



WEST ARNHEM REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
AGENDA

WEDNESDAY, 8 FEBRUARY 2023



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers, Jabiru on Wednesday, 8 February 2023 at 9:00 am.

Paul Hockings
Chief Executive Officer

Code of Conduct: The Local Government Act 2019.

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and Integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards Council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **Training:** A member must undertake relevant training in good faith.

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Nil

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15 CONFIDENTIAL ITEMS

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

- 15.1 Confirmation of Previous Minutes – Confidential Ordinary Ordinary Council Meeting held 18 January 2023
- 15.2 The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(a) of the *Local Government (General) Regulations 2021*. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
- 15.3 The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Clause 51(a) of the *Local Government (General) Regulations 2021*. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
- 15.4 Disclosure of Confidential Resolutions and Re-admittance of the public

16 NEXT MEETING

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1053616
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary Council meeting held on 8 February 2023.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted Elected Member apologies and/or requests for leave of absence for the Ordinary Council meeting held on 8 February 2023.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	4.1
Title:	Absent without Notice
File Reference:	1053623
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 8 February 2023.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING

Not applicable.

REQUIREMENTS

RECOMMENDATION:

That Council noted Elected Member absences without notice for the Ordinary Council meeting held on 8 February 2023.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	5.1
Title:	Acceptance of Agenda
File Reference:	1053625
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 8 February 2023.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Section 92(1) *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING

Simple majority.

REQUIREMENTS

RECOMMENDATION:

That the agenda papers for the Ordinary Council meeting held on 8 February 2023 as circulated be received for consideration at the meeting.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1053633
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether he/she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable at this time.

STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received the declarations of interest as listed for the meeting held on 8 February 2023.

ATTACHMENTS

NIL

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	7.1
Title:	Confirmation of Previous Minutes - Ordinary Council Meeting held on 18 January 2023
File Reference:	1053639
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Minutes of the 18 January 2023 Ordinary Council meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Sections 101 and 102 *Local Government Act 2019*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
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Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of 18 January 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

ATTACHMENTS

- 1 20230118 - Unconfirmed Minutes Ordinary Council .pdf



Minutes of the West Arnhem Regional Council Ordinary Meeting
 Wednesday, 18 January 2023 at 09:00
 Council Chambers, Jabiru

Chairperson Elizabeth Williams (Deputy Mayor) declared the meeting open at 09:16, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	Elizabeth Williams (Deputy Mayor)
Councillor	Ralph Blyth
Councillor	Otto Dann (video conference)
Councillor	Jacqueline Phillips (video conference)
Councillor	Catherine Ralph
Councillor	James Marrawal
Councillor	James Woods (video conference)
Councillor	Julius Don Kernan (video conference)
Councillor	Henry Guwiyul (video conference)

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Operating Officer (Acting)	Fiona Ainsworth
Chief Corporate Officer	David Glover
Director of Organisational Growth (Acting)	Peter Ryan
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Governance and Risk Advisor	Jessie Schaecken
Travel and Executive Administration Officer	Jasmine Mortimore

VISITOR

Regional Director, Chief Minister and Cabinet	Nicholas Sarah (video conference)
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APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Council considered a report on Apologies and Leave of Absence.

OCM1/2023 RESOLVED:
On the motion of Cr Catherine Ralph
Seconded Cr James Marrawal

That Council received and noted apologies from Mayor Ryan for the Ordinary Council meeting held on 18 January 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Council considered a report on Absent without Notice.

OCM2/2023 RESOLVED:

On the motion of Cr Catherine Ralph

Seconded Deputy Mayor Elizabeth Williams

That Council noted Cr Donna Nadjamerrek, as absent without notice for the Ordinary Council meeting held on 18 January 2023.

CARRIED

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Council considered a report on Acceptance of Agenda.

OCM3/2023 RESOLVED:

On the motion of Cr Otto Dann

Seconded Cr James Woods

That the agenda papers for the Ordinary Council meeting held on 18 January 2023 as circulated be received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Council considered a report on Disclosure of Interest of Members or Staff.

Nil

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 14 DECEMBER 2022

The Council considered a report on Confirmation of Previous Minutes - Ordinary Council Meeting held on 14 December 2022.

OCM4/2023 RESOLVED:

On the motion of Cr Jacqueline Phillips

Seconded Cr James Woods

That the minutes of 14 December 2022 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 SEEKING NOMINATIONS - LGANT STRATEGIC PRIORITY WORKING GROUPS

The Council considered a report on Seeking Nominations - LGANT Strategic Priority Working Groups.

OCM5/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr James Woods

That Council nominated representatives to join the remaining LGANT Strategic Priority Working Groups being:

- SP3 Infrastructure – Cr Blyth
- SP6 Profile and Reputation – Cr Phillips
- SP7 Social and Community Services– Cr Woods

CARRIED

8.2 MEETINGS ATTENDED BY THE MAYOR

The Council considered a report on Meetings Attended by the Mayor.

OCM6/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr James Marrawal

That Council:

1. Received and noted the report entitled *Meetings attended by the Mayor*.
2. Approved associated travel cost to attend the listed meetings.

CARRIED

Cr Julius Kernan joined the meeting 09:37.

Cr Julius Kernan left the meeting at 09:52 and returned at 09:52.

Cr Otto Dann left the meeting at 09:53 and returned at 09:54.

8.3 SUMMARY OF WARC STRATEGIC ADVOCACY INITIATIVES 2022

The Council considered a report on Summary of WARC Strategic Advocacy Initiatives 2022.

OCM7/2023 RESOLVED:

On the motion of Cr James Marrawal

Seconded Cr Catherine Ralph

That Council:

1. Received and noted the report entitled Summary of WARC Strategic Advocacy Initiatives ; and
2. Requested the information contained in this report be included in the next publication of 'In The Wire'.

CARRIED

Minute note: The meeting broke at 10:02 and resumed at 10:24 for morning tea.

8.4 REVIEW OF ACTION ITEMS LIST

The Council considered a report on Review of Action Items List.

OCM8/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Henry Guwiyul

That Council:

1. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list; and
2. Requested the AFL advocacy in Maningrida be explored by the CEO.

CARRIED

Cr Julius Kernan left the meeting at 10:50 and returned at 10:51.

Cr Henry Guwiyul left the meeting at 10:50 and returned 10:53.

8.5 INCOMING AND OUTGOING CORRESPONDENCE

The Council considered a report on Incoming and Outgoing Correspondence.

OCM9/2023 RESOLVED:

On the motion of Cr Henry Guwiyul

Seconded Cr Otto Dann

That Council noted NIL items of incoming and outgoing correspondence during the months of December 2022.

CARRIED

8.6 MAYOR'S LEAVE AND APPOINTMENT OF ACTING MAYOR

The Council considered a report on Mayor's Leave from 18 January to 17 March 2023 and Appointment of Acting Mayor.

OCM10/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Henry Guwiyul

That Council:

1. Received and noted the report entitled *Mayor's Leave and Appointment of Acting Mayor*,
2. Approved Deputy Mayor Williams to fulfil Mayoral duties during this period,
3. Appointed Cr Woods to the position of acting Mayor should the Deputy Mayor be unable to fulfil this role; and
4. Appointed Cr Blyth to support both the acting Mayor and Cr Woods during the leave period.

CARRIED

Cr Otto Dann left the meeting at 11:29 and returned at 11:36 due to a power outage.

Cr Otto Dann left the meeting at 11:39 and returned at 11:42 due to another power outage.

8.7 INVITATION TO ATTEND PUBLIC HEARING FOR THE INQUIRY INTO COMMUNITY SAFETY, SUPPORT SERVICES AND JOB OPPORTUNITIES IN THE NORTHERN TERRITORY

The Council considered a report on Invitation to attend Public Hearing for the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory.

OCM11/2023 RESOLVED:

On the motion of Cr Jacqueline Phillips

Seconded Cr Otto Dann

That Council:

1. Received and noted the report entitled *Invitation to attend the public hearing for the Senate Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory*,
2. Appointed Cr Kernan, Cr Woods, Cr Phillips, supported by CEO and EMA&S to attend the inquiry in Maningrida or by video conference or video submission and speak on behalf of West Arnhem Regional Council at the hearing.
3. Extended an invitation to Mayor Ryan to participate in the senate hearing if he desires, noting this is during his period of leave.

CARRIED

Cr Julius Kernan left the meeting at 11:51 and returned at 11:58.

Nic Sarah joined the meeting via the Maningrida Council Chambers video conference at 11:56 and left at 12:25.

Cr Ralph Blyth left the meeting at 12:13 and returned 12:16.

8.8 MANINGRIDA DRAFT LOCAL DECISION MAKING AGREEMENT

The Council considered a report on Maningrida DRAFT Local Decision Making Agreement.

OCM12/2023 RESOLVED:
On the motion of Cr Julius Kernan
Seconded Cr Henry Guwiyul
That Council received and noted report entitled *Maningrida DRAFT Local Decision Making Agreement.*

CARRIED

Minute note: The meeting broke for lunch at 12:25 and resumed at 13:10.

CORPORATE SERVICES REPORTS

Cr Julius Kernan left the meeting at 13:27 and returned at 13:38.

9.1 FINANCE REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022

The Council considered a report on Finance Report for the period ended 30 November 2022.

OCM13/2023 RESOLVED:
On the motion of Cr Catherine Ralph
Seconded Cr Otto Dann
That Council received and noted report entitled *Finance Report for the period ended 30 November 2022.*

CARRIED

9.2 FINANCE REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022 - SUPPLEMENTARY

The Council considered a Finance Report for the period ended 30 November 2022 - Supplementary.

OCM14/2023 RESOLVED:
On the motion of Cr Ralph Blyth
Seconded Deputy Mayor Elizabeth Williams
That Council received and noted report entitled *Finance Report for the period ended 30 November 2022 – Supplementary.*

CARRIED

9.3 ORGANISATIONAL GROWTH UNIT REPORT

The Council considered a report on Organisational Growth Unit Report.

OCM15/2023 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Cr Jacqueline Phillips
That Council received and noted the report entitled *Organisational Growth Unit Report on the activity and progress made in pursuit of the strategic goals.*

CARRIED

TECHNICAL SERVICES REPORTS**10.1 APPROVAL TO DISPOSE OF SURPLUS FLEET ASSETS**

The Council considered a report on Approval to Dispose of Surplus Fleet Assets.

OCM16/2023 RESOLVED:
On the motion of Cr Ralph Blyth

Seconded Cr James Woods

That Council:

1. Received and noted report entitled 'Approval to dispose of surplus fleet assets'.
2. Approved the sale via auction of the following vehicles and plant:
 - a. 2004 CAT 966G wheel loader – Minjilang,
 - b. 2014 Isuzu DMax utility – Jabiru,
 - c. 2017 Toyota Hilux utility – Darwin,
 - d. 2016 Isuzu DMax utility – Jabiru,
 - e. 2011 Isuzu DMax utility – Maningrida; and
 - f. Linelazer line marking machine - Jabiru

CARRIED

Cr Ralph Blyth left the meeting at 13:44 and returned 13:47.

GENERAL ITEMS

12.1 NTG DISCUSSION PAPER - FACILITATING INVESTMENT AND DEVELOPMENT ON TOWN & COMMUNITY LIVING AREAS

The Council considered a report on NTG Discussion Paper - Facilitating Investment and Development on Town & Community Living Areas.

OCM17/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Otto Dann

That Council;

1. Abstained from participating in the Northern Territory NTG Discussion Paper - Facilitating Investment and Development on Town & Community Living Areas as there are no Community or Town Living Areas within its boundaries under its care.
2. Inform GAC, GACJT & JKL of the discussion paper and their representative opportunity to make a submission; and
3. Directed staff to liaise with local representatives and the Department of Chief Minister and Cabinet's regional representative to understand the future of Jabiru Town Camp and a briefing paper be brought back to a future meeting.

CARRIED

12.2 OPERATIONS REPORT - DECEMBER 2022

The Council considered a report on Operations Report - December 2022.

OCM18/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Catherine Ralph

That Council received and noted the report entitled *Operations Report December 2022*.

CARRIED

12.3 GUIDELINE 7 – PROCEDURAL FAIRNESS IN DECIDING CODE OF CONDUCT COMPLAINTS

The Council considered a report on Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints.

OCM19/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Henry Guwiyul

That Council received and noted the report entitled *Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints*.

CARRIED

Minute note: The meeting broke at 15:21 and resumed at 15:41.

12.4 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Council considered a report on Northern Territory Government Review of Local Authorities.

OCM20/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr James Woods

That Council;

1. Received and noted the report entitled *Northern Territory Government Review of Local Authorities*,
2. Considered the feedback and recommendations received from each of West Arnhem Regional Council Local Authorities,
3. Approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation,
4. Directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting, and investigate leadership training appropriate to Local Authority members.
5. Directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings,
6. Supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement; and
7. Directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication.

CARRIED

ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

13.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

The Council considered a report on Elected Member Questions With or Without Notice.

OCM21/2023 RESOLVED:

On the motion of Cr Otto Dann

Seconded Cr Henry Guwiyul

The following has been taken on notice by council staff;

1. Cr Jacqueline Phillips – requested the Wellbeing Team work with the Youth, Sport and Recreation Officers and other relevant stakeholders to focus on promoting sportsmanship to eliminate violence at sporting events. This could be via education on sportsmanship at future programmes and clinics, a code of conduct which players agree to prior to the event or the referee / umpire has a system to manage violence e.g. red or yellow cards.
2. Cr Otto Dann – noted that concerns had been raised in the Gunbalayna community around rubbish not being picked up, long grass, snakes due to the wet season rains and problems with staffing.
3. Cr Julius Kernan – asked that Council educate the Maningrida community not to chuck clothes from deceased family members into the saltwater.

4. Cr Jacqueline Phillips – asked for an update on the Maningrida Cemetery. Further she suggested that several laneways needed to be maintained in Maningrida.
5. Cr James Marrawal – noted that several crocodiles had been observed in the wet season stream that runs past the market garden at Waruwi, and asked could Council officers liaise with NLC Rangers.

CARRIED

PROCEDURAL MOTIONS

14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM22/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Catherine Ralph

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the confidential items of the agenda.

CARRIED

Minute note: The open section of the meeting closed at 16:05 for the discussion of confidential matters.

CONFIDENTIAL ITEMS

The information in this section of the agenda is classed as confidential under section 293(1) of the Local Government Act 2019 and regulation 51 of the Local Government (Administration) Regulations 2021.

- 15.1 Council Property agreements and Contracts
The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Clause 51(c) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 15.2 Council Property agreements and Contracts
The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Clause 51(c) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 15.3 Confirmation of Previous Minutes - Confidential Ordinary Council Meeting held on 14 December 2022 ...The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Clause 51(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 15.4 Disclosure of Confidential Resolutions and Re-admittance of the Public
The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Clause 51(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 15.5 Supplementary report – Review of Confidential Matters
The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Clause 51(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

CONFIDENTIAL ITEMS MOVED INTO OPEN

Crs Jacqueline Phillips, Julius Kernan and Otto Dann declared a conflict of interest in relation to Item 15.1 and 15.2 as they are elected members of the Northern Land Council (NLC) Full Council.

15.1 CURRENT STATUS OF OUTSTANDING REGIONAL LAND USE AGREEMENTS FROM THE NORTHERN LAND COUNCIL

The Council considered a report on Current Status of outstanding Regional Land Use Agreements from the Northern Land Council.

OCM23/2023 RESOLVED:

On the motion of Cr Henry Guwiyul

Seconded Cr James Marrawal

That Council:

1. Received and noted the report entitled *Current Status Of Outstanding Regional Land Use Agreements From The Northern Land Council*; and
2. Provided feedback on current reporting status of listed proposed agreements.

CARRIED

15.2 ACCEPTANCE OF PROPOSED LEASES - WARRUWI

The Council considered a report on Acceptance of proposed leases - Warruwi.

OCM24/2023 RESOLVED:

On the motion of Cr James Marrawal

Seconded Cr Catherine Ralph

That Council:

1. Received and noted report entitled *Acceptance of Proposed Leases - Warruwi* and,
2. Accepted the proposed MEA Lease and Licences to Maintain Land Use Agreements in Warruwi for:
 - Lot 1 Warruwi Football/Sporting Oval,
 - Mineral Extraction Agreement - Warruwi Gravel Pits x 3
3. Directed the CEO to sign the above leases; and
4. Approved the use of the Common Seal.

CARRIED

NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 8 February 2023 at 9:00 in the Council Chambers, Jabiru.

MEETING DECLARED CLOSED

Chairperson Deputy Mayor Elizabeth Williams declared the meeting closed at 16:41.

This page and the preceding 8 pages are the minutes of the Ordinary Council Meeting held on 18 January 2023.

Chairperson

West Arnhem Regional Council

Date Confirmed

Ordinary Council Meeting
Wednesday, 18 January 2023

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.1
Title:	Review of Action Items List
File Reference:	1056171
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

This report is submitted for Council to consider the progress on outstanding resolutions from Council meetings.

BACKGROUND

This report is a standard report submitted to each Council meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer's recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

COMMENT

The actions that Council resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

FINANCIAL IMPLICATIONS

No specific financial implications are associated with this report.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration.
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation.
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted report entitled *Review of Action items list*; and**
- 2. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list.**

ATTACHMENTS

- 1 Action Items Ongoing 20230202.pdf**

Ordinary Council Meeting Action Items – In Progress

Meeting Date: 18 January 2023	Officer: Paul Hockings	Department: CEO	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM24/2023 - Acceptance of proposed leases - Warruwi			
<ol style="list-style-type: none"> 1. Accepted the proposed MEA Lease and Licences to Maintain Land Use Agreements in Warruwi for: <ul style="list-style-type: none"> • Lot 1 Warruwi Football/Sporting Oval, • Mineral Extraction Agreement - Warruwi Gravel Pits x 3 2. Directed the CEO to sign the above leases; and 3. Approved the use of the Common Seal. 			
Updates:			
1 February 2023 Paul Hockings			
Lease documents printed and executed in front of a qualified witness. To be hand delivered to Northern Land Council Darwin Office on 3 February 2023			
Meeting Date: 18 January 2023	Officer: Fiona Ainsworth	Department: COO	Progress: Not Commenced / In Progress / Completed IN PROGRESS
Resolution:			
OCM21/2023 - Elected Members Question With or Without Notice			
Cr James Marrowal – noted that several crocodiles had been observed in the wet season stream that runs past the market garden at Warruwi, and asked could Council officers liaise with NLC Rangers.			
Updates:			
25 January 2023 Fiona Ainsworth			
Warruwi CSM has been in contact with Mardbalk Marine Rangers and are currently seeking a solution as there is no gun licence on island. As a secondary measure, contact has been made with NT Parks and Wildlife to assist. Await update			
Meeting Date: 18 January 2023	Officer: Fiona Ainsworth	Department: COO	Progress: Not Commenced / In Progress / Completed IN PROGRESS
Resolution:			
OCM21/2023 - Elected Members Question With or Without Notice			
Cr Phillips requested an update on the Maningrida Cemetery. Further she suggested that several laneways needed to be maintained in Maningrida.			
Updates:			
25 January 2023 Fiona Ainsworth			
DCM&C are scheduled to present the current Cemetery Act at the 7 February 2023 Elected Member Workshop Cr Woods liaised with CSM and works crew have since attended, laneways are being mowed, dead branches removed and will be maintained moving forward.			
Meeting Date:	Officer:	Department:	Progress: Not Commenced / In Progress / Completed

Ordinary Council Meeting Action Items – In Progress

18 January 2023	Fiona Ainsworth/Brooke Darmihin	GMTS/EMA&S	IN PROGRESS
Resolution:			
OCM21/2023 - Elected Members Question With or Without Notice	Cr Kerran asked that Council educate the Maningrida community not to chuck clothes from deceased family members into the saltwater.		
Updates:			
25 January 2023 Fiona Ainsworth	Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided. Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners.		
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
18 January 2023	Fiona Ainsworth	COO	COMPLETED
Resolution:			
OCM21/2023 - Elected Member Questions With or Without Notice	concerns had been raised in the Gunbalanya community around rubbish not being picked up, long grass, snakes due to the wet season rains and problems with staffing.		
Updates:			
25 January 2023 Fiona Ainsworth	The new CSM is now in location and the works team is being recruited to address these issues.		
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
18 January 2023	Peter Ryan	DoOG	
Resolution:			
OCM/2023 - Elected Members Question With or Without Notice	the Wellbeing Team work with the Youth, Sport and Recreation Officers and other relevant stakeholders to focus on promoting sportsmanship to eliminate violence at sporting events. This could be via education on sportsmanship at future programmes and clinics, a code of conduct which players agree to prior to the event or the referee / umpire has a system to manage violence e.g. red or yellow cards.		
Updates:			
25 January 2023 Peter Ryan	Plan is to meet with Sport and Rec Officers in each community to devise a strategy around sportsmanship		
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
18 January 2023	Jessie Schaecken	G&RA	
Resolution:			
OCM20/2023 Northern Territory Government Review of Local Authorities	1. Approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation,		

Ordinary Council Meeting Action Items – In Progress

<p>2. Directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting, and investigate leadership training appropriate to Local Authority members.</p> <p>3. Directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings.</p> <p>4. Supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement; and</p> <p>5. Directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication.</p>	
Updates:	
1 February 2023 Paul Hockings	
Item 3 above Code of Conduct and Governance training has been organised for the following dates utilising Enock Munge Manger Strategic Projects & Development:	
Community Training Date	LA Meeting Date
Minjilang: 21 February 2023 *	9 February 2023
Warrui: 15 February 2023	16 February 2023
Gunbalanya: 22 February 2023	23 February 2023
Maningrida: 1 March 2023	2 March 2023
Meeting Date: 18 January 2023	Officer: Fiona Ainsworth
Resolution:	Department: COO
OCM16/2023 – Approval to Dispose of Surplus Fleet Assets	
Approved the sale via auction of the following vehicles and plant:	
<ul style="list-style-type: none"> a. 2004 CAT 966G wheel loader – Jabiru, b. 2014 Isuzu DMax utility – Jabiru, c. 2017 Toyota Hilux utility – Darwin, d. 2016 Isuzu DMax utility – Jabiru, e. 2011 Isuzu DMax utility – Maningrida; and f. Linefazer line marking machine – Jabiru 	
Updates:	
25 January 2023 Fiona Ainsworth	
Approved assets in process of disposal.	
Meeting Date: 18 January 2023	Officer: Brooke Darmahin
Resolution:	Department: EMA&S
OCM11/2023 invitation to attend public hearing for the inquiry into community safety, support services and job opportunities in the northern territory	
Progress: Not Commenced / In Progress / Completed	
COMPLETED	

Ordinary Council Meeting Action Items – In Progress

<p>1. Appointed Cr Kernan, Cr Woods, Cr Phillips, supported by CEO and EMA&S to attend the inquiry in Maningrida or by video conference or video submission and speak on behalf of West Arnhem Regional Council at the hearing.</p> <p>2. Extended an invitation to Mayor Ryan to participate in the senate hearing if he desires, noting this is during his period of leave.</p>		
<p>Updates:</p> <p>31.01.2023 Brooke Darmanin Mayor Ryan has accepted the invitation to participate in the senate hearing, however it was decided by all stakeholders in Maningrida that evidence to the inquiry should be given in person. As the Joint Standing Committee is unable to reschedule a visit to Maningrida a delegation of stakeholders comprising of CEO's, Chairs, Traditional Land Owners, Maningrida Councillors including Mayor Ryan will be providing evidence to the inquiry in Carberra on 9 February 2023 and a report has been prepared for the February 2023 OCM Agenda which will supersede this resolution.</p>		
Meeting Date:	Officer:	Department:
18 January 2023	Brooke Darmanin	EMA&S
<p>Resolution:</p> <p>OCM17/2023 - NTG discussion paper - facilitating investment and development on town & community living areas</p> <ol style="list-style-type: none"> 1. Inform GAC, GACIT & JKL of the discussion paper and their representative opportunity to make a submission; and 2. Directed staff to liaise with local representatives and the Department of Chief Minister and Cabinet's regional representative to understand the future of Jabiru Town Camp and a briefing paper be bought back to a future meeting. 		
<p>Updates:</p> <p>31.01.2023 Brooke Darmanin The following response has been received from Office of Chief Minister and Cabinet in regards to Manabururma town camp;</p> <ul style="list-style-type: none"> • There have been ongoing discussions over the last few years with Mirrar TOs and town camp residents, around the long term plans for the town camp. • NTG advise the town camp sits on the GACIT lease and it is GACIT's responsibility. This includes the liability for town camp infrastructure. • GACIT and NAAJA are applying pressure to NTG and are contributing by supporting WARMBI with a small R&M budget • GACIT CEO advise the town camp is one of their biggest priorities • GACIT board are currently reviewing the housing policy and potentially exploring affordable housing options in Jabiru (not social housing) • Upcoming GACIT Board meeting for 9 February 2023, in which further info should be made available. <p>02.02.2023 Brooke Darmanin An email has been sent to GAC, GACIT and JKL attaching the discussion paper and suggesting they can make a submission.</p>		
Meeting Date:	Officer:	Department:
18 January 2023	Brooke Darmanin	EMA&S
<p>Resolution:</p> <p>OCM1/2023 - Summary of WARC Strategic Advocacy Initiatives 2022 Council requested the information contained in this report be included in the next publication of "In the Wire"</p>		
<p>Updates:</p> <p>31.01.2023 Brooke Darmanin The upcoming edition of the Wire scheduled for release and print 10 February will feature a column on advocacy.</p>		

Ordinary Council Meeting Action Items – In Progress

Meeting Date: 18 January 2023	Officer Paul Hockings	Department: OOCEO	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM2/2023 - action items list - Council requested the AFL Advocacy be explored by the CEO			
OCM146/2019 - AFL strategic plan - west arnhem - Council supports the development of a West Arnhem AFL strategic plan.			
Updates:			
2 February 2023 – Paul Hockings To be investigated			
Meeting Date: 14 December 2022	Officer Paul Hockings	Department: OOCEO	Progress: Not Commenced / In Progress / Completed
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WATER SECURITY CONCERNS – GUNBALANYA			
It was noted that the administration would investigate water security concerns raised by Cr Otto Dan			
Updates:			
2 February 2023: To be investigated			
Meeting Date: 14 December 2023	Officer Paul Hockings	Department: OOCEO	Progress: Not Commenced / In Progress / Completed
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: CEMETRY CLIFF MANINGRIDA			
It was noted that the administration will investigate ways to assist community relocating graves from the eroding cliff face..			
Updates:			
2 February 2023: To be investigated			
Meeting Date: 14 December 2022	Officer Hilal Ahmad/ Fiona Ainsworth / David Glover	Department: Technical Services / Operations / Finance	Progress: Not Commenced / In Progress / Completed
Resolution:			
OCM 115/2022 GUNBALANYA ACCESS BACK ROAD			
The Administration will seek funding to allocate \$155,264 in the annual budget to fill, grade, roll and provide a water truck for the Gunbalanya back access road.			
Updates:			
6 January 2023 Fiona Ainsworth – As per December OCM, administration will seek to allocate annual funding from FAA Grant money allocation.			
25 January 2023 Fiona Ainsworth - Works will commence in the dry with funds as allocated.			

Ordinary Council Meeting Action Items – In Progress

Meeting Date: 14 December 2022	Officer: Charlotte Meneer	Department: Governance	Progress: Not Commenced / In Progress / Completed In Progress
Resolution: OCM 112/2022 – Nominations for LGANT Strategic Priority Working Groups The administration will inform LGANT on whom nominated for each working group.			
Updates: 23 December 2022 – Charlotte Meneer LGANT have been notified of nominations and a subsequent report is included in the January OCM for nomination on SP3 Infrastructure, SP6 Profile and Reputation and SP7 Social and Community Services. 24 January 2023 – Jessie Schaecken Further nominations for SP3 Infrastructure, SP6 Profile and Reputation and SP7 Social and Community Services have been emailed to LGANT			
Meeting Date: 14 December 2022	Officer: Jessie Schaecken	Department: Governance	Progress: Not Commenced / In Progress / Completed In Progress
Resolution: OCM 111/2022 BY-ELECTION GUNBALNAYA WARD The administration will appoint NT Electoral Commissioner (NTEC) to be the returning officer for the Gunbalanya by-election			
Updates: 23 December 2022 – Charlotte Meneer The NTEC have been informed of the decision to proceed with the Gunbalanya by-election			
Meeting Date: 9 November 2022	Officer: Fiona Ainsworth	Department: Technical Services	Progress: Not Commenced / In Progress / Completed In Progress
Resolution: OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards; per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.			
Updates: 5 December 2022 – Fiona Ainsworth The administration has drafted a response to the NTG stating conditions of handover required prior to accepting ownership. 6 January 2023 – Fiona Ainsworth NTG have acknowledged receipt of letter and will provide information on conditional items when complete. 25 January 2023 - Fiona Ainsworth Administration await finalisation of conditional items.			
Meeting Date: 9 November 2022	Officer: Kim Sutton / Sarah Wills	Department: Grants	Progress: Not Commenced / In Progress / Completed In Progress
Resolution:			

Ordinary Council Meeting Action Items – In Progress

OCM100/2022 BUSINESS DEVELOPMENT UNIT REPORT	
On the approval from Council the Administration will utilise the \$6,280 surplus from the WaRM 2021-21 and 2021-22 grant as a contribution to the purchase of wheel loader accessories	
Updates:	
6 December 2022 – Bryony Stracey	Evidence of Councils approval to utilise the surplus funds from 2020/2021 grant as a contribution to the purchase of wheel loader accessories sent to Department of the Chief Minister and Cabinet for approval.
12 January 2023 – Bryony Stracey	Evidence of approval from council sent to Department of the Chief Minister and Cabinet 06/12/22 – no response from Department of the Chief Minister and Cabinet at this stage.
31 January 2023 – Bryony Stracey	No response from Department of the Chief Minister and Cabinet at this stage.
Meeting Date:	Officer
10 August 2022	Brooke Darmanin
Department:	Progress: Not Commenced / In Progress / Completed
Advocacy and Strategy	In Progress
Resolution:	
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WOMEN'S SAFE HOUSE IN MANINGRIDA	
The administration will make an enquiry about male access to the women's safe house in Maningrida, and provide an update at the next Council meeting.	
Updates:	
3 October 2022	
An update will be provided at December 2022 Council meeting.	
6 December 2022 – Brooke Darmanin	Reached out to the NTG to coordinate a meeting between Mayor Ryan, Men Safe house and Women's Safe house.
11 January 2022 – Brooke Darmanin	There is no further update at this time
31.01.2023 Brooke Darmanin	There is no further update at this time
Meeting Date:	Officer
10 August 2022	Brooke Darmanin
Department:	Progress: Not Commenced / In Progress / Completed
Advocacy and Strategy	In Progress
Resolution:	
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: MEN'S SHED IN GUNBALANYA	
The Mayor will enquire from Red Lilly about progress made on the men's shed in Gunbalanya, and provide an update at the next Council meeting.	
Updates:	
3 October 2022	
The Mayor will provide a verbal update at today's Council meeting.	
6 December 2022 – Brooke Darmanin	No further updates available at this time
4 January 2023 – Brooke Darmanin	Red Lilly have advised that they are currently only funded for the transition of services across the region from Top End Health to Red Lilly and therefore have no program funding at this time for the mens shed, noting however that they completely support the aims and objectives of Mens Shed programs and services

Ordinary Council Meeting Action Items – In Progress

<p>Based on communication with NTG it is the administrations understanding that Demed have secured a Section 19 lease on the site for the men's shed, which is on a piece of land right beside their yard to be able to connect services (power, water, sewage). NTG has funded one section, and the Demed board are supplying the second section and the roof, and doing the service connections and drainage for the area. At this time the actual signed lease papers have not been delivered to Demed, but they are confident they will have them very early in the year.</p> <p>Due to the housing contracts Demed will have a lot of trades on site, and will be able to construct the men's shed with a view to having it ready to open in the coming dry season, we're hoping early in the dry.</p> <p>31.01.2023 Brooke Darmanin There is no further update at this time</p>			
Meeting Date: 10 August 2022	Officer: Hilal Ahmad/ Fiona Ainsworth	Department: Operations	Progress: Not Commenced / In Progress / Completed In Progress
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: HALF-SIZED BASKETBALL COURT IN MANINGRIDA			
The administration will investigate how to stop flooding during the wet season at the Maningrida half-sized sized basketball court, and provide an update at the next Council meeting.			
Updates:			
30 September 2022 – Fiona Ainsworth			
Technical Services has called for quotes on options to mitigate flooding. A report will be presented at the 3 November 2022 Maningrida LA meeting with costings and solutions.			
05 December 2022 – Fiona Ainsworth			
Technical Services has presented to the MGD Local Authority an options to mitigate flooding. Awaiting December OCM resolutions to commence works.			
06 January 2023 – Fiona Ainsworth			
The administration has received approval from the OCM and issued a Purchase Order to JMK to commence works when weather permits in Maningrida.			
25 January 2023 Fiona Ainsworth			
As noted, await suitable weather to undertake works.			
Meeting Date: 10 August 2022			
Officer: Sarah Will/ Kim Sutton		Department: Organisational Growth	Progress: Not Commenced / In Progress / Completed In Progress
Resolution:			
OCM78/2022: FUNDING FOR MINJILANG AIRPORT SHELTER UPGRADE			
Council directed the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.			
Updates:			
30/09/2022 – Sarah Will			
Ongoing conversations with Technical Services at an Executive level regarding the lease for the land that the shelter occupies.			
03/10/2022 – Kim Sutton			
Chief Operating Officer has concerns over feasibility. Chief Operating Officer to provide update on feasibility options to Minjilang LA meeting.			
02/12/2022 – Sarah Will			
No further update received from DoClG or COO - please advise.			
12.01.2023 – Peter Ryan			
No further update at this time			

Ordinary Council Meeting Action Items – In Progress

Meeting Date: 10 August 2022	Officer: Sarah Will/ Kim Sutton	Department: Organisational Growth	Progress: Not Commenced / In Progress /Completed In Progress
Resolution:			
OCM78/2022: FUNDING FOR MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET Council directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$586,900.00			
Updates:			
30/09/2022 – Sarah Will Contacted external Grants Writer, Susan Wright, to seek potential funding opportunities for this project.			
02/12/2022 – Sarah Will No further update - still seeking potential grant funding opportunity for this project.			
12.01.2023 – Peter Ryan No further update at this time			
Meeting Date: 8 June 2022	Officer: Doreen Alusa/ David Glover	Department: Office of the CEO/Corporate	Progress: Not Commenced / In Progress /Completed In Progress
Resolution:			
OCM41/2022: RISK MANAGEMENT AND AUDIT COMMITTEE INDEPENDENT MEMBER Council approved the updated <i>Risk Management and Audit Committee Charter (Version 2022.0)</i> and the <i>Risk Management and Audit Committee Terms of Reference (Version 2022.0)</i> paving the way for the administration to commence the recruitment of an Independent Member for the Risk Management and Audit Committee.			
Updates:			
28 July 2022 – Doreen Alusa The administration has advertised for this position as directed, and will keep the Council updated about the recruitment process.			
19 September 2022 – Doreen Alusa The recruitment of an Independent Member is currently ongoing.			
5 December 2022 – Charlotte Meneer The recruitment panel have interviewed 2 of the 4 candidates. A date for the final 2 interviews has not yet been set			
10 January 2023 – Charlotte Meneer No further update at this time			
31 January 2023 – Paul Hockings David Glover has completed a report for the February 2023 OCM to appoint Mr Warren Jackson as the 2 nd independent member to the RM&AC			
Meeting Date: 8 June 2022	Officer: Rick Mulvey/Brooke Darmanin	Department: Operations	Progress: Not Commenced / In Progress /Completed In Progress
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE; POLLUTION OF WATERWAYS IN MANINGRIDA It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.			

Ordinary Council Meeting Action Items – In Progress

Updates:	
27 July 2022 – Rick Mulvey	This directive has been temporarily delayed due to the current recruitment of a Waste and Resource Coordinator who will take the lead on matters related to environmental improvements.
3 October 2022 – Fiona Ainsworth	WARC are in the process of identifying a suitable waste and resource coordinator who will take the lead on matters related to environmental improvements. Concurrently the First Nations cultural advisor is liaising with Councillor Kernan to provide support in community.
6 January 2023 – Fiona Ainsworth	WARC are in the process of recruiting a suitable Waste and Resource Coordinator who will take the lead on matters related to environmental improvements (fourth round of recruiting)
25 January 2023 Fiona Ainsworth	Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided. Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners.

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
8 December 2021	Kim Sutton	Organisational Growth	In Progress
Resolution:			
OCM114/2021 SPEED HUMPS			
Council directed the administration to try and source for funding for the supply and installation of eight speed humps in Maningrida over the next two financial years (four per year).			
Updates:			
01 February 2022 – Michelle Hillman			
The administration is in the process of applying for funding for remote road upgrades, and is exploring other funding options for this project.			
23 February 2022 – Kim Sutton			
The Grants team is currently exploring options with Grants Writer, Susan Wright.			
31 May 2022 – Sarah Will			
Ongoing – regular conversations with Grants Writer, Susan Wright, to identify grant opportunities applicable to this project.			
27 July 2022 – Kim Sutton			
The Grants team are continuing to explore options for funding.			
30 September 2022 – Sarah Will			
Ongoing - the Grants team are continuing to explore options for funding.			
02/12/2022 – Sarah Will			
Ongoing - this project is regularly discussed with the Grants team and we are still to identify a grant funding opportunity for this project.			
12.01.2023 – Peter Ryan			
No further update at this time –			
02.02.2023 – Peter Ryan – Kevin Volsey contacted this date and advised that the Speed Hump he installed at Maningrida was installed as a 'one off' following a complaint from the T/O in Coconut Grove that cars were regularly speeding down the street endangering young and older people. This was installed as a safety measure to slow these speeding vehicles down. This installation is not part of any grant or grant application. It is not part of the eight (8) spoken about previously			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed

Ordinary Council Meeting Action Items – In Progress

11 August 2021	Fiona Ainsworth/ Kim Sutton/Brooke Darmanin	Technical Services/ Organisational Growth/Advocacy and Strategy	In Progress
Resolutions:			
OCCM70/2021 MANINGRIDA FOOTBALL OVAL CHANGE ROOMS			
Council noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 5 August 2021 and approved:			
<ul style="list-style-type: none"> • The conceptual design of the Maningrida football oval change rooms after slight amendments were made to the location of female and male toilets. • The allocation of \$25,000 from Local Authority funding to meet costs for the architectural and structural drawings for the Maningrida football oval change rooms. • Council also directed the administration to source for approximately \$1,200,000 for the construction of two change rooms. 			
Updates:			
1 October 2021 - Loukas Gikopoulos			
<ul style="list-style-type: none"> • The administration is currently sourcing quotes from architects/ engineers to provide design and structural proposals for the above mentioned project. • Quotes expected to be submitted by end of October 2021 for assessment. 			
30 November 2021 - Loukas Gikopoulos			
<ul style="list-style-type: none"> • The conceptual design for the players change room has been completed by Draftlink • The Local Authority members reviewed the design and recommended some minor changes to the drawing. • Design drawings updated with changes included. Final design drawings were approved by the Local Authority members. 			
01 February 2022 – Michelle Hillman			
The administration is investigating funding options for this project including liaison with government departments that may be able to make a contribution to the project.			
23 February 2022 – Kim Sutton			
The Grants team is currently exploring options with Grants Writer, Susan Wright.			
5 April 2022 – Sarah Will			
The Business Development Unit is exploring funding opportunities for the construction of change rooms at the Maningrida oval.			
31 May 2022 – Sarah Will			
Review of the original quote and design to see if alternate and more cost effective options are available. Ongoing conversations with Grants Writer, Susan Wright, to identify any grant opportunities that would be applicable to this project.			
26 July 2022 – Sarah Will			
The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.			
30 September 2022 – Sarah Will			
Submitted ABA Grant with NIAA for this project on 9 September 2022. Awaiting outcome.			
02/12/2022 – Sarah Will			
Still awaiting announcement on the outcome of this grant application. NIAA advised on 13/11/2022 that all ABA applications were sitting before the Minister for review and decision.			
14/12/2022 – Kim Sutton			
NIAA have endorsed our application for \$4.8 Million with an invitation to update the design and request more to meet the cultural needs and aspirations of the local community. The administration will now work to undertake community consultation and a design review for submission to NIAA by end Feb 2023. This may result in further funds being approved.			
6 January 2023 – Fiona Ainsworth			
Awaiting funding agreement to commence consultations and project planning of facility at the Maningrida Oval via NIAA			
23 January 2023 Fiona Ainsworth			

Ordinary Council Meeting Action Items – In Progress

Still await funding agreement pending design review as noted in December 2023. Administration seeking meeting with delegate to coordinate same.		
Meeting Date:	Officer	Department: Progress: Not Commenced / In Progress /Completed:
14 August 2019	Katrina Hill/ Tamzin France/ Kim Sutton	Organisational Growth In Progress
Resolution:		
AFL STRATEGIC PLAN - WEST ARNHEM OCM146/2019 Council supports the development of a West Arnhem AFL strategic plan.		
Updates:		
Updates made between October 2020 and November 2021 have been archived.		
28 February 2022 - Tamzin France		
<ul style="list-style-type: none"> The administration is continuing to gather information about the development of the plan from each West Arnhem community. Guidelines are being finalized to support Community Wellbeing Services teams to engage in community consultation, with online options for community consultation being explored during this time. 		
28 February 2022 – Katrina Hill		
The administration has been holding discussions with the Northern Territory Football League (NTAFL) with regard to supporting competitions in West Arnhem. The Business Development team is also exploring grant opportunities for sporting events.		
30 May 2022 – Tamzin France		
The administration is currently working on the following:		
<ul style="list-style-type: none"> Continue working towards providing development opportunities for each community within West Arnhem. In light of AFL NT currently have no RDM's within the region, would we consider exploring the possibility of a partnership with AFL NT that might lead to further employment opportunities and development of local staff. Consideration on putting a focus on junior development through the Auskick programs and how they might be able to be incorporated into YSR programs, and engagement of local stakeholders. 		
Successful submission to Sport Australia through the Regional and Remote Sports Event funding for \$40,000 to reboot Kurrung Sports Carnival, or similar, within the West Arnhem Region for September 2022.		
29 July 2022 – Kim Sutton		
The administration is exploring options for holding a meeting/workshop with interested parties (e.g. Clontarf/NTAFL) relating to the creation of a West Arnhem AFL Strategic Plan.		
03 October 2022		
The Mayor and Executive Manager Advocacy and Strategy met with AFL NT and are considering inviting them to the December 2022 Council Workshop.		
02 December 2022 – Tamzin France		
Continuing to work on a partnership with the AFL NT Remote Development team on utilising their staff to service Minjilang and Waruwi in terms of doing workshops and skills development with kids, community and staff. Met on 11 October 2022 with the AFL NT Remote Development Coordinator from Gunbalanya and the NT Remote Program Manager to progress this.		
4/01/2023 – Brooke Darmanin		

Ordinary Council Meeting Action Items - In Progress

An invitation was extended to Katrina Kawaljenko from AFLNT on 24 November 2022 to attend the December 2022 Ordinary Council Meeting Workshop to provide an update on any actions that may have arisen since the 9 September 2023 meeting held by AFLNT executive and attended by Mayor Ryan, Kim Sutton and myself where we discuss the need and opportunity for a WARC Regional Team. Unfortunately there was some confusion within the AFLNT team as to the nature of Councils request for follow up and thus no presentation to Council was made.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.2
Title:	Meetings and Events Attended by the Acting Mayor
File Reference:	1056225
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

The report is presented to provide information to Council on meetings and events attended by the Acting Mayor since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Acting Mayor and excludes Council and Committee meetings.

