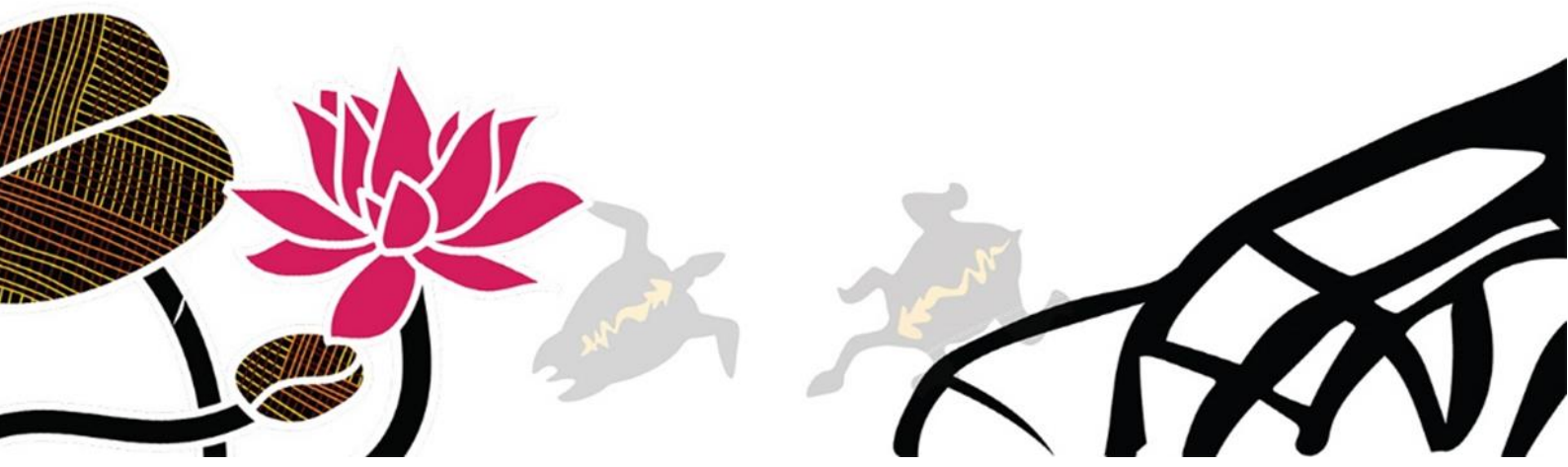




WEST ARNHEM REGIONAL COUNCIL  
LOCAL AUTHORITY MEETING  
AGENDA

THURSDAY, 2 MARCH 2023



## **WEST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in on Thursday, 2 March 2023 at 10:00.

Paul Hockings  
Chief Executive Officer

# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY</b>	
<b>2</b>	<b>PERSONS PRESENT</b>	
<b>3</b>	<b>APOLOGIES</b>	
3.1	Apologies and Leave of Absence.....	5
<b>4</b>	<b>ABSENT WITHOUT NOTICE</b>	
4.1	Absent Without Notice .....	6
<b>5</b>	<b>REPORTS</b>	
<b>6</b>	<b>ACCEPTANCE OF AGENDA</b>	
6.1	Acceptance of Agenda .....	7
<b>7</b>	<b>DECLARATION OF INTEREST OF MEMBERS OR STAFF</b>	
7.1	Disclosure of Interest of Members or Staff .....	8
<b>8</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
8.1	Confirmation of Previous Local Authority Meeting Minutes - 12 January 2023 .....	10
<b>9</b>	<b>LOCAL AUTHORITY ACTION ITEMS</b>	
10.1	Review of Local Authority Action Items .....	15
<b>10</b>	<b>CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES</b>	
11.1	CSM Operations Report on Current Council Services .....	29
<b>11</b>	<b>FINANCE REPORT</b>	
14.1	Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024 .....	39
14.2	Financial Report to January 2023 .....	41
<b>12</b>	<b>VISITOR PRESENTATIONS</b>	
	<i>Nil</i>	
<b>13</b>	<b>GENERAL ITEMS</b>	
16.1	Installation of Bollards and plaque at the Coconut Grove half basketball court. ....	53
16.2	Purchase of New Seaside Bus Shelters and Installation - Maningrida .....	56
16.3	Northern Territory Government Review of Local Authorities .....	59
16.4	Local Authority Members Questions .....	62
<b>14</b>	<b>NEXT MEETING</b>	

## Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>1059907</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Maningrida Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 2 March 2023.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
-----------------	--

#### VOTING REQUIREMENTS

Not applicable at this time.

#### RECOMMENDATION:

**That Maningrida Local Authority noted members apologies and/or requests for leave of absence for the meeting held on 2 March 2023.**

#### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Absent Without Notice</b>
<b>File Reference:</b>	<b>1060789</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Maningrida Local Authority's record, any appointed members that are absent without notice for the meeting held on 2 March 2023.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
-----------------	--

#### VOTING REQUIREMENTS

Not applicable at this time.

#### RECOMMENDATION

**That Maningrida Local Authority noted members absences without notice for the meeting held on 2 March 2023.**

#### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>1060790</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Maningrida Local Authority meeting of 2 March 2023.

#### COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

#### STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the agenda for the Maningrida Local Authority meeting of 2 March 2023 as circulated be accepted.**

#### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>File Reference:</b>	<b>1060793</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

**Local Authority members** are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

**Staff members** of Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

#### STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
Goal 6.2	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
Goal 6.4	<b>Risk Management</b> The monitoring and minimisation of risks associated with the operations of Council



Goal 6.5

**Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes

**VOTING REQUIREMENTS**

Not applicable.

**RECOMMENDATION:**

**That Maningrida Local Authority received and recorded declarations of interest for the meeting held on 2 March 2023.**

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Confirmation of Previous Local Authority Meeting Minutes - 12 January 2023</b>
<b>File Reference:</b>	<b>1060794</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

### SUMMARY

Unconfirmed minutes of the 12 January 2023 Maningrida Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

### STATUTORY ENVIRONMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

### STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
-----------------	---

<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
-----------------	--

### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the minutes of the 12 January 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.**

### ATTACHMENTS

- 1 2023.01.12 - Maningrida Local Authority Minutes.pdf



Minutes of Maningrida Local Authority Meeting  
Thursday, 12 January 2023 at 10:00  
Council Chambers, Maningrida

**Mayor Matthew Ryan declared the meeting open at 10:20, welcomed all in attendance and acknowledged the Traditional Owners.**

**APPOINTED MEMBERS PRESENT**

Chairperson (Acting)	Shane Namanurki
Member	Jessica Phillips (video conference)
Member	Manual Brown (video conference)
Member	Joyce Bohme

**ELECTED MEMBERS PRESENT**

Mayor	Matthew Ryan
Councillor	James Woods
Councillor	Julius Kernan

**STAFF PRESENT**

Chief Executive Officer	Paul Hockings
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Acting Council Services Manager Maningrida	Kevin Voisey
First Nations Cultural Advisor	Yanja Thompson
Technical Services Project Manager	Clem Beard (video conference)

**VISITOR**

Regional Director, Department of the Chief Minister and Cabinet	Nic Sharah
Volunteer run community event as an independent volunteer	Jarrah Aleman-Abellana

**Minute Notes:** In the absence of Chairperson Sharon Hayes the Maningrida Local Authority appointed Shane Namanurki to act as chairperson for this meeting.

Mayor Matthew Ryan brought to members' attention that the West Arnhem Regional Council Code of Conduct is applicable to Local Authority members as well as Councillors and Council staff. He asked that members make themselves aware of the contents of this document.

**APOLOGIES**

**1.1 APOLOGIES AND LEAVE OF ABSENCE**

---

West Arnhem Regional Council	- 1 -	Maningrida Local Authority Meeting Thursday, 12 January 2023
------------------------------	-------	---

The Committee considered Apologies and Leave of Absence.

**MAN166/2023 RESOLVED:**

**On the motion of Mayor Matthew Ryan**

**Seconded Cr James Woods**

**The Maningrida Local Authority noted members apologies by Deputy Mayor Elizabeth Williams and Sharon Hayes for the meeting held on 12 January 2023.**

**CARRIED**

**ABSENT WITHOUT NOTICE**

**2.1 ABSENT WITHOUT NOTICE**

The Committee considered Absent Without Notice.

**MAN167/2023 RESOLVED:**

**On the motion of Ms Joyce Bohme**

**Seconded Cr Julius Kernan**

**The Maningrida Local Authority note member absence without notice by Sophia Brian for the meeting held on 12 January 2023.**

**CARRIED**

**ACCEPTANCE OF AGENDA**

**3.1 ACCEPTANCE OF AGENDA**

The Committee considered Acceptance of Agenda.

**MAN168/2023 RESOLVED:**

**On the motion of Mayor Matthew Ryan**

**Seconded Cr James Woods**

**The agenda for the Maningrida Local Authority meeting of 12 January 2023 as circulated is accepted.**

**CARRIED**

**CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 3 NOVEMBER 2022**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 3 November 2022.

**MAN169/2023 RESOLVED:**

**On the motion of Mayor Matthew Ryan**

**Seconded Mr Shane Namanurki**

**The minutes of the 3 November 2022 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.**

**CARRIED**

**GENERAL ITEMS**

**5.1 IN-PRINCIPLE SUPPORT TO ARTS PROGRAMMES FOR NAIDOC POSTER COMPETITION**

The chair asked the Community Member Jarrah Aleman-Abellana present to talk about the National NAIDOC Poster Competition project she is keen to pursue:

1. Jarrah used to work at the Creche as a Team Leader.

2. She noticed that there is a gap in supporting artists in Maningrida to be filled.
3. National NAIDOC Poster Competition has opened and suggested if we can work together to get nomination and entrants from the community.
4. She asked what funding can we get to support the male and female artist in the community over 16 years of age.
5. She suggested \$250 per week which would cost \$1,000 for a 4 week programme

**MAN170/2023 RESOLVED:**

**On the motion of Mayor Matthew Ryan**

**Seconded Cr Julius Kernan**

**The Maningrida Local Authority provide in principle support of \$1,000 for the National NAIDOC poster competition by a voucher to the Balmark Store on the basis that a:**

- 1. written proposal including the Local Authority application form is provided which meets the Local Authority Project Funding Guidelines,**
- 2. report is brought back to a future Local Authority Meeting by the Administration; and**
- 3. report to be provided by the proponents acquitting the project including costings and photographs of the artwork.**

**CARRIED**

**10.1 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES**

The Committee considered Northern Territory Government Review of Local Authorities.

