

Minutes of Minjilang Local Authority Meeting
Thursday, 9 February 2023 at 10:00

Chairperson Matthew Nagarlbin declared the meeting open at 10:12, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Charles Yirrawala
Member	David Makings
Member	Clint Wauchope

ELECTED MEMBERS PRESENT

Chairperson	Elizabeth Williams (Acting Mayor)
Councillor	Henry Guwiyul

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Governance and Risk Advisor	Jessie Schaecken
Council Services Manager – Minjilang	Cathy Makings
Finance Manager	Andrew Shaw

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

RECOMMENDATION:

That Minjilang Local Authority received and noted apology on behalf of Audrey Lee and Isobel Lami Lami and nil requests for leave of absence for the meeting held on 9 February 2023.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

RECOMMENDATION:

That Minjilang Local Authority received and noted nil member absences without notice for the meeting held on 9 February 2023.

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 13 OCTOBER 2022 AND WORKSHOP MINUTES 11 JANUARY 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 13 October 2022 and Workshop Minutes 11 January 2023.

MIN153/2023 RESOLVED:

On the motion of Mr Henry Guwiyul

Seconded Mr Shane Wauchope

That the minutes of 13 October 2022 Minjilang Local Authority meeting and 11 January 2023 workshop are adopted as a true and correct record of the meetings.

CARRIED

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Committee considered Council's Response to Local Authority Issues Raised.

MIN154/2023 RESOLVED:

On the motion of Mr Clint Wauchope

Seconded Mr Charles Yirrawala

That Minjilang Local Authority received and noted report entitled *Council's Response to Local Authority Issues Raised*.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

MIN155/2023 RESOLVED:

On the motion of Mr Matthew Nagarlbin

Seconded Mr Shane Wauchope

That Minjilang Local Authority reviewed the action items list and approved to remove completed actions.

CARRIED

The meeting broke at 10:55 for morning tea as Commander Northern Ms Kylie Anderson, Superintendent Northern Division Mr Jody Nobbs and Commanding Officer Mr Steven Langdon joined the meeting in person. The meeting resumed at 11:16.

Local Authority and NT Police representatives discussed the Community Safety Action Plan (CSAP) and the many ways that the community and police force can work together to improve community safety and empower positive community action. The NT Police guests left the meeting at 12:55.

The following 2 documents were provided by NT Police for the meeting



Community SAFETY PLAN

OUR MISSION: To Serve and Protect. OUR VISION: A safe and resilient Northern Territory

Project 2030

BACK TO BASICS TO SET OUR FUTURE

Mutual Respect and Working Partnerships



We recognise we live in a culturally diverse community and to effectively address our issues all of the community must work together.

- ACHIEVED BY:
 - Incorporating culturally diverse opinions from the community in resolving issues.
 - Providing opportunities for all community members to express their opinions; and
 - Treating each other with respect.

How: Community Safety Committee monthly meeting conducted to identify safety issues, strategies & tasks.

Measure:

- Establishment of Committee
- Minutes taken for each meeting

How: Community Safety Committee will inform all community members of actions & strategy outcomes.

Measure:

- CSMF see current & review annually
- Action items are accurate & updated on meeting minutes
- CSMF outcomes are displayed publicly

How: Community Safety suggestion box at Public locations within the Community to encourage participation & use

Measure:

- Suggestion box placed in Community
- Significant number of meeting agenda
- Number of Community members

How: Actions to progress and functions and processes

Measure:

- Self generated Quarterly Committee
- Evaluation/satisfaction assessment on action items
- etc.

Reduce Domestic & Family Violence (including the abuse & Neglect of Children)



We recognise that domestic & family violence, impacts on the quality of life & functioning of families & community.

- ACHIEVED BY:
 - Identifying, examining and addressing barriers that prevent family violence victims seeking help.
 - Preventing domestic violence taking place; and
 - Preventing child abuse and neglect of children.

How: Identify and engage support agencies & services that deal with Domestic violence issues.

Measure:

- List of services tabled at safety community meetings

How: Provide access to services to ensure their victims and family needs are addressed.

Measure:

- Number of referrals to services and engagements undertaken.

How: Identify & address cultural barriers that prevent family violence participants from seeking help.

Measure:

- Number of family violence elders and officers meeting help.
- Number of reports to support workers

How: Report all domestic, family violence and child neglect incidents occurring within community

Measure:

- Number of reports received

Reduce Substance Abuse



Substance abuse, in particular Cannabis, alcohol & Petrol abuse are primary underlying causes of crime and associated problems.

- ACHIEVED BY:
 - Publicising the impact substance abuse has on the whole community, not just the individual;
 - Strategies to reduce the availability and use of harmful substance; and
 - Identifying educational, treatment & counselling services to minimise Substance abuse harm.

