



**WEST ARNHEM**



**REGIONAL COUNCIL**



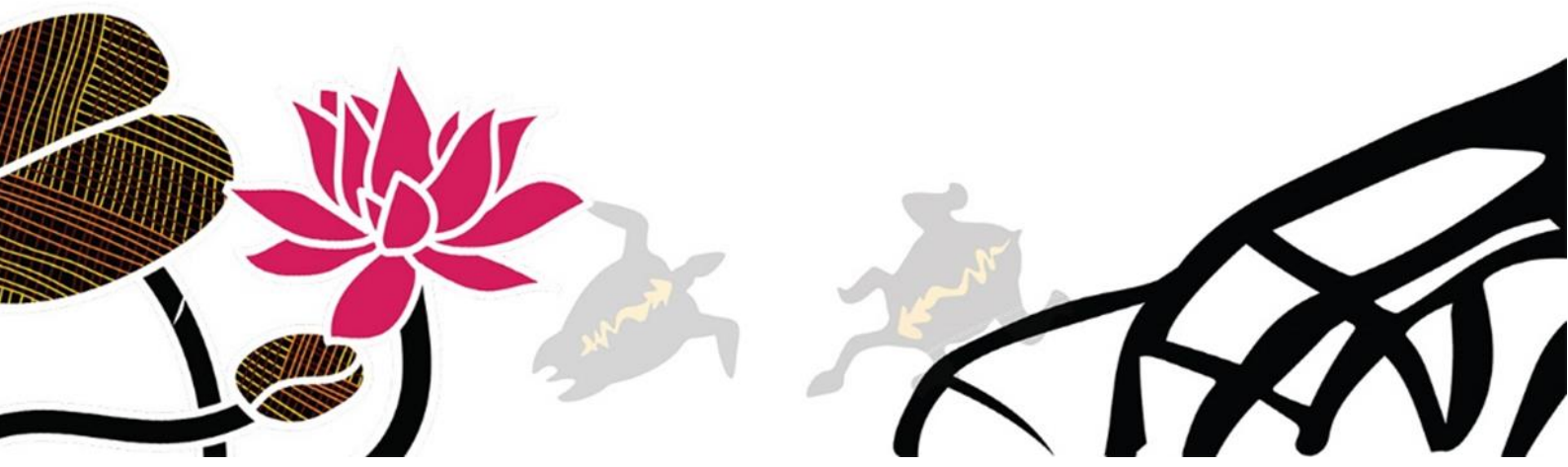
# MANINGRIDA

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

**AGENDA**

**THURSDAY, 3 NOVEMBER 2022**



## **WEST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Council Chambers, Maningrida on Thursday, 3 November 2022 at 10:00 am.

Daniel Findley  
Chief Executive Officer

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## Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>1038671</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

### SUMMARY

This report is to table, for the Maningrida Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 3 November 2022.

### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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### VOTING REQUIREMENTS

Not applicable at this time.

### RECOMMENDATION:

**That the Maningrida Local Authority notes members apologies and/or requests for leave of absence for the meeting held on 3 November 2022.**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 3 NOVEMBER 2022**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Absent Without Notice</b>
<b>File Reference:</b>	<b>1038691</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

**SUMMARY**

This report is to table, for the Maningrida Local Authority's record, any appointed members that are absent without notice for the meeting held on 3 November 2022.

**STATUTORY ENVIRONMENT**

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

**POLICY IMPLICATIONS**

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

**STRATEGIC IMPLICATIONS**

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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**VOTING REQUIREMENTS**

Not applicable at this time.

**RECOMMENDATION:**

**That the Maningrida Local Authority notes members absences without notice for the meeting held on 3 November 2022.**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 3 NOVEMBER 2022**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>1039637</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

**SUMMARY**

Agenda papers are submitted for acceptance by appointed members for the Maningrida Local Authority meeting of 3 November 2022.

**COMMENT**

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

**STATUTORY ENVIRONMENT**

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

**STRATEGIC IMPLICATIONS**

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION:**

**That the agenda for the Maningrida Local Authority meeting of 3 November 2022 as circulated be accepted.**

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>File Reference:</b>	<b>1039638</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

### SUMMARY

**Local Authority members** are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

**Staff members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

### STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

### STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
Goal 6.2	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
Goal 6.4	<b>Risk Management</b> The monitoring and minimisation of risks associated with the operations of Council



Goal 6.5

**Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes

**VOTING REQUIREMENTS**

Not applicable.

**RECOMMENDATION:**

**That the Maningrida Local Authority receives and records declarations of interest for the meeting held on 3 November 2022.**

# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Confirmation of Previous Local Authority Meeting Minutes - 4 August 2022</b>
<b>File Reference:</b>	<b>1039639</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

### SUMMARY

Unconfirmed minutes of the 4 August 2022 Maningrida Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

### STATUTORY ENVIRONMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

### STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the minutes of the 4 August 2022 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.**

### ATTACHMENTS

- 1 2022.08.04 Maningrida Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting  
Thursday, 4 August 2022 at 10:00 am  
Council Chambers, Maningrida

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Chairperson Sharon Hayes declared the meeting open at 10:20 am, welcomed all in attendance and acknowledged the Traditional Owners.

**APPOINTED MEMBERS PRESENT**

Chairperson	Sharon Hayes
Member	Shane Namanurki
Member	Manual Brown (teleconference)

**ELECTED MEMBERS PRESENT**

Mayor	Matthew Ryan
Councillor	James Woods
Councillor	Jacqueline Phillips
Councillor	Julius Kernan

**STAFF PRESENT**

Chief Executive Officer	Daniel Findley
Chief Corporate Officer	David Glover (videoconference)
Chief Operating Officer	Rick Mulvey
Governance and Risk Advisor	Doreen Alusa (videoconference)
Project Manager Technical Services	Clem Beard
Project Coordinator Infrastructure	Sam Fazzolari
Finance Manager	Andrew Shaw (videoconference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Council Services Manager, Maningrida	Yanja Thompson

**VISITORS**

Menzies School of Health Research	Tarrant Tolotta (videoconference)
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**Minute note:** Mayor Matthew Ryan chaired the meeting before the election of Ms. Sharon Hayes as the Chairperson of the Maningrida Local Authority.

#### APOLOGIES

##### 3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered apologies and leave of absence.

The Maningrida Local Authority noted members apologies from Deputy Mayor Elizabeth Williams, and appointed members Joyce Bohme, Jessica Phillips and Sophia Brian for the meeting held on 4 August 2022.

#### ABSENT WITHOUT NOTICE

##### 4.1 ABSENT WITHOUT NOTICE

The Local Authority considered absences without notice.

The Maningrida Local Authority noted that no members were absent without notice for the meeting held on 4 August 2022.

#### LOCAL AUTHORITY ELECTION

##### 5.1 ELECTION OF MANINGRIDA LOCAL AUTHORITY CHAIRPERSON

The Local Authority considered the election of the Maningrida Local Authority Chairperson.

###### MAN149/2022 RESOLVED:

On the motion of Mayor Matthew Ryan  
Seconded Councillor James Woods

###### The Local Authority:

- Received and noted the report;
- Resolved to conduct the election of the Maningrida Local Authority Chairperson through an open ballot.
- Elected Ms Sharon Hayes to the position of Maningrida Local Authority Chairperson for a period of 12 months; and
- Requested Council to endorse the election of Ms Sharon Hayes as the Chairperson of the Maningrida Local Authority for a period of 12 months.

**CARRIED**

**Minute note:** On behalf of those present at the meeting, the Mayor thanked Councillor James Woods for serving as the Chairperson of the Maningrida Local Authority over the past eight years.

**ACCEPTANCE OF AGENDA****6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

**MAN150/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Chairperson Sharon Hayes**

**The agenda for the Maningrida Local Authority meeting of 4 August 2022 as circulated was accepted.**

**CARRIED**

**DECLARATION OF INTEREST OF MEMBERS OR STAFF****7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered the disclosure of interest of members or staff.

**The Maningrida Local Authority did not receive any declarations of interest for the meeting held on 4 August 2022.**

**CONFIRMATION OF PREVIOUS MINUTES****8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 25 MAY 2022**

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 25 May 2022.

**MAN151/2022 RESOLVED:**

**On the motion of Councillor James Woods  
Seconded Councillor Jacqueline Phillips**

**The minutes of the 25 May 2022 Maningrida Local Authority meeting were adopted as a true and correct record of the meeting.**

**CARRIED**

**COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES****9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

**The Maningrida Local Authority noted the report.**

**LOCAL AUTHORITY ACTION ITEMS****10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the Local Authority action items list.

**MAN152/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Councillor James Woods**

The Maningrida Local Authority reviewed the action items list and approved to remove the following completed actions.

1. Nomination of Ms Sophia Brian to the Maningrida Local Authority (OCM53/2022); and
2. Nomination of new Maningrida Local Authority members (OCM114/2021).

**CARRIED**

**CSM REPORT ON REGIONAL COUNCIL SERVICES****11.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the Council Services Manager (CSM) report on current regional council services.

**The Maningrida Local Authority noted the report.**

**FINANCE REPORT****12.1 FINANCIAL REPORT TO MAY 2022**

The Local Authority considered the financial report to May 2022.

**The Maningrida Local Authority noted and received the financial report for the eleven months, year to date period, 01 July 2021 to 31 May 2022.**

**12.2 LOCAL AUTHORITY FUNDING**

The Local Authority considered a report on Local Authority funding.

**The Local Authority received and noted the report.**

**VISITOR PRESENTATIONS****13.1 PRESENTATION - HEARING FOR LEARNING INITIATIVE**

The Local Authority considered a presentation on the Menzies School of Health Research Hearing for Learning Initiative.

**The Maningrida Local Authority received and noted the presentation, and expressed support for the Menzies School of Health Research Hearing for Learning Initiative in Maningrida.**

**Minute note:** Tarrant Tolotta joined the meeting at 10:05 am and left at 10:18 am after his presentation about the Menzies School of Health Research Hearing for Learning Initiative.

**Minute note:** Councillor Woods left the meeting at 12:01 pm.

## GENERAL ITEMS

**14.1 LOCATION OF BUS SHELTERS**

The Local Authority considered a report on the location of bus shelters in Maningrida.

**MAN153/2022 RESOLVED:**

On the motion of Councillor Julius Kernan  
Seconded Mayor Matthew Ryan

**The Local Authority:**

- Received and noted the report; and
- Resolved to hold more consultations with community members before selecting and approving the locations of the bus stop shelters.

CARRIED

**14.2 LOCATION OF TWO HARD STRUCTURES AT CLINIC**

The Local Authority considered a report on the location of two hard structures at the clinic.

