



WEST ARNHEM



REGIONAL COUNCIL



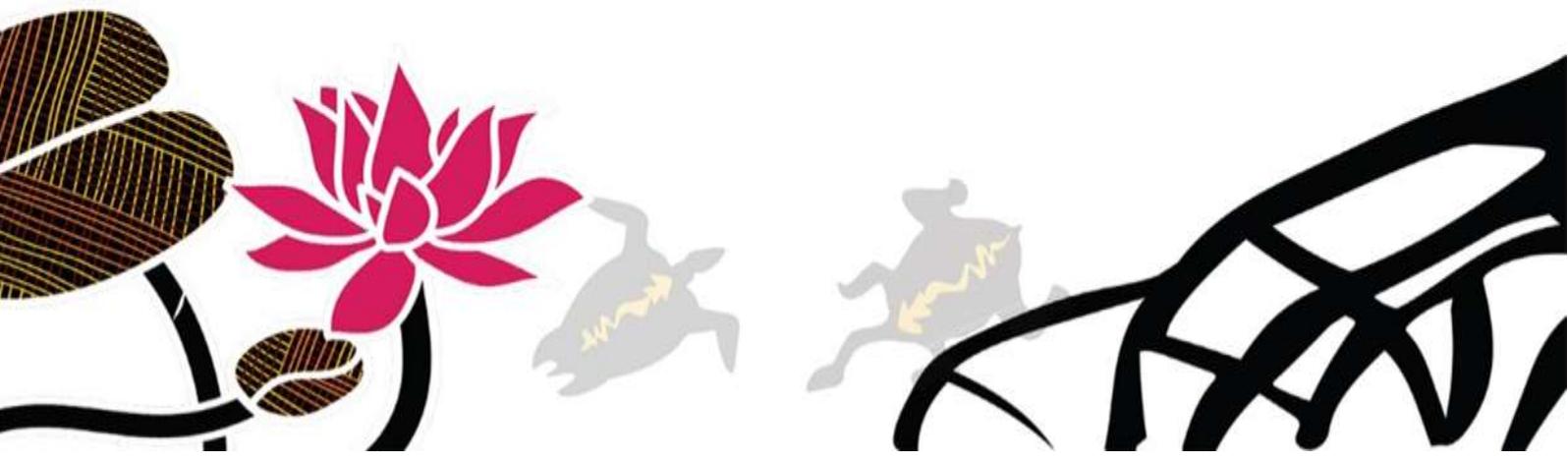
WARRUWI

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

AGENDA

THURSDAY, 21 JULY 2022



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Council Chambers, Warruwi on Thursday, 21 July 2022 at 10:00 am.

Daniel Findley
Chief Executive Officer

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.



Code of Conduct (Council, Local Authority and Committee Members)

The following Code of Conduct is set out in Schedule 1 of the *Local Government Act 2019*

- 1 Honesty and integrity**
A member must act honestly and with integrity in performing official functions.
- 2 Care and diligence**
A member must act with reasonable care and diligence in performing official functions.
- 3 Courtesy**
A member must act with courtesy towards other members, council staff, electors and members of the public.
- 4 Prohibition on bullying**
A member must not bully another person in the course of performing official functions.
- 5 Conduct towards council staff**
A member must not direct, reprimand, or interfere in the management of, council staff.
- 6 Respect for cultural diversity and culture**
 - 6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
 - 6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
- 7 Conflict of interest**
 - 7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
 - 7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.





8 Respect for confidences

- 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
- 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

9 Gifts

- 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
- 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

10 Accountability

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

11 Interests of municipality, region or shire to be paramount

- 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
- 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.

12 Training

A member must undertake relevant training in good faith.



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	4.1
Title:	Apologies and Leave of Absence
File Reference:	1019441
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 21 July 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes members' apologies and/or requests for leave of absence for the meeting held on 21 July 2022.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	5.1
Title:	Absent Without Notice
File Reference:	1021933
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any appointed members that are absent without notice for the meeting held on 21 July 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes members absences without notice for the meeting held on 21 July 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	6.1
Title:	Acceptance of Agenda
File Reference:	1021934
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Warruwi Local Authority meeting of 21 July 2022.

BACKGROUND

Not applicable.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda for the Warruwi Local Authority meeting of 21 July 2022 as circulated be accepted.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	7.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1021936
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Council staff attending the meeting are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs them to do so.

STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority receives and records declarations of interest for the meeting held on 21 July 2022.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	8.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 19 May 2022
File Reference:	1021937
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 19 May 2022 Warruwi Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation, administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 19 May 2022 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2022.05.19 Warruwi Local Authority Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
Thursday, 19 May 2022 at 10:00 am
Council Chambers, Warruwi

Chairperson Jason Mayinaj declared the meeting open at 10:16 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Jason Mayinaj
Member	Richard Nawirr
Member	Alfred Gawaraidj
Member	Phillip Wasaga

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams (video conference)
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Corporate Officer	David Glover (video conference)
Chief Operating Officer	Rick Mulvey
Council Services Manager	Matthew Griffiths
Governance and Risk Advisor	Doreen Alusa (video conference)
Finance Manager	Andrew Shaw (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)

VISITORS PRESENT

Yagbani Aboriginal Corporation	Steve Westley
Warruwi Health Centre	Kerry Noonin
Warruwi School	Samuel Robinson
Intrax	Allen Gebadi

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered apologies and leave of absence.