How: Support & develop harm minimisation strategies & report Abuse.

Measure:

- Strategy identified at meeting.
- Number of reports from Community members

How: Promote education, treatment & counselling services to minimise harm.

Measure:

- Number of initiatives established
- Action items are accurate & captured in meeting minutes.

How: Publicise the wider impact of substance abuse on the community, not just health impacts on the user.

Measure:

- Number of reports to harm specialist.

How: Report the perceived level of abuse as a standing agenda item at CSMF meetings.

Measure:

- Level of abuse tabled on the agenda

A Strong Community



A Strong Community feels safe and secure in home, work and leisure environments, a Strong Community are active in identifying and responding to challenging and difficult times

- ACHIEVED BY:
 - Change the acceptance culture towards offending.
 - Publicising the wider impact that offending has on the broader community, and
 - Collaboratively develop and support harm minimisation strategies and education to reduce offending.

How: Identify how that impact on feeling of safety in community, establish strategies to address those issues.

Measure:

- Record identified issues on agenda
- Record minimisation strategies
- Record after progress & outcomes.

How: Publicise & continue wider community by impacts of behaviour to influence complex perceptions, particularly children.

Measure:

- Number of community meetings.
- Number of engagement campaigns.

How: Develop and publicly Alcohol Management Plans specific to community circumstances.

Measure:

- Implementation of Alcohol Management Plan

How: Work towards peaceful resolutions through discussion and consultation to avoid conflict with the community

Measure:

- Reduction in violent conflict evaluations.



YIRRKALA MUTUAL RESPECT AGREEMENT

BETWEEN
THE YIRRKALA LEADERS AND
THE NORTHERN TERRITORY POLICE FORCE

AFFIRM

That all people are equal before the law and are entitled to equal protection

ACKNOWLEDGE

That the Leaders of the Yirkala Community have a duty to uphold the law, culture and clan values of the clan groups in the Yirkala region.

That the Northern Territory Police Force have sworn an oath to keep the peace, uphold the law, protect life and property, and faithfully discharge their duties in accordance with the law.

LOOK TO THE FUTURE

And recognise that to do their respective duties, they must respect each other's laws and values.



The parties agree to:

Police will **LEARN** about the language, culture and protocols of the Yirkala community; how to communicate and conduct themselves appropriately; how to respect the land, sacred sites and traditional value; and how to solve problems with the help of Leaders and the community;

AND the Leaders will help **EDUCATE** police officers about these things and the ways of the community generally;

AND the Leaders will **ASSIST** the police in upholding the law and keeping the peace;

AND all **PARTIES** will work together to develop **PROTOCOLS** to record these things and ensure their mutual **RESPECT**.

This **AGREEMENT** will be celebrated every year on the anniversary of the parties signing it.

Cross Cultural Training

Building Relationships

Mutual Respect and Communication

Awareness of Sacred Sites and Ceremonial Ground

Introductions of Leaders and Key People


Wanyubi Marika
Chairman
Rirratjingu Aboriginal Corporation


Mr Djuwadi Marika
Deputy President
East Arnhem Regional Council


Superintendent
Northern Territory Police Force

ONGOING CO-OPERATION BETWEEN THE YIRRKALA LEADERS AND THE NORTHERN TERRITORY POLICE FORCE

Once a month police will meet with the Yirkala Leaders for regular consultation on crime, safety, law and justice issues within the community.

Police will be invited to the Yirkala Local Authority meeting for this purpose and also work on protocols over time.

On the 6 day of July 2021 in the
Yirkala Community, Northern Territory

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

10.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

MIN156/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Charles Yirrawala

That Minjilang Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

FINANCE REPORT

13.1 FINANCIAL REPORT TO DECEMBER 2022

The Committee considered Financial Report to December 2022.

MIN157/2023 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Clint Wauchope

That Minjilang Local Authority received and noted the report entitled *Financial Report to December 2022*.

CARRIED

FINANCE REPORT

13.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

MIN158/2023 RESOLVED:

On the motion of Mr Henry Guwiyul

Seconded Mr Charles Yirrawala

That Minjilang Local Authority:

- **Received and noted report entitled *Local Authority funding*,**
- **Noted the attached *Local Authority project funding certification report for Minjilang for the period ended 30 June 2021*; and**
- **Continued to discuss the use of the remaining, unallocated, *Local Authority project funding of \$32,814*.**

CARRIED

GENERAL ITEMS

15.1 SOLAR LIGHTS - MINJILANG COMMUNITY

The Committee considered Solar Lights - Minjilang Community.

MIN159/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Charles Yirrawala

That Minjilang Local Authority:

1. **Received and noted report entitled *'Solar Lights – Minjilang Community'*; and**
2. **Approved utilising up to the existing underspend of the *Minjilang Local Authority 2021/22 Funding of \$48,833 to purchase and install:***
 - a. **2 approved solar lights,**

- b. an additional solar light and
- c. 4 speed humps.