**MAN154/2022 RESOLVED:**

On the motion of Councillor Julius Kernan  
Seconded Councillor Jacqueline Phillips

**The Local Authority:**

- Received and noted the report; and
- Resolved to select the locations for the installation of two shelters, including tables and seating, at the Malala health Clinic (Lot 659 ) after the meeting.

CARRIED

**14.3 ANIMAL MANAGEMENT PROGRAM**

The Local Authority considered a report on the animal management program.

**MAN155/2022 RESOLVED:**

On the motion of Mayor Matthew Ryan  
Seconded Chairperson Sharon Hayes

**The Local Authority:**

- Received and noted the report; and
- Approved a total of \$96,077.61 from future Maningrida Local Authority for the next 3 years towards the animal management program as per the breakdown below:
  - \$29,885.10 from 2022-2023 Maningrida Local Authority funding.
  - \$31,977.06 from 2023-2024 Maningrida Local Authority funding.
  - \$34,215.45 from 2024-2025 Maningrida Local Authority funding.

CARRIED

**14.4 VARIATION - LOCAL AUTHORITY FUTURE PROJECTS NEW YEAR'S EVE FIREWORKS DISPLAY**

The Local Authority considered a variation report on the 2023 Maningrida New Year's Eve fireworks display.

**MAN156/2022 RESOLVED:**

On the motion of Mayor Matthew Ryan  
Seconded Councillor Julius Kernan

**The Local Authority:**

- Received and noted the report;
- Noted that during the meeting held on 25 May 2022, the Local Authority had approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of the 2023 New Year's Eve fireworks display (MAN 148/2022);
- Approved an additional 35,000 from Maningrida Local Authority funding towards the cost of the 2023 New Year's Eve fireworks display bringing the total allocation of funding for this project to \$70, 000; and
- Noted that the administration will send letters to other service providers in Maningrida, and request them to co-contribute to the cost of the 2023 New Year's Eve celebrations.

CARRIED

**14.5 SOLAR LIGHTS - CEREMONIAL GROUNDS - TOP CAMP - MANINGRIDA**

The Local Authority considered a report on the installation of solar lights at the Ceremonial Grounds, Top Camp - Maningrida.

**MAN157/2022 RESOLVED:**

On the motion of Mayor Matthew Ryan  
Seconded Councillor Julius Kernan

**The Local Authority:**

- Received and noted the report; and
- Approved the allocation of \$29,924.24 from Maningrida Local Authority funding for the project.

CARRIED

**14.6 MANINGRIDA LOCAL AUTHORITY SUMMARY OF PROJECTS**

The Local Authority considered a report on Maningrida Local Authority summary of projects.

The Local Authority noted the report.

**14.7 LOCAL AUTHORITY MEMBERS QUESTIONS**

The Local Authority considered a report on Local Authority members questions.

It was noted that there were no additional questions from Local Authority members at the meeting held on 4 August 2022.



**NEXT MEETING**

The next Maningrida Local Authority Meeting is scheduled to take place on 3 November 2022.

**MEETING DECLARED CLOSED**

Chairperson Sharon Hayes declared the meeting closed at 1:07 pm.

This page and the preceding six (6) pages are the minutes of the Maningrida Local Authority meeting held on Thursday, 4 August 2022.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date Confirmed

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Council's Response to Local Authority Issues Raised</b>
<b>File Reference:</b>	<b>1039640</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to present to the Maningrida Local Authority feedback from Ordinary Council meetings.

#### BACKGROUND

The CEO presented the minutes and motions from the Maningrida Local Authority meeting held on 4 August 2022 to the Council meeting held on 10 August 2022.

#### COMMENT

At the Ordinary Council meeting held on 10 August 2022, Council noted the report titled Maningrida Local Authority Meeting held on 4 August 2022, and passed the following resolution:

#### **12.5 REPORT FOR THE MANINGRIDA LOCAL AUTHORITY MEETING HELD ON 4 AUGUST 2022**

The Council considered a report on the Maningrida Local Authority meeting held on 4 August 2022.

#### **OCM76/2022 RESOLVED:**

**On the motion of Mayor Matthew Ryan  
Seconded Councillor James Woods**

#### **Council:**

- **Noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 4 August 2022;**
- **Endorsed the election of Ms. Sharon Hayes as the Chairperson of the Maningrida Local Authority for a period of 12 months;**
- **Approved an additional 35,000 from Maningrida Local Authority funding towards the cost of the 2023 New Year's Eve fireworks display bringing the total allocation of funding for this project to \$70, 000;**
- **Approved the allocation of \$29,924.24 from Maningrida Local Authority funding towards the installation of solar lights at the Ceremonial Grounds at Top Camp in Maningrida; and**
- **Approved the allocation of a total of \$96,077.61 from future Maningrida Local Authority for the next 3 years towards the animal management program as per the breakdown below:**
  - **\$29,885.10 from 2022-2023 Maningrida Local Authority funding.**
  - **\$31,977.06 from 2023-2024 Maningrida Local Authority funding.**
  - **\$34,215.45 from 2024-2025 Maningrida Local Authority funding.**

**CARRIED**

#### STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below.

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

## VOTING REQUIREMENTS

Not applicable.

### RECOMMENDATION:

**That the Maningrida Local Authority notes the report.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Review of Local Authority Action Items</b>
<b>File Reference:</b>	<b>1039641</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

To present to the Maningrida Local Authority an update on the action items list.

#### BACKGROUND

The Maningrida Local Authority members are encouraged to discuss the action items list.

#### COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

#### STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
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<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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## **VOTING REQUIREMENTS**

Simple majority.

### **RECOMMENDATION:**

**That the Maningrida Local Authority reviews the action items list and approves to remove any completed actions.**

## **ATTACHMENTS**

- 1 Maningrida LA Action Items List.pdf

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
8.06.2022	OCM50/2022	<p>2023 New Year's Eve Fireworks Council approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of a fireworks display for the 2023 New Year's Eve celebrations in Maningrida; and</p> <p>Directed the administration to send letters to other service providers in Maningrida, and request them to contribute to the cost of the 2023 New Year's Eve celebrations.</p>	In Progress	<p>27 July 2022 – <i>Pania Withnall</i> Paper prepared for LA meeting, advising of quote variation to \$51,645 for a 12 minute show. Should variation be approved by LA &amp; OCM, letters will be sent to other service providers seeking assistance for co-contribution to the cost.</p> <p>27 July 2022 – <i>Kim Sutton</i> The Business Development team has picked this up and will work together with Finance and Operations to take forward.</p> <p>19 October 2022 – <i>Sarah Will</i> This is no longer sitting with the Grants team, now with Operations.</p>	Operations/ Finance
8.06.2022	Elected Member Questions With or Without Notice	<p><b>Pollution of Waterways in Maningrida</b> It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.</p>	In Progress	<p>27 July 2022 – <i>Rick Mulvey</i> Delay due to current recruitment of Waste and Resource Coordinator who will take the lead within business in relation to environmental improvements.</p> <p>26 October 2022 – <i>Jesse Evans</i> Still in the recruitment process for a Waste and Resources Coordinator whom will take the lead within the business in relation to environmental improvements</p>	Operations
08.12.2021	OCM114/2021	<p><b>Supply and Installation of Speed Humps</b> Council directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year)</p>	In Progress	<p>23 February 2022 – <i>Kim Sutton</i> The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>18 May 2022 – <i>Sarah Will</i> The grants team is investigating options for funding the purchase and installation of speed humps.</p> <p>27 July 2022 – <i>Kim Sutton</i></p>	Grants

Maningrida Local Authority Action Items List – Ongoing

	<p>The Grants team are continuing to explore options for funding.</p> <p><b>19 October 2022 – Sarah Will</b> The Grants team are continuing to explore appropriate options for funding.</p>				
<p><b>08.12.2021</b></p>	<p><b>18 February 2022- Loukas Gikopoulos</b> The administration has raised a purchase order for the supply of four bus shelters. Expected fabrication and delivery is at the end of April</p> <p><b>13 May 2022- Loukas Gikopoulos</b> Manufacturing delays experienced and have pushed back completion to June 2022.</p> <p><b>19 July 2022- Clem Beard</b> Bus Shelters have been dispatched expecting arrival at the community in early August 2022 for installation.</p> <p><b>19 October 2022- Sam Fazzolari</b> One shelter has been installed in the new subdivision LA members now to nominate the remaining three sites for the shelters to be constructed on. The administration has prepared a report that will be presented at this LA meeting to nominate the three other locations.</p>	<p><b>In Progress</b></p>	<p><b>Installation of Bus Stop Shelters</b> Council directed the administration to install four bus stop shelters at an estimated cost of \$80,000.</p>	<p><b>OCM114/2021</b></p>	<p>Technical Services</p>
<p><b>08.12.2021</b></p>	<p><b>18 February 2022- Loukas Gikopoulos</b> The administration has raised a purchase order for the supply of two hard structures. Expected fabrication and delivery is at the end of April</p> <p><b>13 May 2022- Loukas Gikopoulos</b> Due to manufacturing delays, the hard structures completion date is now estimated to be June 2022.</p>	<p><b>In Progress</b></p>	<p><b>Health Clinic Hard Structures</b> Council directed the administration to construct two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000.</p>		<p>Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

				<p><b>19 July 2022- Clem Beard</b> Hard structures have arrived. Local Authority to decide exact location at the clinic after this meeting.</p> <p><b>19 October 2022 – Sam Fazzolari</b> The two hard structures have been constructed on the nominated areas onsite, sand has been installed edging to be completed when access is granted.</p>	
08.12.2021	OCM114/2021	<p><b>Playground Equipment</b> Council directed the administration to repair the playground equipment near the Council office on Lot 477 at an estimated cost of \$29,000.</p>	<p><b>Completed</b></p>	<p><b>18 February 2022- Loukas Gikopoulos</b> The Council has sent out quote requests to contractors. Expected quotes to be received at the end of February for assessment.</p> <p><b>13 May 2022- Loukas Gikopoulos</b> Purchase order has been issued. The contractor is expected to commence the works in June 2022.</p> <p><b>19 July 2022- Clem Beard</b> Hardy landscaping awaiting final delivery of parts. Expected to complete works by end of August 2022.</p> <p><b>19 October 2022 – Sam Fazzolari</b> Contractor has now completed works.</p>	Technical Services
11.08.2021	OCM69/2021	<p><b>Funding for Change Rooms</b> Council directed the administration to source for approximately \$1,200,000 for the construction of two change rooms.</p>	<p><b>In Progress</b></p>	<p><b>02 November 2021 – Doreen Alusa</b> The grants team is investigating funding options for this project, and will provide a report during the next meeting.</p> <p><b>23 February 2022 – Kim Sutton</b> The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p><b>18 May 2022 – Sarah Will</b></p>	Grants team