The Warruwi Local Authority noted apologies from Mayor Matthew Ryan, and appointed members Ida Waianga and Nicholas Hunter for the meeting held on 19 May 2022.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Local Authority considered absences without notice.

The Warruwi Local Authority noted that no members were absent without notice for the meeting held on 19 May 2022.

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Local Authority considered acceptance of the agenda.

WAR138/2022 RESOLVED:
On the motion of Mr Alfred Gawaraidj
Seconded Chairperson Jason Mayinaj

The agenda for the Warruwi Local Authority meeting of 19 May 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Local Authority considered the disclosure of interest of members or staff.

The Warruwi Local Authority did not receive any declarations of interest for the meeting held on 19 May 2022.

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 31 MARCH 2022

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 31 March 2022.

WAR139/2022 RESOLVED:
On the motion of Member Phillip Wasaga
Seconded Mr Alfred Gawaraidj

The minutes of the 31 March 2022 Warruwi Local Authority meeting were adopted as a true and correct record of the meeting after the following correction was made:

- It was noted that the Council Services Manager's name had been erroneously written as Paul Griffiths instead of Matthew Griffiths.

CARRIED

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

10.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Local Authority considered Council's response to Local Authority issues raised.

The Warruwi Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

11.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority reviewed the action items list.

The Warruwi Local Authority reviewed and noted the progress made towards completion of the projects on the action items list.

CSM REPORT ON REGIONAL COUNCIL SERVICES

12.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES

The Local Authority considered the CSM report on current regional council services.

The Warruwi Local Authority noted the report.

FINANCE REPORT

15.1 FINANCIAL REPORT TO MARCH 2022

The Local Authority considered the Financial Report to March 2022.

The Warruwi Local Authority noted and received the financial report for the nine months, year to date period, 01 July 2021 to 31 March 2022.

15.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Local Authority noted the report.

GENERAL ITEMS

17.1 WARRUWI LOCAL AUTHORITY PROJECTS UPDATE

The Local Authority considered a report on Warruwi Local Authority projects update.

The Local Authority noted the report.

17.2 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2022 - 2023

The Local Authority considered a report on consultation on the draft West Arnhem Regional Council plan 2022 - 2023.

The Warruwi Local Authority:

- Noted the report;
- Reviewed the draft West Arnhem Regional Council 2022 – 2023 plan; and
- Noted that feedback on the plan should be submitted by Monday, 30 May 2022.

17.3 CONSULTATION - WEST ARNHAM REGIONAL COUNCIL DRAFT BUDGET 2022-2023

The Local Authority considered a report on consultation on the draft West Arnhem Regional Council budget 2022 - 2023.

The Warruwi Local Authority:

- Noted the report;
- Reviewed the draft West Arnhem Regional Council 2022 – 2023 budget; and
- Noted that feedback on the budget should be submitted by Monday, 30 May 2022.

17.4 LOCAL AUTHORITY MEMBERS QUESTIONS

The Local Authority considered Local Authority Members questions.

The Chairperson did not receive any additional questions from Local Authority Members for the meeting held on 19 May 2022.

NEXT MEETING

The next meeting is scheduled to be held on Thursday, 21 July 2021.

MEETING DECLARED CLOSED

Chairperson Jason Mayinaj declared the meeting closed at 11:18 am.

This page and the preceding three (3) pages are the minutes of the Warruwi Local Authority meeting held on Thursday, 19 May 2022.

Chairperson

Date Confirmed

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	9.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	1021942
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Warruwi Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the minutes and motions from the Warruwi Local Authority meeting held on 19 May 2022 to the Council meeting held on 8 June 2022.

COMMENT

At the Ordinary Council meeting held on 8 June 2022, Council noted the report titled Warruwi Local Authority meeting held on 19 May 2022.

The Council passed the following resolution:

COMMITTEE AND LOCAL AUTHORITY REPORTS

11.3 REPORT FOR THE WARRUWI LOCAL AUTHORITY MEETING HELD ON 19 MAY 2022

The Council considered a report for the Warruwi Local Authority meeting held on 19 May 2022.