**The Maningrida Local Authority provided feedback on ways in which the Local Authority can be strengthened and improved. The Administration committed to providing a summary of recommendations and feedback to the local Authority through the Council Services Manager Maningrida.**

**11.1 PUBLIC ANNOUNCEMENT SYSTEM**

A general discussion on communication methodologies and it was decided to move a motion from the floor to investigate a PA system for Maningrida.

**MAN171/2023 RESOLVED:**

**On the motion of Mayor Matthew Ryan**

**Seconded Mr Shane Namanurki**

**The Maningrida Local Authority ask the Administration to investigate a PA (public announcement) system for the Maningrida Community for emergency management and to provide general information.**

**CARRIED**

**GENERAL ITEMS CONTINUED.**

The CEO provided an update on the Maningrida Council Service Manager (CSM) interviews which are scheduled for 15 February 2023. Further, the First Nations Cultural Advisor Yanja Thompson provided an overview of the recent Gunbalanya CSM selection process which involved consulting with Gunbalanya Traditional Owners and Ward Councillors to get their thoughts on a culturally appropriate and community endorsed selection panel member to participate on the interview panel.

Mayor Ryan commented positively on the New Year's Eve fireworks saying it was well done and he would like to see 2 events in 2023 with a family friendly earlier display and another at midnight. Further, he would also like to see a similar event in all of our communities.

**MINUTE NOTE:** Nic Sarah, Regional Director West Arnhem Region Department of Chief Minister and Cabinet joined the meeting and provided an overview of the proposed Maningrida Local

Decision Making Framework which is being tabled at the upcoming January 2023 Ordinary Council Meeting.

Brooke Darmanin noted a Senate hearing was proposed for Maningrida last year has been rescheduled as a video conference on 31 January 2023. She summarised that concerns had been raised in Maningrida particularly around housing, health and education and the Federal Government have suggested a hearing to understand the issues. She advised that the senate hearing links with the Stronger Futures legislation and any person can make a submission. The authority suggested the following topics for discussion:

1. School funding in Maningrida is getting smaller and we need to do our own thing through an independent school for the homelands.
2. Maningrida homelessness and overcrowding houses continues to be an issue and looking to the future for the new subdivision. It was noted that Maningrida will continue to grow and a lack of housing in Maningrida will happen again.
3. Homeland movements are not supported by government and need flexibility of funding as government only supports community.

Following a question about Northern Territory Community Cabinet meeting in Maningrida, Nic Sarah noted this has been talked about for 1.5 years. The new Chief Minister has changed the way they do community cabinets and he is trying to get all of the ministers to attend for the Local Decision Making Agreement sign off. In the past Community Cabinet has occurred in Tiwi Islands and he is hopeful this might happen in April 2023, but needs to await a cabinet decision to set the date.

#### **NEXT MEETING**

The next meeting will be held on 3 March 2023 at 10:00.

#### **MEETING DECLARED CLOSED**

Chairperson Shane Namanurki declared the meeting closed at 13:08.

This page and the preceding 3 pages are the minutes of the Maningrida Local Authority meeting held on 12 January 2023.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date Confirmed

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Review of Local Authority Action Items</b>
<b>File Reference:</b>	<b>1060806</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

To present to the Maningrida Local Authority an update on the action items list.

#### BACKGROUND

The Maningrida Local Authority members are encouraged to discuss the action items list.

#### COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

#### STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

##### Goal 1.1

##### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

##### Goal 6.2

##### Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

##### Goal 6.3

##### Council and Local Authorities

Excellence in governance, consultation administration and representation

##### Goal 6.5

##### Planning and Reporting

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION:**

**That Maningrida Local Authority reviewed the action items list and approved to remove any completed actions.**

**ATTACHMENTS**

- 1 Maningrida LA Action Items List - Ongoing.pdf



## Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
14.12.22	OCM119/2022	Maningrida Progress Association Security Project	In progress	<p>14 December 2022 – Charlotte Meneer In line with the letter received from Maningrida Progress Association Inc. regarding the request for financial support to the security programme and Council contributes to this project together with Bawanninga Aboriginal Corporation, Mala'la Health Services Aboriginal Corporation, 168 Corporation, NTG Agencies (Territory Families, CMC, DoE) and Dhukurrdji Lodge if 50% Northern Territory Government funding is secured for the 12 month pilot programme</p> <p>20 February 2023 – Fiona Ainsworth Further to receipt of NTG funding, Security program with WARC site inclusion commenced February 18. Reports are received daily detailing overnight activity.</p>	CEO / Governance / Finance
14.12.22	OCM119/2022	Solar Lighting Local Authority funding towards the installation of solar lights \$27,554.58 at the Take-away Store in Maningrida; and approved the allocation of an additional \$2,445.15 to fund 1 further light overlooking the carpark.	In Progress	<p>31 January 2023 – Clem Beard Solar Lights ordered 20/12/2022 – Expect delivery mid-February into Maningrida – JMK to install by the end of February/early March 2023</p> <p>20 February 2023 – Fiona Ainsworth Await contractor installation for finalisation of project</p>	Technical Services
8.06.2022	OCM50/2022	2023 New Year's Eve Fireworks Council approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of a fireworks display for the 2023 New Year's Eve celebrations in Maningrida; and	COMPLETED	<p>27 July 2022 – Pania Withnall Paper prepared for LA meeting, advising of quote variation to \$51,645 for a 12 minute show. Should variation be approved by LA &amp; OCM, letters will be sent to other service providers seeking assistance for co-contribution to the cost.</p> <p>27 July 2022 – Kim Sutton</p>	Operations/ Grants/ Finance

Maningrida Local Authority Action Items List – Ongoing

		Directed the administration to send letters to other service providers in Maningrida, and request them to co-contribute to the cost of the 2023 New Year's Eve celebrations.		The Business Development team has picked this up and will work together with Finance and Operations to take forward. <b>19 October 2022 – Sarah Will</b> This is no longer sitting with the Grants team, now with Operations. <b>20 February 2023 – Fiona Ainsworth</b> Fireworks successfully delivered on NYE	
8.06.2022	Elected Member Questions With or Without Notice	<b>Pollution of Waterways in Maningrida</b> It was noted that the administration would assist Councillor Kerman to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.	<b>In Progress</b>	<b>27 July 2022 – Rick Mulvey</b> Delay due to current recruitment of Waste and Resource Coordinator who will take the lead within business in relation to environmental improvements. <b>26 October 2022 – Jesse Evans</b> Still in the recruitment process for a Waste and Resources Coordinator whom will take the lead within the business in relation to environmental improvements <b>10 February 2023 – Fiona Ainsworth</b> WARC have recruited a Waste and Resource Coordinator who will work with the Cultural advisory team to address this matter.	Operations
08.12.2021	OCM114/2021	<b>Supply and Installation of Speed Humps</b> Council directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year)	<b>In Progress</b>	<b>23 February 2022 – Kim Sutton</b> The Grants team is currently exploring options with Grants Writer, Susan Wright. <b>18 May 2022 – Sarah Will</b> The grants team is investigating options for funding the purchase and installation of speed humps. <b>27 July 2022 – Kim Sutton</b> The Grants team are continuing to explore options for funding.	Grants

Maningrida Local Authority Action Items List – Ongoing

			<p><b>19 October 2022 – Sarah Will</b> The Grants team are continuing to explore appropriate options for funding.</p>	
<p>08.12.2021</p>	<p>OCM114/2021</p>	<p><b>In Progress</b></p>	<p><b>Installation of Bus Stop Shelters</b> Council directed the administration to install four bus stop shelters at an estimated cost of \$80,000.</p>	<p><b>18 February 2022- Loukas Gikopoulos</b> The administration has raised a purchase order for the supply of four bus shelters. Expected fabrication and delivery is at the end of April</p> <p><b>13 May 2022- Loukas Gikopoulos</b> Manufacturing delays experienced and have pushed back completion to June 2022.</p> <p><b>19 July 2022- Clem Beard</b> Bus Shelters have been dispatched expecting arrival at the community in early August 2022 for installation.</p> <p><b>19 October 2022- Sam Fazzolari</b> One shelter has been installed in the new subdivision LA members now to nominate the remaining three sites for the shelters to be constructed on. The administration has prepared a report that will be presented at this LA meeting to nominate the three other locations.</p> <p><b>14 December 2022 OCM 119/2022</b> Council approved the locations selected by Maningrida Local Authority for the installation of the remaining bus stop Shelters (2 along the new subdivision road and 1 to the back of the new subdivision).</p> <p>Administration will scope and budget further bus stop option to present to the Local Authority.</p> <p><b>10 February 2023 – Fiona Ainsworth</b></p>

Maningrida Local Authority Action Items List – Ongoing

				We await determination of locations from LA for installation.	
08.12.2021		Health Clinic Hard Structures Council directed the administration to construct two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000.	In Progress	<p><b>18 February 2022- Loukas Gikopoulos</b> The administration has raised a purchase order for the supply of two hard structures. Expected fabrication and delivery is at the end of April</p> <p><b>13 May 2022- Loukas Gikopoulos</b> Due to manufacturing delays, the hard structures completion date is now estimated to be June 2022.</p> <p><b>19 July 2022- Clem Beard</b> Hard structures have arrived. Local Authority to decide exact location at the clinic after this meeting.</p> <p><b>19 October 2022 – Sam Fazzolari</b> The two hard structures have been constructed on the nominated areas onsite, sand has been installed edging to be completed when access is granted.</p> <p><b>10 February 2023 – Fiona Ainsworth</b> Contractors on site completing works when access is available.</p>	Technical Services
11.08.2021	OCM69/2021	Funding for Change Rooms Council directed the administration to source for approximately \$1,200,000 for the construction of two change rooms.	In Progress	<p><b>02 November 2021 – Doreen Alusa</b> The grants team is investigating funding options for this project, and will provide a report during the next meeting.</p> <p><b>23 February 2022 – Kim Sutton</b> The Grants team is currently exploring options with Grants Writer, Susan Wright.</p>	Grants team