COMMENT

At the 18 January 2023 Ordinary Council Meeting Mayor Ryan's Leave was approved and Cr Elizabeth Williams was appointed Acting Mayor (see extract of minutes below):

8.6 MAYOR'S LEAVE AND APPOINTMENT OF ACTING MAYOR

The Council considered a report on Mayor's Leave from 18 January to 17 March 2023 and Appointment of Acting Mayor.

OCM1/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Henry Guwiyul

That Council:

- 1. Received and noted the report entitled *Mayor's Leave and Appointment of Acting Mayor*,**
- 2. Approved Deputy Mayor Williams to fulfil Mayoral duties during this period,**
- 3. Appointed Cr Woods to the position of acting Mayor should the Deputy Mayor be unable to fulfil this role; and**
- 4. Appointed Cr Blyth to support both the acting Mayor and Cr Woods during the leave period.**

CARRIED

Date(s)	Location	Reason for Meeting	Person(s) meet with
26.01.2023	Jabiru	Australia Day Event, Alberto Luglietti Memorial Swimming Pool	Members of the community
28.01.2023	Jabiru	Jabiru Bombers Sponsorship Game	Various members of the Bombers Committee, volunteers and the community

Upcoming Events:

Date(s)	Location	Reason for Meeting	Person(s) meet with
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18.02.2023	Darwin	Jabiru Bombers 40 th Anniversary Celebration. Acting Mayor and CEO to attend as Council is a gold sponsor	Members of the Jabiru Bombers Committee, players and supporters
19.02.2023	Darwin	Bombing of Darwin Day Commemorative Service. Acting Mayor and CEO to attend on behalf of Council	Invited guests, dignitaries and the general public.
01.03.2023	Darwin	Late member for Arafura's State Funeral	Invited guests, dignitaries and the general public.

Topics for Discussion:

Councillors are being asked to consider in the recommendation below representatives to attend the Late Member for Arafura's State Funeral. It is noted that there is also a funeral service on Melville Island on 3 March 2023.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Receive and note the report entitled *Meetings and Events Attended by the Acting Mayor*.**

- 2. Nominated Mayor Ryan, Acting Mayor Cr Williams and Paul Hockings Chief Executive Officer to attend the State Funeral for the Late Member for Arafura, in Darwin on 1 March 2023.**
- 3. Approve associated travel cost to attend the listed meetings and events.**

ATTACHMENTS

NIL

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.3
Title:	Meetings Attended by the CEO
File Reference:	1056262
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

The report is presented to provide information to Council on meetings attended by the CEO since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) meet with
20.01.2023	Palmerston	Department of Infrastructure, Planning and Logistics - Warruwi Barge Landing repairs and replacement of the Gunbalayna Airport Fence	Departmental Officers
20.01.2023	Winnellie	CouncilBIZ – Financial Management Software alternatives	Greg Troughton CEO CouncilBIZ
20.01.2023	Winnellie	National Emergency Management Agency (NEMA) – Further discussions following her visit to West Arnhem last year.	Jacqui Cristiano
26.01.2023	Jabiru	Australia Day Event, Alberto Luglietti Memorial Swimming Pool – assisted Acting Mayor with the morning’s festivities.	Acting Mayor Cr Williams and members of the community
30.01.2023	Jabiru	Top End Regional Coordination Committee – Regular meeting hosted by Sandra Schmidt Department of Chief Minister and Cabinet	Various Government management personnel from Federal, Territory and Local Government in Top End
31.01.2023	Maningrida	Attend the Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs via Videoconference together with Maningrida Ward Councillors The Committee is inquiring into the sunseting of the	Committee Members Chair Senator Patrick Dodson, Australian Labor Party, WA Deputy Chair Hon Melissa Price MP Liberal Party of Australia, Durack WA

		<p>Stronger Futures legislation, paying particular attention to community safety and alcohol management, job opportunities and Community Development Program reform, and justice reinvestment community services</p> <p>NB: This committee meeting did not go ahead and is dealt with under a separate report in this agenda.</p>	<p>Member - Ms Kate Chaney MP, Independent, Curtin WA</p> <p>Member - Ms Sharon Claydon MP, Australian Labor Party, Newcastle NSW</p> <p>Member - Senator Kerryne Liddle, Liberal Party of Australia, SA</p> <p>Member - Mr Llew O'Brien MP Liberal National Party of Queensland, Wide Bay QLD</p> <p>Member - Mr Graham Perrett MP, Australian Labor Party, Moreton QLD</p> <p>Member - Dr Gordon Reid MP Australian Labor Party, Robertson NSW</p> <p>Member - Ms Marion Scrymgour MP, Australian Labor Party, Lingiari NT</p> <p>Member - Senator Jana Stewart, Australian Labor Party, VIC</p> <p>Member - Senator Lidia Thorpe, Australian Greens, VIC</p>
02.02.2023	Woolner	Red Lily Darwin Office Space Opening function	Various members of the Red Lily Board, CEO
03.02.2023	Winnellie	Territory Housing – Gunbalanya Housing	Departmental Officers
03.02.2023	Parap	Local Government Association of NT (LGANT) – New CEO Familiarisation with LGANT Services	Sean Holden CEO LGANT
03.02.2023	Darwin City	Northern Land Council (NLC) – New CEO initial meeting with staff at NLC	Officers of Northern Land Council

Upcoming Events

Date(s)	Location	Reason for Meeting	Person(s) meet with
15.02.2023	Jabiru	Maningrida Council Services Manager Interviews	Applicants for the CSM role
17.02.2023	Darwin	Networking Event hosted by the LGPro NT Executive Committee	Senior executives at local government councils throughout NT
18.02.2023	Darwin	Jabiru Bombers 40 th Anniversary Celebration. Acting Mayor and CEO to attend as Council is a gold sponsor	Members of the Jabiru Bombers Committee, players and supporters

19.02.2023	Darwin	Bombing of Darwin Day Commemorative Service. Acting Mayor and CEO to attend on behalf of Council	Invited guests, dignitaries and the general public.
27.02.2023	Jabiru	Top End Regional Coordination Committee – Regular meeting hosted by Sandra Schmidt Department of Chief Minister and Cabinet	Various Government management personnel from Federal, Territory and Local Government in Top End

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council received and noted the report entitled *Meetings attended by the CEO*.

ATTACHMENTS

NIL

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.4
Title:	Local Government Association Northern Territory's (LGANT) April 2023 General Meeting
File Reference:	1056327
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The purpose of this report is to request Council to nominate Elected Members who may attend the upcoming LGANT General Meeting and Conference, which is scheduled to take place in Alice Springs from 19 – 20 April 2023. This is also an opportunity for Council to provide feedback to the CEO of LGANT on the attached draft programme.

BACKGROUND

LGANT will hold its general meeting in Alice Springs from 19 to 20 April 2023. The draft programme attached includes the below schedule:

Day 1 starts at 11am to allow delegates to travel to Alice Springs:

- 1 Hour Concurrent sessions for the CEOs and Mayors/Presidents of one hour
- 1 Hour for Regional & Shire Councils to meet whilst the Municipal councils meet at the same time.
- 1 Hour Combined Regional & Shires and Municipals Forum
- 90-minute Workforce Development Workshop involving all delegates
- Conference Dinner changed from the Thursday night to the Wednesday night.
- Guest Speaker TBC Federal Minister for Local Government

Day Two

- Speech from NT Minister for Local Government (to be confirmed)
- 2 Hours set aside for a roundtable meeting with the Chief Minister and Cabinet. Topics will include Antisocial Behaviour, Housing etc. (to be confirmed)
- 1 Hour on Asset Management
- 1 Hour on the Code of Conduct
- 3 Hours for the General Meeting

COMMENT

LGANT are also seeking feedback on their draft programme:

- Subject matter (Is it front of mind, useful etc. or are there other topics to explore instead or as well).
- Presenters (appropriateness of the presenters).
- Time allowed per item.
- Flow of the programme.

With the Local Authority Review Implementation Working Group commencing their discussions on 30 January 2023 some initial feedback is that this group may hold a face to face meeting prior to the LGANT General Meeting, and it may be cost effective to send the staff members Brooke Darmanin and Clem Beard to accompany Cr Ralph Blyth as it is likely the NT Government will cover the cost of their travel and some accommodation.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per provisions in Council's 2022-2023 budget attendance at Federal and Territory events is included against each member's professional development allowance of \$3753.17. Last year attendance at this function cost a total of \$~16K for travel, accommodation and registration.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

1. received and noted the report entitled '*Local Government Association Northern Territory's (LGANT) April 2023 General Meeting*',
2. nominated Crs and Paul Hockings Chief Executive Officer to attend the LGANT General Meeting in Alice Springs from 19 – 20 April 2023; and
3. did not provide any feedback to LGANT on the proposed programme.

ATTACHMENTS

- 1 LGANT Conference GM (Sustainable Councils) - Draft Program (002).pdf

THE PROGRAM

WEDNESDAY 19 APRIL 2023 - DAY 1

Venue TBC

10:30am REGISTRATIONS AND COFFEE	
<i>CONCURRENT SESSIONS</i>	
11:00am MAYORS AND PRESIDENTS FORUM Chaired by Lord Mayor Kon Vatskalis, LGANT President	11:00am CEOS FORUM Chaired by Sean Holden, LGANT CEO
11:05am JLT PRESENTATION James Sheridan, NT Senior Executive and Public Sector Lead - JLT Public Sector	11:05am WORKFORCE DEVELOPMENT IN THE NORTHER TERRITORY Amelia Nuku, CEO - Industry Skills Advisory Council NT (ISACNT)
11:30am LOCAL GOVERNMENT HR/IR SUPPORT Tony Brown, Executive Manager Governance & Strategy - WA Local Government Association (WALGA)	11:30am CAREERS IN COUNCIL Presenter, Title Local Government NSW (LGNSW)
12:15pm LUNCH	
<i>CONCURRENT SESSIONS</i>	
1:00pm REGIONALS AND SHIRES FORUM Chaired by Peter Clee, LGANT Vice-President Regional and Shires	1:00pm MUNICIPALS FORUM Chaired by Lord Mayor Kon Vatskalis, LGANT President
1:05pm HOT TOPICS FOR REGIONAL AND REMOTE COUNCILS Mary Watson, LGANT Senior Policy Advisor	1:05pm HOT TOPICS FOR MUNICIPAL COUNCILS Sean Holden, LGANT CEO
2:00pm COMBINED FORUM Chaired by Sean Holden, LGANT CEO	
2:05pm FINANCIAL MANAGEMENT FOR COUNCILS Tony Pizzuta - LG Solutions	
2:10pm 2022 LG WORKFORCE SKILLS AND CAPABILITY SURVEY - NT CONTEXT SGS Economic & Planning	
3:00pm AFTERNOON TEA	
3:20pm WORKSHOP Facilitated by Sarah Hicks - KPMG	
4:30pm CLOSE	
6:30pm DINNER Venue TBC	
6:45pm INTRODUCTION Sean Holden, LGANT CEO	
7:00pm WELCOME Lord Mayor Kon Vatskalis, LGANT President	
7:45pm GUEST SPEAKER TBC	
10:00pm CLOSE	

THE PROGRAM

THURSDAY 20 APRIL 2023 - DAY 2

Venue TBC

8:30am	REGISTRATIONS AND COFFEE
9:00am	WELCOME TO COUNTRY TBC
9:30am	WELCOME Lord Mayor Kon Vatskalis, LGANT President
9:20am	SUSTAINABLE LOCAL GOVERNMENT COUNCILS The Hon Chansey Paech, Minister for Local Government
9:30am	LOCAL GOVERNMENT ROUNDTABLE (2 hours including Morning Tea) <ul style="list-style-type: none"> • Chief Minister • LGANT President • Cabinet • Local Government CEOs, Mayors and Presidents
11:00am	THE ROLE OF LOCAL GOVERNMENT Maree De Lacey, Executive Director - Department of the Chief Minister and Cabinet
11:30am	FINANCE (Asset Management/Risk Management) Sarah Hicks - KPMG
9:20am	GOVERNANCE (Code of Conduct) Jocelyn Cull, LGANT Senior Governance Advisor
1:00pm	LUNCH
1:45pm	LGANT GENERAL MEETING Chaired by Lord Mayor Kon Vatskalis, LGANT President
3:00pm	AFTERNOON TEA
4:30pm	MEETING CLOSES



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.5
Title:	Australian Local Government Association National General Assembly 2023
File Reference:	1056233
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The purpose of this report is to request Council to nominate Elected Members who may attend the upcoming Australian Local Government Association (ALGA) national general assembly, which is scheduled to take place in Canberra from 13 – 15 June 2023. This is also an opportunity for Council to consider the opportunity to submit a motion by 24 March 2023.

BACKGROUND

ALGA will hold its annual national general assembly in Canberra from 13 – 15 June 2023. The general assembly will provide elected members with an opportunity to engage with the federal government, and discuss matters that affect national policy and the future direction of councils and communities.

Currently, ALGA is working with state and territory local government associations to address the following key issues in local government areas around Australia:

- Productivity
- Local Government Infrastructure
- Community Wellbeing;
- Local Government Workforce
- Data, Digital Technology and Cyber Security
- Climate Change and Renewable Energy
- Natural Disasters
- Housing

COMMENT

The ALGA Board has undertaken a comprehensive review of the motions process. As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers. ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

It is customary for the nominated Elected Members who attend the assembly to be accompanied by Council's CEO and selected Council staff, however with view to save costs Council may change this policy.

Please refer to the below information for submitting a motion.

- Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on 24 March 2023.
- Motions must meet the criteria published in this paper.
- Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.

- It is important to complete the background section on the form.
- Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- When Council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per provisions in Council's 2022-2023 budget attendance at Federal and Territory events is included and noted against each member's professional development allowance of \$3753.17. Last year attendance at this function cost \$~16K for travel, accommodation and registration.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

1. received and noted the report entitled '*Australian Local Government Association National General Assembly 2023*',

- 2. Nominated Crs..... and Paul Hockings Chief Executive Officer to attend the ALGA National General Assembly in Canberra from 13 – 15 June 2023; and**
- 3. Elected not to submit a motion to the ALGA National General Assembly.**

ATTACHMENTS

- 1 New 2023 National General Assembly dates - 13-15 June.pdf**
- 2 NGA23-Call-for-Motions-Discussion-Paper_Final_Dec_22.pdf**

Jasmine Mortimore

From: Jaimee Bell <Jaimee.Bell@alga.asn.au>
Sent: Tuesday, 31 January 2023 11:13 AM
To: Jasmine Mortimore
Subject: New 2023 National General Assembly dates - 13-15 June

CAUTION: This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Please distribute to the Mayor/Shire President and CEO/General Manager



I'm pleased to announce this year's National General Assembly of Local Government (NGA) – incorporating the Regional Cooperation and Development Forum – will be held at the National Convention Centre in Canberra from 13-15 June 2023.

This year's NGA is expected to be the biggest yet, and we are continuing to work with the Government towards incorporating the return of the Australian Council of Local Government (ACLG) as part of our event. Stay tuned for further details in the weeks ahead.

The theme for the 2023 NGA will be "Our Communities, Our Future", and we are keen to hear your ideas for new federal programs and policies that would support councils to build stronger communities into the future.

ALGA has produced a discussion paper outlining the criteria that NGA motions must meet which can be [downloaded here](#).

Motions are due to ALGA by Friday 24 March and can be submitted at www.alga.com.au.

The 2023 NGA is a can't-miss event, and I hope to see you there!

Cr Linda Scott
 ALGA President



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

**2023
NGA**

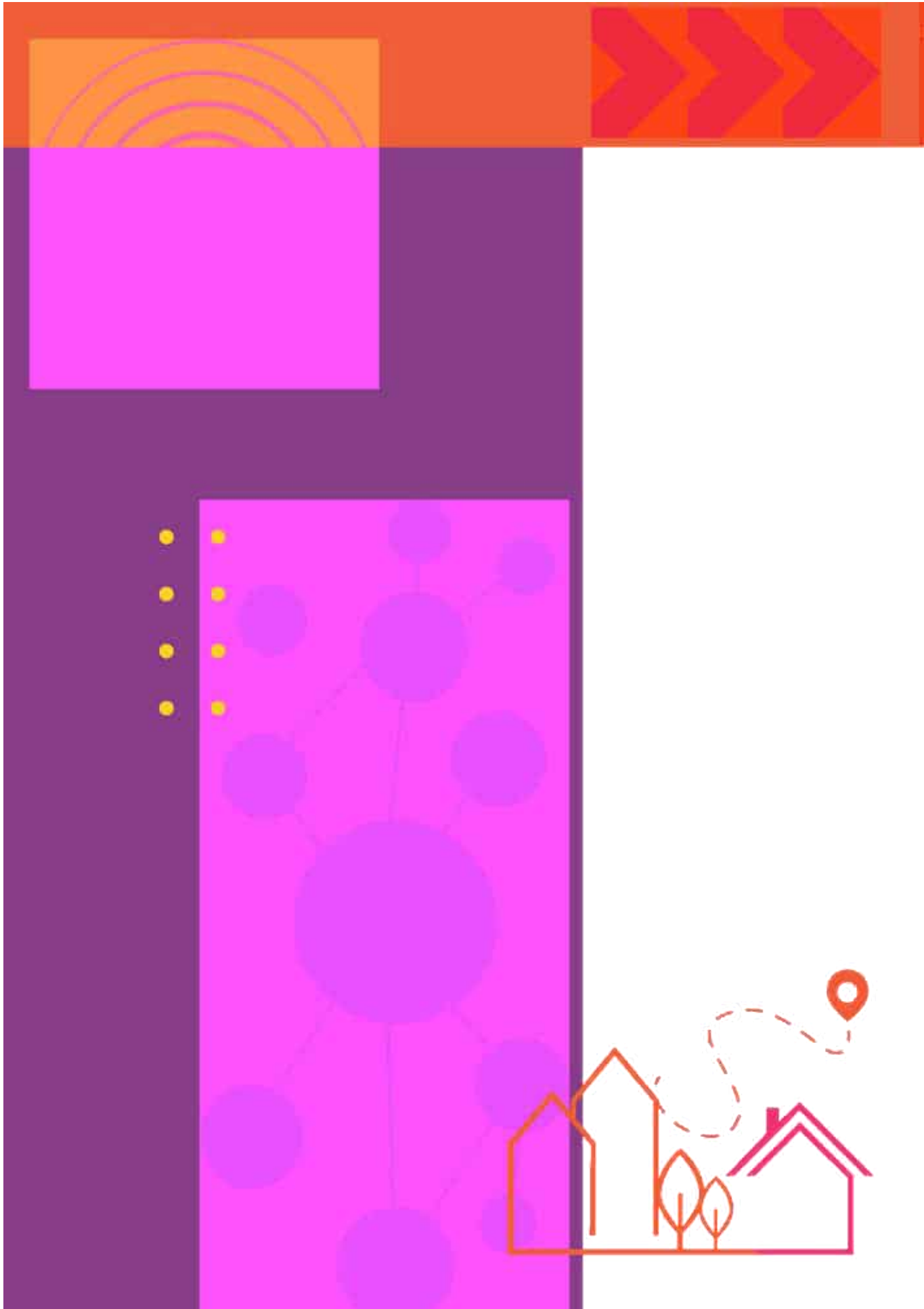
**OUR COMMUNITIES
OUR FUTURE** ▶▶▶

DISCUSSION PAPER
Call for Motions

JUNE 2023

NATIONAL CONVENTION CENTRE
CANBERRA







The Australian Local Government Association (ALGA) is pleased to convene the 29th National General Assembly of Local Government (NGA), to be held in Canberra mid June 2023.

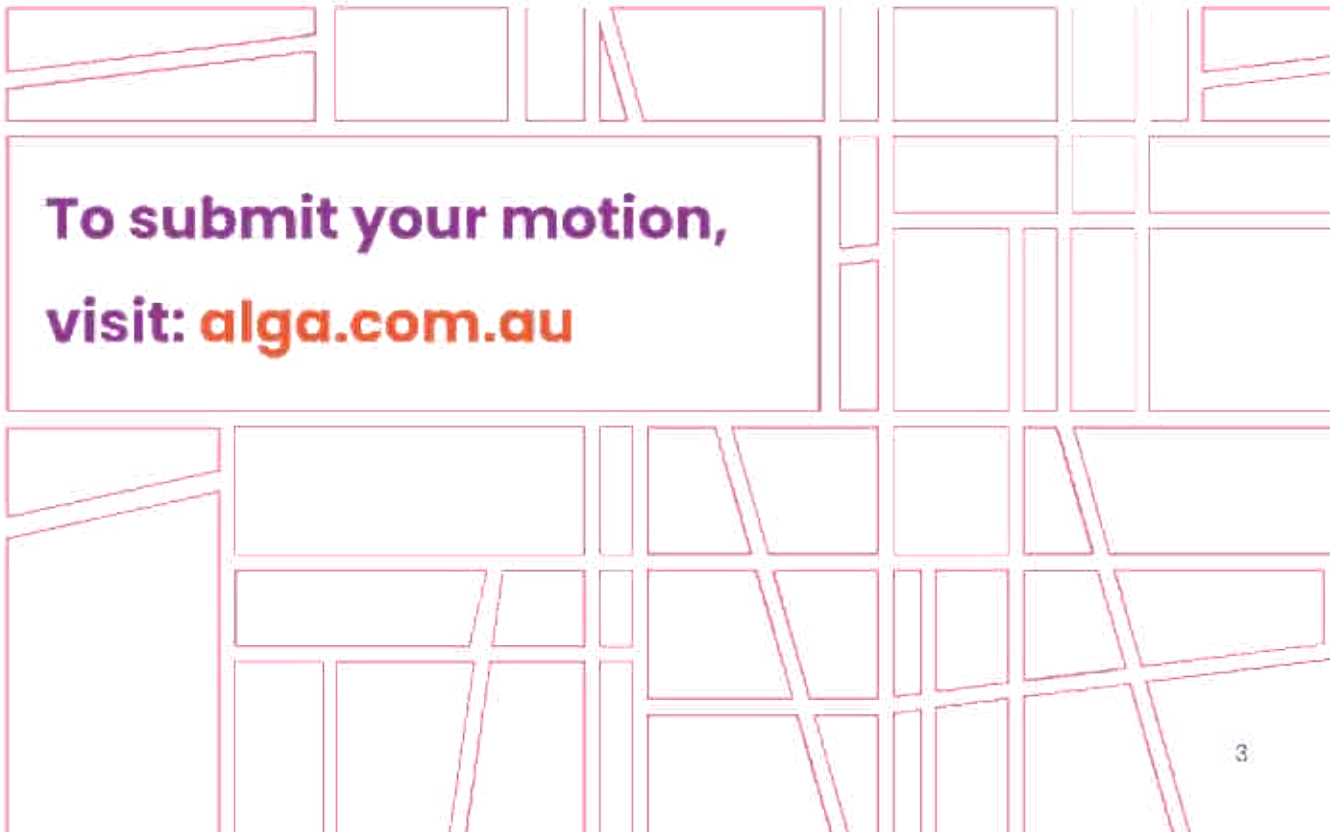
This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2023 NGA.

It is recommended that all councils and delegates intending to attend this event familiarise themselves with the guidelines for motions contained in this paper.

Key Dates

December 2022 Opening of Call for Motions	24 March 2023 Acceptance of Motions	June 2023 * Regional Cooperation & Development Forum	June 2023 * National General Assembly
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* Dates are subject to change depending on timing of Australian Council of Local Government





Background to ALGA and the NGA

ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia's councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy.

Changes for 2023

The ALGA Board has undertaken a comprehensive review of the motions process.

As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers.

The updated criteria for motions is listed on page 6.

ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

ALGA's Board thanks all councils for attending the NGA, and those that will take the time to submit motions for debate at this event.



Submitting Motions

The theme of the 2023 NGA: Our Communities, Our Future.

This theme conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.

Our communities are the reason that local governments exist, and it is the health and wellbeing of our communities that will shape Australia's future.

This discussion paper is a call for councils to submit motions for debate at the 2023 NGA, to be held in Canberra mid June 2023.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s should address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available at www.alga.com.au and be received no later than 11:58pm on Friday 24 March 2023.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper.

The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the convener of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

If your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 NGA.



Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...



Other things to consider

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

Motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed, relatively simple and capable of being implemented to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Multi-point motions that require cross portfolio coordination have not historically received meaningful responses from the Government.

All motions submitted will be reviewed by the NGA Subcommittee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Subcommittee will consider the motions criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the Subcommittee will group motions together under an overarching strategic motion.

The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate on motions published in the Business Papers and will focus on the strategic motions.

Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.com.au.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.

> **Motions should be received no later than 11:59pm on Friday 24 March 2023.**



Setting the scene

'Through a devastating pandemic, through a succession of dangerous and damaging natural disasters, through global uncertainty and painful price rises - The Australian people have demonstrated the best of our national character. Resolute and resilient in hard times. Practical and pragmatic about the challenges we confront. Optimistic and confident in a better future. And ready to work together to build it.'

The Hon Jim Chalmer MP, Federal Treasurer Budget Speech 2022-23

The opening statement of the Federal Treasurer's first Budget Speech describes the backdrop against which the 2023 NGA will be held.

The 2022 NGA was held just weeks after the change in the Federal Government on 21 May 2022. On 25 October 2022, the new Government handed down its first Budget which updated the economic outlook, realigned priorities and outlined how the Government was to meet its election promises.

The Budget update foreshadows deteriorating economic conditions, citing global challenges, slowing growth, high inflation and higher interest rates, and acknowledges the mounting cost of living pressures on individuals, families and communities.

Key updates include:

- The economy is expected to grow solidly this financial year, by 3 ¼ percent – before slowing to 1 ½ percent growth for 2023/24, a full percentage point lower than what was forecast in March;
- That slowing growth will have an effect on employment, but jobs will continue to be created, and unemployment is expected to stay low by historical standards – at 4 ½ percent in 2023/24 and 2024/25;
- Inflation is expected to peak at 7 ¼ percent late in 2022, before moderating over time to 3 ½ percent through 2023/24, and returning to the Reserve Bank's target range in 2024/25; and that
- When that inflation moderates, real wages are expected to start growing again in 2024.

The Government is also committed to repairing the Budget in a 'measured and responsible' manner consistent with the objective of maintaining full employment and the delivery of essential services. It foreshadows that this will be achieved through spending restraint, with new spending focused on high-quality and targeted investments and building on the capability of the Australian people, expanding the productive capacity of the economy, and supporting action on climate change.

The Budget also included a focus on measuring and improving community wellbeing.

By the time of the 2023 NGA, the Government will have delivered its second Budget, which will provide further updates to the economic outlook and also refine its economic strategy going forward.

The 2023 NGA provides you – the elected representatives of Australia's local councils and communities – with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or extended programs and policy initiatives that could strengthen local governments' capacity to deliver services and infrastructure to communities across the nation.

This year's call for motions focusses on eight priority areas:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.



1. Productivity

In February 2022, the then Federal Treasurer asked the Productivity Commission to undertake an inquiry into Australia's productivity performance and provide recommendations on productivity enhancing reform.

This inquiry was the second of a regular series, undertaken at five-yearly intervals, and recognises that productivity growth is vital for Australia's future. Drawing on the Intergenerational Report the Treasurer notes that '... future growth in income and living standards will be driven from productivity growth as the participation effects of young migration are offset by an ageing population.'

ALGA engaged SGS Economics and Planning to undertake research to support its submissions to this inquiry.

SGS Principal and Partner Dr Marcus Spiller presented on some of the findings of this research at the 2022 NGA. In his presentation he identified that local governments generate local economic activity through employment, payment of wages and expenditure on goods and services in the local economy. In addition, SGS identified nine ways local government supports the productive capacity of the broader economy.

Figure 1 – Nine ways local governments contribute to the productive capacity of the broader economy:



Sources: Adapted from SGS Research for ALGA's Submission to Productivity Commission (2022)

Are there programs and initiatives that the Commonwealth Government could implement to improve local government's capacity to support productivity growth?

Are there programs that could support one, or all of the identified ways local government contributes to productivity in the broader economy?



2. Local Government Infrastructure

The 2021 National State of the Assets Report (NSoA) shone a spotlight on local government infrastructure assets. While the technical report shows that local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater and airports and aerodromes are generally in good to very good condition, around 10 percent are not fit for purpose, and around 20 - 25 percent are only fair and over time will need attention.

Over the past 12 months this situation has further deteriorated as a result of natural disasters, and particularly flooding across the eastern seaboard.

The technical report shows that in 2019/20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

While 86 percent of councils have adapted long term financial plans, one third of councils do not have asset management plans for their major assets, or if they do, they are out-of-date. Of the councils that do have asset management plans only 66 percent included financial projections in their financial plan.

Asset management and long-term financial planning are essential tools for councils to manage community assets now and into the future.

Are there programs or initiatives that the Commonwealth Government could adopt to improve the long-term sustainability of council's infrastructure?

Are there programs or initiatives that the Commonwealth Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?



3. Community Wellbeing

While the NSoA focuses attention on physical assets, local governments also provide a wide range of important community services that improve local wellbeing. These services are provided at the discretion of councils based on local characteristics, needs, priorities and resources of the local community.

Australian Bureau of Statistics (ABS) data shows that local government annual expenditure in 2020/21 was \$43 billion. It is important to note that nationally local government is 83 percent self-sufficient. That is, the vast majority of local government services and infrastructure are funded at the local level either through rates, fees and charges, sale of goods and services, and interest, and only 17 percent comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, and often require matching funding which restricts the ability to address local priorities in the way the council and community might like.

Local government community services are broadly defined and may include but not limited to:

- environmental health including food safety;
- childcare, early childhood education;
- aged care, senior citizens;
- services to the disabled;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, program and festivals;
- tourism and economic development activities; and
- library services.

Councils also play a key role making places that are attractive and liveable for current and future workers, and closing the gap between Indigenous and non-Indigenous Australians.

ALGA's research shows that almost one in four councils are heavily reliant on federal Financial Assistance Grants, which make up at least 20 percent of their annual operating revenue. Financial sustainability of local governments remains an ongoing issue which threatens local service provision and community wellbeing.

Noting the funding arrangements for the provision of local government community services in your area and across the country, are there programs and initiatives that the Commonwealth Government could implement to improve the delivery of these services?

Are there changes to existing programs, including to administrative arrangements, that would significantly improve local government human service planning and provision of services and infrastructure across Australia?

Are there new programs the Australian Government could develop that would support councils to close the gap between Indigenous and non-Indigenous Australians?

What are the actions the Australian Government could take to support councils to improve their ongoing financial sustainability, and their capacity to deliver the services their communities need?

4. Local Government Workforce

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations. In many communities, the council is one of the largest employers.

There are 537 local councils in Australia. Importantly, they are geographically dispersed and provide essential public administration to every corner of the nation.

According to the 2022 National Local Government Workforce Skills and Capability Survey, more than 90 percent of local governments are experiencing skills shortages, resulting in around two thirds of councils having their projects impacted or delayed.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation. The attrition rate (or rate of turnover) of local government staff is estimated to be between 15 – 20 percent per annum.

The most cited skills shortages include engineers, urban planners, building surveyors, environmental officers and human resources professionals.

ALGA's submission to the Productivity Commission's Productivity Inquiry called on all levels of government to work together to improve training pathways and address skills and labour shortages for the benefit of councils, communities, and businesses right across Australia.

While local government must face its immediate workforce challenges, it must also anticipate the changing nature of work, and future skills needed to meet the changing needs of our communities.

Are there programs or initiatives that the Commonwealth Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Commonwealth Government could provide to improve the sector's ability to plan and develop skills fit for the future?

5. Data, Digital Technology and Cyber Security

Provision of information technology to all Australians is vital for innovation, economic growth and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social.

Innovative technology is becoming more broadly available and has the ability to boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, many councils lack basic technological infrastructure and have a shortage of necessary skills and resources.

In October 2022, cyber-attacks on major Australian corporate organisations including Optus and Medibank Private highlighted the critical importance of cyber security. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attack and address cyber security. At a national level, there is a poor understanding of local government's vulnerability to cyber-attacks and a lack or inadequacy of risk management strategies and business continuity planning within the sector. While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your own council experience, and your knowledge of other councils within your state, or territory, are there programs and initiatives that the Commonwealth Government could implement to help local government develop its digital technology services and infrastructure and/or to improve cyber security within the sector?



6. Climate Change and Renewable Energy

Local governments are playing an important leadership role in addressing climate change, supporting a wide range of programs to lower the carbon footprint of their own business operations and in their local communities.

As a sector, local government is leading the debate for lowering carbon emissions, sourcing renewable energy, responding creatively to reduce greenhouse gas emissions from landfills, and facilitating the construction of green buildings and water sensitive design of cities and towns.

Councils also have a role to play supporting communities in transition, moving away from fossil fuels to new industries.

Pragmatically, local government has been at the forefront of addressing the impacts of climate change and adapting to reduce its environmental footprint. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

At the 2022 NGA, there were five Strategic Motions and 15 associated motions debated concerning this issue. Councils are encouraged to review these motions on ALGA's website prior to developing new motions for debate at the 2023 NGA.

Noting the Government's commitment to reducing emissions, are there programs and initiatives that the Commonwealth Government could develop to assist councils in their work to address climate change and reduce emissions?





7. Natural Disasters

Over the past five years, Australian communities have experienced unprecedented natural disasters. At the time of writing, almost every community in Australia, particularly those on the East Coast, had been adversely affected by wet weather conditions associated with the La Nina weather pattern.

Councils in Western Australia are still recovering from a cyclone in 2021, and the Black Summer bushfires in 2019/20 burned approximately 250,000 square kilometres across the country.

The impacts of heavy rainfall, record breaking floods and associated social disruption and damage to infrastructure have exposed weaknesses as well as the strength of current emergency management systems.

There have been numerous NGA motions in the past regarding natural disasters. This year, councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note, however, that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Commonwealth Government could assist.

What new programs could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?



8. Housing

A lack of affordable housing remains one of the biggest issues for Australian councils and communities.

There is less social and affordable housing stock available than there was a decade ago, and more low-income Australians are experiencing housing stress.

The shortage and rising costs of rental properties and affordable home ownership are having significant social and economic impacts in cities and towns across Australia, including rural and regional communities.

This is due to a range of factors including changes to recent migration patterns, cheap finance and labour and material shortages in the construction sector.

While the provision of affordable housing is not a local government responsibility, councils often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements.

Some councils are going further, addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Local government also plays an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?





Conclusion

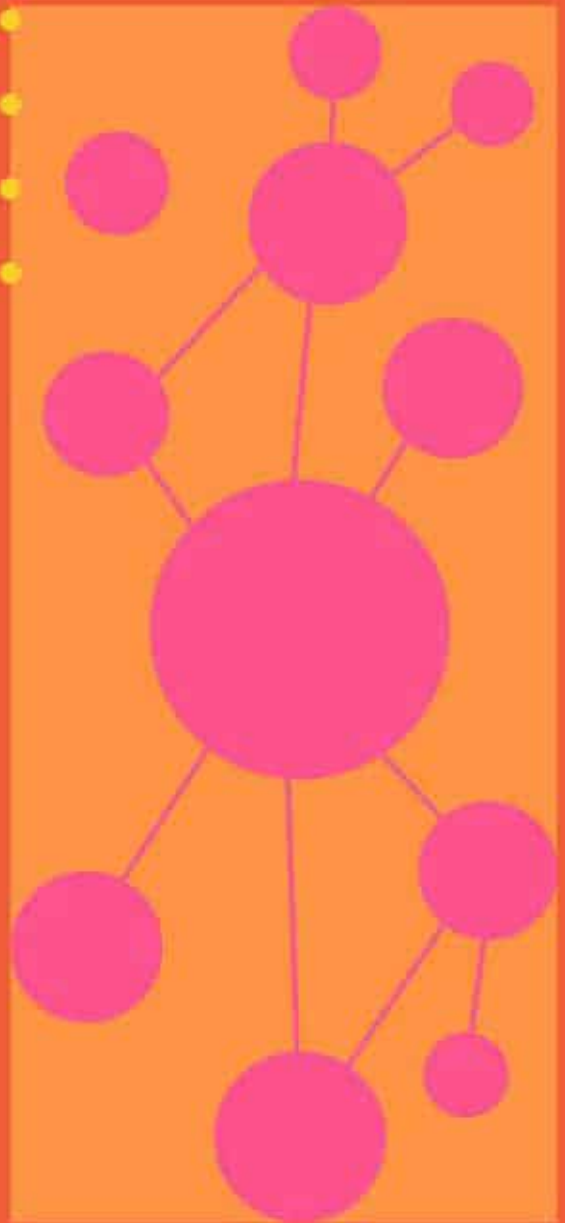
Thank you for taking the time to read this discussion paper and your support for the 2023 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 24 March 2023.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 National General Assembly in Canberra.







AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

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WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.6
Title:	2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum Brisbane
File Reference:	1056370
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The purpose of this report is to consider attending 2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum which is scheduled to take place in Brisbane from 11– 13 October 2023.