Council noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 19 May 2022.
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STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2

Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5

Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes the report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	10.1
Title:	Review of Local Authority Action Items
File Reference:	1021943
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

To present to the Warruwi Local Authority an update on the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Warruwi Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 Warruwi LA Action Items - In Progress.pdf

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
13 April 2022	Shade Sail at the Warruwi Playground OCM28/2022 Council directed the administration to try and seek funding for the installation of a shade sail at the Warruwi playground at an estimated cost of \$30,000.	<p>Update 09 May 2022</p> <ul style="list-style-type: none"> The grants team is in the process of investigating funding options for this project with Grants writer, Susan Wright, and will provide an updated report on this progress during the next meeting. <p>Update 13 July 2022</p> <ul style="list-style-type: none"> The Grants team is still in the process of investigating specific funding options for this project with Grants Writer, Susan Wright. 	Grants	In progress
22 September 2021	Solar Lights - Warruwi OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Council: Approved the installation of solar lights in various locations in Warruwi at an estimated cost of \$55,000	<p>Update 08 October 2021</p> <ul style="list-style-type: none"> The Council has raised a purchase order for the supply of 12 x solar lights and 2 x poles. Production of the solar lights has commenced and expected completion and delivery by mid-December 2021. <p>Update 04 February 2022</p> <ul style="list-style-type: none"> The solar lights have been delivered to Warruwi. The CSM has advised that the installation of the lights to be completed by the end of April 2022. <p>Update 09 May 2022</p> <ul style="list-style-type: none"> The CSM to arrange plant and material to install the solar lights. CSM to provide further update for procurement. <p>Update 13 July 2022</p> <ul style="list-style-type: none"> The CSM is making arrangements for local contractor Stedman's Constructions to install lights in nominated locations. 	CSM/ Technical Services	In progress
22 September 2021	Warruwi Crèche – Shade and Seating OCM87/2021 On the motion of Councillor James Marrawal	<p>Update 08 October 2021</p> <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the next LA meeting 	Technical Services/ Grants	In progress

Waruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
13 April 2022	<p>Seconded Deputy Mayor Elizabeth Williams</p> <p>Directed the administration to prepare a scope and budget for a new shade and additional seating near the Waruwi crèche</p> <p>OCM28/2022</p> <p>Council directed the administration to try and seek funding for the upgrade of the shade structure near the crèche and health centre at an estimated cost of \$ 70, 400.</p>	<p>Update 22 March 2022</p> <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the LA meeting on 31 March 2022. <p>Update 09 May 2022</p> <ul style="list-style-type: none"> The grants team is currently investigating funding options for this project and will provide an updated report on this progress during the next meeting. <p>Update 13 July 2022</p> <ul style="list-style-type: none"> The Grants team is still in the process of investigating specific funding options for this project with Grants Writer, Susan Wright. 		

WEST ARNHAM REGIONAL COUNCIL
FOR THE MEETING 21 JULY 2022

Agenda Reference:	11.1
Title:	CSM Report on Current Regional Council Services
File Reference:	1020087
Author:	Rick Mulvey, Chief Operating Officer

SUMMARY

This report will present the Warruwi Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Matthew Griffiths.

BACKGROUND

All issues/ matters raised are to be discussed by the Local Authority members, as detailed in the attached report.

COMMENT

The attached report has been prepared by CSM Matthew Griffiths.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation, administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Warruwi Local Authority notes the report.

ATTACHMENTS

- 1 LA Operations Report - Warruwi.pdf

Local Authority report

Warruwi

7/07/2022



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Warruwi Council Department has averaged **72%** attendance since May 2022. We have been able to continue supplying services to the community without incident or interruption.

Total number of vacancies	4
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2. Administration Services

2.1. Administration

The Warruwi Council administration office was open from 8:30 am to 4:30 pm on each business day during the report period.

- 1x cleaner took leave for sorry business during the reporting period.
- Outlook emails were updated from "Councilbiz" with no disruption.
- The Credit Union continues to work alongside staff within the Council Offices.

2.2. Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours.

- Mail has been delivered daily from Monday to Friday.
- Average of 3.5kg out going has occurred, over the reporting period

Total postage received	260 KG
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2.3. Centrelink

The Warruwi Centrelink Office operates between 8:30am to 4:30pm each business day.

- All office staff are Centrelink trained to assist where needed.
- Monthly report submitted on time.
- New Centrelink signage being ordered.
- Centrelink Darwin has a planned visit in late July 2022.

2.4. Cleaning

Staff average 100% attendance for the reporting period and scheduled cleaning of council assets have been completed as follows:

- Council office – twice a week – total of 10 occasions.
- Playground amenities – once a week – total of 8 occasions
- Public toilets - twice a week – total of 8 occasions.
- Common areas cleaned once a week – total of 10 occasions.

- Visitor Accommodation rooms cleaned as required – total 25 room cleans

2.5. Visitor Accommodation

Total number of current visitor accommodation available is now 2, and bookings can be made direct with office.

- Accommodation is already busy with Community care, Mechanics, NT Government and vet teams booking Lot 21.
- Lot 93 has now been returned to management of WARC. Some minor works will be required.
- Accommodation is currently booked every day until mid-August.
- BOM booked out all of June for Unit 21 for major weather radar upgrades here.

3. Wellbeing Services

3.1. Sport & Recreation

As restrictions eased the after school program has seen numbers increase.