Maningrida Local Authority Action Items List – Ongoing

				<p><b>18 May 2022 – Sarah Will</b> The grants team is investigating funding options for the construction of change rooms in Maningrida.</p> <p><b>26 July 2022 – Sarah Will</b> The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</p> <p><b>19 October 2022 – Sarah Will</b> The Grants team applied for an ABA Grant with NIAA in September 2022. Currently awaiting the outcome response.</p>	
<p>09.06.2021</p>	<p>OCM43/2021</p>	<p><b>Funding for Basketball Court</b> Council directed the administration to try and source for funding for a third basketball court, and carry out further consultations on the location of the third basketball courts.</p>	<p><b>In Progress</b></p>	<p><b>26 July 2021 – Doreen Alusa</b> The grants team is in the process of investigating funding options for this project, and will provide a report during the next meeting.</p> <p><b>02 November 2021 – Michelle Hillman</b></p> <ul style="list-style-type: none"> <li>The administration is seeking input from the Local Authority on a suitable location for court number 3 as this would enhance the search and request for funding.</li> <li>The project is listed for funding and to date, no available source has been identified.</li> </ul> <p><b>23 February 2022 – Kim Sutton</b> The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p><b>18 May 2022 – Sarah Will</b></p>	<p>Grants team</p>

Maningrida Local Authority Action Items List – Ongoing

	<p>The grants team is investigating funding options for the construction of a third basketball court.</p> <p><b>26 July 2022 – Sarah Will</b> The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</p> <p><b>19 October 2022 – Sarah Will</b> The Grants team are continuing to explore funding options and appropriate opportunities.</p>					
<p>06.07.2020</p>	<p><b>MANLA77/2019</b></p>	<p><b>Maningrida Football Oval</b> The Local Authority approved \$600,000 to be used in Stage One of the Maningrida Football Oval Upgrade</p>	<p><b>In Progress</b></p>	<p>Tender to be released in February 2020 in conjunction with project managers and NBC consultants who have been working on the project design with Irwin consultants. Tenders for the project closed on 23 March 2020. The tenders were significantly higher than the project funds available. Administration is holding talks with tenderers to reduce scope and pricing with the aim of awarding a tender by the end of June 2020, provided COVID-19 restrictions have been lifted.</p> <p><b>16 July 2020 - Stephen Hoyne</b> Revised scope to include oval perimeter expansion, lighting, irrigation and fencing. Existing oval alignment to be retained.</p> <p><b>02 November 2020 - Stephen Hoyne</b> Earthworks have been completed and the irrigation system has been installed. Lights for the oval have been ordered. Scheduled project completion date is 1 April 2021.</p> <p><b>25 January 2021 – Clem Beard</b></p>	<p>Technical Services</p>	

Maningrida Local Authority Action Items List – Ongoing

				<p>The following tasks/ installations have been completed:</p> <ul style="list-style-type: none"> <li>• Demolition of goal posts, 2 x light poles and footings</li> <li>• Irrigation as well as tank and pump installation.</li> <li>• Pipework and switchboard slab.</li> <li>• Pump shed.</li> <li>• 63HDPE potable water ring main and 100mm irrigation ring main.</li> <li>• Switch board installation.</li> <li>• Tank slabs and pump shed slab.</li> <li>• Tanks, pump shed and switch board security fence, and oval perimeter fence posts.</li> <li>• Electrical conduits and pits for oval lights and for main supply.</li> <li>• Communication conduit for irrigation controller.</li> <li>• 2 x 63HDPE from meter to tanks.</li> <li>• Oval perimeter fence top and bottom rail.</li> <li>• PWC Water and electrical approval, and receipt of water meter from PWC.</li> </ul> <p>To be completed:</p> <ul style="list-style-type: none"> <li>• Light poles pre assembly in DEC yard currently underway.</li> <li>• Barge water meter and connection materials to Maningrida.</li> <li>• Plumbers to start water connection, plum tanks and installation of hose cocks.</li> <li>• Start light pole footings.</li> <li>• Start commissioning pumps and irrigation (subject to power connection).</li> <li>• Installation of spray grass to be completed by the end February 2021.</li> </ul>
--	--	--	--	---

Maningrida Local Authority Action Items List – Ongoing

<ul style="list-style-type: none"> <li>• Lighting scheduled to be completed by the end of March 2021.</li> <li>• Goal post installation scheduled to be completed by the end of April 2021.</li> <li>• Line marking scheduled to be completed by the end of April 2021.</li> </ul>	<p><b>26 July 2021</b> A report with an update on this action item is included in this meeting's agenda.</p> <p><b>01 November 2021</b> <i>The following scope of works have been completed</i></p> <ul style="list-style-type: none"> <li>• Chainmesh fence completed</li> <li>• Goal posts installed</li> <li>• Light footing design completed</li> <li>• Geo tech report completed</li> </ul>	<p><i>Still to be completed subject to funding approval</i></p> <ul style="list-style-type: none"> <li>• Light towers</li> <li>• Line marking</li> <li>• Topsoil and grassing</li> </ul>	<p><b>21 February 2022- Loukas Gikopoulos</b> The following scope of works have been completed or in progress</p> <ul style="list-style-type: none"> <li>• Line marking</li> <li>• The Council has scheduled a meeting with the contractor on the 22nd February to discuss remobilisation date for works to commence.</li> </ul> <p>Works still required to be completed</p> <ul style="list-style-type: none"> <li>• Light towers</li> <li>• Topsoil and grassing</li> </ul> <p><b>13 May 2022- Loukas Gikopoulos</b> The contractor is preparing to mobilise once the road restrictions have been lifted. This is expected to be by the end of May.</p>
--	--	--	---



Maningrida Local Authority Action Items List – Ongoing

				<p>Works to be completed</p> <ul style="list-style-type: none"> <li>Light tower installation. Expected to be completed by the end of July 2022.</li> </ul> <p><b>19 July 2022- Clem Beard</b></p> <ul style="list-style-type: none"> <li>Road trains and trailers will commence delivering rag bolts and cages at the end of July 2022.</li> <li>Works, including installation of lights, will commence at the oval in early August 2022.</li> </ul> <p><b>19 October 2022 Hilal Ahmad</b> Light pole concrete footings will be completed by end of October, Lifting cranes for the new light towers will be undertaken at the oval in mid-November.</p> <p><b>10 February 2023 – Fiona Ainsworth</b> Light towers installed, in use NYE, await final commissioning and handover.</p>	
<p><b>06.07.2020</b></p>	<p><b>MANLA90/2019</b></p>	<p><b>3 x Half Basketball Courts</b> The Local Authority asks Council to consider erection 3 x half basketball courts located alongside existing playground, asks Council to seek funding for the courts construction and asks Council to investigate whether S19 leases are in place for these playgrounds.</p>	<p><b>In Progress</b></p>	<p><b>OCM19/2020</b> Council provides in principle support for the capital projects suggested by the Authority and directs the administration to fully research and consider all aspects of the projects (3 half basketball courts, repair existing footpath to the new subdivision and construction of speed bump) Report with indicative pricing tabled for Maningrida LA Agenda 13.02.20</p> <p><b>16 July 2020 - Stephen Hoyne</b> Preferred design option includes half court with lights and roof estimated cost - \$464k.</p> <p><b>17 November 2020 – Clem Beard</b></p>	<p>Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

	<p>The administration is following up on funding options for the project.</p> <p><b>25 January 2021 – Clem Beard</b>                  The administration has received consent (14/01/2021) from the NLC for a license to maintain Lot 895 Playground Area in Coconut Grove. The administration is awaiting confirmation on Lot 343 Bottom Camp prior to commencing the procurement process works. Lot 343 Playground Area Bottom camp was not consented to, and NLC/TO's have requested further consultations with the community.</p> <p><b>26 May 2021</b>                  A report highlighting the progress made for this project is included in this meeting's agenda.</p> <p><b>01 June 2021- Loukas Gikopoulos</b>                  Tender documents are being prepared for the half basketball court located at Lot 895 and waiting for PWC to approve the site servicing plans</p> <p>An EOI has been submitted with NLC for Lot 343 and the New Sub and consultation with the Maningrida community will be held on 1<sup>st</sup> July to discuss the proposed locations.</p> <p><b>20 July 2021 - Loukas Gikopoulos</b></p> <ul style="list-style-type: none"> <li>NLC have postponed all community consultations due to the current Covid situation. Expected meeting to be held in AUG/ SEP to discuss the new preferred location at the 'New Sub' next to the cemetery as per the Local Authority MAN123/2021 resolution</li> <li>PWC have rejected the electrical SSP for Lot 895. The administration is now looking at installing solar lights for the basketball court. The new design will</li> </ul>	

Maningrida Local Authority Action Items List – Ongoing

	<p>be ready by the end of the week and the tender documents to be released by the end of July.</p> <p><b>01 November 2021 - Loukas Gikopoulos</b></p> <ul style="list-style-type: none"> <li>The tender for the Half Basketball Court at Lot 895 has been awarded to Stedman Constructions.</li> </ul> <p>To date the following works have been completed.</p> <ul style="list-style-type: none"> <li>Remove the existing playground</li> <li>Preparation of site</li> <li>Footings for the hard structure completed</li> <li>Slab court being prepared</li> <li>Fabrication of the hard structure</li> </ul> <p>Still to be completed</p> <ul style="list-style-type: none"> <li>Construction of the hard structure</li> <li>Solar lights</li> <li>Fencing</li> <li>Line marking</li> </ul> <p>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2<sup>nd</sup> Half basketball court at 'New Sub Lot 740'.</p> <p>Consultation dates have been postponed until the end of November.</p> <p>Waiting on NLC for advice/ approval outcome before proceeding any further.</p>		
	<p><b>21 February 2022- Loukas Gikopoulos</b></p> <ul style="list-style-type: none"> <li>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2<sup>nd</sup> half basketball court at 'New Sub Lot 740'.</li> <li>Due to Covid travel restrictions the consultation dates have been postponed until the end of March 2022</li> <li>Waiting on NLC for advice/ approval outcome before proceeding any further.</li> </ul>		

Maningrida Local Authority Action Items List – Ongoing

	<p><b>13 May 2022- Loukas Gikopoulos</b> NLC consultation dates have been scheduled for 21 June 2022 to discuss this project.</p> <p><b>19 July 2022- Clem Beard</b> Due to staffing constraints, NLC have advised that consultations have been delayed and will recommence by the end of August 2022 in Maningrida.</p> <p><b>19 October 2022 – Sam Fazzolari</b> The administration has prepared a report that will be presented at this LA for the drainage options for the new half basketball court in Coconut Grove.</p> <p><b>20 December 2022</b> <b>OCM119/2022 – Approved request directing administration to;</b></p> <ul style="list-style-type: none"> <li>• extend the existing concrete slab by 1.5 meters with raised rounded curb and spoon drain around 2 sides at the half basketball court on Coconut Road</li> <li>• scope and budget for bollards and existing community plaque to be installed at the half basketball court on Coconut Road.</li> </ul> <p><b>10 February 2023 – Fiona Ainsworth</b> NLC to consult on location. Await advise to commence planning.</p>	
--	--	--

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 2 MARCH 2023**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>File Reference:</b>	<b>1060499</b>
<b>Author:</b>	<b>Fiona Ainsworth, Acting Chief Operating Officer</b>

**SUMMARY**

This report will present the Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Acting Council Services Manager (A/CSM) Kevin Voisey.