BACKGROUND

The APCS has been welcoming city leaders, future makers and trailblazers for more than 25 years, creating a biennial forum to share and propel government and business relations and showcase the capabilities of cities to the world. APCS offers an opportunity for city and business leaders. This is a hallmark event for those at the forefront of cities drawing the largest and most diverse gathering of mayors in the Asia Pacific. As an award-winning summit '(Australian Event Awards Conference of the Year 2020), the alumni of participating cities now surpasses 550.

In 2019, APCS attracted over 1400 delegates from 140 cities, representing a population of 405 million.

COMMENT

Over 3 days, more than 1000 delegates will gather in Brisbane, including mayors, policy makers, business leaders, start-ups, young professionals, leading academics and industry professionals. The 2023APCS will offer an unsurpassed global opportunity for city and business leaders alike. The overall theme of the Summit will be "Shaping Cities for our Future" with 3 subthemes:

- *Cities of connection - technology, data and the people*
- *Cities of sustainability - adapting to growth, inclusivity and wellbeing*
- *Cities of legacy- creating events of prosperity and longevity*

What are the opportunities for your city?

- **Mayors' Forum** - exclusive, invitation-only event is an opportunity for Mayors and Deputy Mayors to create their own global network of influential peers and to learn about the latest trends, global best practice and opportunities in city management.
- **City Leaders' Forum** – exclusive opportunity for senior public servants of your city to come together, share strategies and insights with their peers and create powerful partnerships.
- **Speaking opportunities** – The 2023APCS will feature a range of dynamic speakers and offers the opportunity for speakers to deliver a message to leaders of the broader Asia Pacific region and beyond with impact. Those interested in speaking at this international meeting of key decision-makers and influencers from leading cities throughout the world are encouraged to submit an abstract addressing one of the 2023APCS program sub-themes. Applications will open in April 2023.
- **Young Professionals (YPs@APCS)** – invite young professionals from your city to join this program to equip the next generation of leaders.
- **Exhibition opportunities** – the 2023APCS Market Square presents a unique exhibition opportunity to showcase brand, products and services to the key decision makers of the Asia

Pacific region and globally. At 2019APCS nearly 100 Australian and international representatives exhibited in the Market Square. A range of exhibition offerings will be available.

Registration for the 2023APCS and the pricing packaging is not yet available and will be provided in due course. The Summit Information brochure and letters of invitation for the CEO and Mayor are attached.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

No provision has been made in Council's 2022-2023 budget for attendance at this summit.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

1. received and noted the report entitled '*2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum Brisbane*'; and

2. did not nominate a councillor or officer to attend the 2023 Asia Pacific Cities Summit (2023APCS) and Mayors' Forum in Brisbane from 11 to 13 October 2023.

ATTACHMENTS

- 1** 2023APCS - Mayor Invitation - West Arnhem Regional Council.pdf
- 2** 2023 APCS and Mayors Forum Prospectus.pdf
- 3** 2023APCS - CEO Invitation - West Arnhem Regional Council.pdf



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30 September 2022

Mayor Matthew Ryan
Mayor
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

My dear Mayor

**14th Asia Pacific Cities Summit (APCS) & Mayors' Forum
'Shaping Cities for our Future'**

I am pleased to announce that the 14th Asia Pacific Cities Summit (APCS) & Mayors' Forum will be held in **Brisbane** from **11-13 October 2023**, and I invite you to be involved.

The APCS & Mayors' Forum is the largest and most diverse gathering of mayors in the Asia Pacific region. Across its 25-year history, it has been creating lasting impacts for cities and become the region's award winning, landmark event for city leaders. The event brings together city thinkers, makers and innovators to propel urban capability and best practices while connecting government and business to each other. With an alumni of more than 550 cities, the APCS & Mayors' Forum is an internationally recognised event with world-class speakers and a dynamic program designed to challenge your thinking.

Summit Themes

The overarching theme of 2023APCS & Mayors' Forum is **Shaping Cities for our Future**, with three sub-themes to be discussed:

- Cities of connection** - technology, data and the people
- Cities of sustainability** - adapting to growth, inclusivity and wellbeing
- Cities of legacy** - creating events of prosperity and longevity.

You will walk away with

- Insights on emerging opportunities and world changing ideas on cities
- Connections to world-class keynote speakers, city leaders and high calibre delegates
- Access to the award-winning APCS network and alumni
- Influence in the conversation on the future of our cities
- Business leads and commercial outcomes for your region

Who will attend?

In 2019, more than 1400 delegates from 140 cities, representing a global population of more than 405 million people participated in the event, including 83 Mayors and Deputy Mayors. The Summit attracts an almost equal mix of public and private sector delegates. Attendees typically represent local government (Mayors, Governors and Commissioners), city managers and executives, key business and industry leaders, policy makers, research leaders and young professionals.

.../2

- 2 -

The Mayors' Forum

This exclusive, **invitation-only** event is an opportunity for Mayors and Deputy Mayors to create their own global network of influential peers and to learn about the latest trends, global best practice and opportunities in city management. Participants are invited to directly contribute to and adopt the 2023APCS Mayors' Accord which represents the outcomes and strategic objectives of the Forum. The 2019APCS Mayors' Accord directly impacted the lives of more than 98 million people.

What are the opportunities for my city?

- **Speaking opportunities** – the Secretariat will invite submissions to speak at the event and encourage submissions by case studies and projects relevant to the Summit sub-themes.
- **City Leaders' Forum** – exclusive opportunity for senior public servants of your city to come together, share strategies and insights with their peers and create powerful partnerships.
- **Young Professionals (YPs@APCS)** – invite young professionals from your city to join this program to equip the next generation of leaders.

Opportunities for attending delegations

This is a one in every four-year opportunity for civic and business leaders to expand their networks across the region. The Summit features a business program where delegates can connect and strengthen their global trade and investment links, and drive commercial outcomes through one-on-one business connections, exhibitors showcase and networking events. The secretariat can also assist with introductions for other meetings while visiting Brisbane.

About Brisbane, Home of the APCS

Brisbane is Australia's gateway to the Asia Pacific region and home to a thriving economy worth \$171 billion.

The future host city of the Brisbane 2032 Olympic and Paralympic Games is known for its vibrant multicultural community, innovation-led economy, enviable outdoor lifestyle and is a natural home for business.

Contact us

For further information and to ensure your city's participation in the 2023APCS in Brisbane, please contact **Ms Susie Clowes, APCS Project Manager** in my International Relations and Multicultural Affairs Branch, by email at AsiaPacific.CitiesSummit@brisbane.qld.gov.au or by phone on 07 3178 0790. Alternatively, visit the APCS website at www.apcsummit.org or by scanning the QR code below.

I sincerely hope that I have the opportunity to welcome you to Brisbane for this landmark event.

Yours sincerely



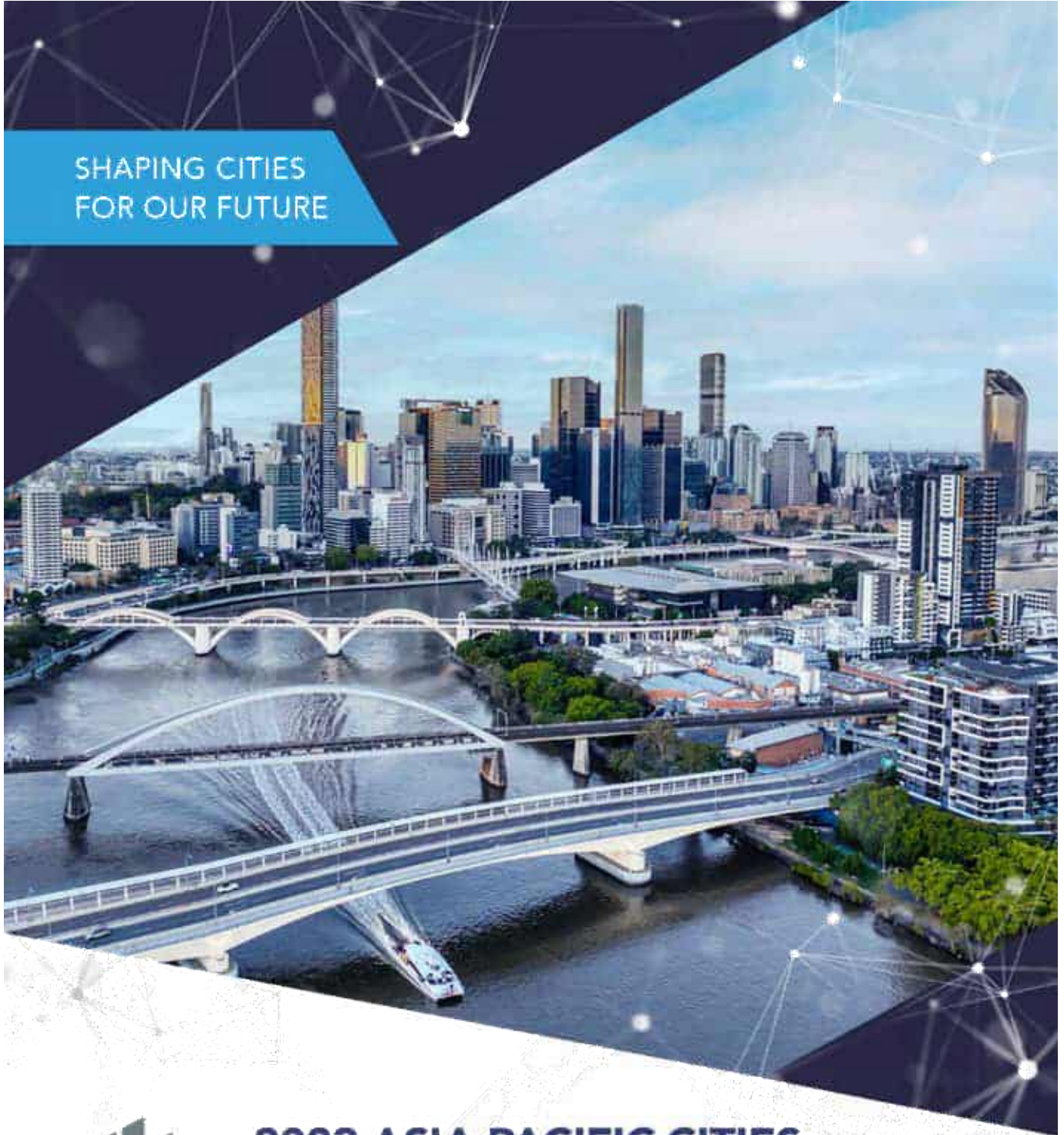
Adrian Schrinner
LORD MAYOR

Ref: LM04349-2022

Encl.



SHAPING CITIES
FOR OUR FUTURE



2023 ASIA PACIFIC CITIES SUMMIT & MAYORS' FORUM – OPPORTUNITIES

Brisbane, Australia
11-13 October 2023

apcsummit.org



Dedicated to a better Brisbane

AN INVITATION



A message from the Lord Mayor

It is with immense pride that Brisbane will host the 2023 Asia Pacific Cities Summit (2023APCS) & Mayors' Forum from 11-13 October.

Poised to take its place on the world stage as host of the 2032 Olympic and Paralympic Games, Brisbane is a city that is undergoing rapid and strategically planned change. As we lay the foundations for the Games, and a long-lasting Games legacy, the APCS provides an important platform for us to drive and inspire innovation in our region.

In its history, the APCS has established itself as an internationally renowned event that is a true catalyst for change. Centred around planning better futures for our cities, the APCS unites representatives from around the world to share ideas and aspire to create better and more sustainable futures for our regions.

2023 will mark the 14th edition of this global event, which traditionally draws the largest and most diverse gatherings of more than 1000 mayors and delegates representing over 130 international cities.

As cities around the world re-emerge and re-engage with their global counterparts following the coronavirus pandemic, there has never been a more important time to improve our resilience, create new networks and build brighter futures.

Together, the APCS contributes to a stronger and more dynamic Asia Pacific region, and I look forward to your participation in the 2023 Asia Pacific Cities Summit and Mayors' Forum.

Adrian Schinner
Lord Mayor of Brisbane



2023APCS INTRODUCTION

Legacy and impact

The Asia Pacific Cities Summit (APCS) & Mayors' Forum has been welcoming city leaders, future makers and trailblazers for more than 25 years, creating a forum to share and propel government and business relations and showcase the capabilities of cities to the world. APCS offers an unsurpassed global opportunity for city and business leaders.

The APCS has become the hallmark event for those at the forefront of cities drawing the largest and most diverse gathering of mayors in the Asia Pacific. As an award-winning summit (Australian Event Awards Conference of the Year 2020), the alumni of participating cities now surpasses 550.

It is the city-shifting focus of the APCS that draws masses from all over the world to embrace reinvention, connect and catapult projects and conversations internationally. In 2019, APCS attracted more than 1400 delegates from 140 cities, representing a population of 405 million.

Over three days, more than 1000 delegates will gather in Brisbane, including mayors, policy makers, business leaders, start-ups, young professionals, leading academics and industry professionals. The 2023APCS will offer an unsurpassed global opportunity for city and business leaders alike.

The 2023APCS is your opportunity to re-engage with the world at a significant scale and at an important and unprecedented time as we shape our cities for the future.

Program themes

Shaping Cities for our Future is the central theme of the 2023APCS program.

Program sub-themes:



Cities of connection

Technology, data and the people.



Cities of sustainability

Adapting to growth, inclusivity and wellbeing.



Cities of legacy

Creating events of prosperity and longevity.

2023APCS opportunities

YOU WILL WALK AWAY WITH

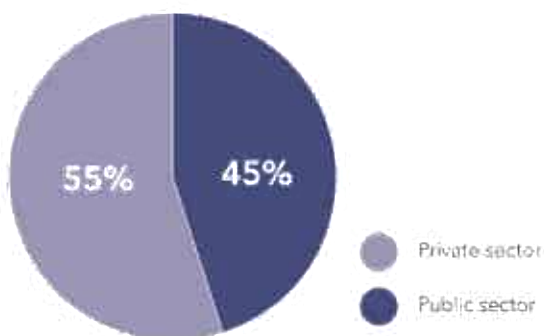
1. **Insights** on emerging opportunities and world changing ideas on cities
2. **connections** to world class keynote speakers, city leaders and high calibre delegates
3. **access** to the award-winning APCS network and alumni of more than 550 cities
4. **influence** in the conversation on the future of our cities
5. **business leads**, commercial outcomes and ongoing business development support.

YOU WILL MEET WITH

APCS attracts the highest calibre of delegates from across the globe, including:

- city mayors, councillors and CEOs
- company and business CEOs, directors, managers and leaders
- peak body and government representatives
- government heads of local, state and federal departments
- policy makers in the urban agenda
- leaders in city tourism
- emerging leaders, researchers and change advocates
- innovators, influencers and trend setters

PUBLIC vs. PRIVATE SECTOR DELEGATES FROM 2021 APCS SPECIAL EDITION



2 2023 APCS opportunities

GLOBAL IMPACT OF THE APCS

Return on investment

The 2023 APCS opportunities focus on delivering real return on investment. The principal opportunity for the 2023 APCS is the unrivalled facilitation of meetings and networking with urban leaders of Australia, the Asia Pacific and beyond.

APCS has been held **13** times across **25** years



This is based on 2019 APCS figures.

OPPORTUNITIES

With more than 1000 participants; an award winning, dynamic program and vital networking opportunities, the 2023APCS offers an unmissable chance for participants to be at the forefront of the conversation of the future of cities.

REGISTER

Join us in Brisbane for the 2023APCS from 11-13 October.

To register for the 2023APCS and for further information, please visit apcsummit.org or email the APCS Secretariat at APCS@brisbane.qld.gov.au

BUSINESS DELEGATES

The APCS has a proven track record of delivering innovation, connecting cities and creating commercial outcomes. APCS is a global gateway to reach new customers and networks as delegates from throughout the Asia Pacific gather in Brisbane.

The summit features a business program where delegates connect, strengthen their global trade and investment links and drive commercial outcomes through:

- one-on-one business connections
- the 2023APCS Market Square exhibitors showcase
- social and networking events.

EXHIBIT YOUR PRODUCTS AND SERVICES

The 2023APCS Market Square presents a unique exhibition opportunity to showcase your brand, products and services to the key decision makers of the Asia Pacific region and globally. At 2019APCS nearly 100 Australian and international representatives exhibited in the Market Square.

At the networking hub, the 2023APCS Market Square will host a range of interactive and innovative displays from sponsors, partners and supporting organisations. Daily breaks will be held in the Market Square, ensuring attendees have time to participate and explore throughout the summit.

Exhibitors will receive support through the process from registering their booth through to post-summit business development assistance.

Opportunities are limited, and interested organisations are encouraged to book early to avoid disappointment.

PRESENT YOUR IDEAS

The 2023APCS will feature a range of dynamic speakers and offers the opportunity for speakers to deliver a message to leaders of the broader Asia Pacific region and beyond with impact.

Those interested in speaking at this international meeting of key decision-makers and influencers from leading cities throughout the world are encouraged to submit an abstract addressing one of the 2023APCS program sub-themes:



Cities of connection

Technology, data and the people



Cities of sustainability

Adapting to growth, inclusivity and wellbeing



Cities of legacy

Creating events of prosperity and longevity

SPONSOR

2023APCS represents a remarkable and rare opportunity to reach city leaders throughout the Asia Pacific region. The summit seeks to engage with commercial partners who are leading innovators in their fields.

2023APCS offers a range of engaging sponsorship opportunities at price points to suit varying budgets. To find out more about 2023APCS sponsorship opportunities, please contact the APCS Secretariat by email at APCS@brisbane.qld.gov.au or visit apcsummit.org

2023APCS MARKET SQUARE – EXHIBITION OPPORTUNITIES

2023APCS is pleased to offer three (3) categories of exhibition space in the APCS Market Square, allowing you to select the perfect presentation style and space to suit your needs.

The Market Square is the true hub of APCS. It is built around the Brisbane Pavilion, an attractive, exciting and interactive space. The Pavilion is presented in a fresh and contemporary style and features meeting spaces, a cafe, lounge area and stage. The Market Square is also the only location where morning and afternoon refreshments and lunches are served during the summit, ensuring every delegate visits the Market Square.

All exhibition options include:

- one (1) team member registration for a member of your staff
- refreshment breaks and lunch as per program
- listing on APCS website
- entry in the delegate app with 'contact us' functionality and ability to scan badge codes for delegate details
- QR code for scanning by delegates
- option to purchase additional team member registration at a discounted price.

Option 1: exhibition stand

- 3m x 2.4m with partitioning to 2.4m
- 1 x 240V 4-amp power point
- 2 x 100w fascia spotlights
- 1 x fascia in company name
- Carpeting

Option 2: exhibition pod

- 1m x 3m desk
- 1m x 18m backdrop
- 1 x 240V 4-amp power point
- Carpeting

Option 3: space only

- 3m x 2.4m plot space
- 1 x 240V 4-amp power point
- Carpeting

Enquiries:

Please contact sponsor@ccm.com.au or call +07 3368 2644 and select the Industry and Sponsor Services option.





2023APCS KEY ELEMENTS

SPEAKER SESSIONS

Hear from dynamic and ground-breaking speakers across keynote, big picture and deep dive sessions who are leading their industry and making their mark.



MAYORS' FORUM

An intimate and exclusive opportunity for attending elected municipal leaders to create their own global network of influential peers and learn the latest trends and opportunities in city management.



CITY LEADERS' FORUM

An exclusive opportunity for attending leaders such as CEOs and departmental managers to share their first-hand experiences and activities of their region and learnings from one another.



EXHIBITION

Showcase your products, services and ideas to leaders of the Asia Pacific region and beyond. Gain increased domestic and international exposure and generate new business opportunities.



BUSINESS MEETINGS

Identify new contacts, create your own meeting agenda and connect with private and public sector delegates from throughout the world all in one place.



YOUNG PROFESSIONALS' PROGRAM (YPS@APCS)

Participate in real world learning with like-minded professionals through workshops. Create lasting change for the region while connecting with mayors, city and business leaders.



SITE VISITS

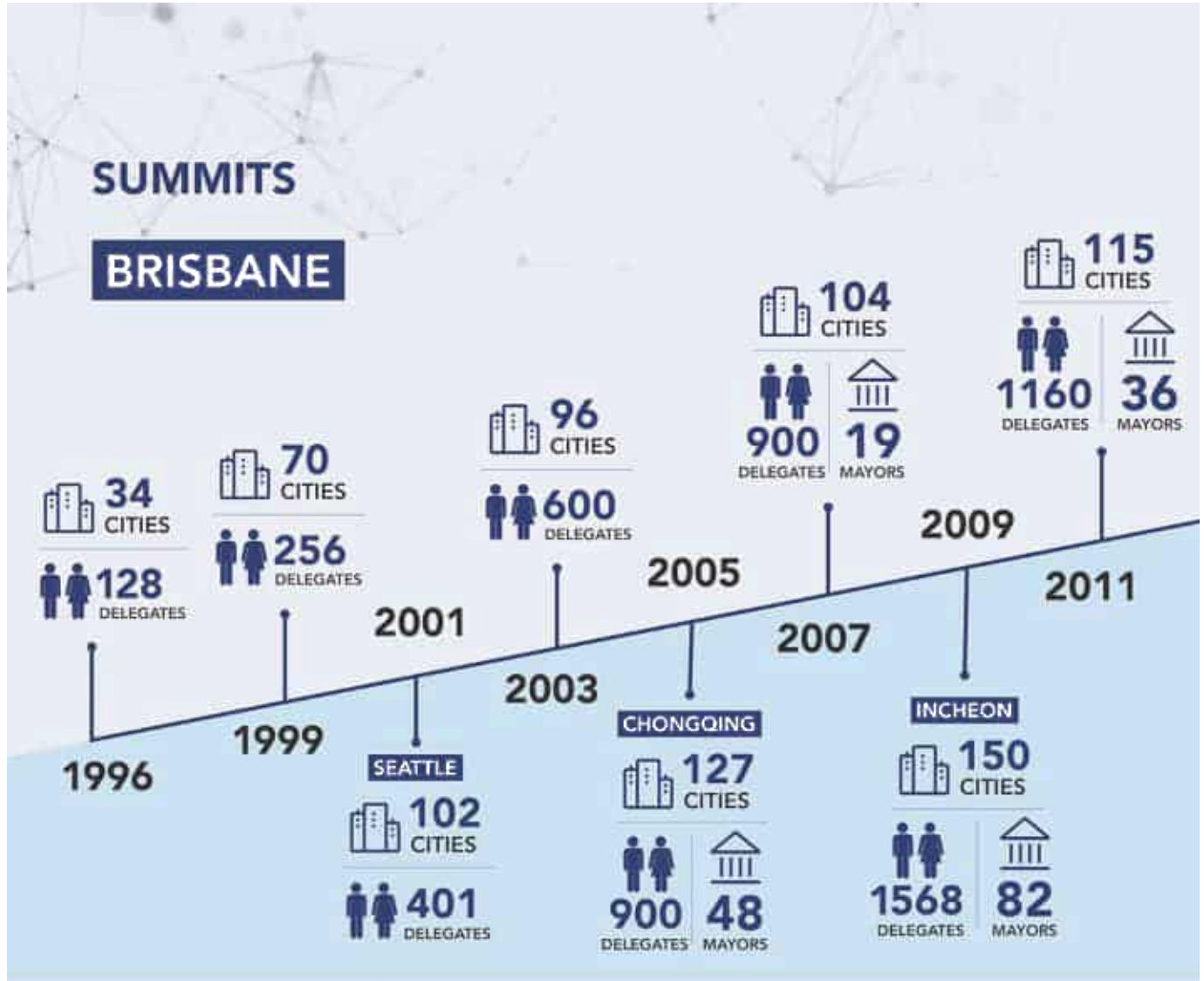
Experience Brisbane's strategic precincts, share best practice and learn from industry leaders.



SOCIAL AND NETWORKING EVENTS

Network with delegates from throughout the region at a range of social and networking opportunities, including the opening event and Gala Dinner.





The region’s longest running conference for city leaders

The APCS and Mayors’ Forum, founded in 1996, is Brisbane City Council’s signature, biennial international event for driving economic growth for Brisbane, South East Queensland, Australia and the wider Asia Pacific region.

The summit is an integral part of Council’s economic development agenda for the city to foster international networks and forge new business relations throughout the region.

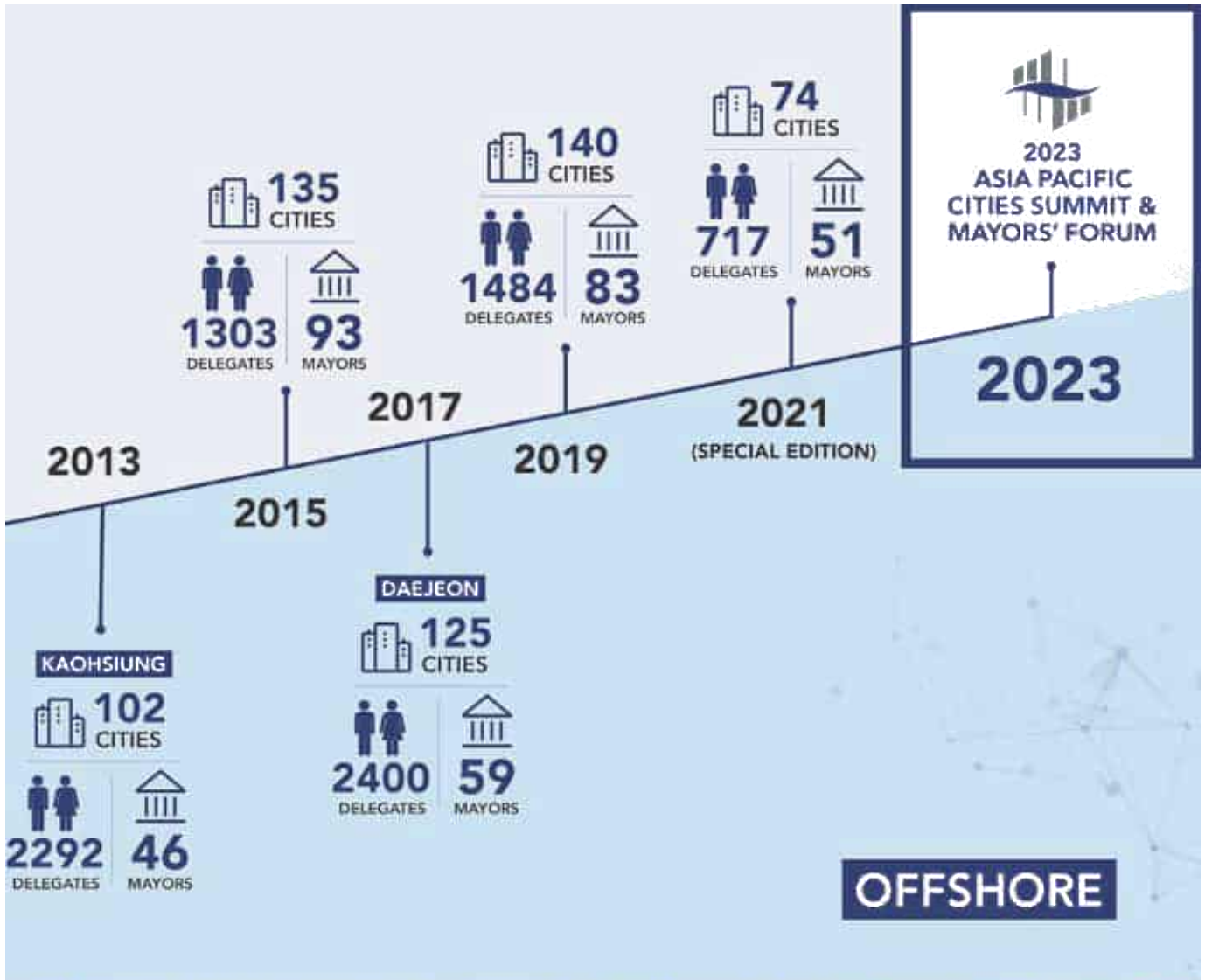
The APCS is about Brisbane and its surrounding regions’ engagement with the Asia Pacific and beyond, including connecting leaders of government with enterprise, maintaining international relations and promoting global best practice for sustaining and governing growing cities.

Held biennially, the host city alternates between Brisbane and bidding international cities.






6 2023APCS opportunities





2023APCS PROGRAM

Shaping Cities for our Future

Wednesday 11 October		Thursday 12 October	Friday 13 October
Arrivals and registration		Keynote presentation	Keynote presentation
Mayor and City Leaders' Networking Lunch			
Mayors' Forum	City leaders' Forum	 Cities of Connection Big picture and deep dive sessions	 Cities of Legacy Big picture and deep dive sessions
Site tours (x2)		Lunch – 2023APCS Market Square	Presentation and signing of the 2023APCS Mayors' Accord Young Professionals' Presentation
2023APCS Official Opening and Welcome Reception		 Cities of Sustainability Big picture and deep dive sessions	Lunch and keynote presentation
		2023APCS Gala Dinner	Closing Ceremony

Program outline is indicative only and is subject to change.

HOW TO REGISTER

To register for the 2023APCS or for further information, please visit apcsummit.org

JOIN THE CONVERSATION
#2023APCS

8 2023APCS opportunities

THE APCS SECRETARIAT

The Asia Pacific Cities Summit (APCS) and Mayors' Forum Secretariat is operated by Brisbane City Council's International Relations and Multicultural Affairs Branch, City Planning and Sustainability Division. The APCS secretariat is responsible for:

- leading the development of the long-term strategic approach for the APCS
- facilitating the establishment of strategies and priorities for actions arising from the APCS
- providing advisory and operational services to assist host cities in the coordination and management of their offshore APCS events
- management for APCS events in Brisbane
- reviewing and evaluating the outcomes and effectiveness of the APCS

Contact us

Website apcsummit.org

Email APCS@brisbane.qld.gov.au

Telephone enquiry **+61 7 3178 0790**

 @International Relations and Multicultural Affairs

 #APCSummit

 Asia Pacific Cities Summit (APCS) & Mayors' Forum



Scan the QR code
for more information.



Brisbane City Council
GPO Box 1434
Brisbane QLD 4001

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Dedicated to a better Brisbane

Brisbane City Council ABN 12 904 145 795

Office of the Chief Executive
Brisbane Square, 266 George Street Brisbane
GPO Box 1434 Brisbane Qld 4001
T 07 3403 8888
www.brisbane.qld.gov.au

11 November 2022

Mr Daniel Findley
Chief Executive Officer
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Dear Mr Findley

**14th Asia Pacific Cities Summit (APCS) & Mayors' Forum
'Shaping Cities for our Future'**

It is with great pleasure I advise you, that the 14th Asia Pacific Cities Summit (APCS) & Mayors' Forum will be held in **Brisbane** from **11-13 October 2023**.

Across its 25-year history, the APCS & Mayors' Forum has been creating lasting impacts for cities and become the region's award winning, landmark event. The Summit brings together city thinkers, makers and innovators to propel urban capability and best practices while connecting government and business to each other. With an alumni of more than 550 cities, the APCS & Mayors' Forum is an internationally recognised event with world-class speakers and a dynamic program designed to challenge your thinking and connect you to leaders in city management.

Summit Themes

The overarching theme of 2023 APCS & Mayors' Forum is **Shaping Cities for our Future**, with three sub-themes to be discussed:

- Cities of connection** - technology, data and the people
- Cities of sustainability** - adapting to growth, inclusivity and wellbeing
- Cities of legacy** - creating events of prosperity and longevity.

You will walk away with

- Insights on emerging opportunities and world changing ideas on cities.
- Connections to world-class keynote speakers, city leaders and high calibre delegates.
- Access to the award-winning APCS network and alumni.
- Influence in the conversation on the future of our cities.
- Business leads and commercial outcomes for your region.

Who will attend?

In 2019, more than 1400 delegates from 140 cities, representing a global population of more than 405 million people participated in the event, including 83 Mayors and Deputy Mayors. The Summit attracts an almost equal mix of public and private sector delegates. Attendees typically represent local government (Mayors, Governors and Commissioners), city managers and executives, key business and industry leaders, policy makers, research leaders and young professionals.

The City Leaders' Forum

This exclusive, **invite-only** event is an opportunity for city leaders and senior government executives, including Departmental Managers, Economic Development Managers and Smart City Leaders to create their own global network of influential peers and to learn the latest trends and opportunities in city management. Building on the success of the inaugural event in 2021, the City Leaders' Forum has now become a permanent addition to the APCS program.

What are the opportunities for my city?

- **Speaking opportunities** – the Secretariat will invite submissions to speak at the event and encourage submissions by case studies and projects relevant to the Summit subthemes. Applications will open in April 2023.
- **Young Professionals (YPs@APCS)** – invite young professionals from your city to join this program to equip the next generation of leaders.
- **Exhibition opportunities**– The 2023APCS Market Square presents a unique exhibition opportunity to showcase brand, products and services to the key decision makers of the Asia Pacific region and globally. A range of exhibition offerings will be available.

Opportunities for attending delegations

This is a one in every four-year opportunity for civic and business leaders to expand their networks across the region. The Summit features a business program where delegates can connect and strengthen their global trade and investment links, and drive commercial outcomes through one-on-one business connections, exhibitors showcase and networking events. The secretariat can also facilitate introductions while visiting Brisbane.

Contact us

For further information about your city's participation in the 2023 APCS in Brisbane, please contact **Ms Susie Clowes, APCS Project Manager** in my International Relations and Multicultural Affairs branch, which is also the APCS Secretariat, by phone on (07) 3178 0790 or via email at AsiaPacific.CitiesSummit@brisbane.qld.gov.au. Alternatively, please visit the APCS website at www.apcsummit.org or by scanning the QR code below.

I look forward to welcoming you to this event and your contribution to the City Leaders' Forum at the 2023 APCS in Brisbane.

Yours sincerely



Colin Jensen
CHIEF EXECUTIVE OFFICER

Ref: CO12883-2022



I acknowledge the Traditional Custodians of the land which is now known as Brisbane. I also pay my respects to Elders past, present and emerging, and the broader Aboriginal and Torres Strait Islander community of Brisbane.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.7
Title:	Public Hearing for the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory rescheduled to 9 February 2023
File Reference:	1056401
Author:	Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

The purpose of this report is to advise Council of the rescheduling of the public hearing for the Senate Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory from Maningrida based video participation on 31 January 2023 to an in-person participation in Canberra on 9 February 2023 and seek endorsement of Mayoral and Acting Deputy Mayoral attendance to provide evidence.

BACKGROUND

The Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs was unable to travel to Maningrida on 8 December 2022 to hold a public hearing for its inquiry into community safety, support services and job opportunities in the Northern Territory.

The Committee then agreed to hold a public hearing by videoconference on 31 January 2023 however it was collectively proposed by the Maningrida participants to request an in-person meeting in Maningrida which would include traditional land owners as per cultural protocols.

Due to the tight timeframe for concluding the inquiry the Joint Standing Committee advised they would be unable to schedule a visit to Maningrida, however offered 9 February 2023 as an opportunity for participants to provide testimony in Canberra as an alternative solution.

The participants including all 4 Maningrida Ward Councilors agreed that meeting with the Joint Standing Committee directly to provide testimony was still the preferred method and the proposed date of 9 February 2023 allowed some time, albeit brief, for consultation with Traditional Land Owners.

The participants then nominated a delegation of Maningrida Aboriginal Corporation CEO's, Board Chairs, Traditional Land Owners and West Arnhem Regional Council Councilors to travel to Canberra to provide evidence on 9 February 2023.

TERMS OF REFERENCE

The committee is inquiring into the sunseting of the Stronger Futures legislation, paying particular attention to community safety and alcohol management, job opportunities and Community Development Program reform, and justice reinvestment community services. The terms of reference and program are outlined below:

That the following matter be referred to the Joint Standing Committee on Aboriginal and Torres Strait Islander Affairs for inquiry and report: Community safety, support services and job opportunities in the Northern Territory, with particular reference to:

- (a) the preparation for the sunseting of the Stronger Futures legislation
- (b) community safety and alcohol management
- (c) job opportunities and Community Development Program reform
- (d) justice reinvestment community services, and
- (e) any related matters.

COMMENT

The Senate Inquiry into the sunseting of the Stronger Futures legislation provides an important opportunity to share with the Commonwealth the lived experience of the Indigenous people of West Arnhem who were subject to the legislation.

Mayor Ryan who is currently on leave has been nominated by his constituents to provide testimony in Canberra on behalf of the community of Maningrida which he has provided in principle agreement to, subject to the support and approval of Council.

Cr Woods has also agreed to provide testimony in Canberra on behalf of his home community.

It is anticipated that a joint written submission on behalf of Maningrida Traditional Land Owners and Stakeholders will be prepared by 3 February 2023 and a copy provided to Council for circulation at its Ordinary Council Meeting of 8 February 2023.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

The following policies are applicable

- Credit Card (Mayor and CEO)
- Travel and Accommodation (Elected, Local Authority and Council Committee Members)

FINANCIAL IMPLICATIONS

Cost of travel is expected to be \$~10K excluding accommodation and incidental costs.

STRATEGIC IMPLICATIONS

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION:

That Council:

1. Received and noted the report entitled *Public Hearing for the Inquiry into Community Safety, Support Services and Job Opportunities in the Northern Territory rescheduled to 9 February 2023*,
2. appointed Mayor Ryan, Cr Woods and Brooke Darmanin, Executive Manager Strategy & Advocacy to attend the Senate Inquiry in Canberra and speak on behalf of West Arnhem Regional Council at the hearing; and
3. approved all travel related expenses.

ATTACHMENTS

NIL

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.8
Title:	The Three Year Review of the Liquor Act 2019
File Reference:	1056858
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

The Northern Territory Government has released a discussion paper on the three year review of the *NT Liquor Act 2019*. Council are being asked whether they would like to make a submission prior to 28 February 2023.

BACKGROUND

The Liquor Act 2019 (The Act) governs the sale, provision, service, promotion and consumption of liquor, with the purpose of minimising alcohol harm in the Northern Territory (NT). The Act is administered by the Minister for Alcohol Policy.

Section 320 of the Act requires the Minister to undertake a review as soon as possible after three years from the day the Act received assent. The Act received assent on 3 September 2019.

The review will determine whether:

- the policy objectives of the Act remain valid
- the terms of the Act remain appropriate for securing those objectives.

The review will examine a wide range of information and explore views through consultation with businesses, industry groups, government and non-government agencies and the public.

A report on the outcome of the review is required to be tabled to the Legislative Assembly within 12 months following the end of the three year period (October 2023).

COMMENT

The discussion paper sets out the review process, history and objectives of the Act. In section 5 of the paper it poses a number of issues with one or multiple discussion questions per issue under the following headings:

- 5.1. Undue and unreasonable noise
- 5.2. Transfer of licences
- 5.3. Liquor accords
- 5.4. Secondary supply of alcohol
- 5.5. Expansion of search and seizure powers
- 5.6. Extension of moratorium of takeaway licences
- 5.7. Risk Based Licensing model
- 5.8. Banned Drinker Register
- 5.9. Other issues

The paper invites Council to provide a written submission to the review, but notes that our submission is not limited to the issues and questions set out in this Discussion Paper. Council has until 28 February 2023 to provide a submission.

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

No relevant policies

FINANCIAL IMPLICATIONS

No financial impact apart from the time of Council Officers to draft a submission

STRATEGIC IMPLICATIONS

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

RECOMMENDATION:

That Council do not provide a written submission to the three year review of the NT Liquor Act 2019.

ATTACHMENTS

- 1 Discussion Paper - Three Year Review of the Liquor Act 2019.pdf

The Three Year Review of the Liquor Act 2019

Discussion Paper



Document title	The Three Year Review of the Liquor Act 2019
Contact details	Alcohol Policy Coordination Unit
Approved by	Dr Frank Daly, Chief Executive, Department of the Chief Minister and Cabinet
Date approved	20 December 2022
TRM number	2022/910

Version	Date	Author	Changes made
0.1	20 October 2022	Alcohol Policy Coordination Unit	Initial draft
1.0	20 December 2022	Alcohol Policy Coordination Unit	Version 1 approved

Acronyms	Full form
ACPU	Alcohol Policy Coordination Unit
APA	Alcohol Protected Area
BDO	Banned Drinker Order
BDR	Banned Drinker Register
CM&C	Department of the Chief Minister and Cabinet
GRA	General Restricted Area
NT	Northern Territory
SRA	Special Restricted Area

The Three Year Review of the Liquor Act 2019

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The Three Year Review of the Liquor Act 2019

Minister's Foreword



On 20 December 2022, I requested the Department of the Chief Minister and Cabinet (CM&C) undertake the three year review of the *Liquor Act 2019* (the Act) to determine whether the policy objectives remain valid and whether the Act is fit for purpose in securing those objectives.

