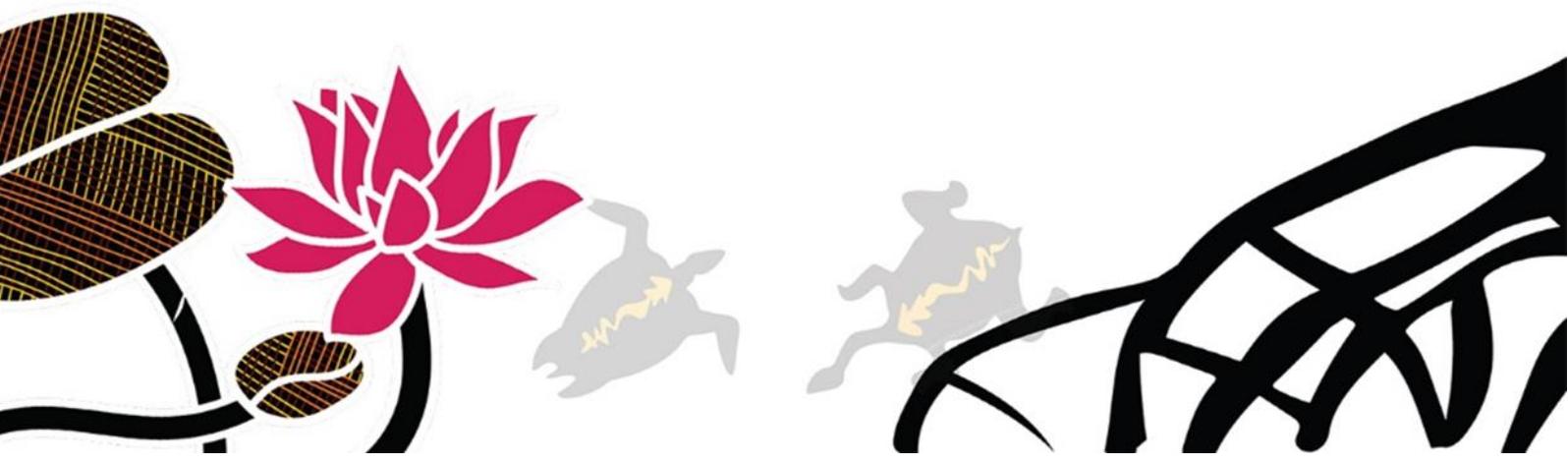




WEST ARNHEM REGIONAL COUNCIL
LOCAL AUTHORITY MEETING
AGENDA

THURSDAY, 9 FEBRUARY 2023



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in on Thursday, 9 February 2023 at 10:00.

Paul Hockings
Chief Executive Officer

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1056084
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for the Minjilang Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 9 February 2023.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Minjilang Local Authority received and noted members apologies and/or requests for leave of absence for the meeting held on 9 February 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	4.1
Title:	Absent Without Notice
File Reference:	1056087
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for the Minjilang Local Authority's record, any appointed members that are absent without notice for the meeting held on 9 February 2023.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Minjilang Local Authority received and noted members absences without notice for the meeting held on 9 February 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	7.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 13 October 2022 and Workshop Minutes 11 January 2023
File Reference:	1055154
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 13 October 2022 Minjilang Local Authority meeting and the 11 January 2023 Minjilang Local Authority Workshop minutes are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 13 October 2022 Minjilang Local Authority meeting and 11 January 2023 workshop are adopted as a true and correct record of the meetings.

ATTACHMENTS

- 1 Minjilang Local Authority 2022-10-13 [1568] Minutes.DOCX
- 2 2023.01.11 Minjilang Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council a Local Authority Meeting
 Thursday, 13 October 2022 at 10:00 am
 Council Chambers, Minjilang

Chairperson Matthew Nagarlbin declared the meeting open at 10:03, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Charles Yirrawala
Member	David Makings
Member	Clint Wauchope

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Councillor	Henry Guwiyul

STAFF PRESENT

Acting Chief Operating Officer	Jesse Evans (video conference)
Chief Corporate Officer	David Glover
Executive Assistant to the CEO and Mayor	Charlotte Meneer (video conference)
Finance Manager	Andrew Shaw (video conference)
Project Co-ordinator, Infrastructure	Sam Fazzolari
Project Manager, Technical Services	Clem Beard (video conference)

APOLOGIES

4.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered Apologies and Leave of Absence.

The Minjilang Local Authority noted apologies from Deputy Mayor Williams and Audrey Lee for the meeting held on 13 October 2022.

ABSENT WITHOUT NOTICE**5.1 ABSENT WITHOUT NOTICE**

The Local Authority considered Absent Without Notice.

The Minjilang Local Authority noted Isobel Lami Lami was absences without notice for the meeting held on 13 October 2022.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered Acceptance of Agenda.

MIN149/2022 RESOLVED:

On the motion of Mr Charles Yirrawala

Seconded Mr Clint Wauchope

The agenda for the Minjilang Local Authority meeting of 13 October 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered Disclosure of Interest of Members or Staff.

The Minjilang Local Authority did not receive any declarations of interest for the meeting held on 13 October 2022.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 9 AUGUST 2022**

The Local Authority considered Confirmation of Previous Local Authority Meeting Minutes - 9 August 2022.

MIN150/2022 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr David Makings

The minutes of the 9 August 2022 Minjilang Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

Minute note : Acting Chief Operating Officer Jesse Evans joined the meeting at 10:13.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES**9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's Response to Local Authority Issues Raised.

The Minjilang Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority considered Review of Local Authority Action Items.

MIN151/2022 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Mr Shane Wauchope

The Minjilang Local Authority reviewed the action items list and approved to remove the institution of solar street lights (OCM59/2021) from the list as the action has been completed.

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered CSM Report on Current Regional Council Services.

The Minjilang Local Authority noted the report.

FINANCE REPORT**12.1 FINANCIAL REPORT TO AUGUST 2022**

The Local Authority considered Financial Report to August 2022.

The Minjilang Local Authority noted and received the Financial Report for the year to date period, July 2022 to August 2022.

12.2 LOCAL AUTHORITY FUNDING

The Local Authority considered Local Authority Funding.

The Minjilang Local Authority:

- Noted the report;
- Noted the attached Local Authority project funding certification report for Minjilang for the period ended 30 June 2021.
- Continued to discuss the use of the remaining, unallocated, Local Authority project funding of \$27,785.

GENERAL ITEMS**13.1 PROPOSAL - REINSTATEMENT OF OUTDOOR MOVIE THEATRE AT THE OFFICE.**

The Local Authority considered Proposal - Reinstatement of Outdoor Movie Theatre at the Office..

MIN152/2022 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Henry Guwiyul

The Local Authority:

- Noted the report;
- Request Council to direct the administration to scope and budget for an engineer to assess works for the proposal.

CARRIED

13.2 DRAFT OF THE 2021-2022 WEST ARNHAM REGIONAL COUNCIL ANNUAL REPORT

The Local Authority considered Draft of the 2021-2022 West Arnhem Regional Council Annual Report.

The Local Authority:

- Noted the progress made towards completing the 2021-2022 West Arnhem Regional Council Annual Report.
- Reviewed the draft 2021-2022 West Arnhem Regional Council Annual Report that was provided at the meeting.

13.3 LOCAL AUTHORITY MEMBERS QUESTIONS

The Local Authority considered Local Authority Members Questions.

The Chairperson invited questions from Local Authority Members.

- In response to concerns raised regarding community safety Mayor Ryan stated he would follow up and advocate for the community with the NT Police Commissioner, Northern Territory Member Legislative Assembly Lawrence Costa and key stakeholders within Minjilang.
- In response to concerns raised regarding suicide within community Mayor Ryan stated he would raise this concern with Red Lily Health Board.
- The Minjilang Local Authority requests Council to direct the Administration to scope and budget for 5 speedbumps and 2 solar lights for unspent LA funding.

NEXT MEETING

The next meeting date will be approved by Council during Novembers Ordinary Council Meeting

MEETING DECLARED CLOSED

Chairperson Matthew Nagarbin declared the meeting closed at 11:46.

This page and the preceding 3 pages are the minutes of the Minjilang Local Authority Meeting held on 13 October 2022.

Chairperson

Date Confirmed



Minutes of the Minjilang Local Authority Workshop
 Wednesday, 11 January 2023 at 10:00
 Council Chambers, Minjilang

MEMBERS PRESENT

Member	Charles Yirrawala
Member	Clint Wauchope

ELECTED MEMBERS PRESENT

Councillor	Henry Guwiyul
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STAFF PRESENT

Chief Executive Officer	Paul Hockings (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)
Technical Services Project Manager	Clem Beard (video conference)

Minute note: Paul Hockings CEO opened the meeting at 10:16, and noted that only 2 members and Cr Henry Guwiyul were in attendance. He did an Acknowledgement of Country and noted that there was not a quorum present. He suggested that the meeting continue as a workshop with only Item 7.1 to be discussed.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

The Minjilang Local Authority noted members apologies for the workshop held on 11 January 2023 being Mayor Matthew Ryan, Matthew Nagarbin, Shane Wauchope, Isobel Lami Lami, David Makings and Audrey Lee.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

The Minjilang Local Authority notes no members absences without notice for the workshop held on 11 January 2023.

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

The Minjilang Local Authority did not have a quorum to pass a resolution on this item and agreed to change this meeting into a workshop.

CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 13 OCTOBER 2022

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 13 October 2022.

The Minjilang Local Authority did not have a quorum to pass a resolution on this item and this matter will be deferred to the next meeting on 9 February 2023.

GENERAL ITEMS

7.1 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

The Minjilang Local Authority provided feedback on ways in which the Local Authority can be strengthened and improved. The Administration committed to providing a summary of recommendations and feedback to the local Authority through the Council Services Manager, Minjilang.

NEXT MEETING

The next meeting will be held on 9 February 2023 at 10:00.

MEETING DECLARED CLOSED

Paul Hockings CEO declared the workshop closed at 11:37.

This page and the preceding 1 page are the minutes of the Minjilang Local Authority Workshop held on 11 January 2023.

CEO

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	8.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	1057075
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Minjilang Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the feedback from the Minjilang Local Authority workshop held on 11 January 2023 at the West Arnhem Regional Council meeting held on 18 January 2023 which has been formally included in a submission to the Northern Territory Government on Local Authorities, this submission is attached.

COMMENT

This report is to inform Local Authority members that due to the recent timing of Local Authority meetings and Ordinary Council meetings, at the time of compiling this agenda, the minutes of the 11 January 2023 Minjilang LA meeting are yet to be formally endorsed. However, this variation will align by the next LA Meeting and the ongoing rotations.

STATUTORY ENVIRONMENT

1. Section 101(5) *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2

Records

Delivery of storage and retrieval of records processes which support efficient and

	transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Minjilang Local Authority received and noted report entitled Council's response to Local Authority Issues Raised.

ATTACHMENTS

- 1 West Arnhem Regional Council Submission - Review of Local Authorities 2022 - 2023.pdf



West Arnhem Regional Council

Local Authority Consultation

Submission to the Review of Local Authorities 2022-2023

Contents

- Executive Summary
- Process for receiving feedback
- Gunbalanya Local Authority
- Minjilang Local Authority
- Warruwi Local Authority
- Maningrida Local Authority
- Consolidated themes
- Council response to feedback received
- Conclusion

Executive Summary

There are 9 Regional Councils within the Northern Territory and 63 Local Authorities.

Local Authorities play an integral role at the intersection between Government and the communities we serve. West Arnhem Regional Council (WARC) has four Local Authorities within its borders: Gunbalanya, Minjilang, Warruwi and Maningrida with each group containing a mix of community representation including Traditional Owners on each membership.

In 2021 the Northern Territory Government commissioned a desktop review of Local Authorities across the Territory.

In 2022 a second review of Local Authorities was commissioned however the second review sought the engagement of Local Authorities to provide feedback to the Department on the strengths and challenges faced in fulfilling the intended function of the membership.

In response to the commissioning of the second phase of reviewing Local Authorities Council held a meeting with each across the Region.

Summary of findings and recommendations

There were several key themes which emerged during the consultation process

1. Greater flexibility regarding the funding guidelines is needed
2. Increased meetings were also requested across the board, however there were considerable variations between each LA as to the frequency required and format of proposed additional meetings
3. Use of proxies was unanimously recommended
4. Code of Conduct and Governance Training for LA members requested
5. Expressions of concern regarding project delays
6. Communication breakdowns noted between Council and the LA
7. Youth engagement and succession planning is critical

The opportunity such feedback presents to address the concerns raised, improve project outcomes and relationships with our membership and communities has been warmly welcomed. The following recommendations to Council based on the response from the consultations has been endorsed by unanimous resolution of full Council at its Ordinary Council Meeting of 18 January 2023.

1. approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation,
2. directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting,
3. directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and

governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings,

4. supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement and directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication as a matter of priority

Process for receiving feedback

In response to the second phase of the review of Local Authorities by the Northern Territory Government, Council held an additional meeting in January 2023 with each Local Authority across the Region in order to garner feedback for Council's consideration and inform Council's submission to the Review.

Each Authority was provided a written report explaining the purpose of the review and Council's intention to provide a submission to the Department detailing their feedback. The report was also verbally provided to the groups and included the mandatory consultation questions with some focus discussion questions from the administration provided also.

Minutes of each meeting were recorded and the administration committed to providing summary of the key findings and recommendations to the Local Authorities via the communities Council Services Manager in addition to having the minutes tabled at the following Local Authority Meetings.

Gunbalanya Local Authority

Key themes and recommendations

The Gunbalanya Local Authority expressed the view of feeling like they were working in isolation. They wished to see increased collaboration between heads of agencies, local stakeholders, Council and the Local Authority membership.

- It was suggested that the number of Local Authority meetings increase to 6 with 1 held during the dry season and 5 during the wet season due the amount of sorry business
- That some meetings would be held as a joint meeting with stakeholders at an alternative community location (not council offices)
- Invitation to Traditional Land Owners should be made to join the membership and/or attend as an invited guest to increase transparency and ensure the cultural safety of members by following appropriate cultural protocols

The membership expressed the feeling of frustration and disempowerment due to the current Local Authority Funding Guidelines in that they were restrictive and unsupportive of locally identified needs.

For example, the community had approached the Local Authority to assist with funding towards building an all-weather shelter at Injilak Arts for the Daluk (female) artists of the community to work from during the wet season and under shade on hot days. This would allow the Daluk to earn an income in a culturally appropriate setting being away from the Bininj (male) artists all year round.

This project was deemed unacceptable under the current funding guidelines.

Further examples, the community identified the need for a community funeral vehicle which the Authority wished to fund along with a financial contribution to improve the local morgue to reflect practical and cultural considerations. Both projects were deemed unacceptable under the current funding guidelines.

These are just some example projects from a range of projects which were identified as highly significant to the community which were refused under the guidelines. This has created a sense of despondency within the membership and contributed towards cultural backlash toward members.

Instituting a policy which would allow for Proxy Members was unanimously recommended with the view that it would “build the bench” and teach governance to family members’ especially young people. It was also viewed as a culturally appropriate way to expedite projects by minimizing delays due to not making a quorum.

Minjilang Local Authority

Key themes and recommendations

The Minjilang Local Authority are a very strong group. They are proud of their achievements for the community and the collaborative and positive relationships they maintain with local stakeholders. The mantra of the Minjilang Local Authority is “from little things big things grow”.

The membership have numerous suggestions for projects of local significance however they expressed the view that due to the small amount of funding they receive they have completed all of the smaller projects and are now limited in the projects they can deliver.

It was unanimously recommended that the Local Authority Funding guidelines be revisited to include the purchase of fleet and machinery as critical infrastructure such as roads maintenance would be a project of high significance to the community. It was also recommended that multiple years' worth of funding to be pooled to carry out larger projects such as larger road works.

The Authority noted that while the members had good working relationships and communication with the community there was a need for council to improve communication with all parties and a number of suggestions towards this were provided by the administration in attendance and from the members present also.

The recommendation to approve the use of Proxies was provided as a method of engaging more broadly with the community and stakeholders including CDP.

It was recommended that an ongoing invitation should be issued to CDP to attend meetings as it was noted that CDP is going through a period of change and it would be beneficial to all to combine resources.

Warruwi Local Authority

Key themes and recommendations

The Warruwi Local Authority are proud of the projects they have sponsored within the community such as the children's playground and the public amenities block.

The membership did however express that they felt unclear as to what Local Authority Funding was intended to support as opposed to ordinary council funding and that training for Local Authority members would be recommended to improve clarity of purpose and improve understanding of governance.

The Authority also expressed the view that the process for allocating projects to time of completion was too long and that increasing the frequency of meetings could provide a solution. It was suggested that the group hold a monthly meeting prior to a council meeting and that every second meeting would be a joint heads of agency/community stakeholder meeting combined with the Local Authority meeting.

The membership were clear that increased participation *of* and communication *with* Traditional Owners is recommended and that Cultural Authority and Local Authority was often confused by visiting government agencies and external stakeholders attending Local Authority meetings.

Community Planning Days with stakeholders, Local Authority members and Traditional Land Owners would be welcomed to develop a grants wishlist, youth projects and plan for large projects which might require combining multiple years of Local Authority funding. Such large projects might include a new emergency barge landing boat ramp as the current one is now deteriorated beyond repair or the purchase of a front end loader as the Council is currently using a hire loader from contractors working on the island. Both of these projects would currently fall outside of the funding guidelines and a review and change to the guidelines is highly recommended by the Authority as they feel these are the projects of highest local significance.

It was expressed by members that they always receive and make requests for proxy membership and that it is recommended that a policy supporting proxies should be implemented.

The group noted that there had been communication issues between council and members and that improving communication is recommended as a priority for Council to remedy.

Maningrida Local Authority

Key themes and recommendations

The Maningrida Local Authority are proud of the types of projects they are funding for their community and expressed the view that more could be done if there was more flexibility in the funding guidelines which would allow them to increase their pool of funding by combining years together (for example).

The membership are very committed to engaging youth with the Local Authority and Council. The view was expressed that governance training is strongly recommended to be provided at school as "all aboriginal people are exposed to aboriginal corporations in some way right across the territory". This governance training exposure could then be followed up with a youth council or Local Authority meeting membership. It was also recommended that governance training and code of conduct training be provided to all Local Authorities.

The Maningrida Local Authority are proud of their elders who have been councillors and/or Local Authority Members and the use of Proxies was strongly recommended as a method of empowering the next generation to engage with Council.

Heads of Agencies meetings were seen by some members of the group to continue the impost of the intervention and it was suggested that the Local Authority should be the lead in calling stakeholder meetings rather than through heads of agencies which are predominantly run and attended by non-indigenous people.

Communication between the Local Authority, Council and Community was recommended as a priority for improvement with several ideas provided to achieve this objective.

It was suggested that a formal meeting each quarter followed by informal meetings in between would assist in reducing the very long delays in having projects completed and improve communication between all parties

Consolidated themes

1. Greater flexibility regarding the guidelines was unanimously requested across the region with a particular focus on changing the restrictions of Local Authority grant funding to allow for the purchase of fleet, pool funding across multiple years to enable larger community projects and to include the ability to financially support projects in the community not included under local government remit
2. More meetings were also requested across the board, however there were considerable variations between each LA as to the frequency required and format of proposed additional meetings with some groups requesting a meeting prior to an Ordinary Council Meeting (OCM) with an informal LA catch up following the OCM. Others wanted to increase the number of meetings and invite stakeholders to attend every 2nd meeting. Some wished to increase the number of meetings and use the additional meeting to hold joint heads of agencies meetings.
3. All LA's expressed the firm feedback of a feeling of frustration with protracted delays in getting projects off the ground and to the point of completion.
4. Each LA expressed the view that there has been communication breakdowns between Council and the LA. This was partly attributed to Council holding bi-monthly meetings which further exacerbated delays in the uptake and completion of LA projects and in communication regarding the status of the projects coming back to the groups. The overall view right across the region was that improving communication with LA membership should be considered a high priority for Council. A wide variety of suggestions as to how this might be achieved was received and is currently being considered by the executive
5. Instituting a Policy which allowed for the use of proxies was unanimously recommended with some groups expressing the view that using proxies improved understanding of council and LA's in community and "built the bench" by way of succession planning opportunities.
6. Each group was asked if translators would be beneficial and there was limited uptake of this suggestion with LA's suggesting that while the membership did not require a translator, stakeholder meetings/community meetings may require translators on a needs basis

Conclusion

West Arnhem Regional Council acknowledges the many benefits that Local Authorities provide to communities and the Local Government sector. And also recognises the mutual interest shared with Northern Territory Government and Commonwealth Government in improving outcomes for aboriginal people through opportunities for self-determination.

This review recommends the Northern Territory Government uphold all of the recommendations made by the Local Authorities through the consultations.

This review also finds that there are immediate opportunities for Council to improve relationships with the Authorities, strengthen their function and further support the intent of *the Local Government Act 2019* (the 2019 Act) changes relating to Local Authorities and Local Decision Making.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	9.1
Title:	Review of Local Authority Action Items
File Reference:	1056092
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

To present to the Minjilang Local Authority an update on the action items list.

BACKGROUND

The Minjilang Local Authority members are encouraged to discuss the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2

Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5

Planning and Reporting

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Minjilang Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 Minjilang LA Action Items List - In Progress.pdf

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
14.12.2022	OCM117/2022	5 SPEEDBUMPS & 2 SOLAR LIGHTS	In progress	Update 21 January 2023 A updated report including indicative costings are included in this meeting for project to proceed.	Technical Services
14.12.2022	OCM117/2022	OUTDOOR MOVIE THEATRE	In progress	Update 21 January 2023 A updated report including indicative costings are included in this meeting for project to proceed.	Technical Services
14.07.2021	OCM59/2021	ANIMAL MANAGEMENT PROGRAM – MINJILANG Council approved the allocation of \$2,940 of Local Authority funding to the 2021/2022 Animal Management Program	In progress	Update: 28 January 2022 Community visits have been postponed due to COVID-19 travel restrictions. New dates will be scheduled once the restrictions are lifted. Update 28 April 2022: The vet service in Minjilang has been scheduled to recommence on 16 May 2022 to 20 May 2022. Update 02 August 2022: The vet service in Minjilang has been scheduled to revisit Minjilang on 5 September 2022 to 9 September 2022 Update: 03 October 2022 Vet Services have been completed for September. Vet services for next year have been put out for tender for the next 12 months. Update 21 January 2023	Technical Services/ CSM
10.08.2022	OCM78/2022	Council approved the allocation of a total of \$10,113.44 from future Minjilang Local Authority funding for the next 3 years towards the animal management program as per the breakdown below:			

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
		<ul style="list-style-type: none"> o \$3,145.80 from 2022-2023 Minjilang Local Authority funding. o \$3,366.01 from 2023-2024 Minjilang Local Authority funding. o \$3,601.63 from 2024-2025 Minjilang Local Authority funding. 		<p>Vet Services tender for 2023 has been awarded to The Ark Animal Hospital for the WARC region. Minjilang community is scheduled to receive (2) two proposed annual visits:</p> <ul style="list-style-type: none"> • 5 vet days in July • 5 vet days in September 	
31.03.2015	10.3.3	<p>EXPANSION OF THE RUBBISH DUMP</p> <p>That the Local Authority recommends that Council work on plotting the expansion of the rubbish dump with Northern Land Council (NLC)</p>	In progress	<p>License has been sought from NLC for Lot221/A</p> <p>Update: 07 October 2020 The administration met with NLC lawyers on 28 September 2020, and was advised that NLC consultations in Minjilang will recommence in 2021.</p> <p>Update: 05 February 2021 The NLC has confirmed that consultations in Minjilang will restart in 2021.</p> <p>Update: 07 June 2021 The administration contacted the NLC on 7 June 2021 and is waiting on the NLC to confirm consultation dates.</p> <p>Update: 11 August 2021 The Quantity Surveyor report has been completed and the administration is reviewing the cost estimate report to determine outcome. The NLC have been engaged to explore the extension of the existing Lot size to provide</p>	Technical Services/ CSM

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
				<p>sustainable waste management in the future and we await outcome.</p> <p>Update: 01 October 2021 NLC are reviewing the current agreements for the waste facilities. No further updates at this stage. Update and advice on consultation dates expected by November 2021.</p> <p>Update: 28 January 2022 NLC have advised that consultation dates have been delayed due to COVID-19 restrictions. The administration is following up on the confirmation of new consultation dates.</p> <p>Update: 28 April 2022 NLC have advised consultation dates are scheduled for 21 June 2022 to discuss the expansion of the dump.</p> <p>Update: 02 August 2022 NLC have advised waste disposal sites are on hold to get some uniformity across the board on lease terms.</p> <p>Update: 03 October 2022 NLC have again advised that waste disposal sites are on hold to get some uniformity across the board on lease terms. The administration will continue to follow up on this and provide updates when received from the NLC.</p>	

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/Resolution Number	Action Required	Status	Comment	Action Officer
				Update: January 2023. No further updates received awaiting NLC documentation for progress	
05.11.2020	OCM173/2020	SCOPE AND BUDGET FOR AIRPORT SHELTER UPGRADE Council considered the Minjilang Local Authority's recommendation for the administration to provide a scope and budget for: <ul style="list-style-type: none"> ○ The upgrading of the airport shelter. 	In progress	Update: 01 October 2020 A report providing the scope and budget for this item is included in the agenda. Update: 05 February 2021 The administration is preparing a proposal that will be submitted to the Building Better Regions Fund (BBRF) program in March 2021. The BBRF is an Australian government infrastructure scheme that provides funding for projects in regional and remote areas. Update: 7 June 2021 A scope for this project will be included in the agenda for the next meeting scheduled for July 15 2021.	Grants/ Technical Services/ CSM
16.12.2020	OCM197/2020	AIRPORT SHELTER UPGRADE Council directed the administration to write to DIPL, and request the Department to divert \$ 39,515.00 of Local Authority funds to Council controlled projects to meet the cost of upgrading the airport shelter in Minjilang.		Update 11 August 2021 A report has been prepared by the administration and will be presented at this LA meeting Update: 01 October 2021 A report outlining the scope upgrade and cost estimate has been prepared and will be presented at the LA meeting.	
10.08.2022	OCM78/2022	Council directed the administration: <ul style="list-style-type: none"> ● To send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade. 			