**BACKGROUND**

All issues/ matters raised are to be discussed by Authority members, as detailed in the attached report.

**COMMENT**

The following report has been prepared by A/CSM Kevin Voisey.

**STATUTORY ENVIRONMENT**

Not applicable.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**STRATEGIC IMPLICATIONS**

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

<b>PILLAR 6 FOUNDATIONS OF GOVERNANCE</b>	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation, administration and representation

**VOTING REQUIREMENTS**

Not applicable.

**RECOMMENDATION**

**That Maningrida Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.**

**ATTACHMENTS**

- 1 LA Operations Report - Maningrida.pdf
- 2 Community K9 Security Daily Incident Report 21.02.2023.pdf

# CSM report

## Maningrida

17/02/2023



## Service Delivery

### 1. Attendance rates

#### 1.1. Staff Attendance

The Maningrida Council department has averaged 50% attendance for the past month, which has affected the ability of Council to complete the required works in the community. The Bawingina Aboriginal Corporation (BAC) have been unable to attain approval through National Indigenous Australians Agency (NIAA) to deliver an employment program under the Community Development Program (CDP), which is suitable to the council's needs. Therefore, staff attendance rate for the Works Team have been low.

WARC Maningrida is currently recruiting for the following positions:

- Council Services Manager – Re-advertising, with second round of interview to occur mid-March 2023.
- Mechanic – Interviews conducted, in the final stages of recruitment.
- Wellbeing Services Coordinator – Revising position description prior to advertising.
- Team Leader Parks – Confirming position conditions prior to advertising.
- Team Leader Waste – Confirming position conditions prior to advertising.
- Essential Services Officer – Filled internally, successful applicant commence on Monday 13<sup>th</sup> February 2023.
- Customer Service Officer – Interviews conducted, in the final stages of recruitment.

Total number of vacancies	7
---------------------------	---

### 2. Administration Services

#### 2.1. Administration

The Maningrida Council administration office was open from 8:30am to 4:30pm on each business day during the report period. The administration team were operating at a severely reduced capacity, due to a minimal staff. The Administration Trainee position is currently vacant. Once the Administration Assistant has completed all training, recruitment will commence for this trainee position.

#### 2.2. Post Office

The Maningrida Post Office services are provided by Maningrida Council administration staff during normal business hours, and mail was received, sorted and dispatched each business day.

- Australia Post Representatives conduct an impromptu audit of the Post Office operations on 2nd November 2022. A final audit report was provided and shared with the Maningrida Post Office team.
- Operating hours were reduced on the 4th and 5th December 2022, due staff shortage. A Relief Administration Officer from Jabiru, provided coverage in the Post office from 6th – 9th December 2022.

Total Postage received Air	3,890 kg
Total Postage received Sea	10,135 kg

### 2.3. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – twice a week.
- Playground amenities – once a week.
- Public toilets – twice a week.
- Common areas cleaned – once a week.
- Visitor Accommodation rooms – cleaned as required.

### 2.4. Visitor Accommodation

Total number of current visitor accommodation available is 13, and bookings can be made through Little Hotelier. There has been a high volume of occupancy due to numerous visiting staff and various external organisations over the reporting period. Some of these were:

- WARC Wellbeing Services team from Jabiru, visited 26th – 27th October 2022.
- Northern Territory Government Country Liberal Party, visited 24th – 26th October 2022.
- WARC Technical Services team from Darwin, visited 24th – 26th October 2022.
- WARC CEO from Jabiru, visited 3rd November 2022.
- WARC Mechanic Jabiru, visited 1st – 5th November 2022.
- Sydney Swans community visit occurred 9th – 14th November 2022.
- WARC Project Coordinator Infrastructure visited 14th – 16th February 2023.

## 3. Wellbeing Services

### 3.1. Sport and Recreation

The Youth, Sport & Recreation team are delivering 6 activities per week in Term 4 of the 2022 NT school year. This includes Kids AFL, Women's AFL, Adults Soccer, Men's Basketball Competition and Women's Basketball Competition. Other activities also carried out during the reporting period were:

- Facilitation of two (2) community basketball competitions, with one of the grand finals occurring on 23rd of November 2023.
- Wellbeing Services Coordinator resigned and finished employment in later December 2022.
- The Youth, Sport & Recreation team are delivering limit child event at the pool during school holiday day due to staffing levels
- During school holidays, some activities held at the swimming pool, but numbers were limited due to children-to-staff ratios.
- In January 2023, WARC supported the 12 artist that put in a submission for the national NAIDOC poster, by providing a food voucher at the community store.
- Other activities held for the children and youth were AFL and Soccer.
- Painting sessions held for submissions into the WARC T-shirt competition for NAIDOC week celebrations.
- Community Engagement Officer from Jabiru visited 23rd – 25th January 2023, to support community events.

Attendance totals	3,006
-------------------	-------

### 3.2. Aquatic Centre

The Aquatic Centre was open Monday and Tuesday 3.00pm – 5.00pm, Wednesday, Thursday and Friday 6.00am – 8.00am & 3.00pm – 6.00pm, and Saturday & Sunday 8.00am – 12.00pm and 1:30pm – 5.00pm as per regular schedule.

- The Mala'la Health team still have a regular weekly booking with their NDIS team on Thursdays between 2.00pm – 3.00pm.

- Ma'lala 'Healthy Skin Week' 14th – 18th November 2022 initiative posters displayed at the swimming pool.
- Team Leader Pool and one of the Pool Officers completed Bronze Medallion and Pool Lifeguard re-qualification on 26th – 27th October 2022.
- Sport & Recreation Officers x 3 completed First Aid course on 28th October 2022.
- Families as First Teachers (FaFT) have a weekly booking on Wednesday 2.00pm – 3.00pm for the whole of the school term 4 2022.
- Other activities provided through term 4 – Water Polo and night swimming on Wednesdays 6:30pm – 7:30pm , Kids Swim Club on Thursdays 3:30pm – 4:30pm, Adult Skills and Drills training Fridays 5:00pm.
- Various community stakeholders held their functions at the Maningrida pool;
  - Nawardekken Outstation School Christmas party, Thursday 1st December 2022.
  - Maningrida College 'School Attendance Party', Friday 2nd December 2022.
  - WARC staff end of year party, Wednesday 7th December 2022.
  - Ma'lala Health Service staff Christmas party, Thursday 8th December 2022
  - Bawinanga Aboriginal Corporation (BAC) staff Christmas party, Friday 9th December 2022.
- Maningrida Pool operating hours changed over the Christmas period to:
  - Monday and Tuesday – Closed.
  - Wednesday – Friday 6:00am – 8:00am and 1.00pm – 6.00pm.
  - Saturday – Sunday 8:00am – 12:00am and 1.30pm – 5.00pm.
- School holiday activities included:
  - Water polo held on Wednesday afternoons.
  - Slip-and-slide and movie day on Friday afternoons, altering each week.
  - Ran random completions eg: Lego building, chalk drawing, coloring-in completions.
- Wet season keep attendance low at the pool for
- Attendance number low, due to two week monsoonal rain over the December 2022- January 2023 period.
- Serving healthy fruit for the kids on Saturdays and Sundays.

Attendance totals	6,822
-------------------	-------

### 3.3. Broadcasting

In conjunction with TEABBA, broadcasting services has been provided daily over the reporting period between 9:00am and 2:00pm.

- Top End Aboriginal Bush Broadcasting Association (TEABBA) have installed technology to enable the Radio Broadcaster to broadcast regionally, across a number of communities and outstations across West Arnhem.
- The Remote Student Attendance Strategy (RSAS) broadcast school attendance messages twice a week.
- Broadcaster Officer attended the TEABBA Annual General Meeting held in Darwin, 24th November in Darwin.

Total number of On-Air hours	378
------------------------------	-----

## 4. Community Works

### 4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate Monday to Friday and runs are conducted as follows:
  - Monday: New sub area and portions of airport road.
  - Tuesday: Complete the remainder of the airport road and top camp.
  - Wednesday: Local businesses and coconut grove.



- Thursday: Bottom camp.
- Friday: Local businesses and general areas not completed through the week.
- There have been an additional 15 car wreck removals and 15 hard rubbish loads transferred to the landfill site.
- Cyclone preparation occurred in October and November 2022, including removal of several cars wrecks and all hard rubbish and scraps around community.
- Contractor Stedman's Construction also provided support with cyclone preparation and community clean-up during November 2022.
- The contact list for both the Wet Season Counter Disaster Committee and the Organizational Resource were updated in November 2022 and supplied to the NTSES Maningrida Emergency Response Group.
- Regular slashing around the Maningrida airstrip occurred over the reporting period.
- Also assisted with mowing and removal of debris, at the women center.
- Ladder on children play equipment broken, new part ordered and was replaced upon arrival in community on 9th February 2023.
- AFL oval currently being mowed twice a month and lights are complete and commissioned as of 14 December 2022.

#### 4.2. Roads

Minor maintenance of internal roads have continued across the community.