Maningrida Local Authority Action Items List – Ongoing

				<p>The grants team is investigating funding options for the construction of change rooms in Maningrida.</p> <p><b>26 July 2022 – Sarah Will</b> The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</p> <p><b>19 October 2022 – Sarah Will</b> The Grants team applied for an ABA Grant with NIAA in September 2022. Currently awaiting the outcome response.</p>	
09.06.2021	OCM43/2021	<p><b>Funding for Basketball Court</b> Council directed the administration to try and source for funding for a third basketball court, and carry out further consultations on the location of the third basketball courts.</p>	<p><b>In Progress</b></p>	<p><b>26 July 2021 – Doreen Alusa</b> The grants team is in the process of investigating funding options for this project, and will provide a report during the next meeting.</p> <p><b>02 November 2021 – Michelle Hillman</b></p> <ul style="list-style-type: none"> <li>The administration is seeking input from the Local Authority on a suitable location for court number 3 as this would enhance the search and request for funding.</li> <li>The project is listed for funding and to date, no available source has been identified.</li> </ul> <p><b>23 February 2022 – Kim Sutton</b> The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p><b>18 May 2022 – Sarah Will</b> The grants team is investigating funding options for the construction of a third basketball court.</p> <p><b>26 July 2022 – Sarah Will</b></p>	Grants team

Maningrida Local Authority Action Items List – Ongoing

	<p>The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</p> <p><b>19 October 2022 – Sarah Will</b></p> <p>The Grants team are continuing to explore funding options and appropriate opportunities.</p>				
<p>Technical Services</p>	<p>Tender to be released in February 2020 in conjunction with project managers and NBC consultants who have been working on the project design with Irwin consultants.</p> <p>Tenders for the project closed on 23 March 2020. The tenders were significantly higher than the project funds available. Administration is holding talks with tenderers to reduce scope and pricing with the aim of awarding a tender by the end of June 2020, provided COVID-19 restrictions have been lifted.</p> <p><b>16 July 2020 - Stephen Hoyne</b></p> <p>Revised scope to include oval perimeter expansion, lighting, irrigation and fencing. Existing oval alignment to be retained.</p> <p><b>02 November 2020 - Stephen Hoyne</b></p> <p>Earthworks have been completed and the irrigation system has been installed. Lights for the oval have been ordered. Scheduled project completion date is 1 April 2021.</p> <p><b>25 January 2021 – Clem Beard</b></p> <p>The following tasks/ installations have been completed:</p>	<p>In Progress</p>	<p><b>Maningrida Football Oval</b></p> <p>The Local Authority approved \$600,000 to be used in Stage One of the Maningrida Football Oval Upgrade</p>	<p><b>MANLA77/2019</b></p>	<p><b>06.07.2020</b></p>

Maningrida Local Authority Action Items List – Ongoing

	<ul style="list-style-type: none"> <li>• Demolition of goal posts, 2 x light poles and footings Irrigation as well as tank and pump installation.</li> <li>• Pipework and switchboard slab.</li> <li>• Pump shed.</li> <li>• 63HDPE potable water ring main and 100mm irrigation ring main.</li> <li>• Switch board installation.</li> <li>• Tank slabs and pump shed slab.</li> <li>• Tanks, pump shed and switch board security fence, and oval perimeter fence posts.</li> <li>• Electrical conduits and pits for oval lights and for main supply.</li> <li>• Communication conduit for irrigation controller.</li> <li>• 2 x 63HDPE from meter to tanks.</li> <li>• Oval perimeter fence top and bottom rail.</li> <li>• PWC Water and electrical approval, and receipt of water meter from PWC.</li> </ul>			
	<p><b>To be completed:</b></p> <ul style="list-style-type: none"> <li>• Light poles pre assembly in DEC yard currently underway.</li> <li>• Barge water meter and connection materials to Maningrida.</li> <li>• Plumbers to start water connection, plum tanks and installation of hose cocks.</li> <li>• Start light pole footings.</li> <li>• Start commissioning pumps and irrigation (subject to power connection).</li> <li>• Installation of spray grass to be completed by the end February 2021.</li> <li>• Lighting scheduled to be completed by the end of March 2021.</li> </ul>			

Maningrida Local Authority Action Items List – Ongoing

				<ul style="list-style-type: none"> <li>• Goal post installation scheduled to be completed by the end of April 2021.</li> <li>• Line marking scheduled to be completed by the end of April 2021.</li> </ul> <p><b>26 July 2021</b> A report with an update on this action item is included in this meeting's agenda.</p> <p><b>01 November 2021</b> <i>The following scope of works have been completed</i></p> <ul style="list-style-type: none"> <li>• Chainmesh fence completed</li> <li>• Goal posts installed</li> <li>• Light footing design completed</li> <li>• Geo tech report completed</li> </ul> <p><i>Still to be completed subject to funding approval</i></p> <ul style="list-style-type: none"> <li>• Light towers</li> <li>• Line marking</li> <li>• Topsoil and grassing</li> </ul> <p><b>21 February 2022- Loukas Gikopoulos</b> The following scope of works have been completed or in progress</p> <ul style="list-style-type: none"> <li>• Line marking</li> <li>• The Council has scheduled a meeting with the contractor on the 22nd February to discuss remobilisation date for works to commence.</li> </ul> <p>Works still required to be completed</p> <ul style="list-style-type: none"> <li>• Light towers</li> <li>• Topsoil and grassing</li> </ul> <p><b>13 May 2022- Loukas Gikopoulos</b> The contractor is preparing to mobilise once the road restrictions have been lifted. This is expected to be by the end of May. Works to be completed</p>
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Maningrida Local Authority Action Items List – Ongoing

				<ul style="list-style-type: none"> <li>Light tower installation. Expected to be completed by the end of July 2022.</li> </ul> <p><b>19 July 2022- Clem Beard</b></p> <ul style="list-style-type: none"> <li>Road trains and trailers will commence delivering rag bolts and cages at the end of July 2022.</li> <li>Works, including installation of lights, will commence at the oval in early August 2022.</li> </ul> <p><b>19 October 2022 Hilal Ahmad</b></p> <p>Light pole concrete footings will be completed by end of October, Lifting cranes for the new light towers will be undertaken at the oval in mid-November.</p>	
<p>06.07.2020</p>	<p>MANLA90/2019</p>	<p><b>3 x Half Basketball Courts</b></p> <p>The Local Authority asks Council to consider erection 3 x half basketball courts located alongside existing playground, asks Council to seek funding for the courts construction and asks Council to investigate whether S19 leases are in place for these playgrounds.</p>	<p><b>In Progress</b></p>	<p><b>OCM19/2020</b></p> <p>Council provides in principle support for the capital projects suggested by the Authority and directs the administration to fully research and consider all aspects of the projects (3 half basketball courts, repair existing footpath to the new subdivision and construction of speed bump)</p> <p>Report with indicative pricing tabled for Maningrida LA Agenda 13.02.20</p> <p><b>16 July 2020 - Stephen Hoyne</b></p> <p>Preferred design option includes half court with lights and roof estimated cost - \$464k.</p> <p><b>17 November 2020 – Clem Beard</b></p> <p>The administration is following up on funding options for the project.</p>	<p>Technical Services</p>



Maningrida Local Authority Action Items List – Ongoing

	<p><b>01 November 2021 - Loukas Gikopoulos</b></p> <ul style="list-style-type: none"> <li>The tender for the Half Basketball Court at Lot 895 has been awarded to Stedman Constructions.</li> </ul> <p>To date the following works have been completed.</p> <ul style="list-style-type: none"> <li>Remove the existing playground</li> <li>Preparation of site</li> <li>Footings for the hard structure completed</li> <li>Slab court being prepared</li> <li>Fabrication of the hard structure</li> </ul> <p>Still to be completed</p> <ul style="list-style-type: none"> <li>Construction of the hard structure</li> <li>Solar lights</li> <li>Fencing</li> <li>Line marking</li> </ul>		
	<p>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2<sup>nd</sup> Half basketball court at 'New Sub Lot 740'.</p> <p>Consultation dates have been postponed until the end of November.</p> <p>Waiting on NLC for advice/ approval outcome before proceeding any further.</p>		
	<p><b>21 February 2022- Loukas Gikopoulos</b></p> <ul style="list-style-type: none"> <li>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2<sup>nd</sup> half basketball court at 'New Sub Lot 740'.</li> <li>Due to Covid travel restrictions the consultation dates have been postponed until the end of March 2022</li> <li>Waiting on NLC for advice/ approval outcome before proceeding any further.</li> </ul>		
	<p><b>13 May 2022- Loukas Gikopoulos</b></p>		





**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MEETING 3 NOVEMBER 2022**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>CSM Report on Current Regional Council Services</b>
<b>File Reference:</b>	<b>1043526</b>
<b>Author:</b>	<b>Jesse Evans, Regional Operations Manager</b>

**SUMMARY**

This report will present the Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Darren Lovett.

**BACKGROUND**

All issues/ matters raised are to be discussed by Authority members, as detailed in the attached report.

**COMMENT**

The following report has been prepared by CSM Darren Lovett.

**STATUTORY ENVIRONMENT**

Not applicable.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**STRATEGIC IMPLICATIONS**

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

**Goal 6.3**

**Council and Local Authorities**

Excellence in governance, consultation, administration and representation

## **VOTING REQUIREMENTS**

Not applicable.

## **RECOMMENDATION**

**That the Maningrida Local Authority notes the report.**

## **ATTACHMENTS**

- 1 LA Operations Report - Maninrgida.pdf

# Local Authority report

## Maningrida

18/10/2021



### Service Delivery

#### 1. Attendance rates

##### 1.1. Staff Attendance

The Maningrida Council department has averaged 53.33 % attendance for the past three months which has impacted on the ability of Council to complete the required works in the community. Several individuals carrying out community corrections orders have expressed interest in employment with the council, with two (2) personnel already on-boarded locally. Currently recruiting for the following positions:

- Council Services Manager – Commenced on Monday 3<sup>rd</sup> October 2022.
- Mechanic – Re-advertising with closed date of Wednesday 26<sup>th</sup> October 2022.
- Customer Service Officer – Commenced on Wednesday 28<sup>th</sup> September 2022.
- Administration Assistant – Commenced on Monday 10<sup>th</sup> October 2022.
- Parks Team Leader x 1 – Adverting to occur in once accommodation can be confirmed.
- Works Officer & Works Assistance – Local Recruitment

Total number of vacancies	12
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#### 2. Administration Services

##### 2.1. Administration

The Maningrida Council administration office was open from 8:30am to 4:30pm on each business day during the report period.

