands access to Power & Water, and waste	At risk; community escalating concern	Bawinanga Aboriginal Corporation
23.	Department TFHC to engage directly with Maningrida landowners and surrounding Homelands landowners and Northern Land Council to identify opportunities for appropriate industry housing investment and GEH and create a Maningrida Housing Masterplan	At risk; community and stakeholders escalating concern	NTG
24.	Bawinanga Aboriginal Corporation to be provided with direct funding to complete consultation with Homelands landowners and Northern Land Council to identify opportunities to improve housing at varying Homelands and create a Homelands Housing Masterplan	At risk; community escalating concern	Bawinanga Aboriginal Corporation
25.	Commitment to upgrading the Maningrida Town hall/cyclone shelter Maningrida Progress Association to be provided with direct funding to finalise consultation with Maningrida landowners and Northern Land Council to upgrade the Maningrida Town Hall/cyclone shelter appropriate to the needs of Maningrida community	At risk; community and stakeholders escalating concern	

Accessibility

As in many remote settings, the cost of transportation creates higher costs associated with food, which further disadvantages Aboriginal people living in Maningrida community and surrounding Homelands

Current Situation

The lack of accessibility via road and air to all Homelands creates enormous barriers in Aboriginal people living on Country on Homelands surrounding Maningrida accessing commercial food sources entirely

The cost of transportation creates higher costs associated with accessing affordable and nutritional commercial food sources for Aboriginal people living in Maningrida

No.	Recommendations	Status	Responsibility
26.	Maningrida Progress Association, Bawinanga Aboriginal Corporation and One68 to explore Commonwealth funded subsidies for necessity items, such as; women's sanitary products, baby formula and staple pantry items	TBC	Maningrida Progress Association Bawinanga Aboriginal Corporation; Barlmark Store One68General Store

Bawinanga Aboriginal Corporation Submission to the Joint Standing Committee on the issue of Industry Housing and Remote Access

Residents in remote communities face several barriers that prevent progress.

Overcrowding which leads to poor living conditions that affects health and wellbeing.

The basic needs of community are still not being met with overcrowding being a huge issue that leads to other undesired outcomes: - We still have upwards of 9 people living in 2-bedroom houses with up to 15 people being a common number.

Road/Transportation/Access improvements needed

BAC has funding to grade **main roads** once a year but self-funds this essential grading several more times each year due to the weather and traffic. We feel that trucks passing through towards Ramingining or Nhulunbuy should be paying a fee to contributing towards fixing of these roads as they do the most damage.

Homelands Access Roads also need to be graded constantly. Roads get washed out during the wet season and more funding is needed to maintain these roads. NT homelands funding allows the allocation of \$80k/pa for roadworks but we need 5 times that amount just to cover the basics.

Airstrips: - We need to bituminise main and most used airstrips for safety reasons. (Jlmardi, Garmardi, Jibalbal, Monmoyi & Manjyanak)

Maningrida roads are full of potholes and stretches of broken chunks.

Lack of access to reliable transport

Dangerous rough unsealed roads that do not get graded often enough due to the lack of funding, heavy & overloaded road trains that badly damage the roads, and wet weather washout.

Public Transport

BAC has a community bus that runs every half hour in Maningrida.

BAC has a bus allocated to run 3 routes weekly through the homelands, we need further funding to increase frequency and to sustain this service. Each route circuit can take up to 8 to 12 hours to complete. Driver fatigue and road conditions must be taken into consideration. Ideally 2 drivers should go out on each circuit which increase operational costs. Road conditions can cause considerable wear and tear of the vehicle which also hike up overall operational costs. The full operational costs of this are not covered by external grants or funding.

Lack of access to essential services, modern day conveniences and creature comforts.

Homelands: An estimate of 80 to 90% of people in Maningrida are from the homelands and many would return to the homelands if services were available in their respective areas. **Sanitation** in homelands needs to be improved and BAC is working on this. We need funding to have hot water, flushing toilets, proper sewerage systems and laundry facilities in place for each homeland community.

Consistent power for cooking and refrigeration is also lacking and needed in many of the homelands.

Lack of access to telecommunications and connectivity: - Public payphones not working in the following homelands and not being repaired by Telstra; Jibena, Gorong, Ji Mardi, Yilan, Garmardi, Bolkjam, Yamani, Kolohidahdah, Ji balbal, etc. There is little to no internet access in most homelands. When there is an emergency in the homelands, there is often no ability to contact critical or essential services.

New housing to be funded to build on the homelands instead of Maningrida. This will encourage Traditional Owners and families to return home and reduce issues in the community. Currently NTG does not fund new housing on the homelands.

We believe that the establishment of **Community Services Hubs** in the homelands will contribute greatly to solving many current and arising issues: Ranger Hub + Community Mini Store/Deli + Computer, Phone & Internet Access Room + CDP Office & Training Area + a School that operates daily (Not a teacher that visits just once a week depending on the weather or road conditions) with such community hubs being established alongside suitable housing, we foresee that the overcrowding issues in and around Maningrida will resolve. We would like to start with 4 of these hubs to be positioned in consultation with members who wish to return to the homelands. We hope for funding to support this project.

Economic and Social Development

Community leaders of Maningrida have strong aspirations to support locally-led businesses, programs and projects which align to the visions and needs of Maningrida community and surrounding Homelands

Traditional Owners of Maningrida and surrounding Homelands acknowledge that maintaining strong culture assists in the preservation in a strong connection to Country, which can be further strengthened by creating economic and social development opportunities which ultimately create more jobs on Country

Current Situation

Maningrida leaders have escalated the number of economic and social opportunities which bridge gaps in social development in Maningrida, which cannot be actioned or fulfilled without appropriate resourcing

No.	Recommendations	Status	Responsibility
27.	Leaders requesting governments explore direct funding opportunities across all priority areas to address systemic changes required to close the gap. Explore other states GST investment to local governance structure for direct funding opportunities	TBC	Commonwealth
28.	The Northern Territory Government develop and implement a Workforce Development Action Plan	TBC	LDM NTG
29.	Co-design community led programs Maningrida for children, youth and families	TBC	Bawinanga Aboriginal Corporation
30.	Maningrida-based organisations are directly funded to provide sport and recreational programming which is appropriate to the needs of children, young people and their families in Maningrida and surrounding Homelands	TBC	WARC
31.	Bawinanga Aboriginal Corporation Housing program to be directly funded to expand service delivery in order to employ and upskill the local Bininj workforce	TBC	Bawinanga Aboriginal Corporation LDM
32.	Bawinanga Aboriginal Corporation to be directly funded to provide emergency relief services to families in need of assistance	TBC	Bawinanga Aboriginal Corporation Housing program to be directly funded
33.	Mala'la Health Service Aboriginal Corporation to be funded directly to provide ongoing suicide prevention training and mental health awareness training	TBC	Mala'la Health Service Aboriginal Corporation

34.	Mala'la Health Service Aboriginal Corporation to be funded directly to provide an ongoing service to men through the provision of the Murnun Men's Shed	TBC	Mala'la Health Service Aboriginal Corporation LDM
35.	Mala'la Health Service Aboriginal Corporation to be funded directly to provide an ongoing service to women and families through the provision of the Cultural Support Hub	TBC	Mala'la Health Service Aboriginal Corporation LDM
36.	Mala'la Health Service Aboriginal Corporation to be funded directly to provide family violence programs, co-designed by Maningrida leaders and families	TBC	Mala'la Health Service Aboriginal Corporation
37.	The Commonwealth and Northern Territory Governments create a more streamlined reporting system for government funded family support programs in Maningrida following consultation with Maningrida leaders and families	TBC	Mala'la Health Service Aboriginal Corporation
38.	The Northern Territory Government consult with Maningrida landowners and invest in a Government Business Centre in Maningrida, with permanent access to MVR, identification documentation and other essential government services	TBC	NTG
39.	Economic and or social development businesses, projects and programs which focus on sustainable employment of local Aboriginal people on the Homelands have access to direct funding		LDM NTG

Social Supports

Bawinanga Aboriginal Corporation Submission to the Joint Standing Committee on the issue of Social Supports for vulnerable remote communities and homelands

Food security Issues

Please refer to our submission to the inquiry into food pricing and food security in remote Indigenous communities in June 2020 (attached)

BAC foots the bill for the tucker run/food delivery service (which is currently not funded), chartering planes in the wet season to deliver food to the homelands where people are cut off from such services. Each delivery costs BAC approximately between \$500 to \$650.

Lack of meaningful activities in community

There is a need for more community activities to support social inclusion, mental health & wellbeing; education, etc. i.e., Bininj Kunborrk (Traditional Cultural Dancing), On-country wellbeing programs, Cultural support programs, community markets, etc.

Lack of health and wellbeing Outreach services

We need Health Services to visit homelands or a Health Service Transport to be available. We are envisioning a preventative model rather than a crisis response model.

Inexistent Emergency Relief Program (ERP)

We have significant food security & other issues arising from several factors, including but not limited to funerals, ceremony, domestic violence, low income, poverty, illness, etc. The community could use an emergency relief service to alleviate some of these issues that would lead to other more significant negative events if not addressed. BAC have enquired and have been told that no one is currently getting ERP funding for this region.

Social Workers

We are planning to have at least one organisational social worker to support the growth and development of our local Indigenous staff and their families. We will be seeking funding for this project. We feel that this would assist with transition to work and increase sustainability of employment and advancement of local Indigenous staff into higher duties and more senior roles in the longer term.

A case study to give an example of what our staff do on top of their regular duties due to a lack of support services in community.

Babbarra Women's Centre operates Babbarra Designs, a women's arts social enterprise that generates income through the printing and sales of fabric for up to 40 women. It also employs 4 indigenous women in the studio, two through CDP. The centre is known internationally for its designs and does huge work for launching the careers of women artists into the sector, the Centre is a busy hive of meaningful activity. Babbarra Women Centre began as a refuge, so Maningrida women continue to expect support services outside of our role as an art Centre.

The women artists who work at Babbarra Designs have complex housing, health and family issues which often affect their ability to work. We want to draw attention to the extra social

work tasks (and overtime) our arts team are doing for women. We want to reveal the lack of connected, relevant social support services for Aboriginal women in Maningrida and the lack of "on the ground" social workers to fill this gap.

A large portion of our employees' time as arts managers is spent doing the following:

- Liaising with NAAJA and NAAJA civil to support housing applications or other legal matters.
- Regular assisted visits to Mala'la Clinic including pickups.
- Delivering food and necessities for retired artists who fall under the aged care/ disability care radar (i.e.: may be under the age of 55 or not qualify for disability)
- Providing free phone, internet, photocopying and sim card activation service
- Assisting with urgent financial requests especially when appointments at money management are full such as lost pins or lost bank cards.
- Centrelink services, assisting with obtaining medical certificates.
- Providing food and hygiene packages and cheap clothing

They do these tasks on top of the huge demanding job of operating a full-time textile and design business.

One example of the arts providing social service support is in the case of a well-known female artist (name removed) who has been diagnosed with a terminal illness. She has made artwork for Maningrida Arts and Culture and Babbarra Designs for the past 40 years meaning she's a career artist. For the last two years we have been assisting her with -

1. Getting stable accommodation (Currently lives in sisters house at 49 years old)
2. Prove Disability Claim.
3. Connect medical services to get disability etc.
4. Connecting her to Arts Law and coordinating a Will with family.
5. Get a ACAT assessment
6. Get meals, assist with driving her around etc.

As of January 2023, she has finally been granted her pension and has an ACAT assessment but is still waiting for housing – **she's been given 3 months to live.**

This is only one example of the work we do on top of Babbarra Designs and as mentioned we have forty artists. We also have young women dropping in for job services, showers, toilets, tea, and advice from other leading artists.

We hope that by sharing some of our story to show the reason for why staff are always at capacity and highlighting the gap in connecting social support services to the people that require them.

Cultural Wellbeing

Current wellbeing programs underpinned by the Biomedical model of health and urban models or approaches do not meet the complex needs of people living, working and practicing culture in Maningrida and the surrounding Homelands.

Bawinanga Aboriginal Corporation suggesting government needs to work closer with community leaders and service providers prioritise 'Maslow's Hierarchy of Needs'; psychological needs, needs for security and safety, social needs, esteem needs and self-actualisation needs.

Current Situation

Maningrida leaders are concerned by the gaps in cultural wellbeing across Maningrida and the surrounding Homelands

No.	Recommendations	Status	Responsibility
40.	Bawinanga Aboriginal Corporation to explore the provision of mental health and wellbeing outreach programming on the Maningrida Homelands to be co-designed and funded directly	TBC	Bawinanga Aboriginal Corporation
41.	Bawinanga Aboriginal Corporation to explore the provision and direct appointment of funding to provide a coordinated funeral service in consultation with Northern Land Council, Maningrida landowners and Maningrida Homelands landowners	TBC	Bawinanga Aboriginal Corporation
42.	Mala'la Aboriginal Health Service Corporation to explore the provision and direct appointment of funding to provide child protection services aligned to the complex needs of Maningrida community members and families through consultation with Maningrida and surrounding Homelands community members	TBC	Bawinanga Aboriginal Corporation
43.	Nja-marléya Cultural Leaders and Justice group to explore the provision and direct appointment of funding to provide a kinship care option that is aligned to complex needs of Maningrida community members and families through consultation with Maningrida and surrounding Homelands community members	TBC	Nja-marléya Cultural Leaders and Justice group

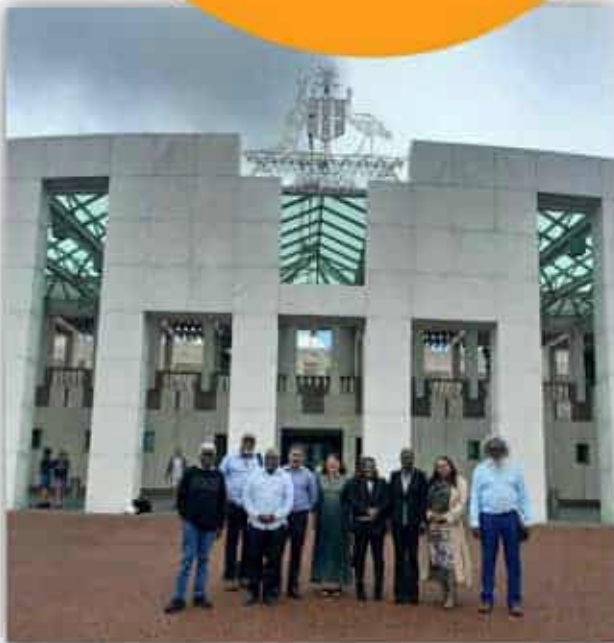
Conclusion

Collectively, this group of key stakeholders, including Maningrida Traditional Land Owners, senior leaders and CEOs and Chairs of local peak organisations, strongly believe there has been no material benefit to their community or the broader West Arnhem region as a result of the \$3.4 billion given to the Northern Territory Government for the Stronger Futures legislation over 10 years.

Testimony was provided to the Joint Standing Committee at its Public Hearing of 9 January that no improvements to any 'Closing the Gap' metrics have been made as a result of this legislation, and that the promises made to Aboriginal people to drive positive change for extra housing, jobs, health, education and community safety have not been delivered.

Urgency of action is required to course correct the failing of Aboriginal people under the Stronger Futures legislation.

This document and the testimony provided clearly articulates that Aboriginal people have the solutions to the complexity of issues impacting their communities and direct funding of aboriginal controlled organisations and Regional Councils in the Northern Territory will ensure that the aspirations of Aboriginal people for self-agency, healing and economic opportunities can be realised once their basic human rights are met.





PARLIAMENT OF AUSTRALIA

Inquiry into community safety, support services and job opportunities in the Northern Territory

Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs

February 2023

CANBERRA

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Acknowledgement

The Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs acknowledges the Aboriginal and Torres Strait Islander peoples as the traditional custodians of Country throughout the lands now known as Australia. The Committee pays respects to ancestors and Elders past, present, and future, and is committed to honouring Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to land, waters and seas.

The following report predominantly discusses provisions and initiatives relating to the Stronger Futures legislative package and its precursor, the *Northern Territory Emergency Response Act 2007 (Cth)* (commonly known as the Intervention). As these legislative arrangements were implemented in the Northern Territory alone, the words 'Aboriginal peoples', 'Indigenous peoples' and 'First Nations' are used interchangeably to refer to the Aboriginal peoples of the Northern Territory.

In some sections of the report, the words 'Aboriginal and Torres Strait Islander peoples', 'Indigenous peoples' and 'First Nations' are used interchangeably to refer to the Aboriginal and Torres Strait Islander peoples of Australia.



Foreword

Aboriginal communities in the Northern Territory (NT) have been leaders in advocating for the rights of Aboriginal and Torres Strait Islander people for decades. From the Yirrkala bark petitions in 1963 and the Wave Hill walk off at Kalkarindji in 1966, through to the calls for self-determination and fundamental rights in the Barrunga Statement in 1988.

And yet, over the past 15 years, their right to self-determination has been deliberately denied by governments of all stripes. The Northern Territory National Emergency Response and the Stronger Futures in the Northern Territory Acts were both legislative means of structurally disempowering remote Aboriginal communities in the NT. Through these policy regimes, governments have destabilised, disempowered, and disoriented Aboriginal communities. Governments have taken away community power and instead made them dependent on government for survival and have done so with little to no accountability.

These actions occurred under the guise of a failure for Aboriginal communities to run their own affairs and to make decisions about what is best for their community. Throughout this inquiry into community safety, support services and job opportunities in the Northern Territory, we heard repeatedly about the failure of top-down approaches, and the pleas for government to invest in, and value, place-based, community-led solutions.

There was not one witness who denied the social or economic issues being experienced by Aboriginal communities in the NT. However, almost all witnesses came with practical, holistic and strengths-based solutions—all of which require governments to think and work differently. This includes adopting therapeutic social and emotional wellbeing approaches to reduce and address the underlying causes of alcohol-related harm, alongside supply reduction where it is necessary. It is also about creating economic opportunity by employing local Aboriginal people, and investing in genuinely Aboriginal-controlled organisations and businesses.

In order to truly enable community-led solutions, governments need to transfer power and resources to communities. This requires investment based on outcomes, rather than outputs; ensuring data is available at the local level; and listening and acting on what communities say will work best.

While we could not get to all communities across the NT during this inquiry, there are many shared stories and lessons in this report. I want to thank the community members, Aboriginal organisations, and frontline community service providers, who spoke to us during this inquiry from Darwin, Alice Springs and Maningrida. I am grateful that you agreed to share your ideas with the Committee, despite many of you having advocated for the same solutions for years.

Senator Patrick Dodson
Chair



Members

Chair

Senator Patrick Dodson

Deputy Chair

Hon Melissa Price MP

Members

Ms Kate Chaney MP

Ms Sharon Claydon MP

Senator Kerryne Liddle

Mr Graham Perrett MP

Dr Gordon Reid MP

Ms Marion Scrymgour MP

Senator Jana Stewart

Senator Lidia Thorpe

This Committee is supported by a Secretariat staffed by the Department of the House of Representatives.



Terms of reference

That the following matter be referred to the Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs for inquiry and report by 1 December 2022:

Community safety, support services and job opportunities in the Northern Territory, with particular reference to:

- a. The preparation for the sunseting of the Stronger Futures legislation
- b. Community safety and alcohol management
- c. Job opportunities and Community Development Program reform
- d. Justice reinvestment communities services, and
- e. Any related matters.



Abbreviations

AADANT	Association of Alcohol and Other Drug Agencies NT
AJA	Aboriginal Justice Agreement 2021–2027
ALPA	Arnhem Land Progress Aboriginal Corporation
ALRC	Australian Law Reform Commission
AMP	Alcohol Management Plan
AMSANT	Aboriginal Medical Services Alliance Northern Territory
ANTaR	Australians for Native Title and Reconciliation
APA	Alcohol Protected Areas
APONT	Aboriginal Peak Organisations Northern Territory
CAAC	Central Australian Aboriginal Congress
CARC	Central Australian Regional Controller
CDEP	Community Development Employment Projects
CDP	Community Development Program
CDRC	Central Desert Regional Council
COAG	Council of Australian Governments
COVID-19	2019 novel Coronavirus, SARS-CoV-2
Cth	Commonwealth
DASA	Drug and Alcohol Services Australia
DESE	Department of Employment, Skills, and Employment
DSS	Department of Social Services
FaHCSIA	Department of Families, Housing, Community Services and Indigenous Affairs
GRA	General Restricted Area
IAPA	Interim Alcohol Protected Area
JR	Justice Reinvestment
JRNSW	Justice Reinvestment New South Wales
KYJRG	Katherine Youth Justice Reinvestment Group
LGANT	Local Government Association of the Northern Territory
NAAJA	North Australian Aboriginal Justice Agency
NT	Northern Territory

NTCOSS	Northern Territory Council of Social Services
NTIBN	Northern Territory Indigenous Business Network
NTNER Act	<i>Northern Territory Nation Emergency Response Act 2007 (Cth)</i>
PAAC	Peoples Alcohol Action Coalition
PJCHR	Parliamentary Joint Committee on Human Rights
PRA	Public Restricted Area
RDA	<i>Racial Discrimination Act 1975 (Cth)</i>
Stronger Futures	Stronger Futures in the Northern Territory legislative package
Stronger Futures Act	<i>Stronger Futures in the Northern Territory Act 2012 (Cth)</i>
Territory Families	Northern Territory Government Department of Territory Families, Housing and Communities
WARC	West Arnhem Regional Council
YORET	Youth Outreach and Re-engagement Team

List of recommendations

Recommendation 1

- 2.25 The Committee recommends that the National Indigenous Australians Agency and the Northern Territory Department of Chief Minister and Cabinet conduct a review into the inadequate preparations for the sunset of the Stronger Futures Act, by 31 December 2023, and develop policies to prevent a similar situation from occurring in the future.

Recommendation 2

- 3.67 The Committee recommends that the Northern Territory Government provides adequate support and resources to communities to assist in the development of community alcohol plans under section 170AD of the Liquor Act 2019 (NT).

Recommendation 3

- 3.68 The Committee recommends that the Northern Territory Government amends the Liquor Regulation 2019 (NT) to include, as a prescribed matter for paragraph 170AD(1)(d) of the Liquor Act 2019 (NT), a statement to formalise how the community will be able to ask the Minister to exercise their temporary emergency powers to deliver effective responses, and to accurately report outcomes as a consequence of those changes.

Recommendation 4

- 4.43 The Committee recommends that the Commonwealth and Northern Territory Government departments and agencies review their funding agreements with service providers to ensure that they are fit-for-purpose, including:
- Moving towards outcomes-focused funding agreements, rather than output, to provide sufficient flexibility for locally-led approaches to shared outcomes.
 - Whether there are opportunities to enhance place-based models of funding by supporting collaboration among organisations delivering similar services in the same region.
 - Embedding holistic health approaches to service provision that will support Aboriginal and Torres Strait Islander communities' social, emotional and cultural wellbeing.

Recommendation 5

- 4.44 The Committee recommends that the Northern Territory Government work with local communities to prioritise the sharing of real time data and information, with consent, to enable them to deliver initiatives and responses to issues in communities.

Recommendation 6

- 5.29 The Committee recommends that, as part of the ongoing review and trials of the CDP and its replacement, the Commonwealth Government:
- Require providers to undertake community consultation to identify areas of possible employment in their region and tailor participants work and training opportunities towards filling those future jobs.
 - Provide a mechanism for participants to learn from and gain exposure to successful Aboriginal and Torres Strait Islander people in business.

Recommendation 7

- 5.30 The Committee recommends that the Commonwealth Government investigates potential policies to stimulate economic activity in remote communities, outside of the CDP, and that the Minister report the findings to the Parliament by the 29 February 2024.

Recommendation 8

- 5.31 The Committee recommends that, by 30 June 2024, the Commonwealth Government develops and implements a policy to ensure large businesses operating in remote regions employ local Aboriginal and Torres Strait Islander Australians and engage Aboriginal and Torres Strait Islander owned and managed businesses.

Recommendation 9

- 6.50 The Committee recommends that the Commonwealth Government implement the community-led justice reinvestment initiatives across Australia, particularly in Alice Springs and Katherine, as soon as possible.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.6
Title:	West Arnhem Regional Council Advocacy Strategy 2023-2024
File Reference:	1061907
Author:	Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

The purpose of this report is to provide Councillors with a copy of the WARC Advocacy Strategy 2023 -2024 which highlights the substantive issues our advocacy aims to redress, our values, vision and purpose as they relate to advocacy and our approach.

BACKGROUND

In its Regional Plan, Strategic Plan 2023-2024 Council identified advocacy as a critical function of council and led by Mayor Matthew Ryan, commenced an extensive program of strategic initiatives with all levels of Government to provide fierce advocacy for the people of West Arnhem.

COMMENT

Review and comment of the circulated Advocacy Strategy 2023 – 2024 is encouraged, as once endorsed will formalise the strategic planning approach employed by council when undertaking advocacy on behalf of Council and the broader West Arnhem Region.

Included within the document are the values, vision, purpose and approach which directs our activities and engagements.

Also included is a list of the substantive issues Council is advocating for redress.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Relevant Policies include but are not limited to:

Allowances and Expenses (elected, Local Authority and Council Committee Members)

Credit Card Mayor and CEO

FINANCIAL IMPLICATIONS

It is acknowledged that some of the strategic initiatives incur a financial cost to Council, however these activities have been provided for in the approved budgets FY2021-2022 and FY2022-2023.

STRATEGIC IMPLICATIONS

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance

	community life
Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council
Goal 1.6	Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
Goal 4.2	Fleet, Plant and Equipment Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements
Goal 4.3	Waste and Water Management Deliver environmentally and economically sound solid waste, water and sewerage services
Goal 4.4	Local Road Management and Maintenance Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted the report entitled '*West Arnhem Regional Council Advocacy Strategy 2023-2024*'.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.7
Title:	Regional Plan - Quarterly reporting
File Reference:	1062157
Author:	Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

The purpose of this report is to provide Council with a quarterly update on our progress against the goals, strategies, measures and targets set out in the Regional Plan 2022-2023.

BACKGROUND

According to sections 33 and 34 of the *Local Government Act 2019*, every regional council must have a plan for its area that contains:

1. A service delivery plan for the period to which the municipal, regional or shire plan relates.
2. Any long-term, community or strategic plan adopted by the council or a local authority.
3. The council's budget.
4. The council's long-term financial plan.
5. The projects and priorities for the area identified by a local authorities.
6. A definition of the indicators for judging the standard of the council's performance.

COMMENT

At its Ordinary Council Meeting on 8 June 2022 Council adopted the West Arnhem Regional Plan 2022-2023 as per the below resolution:

OCM45/2022 RESOLVED: On the motion of Mayor Matthew Ryan Seconded Councillor Ralph Blyth Council: <ul style="list-style-type: none">• Noted that as of 31 May 2022, no submissions had been received from the public on the draft West Arnhem Regional Council Plan and Budget 2022-2023;• Noted that the administration had made minor amendments to the West Arnhem Regional Council Pion and Budget 2022-2023; and• Adopted the West Arnhem Regional Council Plan and Budget 2022-2023 in accordance with section 35(1) of the Local Government Act 2019.

Within this plan are 6 Pillars and numerous goals, strategies, measures and targets under each which form the Service Delivery Plans that define the strategic objectives of Council and include the indicators for judging the standard of council's performance.

Circulated for your review are the 1st 2 quarterly performance results of the service delivery plans for the 2022-2023 financial year.

STATUTORY ENVIRONMENT

Sections 33, 34, 35 and 36 of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Expenditure against budget year to date have not been considered in the preparation of this report, however it is noted that good governance and accountability includes the regular monitoring of spending within budget and that council undertakes this as a separate exercise to this report

STRATEGIC IMPLICATIONS

All 6 pillars and associated goals are to be considered when reviewing this report and are outlined in detail within the circulated document – West Arnhem Regional Plan 2022-2023 Quarterly Update

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council received and noted the progress of the Q1 and Q2 service delivery plan based on the indicators outlined within the circulated document entitled '*West Arnhem Regional Plan 2022-2023 Quarterly Update*'.

ATTACHMENTS

There are no attachments for this report.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.8
Title:	Northern Territory Electoral Boundary Review - Submission
File Reference:	1062169
Author:	Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

This report provides Council with a draft submission prepared by the administration for lodging to the NT Electoral Boundary Review Redistribution Committee as suggestions are currently open.

BACKGROUND

The suggestions period is now open for the 2023 NT Electoral Boundary Redistribution.

The Redistribution Committee is inviting NT residents to provide feedback to help shape electoral boundaries ahead of the 2024 Territory Election.

Electoral boundaries are reviewed before each Territory general election in accordance with the *Electoral Act 2004*. Any changes become effective at the next general election; the redistribution will take 6 to 8 months to complete.

The object of the redistribution is that the number of electors in each division be as near to equal as practicable.

In this round of feedback the committee is inviting suggestions on possible changes to electoral boundaries and division names.

COMMENT

Council has received feedback from some of our Local Authority Members and other constituents strongly indicating that they wish to see a redistribution of the Arafura electorate to include Milingimbi, Ramingining, Bulman and Beswick. Therefore, freeing Tiwi Islands to form its own separate electoral seat.

Since its inception in 1983 the Seat of Arafura has never been held by a West Arnhem resident. The first Arafura MLA was non- indigenous Territorian Bob Collins who held the seat from 1983-1987. Each of the MLA's since has been from the Tiwi islands.

The circulated submission highlights that West Arnhem residents feel under represented due to this and includes the request for redistribution of the seat boundary to West Arnhem, Milingimbi, Ramingining, Bulman and Beswick only.

A copy of this submission will be forwarded to the East Arnhem Regional Council.

STATUTORY ENVIRONMENT

The Electoral Act 2004 and the Regulations under the Act.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

Not applicable

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION:

That Council:

- 1. Received and noted the report entitled '*Northern Territory Electoral Boundary Review – Submission*',**
- 2. Endorsed the circulated submission to redistribute the Arafura electoral boundary to include West Arnhem, Milingimbi, Ramingining, Bulman and Beswick only, effectively freeing Tiwi Islands to form its own separate electoral seat; and**
- 3. Endorsed a letter and copy of the submission being sent to East Arnhem Regional Council and Tiwi Islands Regional Council.**

ATTACHMENTS

- 1 Redistribution Boundary Review - Seat of Arafura.pdf**



West Arnhem Regional Council

Submission to the Redistribution Boundary Review – Seat of Arafura

Division of Arafura

The division of Arafura was created in 1983 and takes its name after the Arafura Sea.

The location of the division of Arafura is a "Top End" division comprising the Tiwi Islands, South Goulburn and Croker Islands, Kakadu National Park and West Arnhem and includes the communities of Gunbalanya, Jabiru, Milikapiti, Minjilang, Pirlangimpi, Waruwi and Wurrumiyanga.