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
		<ul style="list-style-type: none"> To try and seek additional funding for the Minjilang Airport shelter upgrade at an estimated cost of \$91,000 		<p>Update: 15 November 2021 A report outlining the scope upgrade and cost estimate has been prepared and will be presented at the LA meeting.</p> <p>Update: 28 January 2022 An updated report outlining the scope upgrade and cost estimate has been prepared and will be presented at the LA meeting.</p> <p>Update 28 April 2022: The administration has prepared a report that will be presented at the LA meeting.</p> <p>Update 02 August 2022: The administration has prepared a report that will be resubmitted at the LA meeting for discussion.</p> <p>Update 06 October 2022 The following updates have been provided for today's meeting:</p> <ul style="list-style-type: none"> With regards to the directive to request for funding from DIPL, DIPL has advised the administration that they have no ownership/lease in place for facilities at the airport. DIPL's responsibilities at the airport are inside the airport and the apron only. No Land Use Agreements are in place for the facilities of at the airport waiting area, and DIPL have no interest in seeking any Land Use Agreements in this part of the airports across the region. The administration will consult with 	

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/Resolution Number	Action Required	Status	Comment	Action Officer
				<p>the Local Authority on the way forward at this meeting.</p> <ul style="list-style-type: none"> With regards to the directive to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the airport shelters, the Chief Operating Officer will provide a verbal update at the meeting. With regards to the directive to try and seek approximately \$91,000 for the airport shelter upgrade, Ongoing conversations with are being held with Technical Services at an Executive level regarding the lease for the land the shelter occupies. No further updates at this stage. <p>Update 21 January 2023 The grants team is seeking funding opportunities for this project. Technical Services have provided cost estimates for the project.</p>	
16.12.2020	OCM197/2020	<p>MINJILANG COUNCIL OFFICE DISABILITY RAMP AND TOILET</p> <p>Council directed the administration to provide a scope and budget for the following projects in anticipation of future Local Authority funding:</p> <ul style="list-style-type: none"> A disability ramp at the Council office in Minjilang. A public toilet that caters for the disabled. 	In Progress	<p>Update: 04 February 2021 The technical services team is sourcing for quotes and will prepare a report for the next Local Authority meeting.</p> <p>Update: 06 June 2021 The administration is working with the building certifier and architect to design a disabled ramp and convert the current toilets to a compliant disabled toilet to provide a scope of work and cost estimate.</p> <p>Update 01 October 2021</p>	Grants/Technical Services/ CSM
10.08.2022	OCM78/2022				

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
		<p>Council:</p> <ul style="list-style-type: none"> Approved the allocation of \$25,000 from Minjilang Local Authority funding to meet the costs for the architectural and structural drawings for the Minjilang Council office disabled access ramp and toilet; and Directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$586,900.00 		<p>A report has been prepared by the administration and will be presented at the LA meeting.</p> <p>Update 15 November 2021 A report has been prepared by the administration and will be presented at the LA meeting.</p> <p>Update 28 January 2022 The administration has prepared a report that will be presented at the LA meeting.</p> <p>Update 02 August 2022: The administration has prepared a report that will be resubmitted at the LA meeting for discussion.</p> <p>Update: 03 October 2022</p> <ul style="list-style-type: none"> The administration will provide further details and measurements for the redesign of building. Once the design is finalised for ramp and existing office modifications the Concept Design will be sent to QS Services to establish a budget for project proposal. <p>Update 21 January 2023</p> <ul style="list-style-type: none"> The grants team is seeking funding opportunities for this project. QS Services have provided cost estimates for the project of \$586,900.00 for Minjilang Office renovations to meet compliance for disabled access. 	

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	10.1
Title:	CSM Operations Report on Current Council Services
File Reference:	1056859
Author:	Fiona Ainsworth, Acting Chief Operating Officer

SUMMARY

This report will present the Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Cathy Makings.

BACKGROUND

All issues/ matters raised are to be discussed by Authority members, as detailed in the attached report.

COMMENT

The following report has been prepared by CSM Cathy Makings.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation, administration and representation
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VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Minjilang Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.

ATTACHMENTS

- 1 LA Operations Report - Minjilang.pdf

Local Authority report

Minjilang
31/01/2023



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Minjilang Council department has averaged 69% attendance for the past 13 weeks. Even with this average the required works were completed in the community.

- Over the past month several staff took their annual leave so staff attendance was down.
- Senior Administration Officer, was Acting Council Services Manager (CSM) from Friday 16th December 2022 to Sunday 22nd January 2023.
- Team Leader Works was Acting Senior Works Officer from Friday 16th December 2022 to Sunday 22nd January 2023.

Total number of vacancies	4
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2. Administration Services

2.1. Administration

The Minjilang Council administration office is open from 8:30am to 4:30pm on each business day during the report period.

- Senior Administration Officer position was successfully filled by an internal applicant from Jabiru, who commence in community on Monday 31st October 2022.
- Relief Administration Officer from Jabiru, providing office administration support from Friday 16th December 2022 to Friday 20th January 2023, while Senior Administration Officer was Acting CSM.
- Communications in community were down on 3 separate occasions during the reporting period, from 22nd – 25th November 2022, 3rd – 5th January 2023 and again on 24th – 27th January 2023.

2.2. Post Office

Post Office services are provided by Minjilang Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- Communications in community were down on 3 separate occasions during the reporting period.

Post totals	643 kg
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2.3. Centrelink

The Minjilang Centrelink Office operates between 8:30am to 4:30pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.

- Communications in community were down on 3 separate occasions during the reporting period. Administration staff kept Centrelink informed and up-to-date about the communication outages.
- Monthly stats report submitted late due to communication outage.
- Liaising with Centrelink to replace monitor and keyboard in the Centrelink Room.

2.4. Cleaning

Although Council does not have a cleaner employed at the moment, scheduled cleaning of council assets have been completed as follows:

- Council Office – once every week – total of 13 occasions.
- Playground Amenities – once every week – total of 13 occasions.
- Public Toilets – once every week – total of 13 occasions.
- Visitor Accommodation rooms cleaned as required.

2.5. Visitor Accommodation

Total number of current visitor accommodation available is 10, and bookings can be made through Little Hotelier.

- Accommodation bookings are averaging 80% capacity.
- No issues reported.

3. Wellbeing Services

3.1. Sport & Recreation

- Attendance of the youth, sport and recreation programs have been impacted greatly during the reporting period, due to sorry business and minimal staff.
- What programs were being provided, the children have been learning how to make spears and going fishing, as well as playing basketball.
- Tennis NT staff held a clinic in Minjilang from Tuesday 1st – Thursday 3rd November 2022.
- Team Leader Youth, Sport and Recreation for Gunbalanya, provided great support to the team while visiting the Minjilang community from Monday 19th December 2022 to Friday 13th January 2022.

Attendance totals	493
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3.2. Early Learning

The Minjilang Crèche operates Monday to Friday, 8:00am to 2:30pm. Daily attendances of 3-9 children.

- Experiencing inconsistent attendance over the reporting period, due to illnesses of both children and staff, as well as sorry business. Increased washing and sanitizing surfaces, toys and equipment used daily, to alleviate any transfer of germs.
- Department of Health conducted inspect of the Crèche on 21st September 2022, to access compliance against Food NT and food standards code. The inspector provided feedback, advising the kitchen was clean and well maintained, and the future planning of the meals was good.
- WARC introduced a changes to the fees and charges on Monday 31st October 2022, to \$10.00 per child per day, without Child Care Subsidy (CCS). Staff have been assisting the families complete an application for child care subsidy. However, no payments for the Crèche fees have been received as yet, awaiting on confirmation of WARC payment details.
- The Childcare Officer Minjilang is still continuing with Certificate III studies, through Microsoft Teams meetings with lecturer. The Childcare Officer also attended an

Australian Children's Education & Care Quality Authority (ACEQUA) conference in Darwin, on Tuesday 15th – Thursday 17th November 2022.

- Numerous request had been made for repairs to the crèche roof, following on from this issues caused last wet season. Director of Organisational Growth advised that the crèche must be closed due to Work Health and Safety (WHS) concerns. Memorandum of Understanding (MOU) reached between WARC and Department of Education, for the crèche to be situated in one of the Mamaruni School's classrooms. The transition to new location occurred on Monday 12th December 2022 and is expected that the crèche will remain at Mamaruni School for up to 6-9 months.
- On 25th January 2023, the new Mamaruni School principal advised WARC that the designated classroom being used for the temporary crèche, will be needed for 2023 school year. Another classroom at the school was suggested and made available to use for the Creche. Proposed classroom not suitable for the Creche.
- Childcare Senior Office and CSM looked at other option, either the church adjacent to WARC office or the Night Patrol shed, in the interim while the crech roof is being repaired. Crèche team are waiting feedback.

Attendance totals	177
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3.3. Aged Care

WARC in Minjilang provided support for 4 clients, with the possibility that support will be available for more clients. Services provided are as follows:

- Daily meals prepared currently by Alpa Store.
- Personal care and household tasks.

Total meals provided	390
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3.4. Night Patrol

WARC Night patrol services are provided from Monday to Friday between 9pm and 3am.

- The staff have been kept busy during the past months with community unrests and fighting, due to illegal alcohol in the community. This has increased recently, with domestic violence occurring more regularly.
- In the final stages of recruitment for the Community Safety Senior Officer position. Once employed, will be reviewing Night Patrol program and plans on how this will be run going forward.

4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Playground is operational and tidy.
- Mowing and whipper snipping where needed.

4.2. Roads

Regular minor repairs and maintained works carried out on the roads around the community.

- Awaiting feedback on grader availability to mend roads, prior to the wet season. The works team are doing the best to maintain roads with the resources available in community and have installed caution signs in various parts of the roads.
- Removal of road corrugation has been occurring every 2 weeks.

4.3. Waste

The landfill site is still opened to the public, as there is no fencing to control general access. As required, staff clean the site and manage the rubbish pits.

- Kerbside pickups occurred on schedule, this being Mondays and Thursday of each week – total of 26 times.
- Hard rubbish is collected every 2 weeks – total 7 times.

Total amount of waste removed from landfill	Okg
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4.4. Plant and equipment

- Ride-on mowers continue to brake down, repairs carried out on-site and out back into service.
- Night Patrol troopy requires repairs, which to Mechanic will do on the next community visit.
- The two-wheel drive vehicle is not being used anymore, due to non-compliance. Arranges being made to send to Darwin, to go to the auctions.
- All other plant ok.

5. Essential Services

5.1. Power

- GENSET services as scheduled.
- Scheduled Barge fuel deliveries of and transferred fuel to the power station
- Attend power outage on 02/10/22. Systems Control and PWD notified, ongoing issue with engine.
- GENSET 3 is currently out of service.

5.2. Water

- Ongoing issues with community water supply chlorination levels. Requested by PowerWater coordinator to maintain readings during working days, weekends and public holidays as required to ensure readings are in tolerance.
- Continuation of bleeding and purging chlorination system required until proposed new system install in the coming months.
- WARC is working with Stedman Constructions repairing water leaks around the community.
- Service requests completed for PowerWater.
- Monthly, quarterly, water and wastewater samples taken and delivered for transport.

5.3. Sewage

- Sewer lift pump (hours and volumes) readings taken as per schedule.
- Sewer pond wells cleaned.
- Monthly sewer samples taken.

5.4. Airfield

Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- Installed black matting beneath wind indicator, as requested by contactor.
- Signal circle dislodge, after heavy winds. Contracts informed and waiting further advice.

- Runway strip maintenance, including vegetation spraying and eradicate ant mounds, have been completed.
- Ongoing maintenance of runway strip vegetation as required.
- Hazard form submitted regarding Runway 13 approach and OLS issues.
- Childcare Senior Office attend ARO course 18th – 18th November 2022 in Darwin and has completed training. Minjilang now has 3 qualified ARO staff.