- With additional duties and responsibilities requested by other business units, has contributed to the administration team's capacity and capabilities being stretched to their limits.
- The recent recruitment of the Administration Assistant has assisted with the easing the work load. The Administration Assistant is currently being trained, mentored and will be at full capacity before the wet season commences.
- Also look into recruiting an Administration Trainee, to assist the administration team.

##### 2.2. Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- The Australia Post Area Network Manager, Sharyn Reid, visited back May 2022 and provided the following feedback:
  - One of the smallest Australia Post seen and was surprised at the volume of retail sales completed given the small space to display retail products;
  - The management of the Maningrida Post Office has been exceptional and is being used as an example of how should be operations conducted;

- Pleased to see lockable shutters have been installed over the exterior post box access in an effort to increase security measures.
- The newly recruited Administration Assistant is also being cross trained in Australia Post operations in an effort to increase capacity and capability within the administrative team.

Total postage received via Plane	3,103 kg
Total postage received via Barge	46 Cages

### 2.3. Cleaning

Currently developing processes and procedures to assist with allocated tasks and increase capability and efficiency. Also looking to improve cleaning equipment and chemical storage. Scheduled cleaning of council assets have been completed as follows:

- Council office – once daily.
- Playground amenities – once daily.
- Workshop amenities – once daily.
- Visitor Accommodation rooms cleaned as required.
- Staff accommodation cleaned as required.

### 2.4. Visitor Accommodation

Working with Tenancy team to improve communication and booking process for the visitor accommodation booking process, prevent lost revenue and the inability to book further services.

Total number of current visitor accommodation available is 9, and bookings can be made through Little Hotelier (WARC website).

- Tenancy team advise of some improvements required at Lot 430B visitor accommodation. Awaiting further direction.

## 3. Wellbeing Services

### 3.1. Sport & Recreation

- Five (5) activities were conducted each week, including basketball, AFL both women and kids.
- Collaboration with Maningrida Dance Group occurred once a week over the reporting period.
- WARC Maningrida Men's & Women's Basketball Competition rounds 13-17 were delivered, with the result being posted on the "Facebook" social media group page.
- The Wellbeing Services team, along with Men's & Women's Basketball & Men's & Women's AFL teams, travelled to Jabiru on 16<sup>th</sup> & 17<sup>th</sup> September to attend the Kurrung Sports Festival. All results and outcomes were posted on the appropriate social media pages. The women's basketball team were champions in their division, with the men's basketball team coming in as runners up in their division.
- Women's AFL team training continues to occur every Tuesday.
- Wellbeing team also held cultural school holiday activities as part of the Northern Territory Government's Youth Vibe Holiday Grant. Activities included a spear making and a women basket weaving workshops.
- Basketball competition meetings were facilitated, where community could provide feedback and share suggestions on future competitions.
- Wellbeing Coordinator has been training YS&R Officers in basketball competition management, ie: fixture creation, ladder management, and communications.

- Wellbeing Services Coordinator and YSR teams have been attending the weekly Youth Strategy meetings and created actions for the 2 identified community goals.

Attendance totals	2,000
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**3.2. Aquatic Centre**

The Aquatic Centre was open Monday & Tuesday 3.00pm – 5.00pm, Wednesday, Thursday, Friday, 6.00am – 8.00am & 3.00pm – 6.00pm and Saturday & Sunday 8.00am – 12.00pm & 1.30pm – 5.00pm as per regular schedule. Wet season hours came into effect as of Term 4 Week 1.

- Due to staffing number, the pool opened from 1.00pm Monday, Tuesday and Wednesday in the second week of the school holidays.
- The Mala’la Health team still have a regular weekly booking with their NDIS team on Thursdays between 2.00pm – 3.00 m.
- Families as First Teachers (FaFT) have a made a weekly booking on Wednesdays from 2.00pm – 3.00pm for the entire term.
- Term 4 activities continued, with Wednesday nights water polo and swimming 6:30pm – 7:30pm, Kids Swim Club on Thursdays 3:30pm – 4:30pm, and Adult skills & drills on Friday from 5:00pm.
- Pool Team Leader continues to conduct in-house training with Pool Officer, on pool plant operations and backwashing procedures.
- Both Pool & YS&R teams attended First Aid, Bronze Medallion and Pool Lifeguard courses on Monday 24<sup>th</sup> October 2022, conducted by Royal Lifesaving NT.
- AFL Grand Final event held at the swimming pool on Saturday 24<sup>th</sup> September 2022, with game displayed on large TV and bbq for all.

Attendance totals	2,746
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**3.3. Broadcasting**

In conjunction with TEABBA, broadcasting services were provided 40+ days over the reporting period.

- The new technology installation, has enable regional broadcasting across the West Arnhem communities and outstations.

- The Remote Student Attendance Strategy (RSAS) broadcast school attendance messages twice a week.

#### 4. Community Works

##### 4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate Monday to Friday and runs are conducted as follows:
  - Monday: New sub area and portions of airport road.
  - Tuesday: Complete the remainder of the airport road and top camp.
  - Wednesday: Local businesses and coconut grove.
  - Thursday: Bottom camp.
  - Friday: Local businesses and general areas not completed through the week.
- Looking for ways to improve over all community presentation, by concerting efforts with staffing numbers, skills and training.
- Also looking at ways to improve the condition of the works yards.
- Cyclone preparation has commenced for the community and council operations, including preparation to remove several broken and unusable cars wrecks and all hard rubbish and scraps.
- AFL oval has an automatic irrigation setup that is currently operational. Irrigation of all other parks and open spaces is currently being conducted manually.
- Scheduling is now being conducted to commence mowing and general maintenance of all open spaces, parks and gardens.
- Assisted with wet season preparation at Maningrida Women’s Safe House, with all grass mowed and edged along with vegetation cleared.

##### 4.2. Roads

Road repairs have commenced across the community.

- Supply issues with the cold spray bitumen have been overcome and we are currently fixing potholes and road shoulders.

Road construction and repairs have been completed across the community.

- 1.5 km of the Maningrida main access road has now been sealed and line marked.
- Maintenance has commenced on edges and pot holes within the community.
- Wet season preparation and maintenance of the storm-water drains located along the school and shops, has commenced and works will be carried out in conjunction with Stedman’s Construction and engineering.
- Cleared the silt build up from the Floodway “V” drains.

##### 4.3. Waste

Landfill site operated between Monday to Friday, 7.00am to 3.30pm, with no disruption to service.

- Cyclone preparation has commenced at the landfill site. Excess waste material is being pushed up into designated areas, with general waste covered at the end of the day.
- A large amounts of cooking oils and used batteries accumulating on site. Council investigating removal and disposal options of specific waste items, across the region.
- Car wrecks located at the landfill site are currently being crushed and moved into pre-designated areas.

Total amount of waste removed from landfill	0 kg
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#### 4.4. Plant and equipment

Due to Mechanic vacancy, Jabiru Mechanic has been assisting with essential repairs and maintenance of community plant and equipment. Prioritising of works required is being managed by the Project Coordinator – Fleet, based in Darwin.

### 5. Essential Services

PowerWater Corporation have recently provided cyclone preparedness instructions:

- Clean up of loose rubbish and material in and around all PowerWater assets.
- Satellite phone checks to ensure operational readiness.
- All works completed by Monday 17<sup>th</sup> October 2022.

#### 5.1. Power

- Nil interruptions over this reporting period
- Maintenance services x 3 were conducted on genset 1 and 4.
- Received 5 x services requests from Indigenous Essential Services (IES), which included meter inspections and electrical transfer reads.
- Replaced 6 x pre-paid power meters.

#### 5.2. Water

- Water samples conducted on every Tuesday of the reporting period.
- Bore pumps read conducted on 84 occasions, during the reporting period.
- Residual chlorine reads were conducted on 84 occasions, inline with the contract.
- Serial water mains repairs conducted, included “ferrule cock” repairs.
- Investigations into regular water testing regime is being conducted, including pool samples.

#### 5.3. Sewage

- Sewer lift pumps (hours and volumes) readings were taken, and had to be cleaned several times during the reporting period.
- Sewage pond inspections were conducted on 84 occasions over the reporting period.
- Sewage pump station 2 float issues, and was rectified.

#### 5.4. Airfield

Daily inspections were undertaken by the ARO. No significant issues were noted. The following repairs were conducted, with all photo uploaded into Magiq:

- Slashed the runway shoulders and fence perimeter.
- Fence perimeter repairs.
- Airfield apron hardstand repairs.

There was no interruption to the above services.

### 6. Trade Services

#### 6.1. Scheduled Servicing

- **Mechanic**
  - Position vacant.
  - Jabiru Mechanic assisting with any essential repairs and maintains required.
- **Electrician**
  - Working on solutions for outstanding issues that the community pool.
- **Carpenter**

- Nil to report.
- **Plumber**
  - Sewage cocks, along with cistern and seal outlet, were cleared on several occasion at the public toilets.
  - Replace female toilet seat and mixer tap in male's toilets, at the council office.
  - New drainage completed for installation of a washing machine at Works yard.
- **Painter**
  - Nil to report.

#### 6.2. Unplanned Maintenance

- Nil to report.

## 7. Community

### 7.1. Local Authority projects

- **Current**
  - Vet visited the community Monday 10th October – Friday 21st October 2022, with 18 de-sexing operations and 110 households visits carried out. The average number of animals per householder has dropped to about 1 per household, due to natural attrition and spading all females' animals.
  - Bus shelters x 4 construction working on 9<sup>th</sup> October 2022.
- **Future**
  - LA members to discuss and advise nominated location of the remaining 3 bus shelters.

### 7.2. Other projects

- **Opportunities**
  - Nil to report.
- **Current**
  - Malala Road upgrades continue, contractors on site in early October 2022, to determine underground services location.
- **Future**
  - New sub 2nd basketball court.

### 7.3. Community meetings and events

CSM attend various community meetings and event during the reporting period, including a Maninrgida Service Delivery meeting was hosted by the local Department of the Chief Minister and Cabinet representative on Thursday 6<sup>th</sup> October 2022. The meeting was well attended by all organisational heads operating in Maninrgida and included the following topics:

- Mala'la Mass drug administration in relation to the control of scabies in the community
- Town hall plans and the cyclone shelter project
- Community safety plans and security apparatus grants

Total number of meetings and events attended by the CSM	10
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### 7.4. Community key focus areas

- Nil to report.