- The road from the township to the landfill site, has been graded several times to reduce the wear and tear on WARC machinery, and expedite delivery of all waste recovered.
- The landfill site graded in preparation for the heavy machinery used by sub-contractor demolition and cleanup of the electrical shed at Lot 392.
- Martials order to continue minor road repairs to middle camp road and shoulders.
- Cleaner of storm water drains around township.

#### 4.3. Waste

Landfill site operated between Monday to Friday, 7.00am to 3.30pm, with no disruption to service.

- All rubbish removed from the community as part of the cyclone preparation, was received and immediately sorted.
- Accumulating a large stockpile of waste cooking oils and used batteries. The removal of these items form a part of a Council wide effort for the disposal of specific items.
- Car wrecks located at the landfill site are currently being crushed and moved to pre-designated areas.
- Garbage truck broke down or 2 days during the reporting period. Minimal disruption occurred, with small hard waste still being collected during this time.

Total amount of waste move to landfill	5,000 kg
--	----------

#### 4.4. Plant and equipment

With the Mechanic position currently vacancy, all on-going repairs and maintenance of assets have been coordinated by the WARC Fleet Manager based in Darwin, and action based on the priority status. The Mechanic from Jabiru visited 1<sup>st</sup> – 5<sup>th</sup> November 2022 and 14<sup>th</sup> – 22<sup>nd</sup> December 2022, to assist with servicing and maintenance required.

- Front deck mower gear box sent to Jabiru, to be re-built for spares.
- John Deere mower has electrical short, fuses keep blowing.
- Install new windscreen on Kubota loader.
- Replace broken belt on front deck mower.
- Front deck mower replaced bottom spindle house bearing collapsed
- Repaired flat tires on mowers.
- Repaired blown tire on garbage truck and tipper.

- Repaired 5 tires for works vehicles.
- Servicing washing and cleaning of all works equipment completed every Friday afternoon.
- All tyre changing equipment that has been laying idle for some time, has now been assembled and is functioning again.

## 5. Essential Services

Roster has been created for the Essential Services Officers (ESO) and Aerodrome Responsible Officers (ARO) in Maningrida, was created and schedule to the end of January 2023, to assist with fatigue management and improve overall daily and weekly routines.

### 5.1. Power

- PowerWater sub-contractors visited Maningrida 15th – 16th November 2022, to complete audits on electrical boards on all PowerWater assets.
- Several Power and Water interruptions where experienced by the community over this reporting period. The interruptions were due to a recent electrical storm. The Maningrida power and water infrastructure took a direct lightning strike to the power station that caused severe damage.
- Transformers (2) and a main water supply bore pump along with control systems where damaged. These systems where beyond the capability of the WARC-Maningrida ESO to repair.
- One (1) interruption to power was recorded over this reporting period. The duration approx. 15 minutes.
- 2 maintenance services were conducted on gen-set one (1) and four (4)
- 12 service requests were received from Indigenous Essential Services (IES). Services requests included meter inspections and electrical transfer reads.
- Six (6) pre-paid power meters were replaced.
- Power and Water Inc attended Maningrida over a five (5) day period to repair all systems.
- All services have now been restored.
- Helped PW contactors replace 2 transformers
- Repaired service at men's shed( tree brought line down)
- 5 Power meter replacements
- Assisted power and water mechanic
- 2 fuel delivers this month
- Conducted power meter reads
- Mowed around power station
- Weed sprayed around power station twice this month

### 5.2. Water

- Water samples conducted as per scheduled review.
- Bore pumps and sewer lift pumps (hours and volumes) readings taken.
- Residual chlorine reads were conducted as per contractual obligations
- Repairs to water mains were conducted twice over the reporting period. Repairs included "leaking ferrule cock" repairs.
- Investigations continue into including a pool water sample into regular water testing regime. Awaiting information from Power and Water.
- Town wide power and water meter reads were conducted as per the quarterly schedule
- 8 water mains repaired
- 12 water mains and water leaks repaired
- 7 water meters changed
- Help power and water with bore repairs
- Conducted water meter reads

### 5.3. Sewerage

- Sewer lift pumps (hours and volumes) readings taken
- Sewage pond inspections where conducted over the reporting period.
- Weed control (spraying) was conducted in and around the sewage ponds and pump stations.
- Daily hour reading on sewer pond pumps collected
- sewer pond inspection completed

### 5.4. Airfield

Daily inspections were undertaken by the ARO.

- The runway shoulders and fence perimeter where slashed The exterior perimeter out to three (3) meters was scrapped
- The windsock is in the process of being replaced
- Three (3) runway lights where replaced
- Airfield needs mowed
- Repaired hole on apron
- Inside fence need repair in three places

## 6. Trade Services

### 6.1. Scheduled Servicing

- **Mechanic**
  - Mechanic Jabiru assisting periodically with require work until the Mechanic position Maningrida is filled.
- **Electrician**
  - Electrician was working on solutions to outstanding issues with the community pool.
  - Electrician resigned and finished with the council in late December 2022.
- **Plumber**
  - Water leaks were detected and repaired at the Council Services main Office.
  - Replace sewage line at Lot 465.
  - Replace basin tap and cistern at Lot 716.
  - Reseated cold water point in laundry at Lot 404.
  - Investigate hot water at Lot 430b, found to be electrical issue.
  - Replaced sewer section at Lot 465.
  - Repair toilet cisterns at Pool, 1 in the male toilets and 1 in the female toilets.
  - Replace section of water line to outside shower at pool.
  - Cleared blocked drain at sink at workshop.
  - Replaced fire hose reel at workshop.

## 7. Community

### 7.1. Local Authority projects

- **Current**
  - Vet community program continuing in 2023, with community visits to commence post wet season.
- **Future**
  - LA members to discuss and advise nominated location of the remaining 3 bus shelters.

### 7.2. Other projects

- **Opportunities**
  - Nil
- **Current**
  - AFL Oval lighting
  - **Community K9 Security Pilot program** is now up and run, with two (2) security personnel and two (2) dogs patrolling the community through out the night. K9 Patrol

1 runs from 7.00pm – 4.00am and K9 Patrol 2 runs from 9.00pm – 6.00am, rotate throughout the community including visiting Maningrida Progress Association (MPA) store, Bawinanga Aboriginal Corporation (BAC), Mala'la Health Service, Maningrida School, Police Station, Wild Foods Cafe, Dhukurrdji Lodge and Council office, pool and works yards. If an incident occurs, the relevant asset owner and/or corporation is notified immediately and daily reports submitted at the end of each shift and filed into Magiq.

- **Future**

- AFL oval change sheds and ablutions block have been funded are scheduled to commence at some stage next year.

### 7.3. Community meetings and events

Northern Territory government representative schedule a Maningrida Service Delivery meeting for 15<sup>th</sup> December 2023.

- Attended the DAVSCOM meeting held on the 6th January 2023.
- Additional LA meeting was held on the 12th January 2023.

Total number of meetings and events attended by the CSM	10
---	----

### 7.4. Community key focus areas

- New Year's Eve fireworks display.
- AFL oval development.
- Major road upgrades.



## SECURITY INCIDENT REPORT

REPORTED BY: <input type="text" value="Patrick Reid"/>	DATE OF REPORT: <input type="text" value="21.02.2023"/>
SECURITY LICENCE NO: <input type="text"/>	TIME OF REPORT: <input type="text" value="0600"/>
SIGNATURE: <input type="text" value="Patrick Reid"/>	SUPERVISOR NAME: <input type="text"/>

### SECURITY INCIDENT INFORMATION

DATE OF INCIDENT: <input type="text"/>	VENUE / ADDRESS <input type="text" value="MPA, BAC, Malala, School, Police, Cafe 168, Lodge and Council"/>
TIME OF INCIDENT: <input type="text"/>	CITY / STATE: <input type="text" value="NT"/>
INCIDENT TYPE (E.g. theft, trespass, vandalism): <input type="text"/>	SPECIFIC AREA WITHIN LOCATION: <input type="text" value="Maningrida"/>
INCIDENT DESCRIPTION / CAUSE: <p>K9 Patrol 1 : 1900 - 0400 K9 Patrol 2 : 2100 - 0600</p> <p>Patrolled all sites and locations : MPA, BAC, Malala, School, Police, Cafe 168, Lodge and Council</p> <p>At 0402 K9 patrol 2 found Fly Tiwi screen door open no visual damage to door or surrounding building. closed door and will monitor, continued patrolling</p>	
SUSPECTS DETAILS / ID / APPREHENDED:	INJURIES SUSTAINED / DAMAGE TO PROPERTY:
1. <input type="text"/>	1. <input type="text"/>
2. <input type="text"/>	2. <input type="text"/>
3. <input type="text"/>	3. <input type="text"/>



DARWIN, REMOTE AND RURAL SECURITY | CROWD CONTROL | K9 SECURITY



## SECURITY INCIDENT REPORTING FORM

WITNESS OR VICTIM NAME / CONTACT / SPECIFIC RELATIONSHIP TO INCIDENT:

1.

2.

3.

POLICE REPORT FILED?

PROMISE NO / OFFICER DETAILS:

AMBULANCE / HOSPITAL DETAILS:

FURTHER INFORMATION: (PLEASE ATTACH RELEVANT PHOTOS)

FOLLOW UP ACTION:



DARWIN, REMOTE AND RURAL SECURITY | CROWD CONTROL | K9 SECURITY

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>14.1</b>
<b>Title:</b>	<b>Consultation - West Arnhem Regional Council Regional Plan Strategic Plan 2023 -2024</b>
<b>File Reference:</b>	<b>1059675</b>
<b>Author:</b>	<b>Brooke Darmanin, Executive Manager Advocacy and Strategy</b>

#### SUMMARY

The purpose of this report is to provide the Maningrida Local Authority with an opportunity to inform Council of projects and priorities which are of significance to the local community. And to provide the administration direction with regards to a set of Values which should drive Council actions and interactions.

#### BACKGROUND

According to sections 33 and 34 of the *Local Government Act 2019*, every regional council must have a plan for its area that contains:

1. A service delivery plan for the period to which the municipal, regional or shire plan relates.
2. Any long-term, community or strategic plan adopted by the council or a local authority.
3. The council's budget.
4. The council's long-term financial plan.
5. The projects and priorities for the area identified by a local authorities.
6. A definition of the indicators for judging the standard of the council's performance.