- YSR assisting in school sports carnival.
- The continuation of “no school, no after school” still receiving high attendance.
- New Wellbeing Services Coordinator commenced on the 20th of June.
- Still working to establish music and instrument program.
- Basketball carnival continues with great community attendance. (on hold while Sorry Business occurring)

Day Program

- Community Safety Day Officer assisting with community movements in and around School attendance and interaction.
- School bus to return after service and repair, allowing the program and the School greater flexibility.
- Approximately 10 young people in program.
- New WARC permission slips/travel forms being completed.

Attendance totals	170
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3.2. Early Learning

The childcare centre operated Monday to Friday, 7:30am to 5:00pm. Daily attendances as follows:

- Variety of activities provided including gardening and cooking.
- Undertaking a sustainability project with kids.
- All Crèche staff completed training on 20/05 to 03/06.
- Wellbeing staff from Warruwi and Jabiru met on the 21st of June via video conference for training.
- The Crèche had some new additions with students from the school beginning work experience.
- TV in Crèche expected to be refitted before the end of July to create more space and a safer working environment.
- Break-Ins to the Crèche continued in June and July. Request for door repairs has been placed.

Attendance totals	92
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3.3. Aged Care

There are currently 2 x HCP clients and 1 x CHSP client, and services provided are as follows:

- Personal care and household tasks;
- Meals provided 5 days a week, with a weekend package as required;
- Shopping and social activities (1 client x 8 times per month);
- Plan management; and
- Transport, with 28 trips made over past months.

Total meals provided	716
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3.4. Disability care

There are currently 3 NDIS clients and services provided are as follows:

- Accommodation,
- Personal care and household tasks;
- Meals 5 days per week, with a weekend package as required;
- Shopping and social activities;
- Plan management;
- Transport as required;
- Assisting with Remote Connector for NIDS.
- One NDIS client awaiting plan return from NDIS before commencement with us.

Total number of NDIS participants	4
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3.5. Night Patrol

Night patrol services were provided on the available nights between 7:00 pm and 2:00 am, during the reporting period.

- Patrols have continued with three staff.
- Staff have been pro-active in community, checking on council and other community properties are securer, reducing risk of damage to infrastructure.

3.6. Broadcasting

In conjunction with TEABBA, broadcasting services were available in the WARC Office Studio.

- Broadcast work continuing as per contract.
- Plan for Day program to incorporate radio and DJ/Broadcasting work as part of the structure for youth.
- Assistance from broadcast staff at the recent Church event with AV setup.

Total number of On-Air hours	65 hrs
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4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate 3 times per week, with rubbish collected on foot as needed.
- Other hard rubbish around the community regularly collected.
- New 'Ride on Mower' will make the ongoing maintenance and contract work easier.
- Currently investigating option for the upgrade of "town Square" for shade cloth and other amenities.

4.2. Roads

Road repairs continue across the community.

- Grading of Airport, Barge Rd, Cemetery Rd and Fletcher Point allowed wider firebreaks.
- Removal of old trees that could cause risk.
- Waiting on sealing to be completed, expected late August 2022.
- New work issues continue with drainage problems around roads and the resealing from outside contractors.
- Traffic signage to be installed in August as dual language street signs have also been ordered.

4.3. Waste

Landfill site operated between Mondays to Fridays, 8:30am to 4:00pm with no disruption to service.

- Landfill site has signs with further to be assessed and set up.
- Hard rubbish picked up as required.
- Community responding well to the designated dumping areas.
- New rubbish pit being excavated and will shortly be in use.
- Working with contractors to obey signage at landfill.
- 240L Wheelie Bins for town arriving mid-July as a number are damaged/missing.

Total amount of waste removed from landfill	0 kg
---	------

4.4. Plant and equipment

- Hydraulic hoses ordered for other parts of hydraulic items
- Hydraulic lift and equipment to be repaired in late July 2022.
- Air conditioner repairs required for majority of vehicles.
- Large water tank refurbished and now back on Island.
- All heavy equipment operational.

5. Essential Services

5.1. Power

- 2 x Genset services and tune up conducted
- There were 2 x After Hours call out, during the reporting period.
- No other power issues relating to generator
- 2 large fuel deliveries during reporting period (40K deliveries)
- No power outages within this reporting period

5.2. Water

- Water samples conducted as per scheduled and all returned positive user readings. A number of P&W staff visited in June to undertaking bore checks and dips.
- ASR bore back in use due to low rainfall over wet season.
- Water pressure is fair to good across community. Improved on reactivation of ASR bore.
- Consumption of water rising slightly.
- Providing monthly water usage sign photo to P&W
- ESOs fixed large leak outside lot 9.
- Separate toilet works occurred with external contractors at Police Station.

5.3. Sewage

- Macerator pump out of action. Power Water electricians to attend site and refit.

- Transfer pump has been replaced.

5.4. Airfield

28 Daily inspections were undertaken by the ARO. No significant issues were noted.

- Contractor engaged to undertake ARO duties. Senior Admin Officer to take over ARO duties from Mid July 2022.
- End of month weed cutting, poisoning and grading of fence line. Photos sent to Contracts Coordinator.
- Slashing of the runway shoulders and fence perimeter occurred on 1 occasion.
- There was no interruption to aircraft movements with an increase of 6+ flights daily.
- Funding approved to re-paint tarmac and runway.
- Rubber matting supplied and to be fitted under lights and windsock.