6. Trade Services

6.1. Scheduled Servicing

- Mechanic – Community visit 17th – 21st October 2022 and 31st January – 3rd February 2023, to carried out repairs and services.
- Electrician – Nil to report.
- Carpenter – Nil to report.
- Plumber – Nil to report.
- Painter – Nil to report.
- Other – Nil to report.

6.2. Unplanned Maintenance

- Nil to report.

7. Community

7.1. Local Authority projects

- **Current**
 - Airport Terminal Upgrade.
- **Future**
 - LA funded fencing around the council office.
 - New Minjilang Airport Shelter.
 - Disable ramp, toilets and shower installed at council office.
 - Toilets to be installed at airport.

7.2. Other projects

- **Opportunities**
 - Outdoor cinema including seating at rear of council office
- **Current**
 - Nil to report.
- **Future**
 - Playground for small children to be added to the current playground

7.3. Community meetings and events

- Community Christmas party held at CDP on 14th December 2022.
- WARC Christmas celebrations held on 19th December 2022, with a lolly bag drop around the community.
- ‘End of summer – Back to School’ afternoon held on Sunday 29th January 2023, with sausage sizzle, cakes, icy poles, face painting and slip-and-slide. It was a great relaxed afternoon and enjoyed by all in attendance.
- Stakeholders meeting regarding community concerns around petrol sniffing, back-to-school for kids, and community unrest due to alcohol.

Total meetings and events attended by the CSM	21
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Lollie bag drop throughout the community, as part of WARC Christmas celebrations.



End of summer – Back to School Celebrations.

7.4. Community key focus areas

- Home brew on the increase, leading to violence among the community.
- Suicide is also on the increase.
- Reports of petrol sniffing occurring in the community, particularly over the last month among both children and adults.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	13.1
Title:	Financial Report to December 2022
File Reference:	1056174
Author:	Andrew Shaw, Finance Manager

SUMMARY

This Financial Report for the year to date period 1 July 2022 to 31 December 2022, the first six months of the 2022-23 financial year, is prepared for the Minjilang Local Authority.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 December 2022. The report covers all of the activities within the Minjilang Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Minjilang income and expenditure is shown below.

Actuals v Budget for Minjilang

as at 31 Dec 2022

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	57,745	57,745	(0)	(0%)	115,490	50%
62 - Income Council Fees and Charges	818	4,000	(3,182)	(80%)	8,000	10%
63 - Income Operating Grants	402,634	417,073	(14,439)	(3%)	680,107	59%
65 - Income Allocation	37,268	37,647	(380)	(1%)	70,932	53%
66 - Other Income	3,384	3,500	(116)	(3%)	7,000	48%
67 - Income Agency and Commercial Services	460,960	477,586	(16,625)	(3%)	953,143	48%
Total Operational Revenue	962,809	997,551	(34,742)	(3%)	1,834,671	52%
Operational Expenditure						
71 - Employee Expenses	652,963	628,417	24,545	4%	1,256,650	52%
72 - Contract and Material Expenses	79,346	241,810	(162,465)	(67%)	460,332	17%
73 - Finance Expenses	633	850	(217)	(26%)	1,700	37%
74 - Travel, Freight and Accom Expenses	61,277	81,105	(19,829)	(24%)	160,994	38%
76 - Fuel, Utilities & Communication	164,998	141,597	23,401	17%	282,984	58%
79 - Other Expenses	210,880	187,717	23,164	12%	429,920	49%
Total Operational Expenditure	1,170,096	1,281,497	(111,401)	(9%)	2,592,580	45%
Total Operational Surplus / (Deficit)	(207,287)	(283,945)	76,658	27%	(757,908)	27%
Capital Income						
68 - Income Capital Grants and Contributions	104,400	90,000	14,400	16%	90,000	100%+
Total Capital Income	104,400	90,000	14,400	16%	90,000	100%+
Capital Expense						
33 - Capital Expenditure	64,599	34,509	30,090	87%	124,509	52%
Total Capital Expense	64,599	34,509	30,090	87%	124,509	52%
Total Capital Surplus / (Deficit)	39,801	55,491	(15,690)	(28%)	(34,509)	0%
Net Surplus / (Deficit)	(167,486)	(228,455)	60,969	27%	(792,417)	21%

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Minjilang Local Authority received and noted the report entitled Financial to December 2022.

ATTACHMENTS

- 1 Graphical Finance Presentation Minjilang - December 2022.pdf



**Minjilang Local Authority Committee
Financial Management Report for the
period ended 31st December 2022**

Actual v Budget – Operational – July 2022 to December 2022

Actuals v Budget for Minjilang

as at 31 Dec 2022

Description	TOTAL MINJILANG				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
61 - Income Rates and Charges	57,745	57,745	(0)	(0%)	115,490	50%
62 - Income Council Fees and Charges	818	4,000	(3,182)	(80%)	8,000	10%
63 - Income Operating Grants	402,634	417,073	(14,439)	(3%)	680,107	59%
65 - Income Allocation	37,268	37,647	(380)	(1%)	70,932	53%
66 - Other Income	3,384	3,500	(116)	(3%)	7,000	48%
67 - Income Agency and Commercial Services	460,960	477,586	(16,625)	(3%)	953,143	48%
Total Operational Revenue	962,809	997,551	(34,742)	(3%)	1,834,671	52%
Operational Expenditure						
71 - Employee Expenses	652,963	628,417	24,545	4%	1,256,650	52%
72 - Contract and Material Expenses	79,346	241,810	(162,465)	(67%)	460,332	17%
73 - Finance Expenses	633	850	(217)	(26%)	1,700	37%
74 - Travel, Freight and Accom Expenses	61,277	81,105	(19,829)	(24%)	160,994	38%
76 - Fuel, Utilities & Communication	164,998	141,597	23,401	17%	282,984	58%
79 - Other Expenses	210,880	187,717	23,164	12%	429,920	49%
Total Operational Expenditure	1,170,096	1,281,497	(111,401)	(9%)	2,592,580	45%
Total Operational Surplus / (Deficit)	(207,287)	(283,945)	76,658	27%	(757,908)	27%



Actual v Budget – Capital – July 2022 to December 2022

Actuals v Budget for Minjilang as at 31 Dec 2022

Description	Actuals YTD	Budget YTD	TOTAL MINJILANG		Annual Budget	Progress
			Variance	%		
Capital Income						
68 - Income Capital Grants and Contributions	104,400	90,000	14,400	16%	90,000	100%+
Total Capital Income	104,400	90,000	14,400	16%	90,000	100%+
Capital Expense						
33 - Capital Expenditure	64,599	34,509	30,090	87%	124,509	52%
Total Capital Expense	64,599	34,509	30,090	87%	124,509	52%
Total Capital Surplus / (Deficit)	39,801	55,491	(15,690)	(28%)	(34,509)	0%

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- | Variance over \$300,000





Actual v Budget – Minjilang – July 2022 to December 2022



Council Funded Projects – July 2022 to December 2022

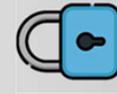
Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2021	Expenditure to 30 Jun 2022	Expenditure to date FY2022-23	Balance as at 31.12.2022
5274.04 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5280.04 - Purchase Ride on Mower	35,000	FY 21/22	-	-	-	35,000
Capital Reserve Balance	90,000		-	-	(52,194)	37,806





Grant Funding – Local Authority Projects - Unallocated Funding- July 2022 to December 2022

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.12.2022
Local Authority Projects (LAP) - funding available not yet allocated	36,900	FY 21/22	32,814	-	-	32,814



Grant Funding – Local Authority Projects – July 2022 to December 2022



Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2022-23	Cash Balance as at 31.12.2022
Local Authority Projects (LAP) - Unallocated	36,900	FY 21/22	32,814			32,814
LAP - Speed Bump near Shop	4,363	FY 20/21	4,363	-	(4,363)	-
LAP - Solar Lights	70,226	FY 20/21	70,226	(41,217)	(7,696)	21,313
LAP - Animal Management Program FY 22/23	3,145	FY 22/23	3,145	-	(3,145)	-
LAP - Architectural drawings - disabled	25,000	FY 22/23	25,000	-	(8,981)	16,019
TOTAL LOCAL AUTHORITY PROJECTS	139,634	-	135,548	(41,217)	(24,184)	70,146



Grant Funding – Community Projects – July 2022 to December 2022

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.12.2022
Home Care Packages Program (HCP)	-	FY 22/23	-	-	(56)	-
Commonwealth Home Support Program	-	FY 22/23	-	-	(2,114)	-
NT Jobs Package - Aged Care	-	FY 22/23	-	-	(27,396)	-
Night Patrol	-	FY 22/23	-	-	(97,905)	-
Safety and Wellbeing - Sport and Recreation	-	FY 22/23	-	-	(21,819)	-
Remote Sport Program	-	FY 22/23	-	-	(646)	-
Deliver Indigenous Broadcasting Programs	-	FY 22/23	-	-	(2,460)	-
Manage Crèche	550,000	FY 22/23	416,770	-	(189,990)	226,780
Children and Schooling - Youth	-	FY 22/23	-	-	(651)	-
Australia Day Grant	-	FY 22/23	-	-	-	-
TEABBA Staff Funding - Indigenous	-	FY 22/23	-	-	(11,043)	-
NAIDOC Week Activity	-	FY 22/23	-	-	(868)	-
Celebrating Aboriginal Culture (Australia)	-	FY 22/23	1,250	-	-	1,250
TOTAL COMMUNITY PROJECTS	550,000		418,020	-	(354,948)	228,030



New Assets or Additions to Existing Assets – December 2022

2022 Toyota Hilux
Minjilang
Asset no. 100125
\$51,403



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	15.1
Title:	Solar Lights - Minjilang Community
File Reference:	1047104
Author:	Sam Fazzolari, Project Coordinator Infrastructure; Clem Beard, Project Manager Technical Services

SUMMARY

This report provides an indicative price to construct two (2) solar LED lights in the community and two (2) solar LED lights at the Playground in Minjilang as nominated by Councillor Guwiyil

BACKGROUND

Project funding is provided each year from the Department of Local Government, Housing and Community Development for the Minjilang Local Authority.

The Minjilang Local Authority members are encouraged to discuss projects to spend the balance of funding which is as yet unallocated.

The Minjilang Local Authority requested the Administration to scope and budget for solar lights for unspent LA funding.

COMMENT

The administration has sourced costs from suppliers and installers to calculate estimates costs to consider proceeding with project.

The solar lights are the same as existing solar lights in use throughout the other communities throughout the region

Solar Lights - Minjilang			
Supplier/Contractor	Indicative Price	Quantity	Total
Solar LED Lights	\$ 4,040.00	4	\$ 17,832.00
Barge Costs DWN - MGD	\$ 341.65	4	\$ 1,366.60
Construction Installation	\$ 1,562.00	4	\$ 6,248.01
Contingencies 15%	\$ 891.60	4	\$ 3,566.40
Total Indicative Budget			\$ 29,013.01

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

No current budget allocation for these works - sourcing LA Funding

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 and pillar 5 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.5

Energy

Develop a Renewable Energy Strategy

VOTING REQUIREMENTS

Simple majority.