In 2020, following consultation with our Mayor and Council Executive, WARC undertook a refresh of our 'Vision, Purpose and Values', effectively setting a new strategic vision and focus for our organisation for the year ahead.

The following year, the new 'Vision, Purpose and Values' were further embedded into Council's Regional Plan and service delivery day-to-day activities carried out on the ground.

Commencing November 2021, Council began its most comprehensive consultation to date with Elected Members, Local Authorities, senior management and the executive all sharing their experience and thoughts to establish a revised strategic direction and service delivery plan

Six key themes emerged during the 2021 consultation process which were then transformed into six foundational pillars upon which Councils strategic direction is supported

Pillar 1: Partnerships, Relationships and Belonging

Pillar 2: Increased Local Indigenous Employment

Pillar 3: Safety and Wellbeing

Pillar 4: Service Delivery and Built Environment

Pillar 5: Sustainability and Climate Action

Pillar 6: Foundations of Governance

## COMMENT

The Maningrida Local Authority are encouraged to confirm/nominate projects and priorities of significance which will then inform council's strategic planning and direction for the financial year ahead (2023-2024).

In addition to this the members are also encouraged to provide feedback on the current organisational values of **Respectful, Inclusive, Innovative and Integrity** and suggest alternative values which might drive organisational culture and direction.

## STATUTORY ENVIRONMENT

Sections 33, 34, 35 and 36 of the *Local Government Act 2019* are relevant to this report.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

The financial implications will be discussed as part of the budget deliberations for 2023-2024.

## STRATEGIC IMPLICATIONS

The development of the Regional Plan and Budget represents the most strategic planning exercise undertaken by Council. It creates a pathway for future considerations and clearly defines the expectations of Council in delivering Core Services.

## VOTING REQUIREMENTS

Simple majority.

### RECOMMENDATION:

1. That the Maningrida Local Authority notes the report and nominates projects and priorities of local significance which will inform the West Arnhem Regional Plan and;
2. Provides feedback on the current organisational values and suggests alternative values for consideration by the administration

## ATTACHMENTS



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>14.2</b>
<b>Title:</b>	<b>Financial Report to January 2023</b>
<b>File Reference:</b>	<b>1059708</b>
<b>Author:</b>	<b>David Glover, Chief Corporate Officer; Corey White, Accountant</b>

#### SUMMARY

This Financial Report for the year to date period 1 July 2022 to 31 January 2023, the first seven months of the 2022-23 financial year, is prepared for the Maningrida Local Authority.

#### BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

#### COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 January 2023. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

## Actuals v Budget for Maningrida Community as at 31 Jan 2023

Description	TOTAL MANINGRIDA				% Annual Budget
	Actuals YTD	Budget YTD	Variance		
<b>Operational Revenue</b>					
61 - Income Rates and Charges	688,717	688,717	(0)	(0%)	1,180,659
62 - Income Council Fees and Charges	27,667	29,960	(2,294)	(8%)	51,360
63 - Income Operating Grants	1,384,671	1,620,127	(235,457)	(15%)	2,274,794
65 - Income Allocation	34,383	16,754	17,629	100%+	28,721
66 - Other Income	31,102	30,750	352	1%	42,000
67 - Income Agency and Commercial Services	732,012	721,172	10,840	2%	1,235,788
<b>Total Operational Revenue</b>	<b>2,898,551</b>	<b>3,107,481</b>	<b>(208,929)</b>	<b>(7%)</b>	<b>4,813,321</b>
<b>Operational Expenditure</b>					
71 - Employee Expenses	1,066,669	1,183,058	(116,389)	(10%)	2,157,842
72 - Contract and Material Expenses	658,861	918,716	(259,854)	(28%)	1,478,408
73 - Finance Expenses	620	1,050	(430)	(41%)	1,800
74 - Travel, Freight and Accom Expenses	115,209	119,535	(4,326)	(4%)	187,048
76 - Fuel, Utilities & Communication	265,411	237,887	27,524	12%	400,620
79 - Other Expenses	326,788	306,600	20,188	7%	520,622
<b>Total Operational Expenditure</b>	<b>2,433,558</b>	<b>2,766,845</b>	<b>(333,288)</b>	<b>(12%)</b>	<b>4,746,339</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>464,993</b>	<b>340,635</b>	<b>124,358</b>	<b>37%</b>	<b>66,982</b>
<b>Capital Income</b>					
68 - Income Capital Grants and Contributions	1,311,143	1,482,953	(171,810)	(12%)	1,482,953
<b>Total Capital Income</b>	<b>1,311,143</b>	<b>1,482,953</b>	<b>(171,810)</b>	<b>(12%)</b>	<b>1,482,953</b>
<b>Capital Expense</b>					
33 - Capital Expenditure	1,633,189	2,173,411	(540,223)	(25%)	3,081,745
<b>Total Capital Expense</b>	<b>1,633,189</b>	<b>2,173,411</b>	<b>(540,223)</b>	<b>(25%)</b>	<b>3,081,745</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>(322,045)</b>	<b>(690,458)</b>	<b>368,413</b>	<b>53%</b>	<b>(1,598,791)</b>
<b>Net Surplus / (Deficit)</b>	<b>142,948</b>	<b>(349,823)</b>	<b>492,771</b>	<b>100%+</b>	<b>(1,531,809)</b>

## STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

## POLICY IMPLICATIONS

Not Applicable.

## FINANCIAL IMPLICATIONS

Not Applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.1</b>	<b>Financial Management</b> Provision of strong financial management and leadership which ensures long term sustainability and growth
-----------------	--

## VOTING REQUIREMENTS

Not applicable.

### RECOMMENDATION:

**That the Maningrida Local Authority notes and receives the Financial Report for the year to date period, July 2022 to January 2023.**

## ATTACHMENTS

- 1 Graphical Finance Presentation Maningrida - January 2023.pdf



**Maningrida Local Authority Committee  
Financial Management Report for the  
period ended 31<sup>st</sup> January 2023**

# Actual v Budget – Operational – July 2022 to January 2023

## Actuals v Budget for Maningrida Community

as at 31 Jan 2023

Description	TOTAL MANINGRIDA			% Annual Budget
	Actuals YTD	Budget YTD	Variance	
<b>Operational Revenue</b>				
61 - Income Rates and Charges	688,717	688,717	(0)	(0%)
62 - Income Council Fees and Charges	27,667	29,960	(2,294)	(8%)
63 - Income Operating Grants	1,384,671	1,620,127	(235,457)	(15%)
65 - Income Allocation	34,383	16,754	17,629	100%+
66 - Other Income	31,102	30,750	352	1%
67 - Income Agency and Commercial Services	732,012	721,172	10,840	2%
<b>Total Operational Revenue</b>	<b>2,898,551</b>	<b>3,107,481</b>	<b>(208,929)</b>	<b>(7%)</b>
<b>Operational Expenditure</b>				
71 - Employee Expenses	1,066,669	1,183,058	(116,389)	(10%)
72 - Contract and Material Expenses	658,861	918,716	(259,854)	(28%)
73 - Finance Expenses	620	1,050	(430)	(41%)
74 - Travel, Freight and Accom Expenses	115,209	119,535	(4,326)	(4%)
76 - Fuel, Utilities & Communication	265,411	237,887	27,524	12%
79 - Other Expenses	326,788	306,600	20,188	7%
<b>Total Operational Expenditure</b>	<b>2,433,558</b>	<b>2,766,845</b>	<b>(333,288)</b>	<b>(12%)</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>464,993</b>	<b>340,635</b>	<b>124,358</b>	<b>37%</b>



# Actual v Budget – Capital – July 2022 to January 2023



## Actuals v Budget for Maningrida Community

as at 31 Jan 2023

Description	TOTAL MANINGRIDA		
	Actuals YTD	Budget YTD	Variance
<b>Capital Income</b>			
68 - Income Capital Grants and Contributions	1,311,143	1,482,953	(171,810) (12%)
<b>Total Capital Income</b>	<b>1,311,143</b>	<b>1,482,953</b>	<b>(171,810) (12%)</b>
<b>Capital Expense</b>			
33 - Capital Expenditure	1,633,189	2,173,411	(540,223) (25%)
<b>Total Capital Expense</b>	<b>1,633,189</b>	<b>2,173,411</b>	<b>(540,223) (25%)</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>(322,045)</b>	<b>(690,458)</b>	<b>368,413 53%</b>