6. Trade Services

6.1. Scheduled Servicing

- **Mechanic**
 - Scheduled servicing on vehicles as required.
 - Air-conditioner repairs needed for most fleet vehicles.
 - Works still required to Community Safety vehicle. Night Patrol and Community Safety staff are currently sharing a vehicle.
 - Faulted vehicles expected to be operational as of August 2022.
 - New YS&R vehicle allocated to staff.
- **Carpenter**
 - Assistant Carpenter scheduled visit on 11th- 13th of July.
 - Works required at the Hall, CSM and Staff houses (minor)
- **Plumber**
 - Scheduled visit on 11th- 13th of July.
 - Blocked sewage at Office and work to be done on taps and hoses for at the works shed.
- **Electrician**
 - Scheduled visit on 11th- 13th of July.
 - Lighting works to occur in the hall.

6.2. Unplanned Maintenance

- **Mechanic**
 - Hoist now faulty and tagged out, repairs to be carried out in July 2022.
 - Urgent works to repair rubbish truck
- **Electrician**
 - Works at staff houses along with several work tasks at Sheds, Crèche & Hall.

7. Community

7.1. Local Authority projects

- **Current**
 - LA funded playground completed and being used by children in community.
 - Vet visit funded by WARC occurred in late May.
 - Melbourne University Vets also visited community in early July.
- **Future**
 - LA funded toilet block being finalised, include fencing for toilet block and new playground.

- Town Centre project re-started and being reviewed.
- ANZAC memorial plaque to be discussed at meeting for 2023 event.

7.2. Other projects

- **Current**

- ANZAC memorial plaque for 2023 event to be discussed in further meetings.
- Jamuluk Festival July 2023. Subcommittee to convene and considerate funding opportunities.

7.3. Community meetings and events

- CSM to hold Warruwi Heads of Departments Meeting in early June 2022.
- Community meeting in April tasked WARC staff with reporting crimes to police should they occur with no police present on island, this has no adverse impact to office service deliveries.
- Expected funerals in July 2022
- BOM on island for all of June 2022, repairing Warruwi sat weather radar.

Total number of meetings and events attended by the CSM	28
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7.4. Community key focus areas

- On-going police presence on island instead of ad-hoc short visits.
- Increase in number of cars on the island.
- Lack of community accommodation.
- Water usage and future preservation.
- Youth causing trouble and concerns around community safety.
- Increase of crocodiles near township and attacks on domestic animals.
- On-going Telstra communication connectivity on the island.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	12.1
Title:	Financial Report to May 2022
File Reference:	1024827
Author:	Andrew Shaw, Finance Manager

SUMMARY

This Financial Report for the year to date period 1 July 2021 to 31 May 2022, eleven months of the 2021-22 financial year, is prepared for the Warruwi Local Authority.

BACKGROUND

This Financial Report includes the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 May 2022. The report covers all of the activities within the Warruwi Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money. They are known as Reserve Projects.

A summary of the total Warruwi income and expenditure is shown below.



Actuals v Budget for Warruwi Community

as at 31 May 2022

Description	TOTAL WARRUWI					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
Operational Revenue							
61 - Income Rates and Charges	158,700	158,700	-	-		173,127	92%
62 - Income Council Fees and Charges	7,730	6,691	1,039	16%		6,691	100%+
63 - Income Operating Grants	789,018	824,286	(35,268)	(4%)		948,632	83%
65 - Income Allocation	10,760	46,603	(35,843)	(77%)		62,252	17%
66 - Other Income	6,253	4,446	1,807	41%		4,646	100%+
67 - Income Agency and Commercial Services	691,720	678,876	12,844	2%		736,757	94%
Total Operational Revenue	1,664,181	1,719,602	(55,421)	(3%)		1,932,105	86%
Operational Expenditure							
71 - Employee Expenses	1,968,049	1,896,823	71,227	4%		2,038,792	97%
72 - Contract and Material Expenses	275,828	358,313	(82,485)	(23%)		376,317	73%
73 - Finance Expenses	111	14	97	(100%)+		14	100%+
74 - Travel, Freight and Accom Expenses	77,519	77,974	(456)	(1%)		81,837	95%
76 - Fuel, Utilities & Communication	164,949	176,770	(11,822)	(7%)		193,065	85%
79 - Other Expenses	309,801	318,941	(9,140)	(3%)		339,738	91%
Total Operational Expenditure	2,796,258	2,828,836	(32,579)	(1%)		3,029,764	92%
Total Operational Surplus / (Deficit)	(1,132,076)	(1,109,235)	(22,842)	(2%)		(1,097,659)	100%+
Capital Income							
68 - Income Capital Grants and Contributions	868,261	1,050,350	(182,089)	(17%)		868,261	100%
Total Capital Income	868,261	1,050,350	(182,089)	(17%)		868,261	100%
Capital Expenditure							
33 - Capital Expenditure	737,630	1,102,037	(364,408)	(33%)	!	1,264,037	58%
Total Capital Expenditure	737,630	1,102,037	(364,408)	(33%)		1,264,037	58%
Total Capital Surplus / (Deficit)	130,631	(51,687)	182,319	100%+		(395,776)	0%
Net Surplus / (Deficit)	(1,001,445)	(1,160,922)	159,477	14%		(1,493,435)	67%

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes and receives the financial report for the eleven months, year to date period, 01 July 2021 to 31 May 2022.