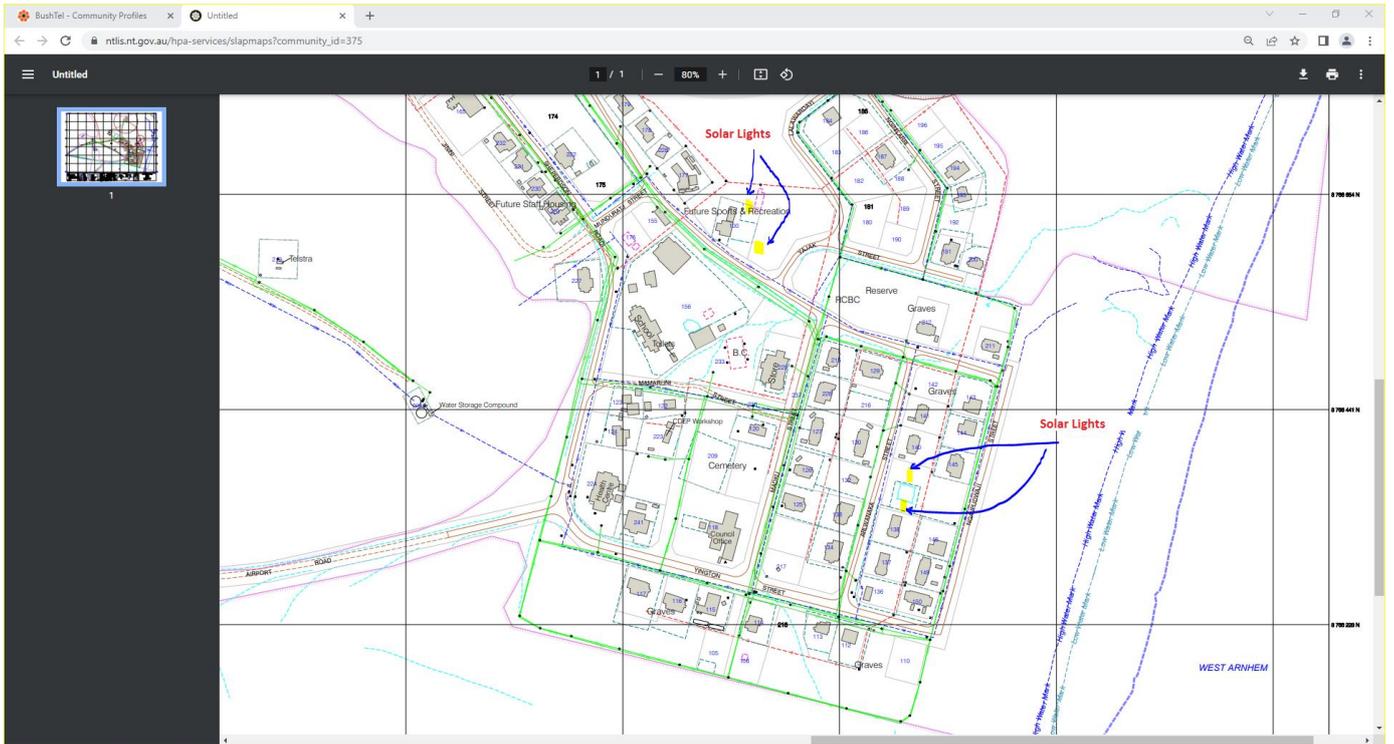
RECOMMENDATION:

That the Local Authority:

1. Received and noted report entitled *Solar Lights – Minjilang Community*;
2. Reviews this project and approves the allocation of (4 Lights) \$29,924.24 from Minjilang Local Authority funding for the project; or
3. Reviews this project and approves the allocation of (2 Lights) \$14,9623.12 from Minjilang Local Authority funding for the project; or

ATTACHMENTS

- 1 LA MINJILANG SOLAR LIGHTS PLAN.PNG



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	15.2
Title:	Scope and Budget for additional five Speed Humps for the Minjilang Community internal road network.
File Reference:	1047133
Author:	Sam Fazzolari, Project Coordinator Infrastructure; Clem Beard, Project Manager Technical Services

SUMMARY

Project funding is provided each year from the Department of Local Government, Housing and Community Development for the Minjilang Local Authority.

This report provides an indicative price to construct five (5) speed humps in the community.

BACKGROUND

The Minjilang Local Authority members are encouraged to discuss projects to spend the balance of funding which is as yet unallocated.

At the previous Local Authority meeting held on the 13th October 2022, the administration was requested to scope and source cost estimates for the installation of five additional speed humps on the community internal road network.

COMMENT

The administration has sourced supply a quote of supply and install speed hump utilising Council's works crew staff supervised by the Senior Works Officer:

Installation/Supply Costs estimate - 5 x Speed Humps				
Resource	Unit	Qty	Est Price	Total
Materials				
1200 w Yellow Grab Rails	Each	5	\$231.66	\$ 1,158.30
Yellow and Black Speed Humps	Each	5	\$1,215.08	\$ 6,075.40
TD2 Double Sided Brackets Incl. Bolts and Washers	Each	5	\$13.12	\$ 65.60
Road Hump Signs W5-10B	Each	5	\$285.00	\$ 1,425.00
Standard Poles	Each	5	\$37.18	\$ 185.90
Barge Darwin to Minjilang	Each	5	\$250.00	\$ 1,250.00
Sub Total				\$ 10,160.20
Installation				
Truck - Internal	Each	1	\$300.00	\$ 300.00
Gravel m3	per cube	1	\$85.00	\$ 85.00
Sand m3	per cube	1	\$155.00	\$ 155.00
Cement m3	per cube	1	\$200.00	\$ 200.00
Supervisor	Hourly	15.2	\$109.09	\$ 1,658.17
Works crew x 1	Hourly	15.2	\$42.64	\$ 648.13
Works crew x 2	Hourly	15.2	\$42.64	\$ 648.13
Works crew x 3	Hourly	15.2	\$42.64	\$ 648.13
Works crew x 4	Hourly	15.2	\$42.64	\$ 648.13
				\$ 4,990.69
Contingencies 15%				\$ 2,272.63
Total Estimated Costs				\$17,423.52

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

No current budget allocation for these works.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management
Strategically manage, maintain and enhance community infrastructure

Goal 4.4**Local Road Management and Maintenance**

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

Scope and Budget for additional five Speed Humps for the Minjilang Community internal road network. Discusses the use of project funding, and recommends the allocation of \$17,423.52 from Local Authority funding for the listed projects utilising Council staff for installation of five speed humps.

ATTACHMENTS

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	15.3
Title:	Minjilang Theatre Screen - Structural Assessment of existing structure
File Reference:	1047260
Author:	Sam Fazzolari, Project Coordinator Infrastructure; Clem Beard, Project Manager Technical Services

SUMMARY

This report is to provide the Minjilang Local Authority with an indicative cost estimate to scope and budget to install the reinstatement of Outdoor Movie Theatre for community use.

BACKGROUND

Project funding is provided each year from the Department of Local Government, Housing and Community Development for the Minjilang Local Authority.

The Minjilang Local Authority members are encouraged to discuss projects to spend the balance of funding which is as yet unallocated.

The Minjilang Local Authority requested the Administration to scope and budget for an engineer to access works (structure) for proposed works.

COMMENT

Structural assessment of existing structure located within Region C Building Code of Australia coastal region of Northern Australia for extreme weather events.

Provision of report of structural suitability of existing screen structure, including preliminary recommendations of structural upgrades if required.

Fees

- Structural engineering services \$4,800.00 (plus GST)
- Charter flight (approximate cost) \$2,000.00 (plus GST)

These fees are based on:

- Photographs and brief received via email 17 October 2022.
- We have allowed for the following: – Site visit by 2 x engineers to inspect/measure up proposed screen structure.
- We assume West Arnhem Regional Council will arrange for transportation to and from site.

STATUTORY ENVIRONMENT

Australian Standards and Building Code of Australia sets out the specification and procedures to ensure that materials, products, methods and service is compliant and fit for the design and construction of the building and structure.

Proposed Minjilang Theatre Screen to be constructed to comply with the Building Code of Australia and will be certified by a NT Certifier (ABP Permits) and issued with a 'Certificate of Occupancy' at completion of project

POLICY IMPLICATIONS

Not applicable at this time.

FINANCIAL IMPLICATIONS

Local Authority approval to commit funds

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

1. Received and noted report *entitled Minjilang Theatre Screen - Structural Assessment of existing structure* and;
2. Reviewed this project and approved the allocation of \$6,800.00 from Minjilang Local Authority funding for the project to provide a structural engineers report to ascertain viability of project.

ATTACHMENTS

- 1 Outdoor Theatre Screen Structure.jpg



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 9 FEBRUARY 2023

Agenda Reference:	15.4
Title:	Toddlers Playgroup Proposal - Minjilang
File Reference:	1056150
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report provides an indicative price to construct a toddler's playground in the community at the Playground in Minjilang as nominated by Councillor Guwiyil per attached images.

BACKGROUND

Project funding is provided each year from the Department of Local Government, Housing and Community Development for the Minjilang Local Authority.

The Minjilang Local Authority members are encouraged to discuss projects to spend the balance of funding which is as yet unallocated.

The Minjilang Local Authority requested the Administration to scope and budget for toddler's playground for unspent LA funding.

COMMENT

The administration has sourced costs from suppliers and installers to calculate estimates costs to consider proceeding with project.

The toddler's playground would complement the existing playground and cater for smaller children utilising the facility for all ages to enjoy.

The Local Authority are invited to view a selection of playgrounds attached to choose an appropriate design and fit for purpose playground to be installed in Minjilang.

The contractor has advised the indicative price only and the sand would be supplied locally with approval from landowners.

Without providing any sand to the playground, the price would be approximately \$65,000 ex GST for the attached playgrounds.

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

No current budget allocation for these works - sourcing LA Funding

STRATEGIC IMPLICATIONS

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

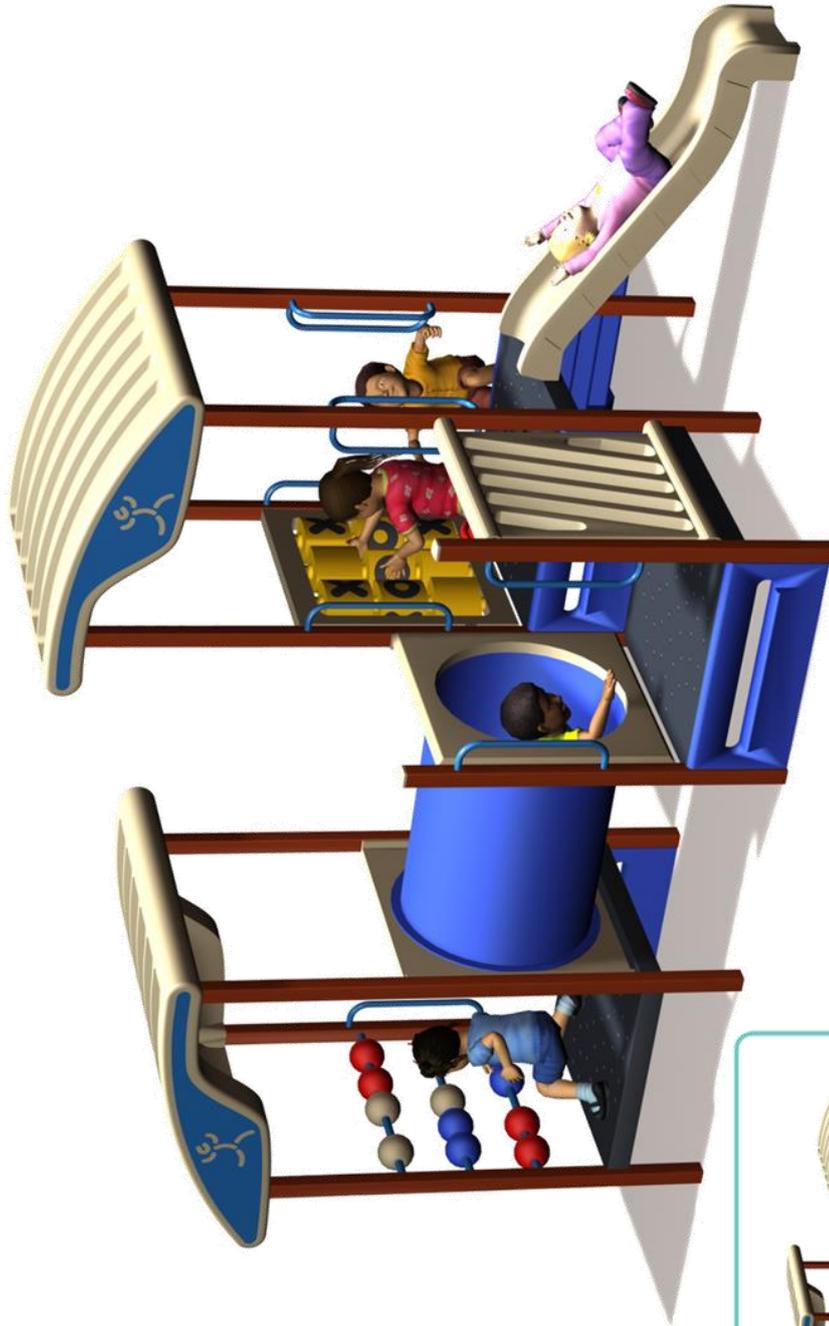
1. Received and noted report entitled *Toddlers Playground Proposal – Minjilang and;*
2. Reviewed this project and approved future funding \$65,000.00 from Minjilang Local Authority funding for the project; or
3. Reviewed this project and approved the administration to source funding with a 50% co contribution from Minjilang Local Authority funding for the project.