**WEST ARNHEM REGIONAL COUNCIL**

**FOR THE MEETING 3 NOVEMBER 2022**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Financial Report to August 2022</b>
<b>File Reference:</b>	<b>1043421</b>
<b>Author:</b>	<b>Corey White, Accountant; Andrew Shaw, Finance Manager</b>

**SUMMARY**

This Financial Report for the year to date period 1 July 2022 to 31 August 2022, the first two months of the 2022-23 financial year, is prepared for the Maningrida Local Authority.

**BACKGROUND**

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

**COMMENT**

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 August 2022. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

## Actuals v Budget for Maningrida Community as at 31 Aug 2022

Description	TOTAL MANINGRIDA					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
<b>Operational Revenue</b>							
61 - Income Rates and Charges	196,776	196,538	239	0%		1,179,227	17%
62 - Income Council Fees and Charges	9,393	8,000	1,393	17%		48,000	20%
63 - Income Operating Grants	1,146,371	547,569	598,802	100%+	!	1,273,569	90%
65 - Income Allocation	-	40	(40)	(100%)		240	0%
66 - Other Income	6,425	5,267	1,158	22%		31,600	20%
67 - Income Agency and Commercial Services	222,661	194,266	28,395	15%		1,165,598	19%
<b>Total Operational Revenue</b>	<b>1,581,626</b>	<b>951,680</b>	<b>629,946</b>	<b>66%</b>		<b>3,698,234</b>	<b>43%</b>
<b>Operational Expenditure</b>							
71 - Employee Expenses	312,058	361,085	(49,027)	(14%)		2,166,512	14%
72 - Contract and Material Expenses	78,284	227,032	(148,748)	(66%)		1,123,193	7%
73 - Finance Expenses	106	300	(194)	(65%)		1,800	6%
74 - Travel, Freight and Accom Expenses	12,659	22,589	(9,930)	(44%)		135,534	9%
76 - Fuel, Utilities & Communication	60,975	67,713	(6,738)	(10%)		406,277	15%
79 - Other Expenses	105,240	83,812	21,428	26%		496,874	21%
<b>Total Operational Expenditure</b>	<b>569,322</b>	<b>762,532</b>	<b>(193,209)</b>	<b>(25%)</b>		<b>4,330,190</b>	<b>13%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,012,304</b>	<b>189,148</b>	<b>823,156</b>	<b>100%+</b>		<b>(631,956)</b>	<b>0%</b>
<b>Capital Income</b>							
68 - Income Capital Grants and Contributions	1,294,641	346,581	948,060	100%+	!	346,581	100%+
<b>Total Capital Income</b>	<b>1,294,641</b>	<b>346,581</b>	<b>948,060</b>	<b>100%+</b>		<b>346,581</b>	<b>100%+</b>
<b>Capital Expense</b>							
33 - Capital Expenditure	-	83,333	(83,333)	(100%)		1,201,150	0%
<b>Total Capital Expense</b>	<b>-</b>	<b>83,333</b>	<b>(83,333)</b>	<b>(100%)</b>		<b>1,201,150</b>	<b>0%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>1,294,641</b>	<b>263,248</b>	<b>1,031,393</b>	<b>100%+</b>		<b>(854,569)</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>2,306,945</b>	<b>452,396</b>	<b>1,854,549</b>	<b>100%+</b>		<b>(1,486,525)</b>	<b>0%</b>

## STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

## POLICY IMPLICATIONS

Not Applicable.

## FINANCIAL IMPLICATIONS

Not Applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

**Goal 6.1**

#### **Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth

## VOTING REQUIREMENTS

Not applicable.

### RECOMMENDATION:

**That the Maningrida Local Authority notes and receives the Financial Report for the year to date period, July 2022 to August 2022.**

## ATTACHMENTS

- 1 Graphical Finance Presentation Maningrida - August 2022.pdf



**Maningrida Local Authority Committee  
Financial Management Report for the  
period ended 31<sup>st</sup> August 2022**

# Actual v Budget – Operational – Jul 2022 to August 2022

## Actuals v Budget for Maningrida Community

as at 31 Aug 2022

Description	TOTAL MANINGRIDA			
	Actuals YTD	Budget YTD	Variance	%
<b>Operational Revenue</b>				
61 - Income Rates and Charges	196,776	196,538	239	0%
62 - Income Council Fees and Charges	9,393	8,000	1,393	17%
63 - Income Operating Grants	1,146,371	547,569	598,802	100%+
65 - Income Allocation	-	40	(40)	(100%)
66 - Other Income	6,425	5,267	1,158	22%
67 - Income Agency and Commercial Services	222,661	194,266	28,395	15%
<b>Total Operational Revenue</b>	<b>1,581,626</b>	<b>951,680</b>	<b>629,946</b>	<b>66%</b>
<b>Operational Expenditure</b>				
71 - Employee Expenses	312,058	361,085	(49,027)	(14%)
72 - Contract and Material Expenses	78,284	227,032	(148,748)	(66%)
73 - Finance Expenses	106	300	(194)	(65%)
74 - Travel, Freight and Accom Expenses	12,659	22,589	(9,930)	(44%)
76 - Fuel, Utilities & Communication	60,975	67,713	(6,738)	(10%)
79 - Other Expenses	105,240	83,812	21,428	26%
<b>Total Operational Expenditure</b>	<b>569,322</b>	<b>762,532</b>	<b>(193,209)</b>	<b>(25%)</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,012,304</b>	<b>189,148</b>	<b>823,156</b>	<b>100%+</b>



# Actual v Budget – Capital – Jul 2022 to August 2022

## Actuals v Budget for Maningrida Community

as at 31 Aug 2022

Description	TOTAL MANINGRIDA			
	Actuals YTD	Budget YTD	Variance	%
<b>Capital Income</b>				
68 - Income Capital Grants and Contributions	1,294,641	346,581	948,060	100%+ !
<b>Total Capital Income</b>	<b>1,294,641</b>	<b>346,581</b>	<b>948,060</b>	<b>100%+</b>
<b>Capital Expense</b>				
33 - Capital Expenditure	-	83,333	(83,333)	(100%)
<b>Total Capital Expense</b>	<b>-</b>	<b>83,333</b>	<b>(83,333)</b>	<b>(100%)</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>1,294,641</b>	<b>263,248</b>	<b>1,031,393</b>	<b>100%+</b>
			<b>(854,569)</b>	<b>0%</b>

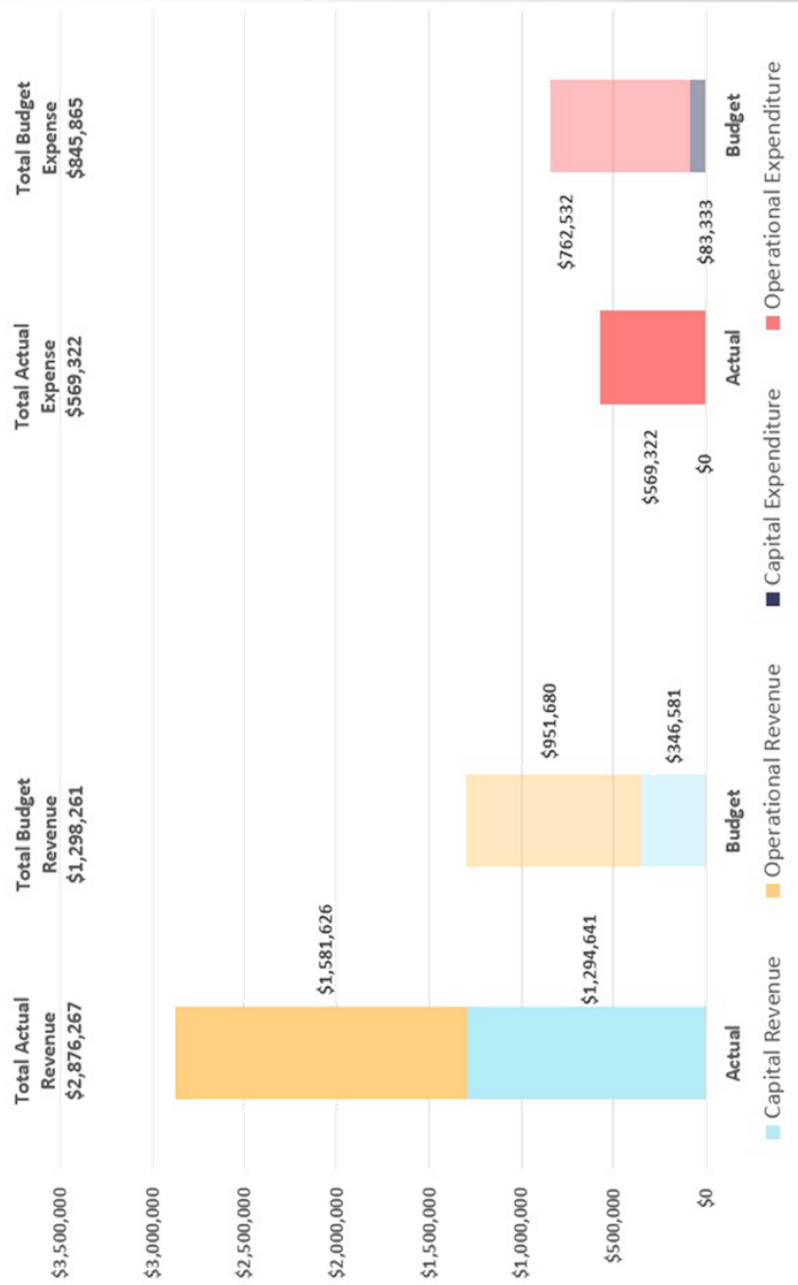
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





# Actual v Budget – Maningrida – Jul 2022 to August 2022



## Council Funded Projects – Jul 2022 to August 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2022	Expenditure to date FY2022-23	Balance as at 31.08.2022
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,847)	(124)	345,029
5258.03 - Purchase Hino Garbage Compactor	280,000	FY 20/21	(248,702)	-	31,298
5273.03 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	55,000
5279.03 - Purchase Ride on Mower	35,000	FY 21/22	-	-	35,000
<b>Council Funded (Reserve) Balance</b>	<b>730,000</b>		<b>(263,549)</b>	<b>(124)</b>	<b>466,327</b>







**Grant Funding – Local Authority Projects - Unallocated Funding - Jul 2022 to August 2022**

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.08.2022
LAP - funding available not yet allocated	371,200	FY 22/23	-	-	-	-