The electorate has a particularly high indigenous population which is reflected in its having been represented by five consecutive indigenous MP's since Robert (Bob) Collins (non-indigenous) held the first seat after it was created following the redistribution from Arnhem at the time.

Notably, each of the Indigenous Arafura MLA's have been from the Tiwi Islands.

Member	Period	Relationship to the Region
R L Collins	1983-1987	Origin Newcastle NSW
S G Tipiloura	1987-1992	Tiwi Islands
M J Rioli	1992-2001	Tiwi Islands
M R Scrymgour	2001-2012	Tiwi Islands
F X Kurrupuwu	2012-2016	Tiwi Islands
L U Costa	2016-2022	Tiwi Islands

Proposal

West Arnhem Regional Council submits for consideration the proposal to redefine and redistribute the boundary of the seat of Arafura to include the following locations:

- Kakadu National Park, West Arnhem Islands Croker and South Goulburn, Gunbalanya, Maningrida, Milingimbi, Ramingining, Bulman and Beswick

It is also proposed that the highest tolerance from quota be allowed in the division in recognition of the significant under enrolment within the electorate.

Culturally, through song lines and kinship Northern West Arnhem, Northern East Arnhem and Central Arnhem communities connect.

The suggested name is Arnhem.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.9
Title:	Call for Motions Local Government Association Northern Territory's (LGANT) April 2023 General Meeting.
File Reference:	1061971
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

Council is being asked to consider submitting a motion to the LGANT April 2023 General Meeting. The closing date for motions is Friday 10 March 2023.

BACKGROUND

LGANT will hold its next General Meeting in Alice Springs from 19 to 20 April 2023 and last month Council resolved:

8.4 LOCAL GOVERNMENT ASSOCIATION NORTHERN TERRITORY'S (LGANT) APRIL 2023 GENERAL MEETING

The Council considered a report on Local Government Association Northern Territory's (LGANT) April 2023 General Meeting.

OCM1/2023 RESOLVED:

On the motion of Councillor Julius Kernan

Seconded Councillor James Marrawal

That Council:

- 1. received and noted the report entitled '*Local Government Association Northern Territory's (LGANT) April 2023 General Meeting*',**
- 2. nominated Mayor Ryan, Cr Blyth, Cr Nadjamerrek, Cr Dann and Paul Hockings Chief Executive Officer to attend the LGANT General Meeting in Alice Springs from 19 – 20 April 2023; and**
- 3. did not provide any feedback to LGANT on the proposed programme.**

CARRIED

Previous motions submitted by West Arnhem Regional Council on 14 September 2022 and 17 November 2022 asked that LGANT supports Council to advocate for the prioritisation of the \$9.5M identified in the NT Infrastructure Plan and Pipeline 2022-2030 for the Arnhem Link Road to direct towards upgrading 21kms of the road leading into Maningrida. An extract from the Business Papers of the LGANT Board Meeting held on 21 February 2023 provides the latest update:

8.20	NT Infrastructure Plan and Pipeline Action Officer: Jesse Evans	RESOLUTION - Executive Meeting 19 July 2022 NT Infrastructure Plan and Pipeline That the Executive receive and note report <i>NT Infrastructure and Pipeline 2022</i> . RESOLUTION - General Meeting 17-18 November 2022 7.5 Council Motion - West Arnhem Regional Council - Arnhem Link Road That LGANT supports the West Arnhem Regional Council motion to advocate for the prioritisation of the \$9.5m identified in the NT Infrastructure Plan and Pipeline 2022-2030 for the Arnhem Link Road to directed towards upgrading 21kms of the road leading into Maningrida. Background: <ul style="list-style-type: none">29 June 2022 NTG's Infrastructure Plan and Pipeline 2022 was launched.Members have advised LGANT that the NT Infrastructure Commissioner has started consultation on the review of the 2022 Plan and pipeline with members in November 2022. Status: LGANT to engage with member councils to develop a list of priority infrastructure projects to feed into the 2023 NT Infrastructure Pipeline Review. Also refer 'Bringing Land to Market' item above that talks to LGANT, through the annual review of the NT Infrastructure Plan and Pipeline and engagement with the Infrastructure Commissioner Louise McCormick, fast tracking land releases. LGANT wrote to the NT Minister for Infrastructure, Planning and Logistics 24 January requesting the prioritisation of the Maningrida Access Road/ Arnhem Link Road.
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COMMENT

At the Acting Mayor's Catchup meeting held on 27 February 2023 Cr Woods suggested that a motion be drafted to extend the NT Government's Sports Vouchers Scheme to remote indigenous communities.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2022-2023*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.5

Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. received and noted the report entitled 'Call for Motions Local Government Association Northern Territory's (LGANT) April 2023 General Meeting.'**
- 2. that Council submits a motion entitled to the LGANT April 2023 General Meeting ;**
or

3. Council does not submit a motion to the LGANT April 2023 General Meeting

ATTACHMENTS

- 1** 2023-02-24 Notice of LGANT General Meeting 20 April 2023.pdf
- 2** Form - LGANT Calls for Motions .docx
- 3** Form - LGANT Motion Sports Voucher Scheme.docx



LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

NOTICE OF GENERAL MEETING

Notice is hereby given that the first General Meeting for 2023 of the Local Government Association of the Northern Territory will be held in the Grand Ballroom, Double Tree by Hilton, 82 Barrett Drive, Alice Springs on Thursday 20th April 2023 commencing at 1:50pm.

The order of business will be as per the agenda for the meetings which will be circulated four weeks prior to the meeting.

Clause 9(c) of the LGANT Constitution says in the event that a Delegate is unable to attend a meeting of the Company, the Member Council may, by giving written notice to the Chief Executive Officer prior to the commencement of the meeting, appoint another Delegate to act as a substitute at the meeting. The appointment will only be valid for the meeting specified in the notice.

Dated this 24th day of March 2023.

A handwritten signature in black ink, appearing to read 'Sean G Holden', written over a faint, light-colored rectangular stamp or watermark.

Sean G Holden
Chief Executive Officer



LGANT CALL FOR MOTIONS

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PO Box 2017, Parap NT 0804
ABN 55 547 415 021

We are local. We connect.



CALL FOR MOTIONS

About this document

LGANT's purpose, as per the Strategic Plan 2021-2024, is to support and represent member councils to drive economic and social development for NT communities by providing:

- Advocacy and representation
- Capacity building
- Promotion of the sector
- Governance development
- Service delivery and infrastructure

The purpose of *this* document is to provide a template for member councils to submit motions to LGANT on issues for consideration, such as policy positions and advocacy efforts, at either the April or November General Meetings or the monthly Board Meetings.

Policy positions are a statement or declaration of an organisation's stance on a particular topic or topics. Further, LGANT seeks to influence public policy which is laws, guidelines and actions decided and taken by governments. LGANT's current policy statements can be found [here](#).

Advocacy is a broad term encompassing endeavours to achieve change. In the context of LGANT, advocacy is activity undertaken to promote issues that collectively effect the local government sector.

Timeframes

Motions can be submitted at any time and will be put to the first available Board or General Meeting depending on when they are received. Councils can, however, choose for their motion to specifically go to a General Meeting (noting there are only two General Meetings per year). LGANT Board meetings occur monthly.

The timeframes for submitting motions are:

- ten days before a Board Meeting; and
- six weeks before a General Meeting.

Please note the General Meeting Agenda must be forwarded to member councils four weeks before a meeting, and the Board Meeting Agenda six working days before a meeting.

Other important information

There should only be ONE issue per motion.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the relevant Agenda.



The meeting the motion goes to determines who endorses (or otherwise) it. For example, the Board will decide on motions in Board Meeting Agenda, while the full LGANT membership will decide on motions in the General Meeting Agenda.

Motions to Board Meetings may be referred to a General Meeting if that is the desire of the Board.

By submitting a motion, your council has the opportunity to move and speak to the motion at the Board or General Meeting is going to.

The better your council's argument or case, the more likely it is to be endorsed.



TEMPLATE Call for Motions

Councils are invited to submit motions for debate to be included at Board or General Meetings using this template.

Name of Council:

Click or tap here to enter council name

Contact person and title:

Click or tap here to enter your full name and position.

Phone:

Click or tap here to enter text.

Email:

Click or tap here to enter text.

Date of Council resolution on the motion: Click or tap to enter a date.

Motion to be presented at:

LGANT General Meeting date - Click or tap to enter a date.

LGANT Board Meeting Date - Click or tap to enter a date.

Motion title:

Click or tap here to enter text

Resolution sought (Motion):

- Motions should be clear and concise and limited to one subject matter/ issue.
- Consider the action your council wants LGANT to do for your council or the members as a collective e.g.
 - Council calls on LGANT to advocate ...
 - Council calls on LGANT to assist with ...
 - Council calls on LGANT to develop a policy position on ...
 - Council calls on LGANT to review its policy position on ...

Click or tap here to enter council name: **calls on LGANT to** Click or tap here to enter text.

Background and supporting information:

Include here

- Background to the issue e.g. how this issue came to light and how your council has tried to deal with it to date?
- Is the subject matter or issue strategic in nature e.g. housing supply or planning legislation?
- Is the motion relevant to your council solely or local government sector more broadly e.g. a collection of, or all LGANT members?



- If your council has tested the issue and proposed motion with other member councils eg through the relevant LGANT Strategic Priority Working Group?
- Has your council reviewed LGANT's current policy statements in preparing this motion?
- Evidence, research, and data to support the motion and to provide members with enough information for a considered discussion, response and/or decision

Maximum 600 words. If additional information is required, provide as attachment/s.

Click or tap here to enter text.

TEMPLATE Call for Motions

Councils are invited to submit motions for debate to be included at Board or General Meetings using this template.

Name of Council:

West Arnhem Regional Council

Contact person and title:

Cr James Woods

Phone:

0497 919 225

Email:

james.woods@malala.com.au

Date of Council resolution on the motion: 8/03/2023

Motion to be presented at:

LGANT General Meeting date - 20/04/2023

LGANT Board Meeting Date - [Click or tap to enter a date.](#)

Motion title:

Extension of the NT Government's Sports Vouchers Scheme to remote indigenous communities

Resolution sought (Motion):

West Arnhem Regional Council calls on LGANT to advocate that NT Government extend the NT Government's Sports Vouchers Scheme to remote indigenous communities.

Background and supporting information:

Children living in an urban areas are eligible to receive 2 x \$100 sport vouchers each year. To be eligible, they must be enrolled in school, which includes; transition to year 12. These vouchers are to be used for the child at registered sport, recreation and cultural activity providers. They can also be used for swimming and music lessons within school hours.

A NT Government website shows parents how to get sport vouchers in urban areas and lists the activity providers <https://sportvoucher.nt.gov.au/> . Further there is a NT Government Sports Voucher policy at https://nt.gov.au/__data/assets/pdf_file/0005/362318/sport-voucher-scheme-policy.pdf

This same website also mentions that remote children are not eligible for this scheme as "in remote communities, local councils and providers work together to organise sport and cultural activities for school children."

Mayor Matthew Ryan, advised he had seen a story in the NT News where unspent junior sport vouchers, about \$1.7M, was put back into general revenue of the NT Government rather than putting it out into regional remote sporting facilities.

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186 55 00 66 01

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.10
Title:	Presentations and Visitors
File Reference:	1062249
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/ presenters will be in attendance at today's meeting.

Ordinary Council Meeting - Presentations / Visitors		
Presenter/Visitor	Organisation	Invited by
Georgia Corrie NT Organiser	Yes Campaign From the Heart	Mayor Ryan
Lia Finocchiaro	Country Liberal Party (CLP) Leader	Mayor Ryan
Manuel Brown	Labor Party candidate for Arafura seat by-election	Mayor Ryan

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That Council;

- 1. Noted the presentation on 'Yes Campaign'**
- 2. Noted the attendance of Country Liberal Party Leader, Lia Finocchario**
- 3. Noted the Attendance of Labor Party Candidate, Manuel Brown.**

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	8.11
Title:	Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024
File Reference:	1061844
Author:	Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

The purpose of this report is to provide Councillors with an opportunity to provide the administration direction with regards to Council's strategic planning considerations which would inform the Regional Plan for the year ahead (2023-2024).

BACKGROUND

According to sections 33 and 34 of the *Local Government Act 2019*, every regional council must have a plan for its area that contains:

1. A service delivery plan for the period to which the municipal, regional or shire plan relates.
2. Any long-term, community or strategic plan adopted by the council or a local authority.
3. The council's budget.
4. The council's long-term financial plan.
5. The projects and priorities for the area identified by a local authorities.
6. A definition of the indicators for judging the standard of the council's performance.

In 2020, following consultation with our Mayor and Council Executive, WARC undertook a refresh of our 'Vision, Purpose and Values', effectively setting a new strategic vision and focus for our organisation for the year ahead.

The following year, the new 'Vision, Purpose and Values' were further embedded into Council's Regional Plan and service delivery day-to-day activities carried out on the ground.

Commencing November 2021, Council began its most comprehensive consultation to date with Elected Members, Local Authorities, senior management and the executive all sharing their experience and thoughts to establish a revised strategic direction and service delivery plan.

Six key themes emerged during the 2021 consultation process which were then transformed into six foundational pillars upon which Councils strategic direction is supported:

Pillar 1: Partnerships, Relationships and Belonging

Pillar 2: Increased Local Indigenous Employment

Pillar 3: Safety and Wellbeing

Pillar 4: Service Delivery and Built Environment

Pillar 5: Sustainability and Climate Action

Pillar 6: Foundations of Governance

COMMENT

Given the extensive consultations across the Region in 2022 – 2023 which formed the basis for developing WARC's 6 new Pillars and their associated goals, and given the relatively short period since their development for the organisation to embed them it is proposed that this strategic direction is

endorsed by Council for the further term of 4 more years to 2027 as an overarching 5 year corporate strategy.

Additionally members are also encouraged to provide feedback on the current organisational values of **Respectful, Inclusive, Innovative and Integrity** and suggest alternative values which might drive organisational culture and direction.

STATUTORY ENVIRONMENT

Sections 33, 34, 35 and 36 of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The financial implications will be discussed as part of the budget deliberations for 2023-2024.

STRATEGIC IMPLICATIONS

The development of the Regional Plan and Budget represents the most strategic planning exercise undertaken by Council. It creates a pathway for future considerations and clearly defines the expectations of Council in delivering Core Services.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the report entitled '*Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024*',**
- 2. Endorsed the proposed strategic direction as a five year corporate strategy (2022-2027) which will inform the West Arnhem Regional Plan; and**
- 3. Provided feedback on the current organisational values and suggests alternative values for consideration by the administration.**

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	9.1
Title:	Finance Report for the period ended 31 January 2023
File Reference:	1060721
Author:	David Glover, Chief Corporate Officer; Corey White, Accountant

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31 January 2023.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- (1) *(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
(b) the most recently adopted annual budget; and
(c) details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.

- (2) *(a) details of all cash and investments held by the Council (including money held in trust); and*
(b) the closing cash at bank balance split between tied and untied funds; and
(c) a statement on trade debtors and a general indication of the age of the debts owed to the Council; and
(d) a statement on trade creditors and a general indication of the age of the debts owed by the Council; and
(e) a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
(f) other information required by the Council.

- (5) *(a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
 - (i) the internal controls implemented by the Council are appropriate; and*
 - (ii) the Council's financial report best reflects the financial affairs of the Council.*

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from November 2022]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

Actual vs Budget Comparison - Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2022 to 31 January 2023, the first 7 months of the 2022-23 financial year. The report compares actual income and costs compared to Council's first approved budget; the finance team refer to this as "Budget R".

Total revenue

Total revenue (operational and capital) for the 7 months to January 2023 is \$28.62M. This is comprised of operational revenue \$23.14M and capital income of \$5.47M. This includes brought forward grant amounts of \$3.63M and \$1.16M = \$4.79M of the \$28.62M total. This \$28.62M is therefore not an average amount of income for a seven-month period. Note also that as the revised budget (Bud R) is applicable as of 1 November 2022, the brought forward amounts have also been reflected in this revised budget.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$3.551M.
- (b) Income Operating Grants - \$11.422M, which consists of Brought Forward (B/F) Operational Grants \$3.632M and current income allocation grants of \$7.789M and;
- (c) Income Agency and Commercial Services - \$3.942M. Some of which include:
 - Contract fee income - \$2.518M.
 - Service fee income - \$571K
 - Sales income - \$509K,
 - FAO Childcare Benefit - \$159K
 - Other Agency Income - \$175K
 - Sales Commissions Received - \$10K

Income (Internal) allocation is \$3.522M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

Operational expenditure

Total Council operational expenditure for January YTD is \$18.827M.

Employee expenses are over the budget of \$10.896M by \$404K (down \$319K from the \$723K over in December '22). Contract and material expenses are under the budget of \$4.575M by \$1.895M or 41%. Line items such as Contractors expenses and Material Expenses are underspent, just as they have been since July 2022.

Actual vs Budget Comparison – Capital (slide 4)

Income from capital grants and contributions is \$5.308M remaining the same from December 2022. Note this includes the addition of capital contributions which relate to the revaluation of Council assets as per the valuer's report as of 1 July 2022 which have not been budgeted for in the revised budget (BudR). Income from capital grants consists of:

- (a) Capital Contributions of \$3.011M
- (b) Capital Reserve Income Allocation of \$48K
- (c) B/F capital grants to complete project works of \$1.088M
- (d) B/F capital reserve funds to complete projects of \$1.160M.

Total Capital expenditure YTD is \$3.558M and mostly relates to a reserve project to upgrade the Council office extension in Jabiru (Jabiru Office stage 2) along with repairs to Mala'la Road in Maningrida and Bagshaw Road in Maningrida, and the purchase of 6 new Hilux's. No new assets were commissioned in January 2023. Assets still "in progress" and not as yet completed total \$2.418M.

MANAGEMENT REPORT - RESULTS FOR THE FINANCIAL YEAR JANUARY 2023 YTD

A summary of Total Council comparative income and expenditure follows:



Actuals v Budget

as at 31 Jan 2023

Description	TOTAL COUNCIL				Annual Budget
	Actuals YTD	Budget YTD	Variance	%	
Operational Revenue					
61 - Income Rates and Charges	3,550,936	3,619,807	(68,871)	(2%)	6,015,335
62 - Income Council Fees and Charges	236,054	233,570	2,484	1%	402,284
63 - Income Operating Grants	11,421,696	11,413,399	8,296	0%	17,461,733
64 - Income Investments	109,327	107,989	1,338	1%	215,089
65 - Income Allocation	3,522,274	3,472,609	49,664	1%	5,924,417
66 - Other Income	357,800	253,276	104,524	41%	280,401
67 - Income Agency and Commercial Services	3,942,453	3,967,490	(25,037)	(1%)	7,367,185
Total Operational Revenue	23,140,539	23,068,140	72,399	0%	37,666,444
Operational Expenditure					
71 - Employee Expenses	11,299,234	10,895,653	403,582	4%	18,789,215
72 - Contract and Material Expenses	2,679,542	4,574,975	(1,895,433)	(41%)	7,585,017
73 - Finance Expenses	8,100	7,494	606	8%	12,791
74 - Travel, Freight and Accom Expenses	500,797	669,054	(168,257)	(25%)	1,060,155
76 - Fuel, Utilities & Communication	1,442,409	1,348,000	94,409	7%	2,275,791
79 - Other Expenses	2,896,536	2,873,495	23,041	1%	5,833,625
Total Operational Expenditure	18,826,619	20,368,671	(1,542,052)	(8%)	35,556,594
Total Operational Surplus / (Deficit)	4,313,921	2,699,470	1,614,451	60%	2,109,850
Capital Income					
68 - Income Capital Grants and Contributions	5,307,717	2,462,088	2,845,629	100%+	2,468,107
69 - Proceeds from Sale of Assets	171,487	70,000	101,487	100%+	120,000
Total Capital Income	5,479,204	2,532,088	2,947,116	100%+	2,588,107
Capital Expense					
33 - Capital Expenditure	2,941,568	3,696,715	(755,147)	(20%)	4,687,957
77 - Write Off Asset Expense	545,073	-	545,073	100%	-
78 - Cost of Assets Sold	71,032	5,833	65,199	(100%)+	10,000
Total Capital Expense	3,557,673	3,702,548	(144,875)	(4%)	4,697,957
Total Capital Surplus / (Deficit)	1,921,531	(1,170,460)	3,091,991	100%+	(2,109,850)
Net Surplus / (Deficit)	6,235,452	1,529,009	4,706,442	100%+	(0)

The Management Report total surplus of \$6,235,452 above is reconciled to the profit of \$6,154,470 in the attachment titled "Profit and Loss Report-Consolidated" as follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

RECONCILIATION TO MANAGEMENT REPORT			
	Total Surplus / (Deficit)		6,235,452
Add Grant Accounts (Cash basis)			
6311	Operating Grant Income Australian Govt	2,797,789	
6312	Operating Grant Income Territory Govt	6,960,678	
6319	Operating Grant Income Other	396,708	
6811	Capital Grant Income Australian Govt	-	
6812	Capital Grant Income Territory Govt	540,268	
6813	Capital Grant Income Other	-	10,695,443
Deduct Depreciation Accounts			
7511	Depreciation Expense Buildings	-	
7512	Depreciation Expense Infrastructure	-	
7513	Depreciation Expense Plant	-	
7515	Depreciation Expense Furniture and Fittings	-	
7516	Depreciation Expense Vehicles	-	
7518	Depreciation Expense - Leasehold Land	-	
7519	Depreciation Expense Roads	-	-
			10,695,443
Deduct Allocations for Reserve and Grants			
6391	Carried Forward Operational Grants	(3,632,281)	
6393	Income Allocation Operational Grants	(7,789,414)	
6871	Capital reserve Allocation	(48,481)	
6891	Carried Forward Capital Grants	(1,087,544)	
6893	Income Allocation Capital Grants	-	
6895	Brought Forward Capital Reserve balance	(1,160,271)	(13,717,993)
Add Capital Work In Progress Accounts			
3321	Capital Expense Purchase Buildings	-	
3322	Capital Expense Construct Buildings	272,937	
3331	Capital Expenses Purchase/Construct Infrastructure	-	
3332	Capital Expense Upgrade Infrastructure	897,612	
3341	Capital Expense Purchase Vehicles	308,419	
3362	Capital Expenses Upgrade Plant and Equipment	38,605	
3361	Capital Purchase Furniture Fittings and Office Equipment	61,963	
3371	Capital Expense Purchase Plant	288,829	
3382	Capital Expense Construct/Upgrade Roads	1,073,203	2,941,568
			(10,776,425)
	Reconciled to Profit and Loss Statement		6,154,470

CORE SERVICES – UNTIED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$11.202M being over budget by \$270K. \$202K of this variance relates to the internal charge for the Contract Administration Fee (which will tend towards nil over the remainder of the year).

Income from rates and charges (general, sewerage and water, domestic waste and animal control) is \$3.551M. The summary below shows that Employee expenses are over budget by 6%, down from 11% in December.

A summary of the month's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Untied

as at 31 Jan 2023

CORE SERVICES UNTIED						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	3,550,936	3,619,807	(68,871)	(2%)	6,015,335	59%
62 - Income Council Fees and Charges	208,315	212,570	(4,255)	(2%)	366,284	57%
63 - Income Operating Grants	3,746,296	3,720,423	25,873	1%	6,349,297	59%
64 - Income Investments	109,327	107,989	1,338	1%	215,089	51%
65 - Income Allocation	3,231,500	2,921,602	309,898	11%	4,979,833	65%
66 - Other Income	272,311	249,056	23,255	9%	274,098	99%
67 - Income Agency and Commercial Services	83,100	100,623	(17,523)	(17%)	174,404	48%
Total Operational Revenue	11,201,785	10,932,070	269,715	2%	18,374,339	61%
Operational Expenditure						
71 - Employee Expenses	6,931,298	6,566,495	364,803	6%	11,352,532	61%
72 - Contract and Material Expenses	1,470,450	1,715,831	(245,381)	(14%)	2,828,023	52%
73 - Finance Expenses	4,147	3,208	939	29%	5,530	75%
74 - Travel, Freight and Accom Expenses	350,924	410,275	(59,352)	(14%)	663,654	53%
76 - Fuel, Utilities & Communication	1,139,991	1,034,888	105,104	10%	1,749,128	65%
79 - Other Expenses	1,684,158	1,637,460	46,697	3%	2,765,227	61%
Total Operational Expenditure	11,580,967	11,368,158	212,810	2%	19,364,094	60%
Total Operating Surplus / (Deficit)	(379,183)	(436,088)	56,905	13%	(989,755)	38%
Capital Income						
68 - Income Capital Grants and Contributions	3,011,420	-	3,011,420	100%	-	100%
69 - Proceeds from Sale of Assets	171,487	70,000	101,487	100%+	120,000	100%+
Total Capital Income	3,182,907	70,000	3,112,907	100%+	120,000	100%+
Capital Expense						
33 - Capital Expenditure	44,151	38,605	5,546	14%	38,605	100%+
77 - Write Off Asset Expense	545,073	-	545,073	100%	-	100%
78 - Cost of Assets Sold	71,032	5,833	65,199	(100%)+	10,000	100%+
Total Capital Expense	660,256	44,438	615,818	100%+	48,605	100%+
Total Capital Surplus / (Deficit)	2,522,651	25,562	2,497,089	100%+	71,395	100%+
Net Surplus / (Deficit)	2,143,468	(410,526)	2,553,994	100%+	(918,359)	0%

CORE SERVICES – TIED FUNDING

Activities here include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1 and 2), DIPL funds for roads, Road to Recovery work, Maningrida oval upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current grant income allocations and **B/F Operational grants totalling \$2.136M for the year**. These include:

- (a) 2178 – Local Authority Projects (not yet allocated / commenced) of \$1.208M
- (b) 2230 – Oval Upgrade – Maningrida of \$277K
- (c) 2330 – LRCI Phase 1 and 2 – Malabam Road, Maningrida \$534K.
- (d) 2352 – WaRM – Waste and Resource Management of \$85K
- (e) various smaller grants of \$32K

Employee costs are \$2K above budget for the seven months YTD; whilst Contract & Material expenditure is only 25% of budget for the YTD.

A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Tied

as at 31 Jan 2023

Description	CORE SERVICES TIED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
62 - Income Council Fees and Charges	-	-	-	-	-	0%
63 - Income Operating Grants	3,238,768	3,083,070	155,698	5%	4,253,123	76%
66 - Other Income	-	-	-	-	-	0%
Total Operational Revenue	3,238,768	3,083,070	155,698	5%	4,253,123	76%
Operational Expenditure						
71 - Employee Expenses	519,959	517,880	2,079	0%	887,795	59%
72 - Contract and Material Expenses	189,199	746,238	(557,039)	(75%)	1,172,972	16%
74 - Travel, Freight and Accom Expenses	41,839	26,535	15,304	58%	27,375	100%+
76 - Fuel, Utilities & Communication	7,313	5,895	1,418	24%	10,106	72%
79 - Other Expenses	412	2,652	(2,240)	(84%)	4,553	9%
Total Operational Expenditure	758,722	1,299,201	(540,479)	(42%)	2,102,800	36%
Total Operating Surplus / (Deficit)	2,480,046	1,783,869	696,176	39%	2,150,323	100%+
Capital Income						
68 - Income Capital Grants and Contributions	1,073,099	1,244,909	(171,810)	(14%)	1,244,909	86%
Total Capital Income	1,073,099	1,244,909	(171,810)	(14%)	1,244,909	86%
Capital Expense						
33 - Capital Expenditure	1,873,532	2,483,822	(610,290)	(25%)	3,475,064	54%
Total Capital Expense	1,873,532	2,483,822	(610,290)	(25%)	3,475,064	54%
Total Capital Surplus / (Deficit)	(800,433)	(1,238,913)	438,480	35%	(2,230,155)	36%

COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial nature or a community nature. These include services such as Childcare, Centrelink, three Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net surplus of \$426K was generated for the year to date, which is \$104K over budget. Commercial services income is over budget by \$55K, whilst Contract and Grant Administration expenses are over budget by \$142K, however this will net to nil in future months. Employee expenses are over budget by \$30K and contract & material expenses are under budget by \$256K.

A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Commercial Services

as at 31 Jan 2023

COMMERCIAL SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
62 - Income Council Fees and Charges	27,739	21,000	6,739	32%	36,000	77%
63 - Income Operating Grants	24,500	24,500	-	-	42,000	58%
65 - Income Allocation	85,642	129,143	(43,501)	(34%)	221,387	39%
66 - Other Income	-	1,304	(1,304)	(100%)	1,304	0%
67 - Income Agency and Commercial Services	3,705,961	3,650,684	55,278	2%	6,822,181	54%
Total Operational Revenue	3,843,843	3,826,630	17,213	0%	7,122,872	54%
Operational Expenditure						
71 - Employee Expenses	1,865,913	1,835,885	30,029	2%	3,148,014	59%
72 - Contract and Material Expenses	645,629	901,271	(255,642)	(28%)	1,638,193	39%
73 - Finance Expenses	3,953	4,286	(332)	(8%)	7,261	54%
74 - Travel, Freight and Accom Expenses	52,114	75,495	(23,381)	(31%)	111,631	47%
76 - Fuel, Utilities & Communication	133,685	137,193	(3,508)	(3%)	232,555	57%
79 - Other Expenses	704,990	550,792	154,198	28%	908,846	78%
Total Operational Expenditure	3,406,285	3,504,921	(98,636)	(3%)	6,046,500	56%
Total Operating Surplus / (Deficit)	437,558	321,709	115,849	36%	1,076,372	41%
Capital Income						
Total Capital Income	-	-	-	-	-	0%
Capital Expense						
33 - Capital Expenditure	11,385	-	11,385	100%	-	100%
Total Capital Expense	11,385	-	11,385	100%	-	100%
Total Capital Surplus / (Deficit)	(11,385)	-	(11,385)	(100%)	-	100%
Net Surplus / (Deficit)	426,173	321,709	104,463	32%	1,076,372	40%

COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$4.771M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$3.074M, which is 26% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Community Services

as at 31 Jan 2023

Description	COMMUNITY SERVICES				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
63 - Income Operating Grants	4,412,132	4,585,406	(173,274)	(4%)	6,817,312	65%
65 - Income Allocation	205,132	421,865	(216,733)	(51%)	723,197	28%
66 - Other Income	-	2,917	(2,917)	(100%)	5,000	0%
67 - Income Agency and Commercial Services	153,391	216,183	(62,792)	(29%)	370,600	41%
Total Operational Revenue	4,770,655	5,226,371	(455,715)	(9%)	7,916,110	60%
Operational Expenditure						
71 - Employee Expenses	1,982,065	1,975,393	6,672	0%	3,400,875	58%
72 - Contract and Material Expenses	374,264	1,163,835	(789,572)	(68%)	1,898,029	20%
74 - Travel, Freight and Accom Expenses	55,169	156,748	(101,579)	(65%)	257,495	21%
76 - Fuel, Utilities & Communication	161,419	170,024	(8,605)	(5%)	284,003	57%
79 - Other Expenses	501,124	681,482	(180,357)	(26%)	2,153,889	23%
Total Operational Expenditure	3,074,041	4,147,482	(1,073,442)	(26%)	7,994,291	38%
Total Operating Surplus / (Deficit)	1,696,615	1,078,889	617,726	57%	(78,181)	0%
Capital Income						
68 - Income Capital Grants and Contributions	14,445	8,427	6,019	71%	14,445	100%
Total Capital Income	14,445	8,427	6,019	71%	14,445	100%
Capital Expense						
33 - Capital Expenditure	16,886	14,445	2,441	17%	14,445	100%+
Total Capital Expense	16,886	14,445	2,441	17%	14,445	100%+
Total Capital Surplus / (Deficit)	(2,441)	(6,019)	3,578	59%	-	100%
Net Surplus / (Deficit)	1,694,174	1,072,870	621,304	58%	(78,181)	0%

Cash In vs Cash Out (slide 6)

Overall, net cash increased \$509K from \$7.311M in December to \$7.820M in January.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS	
for the period ended 31 January 2023	
	31 January 2023
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	4,775,648
Receipts from user charges & fees	402,458
Interest received	45,886
Operating Grants & contributions	7,629,248
Other operating receipts	3,962,968
	16,816,207
<i>Payments</i>	
Payments to employees	(10,588,361)
Payments for materials & contracts	(3,437,121)
Payments of interest	(8,100)
Other operating payments	(3,254,662)
	(17,288,244)
Net Cash Flows provided by/(used in) the Operating Activities	(472,037)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	3,551,688
Proceeds from sale of assets	171,487
	3,723,175
<i>Payments</i>	
Purchase of assets	(5,952,988)
Disposal of assets (write off)	545,073
	(5,407,915)
Net Cash Flows (used in) the Investing Activities	(1,684,741)
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	(2,156,777)
Cash at Beginning of Reporting Period - 1 Jul 2022	9,976,318
Cash at End of Reporting Period	7,819,541

SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$7,819,541 as per the table below.