ATTACHMENTS

- 1 Playground -207(Melinda)3D-Omnitech-2.pdf
- 2 Playground -204(Harrison)3D.pdf
- 3 Playground -208(Jemma)2D-Omnitech.pdf
- 4 Playground -214(Scotty)3D-Omnitech.pdf
- 5 Playground -206(Kirrilie)3D-Omnitech.pdf



207 - Melinda

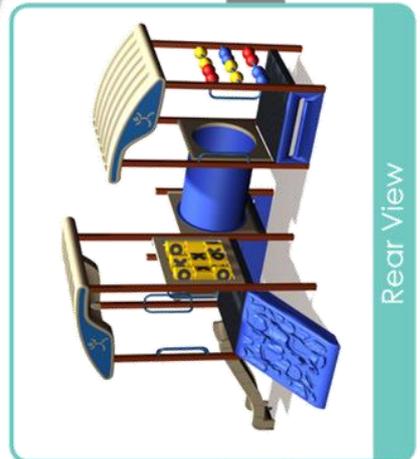


Colour Scheme: Oasis

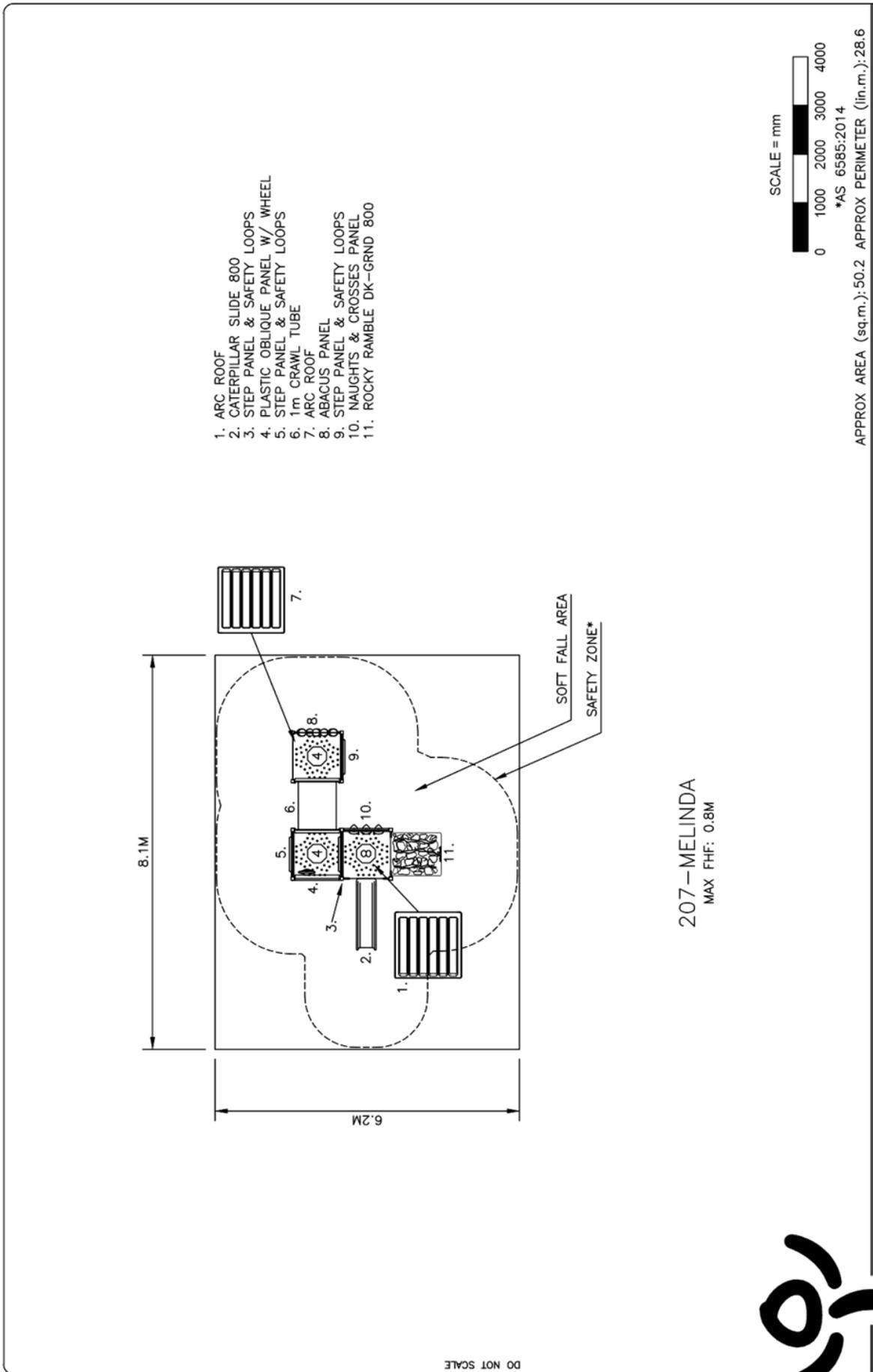


Extreme Unit
Standard Drawing

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Rear View



1. ARC ROOF
2. CATERPILLAR SLIDE 800
3. STEP PANEL & SAFETY LOOPS
4. PLASTIC OBLIQUE PANEL W/ WHEEL
5. STEP PANEL & SAFETY LOOPS
6. 1m CRAWL TUBE
7. ARC ROOF
8. ABACUS PANEL
9. STEP PANEL & SAFETY LOOPS
10. NAUGHTS & CROSSES PANEL
11. ROCKY RAMBLE DK-GRND 800

207 - MELINDA
MAX FHF: 0.8M

SCALE = mm



*AS 6585:2014

APPROX AREA (sq.m.): 50.2 APPROX PERIMETER (lin.m.): 28.6

OmniTECH PLAYGROUNDS
 - Heights above Playground surface are shown on scale and all play equipment. In (G) - 400mm
 - Impact absorbing ground cover is required under and around all play equipment.
 - All equipment must be installed on a level surface.
 - Be free of all tripping or obstruction hazards (e.g. rocks, potholes, border materials, etc).
 - Site layout and dimensions are subject to verification prior to installation.
 - Dimensions in millimetres unless stated otherwise.

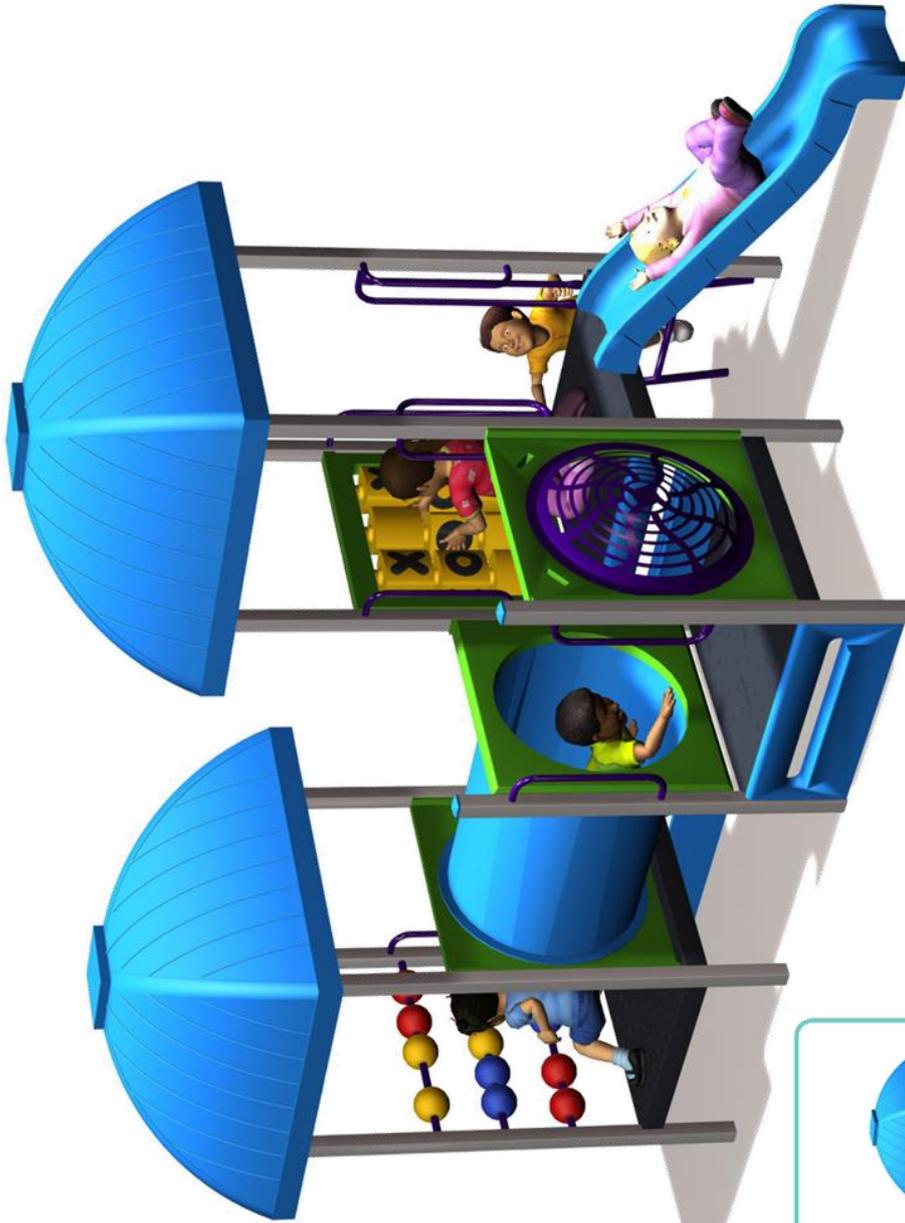
DRAWING No.: 207	REV: B
DRN: L. BLUE	SCALE 1:100
DATE: 19/06/14	SHEET 1 OF 1

207 - MELINDA
EXTREME UNIT
STANDARD DRAWING
 OMNITECH PLAYGROUNDS - AIN 06 04 860 465 - PH 1800 812 027 - WEB WWW.OMNITECH.COM.AU - EMAIL INFO@OMNITECH.COM.AU - THIS DRAWING IS THE PROPERTY OF OMNITECH PLAYGROUNDS. REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT.





206 - Kirriie

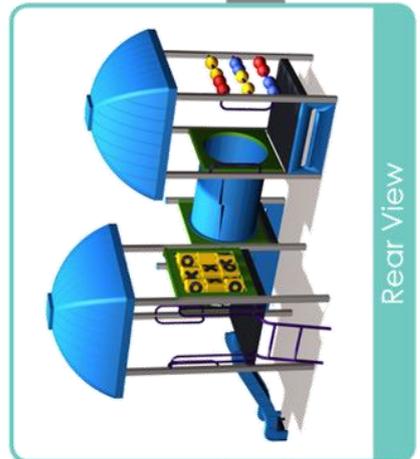


Colour Scheme: Froggy

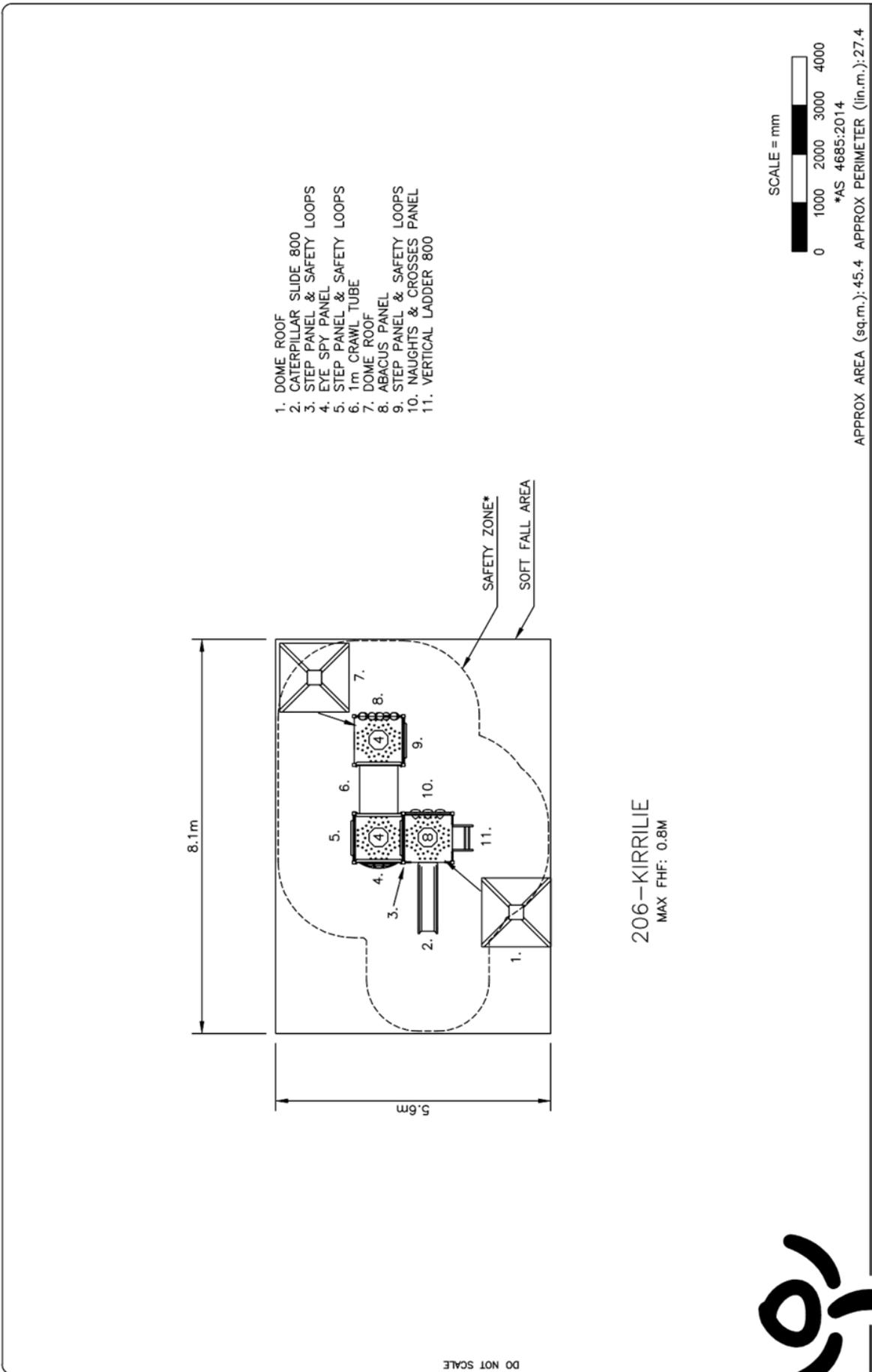


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Rear View



1. DOME ROOF
2. CATERPILLAR SLIDE 800
3. STEP PANEL & SAFETY LOOPS
4. EYE SPY PANEL
5. STEP PANEL & SAFETY LOOPS
6. 1m CRAWL TUBE
7. DOME ROOF
8. ABACUS PANEL
9. STEP PANEL & SAFETY LOOPS
10. NAUGHTS & CROSSES PANEL
11. VERTICAL LADDER 800