Alcohol related harm continues to be one of the greatest social issues facing the Northern Territory today, and no Government has done more to stop it.

The Northern Territory Government's review of the Act will be one part in ensuring we continue to minimise harm associated with alcohol. It will also ensure that the Act is effective in recognising the public's interest in the sale, supply, service, promotion and consumption of liquor.

The Discussion Paper is seeking feedback from the broader community and interested stakeholders on the operation of the Act. We are keen to hear from businesses, individuals, associations and other organisations involved in activities related to the Act.

I have released this Discussion Paper to start the conversation and encourage you to have your say by using the online submission form. Your feedback may look at the achievements the Act has delivered or suggestions about how processes under the Act could be improved.

The Northern Territory Government recognises the importance of a strong regulatory framework for alcohol in the Northern Territory, to minimise the harm that alcohol causes in our community and to provide certainty for business, the public and industry.

I appreciate your interest in working with us to build a safer Territory and look forward to hearing your views.

A handwritten signature in black ink that reads "Natasha".

Hon Natasha Fyles MLA
Chief Minister
Minister for Alcohol Policy

The Three Year Review of the Liquor Act 2019

1. Introduction

The Act governs the sale, provision, service, promotion and consumption of liquor, with the purpose of minimising alcohol harm in the Northern Territory (NT). The Act is administered by the Minister for Alcohol Policy and is available on the [Northern Territory Legislation website](#).

Section 320 of the Act requires the Minister to undertake a review as soon as possible after three years from the day the Act received assent. The Act received assent on 3 September 2019.

The review will determine whether:

- the policy objectives of the Act remain valid
- the terms of the Act remain appropriate for securing those objectives.

The review will examine a wide range of information and explore views through consultation with businesses, industry groups, government and non-government agencies and the public.

A report on the outcome of the review is required to be tabled to the Legislative Assembly within 12 months following the end of the three year period (October 2023).

2. The Review Process

This Discussion Paper marks the beginning of the review led by the Alcohol Policy Coordination Unit (ACPU), CM&C. Targeted stakeholder meetings and workshops will also be undertaken as required to help further determine key issues from different perspectives.

Feedback received in response to this Discussion Paper will be taken into account by the Government as it determines the next steps in the review. The review process is outlined below.



Additionally, this review will take place concurrently with the drafting of the NT Alcohol Action Plan (the Action Plan) and will form one of the key actions described within the Action Plan. While the scope of the review is limited to the legislative and regulatory framework for liquor in the NT, the Action Plan will provide an avenue to explore other policy tools that can be used in addition to regulatory reform.

The Three Year Review of the Liquor Act 2019

3. History of the Liquor Act

Alcohol-related harm continues to be a core issue impacting the lives of Territorians. The NT has been the focus of a number of reviews and legislative actions in response to the NT's exceptionally high alcohol consumption rates and associated harm since 1978.

The Liquor Act was first introduced in 1978 following the granting of self-government to the Territory and came into effect on 12 February 1979. Its main area of alcohol policy was to restrict the physical availability of alcohol by granting communities the power to request the banning or restriction of alcohol in designated areas (now known as general restricted areas).

In 2007, the Australian Government enacted the *Northern Territory Emergency Response Act 2007 (Cth)* (the Intervention legislation) amending NT legislation including the *Liquor Act 1978*. The Intervention legislation was then later repealed in 2012 and replaced with the *Stronger Futures in the Northern Territory Act 2012 (Cth)* (the Stronger Futures Act) which continued the Australian Government's amendments to the NT's Liquor Act. In accordance with its legislative provisions the Stronger Futures Act ceased on 17 July 2022.

In March 2017, the NT Government commissioned the Alcohol Policies and Legislation Review (the Riley Review) to deliver a cohesive approach to alcohol harm reduction. The final report provided 220 recommendations on reforms in alcohol policy and legislation, with the Government taking a number of immediate actions following the release of the report.

In 2018, the NT Government released the Alcohol Harm Minimisation Action Plan 2018-19, as part of the Government's response to the Riley Review and committed to implementing the recommendations from the Riley Review, including a re-write of the *Liquor Act 1978* to incorporate harm minimisation principles.

The Act came into effect on 1 October 2019, representing one of the most significant efforts on alcohol legislative reform in the NT, and resulted in more than 70 recommendations of the Riley Review being implemented upon its commencement.

4. Objectives of the Liquor Act 2019

Section 3 provides that the primary purpose of the Act is to minimise the harm associated with the consumption of liquor in a way that recognises the public's interest in the sale, supply, service, promotion and consumption of liquor.

There are also a number of secondary purposes including:

- a. to protect and enhance community amenity, social harmony and community wellbeing through the responsible sale, supply, service, promotion and consumption of liquor
- b. to regulate the sale, supply, service, promotion and consumption of liquor in a way that contributes to the responsible development of the liquor industry and associated businesses in the Territory
- c. to facilitate the diversity of licensed premises and associated services for the benefit of communities in the Territory
- d. to regulate the sale, supply, service, promotion and consumption of liquor in a way that stimulates the tourism and hospitality industries.

5. Issues

The NT Government has already been given notice on a number of issues that stakeholders would like considered as part of this review. These issues are set out below, including where appropriate or known, the proposed amendments or positions on those issues.

However, your submission is not limited to the issues and questions set out in this Discussion Paper.

5.1. Undue and unreasonable noise

The issues raised relate to areas such as:

- defining the terms 'undue' or 'unreasonable' more clearly under section 93 of the Act as the definitions are viewed as too broad and lack any clear or defined noise measures, particularly if evidence must be provided in response to a noise complaint
- reducing the timeframes within which noise complaints can be made in order to reduce the administrative burden on licensees who must gather evidence six months after an incident or violation has occurred.

Proposed amendments may include:

- clearly defining the terms 'undue' and 'unreasonable' under section 4 of the Act
- amending section 93 of the Act to have clear and defined measurements of noise by which licensees can conduct their operations and monitor compliance, including the provision of guidelines to ensure licensees comply within reasonable volume
- establishing a mechanism by which the submission of a sound management plan forms part of a licensee's condition insofar as noise management is concerned.

Discussion Questions

- What would be considered within reasonable volume for live music, patron noise and noise deriving from a licensee's regular operations?
- What other measures could be implemented to support live music and entertainment venues while maintaining a neighbourhood's amenity?
- What should the timeframe be for submitting noise complaints?

5.2. Transfer of licences

The issues raised relates to areas such as:

- the impost placed on licensees when transferring licences. Under section 72(2) of the Act, a new application must be submitted as if the proposed transferee is applying for a new licence, within which sections 52 to 58 apply to the application
- industry raised concerns that the transfer of licence should not re-examine any aspect of the licence's operations, be required to have a public notice published or require the submission of a new licence application
- concerns raised by social services organisations state that when a licence is transferred, applications cannot be objected to on the grounds that the transferee is not a fit and proper person.

The Three Year Review of the Liquor Act 2019

Discussion Questions

- Do you believe that amendments should be made with respect to the transfer of a licence under section 72 of the Act? If so, what do you suggest?

5.3. Liquor accords

The issues raised relates to areas such as:

- the requirement for licensees to comply with a local liquor accord to which the licensee is a party to under section 134 of the Act, and that failure to do so would constitute a breach of licence conditions and result in disciplinary action
- concerns raised by industry about the administrative burden of liquor accords and the lack of resources given to coordinate all liquor accords in the NT
- that the conditions set out in the accord merely reflect the requirements for a licensee to participate as required by their licence or the Act, and not as active participants.

Proposed amendments may include:

- the requirement for licensees to join liquor accords as active and participating members
- amending the Act to require that the accord be periodically reviewed and subject to a thorough assessment and evaluation process.

Discussion Questions

- Do you believe that the terms of an accord should be considered as conditions of a licence?
- Do you believe that NT liquor accords are operating in accordance with section 133 of the Act? If not, why not?
- Do you have any other comments or suggestions regarding liquor accords, including areas for improvement?

5.4. Secondary supply of alcohol

The issue relates to detecting secondary supply of alcohol in remote communities, particularly in general restricted areas (GRAs), special restricted areas (SRAs) and interim alcohol protected areas (APAs). Unless a permit is issued, it is an offence to bring, possess, consume, sell and supply prohibited alcohol to the mentioned areas in accordance with sections 170B, 173 and 183 of the Act.

However, due to the remoteness and the high costs associated with conducting remote operations, it is not operationally feasible for police to only detect the offence once an individual has physically entered the boundary of a GRA, SRA or interim APA.

It is recommended that the penalties for secondary supply offences be increased due to a substantial rise in secondary supply of alcohol in the NT.

Proposed amendments may include:

- amending the Act to include that it is an offence to "transport liquor intending to supply" and "possess liquor intending to supply" to mirror the provision in the former Stronger Futures Act
- increasing the potential maximum penalty (currently 200 penalty units).

The Three Year Review of the Liquor Act 2019

Discussion Questions

- Do you believe that penalties for secondary supply offences should carry tougher penalties? If not, why not?
- Do you have any concerns regarding the secondary supply of alcohol in the NT? If so, what are they?

5.5. Expansion of search and seizure powers

The issues raised relates to areas such as:

- public drinking and associated anti-social behaviour, particularly the rise in the number of people drinking in public spaces
- slower response times for calls in relation to public drinking due to competing demands placed on frontline police officers (with search, seize and dispose power).

Potential amendments may include:

- amending Part 10 of the Act to allow other appointed officers such as transit officers, public housing safety officers, park rangers, council rangers and contracted licenced security officers as ex-officio inspectors with the authority to search individuals and seize any opened or unopened container that is believed to contain liquor
(It should be noted that some appointed officers including public housing safety officers and Alice Springs council rangers already have search and seizure powers under their respective acts and by-laws)
- amending section 25 of the Act 'protection from liability' to include the appointed officers and security officers as outlined above.

Discussion Questions

- Do you believe that special seizure powers should be extended to other suitably qualified officers? If not, why not?

5.6. Extension of moratorium of takeaway licences

In October 2017, the NT Government imposed a five-year moratorium on issuing new takeaway licenses, preventing new liquor licences from being granted until after 31 August 2023 or any later date if extended via regulation.

A review of the moratorium is to be undertaken after the first five years of operation. The issue relates to whether an extension of moratorium of takeaway licenses should be extended after 31 August 2023.

Discussion Questions

- Should the moratorium of takeaway licences be extended post 31 August 2023?

5.7. Risk Based Licensing model

The issue relates to the current Risk Based Licensing model which aims to rewards licensees who supply alcohol responsibly and financially penalises those who break the rules. However, the current Risk Based Licensing formula does not have a strong effect, when taken with the discount multiplier, to deter or penalise behaviours that lead to alcohol-related harm.

The Three Year Review of the Liquor Act 2019

A comparison of fees for 2021 shows that all licensees that had been subject to breaches indicate that the breach multiplier may not have resulted in a significant financial detriment to the licensee. In particular, for licences with one or two breaches.

Proposed amendments may include:

- establishing a new formula that simplifies the annual licence fee calculation and creating a relationship between the discount and breach multiplier: $BF \times V \times H \times (Br - D)$
- increasing the penalties for breaches, which provides a stronger financial disincentive to comply with the Act.

Discussion Questions

- Do you believe that penalties for breaches should carry tougher penalties? If not, why not?
- Do you have any other comments or suggestions regarding the Risk Based Licensing model, including areas for improvement?

5.8. Banned Drinker Register

The Banned Drinker Register (BDR) identifies people who are banned from buying, possessing or consuming alcohol and prevents them from purchasing at a takeaway outlet. The length of time a person is on the BDR may vary from three, six or 12 months.

The BDR is a policy initiative that aims to improve community health and safety by reducing alcohol-related harms. The provisions relating to the BDR are contained in the *Alcohol Harm Reduction Act 2017* (Alcohol Harm Reduction Act).

There is potential to strengthen the BDR through the Act and the Alcohol Harm Reduction Act, including:

- amending the Act so that when a person receives an alcohol banning notice in a high risk area, it immediately triggers a Banned Drinker Order (BDO) for a person to be placed on the BDR
- increasing the number of authorised persons who may apply to the BDR Registrar for the making of a BDO such as Transit Safety Officers and Council Rangers
- increasing the period in which police BDOs will be in force (currently a ban under a BDO made by police is only in force for a period of three months, with a breach of the ban leading to a six month ban, and further breaches resulting in a 12 month ban)
- reviewing the existing offences which trigger a BDO.

Discussion Questions

- Do you believe that amendments should be made with respect to the BDR? If so, what do you suggest?
- Do you have any other comments or suggestions regarding the BDR, including areas for improvement?

5.9. Other issues

Lastly, what other policy initiatives should the Government implement to reduce-alcohol related harm?

The Three Year Review of the Liquor Act 2019

6. Make a Submission

You are invited to provide a written submission to the review. However, your submission is not limited to the issues and questions set out in this Discussion Paper.

Public comment on this Discussion Paper will be open until 28 February 2023 and you are encouraged to provide your submission as early as possible.

Feedback can be provided by email at AlcoholPolicy@nt.gov.au or by post to:

Alcohol Policy Coordination Unit
Department of the Chief Minister and Cabinet
GPO Box 4396
Darwin NT 0801

For questions about this Discussion Paper, please contact the Alcohol Policy Coordination Unit at AlcoholPolicy@nt.gov.au.

For more information, please visit the [Alcohol Policy website](#). To read the current *Liquor Act 2019*, please visit the [Northern Territory Legislation website](#).

Note: Submissions or comments are generally subject to freedom of information processes. Your personal details will not be included or published in any report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	8.9
Title:	Incoming and Outgoing Correspondence
File Reference:	1056195
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Council is provided with items of correspondence that were received and sent during the month of January 2023.

BACKGROUND

In October 2012, Council made a decision to only table hard copy mail due to the volume, the *Local Government (General) Regulations 2021* has more clearly defined what is considered correspondence and the requirements around the record keeping.

In line with section 55(2) a Council must keep a register of correspondence referencing all correspondence addressed to, or sent by, the council or its principal member.

Correspondence matching that definition will be presented to Council in this report.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Local Government Act 2019

Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Providing Council with a list of incoming and outgoing correspondence meets the following performance objectives outlined in Pillar 6 of the *Regional Plan and Budget 2022-2023*

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
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Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted the attached items of incoming and outgoing correspondence during the month of January 2023.

ATTACHMENTS

- 1 20230124_Letter to West Arnhem Mayor_Tourist Rubbish in VDRC Region.pdf

24 January 2023

Mayor Matthew Ryan
Mayor West Arnhem Regional Council
Address: PO Box 721, Jabiru NT 0886
Via email: info@westarnhem.nt.gov.au



Victoria Daly
REGIONAL COUNCIL

Regional Office
28 Crawford Street,
KATHERINE NT 0850

PO Box 19
KATHERINE NT 0851

Telephone 08 8972 0777
Facsimile 08 8971 0856
admin@vicedaly.nt.gov.au
www.victoriadaly.nt.gov.au

Dear Mayor Ryan,

RE: Disposal of tourist rubbish in Victoria Daly region following visits to Kakadu National Park

I would like to respectfully bring to your awareness an issue currently facing Victoria Daly Regional Council (council), this being that a significant amount of tourist rubbish is being disposed of in Pine Creek following visits to Kakadu National Park which is placing pressure on council's waste management services in Pine Creek.

At an ordinary council meeting, a concerned councillor raised this matter. Following discussions, councillors requested that the matter be followed up with a letter to the Minister of Infrastructure, Planning and Logistics (letter attached). The intent of the attached letter is to open a dialogue with the Department of Infrastructure, Planning and Logistics to assist with developing some possible solutions for council.

If you would like to discuss these matters, please do not hesitate to contact me on 0429 341 336 or at Brian.Pedwell@vicedaly.nt.gov.au.

Yours faithfully,

Brian Pedwell - MAYOR
Walangeri Ward - Yarralin
Victoria Daly Regional Council
MOVING FORWARD TOGETHER

ATTACHMENT: [20230124_Letter-to-Minister-Lawler_RE_tourist-rubbish-in-VDRC](#)

24 January 2023

Hon Eva Lawler MLA
Minister for Infrastructure Planning and Logistics
Parliament House, Darwin NT 0800
GPO Box 3146, Darwin NT 0801
Via email: Minister.Lawler@nt.gov.au



Victoria Daly
REGIONAL COUNCIL

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Dear Minister,

RE: Disposal of tourist rubbish in Victoria Daly region following visits to Kakadu National Park

This letter is regarding the issues Victoria Daly Regional Council ('council') is facing with extensive litter disposal from tourists following their visits to Kakadu National Park.

Kakadu National Park covers almost 20,000 square kilometres and is one of the largest national parks in Australia. Tourists are encouraged to take rubbish with them when exiting the national park. Throughout the year, but particularly during the Northern Territory dry season, this means that rubbish makes its way to the Victoria Daly region and is often disposed of in Pine Creek.

The influx of tourist rubbish places pressure on the already limited waste management resources available to council. Rubbish bins within the community fill up and overflow with travellers passing through. Council has also received complaints of travellers disposing of rubbish in residential bins.

Council understands that conserving a National Park with such a vast area comes with its challenges. I am writing to open a dialogue with the Department of Infrastructure, Planning and Logistics to develop a solution to this ongoing issue that council faces.

My office can be contacted at executive@vicdaly.nt.gov.au with any correspondence or to make meeting arrangements.

Yours faithfully,

Brian Pedwell - MAYOR
Walangeri Ward - Yarralin
Victoria Daly Regional Council
MOVING FORWARD TOGETHER

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	9.1
Title:	Finance Report for the period ended 31 December 2022
File Reference:	1055980
Author:	Andrew Shaw, Finance Manager; Corey White, Accountant

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31 December 2022.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- (1) (a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
(b) the most recently adopted annual budget; and
(c) details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.
- (2) (a) details of all cash and investments held by the Council (including money held in trust); and
(b) the closing cash at bank balance split between tied and untied funds; and
(c) a statement on trade debtors and a general indication of the age of the debts owed to the Council; and
(d) a statement on trade creditors and a general indication of the age of the debts owed by the Council; and
(e) a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
(f) other information required by the Council.
- (5) (a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:
 - (i) the internal controls implemented by the Council are appropriate; and
 - (ii) the Council's financial report best reflects the financial affairs of the Council.

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Accounts Receivable Analysis
- Accounts Payable Analysis
- Supplier Payment Analysis
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from and including November 2022 YTD report]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, cash; and
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

Actual vs Budget Comparison - Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2022 to 31 December 2022, the first 6 months of the 2022-23 financial year. The report compares actual income and costs compared to Council's first approved budget; the finance team refer to this as "Budget R".

Total revenue

Total revenue (operational and capital) for the 6 months to December 2022 is \$25.88M. This is comprised of operational revenue \$20.40M and capital income of \$5.48M. It is important to note that this includes brought forward grant amounts of \$3.64m and \$1.09m = \$4.73m of the \$25.88m total. This \$25.88m is therefore not an average amount of income for a six-month period. Note also that as the revised budget (Bud R) is applicable as of 1 November 2022, the brought forward amounts have also been reflected in the budget.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$3.175m.
- (b) Income Operating Grants - \$10.380m, which consists of Brought Forward (B/F) Operational Grants \$3.638 m and current income allocation grants of \$6.42m and;
- (c) Income Agency and Commercial Services - \$3.192m. Some of which include:
 - Contract fee income - \$1.980m.
 - Service fee income - \$502k
 - Sales income - \$442k,
 - FAO Childcare Benefit - \$159k
 - Other Agency Income - \$101k
 - Sales Commissions Received - \$9k

Income (Internal) allocation is \$3.059m. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

Operational expenditure

Total Council operational expenditure for December YTD is \$16.574m.

Employee expenses overall are over the budget of \$9.324m by \$723k or 8%. Contract and material expenses are under the budget of \$3.592m by \$1.184m or 33%. Line items such as Contractors expenses and Material Expenses are underspent, just as they have been since July 2022.

Actual vs Budget Comparison – Capital (slide 4)

Income from capital grants and contributions is \$5.308m, increasing from \$2.366m from November, due to the addition of capital contributions which relate to the new council buildings as per the valuer's report. Income from capital grants consists of:

- (a) Capital Contributions of \$3.011m

- (b) Capital Reserve Income Allocation of \$48k
- (c) B/F capital grants to complete project works of \$1.088m
- (d) B/F capital reserve funds to complete projects of \$1.160m.

Total Capital expenditure YTD is \$3.156m and mostly relates to a reserve project to upgrade the Council office extension in Jabiru (we refer to this as Jabiru Office stage 2) along with repairs to Mala'la Road in Maningrada and Bagshaw Road in Maningrida and the purchase of 6 new Hilux's. Several assets were commissioned during December which are detailed from slide 13. Assets still "in progress" and not as yet completed total \$2.016m.

MANAGEMENT REPORT - RESULTS FOR THE FINANCIAL YEAR DECEMBER 2022 YTD

A summary of Total Council comparative income and expenditure follows:



Actuals v Budget by Reporting Group

as at 31 Dec 2022

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	3,175,004	3,164,101	10,903	0%	6,015,335	53%
62 - Income Council Fees and Charges	196,952	199,827	(2,876)	(1%)	402,284	49%
63 - Income Operating Grants	10,380,251	10,298,707	81,544	1%	17,461,733	59%
64 - Income Investments	88,513	86,989	1,524	2%	215,089	41%
65 - Income Allocation	3,059,193	2,982,248	76,945	3%	5,924,417	52%
66 - Other Income	312,272	247,851	64,421	26%	280,401	100%+
67 - Income Agency and Commercial Services	3,192,022	3,421,108	(229,085)	(7%)	7,367,185	43%
Total Operational Revenue	20,404,206	20,400,831	3,376	0%	37,666,444	54%
Operational Expenditure						
71 - Employee Expenses	10,046,333	9,323,520	722,813	8%	18,789,215	53%
72 - Contract and Material Expenses	2,407,484	3,591,532	(1,184,048)	(33%)	7,585,017	32%
73 - Finance Expenses	7,229	6,441	789	12%	12,791	57%
74 - Travel, Freight and Accom Expenses	465,395	565,110	(99,716)	(18%)	1,060,155	44%
76 - Fuel, Utilities & Communication	1,238,089	1,140,881	97,208	9%	2,275,791	54%
79 - Other Expenses	2,409,261	2,472,605	(63,343)	(3%)	5,833,625	41%
Total Operational Expenditure	16,573,791	17,100,088	(526,297)	(3%)	35,556,594	47%
Total Operational Surplus / (Deficit)	3,830,416	3,300,743	529,673	16%	2,109,850	100%+
Capital Income						
68 - Income Capital Grants and Contributions	5,307,717	2,530,203	2,777,514	100%+	2,468,107	100%+
69 - Proceeds from Sale of Assets	171,487	60,000	111,487	100%+	120,000	100%+
Total Capital Income	5,479,204	2,590,203	2,889,001	100%+	2,588,107	100%+
Capital Expense						
33 - Capital Expenditure	2,540,381	2,583,263	(42,882)	(2%)	4,687,957	54%
77 - Write Off Asset Expense	545,073	-	545,073	100%	-	100%
78 - Cost of Assets Sold	71,032	5,000	66,032	(100%)+	10,000	100%+
Total Capital Expense	3,156,486	2,588,263	568,223	22%	4,697,957	67%
Total Capital Surplus / (Deficit)	2,322,718	1,940	2,320,778	100%+	(2,109,850)	0%
Net Surplus / (Deficit)	6,153,134	3,302,683	2,850,451	86%	(0)	0%

The Management Report total surplus of \$6,153,134 above is reconciled to the profit of \$4,198,906 in the attachment titled "Profit and Loss Report-Consolidated" as follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

RECONCILIATION TO MANAGEMENT REPORT

	Total Surplus / (Deficit)	6,153,134
Add Grant Accounts (Cash basis)		
6311 Operating Grant Income Australian Govt	2,419,822	
6312 Operating Grant Income Territory Govt	5,162,355	
6319 Operating Grant Income Other	59,494	
6811 Capital Grant Income Australian Govt	-	
6812 Capital Grant Income Territory Govt	540,268	
6813 Capital Grant Income Other	-	8,181,939
Deduct Depreciation Accounts		
7511 Depreciation Expense Buildings	-	
7512 Depreciation Expense Infrastructure	-	
7513 Depreciation Expense Plant	-	
7515 Depreciation Expense Furniture and Fittings	-	
7516 Depreciation Expense Vehicles	-	
7518 Depreciation Expense - Leasehold Land	-	
7519 Depreciation Expense Roads	-	-
		8,181,939
Deduct Allocations for Reserve and Grants		
6391 Carried Forward Operational Grants	(3,637,615)	
6393 Income Allocation Operational Grants	(6,742,636)	
6871 Capital reserve Allocation	(48,481)	
6891 Carried Forward Capital Grants	(1,087,544)	
6893 Income Allocation Capital Grants	-	
6895 Brought Forward Capital Reserve balance	(1,160,271)	(12,676,548)
Add Capital Work In Progress Accounts		
3321 Capital Expense Purchase Buildings	-	
3322 Capital Expense Construct Buildings	282,974	
3331 Capital Expenses Purchase/Construct Infrastructure	-	
3332 Capital Expense Upgrade Infrastructure	523,188	
3341 Capital Expense Purchase Vehicles	308,419	
3362 Capital Expenses Upgrade Plant and Equipment	38,605	
3361 Capital Purchase Furniture Fittings and Office Equipment	61,963	
3371 Capital Expense Purchase Plant	252,030	
3382 Capital Expense Construct/Upgrade Roads	1,073,203	2,540,381
		(10,136,167)
Reconciled to Profit and Loss Statement		4,198,906

CORE SERVICES – UNTIED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$9.811m being over budget by \$343k. \$199k of this variance relates to the internal charge for the Contract Administration Fee (which will tend towards nil over the remainder of the year).

Income from rates and charges (general, sewerage and water, domestic waste and animal control) is \$3.175m. The summary below shows that Employee expenses are over budget by 11%.

A summary of the month's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Untied

as at 31 Dec 2022

Description	CORE SERVICES UNTIED					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
Operational Revenue							
61 - Income Rates and Charges	3,175,004	3,164,101	10,903	0%	🟢	6,015,335	53%
62 - Income Council Fees and Charges	182,789	181,827	962	1%	🟢	366,284	50%
63 - Income Operating Grants	3,220,521	3,194,648	25,873	1%	🟢	6,349,297	51%
64 - Income Investments	88,513	86,989	1,524	2%	🟢	215,089	41%
65 - Income Allocation	2,794,855	2,509,956	284,899	11%	🟢	4,979,833	56%
66 - Other Income	276,783	244,047	32,736	13%	🟢	274,098	100%+
67 - Income Agency and Commercial Services	72,715	86,267	(13,552)	(16%)	🟡	174,404	42%
Total Operational Revenue	9,811,180	9,467,836	343,345	4%	🟢	18,374,339	53%
Operational Expenditure							
71 - Employee Expenses	6,209,785	5,615,967	593,817	11%	🔴 !	11,352,532	55%
72 - Contract and Material Expenses	1,326,619	1,408,195	(81,576)	(6%)	🟢	2,828,023	47%
73 - Finance Expenses	3,679	2,750	929	34%	🟡	5,530	67%
74 - Travel, Freight and Accom Expenses	322,655	349,703	(27,049)	(8%)	🟢	663,654	49%
76 - Fuel, Utilities & Communication	975,681	876,353	99,328	11%	🔴	1,749,128	56%
79 - Other Expenses	1,331,961	1,409,677	(77,716)	(6%)	🟢	2,765,227	48%
Total Operational Expenditure	10,170,379	9,662,646	507,733	5%	🔴	19,364,094	53%
Total Operating Surplus / (Deficit)	(359,199)	(194,810)	(164,388)	(84%)	🔴	(989,755)	36%
Capital Income							
68 - Income Capital Grants and Contributions	3,011,420	-	3,011,420	100%	🟢 !	-	100%
69 - Proceeds from Sale of Assets	171,487	60,000	111,487	100%+	🟢	120,000	100%+
Total Capital Income	3,182,907	60,000	3,122,907	100%+	🟢	120,000	100%+
Capital Expense							
33 - Capital Expenditure	39,989	38,605	1,384	4%	🟡	38,605	100%+
77 - Write Off Asset Expense	545,073	-	545,073	100%	🔴 !	-	100%
78 - Cost of Assets Sold	71,032	5,000	66,032	(100%)+	🟡	10,000	100%+
Total Capital Expense	656,094	43,605	612,489	100%+	🔴	48,605	100%+
Total Capital Surplus / (Deficit)	2,526,813	16,395	2,510,418	100%+	🟢	71,395	100%+
Net Surplus / (Deficit)	2,167,614	(178,415)	2,346,029	100%+	🟢	(918,359)	0%

CORE SERVICES – TIED FUNDING

Activities here include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1 and 2), DIPL funds for roads, Road to Recovery work, Maningrida oval upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current grant income allocations and **B/F Operational grants totalling \$2.142m for the year**. These include:

- (a) 2178 – Local Authority Projects (not yet allocated / commenced) of \$1.213m
- (b) 2230 – Oval Upgrade – Maningrida of \$277k
- (c) 2330 – LRCI Phase 1 and 2 – Malabam Road, Maningrida \$534k.
- (d) 2352 – WaRM – Waste and Resource Management of \$85k
- (e) various smaller grants of \$32k

Employee costs are \$20k above budget for the six months YTD; whilst Contract & Material expenditure is only 34% of budget for the YTD.

A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Tied

as at 31 Dec 2022

Description	CORE SERVICES TIED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
62 - Income Council Fees and Charges	-	-	-	-	-	0%
63 - Income Operating Grants	3,105,065	2,944,034	161,031	5%	4,253,123	73%
66 - Other Income	-	-	-	-	-	0%
Total Operational Revenue	3,105,065	2,944,034	161,031	5%	4,253,123	73%
Operational Expenditure						
71 - Employee Expenses	463,441	443,897	19,543	4%	887,795	52%
72 - Contract and Material Expenses	158,064	657,275	(499,211)	(76%)	1,172,972	13%
74 - Travel, Freight and Accom Expenses	42,478	28,856	13,622	47%	27,375	100%+
76 - Fuel, Utilities & Communication	6,185	5,053	1,133	22%	10,106	61%
79 - Other Expenses	412	2,332	(1,920)	(82%)	4,553	9%
Total Operational Expenditure	670,580	1,137,413	(466,833)	(41%)	2,102,800	32%
Total Operating Surplus / (Deficit)	2,434,485	1,806,621	627,864	35%	2,150,323	100%+
Capital Income						
68 - Income Capital Grants and Contributions	1,073,099	1,244,909	(171,810)	(14%)	1,244,909	86%
Total Capital Income	1,073,099	1,244,909	(171,810)	(14%)	1,244,909	86%
Capital Expense						
33 - Capital Expenditure	1,524,307	1,840,369	(316,062)	(17%)	3,475,064	44%
Total Capital Expense	1,524,307	1,840,369	(316,062)	(17%)	3,475,064	44%
Total Capital Surplus / (Deficit)	(451,208)	(595,460)	144,252	24%	(2,230,155)	20%
Net Surplus / (Deficit)	1,983,277	1,211,161	772,116	64%	(79,832)	0%

COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial nature or a community nature. These include services such as Childcare, Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net surplus of \$164k was generated for the year to date, which is \$340k behind budget. Commercial services income is under budget by \$109k, whilst Contract and Grant Administration expenses are over budget by \$89k, however this will net to nil in future months. Employee expenses are over budget by \$67k and contract & material expenses are over budget by \$29k.

A summary of the year's comparative income and expenditure is shown below.

WEST ARNHEM REGIONAL COUNCIL		Actuals v Budget - Commercial Services				
as at 31 Dec 2022		COMMERCIAL SERVICES				
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
62 - Income Council Fees and Charges	14,162	18,000	(3,838)	(21%)	36,000	39%
63 - Income Operating Grants	21,000	21,000	-	-	42,000	50%
65 - Income Allocation	85,642	110,694	(25,052)	(23%)	221,387	39%
66 - Other Income	-	1,304	(1,304)	(100%)	1,304	0%
67 - Income Agency and Commercial Services	3,040,636	3,149,540	(108,904)	(3%)	6,822,181	45%
Total Operational Revenue	3,161,440	3,300,538	(139,097)	(4%)	7,122,672	44%
Operational Expenditure						
71 - Employee Expenses	1,640,893	1,573,559	67,335	4%	3,148,014	52%
72 - Contract and Material Expenses	592,745	563,529	29,216	5%	1,638,193	36%
73 - Finance Expenses	3,551	3,691	(140)	(4%)	7,261	49%
74 - Travel, Freight and Accom Expenses	51,986	61,494	(9,508)	(15%)	111,631	47%
76 - Fuel, Utilities & Communication	115,113	116,094	(980)	(1%)	232,555	49%
79 - Other Expenses	581,941	477,944	103,998	22%	908,846	64%
Total Operational Expenditure	2,986,229	2,796,309	189,920	7%	6,046,500	49%
Total Operating Surplus / (Deficit)	175,211	504,228	(329,018)	(65%)	1,076,372	16%
Capital Income						
Total Capital Income	-	-	-	-	-	0%
Capital Expense						
33 - Capital Expenditure	11,385	-	11,385	100%	-	100%
Total Capital Expense	11,385	-	11,385	100%	-	100%
Total Capital Surplus / (Deficit)	(11,385)	-	(11,385)	(100%)	-	100%
Net Surplus / (Deficit)	163,825	504,228	(340,403)	(68%)	1,076,372	15%

COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$4.291M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$2.740m, which is 21% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.

Description	COMMUNITY SERVICES				
	Actuals YTD	Budget YTD	Variance	%	Annual Budget
Operational Revenue					
63 - Income Operating Grants	4,033,665	4,139,025	(105,360)	(3%)	6,817,312
65 - Income Allocation	178,696	361,599	(182,902)	(51%)	723,197
66 - Other Income	-	2,500	(2,500)	(100%)	5,000
67 - Income Agency and Commercial Services	78,671	185,300	(106,629)	(58%)	370,600
Total Operational Revenue	4,291,031	4,688,423	(397,392)	(8%)	7,916,110
Operational Expenditure					
71 - Employee Expenses	1,732,214	1,690,097	42,117	2%	3,400,875
72 - Contract and Material Expenses	330,055	914,732	(584,677)	(64%)	1,898,029
74 - Travel, Freight and Accom Expenses	47,525	125,057	(77,532)	(62%)	257,495
76 - Fuel, Utilities & Communication	141,108	143,381	(2,272)	(2%)	284,003
79 - Other Expenses	489,095	581,543	(92,448)	(16%)	2,153,889
Total Operational Expenditure	2,739,998	3,454,810	(714,812)	(21%)	7,994,291
Total Operating Surplus / (Deficit)	1,551,034	1,233,613	317,420	26%	(70,181)
Capital Income					
68 - Income Capital Grants and Contributions	14,445	7,223	7,223	100%	14,445
Total Capital Income	14,445	7,223	7,223	100%	14,445
Capital Expense					
33 - Capital Expenditure	16,886	14,445	2,441	17%	14,445
Total Capital Expense	16,886	14,445	2,441	17%	14,445
Total Capital Surplus / (Deficit)	(2,441)	(7,223)	4,782	66%	-
Net Surplus / (Deficit)	1,548,593	1,226,390	322,202	26%	(70,181)

Cash In vs Cash Out (slide 6)

Overall, net cash decreased \$1.853m from \$9.164m in November to \$7.311m in December.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS	
for the period ended 31 December 2022	
	31 December 2022
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	4,692,191
Receipts from user charges & fees	324,205
Interest received	37,191
Operating Grants & contributions	5,476,176
Other operating receipts	3,429,325
	13,959,087
<i>Payments</i>	
Payments to employees	(8,952,505)
Payments for materials & contracts	(3,593,442)
Payments of interest	(7,229)
Other operating payments	(2,803,162)
	(15,356,339)
Net Cash Flows provided by/(used in) the Operating Activities	(1,397,252)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	540,268
Proceeds from sale of assets	171,487
	711,755
<i>Payments</i>	
Purchase of assets	(1,979,932)
Disposal of assets (write off)	-
	(1,979,932)
Net Cash Flows (used in) the Investing Activities	(1,268,177)
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	(2,665,429)
Cash at Beginning of Reporting Period - 1 Jul 2022	9,976,318
Cash at End of Reporting Period	7,310,890

SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$1,028,769 as per the table below.

Cash at Bank - Operational Account	323,845
Cash at Bank - Cash at Bank Business Maningrida PO	175,986
Cash at Bank – Business Maxi Account	139
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	24,483
Trust Account	25,410
Cash at Bank - Grant Trust Account	1,275
Cash at Bank - Traditional Credit Union	4,747
Cash on Hand General - Cash Floats in Communities	4
Traditional Credit Union - Shares	
Term Deposits	6,755,000
Total Cash and Investments	7,310,890
Less Restricted Cash included further below	6,282,121
Balance Remaining	1,028,769

Term Deposits (slide 7)

Total investments decreased by \$500k from \$7.255m in November to \$6.755m in December. Total current investments are broken down into 16 individual investments as listed in the table below. The investments listed below are held for a term on average of 241 days and generate interest income for Council. Council has deposits falling due to reinvest, or to bring back to bank and use (on average) every two weeks. Investments are generally held with NAB as their rates are presently much more competitive than Westpac. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Oct 2022 Expenditure	Nov 2022 Expenditure	Dec 2022 Expenditure
5265.00 - Network Upgrade : Region	-	-	-\$25,000
5276.00 - Purchase Isuzu Dmax Utility - Darwin	-	\$52,194	
5287.00 - Replace Executive Vehicle Toyota Prado - COO	-	-	
5277.01 - Purchase Ride on Mower - Gunbalanya	-	\$52,194	
5271.01 - Purchase Isuzu Dmax Utility - Gunbalanya	-	-	
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	
5247.02 - Replace Tiles and Dive Blocks Swimming Pool Jabiru	-	-	
5272.02 - Purchase Isuzu Dmax Utility - Jabiru	-	\$52,194	
5277.02 - Purchase Ride on Mower - Jabiru	-	-	
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-	-\$21,400	
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-	-	
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	-	\$144,055	
5258.03 - Purchase Hino Garbage Compactor Maningrida	-	-	
5273.03 - Purchase Isuzu Dmax Utility - Maningrida	-	\$52,194	
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	-	
5274.04 - Purchase Isuzu Dmax Utility - Minjilang	-	\$52,194	
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	-	-	
5280.04 - Purchase Ride on Mower - Minjilang	-	-	
5275.05 - Purchase Isuzu Dmax Utility - Warruwi	\$7,335	-	
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	-	\$94,093	
5206.05 - Council Contribution - Ablution Block - Warruwi	-	-	
5275.05 - Purchase Isuzu Dmax Utility - Warruwi	-	\$52,194	
5277.05 - Purchase Ride on Mower - Warruwi	-	-	
4284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	
	\$7,335	\$529,910	-\$25,000

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Expend. to 30 Jun 2021	Expenditure FY2021-22	Expenditure to date FY2022-23	Balance as at 31.12.2022
5265.00 – Network Upgrade: Region	11,643	FY22/23	-	-	13,357	25,000
5276.00 – Toyota Hilux Utility – Darwin	55,000	FY 21/22	-	-	(52,194)	2,806
5287.00 - Toyota Prado - COO	65,768	FY 21/22	-	(65,768)	-	-
SUB-TOTAL FOR REGION:	132,411		-	(65,768)	(38,836)	27,806
5277.01 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5271.01 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5294.01 – Concrete Stand for Diesel Tank	70,000	FY 22/23	-	-	-	70,000
SUB-TOTAL FOR GUNBALANYA:	155,078		-	(30,078)	(52,194)	72,806
5272.02 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5278.02 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	-	(1,406)	(173,294)	-
SUB-TOTAL FOR JABIRU:	259,778		-	(31,483)	(225,488)	2,806
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,380)	(467)	(344,401)	752
5258.03 - Hino Garbage Compactor	248,702	FY 20/21	-	(248,702)	-	-
5273.03 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5279.03 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
5293.03 – Maningrida Oval Contractors	47,800	FY 22/23	-	-	-	47,800
SUB-TOTAL FOR MANINGRIDA:	746,502		(14,380)	(249,169)	(396,595)	86,358
5274.04 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5280.04 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
SUB-TOTAL FOR MINJILANG:	90,000		-	-	(52,194)	37,806
5281.05 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5284.05 - Isuzu Russ Garbage Compactor	7,335	FY 21/22	-	-	(7,335)	-
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(21,791)	(154,682)	(94,093)	59,435
5275.05 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
SUB-TOTAL FOR WARRUWI:	422,413		(21,791)	(184,760)	(153,622)	62,241
Capital Reserve Balance	1,806,182		(36,171)	(561,258)	(918,929)	289,824

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.