ATTACHMENTS

- 1 Graphical Finance Presentation Warruwi- May 2022.pdf



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31st May 2022**

Actual v Budget – Operational – July 2021 to May 2022

Actuals v Budget by Reporting Group

as at 31 May 2022

Description	TOTAL WARRUWI				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
61 - Income Rates and Charges	158,700	158,700	-	-	173,127	92%
62 - Income Council Fees and Charges	7,730	6,691	1,039	16%	6,691	100%+
63 - Income Operating Grants	789,018	824,286	(35,268)	(4%)	948,632	83%
65 - Income Allocation	10,760	46,603	(35,843)	(77%)	62,252	17%
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Total Operational Revenue	1,664,181	1,719,602	(55,421)	(3%)	1,932,105	86%
Operational Expenditure						
71 - Employee Expenses	1,968,049	1,896,823	71,227	4%	2,038,792	97%
72 - Contract and Material Expenses	275,828	358,313	(82,485)	(23%)	376,317	73%
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74 - Travel, Freight and Accom Expenses	77,519	77,974	(456)	(1%)	81,837	95%
76 - Fuel, Utilities & Communication	164,949	176,770	(11,822)	(7%)	193,065	85%
79 - Other Expenses	309,801	318,941	(9,140)	(3%)	339,738	91%
Total Operational Expenditure	2,796,258	2,828,836	(32,579)	(1%)	3,029,764	92%
Total Operational Surplus / (Deficit)	(1,132,076)	(1,109,235)	(22,842)	(2%)	(1,097,659)	100%+



Actual v Budget – Capital – July 2021 to May 2022

Actuals v Budget by Reporting Group as at 31 May 2022

Description	TOTAL WARRUWI			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	868,261	1,050,350	(182,089)	(17%)
Total Capital Income	868,261	1,050,350	(182,089)	(17%)
Capital Expense				
33 - Capital Expenditure	737,630	1,102,037	(364,408)	(33%)
Total Capital Expense	737,630	1,102,037	(364,408)	(33%)
Total Capital Surplus / (Deficit)	130,631	(51,687)	182,319	100%+
				Annual Budget Progress
				868,261 100%
				868,261 100%
				1,264,037 58%
				1,264,037 58%
				(395,776) 0%

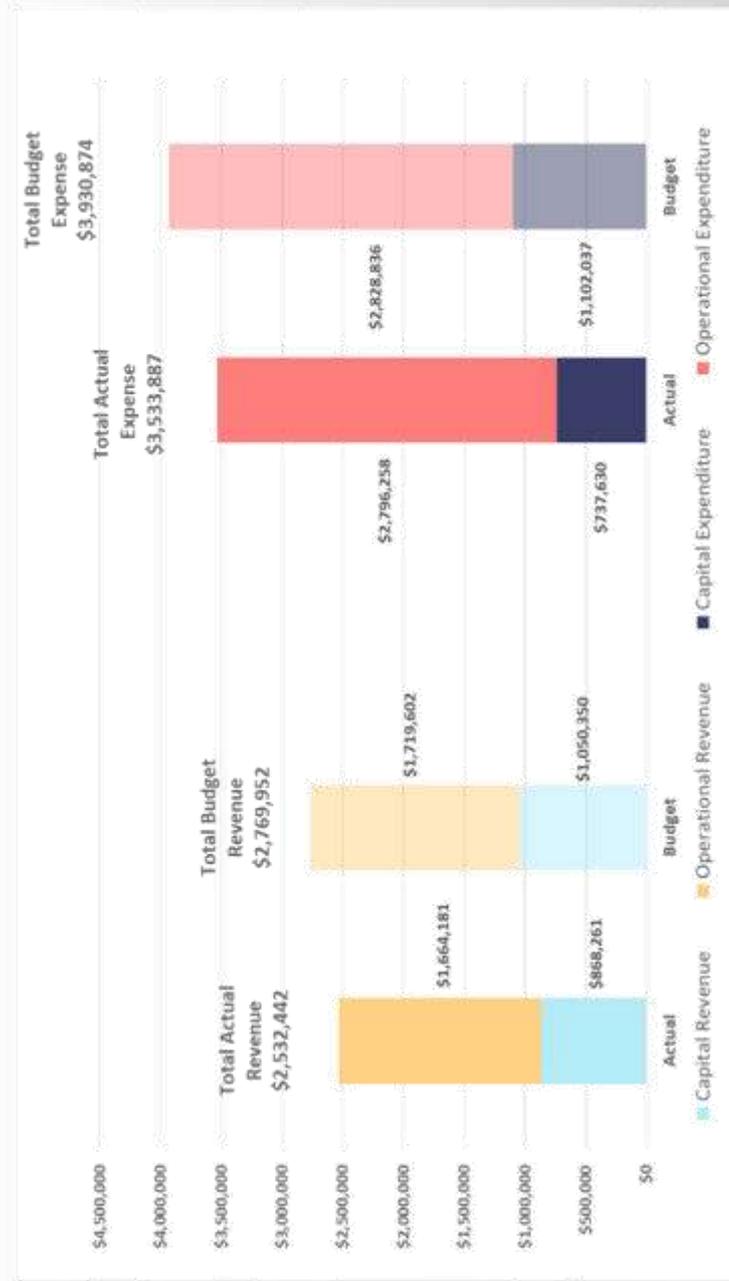
Legend:

-  Unfavourable variance over \$75,000
-  Unfavourable variance under \$75,000
-  Favourable variance
-  Variance over \$300,000





Actual v Budget – Warruwi – July 2021 to May 2022



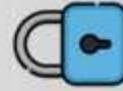
Council Funded Projects – July 2021 to May 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2020	Expenditure to 30 Jun 2021	Expenditure to date FY2021-22	Balance as at 31 May 2022
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(19,516)	(2,274)	(74,682)	233,528
5206.05 - Council Contribution - Ablution Block	69,180	FY 20/21	-	-	(67,180)	2,000
5275.05 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	-	55,000
5281.05 - Purchase Ride on Mower	35,000	FY 21/22	-	-	(30,078)	4,922
5284.05 - Purchase Isuzu Russ Garbage Compactor	38,000	FY 21/22	-	-	-	38,000
Capital Reserve Balance	527,180		(19,516)	(2,274)	(171,940)	333,450



Grant Funding – Local Authority Projects - July 2021 to May 2022

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2021-22	Cash Balance as at 31 May 2022
Local Authority Projects (LAP) 2021-22 Project Funding \$58,700 (*Note: Funds received on 25 Nov 2021)						
LAP - Ablution Block	218,686	FY 19/20	218,686	(150,323)	(68,363)	-
LAP - Complete Playground	112,991	FY 19/20	112,991	(75,818)	(37,172)	-
LAP - Members Board of Recognition	1,830	FY 20/21	1,830	-	(1,830)	-
LAP - Animal Management Program	4,410	FY 21/22	4,410	-	-	4,410
LAP - Replace Solar Lights	55,000	FY 21/22	53,955	-	(23,808)	30,146
TOTAL LOCAL AUTHORITY PROJECTS	392,917		391,871	(226,141)	(131,174)	34,556



Grant Funding – Community Projects – July 2021 to May 2022

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2021-22	Cash Balance as at 31 May 2022
Airport Road Drainage Construction	300,000	FY 20/21	300,000	-	(300,000)	-
LRCI Phase1 - Office Asbestos Removal	35,268	FY 21/22	-	-	(27,981)	-
Community Road Safety Education	-	FY 21/22	-	-	-	-
Local Government Immediate Priority (LGIP grant) - Towards purchase of Rubbish Compactor	162,000	FY 21/22	162,000	-	-	162,000
Commonwealth Home Support Program (CHSP)	-	FY 21/22	81	-	(87,470)	-
NT Jobs Package - Aged Care	-	FY 21/22	-	-	(101,318)	-
Night Patrol	-	FY 21/22	-	-	(325,046)	-
Outside School Hours Care	156,666	FY 21/22	119,463	-	(158,262)	-
Safety and Wellbeing - Sport and Recreation	-	FY 21/22	-	-	(140,958)	-
Remote Sport Program	-	FY 21/22	-	-	(20,769)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	(3,097)	-
Manage Crèche	406,760	FY 21/22	285,737	-	(263,745)	-
Australia Day Grant	-	FY 21/22	-	-	(1,091)	-
Suicide Prevention Workshops	-	FY 21/22	-	-	(818)	-
Night Patrol Covid-19 Booster Program	-	FY 21/22	-	-	(21,571)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	14,626	FY 21/22	-	-	(30,381)	-
TOTAL COMMUNITY PROJECTS	1,075,320		867,281	-	(1,482,506)	162,000





New Assets or Additions to Existing Assets – May 2022

Toyota

Warruwi
Asset no. 100116
\$46,273



Kubota F3690 Mower

Warruwi
Asset no. 150169
\$29,675



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	12.2
Title:	Local Authority Funding
File Reference:	1019360
Author:	Kim Sutton, Director of Organisational Growth

SUMMARY

This report provides an overview of the status of current project funding from the Department of Local Government, Housing and Community Development for Warruwi Local Authority.

BACKGROUND

The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance, as identified by the Local Authority membership.

Allocated funds brought forward from prior years: \$0

Unallocated funds as at 31 May 2022: \$0

All available funding, including 2021-22, has been allocated to complete the projects listed in the table below. These projects have been endorsed by Council.