Cash at Bank - Operational Account	896,915
Cash at Bank - Cash at Bank Business Maningrida PO	10,472
Cash at Bank – Business Maxi Account	139
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	27,764
Trust Account	23,225
Cash at Bank - Grant Trust Account	1,275
Cash at Bank - Traditional Credit Union	4,747
Cash on Hand General - Cash Floats in Communities	4
Traditional Credit Union - Shares	4
Term Deposits	6,855,000
Total Cash and Investments	7,819,541
Less Restricted Cash included further below	7,580,361
Balance Remaining	239,180

Term Deposits (slide 7)

Total investments increased by \$100K from \$6.755M in December to \$6.855M in January. Total current investments are broken down into 16 individual investments as listed in the table below. The investments listed below are held for a term on average of 240 days and generate interest income for Council. Council has deposits falling due to reinvest, or to bring back to bank and use (on average) every two weeks. Investments are generally held with NAB as their rates are presently much more competitive than Westpac. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<u>Deposit Date</u>	<u>Bank</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Term in Days</u>
8/06/2022	NAB	500,000.00	2.80%	15/02/2023	252
22/06/2022	NAB	400,000.00	3.34%	1/03/2023	252
29/06/2022	NAB	400,000.00	3.31%	15/03/2023	259
21/03/2022	WEST	5,000.00	0.25%	21/03/2023	365
30/06/2022	NAB	350,000.00	3.34%	29/03/2023	272
7/09/2022	NAB	600,000.00	3.63%	29/03/2023	217
14/09/2022	NAB	450,000.00	3.82%	26/04/2023	224
21/09/2022	NAB	450,000.00	3.96%	10/05/2023	231
28/09/2022	NAB	550,000.00	4.16%	24/05/2023	238
18/11/2022	NAB	500,000.00	4.11%	7/06/2023	201
18/11/2022	NAB	500,000.00	4.12%	21/06/2023	215
23/11/2022	NAB	500,000.00	4.14%	5/07/2023	224
23/11/2022	NAB	500,000.00	4.15%	19/07/2023	238
21/12/2022	NAB	450,000.00	4.27%	2/08/2023	224
18/01/2023	NAB	300,000.00	4.35%	16/08/2023	210
31/01/2023	NAB	400,000.00	4.30%	30/08/2023	211
Total Current Investments		<u>\$6,855,000</u>			

Movement of the value of investments for the past year is illustrated in presentation slide no.7.

Restricted Assets (slides 8-10)

RESTRICTED ASSETS:

Internal Restrictions: Capital Reserve	292,024
External Restrictions: Restricted Grant Funding as at 31 January 2023	7,288,337
	<u>7,580,361</u>

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Nov 2022 Expenditure	Dec 2022 Expenditure	Jan 2023 Expenditure
5265.00 - Network Upgrade : Region	-	-\$25,000	-
5276.00 - Purchase Toyota Hilux - Darwin	\$52,194	-	-
5287.00 - Replace Executive Vehicle Toyota Prado - COO	-	-	-
5271.01 - Purchase Toyota Hilux - Gunbalanya	\$52,194	-	-
5277.01 - Purchase Ride on Mower - Gunbalanya	-	-	-
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	-
5247.02 - Replace Tiles and Dive Blocks Swimming Pool Jabiru	-	-	-
5272.02 - Purchase Toyota Hilux - Jabiru	\$52,194	-	-
5277.02 - Purchase Ride on Mower - Jabiru	-	-	-
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-\$21,400	-	-\$50,000
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	\$144,055	-	-
5258.03 - Purchase Hino Garbage Compactor Maningrida	-	-	-
5273.03 - Purchase Toyota Hilux - Maningrida	\$52,194	-	-
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	-	\$47,800
5274.04 - Purchase Toyota Hilux - Minjilang	\$52,194	-	-
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	-	-	-
5280.04 - Purchase Ride on Mower - Minjilang	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	-
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	\$94,093	-	-
5206.05 - Council Contribution - Ablution Block - Warruwi	-	-	-
5275.05 - Purchase Toyota Hilux - Warruwi	\$52,194	-	-
5277.05 - Purchase Ride on Mower - Warruwi	-	-	-
4284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	-
	\$529,910	-\$25,000	-\$2,200

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Expend. to 30 Jun 2021	Expenditure FY2021-22	Expenditure to date FY2022-23	Balance as at 31.12.2022
5265.00 – Network Upgrade: Region	11,643	FY22/23	-	-	13,357	25,000
5276.00 – Toyota Hilux Utility – Darwin	55,000	FY 21/22	-	-	(52,194)	2,806
5287.00 - Toyota Prado - COO	65,768	FY 21/22	-	(65,768)	-	-
SUB-TOTAL FOR REGION:	132,411		-	(65,768)	(38,836)	27,806
5277.01 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5271.01 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5294.01 – Concrete Stand for Diesel Tank	70,000	FY 22/23	-	-	-	70,000
SUB-TOTAL FOR GUNBALANYA:	155,078		-	(30,078)	(52,194)	72,806
5272.02 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5278.02 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	-	(1,406)	(123,294)	50,000
SUB-TOTAL FOR JABIRU:	259,778		-	(31,483)	(175,488)	52,806
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,380)	(467)	(344,401)	752
5258.03 - Hino Garbage Compactor	248,702	FY 20/21	-	(248,702)	-	-
5273.03 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5279.03 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
5293.03 – Maningrida Oval Contractors	47,800	FY 22/23	-	-	(47,800)	-
SUB-TOTAL FOR MANINGRIDA:	746,502		(14,380)	(249,169)	(444,395)	38,558
5274.04 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5280.04 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
SUB-TOTAL FOR MINJILANG:	90,000		-	-	(52,194)	37,806
5281.05 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5284.05 - Isuzu Russ Garbage Compactor	7,335	FY 21/22	-	-	(7,335)	-
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(21,791)	(154,682)	(94,093)	59,435
5275.05 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
SUB-TOTAL FOR WARRUWI:	422,413		(21,791)	(184,760)	(153,622)	62,241
Capital Reserve Balance	1,806,182		(36,171)	(561,258)	(916,729)	292,023

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



Actuals v Budget - Reserve Fund Projects

as at 31 Jan 2023

Description	RESERVE FUND PROJECTS					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
66 - Other Income	85,489	-	85,489	100%	-	100%
Total Operational Revenue	85,489	-	85,489	100%	-	100%
Operational Expenditure						
72 - Contract and Material Expenses	-	47,800	(47,800)	(100%)	47,800	0%
74 - Travel, Freight and Accom Expenses	751	-	751	100%	-	100%
79 - Other Expenses	5,853	1,109	4,743	(100%)+	1,109	100%+
Total Operational Expenditure	6,604	48,909	(42,305)	(86%)	48,909	14%
Total Operating Surplus / (Deficit)	78,885	(48,909)	127,795	100%+	(48,909)	0%
Capital Income						
68 - Income Capital Grants and Contributions	1,208,753	1,208,753	-	-	1,208,753	100%
Total Capital Income	1,208,753	1,208,753	-	-	1,208,753	100%
Capital Expense						
33 - Capital Expenditure	995,613	1,159,843	(164,230)	(14%)	1,159,843	86%
Total Capital Expense	995,613	1,159,843	(164,230)	(14%)	1,159,843	86%
Total Capital Surplus / (Deficit)	213,139	48,909	164,230	100%+	48,909	100%+
Net Surplus / (Deficit)	292,024	-	292,024	100%	-	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$14.01M. This is either from B/F balances from last year, 2021-22, or received this year. Expenditure for January YTD for these projects is \$6.73M, and \$7.3M remains to be spent.

There are 41 current funding streams included in the table below. The net movement in restricted assets from December to January was (a) Internal restrictions (capital reserve) – up by \$2K, and (b) External restrictions (grant funding) – up by \$1.3M.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2022-2023	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31 January 2023
2178 - Local Authorities Community Project Income	1,838,039	1,207,680	(331,559)	876,120
2330 - LRCI Phase 1 and 2 - Malabam Road - Maningrida	533,924	1,074,437	(416,488)	657,949
2336 - COVID Safe Australia Day LED Screen	301	301	-	301
2352 - WaRM - Waste and Resource Management	85,345	85,345	(49,494)	35,851
2359 - Mala'la Rd - Maningrida - DIPL \$1m	1,000,000	1,000,000	(95,453)	904,547
2370 - Community Road Safety Eduction	11,000	11,000	-	11,000
2371 - LGIP - Towards purchase of Rubbish Compactor - Warru	162,000	162,000	(162,000)	-
2373 - Preparing Australian Communities - LED Screens	82,909	82,909	(25,778)	57,131
2374 - CBF - Jabiru Library Upgrade	15,892	15,892	(15,483)	409
2379 - NT Govt - Install a flying fox at jabiru lake precinct	-	32,667	-	32,667
3137 - BBQ Trailer - Community Benefit Fund	10,367	10,367	-	10,367
TOTAL CORE SERVICES-TIED	3,739,777	3,682,598	(1,096,256)	2,586,342
3001 - Home Care Packages Program (HCP)	269,369	155,186	(146,339)	8,847
3003 - NT Jobs Package - Aged Care	809,203	870,476	(404,210)	466,266
3011 - Safety and Wellbeing - Sport and Recreation	562,445	297,445	(213,842)	83,603
3012 - Remote Sport Program	354,715	354,715	(101,931)	252,784
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	44,676	44,676	(18,194)	26,482
3028 - Manage Creche	1,016,798	768,510	(398,443)	370,067
3040 - Children and Schooling - Youth	615,777	350,110	(208,234)	141,877
3070 - Australia Day Grant	25,000	3,000	(731)	2,269
3073 - Long Day Care Toy & Equipment Grant Program	1,452	1,452	-	1,452
3087 - Women's Safe House : Gunbalanya	552,266	332,041	(245,738)	86,303
3119 - Boundless possible Instagram Campaign	400	400	-	400
3120 - Domestic Family & Sexual Violence Program	163,846	111,248	-	111,248
3121 - Mental Health and Suicide and Suicide Prevention awa	51,337	51,337	(7,200)	44,137
3122 - COVID-19 Domestic and Family Response	43,430	43,430	(13,041)	30,389
3126 - Territory Day Community Grant	631	631	-	631
3127 - Aged Care Transitional Support	51,910	51,910	(2,255)	49,656
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm	133,189	66,759	(64,140)	2,618
3133 - Youth Mobile Gym Program - Maningrida	2,000	2,000	(1,240)	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	-	66,666
3135 - E-Tools - Commonwealth Home Support Program (CHS	966,303	649,314	(57,594)	591,721
3138 - Safe house Paint and Furniture : Gunbalanya	3,655	3,655	(3,637)	18
3139 - Flexible Support Packages and COVID-19 Service Delive	79,666	79,666	(453)	79,213
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	20,747	20,747	(5,823)	14,924
3143 - Culture school Holiday Activities in Maningrida	2,000	2,000	(1,424)	576
3145 - Celebrating Aboriginal Culture (Australia Day)	-	5,000	-	5,000
3147 - Jabiru Safe and Healthy Youth Project	-	20,000	-	20,000
TOTAL COMMUNITY SERVICES	5,838,614	4,353,506	(1,894,468)	2,459,039
Grants Commission-FAA General Purpose	1,436,571	1,247,986	(838,000)	409,986
Grants Commission-FAA Roads	1,322,726	1,180,810	(771,590)	409,220
NT Operational	3,645,000	3,550,000	(2,126,250)	1,423,750
TOTAL UNTIED GENERAL PURPOSE	6,404,297	5,978,796	(3,735,840)	2,242,956
Total	15,982,688	14,014,900	(6,726,563)	7,288,337

Statement of Working Capital (slides 11-12)

Total current assets decreased by \$0.251M from \$4.240M in December to \$3.988M in January. The movement in current asset items is mainly due to the large decrease in the amount of cash on hand.

Cash and cash equivalents decreased by \$790K and is due to:

- (a) A increase in cash at bank (including term deposits) of \$509K and;
- (b) A increase in restricted cash of \$1.298M.

Total current liabilities decreased by \$0.54M from \$6.07M in December to \$5.53M in January, mostly due to the decrease of \$0.89M in 'Other Liabilities'. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) increased from -\$1.831M in December to -\$1.541M in January, as the net result of the movements noted above. The current ratio increased from 0.70 to **0.72**, as at 31 January 2023. This calculation is also shown in the presentation slide 11.

	DECEMBER	JANUARY	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	\$1,028,769	239,180	-\$789,589	77%
Trade and Other Receivables	\$1,585,333	2,530,709	\$945,375	60%
Inventories (fuel and post office)	\$160,972	158,350	-\$2,622	-2%
Prepayments and Other	\$1,464,870	1,060,260	-\$404,610	-28%
TOTAL CURRENT ASSETS	\$4,239,944	\$3,988,498	-\$251,446	-6%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$837,497	1,239,693	\$402,195	48%
Provisions	\$1,986,152	1,932,812	-\$53,340	-3%
Other Liabilities	\$3,246,840	2,356,744	-\$890,096	-27%
TOTAL CURRENT LIABILITIES	\$6,070,490	5,529,248	-\$541,241	-9%
NET CURRENT ASSETS (Working Capital)	-\$1,830,546	-\$1,540,750	\$289,795	-16%
CURRENT RATIO	0.70	0.72	0.02	3%

Slide 12 of the presentation is an additional slide that excludes funds WARC has voluntarily restricted.

Asset Additions and Additions to existing assets (slide 13-17)

Capital expenditure to January YTD is \$2.942M. Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets to January YTD is \$0.560M, whilst the Assets still “in progress” and not as yet completed total \$2.418M.

Rates and Charges (No graphical slide)

Rates receivable is \$0.459M as at 31 January 2023

Location	Rates as at 31st January				
	Arrears	2022/23 LEVY	Interest	Balance Payable	Current Payment Plans
	\$	\$	\$	\$	\$
ARNHEMLAND	5,983	7,450	-	13,433	-
GUNBALANYA	2,310	33,500	-	35,810	-
JABIRU	5,496	347,653	-	353,149	-
MANINGRIDA	-	39,595	-	39,595	-
MINJILANG	-	1,490	-	1,490	-
WARRUWI	3,855	12,078	-	15,933	-
	17,643	441,766	-	459,409	-

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 18-19)

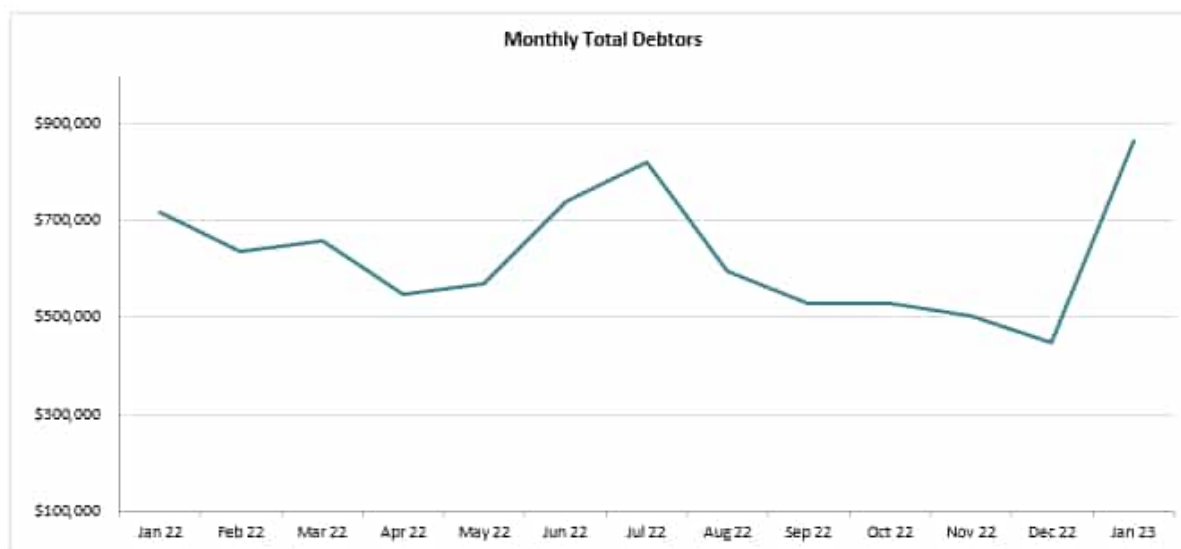
Recurrent Payments: includes Operational supplier-related costs, with top five largest being Jardine Lloyd Thompson (JLT), PowerWater, CouncilBiz, Australia Post - Maningrida LPO and Puma Energy.

Non Recurrent Payments: generally the largest spending here is for Council's capital acquisitions. The top five include: City Earthmoving, DEC Installations, Bridge Toyota, TB Constructions and Northern Projects.

Debtors (slide 20)

Debtor	No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
					Current	> 30 days	> 60 days	> 90 days
	161	Kakadu National Park Env Australia	308,773	36%	308,630	-	-	143
	310	Power and Water Corporation	236,853	27%	235,420	515	-	917
	715	Department of Infrastructure, Planning	129,656	15%	24,208	52,724	23,423	29,301
Various		NDIS Clients-Service Charges	93,916	11%	17,845	13,353	8,405	90,004
	407	Westpac Banking Corporation	55,000	6%	55,000	-	-	-
		TOTAL	824,197	96%	605,413	66,592	31,828	120,365
		Remaining Debtors	38,538	4%	-	1,128	2,239	30,752
		TOTAL DEBTORS AS AT 31st January 2023	862,735	100%	604,285	68,831	38,504	151,116

Movement of the total value of debtors for the past year follows:



Trade Creditors (slide 21)

Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
11590	Statewide Superannuation	189,142	17%	125,924	63,218	-	-
13996	Gundjeihmi Aboriginal Corp Jabiru	188,068	17%	-	-	-	188,068
12106	Australian Tax Office - PAYG Only	108,261	10%	108,261	-	-	-
11587	Councilbiz	105,480	9%	105,480	-	-	-
13696	DEC Installations	73,446	7%	15,766	-	57,680	-
	TOTAL	664,396	59%	355,430	63,218	57,680	188,068
	Remaining Creditors	456,275	100%	240,444	102,634	24,126	89,072
	TOTAL CREDITORS AS AT 31st January 2023	1,120,671	159%	595,874	165,852	81,806	277,140

The movement of the total value of creditors for the past year follows:



LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period from 31 October to 31 January 2023 are listed below:

LPO:	Amount:	Comment
Jabiru	\$2,389.65 shortfall	This shortfall was reconciled in February 2023
Maningrida	\$0.30 positive	
Gunbalanya	\$941.93 shortfall	This shortfall relates to pre-31 October 2022
Total	\$3,331.28 shortfall	

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council received and noted report entitled *Finance Report for the period ended 31 January 2023*.

ATTACHMENTS

- 1 Monthly Financial Report Form - January 2023.pdf
- 2 Profit and Loss Report-Consolidated - January 2023.pdf
- 3 Balance Sheet - January 2023.pdf
- 4 Graphical Finance Presentation - January 2023.pdf
- 5 CEO Certification - January Monthly Finance Report.pdf

Table 1.1 Annual Budget Income and Expenditure

	Actuals YTD	Budget YTD	\$ Variance	Annual Budget FY22/23
				\$
OPERATING INCOME				
Rates	1,411,288	1,398,517	12,771	2,397,458
Charges - Sewerage	426,561	426,561	-	731,247
Charges - Water	915,225	996,867	(81,642)	1,518,867
Charges - Waste	797,862	797,862	-	1,367,764
Fees and Charges	236,054	233,570	2,484	402,284
Operating Grants and Subsidies	11,421,696	11,413,399	8,296	17,461,733
Interest / Investment Income	109,327	107,989	1,338	215,089
Income allocation	3,522,274	3,472,609	49,664	5,924,417
Other income	357,800	253,276	104,524	280,401
Income Agency and Commercial Services	3,942,453	3,967,490	(25,037)	7,367,185
TOTAL OPERATING INCOME	23,140,539	23,068,140	72,398	37,666,444
OPERATING EXPENDITURE				
Employee Expenses	11,299,234	10,895,653	403,582	18,789,215
Materials and Contracts	2,679,542	4,574,975	(1,895,433)	7,585,017
Elected Member Allowances	177,825	183,834	(6,009)	315,144
Elected Member Expenses	4,046	8,692	(4,646)	14,900
Council Committee & LA Allowances	6,113	4,725	1,388	8,100
Council Committee & LA Expenses	-	-	-	-
Depreciation, Amortisation and Impairment	-	-	-	-
Interest Expenses	-	-	-	-
Finance expenses	8,100	7,494	506	12,791
Travel, Freight and Accom Expenses	499,851	666,254	(166,403)	1,060,155
Fuel, utilities and communication	1,442,409	1,348,000	94,409	2,275,791
Other Expenses	2,709,498	2,679,044	30,454	5,495,481
TOTAL OPERATING EXPENDITURE	18,826,619	20,368,671	(1,542,052)	35,556,594
BUDGETED OPERATING SURPLUS / DEFICIT	4,313,921	2,699,470	1,614,450	2,109,850

Table 1.2 Annual Budget Operating Position

	Actuals YTD	Budget YTD	\$ Variance	Annual Budget FY22/23 \$
OPERATING SURPLUS / DEFICIT	4,313,921	2,699,470	1,614,451	2,109,850
Remove NON-CASH ITEMS				
Less: Non-Cash Income	(3,522,274)	(3,472,609)	(49,664)	(5,924,417)
Add Back Non-Cash Expenses	3,522,274	3,497,716	24,557	5,924,417
TOTAL NON-CASH ITEMS		25,107	(25,107)	-
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	(2,941,568)	(3,696,715)	755,147	(4,687,957)
Reversing Payments (Principal Only)				
Transfer to Reserves				
Other Outflows	(616,105)	(5,833)	(610,272)	(10,000)
TOTAL ADDITIONAL OUTFLOWS	(3,557,673)	(3,702,548)	144,875	(4,697,957)
Add ADDITIONAL INFLOWS				
Capital Grants Income		171,810	(171,810)	171,810
Prior Year Carry Forward Fund Funding	1,067,544	1,081,526	13,982	1,087,544
Other Inflow of Funds	3,182,902	70,000	3,112,902	120,000
Transfers from Reserves	1,208,753	1,208,753		1,208,753
TOTAL ADDITIONAL INFLOWS	5,479,204	2,532,089	2,947,116	2,588,107
NET BUDGETED OPERATING POSITION	6,235,452	1,554,116	4,681,335	-

**Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE **	Actuals YTD	Budget YTD	\$ Variance	Current Financial Year (Annual) Budget FY22/23 \$
Plant & Equipment	252,030	451,743	(199,713)	451,743
Infrastructure	897,612	1,360,923	(463,310)	1,360,923
Roads	1,073,203	1,090,348	(17,145)	1,998,681
Buildings	309,736	436,167	(126,431)	436,167
Furniture, Fittings and Office Equipment	100,567	27,535	73,033	110,444
Vehicles	308,419	330,000	(21,581)	330,000
TOTAL CAPITAL EXPENDITURE*	2,941,568	3,696,715	(755,147)	4,687,957
TOTAL CAPITAL EXPENDITURE FUNDED BY: **				
Operating income (amount allocated to fund capital items)	38,605	38,605	-	38,605
Capital Grants	2,297,171	2,450,209	(153,038)	(3,489,509)
Transfers from Cash Reserves	995,613	1,159,843	(164,230)	(1,159,843)
TOTAL CAPITAL EXPENDITURE FUNDING	3,331,389	3,648,657	(317,268)	(4,610,748)

* Table 2.1 Total Capital Expenditure amounts are to equal Table 1.2 Capital Expenditure

** Additional lines can be added to Table 2.1 and lines can be split to provide more detail but not reduced or combined.

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 January 2023	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	7,580,361	
Untied Funds	239,180	
Accounts Receivable		
Trade Debtors	862,735	(2)
Rates & Charges Debtors	1,572,933	
ATO Receivables	94,977	(4)
Other Current Assets		
Inventory	158,350	
Prepayments	1,060,260	
TOTAL CURRENT ASSETS	11,568,796	
Non-Current Financial Assets	-	
Property, Plant and Equipment		
Acquisition of Assets	97,135,324	
Capital Expenditure	2,417,918	
TOTAL NON-CURRENT ASSETS	99,553,242	
TOTAL ASSETS	111,122,038	
LIABILITIES		
Accounts Payable	1,122,887	(3)
ATO & Payroll Liabilities	116,806	(4)
Current Provisions	1,932,812	
Accruals	2,125,330	
Other Current Liabilities	246,817	
TOTAL CURRENT LIABILITIES	5,544,652	
Non-Current Provisions	379,319	
Other Non-Current Liabilities	6,821,877	
TOTAL NON-CURRENT LIABILITIES	7,195,196	
TOTAL LIABILITIES	12,739,848	
NET ASSETS	98,382,191	
EQUITY		
Asset Revaluation Reserve	48,616,454	
Reserves	292,024	
Accumulated Surplus	49,536,243	
Equity Adjustments	(62,530)	
TOTAL EQUITY	98,382,191	

*The note reference can change depending on the amount of detail that Council would like to include in the report. However, the four notes identified are required as per Regulation 17 of the General Regulations.

Note 1. Details of Cash and Investments Held

Cash at Bank Operational General 035-302 133298	896,915	
Cash at Bank Community LPD Account 035-308 188614	10,472	
Cash at Bank Trust 2 DAWE RENT 6820	27,764	
Cash at Bank Trust 1 a/c 035308 148612	23,225	
Cash at Bank TCU #70000	1,275	
Cash on Hand General	4,747	
Investments	8,655,000	Further Breakdown of Investments held on page 11 of report
Traditional Credit Union - Shares	4	
Westpac Max-i Direct A/C No: 190 970	139	
Total	7,819,541	

Note 2. Statement of Trade Debtors

Example:

(Council can select timing of the age of trade debtors)	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Trade Debtors		\$ 604,285	\$ 68,831	\$ 38,504	\$ 151,116	\$ 862,736

Note 3. Statement on Trade Creditors

Example:

(Council can select timing of the age of creditors)	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors		\$ 204,564	\$ 102,634	\$ 81,806	\$ 89,072	\$ 478,076
Other Creditors						\$ -
Total Accounts Payable	\$ -	\$ 204,564	\$ 102,634	\$ 81,806	\$ 89,072	\$ 478,076

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 31 Jan 2023.

Superannuation

Employees are paid superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2022 the minimum Superannuation Guarantee Charge increased from 10.0 to 10.5 per cent. Most full-time employees of the Council receive a 12.5 per cent overall superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. All superannuation contributions that had accrued up to 31 December 2022 have been remitted to employees' respective superannuation funds as at the date of this report.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

Insurance

Details of the Council's current insurance arrangements for the 2022-23 financial year are as follows. Period of cover is for the financial year 1 July 2022 to 30 June 2023.

	FY 2022-23		Date paid
	Annual Premium Amount \$ excl GST	Quarterly Premium cum. Total \$	
Corporate Travel	\$ 8,325		29/07/2022
Councillors & Officers Liability w/ Employment Practices Liability	\$ 15,652		12/08/2022
Industrial Special Risks - Property	\$ 699,926		9/09/2022
Motor Vehicle	\$ 96,990		26/08/2022
Personal Accident	\$ 502		29/07/2022
Public Liability Business Park - (Australia Post Murrumbidgee, Sunbanya and Jabiru Licensed Post Offices)	\$ 1,252		29/07/2022
Public Liability / Professional Indemnity	\$ 82,096		9/09/2022
Workers' Compensation Netanta/Work.SA ends 30.6.23	\$ 1,119		30/09/2023
Workers' Compensation (paid in 4 instalments) - 1st instalment		\$ 118,034	26/08/2022
Workers' Compensation (paid in 4 instalments) - 2nd instalment		\$ 118,034	9/09/2022
Public Sector Service Fee (paid in 4 instalments) - 1st instalment		\$ 11,824	12/08/2022
Public Sector Service Fee (paid in 4 instalments) - 2nd instalment		\$ 11,824	9/09/2022
	\$ 906,842	\$ 250,716	

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Example:

Cardholder Name: Paul Hokings

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
09/01/23	\$162.71	Fresh Point Co Parap	Technical Services Team Lunch
09/01/23	\$27.85	Salvatore's Cafe	Breakfast Allowance for trip to Darwin
18/01/23	\$97.00	Blue Taxi Company	transfer Cr Phillips to the Darwin Office to attend the Ordinary Council Meeting
23/01/23	\$16.75	Istantul Kebab	Dinner Allowance for trip to Darwin
23/01/23	\$23.29	Rays by Days	Breakfast Allowance for Darwin Trip
30/01/23	\$61.33	Environmental Health	Food Business Registration Renewal for Waruwil
30/01/23	\$61.33	Environmental Health	Food Business Registration Renewal for Waruwil
30/01/23	\$61.34	Environmental Health	Food Business Registration Renewal for Waruwil
Total	\$511.60		

Cardholder Name: Matthew Ryan

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
**No Transactions for the January statement			
Total			

Table 5 Local Authority Area Budget (PAGE 1 of 2)

This table only applies to regional local government councils.