Description		RESERVE FUND PROJECTS				
		Actuals YTD	Budget YTD	Variance	%	Annual Budget
Operational Revenue						
66 - Other Income		35,489	-	35,489	100%	100%
Total Operational Revenue		35,489	-	35,489	100%	100%
Operational Expenditure						
72 - Contract and Material Expenses		-	47,800	(47,800)	(100%)	0%
74 - Travel, Freight and Accom Expenses		751	-	751	100%	100%
79 - Other Expenses		5,853	1,109	4,743	(100%)+	100%+
Total Operational Expenditure		6,604	48,909	(42,305)	(86%)	14%
Total Operating Surplus / (Deficit)		28,885	(48,909)	77,795	100%+	0%
Capital Income						
68 - Income Capital Grants and Contributions		1,208,753	1,278,071	(69,319)	(5%)	100%
Total Capital Income		1,208,753	1,278,071	(69,319)	(5%)	100%
Capital Expense						
33 - Capital Expenditure		947,813	689,843	257,970	37%	82%
Total Capital Expense		947,813	689,843	257,970	37%	82%
Total Capital Surplus / (Deficit)		260,939	588,228	(327,289)	(56%)	100%+
Net Surplus / (Deficit)		289,824	539,319	(249,494)	(46%)	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$12.971M. This is either from B/F balances from last year, 2021-22, or received this year. Expenditure for December YTD for these projects is \$6.979M, and \$5.992M remains to be spent.

There are 45 current funding streams included in the table below. The net movement in restricted assets from November to December was (a) Internal restrictions (capital reserve) – down by \$114k, and (b) External restrictions (grant funding) – down by \$965k.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2022-2023	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31 December 2022
2070 - Indigenous Jobs Development Funding - DHCD	794,000	397,000	(407,492)	(10,492)
2178 - Local Authorities Community Project Income	1,838,039	1,213,013	(243,808)	969,205
2230 - Oval Upgrade Maningrida	277,381	277,381	(241,439)	35,942
2330 - LRCI Phase 1 and 2 - Malabam Road - Maningrida	533,924	1,074,437	(236,039)	838,399
2336 - COVID Safe Australia Day LED Screen	301	301	-	301
2352 - WaRM - Waste and Resource Management	85,345	85,345	(49,494)	35,851
2353 - R2R - Malala Road (non gazetted) Maningrida - From Lo	-	(171,810)	-	(171,810)
2359 - Mala'la Rd - Maningrida - DIPL \$1m	1,000,000	1,000,000	(95,453)	904,547
2370 - Community Road Safety Education	11,000	11,000	-	11,000
2371 - LGIP - Towards purchase of Rubbish Compactor - Warru	162,000	162,000	(162,000)	-
2373 - Preparing Australian Communities - LED Screens	82,909	82,909	(25,778)	57,131
2374 - CBF - Jabiru Library Upgrade	15,892	15,892	(15,273)	619
3137 - BBQ Trailer - Community Benefit Fund	10,367	10,367	-	10,367
TOTAL CORE SERVICES-TIED	4,811,158	4,157,836	(1,476,776)	2,681,060
3001 - Home Care Packages Program (HCP)	269,369	135,660	(129,442)	6,218
3003 - NT Jobs Package - Aged Care	809,203	477,643	(374,377)	103,266
3004 - Night Patrol	1,095,296	569,253	(567,957)	1,296
3011 - Safety and Wellbeing - Sport and Recreation	562,445	297,445	(197,781)	99,664
3012 - Remote Sport Program	354,715	354,715	(101,901)	252,815
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	44,676	44,676	(16,647)	28,030
3028 - Manage Creche	1,016,798	768,510	(373,723)	394,787
3040 - Children and Schooling - Youth	615,777	350,110	(187,380)	162,731
3070 - Australia Day Grant	25,000	3,000	-	3,000
3073 - Long Day Care Toy & Equipment Grant Program	1,452	1,452	-	1,452
3087 - Women's Safe House : Gunbalanya	552,266	332,041	(214,159)	117,882
3118 - Worker and Wellbeing Fund	6,675	6,675	-	6,675
3119 - Boundless possible Instagram Campaign	400	400	-	400
3120 - Domestic Family & Sexual Violence Program	163,846	107,957	-	107,957
3121 - Mental Health and Suicide and Suicide Prevention awa	51,337	51,337	(7,200)	44,137
3122 - COVID-19 Domestic and Family Response	43,430	43,430	(11,241)	32,189
3125 - Night Patrol Covid-19 Booster Program	70,620	70,620	-	70,620
3126 - Territory Day Community Grant	631	631	-	631
3127 - Aged Care Transitional Support	51,910	51,910	-	51,910
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (133,189	66,759	(55,811)	10,947
3133 - Youth Mobile Gym Program - Maningrida	2,000	2,000	(1,240)	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	-	66,666
3135 - E-Tools - Commonwealth Home Support Program (CHS	966,303	647,141	(50,683)	596,457
3138 - Safe house Paint and Furniture : Gunbalanya	3,655	3,655	(2,901)	754
3139 - Flexible Support Packages and COVID-19 Service Delive	79,666	79,666	(453)	79,213
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	20,747	20,747	(5,823)	14,924
3143 - Culture school Holiday Activities in Maningrida	2,000	2,000	(1,424)	576
3145 - Celebrating Aboriginal Culture (Australia Day)	-	5,000	-	5,000
TOTAL COMMUNITY SERVICES	7,011,205	4,562,232	(2,300,143)	2,262,089
Grants Commission-FAA General Purpose	1,436,571	1,247,986	(718,286)	529,701
Grants Commission-FAA Roads	1,322,726	1,180,810	(661,363)	519,447
NT Operational	3,645,000	1,822,500	(1,822,500)	-
TOTAL UNTIED GENERAL PURPOSE	6,404,297	4,251,296	(3,202,149)	1,049,148
Total	18,226,661	12,971,364	(6,979,067)	5,992,297

Statement of Working Capital (slides 11-12)

Total current assets decreased by \$0.897m from \$5.137m in November to \$4.239m in December. The movement in current asset items is mainly due to the large decrease in the amount of cash on hand.

Cash and cash equivalents decreased by \$845k and is due to:

- (a) A decrease in cash at bank (including term deposits) of \$1.853m and;
- (b) A decrease in restricted cash of \$1.008m.

Total current liabilities decreased by \$0.501m from \$6.571m in November to \$6.070m in December, mostly due to the decrease of \$0.402m in 'Trade and Other Payables'. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) decreased from -\$1.435m in November to -\$1.761m in December, as the net result of the movements noted above. The current ratio decreased from 0.78 to **0.70**, as at 31 December 2022. This calculation is also shown in the presentation slide 11.

	NOVEMBER	DECEMBER	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	\$1,873,347	1,028,769	-\$844,578	45%
Trade and Other Receivables	\$1,690,602	1,585,333	-\$105,268	-6%
Inventories (fuel and post office)	\$160,961	160,972	\$11	0%
Prepayments and Other	\$1,411,928	1,464,870	\$52,942	4%
TOTAL CURRENT ASSETS	\$5,136,837	\$4,239,944	-\$896,893	-17%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$1,239,720	837,497	-\$402,223	-32%
Provisions	\$2,007,378	1,986,152	-\$21,226	-1%
Other Liabilities	\$3,324,382	3,246,840	-\$77,542	-2%
TOTAL CURRENT LIABILITIES	\$6,571,480	6,070,490	-\$500,991	-8%
NET CURRENT ASSETS (Working Capital)	-\$1,434,643	-\$1,830,546	-\$395,902	28%
CURRENT RATIO	0.78	0.70	-0.08	-11%

Slide 12 of the presentation is an additional slide that excludes funds WARC has voluntarily restricted.

Asset Additions and Additions to existing assets (slide 13-17)

Capital expenditure to December YTD is \$2.540m. Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets to December YTD is \$0.560m, whilst the Assets still “in progress” and not as yet completed total \$2.017m.

Rates and Charges (No graphical slide)

Rates receivable is \$0.536m as at 31 December 2022

Location	Rates as at 31st December				
	Arrears \$	2022/23 LEVY \$	Interest \$	Balance Payable \$	Current Payment Plans \$
ARNHEMLAND	7,445	8,940	-	16,385	-
GUNBALANYA	2,310	34,826	-	37,136	-
JABIRU	(1,286)	426,200	-	424,914	-
MANINGRIDA	-	42,307	-	42,307	-
MINJILANG	-	(576)	-	(576)	-
WARRUWI	3,855	12,078	-	15,933	-
	12,323	523,774	-	536,098	-

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 18-19)

Recurrent Payments: includes Operational supplier-related costs, with top five largest being Jardine Lloyd Thompson (JLT), PowerWater, CouncilBiz, Australia Post - Maningrida LPO and Puma Energy.

Non Recurrent Payments: generally the largest spending here is for Council’s capital acquisitions. The top five include: City Earthmoving, DEC Installations, Bridge Toyota, TB Constructions and Northern Projects.

Debtors (slide 20)

Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor	Outstanding	Outstanding	Ageing Dissection - Top 5				
			As at EoM	% of Total	Current	> 30 days	> 60 days
310 Power and Water Corporation	193,242	43%	193,242		-	-	917
715 Department of Infrastructure,	112,044	25%	59,320	23,423	0	29,301	
Various NDIS Clients-Service Charges	106,289	24%	-4,605	20,890	8,267	81,737	
1431 Department of Climate Change,	10,029	2%	10,029	-	-	-	
1375 Warnbi Aboriginal Corporation	12,090	3%	-	1,410	2,130	8,550	
TOTAL	433,693	97%	257,068	45,723	10,397	120,505	
Remaining Debtors	13,543	3%	- 13,287	6,046	5,174	15,610	
TOTAL DEBTORS AS AT 31st December 2022	447,236	100%	243,781	51,769	15,570	136,116	

Movement of the total value of debtors for the past year follows:

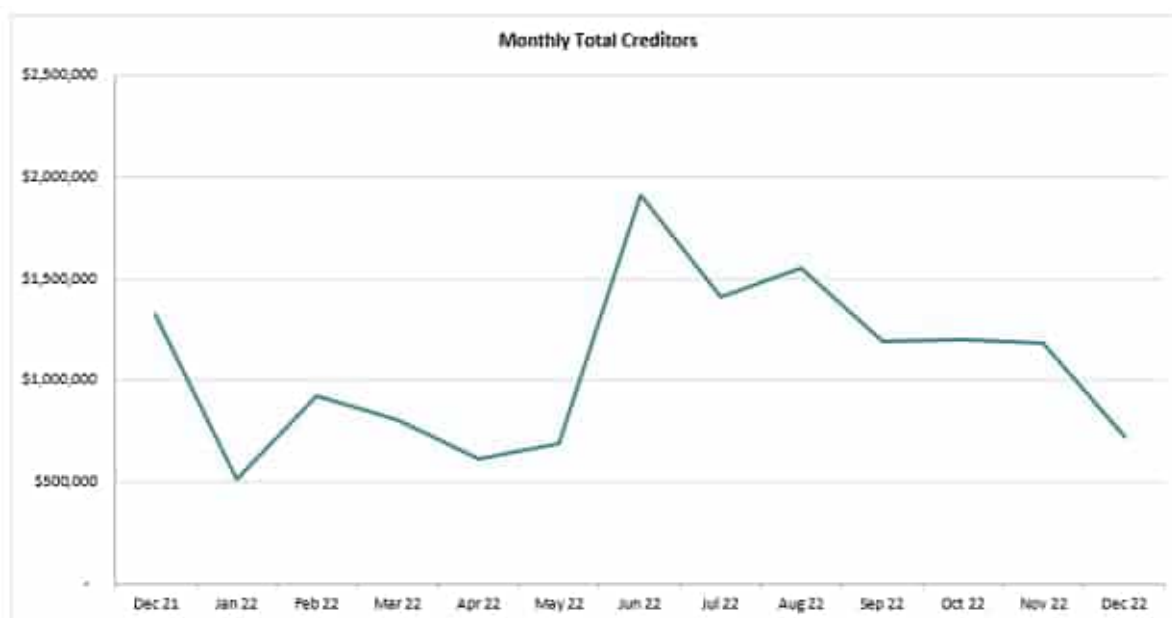


Trade Creditors (slide 21)

Age Analysis - Summary Report - TOP 5 CREDITORS

Credito No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
12106	Australian Tax Office - PAYG Only	135,854	40%	135,854	-	-	-
11590	Statewide Superannuation	135,718	40%	135,718	-	-	-
13866	TB Construction NT Pty Ltd	42,600	12%	42,490	-	110	-
13804	Response Services Employment &	45,657	13%	45,657	-	-	-
13696	DEC Installations	23,571	7%	-	23,571	-	-
TOTAL		383,400	112%	359,719	23,571	110	-
Remaining Creditors		341,108	100%	165,820	67,125	27,604	80,560
TOTAL CREDITORS AS AT 31st December 2022		724,508	212%	525,538	90,696	27,714	80,560

The movement of the total value of creditors for the past year follows:



LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period from 31 October to 31 December 2022 are listed below:

LPO:	Amount:	Comment
Jabiru	\$2,192.52 shortfall	
Maningrida	\$0.20 positive	
Gunbalanya	\$1,095.24 shortfall	This shortfall relates to pre-31 October 2022
Total	\$3,370.15 shortfall	

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
-----------------	--

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council approve the Financial Management Report for the period ending 31 December 2022.

ATTACHMENTS

- 1 Profit and Loss Report-Consolidated - December 2022.pdf
- 2 Balance Sheet - December 2022.pdf
- 3 Graphical Finance Presentation - December 2022.pdf
- 4 Monthly Financial Report Form - December 2022.pdf
- 5 CEO Certification - Monthly Finance Report 31.12.22.pdf
- 6 AP Age Analysis - Summary Report as at 31.12.22.pdf
- 7 AR Age Analysis Summary Report - December 2022.pdf
- 8 Top 10 Suppliers - December 2022.pdf

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**West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st December**

	December		Year To Date		Full Year Budget
	Actual	Budget	Actual	Budget	
OPERATING REVENUE					
Income Rates and Charges					
6111 General Rate Income Base	187,521	188,570	1,137,913	1,011,419	2,022,837
6121 Sewerage Charges Income Base	60,907	59,708	365,623	355,250	716,500
6131 Water Charges Income Base	161,000	148,303	913,999	890,287	1,780,593
6141 Domestic Waste Charge Income Base	102,473	108,640	814,830	651,994	1,303,788
6143 Commercial Waste Charge Income	11,507	0	89,043	0	0
6151 Animal Control - Special Rate	12,267	0	73,587	0	0
Sub Total	535,706	485,310	3,175,004	2,911,859	5,823,718
Income Council Fees and Charges					
6211 License and Permit Fee Income	0	208	631	1,250	2,500
6213 Animal Registration Fee Income	53	208	456	1,250	2,500
6221 Council Fees and Charges Income	2,981	7,497	29,579	44,980	89,960
6222 Fines and Penalties Income	0	8	0	50	100
6223 Property Lease and Rental Fee Income	6,454	2,407	28,012	14,444	28,889
6225 Equipment Hire Income	4,190	10,407	17,483	62,440	124,880
6226 Landfill Tipping Fee Income	1,473	5,937	117,127	35,625	71,249
6229 Other User Charge Income	3,884	125	3,684	750	1,500
Sub Total	18,754	26,798	196,952	160,789	321,578
Income Operating Grants					
6311 Operating Grant Income - Australian Government	135,173	75,956	2,419,822	1,761,469	3,522,995
6312 Operating Grant Income - Territory Government	5,000	0	5,162,355	3,433,124	7,309,416
6319 Operating Grant Income - Other	3,000	0	59,494	0	3,000
6391 Brought Forward Operational Grants	0	0	3,637,615	1,277,179	1,277,179
6392 Brought Forward Grants Offset	0	0	(3,636,143)	0	0
6393 Income Allocation Grants	1,097,167	902,701	6,742,636	5,416,205	10,635,411
6394 Income Allocation Grants OFFSET	(1,097,167)	(802,701)	(6,744,110)	(5,416,205)	(10,635,411)
Sub Total	143,173	75,956	7,641,670	6,471,801	12,112,590
Income Investments					
6411 Interest Income General Operating	0	100	0	800	1,200
6412 Interest Income from Investments	20,729	16,210	88,513	97,261	184,523
Sub Total	20,729	16,310	88,513	97,861	185,723

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st December

	Actual	December Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
Sub Total	43,388	31,250	12,138	109,882	187,500	(77,618)	375,000
Income Commercial Services	468,705	381,221	87,484	3,082,140	2,204,038	788,102	4,745,165
Income Capital Grants and Contributions							
8811 Capital Grant Income - Australian Government	0	270,000	(270,000)	0	606,026	(606,026)	606,026
8812 Capital Grant Income - Territory Government	0	0	0	540,268	0	540,268	0
8822 Capital Contributions	0	0	0	3,011,420	0	3,011,420	0
8871 Capital Reserve Income Allocation	(89,319)	0	(89,319)	48,481	1,220,000	(1,171,519)	1,220,000
8872 Capital Reserve Income Allocation - OFFSET	89,319	0	89,319	(48,481)	0	(48,481)	0
8891 Brought Forward Capital Grants	0	0	0	1,087,544	0	1,087,544	0
8892 Brought Forward Capital Grants Offset	0	0	0	(1,087,544)	0	(1,087,544)	0
8893 Income Allocation Capital Grants	0	102,169	(102,169)	0	613,013	(613,013)	613,013
8894 Income Allocation Capital Grants OFFSET	0	(102,169)	102,169	0	(613,013)	613,013	(613,013)
8895 Brought Forward Capital Reserve balance	0	0	0	1,160,271	0	1,160,271	0
8896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(1,160,271)	0	(1,160,271)	0
Sub Total	0	270,000	(270,000)	3,551,688	1,906,026	1,645,662	1,906,026
Proceeds from Sale of Assets							
6914 Proceeds from Sale Plant	37,273	4,000	33,273	37,273	24,000	13,273	46,000
6917 Proceeds from Sale Motor Vehicles	134,214	0	134,214	134,214	70,909	63,305	70,909
Sub Total	171,487	4,000	167,487	171,487	94,909	76,578	116,909
Total Operating Revenue	1,896,716	1,752,759	143,957	21,388,801	16,908,066	4,480,735	31,175,875

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**West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
Periodical Report - Ending 31st December**

	Actual	December Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING EXPENDITURE							
Employee Expenses	1,873,490	1,493,389	(380,091)	10,046,333	8,964,481	(1,081,852)	17,928,963
Contract and Material Expenses	282,695	317,297	34,602	2,035,736	1,919,351	(116,385)	3,984,575
Finance Expenses	789	944	155	7,229	5,663	(1,566)	11,326
Travel, Freight and Account Expenses	65,708	69,362	3,654	485,395	428,062	(57,332)	855,513
Fuel, Utilities & Communication	257,115	184,604	(92,511)	1,230,089	990,204	(239,885)	1,999,941
Write Off Asset Expense	0	0	0	545,073	0	(545,073)	0
Cost of Assets Sold	71,032	0	(71,032)	71,032	0	(71,032)	0
Corporate Expenses	433,691	345,761	(87,930)	2,601,723	2,100,953	(500,770)	4,112,420
System and Network Expenses	20,808	21,667	(8,241)	179,287	130,000	(49,287)	299,000
Total Operating Expenditure	3,014,417	2,413,022	(601,395)	17,189,896	14,546,714	(2,643,182)	29,069,737
Net Surplus / (Deficit) - Rev Exp Only:	(1,117,701)	(660,263)	(457,438)	4,198,905	2,361,352	1,837,554	2,106,138
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0
Net Surplus / (Deficit) - incl. Allocations:	(1,117,701)	(660,263)	(457,438)	4,198,905	2,361,352	1,837,554	2,106,138

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West Arnhem Regional Council Balance Sheet Report As at Period Ending - 31st December

As at December
Actual**Current Assets**

		As at December Actual
Cash		
1111	Cash at Bank Operational General 035-302 133269	323,845
1114	Cash at Bank Community LPD Account 035-308 188814	175,886
1121	Cash at Bank Trust 1 a/c 035308 149612	24,483
1131	Cash at Bank Trust 1 a/c 035308 149612	25,410
1138	Cash at Bank TCU #73090	1,275
1141	Cash on Hand General	4,747
Cash Sub Total		655,747
Investments		
1211	Investments	6,755,000
1221	Traditional Credit Union - Shares	4
1201	Waldpac Max (Direct A/C No: 100) 0/0	130
Investments Sub Total		6,755,143
Receivables		
1311	Receivables Rates General, Sewerage and Waste Charges	530,098
1331	Receivables Water Rates	302,089
1341	Receivables Payroll General	46
1361	GST Receivable	229,912
1362	Fuel Tax Credit Receivable	9,154
1301	Receivables Trade Debtors	447,236
1304	Receivables Misc	196
1397	Cleaning Account - Salary Sacrifice	(57)
Receivables Sub Total		1,685,270
Inventory		
1411	Inventory Fuel and Oil General	73,020
1431	Inventory Other Materials	13,811
1461	Inventory Control	60,876
1481	Security Deposits Lodged	13,264
Inventory Sub Total		160,972
Prepayments		
1591	Prepaid Expenses - Other General	531,381
1562	Accrued Income - Interest	69,929
1595	Accrued Income - Contracts	38,384
1599	Accrued Income - General	820,166
Prepayments Sub Total		1,460,870
Total Current Assets		10,522,002

Non Current Assets

Acquisition of Assets		
3111	Acquisition and Disposal of Land	688,500
3113	Acquisition Right of Use Section 19 Leases	5,153,323
3114	Acquisition Right of Use Jabiru Town Sub Leases	2,213,355
3121	Acquisition and Disposal of Buildings	35,001,610
3122	Accumulated Depreciation of Buildings	(12,307,355)
3131	Acquisition and Disposal of Infrastructure	54,742,565
3139	Accumulated Depreciation of Infrastructure	(10,251,127)
3141	Acquisition and Disposal of Vehicles	3,360,895
3142	Accumulated Depreciation of Vehicles	(2,112,567)
3152	Accumulated Depreciation of Section 19 Leases	(760,838)
3154	Accumulated Depreciation of Jabiru Town Sub Leases	(75,116)
3161	Acquisition and Disposal of Furniture Fixtures and Office Equip	630,151
3162	Accumulated Depreciation of Furniture Fix	(438,167)
3171	Acquisition and Disposal of Plant	8,302,857
3172	Accumulated Depreciation of Plant	(5,532,415)
3181	Acquisition and Disposal of Roads	30,015,436
3182	Accumulated Depreciation of Roads	(9,200,589)
Acquisition of Assets Sub Total		97,136,324
Capital Expenditure		
3322	Capital Expenses Construct/Upgrade Buildings	310,773
3332	Capital Expenses Construct/Upgrade Infrastructure	521,188
3341	Capital Expenses Purchase Vehicles	308,419
3348	Capital Expenses Offset Motor Vehicles	(308,419)
3349	EO Trans to Acquisition of Plant and Equipment	(252,030)

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West Arnhem Regional Council
Balance Sheet Report
 As at Period Ending - 31st December

		As at December
		Actual
3361	Capital Purchase Furniture Fixings and Office Equipment	61,903
3362	Capital Expense Upgrade Furniture Fixings and Office Equip	58,665
3371	Capital Expense Purchase/Upgrade Plant and Equipment	252,030
3382	Capital Expense Construct/Upgrade Roads	1,073,203
Capital Expenditure Sub Total		2,016,731
Total Non Current Assets		99,152,055
Total Assets		109,574,057
Current Liabilities		
Creditors		
2161	GST Payable	99,145
2181	HTI Liability	14,845
2191	Creditors - Trade Creditors	724,508
Creditors Sub Total		837,497
Current Provisions		
2213	Current Provision Employees Annual Leave	1,100,422
2214	Current Provision Long Service Leave	571,124
2221	Current Provision Doubtful Debt General	94,338
2291	Current Provision Other General	230,266
Current Provisions Sub Total		1,996,152
Current Lease Liabilities		
2392	Current - Section 19 Lease Liability	50,433
2393	Current - Jabiru Town Sub Lease Liability	35,544
Current Lease Liabilities Sub Total		85,977
Income Received in Advance		
2511	Refers - Income received in Advance	2,216,781
Income Received in Advance Sub Total		2,216,781
Other Current Liabilities		
2992	DAWE Rent and Bond Liability Account	24,485
2994	Bonds Held	131,431
2995	Westpac Master Card Clearing	(13,166)
2996	Accrued Expenses General	174,868
2997	Accrued Employee Expense	618,495
2998	Income Invoiced in Advance - Other Income	4,901
Other Current Liabilities Sub Total		940,983
Total Current Liabilities		6,076,391
Non Current Liabilities		
Non Current Provisions		
4211	Non Current Provision Long Service Leave	360,163
Non Current Provisions Sub Total		360,163
Non Current Lease Liability Other General		
4392	Non Current - Section 19 Lease Liability	4,671,296
4393	Non Current - Jabiru Town Sub Lease Liability	2,150,561
Non Current Lease Liability Other General Sub Total		6,821,877
Total Non Current Liabilities		7,172,040
Total Liabilities		13,247,430
NET ASSETS		96,426,627
Equity		
Accumulated Surpluses		
6111	Accumulated Surplus Deficit General	43,383,973
Accumulated Surpluses Sub Total		43,383,973
Equity Adjustments		
5311	Equity Adjust Land	(101,472)

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West Arnhem Regional Council
Balance Sheet Report
 As at Period Ending - 31st December

		As at December
		Actual
5231	Equity Adjust Infrastructure	26,942
Equity Adjustments Sub Total		(62,630)
Asset Revaluation Reserves		
5121	Asset Revaluation Reserve Buildings	7,710,746
5131	Asset Revaluation Reserve Infrastructure	19,603,342
5361	Asset Revaluation Reserve ROADS	21,302,308
Asset Revaluation Reserves Sub Total		48,616,454
Reserves		
5892	Capital Reserve - Transfer In	15,520,079
5893	Capital Reserve - Transfer Out	(16,242,254)
Reserves Sub Total		28,824
Total Equity		92,227,722
Retained Earnings		4,198,005
Allocations		0
NET EQUITY		96,426,627



**Financial Management Report for the
period ended 31st December 2022**




Snapshot – December 2022 Financial Report



Total Revenue
(Operational and Capital)
(Year to Date)
\$ 25.88
Million



Total Operating Result
(Surplus / Deficit)
(Year to Date)
\$ 6.15
Million



Cash flows
(movement in December)
(\$ 1.85)
Million



Total Cash at Bank
\$ 7.31
Million



Restricted Cash
\$ 6.28
Million



Unrestricted Cash
\$ 1.03
Million



Working Capital Ratio
0.70



New Assets or Additions
(Year to Date)
\$0.560
Million



Total Assets
\$ 109.67
Million



Actual v Budget – Capital – December YTD 2022

Actuals v Budget by Reporting Group

as at 31 Dec 2022



Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	5,307,717	2,530,203	2,777,514	100%+
69 - Proceeds from Sale of Assets	171,487	60,000	111,487	100%+
Total Capital Income	5,479,204	2,590,203	2,889,001	100%+
Capital Expense				
33 - Capital Expenditure	2,540,381	2,583,263	(42,882)	(2%)
77 - Write Off Asset Expense	545,073	-	545,073	100%
78 - Cost of Assets Sold	71,032	5,000	66,032	(100%)+
Total Capital Expense	3,156,486	2,588,263	568,223	22%
Total Capital Surplus / (Deficit)	2,322,718	1,940	2,320,778	100%+

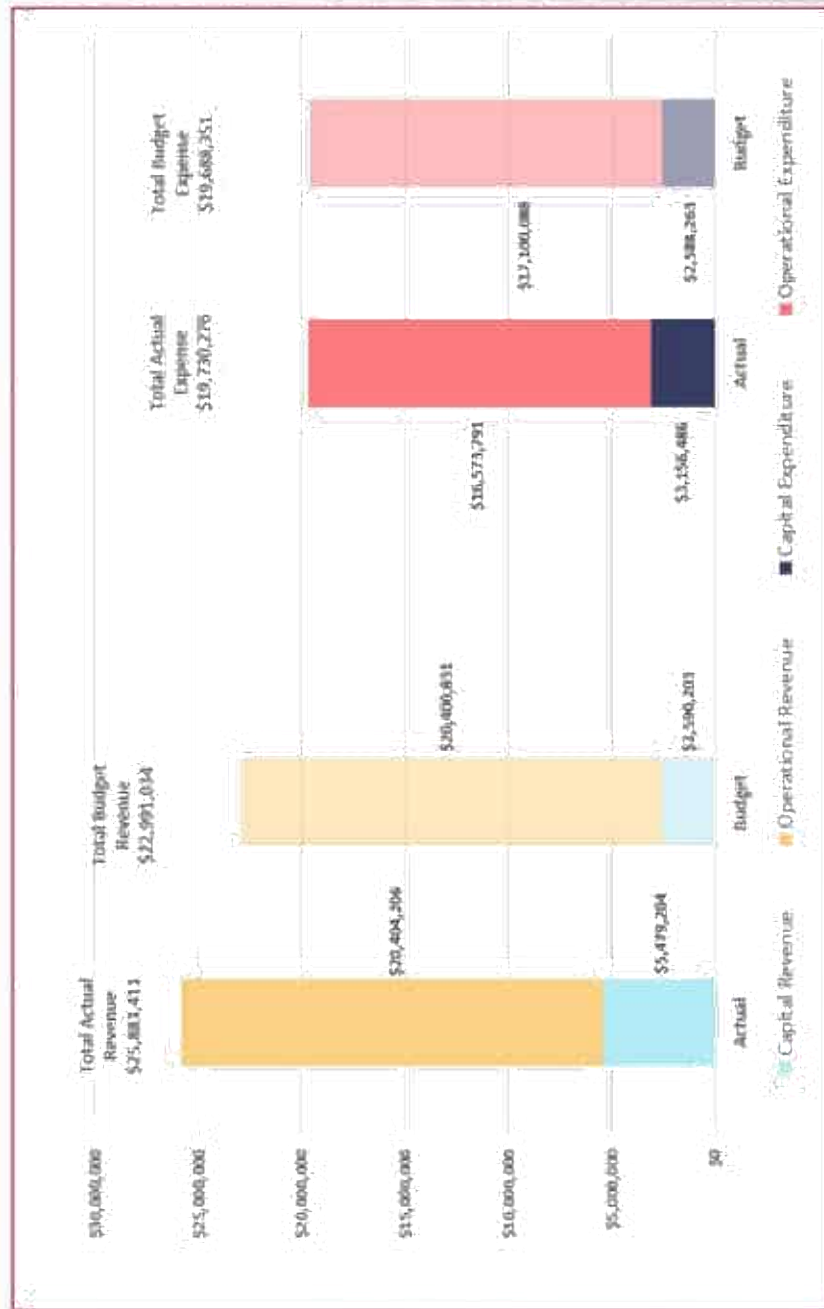
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- | Variance over \$300,000





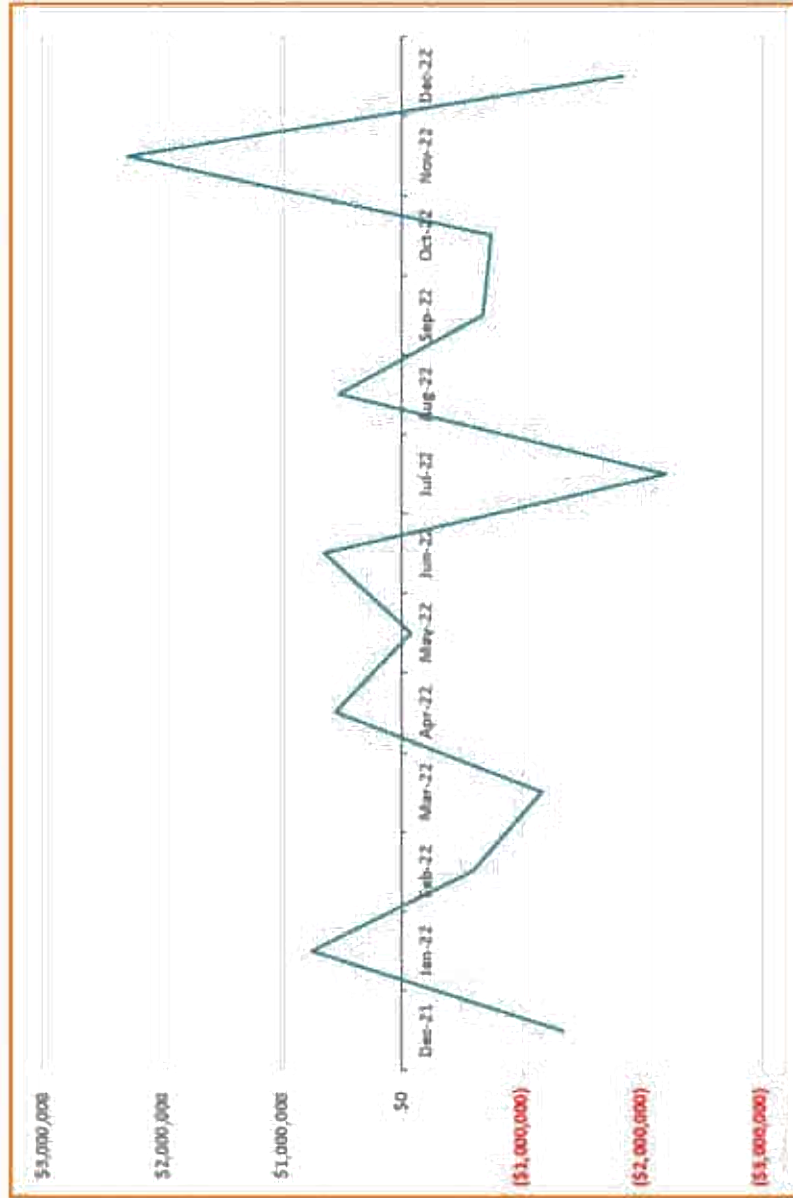
Actual v Budget – Total Council – December YTD 2022





Cash flow – Cash in vs Cash out

Month	Cash in / (out)
Dec-21	\$ (1,353,286)
Jan-22	\$ 754,931
Feb-22	\$ (590,685)
Mar-22	\$ (1,167,268)
Apr-22	\$ 558,237
May-22	\$ (75,312)
Jun-22	\$ 649,931
Jul-22	\$ (2,210,595)
Aug-22	\$ 526,066
Sep-22	\$ (677,000)
Oct-22	\$ (741,983)
Nov-22	\$ 2,291,100
Dec-22	\$ (1,853,442)
Year to Date	\$ (2,536,024)





Term Deposits over the past year

Month	Total Term Deposits
Dec-21	\$9,300,000
Jan-22	\$9,500,000
Feb-22	\$9,500,000
Mar-22	\$8,405,000
Apr-22	\$8,905,000
May-22	\$8,755,000
Jun-22	\$9,405,000
Jul-22	\$7,905,000
Aug-22	\$6,755,000
Sep-22	\$6,705,000
Oct-22	\$6,205,000
Nov-22	\$7,255,000
Dec-22	\$6,755,000





Restricted Assets – December 2022

Restricted Assets:

• Internal Restrictions: Capital Reserve	\$289,824
• External Restrictions: Restricted Grant Funding as at 31 st December 2022	\$5,992,297*
TOTAL	\$6,282,121

- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council

- * As at 31 December 2022, this includes \$1,049,148 of FAA grants that relate to the next 4 months

- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.

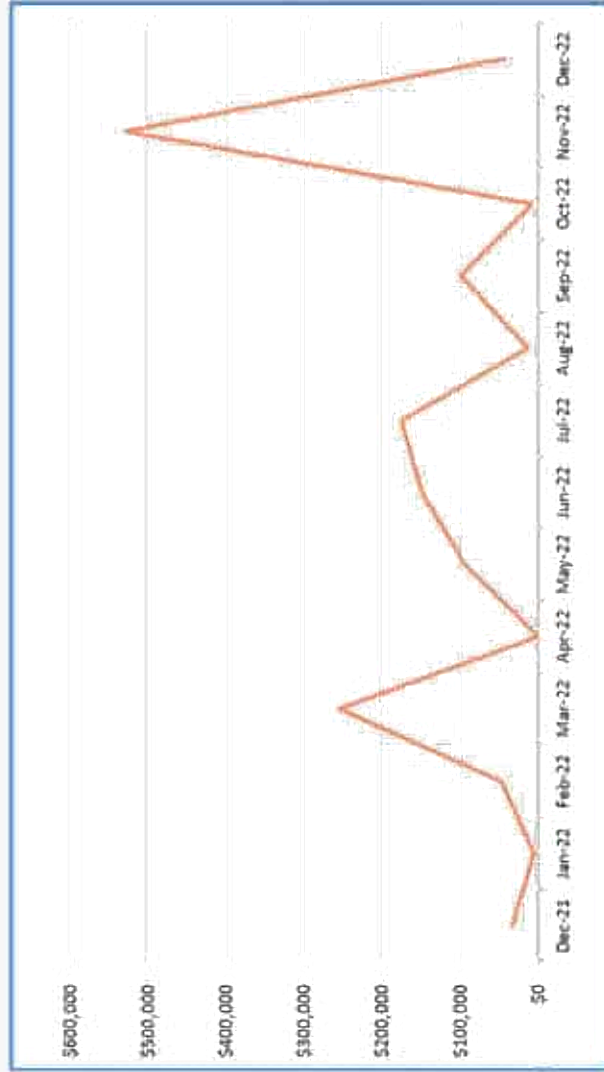




Internal Restrictions: Capital Reserve Expenditure for the past year

Capital Reserve Monthly Expenditure 2022/2023

Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
\$33,601	\$4,996	\$47,734	\$254,664	Nil	\$94,371	\$149,641	\$175,371	\$13,786	\$99,726	\$7,335	\$529,910	\$44,318

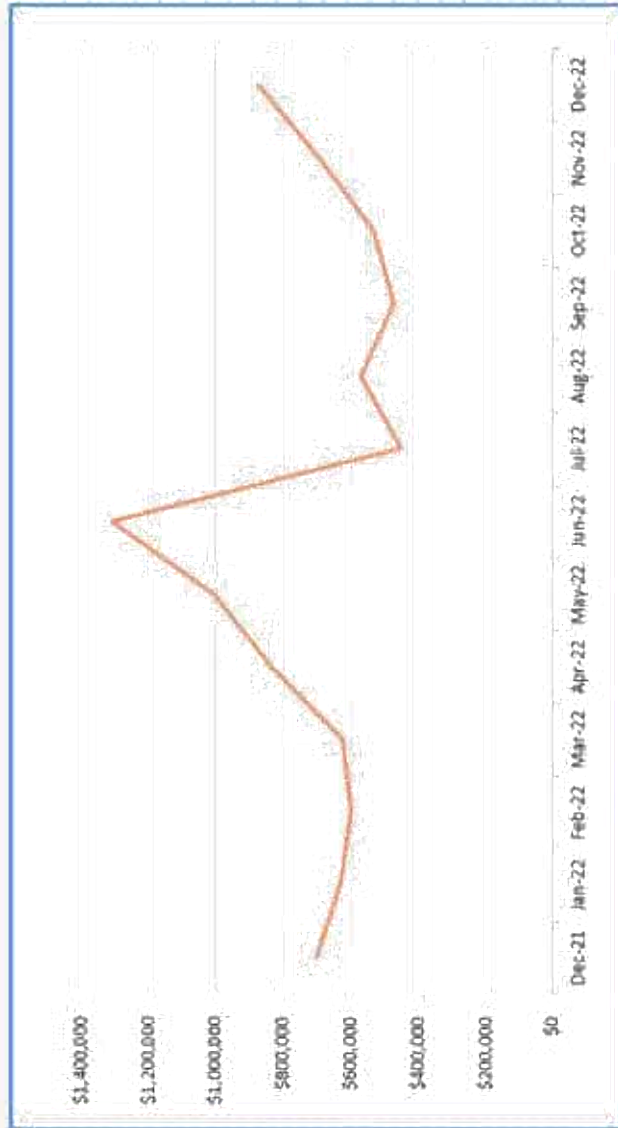




External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2022/2023

Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
\$702,404	\$630,750	\$597,344	\$624,987	\$836,206	\$1,002,957	\$1,307,501	\$452,797	\$570,057	\$471,053	\$533,261	\$693,910	\$871,632





Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

	31 December 2022
CURRENT ASSETS	\$
Cash and cash equivalents *	1,028,769
Trade and Other Receivables	1,585,333
Inventories	160,572
Prepayments and Other	1,464,870
TOTAL CURRENT ASSETS	4,239,544
LESS:	
CURRENT LIABILITIES	
Trade and Other Payables	817,497
Provisions	1,986,152
Borrowings	
Other Liabilities	3,246,940
TOTAL CURRENT LIABILITIES	6,070,490
NET CURRENT ASSETS (Working Capital)	(1,830,946)
	CURRENT RATIO 0.70

* Note: does not include Restricted cash of \$6.282 million as at 31st December 2022

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

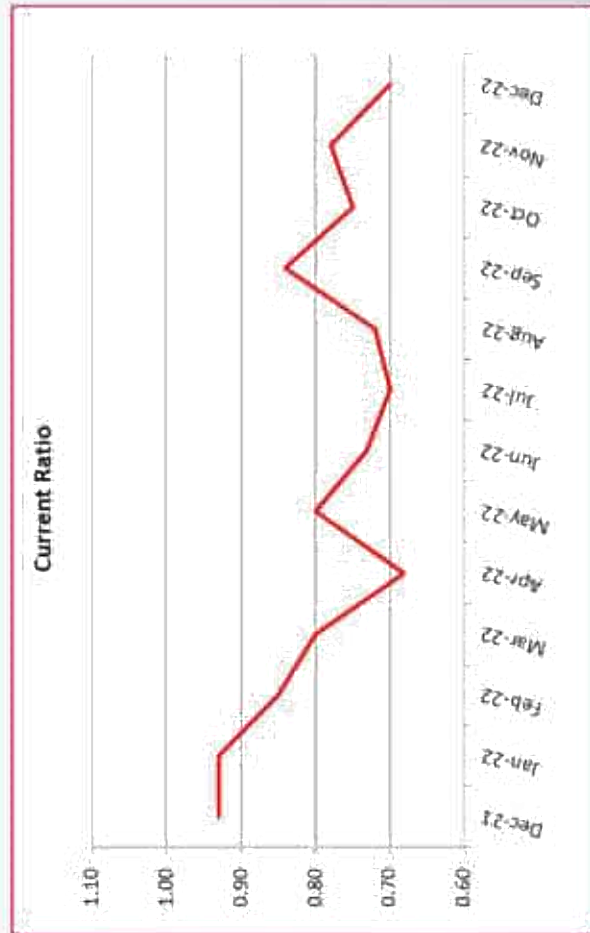
What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.