**Grant Funding – Local Authority Projects – Allocated funding – Jul 2022 to August 2022**



Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.08.2022
Local Authority Projects (LAP) 2021-22 Project Funding \$371,200 - fully allocated (**Note: funds received on 25 Nov 2021)						
LAP - funding available not yet allocated	-	FY 21/22	-	-	-	-
LAP - Fireworks (New Year 2023)	70,000	FY 22/23	70,000	-	(598)	69,402
LAP - Veterinarian Program	25,000	FY 19/20	25,000	(14,857)	-	10,143
LAP - Construct Half Basketball Court No.1 (Lot 895)	270,000	FY 20/21	270,000	(140,795)	-	129,205
LAP - Construct Half Basketball Court No.2	270,000	FY 20/21	270,000	(296)	-	269,704
LAP - Hard Cover for Playground	190,000	FY 20/21	190,000	(126,048)	-	63,952
LAP - Support Basketball Competitions in Maningrida	10,000	FY 20/21	10,000	(1,999)	-	8,001
LAP - Community Initiatives and events	50,000	FY 21/22	50,000	(26,229)	-	23,771
LAP - Animal Management Program - 2021/2022	27,930	FY 21/22	27,930	(28,933)	-	(1,003)
LAP - Animal Management Program - 2022/2023	29,885	FY 22/23	22	-	-	22
LAP - Architectural & structural drawings football oval change	25,000	FY 21/22	25,000	(9,810)	-	15,190
LAP - Installation of four bus stop shelters	80,000	FY 21/22	80,000	(29,972)	(2,073)	47,956
LAP - Construction of two hard structures for Health Clinic	80,000	FY 21/22	80,000	(27,924)	(2,538)	49,538
LAP - Repair Playground equipment near Council Office	29,000	FY 21/22	29,000	-	(598)	28,402
LAP - Solar Lights at the Ceremonial Grounds - Maningrida	29,924	FY 22/23	-	-	(598)	(598)
<b>LOCAL AUTHORITY PROJECTS 2021-22</b>	<b>1,186,739</b>		<b>1,126,952</b>	<b>(406,863)</b>	<b>(6,406)</b>	<b>713,684</b>

## Grant Funding – Community Projects – Jul 2022 to August 2022



Grant Funding - Community Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior Years	Expenditure to date 2022-23	Cash Balance as at 31.08.2022
Oval Upgrade	298,781	FY 19/20	298,781	(21,400)	-	277,381
R2R - Malala Road (non gazetted) Maningrida- From Lot 1646	540,268	FY 21/22	368,458	(540,268)	-	(171,810)
Mala'la Rd - Maningrida - Black Spot Funding	500,000	FY 21/22	-	-	-	-
Mala'la Rd - Maningrida - DIPL \$1m	1,000,000	FY 21/22	1,000,000	-	-	1,000,000
LRCI Phase 2 - Maningrida Oval Resurfacing Ground	80,000	FY 21/22	-	-	(124)	-
LRCI Phase 2 - Maningrida Oval Goal Posts Installation	19,989	FY 21/22	-	-	(106)	-
LRCI Phase 2 - Maningrida Oval Footing for light pole	296,043	FY 21/22	-	-	(18)	-
LRCI Phase 2 - Maningrida Oval repair holes	18,000	FY 21/22	-	-	(106)	-
LRCI Phase 2 - Maningrida Oval Line Marking of Surface	10,197	FY 21/22	-	-	-	-
Safety and Wellbeing - Sport and Recreation	-	FY 21/22	-	-	(32,184)	-
Remote Sport Program	-	FY 21/22	-	-	(4,209)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	(1,473)	-
Territory Day Community Grant	-	FY 21/22	-	-	-	-
Maningrida Youth Strategy	-	FY 21/22	-	-	-	-
Strong Women for Healthy Country Network Forum	-	FY 21/22	-	-	-	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	7,824	FY 21/22	-	-	(4,589)	-
Youth Mobile Gym Program	-	FY 21/22	1,700	-	-	1,700
Culture school Holiday Activities in Maningrida	2,000	FY 21/22	2,000	-	-	2,000
<b>TOTAL COMMUNITY PROJECTS</b>	<b>2,773,103</b>		<b>1,670,939</b>	<b>(561,668)</b>	<b>(42,809)</b>	<b>1,109,271</b>



# New Assets or Additions to Existing Assets – June 2022

## Maningrida ½-sized basketball court Lot 895

Maningrida  
Asset no. 500099  
\$140,795



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>11.2</b>
<b>Title:</b>	<b>Local Authority Funding</b>
<b>File Reference:</b>	<b>1038406</b>
<b>Author:</b>	<b>Kim Sutton, Director Organizational Growth</b>

#### SUMMARY

This report provides an overview of the status of current project funding from the Department of Chief Minister and Cabinet.

#### BACKGROUND

The Maningrida Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

**Cash balance as at 31 August 2022:** \$713,684:

- **Allocated funds as at 31 August 2022:** \$713,684
- **Unallocated funds as at 31 August 2022:** \$0

Funds allocated are for the completion of the projects listed in the table below. These projects have been endorsed by Council. Included in this allocation total is the 2021-22 LAPF Grant, of \$371,200, received on 25 November 2021.

<b>Maningrida</b>	
<b>Project</b>	<b>Allocated funding balance as at 31 August 2022</b>
Fireworks (New Year 2023)	\$69,402
Veterinarian Program	\$10,143
Construct Half Basketball Court No. 1 (Lot 895)	\$129,205
Construct Half Basketball Court No. 2	\$269,704
Hard Cover for Playground	\$63,952
Support Basketball Competition in Maningrida	\$8,001
Community Initiatives and Events	\$23,771
Animal Management Program - 2021/2022	(\$1,003)
Animal Management Program – 2022/2023	\$22
Architectural & Structural Drawings – Football Oval Change Rooms	\$15,190
Installation of Four Bus Stop Shelters	\$47,956
Construction of Two Hard Structures for Health Clinic	\$49,538
Repair Playground Equipment near Council Office	\$28,402
Solar Lights at the Ceremonial Grounds – Maningrida	(\$598)
<b>TOTAL</b>	<b>\$713,684</b>

#### COMMENT

2021-2022 funding of \$371,200 was received on 25 November 2021.

## STATUTORY ENVIRONMENT

Not applicable.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Local Authority funding is to be spent within two years of receipt. As of 31 August 2022 all funds have been allocated.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

<b>Goal 1.2</b>	<b>Economic Partnerships</b> Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
-----------------	--

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.  
Our processes, procedures and policies are ethical and transparent.

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
-----------------	--

## VOTING REQUIREMENTS

Not applicable at this time.

### RECOMMENDATION:

That the Local Authority:

- Notes the report;
- Notes the attached Local Authority project funding certification report for Maningrida for the period ended 30 June 2022.

**ATTACHMENTS**

- 1 2021-2022 LA Certification Maningrida.pdf

# West Arnhem Regional Council

## CERTIFICATION OF 2021-2022 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Maningrida Local Authority

File number: \_\_\_\_\_

### INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2022

LAPF Grant 2021-2022	\$371,200.00
Other income/carried forward balance from 2020- 2021	\$371,200.00
Other income/carried forward balance from 2019- 2020	\$314,412.80
<b>Total Income</b>	<b>\$1,056,812.80</b>
<b>Total Expenditure</b>	<b>\$336,723.50</b>
<b>Surplus/ (Deficit)</b>	<b>\$720,089.30</b>

The following projects have been committed for Maningrida Local Authority funding. Consultation and works have commenced on the projects listed below.

Maningrida	
Project	Allocated funding balance as at 31 May 2022
Veterinarian Program	\$10,143
Construct Half Basketball Court No. 1 (Lot 895)	\$128,909
Construct Half Basketball Court No. 2	\$270,000
Hard Cover for Playground	\$63,952
Support Basketball Competition in Maningrida	\$8,001
Community Initiatives and Events	\$31,100
Animal Management Program	\$4,968
Architectural & Structural Drawings – Football Oval Change Rooms	\$15,190
Installation of Four Bus Stop Shelters	\$80,000
Construction of Two Hard Structures for Health Clinic	\$80,000
Repair Playground Equipment near Council Office	\$29,000
<b>TOTAL</b>	<b>\$721,263</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes  No
- the LAPF funding guidelines; Yes  No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes  No
- the Northern Territory Government's buy from Territory enterprise policy. Yes  No

Certification report prepared by.....Sarah Will..... ....26...../...08...../2022

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting. Yes  No

Laid before the Council at a Special Finance meeting (to be held on) ...12.../...10.../2022.... Copy of minutes attached (TBA).

Department of the Chief Minister and Cabinet





West Arnhem Regional Council

Laid before the LA at a meeting (to be held on) ...03.../...11.../2022.... Copy of minutes attached (TBA).

CEO or CFO ..... *P Firdley* ..... ..29...../...08...../2022\_\_

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes  No

Comments \_\_\_\_\_

Omor Sharif – Grants and Rates Officer \_\_\_\_\_ ...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_ ...../...../20\_\_

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Additional Streetlights - Entrance Road - Maningrida</b>
<b>File Reference:</b>	<b>1033559</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

This report provides an indicative price to install an additional three (3) Streetlights on the entrance road into Maningrida.

#### BACKGROUND

The administration received a request to improve the lighting at the entrance into town to reduce the potential harm to pedestrians walking on the main road at night. Installation of additional streetlights will assist both motorist and pedestrians to be seen and reduce the risk hazard of potential injuries.

#### COMMENT

The administration contacted Power and Water to seek authorisation and were advised that streetlights can only be attached to low voltage power poles. The only available low voltage poles without existing streetlights are marked on the attached map a total of 3 lights only.

The remainder of power poles on the unsealed road out to the bore fields are high voltage and cannot be utilised to accommodate the facilitation of installing streetlights.

The indicative costs to install low voltage power poles is cost prohibitive.

<b>Streetlights x 3 - Entrance Road - Maningrida</b>			
<b>Supplier/Contractor</b>	<b>Indicative Price</b>	<b>Quantity</b>	<b>Total</b>
Solar LED Lights - 40w Gecko	\$7,527.00	3	\$22,581.00
Traffic Control	\$500.00	3	\$1,500.00
Engineering Design	\$1,500.00	3	\$4,500.00
Contingencies 15%	\$1,430.00	3	\$4,290.00
<b>Total Indicative Budget</b>			<b>\$32,871.00</b>

#### STATUTORY ENVIRONMENT

Approval is required from Power and Water for additional streetlights and Accredited Power and Water contractors are to be engaged to complete works.

#### POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

#### FINANCIAL IMPLICATIONS

No current budget allocation for these works.