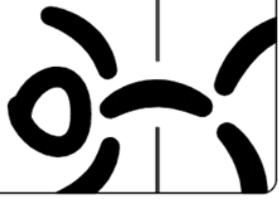
APPROX AREA (sq.m.): 45.4 APPROX PERIMETER (lin.m.): 27.4
*AS 4685:2014



Heights above Playground surfaces are shown on slides and all play equipment. In (G) - 400mm
Impact absorbing ground cover is required under and around all play equipment.
The safety zone is the area around the play equipment which is to be free of all tripping or sudden hazards (e.g. rocks, potholes, border materials, etc).
Site layout and dimensions are subject to verification prior to installation.
Dimensions in millimetres unless stated otherwise.
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DRAWING No.: 206	REV: A
DRN: A. DYSON	SCALE 1:100
DATE: 28/07/14	SHEET 1 OF 1

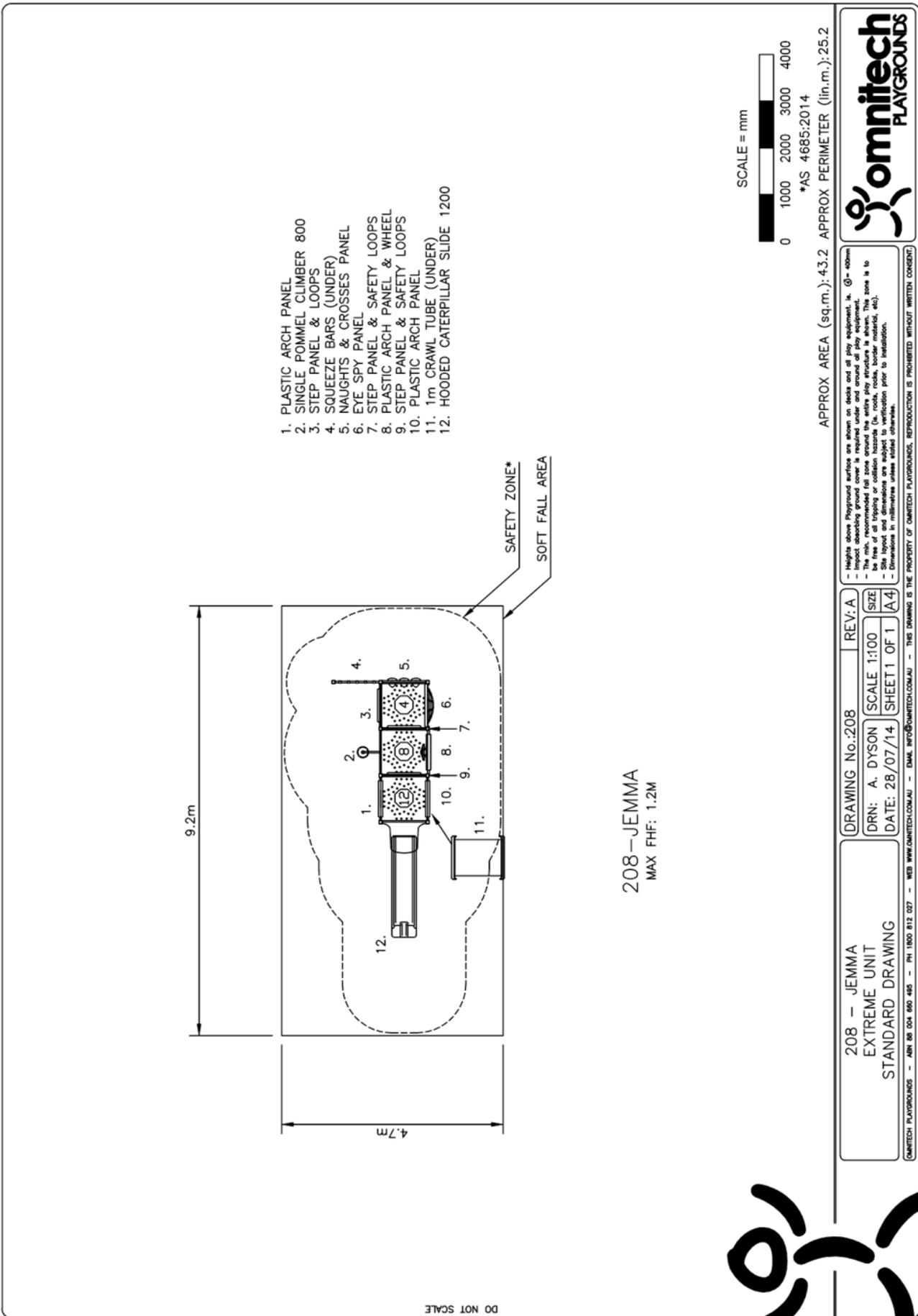
206 - KIRRILIE
EXTREME UNIT
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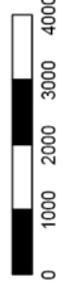
206-KIRRILIE
MAX FHF: 0.8M





1. PLASTIC ARCH PANEL
2. SINGLE POMMEL CLIMBER 800
3. STEP PANEL & LOOPS
4. SQUEEZE BARS (UNDER)
5. NAUGHTS & CROSSES PANEL
6. EYE SPY PANEL
7. STEP PANEL & SAFETY LOOPS
8. PLASTIC ARCH PANEL & WHEEL
9. STEP PANEL & SAFETY LOOPS
10. PLASTIC ARCH PANEL
11. 1m CRAWL TUBE (UNDER)
12. HOODED CATERPILLAR SLIDE 1200

SCALE = mm



*AS 4685:2014

APPROX AREA (sq.m.): 43.2 APPROX PERIMETER (lin.m.): 25.2



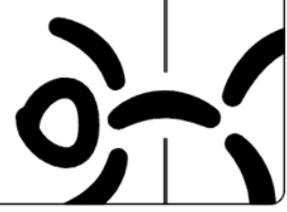
— Heights above Playground surface are shown on scale and all play equipment. In: (0-400mm)
 — Impact absorbing ground cover is required under and around all play equipment.
 — All equipment must be installed on a level surface.
 — Be free of all tripping or sudden hazards (e.g. rocks, potholes, border materials, etc).
 — Site layout and dimensions are subject to verification prior to installation.
 — Dimensions in millimetres unless stated otherwise.

DRAWING No.: 208	REV: A
DRN: A. DYSON	SCALE 1:100
DATE: 28/07/14	SHEET 1 OF 1
	A4

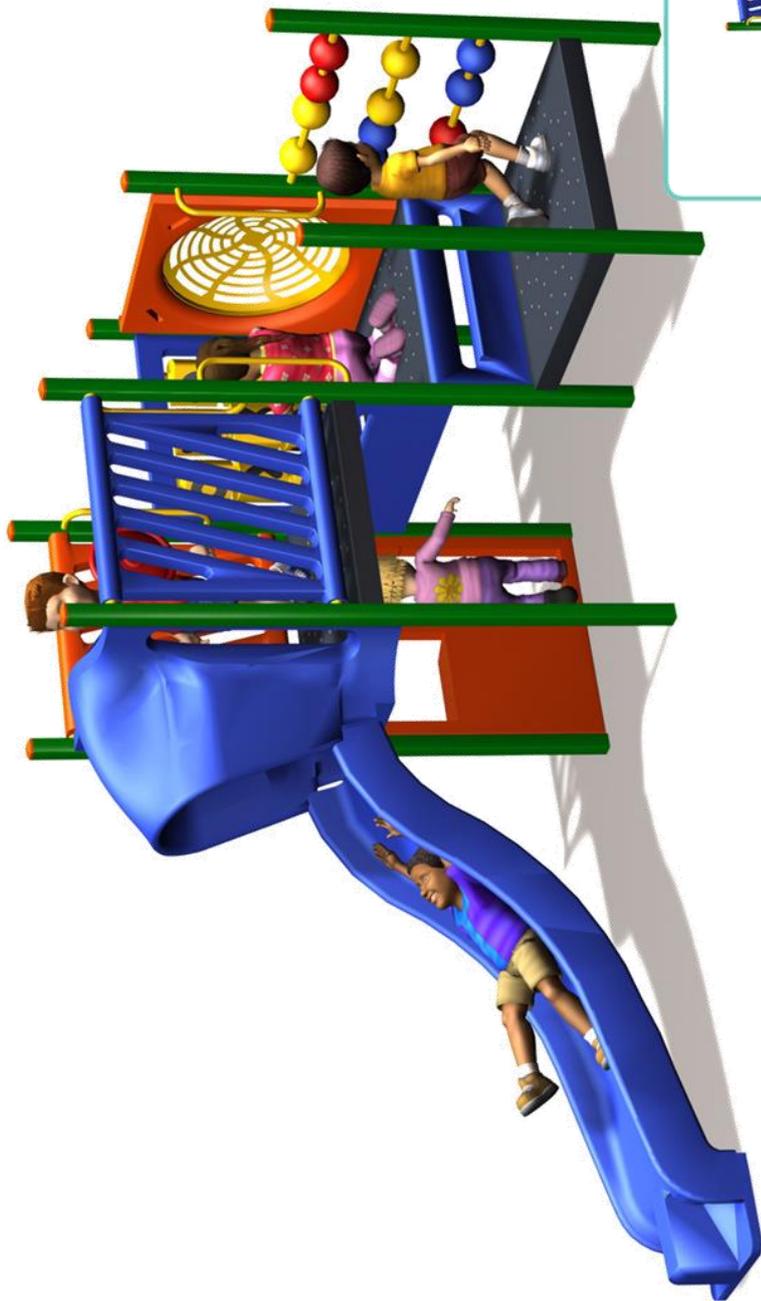
208 - JEMMA
 EXTREME UNIT
 STANDARD DRAWING

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DO NOT SCALE



214 - Scotty



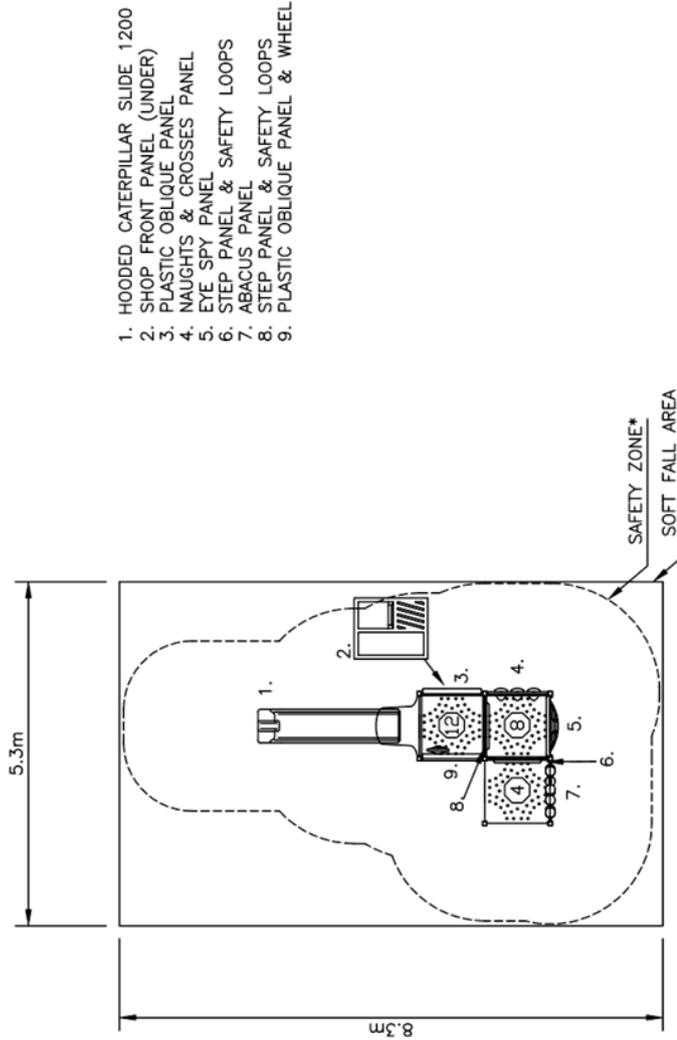
Colour Scheme: Bounce



Extreme Unit
Standard Drawing

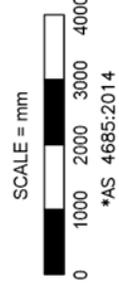
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Rear View