Warruwi	
Project	Cash balance as at 31 May 2022
Animal Management Program	\$4,410
Replace Solar Lights	\$30,146
TOTAL	\$34,556

COMMENT

Whilst all funding received to date has been allocated, it would be worth thinking about and nominating new priority projects. Items discussed at previous Warruwi Local Authority Meetings as potential projects for exploration include; a shade sail at the Warruwi Playground, solar lights in various locations and shade and seating at Warruwi Crèche.

FINANCIAL IMPLICATIONS

Local Authority funding is to be spent within two years of receipt.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.2

Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Local Authority:

- **Notes the report; and**
- **Continues to discuss and recommend projects that are of importance to the Local Authority irrespective of available funding as financial support for these projects may be sourced from elsewhere if approved by Council.**

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	13.1
Title:	Animal Management Program
File Reference:	1014920
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to request the Local Authority to allocate ongoing future funding towards the community animal management program for Warruwi.

BACKGROUND

The administration released a tender last year which was awarded to Aboriginal Community Veterinary Services for a one year contract. The animal management program was introduced last year to provide a vet service to each of the communities and aims to aid communities develop and deliver a more effective animal management program and VET service. The service provides treatments and services to improve the health and welfare of animals. The treatments covered in the funding will undertake de sexing, tick treatment, euthanasia, flea treatment and minor surgery as required.

This also contributes to other determinates such as housing conditions, health, school attendance and community safety. The below therefore aims to aid communities develop and deliver an ongoing and sustainable effective animal management program and VET service.

COMMENT

The animal management tender is a fixed lump sum contract with the majority of funding sourced from the current 22/23 Council budget raised by rates revenue which will be allocated to the animal management in all West Arnhem communities. The additional revenue shortfall is to be sourced from each of the Local Authorities. This does not include in kind contribution from the Council including accommodation and vehicle usage.

It is recommended that the number of visits be based on the population of each community divided by the total funding of proposed visits for the year (12), and based on the LA funding contribution and population, Warruwi would have ongoing commitment of 2 veterinarian visits for the year – subject to their ongoing funding contributions.

The administration is requesting a 7% funding increase per year for the next 3 years to keep in line with the upward change in the consumer price index for, anticipated higher fuel prices, shortage of supplies and increased labour costs. Warruwi would have ongoing commitment of 2 veterinarian visits for the year – subject to their ongoing funding contributions.

Last financial year the Waruwi Local Authority contributed \$4,410.00 for a total of 2 visits. The below table is a breakdown based on the 7% increase for the next 3 years. Ongoing funding commitment for the Waruwi Local Authority are outlined below:

YEAR	DESCRIPTION	AMOUNT
Current	Waruwi LA contribution	\$4,410.00
2022/2023	Waruwi LA contribution with 7% increase	\$4,718.70
2023/2024	Waruwi LA contribution with 7% increase	\$5,049.01
2024/2025	Waruwi LA contribution with 7% increase	\$5,402.44
		\$15,170.15

STATUTORY ENVIRONMENT

No by-laws currently exist relating to animal management in WARC'S remote communities

POLICY IMPLICATIONS

WARC currently supports a limited program of animal management in Gunbalanya and Maningrida

FINANCIAL IMPLICATIONS

WARC currently supports a limited program of animal management in Gunbalanya and Maningrida.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 3 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 3 SAFETY AND WELLBEING	
As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.	
Goal 3.2	Health and Safety Staff and public safety is achieved via planning, education and training
Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:
<p>That the Local Authority:</p> <ul style="list-style-type: none"> • Notes the report; and • Approves the allocation of \$15,170.15 from future Waruwi Local Authority funding for the next 3 years towards the animal control program.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	13.2
Title:	Warruwi Local Authority Projects Update
File Reference:	1021938
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a progress update of current Local Authority projects in the community. The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership. The following is an overview of the current status of the Local Authority projects.

Project	Project Description	Anticipated completion
Animal Management Program	For the delivery of a Community Veterinary Animal Management Program. The vet service recommenced on May 16 th - May 20 th 2022 and duration for 5 days	Warruwi vet service completed for May 2022.
Animal Management Program	For the delivery of a Community Veterinary Animal Management Program. The vet service will recommence on September 9 th - September 14 th 2022 and run for 4 days	September 9 th - September 14 th 2022 and run for 4 days
Solar street lights	For the supply and installation of <ul style="list-style-type: none">• 10 x solar lights head units only• 2 x solar lights complete units Solar lights have been delivered to Warruwi. CSM to arrange material and plant to carry out the works	CSM to manage installation process with Steadman Constructions as locations have been selected.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2021-2022* as outlined below:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Local Authority notes the report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	13.3
Title:	Local Authority Members Questions
File Reference:	1021944
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Chairperson invites questions from Local Authority Members.

WEST ARNHEM REGIONAL COUNCIL

FOR THE WARRUWI LOCAL AUTHORITY MEETING

21 JULY 2022