## STRATEGIC IMPLICATIONS

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### Goal 4.1

#### Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

## VOTING REQUIREMENTS

Simple majority.

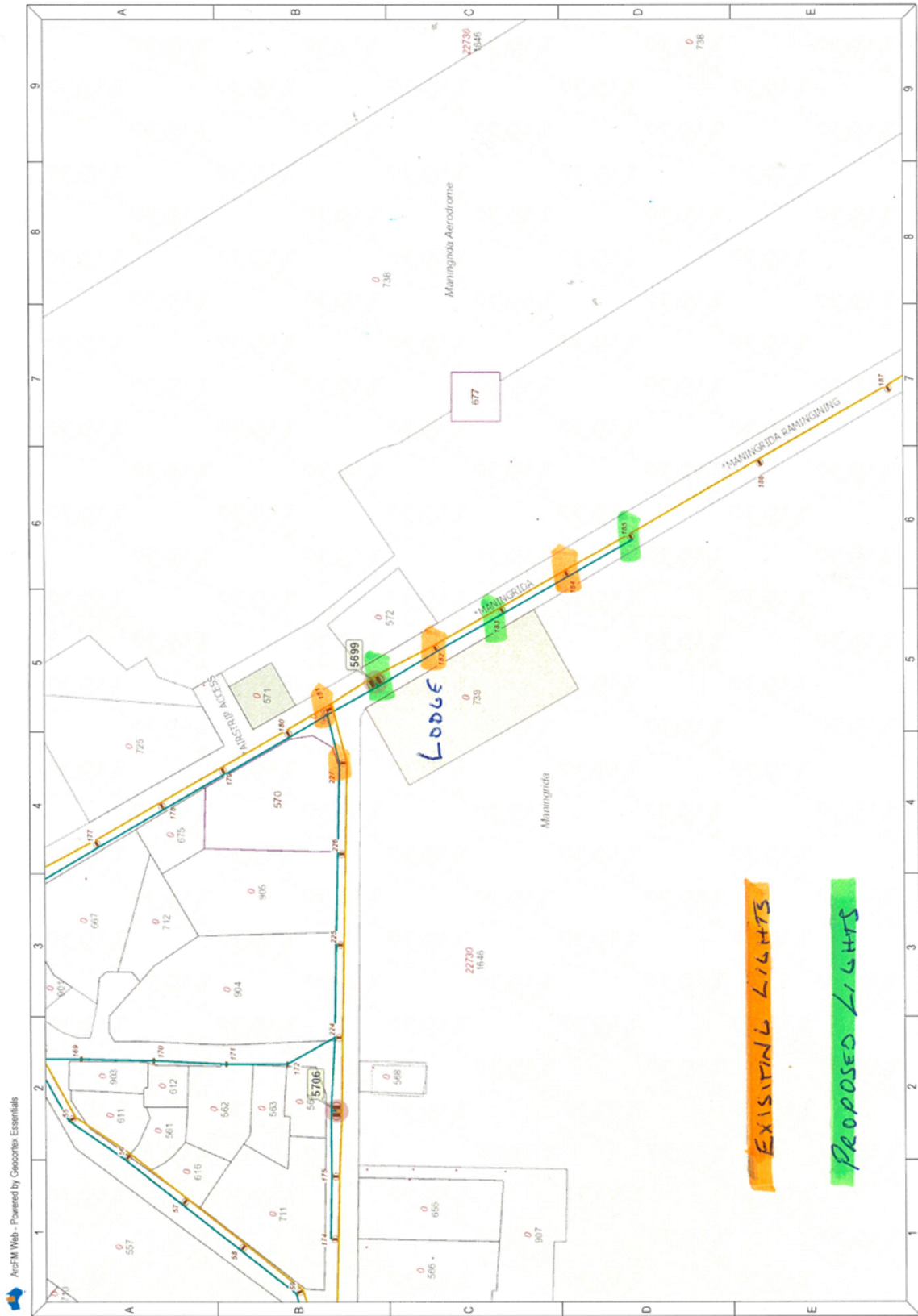
### RECOMMENDATION:

That the Local Authority:

- Notes the report;
- Reviews this project and approves the allocation of \$32,871.00 from Maningrida Local Authority funding for the project; or
- Requests Council to direct the administration to try and seek funding for this project at an estimated cost of \$32,871.00.

## ATTACHMENTS

- 1 Existing and Proposed Streetlights - Entrance Road - Maningrida.pdf
- 2 LEADSUN with twin lights - MAN Takeaway.pdf



Land information has been provided by the NT Department of Infrastructure, Planning and Logistics.  
 Copyright (c) Northern Territory Government.  
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 All network data is the property of Power and Water and no warranty as to the accuracy or completeness of information is provided. No liability for any loss or damage arising from the use of this information will be accepted. Copyright (c) Power and Water Corporation.

Maningrida  
 25/08/2022





## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Solar Lights - Takeaway Stores - Council Office - Maningrida</b>
<b>File Reference:</b>	<b>1036729</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

This report provides an indicative price to construct a light pole with (2) two solar LED lights floodlights at the Takeaway Stores Carpark at Maningrida.

#### BACKGROUND

At the previous Local Authority meeting the subject was raised regarding the safety of pedestrians visiting the Takeaway stores after hours when the visibility is poor and safety is compromised. The Administration was requested to investigate lighting options for affected areas. Research determined Solar LED lighting as the most effective solution to reduce the costs of connecting lighting to the community power network.

#### COMMENT

The administration has sourced costs from suppliers and installers to calculate estimates costs to consider proceeding with project.

System Operation: The overall lighting function of the system is as follows. Lights will illuminate at 100% full brightness at dusk and remain on for 5 hours then revert to DIM mode 20%. Whilst in DIM mode, inbuilt PIR sensors in light heads activate upon movement detection and lights will increase to 100% brightness for 30 seconds then revert to DIM mode until next movement is detected.

Solar Lights - Takeaway Shops - Maningrida	
Supplier/Contractor	Indicative Price
Solar LED Lights	\$ 10,180.50
Barge Costs DWN - MGD	\$ 850.00
Construction Installation	\$ 9,980.00
Accommodation Contractors	\$ 1,850.00
Edgeprotection Steel Frame	\$ 1,100.00
Contingencies 15%	\$ 3,594.08
Total Indicative Budget	\$ 27,554.58

#### STATUTORY ENVIRONMENT

Not applicable at this time.

#### POLICY IMPLICATIONS

Council Purchasing Policy to be adhered to during procurement.

#### FINANCIAL IMPLICATIONS

No current budget allocation for these works at this stage of proposal.

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

#### Goal 4.1

#### Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

## VOTING REQUIREMENTS

Simple majority.

### RECOMMENDATION:

**That the Local Authority:**

- **Notes the report;**
- **Reviews this project and approves the allocation of \$27,554.58 from Maningrida Local Authority funding for the project; or**
- **Requests Council to direct the administration to try and seek funding for this project at an estimated cost of \$27,554.58**

## ATTACHMENTS

- 1 LEADSUN with twin lights - MAN Takeaway.pdf





## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Maningrida Half Basket ball court Drainage, Coconut road</b>
<b>File Reference:</b>	<b>1038721</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

#### SUMMARY

The purpose of this report is to provide to the Maningrida Local Authority various proposals to upgrade the half basketball court Drainage issues due to water ingress on the surface area.

#### BACKGROUND

The Local Authority requested the administration to carry out further investigations into the various options available to upgrade the existing Half Basketball court drainage issues.

The current Half Basketball court constructed has no mechanism to drain the rainwater and it gets flooded in the wet season. The location is exposed to extreme flooding. Currently there is no drainage mechanism at the half basketball court.

#### COMMENT

The administration has potentially sourced 2 alternative drainage solutions to solve the existing Half Basketball court drainage issue.

#### Budget:

Budget	INDICATIVE COST
Total Budget For Basketball court	\$270,000
Design and construction	\$141,091
Sealing and Line marking	\$16,800
Total Expenses to date	\$157,891
Remaining amount	\$112,109

**Option 1:**

Extend the existing concrete slab by 1.5 meters with raised rounded Curb and spoon drain with fence around 4 sides with a Double gates.

The Expected timeframe from confirmation of order is 5 weeks

Description (Option 1)	INDICATIVE COST
Basketball Ball drainage as per site discussion - construct 1.5m wide concrete along Eastern and southern side of court with a raised rounded curb edging, spoon drain along outer side of curb edge	\$34,000
Construct 1.8m high chainmesh fencing on top of curbing	\$20,000
Mob and De mob	\$14,000
Contingency	\$ 6,800
Total	\$74,800

**Option 2:**

Extend the existing concrete slab by 1.5 meters with raised rounded Curb and spoon drain around 2 sides. (No Fencing)

The Expected timeframe from confirmation of order is 4 weeks

Description (Option 2)	INDICATIVE COST
Basketball Ball drainage as per site discussion - construct 1.5m wide concrete along Eastern and southern side of court with a raised rounded curb edging	\$22,000
Mob and De mob	\$14,000
Contingency	\$3,600
Total	\$39,600

**STATUTORY ENVIRONMENT**

Not applicable.

**POLICY IMPLICATIONS**

Council's Procurement Policy is relevant to this project

**FINANCIAL IMPLICATIONS**

As per approved budget for local authority for this project

**STRATEGIC IMPLICATIONS**

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

**PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

**Goal 4.1****Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure

## VOTING REQUIREMENTS

Simple Majority

### **RECOMMENDATION:**

**That the Local Authority:**

- **Notes the report;**
- **Reviews the Drainage Options and recommends which option should be selected during this meeting; and**
- **Directs the administration for this project to select:**
  - **option 1,at an estimated cost of \$74,800 (Extend the existing concrete slab by 1.5 meters with raised rounded Curb and spoon drain with fence around 4 sides with Double Gates) or**
  - **option 2,at an estimated cost of \$39,600 (Extend the existing concrete slab by 1.5 meters with raised rounded Curb and spoon drain around 2 sides)**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>12.4</b>
<b>Title:</b>	<b>Draft of the 2021-2022 West Arnhem Regional Council Annual Report</b>
<b>File Reference:</b>	<b>1040593</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor; Heidi Walton, Communications and Public Relations Coordinator</b>

#### SUMMARY

The purpose of this paper is to provide the Local Authority with an update on progress made towards drafting the West Arnhem Regional Council (WARC) Annual Report: 2021-2022.