Current Ratio for the past Year

Month	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Current Ratio	0.93	0.93	0.85	0.80	0.68	0.80	0.73	0.70	0.72	0.84	0.75	0.78	0.70





Commissioned Assets – YTD July 2022 to December 2022

2022 Toyota Hilux
Manningrida
Asset no. 100120
\$51,403



2022 Toyota Hilux
Gunbalanya
Asset no. 100123
\$51,403





Commissioned Assets – YTD July 2022 to December 2022

2022 Toyota Hilux
Jabiru
Asset no. 100121
\$51,403



2022 Toyota Hilux
Jabiru
Asset no. 100122
\$51,403





Commissioned Assets – YTD July 2022 to December 2022

2022 Toyota Hilux
Minjiliang
Asset no. 100125
\$51,403



2022 Toyota Hilux
Darwin
Asset no. 100124
\$51,403





Commissioned Assets – YTD July 2022 to December 2022

HYUNDAI Wheel Loader Accessories

Manningrida

Asset no. 150172

\$47,005



ISUZU GARBAGE COMPACTOR

Waruruwi

Asset no. 150174

\$168,225





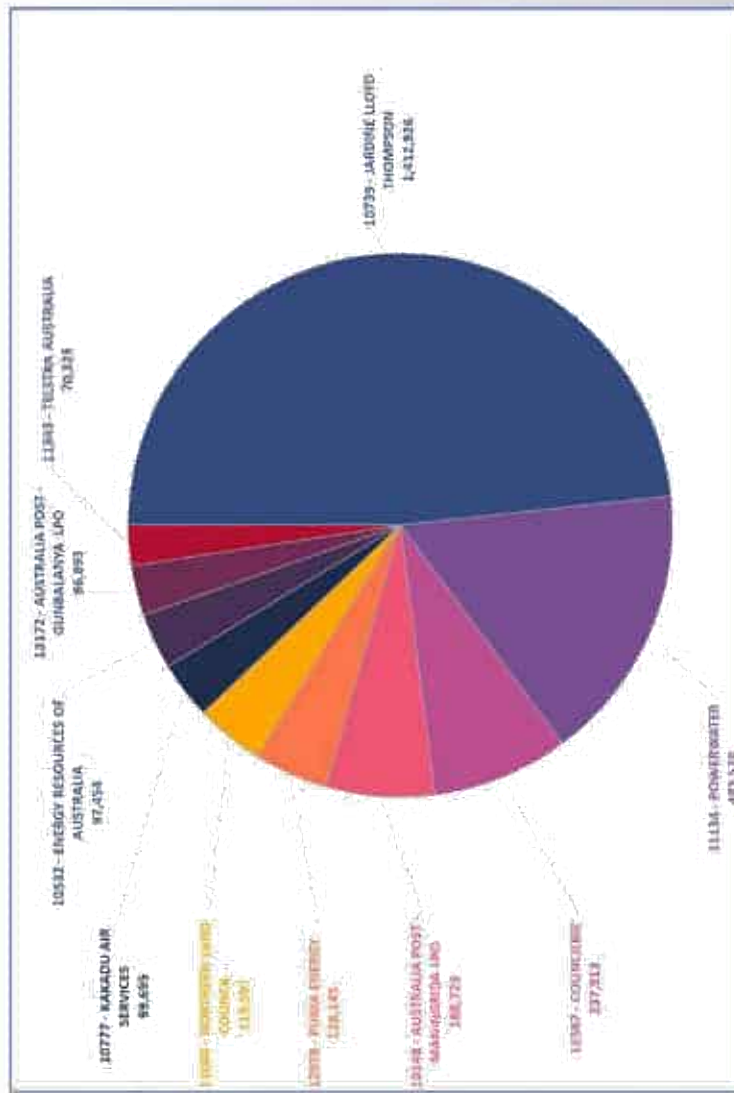
Commissioned Assets – YTD July 2022 to December 2022

LED TV Trailer
Gunbalanya
Asset no. 150173
\$30,780





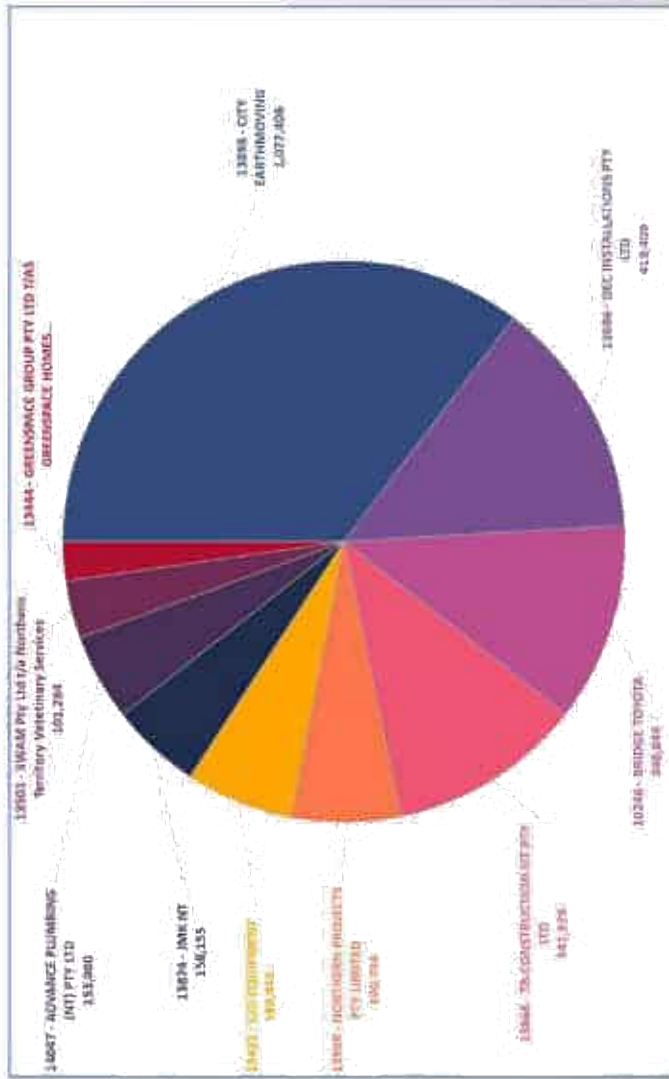
Top 10 Payments Year To Date – Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 2,925,249	33%
Total Top 10 Non-Recurrent Payments	\$ 3,049,153	34%
Total Payments to All Other Suppliers	\$ 2,878,720	33%
Total Payments YTD	\$ 8,853,122	100%



Top 10 Payments Year To Date – Non Recurrent

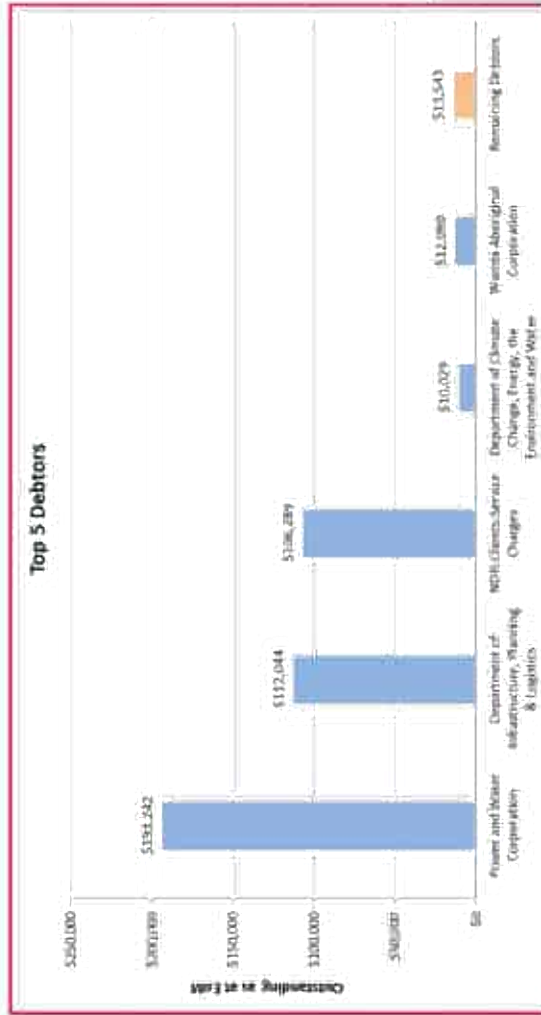


	\$	%
Total Top 10 Recurrent Payments	\$ 2,975,249	33%
Total Top 10 Non-Recurrent Payments	\$ 3,049,153	34%
Total Payments to All Other Suppliers	\$ 2,878,780	33%
Total Payments YTD	\$ 8,853,182	100%



Debtors – as at 31st December 2022

“Money owed to Council”

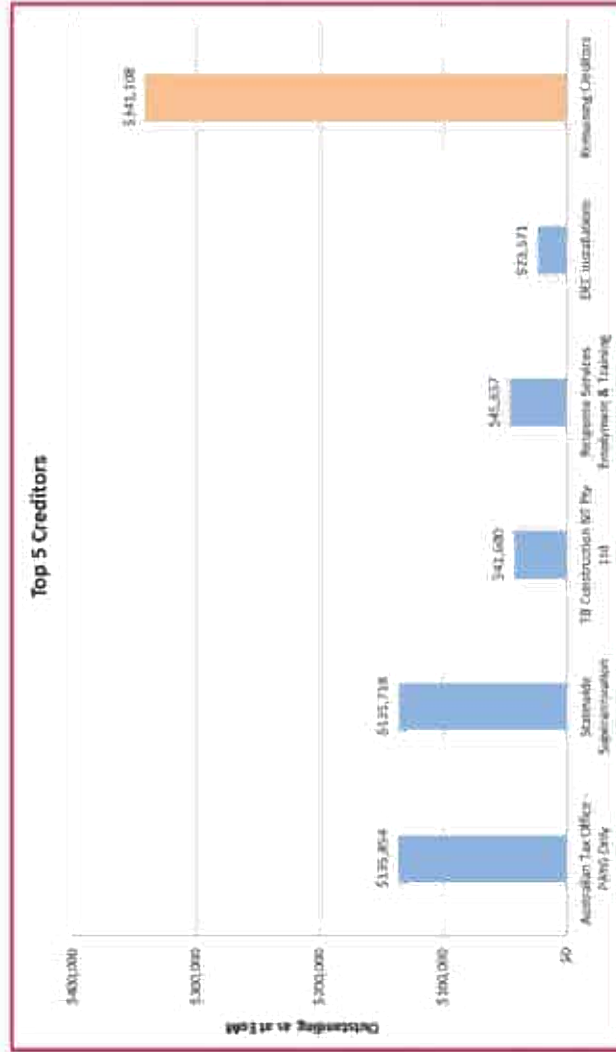


DEBTORS													
	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22
	\$ 558,980	\$ 718,450	\$ 636,816	\$ 658,426	\$ 548,631	\$ 568,149	\$ 739,343	\$ 821,761	\$ 596,533	\$ 527,903	\$ 527,098	\$ 504,012	\$ 447,236



Creditors – as at 31st December 2022

“Money Council owes to its suppliers”



CREDITORS													
	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22
	\$ 1,325,300	\$ 513,237	\$ 924,659	\$ 807,710	\$ 615,539	\$ 689,199	\$ 1,910,307	\$ 1,405,294	\$ 1,548,555	\$ 1,194,270	\$ 1,203,413	\$ 1,181,327	\$ 724,508

Table 1.1 Annual Budget Income and Expenditure

	Actuals YTD	Budget YTD	\$ Variance	Annual Budget FY22/23 \$
OPERATING INCOME				
Rates	1,211,500	1,198,729	12,771	2,397,458
Charges - Sewerage	365,623	365,623	-	731,247
Charges - Water	913,999	915,867	(1,868)	1,518,867
Charges - Waste	683,882	683,882	-	1,367,764
Fees and Charges	196,952	199,827	(2,876)	402,284
Operating Grants and Subsidies	10,380,251	10,298,707	81,544	17,461,733
Interest / Investment Income	86,513	86,989	1,524	215,089
Income allocation	3,059,193	2,982,248	76,945	5,924,417
Other income	312,272	247,851	64,421	280,401
Income Agency and Commercial Services	3,192,022	3,421,108	(229,085)	7,367,185
TOTAL OPERATING INCOME	20,404,207	20,400,831	3,376	37,666,444
OPERATING EXPENDITURE				
Employee Expenses	10,046,333	9,323,520	722,813	18,789,215
Materials and Contracts	2,407,484	3,591,532	(1,184,048)	7,585,017
Elected Member Allowances	159,416	161,622	(2,206)	315,144
Elected Member Expenses	-	-	-	14,900
Council Committee & LA Allowances	-	-	-	8,100
Council Committee & LA Expenses	-	-	-	-
Depreciation, Amortisation and Impairment	-	-	-	-
Interest Expenses	-	-	-	-
Finance expenses	7,229	6,441	789	12,791
Travel, Freight and Accom Expenses	465,395	565,110	(99,715)	1,060,155
Fuel, utilities and communication	1,238,089	1,140,881	97,208	2,275,791
Other Expenses	2,249,845	2,310,982	(61,137)	5,495,481
TOTAL OPERATING EXPENDITURE	16,573,791	17,100,088	(526,297)	35,556,594
BUDGETED OPERATING SURPLUS / DEFICIT	3,830,416	3,300,743	529,673	2,109,850

Table 1.2 Annual Budget Operating Position

	Actuals YTD	Budget YTD	\$ Variance	Annual Budget FY22/23 \$
OPERATING SURPLUS / DEFICIT	3,830,416	3,300,743	529,673	2,109,850
Remove NON-CASH ITEMS				
Less: Non-Cash Income	(3,059,193)	(2,982,246)	(76,945)	(5,924,417)
Add Back: Non-Cash Expenses	3,059,193	3,008,096	51,097	5,924,417
TOTAL NON-CASH ITEMS	-	25,849	(25,849)	-
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	(2,540,381)	(2,581,263)	42,882	(4,087,957)
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows	(616,105)	(5,000)	(611,105)	(10,000)
TOTAL ADDITIONAL OUTFLOWS	(3,156,486)	(2,588,263)	(568,223)	(4,697,957)
Add ADDITIONAL INFLOWS				
Capital Grants Income		171,810	(171,810)	171,810
Prior Year Carry Forward Tied Funding	1,087,544	1,080,322	7,222	1,087,544
Other Inflow of Funds	1,182,907	60,000	3,122,907	120,000
Transfers from Reserves	1,208,753	1,278,071	(69,319)	1,208,753
TOTAL ADDITIONAL INFLOWS	5,479,204	2,590,203	2,889,001	2,588,107
NET BUDGETED OPERATING POSITION	6,153,134	3,328,532	2,824,602	-

**Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE **	Actuals YTD		Budget YTD		\$ Variance	Current Financial Year (Annual) Budget FY22/23 \$
Plant & Equipment	215,230	303,036	(67,805)	451,743		
Infrastructure	523,188	927,963	(399,775)	1,360,923		
Roads	1,073,203	1,048,681	24,522	1,998,681		
Buildings	319,773	281,049	38,724	436,167		
Furniture, Fittings and Office Equipment	100,567	-	100,567	110,444		
Vehicles	308,419	5,000	303,419	330,000		
TOTAL CAPITAL EXPENDITURE*	2,540,381	2,560,728	(20,347)	4,687,957		
TOTAL CAPITAL EXPENDITURE FUNDED BY: **						
Operating income (amount allocated to fund capital items)	38,605	38,605	-	38,605		
Capital Grants	2,173,104	2,339,771	(166,667)	(3,489,509)		
Transfers from Cash Reserves	947,813	689,843	257,970	(1,159,843)		
TOTAL CAPITAL EXPENDITURE FUNDING	3,159,522	3,068,219	91,303	(4,610,748)		

* Table 2.1 Total Capital Expenditure amounts are to equal Table 1.2 Capital Expenditure

** Additional lines can be added to Table 2.1 and lines can be split to provide more detail but not reduced or combined.

Table 2.2 Budget by Planned Major Capital Works

Class of Assets	By Major Capital Project*	Total Prior Year(s) Actuals \$	YTD Actuals \$	Total Actuals \$	Total Planned Budget \$	Expected Project Completion Date
Buildings	Upgrade Council Office Jabiru Stage 2	1,406	173,294	174,700	174,700	31/12/2022
Infrastructure	Oval Upgrade Manningrida	21,400	291,439	262,839	298,781	31/12/2022
Infrastructure	Manningrida Oval Resurfacing Ground	-	27	27	315,638	30/01/2023
Infrastructure	Manningrida Oval Footing for light pole	-	110,469	110,469	85,457	31/12/2022
Infrastructure	Construct 2 Half Basketball Courts - Manningrida	193,269	000	134,169	512,178	30/01/2023
Plant & Equipment	Tenacres purchase of Rubbish Compactor - Warrum	-	162,000	162,000	162,000	31/01/2022
Roads	Kerb and Channel Airport to Warkahup Road - Warrum	19,682	93,743	246,425	308,210	31/12/2022
Roads	Roadworks Bagshaw Road Mill/Grapple and Lateral Driveway	-	344,000	344,000	405,153	30/11/2022
Roads	Upgrade Maitla Rd - Manningrida - Back Spot Funding	1,259	541,142	541,734	501,592	30/06/2023
Roads	Upgrade Maitla Rd - Manningrida	-	65,318	65,318	1,000,000	30/06/2023
	TOTAL	\$12,349	3,769,332	2,081,681	5,723,789	

*A council must, by resolution, adopt a minimum threshold as the basis for including budgeted major capital works projects in Table 3.1. (For example, Council resolved major capital works projects that are expected to cost more than \$150,000 in total.)

Nothing precludes a council from including capital works projects lower than the threshold value in Table 3.1 (for example, where a capital project is of significant public interest).

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 December 2022	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	6,212,803	
Untied Funds	1,098,087	
Accounts Receivable :		
Trade Debtors	447,236	(2)
Rates & Charges Debtors	898,968	
ATO Receivables	239,066	(4)
Other Current Assets		
Inventory	160,972	
Prepayments	1,464,870	
TOTAL CURRENT ASSETS	10,522,002	
Non-Current Financial Assets	-	
Property, Plant and Equipment		
Acquisition of Assets	97,135,324	
Capital Expenditure	2,016,731	
TOTAL NON-CURRENT ASSETS	99,152,055	
TOTAL ASSETS	109,674,057	
LIABILITIES		
Accounts Payable	724,508	(3)
ATO & Payroll Liabilities	112,990	(4)
Current Provisions	1,986,152	
Accruals	2,216,781	
Other Current Liabilities	1,034,960	
TOTAL CURRENT LIABILITIES	6,075,391	
Non-Current Provisions	350,163	
Other Non-Current Liabilities	6,821,877	
TOTAL NON-CURRENT LIABILITIES	7,172,040	
TOTAL LIABILITIES	13,247,431	
NET ASSETS	96,426,626	
EQUITY		
Asset Revaluation Reserve	48,616,454	
Reserves	289,824	
Accumulated Surplus	47,582,878	
Equity Adjustments	(62,530)	
TOTAL EQUITY	96,426,626	

*The note reference can change depending on the amount of detail that Council would like to include in the report. However, the four notes identified are required as per Regulation 17 of the General Regulations.

Note 1. Details of Cash and Investments Held

Cash at Bank Operational General 035-302 133298	323,845	
Cash at Bank Community LPD Account 035-308 186614	175,986	
Cash at Bank Trust 2 DAWRENT 6620	24,483	
Cash at Bank Trust 1 a/c 035308 146612	25,410	
Cash at Bank TCU #70000	1,275	
Cash on Hand General	4,747	
Investments	6,755,000	Further Breakdown of Investments held on page 11 of report
Traditional Credit Union - Shares	4	
Westpac Max-i Direct A/C No: 190 970	139	
Total	7,310,890	

Note 2. Statement of Trade Debtors

Example:

(Council can select timing of the age of trade debtors)	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Trade Debtors		\$ 243,781	\$ 51,789	\$ 15,570	\$ 138,116	\$ 447,236

Note 3. Statement on Trade Creditors

Example:

(Council can select timing of the age of creditors)	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors		\$ 525,538	\$ 90,696	\$ 27,714	\$ 80,560	\$ 724,508
Other Creditors						\$ -
Total Accounts Payable	\$ -	\$ 525,538	\$ 90,696	\$ 27,714	\$ 80,560	\$ 724,508

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 31 Dec 2022.

Superannuation

Employees are paid superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2022 the minimum Superannuation Guarantee Charge increased from 10.0 to 10.5 per cent. Most full-time employees of the Council receive a 12.5 per cent overall superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. All superannuation contributions that had accrued up to 30 November 2022 have been remitted to employees' respective superannuation funds as at the date of this report.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

Insurance

Details of the Council's current insurance arrangements for the 2022-23 financial year are as follows. Period of cover is for the financial year 1 July 2022 to 30 June 2023.

	FY2022-23		Date paid
	Annual Premium Amount \$ excl GST	Quarterly Premium, cum. Total \$	
Corporate Travel	\$ 8,375		29/07/2022
Councillors & Officers Liability w/ Employment Practices Liability	\$ 15,632		12/08/2022
Industrial Special Risks - Property	\$ 693,926		9/09/2022
Motor Vehicle	\$ 96,990		20/08/2022
Personal Accident	\$ 502		29/07/2022
Public Liability Business Pack - (Australia Post Mailings, Suburbs and Intra Licensed Post Offices)	\$ 1,252		29/07/2022
Public Liability / Professional Indemnity	\$ 63,096		9/09/2022
Workers' Compensation Return/WorkSA ends 30 6 23	\$ 1,319		30/09/2022
Workers' Compensation (paid in 4 instalments) - 1st instalment		\$ 118,034	20/08/2022
Workers' Compensation (paid in 4 instalments) - 2nd instalment		\$ 118,034	9/09/2022
Public Sector Service Fee (paid in 4 instalments) - 1st instalment		\$ 11,824	12/08/2022
Public Sector Service Fee (paid in 4 instalments) - 2nd instalment		\$ 11,824	9/09/2022
	\$ 906,642	\$ 239,716	

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Example:

Cardholder Name: Paul Harkings

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
04/12/2022	\$20.00	Westpac	Card Fee
Total			

Cardholder Name: Matthew Ryan

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
04/12/2022	\$180.00	Guln Guln	Fuel for Vehicle CE38FD
Total			

Table 5 Local Authority Area Budget (PAGE 1 of 2)
 This table only applies to regional local government councils.

LOCAL AUTHORITY BUDGETS FOR THE YTD 44 as at 30 November 2022	Unallocated Budget*			General Fund			Table 5		
	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance
OPERATING INCOME									
Rates	0.001	0.001	-	155,172	155,372	-	601,070	661,144	12,784
Charges - Sewerage	-	-	-	-	-	-	365,623	365,623	-
Charges - Water	-	-	-	-	-	-	913,094	913,094	-
Charges - Waste	-	-	-	165,633	163,633	2,000	144,817	144,814	3
Fees and Charges	36,586	33,550	15,016	11,666	0,586	3,180	130,213	334,356	(10,125)
Operating Grants and Subsidies	6,800,064	6,208,209	553,832	1,227,768	2,423,086	(1,195,318)	153,609	199,275	(45,766)
Interest / Dividend Income	0.533	0.608	5524	-	-	-	-	-	-
Income Allocation	2,705,018	2,600,062	114,976	349,350	314,463	34,887	20,195	81,245	(58,020)
Other Income	214,968	300,915	54,053	13,760	23,552	(9,792)	27,101	29,484	(2,383)
Income Agency and Commercial Services	07,004	91,500	(84,494)	871,917	948,297	(76,380)	856,000	810,788	(54,788)
TOTAL OPERATING INCOME	10,023,138	9,330,138	693,000	2,383,270	2,860,187	(476,917)	3,266,580	3,401,663	(135,083)
OPERATING EXPENDITURE									
Employee Expenses	4,380,232	3,800,833	579,399	1,245,460	1,180,420	65,040	2,017,540	1,703,495	274,054
Motors and Contracts	914,036	650,248	263,787	510,168	634,712	(124,544)	647,230	647,261	(31)
Electrical Member Appliances	155,233	257,572	(102,339)	1,390	600	790	-	-	-
Electrical Member Appliances	-	-	-	-	-	-	-	-	-
Council City/Region & LA Allowances	-	-	-	-	-	-	-	-	-
Council Employee & LA Expenses	-	-	-	-	-	-	-	-	-
Depreciation, Amortisation and Impairment	-	-	-	-	-	-	-	-	-
Interest Expenses	-	-	-	-	-	-	-	-	-
Finance Expenses	3,399	2,500	899	1,583	2,200	(617)	897	871	26
Travel, Freight and Accom Expenses	150,709	201,437	(50,728)	50,740	66,417	(15,677)	28,126	40,474	(12,348)
Fuel, utilities and communication	227,324	229,636	(1,312)	189,132	314,705	(125,573)	131,319	276,271	(144,952)
Other Expenses	805,757	813,154	(7,397)	487,216	547,678	(60,462)	354,555	344,773	(10,782)
TOTAL OPERATING EXPENDITURE	5,942,838	6,089,720	(146,882)	2,305,689	2,778,247	(472,558)	3,327,684	3,105,284	222,400
BUDGETED OPERATING SURPLUS / DEFICIT	4,080,300	3,250,418	829,882	77,581	101,940	(24,359)	(61,104)	97,779	(314,813)

* Unallocated budget would likely include council headquarters costs and other balances not directly related to the LA areas.

** Total annual budget line item amounts are to equal the Table 1.2 amounts under the equivalent headings.

Table 5 Local Authority Area Budget (PAGE 2 of 2)
 This table only applies to regional local government councils.

LOCAL AUTHORITY BUDGETS FOR THE FYTD as at 30 November 2022	Municipalities \$			Subdivisions \$			Wairarapa \$			Total		
	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance	Actuals YTD	Budget YTD	\$ Variance
OPERATING INCOME												
Rates	20,174	20,174		20,114	20,114		65,382	65,310	133	8,211,500	3,198,229	12,275,000
Charges - Sewerage										395,625	953,625	100
Charges - Water										913,999	953,625	1,000
Charges - Waste	302,525	302,525		29,123	41,493	(12,370)	41,493	41,493		681,082	681,082	100
Fees and Charges	10,397	25,000	(14,603)	838	4,000	(3,162)	2,162	1,073	(1,811)	106,957	196,027	(2,800)
Operative Grants and Subsidies	2,133,717	1,505,194	628,523	417,077	417,077		372,443	378,730	(6,287)	30,103,251	10,298,407	10,544,000
Interest/ investment income	34,383	14,161	20,222	37,647	13,799	23,848	24,928	5,200	18,654	88,513	100,000	1,250
Other income	43,127	20,000	23,127	3,900	11,600	(7,700)	3,878	2,900	978	3,024,193	2,982,248	76,965
Income Agency's and Commercial Services	630,033	630,440	(407)	460,960	477,046	(16,086)	792,466	428,401	1,366,065	1,117,032	3,421,708	(1,279,000)
TOTAL OPERATING INCOME	2,882,890	2,868,513	14,377	997,533	997,533		878,102	907,781	(29,679)	26,004,207	10,000,831	3,378
OPERATING EXPENDITURE												
Employee Expenses	948,354	908,119	40,235	652,417	628,417	24,000	999,175	921,148	78,027	10,046,133	9,233,209	722,813
Materials and Contracts	541,654	766,419	(224,765)	78,146	241,810	(163,664)	105,753	253,168	(147,415)	2,407,488	3,593,532	(1,186,044)
Fuel and Motor Expenses	1,782	1,780	2	290	400	(110)	241	1,300	(1,059)	130,415	161,827	(12,200)
Electrical/Material Expenses												
Council Committees & IAS Expenses												
Depreciation, Asset Disposal and Impairment												
Interest Expenses												
Plant and Equipment	610	1000	(390)	633	800	(167)	156	130	26	7,259	6,481	778
Travel, Freight and Admin Expenses	111,884	101,513	10,371	61,277	81,109	(19,832)	82,296	71,664	10,632	465,395	568,310	(98,215)
Fuel, Utilities and Communications	278,449	200,257	78,192	164,946	141,592	23,354	112,847	105,126	7,721	1,218,084	1,145,841	67,246
Other Expenses	294,996	298,165	(3,169)	219,980	147,137	72,843	206,937	197,161	9,776	2,240,645	2,313,982	(64,137)
TOTAL OPERATING EXPENDITURE	2,132,435	2,317,826	(185,391)	1,170,097	1,332,436	(162,339)	1,488,940	1,550,335	(61,395)	14,573,751	17,100,680	(2,526,929)
BUDGETED OPERATING SURPLUS/ DEFICIT	750,455	550,687	199,768	(172,564)	(334,903)	162,339	(610,838)	(642,554)	31,016	11,430,456	(7,099,849)	5,298,871



WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

MONTHLY FINANCE REPORT for December 2022

CEO CERTIFICATION

To the Councillors

I, Paul Hockings, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

Paul Hockings
Chief Executive Officer

Dated this first day of February 2023



**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

As At 31/12/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
Date				To 21/2022	To 21/2022	To 21/2022	To 31/2022	To 31/2022	To 31/2022	To 31/2022	To 31/2022
				PAYTYPE	EFT	CREDITYPE	PAYROLL	TGGP	NA		
10023	Account Total (AUD)		CHILD SUPPORT AGENCY	1,163.77	0.00	1,163.77	0.00	0.00	0.00	0.00	0.00
10027	Account Total (AUD)		TERRITORY HOUSING RENT	4,753.00	4,753.00	0.00	4,753.00	0.00	0.00	0.00	0.00
10058	Account Total (AUD)		ACTROL PARTS PT/L	2,469.57	2,469.57	0.00	2,467.47	12.10	0.00	0.00	0.00
10074	Account Total (AUD)		AIR LIQUIDE AUSTRALIA PTY LTD	33.24	33.24	0.00	33.24	0.00	0.00	0.00	0.00
10078	Account Total (AUD)		AIRPOWER	1,144.14	1,144.14	0.00	0.00	1,144.14	0.00	0.00	0.00
10079	Account Total (AUD)		AJURUMU SELF SERVICE STORE	2,267.48	2,267.48	0.00	2,066.79	200.69	0.00	0.00	0.00
10148	Account Total (AUD)		AUSTRALIA POST - MANINGRIDA LPO	0.00	0.00	-24,498.30	34,498.30	0.00	0.00	0.00	0.00
10170	Account Total (AUD)		AUSTRALIAN PERFORMING RIGHT ASSOC LT	-4.10	-4.10	0.00	0.00	0.00	0.00	0.00	0.00
10201	Account Total (AUD)		Barbark Supermarket BAWNANGA ABORIGIN	2,713.25	2,713.25	0.00	0.00	86.82	2,626.43	0.00	0.00
10228	Account Total (AUD)		BLACKWOODS	588.83	588.83	0.00	297.55	261.28	0.00	0.00	0.00
10238	Account Total (AUD)		BOC GASES AUSTRALIA LTD	331.65	331.65	0.00	331.65	0.00	0.00	0.00	0.00
10246	Account Total (AUD)		BRIDGE TOYOTA	98.49	98.49	0.00	0.00	98.49	0.00	0.00	0.00

West Arnhem Regional Council
 Default Category
Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)
 01/01/2022 - 31/12/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
Date				To 21/2022	To 21/2022	To 21/2022	To 21/2022	To 31/2022	To 31/2022	To 31/2022	To 31/2022
10258	Account Total (AUD)		BUNNINGS DARWIN WAREHOUSE	6,155.17	6,155.17	0.00	4,002.52	1,552.65	0.00	0.00	0.00
10268	Account Total (AUD)		CAPRAL ALUMINIUM	132.84	132.84	0.00	132.84	0.00	0.00	0.00	0.00
10315	Account Total (AUD)		CLEANAWAY	80.37	80.37	0.00	80.37	0.00	0.00	0.00	0.00
10353	Account Total (AUD)		WINC	2,431.98	2,431.98	0.00	1,749.35	582.63	0.00	0.00	0.00
10365	Account Total (AUD)		CR RALPH BLYTH	0.00	0.00	-2,129.28	2,129.28	0.00	0.00	0.00	0.00
10379	Account Total (AUD)		CUMMINS SOUTH PACIFIC PTY LTD	255.26	255.26	0.00	255.26	0.00	0.00	0.00	0.00
10511	Account Total (AUD)		ECONOMIST	27.50	27.50	0.00	27.50	0.00	0.00	0.00	0.00
10532	Account Total (AUD)		ENERGY RESOURCES OF AUSTRALIA	17,349.00	17,349.00	0.00	17,349.00	0.00	0.00	0.00	0.00
10534	Account Total (AUD)		KPI Rosherville Pty Ltd LIAS ENZED SERVICE CE	971.25	971.25	0.00	239.45	731.80	0.00	0.00	0.00
10556	Account Total (AUD)		FIGLEAF POOL PRODUCTS	2,662.50	2,662.50	0.00	2,662.50	0.00	0.00	0.00	0.00
10589	Account Total (AUD)		MERCURE KAKADU CROCODILE HOTEL	4,057.50	4,057.50	0.00	1,847.80	2,209.50	0.00	0.00	0.00
10632	Account Total (AUD)		GUNBALANYA AIR CHARTERS	2,480.00	2,480.00	0.00	2,480.00	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
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West Arnhem Regional Council
Default Category

31/12/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
Date				To 21/2/2022	To 21/2/2022	To 21/2/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022
10633	Account Total (AUD)		INDIGENOUS LAND CORPORATION T/AS GUNT	922.09	922.09	0.00	488.78	433.31	0.00	0.00	0.00
10637	Account Total (AUD)		GUNDEHMI ABORIGINAL CORPORATION	350.00	350.00	0.00	350.00	0.00	0.00	0.00	0.00
10651	Account Total (AUD)		HARDY AVIATION TRADING AS FLY TWT	2,577.00	2,577.00	0.00	2,162.00	415.00	0.00	0.00	0.00
10657	Account Total (AUD)		HARVEY DISTRIBUTORS	567.58	567.58	0.00	567.58	0.00	0.00	0.00	0.00
10694	Account Total (AUD)		INDEPENDENT GROCERS	3,009.84	3,009.84	-253.59	2,328.16	915.27	0.00	0.00	0.00
10701	Account Total (AUD)		INSTANT WINDSCREENS	395.00	395.00	0.00	395.00	0.00	0.00	0.00	0.00
10707	Account Total (AUD)		FLICK ANTICIMEX	46.31	46.31	0.00	46.31	0.00	0.00	0.00	0.00
10720	Account Total (AUD)		JABRU FOOLBLAND	2,595.25	2,595.25	0.00	1,731.24	864.01	0.00	0.00	0.00
10729	Account Total (AUD)		CR JACQUELINE PHILLIPS	0.00	0.00	-2,129.28	2,129.28	0.00	0.00	0.00	0.00
10732	Account Total (AUD)		CR JAMES MARRAWAL	290.00	290.00	-2,129.28	2,419.28	0.00	0.00	0.00	0.00
10738	Account Total (AUD)		JAPE FURNISHING	599.00	599.00	0.00	599.00	0.00	0.00	0.00	0.00
10739	Account Total (AUD)		JARDINE LLOYD THOMPSON	13,006.77	13,006.77	0.00	0.00	0.00	0.00	13,006.77	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

01/01/2022 - 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current		>60days		>90days		Future Items
							To 21/12/2022	From 21/12/2022	To 31/12/2022	From 31/12/2022	To 21/12/2022	From 21/12/2022	
10747	Account Total (AUD)		JEC TRANSPORT PTY LTD		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	YES				
					342.00	342.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10777	Account Total (AUD)		KAKADU AIR SERVICES		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	YES				
					5,685.00	5,685.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10857	Account Total (AUD)		LOCAL GOVERNMENT ASSOCIATION OF THE		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NO				
					1,500.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10877	Account Total (AUD)		MANINGRIDA PROGRESS ASSOCIATION		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NO				
					10,936.02	1,546.92	0.00	9,010.60	378.50	0.00	0.00	0.00	0.00
10900	Account Total (AUD)		ATLAS MCNEIL HEALTH CARE PTY LTD		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NA				
					360.82	0.00	0.00	360.82	0.00	0.00	0.00	0.00	0.00
10939	Account Total (AUD)		MODERN TEACHING AIDS PTY LTD		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NO				
					10.95	0.00	0.00	10.95	0.00	0.00	0.00	0.00	0.00
11004	Account Total (AUD)		NORTHERN LAND COUNCIL		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	YES				
					1,842.72	1,842.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11015	Account Total (AUD)		NORTRUSS BUILDERS SUPPLIES		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NA				
					1,972.63	493.63	0.00	1,479.00	0.00	0.00	0.00	0.00	0.00
11053	Account Total (AUD)		SBA OFFICE NATIONAL		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NA				
					455.50	0.00	0.00	455.50	0.00	0.00	0.00	0.00	0.00
11081	Account Total (AUD)		PALMERSTON 4WD SPARES		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NA				
					1,005.21	1,005.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11134	Account Total (AUD)		POWERWATER		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NO				
					15,916.48	-1,294.81	10,268.14	6,943.15	0.00	0.00	0.00	0.00	0.00
11184	Account Total (AUD)		REECE PTY LTD		PAYTYPE EFT	CREDITYPE	SUNDRY	TGGP	NA				
					334.40	0.00	0.00	334.40	0.00	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