	LOCAL AUTHORITY BUDGETS FOR THE YTD as at 31 January 2023				Unallocated Budget*				Gains/Losses				Totals			
	Actuals YTD		Budget YTD		Actuals YTD		Budget YTD		Actuals YTD		Budget YTD		Actuals YTD		Budget YTD	
		\$		\$		\$		\$		\$		\$		\$		\$
OPERATING INCOME																
Rentals	10,373	10,373	-	-	185,701	185,701	-	-	797,432	797,432	-	-	785,887	785,887	-	12,788
Charges - Sewerage	-	-	-	-	-	-	-	-	426,563	426,563	-	-	435,563	435,563	-	8,999
Charges - Water	-	-	-	-	-	-	-	-	315,224	315,224	-	-	316,887	316,887	-	1,663
Charges - Waste	-	-	-	-	150,833	150,833	-	-	168,948	168,948	-	-	168,948	168,948	-	0
Fees and Charges	17,175	15,608	1,567	21,367	11,718	11,718	9,994	3,720	140,460	140,460	-	-	140,596	140,596	-	136
Operating Grants and Subsidies	7,906,315	7,131,477	774,838	494,416	1,347,037	1,347,037	3,523,273	117,236	311,825	311,825	-	-	229,762	229,762	-	81,963
Interest / Investment Income	109,377	107,998	1,379	3,379	-	-	-	-	-	-	-	-	-	-	-	-
Income Realisation	3,233,969	3,120,786	113,183	113,183	159,210	159,210	100,540	120,330	20,702	20,702	-	-	94,253	94,253	-	63,060
Other Income	234,469	350,940	-116,471	74,929	20,464	20,464	24,285	(3,821)	62,130	62,130	-	-	30,303	30,303	-	3,016
Income Agency and Commercial Services	92,269	206,743	-114,474	157,487	983,171	983,171	3,209,871	(124,702)	1,189,923	1,189,923	-	-	979,484	979,484	-	230,478
TOTAL OPERATING INCOME	11,119,386	10,674,142	445,244	645,244	2,908,200	2,908,200	3,231,569	(323,369)	3,318,996	3,318,996	-	-	3,073,999	3,073,999	-	43,997
OPERATING EXPENDITURE																
Employee Expenses	4,465,833	4,429,409	36,424	36,424	3,551,083	3,551,083	3,281,346	269,737	2,307,891	2,307,891	-	-	2,086,280	2,086,280	-	221,611
Materials and Contracts	573,887	1,081,475	-507,588	507,588	547,658	547,658	976,997	(429,339)	608,085	608,085	-	-	998,134	998,134	-	(389,049)
Electrical/Mechanical Allowances	177,823	183,834	-6,011	16,000	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Asset Expenses	4,046	16,602	-12,556	14,540	-	-	700	-	-	-	-	-	-	-	-	-
Council Contributor & LA Allowances	-	-	-	-	2,210	2,210	700	-	-	-	-	-	-	-	-	-
Council Compliance & LA Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation, Amortisation and Impairment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance Expenses	3,770	2,916	854	854	1,710	1,710	3,400	130	1,091	1,091	-	-	996	996	-	95
Travel, Freight and Access Expenses	158,334	230,567	-74,233	121,253	57,902	57,902	82,705	(24,803)	31,740	31,740	-	-	48,123	48,123	-	(17,383)
Fuel, Utilities and Communication	268,929	247,536	21,393	12,537	210,215	210,215	227,467	(17,252)	327,315	327,315	-	-	376,427	376,427	-	49,112
Other Expenses	808,775	940,502	-131,727	151,227	447,035	447,035	561,389	(114,354)	578,822	578,822	-	-	301,323	301,323	-	277,500
TOTAL OPERATING EXPENDITURE	6,318,430	7,144,829	-826,399	(466,399)	2,877,283	2,877,283	4,138,266	(1,260,983)	3,916,299	3,916,299	-	-	3,882,994	3,882,994	-	333,305
BUDGETED OPERATING SURPLUS / DEFICIT	4,782,956	3,529,313	1,253,643	1,111,543	930,917	930,917	(906,697)	(177,154)	(597,303)	(597,303)	-	-	(564,297)	(564,297)	-	(132,754)

* Unallocated Budget likely include council headquarter costs and other facilities not directly related to the LA areas.

** Total annual Budget line item amounts are to equal the Table 2 amounts under the equivalent headings.

Table 5 Local Authority Area Budget (PAGE 2 of 2)

This table only applies to regional local government councils.

LOCAL AUTHORITY BUDGETS FOR THE YTD as at 31 January 2023	Maningrida \$			Milingimbi \$			Warrnambool \$			Total		
	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance
OPERATING INCOME												
Interest	135,711	85,712		33,323	33,302		52,806	52,900	151	3,911,200	3,998,911	12,772
Charges - Sewerage										426,561	426,561	0
Charges - Water										915,275	916,267	992
Charges - Waste	293,004	353,004		34,206	34,206		30,747	30,747		707,402	707,402	0
Fees and Charges	27,667	20,000	7,667	4,834	4,667	177	4,104	4,173	21	236,054	233,570	2,484
Operating Grants and Subsidies	3,376,337	3,503,337	(126,999)	446,973	460,932	(13,959)	919,213	926,900	(7,687)	13,911,000	13,413,099	4,901
Interest/ investment Income										106,377	107,909	1,532
Finance allocation	34,383	26,758	7,625	40,971	41,305	(2,278)	24,926	2,043	1,216	3,572,278	3,422,809	1,469
Other income	32,860	30,250	2,610	8,153	8,084	69	3,036	2,947	89	107,400	104,574	2,826
Income - Agency and Commercial Services	212,013	233,123	(21,110)	533,596	556,031	(22,435)	406,408	403,573	2,835	3,047,633	3,103,800	(56,167)
TOTAL OPERATING INCOME	2,254,976	3,107,486	(852,510)	1,397,467	1,336,305	(59,838)	1,007,576	1,041,246	(33,670)	27,340,578	27,088,349	252,229
OPERATING EXPENDITURE												
Employment Expenses	1,066,529	1,183,058	(116,529)	717,512	733,205	(4,306)	1,179,200	1,208,132	(8,932)	12,209,274	10,805,353	1,403,921
Maintenance and Contracts	656,803	938,716	(281,913)	92,836	208,933	(116,133)	318,433	416,722	(198,289)	2,079,542	4,574,875	(2,495,333)
Travel Member Allowances										177,825	181,824	(3,999)
Local Member Expenses										6,096	6,092	4
Council Committee & IA Allowances	2,592	2,042	550	405	462	(57)	876	1,317	(441)	6,112	4,725	1,387
Council Committee & IA Expenses												
Depreciation, Asset Transfer and Impairment												
Interest Expenses												
Donations	600	1,050	(450)	773	662	111	156	140	16	9,400	7,494	1,906
Travel, Freight and Accom Expenses	115,209	139,535	(24,326)	70,173	97,272	(27,099)	66,013	87,151	(21,138)	(91,051)	666,254	(757,305)
Rent, Utilities and Communications	205,413	237,887	(32,474)	161,286	168,289	(7,003)	126,664	126,441	223	3,942,409	3,448,000	494,409
Other Expenses	224,126	304,500	(80,374)	231,217	239,100	(7,883)	229,190	231,070	(1,880)	2,709,498	2,979,044	(269,546)
TOTAL OPERATING EXPENDITURE	2,233,534	2,768,246	(534,712)	1,333,772	1,508,819	(175,047)	1,770,633	1,830,542	(59,909)	18,926,619	20,968,877	(2,042,258)
BUDGETED OPERATING SURPLUS / DEFICIT	40,442	339,240	(298,798)	64,695	(172,514)	(237,209)	(73,057)	(79,296)	77,330	4,313,959	(2,880,528)	(7,566,569)

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st January

	January		Year To Date		Full Year Budget
	Actual	Budget	Actual	Budget	
OPERATING REVENUE					
Income Rates and Charges					
6111 General Rate Income Base	187,521	189,160	1,325,434	1,184,117	2,028,914
6121 Sewerage Charges Income Base	60,937	59,971	428,581	417,805	716,049
6131 Water Charges Income Base	1,226	0	915,225	977,405	1,700,000
6141 Domestic Waste Charge Income Base	102,473	108,010	717,312	756,068	1,206,116
6143 Commercial Waste Charge Income	11,507	30	80,550	210	360
6151 Animal Control - Special Rate	12,267	0	85,853	0	0
Sub Total	375,932	336,870	3,550,936	3,335,484	5,742,439
Income Council Fees and Charges					
6211 License and Permit Fee Income	62	125	663	675	1,500
6213 Animal Registration Fee Income	43	200	400	1,400	2,400
6221 Council Fees and Charges Income	4,776	5,146	34,357	36,553	62,292
6222 Fines and Penalties Income	0	40	0	290	480
6223 Property Lease and Rental Fee Income	9,033	1,793	37,045	12,549	21,513
6225 Equipment Hire Income	13,577	7,625	31,060	54,650	93,475
6226 Landfill Tipping Fee Income	11,564	13,627	129,691	94,641	162,778
6229 Other User Charge Income	45	130	3,709	810	1,560
Sub Total	39,183	28,688	236,054	202,059	345,996
Income Operating Grants					
6311 Operating Grant Income - Australian Government	377,967	1,299,760	2,797,789	4,423,021	5,734,546
6312 Operating Grant Income - Territory Government	1,788,324	2,755,079	6,960,678	7,183,748	8,436,203
6319 Operating Grant Income - Other	337,214	3,000	396,708	4,000	4,000
6391 Brought Forward Operational Grants	(5,333)	109,697	3,632,281	3,324,770	3,873,256
6392 Brought Forward Grants Offset	5,333	0	(3,630,807)	0	0
6393 Income Allocation Grants	1,046,776	2,339,921	7,789,414	6,740,145	14,174,749
6394 Income Allocation Grants OFFSET	(1,046,776)	(2,339,921)	(7,789,414)	(6,740,145)	(14,174,749)
Sub Total	2,513,504	4,177,556	10,155,175	14,935,539	18,048,005
Income Investments					
6411 Interest Income General Operating	21	83	21	583	1,000
6412 Interest Income from Investments	20,794	6,188	109,306	43,313	74,250
Sub Total	20,814	6,271	109,327	43,896	75,250

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st January

	January		Year To Date		Full Year Budget
	Actual	Budget	Actual	Budget	
Income Allocation					
6513 Internal Staff Cost Allocation - Income	0	29,666	0	207,862	377,590
6514 Internal Staff Housing Cost Allocation - Income	146,720	124,280	1,045,680	860,360	1,481,760
6516 Workers Comp Cost Allocation - Income	36,771	20,282	223,740	141,971	243,379
6520 Internal Insurance Premium Allocation - Income	0	0	0	5,000	5,000
6524 Internal Vehicle and Plant Cost Allocation - Income	74,800	73,400	526,700	513,800	880,600
6525 Internal Plant & Equip Hire Allocation - Income	0	7,707	1,336	374,730	413,266
6531 Internal Information Technology Cost Allocation - Inco	61,018	55,761	443,913	390,326	669,130
6535 Internal Printing Cost Allocation - Income	2,093	1,875	13,408	13,125	22,500
6536 Internal Accommodation Cost Allocation - Income	0	14,333	74,410	109,841	181,508
6537 Internal Fuel Cost Allocation - Income	6,624	11,309	45,114	79,165	135,712
6538 Internal Food Purchase Allocation - Income	0	1,389	11,232	9,725	16,672
6541 Internal Office/House Rent Cost Allocation - Income	0	2,400	0	16,800	28,800
6553 Internal Work Cost Allocation - Income	26,436	10,007	208,159	781,607	931,940
6561 Contract Admin Fee Cost Allocation - Income	106,619	124,295	928,582	870,066	1,481,542
6591 Internal Material Cost Allocation - Income	0	1,000	0	48,958	53,958
6594 Internal Vehicle and Plant Maintenance Allocation - In	0	3,414	0	23,044	38,238
Sub Total	463,061	481,110	3,522,274	4,446,179	6,871,494
Other Income					
6611 Reimbursement Income from Australian Govt	20,000	0	25,332	0	0
6615 Reimbursement Income from Other	0	0	153,359	0	0
6616 Reimbursement Income from Insurance Claims	0	0	12,500	3,632	3,632
6617 Reimbursement Income from Workers Compensation	(27,898)	4,000	17,928	69,860	73,680
6618 Reimbursement Income from Employees	0	0	1,009	0	0
6619 Reimbursement Income from Centrelink	0	0	14,592	0	0
6631 Cash from Fundraising	0	54	0	377	645
6632 Cash Donation and Gift Income	0	0	17,433	0	0
6640 Fuel Tax Credit	3,386	4,283	21,421	29,983	51,400
6641 Other Income	50,000	2,860	94,226	20,395	34,793
Sub Total	45,528	11,217	357,000	124,067	104,150
Income Agency Services					
6729 Other Agency Income	74,100	47,500	174,972	332,500	570,000
6730 Sales Commissions Received	868	0	9,878	0	0

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st January

	Actual	January Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
Sub Total	74,968	47,500	27,468	184,850	332,500	(147,650)	570,000
Income Commercial Services	675,462	490,523	176,940	3,757,602	3,426,422	331,180	5,938,935
Income Capital Grants and Contributions	0	0	0	0	416,294	(416,294)	686,294
6811 Capital Grant Income - Australian Government	0	0	0	540,268	0	540,268	500,000
6812 Capital Grant Income - Territory Government	0	20,000	(20,000)	0	20,000	(20,000)	20,000
6813 Capital Grant Income - Other	0	0	0	3,011,420	0	3,011,420	0
6822 Capital Contributions	0	2,882,000	(2,882,000)	48,481	4,346,884	(4,298,403)	4,346,884
6871 Capital Reserve Income Allocation	0	0	0	(48,481)	0	(48,481)	0
6872 Capital Reserve Income Allocation - OFFSET	0	0	0	1,087,544	385,740	691,805	385,740
6891 Brought Forward Capital Grants	0	0	0	(1,087,544)	0	(1,087,544)	0
6892 Brought Forward Capital Grants Offset	0	0	0	0	0	0	0
6893 Income Allocation Capital Grants	0	106,689	(106,689)	0	772,849	(772,849)	1,206,294
6894 Income Allocation Capital Grants OFFSET	0	(106,689)	106,689	0	(772,849)	772,849	(1,206,294)
6895 Brought Forward Capital Reserve balance	0	0	0	1,190,271	1,315,824	(155,553)	1,315,824
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(1,190,271)	0	(1,190,271)	0
Sub Total	0	2,902,000	(2,902,000)	3,551,688	6,484,742	(2,943,054)	7,264,742
Proceeds from Sale of Assets	0	0	0	0	118	(118)	118
6812 Proceeds from Sale of Land and Buildings	0	0	0	37,273	93,333	(56,061)	180,000
6814 Proceeds from Sale Plant	0	13,333	(13,333)	134,214	143,333	(9,119)	210,000
6817 Proceeds from Sale Motor Vehicles	0	63,333	(63,333)	0	0	0	0
Sub Total	0	76,667	(76,667)	171,487	236,785	(65,298)	370,118
Total Operating Revenue	4,208,392	8,566,409	(4,358,017)	25,597,193	33,577,683	(7,990,490)	45,381,132

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st January

	Actual	January Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING EXPENDITURE							
Employee Expenses	1,252,801	1,716,337	463,436	11,299,234	10,585,336	(713,898)	19,130,610
Sub Total							
Contract and Material Expenses	240,403	2,984,860	2,724,457	2,276,139	6,042,749	3,766,610	8,055,573
Sub Total							
Finance Expenses	871	1,046	175	8,100	7,324	(776)	12,556
Travel, Freight and Accom Expenses	35,402	99,493	64,091	500,787	809,592	308,795	1,262,102
Fuel, Utilities & Communication	204,320	175,486	(28,834)	1,442,409	1,252,889	(189,520)	2,153,635
Sub Total							
Write Off Asset Expense	0	0	0	545,073	0	(545,073)	0
Cost of Assets Sold	0	0	0	71,032	32,361	(38,672)	32,361
Sub Total							
Corporate Expenses	488,429	529,046	40,617	3,090,152	3,004,921	(85,231)	4,862,191
Sub Total							
System and Network Expenses	30,501	70,000	39,499	209,787	207,557	(2,230)	277,557
Sub Total							
Total Operating Expenditure	2,252,828	5,556,269	3,303,441	19,442,724	21,942,729	2,500,005	35,786,584
Net Surplus / (Deficit) - Rev Exp Only:	1,955,564	3,010,140	(1,054,576)	6,154,470	11,634,955	(5,480,485)	9,604,547
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0
Net Surplus / (Deficit) - incl. Allocations:	1,955,564	3,010,140	(1,054,576)	6,154,470	11,634,955	(5,480,485)	9,604,547

West Arnhem Regional Council
Balance Sheet Report
 As at Period Ending - 31st January



		As at January Actual
Current Assets		
Cash		
1111	Cash at Bank Operational Gehata 015-302 133298	866,915
1114	Cash at Bank Community LPO Account 035-308 188614	10,473
1121	Cash at Bank Trust 2 DAWE RENT 0620	27,784
1131	Cash at Bank Trust 1 a/c 635308 148612	23,225
1138	Cash at Bank TCU #70000	1,275
1141	Cash on Hand General	4,747
Cash Sub Total		964,399
Investments		
1211	Investments	6,855,000
1221	Traditional Credit Union - Shares	4
1291	Westpac Max-i-Direct A/C No. 190370	130
Investments Sub Total		6,855,143
Receivables		
1311	Receivables Rates General, Sewerage and Waste Charges	450,404
1331	Receivables Water Rates	742,832
1341	Receivables Payroll General	(378)
1351	Receivables Grants General	370,935
1361	GST Receivable	91,176
1362	Fuel Tax Credit Receivable	3,001
1391	Receivables Trade Debtors	862,736
1394	Receivables Misc	188
1397	Clearing Account - Salary Sacrifice	(83)
Receivables Sub Total		2,530,848
Inventory		
1411	Inventory Fuel and Oil General	71,115
1431	Inventory Other Materials	13,811
1481	Inventory Control	60,160
1482	Security Deposits Lodged	13,264
Inventory Sub Total		158,350
Prepayments		
1501	Prepaid Expenses - Other General	525,341
1592	Accrued Income - Interest	81,048
1595	Accrued Income - Contracts	38,384
1596	Accrued Income - General	415,486
Prepayments Sub Total		1,060,260
Total Current Assets		11,568,796

Non Current Assets

Acquisition of Assets		
3111	Acquisition and Disposal of Land	868,500
3113	Acquisition Right of Use Section 19 Leases	5,163,323
3114	Acquisition Right of Use Jabiru Town Sub Leases	2,713,335
3121	Acquisition and Disposal of Buildings	35,091,619
3122	Accumulated Depreciation of Buildings	(12,397,385)
3131	Acquisition and Disposal of Infrastructure	51,742,505
3132	Accumulated Depreciation of Infrastructure	(10,351,122)
3141	Acquisition and Disposal of Vehicles	3,266,887
3142	Accumulated Depreciation of Vehicles	(2,312,561)
3152	Accumulated Depreciation of Section 19 Leases	(780,930)
3154	Accumulated Depreciation of Jabiru Town Sub Leases	(75,114)
3161	Acquisition and Disp. of Furniture, Fixtures and Office Equip	438,153
3162	Accumulated Depreciation of Furniture Fix	(458,107)
3171	Acquisition and Disposal of Plant	9,302,851
3172	Accumulated Depreciation of Plant	(5,532,415)
3181	Acquisition and Disposal of Roads	30,015,430
3182	Accumulated Depreciation of Roads	(9,280,588)
Acquisition of Assets Sub Total		87,135,324
Capital Expenditure		
3322	Capital Expenses Construct/Upgrade Buildings	309,738
3332	Capital Expenses Construct/Upgrade Infrastructure	897,612
3341	Capital Expenses Purchase Vehicles	308,419
3348	Capital Expenses Offset Motor Vehicles	(308,419)



**West Arnhem Regional Council
Balance Sheet Report**

As at Period Ending - 31st January

		As at January Actual
3340	EO Trans to Acquisition of Plant and Equipment	(292,030)
3361	Capital Purchase Furniture Fittings and Office Equipment	61,983
3362	Capital Expense Upgrade Furniture Fittings and Office Equip	38,665
3371	Capital Expense Purchase/Upgrade Plant and Equipment	268,826
3382	Capital Expense Construct/Upgrade Roads	1,073,281
Capital Expenditure Sub Total		2,417,918
Total Non Current Assets		99,553,242
Total Assets		111,122,039
Current Liabilities		
Creditors		
2101	GST Payable	112,667
2101	FBT Liability	4,130
2101	Creditors - Trade Creditors	1,122,887
Creditors Sub Total		1,239,683
Current Provisions		
2213	Current Provision Employees Annual Leave	1,104,962
2214	Current Provision Long Service Leave	571,124
2221	Current Provision Doubtful Debt General	24,338
2291	Current Provision Other General	232,388
Current Provisions Sub Total		1,932,812
Current Lease Liabilities		
2392	Current - Section 19 Lease Liability	58,432
2390	Current - Jabiru Town Sub Lease Liability	35,544
Current Lease Liabilities Sub Total		93,977
Income Received in Advance		
2511	Rates - Income received in Advance	1,840,853
Income Received in Advance Sub Total		1,840,853
Other Current Liabilities		
2992	DAWE Rent and Bond Liability Account	27,764
2994	Bonds Held	128,095
2995	Woolpac Master Card Clearing	(10,421)
2990	Accrued Expenses General	107,135
2997	Accrued Employee Expenses	117,342
2998	Income Invoiced in Advance - Other Income	15,484
Other Current Liabilities Sub Total		437,317
Total Current Liabilities		5,544,652
Non Current Liabilities		
Non Current Provisions		
4211	Non Current Provision Long Service Leave	373,319
Non Current Provisions Sub Total		373,319
Non Current Lease Liability Other General		
4392	Non Current - Section 19 Lease Liability	4,071,206
4390	Non Current - Jabiru Town Sub Lease Liability	2,150,561
Non Current Lease Liability Other General Sub Total		6,221,877
Total Non Current Liabilities		7,195,195
Total Liabilities		12,739,847
NET ASSETS		98,382,192
Equity		
Accumulated Surpluses		
5111	Accumulated Surplus Deficit General	43,381,773
Accumulated Surpluses Sub Total		43,381,773
Equity Adjustments		

West Arnhem Regional Council
Balance Sheet Report
 As at Period Ending - 31st January



		As at January Actual
5211	Equity Adjust Land	(101,472)
5231	Equity Adjust Infrastructure	38,942
Equity Adjustments Sub Total		(62,530)
Asset Revaluation Reserves		
5321	Asset Revaluation Reserve Buildings	7,310,746
5331	Asset Revaluation Reserve Infrastructure	19,403,342
5381	Asset Revaluation Reserve ROADS	21,302,368
Asset Revaluation Reserves Sub Total		48,016,454
Reserves		
5992	Capital Reserve - Transfer In	15,532,078
5993	Capital Reserve - Transfer Out	(15,240,054)
Reserves Sub Total		292,024
Total Equity		62,227,722
Retained Earnings		6,154,470
Allocations		0
NET EQUITY		98,382,192



**Financial Management Report for the
period ended 31st January 2023**



Snapshot – January 2023 Financial Report

Total Revenue
(Operational and Capital)
(Year to Date)
\$ 28.62
Million

Total Operating Result
(Surplus / Deficit)
(Year to Date)
\$ 4.31
Million

Cash flows
(movement in December)
\$ 0.51
Million

Total Cash at Bank
\$ 7.82
Million

Restricted Cash
\$ 7.58
Million

Unrestricted Cash
\$ 0.24
Million

Working Capital Ratio
0.72

New Assets or Additions
(Year to Date)
\$ 0.560
Million

Total Assets
\$ 111.12
Million



Actual v Budget – Operational – January YTD 2023



Actuals v Budget as at 31 Jan 2023

Description	TOTAL COUNCIL			Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance		
Operational Revenue					
61 - Income Rates and Charges	3,550,936	3,619,807	(68,871)	6,015,335	59%
62 - Income Council Fees and Charges	236,054	233,570	2,484	402,284	59%
63 - Income Operating Grants	11,421,696	11,413,369	8,296	17,461,733	65%
64 - Income Investments	109,327	107,989	1,338	215,089	51%
65 - Income Allocation	3,522,274	3,472,609	49,664	5,924,417	59%
66 - Other Income	357,800	253,276	104,524	280,401	100%+
67 - Income Agency and Commercial Services	3,942,453	3,967,490	(25,037)	7,367,185	54%
Total Operational Revenue	23,140,539	23,068,140	72,399	37,666,444	61%
Operational Expenditure					
71 - Employee Expenses	11,299,234	10,895,653	403,582	18,789,215	60%
72 - Contract and Material Expenses	2,679,542	4,574,975	(1,895,433)	7,585,017	35%
73 - Finance Expenses	8,100	7,494	606	12,791	63%
74 - Travel, Freight and Accom Expenses	500,797	669,054	(168,257)	1,060,155	47%
76 - Fuel, Utilities & Communication	1,442,409	1,348,000	94,409	2,275,791	63%
79 - Other Expenses	2,896,536	2,873,485	23,041	5,833,625	50%
Total Operational Expenditure	18,826,619	20,368,671	(1,542,052)	35,556,594	53%
Total Operational Surplus / (Deficit)	4,313,921	2,699,470	1,614,451	2,109,850	100%+





Actual v Budget – Capital – January YTD 2023



Actuals v Budget as at 31 Jan 2023

TOTAL COUNCIL

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Capital Income						
68 - Income Capital Grants and Contributions	5,307,717	2,462,088	2,845,629	100%+ !	2,468,107	100%+
69 - Proceeds from Sale of Assets	171,487	70,000	101,487	100%+	120,000	100%+
Total Capital Income	5,479,204	2,532,088	2,947,116	100%+	2,588,107	100%+
Capital Expense						
33 - Capital Expenditure	2,941,568	3,696,715	(755,147)	(20%)	4,687,957	63%
77 - Write Off Asset Expense	545,073	-	545,073	100% !	-	100%
78 - Cost of Assets Sold	71,032	5,833	65,199	(100%)+	10,000	100%+
Total Capital Expense	3,557,673	3,702,548	(144,875)	(4%)	4,897,957	76%
Total Capital Surplus / (Deficit)	1,921,531	(1,170,460)	3,091,991	100%+	(2,109,850)	0%
Net Surplus / (Deficit)	6,235,452	1,529,009	4,706,442	100%+	(0)	0%

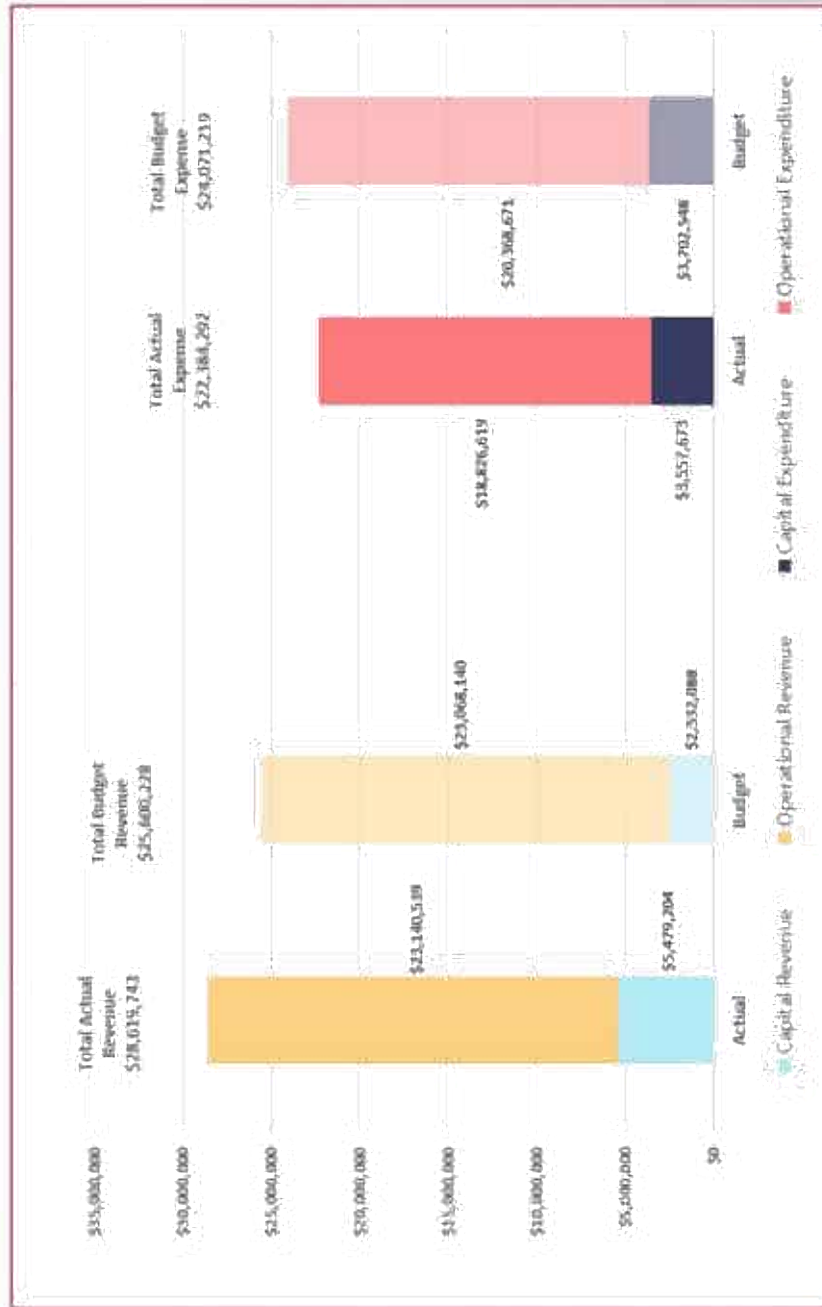
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





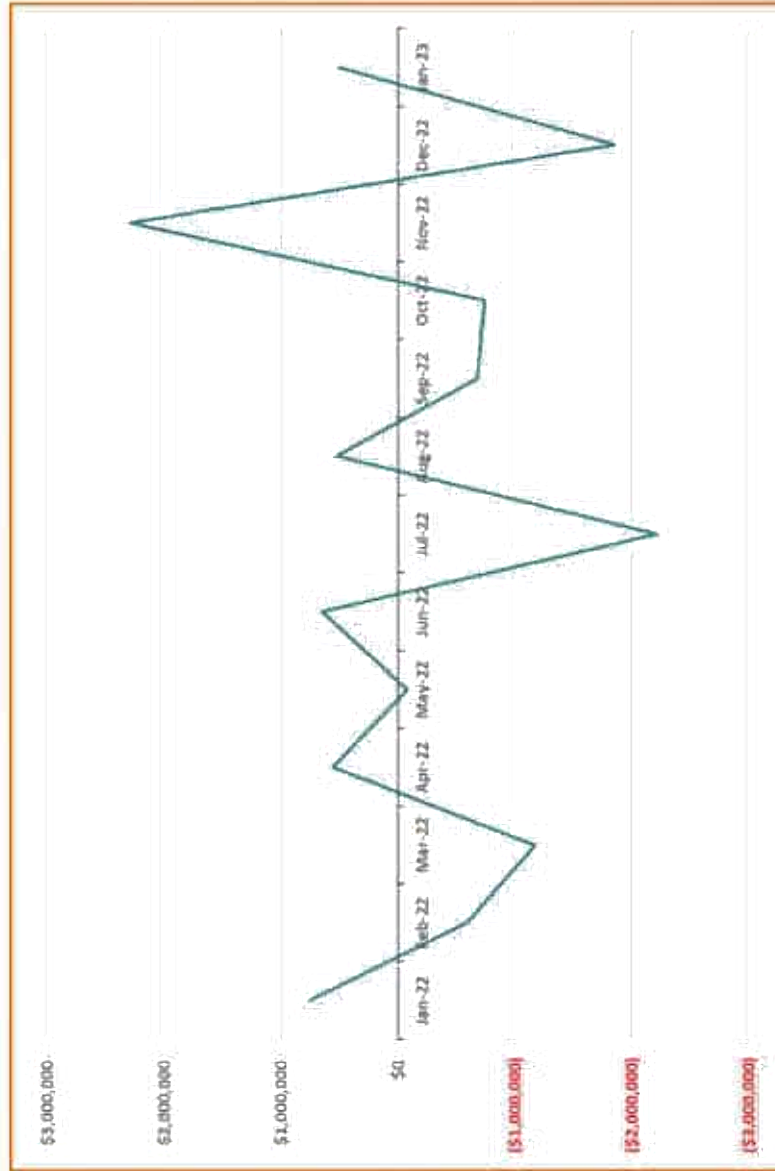
Actual v Budget – Total Council – January YTD 2023





Cash flow – Cash in vs Cash out

Month	Cash in / (out)
Jan-22	\$ 754,931
Feb-22	\$ (590,685)
Mar-22	\$ (1,167,268)
Apr-22	\$ 558,237
May-22	\$ (75,312)
Jun-22	\$ 649,931
Jul-22	\$ (2,210,599)
Aug-22	\$ 526,066
Sep-22	\$ (677,000)
Oct-22	\$ (741,983)
Nov-22	\$ 2,291,100
Dec-22	\$ (1,853,442)
Jan-23	\$ 508,651
Year to Date	\$ (2,782,304)





Term Deposits over the past year

Month	Total Term Deposits
Jan-22	\$9,500,000
Feb-22	\$9,500,000
Mar-22	\$8,405,000
Apr-22	\$8,905,000
May-22	\$8,755,000
Jun-22	\$9,405,000
Jul-22	\$7,905,000
Aug-22	\$6,755,000
Sep-22	\$6,705,000
Oct-22	\$6,205,000
Nov-22	\$7,255,000
Dec-22	\$6,755,000
Jan-23	\$6,855,000





Restricted Assets – January 2023

Restricted Assets:

• Internal Restrictions: Capital Reserve	\$292,024
• External Restrictions: Restricted Grant Funding as at 31 st January 2023	\$7,288,337*
TOTAL	\$7,580,361

- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- * **As at 31 January 2023, this includes \$2,242,956 of FAA and NT Operational grants that relate to the next 3-6 months**
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.