#### BACKGROUND

According to section 291 of the *Local Government Act 2019*, every council must have an annual report that contains:

- (a) A copy of the council's audited financial statement for the relevant financial year.
- (b) An assessment of:
  - (i) The council's performance against the objectives stated in the relevant regional plan adopted for the relevant financial year (applying indicators of performance set in the plan). In this context, the *West Arnhem Regional Council Regional Plan and Budget 2021-2022*.
  - (ii) The activities of all local authorities within the council's area for the relevant financial year.
- (c) An itemisation of any shared services the council has been involved with for the relevant financial year.
- (d) Details in relation to any delegations of the council's functions and powers to a council committee, local authority or local government subsidiary in force for the relevant financial year.
- (e) An itemisation of any amounts of fees or allowances paid to committee members in the relevant financial year.
- (f) A report on the consultations undertaken by the council in the relevant financial year.
- (g) An assessment of the council's performance of service delivery and projects for the relevant financial year, with reference to the advice and recommendations of authorities.
- (h) Any other information prescribed by regulation or in accordance with guidelines made by the Minister. In this regard, regulation 12 of the *Local Government (General) Regulations 2021* further states that the annual report of a council must include a comparison of the council's original budget, the council's most recently adopted budget and actual results, with a report on the reasons for the material variations between the most recently adopted budget and the actual results.

Council's administration has drafted the 2021-2022 Annual Report and is presenting the document to the Local Authority for review and feedback. Due to the large size of the document, a copy of the Annual Report is not included as an attachment in this report. Hard copies will be available for review at the Local Authority meeting.

#### COMMENT

Below is a summary of the progress made in completing the 2021-2022 Annual Report:

Item	Status/Completion Date
Drafting of 2021-2022 Annual Report sections including: <ul style="list-style-type: none"> <li>• Message from the Mayor and CEO</li> <li>• Vision purpose values</li> <li>• About the region</li> <li>• Our council</li> <li>• Our staff</li> <li>• Key achievements and projects</li> <li>• Council performance</li> <li>• Goal 1: community engagement</li> <li>• Goal 2: local government administration</li> <li>• Goal 3: local infrastructure</li> <li>• Goal 4: local environment health</li> <li>• Goal 5: local civic services</li> <li>• Goal 6: community social programs and commercial services</li> </ul>	Completed between June and September 2022
Presentation on Council's financial performance	Currently being completed and to be presented for review and feedback at the Risk Management and Audit Committee meeting scheduled on 26 October 2022. Thereafter, the financial statements will be incorporated into the 2021-2022 Annual Report before it is presented to Council for review and approval.
Presentation of draft 2021-2022 Annual Report at Local Authority meetings for review and feedback: <ul style="list-style-type: none"> <li>• Minjilang (13 October 2022)</li> <li>• Warruwi (20 October 2022)</li> <li>• Maningrida (27 October 2022)</li> <li>• Gunbalanya (3 November 2022)</li> </ul>	To be done between 13 October 2022 and 3 November 2022.
Presentation of the 2021-2022 Annual Report to Council for approval.	9 November 2022
Presentation of the 2021-2022 Annual Report to the Minister for Local Government.	To be done by 15 November 2022

#### STATUTORY ENVIRONMENT

Sections 290 and 291 of the *Local Government Act 2019*.  
 Regulation 12 of the *Local Government (General) Regulations 2021*.

#### POLICY IMPLICATIONS

Not applicable at this time.

#### FINANCIAL IMPLICATIONS

Not applicable at this time.

## STRATEGIC IMPLICATIONS

This report is aligned to pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

#### Goal 1.1

##### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

#### Goal 6.2

##### Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

#### Goal 6.3

##### Council and Local Authorities

Excellence in governance, consultation administration and representation

#### Goal 6.5

##### Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

## VOTING REQUIREMENTS

Not applicable at this time.

### RECOMMENDATION:

#### That the Local Authority:

- **Notes the progress made towards completing the 2021-2022 West Arnhem Regional Council Annual Report.**
- **Reviews and provides feedback on the draft 2021-2022 West Arnhem Regional Council Annual Report that will be provided at the meeting.**

**WEST ARNHEM REGIONAL COUNCIL**

**FOR THE MEETING 3 NOVEMBER 2022**

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Location of Bus Shelters</b>
<b>File Reference:</b>	<b>1042196</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

**SUMMARY**

The purpose of this report is for the Maningrida Local Authority members to select the locations for the installation of the remaining three (3) bus stop shelters in the community.

**BACKGROUND**

The Local Authority approved project funding towards the supply and installation of four bus shelters around the community linking the recent bus stop signs installed. The works are anticipated to commence in September 2022 and is expected to be completed by December 2022.

**COMMENT**

The locations for the bus shelters will be determined by the Local Authority members during the current LA meeting. Attached slap map to assist with selecting the proposed locations for the bus shelters.

**STATUTORY ENVIRONMENT**

Not applicable

**POLICY IMPLICATIONS**

Not applicable

**FINANCIAL IMPLICATIONS**

The Bus Shelters have been purchased and are onsite awaiting installation costs to be determined per allocated Local Authority budget.

**STRATEGIC IMPLICATIONS**

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

<b>PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT</b>	
<b>We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.</b>	
<b>Goal 4.1</b>	<b>Strategic Infrastructure and Asset Management</b> Strategically manage, maintain and enhance community infrastructure

## **VOTING REQUIREMENTS**

Simple majority.

### **RECOMMENDATION:**

**That the Local Authority:**

- **Notes the report;**
- **Selects and approves the locations for the installation of the remaining bus stop shelters.**

## **ATTACHMENTS**

- 1 Bus Shelter New Subdivision Maningrida Photo.pdf**





## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>12.6</b>
<b>Title:</b>	<b>Update Animal Control - Vet Visit October 2022</b>
<b>File Reference:</b>	<b>1043112</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

The administration released a tender last year which was awarded to Aboriginal Community Veterinary Services for a one year contract. The animal management program was introduced last year to provide a vet service to each of the communities and aims to aid communities develop and deliver a more effective animal management program and VET service.

#### BACKGROUND

The Maningrida Local Authority co contribution to the program for previous Financial Year was \$27,930.00.

Key Achievements from recent visit:

1. Maningrida is no longer in the initial phase of animal management, and is now in the maintenance phase where only new animals need to be desexed.
2. Excellent uptake of desexing with 64 animals being desexed
3. Over the course of the 4 years we have been doing the programs, we have desexed 373 Dogs and 508 cats
4. Dog population is 53% lower compared to first visit in 2018. Population has reduced from an estimated 950 dogs to an estimated 445 dogs
5. Minimum Cat population is 27% lower compared to first visit in 2018. Population has reduced from a minimum of 500 cats to a minimum of 361 cats
6. Mange at lowest level since first visited in 2018

#### COMMENT

Comments/Issues:

1. General Health: Overall the dogs were in very good health.
2. Compliance: There was good compliance amongst the owners which the community should be proud. We were able to visit the most houses we have ever done in in a 10 day visit (276 houses). This is because less animals are now needing to be desexed as the majority have already been done. So instead of being in the initial phase (where we try and get the population under breeding control), we are now in the maintenance phase (where only new animals need to be desexed). This is a great success of the program and the council should be proud. It is our recommendation that instead of 4 visits of 10 days per visit (total 40 days) per year, the community move to 3 visits of 11 to 12 days (33-36 days) per year. This will be just as equally effective whilst reducing overall costs. When using other providers, it is essential that the program continues visiting house to house every time, that all animals are seen and treated where possible, and that contraceptive measures are used.
3. Dog Population: The dog population has reduced by 53% since our first visit in 2018 (see graph), and has reduced since last visit (545  $\diamond$  445 dogs). This is a great result showing the success of the program

4. Cat Population: The cat population has reduced by 27% since our first visit in 2018 (see graph), and has reduced since last visit (446  $\diamond$  361 cats). Once again, this is also a great result showing the success of the program
5. Desexing: During this visit, a good proportion of the treated dog population was desexed (10%), and a very good proportion of the treated cat population was desexed (16%). Most people were willing to have their animals desexed, but the vast majority of animals have now been desexed and we are entering into the maintenance phase of the animal health programs where only new animals need to be desexed. Over the course of the 4 years that we have been doing the programs, we have desexed 373 Dogs and 508 cats. This is an amazing achievement in this community and this has not been achieved anywhere else in the NT. The community should be proud.
6. Population Control: To ensure that we have a dog population decline, at least 90% of the female dog population needs to be under breeding control (i.e. desexing and/or contraception) 2, 3,4 . At the end of this visit, between 92% to 94.3% were under breeding control. This is a high level achieved in this community. This means for the next 5 months, if no animals are introduced, the population will decline. In 6 months' time, if no programs are performed, the amount of animals under breeding control reduces to 84% or less. This means from 5 to 6 months' time, if no vet programs are performed, we can expect the population to start to rise.
7. Pups: Many pups had been brought in from out of town. People are now getting dogs that they want instead of reluctantly taking on animals from family members.
8. Parasites: Flea levels have dropped, tick levels remained low, and lice continues to be eliminated from the community
9. Hair Loss / Mange: The amount of dogs with hair loss / mange was at its lowest level since we first visited in 2018
10. Cats: The cats were generally in good health.
11. Other Issues: There were sorry camps occurring so some people were away from home

#### STATUTORY ENVIRONMENT

No by-laws currently exist relating to animal management in WARC'S remote communities

#### POLICY IMPLICATIONS

No by-laws currently exist relating to animal management in WARC'S remote communities

#### FINANCIAL IMPLICATIONS

As per budget – Revenue raised from annual rates and Local Authority funding.

#### STRATEGIC IMPLICATIONS

<b>PILLAR 3 SAFETY AND WELLBEING</b>	
<b>As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.</b>	
<b>Services provided to community are professional, impactful, engaging and appropriate to local needs.</b>	
<b>Goal 3.2</b>	<b>Health and Safety</b> Staff and public safety is achieved via planning, education and training

## VOTING REQUIREMENTS

Not applicable

### RECOMMENDATION:

The Local Authority:

- Notes the report for reporting purposes only.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 3 NOVEMBER 2022

<b>Agenda Reference:</b>	<b>12.7</b>
<b>Title:</b>	<b>Local Authority Members Questions</b>
<b>File Reference:</b>	<b>1040592</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

#### BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
  - i. The council's budget; and
  - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

#### COMMENT

No comment is required.

#### STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable at this time.

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

<b>PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING</b>	
<b>Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.</b>	
<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

<b>PILLAR 6 FOUNDATIONS OF GOVERNANCE</b>	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

## VOTING REQUIREMENTS

Not applicable at this time.

### RECOMMENDATION:

**That the Chairperson invites questions from Local Authority Members.**

**WEST ARNHEM REGIONAL COUNCIL  
FOR THE MEETING 3 NOVEMBER 2022**