As At 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current	Future Items				
								>10days To 31/12/2022	>60days To 3/1/2023	>90days To 3/1/2023	>180days To 3/1/2024	
Account Total (AUD)					PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	NA		
11190			REPCO		6,150.58		0.00	4,279.41	1,870.97	0.00	0.00	0.00
11240			SEEK LIMITED				0.00	CREDITYPE	SUNDRY	TGGP	NO	0.00
Account Total (AUD)					16,500.00		0.00	16,500.00	0.00	0.00	0.00	0.00
11249			SHAMROCK CHEMICALS				0.00	CREDITYPE	SUNDRY	TGGP	NA	0.00
Account Total (AUD)					1,211.12		0.00	0.00	1,211.12	0.00	0.00	0.00
11261			SIMON GEORGE & SONS PTY LTD				0.00	CREDITYPE	SUNDRY	TGGP	NO	0.00
Account Total (AUD)					848.35		0.00	848.35	0.00	0.00	0.00	0.00
11291			DRAFTLINK				0.00	CREDITYPE	SUNDRY	TGGP	YES	0.00
Account Total (AUD)					990.00		0.00	990.00	0.00	0.00	0.00	0.00
11295			SPOTLIGHT PTY LTD				0.00	CREDITYPE	SUNDRY	TGGP	NA	0.00
Account Total (AUD)					956.00		0.00	956.00	0.00	0.00	0.00	0.00
11303			STEDMAN'S CONSTRUCTION & ENGINEERING				0.00	CREDITYPE	SUNDRY	TGGP	YES	0.00
Account Total (AUD)					1,424.92		0.00	1,424.92	0.00	192.75	0.00	0.00
11367			TERRITORY UNIFORMS				0.00	CREDITYPE	SUNDRY	TGGP	NO	0.00
Account Total (AUD)					817.56		0.00	817.56	0.00	0.00	0.00	0.00
11380			THE GOOD GUYS				0.00	CREDITYPE	SUNDRY	TGGP	NO	0.00
Account Total (AUD)					1,093.00		0.00	1,093.00	1,093.00	0.00	0.00	0.00
11565			MATTHEW RYAN				-10,948.59	CREDITYPE	COUNCIL	TGGP	YES	0.00
Account Total (AUD)					0.00		-10,948.59	10,948.59	0.00	0.00	0.00	0.00
11590			STATEWIDE SUPERANNUATION				0.00	CREDITYPE	SUPER	TGGP	NA	0.00
Account Total (AUD)					155,717.75		0.00	155,556.12	131.63	0.00	0.00	0.00
11616			WEST ARNHEM GROUND MAINTENANCE				0.00	CREDITYPE	SUNDRY	TGGP	YES	0.00
Account Total (AUD)					1,650.00		0.00	0.00	1,650.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

As At 31/12/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
				To 21/2/2022	To 21/2/2022	To 21/2/2022	To 21/2/2022	To 31/3/2022	To 31/3/2022	To 31/3/2022	To 31/3/2022
				PAYTYPE	EFT	CREDTYPE	SUNDRY	TGGP	YES		
11694	Account Total (AUD)		STICKERS AND STUFF	969.00	969.00	0.00	969.00	0.00	0.00	0.00	0.00
11804	Account Total (AUD)		CR OTTO DANN	0.00	0.00	-3,129.28	3,129.28	0.00	0.00	0.00	0.00
11932	Account Total (AUD)		TERRITORY AIR SERVICES	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00
12025	Account Total (AUD)		AUSTRALIA POST - Jabiru Account	0.00	0.00	-12,218.46	12,218.46	0.00	0.00	0.00	0.00
12106	Account Total (AUD)		AUSTRALIAN TAX OFFICE - PAYG ONLY	135,854.00	135,854.00	0.00	135,854.00	0.00	0.00	0.00	0.00
12114	Account Total (AUD)		ARGUS APARTMENTS DARWIN	653.55	653.55	0.00	653.55	0.00	0.00	0.00	0.00
12219	Account Total (AUD)		IRON MOUNTAIN AUSTRALIA GROUP PTY LTD	508.88	508.88	0.00	508.88	0.00	0.00	0.00	0.00
12392	Account Total (AUD)		HAWINANGA ABORIGINAL CORP. MECHANIC	208.80	208.80	0.00	208.80	0.00	0.00	0.00	0.00
12447	Account Total (AUD)		M.M.ELECTRICAL MERCHANDISING	6,276.86	6,276.86	0.00	3,096.68	3,180.18	0.00	0.00	0.00
12490	Account Total (AUD)		NORTHLINE - QAL TRANSPORT	425.42	425.42	0.00	216.37	209.05	0.00	0.00	0.00
12506	Account Total (AUD)		HAYS SPECIALIST RECRUITMENT (AUSTRALIA	8,513.08	8,513.08	0.00	8,513.08	0.00	0.00	0.00	0.00
12548	Account Total (AUD)		PETTY CASH	0.00	0.00	-735.80	735.80	0.00	0.00	0.00	0.00

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Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
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As At 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current		>10days		>60days		>90days		Future Items
							To 31/12/2022	From 1/1/2022	To 31/12/2022	From 1/1/2022	To 31/12/2022	From 1/1/2022	To 31/12/2022	From 1/1/2022	
12627	Account Total (AUD)		DEPT OF INDUSTRY, TOURISM AND TRADE	1,843.30	1,843.30	0.00	1,843.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12630	Account Total (AUD)		L&V NOMINEES PTY LTD	1,898.00	1,898.00	0.00	1,898.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12639	Account Total (AUD)		ASIAN UNITED FOOD SERVICE THE TRADER FOR I	752.75	752.75	0.00	752.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12643	Account Total (AUD)		JETSTREAM ELECTRICAL PTY LTD	117.70	117.70	0.00	117.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12694	Account Total (AUD)		PED FOOD SERVICES PTY LTD	581.75	581.75	0.00	0.00	581.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12762	Account Total (AUD)		SCHWEPPE AUSTRALIA PTY LTD	667.33	667.33	0.00	667.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12858	Account Total (AUD)		BAWISANGA ABORIGINAL CORPORATION - H	6,787.68	6,787.68	0.00	6,787.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12866	Account Total (AUD)		AJ COURIERS & HAULAGE PTY LTD	501.60	501.60	0.00	501.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12870	Account Total (AUD)		ACCESS HARDWARE & NORTHERN LOCKSME	587.27	587.27	0.00	0.00	0.00	0.00	587.27	0.00	0.00	0.00	0.00	0.00
12909	Account Total (AUD)		CR JAMES WOODS	0.00	0.00	-2,129.28	2,129.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12978	Account Total (AUD)		PUMA ENERGY Wright Express Australia P/L	14,923.16	14,923.16	0.00	14,923.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13036	Account Total (AUD)		NT AUTO REPAIRS	3,999.16	3,999.16	0.00	3,999.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

As At 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 31/12/2022	>10days To 31/12/2022	>60days To 31/12/2022	>90days To 31/12/2022	Future Items To 21/12/2022	Account Total (AUD)	
												PAYTYPE	EFT
13063			ADJUMARLARE STORE				76.69	0.00	0.00	0.00	0.00	0.00	0.00
13067			KELLEDY JONES SERVICES PTY LTD				1,358.30	0.00	0.00	0.00	0.00	0.00	0.00
13072			RGM MAINTENANCE				1,736.25	0.00	0.00	0.00	0.00	0.00	0.00
13172			AUSTRALIA POST - GUNBALANYA LPO				19,021.77	0.00	0.00	0.00	0.00	0.00	0.00
13189			MAXIPARTS PTY LTD				132.43	0.00	0.00	0.00	0.00	0.00	0.00
13231			COOL CARS NT				660.00	0.00	0.00	0.00	0.00	0.00	0.00
13266			CRELIZABETH WILLIAMS				0.00	0.00	0.00	0.00	0.00	0.00	0.00
13285			BEST CONTRACTING				1,100.00	0.00	0.00	0.00	0.00	0.00	0.00
13292			ABP PERMITS PTY LTD				1,100.00	0.00	0.00	0.00	0.00	0.00	0.00
13322			F & J BITUMEN SERVICES PTY LTD				4,400.00	0.00	0.00	0.00	0.00	0.00	0.00
13361			CR JULIUS DON KERNAN				0.00	0.00	0.00	0.00	0.00	0.00	0.00
13364			RUSS ENGINEERING PTY LTD				342.82	0.00	0.00	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
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Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
				To 21/2/2022	To 21/2/2022	To 21/2/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022
13478	Account Total (AUD)			AIR CONDITIONING DIRECT PTY LTD T/A ACD	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NA	0.00	0.00	0.00
					262.46	262.46	0.00	0.00	0.00	0.00	0.00
13497	Account Total (AUD)			TERRITORY SPRINGWATER AU Pty Ltd	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NA	0.00	0.00	0.00
					11.55	11.55	0.00	0.00	0.00	0.00	0.00
13608	Account Total (AUD)			OZHOSTING.COM PTY LTD	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	YES	0.00	0.00	0.00
					-64.68	-64.68	0.00	0.00	0.00	0.00	0.00
13674	Account Total (AUD)			CROSS DEVELOPMENTS PL U/RS CROSS SOLUT	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	YES	0.00	0.00	11,044.00
					11,044.00	11,044.00	0.00	0.00	0.00	0.00	11,044.00
13697	Account Total (AUD)			SOUTHERN WIRE INDUSTRIAL PTY LTD T/AS	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NO	0.00	0.00	8,533.58
					8,533.58	8,533.58	0.00	0.00	0.00	0.00	8,533.58
13696	Account Total (AUD)			DEC INSTALLATIONS PTY LTD	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	YES	0.00	0.00	0.00
					23,571.15	23,571.15	0.00	23,571.15	0.00	0.00	0.00
13704	Account Total (AUD)			RICHARD MITCHELL PTY LTD T/A KAKADU C	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	YES	0.00	0.00	0.00
					4,278.69	4,278.69	0.00	4,278.69	0.00	0.00	0.00
15728	Account Total (AUD)			AURIGA LOGISTICS PTY LTD	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NO	0.00	0.00	0.00
					954.15	954.15	0.00	954.15	0.00	0.00	0.00
13733	Account Total (AUD)			ARAFURA FEST CONTROL	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	YES	0.00	0.00	0.00
					3,520.00	3,520.00	0.00	3,520.00	0.00	0.00	0.00
13750	Account Total (AUD)			ADVANCED SPORTING SURFACES (SA) PTY LT	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NO	0.00	0.00	1,650.00
					1,650.00	1,650.00	0.00	0.00	0.00	0.00	1,650.00
13765	Account Total (AUD)			TRILITY SOLUTIONS (SA) PTY LTD	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NO	0.00	0.00	0.00
					2,342.45	2,342.45	0.00	2,342.45	0.00	0.00	0.00
13792	Account Total (AUD)			HARVEY NORMAN AV/IT Superstore Darwin	PAYTYPE EFT	CREDITYPE SUNDRY	TGGP	NO	0.00	0.00	0.00
					3,097.80	3,097.80	0.00	3,097.80	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

01/01/2022 - 31/12/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
Date				To 21/2/2022	To 21/2/2022	To 21/2/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022	To 31/12/2022
13796	Account Total (AUD)		DEFEND FIRE SERVICES PTY LTD	440.00	440.00	0.00	530.00	110.00	0.00	0.00	0.00
13804	Account Total (AUD)		RESPONSE SERVICES EMPLOYMENT & TRAIN	45,657.00	45,657.00	0.00	45,657.00	0.00	0.00	0.00	0.00
13836	Account Total (AUD)		MERCURE DARWIN AIRPORT RESORT	817.80	817.80	0.00	648.65	169.15	0.00	0.00	0.00
13866	Account Total (AUD)		TB CONSTRUCTION NT PTY LTD	42,490.07	42,490.07	0.00	42,490.07	0.00	0.00	0.00	0.00
13874	Account Total (AUD)		JMK NT	61,000.00	18,813.25	0.00	0.00	0.00	0.00	18,813.25	0.00
13878	Account Total (AUD)		SEA SWIFT PTY LTD	4,988.29	4,988.29	0.00	2,129.34	2,858.95	0.00	0.00	0.00
13898	Account Total (AUD)		CITY EARTHMOVING	158,400.00	18,920.00	0.00	0.00	18,920.00	0.00	0.00	0.00
13967	Account Total (AUD)		NEWS PTY LIMITED (Jabiru LPO)	968.70	968.70	0.00	968.70	0.00	0.00	0.00	0.00
13992	Account Total (AUD)		CR DONNA NADJAMERREK	0.00	0.00	-2,129.28	2,129.28	0.00	0.00	0.00	0.00
13993	Account Total (AUD)		CR HENRY GUWYUL	0.00	0.00	-2,129.28	2,129.28	0.00	0.00	0.00	0.00
13994	Account Total (AUD)		CR CATHERINE RALPH	0.00	0.00	-2,129.28	2,129.28	0.00	0.00	0.00	0.00
13995	Account Total (AUD)		DIRECTOR OF NATIONAL PARKS aka PARKS A	549.10	549.10	0.00	0.00	549.10	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)**

West Arnhem Regional Council
Default Category

01/01/2022
31/12/2022

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current	>10days	>60days	>90days	Future Items
Date				To 21/2022	To 21/2022	To 21/2022	To 31/2022	To 31/2022	To 31/2022	To 31/2022	To 31/2022
				PAYTYPE	EFT	CREDITYPE	OTHER	TGGP	NO		
14003	Account Total (AUD)		ARE DIRECT								
					-579.66	-579.66	0.00	0.00	0.00	0.00	0.00
14046	Account Total (AUD)		HOME GROWN LAWN MOWING PTY LTD								
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	YES		
					90.00	0.00	90.00	0.00	0.00	0.00	0.00
14047	Account Total (AUD)		ADVANCE PLUMBING (NT) PTY LTD								
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	YES		
					76,500.00	0.00	0.00	0.00	0.00	15,300.00	0.00
14051	Account Total (AUD)		TATTERSALLS SWEEPS PTY LTD								
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	YES		
					0.00	-9,065.32	9,065.32	0.00	0.00	0.00	0.00
14107	Account Total (AUD)		KATHERINE AVIATION PTY LTD								
				PAYTYPE	EFT	CREDITYPE	OTHER	TGGP	YES		
					8,286.53	0.00	8,286.53	0.00	0.00	0.00	0.00
14122	Account Total (AUD)		KWIKLEEN PTY LTD T/A WINDSCREENS TERR								
				PAYTYPE	EFT	CREDITYPE	OTHER	TGGP	NO		
					951.00	0.00	951.00	0.00	0.00	0.00	0.00
14127	Account Total (AUD)		BRIANNA GARDNER								
				PAYTYPE	EFT	CREDITYPE	STAFF	TGGP	NA		
					110.00	0.00	110.00	0.00	0.00	0.00	0.00
14150	Account Total (AUD)		AITHIS SEPT PTY LTD T/A PORTAL TECHNOL								
				PAYTYPE	EFT	CREDITYPE	SUNDRY	TGGP	YES		
					841.50	0.00	841.50	0.00	0.00	0.00	0.00
14155	Account Total (AUD)		UNITED WORKERS UNION								
				PAYTYPE	EFT	CREDITYPE	PAYROLL	TGGP	NA		
					150.00	0.00	150.00	0.00	0.00	0.00	0.00
14157	Account Total (AUD)		RBB NT PTY LTD T/A QS SERVICES								
				PAYTYPE	EFT	CREDITYPE	OTHER	TGGP	YES		
					3,179.00	0.00	3,179.00	0.00	0.00	0.00	0.00
14159	Account Total (AUD)		WE CARE CLEANING AUSTRALIA PTY LTD								
				PAYTYPE	EFT	CREDITYPE	OTHER	TGGP	YES		
					415.80	0.00	415.80	0.00	0.00	0.00	0.00
14160	Account Total (AUD)		ENCABA GROUP PTY LTD								
				PAYTYPE	EFT	CREDITYPE	OTHER	TGGP	YES		
					2,538.25	0.00	2,538.25	0.00	0.00	0.00	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger APACT Accounts Payable (AUD)

West Arnhem Regional Council
 Default Category

As At 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 21/2/2022	>10days To 21/2/2022	>60days To 31/0/2022	>90days > 21/0/2022	Future Items
14162	Account Total (AUD)		KOMATSU AUSTRALIA PTY LTD	852.61	852.61	0.00	852.61	0.00	0.00	0.00	0.00
14170	Account Total (AUD)		SHADEN INDUSTRIES QLD PTY LTD	1,478.40	1,478.40	0.00	0.00	1,478.40	0.00	0.00	0.00
14176	Account Total (AUD)		PAUL STEVENS	87.06	87.06	0.00	87.06	0.00	0.00	0.00	0.00
14178	Account Total (AUD)		TELSTRA LIMITED	15,180.14	15,180.14	-30,929.59	11,179.86	0.00	22,717.85	12,212.02	0.00
				1,044,026.48	724,507.57	-132,639.63	658,178.09	90,695.65	27,713.02	80,559.54	0.00

100% -10% 91% 13% 4% 11%

[END OF REPORT]

As At Allocation Date Used : 31/12/2022

Selection Criteria

- Ledger Name = 'APACT'
- As At Date = 31/12/2022
- As At Allocation Date = 31/12/2022
- Show (T)ransaction or (B)ase currency? = 'B'
- (S)ummary (D)etail (E)xtended Detail = 'S'
- More...

Sort Criteria

- Accrual - Ascending
- (@) _currency_group - Ascending
- Transaction Number - Ascending
- Document Date - Ascending
- Document Type - Ascending
- Document Reference - Ascending

West Arnhem Regional Council
 Age Analysis (As At Date) Report - Summary Report
 Ledger ARACT Accounts Receivable (AUD)

As At 31/12/2022

Default Category

Document Type	Date	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 2/10/2022	>90days <= 2/10/2022	Future Items
00054	Account Total (AUD)		DJABULFKGA ASSOCIATION	-347.47	-347.47	-347.47	0.00	0.00	0.00	0.00	0.00
00063	Account Total (AUD)		DEPARTMENT OF EDUCATION	-110.00	-110.00	-110.00	0.00	0.00	0.00	0.00	0.00
00158	Account Total (AUD)		KAKADU CONTRACTING NT	498.00	498.00	0.00	498.00	0.00	0.00	0.00	0.00
00161	Account Total (AUD)		KAKADU NATIONAL PARK ENV AUSTR	143.00	143.00	0.00	0.00	0.00	0.00	143.00	0.00
00199	Account Total (AUD)		MALAYLA HEALTH SERVICE ABORIGINAL COI	286.00	286.00	0.00	286.00	0.00	0.00	0.00	0.00
00276	Account Total (AUD)		NT POLICE FIRE & EMERGENCY SERVICES	-31,400.25	-12,487.54	-15,051.03	0.00	0.00	2,563.69	0.00	0.00
00310	Account Total (AUD)		POWER AND WATER CORPORATION - DARWE	1,205.30	193,242.05	-4,083.70	196,408.55	0.00	0.00	917.20	0.00
00330	Account Total (AUD)		168 GENERAL STORE Feng Shui Pty Ltd	5,001.19	5,001.19	0.00	1,458.71	0.00	0.00	3,542.48	0.00
00383	Account Total (AUD)		TRADITIONAL CREDIT UNION LIMITED	1,671.97	1,671.97	0.00	464.51	0.00	0.00	1,207.46	0.00
00432	Account Total (AUD)		TELSTRA CORPORATION	1,540.00	1,540.00	0.00	0.00	0.00	0.00	1,540.00	0.00
00529	Account Total (AUD)		DEPARTMENT OF HUMAN SERVICES (Centralia	1,486.00	1,486.00	0.00	0.00	1,486.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council
Default Category

As At 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 3/10/2022	>90days <= 2/10/2022	Future Items
00715	Account Total (AUD)		DEPARTMENT OF INFRASTRUCTURE, PLANNING &	153,658.70	112,043.60	-2,164.03	61,483.36	23,423.06	0.00	29,206.60	0.00
00753	Account Total (AUD)		GUNDEHMI ABORIGINAL CORPORATION	2,910.00	2,910.00	0.00	0.00	870.00	2,040.00	0.00	0.00
00770	Account Total (AUD)		TERRITORY FAMILIES	450.00	450.00	0.00	0.00	0.00	0.00	450.00	0.00
00913	Account Total (AUD)		REMOHELK AUSTRALIA PTY LTD	135.00	135.00	0.00	0.00	0.00	0.00	135.00	0.00
00952	Account Total (AUD)		JETSREAM ELECTRICAL PTY LTD	-450.00	-450.00	-450.00	0.00	0.00	0.00	0.00	0.00
01011	Account Total (AUD)		RAWNANGA ABORIGINAL CORPORATION M/J	200.00	200.00	0.00	200.00	0.00	0.00	0.00	0.00
01176	Account Total (AUD)		TOP END HEALTH SERVICES	-500.00	-500.00	-500.00	0.00	0.00	0.00	0.00	0.00
01209	Account Total (AUD)		DEPARTMENT OF AGRICULTURE, FISHERIES,	-24,888.44	-81.36	-81.36	0.00	0.00	0.00	0.00	0.00
01216	Account Total (AUD)		NATIONAL DISABILITY INSURANCE AGENCY	-1,265.00	-145.00	-145.00	0.00	0.00	0.00	0.00	0.00
01290	Account Total (AUD)		KARA WANANG	4,074.60	4,296.41	0.00	638.44	0.00	609.42	3,148.55	0.00
01292	Account Total (AUD)		MICHAEL NAPINKUYNMI	915.73	336.76	-914.13	1,247.86	0.00	0.00	3.03	0.00

West Arnhem Regional Council
 Age Analysis (As At Date) Report - Summary Report
 Ledger ARACT Accounts Receivable (AUD)

As At 31/12/2022

Document Type	Date	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 3/1/2022	>90days <= 2/1/2022	Future Items <= 2/1/2022
01294	Account Total (AUD)		CHRIS BURARRWANGA	1,553.74	1,553.74	0.00	0.00	0.00	0.00	1,553.74	0.00
01295	Account Total (AUD)		TREVOR NGANJHIRRA	14,432.23	13,326.43	0.00	638.44	899.62	899.62	10,890.75	0.00
01296	Account Total (AUD)		ROLAND BARRAWANGA	3,627.50	3,627.50	0.00	261.18	812.56	870.60	1,683.16	0.00
01297	Account Total (AUD)		NEHEMIAH BURRUNALI	169.96	300.67	-4,225.44	638.44	2,741.38	0.00	1,146.29	0.00
01298	Account Total (AUD)		NELLIE MANAKGU	1,276.88	1,901.75	-13.57	638.44	667.46	609.42	0.00	0.00
01300	Account Total (AUD)		LINDY MARALINGURRA	2,814.25	1,939.06	0.00	963.05	580.40	0.00	395.61	0.00
01301	Account Total (AUD)		DAWN BADARI	17,286.40	15,571.60	-1,802.52	646.72	3,889.95	0.00	12,843.45	0.00
01302	Account Total (AUD)		COLIN NABORLHORLIH	3,766.48	3,561.23	0.00	515.10	1,717.00	54.09	1,275.13	0.00
01304	Account Total (AUD)		CAROL MARALINGURRA	166.42	166.42	0.00	0.00	0.00	0.00	166.42	0.00
01329	Account Total (AUD)		SUNDRY DEBTOR - CASH SALES	84.92	1.09	-1.09	0.00	0.00	0.00	0.00	0.00
01333	Account Total (AUD)		ENOSH NABORLHORLIH	-1,398.85	-1,398.85	-1,398.85	0.00	0.00	0.00	0.00	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council
Default Category

As At: 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 3/10/2022	>90days <= 2/10/2022	Future Items
01346	Account Total (AUD)		BRIAN MIKINMIKGINI	3,070.92	3,070.92	0.00	638.44	638.44	609.42	1,184.62	0.00
01347	Account Total (AUD)		SHADRACK PATLAS	515.10	-42.76	0.00	0.00	0.00	0.00	-42.76	0.00
01351	Account Total (AUD)		INTRACT AUSTRALIA PTY LTD	1,207.46	1,207.46	0.00	0.00	0.00	0.00	1,207.46	0.00
01352	Account Total (AUD)		CAIN NABEGAYO	2,415.55	2,415.07	0.00	0.00	0.00	0.00	2,115.07	0.00
01353	Account Total (AUD)		DEAN NGANMIRRA	3,685.54	3,557.74	0.00	638.44	638.44	0.00	2,280.86	0.00
01355	Account Total (AUD)		AMOS NGAJMIRRA	-1,490.12	-55.20	-3,087.79	609.42	638.44	580.40	1,204.33	0.00
01357	Account Total (AUD)		LEVI NABEGEYO	6,605.66	6,605.66	0.00	638.44	638.44	609.42	4,719.36	0.00
01358	Account Total (AUD)		BARRAD NARALDOL	87.06	87.06	0.00	0.00	0.00	0.00	87.06	0.00
01359	Account Total (AUD)		DANE MANAKGU	4,672.22	4,667.34	0.00	638.44	522.36	609.42	2,897.12	0.00
01360	Account Total (AUD)		ALVESTER KELLY	1,697.63	1,697.63	0.00	0.00	0.00	0.00	1,697.63	0.00
01362	Account Total (AUD)		JORDAN NABEGEYO MARRDAY	11,253.75	11,253.69	0.00	1,189.82	2,815.83	841.58	6,406.46	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger - ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council
Default Category

As At: 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 3/10/2022	>90days <= 2/10/2022	Future Items
01363	Account Total (AUD)		MATTHAN GUYMALA	3,685.84	3,592.61	0.00	609.42	638.44	609.42	1,735.53	0.00
01364	Account Total (AUD)		JEMSON BROWN	1,276.88	1,276.88	0.00	0.00	0.00	0.00	1,276.88	0.00
01365	Account Total (AUD)		TRAVIS MILAYNGA	3,475.74	3,475.74	0.00	609.95	609.95	609.42	1,664.42	0.00
01368	Account Total (AUD)		SIMON BURA BURA	472.52	472.52	0.00	0.00	0.00	0.00	472.52	0.00
01370	Account Total (AUD)		ANASTASIA MANGIRU	8,549.92	5,039.14	-6,403.08	609.42	638.44	0.00	116.08	0.00
01371	Account Total (AUD)		HELEN LUGLIETTI	6,418.00	6,418.00	0.00	0.00	0.00	0.00	6,418.00	0.00
01375	Account Total (AUD)		WARNBI ABORIGINAL CORPORATION	12,840.00	12,090.20	0.00	0.00	1,410.00	2,130.00	8,550.20	0.00
01376	Account Total (AUD)		BLUERIDGE ENGINEERING	-2,592.50	-42.50	-42.50	0.00	0.00	0.00	0.00	0.00
01377	Account Total (AUD)		TROY NAMIYILK	4,116.21	4,116.17	0.00	638.44	638.44	609.42	2,229.87	0.00
01380	Account Total (AUD)		MELCHIZEDEK MARALNGURRA	3,598.48	3,598.48	0.00	0.00	0.00	0.00	3,598.48	0.00
01382	Account Total (AUD)		ASIAH MARALNGURRA	899.62	899.62	0.00	0.00	0.00	0.00	899.62	0.00

**Age Analysis (As At Date) Report - Summary Report
Ledger - ARACT Accounts Receivable (AUD)**

West Arnhem Regional Council
Default Category

As At: 31/12/2022

Document Date	Type	Date Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 2/10/2022	>90days <= 2/10/2022	Future Items
01384	Account Total (AUD)		NOELINE NAVILIBIDI	261.18	261.18	0.00	0.00	0.00	0.00	261.18	0.00
01388	Account Total (AUD)		BEST CONTRACTING	780.00	780.00	0.00	0.00	780.00	0.00	0.00	0.00
01391	Account Total (AUD)		RAY MUDJANDI	13,100.18	13,100.18	0.00	432.65	0.00	0.00	12,667.53	0.00
01394	Account Total (AUD)		RED LILY HEALTH BOARD(ABORIGINAL CORP)	780.00	780.00	0.00	780.00	0.00	0.00	0.00	0.00
01395	Account Total (AUD)		HAWKINS & CLEMENTS HAWKINS & CLEMEN	1,650.00	1,650.00	0.00	0.00	480.00	570.00	600.00	0.00
01396	Account Total (AUD)		ERNEST GOODMAN	-1,235.52	-1,235.52	-1,235.52	0.00	0.00	0.00	0.00	0.00
01399	Account Total (AUD)		INSTALEC PTY LTD (for JLB CONTRACTING	-105.61	434.39	-345.61	0.00	780.00	0.00	0.00	0.00
01401	Account Total (AUD)		PAUL NARRMUTIME	1,208.00	1,208.00	0.00	644.00	564.00	0.00	0.00	0.00
01415	Account Total (AUD)		DAIN SMITH	367.09	367.09	0.00	0.00	0.00	0.00	367.09	0.00
01428	Account Total (AUD)		Dallas Thompson	580.40	580.40	0.00	0.00	0.00	0.00	580.40	0.00
01429	Account Total (AUD)		STEVEN MADIANDI	1,654.14	1,654.14	0.00	406.28	609.42	145.10	493.34	0.00

Age Analysis (As At Date) Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

West Arnhem Regional Council
 Default Category

As At: 31/12/2022

Document Type	Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/12/2022	>10days To 2/1/2022	>60days To 3/10/2022	>90days <= 2/10/2022	Future Items
DEPARTMENT OF CLIMATE CHANGE, ENERGY										
01431			10,028.55	10,028.55	0.00	10,028.55	0.00	0.00	0.00	0.00
Account Total (AUD)										
JT BARVEY NT PTY LTD										
01437			1,680.00	1,680.00	0.00	0.00	1,680.00	0.00	0.00	0.00
Account Total (AUD)										
			259,744.17	447,235.07	-42,303.19	206,084.11	51,769.07	15,570.36	136,115.52	0.00
			100%		-9%	64%	12%	3%	30%	

[END OF REPORT]

As At Allocation Date Used: 18/01/2023

Selection Criteria

- Ledger Name = 'ARACT'
- As At Date = 31/12/2022
- As At Allocation Date = 18/01/2023
- Show (T)ransaction or (B)ase currency? = 'B'
- (S)ummary (D)etail (E)xtended Detail = 'S'
- More...

Sort Criteria

- Account - Ascending
- (@)urrency_group - Ascending
- Transaction Number - Ascending
- Document Date - Ascending
- Document Type - Ascending
- Document Reference - Ascending



Supplier Payments Report

as at 24-Jan-2023

Description	Amount	%
Non-Recurrent Payments YTD		
13898 - CITY EARTHMOVING	1,077,406	12%
13696 - DEC INSTALLATIONS PTY LTD	419,409	5%
10246 - BRIDGE TOYOTA	348,844	4%
13866 - TB CONSTRUCTION NT PTY LTD	341,578	4%
13909 - NORTHERN PROJECTS PTY LIMITED	190,754	2%
13421 - CJD EQUIPMENT	189,946	2%
13874 - JMK NT	158,155	2%
14047 - ADVANCE PLUMBING (NT) PTY LTD	153,000	2%
13501 - SWAM Pty Ltd t/a Northern Territory Vetelinary Services	101,284	1%
13444 - GREENSPACE GROUP PTY LTD T/AS GREENSPACE P	68,779	1%
Subtotal	3,049,153	34%
Recurrent Payments YTD		
10739 - JARDINE LLOYD THOMPSON	1,412,926	16%
11134 - POWERWATER	483,578	5%
11587 - COUNCILBIZ	237,913	3%
10148 - AUSTRALIA POST - MANINGRIDA LPO	188,723	2%
12978 - PUMA ENERGY	128,145	1%
11004 - NORTHERN LAND COUNCIL	119,597	1%
10777 - KAKADU AIR SERVICES	99,695	1%
10532 - ENERGY RESOURCES OF AUSTRALIA	97,454	1%
13172 - AUSTRALIA POST - GUNBALANYA LPO	86,893	1%
11343 - TELSTRA AUSTRALIA	70,325	1%
Subtotal	2,925,249	33%
All Other Suppliers	2,878,780	33%
Total Payments YTD	8,853,182	100%
Non-Recurrent Payments MTD		
13898 - CITY EARTHMOVING	285,000	23%
13804 - RESPONSE SERVICES EMPLOYMENT & TRAINING PT	45,657	4%
13866 - TB CONSTRUCTION NT PTY LTD	42,490	3%
13874 - JMK NT	28,913	2%
13696 - DEC INSTALLATIONS PTY LTD	23,571	2%
14178 - TELSTRA LIMITED	15,180	1%
10877 - MANINGRIDA PROGRESS ASSOCIATION	11,970	1%
13193 - NT POWERLINES AND ELECTRICAL	10,306	1%

Description	Amount	%
13982 - DANIEL FINDLEY	10,000	1%
14107 - KATHERINE AVIATION PTY LTD	9,646	1%
Subtotal	482,733	38%
Recurrent Payments MTD		
10739 - JARDINE LLOYD THOMPSON	142,844	11%
11134 - POWERWATER	60,774	5%
11004 - NORTHERN LAND COUNCIL	60,396	5%
12978 - PUMA ENERGY	39,278	3%
10148 - AUSTRALIA POST - MANINGRIDA LPO	24,498	2%
13172 - AUSTRALIA POST - GUNBALANYA LPO	19,022	2%
10532 - ENERGY RESOURCES OF AUSTRALIA	17,349	1%
11240 - SEEK LIMITED	16,500	1%
10777 - KAKADU AIR SERVICES	14,023	1%
11587 - COUNCILBIZ	13,750	1%
Subtotal	408,434	32%
All Other Suppliers	368,501	29%
Total Payments MTD	1,259,668	100%

Note that Statutory Payments (PAYG, Superannuation etc) are excluded from this report.

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WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	9.2
Title:	Stages to Completion of the 2nd Revised Budget 2022-23 and 1st Budget for 2023-24
File Reference:	1056849
Author:	David Glover, Chief Corporate Officer

SUMMARY

The purpose of this report is to update Council on the processes toward the 2nd budget review in 2022-23 and the first budget for the following 2023-24 financial year.

BACKGROUND

Council will have two budgets being prepared at the same time for presentation at the April 2023 OCM. One is a 2nd review of the budget for the current 2022-23 financial year, and the other is a new budget for the coming 2023-24 financial year.

For its second revised budget management will take the opportunity to review income and expenditure in the current 2022-23 financial year. Changes will be requested for approval by Council where deemed necessary, following analysis.

Management will also be preparing the first budget for 2023-24 at the same time and also present to the Ordinary Council Meeting (OCM) in April, prior to a public consultation period.

COMMENT

Management has commenced the process of undertaking the 2nd budget review for 2022-23, and the new budget for the next 2023-24 financial year. A timetable for completion of the 2 budgets is attached to this report and also includes reference to the Regional Plan timeline, which must be carefully co-ordinated to ensure the timelines for completion supplement one another.

It is necessary to complete both budgets at the same time in order to meet timeline requirements of the *Local Government Act 2019*.

Management will be holding a series of meetings with relevant Executive, Management and Coordinators for their input into both budgets during February and early March 2023. Participation by relevant staff is critical in understanding the needs of each of the communities, and setting budgets that are relevant to the needs.

For next year's budget, the Finance team has already undertaken some rates income modelling for differing rates of increases over general rates, sewerage, and domestic waste, at 3%, 5% and 7% over the current year. The special animal control rate has been included also.

Management reviews its fees and charges also for the various services it offers.

The biggest expense for Council is always its costs of employment. Management will review staffing levels in accordance with the organisational structure. Costs for elected members are set by the NT Remuneration Tribunal which Council has traditionally paid to that amount in the budget.

Council operates some Commercial programs in addition to its core services, such as the two Swimming Pools, two Crèche, Power and Water contracts, Roads contracts, aerodrome reporting, etc. These can supplement additional income to Council providing they can be run profitably. In Jabiru, Council also sells water which can generate additional income, however costs of maintaining the water infrastructure need to be set aside in the budget.

Much of Council's income comes from Grants. The revised budget will look into the current grants and ensuring any new grants are included.

For next year's budget new grants are largely unknown and therefore not included until a later revised budget. Similarly carry forward grant amounts are not known, and assumed to be all spent in the prior year. Only certain operational grant income is included as it has greater certainty.

There are no plans to include further reserve projects, as the current finances do not permit this.

Once the budget numbers are all entered the process to ensure the budget balances to nil surplus begins. When management attend the April 2023 meeting of Council balanced budgets will be presented.

STATUTORY ENVIRONMENT

Chapter 10.5, Sections 201, 202, and 203 of the *Local Government Act 2019* states that Council must adopt a budget and must adopt an amended budget.

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Council's budget is required to be revised twice every financial year. Council must budget for either a surplus or a balanced budget, where the estimated surplus is reduced to zero. Council cannot budget for as deficit, as per Chapter 10.5, Section 202 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

The annual budget is the most significant financial document that the Council deals with and sets out the services and projects that the Council will deliver to its communities. The second revised 2022-23 Budget, as well as the 2023-24 budget both aim to enable the delivery on an appropriate level of service in accordance with the regional plan and the available funding. The contents of this report are aligned to Pillar 6 in the current *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
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Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
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VOTING REQUIREMENTS

NIL

RECOMMENDATION:

That Council received and noted the report entitled 'Stages to Completion of the 2nd Revised Budget 2022-23 and 1st Budget for 2023-24'.

ATTACHMENTS

- 1 Budget timelines Final version for 2023-24.pdf

Month	Start	End	2023/2024 BUDGET TIMETABLE	2023/2024 REGIONAL PLAN TIMETABLE
			Action	Action
December	26.12.2022		Christmas Day PH	
December	27.12.2022		Boxing Day PH	
January	2.1.2023		NEW YEARS DAY PH	
January	Continuous		Commence work on 23/24 Budget Open budget packs, 18.01.23, update to Salaries, budget pack access management	
January	26.1.2023		AUSTRALIA DAY PH	
February	Continuous		Fees and Charges sent out for comment & updates 01.02.23, scheduling of budget meetings	Consultation with Local Authorities
February	07-08.02.2023		Workshop - Fees and charges, Rates modelling (3,5,7 maybe?), assumptions Ordinary Council Meeting	
March	Continuous		Final date for updates, fees and charges 01.03.2023; Budget meetings	
March	08.03.2023		Ordinary Council Meeting	Ordinary Council Meeting Suggested changes to Regional Plan following consultation
March	Continuous		Scheduled Budget Meetings	Consultation with Executive Management
March	31.03.2023		Complete rates modelling / differential rate, min charge by 31. March 2023	
April	Continuous		Scheduled Budget Meetings	3-7 April - Draft for circulation to Executive
April	06.04.2023		Completion of ordinary Council Meeting business papers	
April	07.4.2023		GOOD FRIDAY	
April	10.04.2023		EASTER MONDAY	
April	11-12.04.2023		Workshop and Ordinary Council Meeting Draft second revised budget 22/23 (BUDX) and Draft of the 23/24 Budget A Elected Member Allowances 2023-24 Schedule of Fees and Charges 2023-24	Ordinary Council Meeting Final Regional Plan
April	30.04.2023		Completion rates declaration, and Long Term Plan for budget	
April	17.04.2023 - 21.04.2023		Executive / Senior Management to review draft budget (Mon to Fri)	

April	25.4.2023	ABZAC DAY PH
May	01.05.2023	MAY DAY PH
May	10.05.2023	Ordinary Council Meeting Rates Declaration 2023-24 Presentation of final draft Regional Plan without budget Presentation of final Draft Budget 2023-24, with Long Term Plan for comment CEO is to check council's records to ensure all rateable land is recorded in the council's assessment record and certify accordingly. (Before adoption of budget)
May	11-12.05.2023	Advertise draft Regional Plan (inc budget) and allow at least 21 days for comment) - begin public consultation, and LA presentations
May	Dates: 11,18,25 May, and 1 June	Local Authority Meetings - Mingling 11.05, Warruwi 18.05, Guphalanya 25.05, Maningrida 01.06.2023 Presentation of Draft Budget 2022-23, and 4 Year Financial Plan
May	26.05.2023	Finish OCM Business Papers in anticipation of no further comments to meet agenda deadline.
June	02.06.2023	Review public submissions and LA comments and finalise update of regional plan and budget
June	06-07.06.2023	Workshop and Ordinary Council Meeting - Resolutions to adopt: Budget 2023-24, with LT plan If any changes-include: Schedule Fees & Charges, if late.....then release of Elected Member Allowances 2023-24 Rates Declaration 2023-24
June	12.06.2023	JUNE PUBLIC HOLIDAY (PMR QUEENS BDAY)
June	June	CEO to advise Department of adopted Regional Plan and Budget and provide a copy.
June	June	CEO is to ensure council's adopted Budget and Regional Plan are accessible on council's website, available at council's public office and publish the availability details in a newspaper circulated in the area.
June	Prior to 28 June 2023	Publish rates declaration [newspaper/website] within 21 days of declaration.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	9.3
Title:	Organisational Growth Unit Report
File Reference:	1056261
Author:	Peter Ryan, A/ Director of Organisational Growth

SUMMARY

The purpose of this report is to inform Council about the progress of achievement of the strategic goals within the Organisational Growth unit for the period since the last Ordinary Council Meeting. The Organisational Growth unit is focused on growing human and financial resource capacity and upholding adherence to quality and compliant service delivery.