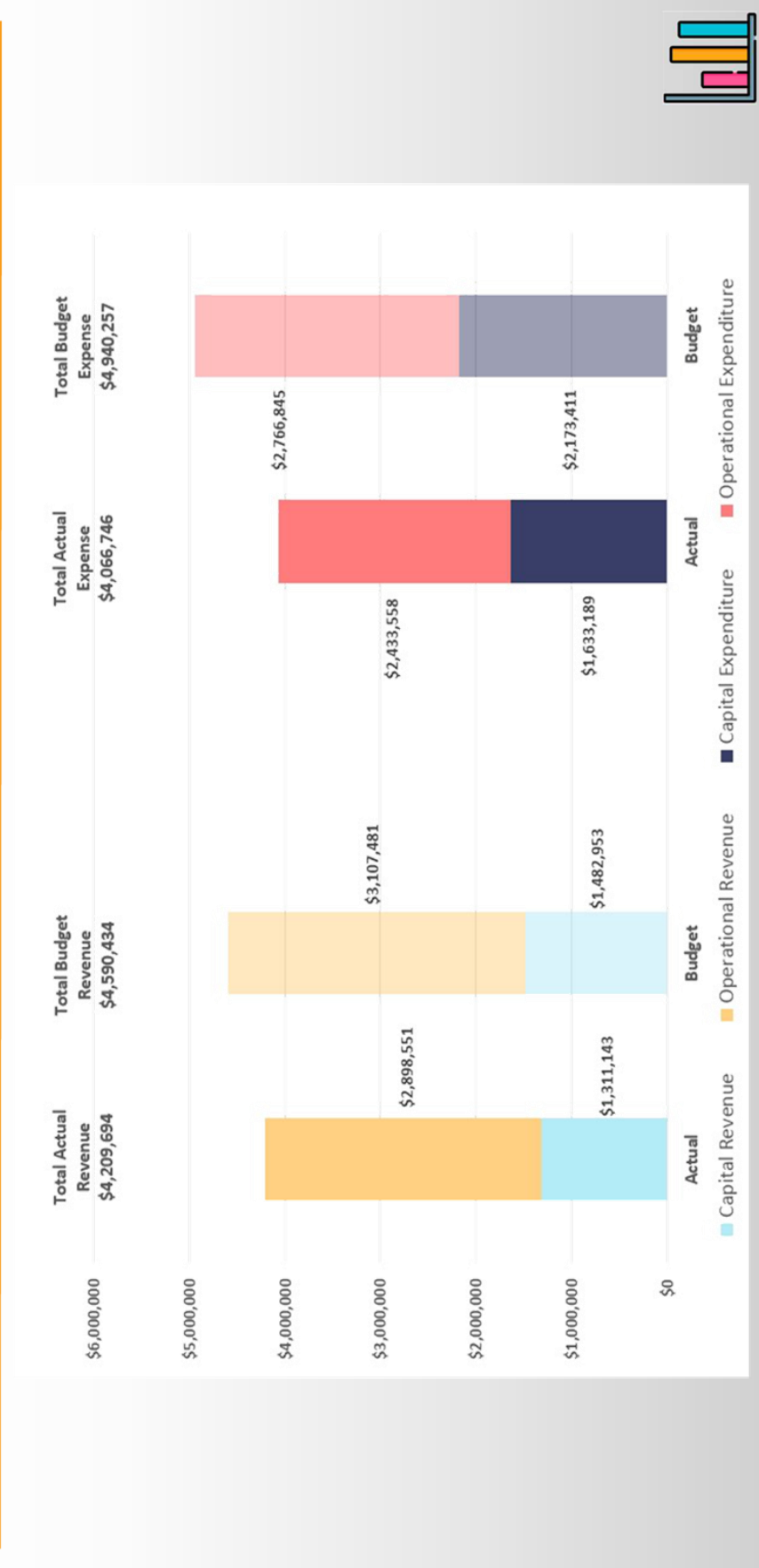
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





# Actual v Budget – Maningrida – July 2022 to January 2023



## Council Funded Projects – July 2022 to January 2023

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2022	Expenditure to date	Balance as at 31.01.2023
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,847)	(344,401)	752
5258.03 - Purchase Hino Garbage Compactor - Budget decreased to match actual expenditure	248,702	FY 20/21	(248,702)	-	-
5273.03 - Purchase Toyota Hilux	55,000	FY 21/22	-	(52,194)	2,806
5279.03 - Purchase Ride on Mower	35,000	FY 21/22	-	-	35,000
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	-	(47,800)	-
<b>Council Funded (Reserve) Balance</b>	<b>746,502</b>		<b>(263,549)</b>	<b>(444,395)</b>	<b>38,558</b>







**Grant Funding – Local Authority Projects - Unallocated Funding - July 2022 to January 2023**

Grant Funding - Local Authority Projects	Budget for 2022-23	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Commitments to Date	Balance as at 31.01.2023
LAP - funding available 22/23 not yet allocated or received	371,200	FY 22/23	-	-	(61,205)	309,995





**Grant Funding – Local Authority Projects – Allocated funding – July 2022 to January 2023**

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.01.2023
Local Authority Projects (LAP) 2022-23 LA Funding of \$371,200 is approved but yet to be received						
LAP - funding available but not yet allocated (or received)	309,995	FY 22/23	-	-	-	-
LAP - Fireworks (New Year 2023)	70,000	FY 22/23	70,000	-	(53,015)	16,985
LAP - Veterinarian Program	25,412	FY 19/20	25,412	(14,857)	(10,555)	-
LAP - Construct Half Basketball Court No.1 (Lot 895) - Commissioned	270,000	FY 20/21	208,798	(140,795)	-	68,003
LAP - Construct Half Basketball Court No.2	270,000	FY 20/21	270,000	(296)	(21,827)	247,877
LAP - Hard Cover for Playground	190,000	FY 20/21	190,000	(126,048)	-	63,952
LAP - Support Basketball Competitions in Maningrida	10,000	FY 20/21	10,000	(1,999)	-	8,001
LAP - Community Initiatives and events	50,000	FY 21/22	50,000	(26,229)	-	23,771
LAP - Architectural & structural drawings football oval change rooms	25,000	FY 21/22	25,000	(9,810)	(3,200)	11,990
LAP - Installation of four bus stop shelters	80,000	FY 21/22	80,000	(29,972)	(35,262)	14,766
LAP - Construction of two hard structures for Health Clinic	80,000	FY 21/22	80,000	(27,924)	(35,000)	17,076
LAP - Repair Playground equipment near Council Office	29,000	FY 21/22	29,000	-	(28,733)	267
LAP - Solar Lights at the Ceremonial Grounds - Maningrida	29,924	FY 22/23	29,924	-	(28,438)	1,486
LAP - Animal Management Program - 2022/2023	29,885	FY 22/23	29,885	-	-	29,885
<b>LOCAL AUTHORITY PROJECTS 2022-23</b>	<b>1,469,217</b>		<b>1,098,020</b>	<b>(377,930)</b>	<b>(216,030)</b>	<b>504,059</b>



## Grant Funding – Community Projects – July 2022 to January 2023

Grant Funding - Community Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.01.2023
Oval Upgrade	298,781	FY 19/20	298,781	(21,400)	(350,722)	-
R2R - Malala Road (non gazetted) Maningrida- From Lot 1646	540,268	FY 21/22	368,458	(540,268)	-	-
Malala Rd - Maningrida - Black Spot Funding	500,000	FY 21/22	-		-	-
Malala Rd - Maningrida - DIPL \$1m	1,000,000	FY 21/22	1,000,000		(95,453)	904,547
LRCI Phase 2 - Maningrida Oval Resurfacing Ground	80,000	FY 21/22	-		(19,563)	-
LRCI Phase 2 - Maningrida Oval Goal Posts Installation	19,989	FY 21/22	-		(255)	-
LRCI Phase 2 - Maningrida Oval Footing for light pole	296,043	FY 21/22	-		(124,582)	-
LRCI Phase 2 - Maningrida Oval repair holes	18,000	FY 21/22	-		(18,071)	-
LRCI Phase 2 - Maningrida Oval Line Marking of Surface	10,197	FY 21/22	-		(75)	-
LRCI Phase 3 - Malabam Road - Maningrida	-	FY 22/23	-		(9,952)	-
Safety and Wellbeing - Sport and Recreation	-	FY 21/22	-		(97,900)	-
Remote Sport Program	-	FY 21/22	-		(28,663)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-		(9,625)	-
Children and Schooling - Youth	-	FY 22/23	-		(895)	-
Australia Day Grant	-	FY 22/23	-		(331)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 21/22	-		(20,924)	-
Youth Mobile Gym Program	2,000	FY 21/22	2,000		(1,240)	760
Culture school Holiday Activities in Maningrida	2,000	FY 21/22	2,000		(1,424)	576
<b>TOTAL COMMUNITY PROJECTS</b>	<b>2,767,278</b>		<b>1,671,239</b>	<b>(561,668)</b>	<b>(779,675)</b>	<b>905,883</b>





# New Assets or Additions to Existing Assets – January 2023

HYUNDAI Wheel Loader Accessories  
Maningrida  
Asset no. 150172  
\$47,005



2022 Toyota Hilux  
Maningrida  
Asset no. 100120  
\$51,403



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>16.1</b>
<b>Title:</b>	<b>Installation of Bollards and plaque at the Coconut Grove half basketball court.</b>
<b>File Reference:</b>	<b>1051190</b>
<b>Author:</b>	<b>Sam Fazzolari, Project Coordinator Infrastructure; Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

The purpose of this report is to provide to the Maningrida Local Authority the proposal to carryout improvements to the Coconut Grove Basketball Courts Lot 895 Maningrida to reduce the amount of antisocial behavior and improving safety and wellbeing for community residents utilizing the facility.

#### BACKGROUND

Project funding is provided each year from the Department of Local Government, Housing and Community Development for the Maningrida Local Authority.

The Maningrida Local Authority requested the Administration to scope and budget for additional works with the installation of:

- Perimeter Bollards – prevent entry to unauthorized vehicles.
- Commemorative Plaque installation – requested by LA members.
- Reprogramming of Solar lights – reduction of operation hours to enhance school attendance

#### COMMENT

The current allocation of funding for the Coconut Grove Basketball Courts Lot 895 Maningrida is \$270,000 per below spreadsheet for allocated expenditure. In summary the proposed expenditure can be absorbed within the current budget without drawing down addition funds from annual funding.

<b>Budget/Spend to date - LAP 2945.03</b>	
<b>Coconut Grove Half Basketball Court</b>	
<b>Funding allocation - commencement of project 2021</b>	<b>\$270,000</b>
Line Marking/Certification	\$17,000
Lighting	\$25,000
Construction	\$117,000
Drainage	\$39,600
<b>Costs to date</b>	<b>\$198,600</b>
<b>Available funds</b>	<b>\$71,400</b>
<b>Bollards and Plaque</b>	<b>\$42,600</b>
<b>Contingencies 15%</b>	<b>\$6,390</b>
<b>Balance of funds</b>	<b>\$22,410</b>

Please note - A further allocation of funds to the value of \$270,000.00 has been set aside for the 2<sup>nd</sup> Half Basketball Court to be constructed in in the new subdivision to provide a recreation area for community members residing in the new subdivision of Maningrida.

## STATUTORY ENVIRONMENT

Not applicable

## POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this project

## FINANCIAL IMPLICATIONS

As per approved budget for local authority for this project

## STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

#### Goal 4.1

#### Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

## VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION:

#### That the Local Authority:

- Notes the report;
- Directs the administration for this project to utilize available funding for installation of bollards and commemorative plaque at the Coconut Grove Half Basketball Court for the indicative costs of \$48,990.00

## ATTACHMENTS

- 1 GUNB Bollards.jpg



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>16.2</b>
<b>Title:</b>	<b>Purchase of New Seaside Bus Shelters and Installation - Maningrida</b>
<b>File Reference:</b>	<b>1051653</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services; Sam Fazzolari, Project Coordinator Infrastructure</b>

#### SUMMARY

The purpose of this report is to provide to the Maningrida Local Authority the proposal to carry out the purchase and installation of Seaside bus shelters as selected at the previous Local Authority meeting held in Maningrida 03/11/2022.