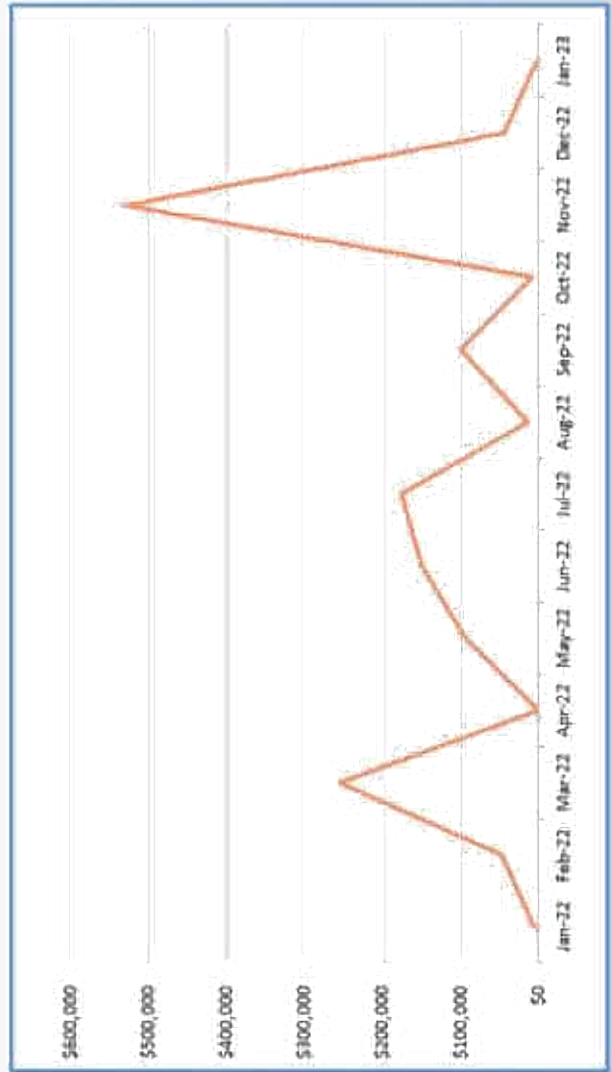




Internal Restrictions: Capital Reserve Expenditure for the past year

Capital Reserve Monthly Expenditure 2022/2023

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
	\$4,996	\$47,734	\$254,664	Nil	\$94,371	\$149,641	\$175,371	\$13,786	\$99,726	\$7,335	\$529,910	\$44,318	\$2,200

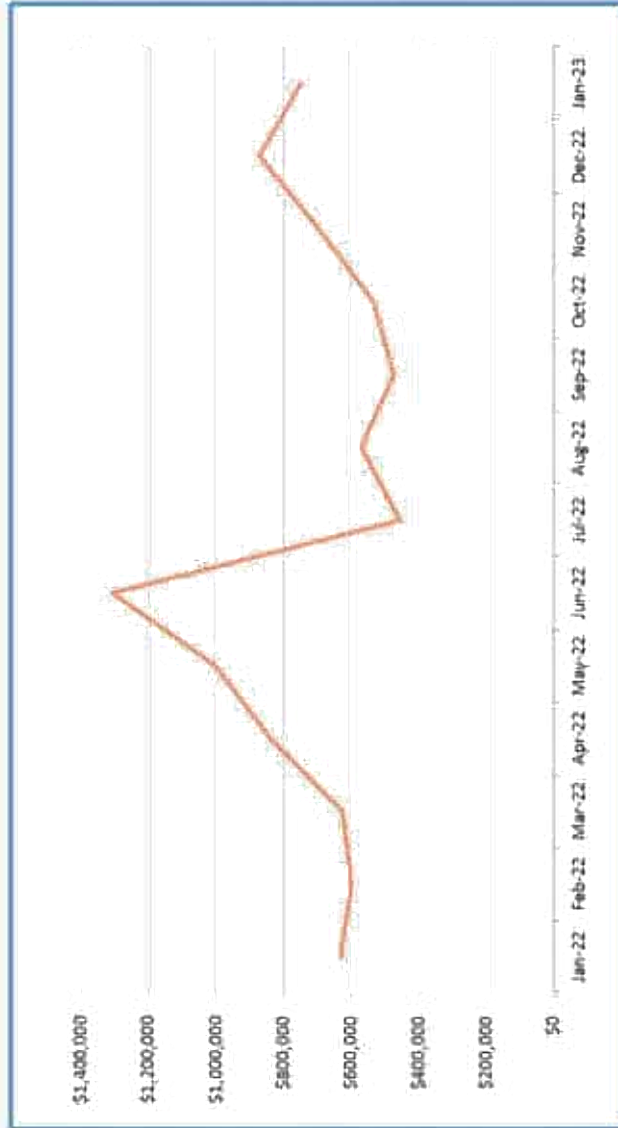




External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2022/2023

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
	\$630,750	\$597,344	\$624,987	\$836,206	\$1,002,957	\$1,307,501	\$452,797	\$570,057	\$471,053	\$533,261	\$693,910	\$871,632	\$747,934





Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 January		31 January 2023
		\$
CURRENT ASSETS		
Cash and cash equivalents*		238,180
Trade and Other Receivables		2,530,709
Inventories		158,350
Prepayments and Other		1,080,260
TOTAL CURRENT ASSETS		3,988,499
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		1,235,693
Provisions		1,932,812
Borrowings		-
Other Liabilities		2,356,744
TOTAL CURRENT LIABILITIES		5,529,249
NET CURRENT ASSETS (Working Capital)		(1,540,750)
		CURRENT RATIO
		0.72

* Note: does not include Restricted cash of \$7.580 million as at 31st January 2023

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.





Current Ratio for the past Year

Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
0.93	0.85	0.80	0.68	0.80	0.73	0.70	0.72	0.84	0.75	0.78	0.70	0.72





Commissioned Assets – YTD July 2022 to January 2023

2022 Toyota Hilux
Mianingrida
Asset no. 100120
\$51,403



2022 Toyota Hilux
Gunbalanya
Asset no. 100123
\$51,403





Commissioned Assets – YTD July 2022 to January 2023

2022 Toyota Hilux
Jabiru
Asset no. 100121
\$51,403



2022 Toyota Hilux
Jabiru
Asset no. 100122
\$51,403





Commissioned Assets – YTD July 2022 to January 2023

2022 Toyota Hilux
Minjilang
Asset no. 100125
\$51,403



2022 Toyota Hilux
Darwin
Asset no. 100124
\$51,403





Commissioned Assets – YTD July 2022 to January 2023

HYUNDAI Wheel Loader Accessories

Manningrida

Asset no. 150172

\$47,005



ISUZU GARBAGE COMPACTOR

Warruwi

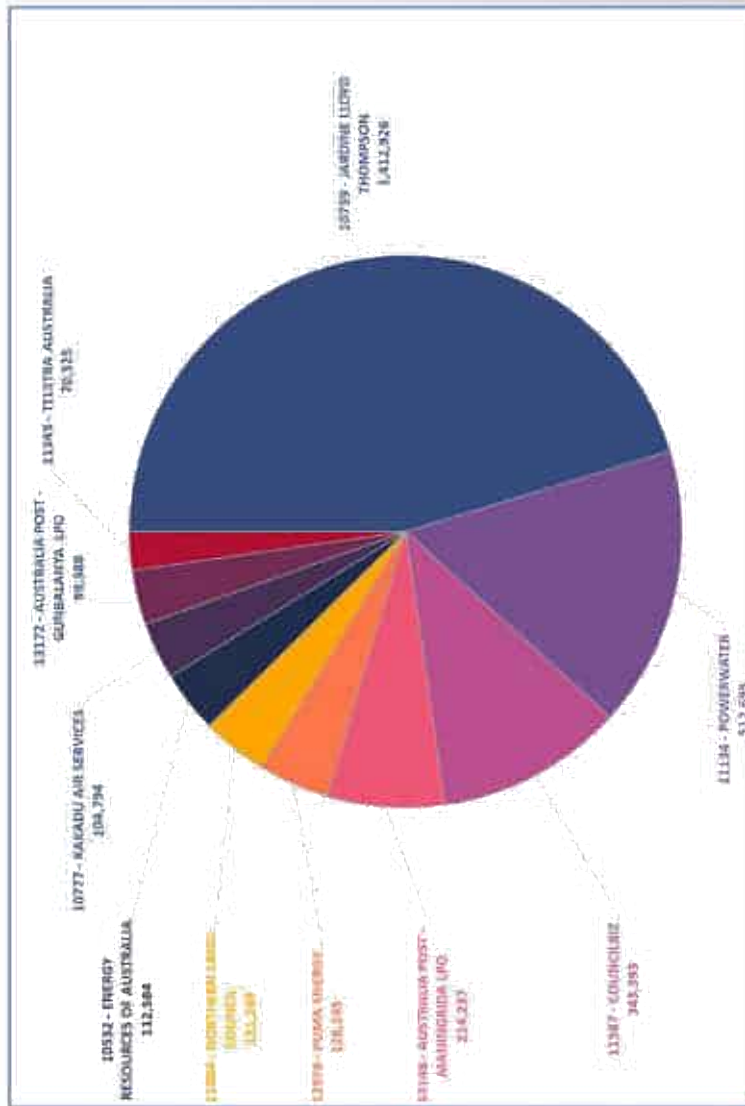
Asset no. 150174

\$168,225





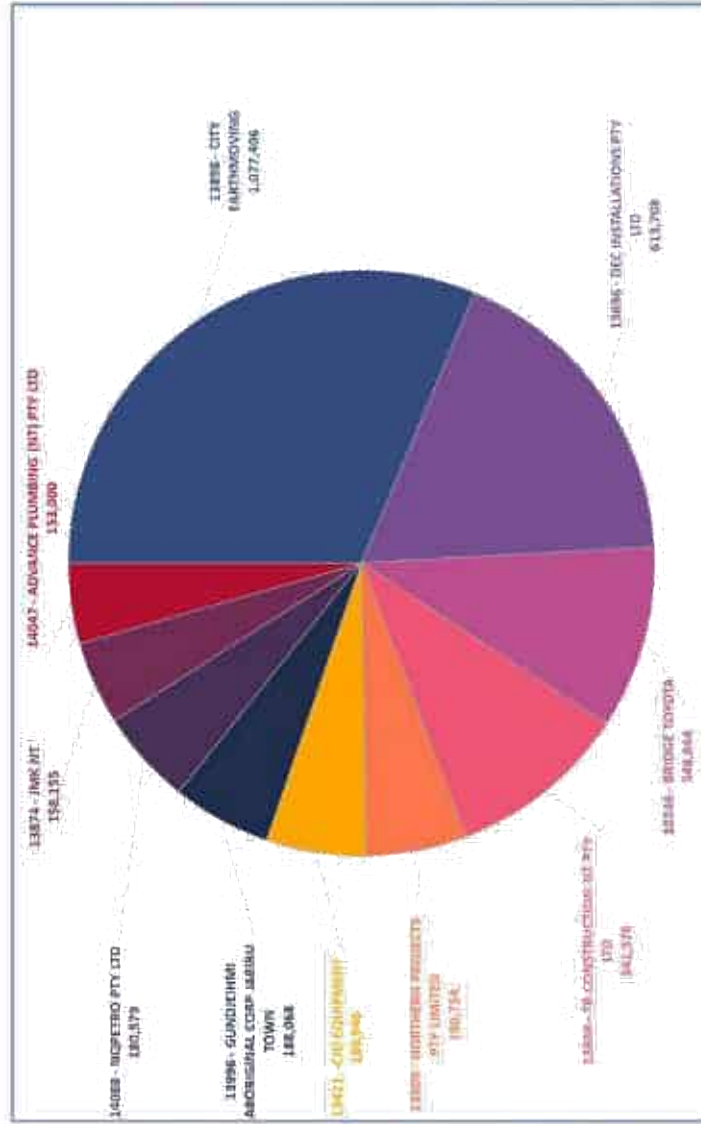
Top 10 Payments Year To Date – Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 3,410,736	31%
Total Top 10 Non-Recurrent Payments	\$ 3,442,037	31%
Total Payments to All Other Suppliers	\$ 3,452,069	31%
Total Payments YTD	\$ 10,013,841	100%



Top 10 Payments Year To Date – Non Recurrent

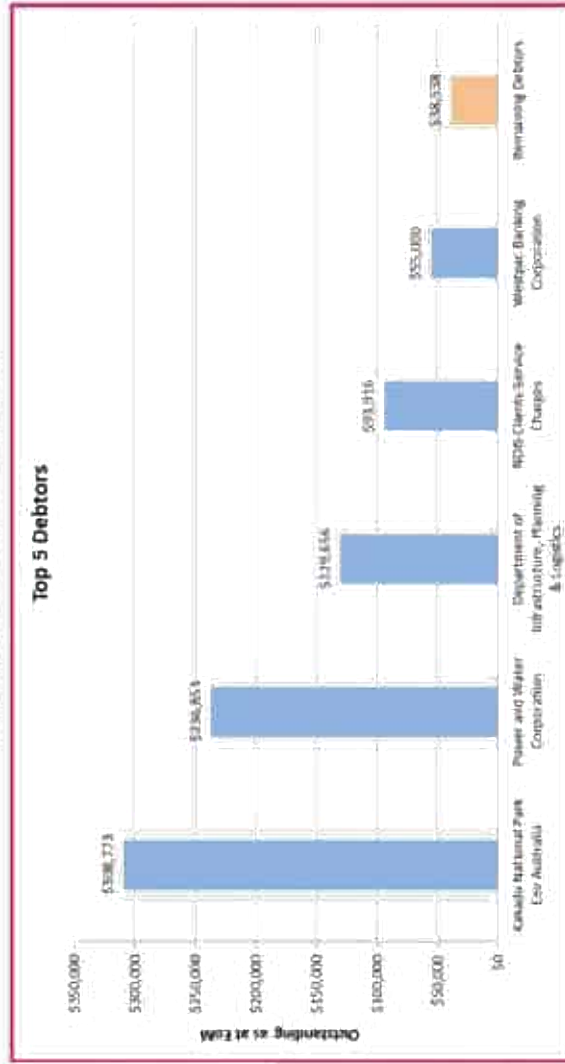


	\$	%
Total Top 10 Recurrent Payments	\$ 3,119,735	21%
Total Top 10 Non-Recurrent Payments	\$ 3,442,037	34%
Total Payments to All Other Suppliers	\$ 3,452,059	34%
Total Payments YTD	\$ 10,013,841	100%



Debtors – as at 31st January 2023

“Money owed to Council”

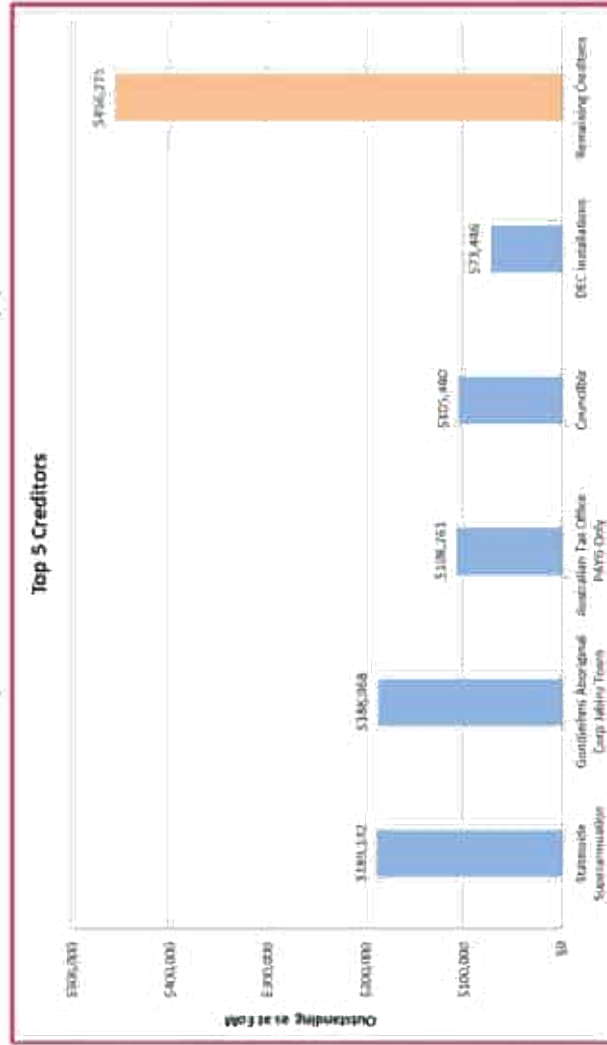


DEBTORS												
	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Nov 22	Dec 22	Jan 23
	\$ 718,450	\$ 636,816	\$ 658,426	\$ 548,631	\$ 568,149	\$ 739,343	\$ 821,761	\$ 596,533	\$ 527,903	\$ 504,012	\$ 447,236	\$ 862,735



Creditors – as at 31st January 2023

“Money Council owes to its suppliers”



		CREDITORS												
		Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23
\$		513,237	\$ 924,659	\$ 807,710	\$ 615,539	\$ 689,199	\$ 1,910,307	\$ 1,405,294	\$ 1,548,555	\$ 1,194,270	\$ 1,203,413	\$ 1,181,327	\$ 724,508	\$ 1,120,671



WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

MONTHLY FINANCE REPORT for January 2023

CEO CERTIFICATION

To the Councillors

I, Paul Hockings, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

A handwritten signature in black ink, appearing to read 'P. Hockings', written over a light grey dotted background.

Paul Hockings
Chief Executive Officer

Dated this first day of March 2023



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	9.2
Title:	Allowance for Members of Local Councils
File Reference:	1061959
Author:	David Glover, Chief Corporate Officer

SUMMARY

The purpose of this report is to inform Council that the Remuneration Tribunal's determination No.1 of 2023 – Allowances for Members of Local Councils was deemed tabled in the Northern Territory Legislative Assembly sittings on 14 February 2023.

BACKGROUND

The Northern Territory Remuneration Tribunal requested input and met with 6 Local Government Organisations including this Council. This feedback has informed the final version which was tabled in the Northern Territory Legislative Assembly sittings on 14 February 2023 and is attached.

The *Local Government Act 2019* refers to the payment of allowances to elected members under Chapter 7 which states.

Part 7.1 Allowances and expenses

Section 106: Allowances for members of council

- (1) A member of a council is entitled to be paid the following allowances, the maximum amount of which is determined by the Remuneration Tribunal under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*:
- (2) The allowances payable under this section are to be paid by the council.
- (3) The council must publish the amounts of the allowances payable by the council on its website.
- (4) If there is no determination that applies to a council, the allowances are to be as determined by the Minister.
- (5) An allowance payable under this Part must not exceed the maximum amount.

Section 107 Allowance for members of local authority

- (1) A member of a local authority is to be paid an allowance by the council to the extent that any guidelines that the Minister may make and that apply in the relevant financial year that permit the allowance to be paid.
- (2) The allowance for a member of a local authority is to be paid by the council in accordance with any guidelines that the Minister may make and that apply in the relevant financial year.

The Minister for Local Government issues guidelines for the maximum allowances that can be paid to elected members. Additionally, each financial year the Department of Local Government provides councils with a Table of Maximum Council Member Allowances which are payable.

COMMENT

In prior years, Council has adopted the maximum allowances payable, and for 2023-24 this is a requirement. Allowances are paid fortnightly in equal instalments, in arrears. The Professional Development Allowance is only made available for an elected member to use for attending Professional Development training, and conferences.

In accordance with sections 79(2) and 342(1) of the *Local Government Act 2019*, the Minister also issues guidelines (Guideline 1) relating to Local Authorities.

10.2 Eligible members of local authorities are entitled to the respective local authority payment for each local authority meeting or provisional meeting they attend:

- (a) for an eligible chairperson – 143 revenue units;
- (b) for other eligible members – 107 revenue units.

10.3 In calculating a local authority payment, the amount must be rounded down to the nearest dollar.

The value of a revenue unit for the relevant financial year is made available on the website of the Territory Revenue Office. As at the date of this report the values for 2022-23 are not yet published. For the purposes of this Council report, the number of revenue units is included. This will be applied to the 2022-23 revenue unit value to determine the monetary value of the allowance per day to be paid, when the information is released.

Notes for clause 10 of Guideline 1:

1 Subject to the Act and council policy, council members may be entitled to claim within the extra meeting allowance for attending a local authority meeting or provisional meeting.

2 Council may adopt a policy providing that members (including those members who are council members) are entitled to payment or reimbursement of reasonable expenses.

3 For local authority meetings, it is a matter for the CEO to apply the policy for payments and reimbursements for council staff in accordance with section 174(2) of the Act.

Pursuant to section 203 (3) of the *Local Government Act 2019*, once a Council has resolved the level of allowances for a financial year they cannot be changed by amendment.

STATUTORY ENVIRONMENT

The following legislation is relevant to this report:

Local Government Act 2019

Guideline 1: Local Authorities 2021

Northern Territory of Australia Remuneration Tribunal

POLICY IMPLICATIONS

Allowance and Expenses (Elected, Local Authority and Council Committee Members) Policy

FINANCIAL IMPLICATIONS

It is anticipated that the total allocation for 2023-24 financial year will be approximately \$370,000, based upon the increased allowances as provided in the determination of allowances for members of Local Government Councils.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 of the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.	
Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION:			
That the Committee adopts the following member Allowances for the financial year 2023-24:			
a) Councillor, Deputy Principle, and Principle Allowances			
Allowance	Ordinary Council Member \$	Deputy Principal Member \$	Principal Member \$
Councillor's Allowance	\$20,000	\$20,000	\$20,000
Principle or Deputy Principle Allowance	Nil	\$16,000	\$82,000
TOTAL	\$20,000	\$36,000	\$102,000
b) Professional Development Allowance			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Professional Development Allowance	\$4,000	\$4,000	\$4,000
c) Extra Meeting Allowance			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Extra Meeting Allowance Maximum of \$10,000 per annum	Up to 2 hours \$200 Between 2 & 4 hrs \$300 Over 4 hours \$500	Up to 2 hours \$200 Between 2 & 4 hrs \$300 Over 4 hours \$500	\$0.00
e) Local Authority Members			
Allowance	Ordinary Local Authority Member	Local Authority Chairman	
Allowance Per Meeting	107 revenue units	143 revenue units	Value of 2023-24 revenue unit TBA

ATTACHMENTS

1 NTRT - Allowances for members of local councils paper.pdf

ORIGINAL PAPER

No. 755
Laid on the Table
14.12.2023

**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL COUNCILS**

REPORT ON DETERMINATION NO. 1 OF 2023

1. INTRODUCTION

As a result of amendments to the *Local Government Act 2006* and the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), on 29 June 2022, the Administrator of the Northern Territory, Her Honour the Honourable Vicki O'Halloran AO CVO, issued a request to the Remuneration Tribunal to inquire into and determine the allowance or allowances payable to a member of a local council pursuant to section 7B(1) of the AMSORE Act.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

Emails were sent to all Local Councils in July 2022 advising them of the Inquiry. The Remuneration Tribunal then emailed each Council on Friday, 16 September 2022 and invited submissions and offered to hold a discussion with each Council either in person or through a video link. The Remuneration Tribunal received six submissions and met with all Councils, with the exception of two Councils.

2. EQUITY

The Remuneration Tribunal considers that equity should be the major principle applied in establishing levels of remuneration for elected Councillors throughout the Territory. The Remuneration Tribunal found the existing allowance covering base, electoral allowance and extra meeting fees does not meet this principle as there is a disparity of what is paid to Councillors across the Northern Territory. This disparity has been addressed in this Inquiry and consequent Determination.

3. CATEGORISATION

The Remuneration Tribunal has recognised three categories of Councils being Municipal, Regional and Community Councils.

Municipal Councils are defined as the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are defined as the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Community Councils are defined as the following:

- Belyuen;
- Coomalie; and
- Wagait.

4. ELECTORAL ALLOWANCE

Presently there is a differential electoral allowance paid to Councillors where the larger electorates, in a geographical sense, are paid less than the three major Municipal Councils in Darwin, Alice Springs and Palmerston. It is unclear among Councillors with whom the Remuneration Tribunal met, as to the purpose of the Electoral Allowance and the Remuneration Tribunal has been advised that in some cases Councillors see this as part of their remuneration to attend statutory meetings. There is one Council that appears not to pay this allowance to its Councillors.

The Remuneration Tribunal believes the Electoral Allowance should be included with the current base amount to establish a Councillor's Allowance.

5. COUNCILLOR'S ALLOWANCE

The Remuneration Tribunal believes there should be a base Councillor Allowance established. The Remuneration Tribunal considers that this allowance should be lower for Community Councils based on population and geographical size.

In addition to this Allowance, a Professional Development Allowance will be maintained. However, this will now be more flexible to allow Councillors to either bring forward the allowance into a future year or roll it over from a past year.

Finally, the Remuneration Tribunal is concerned that the extra meeting allowance has been restricted and this will now be restructured and more readily accessed by Councillors and Deputy Principal Members.

6. BUILDING ON THE COUNCILLOR'S ALLOWANCE

The base Councillor's Allowance will be \$20,000 per year, but this will be increased based on factors including population, electors, number of wards and geographical size. The Remuneration Tribunal, taking into account these factors, has determined the following allowances:

• Darwin	\$31,000
• Alice Springs	\$22,000
• Litchfield	\$22,000
• Palmerston	\$22,000
• All other Municipal and Regional Councillors	\$20,000
• Coomalie	\$7000
• Belyuen	up to \$5000
• Wagait	up to \$5000

7. COVERAGE OF COUNCILLOR ALLOWANCE

The Remuneration Tribunal acknowledges that it is important to clearly state what is covered by the Councillor Allowance as there is confusion among Councillors as to the purposes of Allowances.

As such, the Councillor's Allowance is to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies;
- allowance towards costs incurred in servicing constituents in Ward or Council Area;
 - including, but not limited to:
 - donations;
 - organisation sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

8. VEHICLE ALLOWANCE FOR USE OF PRIVATE VEHICLE

Councillors are entitled, in some circumstances, to Vehicle Allowance when attending statutory meetings of Councils and Council approved activities with a cap of \$5000 in a financial year.

This Vehicle Allowance recognises that there are significant travel requirements for some Regional Councillors to attend statutory meetings and it was noted that, at least one Councillor, has a 1500km round trip to attend their meetings.