CARRIED

15.2 SCOPE AND BUDGET FOR ADDITIONAL FIVE SPEED HUMPS FOR THE MINJILANG COMMUNITY INTERNAL ROAD NETWORK.

The Committee considered Scope and Budget for additional five Speed Humps for the Minjilang Community internal road network.

MIN160/2023 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Clint Wauchope

That the Minjilang Local Authority:

1. Received and noted report entitled *Scope and Budget for Additional 5 Speed Humps for the Minjilang Community Internal Road Network; and*
2. Addressed this matter in conjunction with report entitled *Solar Lights - Minjilang Community.*

CARRIED

15.3 MINJILANG THEATRE SCREEN - STRUCTURAL ASSESSMENT OF EXISTING STRUCTURE

The Committee considered Minjilang Theatre Screen - Structural Assessment of existing structure.

MIN161/2023 RESOLVED:

On the motion of Mr Matthew Nagarbin

Seconded Mr David Makings

That Minjilang Local Authority:

1. Received and noted report entitled *Minjilang Theatre Screen - Structural Assessment of existing structure; and*
2. Reviewed this project and approved the allocation of \$6,800 from Minjilang Local Authority funding for the project to provide a structural engineer's report to ascertain viability of the project.

CARRIED

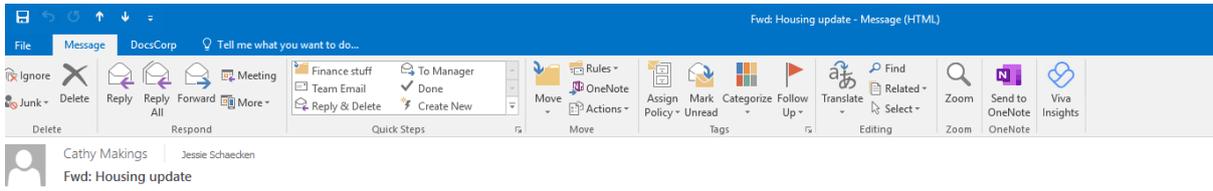
15.4 TODDLERS PLAYGROUND PROPOSAL – MINJALING

The Committee considered Toddlers Playground Proposal - Minjilang.

RESOLVED:

That Minjilang Local Authority requested more time to consider community and project needs.

The Local authority was presented and email from Mr Colvin Crow, Regional Project Officer from the Regional Network Group of the Department of the Chief Minister and Cabinet, his email is attached



To: Cathy Makings <Cathy.Makings@westarhnm.nt.gov.au>
Cc: Brett Gilmore <Brett.Gilmore@nt.gov.au>
Subject: Housing update

CAUTION: This is an external email, please take care when clicking links or opening attachments.
When in doubt, contact your IT Department

Hi Cathy, nice to talk to you today.

As discussed, here's an update from DIPL on the housing for Minjilang;

- NTG applied to the NLC for new housing leases for the seven remaining new builds (three had already been constructed)
- The application went to the NLC before the start of last year; i.e. during 2021
- Consultation has been delayed, the last DIPL heard was it was going to happen September 2022 – no word from NLC if the consultation went ahead
- If the leases take too much longer DIPL will consider a different replacement design as there are two lots within the current housing lease area that might be suitable
- Room to Breathe identified the need for 22 additional bedrooms to be added to existing houses at Minjilang
 - This was a few years ago so DIPL will come to reassess whether the selected houses still need the extra bedrooms
- Contractor has been selected so DIPL are developing packages for them to price so they can start some of the works

Minjilang is a high priority in the new housing works, and someone from DIPL will try to get to Minjilang before the end of the month to start on the Room to Breathe reassessments.

Kind Regards
Colvin

Colvin Crowe
Regional Project Officer
Regional Network Group
Department of the Chief Minister and Cabinet

Level 11, NT House, 22 Mitchell St, Darwin
GPO Box 4621, Darwin NT 0801

t. 08 8999 8351
m. 0437 690 506
dcm.nt.gov.au

NEXT MEETING

The next meeting of the Minjilang Local Authority will be held on 11 May 2023 at 10:00. Further it is noted that Code of Conduct and Local Governance training has been arranged for Local Authority members with Enock Menge, Department of Chief Minister and Cabinet on 21 May 2023.

MEETING DECLARED CLOSED

Chairperson Matthew Nagarlbjn declared the meeting closed at 14:24.

This page and the preceding 6 pages are the minutes of the confidential Ordinary Council meeting Minjilang Local Authority Meeting held on Thursday, 9 February 2023.

Chairperson

Date Confirmed