#### BACKGROUND

Project funding is provided each year from the Department of Local Government, Housing and Community Development for the Maningrida Local Authority. The Local Authority approved the attached design towards the supply and installation of bus shelters around the community linking the recent bus stop signs installed.

#### COMMENT

The administration sourced indicative costs to the design selected and sourced quotes to formulate the below budget to allocate available Local Authority funds.

<b>Product Item</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Price</b>
Seaside Bus shelters C3 Rated	2	\$ 24,020.00	48,040.00
Road Freight Adelaide to Darwin	2	\$ 2,840.00	5,680.00
Barge Freight Darwin to Maningrida	2	\$ 990.00	1,980.00
Construction/ Installation - JMK	2	\$ 16,500.00	33,000.00
Certification - C3 Rated	2	\$ 3,500.00	7,000.00
<b>Costs to date</b>			<b>95,700.00</b>
<b>Contingencies 10%</b>	<b>1</b>		<b>9,570.00</b>
<b>Total Indicative costs</b>	<b>2</b>		<b>105,270.00</b>

#### STATUTORY ENVIRONMENT

Australian Standards and Building Code of Australia sets out the specification and procedures to ensure that materials, products, methods and service is compliant and fit for the design and construction of the building and structure.

Seaside Bus Shelters to be constructed to comply with the Building Code of Australia and will be certified by a NT Certifier (ABP Permits) and issued with a 'Certificate of Occupancy' at completion of project

#### POLICY IMPLICATIONS



Council's Procurement Policy is relevant to this project

### FINANCIAL IMPLICATIONS

As per proposed budget for Local Authority for this project – unallocated funding

### STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

#### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

#### Goal 4.1

#### Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

### VOTING REQUIREMENTS

Simple Majority

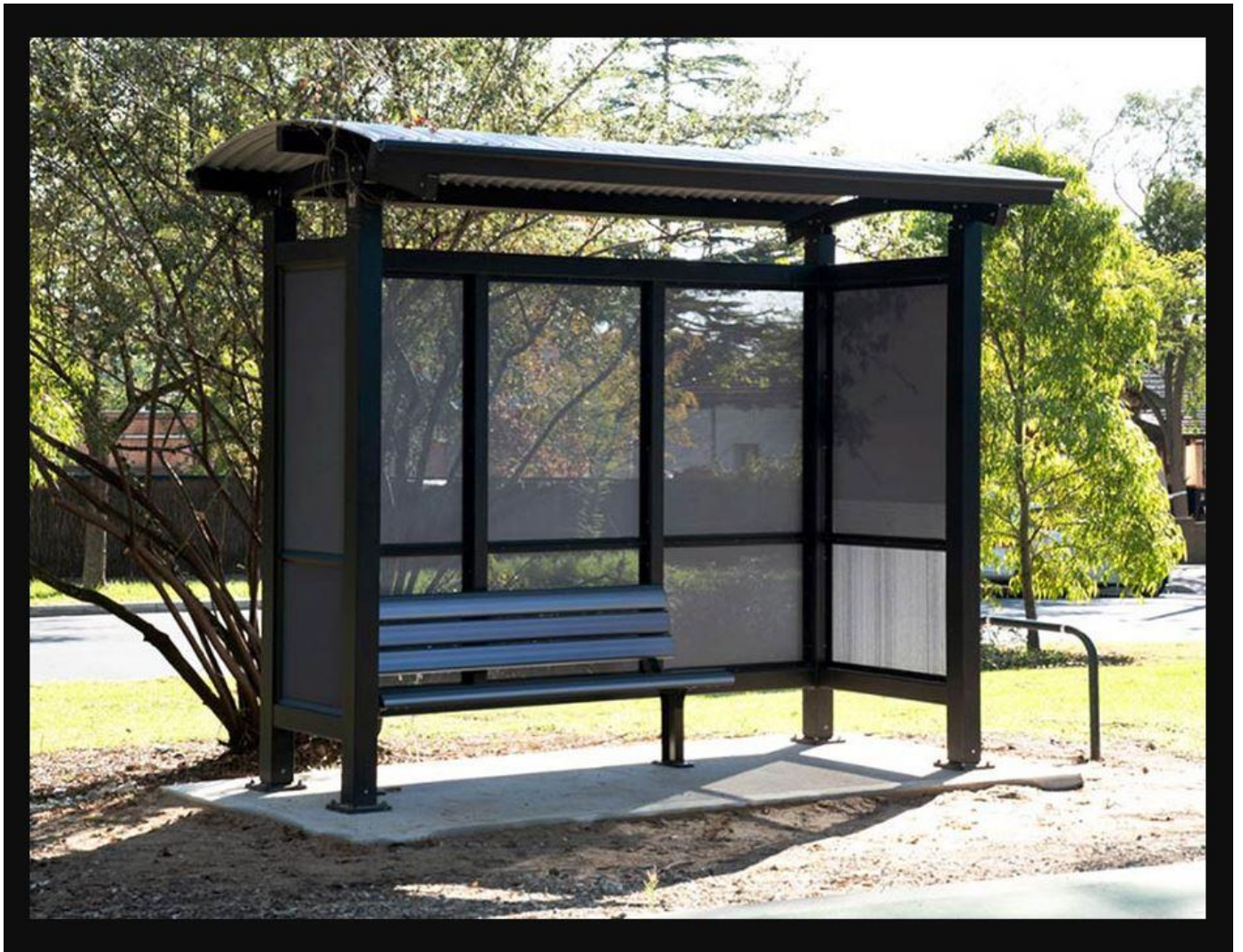
#### RECOMMENDATION:

**That the Local Authority:**

- **Notes the report;**
- **Identifies location for shelters; and**
- **Reviews this project and approves the allocation of \$105,270.00 from Maningrida Local Authority funding for the project to provide (2) two Bus Shelters to ascertain suitability and fit for purpose of project.**

### ATTACHMENTS

- 1 Seaside Bus Shelter.JPG



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>16.3</b>
<b>Title:</b>	<b>Northern Territory Government Review of Local Authorities</b>
<b>File Reference:</b>	<b>1059889</b>
<b>Author:</b>	<b>Brooke Darmanin, Executive Manager Advocacy and Strategy</b>

#### SUMMARY

The purpose of this report is to provide the Local Authority with a copy of the formal submission to the Northern Territories Review of Local Authorities which was informed by feedback provided by the membership at its previous meeting in January 2023.

#### BACKGROUND

Local authorities (LAs) were established in 2014 under section 53B of the former *Local Government Act 2008* (the 2008 Act). LAs were established as a response to concerns from communities that the transition from the former community government councils to regional councils led to a loss of communities' voices in the planning and delivery of council programs and services in their community.

The inclusion of LAs in the structure of regional councils is intended to ensure communities have a say in their regional councils' planning, prioritisation, funding and delivery of services and infrastructure for their community; and the provision of information and feedback to communities about the councils' decisions and activities in that community. The ultimate goal is effective, responsive council services for remote communities.

There are 9 Regional Councils within the Northern Territory and 63 Local Authorities.

In 2021 the Northern Territory Government commissioned a desktop review of Local Authorities across the Territory.

In 2022 a second review of Local Authorities was commissioned however the second review sought the engagement of Local Authorities to provide feedback to the Department on the strengths and challenges faced in fulfilling the intended function of the membership.

In response to the commissioning of the second phase of reviewing Local Authorities Council held a meeting with each across the Region.

#### COMMENT

### **Summary of findings and recommendations made in Councils formal submission to the second phase of review of Local Authorities**

There were several key themes which emerged during the consultation process

1. Greater flexibility regarding the funding guidelines is needed
2. Increased meetings were also requested across the board, however there were considerable variations between each LA as to the frequency required and format of proposed additional meetings
3. Use of proxies was unanimously recommended
4. Code of Conduct and Governance Training for LA members requested
5. Expressions of concern regarding project delays

6. Communication breakdowns noted between Council and the LA
7. Youth engagement and succession planning is critical

## Councils Response to feedback received from Local Authorities

The following recommendations to Council based on the response from the consultations has been endorsed by unanimous resolution of Council at its Ordinary Council Meeting of 18 January 2023.

OCM20/23 RESOLVED:

That Council;

1. approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation,
2. directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting,
3. directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings,
4. supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement and directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication as a matter of priority

*Carried*

### STATUTORY ENVIRONMENT

*Northern Territory Local Government Act 2019*

### POLICY IMPLICATIONS

West Arnhem Regional Council Policies:

1. Allowances and Expenses ( Elected Local Authority and Council Committee Members) Policy 20210601
2. Local Authority Appointments Resignations and Terminations Policy

### FINANCIAL IMPLICATIONS

Dependant on the feedback received from the Local Authority and the overall outcome of the Northern Territory Review of Local Authorities there may be financial implications for Council, noting these would be considered in detail once able to be determined and quantified

### STRATEGIC IMPLICATIONS

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

#### Goal 1.1

#### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

## PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.  
Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

### VOTING REQUIREMENTS

Simple Majority

#### **RECOMMENDATION:**

That the Gunbalanya Local Authority consider and notes the submission made to the Northern Territory Review of Local Authorities

### ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 2 MARCH 2023

<b>Agenda Reference:</b>	<b>16.4</b>
<b>Title:</b>	<b>Local Authority Members Questions</b>
<b>File Reference:</b>	<b>1060813</b>
<b>Author:</b>	<b>Jessie Schaecken, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

#### BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
  - i. The council's budget; and
  - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

#### COMMENT

No comment is required.

#### STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable at this time.

#### STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

**PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

**Goal 1.1**

**Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

**Goal 6.3**

**Council and Local Authorities**

Excellence in governance, consultation administration and representation

**Goal 6.5**

**Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes

**VOTING REQUIREMENTS**

Not applicable at this time.

**RECOMMENDATION:**

**That the Chairperson invites questions from Local Authority Members.**

**ATTACHMENTS**