1. HOODED CATERPILLAR SLIDE 1200
2. SHOP FRONT PANEL (UNDER)
3. PLASTIC OBLIQUE PANEL
4. NAUGHTS & CROSSES PANEL
5. EYE SPY PANEL
6. STEP PANEL & SAFETY LOOPS
7. ABACUS PANEL & SAFETY LOOPS
8. STEP PANEL & SAFETY LOOPS
9. PLASTIC OBLIQUE PANEL & WHEEL

214-SCOTTY
MAX FHF: 1.2M



APPROX AREA (sq.m.): 44.0 APPROX PERIMETER (lin.m.): 27.2

— Heights above Playground surface are shown on slide and all play equipment. In (G) = 400mm
 — Impact absorbing ground cover is required under and around all play equipment.
 — The safety zone is the area around the play equipment. The safety zone is to be free of all tripping or collision hazards (e.g. rocks, potholes, border materials, etc).
 — Site layout and dimensions are subject to verification prior to installation.
 — Dimensions in millimetres unless stated otherwise.

DRAWING No.: 214	REV: A
DRN: A. DYSON	SCALE 1:100
DATE: 28/07/14	SHEET 1 OF 1

214 - SCOTTY
EXTREME UNIT
STANDARD DRAWING

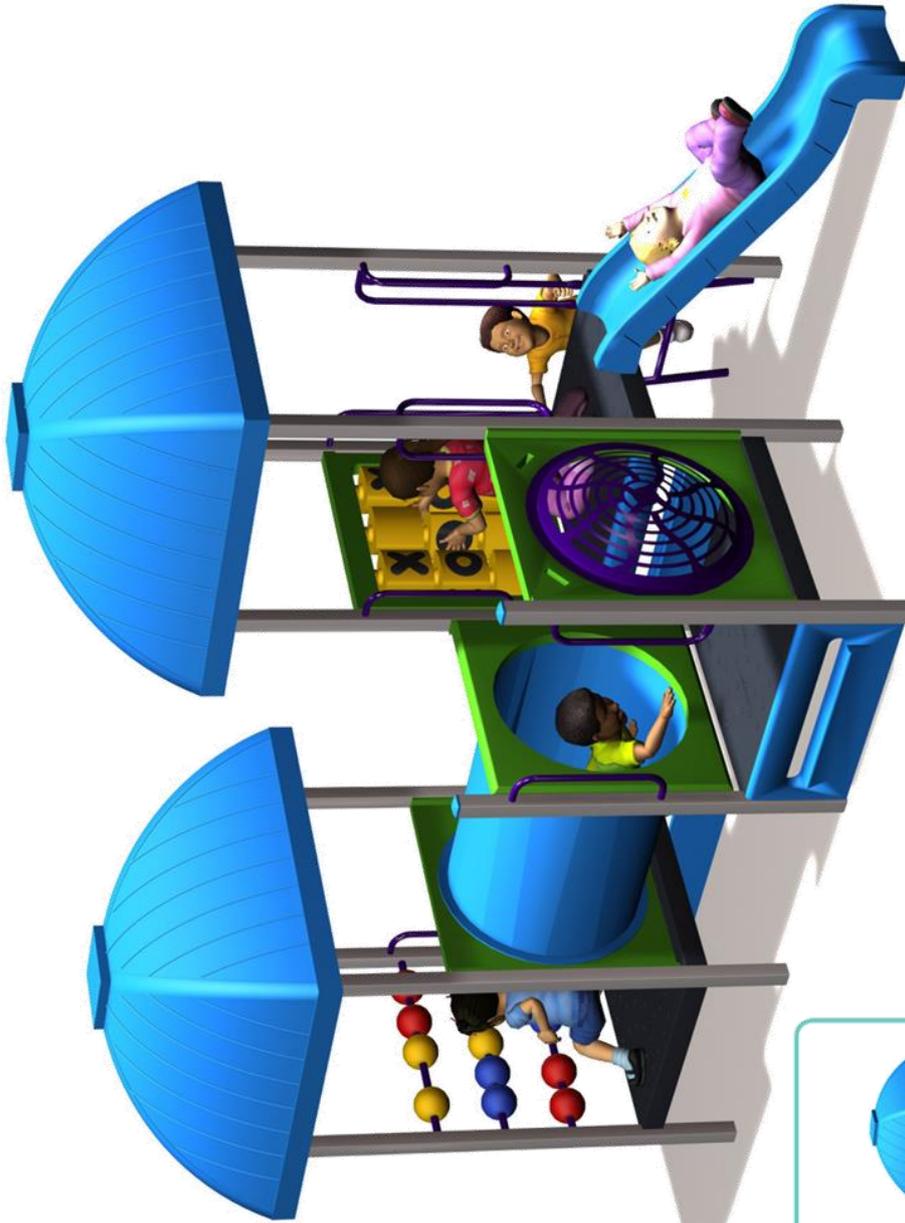
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206 - Kirrilie

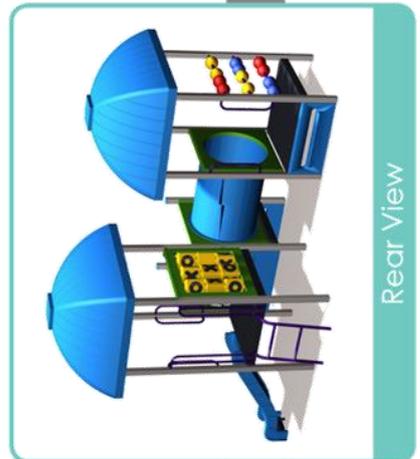


Colour Scheme: Froggy

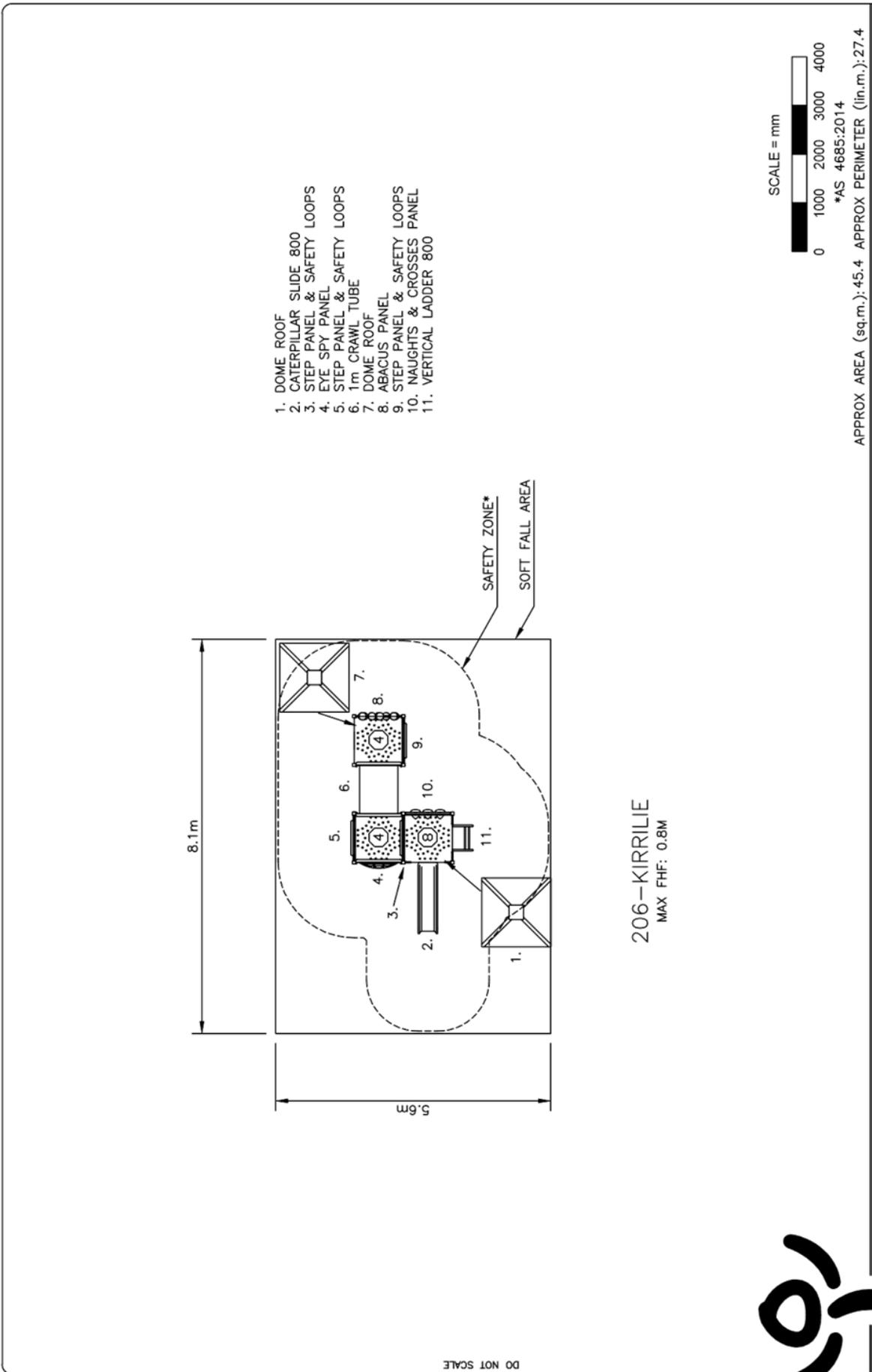


Extreme Unit
Standard Drawing

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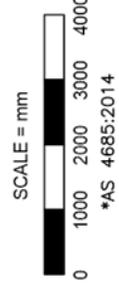


Rear View



- 1. DOME ROOF
- 2. CATERPILLAR SLIDE 800
- 3. STEP PANEL & SAFETY LOOPS
- 4. EYE SPY PANEL
- 5. STEP PANEL & SAFETY LOOPS
- 6. 1m CRAWL TUBE
- 7. DOME ROOF
- 8. ABACUS PANEL
- 9. STEP PANEL & SAFETY LOOPS
- 10. NAUGHTS & CROSSES PANEL
- 11. VERTICAL LADDER 800

206-KIRRIE
MAX FHF: 0.8M



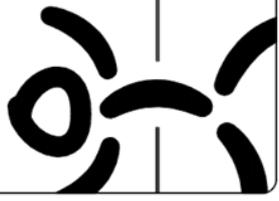
*AS 4685:2014 APPROX PERIMETER (lin.m.): 27.4 APPROX AREA (sq.m.): 45.4



Heights above Playground surface are shown on slide and all play equipment. In G-400mm impact absorbing ground cover is required under and around all play equipment. The safety zone is the area around the play equipment. The safety zone is to be free of all tripping or sudden hazards (e.g. rocks, potholes, border materials, etc). Site layout and dimensions are subject to verification prior to installation. Dimensions in millimetres unless stated otherwise. THIS DRAWING IS THE PROPERTY OF OMNITECH PLAYGROUNDS. REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT.

DRAWING No.: 206	REV: A
DRN: A. DYSON	SCALE 1:100
DATE: 28/07/14	SHEET 1 OF 1
	SIZE A4

206 - KIRRIE
EXTREME UNIT
STANDARD DRAWING
OMNITECH PLAYGROUNDS - AIN 88 004 860 485 - 133 BARNFIELD ROAD, WEST HEIDELBERG, VIC 3081 - PH 1800 812 827 - FAX 03 8458 3138 - THIS DRAWING IS THE PROPERTY OF OMNITECH PLAYGROUNDS. REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT.



**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 9 FEBRUARY 2023**

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 9 FEBRUARY 2023**

RE-ADMITTANCE OF THE PUBLIC