BACKGROUND

To provide Council with an update on matters relating to the activities and outcomes of the Organisational Growth unit including:

Business Development (Grants, Commercial Contracts, Tenders, Housing); People and Capability (Human Resources, Recruitment, Learning and Development, Work Health and Safety); and Community Support (Community Engagement, Community Care, Quality and Compliance).

COMMENT

1. BUSINESS DEVELOPMENT

1.1. Grant and Tender submissions/income generating activity during the period:

1.1.1. Total number of Grants submitted: 0

1.1.2. Total dollar value of Grants submitted: 0

1.2. Grants and Tenders confirmed as successful during the period:

1.2.1 Total number of successful Grants awarded: 0

1.2.2 Total dollar value of successful Grants awarded: 0

Activity	Grant Funding - Local Authority Projects Minjilang December 2023	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2022- 23	Cash Balance as at 31.12.2022
2178	Local Authority Projects (LAP) - Unallocated	36,900	FY 22/23	32,814			32,814
2942	LAP - Speed Bump near Shop	5,837	FY 20/21	4,363	-	(4,363)	-
2944	LAP - Solar Lights	70,226	FY 20/21	70,226	(41,217)	(7,696)	21,313
2953	LAP - Animal Management Program	3,145	FY 20/21	3,145	-	(3,145)	-
2966	LAP - Architectural drawings - disabled access	25,000	FY 22/23	25,000	-	(8,981)	16,019
	TOTAL LOCAL AUTHORITY PROJECTS	141,108	-	135,548	(41,217)	(24,184)	70,146

Disclose as:

Cash balance as at 31 December 2022:

70,146

Allocated funds as at 31 December 2022:

37,333

Unallocated funds at 31 December 2022:

32,814

2. PEOPLE & CAPABILITY

Employee Handbook

It has been drafted and sent for consultation. The plan is for it to be finalised and released by mid-February 2023.

Support

We have been supporting other teams, especially in relation to the PowerWater Contract and busy with normal day to day HR activities. This is a difficult time of year to report on as many people are away on leave and reporting has been changed to quarterly. The last quarterly report was submitted for the OCM on 14 December 2022.

COMMUNITY SUPPORT

1. NDIS Audit Process – was due 11-12 January 2023 but the auditor got COVID-19 and was unable to do the audit. Currently waiting for the auditor to reschedule. WARC are ready for the audit and have completed all the audit points as per the provided audit guide.
2. Aged Care & NDIS Service Delivery - Focus is on improvement in this area, with increasing service delivery for our aged care and NDIS clients, and increased revenue streams as a result. A full review is being conducted across the region. Gunbalanya community has their new Community Care Team Leader, Amy Lewis in community now and the team are currently building the relationships and delivering services to local clients.
3. CCCFR - Continue to work with CCCFR to ensure WARC are meeting the requirements at our crèche's and child care centre. Working with the funding provider to have the roof repaired at Minjilang crèche with the engineer due to visit the crèche and do a report in February 2023, this report is essential to ensure the ongoing issue with the roof is resolved.
4. Department of Health Youth Suicide Partnership - WARC to continue to work collaboratively with Department of Health, service providers and community to develop and present the workshop in Maningrida community in 2023. Parties will be meeting regularly to ensure a good transition with the program being rolled-out in community.
5. Gunbalanya Women's Safe House - Undertake tasks to address the recommendations of the recent report regarding the Gunbalanya Women's Safe House. We have collected quotes to provide the recommended counselling and education services for the Safe House clients as well as the offender program to change behaviours and prevent future issues when possible.
6. Safe House - Intake and data entries – working to develop good and consistent routines with staff to ensure compliance with these areas. This has been managed remotely for several months which is impacting on assessing the progress of these changes. Feedback from staff has been positive and they have engaged well in this change process.
7. Crèches - Visits to community to work on the transition process with crèche staff. There has been no negative feedback yet on the fees being implemented or the processes being established. Staff engaged well in the meetings and are working positively with management. There is a planned crèche visit by the funding body scheduled for 21 February 2023 (Warruwi) and 22 February 2023 (Minjilang) which allows them to assess how the crèches are functioning and identify any concerns with maintenance and operational issues.
8. Night Patrol - Have had discussions in some locations with Night Patrol staff that included issues and challenges. Some ideas about how we could improve the delivery, community engagement and community perception was gathered and we are currently collating all of this information including suggestions. The implementation of the data collection strategy is going well and staff will be supported to continue developing this skill. There has been a genuine improvement in the data collection process identified in the 1st month. Staffing issues continue to be

problematic in communities but the service has been delivered and we are reviewing the staff structure to develop strategies to overcome the staffing level challenges.

9. Garden Projects - Minjilang and Gunbalanya communities are working with Tamzin France to develop and operate a garden project in community, this is still in the consultation/development stage but appears to be generating positive feedback.
10. Youth, Sport & Recreation (YS&R) - Supporting Jabiru Youth, Sport and Recreation for funding opportunities and developing project plans. Minjilang were able to have some youth activities during the school holidays with the support of the YS&R from Gunbalanya working in community for a few weeks. Gunbalanya had youth activities happening during the school holidays with a joint initiative with another service provider. These activities were held at the recreation centre and were popular. Gunbalanya has their new Team Leader, Jack Clements for YS&R in community now and issues with the recreation facility have been resolved and the facility is now being used for activities. YS&R reports due in January 2023 have been completed and submitted.
11. Kellum Steele visited Maningrida for 3 days (23/24/25 January 2023) and supported Loki with program delivery and planning for Maningrida Day, reports are this visit was very productive.
12. Over the Christmas and New Year period there were several challenges with staffing and unplanned events happening. All challenges were addressed by staff and resolved with very minimal impact on service delivery. Some of the challenges involved staffing levels, freight deliveries, businesses closing early and agencies closing for a few weeks. Staff at Jabiru had a staff lunch on the last day (23 December 2022) which was a good team building activity enjoyed by all.

CONTRACTS

- Working on providing coverage and training in Waruwi, as the Essential Services Officer (ESO), Damian Sandilands, is finishing up with WARC on 6 February 2023. This will involve utilising ESOs from the communities that have 2 ESOs – Gunbalanya and Maningrida. Going forward, I would like to have a plan to train additional people in the ESO position so we have back up ESOs for situations like this.
 - o A new ESO has been selected, who is already based on the island, and he is due to start in the position on 13 February 2023.
- The Power and Water tender was submitted in early January 2023. It will be the end of February/March 2023 before we will have a response to find out if we are successful or not.
- I am currently playing catch up with the monthly aerodrome audit. I can provide details next month of how we are tracking.
- There has been deficiencies in the Local Post Offices (LPOs), some of these are from last year. Finance is working on paying back the deficiency amounts to Australia Post and doing the insurance claims.
- Working on fixing/replacing the Maningrida Aerodrome windsock, as it is not indicating correctly due to rusted ball bearings.

HOUSING

Current Priorities		Dates
1. Finalising DCCEEW portfolio	Portfolio has been handed over to GACJT. WARC no longer managing agents. We are currently finalising all invoicing, maintenance and reconciliation.	Jan/Feb 2023
2. WARC ERA handovers	Relocation of 6 tenancies and 8 houses of furniture. 13 properties received or being handed over Jan/Feb 2023 and 1 property being swapped.	Jan/Feb 2023
3. Repair and Maintenance Turnaround times	237 active jobs in Property Me. If contractors cannot commit in a timely manner, we are re-assigning.	Jan/Feb 2023

– chasing contractors for follow ups		
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STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Council projects and programmes are heavily dependent on grant funding and it is therefore vital that Council is updated on the status of grants.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in Pillars 1, 2 and 3 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
<i>Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.</i>	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.
Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.
Goal 1.4	Community Events Deliver cultural, civic and sporting events which engage and unite the community.
Goal 1.5	Cultural Awareness Training Develop increased understanding and observation of cultural protocols.
Goal 1.6	Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT	
<i>We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.</i>	
Goal 2.1	Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment.

PILLAR 3 SAFETY AND WELLBEING	
<i>As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.</i>	

Goal 3.1	Cultural Safety Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.
Goal 3.2	Health and Safety Staff and public safety is achieved via planning, education and training.
Goal 3.3	Training and Development Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.
Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted the report entitled '*Organisational Growth Unit Report*'.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	11.1
Title:	Report for the Warruwi Local Authority Meeting held on 29 January 2023
File Reference:	1056870
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Warruwi Local Authority meeting held on 9 January 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

During the meeting held on 9 January 2023, the Warruwi Local Authority did not make any recommendation to Council.

STATUTORY ENVIRONMENT

1. Section 101(5) *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per approved funding for the recommended projects.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community,

community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council Received and noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 9 January 2023.

ATTACHMENTS

- 1 2023.01.09 Warruwi Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council a Local Authority Meeting
Monday, 9 January 2023 at 10:00
Council Chambers, Warruwi

As the chairperson was absent Paul Hockings CEO declared the meeting open at 10:20, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson (Acting)	Eda Waianga
Member	Alfred Gawaraidji
Member	Richard Nawirr
Member	Philip Wasaga

STAFF PRESENT

Chief Executive Officer	Paul Hockings (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)
Council Services Manager	Matthew Griffiths
Governance and Risk Advisor	Jessie Schaecken (video conference)
Project Manager Technical Services	Clem Beard (video conference)

Minute Note: In the absence of Chairperson Jason Mayinaj the Warruwi Local Authority appointed Eda Waianga to act as chairperson for this meeting.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

WAR145/2023 RESOLVED:

On the motion of Mr Eda Waianga

Seconded Member Phillip Wasaga

The Warruwi Local Authority noted apologies from Cr James Marrawal and Mayor Ryan for the meeting held on 9 January 2022.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

WAR146/2023 RESOLVED:

On the motion of Mr Alfred Gawaraidji
 Seconded Member Phillip Wasaga
 The Warruwi Local Authority noted members Jason Mauinaj and Nicholas Hunter absent without notice for the meeting held on 9 January 2023.

CARRIED

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

WAR147/2023 RESOLVED:
 On the motion of Member Phillip Wasaga
 Seconded Mr Richard Nawirr
 The agenda for the Warruwi Local Authority meeting of 9 January 2023 as circulated is accepted.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 19 OCTOBER 2022

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 19 October 2022.

WAR148/2023 RESOLVED:
 On the motion of Member Phillip Wasaga
 Seconded Mr Alfred Gawaraidji
 The minutes of the 19 October 2022 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting as amended in item 4.1 apologies Eda Waianga not Ida Waianga.

CARRIED

GENERAL ITEMS

7.1 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered the Northern Territory Government Review of Local Authorities.

The Warruwi Local Authority provided feedback on ways in which the Local Authority can be strengthened and improved. The Administration committed to providing a summary of recommendations and feedback to the local Authority through the Council Services Manager Warruwi.

NEXT MEETING

The next meeting will be held on 16 February 2023 at 10:00.

MEETING DECLARED CLOSED

Chairperson Eda Waianga declared the meeting closed at 11:48.

This page and the preceding 2 pages are the minutes of the Warruwi Local Authority Meeting held on 9 January 2023.

Chairperson

Date Confirmed

UNCONFIRMED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	11.2
Title:	Report for the Minjilang Local Authority workshop held on 11 January 2023.
File Reference:	1056871
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Minjilang Local Authority meeting held on 11 January 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

The Minjilang Local Authority was unable to form a quorum and as such the meeting went ahead as a workshop in order to gather information and feedback on behalf of Chief Minister and Cabinet. The Minutes of that workshop were captured and are attached to this report.

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	<p>Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
 Our processes, procedures and policies are ethical and transparent.**

Goal 6.3	<p>Council and Local Authorities Excellence in governance, consultation administration and representation</p>
Goal 6.5	<p>Planning and Reporting Robust planning and reporting that supports Council's decision-making processes</p>

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council received and noted the unconfirmed minutes of the Minjilang Local Authority workshop held on 11 January 2023.

ATTACHMENTS

- 1 2023.01.11 Minjilang Local Authority Minutes.pdf



Minutes of the Minjilang Local Authority Workshop
 Wednesday, 11 January 2023 at 10:00
 Council Chambers, Minjilang

MEMBERS PRESENT

Member Charles Yirrawala
 Member Clint Wauchope

ELECTED MEMBERS PRESENT

Councillor Henry Guwiyul

STAFF PRESENT

Chief Executive Officer Paul Hockings (video conference)
 Executive Manager, Advocacy and Strategy Brooke Darmanin (video conference)
 Technical Services Project Manager Clem Beard (video conference)

Minute note: Paul Hockings CEO opened the meeting at 10:16, and noted that only 2 members and Cr Henry Guwiyul were in attendance. He did an Acknowledgement of Country and noted that there was not a quorum present. He suggested that the meeting continue as a workshop with only Item 7.1 to be discussed.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

The Minjilang Local Authority noted members apologies for the workshop held on 11 January 2023 being Mayor Matthew Ryan, Matthew Nagarbin, Shane Wauchope, Isobel Lami Lami, David Makings and Audrey Lee.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

The Minjilang Local Authority notes no members absences without notice for the workshop held on 11 January 2023.

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

The Minjilang Local Authority did not have a quorum to pass a resolution on this item and agreed to change this meeting into a workshop.

CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 13 OCTOBER 2022

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 13 October 2022.

The Minjilang Local Authority did not have a quorum to pass a resolution on this item and this matter will be deferred to the next meeting on 9 February 2023.

GENERAL ITEMS

7.1 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

The Minjilang Local Authority provided feedback on ways in which the Local Authority can be strengthened and improved. The Administration committed to providing a summary of recommendations and feedback to the local Authority through the Council Services Manager, Minjilang.

NEXT MEETING

The next meeting will be held on 9 February 2023 at 10:00.

MEETING DECLARED CLOSED

Paul Hockings CEO declared the workshop closed at 11:37.

This page and the preceding 1 page are the minutes of the Minjilang Local Authority Workshop held on 11 January 2023.

CEO

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	11.3
Title:	Report for the Gunbalanya Local Authority Meeting held on 10 January 2023.
File Reference:	1056872
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Gunbalanya Local Authority meeting held on 10 January 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

At its January 2023 meeting, the Gunbalanya Local Authority resolved the following motions, which Council is being asked to consider:

8.1 NT PLACE NAMES COMMITTEE

The Gunbalanya Local Authority discussed naming the first street in the new subdivision currently signposted as Garnarradj Street.

GUN143/2023 RESOLVED:

On the motion of Ms Connie Nayinggul

Seconded Ms Evonne Gumurdul

The Gunbalanya Local Authority request Council to direct the Administration to write to NT Place Names Committee to name the new first street within the new subdivision 'Water Python Street'

CARRIED

8.1 INJALAK ARTS CENTRE

The Gunbalanya Local Authority, through the Council Services Manager, received correspondence from Injalak Arts and Crafts Centre requesting financial support to assist with the construction of a Daluk shelter shade sail.

GUN144/2023 RESOLVED:

On the motion of Mr Henry Yates

Seconded Mayor Matthew Ryan

The Gunbalanya Local Authority receive and note the incoming request from Injalak Arts and Craft Centre for the Daluk Shelter Shade Sail and request Council to direct the administration to;

- 1. Confirm this request is within the Local Authority guidelines for funding and, if so;**
- 2. Scope and budget for this project in consultation with Injalak Arts and Craft Centre.**

CARRIED

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.

2. Clause 13.1 *Guideline 1: Local Authorities 2021.*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per approved funding for the recommended projects.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION: That Council: <ol style="list-style-type: none"> 1. Received and Noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 10 January 2023; and 2. Endorse the recommendations arising from the Gunbalanya Local Authority meeting held on 10 January 2023.
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ATTACHMENTS

- 1 2023.01.10 Gunbalanya Local Authority Minutes.pdf



Minutes of Gunbalayna Local Authority Meeting
 Tuesday, 10 January 2023 at 11:00
 Council Chambers, Gunbalanya

Chairperson Andy Garnarradj declared the meeting open at 11:37, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Kenneth Mangiru
Member	Henry Yates
Member	Evonne Gumurdul
Member	Connie Nayinggul
Member	Maxwell Garnarradj

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Councillor	Otto Dann

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Services Project Manager	Clem Beard

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

GUN139/2023 RESOLVED:

On the motion of Mr Andy Garnarradj

Seconded Mr Henry Yates

The Gunbalanya Local Authority notes there are no members apologies and requests for leave of absence for the meeting held on 10 January 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

GUN140/2023 RESOLVED:

On the motion of Mr Andy Garnarradj
 Seconded Mr Maxwell Garnarradj
 The Gunbalanya Local Authority notes there are no members absences without notice for the meeting held on 10 January 2023.

CARRIED

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

GUN141/2023 RESOLVED:
 On the motion of Mayor Matthew Ryan
 Seconded Mr Kenneth Mangiru
 The agenda for the Gunbalanya Local Authority meeting of 10 January 2023 as circulated is accepted.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 27 OCTOBER 2022

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 27 October 2022.

GUN142/2023 RESOLVED:
 On the motion of Mr Henry Yates
 Seconded Ms Connie Nayinggul
 The minutes of the 27 October 2022 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

GENERAL ITEMS

7.1 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

The Gunbalanya Local Authority provided feedback on ways in which the Local Authority can be strengthened and improved. The Administration committed to providing a summary of recommendations and feedback to the local Authority through the Council Services Manager.

8.1 NEW SUBDIVISION NAME

The Gunbalanya Local Authority discussed naming the first street in the new subdivision currently signposted as Garnarradj Street.

GUN143/2023 RESOLVED:
 On the motion of Ms Connie Nayinggul
 Seconded Ms Evonne Gumurdul
 The Gunbalanya Local Authority request Council to direct the Administration to write to NT Place Names Committee to name the new first street within the new subdivision 'Water Python Street'

CARRIED

9.1 INJALAK ARTS CENTRE - REQUEST FOR FUNDING

The Gunbalanya Local Authority, through the Council Services Manager, received correspondence from Injalak Arts and Crafts Centre requesting financial support to assist with the construction of a Daluk shelter shade sail.

GUN144/2023 RESOLVED:

On the motion of Mr Henry Yates

Seconded Mayor Matthew Ryan

The Gunbalanya Local Authority receive and note the incoming request from Injalak Arts and Craft Centre for the Daluk Shelter Shade Sail and request Council to direct the administration to;

- 1. Confirm this request is within the Local Authority guidelines for funding and, if so;**
- 2. Scope and budget for this project in consultation with Injalak Arts and Craft Centre.**

CARRIED

10.1 QUESTIONS WITHOUT NOTICE

Gunbalanya Airport – Request to seek funding to improve fencing around the airport due to wildlife and cattle accessing the runway. Further request to seek funding for airport facility upgrades.

Solar lighting – Request to investigate an additional 10 solar lights through the Local Authority Project funding. Proposed location of these additional lights is along the entrance road to Gunbalanya from the Airport Access Road intersection to the new subdivision entrance.

NEXT MEETING

The next meeting will be held on 23 February 2023 at 10:00.

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 1355.

This page and the preceding 2 pages are the minutes of the Gunbalanya Local Authority meeting held on 10 January 2023.

Chairperson

Date Confirmed

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	11.4
Title:	Report for the Maningrida Local Authority Meeting held on 13 January 2023
File Reference:	1056873
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Maningrida Local Authority meeting held on 13 January 2023.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

At its 12 January 2023 meeting, the Maningrida Local Authority made the following recommendations for Council's consideration and endorsement.

11.1 PUBLIC ANNOUNCEMENT SYSTEM

A general discussion on communication methodologies and it was decided to move a motion from the floor to investigate a PA system for Maningrida.

MAN171/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Mr Shane Namanurki

The Maningrida Local Authority ask the Administration to investigate a PA (public announcement) system for the Maningrida Community for emergency management and to provide general information.

CARRIED

11.1 PUBLIC ANNOUNCEMENT SYSTEM

The chair asked the Community Member Jarrah Aleman-Abellana present to talk about the National NAIDOC Poster Competition project she is keen to pursue:

1. Jarrah used to work at the Creche as a Team Leader.
2. She noticed that there is a gap in supporting artists in Maningrida to be filled.
3. National NAIDOC Poster Competition has opened and suggested if we can work together to get nomination and entrants from the community.
4. She asked what funding can we get to support the male and female artist in the community over 16 years of age.
5. She suggested \$250 per week which would cost \$1,000 for a 4 week programme

MAN170/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Cr Julius Kernan

The Maningrida Local Authority provide in principle support of \$1,000 for the National NAIDOC poster competition by a voucher to the Balmark Store on the basis that a:

- 1. written proposal including the Local Authority application form is provided which meets the Local Authority Project Funding Guidelines,**
- 2. report is brought back to a future Local Authority Meeting by the Administration;**
- and,**
- 3. report to be provided by the proponents acquitting the project including costings and photographs of the artwork.**

CARRIED

STATUTORY ENVIRONMENT

1. Sections 101(4) and 101(5) of the *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 12 January 2023 and;**
- 2. Endorse the recommendations arising from the Maningrida Local Authority meeting held on 12 January 2023.**

ATTACHMENTS

- 1 2023.01.12 - Maningrida Local Authority Minutes.pdf**



Minutes of Maningrida Local Authority Meeting
Thursday, 12 January 2023 at 10:00
Council Chambers, Maningrida

Mayor Matthew Ryan declared the meeting open at 10:20, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson (Acting)	Shane Namanurki
Member	Jessica Phillips (video conference)
Member	Manual Brown (video conference)
Member	Joyce Bohme

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Councillor	James Woods
Councillor	Julius Kernan

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Acting Council Services Manager Maningrida	Kevin Voisey
First Nations Cultural Advisor	Yanja Thompson
Technical Services Project Manager	Clem Beard (video conference)

VISITOR

Regional Director, Department of the Chief Minister and Cabinet	Nic Sharah
Volunteer run community event as an independent volunteer	Jarrah Aleman-Abellana

Minute Notes: In the absence of Chairperson Sharon Hayes the Maningrida Local Authority appointed Shane Namanurki to act as chairperson for this meeting.

Mayor Matthew Ryan brought to members' attention that the West Arnhem Regional Council Code of Conduct is applicable to Local Authority members as well as Councillors and Council staff. He asked that members make themselves aware of the contents of this document.

APOLOGIES

1.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

MAN166/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Cr James Woods

The Maningrida Local Authority noted members apologies by Deputy Mayor Elizabeth Williams and Sharon Hayes for the meeting held on 12 January 2023.

CARRIED

ABSENT WITHOUT NOTICE

2.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

MAN167/2023 RESOLVED:

On the motion of Ms Joyce Bohme

Seconded Cr Julius Kernan

The Maningrida Local Authority note member absence without notice by Sophia Brian for the meeting held on 12 January 2023.

CARRIED

ACCEPTANCE OF AGENDA

3.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

MAN168/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Cr James Woods

The agenda for the Maningrida Local Authority meeting of 12 January 2023 as circulated is accepted.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 3 NOVEMBER 2022

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 3 November 2022.

MAN169/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Mr Shane Namanurki

The minutes of the 3 November 2022 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

GENERAL ITEMS

5.1 IN-PRINCIPLE SUPPORT TO ARTS PROGRAMMES FOR NAIDOC POSTER COMPETITION

The chair asked the Community Member Jarrah Aleman-Abellana present to talk about the National NAIDOC Poster Competition project she is keen to pursue:

1. Jarrah used to work at the Creche as a Team Leader.

2. She noticed that there is a gap in supporting artists in Maningrida to be filled.
3. National NAIDOC Poster Competition has opened and suggested if we can work together to get nomination and entrants from the community.
4. She asked what funding can we get to support the male and female artist in the community over 16 years of age.
5. She suggested \$250 per week which would cost \$1,000 for a 4 week programme

MAN170/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Cr Julius Kernan

The Maningrida Local Authority provide in principle support of \$1,000 for the National NAIDOC poster competition by a voucher to the Balmark Store on the basis that a:

1. written proposal including the Local Authority application form is provided which meets the Local Authority Project Funding Guidelines,
2. report is brought back to a future Local Authority Meeting by the Administration; and
3. report to be provided by the proponents acquitting the project including costings and photographs of the artwork.

CARRIED

10.1 NORTHERN TERRITORY GOVERNMENT REVIEW OF LOCAL AUTHORITIES

The Committee considered Northern Territory Government Review of Local Authorities.

The Maningrida Local Authority provided feedback on ways in which the Local Authority can be strengthened and improved. The Administration committed to providing a summary of recommendations and feedback to the local Authority through the Council Services Manager Maningrida.

11.1 PUBLIC ANNOUNCEMENT SYSTEM

A general discussion on communication methodologies and it was decided to move a motion from the floor to investigate a PA system for Maningrida.

MAN171/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Mr Shane Namanurki

The Maningrida Local Authority ask the Administration to investigate a PA (public announcement) system for the Maningrida Community for emergency management and to provide general information.

CARRIED

GENERAL ITEMS CONTINUED.

The CEO provided an update on the Maningrida Council Service Manager (CSM) interviews which are scheduled for 15 February 2023. Further, the First Nations Cultural Advisor Yanja Thompson provided an overview of the recent Gunbalanya CSM selection process which involved consulting with Gunbalanya Traditional Owners and Ward Councillors to get their thoughts on a culturally appropriate and community endorsed selection panel member to participate on the interview panel.

Mayor Ryan commented positively on the New Year's Eve fireworks saying it was well done and he would like to see 2 events in 2023 with a family friendly earlier display and another at midnight. Further, he would also like to see a similar event in all of our communities.

MINUTE NOTE: Nic Sarah, Regional Director West Arnhem Region Department of Chief Minister and Cabinet joined the meeting and provided an overview of the proposed Maningrida Local

Decision Making Framework which is being tabled at the upcoming January 2023 Ordinary Council Meeting.

Brooke Darmanin noted a Senate hearing was proposed for Maningrida last year has been rescheduled as a video conference on 31 January 2023. She summarised that concerns had been raised in Maningrida particularly around housing, health and education and the Federal Government have suggested a hearing to understand the issues. She advised that the senate hearing links with the Stronger Futures legislation and any person can make a submission. The authority suggested the following topics for discussion:

1. School funding in Maningrida is getting smaller and we need to do our own thing through an independent school for the homelands.
2. Maningrida homelessness and overcrowding houses continues to be an issue and looking to the future for the new subdivision. It was noted that Maningrida will continue to grow and a lack of housing in Maningrida will happen again.
3. Homeland movements are not supported by government and need flexibility of funding as government only supports community.

Following a question about Northern Territory Community Cabinet meeting in Maningrida, Nic Sarah noted this has been talked about for 1.5 years. The new Chief Minister has changed the way they do community cabinets and he is trying to get all of the ministers to attend for the Local Decision Making Agreement sign off. In the past Community Cabinet has occurred in Tiwi Islands and he is hopeful this might happen in April 2023, but needs to await a cabinet decision to set the date.

NEXT MEETING

The next meeting will be held on 3 March 2023 at 10:00.

MEETING DECLARED CLOSED

Chairperson Shane Namanurki declared the meeting closed at 13:08.

This page and the preceding 3 pages are the minutes of the Maningrida Local Authority meeting held on 12 January 2023.

Chairperson

Date Confirmed

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	12.1
Title:	Operations Report - January 2023
File Reference:	1055973
Author:	Fiona Ainsworth, Acting Chief Operating Officer

SUMMARY

This report is presented to Council in order to provide an overview on operations and services delivered to the West Arnhem Regional Council communities.

BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support is provided to elected members.

COMMENT

1.1. Regional

- a. 2023 Veterinarian program tender awarded to Ark Hospital, with Jabiru site visit to commence in mid-February 2023 and community visits to start in late April 2023.

1.2. Gunbalanya

- a. Traditional Owner's (TO's) have approved the location of the billabong hard structure. Awaiting AAPA application clearance, before proceeding with T/O consultations to allow the project to commence and be constructed onsite.
- b. Diesel Fuel Tank installed and hold-down brackets fitted to the concrete pad in late January 2023. Commissioning to occur after the wet, once river is down and delivery of diesel received.
- c. Digital screen installation completed in late January 2023.

1.3. Jabiru

- a. Sinkhole remediation project to commence early March 2023, dependent on the weather and contractors.
- b. Tender for Jabiru road maintenance works to be release by 3 February 2023.
- c. Quotes obtained for community Flying Fox, as part of round 2 Tourism Town Asset Grant. Awaiting approval of suitable location, before equipment order placed with supplier.
- d. Jabiru had a sewer main burst mid-January 2023. External contactor engaged to identify and rectify the major leak. Northern Territory Government now overseeing the remediation works required and the associated cost.
- e. Major water main burst ERA Mess Hall occurred on 26 January 2023. External contactor engaged to identify and rectify the major leak.

1.4. Maningrida

- a. Contractor to conduct site visit on the 1 February 2023, to scope suitable location and fabrication required for the installation of the digital screen.
- b. Rest shelters manufacture and delivered to community late October 2022, and installation of 2 shelters occurred early December 2022. Awaiting confirmation of location for the remaining 2 shelters, to be discussed at Local Authority Meeting being held on 2 March 2023.
- c. Park shelters near the Health Clinic, works to re-commence mid- February 2023, after cultural activities have finished.

- d. Mala'la Road works to commence post wet season 2023. Contractor provided revised design and quotation. Roads-to-Recovery application submitted for the variation.
- e. Contractors scheduled to commence Maningrida oval irrigation works in March 2023, weather permitting.
- f. Maningrida oval light-towers works have been completed. Contractor to return early February 2023 to correct minor issue after installation.
- g. Manyikarra Road works completed late 2022, but recent rains caused some washouts. Contractor to return post wet season, to repair and correct this washouts.
- h. Received approval for the additional works required to the Coconut Grove half basketball court, with works scheduled to commence in the dry season 2023.
- i. New-subdivison 2nd basketball court, awaiting anthropologist site visit prior to the NLC review and subsequent issuing of a 'Letter of Comfort'. This visit is scheduled for mid-February 2023.

1.5. Minjilang

- a. Received Crèche roof rectification drawings and engineering report for this building project. Awaiting approval to proceed with works.
- b. Outdoor theatre engineering proposal and cost to be presented at the next Local Authority meeting, being held on 9 February 2023.
- c. Digital screen work to begin later in the year, after installation is completed in Maningrida and Warruwi communities.

1.6. Warruwi

- a. Contractor to install remaining solar lights by March 2023, with locations determined and existing poles already in place.
- b. Contractor to conduct site visit on 1 February 2023, to scope suitable location and fabrication required for the installation of the digital screen.

1.7. Post Office Services

Total amount of post received and delivered for reporting period = 12,779kg

- a. Gunbalanya Post Office closed for an hour on 20 January 2023, so staff could attend and support Gunbalanya School graduation.
- b. Warruwi team using social media to educate community regarding delays and parcel notifications that item have arrived.

1.8. Sport and Recreation Programs

Total attendance to the sport and recreation programmes for reporting period = 957.

- a. Gunbalanya Youth Recreation hall re-opened on 19 January 2023.
- b. Youth, Sport and Recreation Team Leader has returned to the Gunbalanya on 16 January 2023, providing much needed support and stability to the Gunbalanya team and the various programs being delivered.
- c. Jabiru team held mostly indoor activities over the Christmas and New Year period, consisting of board games, computer games, movies, arts and craft, and colouring in activities.
- d. Currently recruiting for new Wellbeing Service Coordinator Maningrida.
- e. Due to staffing levels, Maningrida team held activities at the pool during the school holidays, which included Lego building, chalk drawing, and coloring-in completions.
- f. Minjilang team received support and guidance from the new Youth, Sport and Recreation Team Leader Gunbalanya, while visiting the community from 19 December 2022 through to 13 January 2023.
- g. Reduced Youth, Sport and Recreation programs delivered to the Minjilang community over the school holidays, due to minimal staff.
- h. Warruwi team commencing Term 1 2023 music program, in conjunction with the Night Patrol team day program and community school.
- i. Warruwi Night Patrol team assisting with the various community Youth, Sport and Recreation programs being delivered.

1.9. Aquatic Centres

Total attendance to the Aquatic Centres for reporting period = 1,212.

- a. Maningrida facility held various activities over the school holidays, including water polo on Wednesday afternoons, kids swim club Thursday afternoons, and alternating between a slip-and-slide or movie afternoon on Fridays.
- b. Maningrida pool had low attendance due to 2 weeks of monsoonal rain.

1.10. Early Learning Centres

Total attendance to the Early Learning Centres for reporting period = 396.

- a. Jabiru Childcare Centre was closed over the Christmas period, 21 December 2022 - 9 January 2023. During this time, staff took initiative to enhance the aesthetics of the Childcare Centre, painting doors and walls, adding and removing structures and setting up warm and welcoming environment for kids. There was also a thorough clean of the facility, including the air-conditioning units.
- b. Jabiru Childcare Centre currently reviewing possible changes to 3rd party software recourse.
- c. Minjilang Crèche has successfully moved into one of the Minjilang Mamaruni School's classroom temporary, while engineer assesses the Crèche roof structure.
- d. Minjilang Senior Childcare Officer provided assistance with staff coverage at the Waruwi Crèche 9 – 13 January 2023.

1.11. Aged Care Services

Total amount of meals provided for reporting period = 1,593.

- a. Gunbalanya Aged Care team took on a new client during the reporting period, with another 2 awaiting commencement for Meals on Wheels. This will take the total number of meals provided daily to 41.
- b. New Community Care Team Leader commenced on 16 January 2023, providing support and stability to the Gunbalanya team and the clients.
- c. Minjilang Age Care have minimal clients to care for, with many currently away for sorry business, medical or personal reasons.

1.12. Disability Care for NDIS participants

Total NDIS participants for reporting period = 29.

- a. Waruwi team provided assistance to a disabled visitor while in community attending sorry business.

1.13. Landfill Sites:

Total amount of landfill/waste removed from communities for reporting period = 0 tonnes.

- a. In the final stages of recruiting to the Waste and Resource Coordinator position.
- b. Currently recruiting for new Landfill Officer Gunbalanya, with interviews to commence in earlier February 2023.

1.14. CSM's Meetings and Events Attended

Total meetings attended for reporting period = 43.

- a. Council Services Manager invited guest and presented graduation certificates at the Gunbalanya School Year 12 Graduation ceremony held on Friday 20 January 2023.
- b. All Council Services Managers attend either Australia Day, Community Day and/or Celebrate Cultural Day in the relevant communities.

1.15. Vacancies

Total number of vacancies across the Council for reporting period = 35.

- a. Gunbalanya = 11
- b. Jabiru = 3 (Operations team only)
- c. Maningrida = 9

- d. Minjilang = 5
- e. Warruwi = 7

1.16. Staff Attendance

Total percentage of attendance across the communities for reporting period = 57.60%.

- a. Staff attendance across the various communities were low, due a lot of staff taking leave over the holiday period.

1.17. Community Wins

- a. Maningrida New Year's Eve fireworks display was a huge success, with the whole community attending.
- b. Warruwi community held New Year's Eve celebration in the community hall, with approximately 70 -100 people in attendance, despite being a very wet night. It was a great night, with gifts been handed out to the various families.
- c. On 19 December 2022, the Minjilang team prepared Christmas lollie bags and distributed around the community, which was well received by all.
- d. Australia Day and Community Day events were held cross the council, either on 26 January 2023 or in the days following:
 - Gunbalanya community celebrated Gunbalanya Day on 27 January 2023, with a BBQ and kick-the-footy down at the community oval. Various community stakeholders assisting with activities or providing food and other supplies.



- More than 70 community members attend the Australia Day pool party celebrations, held at the Jabiru pool on 26 January 2023. There were lots of inflatable pool toys, a slushie machine, an Acknowledgement of Country, music and the 'Citizen of the Year' award presentations by Acting Mayor, Cr Elizabeth Williams.





- Maningrida Day was held at the Maningrida pool on 29 January 2023, starting with smoking ceremony and following by a pool party, including a slip-and-slide. Staff cooked up a sausage sizzle, along with games and prizes for the winners.



- Minjilang celebrated End of Summer – Back to School community event on 29 January 2023. The afternoon was started off with acknowledgement to country, follow by a sausage sizzle, with cakes, muffins, lollies and icy poles. Staff organized slip-and-slide, face painting, and handed out hats and t-shirts.



- Warruwi community held a number of cultural and recreational activities for their Australia Day event on 27 January 2023, which included ‘Welcome to Country’, smoking ceremony, basketball games, gymnastics, local dance, painting and arts, slip-and-slide, and colour fun run. Community also enjoyed pancakes for brunch, while the event occurred.



STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As outlined in Council’s 2022-2023 budget.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the pillars 1, 3 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4	Community Events Deliver cultural, civic and sporting events which engage and unite the community
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PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That Council received and noted the report entitled *Operations Report – January 2023*.


ATTACHMENTS

- 1 Operations Snapshot - January 2023.pdf



Operations Snapshot – January 2023

Post Received



12,779 kg

21/22 comparison: 9,128 kg

Sport & Recreation Attendance



957

21/22 comparison: 3,171

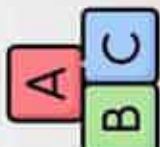
Aquatic Centre Attendance



1,212

21/22 comparison: 2,111


Early Learning Student Attendance



396

21/22 comparison: 223

Meals Provided



1,593

21/22 comparison: 2,831


NDIS Participants



29

21/22 comparison: 31


Landfill/Waste Removed



0.0 t

21/22 comparison: 0.0 t

CSM Meetings & Events Attended



43

21/22 comparison: 36

Staff Attendance Rates

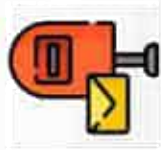


57.60%

21/22 comparison: 79.70%

Operations Snapshot – January 2023

Post Received



Gunbalanya – 1,437 kg
 Jabiru – 8,015 kg
 Maningrida – 2,962 kg
 Minjilang – 128 kg
 Warruwi – 237 kg

Sport & Recreation Attendance



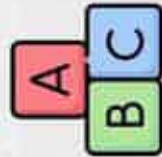
Gunbalanya – 77
 Jabiru – 76
 Maningrida – 374
 Minjilang – 136
 Warruwi – 294

Aquatic Centre Attendance



Gunbalanya – n/a
 Jabiru – 588
 Maningrida – 624
 Minjilang – n/a
 Warruwi – n/a

Early Learning Student Attendance



Gunbalanya – n/a
 Jabiru – 250
 Maningrida – n/a
 Minjilang – 21
 Warruwi – 125

Meals Provided



Gunbalanya – 884
 Jabiru – 370
 Maningrida – n/a
 Minjilang – 108
 Warruwi – 231

NDIS Participants



Gunbalanya – 22
 Jabiru – 4
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 3

Landfill/Waste Removed



Gunbalanya – 0.0 t
 Jabiru – 0.0 t
 Maningrida – 0.0 t
 Minjilang – 0.0 t
 Warruwi – 0.0 t

CSM Meetings & Events Attended



Gunbalanya – 11
 Jabiru – 3
 Maningrida – 9
 Minjilang – 5
 Warruwi – 7

Staff Attendance Rates



Gunbalanya – 50.00 %
 Jabiru – 100.00 %
 Maningrida – 50.00 %
 Minjilang – 32.00 %
 Warruwi – 56.00 %

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 8 FEBRUARY 2023

Agenda Reference:	14.1
Title:	Closure to the Public for the Discussion of Confidential Items
File Reference:	1056240
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

STATUTORY ENVIRONMENT

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council approved the closure of the meeting to the public pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 8 FEBRUARY 2023**

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 8 FEBRUARY 2023**

RE-ADMITTANCE OF THE PUBLIC