The Remuneration Tribunal believes that a capped amount should be set aside, and Councillors will be eligible to apply for a vehicle allowance each time they travel to statutory meetings, local authority meetings and approved Council business up to this capped amount. It is recommended that Council staff calculate the distance of travel for Councillors to attend these meetings and use this amount for the provision of each vehicle allowance.

Councillors will be eligible for a vehicle allowance if the Councillor must travel more than 50kms from their home to attend a meeting/activity for a minimum round trip of 100kms, and travel does not occur in a Council supplied and maintained vehicle.

Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Tax Office each year. The current rate for 2022-23 is 78 cents per kilometre.

Vehicle Allowance will be paid in the following circumstances:

- travel to and from statutory council meetings;
- travel to and from official council approved meetings;
- travel to and from approved function representing a Principal Member;
- travel to and from Local Authority meetings;
- travel to and from all meetings of the Council or their sub-committees; and
- travel to and from any additional activity where extra meeting/activity allowance has been approved.

9. EXTRA MEETING / ACTIVITY ALLOWANCE

The Remuneration Tribunal is also concerned that some Councillors do not have access to funds that properly reimburse their travel time when attending extra meetings or activities of the Council.

Presently, there are three differential amounts for extra meeting allowance and the Remuneration Tribunal cannot find justification as to why one Council receives up to 50% more for this allowance than others. The Remuneration Tribunal has determined an Extra Meeting / Activity Allowance of up to \$10,000 for all Deputy Principal Members and Councillors throughout the Territory. This allowance may be accessed by Deputy Principal Members and Councillors as follows:

- additional meetings of a full Council or established sub-committees of council;
- attendance at Local Authority Meetings within the Ward that Councillors represent;
- attendance at any functions representing the Principal Member on official council duties;
- attendance at functions as an invited representative of Council and with Council's approval;
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meeting;

Allowances to be paid to eligible members (excluding Principal Members) are:

1. Fee if activity takes place during normal business hours as follows:

○ Up to 2 hours	\$200
○ Between 2 and 4 hours	\$300
○ More than 4 hours	\$500

The Remuneration Tribunal has determined an Extra Meeting / Activity allowance for Councillors of Community Councils of up to \$1000 a year, if the extra meeting / activity is approved by Council.

10. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Professional Development Allowance is increased to \$4000 in a financial year, and will now be more flexible. The total amount claimable in a year, is the total of two years being based on the annual allowance, plus one year drawn in advance or one years remaining balance from a previous year. The maximum amount claimable by any Councillor, is the sum total of one year for each year of the elected term.

The Professional Development Activity must be specifically related to the role of a Councillor and approved by the Council. Courses to be encouraged are:

- AICD Company's Director Course; and
- Professional Activity conducted by Local Government Association Northern Territory.

Proof of completion for each stage of the course / activity is required before further payments can be claimed.

11. DEPUTY PRINCIPAL MEMBERS ALLOWANCE

Currently, Deputy Principal Members are paid Base and Electorate Allowance in three groups:

- Darwin;
- Alice Springs and Palmerston; and
- Others.

If the same methodology is also applied to a Deputy Principal Member's Allowance and a Councillor's Allowance is maintained, this allowance will be:

Council	Deputy Principal Member Allowance	Councillor Allowance	Total Allowances
Darwin	\$23,800	\$31,000	\$54,800
Palmerston	\$17,200	\$22,000	\$39,200
Alice Springs	\$16,500	\$22,000	\$38,500
Litchfield	\$16,000	\$22,000	\$38,000
Other Municipal and Regional	\$16,000	\$20,000	\$36,000

There is no additional Allowance for Deputy Principal Members of Community Councils.

12. PRINCIPAL MEMBERS ALLOWANCE

Currently, Principal Members are paid Mayoral and Electorate Allowance in three groups:

- Darwin;
- Alice Springs and Palmerston; and
- Others.

Applying the same methodology for Councillor Allowance, and building on the Councillor Allowance, the Principal Member Allowance has been calculated as follows:

Council	Principal Member Allowance	Councillor Allowance	Total Allowance
Darwin	\$127,200	\$31,000	\$158,200
Palmerston	\$92,000	\$22,000	\$114,000
Alice Springs	\$89,000	\$22,000	\$111,000
Litchfield	\$83,000	\$22,000	\$105,000
Others Town and Regional	\$82,000	\$20,000	\$102,000
Coomalie	\$18,000	\$7,000	\$25,000
Belyuen	\$20,000	\$5,000	\$25,000
Wagait	\$5,000	\$5,000	\$10,000

13. VEHICLES FOR PRINCIPAL MEMBERS OF TOWN AND REGIONAL COUNCILS

In discussions with Councils, the Remuneration Tribunal was advised that some Principal Members are provided with a Council maintained vehicle. It is considered that this allowance should be included in the Determination.

The Remuneration Tribunal has determined that if the Principal Members has not been given a vehicle by the council, they are entitled to an allowance. The Remuneration Tribunal has determined the vehicle allowance of \$25,000 per financial year.

Principal Members of Regional Councils are to be offered a Council maintained vehicle or a vehicle allowance of \$40,000 per financial year. This recognises the high cost of maintaining vehicles in the Regional areas.

The Vehicle Allowance will be paid each fortnight or monthly.

14. TRAVEL ALLOWANCE

Councillors who are required to stay away from home overnight on Council approved business will be entitled to Travel Allowance.

The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2021/6 or any subsequent Taxation Determination made in substitution of that Determination.

15. FUTURE INQUIRIES

This is the first inquiry into Members of Local Government Council Allowances by an independent body and it would be enhanced if a follow up inquiry by the Remuneration Tribunal can be conducted in 2023, to review the impact of the allowances that have been established. Such an Inquiry will also allow Councils and Councillors to raise any issues that have resulted from the implementation of this Determination.

16. APPENDIX A

Appendix A provides a comparison between existing and new allowances.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal

The Hon Syd Stirling AM
Member
Remuneration Tribunal

Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023

APPENDIX A to the Report on Allowances for Members of Local Councils

Comparison of Existing Allowances with New Allowances

Municipal and Regional Councils

ALLOWANCE COUNCIL	CURRENT	NEW
Councillors Katherine & Regional	\$18,454	\$20,000
Alice Springs	\$21,430	\$22,000
Palmerston	\$21,430	\$22,000
Litchfield	\$21,430	\$22,000
Darwin	\$30,706	\$31,000

Mayor Total Allowance

Katherine & Regional	\$94,888	\$102,000
Litchfield	\$94,888	\$105,000
Alice Springs	\$110,704	\$111,000
Palmerston	\$110,704	\$114,000
Darwin	\$158,144	\$158,200

Deputy Mayor Total allowance

Katherine & Regional	\$32,720	\$36,000
Litchfield	\$32,720	\$38,000
Alice Springs	\$38,173	\$38,500
Palmerston	\$38,173	\$39,200
Darwin	\$54,531	\$54,800

Community Councils

Councillors Belyuen	\$4,503	\$5,000
Coomalie	\$4,000	\$7,000
Wagait	\$653	\$5,000
Mayor Belyuen	\$25,039	\$25,000
Coomalie	\$27,848	\$30,000
Wagait	\$3,631	\$10,000



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL GOVERNMENT COUNCILS**

DETERMINATION NO. 1 OF 2023

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Municipal Councils are the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Community Councils are the following:

- Belyuen.
- Coomalie; and
- Wagait.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
 - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
 - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is defined in the *Local Government Act 2019* as an elected member of a Local Council:

2. ALLOWANCES

The following allowances will be paid annually.

COUNCILLORS' ALLOWANCE

Darwin	\$31,000
Palmerston	\$22,000
Alice Springs	\$22,000
Litchfield	\$22,000
Other Municipal and Regional	\$20,000

Community Councils

Coomalie	\$7000
Belyuen	up to \$5000 as approved by Council
Wagait	up to \$5000 as approved by Council

DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000

Community Councils

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$5000 as approved by Council

3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies;
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
 - Including, but not limited to:
 - donations;
 - organization sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

4. EXTRA MEETING / ACTIVITY ALLOWANCE

4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Municipal and Regional Councillors and Deputy Principal Members of those Councils. The allowance may be accessed as follows:

- additional meetings of full Council or established sub-committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee if activity takes place during normal business hours as follows:
 - up to 2 hours \$200
 - between 2 and 4 hours \$300
 - more than 4 hours \$500
- An Extra Meeting / Activity Allowance of up to \$1000 per financial year, can be paid to Councillors of the Community Councils, when attending an extra meeting / activity approved by the Council.

5. PROFESSIONAL DEVELOPMENT ALLOWANCE \$4000 PER YEAR

- 5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members, Councillors of Municipal and Regional Councils.
- 5.2. Professional Development Allowance up to \$1000 per financial year, may be claimed by all Principal Members and Councillors of Community Councils if approved by the Council.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The AICD Company's Director Course should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory (LGANT).
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel involves 50kms from home base, and is capped at \$5000 per financial year, travel does not occur in a Council supplied and maintained vehicle, and the Councillor is not in receipt of a motor vehicle provisions in Clause 7 below.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 78 cents a kilometre in 2022-23.
- 6.3. Vehicle Allowance will be available in the following circumstances:
 - travel to and from statutory Council meetings;
 - travel to and from official Council approved meeting;
 - travel to and from approved function representing the Principal Member;
 - travel to and from Local Authority Meetings;
 - travel to and from all meetings of Council or their sub-committees; and
 - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.

7. PROVISION OF MOTOR VEHICLE

- 7.1. If Principal Members of Municipal and Regional Councils are not given a Council maintained vehicle they can receive a Vehicle Allowance.
- 7.2. The Vehicle Allowance, which will be paid fortnightly or monthly, will be:
 - \$25,000 per year for Municipal Principal Members; or
 - \$40,000 per year for Regional Principal Members.

8. TRAVEL ALLOWANCE


Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.

The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2021/6 or any subsequent Taxation Determination made in substitution of that Determination.


9. GENERAL

9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:


- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	9.3
Title:	Organisational Growth Unit Report
File Reference:	1062229
Author:	Peter Ryan, A/ Director of Organisational Growth

SUMMARY

The purpose of this report is to inform Council about the progress of achievement of the strategic goals within the Organisational Growth unit for the period since the last Ordinary Council Meeting. The Organisational Growth unit is focused on growing human and financial resource capacity and upholding adherence to quality and compliant service delivery.

BACKGROUND

To provide Council with an update on matters relating to the activities and outcomes of the Organisational Growth unit including:

Business Development (Grants, Commercial Contracts, Tenders, Housing); People and Capability (Human Resources, Recruitment, Learning and Development, Work Health and Safety); and Community Support (Community Engagement, Community Care, Quality and Compliance).

COMMENT

1. BUSINESS DEVELOPMENT

1.1. Grant and Tender submissions/income generating activity during the period:

1.1.1. Total number of Grants submitted: 0

1.1.2. Total dollar value of Grants submitted: 0

1.1.3. Total number of Tenders/Commercial Proposals submitted: 1

- **Power & Water Tender updated**

1.1.4. Total dollar value of Tenders/Commercial Proposals submitted: \$7.9M

1.2. Grants and Tenders confirmed as successful during the period:

1.2.1 Total number of successful Grants awarded: 1

- NTG Youth Week grant \$2,000

1.2.2 Total dollar value of successful Grants awarded: \$2,000

1.2.3 Total number of successful Tenders/Commercial Proposals awarded: 1

- Extension of Aerodrome maintenance and inspection contract: \$573,231

2.2.1 Total dollar value of successful Tenders/Commercial Proposals awarded:
\$573,231

Leanne Johansson commenced on 13 February 2023 as the Business Development Manager.

We will be returning the following grant:

Tourism and Town Asset Grant (Jabiru Flying Fox) has been declined as the proposed location of the flying fox is not consistent with the Kakadu Masterplan - \$65,333.15. Further Council has not budgeted for the co-contribution and there appeared to be no consultation.

PEOPLE & CAPABILITY

Employee Handbook

Employee Handbook, extended its consultation. Intended date for finalisation and release moved to end of March 2023.

Changes to the National Employment Standards in relation to paid Family and Domestic Violence Leave, has resulted in some reviews to Council policies and preparation for changes to the payroll system and appropriate communication and education to the staff.

People and Capability Team is researching recruitment software solutions due to the expiry date of the current system.

Recruitment

- Increase of internal applicants being successful after acting in roles.
- Recruitment officer successful in gaining lunch vouchers for CDP clients now working for WARC.
- Alternative plan in place for local Indigenous with a lack of Identification for Criminal History Checks.
- Simplified Interview process now in place for local Indigenous applicants (Level 3 and above).
- Indigenous panel member included on lower level interview panels (when available).
- Only one position, this year, to be readvertise – CSM Maningrida.
- Faster recruitment process.
- Selection Reports now being approved by CSM's and managers instead of Executive Managers (as per the delegation).
- Previous Operational WARC employees re-entering back, now being approved by CSM's instead of COO.
- COO or Operations Administration Officer – no longer required on all Operational Services interview panels

Training

In the last few weeks we have had some team members participating in various training opportunities and courses as follows:

- WARC partnered with National Wellbeing Alliance to deliver a Mental Health First Aid course in Maningrida. This training opportunity will be coming to other communities later this year.
- The Remote Trauma Course was facilitated in Maningrida by CareFlight and they have already scheduled visits to all WARC communities in 2023.

Also, the P&C team has been visiting our communities to collect expressions of interests from our local staff who want to improve their language, literacy and numeracy skills. This initiative is part of the Foundation Skills for Your Future (FSfYF) program, funded by both the Federal and the NT Governments. WARC, together with CDU, is currently working on submitting an application for funding to offer this program to our local staff to help them improve their foundation skills.

Performance

The mid-year Progress Reviews for the Annual Success Plans have been a priority for the last month. Direct managers and supervisors have been prompted to perform 6-month check-ins since December 2022 with minimal results. However, by making this topic a priority for the Executive Management meetings, this has caused a positive effect and response. WARC currently has 93 employees in pay Level 4 or higher. Out of those 93, 12 employees are still on probation so they are not yet required to complete an Annual Success Plan. This means the 81 remaining employees are the ones who are required to have a plan. To date, 62 out of the 81 employees required have completed a plan, representing 76%.

COMMUNITY SUPPORT

Youth, Sport & Recreation (YS&R)

- AFLNT are visiting communities in March 2023 and running joint events with WARC.

- Skateboarding is confirmed in Gunbalanya community on 13-15 March 2023 and at Warruwi on 3-5 April 2023.
- Gunbalanya YS&R team leader completed the bronze medallion training in community.
- WARC and the Stronger Children, Stronger Communities group in Gunbalanya have been collaborating to deliver youth programs.
- WARC has sent 2 representatives to the National Social and Emotional Wellbeing Forum 2023. It is anticipated that the opportunity to attend will continue to develop knowledge and broaden contact opportunities which will be beneficial to WARC and communities in the future.
- Planning for the 2023 Kurrung festival has commenced.

Community Safety

- Night Patrol (NP) is being run consistently in Gunbalanya, Minjilang and Warruwi. Data collection with NP continues to be a focus area and staff are being supported to use the app and/or the data sheets to capture the data. This process is also being supported by the CSM's and Wellbeing Coordinators (where applicable) in community.
- Gunbalanya Safe House (SH) has supported clients with emergency evacuations in the past month. The provision of a group educator/counsellor for staff has been implemented and is due to start on 27/02/2023. This will run until 30/06/2023 and then the reviewed.

Crèches

- Minjilang crèche building is closed until repairs can be completed. The service was operating from a temporary location at the school, this has been relocated to the church due to space limitations at the school. Staff transitioned to the church and during the funding body review they stated they were impressed with the set-up of the temporary crèche and the utilisation of the available space. The repairs to the Crèche building roof is anticipated to begin after the wet season.

Aged Care/NDIS

- Recent changes to staffing; Senior Project Officer and Community Services Support Manager positions are currently vacant. NDIS Support Officer position has been recently filled by a male staff member that enhances engagement opportunities with the male clients.
- Local staff at our community care centres are stable at the current time.
- The NDIS audit has been scheduled for 17-18 April 2023.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Council projects and programmes are heavily dependent on grant funding and it is therefore vital that Council is updated on the status of grants.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in Pillars 1, 2 and 3 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.
Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.
Goal 1.4	Community Events Deliver cultural, civic and sporting events which engage and unite the community.
Goal 1.5	Cultural Awareness Training Develop increased understanding and observation of cultural protocols.
Goal 1.6	Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1	Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment.
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PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.1	Cultural Safety Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.
Goal 3.2	Health and Safety Staff and public safety is achieved via planning, education and training.
Goal 3.3	Training and Development Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.
Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted the report entitled 'Organisational Growth Unit Report'.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	10.1
Title:	Operations Report - February 2023
File Reference:	1061817
Author:	Fiona Ainsworth, Acting Chief Operating Officer

SUMMARY

This report is presented to Council in order to provide an overview on operations and services delivered to the West Arnhem Regional Council communities.

BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support is provided to elected members.

COMMENT

1. Technical Services Projects

1.1. Regional

- a. 2023 Veterinarian program tender awarded to Ark Hospital, with Jabiru site visit completed in mid-February 2023 and community visits still to start in late April 2023.

1.2. Gunbalanya

- a. Traditional Owner's (TO's) have approved the location of the billabong hard structure. Still awaiting AAPA application clearance, before proceeding with TO's consultations to allow the project to commence and be constructed onsite.
- b. Diesel Fuel Tank installed and hold-down brackets fitted to the concrete pad in late January 2023. Commissioning to occur after the wet, once river is down and delivery of diesel received.

1.3. Jabiru

- a. Sinkhole remediation project to commence early March 2023, dependent on the weather and contractors.
- b. Tender for Jabiru road maintenance works was released on 3 February 2023, applications close 27 February 2023.
- c. Quotes obtained for community Flying Fox, as part of round 2 Tourism Town Asset Grant. The Jabiru pool has been nominated as preferred location, awaiting approval before proceeding with equipment order.
- d. Northern Territory Government (NTG) overseeing the Jabiru sewer main remediation works required and the associated cost.
- e. Tourism Town Asset Program Round 2, installation of cableway / flying fox at Jabiru lake precinct.
Administration has determined to withdraw from this approved grant round. No consultation was undertaken prior to application. Additionally, we seek to minimise the introduction of new assets at this point and this grant required a WARC co-contribution of \$21,778 excluding GST, to meet the 25% cash contribution to the overall project value.

1.4. Maningrida

- a. Contractor has completed scope of works required for the installation of the digital screen at the council office. Equipment has been ordered and contractor working on suitable security doors to deter vandalism and damage.
- b. Rest shelters manufactured and delivered to community late October 2022. Awaiting confirmation of location for the remaining 2 shelters, to be discussed at Local Authority Meeting on 2 March 2023.
- c. Park shelters near the Health Clinic, contractor on site mid- February 2023 but works could not proceed due to weather conditions. Contractor scheduled to return before end of March 2023.
- d. Mala'la Road works to commence post wet season 2023. Contractor provided revised design and quotation. Roads-to-Recovery application submitted for the variation.
- e. Contractors schedule to commence Maningrida oval irrigation works in late February 2023, using WARC's trencher to complete the works.
- f. Maningrida oval light-towers installed and minor issue has now been corrected.
- g. Manyikarra Road works completed late 2022. Contractor to return post wet season, to repair and correct washouts that have occurred.
- h. Received approval for the additional works required to the Coconut Grove half basketball, with works schedule to commence in the dry season 2023.
- i. New-sub second basketball court, anthropologist site visit conducted. Awaiting NLC to community visit and conduct consultations prior issuing of a 'Letter of Comfort'.

1.5. Minjilang

- a. Crèche roof rectification drawings and engineering report received. Discussion with NTG regarding funding support to proceed with the required works. Awaiting response from management.
- b. Local Authority approved cost to engage engineer to assess the outdoor theatre and provide a report on the integrity of the structure.
- c. Digital screen work to begin late in the year, after installation is completed in Maningrida and Warruwi communities.

1.6. Warruwi

- a. Council Services Manager (CSM) following up with contractor to install remaining solar lights by March 2023, with locations determined and existing poles already in place.
- b. Contractor has completed scope of works required for the installation of the digital screen at the council office. Equipment has been ordered and contractor working on fabrication of stand alone security doors, to avoid asbestos walls and to protect the screen from both the weather and vandalism.

2. Community Operations

2.1. Post Office Services

Total amount of post received and delivered for reporting period = 16,692kg

- a. Communications in the Minjilang community were down on 3 separate occasions during the reporting period,

2.2. Sport and Recreation Programs

Total attendance to the sport and recreation programs for reporting period = 1,181

- b. Gunbalanya Aboriginal Culture day held on 24 February 2023.
- c. Gunbalanya team continue to collaborate with Adjumarllal Youth, combining youth, sport and recreation activities at various times.
- d. Jabiru team currently undertaking a 10 week Alcohol and Other Drugs (AOD) grant project involving Red Lilly Health, Jabiru Area School, Clontarf, Stars and Jabiru Clinic, to produce a music video based on AOD messaging provided by Jabiru youth.

- e. Maningrida team held painting sessions for the WARC T-shirt competition for NAIDOC week celebrations.

2.3. Aquatic Centres

Total attendance to the Aquatic Centres for reporting period = 3,022.

- a. Maningrida team serving fruit for the kids attending the pool on Saturdays and Sundays.

2.4. Early Learning Centres

Total attendance to the Early Learning Centres for reporting period = 549.

- a. Jabiru Childcare Centre has had 2 new Early Childhood Educator – Assistants commence in early February 2023.
- b. Jabiru Childcare Centre has had an increase of both new and re-enrolments for 2023 and working on a few projects, including review of policies and procedures, staff structure, fee structure, 3rd-party software provider and after school care.
- c. Minjilang Crèche relocated to the community church 6 February 2023, due to the Mamaruni School having large volume of student enrolments and thus has no capacity to accommodate the crèche. Further funding is being sort from Northern Territory Government (NTG), for the works required to the Crèche roof structure.

2.5. Aged Care Services

Total amount of meals provided for reporting period = 1,550.

- a. Gunbalanya team now provides laundry care for participating clients.
- b. Gunbalanya team also offering yard maintenance services to clients.
- c. New Community Care Officer Gunbalanya commence on 13 February 2023.
- d. Community Care Cook Gunbalanya recruitment now finalised, filled internal by the Community Care Assistant.
- e. Jabiru community care team are work towards getting clients access to care packages.
- f. Minjilang Age Care still have minimal clients to care for, with many currently away for sorry business, medical or personal reasons.

2.6. Disability care for NDIS participants

Total NDIS participants for reporting period = 29.

- a. Gunbalanya NDIS services provided are still currently minimized to in-home support, but looking to grow these services and provide great opportunities for employment in the future.

2.7. Broadcasting

Total number of Top End Aboriginal Bush Broadcasting Association (TEABBA) on-air hours for reporting period = 95 hours.

- a. TEABBA have installed technology to enable the Radio Broadcaster to broadcast regionally, across a number of communities and outstations across West Arnhem on FM 106.1, 24 hours a day.
- b. Broadcasting Officer Gunbalanya was absent for extended period and planning to return to work mid-February 2023.
- c. Maningrida has had 17 days of consistent live broadcasting for the reporting peiord.
- d. Waruwi services were not provided on a few occasions due to due to no staff available.
- e. Waruwi team look to be an active part of Night Patrol programs and Youth Services engagement as the year progresses.

2.8. Landfill Site

- a. New Landfill Officer Gunbalanya commenced on 13 February 2023 and was provided with on-site training with the Jabiru Landfill Officer.
- b. Due to staff shortages and vehicle licensing requirements, the rubbish pick-ups for the Gunbalanya community have been haphazard. Once training completed, normal Monday to Friday schedule to resume.

- c. As part of Jabiru remediation work, Jabiru landfill site accepted waste material for 4 demolished houses.
- d. Maningrida garbage truck broke down for 2 days during the reporting period. Minimal disruption occurred, with small hard waste still being collected during this time.

2.9. K9 Security Pilot program (Maningrida only)

Total number of incidents occurred in the reporting period = 3, all were minor incidents with no property damage or goods stolen.

- a. Maningrida Community K9 Security Pilot program commenced on 16 February 2023, with 2 security personnel and 2 dogs patrolling the community throughout the night.
- b. K9 Patrol 1 runs from 7.00pm – 4.00am and K9 Patrol 2 runs from 9.00pm – 6.00am, rotate throughout the community including visiting Maningrida Progress Association (MPA) store, Bawinanga Aboriginal Corporation (BAC), Mala’la Health Service, Maningrida School, Police Station, Wild Foods Cafe, Dhukurrdji Lodge and Council office, pool and works yards.
- c. If an incident occurs, the relevant asset owner and/or corporation is notified immediately and daily reports submitted at the end of each shift and filed into Magiq.
- d. This K9 Security Pilot program is a joint venture with co-contributions from the NTG and other community stakeholders. WARC pay 10% of the program costs.

2.10. CSM’s Meetings and Events Attended

Total meetings attended for reporting period = 54.

- a. Gunbalanya held staff lunch on 3 February 2023, for the current Centrelink Senior Officer, for the 13 years’ of service with the council.
- b. CSM Gunbalanya had introduction meeting with NT Police Officer in Charge (OIC) and discuss issue of wild pigs roaming in community.
- c. CSM Jabiru attend Project Steering Group meeting, Jabiru Service Delivery meeting and Parks Australia Jabiru Remediation meeting during the reporting period.

2.11. Vacancies

Total number of vacancies across the Council for reporting period = 25.

- a. Gunbalanya = 3
- b. Jabiru = 9 (Operations team only)
- c. Maningrida = 2
- d. Minjilang = 7
- e. Waruwi = 4

2.12. Staff Attendance

Total percentage of attendance across the communities for reporting period = 73.60 %.

2.13. Community Wins

- a. New electronic noticeboard screen installed at the Gunbalanya Council Office on Saturday 28th January 2023.



b. New street signs installed throughout Warruwi community. Further discussion with NIAA regarding funding possibilities to implement both English and Mawng signage.



c. Jabiru works team attended field training with Kakadu National Park, while the rangers were spraying weeds and paragrass, around in the Jabiru Lake.



STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As outlined in Council's 2022-2023 budget.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the pillars 1, 3 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4

Community Events

Deliver cultural, civic and sporting events which engage and unite the community

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4

Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted the report entitled *Operations Report – February 2023*.

ATTACHMENTS


- 1 Operations Snapshot - February 2023.pdf



Operations Snapshot – February 2023



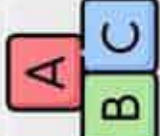
Post Received
16,692 kg
 21/22 comparison: 9,006 kg




Sport & Recreation Attendance
1,181
 21/22 comparison: 1,262



Aquatic Centre Attendance
3,022
 21/22 comparison: 1,105



Early Learning Student Attendance
549
 21/22 comparison: 591




Aged Care Meals Provided
1,550
 21/22 comparison: 3,065



NDIS Participants
29
 21/22 comparison: 28



Broadcasting On-Air Hours
95 hrs
 21/22 comparison: n/a



CSM Meetings & Events Attended
54
 21/22 comparison: 66



Staff Attendance Rates
73.60 %
 21/22 comparison: 72.40 %

Operations Snapshot – February 2023

Post Received



Gunbalanya – 1,347 kg
 Jabiru – 9,650 kg
 Maningrida – 5,370 kg
 Minjilang – 129 kg
 Warruwi – 196 kg

Sport & Recreation Attendance



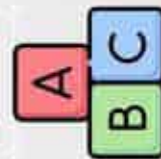
Gunbalanya – 550
 Jabiru – 186
 Maningrida – 66
 Minjilang – 0
 Warruwi – 379

Aquatic Centre Attendance



Gunbalanya – n/a
 Jabiru – 986
 Maningrida – 2,036
 Minjilang – n/a
 Warruwi – n/a

Early Learning Student Attendance



Gunbalanya – n/a
 Jabiru – 390
 Maningrida – n/a
 Minjilang – 45
 Warruwi – 114

Aged Care Meals Provided



Gunbalanya – 884
 Jabiru – 370
 Maningrida – n/a
 Minjilang – 108
 Warruwi – 188

NDIS Participants



Gunbalanya – 22
 Jabiru – 4
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 3

Broadcasting On-Air Hours



Gunbalanya – 0 hrs
 Jabiru – n/a
 Maningrida – 68 hrs
 Minjilang – 0 hrs
 Warruwi – 27 hrs

CSM Meetings & Events Attended



Gunbalanya – 6
 Jabiru – 12
 Maningrida – 2
 Minjilang – 6
 Warruwi – 28

Staff Attendance Rates



Gunbalanya – 63.00 %
 Jabiru – 100.00 %
 Maningrida – 50.00 %
 Minjilang – 75.00 %
 Warruwi – 80.00 %

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	10.2
Title:	Approval of Capital Expenditure 1.8 Tonne Mini Excavator
File Reference:	1061534
Author:	Graham Baulch, Project Coordinator Fleet

SUMMARY

This report is to provide Council with recommendations for the approval and acceptance of the tender for the purchase of a 1.8 tonne excavator and trailer for the Minjilang community.

BACKGROUND

Minjilang lost their ability to dig when the CAT 428F backhoe had an engine failure and was sold at auction. The 1.8 tonne excavator and trailer combination was selected as an affordable replacement.

COMMENT

Quotes were sought from three existing reliable suppliers, these bids can be seen in the following weighting matrix.

Minjilang 1.8 tonne excavator Matrix

Tenderer	Machine	Tender
Komatsu	Komatsu PC18MR - 3	\$44,575
Forecast Machinery	Kobelco SK17SR – 6	\$53,754
Airpower	Kubota KX018-4HG	\$56,270

Recommended Brand	Cost per unit
Komatsu PC18MR – 3	\$44,575

The bids were assessed and the selection was based on a combination of quality of support from the dealer and experience with other Komatsu products. The machine selected from the 3 bids was the Komatsu PC18MR - 3 from Komatsu Australia at \$44,575 plus GST.

STATUTORY ENVIRONMENT

This asset purchase will be conducted in accordance with relevant provisions in the Local Government Act 2019.

POLICY IMPLICATIONS

Council's Strategic Asset Management Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant is utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.	
Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
Goal 4.2	Fleet, Plant and Equipment Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

1. received and noted the report entitled *'Approval of Capital Expenditure Minjilang 1.8 Tonne Mini Excavator'*; and
2. approved the acceptance of the submission provided by Komatsu Australia for a Komatsu PC18MR – 3 excavator and trailer at \$44,575, exclusive of GST.

