



Minutes of the West Arnhem Regional Council Local Authority Meeting
Tuesday, 9 August 2022 at 10:00 am
Council Meeting Room, Minjilang

Chairperson (Acting) Councillor Henry Guwiyul declared the meeting open at 10:12 am, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson (Acting)	Henry Guwiyul (Councillor)
Member	Shane Wauchope
Member	Charles Yirrawala

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Chief Operating Officer	Rick Mulvey
Chief Corporate Officer	David Glover
Council Services Manager (Minjilang)	Cathy Makings
Project Manager Technical Services	Clem Beard
Project Coordinator Infrastructure	Sam Fazzolari
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Finance Manager	Andrew Shaw (video conference)
Governance and Risk Advisor	Doreen Alusa (video conference)

VISITORS

Community member	David Makings
Community member	Clint Wauchope

Minute note: As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

Minute note: Councillor Henry Guwiyul was appointed as the acting Chairperson for this meeting.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered apologies and leave of absence.

The Minjilang Local Authority noted apologies from Mayor Matthew Ryan, Deputy Mayor Elizabeth Williams, and appointed members Mathew Nagarlbin and Isobel Lami Lami for the meeting held on 9 August 2022.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Local Authority considered absences without notice.

The Minjilang Local Authority noted that there were no absences without notice for the meeting held on 9 August 2022.

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Local Authority considered acceptance of the agenda.

**MIN144/2022 RESOLVED:
On the motion of Mr Shane Wauchope
Seconded Mr Charles Yirrawala**

The agenda for the Minjilang Local Authority meeting of 9 August 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Local Authority considered the disclosure of interest of members or staff.

The Minjilang Local Authority did not receive any declarations of interest for the meeting held on 9 August 2022.

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 18 MAY 2022

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held 18 May 2022.

The confirmation of the 18 May 2022 Minjilang Local Authority meeting minutes was deferred to the next meeting as only one Local Authority member who had attended the 18 May meeting was present at today's meeting.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Local Authority considered Council's response to Local Authority issues raised.

The Minjilang Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority reviewed the action items list.

MIN145/2022 RESOLVED:

**On the motion of Mr Charles Yirrawala
Seconded Mr Shane Wauchope**

The Minjilang Local Authority reviewed the action items list and approved to remove the Local Authority vacancies (OCM48/2022) from the list as the action had been completed.

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES

10.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES

The Local Authority considered the Council Services Manager (CSM) report on current regional Council services.

The Minjilang Local Authority noted the report.

FINANCE REPORT

11.1 FINANCIAL REPORT TO MAY 2022

The Local Authority considered the Financial Report to May 2022.

The Minjilang Local Authority noted and received the Financial Report for the year to date period, July 2021 to May 2022.

11.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Minjilang Local Authority received and noted the report.

GENERAL ITEMS

12.1 ANIMAL MANAGEMENT PROGRAM

The Local Authority considered a report on the Minjilang animal management program.

MIN146/2022 RESOLVED:

**On the motion of Mr Shane Wauchope
Seconded Mr Charles Yirrawala**

The Local Authority

- **Received and noted the report;**
- **Approved the allocation of a total of \$10,113.44 from future Minjilang Local Authority funding for the next 3 years towards the animal management program as per the breakdown below:**
 - **\$3,145.80 from 2022-2023 Minjilang Local Authority funding.**
 - **\$3,366.01 from 2023-2024 Minjilang Local Authority funding.**
 - **\$3,601.63 from 2024-2025 Minjilang Local Authority funding.**

CARRIED

12.2 MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET

The Local Authority considered a report on the Minjilang Council office disabled access ramp and toilet.

MIN147/2022 RESOLVED:

**On the motion of Mr Shane Wauchope
Seconded Councillor Henry Guwiyul**

The Local Authority:

- Received and noted the report;
- Approved the design of the disabled access ramp and toilet that was provided at the meeting after it was noted that the ramp should be placed closer to the front office.
- Allocated \$25,000 from Minjilang Local Authority funding to meet the costs for the architectural and structural drawings for this project; and
- Requested Council to direct the administration to try and seek additional funding for this project at an estimated cost of \$176,500.

CARRIED

12.3 MINJILANG AIRPORT SHELTER UPGRADE

The Local Authority considered a report on the Minjilang Airport shelter upgrade.

MIN148/2022 RESOLVED:

**On the motion of Councillor Henry Guwiyul
Seconded Mr Shane Wauchope**

The Local Authority:

- Received and noted the report;
- Approved the design of the proposed airport shelter upgrade as per the drawings attached to the report that was presented at the meeting.
- Requested Council to direct the administration to try and seek additional funding for the Minjilang Airport shelter upgrade at an estimated cost of \$91,000; and
- Requested Council to direct the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.

CARRIED

12.4 LOCAL AUTHORITY SUMMARY OF PROJECTS

The Local Authority considered a report on a summary of Local Authority projects.

The Local Authority noted the report.

12.5 LOCAL AUTHORITY MEMBERS QUESTIONS

The Local Authority considered any other business or questions from Local Authority members.

It was noted that there were no additional questions from Local Authority members at the meeting held on 9 August 2022.

NEXT MEETING

The next meeting is scheduled to take place on 13 October 2022.

MEETING DECLARED CLOSED

Chairperson (Acting) Councillor Henry Guwiyul declared the meeting closed at 11:54 am.

This page and the preceding four (4) pages are the minutes of the Minjilang Local Authority meeting held on Tuesday, 9 August 2022.

Chairperson

Date Confirmed