ATTACHMENTS

- 1 Komatsu PC18MR - 3 excavator and trailer.pdf 3 Pages

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	10.3
Title:	Approval to Dispose of Surplus Fleet Asset
File Reference:	1061813
Author:	Graham Baulch, Project Coordinator Fleet

SUMMARY

The purpose of this report is to seek Council's approval for the disposal of surplus fleet assets by way of public auction.

BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy, the General Manager Technical Services and Project Coordinator Fleet Operations identify vehicles and plant to be disposed of via public auction.

COMMENT

During ongoing audits the following item was identified as not economically viable to maintain in accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy.

- 1 2009 Toyota Hiace bus – no longer viable to maintain.

STATUTORY ENVIRONMENT

This asset disposal will be conducted in accordance with relevant provisions in the Local Government Act 2019.

POLICY IMPLICATIONS

Council's Strategic Asset Management Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.	
Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
Goal 4.2	Fleet, Plant and Equipment Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. received and noted the report entitled *'Approval to Dispose of Surplus Fleet Asset'*; and**
- 2. approved the sale via auction of the 2009 Toyota Hiace Bus – Jabiru.**

ATTACHMENTS

- 1 2009 Hiace bus pics.pdf 1 Page**



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	11.1
Title:	Report for the Warruwi Local Authority Meeting held on 16 February 2023
File Reference:	1062183
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Warruwi Local Authority meeting held on 16 February 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

Warruwi Local Authority participated in Governance and Code of Conduct training on 15 February 2023, presented by Enock Menge from the Local Government Department of Chief Minister and Cabinet. Attendees will receive a certificate of participation form the department.

STATUTORY ENVIRONMENT

1. Section 101(5) *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per approved funding for the recommended projects.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	<p>Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
 Our processes, procedures and policies are ethical and transparent.**

Goal 6.3	<p>Council and Local Authorities Excellence in governance, consultation administration and representation</p>
Goal 6.5	<p>Planning and Reporting Robust planning and reporting that supports Council's decision-making processes</p>

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 16 February 2023.**
- 2. Endorse the recommendations arising from the Warruwi Local Authority meeting held on 16 February 2023.**

ATTACHMENTS

- 1 2023.02.16 Warruwi Local Authority Minutes - Unconfirmed.pdf**



Minutes of the Warruwi Local Authority Meeting
Thursday, 16 February 2023 at 10:00

Chairperson Nicholas Hunter declared the meeting open at 10:12, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Nicholas Hunter
Member	Eda Waianga
Member	Alfred Gawaraidji
Member	Richard Nawirr
Member	Philip Wasaga

ELECTED MEMBERS PRESENT

Acting Mayor	Elizabeth Williams
Councillor	James Marrawal
Councillor	Jacqueline Phillips

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Finance Officer	David Glover (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Governance and Risk Advisor	Jessie Schaecken (video conference)
Council Services Manager	Matthew Griffiths

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

RESOLVED:

That Warruwi Local Authority noted apology from Chairperson Jason Mayinaj for the meeting held on 16 February 2023.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

RESOLVED:

That Warruwi Local Authority noted nil member absences without notice for the meeting held on 16 February 2023.

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

WAR145/2023 RESOLVED:
 On the motion of Mr Eda Waianga
 Seconded Mr Richard Nawirr
 That the agenda for the Warruwi Local Authority meeting of 16 February 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

WAR146/2023 RESOLVED:
 On the motion of Councillor James Marrawal
 Seconded Member Eda Waianga
 That Warruwi Local Authority received and recorded nil declarations of interest for the meeting held on 16 February 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 9 JANUARY 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 9 January 2023.

WAR147/2023 RESOLVED:
 On the motion of Mr Richard Nawirr
 Seconded Mr Eda Waianga
 That the minutes of 9 January 2023 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

10.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Committee considered Council's Response to Local Authority Issues Raised.

WAR148/2023 RESOLVED:
 On the motion of Mr Nicholas Hunter
 Seconded Mr Richard Nawirr
 That the Warruwi Local Authority received and noted the report entitled 'Council's Response to Local Authority Issues Raised'.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

11.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

WAR149/2023 RESOLVED:

On the motion of Mr Alfred Gawaraidji

Seconded Mr Eda Waianga

That Warruwi Local Authority:

1. Reviewed the action items list and approved to remove any completed actions.
2. Requested Matthew Griffiths Council Services Manager Warruwi to bring a report to the Local Authority regarding the feral horse population and control methods.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

Richard Nawirr left the meeting 11:04.

12.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

WAR150/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Mr Alfred Gawaraidji

That Warruwi Local Authority received and noted the report entitled 'CSM Operations Report on Current Council Services'.

CARRIED

FINANCE REPORT

15.1 FINANCIAL REPORT TO DECEMBER 2022

The Committee considered Financial Report to December 2022.

WAR151/2023 RESOLVED:

On the motion of Mr Eda Waianga

Seconded Councillor James Marrawal

That Warruwi Local Authority received and noted the Financial Report for the year to date period, July 2022 to December 2022.

CARRIED

15.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

WAR152/2023 RESOLVED:

On the motion of Councillor James Marrawal

Seconded Mr Alfred Gawaraidji

That Warruwi Local Authority:

1. Received and noted the report entitled 'Local Authority Funding',
2. Continued to discuss and recommend projects that are of importance to the Local Authority irrespective of available funding as financial support for these projects may be sourced from elsewhere if approved by Council.

CARRIED

GENERAL ITEMS

17.1 PURCHASE OF CULTURAL/FUNERAL TRAILER

The Committee considered Purchase of Cultural/Funeral Trailer.

WAR153/2023 RESOLVED:

On the motion of Mr Nicholas Hunter

Seconded Mr Eda Waianga

That Warruwi Local Authority:

1. Received and noted the report entitled 'Purchase of Cultural/Funeral Trailer',

2. Will take this item to Community and agency consultation for a more culturally appropriate alternative.

CARRIED

Meeting broke for a short lunch break 12:01 and resumed at 12:19.

17.5 WATER SECURITY DEPUTATION

Deputation Water security issues presented by Cail Rayment Water Demand Coordinator – remote, Power and Water, Water security issues

That Warruwi Local Authority received and noted the presentation by Power and Water Corporation and invited Cail Rayment to return again next Local Authority meeting.

17.2 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

RECOMMENDATION:

Raised through the chair a concern about staff accommodation at Lot 9 Warruwi in that one unit is paying for the hot water system across all three units

17.3 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL REGIONAL PLAN STRATEGIC PLAN 2023 -2024

The Committee considered Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024.

RESOLVED:

That Warruwi Local Authority:

1. Received and noted the report
2. Nominated projects and priorities of local significance which will inform the West Arnhem Regional Plan;
 - a) Mechanic for Council and Private Vehicles
 - b) Water availability
 - c) Horse Eradication
 - d) Funeral car
 - e) State emergency services
 - f) Sea Wall
3. Provided feedback on the current organisational values and suggested a focus areas and alternative values for consideration by the administration.
 - a) LORE
 - b) Language
 - c) Culture
 - d) Thinking ahead
 - e) Flexibility
 - f) Cultural Leave
 - g) Active Listening
 - h) Taking time to think

17.4 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

RESOLVED:

That the Warruwi Local Authority considered and noted the submission made to the Northern Territory Review of Local Authorities



West Arnhem Regional Council

Local Authority Consultation

Submission to the Review of Local Authorities 2022-2023

Contents

Executive Summary

Process for receiving feedback

Gunbalanya Local Authority

Minjilang Local Authority

Warruwi Local Authority

Maningrida Local Authority

Consolidated themes

Council response to feedback received

Conclusion

Executive Summary

There are 9 Regional Councils within the Northern Territory and 63 Local Authorities. Local Authorities play an integral role at the intersection between Government and the communities we serve. West Arnhem Regional Council (WARC) has four Local Authorities within its borders: Gunbalanya, Minjilang, Warruwi and Maningrida with each group containing a mix of community representation including Traditional Owners on each membership.

In 2021 the Northern Territory Government commissioned a desktop review of Local Authorities across the Territory.

In 2022 a second review of Local Authorities was commissioned however the second review sought the engagement of Local Authorities to provide feedback to the Department on the strengths and challenges faced in fulfilling the intended function of the membership.

In response to the commissioning of the second phase of reviewing Local Authorities Council held a meeting with each across the Region.

Summary of findings and recommendations

There were several key themes which emerged during the consultation process

1. Greater flexibility regarding the funding guidelines is needed
2. Increased meetings were also requested across the board, however there were considerable variations between each LA as to the frequency required and format of proposed additional meetings
3. Use of proxies was unanimously recommended
4. Code of Conduct and Governance Training for LA members requested
5. Expressions of concern regarding project delays
6. Communication breakdowns noted between Council and the LA
7. Youth engagement and succession planning is critical

The opportunity such feedback presents to address the concerns raised, improve project outcomes and relationships with our membership and communities has been warmly welcomed. The following recommendations to Council based on the response from the consultations has been endorsed by unanimous resolution of full Council at its Ordinary Council Meeting of 18 January 2023.

1. approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation,
2. directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting,
3. directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings,
4. supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement and directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication as a matter of priority

Process for receiving feedback

In response to the second phase of the review of Local Authorities by the Northern Territory Government, Council held an additional meeting in January 2023 with each Local Authority across the Region in order to garner feedback for Council's consideration and inform Council's submission to the Review.

Each Authority was provided a written report explaining the purpose of the review and Council's intention to provide a submission to the Department detailing their feedback. The report was also verbally provided to the groups and included the mandatory consultation questions with some focus discussion questions from the administration provided also.

Minutes of each meeting were recorded and the administration committed to providing summary of the key findings and recommendations to the Local Authorities via the communities Council Services Manager in addition to having the minutes tabled at the following Local Authority Meetings.

Gunbalanya Local Authority

Key themes and recommendations

The Gunbalanya Local Authority expressed the view of feeling like they were working in isolation. They wished to see increased collaboration between heads of agencies, local stakeholders, Council and the Local Authority membership.

- It was suggested that the number of Local Authority meetings increase to 6 with 1 held during the dry season and 5 during the wet season due the amount of sorry business
- That some meetings would be held as a joint meeting with stakeholders at an alternative community location (not council offices)
- Invitation to Traditional Land Owners should be made to join the membership and/or attend as an invited guest to increase transparency and ensure the cultural safety of members by following appropriate cultural protocols

The membership expressed the feeling of frustration and disempowerment due to the current Local Authority Funding Guidelines in that they were restrictive and unsupportive of locally identified needs.

For example, the community had approached the Local Authority to assist with funding towards building an all-weather shelter at Injilak Arts for the Daluk (female) artists of the community to work from during the wet season and under shade on hot days. This would allow the Daluk to earn an income in a culturally appropriate setting being away from the Bininj (male) artists all year round.

This project was deemed unacceptable under the current funding guidelines.

Further examples, the community identified the need for a community funeral vehicle which the Authority wished to fund along with a financial contribution to improve the local morgue to reflect practical and cultural considerations. Both projects were deemed unacceptable under the current funding guidelines.

These are just some example projects from a range of projects which were identified as highly significant to the community which were refused under the guidelines. This has created a sense of despondency within the membership and contributed towards cultural backlash toward members.

Instituting a policy which would allow for Proxy Members was unanimously recommended with the view that it would "build the bench" and teach governance to family members' especially young people. It was also viewed as a culturally appropriate way to expedite projects by minimizing delays due to not making a quorum.

Minjilang Local Authority

Key themes and recommendations

The Minjilang Local Authority are a very strong group. They are proud of their achievements for the community and the collaborative and positive relationships they maintain with local stakeholders. The mantra of the Minjilang Local Authority is "from little things big things grow".

The membership have numerous suggestions for projects of local significance however they expressed the view that due to the small amount of funding they receive they have completed all of the smaller projects and are now limited in the projects they can deliver.

It was unanimously recommended that the Local Authority Funding guidelines be revisited to include the purchase of fleet and machinery as critical infrastructure such as roads maintenance would be a project of high significance to the community. It was also recommended that multiple years' worth of funding to be pooled to carry out larger projects such as larger road works.

The Authority noted that while the members had good working relationships and communication with the community there was a need for council to improve communication with all parties and a number of suggestions towards this were provided by the administration in attendance and from the members present also.

The recommendation to approve the use of Proxies was provided as a method of engaging more broadly with the community and stakeholders including CDP.

It was recommended that an ongoing invitation should be issued to CDP to attend meetings as it was noted that CDP is going through a period of change and it would be beneficial to all to combine resources.

Warruwi Local Authority

Key themes and recommendations

The Warruwi Local Authority are proud of the projects they have sponsored within the community such as the children's playground and the public amenities block. The membership did however express that they felt unclear as to what Local Authority

Funding was intended to support as opposed to ordinary council funding and that training for Local Authority members would be recommended to improve clarity of purpose and improve understanding of governance.

The Authority also expressed the view that the process for allocating projects to time of completion was too long and that increasing the frequency of meetings could provide a solution. It was suggested that the group hold a monthly meeting prior to a council meeting and that every second meeting would be a joint heads of agency/community stakeholder meeting combined with the Local Authority meeting. The membership were clear that increased participation of and communication with Traditional Owners is recommended and that Cultural Authority and Local Authority was often confused by visiting government agencies and external stakeholders attending Local Authority meetings.

Community Planning Days with stakeholders, Local Authority members and Traditional Land Owners would be welcomed to develop a grants wishlist, youth projects and plan for large projects which might require combining multiple years of Local Authority funding. Such large projects might include a new emergency barge landing boat ramp as the current one is now deteriorated beyond repair or the purchase of a front end loader as the Council is currently using a hire loader from contractors working on the island. Both of these projects would currently fall outside of the funding guidelines and a review and change to the guidelines is highly recommended by the Authority as they feel these are the projects of highest local significance.

It was expressed by members that they always receive and make requests for proxy membership and that it is recommended that a policy supporting proxies should be implemented.

The group noted that there had been communication issues between council and members and that improving communication is recommended as a priority for Council to remedy.

Maningrida Local Authority

Key themes and recommendations

The Maningrida Local Authority are proud of the types of projects they are funding for their community and expressed the view that more could be done if there was more flexibility in the funding guidelines which would allow them to increase their pool of funding by combining years together (for example).

The membership are very committed to engaging youth with the Local Authority and Council. The view was expressed that governance training is strongly recommended to be provided at school as "all aboriginal people are exposed to aboriginal corporations in some way right across the territory". This governance training exposure could then be followed up with a youth council or Local Authority meeting membership. It was also recommended that governance training and code of conduct training be provided to all Local Authorities.

The Maningrida Local Authority are proud of their elders who have been councillors and/or Local Authority Members and the use of Proxies was strongly recommended as a method of empowering the next generation to engage with Council.

Heads of Agencies meetings were seen by some members of the group to continue the impost of the intervention and it was suggested that the Local Authority should be the lead in calling stakeholder meetings rather than through heads of agencies which are predominantly run and attended by non-indigenous people.

Communication between the Local Authority, Council and Community was recommended as a priority for improvement with several ideas provided to achieve this objective.

It was suggested that a formal meeting each quarter followed by informal meetings in between would assist in reducing the very long delays in having projects completed and improve communication between all parties

Consolidated themes

1. Greater flexibility regarding the guidelines was unanimously requested across the region with a particular focus on changing the restrictions of Local Authority grant funding to allow for the purchase of fleet, pool funding across multiple years to enable larger community projects and to include the ability to financially support projects in the community not included under local government remit
2. More meetings were also requested across the board, however there were considerable variations between each LA as to the frequency required and format of proposed additional meetings with some groups requesting a meeting prior to an Ordinary Council Meeting (OCM) with an informal LA catch up following the OCM. Others wanted to increase the number of meetings and invite stakeholders to attend every 2nd meeting. Some wished to increase the number of meetings and use the additional meeting to hold joint heads of agencies meetings.
3. All LA's expressed the firm feedback of a feeling of frustration with protracted delays in getting projects off the ground and to the point of completion.
4. Each LA expressed the view that there has been communication breakdowns between Council and the LA. This was partly attributed to Council holding bi-monthly meetings which further exacerbated delays in the uptake and completion of LA projects and in communication regarding the status of the projects coming back to the groups. The overall view right across the region was that improving communication with LA membership should be considered a high priority for Council. A wide variety of suggestions as to how this might be achieved was received and is currently being considered by the executive
5. Instituting a Policy which allowed for the use of proxies was unanimously recommended with some groups expressing the view that using proxies improved understanding of council and LA's in community and "built the bench" by way of succession planning opportunities.
6. Each group was asked if translators would be beneficial and there was limited uptake of this suggestion with LA's suggesting that while the membership did not require a translator, stakeholder meetings/community meetings may require translators on a needs basis

Conclusion

West Arnhem Regional Council acknowledges the many benefits that Local Authorities provide to communities and the Local Government sector. And also recognises the mutual interest shared with Northern Territory Government and Commonwealth Government in improving outcomes for aboriginal people through opportunities for self-determination.

This review recommends the Northern Territory Government uphold all of the recommendations made by the Local Authorities through the consultations. This review also finds that there are immediate opportunities for Council to improve relationships with the Authorities, strengthen their function and further support the intent of the *Local Government Act 2019* (the 2019 Act) changes relating to Local Authorities and Local Decision Making.

NEXT MEETING

The next meeting of the Warruwi Local Authority will be held on 18 May 2023 at 10:00.

MEETING DECLARED CLOSED

Chairperson Nicholas Hunter declared the meeting closed at 13:27.

This page and the preceding pages are the minutes of the Warruwi Local Authority Meeting held on 16 February 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	11.2
Title:	Report for the Minjilang Local Authority workshop held on 9 February 2023.
File Reference:	1062193
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Minjilang Local Authority meeting held on 9 February 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

Minjilang Local Authority participated in Governance and Code of Conduct training on 21 February 2023, presented by Enock Menge from the Local Government Department of Chief Minister and Cabinet. Attendees will receive a certificate of participation from the department.

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	<p>Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
 Our processes, procedures and policies are ethical and transparent.**

Goal 6.3	<p>Council and Local Authorities Excellence in governance, consultation administration and representation</p>
Goal 6.5	<p>Planning and Reporting Robust planning and reporting that supports Council's decision-making processes</p>

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the unconfirmed minutes of the Minjilang Local Authority Meeting held on 9 February 2023.**
- 2. Endorsed the recommendations arising from the Minjilang Local Authority meeting held on 9 February 2023.**

ATTACHMENTS

- 1 2023.02.09 Minjilang Local Authority Minutes - UNCONFIRMED.pdf**



Minutes of Minjilang Local Authority Meeting
Thursday, 9 February 2023 at 10:00

Chairperson Matthew Nagaribin declared the meeting open at 10:12, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	Matthew Nagaribin
Member	Shane Wauchope
Member	Charles Yirrawala
Member	David Makings
Member	Clint Wauchope

ELECTED MEMBERS PRESENT

Chairperson	Elizabeth Williams (Acting Mayor)
Councillor	Henry Guwiyul

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Governance and Risk Advisor	Jessie Schaecken
Council Services Manager – Minjilang	Cathy Makings
Finance Manager	Andrew Shaw

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

RECOMMENDATION:

That Minjilang Local Authority received and noted apology on behalf of Audrey Lee and Isobel Lami Lami and nil requests for leave of absence for the meeting held on 9 February 2023.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

RECOMMENDATION:

That Minjilang Local Authority received and noted nil member absences without notice for the meeting held on 9 February 2023.

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 13 OCTOBER 2022 AND WORKSHOP MINUTES 11 JANUARY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 13 October 2022 and Workshop Minutes 11 January 2023.

MIN153/2023 RESOLVED:

On the motion of Mr Henry Guwiyul

Seconded Mr Shane Wauchope

That the minutes of 13 October 2022 Minjilang Local Authority meeting and 11 January 2023 workshop are adopted as a true and correct record of the meetings.

CARRIED**COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES****8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Committee considered Council's Response to Local Authority Issues Raised.

MIN154/2023 RESOLVED:

On the motion of Mr Clint Wauchope

Seconded Mr Charles Yirrawala

That Minjilang Local Authority received and noted report entitled *Council's Response to Local Authority Issues Raised*.

CARRIED**LOCAL AUTHORITY ACTION ITEMS****9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

MIN155/2023 RESOLVED:

On the motion of Mr Matthew Nagarbin

Seconded Mr Shane Wauchope

That Minjilang Local Authority reviewed the action items list and approved to remove completed actions.

CARRIED

The meeting broke at 10:55 for morning tea as Commander Northern Ms Kylie Anderson, Superintendent Northern Division Mr Jody Nobbs and Commanding Officer Mr Steven Langdon joined the meeting in person. The meeting resumed at 11:16.

Local Authority and NT Police representatives discussed the Community Safety Action Plan (CSAP) and the many ways that the community and police force can work together to improve community safety and empower positive community action. The NT Police guests left the meeting at 12:55.

The following 2 documents were provided by NT Police for the meeting



Project 2030
FACE TO BASIC TO SET OUR FUTURE

Community SAFETY PLAN

OUR MISSION: To Serve and Protect. OUR VISION: A safe and resilient Hartmann Territory.

Mutual Respect and Working Partnerships



ACHIEVEMENT

Partner organisations share opinions from the community to working better.

Providing opportunities for community members to discuss their opinions.

Being respectful with respect.

Reduce Domestic & Family Violence



ACHIEVEMENT

We recognise that domestic & family violence results on the majority of the functioning of families & community.

Identifying, tracking and addressing barriers for people experiencing violence, making sure.

Partnering community members taking action and preventing child abuse and neglect of children.

Reduce Substance Abuse



ACHIEVEMENT

Addressing the impact of substance abuse on the community, providing support and resources to help people overcome their addiction.

Partnering with the community and law enforcement to identify and address substance abuse issues.

A Strong Community



ACHIEVEMENT

Change the way we think about community. We are working on the way we think about community. We are working on the way we think about community.

Partnering with the community and law enforcement to identify and address community issues.

ACHIEVEMENT

- Partnering with the community and law enforcement to identify and address community issues.
- Providing support and resources to help people overcome their addiction.
- Being respectful with respect.

ACHIEVEMENT

- Identifying, tracking and addressing barriers for people experiencing violence, making sure.
- Partnering community members taking action and preventing child abuse and neglect of children.

ACHIEVEMENT

- Addressing the impact of substance abuse on the community, providing support and resources to help people overcome their addiction.
- Partnering with the community and law enforcement to identify and address substance abuse issues.

ACHIEVEMENT

- Change the way we think about community. We are working on the way we think about community. We are working on the way we think about community.
- Partnering with the community and law enforcement to identify and address community issues.



YIRRKALA


MUTUAL RESPECT AGREEMENT

BETWEEN
THE YIRRKALA LEADERS AND
THE NORTHERN TERRITORY POLICE FORCE

AFFIRM
That all people are equal before the law and are entitled to equal protection.

ACKNOWLEDGE
That the Leaders of the Yirrkala Community have a duty to uphold the law, culture and clan values of the clan groups in the Yirrkala region.
That the Northern Territory Police Force have sworn an oath to keep the peace, uphold the law, protect life and property, and faithfully discharge their duties in accordance with the law.

LOOK TO THE FUTURE
And recognise that in discharging their respective duties, they must respect each other's laws and values.



The parties agree to:

- Police will **LEARN** about the language, culture and protocols of the Yirrkala community; how to communicate and conduct themselves appropriately; how to respect the land, sacred sites and traditional values; and how to solve problems with the help of Leaders and the community;
- AND the Leaders will help **EDUCATE** police officers about these things and the ways of the community generally;
- AND the Leaders will **ASSIST** the police in upholding the law and keeping the peace;
- AND all **PARTIES** will work together to develop **PROTOCOLS** to respect these things and ensure their mutual **RESPECT**;
- This **AGREEMENT** will be celebrated every year on the anniversary of the parties signing it.



On the 6 day of July 2021 in the
Yirrkala Community, Northern Territory

ONGOING CO-OPERATION BETWEEN THE YIRRKALA LEADERS AND THE NORTHERN TERRITORY POLICE FORCE

Once a month police will meet with the Yirrkala Leaders for regular consultation on crime, safety, law and justice issues within the community.

Police will be invited to the Yirrkala Local Authority meeting for this purpose and also work on projects over time.

West Arnhem Regional Council
- 4 -
Minjilang Local Authority Meeting

Thursday, 9 February 2023

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

10.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

MIN156/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Charles Yirrawala

That Minjilang Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

FINANCE REPORT

13.1 FINANCIAL REPORT TO DECEMBER 2022

The Committee considered Financial Report to December 2022.

MIN157/2023 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Clint Wauchope

That Minjilang Local Authority received and noted the report entitled *Financial Report to December 2022*.

CARRIED

FINANCE REPORT

13.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

MIN158/2023 RESOLVED:

On the motion of Mr Henry Guwiyul

Seconded Mr Charles Yirrawala

That Minjilang Local Authority:

- Received and noted report entitled *Local Authority funding*,
- Noted the attached *Local Authority project funding certification report for Minjilang for the period ended 30 June 2021*; and
- Continued to discuss the use of the remaining, unallocated, *Local Authority project funding of \$32,814*.

CARRIED

GENERAL ITEMS

15.1 SOLAR LIGHTS - MINJILANG COMMUNITY

The Committee considered Solar Lights - Minjilang Community.

MIN159/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Charles Yirrawala

That Minjilang Local Authority:

1. Received and noted report entitled *'Solar Lights – Minjilang Community'*; and
2. Approved utilising up to the existing underspend of the *Minjilang Local Authority 2021/22 Funding of \$48,833* to purchase and install:
 - a. 2 approved solar lights,

- b. an additional solar light and
- c. 4 speed humps.

CARRIED

15.2 SCOPE AND BUDGET FOR ADDITIONAL FIVE SPEED HUMPS FOR THE MINJILANG COMMUNITY INTERNAL ROAD NETWORK.

The Committee considered Scope and Budget for additional five Speed Humps for the Minjilang Community internal road network.

MIN160/2023 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Clint Wauchope

That the Minjilang Local Authority:

1. Received and noted report entitled *Scope and Budget for Additional 5 Speed Humps for the Minjilang Community Internal Road Network; and*
2. Addressed this matter in conjunction with report entitled *Solar Lights - Minjilang Community.*

CARRIED

15.3 MINJILANG THEATRE SCREEN - STRUCTURAL ASSESSMENT OF EXISTING STRUCTURE

The Committee considered Minjilang Theatre Screen - Structural Assessment of existing structure.

MIN161/2023 RESOLVED:

On the motion of Mr Matthew Nagarbin

Seconded Mr David Makings

That Minjilang Local Authority:

1. Received and noted report entitled *Minjilang Theatre Screen - Structural Assessment of existing structure; and*
2. Reviewed this project and approved the allocation of \$6,800 from Minjilang Local Authority funding for the project to provide a structural engineer's report to ascertain viability of the project.

CARRIED

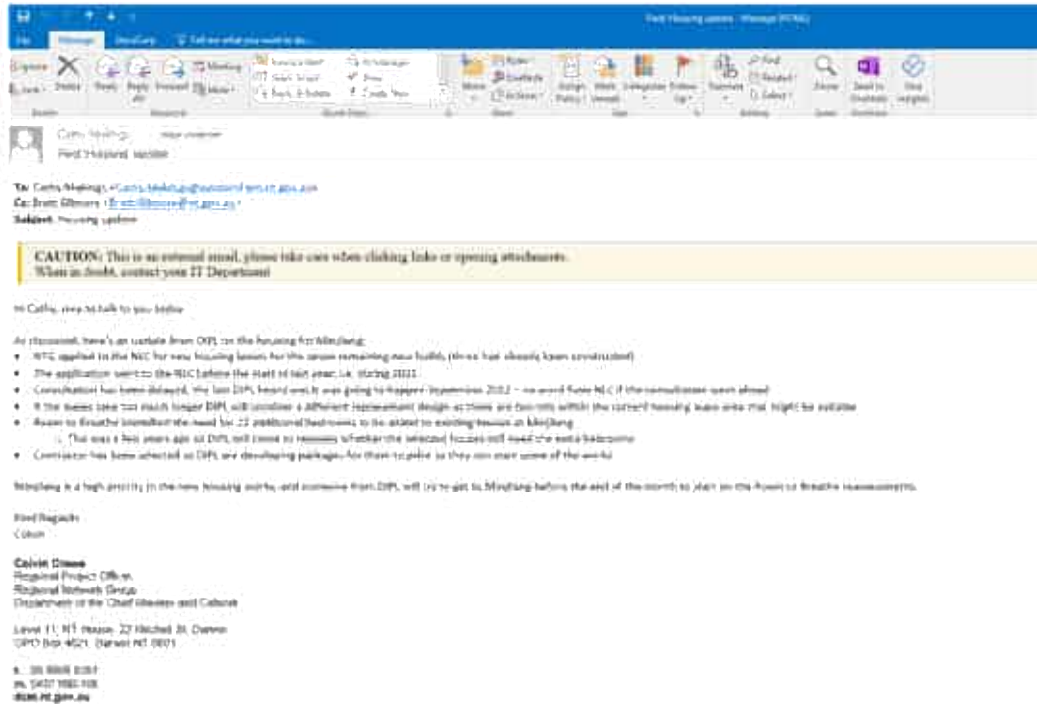
15.4 TODDLERS PLAYGROUND PROPOSAL – MINJALING

The Committee considered Toddlers Playground Proposal - Minjilang.

RESOLVED:

That Minjilang Local Authority requested more time to consider community and project needs.

The Local authority was presented and email from Mr Colvin Crow, Regional Project Officer from the Regional Network Group of the Department of the Chief Minister and Cabinet, his email is attached



NEXT MEETING

The next meeting of the Minjilang Local Authority will be held on 11 May 2023 at 10:00. Further it is noted that Code of Conduct and Local Governance training has been arranged for Local Authority members with Enock Menge, Department of Chief Minister and Cabinet on 21 May 2023.

MEETING DECLARED CLOSED

Chairperson Matthew Nagarbin declared the meeting closed at 14:24.

This page and the preceding 6 pages are the minutes of the confidential Ordinary Council meeting Minjilang Local Authority Meeting held on Thursday, 9 February 2023.

 Chairperson

 Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	11.3
Title:	Report for the Gunbalanya Local Authority Meeting held on 23 February 2023.
File Reference:	1062194
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Gunbalanya Local Authority meeting held on 23 February 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

Gunbalanya Local Authority was scheduled to participate in Governance and Code of Conduct training on 22 February 2023 but was unable to proceed due to sorry business.

The Local Authority, CSM, Governance and Risk advisor along with Chief Minister and Cabinet are working towards securing a new date. The training is presented by Enock Menge from the Local Government Department of Chief Minister and Cabinet. Attendees will receive a certificate of participation from the department.

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per approved funding for the recommended projects.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5

Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 23 February 2023**
- 2. Endorsed the recommendations arising from the Gunbalayna Local Authority meeting held on 23 February 2023.**

ATTACHMENTS

- 1 2022.02.23 Gunbalanya Local Authority minutes - Unconfirmed.pdf**



Minutes of the Gunbalanya Local Authority Meeting
Thursday, 23 February 2023 at 10:00

Chairperson Andy Garnarradj declared the meeting open at 10:12, welcomed all in attendance and did a Welcome to Country.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Henry Yates
Member	Evonne Gumurdul
Member	Maxwell Garnarradj

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann
Councillor	Donna Nadjamerrek

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Operating Officer (Acting)	Fiona Ainsworth (video conference)
Chief Corporate Officer	David Glover (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Council Services Manager	Tim Hema
Governance and Risk Advisor	Jessie Schaecken (video conference)

VISITORS

Chief Minister & Cabinet Regional Project Officer	Colvin Crowe
Chief Minister & Cabinet	Claire
Injalak Arts Architect & Urban Designer	Cristina Aranzubia
Injalak Arts CEO	Michael Stitfold
Drug and Alcohol program	Leon James

Michael and Cristina from Injalak Arts entered the meeting at 10:15 to discuss the Stone Country Festival. They are seeking a letter of support from Council for grant funding applications for both a shade shelter at their Arts Centre for their women artists and festival funding. They both left the meeting at 10:35.

1.1 INJALAK ARTS LETTER OF SUPPORT**GUN145/2023 RESOLVED:**

On the motion of Chairperson Andy Garnarradj
 Seconded Cr Donna Nadjamerrek

That Gunbalayna Local Authority requested the administration provide a letter of support to the Injalak Arts for the 2023 Stone Country Festival grant funding application.

CARRIED

1.2 INJALAK ARTS LETER OF SUPPORT**GUN146/2023 RESOLVED:**

On the motion of Member Henry Yates
 Seconded Member Maxwell Garnarradj

The Gunbalanya Local Authority requested the administration provide a letter of support to Injalak Arts for their shade shelter grant funding application

CARRIED

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered Apologies and Leave of Absence.

GUN147/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj
 Seconded Cr Otto Dann

That Gunbalanya Local Authority noted members apologies from Connie Nayinggul and Kenneth Mangiru for the meeting held on 23 February 2023.

CARRIED

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Committee considered Absent Without Notice.

RESOLVED:

That the Gunbalanya Local Authority noted nil members absences without notice for the meeting held on 23 February 2023.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Committee considered Acceptance of Agenda.

GUN148/2023 RESOLVED:

On the motion of Mr Maxwell Garnarradj
 Seconded Ms Evonne Gumurdul

That the agenda for the Gunbalanya Local Authority meeting of 23 February 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered Disclosure of Interest of Members or Staff.

RESOLVED:

That Gunbalanya Local Authority received and recorded nil declarations of interest for the meeting held on 23 February 2023.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 10 JANUARY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 10 January 2023.

GUN149/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That the minutes of the 10 January 2023 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED**LOCAL AUTHORITY ACTION ITEMS****10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

GUN150/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Donna Nadjamerrek

That Gunbalanya Local Authority reviewed the action items list and approved to remove any completed actions and;

1. requested the football oval surface and installation of football oval lights be added to the Action Items noting that NT Sport, Recreation & Strategic Infrastructure are looking into funding for the oval lights,
2. Invite Sam Gibson Head of NTAFL to visit Gunbalanya Community with the view to assisting Council source funding for the above projects; and
3. Mayor Ryan and Paul Hockings Chief Executive Officer meet with NTAFL on 24 February 2023 to raise the oval concerns.

CARRIED

Minute note: Local Authority broke from the meeting at 11:09 and returned at 11:25.

Maryanne Walley from Australian Electoral Commission presented to the Local Authority about enrolment drives from 11:41 to 11:48.

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

GUN151/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That Gunbalanya Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED**15.1 WATER USAGE PRESENTATION**

Cail Rayment from Power and Water Corporation presented on Gunbalanya Water Security at 12:26 and left the meeting at 12:57.

GUN152/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

1. Chairperson Garnarradj mentioned that Essential Services Officers have been fixing leaks and doing lots of good work in this space.
2. Chairperson Garnarradj was running a Power and Water Corporation (PWC) leaks project in 2010/2011 that had thanksgiving gifts including sprinklers, hoses and buckets for water awareness.
3. Cr Dann raised that water samples are sent off weekly and the community would like to see the results and this data could be displayed on the new electronic notice board at Gunbalayna Office.
4. Member Gumurdul raised ageing and bad pipes is part of the reason for the number of leaks in the community.
5. Cr Nadjamerrek raised more community education could help.
6. Jessie Schaecken to connect Tim Hema Council Services Manager Gunbalayna with Cail Rayment PWC.
7. Cail Rayment PWC to present to the next Gunbalanya Local Authority meeting.

CARRIED

Minute Note: Local Authority broke for lunch at 12:58 and resumed at 13:41.

FINANCE REPORT

14.1 FINANCIAL REPORT TO DECEMBER 2022

The Committee considered Financial Report to December 2022.

GUN153/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Mr Henry Yates

That Gunbalanya Local Authority received and noted the Financial Report for the year to date period, July to December 2022.

CARRIED

15.2 GUNBALAYNA MENS SHED FINANCIAL SUPPORT

Colvin Crowe presented to the Local Authority at 14:11.

A Gunbalayna Service Delivery meeting met on 22 February 2023 and topics discussed included:

- Pigs causing property damage, spreading disease and frightening staff and people. Police advised they cannot act unless there is a Gunbalanya by-law on animal management and that people can visit the clinic for an Japanese Encephalitis Virus Vaccine.
- Mens shed is approved with funding from Derrned Aboriginal Corporation and will be built and functional very soon but there is no funding for fencing, \$20,000 requested for fencing around the new area.

Chairperson Garnarradj thanked Colvin for his presentation and requested time for the Local Authority to discuss the funding request. Colvin Crowe and Claire and left the meeting at 14:23.

GUN154/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Otto Dann

That Gunbalanya Local Authority:

1. requested a formal proposal from Colvin Crowe Regional Liaison Officer DCM&C however,
2. approved in principle Local Authority Funding of \$20,000 for fencing materials for the Gunbalayna Mens Shed provided:
 - a. the proposal is received; and
 - b. the project meets the NT Local Authority Funding Guidelines,
3. further advised should the project not meet these guidelines the funding will not be allocated.

CARRIED

14.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

GUN155/2023 RESOLVED:

On the motion of Cr Otto Dann

Seconded Mr Henry Yates

That the Local Authority received and noted the report entitled *Local Authority Funding*.

CARRIED

VISITOR PRESENTATIONS**15.1 PRESENTATIONS TO GUNBALANYA LOCAL AUTHORITY**

The Committee considered Presentations to Gunbalanya Local Authority.

Minute note: all presentations were considered sporadically throughout the meeting.

GENERAL ITEMS**16.1 GUNBALANYA CHURCH LOT 394 - INSTALL BOUNDARY FENCE**

The Committee considered Gunbalanya Church Lot 394 - Install Boundary Fence.

GUN156/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Donna Nadjamerrek

That Gunbalanya Local Authority:

1. Requested Council to direct the administration to try and source funding through the Church administration to reimburse some funds towards construction costs.
2. Discussed the use of project funding, and recommended the allocation of Local Authority funding to upgrade the fence as scoped and install 30 x Bollards for \$9,614 subject to the project meeting the Local Authority Guidelines.

CARRIED

16.2 GUNBALANYA PARK - PROPOSED PLAYGROUND STRUCTURE EXTENSION

The Committee considered Gunbalanya Park - Proposed Playground Structure Extension.

GUN157/2023 RESOLVED:

On the motion of Mr Henry Yates

Seconded Mr Maxwell Garnarradj

That Gunbalayna Local Authority:

1. Received and noted the report entitled '*Gunbalanya Park - Proposed Playground Structure Extension*'.
2. Considered the appetite from the Local Authority to improve facility functionality; and
3. Approved \$93,600 circa from the Gunbalanya Local Authority funding to complete the variation to the playground.

CARRIED

16.3 SOLAR LIGHTS - GUNBALANYA ENTRANCE ROAD - AIRPORT T/O TO NEW SUBDIVISION

The Committee considered Solar Lights - Gunbalanya Entrance Road - Airport T/O to New Subdivision.

GUN158/2023 RESOLVED:

On the motion of Cr Donna Nadjamerrek

Seconded Cr Otto Dann

That Gunbalayna Local Authority:

1. Received and noted the report entitled '*Solar Lights - Gunbalanya Entrance Road - Airport Turn Off to New Subdivision*',
2. Approved the allocation of \$74,285.17 from Gunbalanya Local Authority funding for the Solar Lights - Gunbalanya Entrance Road - Airport Turn Off to New Subdivision project.

CARRIED

16.4 ADDITIONAL PARK BENCH SEATING FOR PLAYGROUND STRUCTURE

The Committee considered additional park bench seating for playground structure.

RECOMMENDATION:

That Gunbalayna Local Authority:

1. Received and noted the report; and
2. Approved \$9,900 from Gunbalanya Local Authority funding to complete additional park bench seating to the playground.

Minute note: During the meeting this report was not considered on advice these seats will be supplied and completed from unspent money from a previous Local Authority decision.

Following completion of the meeting it was found this advice to be incorrect and that these are additional park benches required a decision. This report will be resubmitted to a future meeting.

16.5 GUNBALANYA SUBDIVISION HANDOVER REPORT

The Committee considered Gunbalanya Subdivision Handover Report.

GUN159/2023 RESOLVED:

On the motion of Ms Evonne Gumurdul

Seconded Cr Donna Nadjamerrek

That Gunbalayna Local Authority:

1. Received and noted the report entitled '*Gunbalanya Subdivision Handover Report*'; and
2. Directed the administration to:
 - a. Instruct NT Government to complete the civil remedial works for New Subdivision to the required Australian Standards per the independent consultant recommendations.
 - b. Delay handover for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.

CARRIED

16.6 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL REGIONAL PLAN STRATEGIC PLAN 2023 -2024

The Committee considered Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024.

RECOMMENDATION:

That Gunbalanya Local Authority:

1. Received and noted the report entitled *Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024*,
2. Nominated projects and priorities of local significance which will inform the West Arnhem Regional Plan;
 - a. Football Oval lights and playing surface,

- b. New Gunbalayna Clinic,
 - c. Funeral car,
 - d. Billabong eradication of weeds including Para grass and Salvinia,
 - e. Road at Banyan subdivision near Lami Lami
 - f. Road in front of the Depot from Injalak Arts Centre to the Floodway
 - g. Road towards the Power Station needs to get an upgrade - culvert sitting in the Council Depot
 - h. Youth facility with basketball court out of the back - protective padding to H Beams on shed, upgrade wooden seats and improve fencing
 - i. 2 more playgrounds for Banyan Area and Middle Camp need shelter Arrguluk
 - j. BMX track for kids
3. Provided feedback on the current organisational values and suggests alternative values for consideration by the administration.
- a. Cultural inductions are becoming more important

16.7 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

RECOMMENDATION:

That Gunbalanya Local Authority received and noted the submission made by West Arnhem Regional Council to the Northern Territory Review of Local Authorities.

16.8 NT ELECTORAL BOUNDARY REVIEW

The Committee considered NT Electoral Boundary Review.

RECOMMENDATION:

That Gunbalanya Local Authority noted and received the report entitled *NT Electoral Boundary Review*.

16.9 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

GUN160/2023 RESOLVED:

On the motion of Chairperson Andy Garnarradj

Seconded Cr Donna Nadjamerrek

That the Chairperson invited questions from Local Authority Members:

1. Member Yvonne Gumurdul raised safety concerns of large and dangerous mahogany tree in yards. Tim Hema CSM Gunbalayna undertook to have his team take photographs and submit a report to Department of Infrastructure and Planning and copy in Territory Housing.
2. Chairperson Garnarradj requested Council correspond with ALPA as the CDP provider in Gunbalayna requesting and suggesting ways to assist young people in community get 'job ready', including obtaining a Tax File Number and enrolling to vote.

CARRIED

NEXT MEETING

The next meeting of the Gunbalanya Local Authority will be held on 25 May 2023 at the Gunbalanya Council Building.

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 15:48.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority meeting held on 23 February 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	11.4
Title:	Report for the Maningrida Local Authority Meeting held on 2 March 2023
File Reference:	1062243
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Maningrida Local Authority meeting held on 2 March 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

Maningrida Local Authority are looking to schedule Governance and Code of Conduct training presented by Enock Menge from the Local Government Department of Chief Minister and Cabinet. Attendees will receive a certificate of participation form the department.

So far we have been unable to secure a date due to conflicting schedules.

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	<p>Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
 Our processes, procedures and policies are ethical and transparent.**

Goal 6.3	<p>Council and Local Authorities Excellence in governance, consultation administration and representation</p>
Goal 6.5	<p>Planning and Reporting Robust planning and reporting that supports Council's decision-making processes</p>

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 2 March 2023 and;**
- 2. Endorse the recommendations arising from the Maningrida Local Authority meeting held on 2 March 2023.**

ATTACHMENTS

- 1 2023.03.02 - Maningrida Local Authority minutes - Unconfirmed.pdf**



Minutes of the Maningrida Local Authority Meeting
Thursday, 2 March 2023 at 10:00

Chairperson Sharon Hayes declared the meeting open at 10:38, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Sharon Hayes
Member	Shane Namanurki

ELECTED MEMBERS PRESENT

Acting Mayor	Elizabeth Williams
Councillor	James Woods
Councillor	Julius Kernan

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	David Glover (Video Conference)
Chief Operating Officer (Acting)	Fiona Ainsworth (Video Conference)
Council Services Manager (Acting)	Kevin Voisey
Executive Manager, Advocacy and Strategy	Brooke Darmanin (Video Conference)
Governance and Risk Advisor	Jessie Schaecken (Video Conference)
Project Coordinator Infrastructure	Sam Fazzolari (Video Conference)

Resignation received from local authority member Manuel Brown – email attached as appendix 1

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

MAN172/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Mr Shane Namanurki

That Maningrida Local Authority noted members apologies Joyce Bohme, Jessica and Jacqueline Phillips for the meeting held on 2 March 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

MAN173/2023 RESOLVED:

On the motion of Cr Julius Kernan
 Seconded Cr James Woods

That Maningrida Local Authority noted member Sophia Brian absent without notice for the meeting held on 2 March 2023.

CARRIED

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Committee considered Acceptance of Agenda.

MAN174/2023 RESOLVED:

On the motion of Mr Shane Namanurki
 Seconded Cr James Woods

That the agenda for the Maningrida Local Authority meeting of 2 March 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered Disclosure of Interest of Members or Staff.

MAN175/2023 RESOLVED:

On the motion of Mr Shane Namanurki
 Seconded Cr Julius Kernan

That Maningrida Local Authority received and recorded nil declarations of interest for the meeting held on 2 March 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 12 JANUARY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 12 January 2023.

MAN176/2023 RESOLVED:

On the motion of Cr James Woods
 Seconded Mr Shane Namanurki

That the minutes of the 12 January 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS**10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

MAN177/2023 RESOLVED:

On the motion of Mr Shane Namanurki
 Seconded Cr James Woods

That Maningrida Local Authority reviewed the action items list and approved to remove any completed actions.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

MAN178/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Mr Shane Namanurki

That Maningrida Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

14.1 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL REGIONAL PLAN STRATEGIC PLAN 2023 -2024

The Committee considered Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024.

MAN179/2023 RESOLVED:

On the motion of Cr Julius Kernan

Seconded Cr James Woods

1. That the Maningrida Local Authority notes the report and nominates projects and priorities of local significance which will inform the West Arnhem Regional Plan and;
 - a. Roads
 - b. Housing
 - c. Local in-house training opportunities
 - d. Youth engagement
 - e. Employment
 - f. Community planning
 - g. Opportunities for homelands
2. Provides feedback on the current organisational values and suggests alternative values for consideration by the administration
 - a. Council Values – Community Values
 - b. Representing all community cultures and cultural values
 - c. Connection

CARRIED

FINANCE REPORT

GENERAL ITEMS

16.1 INSTALLATION OF BOLLARDS AND PLAQUE AT THE COCONUT GROVE HALF BASKETBALL COURT.

The Committee considered Installation of Bollards and plaque at the Coconut Grove half basketball court.

MAN180/2023 RESOLVED:

On the motion of Mr Shane Namanurki

Seconded Chairperson Sharon Hayes

That Maningrida Local Authority:

1. Received and noted report entitled Installation of Bollards and Plaque at the coconut Grove half basketball court;
2. Directs the administration for this project to utilise available funding for installation of bollards and commemorative plaque at the Coconut Grove Half Basketball Court for the indicative costs of \$48,990.

CARRIED

16.2 PURCHASE OF NEW SEASIDE BUS SHELTERS AND INSTALLATION - MANINGRIDA

The Committee considered Purchase of New Seaside Bus Shelters and Installation - Maningrida.

MAN181/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Cr James Woods

That Maningrida Local Authority:

1. received and noted the report entitled *Purchase of New Seaside Bus Shelters and Installation - Maningrida*,
2. location for shelters to be reviewed and decided with reference to the original map providing location of all 8 bus shelters; and
3. approved the allocation of \$105,270 from Maningrida Local Authority funding for the project to provide 2 bus shelters to ascertain suitability and fit for purpose of project.

CARRIED

16.3 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

MAN182/2023 RESOLVED:

On the motion of Cr Julius Kernan

Seconded Mr Shane Namanurki

That Maningrida Local Authority considered and noted the submission made to the Northern Territory Review of Local Authorities.

CARRIED

16.4 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

MAN183/2023 RESOLVED:

On the motion of Cr Julius Kernan

Seconded Mr Shane Namanurki

That the Chairperson invites questions from Local Authority Members.

1. Requested administration put a call out for nominations for new Local Authority Members and potentially invite youth to learn the governance.
2. Department of Infrastructure, Planning and Logistics (DIPL) – Expansion area/end of the 1st street in new subdivision has large pothole and drains need cleaning and mowing, barricade the table drain to stop traffic movement.
3. Shelters beside the Mala'la Health Centre – who has responsibility for picking up rubbish after sorry business. Further being more prepared at times of sorry business by moving bins closer to the area so families have easier access to them and considering installing bin posts.

CARRIED

Maryanne Walley from Australian Electoral Commission joined the meeting at 12:55 and presented to the Local Authority on Enrolment drives. Cr Kernan provided feedback on cultural obligations and appropriateness for increasing enrolment. Maryanne left the meeting at 13:03.

14.2 FINANCIAL REPORT TO JANUARY 2023

The Committee considered Financial Report to January 2023.

MAN184/2023 RESOLVED:

On the motion of Mr Shane Namanurki

Seconded Cr Julius Kernan

That Maningrida Local Authority noted and received the Financial Report for the year to date period, July 2022 to January 2023.

CARRIED

NEXT MEETING

The next meeting of the Maningrida Local Authority will take place on 1 June 2023.

MEETING DECLARED CLOSED

Chairperson Sharon Hayes declared the meeting closed at 13:23.

This page and the preceding pages are the minutes of the Maningrida Local Authority meeting held on 2 March 2023.

Chairperson

Date Confirmed

UNCONFIRMED

Appendix 1 – Resignation email from Local Authority Member Manuel Brown

From: Manuel Brown <cmahyebrown13@gmail.com>
Sent: Saturday, February 25, 2023 4:43:09 PM
To: matthew.ryan@westarnhem.nt.gov.au; cmahyebrown13@gmail.com; Paul.Hocking@westarnhem.nt.gov.au; Paul.Hocking@westarnhem.nt.gov.au; Kevin.Voisey@westarnhem.nt.gov.au; Kevin.Voisey@westarnhem.nt.gov.au
Subject: Fwd: resignation

CAUTION: This is an external email, please take care when clicking links or opening attachments.
When in doubt, contact your IT Department

Date: 25th February 2023

Dear Paul CEO & Matty Mayor of West Arnhem Regional Council (WARC)

I regret to inform you that I am resigning from my position as a Local Authority Member from WARC effective immediately.

This is in accordance with the rules of the NT Electoral Commission as I intend to nominate to run for the seat of Arafura in the upcoming by-election.

I would like to thank the Executive and Members of WARC for the work they do in our communities.

Regardless of whether or not I am lucky enough to become the Member for Arafura I will continue to champion the great work of WARC.

Regards
Manuel Brown

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	11.5
Title:	Kakadu Ward Advisory Committee
File Reference:	1062373
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to seek formal approval of the creation of the Kakadu Ward Advisory Committee and the associated Terms of Reference and Charter and the associated schedule of meetings.

BACKGROUND

At 7 February 2023 Council Workshop, Council was introduced to the idea of forming a Kakadu Ward Advisory Committee.

Jabiru Council Services Manager (CSM), Deirdre O'Sullivan spoke to her representation on stakeholder meetings and how she would like to greater represent the views of the Kakadu Ward Councillors in those meetings.

Each of the other CSM's have a direct relationship with the elected members of their community via the Local Authority. However Jabiru does not have a Local Authority by virtue of its background as mining town. It is not intended that this committee will direct operations however it is important relationship to build between the elected members of the Kakadu Ward and the CSM.

COMMENT

The establishment of this committee would encompass all areas of Kakadu Ward events and operations to play an active role in discussing and developing objectives, opportunities and activities for community and stakeholder engagement.

Meetings are an integral component of Council's governance framework. It is through meetings that Elected Members, representatives from various government agencies and non-governmental organisations, and members of the public participate in discussions and debates on matters that are important to West Arnhem communities. Through its meetings, Council ensures that:

1. The needs and wishes of the community are raised and addressed.
2. There is transparency about decisions that are made in the public interest.
3. The development and management of community assets, resources and infrastructure, as well as the delivery of services is monitored and improved.

It is proposed that the Kakadu Ward Advisory Committee will meet quarterly and held on the below dates:

- 4 May 2023
- 6 July 2023
- 5 October 2023

Further planning will align with the proposal schedule of Council meetings 2024 which will be brought to Council in November 2023.

STATUTORY ENVIRONMENT

Local Government Act 2019

Regulations 50 and 103 of the *Local Government (General) Regulations 2021*

POLICY IMPLICATIONS

Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members)
Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Provisions for meeting expenses are included in Council's annual budget.

STRATEGIC IMPLICATIONS

In conducting its meetings, Council is mindful of the goals contained in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.4	Risk Management The monitoring and minimisation of risks associated with the operations of Council
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- **Received and noted the report entitled Kakadu Ward Advisory Committee,**

- Reviewed, discussed and provided feedback on the proposed Kakadu Ward Advisory Committee and the attached Terms of Reference and Charter and;
- Approved the establishment of the Kakadu Ward Advisory Committee and the quarterly scheduled dates for 2023.

ATTACHMENTS

- 1 230227 Kakadu Ward Advisory Committee CHARTER.pdf
- 2 230227 TERMS OF REFERENCE - Kakadu Ward Advisory Committee.pdf



Kakadu Ward Advisory Committee Charter

(Version 2023.0)

1. Introduction

West Arnhem Regional Council (WARC) established a Kakadu Ward Advisory Committee (the Committee), pursuant to Part 5.3 of the *Local Government Act 2019* (the Act), as a key component of WARC's governance framework. The Committee is an independent advisory body formed to add value and improve Council's operations within the Kakadu Ward.

2. Independence and Confidentiality

Subject to compliance with Council's Confidential Information and Business Policy, the Committee is authorised to have full, free and unrestricted access to all of Council's records, documents and information solely in the course of undertaking the Committee's activities. Members of the Committee are responsible and accountable for maintaining the confidentiality of the information they receive during the course of their work on this Committee. Additionally, Committee members are responsible and accountable for disclosing and declaring all possible perceived, potential or actual conflicts of interest or threats to their independence or objectivity.

3. Scope of Committee Activities

The Committee's activities encompass all areas of Kakadu Ward events and operations. Nevertheless, the Committee has no direct authority or responsibility for the activities it monitors. The Committee has no responsibility for developing or implementing procedures or systems, and it does not prepare records or engage in line processing functions or activities. Additionally, the work of the Committee does not in any way relieve Council staff of their responsibilities for the development, implementation and maintenance of management control systems in their area.

4. Roles and Responsibilities

Together with, but independent from, the Council, the Committee will play an active role in:

- i. Developing, monitoring and maintaining a culture of accountability and integrity,
- ii. Discuss and develop objectives, opportunities and activities for community and stakeholder engagement and development,
- iii. Propose areas for further development; and
- iv. Promoting a culture of performance and achievement of outcomes.

5. Standards

All Committee members should conduct themselves in accordance with the Code of Conduct – Council, Local Authority and Committee Members (As outlined in Schedule 5 of the Act). The following Council policies are also applicable to Committee members:

- i. Code of Conduct (Elected, Local Authority and Council Committee Members) Policy.
- ii. Conflict of Interest (Elected, Local Authority and Council Committee Members) Policy.
- iii. Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

6. Review of Charter

The Charter will be endorsed by Council, and shall be reviewed every two years or as deemed necessary by either Council or the Chief Executive Officer.



Approved by Chief Executive Officer: _____ Date: _____
 Approved by Kakadu Ward Advisory Committee Resolution: _____ Date: _____
 Approved by Council Resolution: _____ Date: _____

Page 1 of 1



West Arnhem Regional Council Kakadu Ward Advisory Committee

Version 2023.0: Approved by Committee Meeting held on - Resolution KWAC...../2023

Adopted by Council on - Resolution OCM.....



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1. Role

The Kakadu Ward Advisory Committee (the Committee) is created as an advisory committee as per provisions in the *Local Government Act 2019* (the Act) and the *Local Government (General) Regulations 2021* (the Regulations). The Committee is an independent advisory body formed to add value and improve Council's operations within the Kakadu Ward.

2. Responsibilities

The Committee provides recommendations to Council and the Chief Executive Officer (CEO) that encompass all areas of Kakadu Ward events and operations. The Committee will discuss and develop objectives, opportunities and activities for community and stakeholder engagement and development as well as providing feedback relevant specifically to the Kakadu Ward or WARC. Nevertheless, the Committee has no direct authority or responsibility for the activities it monitors. The Committee has no responsibility for developing or implementing procedures or systems, and it does not prepare records or engage in line processing functions or activities. Additionally, the work of the Committee does not in any way relieve Council staff of their responsibilities for the development, implementation and maintenance of management control systems in their area.

3. Composition of the Committee

The Committee will comprise of all West Arnhem Regional Council (WARC) Kakadu Ward Elected Members, The Mayor, Deputy Mayor. In addition to this, the Chairperson will be decided by appointment at the first meeting of the Kakadu Ward Advisory Committee meeting of each elected term of Council.

In addition to the Committee members, the following Council staff may attend Committee meetings:

- i. Chief Executive Officer
- ii. Chief Operating Officer
- iii. Governance and Risk Advisor
- iv. Council Services Manager
- v. Administration Officer

The Committee will receive secretariat support from Council staff.

4. Committee Meetings and Reporting to Council

A quorum at each Committee meeting will be the smallest integer greater than half of the total number of Committee members. In the Chair's absence from a meeting, the members of the Committee present at the meeting will select a Chair for that particular meeting.

Meetings of the Committee may be held face-to-face or through any technological means by which members can participate in a discussion. The notice and agenda of each meeting will be made available to Committee members at least three business days before each meeting. All Committee meetings are to be open to the public unless they are considered confidential as per provisions in section 293(1) of the Act division 2 of the Regulations.

The Committee may invite any persons to attend its meetings as it sees fit, and consult with other persons or seek any information it considers necessary to fulfil its responsibilities.

The minutes of each Committee meeting should be prepared as per requirements in regulation 59 of the Regulations. The Chair should review the minutes within 5-7 business days after receipt from the



secretariat. The secretariat is to ensure the minutes of Committee meetings are available on Council's website within 10 business days after the meeting to which they relate, to comply with section 102(2) of the Act.

The Committee Chair is to report to the Council following each Committee meeting to comply with section 101(4) of the Act. The manner of reporting may be by distribution of a copy of the minutes of the meeting supplemented by other written information if necessary, including any recommendations requiring Council action and/or approval.

5. Voting Right of Committee Members

All Committee members have equal voting rights on the Committee. Any matters requiring a decision will be decided by a majority of votes of members present. In the event of a tie, the Chair has the casting vote.

6. Term of Appointment and Termination of Committee Members

The term of membership for elected members will be the term of the Council, which is 4 years. Elected members will be appointed to the Committee at the first Ordinary Council Meeting following the local government general election. Membership of an elected member ceases if they are no longer an elected member.

7. Performance and Review

The Committee will review its performance at least once every 2 years. This review may be conducted as a self-assessment, and will be coordinated by the Chair. The assessment may seek input from the CEO, management and any other relevant stakeholders as determined by the CEO.

8. Remuneration of the Committee Members

WARC's elected members of the Committee shall be remunerated for their attendance at Committee meetings in accordance with Council's Allowances and Expenses (Elected, Local Authority and Committee Members) Policy. The rate payable is specified annually in Council's Regional Plan and Budget.

9. Committee Access to Council Records and Resources

Council authorises the Committee, through the Chair, to:

- i. Seek any information it requires from:
 - a. Any employee. All employees of the council are directed to co-operate with any request made by the committee, and
 - b. External parties;

10. Conflict of Interest

Committee members will be asked to disclose conflicts of interest at the commencement of each meeting. Ongoing conflicts of interest need not be declared at each meeting once acknowledged. Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, they will be excused from Committee discussions and deliberations on the issue where a conflict of interest exists.



As per section 110 (1) of the Act, elected members of the Committee should submit an annual return of interests within 60 days of the elected member's election, and no later than 30 September each year. The submission must be in the prescribed form as outlined in regulation 106 of the Regulations.

11. Review of Terms of Reference

The Committee shall review its terms of reference every year inline with the Local Government election term (four years) to provide assurance that it remains consistent with Council's objectives and responsibilities. The Committee shall also review its terms of reference to ensure compliance with any legislative changes.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	13.1
Title:	Elected Member Questions With or Without Notice
File Reference:	1060744
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Elected Members a formal forum in which to table items they wish to be debated by Council.

BACKGROUND

Not applicable.

COMMENT

No comment is required.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Chairperson invite questions with or without notice from Elected Members.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 MARCH 2023

Agenda Reference:	14.1
Title:	Closure to the Public for the Discussion of Confidential Items
File Reference:	1061951
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

STATUTORY ENVIRONMENT

Section 99(2) of the *Local Government Act 2019*
Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council approves the closure of the meeting to the public as confidential items are about to be discussed.

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 8 MARCH 2023**

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 8 MARCH 2023**

RE-ADMITTANCE OF THE PUBLIC